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User Guide Better Notes

# Team 01E 5: Accidental Consequences

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#### 1. INSTALLATION INSTRUCTIONS:

- a. To install the program, unarchive the BetterNotes archive you've received
- b. After unarchiving the program launch the setup.exe file depicted below:

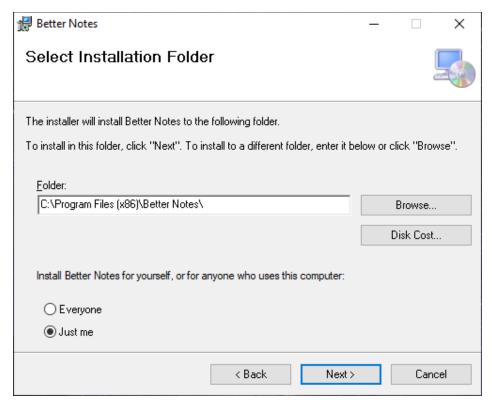


- c. Setup may now request for you to install the .NET Framework if you do not have the appropriate version, generally, this will not happen as most Windows install come with the .NET Framework already installed.
- d. Next, the Better Notes Setup Wizard will launch



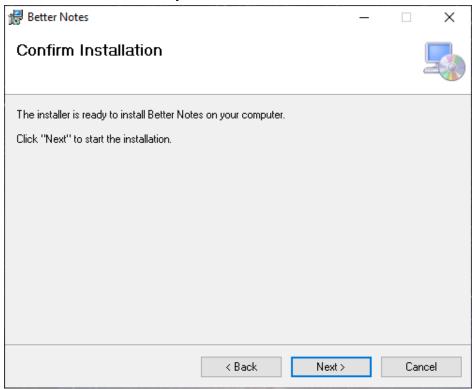
Click next.

e. You may select the installation location if you desire to change it, and select whether or not Better Notes will install for just your current user account, or all user accounts.



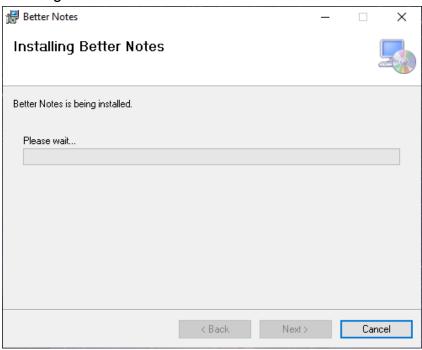
#### Click next.

f. The installer is now ready to install BetterNotes

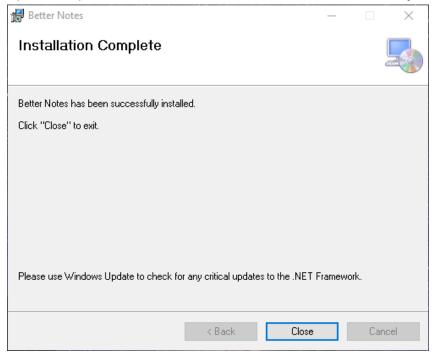


**Click Next** 

g. The installer will now request admin access through UAC and will begin installing



h. Upon completion, BetterNotes will have been successfully been installed:

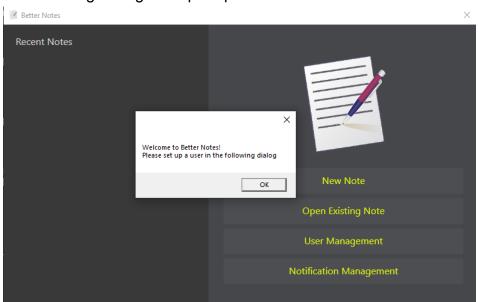


Click close

i. You will now be able to find a shortcut to Better Notes in both the start menu, and as a desktop shortcut

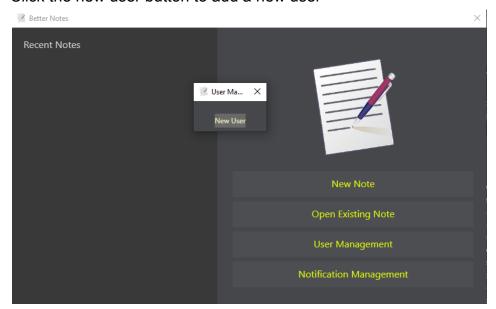


j. Opening the program will launch first time setup, please continue to setup a user through the guided prompt

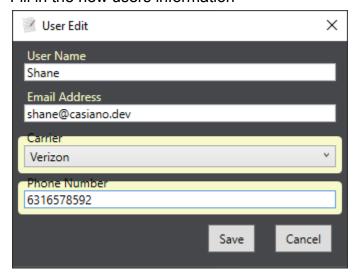


Click OK.

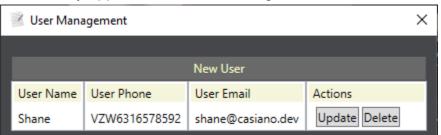
k. Click the new user button to add a new user



I. Fill in the new users information

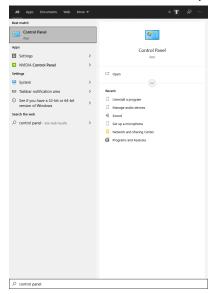


m. Click save to save the user and begin using Better Notes! The user should successfully appear in the User Management Window:

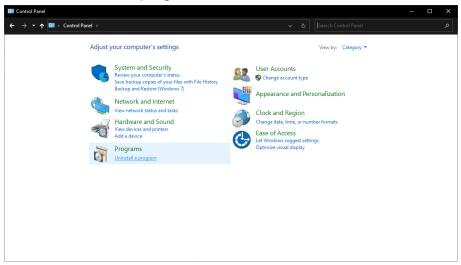


# 2. UNINSTALLATION INSTRUCTIONS

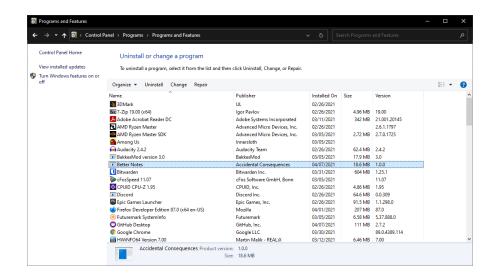
a. To uninstall Better Notes, open control panel



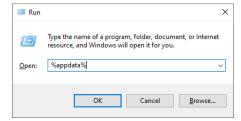
b. Click on uninstall a program



c. Find and remove Better Notes from the list

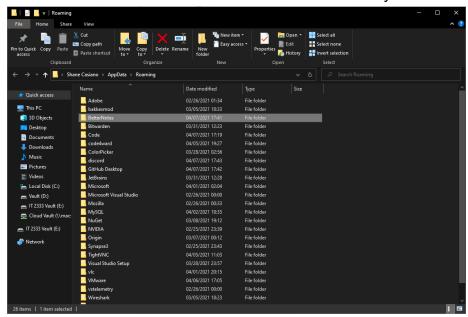


d. To ensure all user data is deleted, please also navigate to the user appdata folder. This can be accomplished by hitting the Windows button + R and typing %appdata% into the window (the installer may miss some files here occasionally)



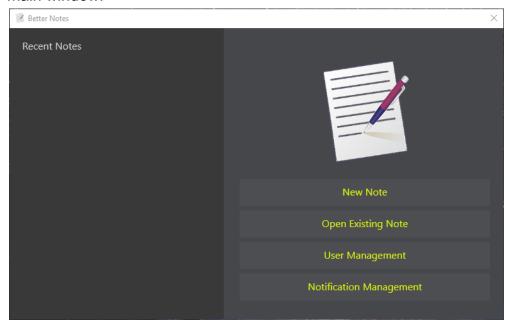
#### Click OK

e. Remove the folder titled BetterNotes from the directory

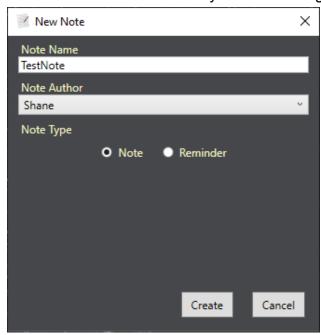


# 3. USAGE INSTRUCTIONS - NEW NOTE

a. Creating a new note can be accomplished by clicking new note on the main window:



b. A new prompt now appears that asks for basic note information, fill out the sections relevant to the note you are creating:



Click create

c. A new view with your created note has been created



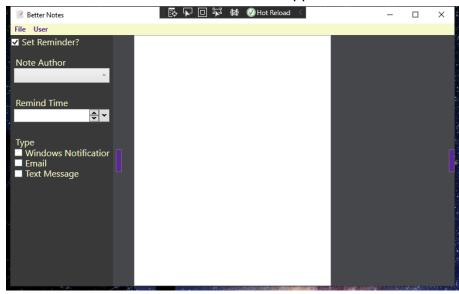
# 4. USAGE INSTRUCTIONS - REMINDER PANEL

a. To modify a reminders settings, uncollapse the left panel by pressing the button



Click set reminder

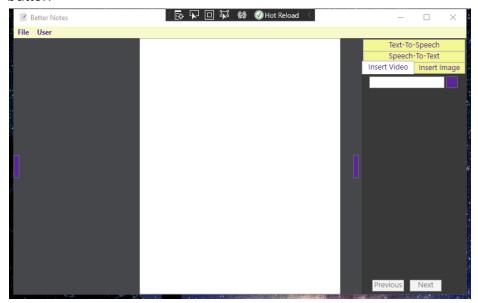
b. The editable boxes for information now appear:



c. To save these changes, save the file by using the File menu.

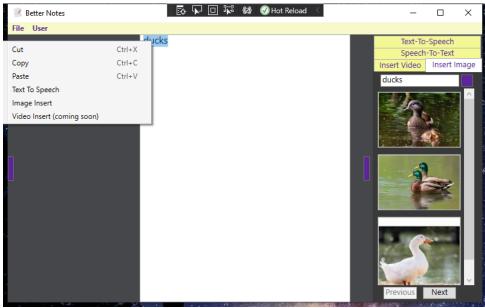
# 5. USAGE INSTRUCTIONS - RESOURCE PANEL

a. To access the resource panel, uncollapse the right panel by pressing the button

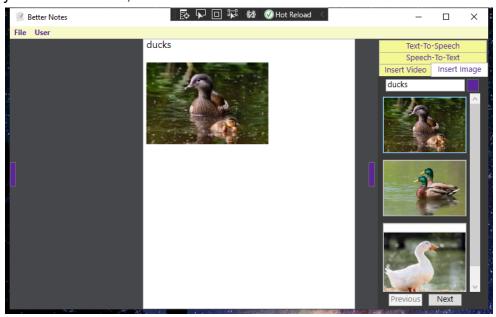


#### 6. USAGE INSTRUCTIONS - INSERTING MEDIA

a. Inserting images or videos can be accomplished in two ways, highlighting text, right clicking, and selecting insert image / video, or by opening the resource panel and manually inserting the string into the search box



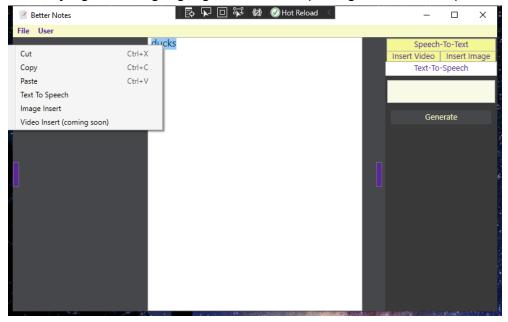
b. With the resource panel open, you can now click on any image or video you wish to insert, it will insert into the file



NOTE: VIDEO INSERT IS NOT CURRENTLY IMPLEMENTED.

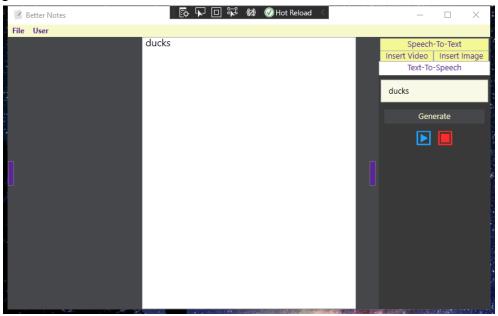
# 7. USAGE INSTRUCTIONS - TEXT TO SPEECH

a. Similarly to inserting media, Text To Speech can also be accomplished either by right clicking highlighted text, or opening the resource panel



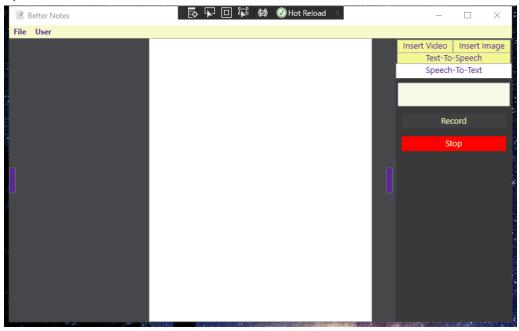
Please click generate if inserting information manually into the text box

b. The play and stop buttons now appear, which will play the media file generated from the text



# 8. USAGE INSTRUCTIONS - SPEECH TO TEXT

a. Speech to text can be accessed in the Resource Panel:

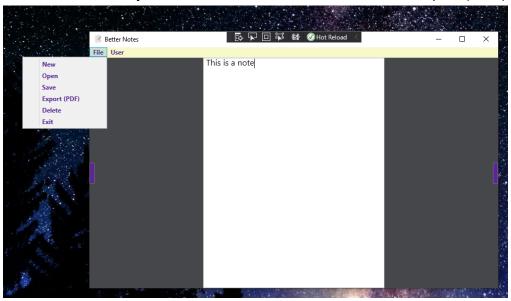


- b. Clicking on record will start recording speech to convert to text, stop will then stop this recording.
- c. Recorded text will appear in the textbox which you can then manually insert into the document by copy paste.

NOTE: STT IS IMPLEMENTED, HOWEVER, CAN BE UNRELIABLE.

# 9. USAGE INSTRUCTIONS - CONVERT TO PDF

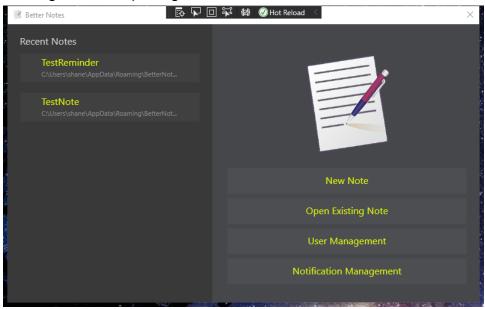
a. To convert to PDF, you can hit the file button to and select Export (PDF)



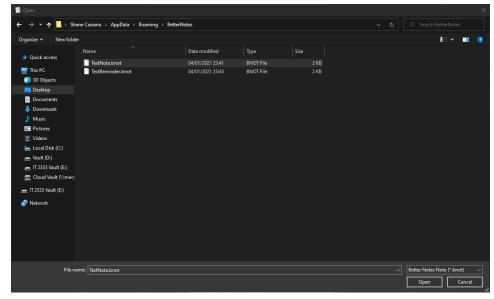
b. Next, a save file prompt will appear to save the file as a pdf, you can now use it as normal.

# 10. USAGE INSTRUCTIONS - OPENING AN EXISTING NOTE

a. Opening an existing note can be accomplished by clicking on Open Existing Note, or opening a recent note from the main view

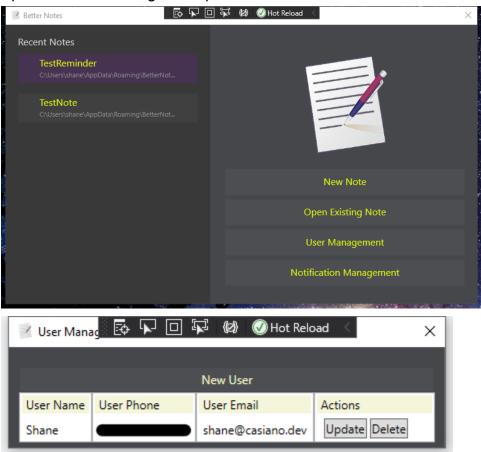


b. When opening a recent note, the note will simply open, when opening with existing note, you must navigate to the .bnot file using the open file dialog



# 11. USAGE INSTRUCTIONS - ADDING, MODIFYING, OR REMOVING USERS

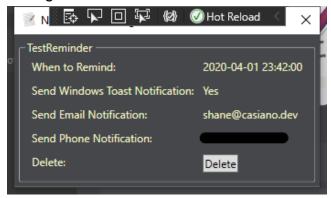
a. Open the User Management panel from the main view:



b. You can now use one of three buttons to add, update, or delete a user by following the dialog prompts

# 12. USAGE INSTRUCTIONS - REMOVING NOTIFICATIONS WITHOUT A FILE

a. Certain situations may require deleting a notification when you may not have access to the .bnot file that created it, to do so, click on notification management in the main view.



b. From this panel, you can delete the notification if needed.

# 13. USAGE INSTRUCTIONS - TASKBAR ENTRY

a. Better Notes has a taskbar entry and will continue to run in the background to allow sending notifications. To manage the application from the taskbar, please right click on the icon. Exit will fully close Better Notes.

