



Republic of the Philippines  
CITY OF TANGUB  
SANGGUNIANG PANLUNG SOD

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CO NO. 2024-09-067

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE 16<sup>TH</sup> SANGGUNIANG PANLUNG SOD OF TANGUB CITY HELD ON SEPTEMBER 12, 2024 AT 11:05 A.M. AT THE NEW SP SESSION HALL BUILDING, TANGUB CITY.

HON. TITO B. DECINA -P

*City Vice-Mayor  
Presiding Officer*

HON. ANTONIO S. CAYLAN, JR. - P

*City Councilor*

HON. RUBIN R. ROMA -OL

*City Councilor*

HON. LOWIDA L. ALCALDE, Ph. D. -P

*City Councilor*

HON. LEONIDO C. TALA, SR. -P

*City Councilor*

HON. FRANCISCO I. CHIONG, JR. -P

*City Councilor*

*Majority Floor Leader*

HON. MARISSA V. AMAMIO -P

*City Councilor*

HON. ROSE N. BUENAFE -P

*City Councilor*

HON. ROMULO L. DEL SOCORRO -P

*City Councilor*

HON. HIPOLITO G. ROXAS, JR. -P

*City Councilor*

HON. ALEXANDER M. RETUERTO -P

*City Councilor*

HON. MILDRED M. ACUNO -P

*ABC President*

HON. LEONILLIO S. RESTILLADOR, JR. -P

*SK Federated President*

*Legend: P-Present, A-Absent, OL-On Leave  
OB-Official Business, OT Official Trip, R-Resigned*

CITY ORDINANCE NO. 2024-09-067

AN ORDINANCE PROVIDING FOR THE MANAGEMENT, OPERATION AND MAINTENANCE OF THE CITY INTEGRATED BUS TERMINAL AT BARANGAY ISIDRO D. TAN, TANGUB CITY, CREATING A TANGUB CITY TRANSPORT TERMINAL MANAGEMENT BOARD, DEFINING ITS DUTIES AND RESPONSIBILITIES, FIXING THE FEES AND/OR CHARGES FOR THE USE OF THE SAID TERMINAL AND FOR OTHER PURPOSES

*Sponsored by: Hon. Marissa V. Amamio*

**WHEREAS**, the establishment of an City Integrated Bus Terminal at Barangay Isidro D. Tan, Tangub City, is deemed essential to enhance the efficiency and organization of public transportation services within the city;

**WHEREAS**, there is a need to streamline the management, operation, and maintenance of the said integrated terminal to ensure its optimal functionality and benefit to the commuting public;

**WHEREAS**, it is imperative to create a specialized body, the Tangub City Transport Terminal Management Board, tasked with overseeing and regulating the activities and affairs of the integrated terminal in accordance with established standards and guidelines;

**WHEREAS**, the establishment of clear duties and responsibilities for the Tangub City Transport Terminal Management Board will promote transparency, accountability, and effective governance



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in the management of the terminal;

**WHEREAS**, the imposition of reasonable fees and charges for the use of the integrated terminal is necessary to cover operational costs, maintenance expenses, and further improve the facilities and services provided to commuters;

**WHEREAS**, the enactment of this ordinance is crucial for the efficient and sustainable operation of the City Integrated Bus Terminal at Barangay Isidro D. Tan, Tangub City, and for the overall enhancement of public transportation services in the city.

**BE IT ORDAINED BY THE SANGGUNIANG PANLUNGSOD OF THE CITY OF TANGUB IN SESSION ASSEMBLED, THAT:**

**ARTICLE I**

**TITLE, STATEMENT OF POLICY, OBJECTIVES AND DEFINITION OF TERMS**

**SECTION 1. TITLE.** This ordinance shall be known as the "**THE TANGUB CITY TRANSPORT TERMINAL ORDINANCE**".

**SECTION 2. STATEMENT OF POLICY.** This ordinance establishes a framework for managing, operating, and maintainance of the City Integrated Bus Terminal in Barangay Isidro D. Tan, Tangub City. It creates the Tangub City Transport Terminal Management Board (TCTTMB) to regulate and supervise terminal activities, ensuring high-quality public transportation. Reasonable fees will be imposed to support sustainable operations and infrastructure development, promoting efficient, safe, and accessible public transportation, economic growth, and community well-being.

**SECTION 3. OBJECTIVES.** The objectives of this ordinance are to establish a comprehensive framework for managing, operating, and maintaining the City Integrated Bus Terminal in Barangay Isidro D. Tan, Tangub City; create a Tangub City Transport Terminal Management Board to regulate terminal activities and ensure high-quality public transportation services; define the Board's duties for effective oversight; implement reasonable fees for sustainable operations; enhance transportation infrastructure by improving terminal facilities and services; and promote safe, efficient, and accessible public transportation to support community well-being and economic growth.

**SECTION 4. DEFINITION OF TERMS.** For the purposes of this ordinance, the following terms are defined as follows:

1. **Bus Operators** - individuals or entities engaged in the provision of passenger bus services operating within the City Integrated Bus Terminal.
2. **City Integrated Bus Terminal (CIBT)**-the central facility designated for bus operations, including passenger waiting areas, ticketing services, and other related amenities, as established under this ordinance.
3. **City Economic Enterprise and Development Office (CEEDO)**-the local government office responsible for overseeing the operations and management of economic enterprises, including public markets and terminals, as well as enforcing related regulations.
4. **Highly Perishable Items** - goods that have a short shelf life and are prone to rapid deterioration, such as fresh food products.
5. **Large Bus**-a bus with a seating capacity of 30 and above
6. **Operational Standards** -the set of guidelines and regulations that dictate the conduct



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- and quality of operations within the terminal and public market, including cleanliness, safety, and service levels.
7. **Portage and Cargo Handling Associations** -registered organizations responsible for the management and provision of cargo handling services, including the transport and delivery of goods within the terminal.
  8. **Public Market** -a designated area within the City Integrated Bus Terminal where vendors sell dry goods, cooked foodstuffs, and other merchandise to the public.
  9. **Small Bus**-a bus with a seating capacity of 30 and below
  10. **Stallholder** -an individual or entity who holds a lease agreement for a stall within the public market, responsible for adhering to the terms and conditions of the lease.
  11. **Service Animals** -animals trained to perform tasks for individuals with disabilities, which are exempt from restrictions on pets within the terminal and market premises.
  12. **Surcharge** -an additional fee imposed for late payment of rental fees, calculated as a percentage of the overdue amount.
  13. **Tangub City Transport Terminal Management Board (TCTMB)** -is the governing body responsible for the management, operation, and regulation of the transport terminal facilities within Tangub City. The Board is tasked with formulating policies, implementing rules and regulations, overseeing the maintenance and development of terminal infrastructure, and ensuring the orderly and efficient use of terminal facilities for public transportation.
  14. **Tenant** -an individual or entity who leases a stall, space, or area within the public market or terminal for the purpose of conducting business.
  15. **Three-wheeled vehicles** - a motorized or non-motorized vehicle that has three wheels, providing a combination of stability and maneuverability. These vehicles can be designed for various purposes, including personal transportation, commercial use, or recreational activities.
  16. **Unauthorized Activities** -activities not explicitly approved or authorized by the TCTMB or CEEDO Office, including but not limited to, unregistered sales, solicitation, or distribution of materials.
  17. **Public Utility Vehicles (PUVs)** -vehicles used for public transport including vans for hire, public utility jeeps (PUJs), and tricycles operating within the terminal.

**ARTICLE II**  
**TERMINAL OPERATION AND MANAGEMENT**

**SECTION 1. CREATION OF TANGUB CITY TRANSPORT TERMINAL MANAGEMENT BOARD (TCTMB).** There is hereby created a Tangub City Transport Terminal Management Board (TCTMB), which shall be responsible for overseeing the operations, management, and development of the City Integrated Bus Terminal located in Barangay Isidro D Tan, Tangub City.

**SECTION 2. COMPOSITION.** The Tangub City Transport Terminal Management Board (TCTMB) shall be composed of the following members:

- The City Mayor, who shall serve as the **Chairman**.
- The Chairperson of the Committee on Market and Taxation -**Vice Chairman**
- The Chairman of the Committee on Transportation-**Member**
- The President of the Association of Barangay Captains (ABC) -**Member**
- The Chairman of the Committee on Planning and Development – **Member**
- The CEEDO Officer or a designated representative -**Member**
- City Planning and Development Officer or a designated representative-**Member**



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- The City Engineer or a designated representative-**Member**
- The City Treasurer or a designated representative-**Member**
- The City Legal Officer or a designated representative -**Member**
- The Chief of the Tangub City Police Department or a designated representative-**Member**
- Head of City Peacekeeper Asenso Team (CPAT) or a designated representative -**Member**
- A representative from the local transport operators' association-**Member**
- A representative from the public market vendors' association-**Member**
- Two (2) Community Representatives (NGO members appointed by the City Mayor)-**Members**

**SECTION 3. DUTIES AND RESPONSIBILITIES.** The Tangub City Transport Terminal Management Board (TCTTMB) shall have the following duties and responsibilities:

- Formulate policies, guidelines, and regulations for the efficient operation and maintenance of the City Integrated Bus Terminal (CIBT).
- Oversee and ensure compliance with all applicable laws, ordinances, and regulations related to the terminal's operation.
- Monitor and evaluate the performance of terminal operations, including the quality of services provided to users.
- Develop and implement plans for the improvement, expansion, and modernization of the terminal facilities.
- Address and resolve issues or disputes related to terminal operations and management.
- Prepare and submit an annual report to the Sangguniang Panlungsod detailing the terminal's performance, financial status, and other relevant matters.
- Ensure safety and security of passengers by coordinating with local law enforcement agencies for regular monitoring and security checks within the City Integrated Bus Terminal (CIBT) premises.
- Develop and implement emergency response plans for incidents such as accidents, natural disasters, or security threats within the CIBT.
- Provide accurate information to the commuting public regarding bus schedules, routes, fares, and other terminal services. Set up information desks and employ staff assist passengers.

**SECTION 4. MEETINGS AND QUORUM.** The TCTTMB shall meet at least once a month or as often as necessary to carry out its functions. A majority of the members shall constitute a quorum for the transaction of business. Decisions of the Board shall be made by a majority vote of the members present at a duly convened meeting.

**SECTION 5. HONORARIUM.** Members of the Tangub City Transport Terminal Management Board (TCTTMB) shall be entitled to receive honoraria, subject to the availability of funds and in accordance with the rates prescribed by applicable laws, rules, and regulations. The granting and payment of such honoraria shall be in compliance with government auditing rules and regulations and other pertinent guidelines issued by the appropriate authorities.

**SECTION 6. TERM OF OFFICE.** The members of the Tangub City Transport Terminal Management Board (TCTTMB) shall serve for a term of three (3) years, commencing from the date of their appointment or designation.

**SECTION 7. REAPPOINTMENT AND REPLACEMENT.** Members of the TCTTMB, except for ex-officio members, may be reappointed for an additional term of three (3) years, subject to the approval of the City Mayor and the Sangguniang Panlungsod. In the event of resignation,



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removal, or inability of any member to perform their duties, the appointing authority or the appropriate organization shall fill the vacancy within thirty (30) days of its occurrence. The replacement member shall serve for the remainder of the unexpired term.

**SECTION 8. REMOVAL FROM OFFICE.** A member of the TCTTMB may be removed from office for cause, including but not limited to gross misconduct, neglect of duty, or failure to attend three (3) consecutive meetings without valid reason. The removal shall require a two-thirds (2/3) vote of the TCTTMB members, with the City Mayor having the final authority on such matters.

**SECTION 9. VACANCIES AND INTERIM APPOINTMENTS.** In case of an absence or temporary incapacity of any member, an interim appointee may be designated by the appointing authority to act on behalf of the absent member until such time as the member returns or a new member is appointed.

**SECTION 10. OATH OF OFFICE.** All members of the TCTTMB shall take an oath of office before assuming their duties, which shall be administered by the City Mayor or any authorized officer of the Local Government Unit of Tangub City.

**SECTION 11. SUPPORT AND FUNDING.** The Local Government Unit of Tangub City shall provide the necessary support, resources, and funding to the TCTTMB to enable it to effectively perform its duties. Additionally, the Board may propose any additional funding requirements to the Sangguniang Panlungsod for consideration and approval.

**ARTICLE III**  
**IMPOSITION OF FEES AND CHARGES**

**SECTION 1. CITY INTEGRATED BUS TERMINAL FEES AND CHARGES.** The following fees and charges apply at the City Integrated Bus Terminal:

**1.1. Terminal Fees.** Operators of buses and other land transport vehicles utilizing the City Integrated Bus Terminal shall be required to pay terminal fees as follows:

- a. Large Buses (unit description: 30 and above seating capacity) – PHP60.00 per departure
- b. Small Buses (unit description: below 30 seating capacity) – PHP40.00 per departure
- c. Van/PUV – PHP30.00 per departure, regardless of the route
- d. Three (3)-wheeled motorcycle – PHP10.00 per day

**1.2. Entrance Fee for all Selected Vehicles.** All selected vehicles entering the City Integrated Bus Terminal carrying goods and cargoes, shall be charged an entrance fee as follows:

1. Three (3)-wheeled vehicle and Single Motorcycle -PHP25.00/day
2. Four (4)-wheeled vehicles – PHP50.00/day
3. Six (6)-wheeled vehicles – PHP75.00/day
4. Vehicles with eight (8) or more wheels – PHP100.00/day

**1.3. Overnight Parking Fees.** Vehicles parked overnight at the City Integrated Bus Terminal shall incur an overnight parking fee as follows:

- a. Large Buses -PHP100.00/night
- b. Van/PUV – PHP50.00/night



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- c. Six (6) wheelers and below – PHP50.00/ night
- d. Eight (8) wheelers and above – PHP100.00/ night
- e. Private Cars – PHP50.00/night
- f. Three (3)-wheeled vehicles and Single Motorcycle -PHP25.00/night

1.4. Vendors operating within public malls are exempted from paying entrance fees to access the premises for the conduct of their business activities

**SECTION 2. PUBLIC MARKET AND CITY INTEGRATED BUS TERMINAL STORE RENTAL FEES.** There shall be imposed and collected rental fee for the use and occupancy of the awarded stalls in the public market and City Integrated Bus Terminal:

**2.1. Rental Rate.** The rental fee for stalls or spaces within the City Integrated Bus Terminal and the public market shall be Fifteen Pesos (₱15.00) per square meter per day for the first three years from the effective date of this ordinance.

**2.2. Occupancy Fee.** Awardees of any market stall or space must pay an occupancy fee as specified in Section 11.1, Chapter IV of City Ordinance No. 2024-04-033, "An Ordinance Enacting the New Market Code of the Local Government Unit of Tangub City," payable within the first 20 days of June. This fee applies to all newly awarded stall or space holders in the City Integrated Bus Terminal upon approval of this ordinance. Fees collected will go to the city's general fund, used solely for market maintenance, improvement, or other purposes approved by the Sangguniang Panlungsod.

**2.3. Periodic Increase.** There shall be a gradual increase in the rental rates of stalls or spaces within the City Integrated Bus Terminal based on the above-mentioned original rates:

2025-2027	25%
2028-2030	30%
2031 -2033	35%

**2.4. Surcharge for late payment.** Failure to remit rental payments within the prescribed time frame will result in a surcharge of twenty-five percent (25%) of the overdue amount. This penalty applies to all late payments, ensuring timely compliance and financial responsibility by all tenants.

**2.5. Notification of Rate Changes.** The City Economic Enterprise and Development Office (CEEDO) shall notify all tenants and stallholders of any changes in rental rates at least thirty (30) days prior to the implementation of the new rates.

**2.6. Adjustment Period.** Any changes in rental fees will take effect on the first day of the new three-year period following the expiration of the previous term.

**SECTION 3. AMBULANT VENDORS.** Ambulant vendors are strictly prohibited from selling or conducting any form of commercial activity within the premises of the City Integrated Bus Terminal.

**SECTION 4. UTILITY CHARGES.** The following are the utility charges to be paid by the tenants or stallholders: The tenants or stallholders are responsible for paying the following utility charges:

**4.1 Water Charges.** Water charges will be calculated based on actual consumption, as measured



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by the Tangub City Water District. Tenants and stallholders are responsible for paying these charges directly to the Tangub City Water District.

**4.2. Electricity Charges.** Electricity charges will be based on actual consumption, as measured by the Misamis Occidental Electric Cooperative, Inc. (MOELCI). Tenants and stallholders are responsible for paying these charges directly to MOELCI.

**SECTION 5. BUSINESS PERMIT REQUIREMENT.** All operators, vendors, and store tenants within the City Integrated Bus Terminal are required to secure and maintain a valid business permit issued by the LGU of Tangub City. This permit must be renewed annually, with a copy submitted to the terminal management. Failure to present a valid business permit will result in the suspension of terminal access and/or rental agreements until the required documentation is provided.

**SECTION 6. EXEMPTIONS.** All vehicles owned by the Local Government Unit (LGU) or operated by LGU employees are exempt from the fees outlined in Article 4, Section 1 of this ordinance, including terminal fees, entrance fees, and overnight parking fees. To qualify for this exemption, the LGU or its authorized representative must provide appropriate documentation verifying vehicle ownership or employment status.

**ARTICLE IV  
MODE OF COLLECTION**

**SECTION 1. ISSUANCE OF RECEIPTS.** All terminal fees and charges shall be issued with official receipts provided by the City Treasurer's Office. Receipts must be issued for every transaction to ensure proper documentation and accountability.

**SECTION 2. DAILY COLLECTION AND DEPOSIT.** All daily collections of terminal fees and other charges, excluding rental fees, shall be liquidated and deposited immediately into a depository bank by the City Treasurer or an assigned representative. This process ensures the timely and secure handling of all financial transactions.

**SECTION 3. COLLECTION SCHEDULE.** The following outlines the schedule for payment of terminal fees and space rental fees:

**3.1 Terminal Fees.** Fees for using terminal facilities shall be collected prior to each departure or use of the terminal. Payment must be made before accessing terminal services.

**3.2 Space Rental Fees.** Rental fees for market stalls and store spaces within the City Integrated Bus Terminal shall be collected on a monthly basis. Payments must be made within the first twenty (20) days of each month.

3.3 All other fees not specified in this section shall be collected on a daily basis.

**SECTION 4. ALLOCATION AND DISBURSEMENT.** All fees and charges collected shall accrue to the general fund of Tangub City.

**ARTICLE V  
COMPREHENSIVE OPERATIONAL GUIDELINES AND RESPONSIBILITIES FOR  
THE CITY INTEGRATED BUS TERMINAL AND PUBLIC MARKETS**

**SECTION 1. ADMINISTRATION, OPERATION, AND MAINTENANCE.**



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**1.1 Administration.** The City Economic Enterprise and Development Office (CEEDO) shall oversee the administration, operation, and maintenance of the City Integrated Bus Terminal (CIBT) and public markets. A CIBT administrative office under CEEDO will manage daily operations, supervise staff, ensure compliance, address concerns, and operate a public address system.

**1.2 Operation.** The City Integrated Bus Terminal (CIBT) shall operate 24/7 to accommodate various transport schedules, with specific administrative hours posted for public awareness. The City Economic Enterprise and Development Office (CEEDO) will manage all terminal facilities, including ticketing, waiting areas, restrooms, and parking, ensuring safety and comfort. Staffing for security, customer service, maintenance, and administration will be determined by CEEDO based on operational needs.

**1.3 Maintenance.** The City Integrated Bus Terminal (CIBT) will undergo regular cleaning, repairs, and inspections based on a scheduled plan. A system for tracking maintenance requests will ensure timely resolution, while procedures for emergency repairs will address urgent issues. The City Economic Enterprise and Development Office (CEEDO) will conduct regular inspections and audits to ensure compliance with safety, health, and operational standards, and will take corrective actions as needed.

**1.4 Budget and Funding.** The Local Government Unit of Tangub City will allocate funds for the operation and maintenance of the City Integrated Bus Terminal (CIBT), covering expenses for staffing, facility management, routine maintenance, and emergency repairs.

**1.5 Compliance and Standards.** The City Integrated Bus Terminal (CIBT) must comply with all relevant health and safety regulations to ensure the well-being of passengers and staff, with regular audits conducted to verify compliance. The City Economic Enterprise and Development Office (CEEDO) will establish and enforce operational standards, including guidelines for passenger service, facility use, and vehicle management, which will be regularly reviewed and updated.

**1.6 Community Engagement.** A feedback system will be established to allow users to provide input and report issues related to terminal operations, with feedback regularly reviewed and improvements made based on user suggestions. Additionally, information on terminal operations, policies, and services will be disseminated through signage, the LGU's website, and other communication channels.

**1.7 Operational Guidelines for Public Markets and Bus Terminals.** The following operational guidelines apply to public markets and bus terminals:

**a. Public Markets.** Public markets must operate within hours set by the Sangguniang Panlungsod, communicated to vendors and updated as needed. They must comply with health and sanitation standards, including cleanliness, waste management, and food safety. Markets must also be accessible to persons with disabilities, conforming to local building codes with facilities like ramps and handrails.

**b. Bus/Land Transport Terminals.** Terminals must maintain accurate schedules, ensure safety with adequate lighting, signage, and emergency services, and conduct regular maintenance. Designated parking areas with clear regulations must prevent congestion. Only licensed vendors may solicit passengers. Terminals must clean high- traffic areas regularly and maintain waste disposal in line with public health standards.



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**SECTION 2. DUTIES AND RESPONSIBILITIES OF TRANSPORT OPERATORS.** The following provisions define the duties and responsibilities of transport operators:

**2.1 Permits and Licenses.**

a. **Securing Permits.** Operators must secure all necessary business permits and licenses before using terminal facilities, including payment of relevant taxes and fees.

b. **Requirements for Public Utility Vans.** Operators of vans (or other similar PUVs) must fulfill the following requirements:

1. **LTO Franchising and Regulatory Board.** Obtain a franchise from the Land Transportation Office (LTO) or the relevant franchising and regulatory board.
2. **Proof of Registration.** Provide proof of registration from either the Department of Labor and Employment (DOLE), Department of Trade and Industry (DTI), Securities and Exchange Commission (SEC), or Cooperative Development Authority (CDA), as applicable.
3. **Barangay Clearance.** Secure a Barangay Clearance confirming compliance with local regulations.

c. **Permit for Multiple Units.** Operators with multiple units need only one permit reflecting the plate numbers of all units. Permits must include a statement about potential revocation for violations.

**2.2 Maintenance and Alterations.** Operators must obtain written consent from the City Economic Enterprise and Development Office (CEEDO) before initiating any repair work, alterations, or extensions of leased areas. All approved improvements will become the property of the LGU.

**2.3 Sanitation and Safety.** Operators must comply with all sanitation and safety regulations set by CEEDO and relevant authorities, ensuring cleanliness and proper waste disposal within leased premises.

**2.4 Employee Conduct.** Employees must wear company identification (ID) badges while on terminal premises and log their presence in the terminal's logbook for identification purposes.

**2.5 Compliance and Inspection.** Operators must adhere to all applicable laws, ordinances, and regulations regarding the use and sanitation of leased premises. The City Economic Enterprise and Development Office (CEEDO) or its representatives have the authority to inspect the premises at reasonable times to ensure compliance.

**2.6 Notification and Reporting.** Operators must provide written notice to CEEDO at least thirty (30) days prior to vacating leased premises. Additionally, operators are required to submit daily arrival and departure reports for their units, accurately reflecting operational status.

**2.7 Special Provisions.** All repairs or alterations must adhere to CEEDO guidelines. Unauthorized changes or extensions will be removed at the operator's expense and may result in fines or the revocation of leases or permits.



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## ARTICLE VI PORTERAGE AND CARGO HANDLING

**SECTION 1. REGISTRATION AND AUTHORIZATION.** The portage and handling of cargoes at the City Integrated Bus Terminal shall be exclusively assigned to a registered association that has been duly approved by the City Integrated Bus Terminal.

**1.1. Eligibility for Registration.** Only portage and cargo handling associations that meet the criteria established by the Tangub City Transport Terminal Management Board (TCTTMB) and the City Economic Enterprise and Development Office (CEEDO) are eligible for registration.

### Eligibility Requirements Include:

- Registration with the Department of Labor and Employment
- Accreditation by the Local Government Unit (LGU)
- Proof of business address
- Demonstrated capability and experience in portage and cargo handling

**1.2 Registration Requirements.** Applicants must submit a completed registration form, proof of legal entity (e.g., DOLE registration), a list of officers and members, and certification of compliance with local health and safety regulations.

**1.3. Review and Approval.** Applications will be reviewed by CEEDO for completeness and compliance with requirements and subsequently endorsed to the TCTTMB for approval. Registered associations will receive a certification or permit that must be displayed during operations.

**1.4. Renewal and Compliance.** Associations must renew their registration annually by submitting updated documentation and paying renewal fees. Renewal applications must be submitted at least 30 days before the current registration expires.

**1.5. Continuous Compliance.** Associations must continuously adhere to all relevant laws, regulations, and policies set by TCTTMB or CEEDO.

**SECTION 2. RULES AND REGULATIONS FOR PORTAGE AND CARGO HANDLING ASSOCIATIONS.** The following rules and regulations apply to portage and cargo handling associations:

**2.1 Operational Standards.** Portage and cargo handling operations are permitted only within designated areas of the City Integrated Bus Terminal and public markets. Unauthorized handling or operations outside these designated areas are prohibited.

**2.2. Authorized Areas.** Portage and cargo handling operations are permitted exclusively within designated areas of the City Integrated Bus Terminal and public markets. Unauthorized handling or operations outside these designated areas are strictly prohibited.

**2.3. Service Quality.** All services must be conducted with professionalism and efficiency, and cargo handling must adhere to best practices to prevent damage and ensure safety.

**2.4. Trainings.** All personnel must undergo training in cargo handling, safety procedures, and customer care, conducted by CEEDO. Certification of training must be provided and updated



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**2.5 Uniforms and Identification.** Personnel must wear clean uniforms and carry identification badges issued by the association. Uniforms should be maintained in good condition, and identification badges must be clearly visible at all times.

**2.6. Rate Submission.** The association of portage and cargo handlers must submit their proposed service rates to CEEDO, including a detailed breakdown of the rates and any supporting documentation that justifies the proposed charges.

**2.7. Evaluation and Approval.** CEEDO will assess the submitted rates for reasonableness and justification. Upon completion of this evaluation, the rates will be forwarded to the Terminal Control and Transportation Management Board (TCTTMB) for final approval.

**2.8. Implementation.** Approved rates by the TCTTMB will be implemented accordingly. Any changes or updates to these rates must undergo the same evaluation and approval process to ensure fairness and transparency.

**2.9. Transparency and Adjustments.** Associations must provide clear and transparent information about their fee structure to passengers. Any adjustments to the fees must receive approval from the City Council.

## SECTION 3. PASSENGER RIGHTS AND ASSOCIATION RESPONSIBILITIES.

The following outlines the rights of passengers and the responsibilities of associations:

**3.1 Passenger Autonomy.** Passengers who prefer to handle their own cargoes are not required to use the services of porters or handlers. The association must clearly communicate this option to all passengers.

**3.2 Courtesy and Service Quality.** Porters and handlers must provide their services with the utmost courtesy and professionalism. Any issues or complaints regarding their conduct must be addressed promptly by the association.

**3.3 Cargo Damage and Compensation.** The association is responsible for any damage to cargo resulting from mishandling by their personnel and must bear the cost of compensation. The cargo owner will be compensated for such damages. Procedures for reporting damage and seeking compensation must be clearly outlined and communicated to passengers.

## SECTION 4. MONITORING AND ENFORCEMENT.

The TCTTMB or CEEDO shall conduct regular inspections of associations to ensure compliance with operational standards and regulations. Associations must cooperate with these inspections and address any issues promptly. Non-compliance with registration, operational, or passenger service standards may result in penalties, including fines, suspension, revocation of registration, or other disciplinary actions as deemed appropriate.

## ARTICLE VII EXISTING TERMINAL DISCONTINUATION

### SECTION 1. DISCONTINUATION OF OPERATION.

The existing passenger bus terminal located at Barangay Maloro, Tangub City shall cease operations within one hundred twenty (120) days following the effective date of this ordinance.



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**SECTION 2. TRANSFER OF OPERATIONS.** All bus and land transport operations, including routes and services currently managed at the old terminal, shall be transferred to the newly integrated bus terminal as established under this ordinance.

**SECTION 3. NOTICE AND TRANSITION.** The City Mayor's Office shall issue a public notice regarding the discontinuation of the old terminal and provide guidelines for the transition to the new terminal. This notice must include information on the new terminal's location, operational procedures, and any changes affecting passengers and operators.

**ARTICLE VIII  
TRANSITORY PROVISIONS**

**SECTION 1. TRANSITION PERIOD.** A transition period of one hundred twenty (120) days from the effective date of this ordinance is established to facilitate the smooth shift of operations from the existing terminal to the newly integrated terminal.

**SECTION 2. CONTINUATION OF SERVICES.** During the transition period, both the existing terminal and the new terminal may operate concurrently to ensure continuity of bus and land transport services.

**SECTION 3. ADJUSTMENT OF CONTRACTS.** Existing contracts, agreements, or licenses related to the operation of the old terminal shall be adjusted or transferred to align with the new terminal's regulations and policies. Operators must coordinate with the City Mayor's Office to update or reissue necessary permits and agreements.

**SECTION 4. STAFFING AND TRAINING.** Staff from the old terminal shall be given priority for positions at the new terminal. Training programs shall be provided to ensure all staff are familiar with the new terminal's operations, procedures, and regulations.

**ARTICLE IX  
PENAL PROVISIONS**

**SECTION 1. SURCHARGES FOR LATE PAYMENT.** Failure to pay the monthly or daily rental fees for stalls or spaces in the public market at the City Integrated Bus Terminal within the prescribed time shall result in a penalty comprising a 25% surcharge on the overdue amount and a 2% monthly interest on the outstanding balance, up to a maximum of 72% of the original rental fee. The total amount due, including any surcharge and interest, must be paid to the City Treasurer or their authorized representatives.

**SECTION 2. FINES AND IMPRISONMENT FOR VIOLATIONS.** Any violation of the provisions of this ordinance, including those pertaining to both the public market and the City Integrated Bus Terminal, that is not specifically covered by another penalty shall be subject to sanctions. Upon conviction, a violator may face a fine of up to Five Thousand Pesos (₱5,000.00) or imprisonment for up to six (6) months, or both, at the discretion of the court.

The procedures for enforcement and collection are as follows:

- a. The City Treasurer or designated enforcement officers are responsible for collecting



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- surcharges, interest, and fines.
- b. The court shall enforce imprisonment sentences and oversee compliance with other judicial penalties.
  - c. Specific enforcement officers designated by the Tangub City Transport Terminal Management Board (TCTTMB) or the City Economic Enterprise and Development Office (CEEDO) are authorized to handle violations related to terminal operations.

**SECTION 3. SPECIAL PROVISIONS FOR TERMINAL VIOLATIONS.** The following provisions apply specifically to violations occurring within the terminal:

- 3.1 **Unauthorized Activities.** Engaging in unauthorized activities within the City Integrated Bus Terminal, such as solicitation, selling without a permit, or obstructing access, will result in fines and/or imprisonment as specified under the general penalties.
- 3.2 **Damage to Facilities.** Damage to terminal facilities or equipment due to negligence or misconduct will result in additional fines or restitution requirements, determined based on the extent of the damage and repair costs.
- 3.3 **Non-compliance with Operational Standards.** Failure to adhere to operational standards, such as improper handling of cargo or failure to maintain cleanliness, will be penalized with fines and may also result in suspension or revocation of operational permits or licenses.

## ARTICLE X GUIDELINES ON PUBLIC TRANSPORT VEHICLES

**SECTION 1. REGULATORY ACTS.** The following provisions outline the regulatory acts applicable to public transport vehicles:

- 1.1 **Compliance with Laws.** All utility vehicles (AUVs), vans for hire, public utility jeeps (PUJs), and tricycles operating within the City Integrated Bus Terminal and related terminals must comply with all existing laws, regulations, and guidelines applicable to their operations. This includes, but is not limited to, vehicle registration, safety standards, and operational permits.
- 1.2 **Terminal Location.** The designated terminal locations must be chosen to ensure that they do not obstruct access to roads used by public or private vehicles. Terminals should be positioned in a way that facilitates smooth traffic flow and does not create barriers to road users.
- 1.3 **Vehicle Parking.** Vehicles parked within the terminal premises must not cause inconvenience to pedestrians or create obstacles to traffic flow. Proper parking protocols should be observed to maintain orderly conduct and ensure the safety of all terminal users.
- 1.4 **Order and Cleanliness.** It is imperative to maintain order and cleanliness within the terminal and its immediate surroundings at all times. This includes regular cleaning schedules and waste management practices to ensure a hygienic environment.
- 1.5 **Association Responsibilities.** Officers of any association applying for or holding a Terminal Regulation Permit shall be responsible for disciplining their members regarding the use of the terminal and its facilities. This includes enforcing adherence to terminal rules and regulations and addressing any issues related to conduct and operational standards.
- 1.6 **Terminal Regulation Permit.** The Terminal Regulation Permit shall be valid for one year from the date of issuance and is subject to annual renewal. The renewal of the permit shall be at the discretion of the issuing officer, based on the performance and compliance of the association and its members with the terminal's operational standards and regulations.
- 1.7 **Additional Regulatory Acts.** Any other regulatory acts deemed necessary for the effective implementation of this ordinance and the smooth operation of terminal facilities may be established. These additional regulations will be communicated to all relevant stakeholders and enforced accordingly.



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## ARTICLE XI

### APPLICABILITY, SEPARABILITY, REPEALING CLAUSE AND EFFECTIVITY

**SECTION 1. APPLICABILITY.** The provisions of the Market Code of Tangub City regarding the adjudication of stall awards shall apply to the allocation and awarding of stalls within the new City Integrated Bus Terminal. Additionally, the provisions on notification of death, continuation of lease by immediate family, transfer of lease, vacancy and allocation, regulations and restrictions, as well as other miscellaneous provisions on stalls, shall likewise be applicable to the management and operation of stalls in the terminal.

**SECTION 2. SEPARABILITY CLAUSE.** If, for any reason, any section or provision of this ordinance is declared invalid or unconditioned by a competent authority or court of justification, other sections or provisions thereof which are not affect thereby shall continue to all in full force and effect.

**SECTION 3. REPEALING CLAUSE.** All ordinances, rules and regulation inconsistent or in conflict with the provisions of this ordinance are hereby repealed, amended or modified accordingly.

**SECTION 4. EFFECTIVITY.** This Ordinance shall take effect after publication in the local newspaper of general circulation and shall be posted in at least three (3) conspicuous places within the territorial jurisdiction of the City of Tangub.

ENACTED

SEPTEMBER 12, 2024

I HEREBY CERTIFY the correctness of the foregoing City Ordinance No. 2024-09-067 which was duly adopted and approved by the Sangguniang Panlungsod during the REGULAR Session held at the New SP Session Hall, Tangub City, Misamis Occidental on September 12, 2024.

ATTESTED:  
  
TITO B. DECINA  
City Vice-Mayor  
Presiding Officer

  
ELISEA A. LORENTON  
College Department Head  
Acting SP Secretary

APPROVED:

  
SABINIANO S. CANAMA  
City Mayor

Date of Approval: \_\_\_\_\_