**CASSA**

**Team Meeting Agenda**

**Location: Building 18, room- 211**

**Date: 29/07/2020**

**Time: 01.04 pm – 01.30 pm**

**Present:**

Club President – Niall Navin

Club Member – Morium Mostafa Momo

Club Member – Grant Hunter

Club Member – Samiollah Ranjbar

Club Member – Cherie Barringhaus

Club Member – Poojan Sharma

Club Member - Lachlan Barker

**Apologies:**

Club Vice-President – Donna Wilson-Adams

**Acknowledgment of Country**

"I would like to acknowledge that we are meeting on Wadjuk Nyoongar land, and I would also like to acknowledge their elders, both past and present. We recognize that the land was stolen and never ceded, and it always was and always will be Aboriginal land."

## Declaration of Conflict of Interest

None

***Motion 1:***

Preamble. There is going to be one meeting every week on Monday at 1.00 PM. The primary communication channel will be Microsoft Teams where everyone can share any ideas and upload files.

Moved: Niall Navin

Seconded: Grant Hunter

Result: No dissent, motion passes unanimously.

***Motion 2:***

Preamble. Donna can no longer continue the role of Vise President because of personal issues. Niall decided to go through the constitution and do an arrangement on the matter.

Moved: Niall Navin

Seconded: Lachlan Barker

Result: No dissent, motion passes unanimously.

***Motion 3:***

Preamble. There might be some events CASSA can organize where the students who completed their WILL, will talk about their experiences so that the current students can have some ideas. They also proposed some new sessions that CASSA can organize such as- introduce with git.hub, introduce the new students about how the server works.

Moved: Poojan Sharma and Cherie Barringhaus

Seconded: Samiollah Ranjbar

Result: Needs further discussions

***Motion 4:***

Preamble. The posters need to be renewed. Samiollah Ranjbar will take care of this matter.

Moved: Niall Navin

Seconded: Samiollah Ranjbar

Result: No dissent, motion passes unanimously.

***Motion 5:***

Preamble. There can be add of CASSA on the big TV screen of building 18 1st floor. Along with this, if there is a notice board where the students can put their ideas and thoughts that would be helpful.

Moved: Samiollah Ranjbar

Seconded: Poojan Sharma

Result: Needs further discussion.

The to do list:

1. Have to book meeting rooms and classrooms for the Friday sessions – Niall

2. Have to go through the constitution about the vice president role – Niall

3. All the ideas on events should be added on Microsoft Teams file – Cherie and Poojan

4. Talk with Georgia Maher about popular events on last semester – Cherie or Poojan

5. Update CASSA LinkedIn account and check ecu guild website – Sam and Lachlan

6. Talk with Matt Giovinazzo about money – Niall