#### CHRISTOPHER P. ALLEN

2500 East West Street Philadelphia, Pennsylvania 19999 home (215) 555-5555 work (215) 666-6666 allen456@erols.com

## **EDUCATION**

Widener University School of Law Wilmington, Delaware

J.D. expected May, 2005 (Evening Division)

Memberships:American Bar Association, Law Student Division Philadelphia Bar Association, Student Division Pennsylvania Bar Association, Student Division

Widener University Chester, Pennsylvania M.B.A. expected May, 2005

Temple University Philadelphia, Pennsylvania B.B.A. awarded May, 1991 Summa Cum Laude

Major: Accounting G.P.A.: 3.8/4.0

# **EXPERIENCE**

Industry, Inc. Philadelphia, Pennsylvania November, 1992 - Present

<u>Controller</u>. Supervise financial management of corporation. Plan and implement budgets and cash flow analysis. Prepare payroll and all corporate tax returns. Oversee computer and manual operations including internal auditing. (March, 1995 - Present)

<u>Senior Staff Accountant</u>. Prepared tax returns for individuals, corporations and partnerships. Provided compilation and review services. Represented clients at tax audits. Arranged deferred payment agreements with various governmental agencies. (November, 1992 - February, 1995)

ABC Company Philadelphia, Pennsylvania July, 1991 - October, 1992

<u>Junior Accountant</u>. Maintained cost accounting and inventory records. Assisted in preparation of monthly financial reports to management.

# **EXPERIENCE**, cont.

XYZ Insurance, Co. Philadelphia, Pennsylvania April, 1989 - June, 1991

<u>Claims Service Representative</u>. Received and reviewed property and casualty claim reports. Recorded statements from involved parties and witnesses. Participated in other investigative and claim settlement procedures.

# **PROFESSIONAL CERTIFICATION**

Certified Public Accountant

## **INTERESTS**

Classical music, piano, world history, certified NASCAR Mechanic

## **REFERENCES**

Professor Frances Finance Widener University School of Law P.O. Box 7474 Wilmington, Delaware 19803 (302) 477-2100 (Business Organizations Professor) Professor Thomas Tax Widener University School of Law P.O. Box 7474 Wilmington, Delaware 19803 (302) 477-2100 (Tax Professor)

John D. Smith, President Industry, Inc. 3000 East Main Street Philadelphia, Pennsylvania 19999 (215) 333-3333