HeinOnline

HeinOnline is a subscription database available to students, faculty and staff at Widener Law School. It may be accessed by clicking on "Research Databases" on the library's homepage. Presently, *HeinOnline* has two online library collections: an image-based **Law Journal Library** collection, which contains nearly 370 of the top academic legal periodicals, as well as the **Federal Register Library,** which is also image-based and contains pre-1981 coverage of the **United States Federal Register**.

One of the best features of *HeinOnline* is that, being image-based, it provides exact pictures of each page of the legal journals included in their collection. In other words, you can view a page exactly as it appeared in the original journal, including photographs, charts and graphs. Also, one very convenient result is that footnotes are where they belong!

Unlike many databases that provide only post-1980 online coverage – and some not even back that far – *HeinOnline* provides each journal from its inception and continues to the most current volume allowable. This provides easy access to some of the most influential law review articles ever written.

HeinOnline is the **only** online resource containing image-based, pre-1981 **Federal Register** coverage. Currently, *HeinOnline* has the Federal Register from 1962-1980, but shortly will provide coverage back to the inception of the **Federal Register** in 1936. Future releases will include post-1980 coverage.

HeinOnline provides a very detailed **Help** section which can be accessed on every page and even includes PowerPoint tutorials on both the **Law Journal** and the **Federal Register** collections. In addition to fully explaining various options for searching, it also discusses the *Volume Navigation Panel*, printing, and provides a technical FAQ to help the user through some common technical problems that may arise.

You can access *HeinOnline* either on or off campus. Directions for setting up your browser to permit off-campus use may be found by clicking on "Research Databases" on the homepage and then scrolling to the bottom of the page.

BROWSING AND/OR SEARCHING HEIN ONLINE

Searching by official citation: If you have an official citation, it can be entered in the *Citation Navigator* on the homepage. Simply choose the Journal title from the pull-down menu and then enter the volume and page number.

Browsing by journal title: Scroll down the list of journals on the *HeinOnline* homepage, and click on the title of the journal you want to see. The resulting display will show all of the volumes that are included. Click on the volume you want and the *Volume Navigation Panel* on the top right (above the page image) will allow you to go through the volume page by page or permit you to jump to any specific page.

You also can use the *Volume Navigation Panel* to view the **Table of Contents** of any volume by clicking on:

Going back to the homepage, you are able to *browse* by **article title** or *search* by **author** and/or **article title**. Finally, a **full-text search** is possible which allows you to search by words or phrases, date range and journal.

A full description of the various search capabilities can be found by clicking on the "**Help Index**" on the HeinOline homepage.

PRINTING FROM *HEINONLINE*

Although there are two ways to print articles, one of them requires the use of a print utility called "Hprint." This utility has **not** been loaded on any of the library computers, although you certainly can do so at home. Instructions are online.

PDF is perhaps the more popular option for printing either the entire article or specific pages. Since PDF prints the actual page image, it shows pagination. Once the document is downloaded, use your regular print function to print. Sometimes PDF files are very large and may cause printers to crash if too much is sent at one time. In that case, try

selecting "Print Range" and limit the printing to ten pages at a time or whatever number your printer will handle.

A WORD ABOUT IMAGES

The articles in HeinOnline are stored, displayed and printed as high-resolution images. These images are used to faithfully reproduce the page content and layout of the original document, meaning that you can view the page as it originally appeared in hardcopy. Page image files tend to be much larger than text files and, therefore, present some unique issues for viewing and printing, as compared to text files. You will have much better success using HeinOnline if your workstation and printer conform to the HeinOnline system requirements. These are explained fully in the "*HeinOnline* **Technical FAQ,**" which is reachable by clicking on the "**Help Index**" on the opening page.

> Other important information besides system requirements can be found in the "*HeinOnline* Technical FAQ,"

CUTTING AND PASTING

Please keep in mind, that you cannot cut and paste text from image pages or search for text strings in an image page. HeinOnline does provide uncorrected OCR (optical character recognition) text for each page, which is use to perform full-text searches within a volume and across the entire collection. This text also can be used for cutting and pasting portions of articles into word processing and other programs. You can display the OCR text of any page you are viewing by pressing this button in the Volume Navigation Panel:

Be sure to proofread what you cut and paste since text scanned with OCR will lose some of its formatting and when a letter is indistinct, the program will guess, which allows typos to creep in.

A click on this button will bring you back to the image-based document:

SAVING A *HEINONLINE* ARTICLE

- Navigate to the page or article you wish to save.
- Click on the *HeinOnline* Print Icon.
- Select to download page or article as PDF.
- When the PDF opens in Adobe Acrobat, choose the diskette icon from the Adobe Acrobat Toolbar or choose "Save As" from the File menu to save the PDF to your selected drive.
- Save the file with a .pdf extension and click "Save."

EMAILING A *HEINONLINE* ARTICLE

The best way to send an article from *HeinOnline* is to use your default email program and send the PDF file as an attachment.

QUESTIONS ON ANY ASPECT OF *HEINONLINE*?

- Use the *HeinOnline* help documents by clicking on "**Help Index**" located just above the "Citation Navigator."

- Email *HeinOnline* by clicking on "**E-Mail Feedback**" on the homepage.

- Call *HeinOnline* at 800-828-7571 Monday through Friday, from 7:30 a.m. to 5:00 p.m. (EST).

- Fax *HeinOnline* at 716-883-8100.

QUESTIONS RELATING TO WIDENER LAW SCHOOL'S USE OF HEINONLINE?

Contact a Reference Librarian at the Legal Information Center:

- In person at the Reference Desk
- By phone in Wilmington: 302-477-2114
- By phone in Harrisburg: 717-541-3934
- Online by clicking on the "Ask a Librarian" icon at **www.law.widener.edu/Law-Library** and typing in your question.