

Terminal Operating Guide

1. Terminal Idle Display Click Menu to navigate



6.0 Select SCAN QRCODE or GENERATE QRCODE

Scan QRCODE terminal will go to screen 6.2

GENERATE QRCODE terminal will go to screen 6.1



2. Select WECHAT, ALIPAY, GCASH, GRAPAY, UPI



6.1 Terminal will display QR CODE.

Press CONFIRM once customer successfully scan QR



3. Select Sale transaction



6.2 Terminal will scan the QR in mobile wallet. Proceed to screen 7.0



4. Select WECHAT, ALIPAY, GCASH, GRAPAY, UPI



7.Connecting to server

Terminal will send and receive data to/from server



5. Amount Entry

Enter the desire amount then press [ENTER] button to confirm



 Printing of Receipt
 Terminal will print the receipt



RETRIEVE

1. Terminal Idle Display Click Menu to navigate



2. Select WECHAT, ALIPAY, GCASH, GRAPAY, UPI



3. Select RETRIEVE transaction



4. Select WECHAT, ALIPAY, GCASH, GRAPAY, UPI



5. Input Order ID number coming from the customers application (30 digits)

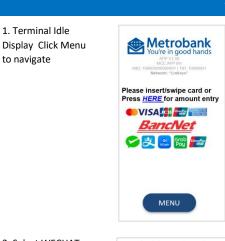












2. Select WECHAT, ALIPAY, GCASH, GRAPAY, UPI





3. Select VOID transaction



4. Enter Password: Input marchant

password



5. Invoice Number Entry:

Input invoice number of transaction needed to void then press [ENTER] to continue NOTE: Debit sales cannot be voided



VOID

Confirmation Terminal will display amount of transaction needed to void. Press [OK] to

confirm, Press [X]

to cancel

6. Void



7.Connecting to server

Terminal will send and receive data to/from server



8. Printing of Receipt

Terminal will print the receipt





Terminal Operating Guide





2. Select REPORT



3. Select REPORTSPress [2] button for REPORTS



4. FOR DETAIL AND SUMMARY REPORT ONLY:

Select host for desired report



5. Printing of Report

Terminal will print report that was selected



Terminal Idle
 Display Click Menu
 to navigate



2. Select Settlement



3. Select Single Settle or Settle All

Terminal will ask if Settle all card types, Press [1] button if Yes, Press [2] button for No.



4. Enter Password: Input merchant

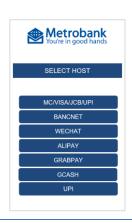
password



5.1. SINGLE SETTLE

Select host needs to settle, use $[\downarrow \uparrow]$ down and up button to navigate for other host

Hosts with Asterisk (*) means it has batch, if not, batch is empty

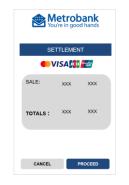


SETTLEMENT

Totals per host:
Terminal display totals on the screen. Press
[PROCEED] to continue then
[CANCEL] to return to idle

mode

6. Settlement



7 .Connecting to bank host

Terminal will send and receive data to/from host



8. Printing of Settlement Receipt

Terminal will print the receipt



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