

# Amy Tai

Management Engineering 2022  
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## SUMMARY OF QUALIFICATIONS

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- Extremely keen to learn new concepts, passionate, highly self-motivated, and possesses an incredible work ethic
- Strong problem-solving skills gained through software consulting with a Toronto healthcare organization to identify and address business process gaps
- Exceptional analytical skills strengthened in working as a Chartered Professional Accountant intern
- Incredible client service skills developed through working in a high-pressure independent working environment
- Proficient in Java (creation of simple animated games, loops, arrays) demonstrated through obtaining a 98% in Introduction to Computer Programming university course
- Excellent teamwork skills shown through collaboration with a six-member team to develop a decision support tool using Excel VBA in less than three months

## RELEVANT EXPERIENCES

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QA Consultant, Hypercare, Waterloo, Ontario	Sept 2018 – Present
<ul style="list-style-type: none"><li>• Tested the website and android app versions of the product to uncover critical bugs to be addressed by the developers</li></ul>	
VP Operations, EntSoc, Waterloo, Ontario	Sept 2018 – Present
<ul style="list-style-type: none"><li>• Implemented strategic and targeted entrepreneurial events through the development of an efficient team structure</li></ul>	
Software Consultant, Privacy Horizon, Toronto, Ontario	Apr 2018 – Sept 2018
<ul style="list-style-type: none"><li>• Collaborated with senior company executives to digitally automate their current process to increase efficiency and expand customer base</li></ul>	
Chartered Professional Accountant Intern, PepsiCo Foods Canada, Cambridge, Ontario	Apr 2018 – Sept 2018
<ul style="list-style-type: none"><li>• Reengineered current processes and models to target current process gaps and ensure future sustainability with the collection of managerial feedback and constant code revisions</li></ul>	
Project Manager, MSCI 100 – Excel VBA Decision Support Tool, Waterloo, Ontario	Sept 2017 – Dec 2017
<ul style="list-style-type: none"><li>• Managed a team of 6 students to develop a VBA support tool to assist future students with the planning and execution of group work by delegating tasks based on students' skill sets during biweekly team meetings</li></ul>	
President, Savon, a Junior Achievement Company, London, Ontario	Oct 2016 – Apr 2017
<ul style="list-style-type: none"><li>• Planned effective sales events and led focused team meetings to increase initial share value by 563% in less than 20 weekly sessions</li></ul>	
Lifeguard/Swim Instructor/Swim Team Coach, City of London, Ontario	Apr 2016 – Sept 2017
<ul style="list-style-type: none"><li>• Received the Above and Beyond Summer Recognition Award</li></ul>	

## EDUCATION

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Candidate for Bachelor of Applied Science in Management Engineering, University of Waterloo	Sept 2017 – Present
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## AWARDS

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Goulet Engineering Scholarship, University of Waterloo	Nov 2018
First in Class Engineering Scholarship, University of Waterloo	Sept 2018
EngSoc Leadership Excellence First Year Award, University of Waterloo	Nov 2017
Fountain Tire (Stoneybrook) Award, London Central SS	Oct 2017
<ul style="list-style-type: none"><li>• Awarded to the graduating student who demonstrates a strong work ethic, indomitable spirit and clear focus for the future</li></ul>	

## EXTRACURRICULARS

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Outreach Squad, Women in Engineering, Waterloo, Ontario	Sept 2018 – Present
Student Ambassador, Ontario Network of Women in Engineering, Ontario	Oct 2017 – Present
Senior Event Coordinator, UWO Crafts 4 Charity, Waterloo, Ontario	Sept 2017 – Dec 2018

## INTERESTS

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- Swimming, solving puzzles, collecting coins, baking banana bread muffins, self-learning keyboard and guitar