



PROFILE

Risk & Compliance Graduate at J&E Davy with strong experience in **capital markets compliance** and **financial risk**. Holder of Second Class Honours in **Business Studies with Data Analytics**, QFA designation, and currently pursuing the CFA charter. I am an **analytical, hard-working and proactive individual**. Skilled in regulatory controls, process automation, and data-driven decision-making with expertise in **Power BI, Python, SQL, Power Automate, and Excel**. Dependable and adaptable, focused on team goals and thriving in a competitive, fast paced environment.

Catalin Bondari

Davy Graduate Programme

CONTACT

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<https://catalinbondari.github.io/portfolio-website/>

SKILLS

- Relationship Building
- Analytical
- Communication
- Team Management
- SQL, Python
- Project Management
- Adaptability
- Professional Development
- Resilience

EDUCATION

Qualified Financial Advisor

- APA and QFA Designation with IOB

EXPERIENCE

Risk & Compliance Graduate Programme

J&E Davy

- Monitored for trade abuse and insider dealing using LiquidMetrix Trade Surveillance and Figaro.
- Responsible for calculating the daily Value at Risk (VaR) and actively monitoring financial risk exposures.
- Automated Takeover Panel website updates using Power Automate.
- Developed automated MI reports with Power BI for data-driven decision-making.
- Lead at Bloomberg Vault electronic communication monitoring and in charge of recalibration.
- Streamlined Gifts & Entertainment processes and automated monitoring with Power BI, ensuring transparency.

Office Manager

Apollo Language Centre

- Managed Sutton Apollo Language Centre an International School of more than 200 students.

Dublin City University

- **2.1 honours**
- Class Representative
- Python, SQL, Data Mining
- **Predictive Analysis**
- **JavaScript Algorithms and Data Structures** diploma at freeCodeCamp.

Marian College Secondary School

- **Achieved a total of 556 CAO points**
- Class Captain
- Academic Award
- Scholars Ireland Award
- **Marist Leader**
- **Student of the Year**

REFEREE

Reference Letters provided upon request.

- **Leveraged Fidelio**, a cloud-based educational management system, to **streamline bookings and activity scheduling**.
- **Collaborated with Apollo senior management** and **school principals** to ensure seamless centre operations.

Activity Manager

Apollo Langauge Centre

- Organized top-rated activities for 1200+ international students.
- Led a team of ten **Activity Leaders**, recognised for outstanding leadership.
- **Top-performing Activity Manager in Apollo's history.**

Activity Coordinator

Centre of English Studies

- Led student tours and managed group of up to 50 students.
- Organised activities, school shops, and community announcements.
- Planned and executed large-scale school events using MS Excel.

Interpreter and Translator

Accord Translations

- **Strong interpersonal skills.**
- **Accurate translation** of documents and speech, maintaining tone and meaning.
- **Ensured confidentiality** of translated information.