



Catalin Bondari

Davy Graduate Programme

CONTACT



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<https://www.linkedin.com/in/catalinbondari>



<https://catalinbondari.github.io/eportfolio-website/>

SKILLS

- Relationship Building
- Analytical
- Communication
- Team Management
- SQL, Python
- Project Management
- Adaptability
- Professional Development
- Resilience

EDUCATION

Qualified Financial Advisor

- APA and QFA Designation with IOB

PROFILE

Risk & Compliance Graduate at J&E Davy with strong experience in **capital markets compliance and financial risk**. Holder of Second Class Honours in **Business Studies with Data Analytics, QFA designation, and currently pursuing the CFA charter**. I am an **analytical, hard-working and proactive individual**. Skilled in regulatory controls, process automation, and data-driven decision-making with expertise in **Power BI, Python, SQL, Power Automate, and Excel**. **Dependable and adaptable**, focused on team goals and thriving in a **competitive, fast paced environment**.

EXPERIENCE

Risk & Compliance Graduate Programme

J&E Davy

- **Monitored** for **trade abuse** and **insider dealing** using **LiquidMetrix Trade Surveillance** and **Figaro**.
- Responsible for calculating the daily **Value at Risk (VaR)** and actively monitoring **financial risk exposures**.
- **Automated Takeover Panel** website updates using **Power Automate**.
- **Developed** automated **MI reports with Power BI** for data-driven decision-making.
- **Lead at Bloomberg Vault electronic communication monitoring** and in charge of **recalibration**.
- **Streamlined Gifts & Entertainment processes** and **automated monitoring with Power BI**, ensuring transparency.

Office Manager

Apollo Language Centre

- **Managed Sutton Apollo Language Centre** an International School of more than 200 students.

Dublin City University

- **2.1 honours**
- Class Representative
- Python, SQL, Data Mining
- **Predictive Analysis**
- **JavaScript Algorithms** and **Data Structures** diploma at freeCodeCamp.

Marian College Secondary School

- **Achieved a total of 556 CAO points**
- Class Captain
- Academic Award
- Scholars Ireland Award
- **Marist Leader**
- **Student of the Year**

REFEREE

Reference Letters provided upon request.

- **Leveraged Fidelo**, a cloud-based educational management system, to **streamline bookings and activity scheduling**.
- **Collaborated** with **Apollo senior management** and **school principals** to ensure seamless centre operations.

Activity Manager

Apollo Language Centre

- **Organized top-rated activities** for **1200+** international students.
- **Led a team of ten Activity Leaders**, recognised for outstanding leadership.
- **Top-performing Activity Manager** in Apollo's history.

Activity Coordinator

Centre of English Studies

- **Led student tours** and managed group of up to **50 students**.
- **Organised activities**, school shops, and community announcements.
- **Planned and executed large-scale school events** using MS Excel.

Interpreter and Translator

Accord Translations

- **Strong interpersonal skills**.
- **Accurate translation** of documents and speech, maintaining tone and meaning.
- **Ensured confidentiality** of translated information.