



CHITU CATALIN GEORGE

From Bucharest, Romania

Contact details

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About me

With a set of very well-defined skills in the fields of data analysis and automation and with a working experience in the field of reporting, automation and project management, I decided to take a step further, in the world of automation and programming, to help companies achieve their goals.

Website: <https://catalinchitu.netlify.com/>

Professional experience

Experience by departments

Quality Control : **3 months**

IT Software : **5 months**

Graphics / Web design / DTP: **2 years and 2 months**

Finance / Accounting: **4 years and 1 month**

Nov 2021 - Aug 2022

10 months

Economist / Financial Analyst - Christian Tour

Bucharest | Finance / Accounting | Tourism

Technical achievements/Project management:

- Successful implementation of a management software (external partner) in OMC accounting software (external partner).

Creation, implementation and automation of the following reports:

- OPEX / P&Ls reporting for the companies in the group
- Analysis of financial statements
- Forecasts and other reports requested by the BOARD
- Other reports

Acquired skills and knowledge:

OMC, microsoft office, DataKlas Pharmaceutical

Nov 2021 - Mar 2022

5 months

Frontend Web Developer - Educatie Informala SA

Cluj-Napoca | IT Software | Education / Training

We worked in teams to do exercises and build different types of web applications, such as virtual online stores, virtual blog sites, browser games, etc.

At the end of this apprenticeship, I obtained the Assistant Programmer Diploma from the National Authority for Qualifications in Romania.

Technologies used: HTML, CSS, JavaScript, React, TailwindCSS

Acquired skills and knowledge:

JavaScript, html5 css3, ReactJS

Nov 2019 - Jun 2020

8 months

Financial Analyst - ELEFANT ONLINE SA

Bucharest | Finance / Accounting | Commerce / Retail

Technical achievements/Project management:

- Implementation of a new flow of transmission of accounting documents to the financial department with the help of a ticketing system in ASANA
- Removed the position of 'Pickup Point Cash Controller' from the financial department as a result of the complete automation of the verification reports from the work points
- Automation of stock analysis reports

Financial tasks:

- OPEX / P&Ls reporting for the companies in the group
- Analysis of financial statements
- Forecasts and other reports requested by the BOARD
- Other reports

Acquired skills and knowledge:

Outlook, Charisma, ERP, QlikView, Google Chrome, tableau, entersoft business suite, Microsoft Teams

Nov 2017 - Nov 2019

2 years and 1 month

Senior Accountant - ELEFANT ONLINE SA

Bucharest | Finance / Accounting | Commerce / Retail

Technical achievements/Project management:

- Automating the verification reports of certain accounting accounts with the help of macro and VBA functions in Excel
- Project manager for the implementation of new reports, automation and documentation in ERP for the financial department with the help of the development department and consulting companies

Financial tasks:

- Preparation, verification and submission of monthly fiscal declarations
- Other reports
- Initiation of junior accountants

Acquired skills and knowledge:

Outlook, Excel, entersoft, asana

Apr 2017 - Nov 2017

8 months

Junior Accountant - ELEFANT ONLINE SA

Bucharest | Finance / Accounting | Commerce / Retail

- Checking and posting accounting documents in ERP
- Preparation and reconciliation of balance confirmations and account sheets
- Various checks on VAT accounts
- Other checks

Acquired skills and knowledge:

asana, entersoft business suite, - Microsoft Office

Feb 2015 - Apr 2017

2 years and 3 months

Freelancer: Content Creator/Partner (Project based) - Teespring, Inc, Redbubble Ltd., Maker Studios Inc., Google Inc., YouTube LLC., BroadbandTV Corp.

Remote (from home) | Graphics / Web design / DTP | Media / Internet

- Creation of audio video material for educational purposes for subscribers to global social networks
- Creating designs and selling textile items on various online platforms

Acquired skills and knowledge:

Adobe Premiere, Sony Vegas, - Photoshop

Oct 2015 - Dec 2015

3 months

QA Tester - Electronic Arts Romania SRL

Bucharest | Quality Control | IT / Telecom

- Identifying potential bugs in application development.
- Reproducing and reporting them to the company's developers.
- Testing the functionality and compatibility of applications on different electronic devices.

Acquired skills and knowledge:

Android, Jira, iOS, Hansoft, itools, Office

May 2015 - May 2015

1 month

Internship - Titan Mar S.A.

Ilfov | Finance / Accounting | Construction

Assisting in the daily activities undertaken within the company's financial accounting department.

Acquired skills and knowledge:

microsoft word, Microsoft Office

Education

2021 - 2022

Undergraduate - Scoala Informala de IT

Frontend Web Development | Cluj-Napoca

Activities and societies: We worked in teams to make exercises and build different types of web applications such as virtual online stores, virtual blog sites. Activities and societies: We worked in teams to make exercises and build different types of web applications such as virtual online stores, virtual blog sites.

HTTP: fundamentals about the protocol: methods, error codes

HTML5 and CSS3: semantic, text styling, box models, positioning

JavaScript: variables, primitive data types, objects, arrays, functions, scope, DOM manipulation, AJAX, ES6

GIT: learned the principles and basic commands

React: components, JSX, props, state

2013 - 2016

Bachelor's degree - Universitatea Crestina "Dimitrie Cantemir"

Finante Banci si Contabilitate | Bucharest

After completing the courses specializing in "Accounting and Management Informatics", I obtained the title of Economist.

2008 - 2012

High School / Vocational school - Liceul de metrologie "Traian Vuia"

Electronica si automatizari | Bucharest

After completing the courses on computer technical specialization, I obtained the professional qualification: "Computer technician"

Skills

General skills

Adobe Premiere, Microsoft Office, Sony Vegas Pro, E-commerce, Visual Basic for applications, VBA, macros, asana, entersoft business suite, Charisma, tableau software, Qlik View, Hansoft, Java, intellij

Foreign languages

english - Advanced, romanian - Advanced

Other info

Certifications

Assistant Programmer

acquired on Mar 2022

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Conferences

Tax & Finance Forum

period Nov 2018 - Nov 2018

Participation in the events of the Tax & Finance Forum, where the most important legislative and fiscal aspects with an impact on the business environment, the main challenges for Romanian taxpayers and solutions to adapt to the new provisions were addressed.

Presented and analyzed, together with experts from the most important consulting companies, tax trends and policies at the international level, the harmonization of Romanian legislation, the main changes and regulations of the Fiscal Code and the Fiscal Procedure Code.

Prizes and Distinctions

Best Employee elefant.ro

acquired on Jan 2018

Driving license

Category : B / attained: 02 Nov 2011