



CHITU CATALIN GEORGE

From Bucharest, Romania

Contact details

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About me

With the help of a set of very well defined skills in the areas of data analysis and automation and with a working experience in the field of reporting and automation, I decided to take a step further, into the world of automation and programming, in order to help companies achieve their goals by starting with front-end development.

Professional experience

Experience by departments

Quality Control : **3 months**

IT Software : **5 months**

Graphics / Web design / DTP: **2 years and 2 months**

Finance / Accounting: **4 years and 1 month**

Nov 2021 - Aug 2022

10 months

Economist - Christian Tour

Bucharest | Finance / Accounting | Tourism

Technical achievements:

-Successful implementation of inventory management software, sales and purchases with accounting software for one of the companies in the group

Creation, implementation and automation of the following reports:

-Balance check and preparation of OPEX / P&L for the companies in the group

-Analysis of financial statements and variations

-Forecast and other reports requested by management/shareholders

Acquired skills and knowledge:

OMC, microsoft office, DataKlas Pharmaceutical

Nov 2021 - Mar 2022

5 months

Frontend Web Developer - Educatie Informala SA

Cluj-Napoca | IT Software | Education / Training

We worked in teams to make exercises and build different types of web applications such as virtual online stores, virtual blog sites, browser games etc.

At the end of this apprenticeship, I obtained the Diploma of Assistant Programmer from the National Authority for Qualifications in Romania.

Technologies used: HTML, CSS, JavaScript, React, TailwindCSS

Acquired skills and knowledge:

JavaScript, html5 css3, ReactJS

Nov 2019 - Jun 2020

8 months

Financial Analyst - ELEFANT ONLINE SA

Bucharest | Finance / Accounting | Commerce / Retail

Technical achievements:

- Implementation of a new flow of transmission of accounting documents to the financial department with the help of a ticketing system
- Full automation of cashflow reports from work points and elimination of the cash controller function from the payroll
- Automation of stock analysis reports

Financial tasks:

Analyzing and reporting to management and shareholders the following situations:

- Analysis of sales, purchases and stocks by cost centers
- Identification of fraud attempts in ERP orders
- Analysis of returns and identification of customers with a high return probability
- Identification/reconciliation of substantial differences between the state of payment and accounting, etc.
- Verification of advances
- Analysis of marketing costs (sms, ads, affiliate, retargeting, radio/tv, flyers, etc.)
- Analysis of stock movements, stock age, stock rotation (inventory days, slow moving, aging, etc.)
- Verification of the unloading of stocks according to the accounting balance
- Analysis of packaging costs and packaging stock
- Analysis of delivery costs (to customers / to work points)
- Identification of returns to suppliers
- Analysis of additional discounts from suppliers (achieving the set margin with discount from the supplier, etc.)
- Identification of stocks and liquidities from work points
- Verification of the age of balances on suppliers
- Analysis of damaged stocks (quantity, value, aging, etc.)
- Analyzing the margin and stocks at supplier level
- Cost estimates
- Reconciliation of the value of the stocks from operational vs the values from accounting
- Other checks on OPEX + other ad hoc reports

Acquired skills and knowledge:

Outlook, Charisma, ERP, QlikView, Google Chrome, tableau, entersoft business suite, Microsoft Teams

Nov 2017 - Nov 2019

2 years and 1 month

Senior Accountant - ELEFANT ONLINE SA

Bucharest | Finance / Accounting | Commerce / Retail

Technical achievements:

- Automation of verification reports on certain accounting accounts with the help of macros and VBA
- Providing support for the implementation of new reports and automations in ERP for the financial department
- Documentation and automation of accounting processes (internally - through the technical department or externally - through consulting companies)
- Automating monthly reports (creating a macro in MS Excel - VBA)

Financial tasks:

- Execution of monthly checks before the preparation of declarations (verification of inactive suppliers, non-chargeable VAT, VAT on receipt, VIES, etc.)
- Preparation and processing of journals and declarations for submission to ANAF: 300, 394, 390, F4109, A4200, etc.
- Reconciliation of the balance at the end of the month
- Initiating and implementing new procedures and updating outdated work procedures
- Initiation of junior accountants

Acquired skills and knowledge:

Outlook, Excel, entersoft, asana

Apr 2017 - Nov 2017

8 months

Junior Accountant - ELEFANT ONLINE SA

Bucharest | Finance / Accounting | Commerce / Retail

- Verification of the conformity of invoices and the introduction of invoices from suppliers in the ERP system
- Verification of NIR / NRR / invoices
- Verification and input of expense statements in ERP
- Verification and introduction of service invoices in ERP
- Verification of transactions from bank statements with account balances from ERP
- Issuing balance confirmations, approving and sending them
- Verification and generation of re-evaluations on external suppliers
- Processing and checking account sheets from suppliers and customers
- Verification of suppliers with non-chargeable VAT, VAT on receipt and non-payers of VAT
- Other ad hoc checks

Acquired skills and knowledge:

asana, entersoft business suite, - Microsoft Office

Feb 2015 - Apr 2017

2 years and 3 months

Freelancer: Content Creator/Partner (Project based) - Teespring, Inc, Redbubble Ltd., Maker Studios Inc., Google Inc., YouTube LLC., BroadbandTV Corp.

Remote (from home) | Graphics / Web design / DTP | Media / Internet

- Creation of audio video material for educational purposes for subscribers to global social networks
- Creating designs and selling textile items on various online platforms

Acquired skills and knowledge:

Adobe Premiere, Sony Vegas, - Photoshop

Oct 2015 - Dec 2015

3 months

QA Tester - Electronic Arts Romania SRL

Bucharest | Quality Control | IT / Telecom

- Identifying potential bugs in application development.
- Reproducing and reporting them to the company's developers.
- Testing the functionality and compatibility of applications on different electronic devices.

Acquired skills and knowledge:

Android, Jira, iOS, Hansoft, itools, Office

May 2015 - May 2015

1 month

Internship - Titan Mar S.A.

Ilfov | Finance / Accounting | Construction

- Assisting in the daily activities undertaken within the company's financial accounting department.

Acquired skills and knowledge:

microsoft word, Microsot Office

Education

2021 - 2022**Undergraduate - Scoala Informala de IT**

Frontend Web Development | Cluj-Napoca

- Activities and societies: We worked in teams to make exercises and build different types of web applications such as virtual online stores, virtual blog sites.
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- HTTP: fundamentals about the protocol: methods, error codes
- HTML5 and CSS3: semantic, text styling, box models, positioning
- JavaScript: variables, primitive data types, objects, arrays, functions, scope, DOM manipulation, AJAX, ES6
- GIT: learned the principles and basic commands
- React: components, JSX, props, state

2013 - 2016**Bachelor's degree - Universitatea Crestina "Dimitrie Cantemir"**

Finante Banci si Contabilitate | Bucharest

- After completing the courses specializing in "Accounting and Management Informatics", I obtained the title of Economist.

2008 - 2012

High School / Vocational school - Liceul de metrologie "Traian Vuia"

Electronica si automatizari | Bucharest

After completing the courses on computer technical specialization, I obtained the professional qualification:
"Computer technician"

Skills

General skills

Adobe Premiere, Microsoft Office, Sony Vegas Pro, E-commerce, Visual Basic for applications, VBA, macros, asana, entersoft business suite, Charisma, tableau software, Qlik View, Hansoft, Java, intelliJ

Foreign languages

english - Advanced, romanian - Advanced

Other info

Certifications

Assistant Programmer

acquired on Mar 2022

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HTML5 and CSS3: semantic, text styling, box models, positioning

JavaScript: variables, primitive data types, objects, arrays, functions, scope, DOM manipulation, AJAX, ES6

GIT: learned the principles and basic commands

React: components, JSX, props, state

Conferences

Tax & Finance Forum

period Nov 2018 - Nov 2018

Participation in the events of the Tax & Finance Forum, where the most important legislative and fiscal aspects with an impact on the business environment, the main challenges for Romanian taxpayers and solutions to adapt to the new provisions were addressed.

Presented and analyzed, together with experts from the most important consulting companies, tax trends and policies at the international level, the harmonization of Romanian legislation, the main changes and regulations of the Fiscal Code and the Fiscal Procedure Code.

Prizes and Distinctions

Best Employee elefant.ro

acquired on Jan 2018

Driving license

Category : B / attained: 02 Nov 2011