

## **Excel Exercises:** Table operations

- 1. Consider the file "Producao.txt"
  - 1.1. Import the content to [14-OST.xlsx | Ex01], converting it into a table with several columns (identified by the file's first row)
  - 1.2. Sort the table by "Sector" and "Tipo"
  - 1.3. Remove the duplicates
  - 1.4. Copy the values to a new sheet
  - 1.5. Format the necessary columns as date, time and currency
  - 1.6. Apply subtotals to view, simultaneously, by "Sector":
    - The average of "Tempo paragem"
    - The sum of "Custo reparação"

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