



CONTENT

- 1. Text functions
- 2. VALUE | TEXT | DOLLAR
- 3. LOWER | UPPER | PROPER
- 4. TRIM
- 5. FIND | SEARCH
- 6. LEFT | RIGHT | MID
- 7. Information functions

Text functions

Text: set of alphanumeric characters inserted in a cell, and that is not automatically recognised as:

- formula
- number
- date
- time
- · Other type of numerical value

Values recognised as text:

- Names
- Words
- Labels
- Values started with apostrophe (')
- · Values in cells formatted as text

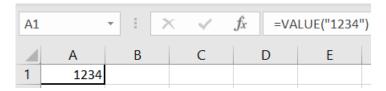
Examples;

- · Convert text and numerical values and vice-versa
- Text editing (formatting, character deletion)
- Search and/or extract expressions

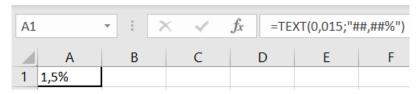


VALUE | TEXT | DOLLAR

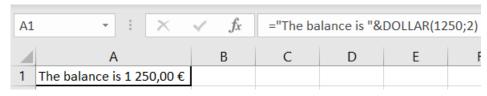
VALUE: convert texto into number



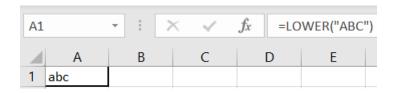
TEXT: convert number into texto according to the specified format

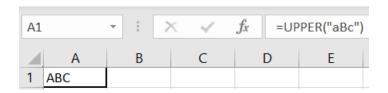


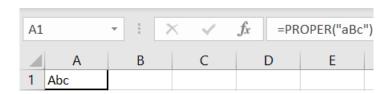
DOLLAR: convert number into currency with the defined quantity of decimal places



LOWER | UPPER | PROPER

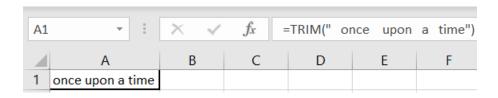


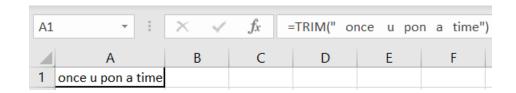




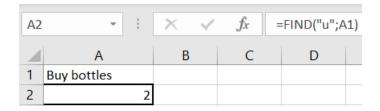


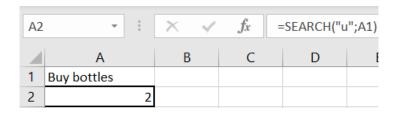
TRIM



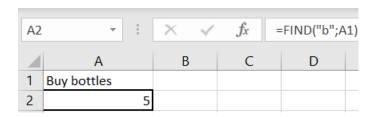


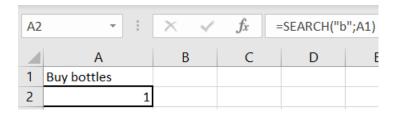
FIND | SEARCH



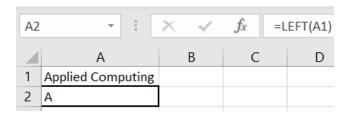


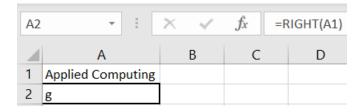
FIND: case sensitive

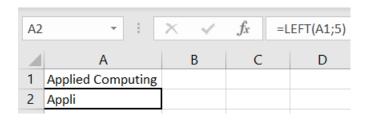


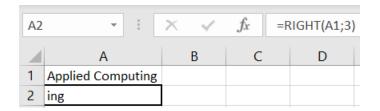


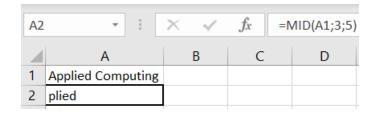
LEFT | RIGHT | MID











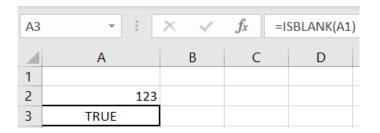


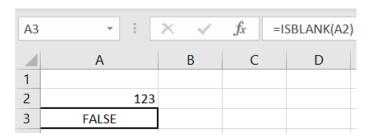
Information functions

Determine and validate the type of cell content and a formula's result

Useful when combined with "IF" to assure that operations are only made when there are no errors

Functions starting with "IS"







Do conhecimento à prática.