



VŨ THÙY LINH

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OBJECTIVE

I am a final-year student majoring in Software Technology, interested in becoming a Business Analyst. I want to use my skills in communication, problem-solving, and analysis to understand user needs and help create useful software solutions. I'm looking for a chance to learn from real projects and grow into a professional BA in the future.

EDUCATION

Ho Chi Minh University of Technology (HUTECH) Thu Duc, Ho Chi Minh	2021 - Present
• Bachelor of Information Technology • GPA: 2.8 / 4.0	

SKILLS

- Communication: Can listen carefully and share ideas clearly with others.
 - Teamwork: Work well with developers, testers, and other members.
 - Problem Solving: Can find simple solutions to user and business problems.
 - Requirement Gathering: Know how to collect and write basic user needs.
 - Process Understanding: Understand simple business workflows and system processes.
 - Documentation: Can write reports and make clear project documents.
 - Figma: Able to create simple wireframes and user interface mockups.
 - SQL: Can write basic queries to get and analyze data from databases.
 - Tools: Familiar with Microsoft Office and Jira.
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PROJECTS

Car Rental Management System (University Project)

Role: Business Analyst (Student Project)

Duration: 3 months

Description:

This is a university project about building a website and mobile app that help people rent cars online. Users can find cars, book them, manage rental time, and make payments. The system makes the car rental process easier and faster for both users and car owners.

Tools:

Figma, SQL, Microsoft Office, Draw.io

Link figma: <https://bit.ly/49FvhTg>

Responsibilities:

- Worked with team members to plan the project and understand what users need.
- Collected and wrote down main requirements for the system.
- Made simple use case and activity diagrams to show how the system works.
- Created basic wireframes using Figma to design how pages look.
- Helped design and test the database using SQL.
- Joined team meetings to share ideas and check progress.
- Wrote simple documents and slides for the final presentation.

OneBit Website (Internship Project)

Position: Business Analyst Intern

Duration: 4 months

Description:

Joined the OneBit company website project during the internship program. The goal was to improve user experience, update the interface, and make website content easier to understand and navigate.

Responsibilities:

- Communicated with stakeholders and the development team to understand project goals.
- Collected and documented user requirements and system specifications.
- Wrote user stories and acceptance criteria for developers.
- Created wireframes and page layouts using Figma.
- Used SQL to check data and create simple reports.
- Prepared test cases and supported website testing before release.
- Gathered user feedback and suggested small UI/UX improvements.

Tools:

Figma, SQL, Google Analytics

Link: <https://bit.ly/4qOgbkt>

Result:

Enhanced website usability and design consistency, helping users find information more easily and interact smoothly with the site.

CERTIFICATES

Basic Business Analyst Certificate 3.0 – 2023

- Learned the basics of requirement analysis, documentation, and system design.

English Certificate – Level B1 – 2024

- Able to communicate and write in English at an intermediate level.

Basic Design Certificate – 2023

- Gained basic skills in UX/UI design using Figma and design thinking.

INTERESTS

- Learning about business analysis and software development.
- Exploring new tools like Figma, Jira, and SQL.
- Reading books and articles about technology and startups.
- Listening to music and singing in free time.