

Emily Kelly

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Date of Birth: 30/04/1978

PERSONAL STATEMENT

Looking for a job that allows me to use my people skills. Hard worker who learns quickly and enjoys being part of a team. Available to work flexible hours including evenings and weekends.

WORK EXPERIENCE

Food Preparation Worker at Freshii, 5/2023 - 8/2025

- Achieved employee of the month 1 times
- Assisted in opening and closing procedures

Drive-Thru Operator at Costa Coffee, 9/2022 - 9/2022

- Coordinated with kitchen staff to ensure timely order delivery
- Resolved customer complaints and ensured customer satisfaction
- Participated in team meetings and contributed improvement ideas

Food Preparation Worker at McDonald's, 10/2019 - 12/2021

- Achieved employee of the month 1 times
- Maintained knowledge of menu items and daily specials
- Prepared food items according to company standards and procedures

EDUCATION

Bachelor of Commerce in Communications, Dublin Business School (2015)

Master of Business Administration in Information Technology, Maynooth University (2015)

SKILLS

- conflict resolution
- allergen awareness
- food safety
- baking

- kitchen experience
- multitasking
- food preparation
- cash handling
- menu knowledge
- POS systems
- Team Leadership
- Event Planning

REFERENCES

References available upon request