CATHERINE CHEN

COMPUTER ENGINEERING STUDENT

CONTACT

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SKILLS

Languages: Java, C++, Python, C#, HTML, CSS, JavaScript

- Fast learner and hard - working

- Committed, trustworthy and organized

- Fluent in English and Limited Working Proficiency in Mandarin

- Proficient with Microsoft Office and Adobe Programs

INTERESTS

- Playing a variety of sports from volleyball to badminton
- Drawing and trying different styles

VOLUNTEER EXPERIENCE

MILLENNIUM
Chair — September 2016 - July 2019
- Lead team of twenty to organize the annual technology conference
- Oversaw all aspects of the organization to guarantee effective communication and collaboration among executive and general members

YOUTH ACHIEVING SUCCESS ORGANIZATION
Director of Logistics — June 2014 - August 2019
- Kept track of expenses with Excel to ensure the budget is being met
- Contacted venues and catering options
- Managed a team of ten to raise money and advertise conferences

PROJECT PULSE
Director of Marketing — September 2016 - July 2019
- Designed posters and set up event pages
- Lead twenty people to organize fundraisers and advertise for the conference by hosting workshops and information sessions

PROJECT

MUSICAL LIGHTS — November 2019
Used an Arduino, RGB LED strips and microphone to make an audio visualizer

MAGAZINE — February 2019
Designed magazine covers, photo gallery and article pages using Photoshop

PERSONAL PORTFOLIO — January 2018
Created a website in Dreamweaver using HTML and CSS to curate Animate, Photoshop and Illustrator pieces

WORK EXPERIENCE

KUMON NORTH AMERICA, INC.
Instructor and Administrative Assistant — May 2016 - August 2019
- Taught children aged between four and ten Math and Reading
- Filled in for any positions needed including marking classwork and homework, overseeing tests and answering questions from parents

SELF - EMPLOYED
Music Teacher — June 2014 - August 2019
- Instructed piano and violin performance to over ten students aged between seven and twelve
- Taught level five through nine Rudiments and History music theory

SELF - EMPLOYED
Freelance Graphic Designer — May 2018 - March 2019
- Designed and digitized traditional and physical art pieces, logos and labels for start - up companies using Photoshop and Illustrator
- Contributed to website design elements including favicons and banners

AWARDS AND CERTIFICATION

PARK MILLER AWARD — June 2019
Given to one graduating female student who exhibited athletic ability and team spirit

GE STAR AWARD — April 2019
$3000 USD scholarship awarded to four students across Canada and USA who demonstrate excellence in academic achievement and community service

THE ASSOCIATE DIPLOMA OF THE ROYAL CONSERVATORY OF MUSIC IN PIANO PERFORMANCE — October 2017
Highest academic standing awarded by the RCM Certificate Program

EDUCATION

UNIVERSITY OF WATERLOO — Waterloo, ON
Bachelor of Applied Science in Computer Engineering, Co - Op — September 2019 - Present
- Activities: UWiSTEM, UW Hip Hop, UW World Vision
- President's Scholarship