



## How to Plan and Develop a Career Center (Hardback)

By -

Facts on File Inc, United States, 2007. Hardback. Condition: New. Second Edition. Language: English. Brand new Book. How to Plan and Develop a Career Center, Second Edition is a collection of 12 essays written by experts that discuss all aspects of establishing and running a career center independently or within a school or other institution. This updated, revised, and expanded handbook covers key topics such as the role of career centers, developing facilities, managing personnel, fitting into educational settings, serving diverse student populations and adult career seekers, online career centers, and trends for the future. Essays of this title include: "Career Development and the Role of Career Centers"; "Program Planning, Assessment, and Evaluation"; "Developing Your Facilities"; "Personnel, Administration, and Management"; "Career Centers on the Internet"; "Career Centers in Educational Settings"; "Serving Diverse Populations"; "Adult Career Centers"; "Corporate Career Centers"; and, "Critical Center Resources".

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