

CATHERINE SUNG

1B Computing and Financial Management

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SUMMARY OF QUALIFICATIONS

PROGRAMMING LANGUAGES:

- Python
- MySQL
- Excel
- Scheme
- HTML5 & CSS

FINANCIAL SKILL

Currently completing CSC certification

PROFICIENT in: French, English, Korean

PROFESSIONAL EXPERIENCE

VICE PRESIDENT OF FINANCE

SOIGNE TORONTO | SEPT. 2019 TO PRESENT

- Running financial activities including budgeting and forecasting for Soigne Toronto, an e-commerce business.
- Analyzed data sets using Excel to organize and create charts & graphs to assist in business decision-making.
- Raised over \$15,000 in revenue in the most recent quarter.

WATERLOO ACCOUNTING AND FINANCE STUDENT ASSOCIATION

UNIVERSITY OF WATERLOO | SEPT. 2019 TO PRESENT

- Designed visually appealing faculty merchandise using Photoshop which generated over \$1,000 in sales

HOSTESS CORA | MAR. 2019 TO AUG. 2019

- Managing information, orchestrating fast seating and coordinating smooth execution of duties with coworkers
- Supported management by resolving customer service and food-related issues resulting in higher guest satisfaction.

FLORIST VILLAGE GROCER | SEPT. 2017 TO MAY 2018

- Completed over 20 requests to prepare various floral arrangements in a timely fashion by prioritizing orders by pick up dates and difficulty
- Improved interpersonal skills through the interaction with co-workers and by providing customers top service by diligently answering questions and fulfilling requests

PROJECTS

ENDANGERED FOODS STARTERHACKS 2020

- Developed an interactive website that allows users to keep track of food expiry dates using HTML, CSS and JavaScript
- Worked with a simulation database to extract data

PERSONAL WEBSITE

- Developed an interactive website to showcase personal background using HTML, CSS and Javascript

EDUCATION

UNIVERSITY OF WATERLOO

BACHELOR OF COMPUTING AND FINANCIAL MANAGEMENT, SEPT 2019-PRESENT

Double degree program for Computer Science and Financial Management

Relevant courses:

- Global Financial Markets: Introduction to Capital Markets
- Accounting: Financial Statements
- Computer science: Python, Scheme

EXTRACURRICULAR ACTIVITIES

WORLD VISION CHILD AMBASSADOR

WORLD VISION | FEB. 2018 TO PRESENT

- Raised over \$500 towards targeted programs such as funding medication to stock medical clinics in Third World countries by organizing fundraising events
- Enhanced communication skills through engaging with sponsors and recruiting 5+ sponsors

NICARAGUA MISSION TRIP

YUMKWANG CHURCH | AUG. 2019

- Performed over 20 eye tests per day for the public and distributed glasses with the correct prescription.
- Enhanced organization and leadership skills while running daycare services for children