



# Catherine Collins

Full Stack Web Developer | Software Developer

+316.243.8475

Wichita, KS

catherinetdcollins@gmail.com

## SOFT SKILLS

Problem Solving

Teamwork

Communication

Adaptable

Emotional Intelligence

Creative

Attention to Detail

Leadership

## HARD SKILLS

HTML

CSS

Bootstrap

JavaScript

JQuery

Python

Django

Design

Microsoft Office

## CERTIFICATIONS

Silver Work Keys

Microsoft Office Master

Django 3 -3 Full Stack Websites with Python

Django Essential Training

Peer Support Specialist

Professional Recovery Coach

## WEBSITES/PORTFOLIOS

<https://catiec6461.pythonanywhere.com>

<https://linkedin.com/in/catie-collins-ctddc>

<https://github.com/catietdcollins>

[https://twitter.com/collins\\_ca78512](https://twitter.com/collins_ca78512)

## EDUCATION

Kansas Board of Regents – GED, 2011

The Last Mile - 2021

## AFFILIATIONS

The Last Mile - 2021

## EXPERIENCE

### SOFTWARE DEVELOPER 5/2023 to Current

**METAL FINISHING COMPANY** Wichita, Kansas

- Discussed issues with team members to provide resolution and apply best practices.
- Designed intuitive graphical user interfaces to improve user experience.
- Coordinated with project management on database development timelines.
- Corrected, modified and upgraded software to improve performance.

### DATA ENTRY SPECIALIST 03/2023 to 5/2023

**METAL FINISHING COMPANY** Wichita, Kansas

- Intake and handling of packages.
- Completed data entry with accuracy and efficiency.
- Followed established procedures to enter and process data correctly.
- Verified accuracy of data entered into system to produce error-free reports.
- Compiled data and reviewed information for accuracy prior to input.
- Corrected data entry errors to prevent duplication or data degradation.
- Scanned documents and saved in database to keep records of essential organizational information.

### WEB DEVELOPER 04/2022 to 2/2023

**KCI CODING** Wichita, Kansas

- Programmed websites using HTML, CSS, JavaScript, and JQuery languages.
- Planned website development, converting mockups into usable web presence.
- Multi-tasked across multiple functions and roles to meet deadlines and organizational expectations.
- Applied emerging technologies to update and maintain site applicability.
- Developed user-friendly web forms with validation and error handling.
- Collaborated with in-house web designers to create sleek and innovative UI design.

### FOOD SERVICE 04/2021 to 4/2022

**STATE OF KANSAS** Topeka, Kansas

- Worked frontline, serving food to residents.
- Prepared food for 2 meals a day for up to 900+ residents.
- Identified and prepared special diets according to religious and/or health/dietary restrictions.
- Cleaned and sanitized all work areas.
- Worked with a team in order to keep to scheduled mealtimes.
- Adhered to all food handling/safety guides.

### TEACHING AIDE 09/2019 to 07/2020

**GREENBUSH** Topeka, Kansas

- Instruct basic and intermediate computer class while following an online curriculum.
- Demonstrate new topics to the class.
- Work individually with students when necessary.
- Grade assignments.
- Keep accurate records of student progress.