

Date: 27.02.2024

Main focus: Organizing the team for week 3

Chair: Claudia-Catrinel Amariei

Note taker: Benjamin Dockx

First part of the meeting: (10-15 minutes)

- discussing everyone's progress
- discussing the next deadline (code of conduct) and creating a plan for that

General discussion points for the meeting: (5 minutes)

- sharing tasks (I think we should split the requirements and give each other more detailed tasks)
- how to handle other people's merge requests
- what to do when we see that someone else's code has errors
- checkstyle, branch management

Looking at the requirements from the backlog, seeing what was done and what still needs to be done, and creating a plan for this week. (15 minutes)

Open floor. If anyone wants to add anything or discuss problems they might have encountered last week (10 minutes)