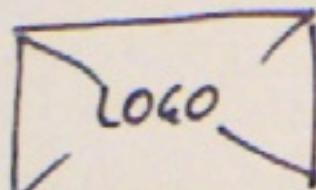


MANAGE: PROJECTS

+ ADD PROJECT

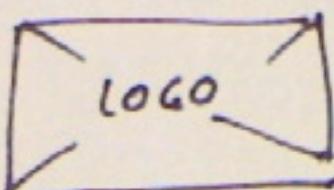
ACTIVE PROJECTS BY PROJ | BY CLIENT VIEW ARCHIVED

ALL A B C D E G H I J K ... X Y Z



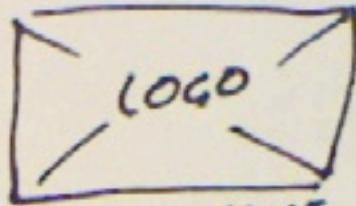
PROJ. NAME

CLIENT
HRS USED / BUDGET



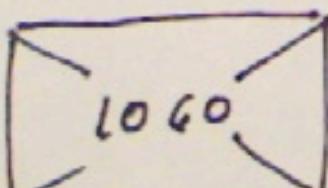
PROJ. NAME

CLIENT
HRS / BUDGET



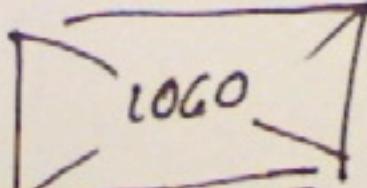
PROJ. NAME

CLIENT
HRS / BUDGET



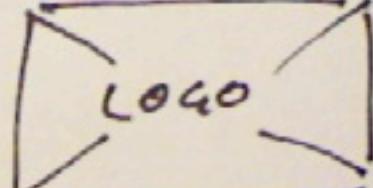
PROJ. NAME

CLIENT
HRS / BUDGET



PROJ. NAME

CLIENT
HRS / BUDGET



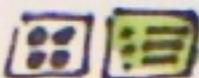
PROJ. NAME

CLIENT
HRS / BUDGET

MANAGE: PROJECTS

ACTIVE PROJECTS

Project Templates



+ADD PROJECT

VIEW ARCHIVED

ALL

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

PROJECT

PROJECT	CLIENT	USED/BUDGET
<input checked="" type="checkbox"/> Business Development	House	
<input type="checkbox"/> Atomic Cupcakes	AtomicCupcakes	Time / Budget
<input type="checkbox"/> Project Name	Client	Time / Budget

-Archive Selected

MANAGE: PROJECTS

ADD PROJECT

*NAME:

*CLIENT:

PROJECT CODE:

INVOICE METHOD:

IS THIS PROJECT BILLABLE? YES NO

BUDGET:

PROJECT NOTES:

[+ SAVE PROJECT] or Cancel

TEAM Assemble Team

[+ ADD TEAM MEMBER]

[+ SAVE PROJECT] or Cancel

TASKS

[+ ADD TASKS]

[+ SAVE PROJECT] or Cancel

MANAGE: PROJECTS

ADD PROJECT

*NAME: []

*CLIENT: [] ▾

PROJECT CODE: []

WORKING METHOD:

IS THIS PROJECT BILLABLE? YES

INVOICE BY: [] ▾

[] NO budget ▾

PROJECT NOTES:

[]

[+ SAVE PROJECT] or Cancel

Team Assembly Team

[+ ADD TEAM MEMBER]

[+ SAVE PROJECT] or Cancel

TASKS

[+ ADD TASKS]

[+ SAVE PROJECT] or Cancel

MANAGE: PROJECTS

ADD PROJECT

* NAME:

* CLIENT: ▾

PROJECT CODE:

WORKING METHOD:

IS THIS PROJECT BILLABLE? YES

INVOICE BY:

NO budget

- TASK HOURLY RATE
- PERSON HOURLY RATE
- PROJECT HOURLY RATE
- NO HOURLY RATE APPLIED

PROJECT NOTES:

[+ SAVE PROJECT] or Cancel

TEAM Assemble Team

[+ ADD TEAM MEMBER]

[+ SAVE PROJECT] or Cancel

TASKS

[+ ADD TASKS]

[+ SAVE PROJECT] or Cancel

MANAGE: PROJECTS

ADD PROJECT

* NAME:

* CLIENT:

PROJECT CODE:

WORKING METHOD:

IS THIS PROJECT BILLABLE? YES NO

BUDGET :

| NO Budget

Total project hours

Total project fees

Hours per task

Hours per person

Proj

[+ SAVE PROJECT] or Cancel

TEAM Assemble Team

[+ ADD TEAM MEMBER]

[+ SAVE PROJECT] or Cancel

TASKS

[+ ADD TASKS]

[+ SAVE PROJECT] or Cancel

MANAGE: PROJECTS

ADD PROJECT

* NAME:

* CLIENT: ▾

PROJECT CODE:

WORKING METHOD:

IS THIS PROJECT BILLABLE? YES NO

BUDGET:

Total project hours ▾ hours

- SHOW BUDGET report to all employees and contractors
- send email reports alerts if project reaches % of budget

[+ SAVE PROJECT] or [Cancel]

TEAM Assemble Team

[+ ADD TEAM MEMBER]

[+ SAVE PROJECT] or [Cancel]

TASKS

[+ ADD TASKS]

[+ SAVE PROJECT] or [Cancel]

MANAGE: PROJECTS

ADD PROJECT

*NAME:

*CLIENT:

PROJECT CODE:

INVOICE METHOD:

IS THIS PROJECT BILLABLE? YES NO

BUDGET:

Total project fees \$

BUDGET INCLUDES project expenses

Show budget report to all employees and contractors

Send email alerts if project reaches % of budget

or Cancel

TEAM Assemble Team

or Cancel

TASKS

or Cancel

MANAGE: PROJECTS

ADD PROJECT

* NAME:

* CLIENT: ▾

PROJECT CODE:

WORKING METHOD:

IS THIS PROJECT BILLABLE? YES NO

BUDGET:

HOURS PER TASK ▾

- SHOW BUDGET report to all employees and contractors
- SEND email alerts if project reaches []% of budget

[+ SAVE PROJECT] or CANCEL

TEAM Assemble Team

[+ ADD TEAM MEMBER]

[+ SAVE PROJECT] or CANCEL

TASKS

[+ ADD TASKS]

[+ SAVE PROJECT] or CANCEL

MANAGE: PROJECTS

ADD PROJECT

* NAME:

* CLIENT:

PROJECT CODE:

INVOICE METHOD:

IS THIS PROJECT BILLABLE? YES NO

BUDGET:

HOURS PER PERSON

- Show budget reports to all employees and contractors
- ~~Send~~ Send email alerts if project reaches % of budget

or Cancel

TEAM Assemble Team

or Cancel

TASKS

or Cancel

MANAGE: PROJECTS

ADD PROJECT

* NAME:

* CLIENT:

PROJECT CODE:

INVOICE METHOD:

IS THIS PROJECT BILLABLE? YES NO

BUDGET:

PROJECT NOTES:

+ SAVE PROJECT or CANCEL

TEAM

New team member

Michael Bolton

Peter Gibbons

Bill Lumberg

Samir Nafheen and Jav

Milton Waddams

+ SAVE PROJECT or CANCEL

MANAGE: PROJECTS

ADD PROJECT

*NAME:

*CLIENT: ▾

PROJECT CODE:

WORKING METHOD:

IS THIS PROJECT BILLABLE? YES NO

BUDGET:

NO budget ▾

PROJECT NOTES:

[+ SAVE PROJECT] or Cancel

ASSEMBLE TEAM

Peter Gibbons

[+ Add Team Member]

[+ SAVE PROJECT] or Cancel

[+ ADD TASKS]

[+ SAVE PROJECT] or Cancel

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TEAM SHEETS TEAM SETTINGS

OVERVIEW

UPCOMING:

STATISTICS:

ACTIVITY

MANAGE: PROJECTS

PROJECT NAME
CLIENT

[VIEW ALL](#)

[GO TO PROJECT](#)

[OVERVIEW](#) [TASKS](#) [MILESTONES](#) [TIMESHEETS](#) [TEAM](#) [SETTINGS](#)

TEAM

ASSIGNED USERS

Peter Gibbons, manager

Michael Bolton

Samir Nagheenenejar

Milton Waddams, contractor

[EDIT TEAM](#)

CLIENT'S TEAM

Phineas Flynn-Fletcher, primary contact

Isabella Garcia-Shapiro, billing

[EDIT CLIENT CONTACTS](#)

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

GO TO PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

TEAM

ASSIGNED USERS

ALL A B C D E F G H I J K L M N O P Q R S U V W X Y Z

NAME

MANAGER

BUDGET

- Peter Gibbons
- Michael Bolton
- Samir Nagheenanajar
- Milton Waddams

+ADD USER

+SAVE CHANGES or cancel

Phineas Flynn-Fletcher, primary contact
Isabella Garcia-Shapiro, billing

EDIT CLIENT CONTACTS

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL GO TO PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

TEAM

ASSIGNED USERS

ALL A B C D E F G H I J K L M N O P Q R S U V W X Y Z

NAME	MANAGER	BUDGET
Peter Gibbons	<input checked="" type="checkbox"/>	<input type="text"/>
Michael Bolton	<input type="checkbox"/>	<input type="text"/>
Samir Neghaesarajah	<input type="checkbox"/>	<input type="text"/>
Milton Waddams	<input type="checkbox"/>	<input type="text"/>

SELECT USER:

or Cancel

Phineas Flynn-Fletcher, primary contact
Isabella Garcia-Shapiro, billing

EDIT CLIENT CONTACTS

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

GO TO PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

TEAM

ASSIGNED USERS

ALL A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

NAME	MANAGER	BUDGET
Peter Gibbons	<input checked="" type="checkbox"/>	
Michael Bolton	<input type="checkbox"/>	
Samir Neghaeranajar	<input type="checkbox"/>	
Milton Waddams	<input type="checkbox"/>	

BILL LUMBERGH
BOB SLYDELL
TOM SAWKOWSKI
BOB PORTER

[+] ADD USER or Cancel

ADD NEW USER

or, primary contact
or, billing

EDIT CLIENT CONTACTS

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

TEAM

ASSIGNED USERS

NAME	MANAGER	BUDGET
Peter Gibbons	<input checked="" type="checkbox"/>	
MICHAEL BOLTON	<input type="checkbox"/>	
SAMIR Nagheenanajar	<input type="checkbox"/>	
TOM Smykowski	<input type="checkbox"/>	
MILTON Waddams	<input type="checkbox"/>	
+ADD USER		

+SAVE CHANGES or CANCEL

Phineas Flynn-Fletcher, primary contact
Isabella Garcia-Shapiro, billing

EDIT CLIENT CONTACTS

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

TEAM

ASSIGNED USERS

Peter Gibbons, manager

Michael Bolton

Samir Nagheenanajar

Tom Smykowski

Milton Waddams, contractor

EDIT TEAM

CLIENT'S TEAM

Phineas Flynn-Fletcher, primary contact

Isabella Garcia-Shapiro, billing

EDIT CLIENT CONTACTS

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE
CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

PROJECT NOTES

Four empty horizontal lines for notes.

ARCHIVE PROJECT

DELETE PROJECT

EDIT NOTES

INVOICING

THIS PROJECT IS BILLABLE.

~~TO INVOICE PROJECT BY HOURLY RATE.~~

HOURLY RATE: \$100 / HOUR

EDIT INVOICING

BUDGET

THIS PROJECT HAS NO BUDGET.

EDIT BUDGET

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE
CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

ARCHIVE PROJECT

DELETE PROJECT

INVOICING

THIS PROJECT IS BILLABLE.

ADD INVOICE PROJECT BY HOURLY RATE.

HOURLY RATE: \$100 / HOUR

EDIT INVOICING

BUDGET

THIS PROJECT HAS NO BUDGET.

EDIT BUDGET

PROJECT NOTES

I _____

+ SAVE CHANGES or CANCEL

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: []

CLIENT: [] ▾

PROJECT CODE: []

[] SAVE CHANGES or CANCEL

PROJECT NOTES

[]
[]
[]
[]

EDIT NOTES

INVOICING

THIS PROJECT IS BILLABLE.

~~TO INVOICE PROJECT BY HOURLY RATE.~~

HOURLY RATE: \$100 / HOUR

EDIT INVOICING

BUDGET

THIS PROJECT HAS NO BUDGET.

EDIT BUDGET

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE
CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

PROJECT NOTES

ARCHIVE PROJECT

DELETE PROJECT

EDIT NOTES

INVOICING

IS THIS PROJECT BILLABLE? YES

INVOICE PROJECT BY:

PROJECT HOURLY RATE



PROJECT HOURLY RATE: \$

+ SAVE CHANGES or CANCEL

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE
CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

PROJECT NOTES

ARCHIVE PROJECT

DELETE PROJECT

EDIT NOTES

INVOICING

IS THIS PROJECT BILLABLE? YES

INVOICE PROJECT BY:

PROJECT HOURLY RATE

PERSON HOURLY RATE

PROJECT HOURLY RATE

NO HOURLY RATE APPLIED



SAVE CHANGES or CANCEL

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE
CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

PROJECT NOTES

ARCHIVE PROJECT

DELETE PROJECT

EDIT NOTES

INVOICING

IS THIS PROJECT BILLABLE? YES

INVOICE PROJECT BY: TASK HOURLY RATE

+SAVE CHANGES or CANCEL

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIME SHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE

CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

PROJECT NOTES

ARCHIVE PROJECT

DELETE PROJECT

EDIT NOTES

INVOICING

IS THIS PROJECT BILLABLE? YES

INVOICE PROJECT BY: PERSON/HOURLY RATE

+ SAVE CHANGES or CANCEL

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE
CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

PROJECT NOTES

ARCHIVE PROJECT

DELETE PROJECT

EDIT NOTES

INVOICING

IS THIS PROJECT BILLABLE? YES

INVOICE PROJECT BY: NO HOURLY RATE APPLIED ▾

SAVE CHANGES or CANCEL

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE
CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

Project Notes

ARCHIVE PROJECT

DELETE PROJECT

EDIT NOTES

INVOICING

THIS PROJECT IS BILLABLE.

~~CREATE INVOICE PROJECT BY HOURLY RATE.~~

HOURLY RATE: \$100 / HOUR

EDIT INVOICING

BUDGET

THIS PROJECT USES FOR BUDGET

EMPLOYEES + CONTRACTORS CAN VIEW BUDGET REPORTS

SEND EMAIL ALERTS IF/WHEN PROJECT REACHES

% OF BUDGET

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIME SHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE
CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

PROJECT NOTES

ARCHIVE PROJECT

DELETE PROJECT

EDIT NOTES

INVOICING

THIS PROJECT IS BILLABLE.

~~THIS INVOICE PROJECT BY HOURLY RATE.~~

HOURLY RATE: \$100 / HOUR

EDIT INVOICING

BUDGET

THIS PROJECT USES

EMPLOYEES + CON

SEND EMAIL AL

100%

NO Budget

Total project hours

Total project fees

Hours per task

Hours per person

FOR BUDGET

ET REPORTS

ACTIVES

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE
CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

PROJECT NOTES

ARCHIVE PROJECT

DELETE PROJECT

EDIT NOTES

INVOICING

THIS PROJECT IS BILLABLE.

~~THIS~~ INVOICE PROJECT BY HOURLY RATE.

HOURLY RATE: \$100 / HOUR

EDIT INVOICING!

BUDGET

Total project fees \$

- BUDGET INCLUDES project expenses
- Show budget report to all employees and contractors
- Send email alerts if project reaches % of budget

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE
CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

PROJECT NOTES

ARCHIVE PROJECT

DELETE PROJECT

EDIT NOTES

INVOICING

THIS PROJECT IS BILLABLE.

ADD INVOICE PROJECT BY HOURLY RATE.

HOURLY RATE: \$100 / HOUR

EDIT INVOICING

BUDGET

HOURS PER TASK ▾

- Show budget report to all employees and contractors
- Send email alerts if project reaches _____% of budget

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT

OVERVIEW TASKS MILESTONES TIMESHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE
CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

PROJECT NOTES

ARCHIVE PROJECT

DELETE PROJECT

EDIT NOTES

INVOICING

THIS PROJECT IS BILLABLE.

~~INVOICE PROJECT BY HOURLY RATE.~~

HOURLY RATE: \$100 / HOUR

EDIT INVOICING

BUDGET

HOURS PER PERSON ▼

- Show budget reports to all employees and contractors
- Send email alerts if project reaches % of budget

MANAGE: PROJECTS

PROJECT NAME
CLIENT

VIEW ALL

EDIT PROJECT!

OVERVIEW TASKS MILESTONES TIME SHEETS TEAM SETTINGS

SETTINGS

PROJECT INFO

NAME: WIDGET WEBSITE

CLIENT: ACME, INC.

PROJECT CODE: TPS05

EDIT PROJECT INFO

PROJECT NOTES

ARCHIVE PROJECT

DELETE PROJECT

EDIT NOTES

INVOICING

THIS PROJECT IS BILLABLE.

~~TO INVOICE PROJECT BY HOURLY RATE.~~

HOURLY RATE: \$100 / HOUR

EDIT INVOICING!

BUDGET

Total project hours

17

hours

- Show budget report to all employees and contractors
- Send email reports alerts if project reaches % of budget