

Catherine Upperman

A beginning Coder, with a multitude of languages in the tool belt, and a demonstrated history of working in the finance and healthcare industry in a corporate environment.

Contact: email: catupperman@gmail.com **cell:** 856-906-2037

Web-Page: <https://catupperman.github.io/Cats-Profile/> **GitHub:** <https://github.com/catupperman>

LinkedIn: [LinkedIn.com/in/Catherine-upperman-370a97a8](https://www.linkedin.com/in/Catherine-upperman-370a97a8)

Technical Skills:

- HTML
- CSS
- JavaScript
- jQuery
- Handlebars
- Node.js
- Microsoft Outlook
- PowerPoint, Word, Excel
- Workday
- Sage
- ADP
- Complaint Resolution
- Organizational Skills

References:

Robert Curran

484-432-5640

Co-Worker- Vanguard

John Hnat

610-513-7453

Team Leader- Vanguard

Lynn Vanderburg

610-608-2724

Trainer -Gateway Medical

Education

Penn LPS, Online, Philadelphia, PA - Certificate Full Stack Web Developer (Pending Graduation November 13th, 2021)

Ashford University, Online, Clinton, IA — Bachelor's Degree in HealthCare Administration 2014-2016

Rowan College at Gloucester County, Sewell, NJ — Associate's Degree in Arts and Sciences 2004-2006

Experience:

UPenn LPS, Trilogy Education Services, Philadelphia, PA – May 2021- Graduation November 13th, 2021

-Building Websites from scratch with HTML, CSS, JavaScript, and Node.js

Examples:

Team-Generator:

https://drive.google.com/file/d/1ZFISI836BfGt1yMFuuZbSZIBj331_1CH/view

Second Group Project - The Beverage Viber:

<https://guarded-meadow-10732.herokuapp.com/>

First Group Project- Search Fore Golf:

<https://chemacenturion.github.io/Search-Fore-Golf>

Accounts Payable Associate (October 2020-Present), Patient Service Representative (March 2019- October 2020), Gateway Medical Associates, Exton, PA

Day to day work life in the accounting department, consists of responding to multiple emails, keeping track of vaccine inventories, and entering in invoices to ensure payments are made on time. Understanding of Excel is an absolute must, and having a grasp on tax documentation is critical. Having patience when dealing with vendors, and handling confrontations or disagreements in charges requires tact.

Participant Services Hardship Specialist, Trainer, Vanguard; Malvern, PA — June 2017-Oct. 2018

Working for Vanguard is such a unique experience, filled with diversity. Each phone call would be different from the last, answering pressing questions regarding employee's retirement plans over several different companies. Vanguard trains their employees extremely well, and ensures their clients are receiving the best experience. Day to day life working for Vanguard consisted of answering 50-100 phone calls within the confines of timing constraints,