

Subject: Inquiry about the VP of Operations Position

August 17, 2013

Human Resources
Centene Corporation
Baton Rouge, LA

Dear Human Resources:

Please allow me to express my interest in, and submit an application for the VP of Operations position with Centene. I am a lieutenant colonel in the army reserve recently returned from a one year mobilization where I commanded a 2,000 person logistics battalion in Afghanistan. While attaining my Ph.D. in Information Systems & Decision Science at Louisiana State University, I co-founded a software firm that specializes in enterprise-level knowledge management applications. As the technical partner, I was heavily involved in the overall operations and development for our application product lines. I am interested in joining Centene upon the completion of my mobilization in August 2013.

As a military officer, I have served in multiple command and staff positions providing strategic leadership and tactical delivery of logistical support while collaborating with contractors, coalition forces and supported units. My current responsibilities include planning and executing the largest retrograde operation of military equipment since 9/11. I have a strong background in software development along with mentoring and developing junior leaders to include teaching graduate students at Texas State University and the U.S. Army's Command & General Staff College.

My qualifications equip me to make a make contribution to Centene's operations strategy as well as individual products. I find analyzing business processes to be very exciting, enjoy learning new technologies and possess certifications in project management (PMP) and information security (CISM). My resume contains additional information on my experience. Thank you for your consideration.

Sincerely,
James B. Davis
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