

CURRICULUM VITAE FOR

Hilma H.N Tomas

PERSONAL DETAILS

Title : Miss

Surname : Tomas

First Names : Hilma Hosiana Ndemutemenonyeka

Date of Birth : 23 July 1995

Place of birth : Windhoek

Gender : Female

Postal Address : P O Box 50741 Batchbretch, Windhoek

Residential Address : Erf no 521, Hakahana location

Telephone number : 0814277735

Nationality : Namibian

Health Status : Excellent

Identity number : 95072300420

Email address : misstomas55@gmail.com

LANGUAGE PROFICIENCY

LANGUAGE	SPEAK	WRITE	READ
Oshiwambo	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent
Afrikaans	Good	Good	Good

EDUCATIONAL BACKGROUND

SECONDARY EDUCATION

Highest School attended : Khomas High School
Year : 2013
Highest grade passed : 12 (IGCSE) Certificate
Subjects Passed : English, Biology, Computer studies, Geography, Mathematics
And Physical Science

Committees/Activities involved in at school:

- Debating Society (First and Third Speaker)
- Teenagers Against Drug and Alcohol abuse TADA (President)
- HIV/AIDS Awareness Club (member)
- Class Prefect

TERTIARY EDUCATION

Institution attended : University of Namibia
Field of study : Science (Biological sciences – Environmental Biology)
Year : To date

Committees/Activities involved in at school:

- President of the UNAM Biology society (2019)
- Secretary General of the UNAM Biology Society (2018)
- Enthusiastic participant in the awareness campaign at the joint commemoration of the World Wetlands Day, World Water Day and International Day of Forests – Rehoboth (2019)
- Assistant organizer of the 7th UNAM Science Annual Research Conference on the Global Climate Challenges: A SADC Cry for Water, Energy, Health and Food Security (2019)
- Current Undergraduate Project (2019): Small mammals in the diet of Barn owls, *Tyto alba* (Aves: Strigiformes) that occurs in Mukwe Constituency, Kavango East Region (Namibia).

- Overall best student at UNAM in the faculty of Science (Biological Sciences) for Introduction to Ecology (2017).
- Enthusiastic participant in the National Conference on the Current state of sustainable natural resource management in Namibia and ways to unlock its bioeconomy potential (2019)
- A comparative study using Geographic Information System (GIS) statistical analysis to determine the distances school going children have to travel from home to reach their school premises every day in the town of Karibib, in the Erongo region of Namibia (2018).

Work Experience

Company Name : KK DonHil Printing Solutions cc

Position held : Operations Manager

Year : 2017 to 2019

Responsibilities:

- I helped carry out general tasks in the office including making copies, typing documents, updating the social pages, responding to emails and graphic work etc.
- Digital Textile/Garment Printing
- Customer services & operational aspects of the business

Company Name : University of Namibia

Position held : Science laboratory demonstrator

Year : 2019

Responsibilities:

- Demonstration for First, Second and Third year students from both the faculty of Science and the faculty of Education.
- Guide students through their practical exercises.
- Demonstrate to students how to solve various practical and scientific challenges.
- Grade students on their ability to follow instruction and the relevance of information provided.
- Accompany students out in the field to ensure order and that correct techniques are used in the field.

RECREATIONS

I am an enthusiastic, reliable and hardworking person who is determined to learn new things. I am also a dedicated individual who will go the extra mile to get work done with or without superior's presence. Excellent in handling administrative duties and, I have good communication skills, as well as good typing skills and have knowledge with general computers, (Ms Office, word, excel, PowerPoint publisher) as well as knowledge of sampling, data collection and analytics with tools such as SPSS and ArcMap GIS.

I have a profound level of respect for, and understanding of, safety procedures, environmental management laws and regulations.

I enjoy travelling and socialising with different people from all backgrounds. I also enjoy playing tennis and swimming as well as reading magazines and newspapers in order to not only acquire knowledge but be up to date with daily happenings in and around the world.

REFERENCES

1. Dr Clinton Hay
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