



**NAMIBIA UNIVERSITY
OF SCIENCE AND TECHNOLOGY**

Faculty of Computing and Informatics

Department of Informatics

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**TO WHOM IT MAY CONCERN: Mr T. Shikudule ST#
217071414**

Dear Sir or Madam:

The department of Informatics at the Namibia University of Science and Technology offers a bachelor degree in Informatics. This degree was designed in close co-operation with the local industry. One of the key components of these courses is a practical in-service (*hereinafter called "Work Integrated Learning (WIL)"*). Please allow me to elaborate a little on our WIL program:

The WIL component is for the duration of three months. One of the requirements is that students passed all 2nd years subjects. Therefore, we assume that all students qualifying for the experiential studies have a sound theoretical foundation. The primary purpose of WIL semester is to provide the student with the opportunity to obtain hands-on practical experience in his/her relevant field of study. For this reason, it is imperative that the employer subject the student to meaningful and stimulating activities that are related to the students' field of study; e.g. business analysis, website design, help desk support, project management, use of ERP/MIS, participation in related projects, etc. It is important that work accomplished by the student proves meaningful and beneficial to the employer. This aspect of the student's practical training will play a major role in his/her final assessment by the Namibia University of Science and Technology.

During the WIL, the respective department will continue to support and to supervise the student. For each student, there will be one staff member appointed for supervision. This staff member together with the supervisor of the hosting institution will evaluate the work of the student.

This letter also serves to bring to your attention the continuous need for positions in Industry where the above-mentioned students can be placed for the purpose of performing their WIL. Whilst we academic staff and students at the NUST firmly believe that the studies offered are meaningful and relevant to the requirements of the country, we would like to think that we can count on your valued support, not only in providing bursaries but also in giving employment opportunities for students doing their WIL. This will make a valuable contribution towards the development of the graduate, who eventually approaches you for employment.

May I request that you mandate the decision makers in your organization who are involved with recruitment and employment of technical personnel to proceed with the necessary steps to support students in this regard? This Experiential training letter is for the year 2020.

Thank you for your co-operation.

Sincerely,

Mr. Johnson Billawer (Ext. 207-2705)

Co-ordinator: Work Integrated Learning (Informatics)

