

# Katherine (Alex) Bolesky

Corvallis, OR | (503) 929 6361 | [alex@bolesky.com](mailto:alex@bolesky.com)

## PROFESSIONAL EXPERIENCE

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**Veterinary Assistant**, Full Circle Veterinary Clinic, Lake Oswego, OR 06/2019 – 09/2019, 06/2020 – 08/2020

- Worked in a customer service setting, helping both customers and doctors care for patients
- Developed creative solutions to arising problems on the spot
- Created a friendly atmosphere for customers
- Accomplished many different jobs in any given day
- Adapted to each customers' specific needs
- Worked closely with animals
- Assisted doctors in different procedures
- Helped with blood draws, holding animals, filling prescriptions, and much more

## VOLUNTEER WORK

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**Team lead** for all youth volunteers, Oregon Humane Society, Portland, OR 11/2014 – 09/2019

- Trained new youth volunteers in their duties
- Set an example for other youth volunteers to follow
- Enforced company rules and regulations
- Helped to bridge between youth volunteers and supervisors
- Created projects and activities for youth volunteers
- Came up with fun and engaging team bonding exercises
- Learned how to interact with more difficult dogs
- Took care of animals, making sure their specific needs were met

**Peer Mentor**, Lake Oswego High School, Lake Oswego, OR 01/2015 – 06/2018

- Assisted students with special needs learn how to behave appropriately in a job setting
- Supervised and directed students
- Demonstrated how to work in customer service
- Demonstrated how to operate a cash register and handle money

**Tutor**, tutoring refugee students at Kateri Park, Portland, OR 08/2016 – 06/2017

- Modeled leadership skills
- Tutored children struggling in school
- Creatively turned homework into games, encouraging children who did not focus
- Patiently worked with students dealing with challenges of their own

## SKILLS

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Works well with people, great at customer service, ability to relate to many different backgrounds, friendly, outgoing, learns quickly and readily, experience in leadership roles, very experienced dealing with animals, open and willing, strong work ethic, ability to multitask

## EDUCATION

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Lake Oswego High School 2019

Currently enrolled in Oregon State University Pursuing Zoology Degree