**Emeline Percilla Chappell Smith**

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Permanent Address: 551 Valley Farm Rd, Millbrook, NY 12545

Resident Address: 3456 Scandling Center, Geneva, NY 14456

**EDUCATION**

**Hobart and William Smith College (HWS),** Geneva, NY August 2018 - Current

*William Smith College,* Environmental Studies and Africana Studies GPA 2.43

**The Gunnery,** Washington, CT September 2014 - May 2018

**HONORS**

The Gunnery Honor Roll 2017 – 2018

**EXPERIENCES**

**Barista**, *Babette’s Kitchen,* Millbrook, NY 2019

* Worked in the front of the store as a barista making lattes, cappuccinos and other espresso drinks
* Worked as the middleman running food to tables and cleaning up and organizing tables after each customer left.
* Learned to work with a wide array of clientele
* Made sure every customer had a positive experience and encouraged feedback to provide emasculate service

**Salesperson,** *Cordially Corinne*, Millbrook, NY 2018

* Offered elite customer service to consumers as they checked out with their purchases.
* Promoted the business throughout the community during its grand opening.
* Assisted customers with their shopping experience and informed them about different products.

**Director of Communications,** *The Gunnery*, Washington, CT 2016 – 2018

* Engaged alumni and students to donate money to The Gunnery’s “I Heart Fred Challenge” in honor of the founder of the school.
* Developed managerial, organizational and time management skills to ensure colleagues completed tasks efficiently and accurately.

**SKILLS**

Proficient in Microsoft Word and Excel