Ms A N K Shikukumwa

P. O. Box 1157

Rundu

Application for Internship

Dear Sir\Madam

I am submitting this letter to be considered for an internship position at your organisation. With the knowledge and skills I have gained during my studies, I believe I would be a great part of your team.

I am a third year tourism student at the Namibian University of Science and Technology, and have completed all my theory course work, which some includes the knowledge and applied skills of customer services, tourism product marketing, entrepreneurial skills and product development just to mention a few.

I also work for an upcoming charity organization which is a non-profitable organization run by the youth from Kavango East region. The organization collects and donates clothes, food and more to the people in need especially those that are disadvantaged and less fortunate. I’ve also managed to grow my skills in team working and verbal communication during the practical work that was carried out during my studies at the hotel school situated at NUST and learned the importance of building a memorable customer experience.

Team work is one of the things I value as it’s a great way of sharing and learning new skills through human interactions, I am also very comfortable working on my own with minimum supervision. I’m very eager to gain knowledge from this internship as it would help me get exposed to the real world experience in the tourism industry to develop my application skills.

Looking forward to your response.

Yours Faithfully

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