



Why Choose Us?

Custom Reporting Options Available
Contribution Recording
Annual Parish Report
Bank Balance Tracking
Vendor Discounts
Report Interpretations with
Recommendations
Monthly Actual vs Budget Comparison
Monthly Account Reconciliation

Our Best Service

Backed by Church Budget
Monday - Friday Service
Speak to a Live Representative
Experienced Industry Professionals



With over 100 years of servicing
The Church, we are your go-to
provider for all things BackOffice.
We access and develop modern
state-of-the-art software. We
have highly qualified and "in The
Church" trained specialists to
support your mission.

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Salem, OH 44460



**Powerful Church
BackOffice® Outsourcing**

Internal Financial Assistance

Most catholic parishes today find it very difficult to staff their own finance team.

Often parishes “make do” with existing unqualified staff or overpay for more professional services that do not have a complete understanding of the structure of the Catholic Church. The problem with the “make do” approach is the inability to accurately provide firm data to parish decision makers. Every Parish Finance Committee relies on firm and accurate parish accounting to weigh the potential consequences of decisions they are about to make for the benefit of their parish family.

BackOffice allows parishes to customize the level of support necessary to satisfy the needs of their local parish finance committee or Diocesan requirements. BackOffice allows you to determine the depth and width of services required to responsibly and accurately make decisions to better your parish environment.

BackOffice by Church Budget has been part of the catholic church for over 100 years. It's owner Brooke Pidgeon has volunteered his time to serve on his parishes Finance Committee for over 6 years.

Every level of BackOffice offers free Recommendations and Benefits. Due to our level of experience, we will hi-lite “watch” (yellow) and “critical” (red) areas of concern.

SERVICES

Expenses/Invoices

Cut checks - Father signature

Record Expenses

Bank Balance Tracking

Detail Bank Register Monthly Walkforward Report

Contribution Recording

Record Weekly Donations

Annual Parish Report

Prepare 8.5x11 full color 3-fold report
(mailing separate)

REPORTS

Monthly

- Actual vs Budget
- Income Statement
 - Current vs Prior Year Income Comparison
- Balance Sheet
 - Assets & Liabilities
- Detailed Income Statement
- Accounts payable Aging
 - Unpaid with due date

Quarterly

Budget Update

Semimonthly

Complete Semi-annual Parish Report

Annual

- Compile Actual vs. Budget Comparison
- Compile Annual Report (Dio/Archdio)
- Compile Annual Report (Parish)
- Compile School Actual vs. Budget Comparison

BENEFITS

Vendor Discounts

Recommendations Report Interpretations

Report Interpretation

-watch (yellow)
-critical (red)

Review Monthly Financial Statements (Must be in Quickbooks)