Tally Prime – Final Test

1. Tally Prime kis kaam ke liye use hota hai?
A) Photo Editing
B) Accounting
C) Gaming
D) Typing

2. Tally Prime me company create karne ka shortcut key kya hai?
A) Alt + C
B) Alt + F3
C) Ctrl + A
D) F11

3. Tally me ledger ka matlab kya hota hai?
A) Notes
B) Account
C) Bill
D) Message

4. Purchase Voucher ka shortcut key kya hai?
A) F8
B) F6
C) F9
D) F4

5. Sales Voucher ka shortcut key kya hai?
A) F8
B) F9
C) F5
D) F4

6. Payment Voucher ka shortcut key kya hai?
A) F7
B) F6
C) F5
D) F4

7. Receipt Voucher ka shortcut key kya hai?
A) F6
B) F8
C) F9
D) F5

8. Contra Voucher kis ke liye use hota hai?
A) Cash aur Bank ke beech transfer ke liye
B) Sales ke liye
C) Depreciation ke liye
D) Salary ke liye

9. Journal Voucher ka shortcut key kya hai?
A) F5
B) F9
C) F7
D) F8

10. Tally me narration ka use kya hai?
A) Date change karne ke liye
B) Entry ka explanation dene ke liye
C) Company delete karne ke liye
D) Stock add karne ke liye

11. Ledger create karne ka shortcut key?
A) Alt + C
B) Ctrl + D
C) Alt + F3
D) F11

12. Cash A/c ka group kya hota hai?
A) Direct Incomes
B) Cash-in-Hand
C) Sundry Debtors
D) Bank Accounts

13. Bank A/c ka group kya hota hai?
A) Loans
B) Capital A/c
C) Bank Accounts
D) Cash-in-Hand

14. Purchase Return ke liye kaunsa voucher use hota hai?
A) Credit Note
B) Debit Note
C) Sales Voucher
D) Journal

15. Sales Return ke liye kaunsa voucher use hota hai?
A) Debit Note
B) Credit Note
C) Journal
D) Purchase

16. Outstanding Expenses kis group me aata hai?

A) Current Liabilities
B) Current Assets
C) Direct Expenses
D) Capital

17. Prepaid Expenses kis group me aata hai?

A) Current Liabilities
B) Current Assets
C) Capital
D) Loans

18. Capital kis group me aata hai?

A) Current Assets
B) Loans
C) Capital & Reserves
D) Indirect Income

19. Depreciation kis type ka account hai?

A) Indirect Expense
B) Direct Income
C) Asset
D) Liability

20. Salary kis type ka expense hai?

A) Direct Expense
B) Indirect Expense

21. Sales kis group me aata hai?

A) Direct Income
B) Indirect Income
C) Direct Expense
D) Asset

22. Purchase kis group me aata hai?

A) Direct Expense
B) Liability
C) Indirect Expense
D) Direct Income

23. GST se related ledger kaun se group me aata hai?

A) Duties & Taxes
B) Loans
C) Capital
D) Incomes

24. Tally me balance sheet dekhne ka shortcut key?

A) Alt + F1
B) F1
C) F12
D) F9

25. Stock Item create karne ka shortcut key?

A) Alt + C
B) Alt + G
C) F7
D) Ctrl + I

26. Gateway of Tally se exit ka shortcut key?

A) Esc
B) Alt + F4
C) Ctrl + E
D) Shift + Esc

27. Backup lene ka shortcut key?

A) F7
B) F10
C) F3
D) F11

28. Restore ka shortcut key?

A) F9
B) F3
C) F10
D) F12

29. Tally me company delete kaise karte hain?

A) Alt + F1
B) Alt + F3
C) Ctrl + D
D) Alt + C

30. Gateway of Tally ka full form kya hai?

A) Exit menu
B) Home screen
C) Tools menu
D) Data screen

31. Cost Centre kis ke liye use hota hai?

A) Branch/Department wise expense tracking
B) Ledger create karne ke liye
C) Sales banane ke liye
D) Company backup ke liye

32. Single Ledger ka matlab?
A) Ek se jyada Groups
B) Ek hi account

33. Trial Balance dekhne ka shortcut?
A) F8
B) F12
C) Alt + F1
D) Display → Trial Balance

34. Tally me voucher print ka shortcut key?
A) Alt + P
B) Alt + G
C) F9
D) Ctrl + P

35. Tally me "Day Book" ka use kya hota hai?
A) Ledger print karna
B) Daily ki sari voucher entries dekhna
C) TDS calculate karna
D) Backup create karna

36. Tally Prime me "Gateway of Tally" ke baad direct kis option se company ke vouchers access hote hain?
A) Create
B) Day Book
C) Vouchers
D) Display

37. Contra Voucher ka use kab kiya jata hai?
A) Goods Purchase karne ke liye
B) Cash/Banks ke beech transfer ke liye
C) Credit Sales ke liye
D) Cash Sales ke liye

38. Purchase Return ke liye konsi voucher entry hoti hai?
A) Sales Voucher
B) Debit Note
C) Credit Note
D) Purchase Voucher

39. Sales Return ke liye konsi voucher entry hoti hai?
A) Debit Note
B) Credit Note
C) Sales Voucher
D) Payment Voucher

40. Journal Voucher ka shortcut key kya hota hai?
A) F7
B) F9
C) F8
D) F5

41. Purchase Voucher ki shortcut key kya hoti hai?
A) F5
B) F8
C) F9
D) F4

42. Sales Voucher ki shortcut key kya hoti hai?
A) F8
B) F7
C) F5
D) F6

43. Payment Voucher ki shortcut key kya hoti hai?
A) F6
B) F5
C) F4
D) F2

44. Receipt Voucher ki shortcut key kya hoti hai?
A) F6
B) F7
C) F8
D) F9

45. Credit Note Voucher enable karne ke liye kya karna padta hai?
A) Maintain Accounts only
B) Enable Debit/Credit Notes
C) Enable Single Entry Mode
D) Enable Auto Backup

46. Tally me Stock ki quantity ka unit define karne ke liye kya banaya jata hai?
A) Ledger
B) Stock Group
C) Unit of Measure
D) Cost Category

47. Bank Reconciliation ka use kis ke liye hota hai?
A) Stock ka total check karne ke liye
B) Bank Passbook aur Ledger balance match karne ke liye
C) Ledger delete karne ke liye
D) Trial Balance banane ke liye

48. Tally me Trial Balance kis ke beech balance dikhata hai?
A) Assets aur Liabilities
B) Debits aur Credits
C) Stock aur Sales
D) Profit aur Loss

49. Balance Sheet me konsi cheez show hoti hai?
A) Profit aur Loss
B) Cash Flow
C) Assets aur Liabilities
D) Stock Summary

50. Tally me GST ko activate karne ke liye kya karna hota hai?
A) Create Godown
B) Enable Goods & Services Tax
C) Create Stock Group
D) Create Cost Category

51. Tally Prime me company ka data kis folder me save hota hai?
A) DATA
B) SAVE
C) BACKUP
D) FILES

52. Tally me "Alt + C" ka use kya karta hai?
A) Company Close
B) Voucher Copy
C) Naya Ledger/Stock Item Create karna
D) Voucher Cancel

53. Tally me Godown ka use kis ke liye kiya jata hai?
A) Bank Entry ke liye
B) Stock ko location ke hisab se manage karne ke liye
C) Payment Record karne ke liye
D) Tax Report banane ke liye

54. Ledger create karte samay "Group" ka matlab kya hota hai?
A) Voucher Type
B) Account ka category
C) Amount ka type
D) Stock Item ka name

55. Tally me Bank Charges ko kis group me rakha jata hai?
A) Direct Expenses
B) Indirect Expenses
C) Cash-in-hand
D) Direct Income

56. Opening Stock ko kis group me rakha jata hai?
A) Direct Expenses
B) Current Assets
C) Inventory
D) Primary

57. Closing Stock balance Tally me automatic kahan show hota hai?
A) Ledger Creation
B) Balance Sheet
C) Journal Register
D) Contra Voucher

58. Sales Tax aur GST ka difference kya hai?
A) GST sirf goods par lagta hai
B) GST goods aur services dono par lagta hai
C) Sales Tax services par apply hota hai
D) GST sirf state government lagati hai

59. Tally me "Day Book" ka use kya hota hai?
A) Ledger print karna
B) Daily ki sari voucher entries dekhna
C) TDS calculate karna
D) Backup create karna

60. Tally me "Profit & Loss A/c" kya show karta hai?
A) Company ka capital
B) Company ka profit ya loss
C) Company ka stock
D) Company ka GST