



ACADEMIC FORGIVENESS POLICY

Policy Name:	Academic Forgiveness Policy
Effective Date:	April 17, 2017
Responsible Office:	Provost
Category:	Enrollment and Academics

I. Purpose

Northwest Missouri State University recognizes that students may have challenging trimesters in which they find themselves in a situation that is not optimal for their best academic performance. This academic forgiveness policy seeks to provide students with the means to recover from a less than ideal academic situation by offering them the opportunity to ask for academic forgiveness for all or part of a single trimester. There are a number of reasons why a student may need to utilize this option. For example, a student may have chosen a major that is not well-suited to them, and finds that they are not able to successfully move through critical coursework. The student may find a major that *is* suited to their ability, but continues to be weighed down by courses they no longer need to take.

II. Policy

Criteria

1. Students will have the opportunity to retroactively remove all or part of their credit hours from their grade calculation for one trimester.
2. Only a grade of C, D or F may be forgiven.
3. Academic Forgiveness can only be awarded once.
4. Forgiven courses will show on the transcript and include a new grade designation, but not be included in the grade calculation.
5. Eligible students would be in the process of earning their first undergraduate degree. Post-Baccalaureate and Graduate students are not eligible.
6. The student must have completed at least one trimester and at least 12 hours at a 2.0 or higher after the trimester to be forgiven to be eligible to make the request.