



## ACADEMIC FORGIVENESS POLICY

Policy Name:	Academic Forgiveness Policy
Effective Date:	April 17, 2017
Responsible Office:	Provost
Category:	Enrollment and Academics

### I. Purpose

Northwest Missouri State University recognizes that students may have challenging trimesters in which they find themselves in a situation that is not optimal for their best academic performance. This academic forgiveness policy seeks to provide students with the means to recover from a less than ideal academic situation by offering them the opportunity to ask for academic forgiveness for all or part of a single trimester. There are a number of reasons why a student may need to utilize this option. For example, a student may have chosen a major that is not well-suited to them, and finds that they are not able to successfully move through critical coursework. The student may find a major that *is* suited to their ability, but continues to be weighed down by courses they no longer need to take.

### II. Policy

#### Criteria

1. Students will have the opportunity to retroactively remove all or part of their credit hours from their grade calculation for one trimester.
2. Only a grade of C, D or F may be forgiven.
3. Academic Forgiveness can only be awarded once.
4. Forgiven courses will show on the transcript and include a new grade designation, but not be included in the grade calculation.
5. Eligible students would be in the process of earning their first undergraduate degree. Post-Baccalaureate and Graduate students are not eligible.
6. The student must have completed at least one trimester and at least 12 hours at a 2.0 or higher after the trimester to be forgiven to be eligible to make the request.