

# Carla Bendezu

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## OBJECTIVE

To become part of an Organization that develops meaningful projects, which are not only beneficial for the company but also to society. Looking for a challenging role in a dynamic and demanding environment, where my abilities and skills will provide value to the Organization.

## EDUCATION

### **B.A., Software Information Systems**

University of North Carolina at Charlotte

Expected Graduation: May 2015

## PROFESSIONAL EXPERIENCE

### **UNC Charlotte – CCI Female Ambassador**

Female Ambassador

Sept. 2014 – Present

- Responsible for recruiting students, community outreach, and promoting the College of Computing and Informatics during different on-campus and off-campus events.

### **UNC Charlotte – Computer Professionals**

Teacher Assistant

Sept. 2014 – Present

- Responsible for mentoring and guiding 50+ UNC Charlotte students.

### **UNC Charlotte – Mobile App Development**

Research Analyst

Sept. 2013 – Present

- Responsible for implementing server, developing program, running studies and gathering data.

### **UNC Charlotte – SPARCS**

Head Coordinator

Sept. 2012 – Present

- Responsible of acquiring data, coordinating with volunteers and maintaining a website.

### **UNC Charlotte – Game2Learn Lab**

Research Assistant

Sept. 2012 – May 2013

- Responsible for collecting information, running studies and reviewing literature related to exergame.

### **UNC Charlotte – STARS**

Evaluation Assistant

Sept. 2012 – May 2013

- Responsible of monitoring, conducting an evaluation research and reporting all activities from the UNC Charlotte STARS Computing Corps organization.

### **JetStream Ground Services Inc.**

Office Administrator

2008 – 2009

- Responsible for the overall hiring process by implementation and maintaining a database with candidate's documentation for Customs and Borders Protection and City of Charlotte.
- Responsible for maintaining accurate databases of employees for payroll purposes.
- Maintaining and providing monthly reports to US Airways.
- Managing quarterly reports and maintaining zero defect compliance, keeping penalties to a minimum with Customs and Borders protection and City of Charlotte (Aviation department).

### **Golden World Investments**

Office Administrator

2006 – 2008

- Responsible for creating, designing and maintaining technical documents, marketing material and two web sites.
- Responsible for training clerical staff.

### **Aquakleen Inc.**

District Manager

2006 – 2007

- Responsible for all aspects of sales, marketing, recruiting, and training.

### **Roxana Bendezu, Allen Tate Realtor**

Real Estate Professional Assistant

2004 – 2005

- Maintaining buyers /seller database, and designing advertising materials.

### **Towncraft, Inc.**

Sales Manager and Sales Rep.

2001 – 2004

- Responsible for all aspects of sales and recruiting.

## SKILLS

Bilingual (Eng/Spn) ♦ Leadership ♦ Java ♦ C++ ♦  
Microsoft Office Suite ♦ JavaScript ♦ HTML ♦ CSS  
♦ JSP ♦ SQL ♦ MySQL ♦ JQuery ♦ Android App  
Dev. ♦ WS2008 ♦ Ubuntu Server ♦

## AWARDS

### **President's Volunteer Service Award** - Silver Level

Citizen Schools

September 2014

### **Outstanding Corps Student**

STARS Computing Corps

August 2013

### **STARS Computing Scholars Award**

STARS Computing Corps

2012 / 2013/ 2014

References Available Upon Request