CHRISTOPHER BRIAN A. MATEO

WEBSITE ADMINISTRATION, MARKETING AND BUSINESS MANAGEMENT

CONTACT

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🏠 CALOOCAN CITY, METRO MANILA

in LINKEDIN.COM/IN/
CHRISTOPHERBRIANMATEO

EDUCATION

MASTER IN INFORMATION TECHNOLOGY
Polytechnic University of the Philippines, Sta. Mesa, Manila
2019-PRESENT

BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY
University of Cebu – Lapu-Lapu and Mandaue, Mandaue City, Cebu
2010-2014

SKILLS

- Research, Web Hosting, Domains, Photoshop, WordPress, DNS, Email, Website, Database, HTML5, CSS, JavaScript, Object-oriented Programming, Data Structures and Algorithms, Digital Marketing
- Programming Languages(Beginner): Python, Java
- Critical thinker, decision-maker and problem solver
- Website created: malabananpro.com

CERTIFICATES

Career Service Professional Eligibility, Civil Service Commision

PROFILE

A dynamic and motivated Information Technology professional and entrepreneur pursuing Master's Degree in Information Technology with 2+ years of invaluable experience in website administration and 5+ years in digital marketing and business management.

EXPERIENCE

PROPRIETOR | MARKETING MANAGER
Sumerian Plumbing and Excavating Services || Metro Manila|| 2017 – Present

Sumerian Plumbing and Excavation Services is a plumbing, sanitary contractors capable in taking in jobs on contract or turnkey basis.

- Hires and organizes all necessary workers for a certain plumbing related service
- Evaluating and optimizing marketing and pricing strategies
- Overseeing branding, advertising, and promotional campaigns
- Generating new business leads
- Ensure customer satisfaction by answering phone calls and emails, responding to customer questions and complaints

TECHNICAL SUPPORT REPRESENTATIVE | SALES CONSULTANT
IONOS by 1&1 || Cebu City || 2014 – 2017
1&1 is a web hosting and cloud partner for small and medium-sized businesses.

- Responsible for providing technical and functional support and providing resolution for technical issues for client's web hosting services.
- Installed and implemented CMS applications on Linux shared hosting server.
- Provided continued maintenance and update of bug fixes and patch sets for existing web applications and websites.
- Designed website using Website Builder Application.
- Build website using CMS application like WordPress and Joomla.
- Responsible for the overall health of hosted applications. This includes continuous improvement in SLA's through better monitoring cases, escalate bug fixes for correction and system tuning. Oversee change management activity in hosted client.
- Diagnosed and troubleshoot Linux and Windows hosting problems and applied solutions to increase company efficiency.