

## FORM NO. 16

[See rule 31(1)(a)]

### PART A

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

Certificate No. DITIVQB	Last updated on 29-Apr-2019
Name and address of the Employer	Name and address of the Employee
OFFICE OF THE CHIEF ENGINEER (WZ) THIRD FLOOR, PRATISHTHA BHAVAN, OLD CGO BUILDING, CHURCHGATE, MUMBAI - 400020 Maharashtra +(91)22-22031415 AEADMIN.CEWZ@AIR.ORG	RADHIKA SATISH VARADKAR D-102, PAM GRUH-II, MANVELPADA ROAD, VIRAR EAST, THANE - 401303 Maharashtra

PAN of the Deductor	TAN of the Deductor	PAN of the Employee	Employee Reference No. provided by the Employer (If available)
AAAJP0288R	MUM002862G	AJPPP6298R	

CIT (TDS)	Assessment Year	Period with the Employer
The Commissioner of Income Tax (TDS) Room No. 900A, 9th Floor, K.G. Mittal Ayurvedic Hospital Building, Charni Road, Mumbai - 400002	2019-20	From 01-Apr-2018 To 31-Mar-2019

#### Summary of amount paid/credited and tax deducted at source thereon in respect of the employee

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q1	QTCQAYVA	52929.00	900.00	900.00
Q3	QTKECFKD	112120.00	5445.00	5445.00
Q4	QTLASVOB	112120.00	5595.00	5595.00
<b>Total (Rs.)</b>		<b>277169.00</b>	<b>11940.00</b>	<b>11940.00</b>

#### I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
<b>Total (Rs.)</b>					

#### II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	900.00	0001821	06-04-2018	00012	F
2	2700.00	0001821	04-12-2018	00003	F
3	2745.00	0001821	03-01-2019	00002	F
4	2745.00	0001821	06-02-2019	00002	F
5	2850.00	0001821	06-03-2019	00012	F

<b>Total (Rs.)</b>	<b>11940.00</b>	
<b>Verification</b>		
<p>I, <b>SHOBHANA SURESH MENON</b>, son / daughter of <b>KUNJAN THELAPURATH NAIR</b> working in the capacity of <b>SENIOR ACCOUNTS OFFICER</b> (designation) do hereby certify that a sum of Rs. <b>11940.00</b> [Rs. <b>Eleven Thousand Nine Hundred and Forty Only</b> (in words)] has been deducted and a sum of Rs. <b>11940.00</b> [Rs. <b>Eleven Thousand Nine Hundred and Forty Only</b>] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.</p>		
<b>Place</b>	Mumbai	<b>(Signature of person responsible for deduction of Tax)</b>
<b>Date</b>	02-May-2019	
<b>Designation:</b> SENIOR ACCOUNTS OFFICER		<b>Full Name:</b> SHOBHANA SURESH MENON

**Notes:**

- Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

**Legend used in Form 16****\* Status of matching with OLTAS**

Legend	Description	Definition
<b>U</b>	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
<b>P</b>	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
<b>F</b>	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
<b>O</b>	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement

PART B (Annexure)								
Details of Salary paid and any other income and tax deducted								
1.	Gross Salary							
	(a) Salary as per provisions contained in sec.17(1)	Rs.	672108.00					
	(b) Value of perquisites u/s 17(2) (as per Form No.12BA, wherever applicable)	Rs.	0.00					
	(c) Profits in lieu of salary under section 17(3)(as per Form No.12BA, wherever applicable)	Rs.	0.00					
	(d) Total		Rs.	672108.00				
2.	Less: Allowance to the extent exempt u/s 10							
	<table><tr><th>Allowance</th><th>Rs.</th></tr><tr><td>Allowance Exempt u/s 10</td><td>0</td></tr></table>	Allowance	Rs.	Allowance Exempt u/s 10	0	Rs.	Nil	
Allowance	Rs.							
Allowance Exempt u/s 10	0							
3.	(a) Balance(1-2)		Rs.	672,108.00				
	(b) Taxable Amount on which tax is deducted by previous employer(s)		Rs.	Nil				
	(c) Total Amount of Salary		Rs.	672,108.00				
4.	Deductions:							
	(a) Entertainment allowance	Rs.	Nil					
	(b) Tax on employment	Rs.	2,500.00					
	(b) Standard Deduction u/s 16(ia) from F.Y. 2018-19	Rs.	40,000.00					
5.	Aggregate of 4(a) and (b)		Rs.	42,500.00				
6.	Income chargeable under the head 'salaries' (3c-5)			Rs. 629,608.00				
7.	Add: Any other income reported by the employee							
	<table><tr><th>Income</th><th>Rs.</th></tr><tr><td>Any Other Income</td><td>0</td></tr></table>	Income	Rs.	Any Other Income	0		Rs.	Nil
Income	Rs.							
Any Other Income	0							
8.	Gross total income (6+7)			Rs. 629,608.00				
9.	Deductions under Chapter VI-A							
	(A) sections 80C, 80CCC and 80CCD							
	(a) section 80C		Gross Amount	Deductible Amount				
	(i) General Provident Fund		Rs. 240,000					
	(ii) Life Insurance Premium		Rs. 18,660					
	(iii) Central Government Employees Group Insurance Scheme		Rs. 360					
			Rs. 259,020.00	Rs. 150,000.00				
	Note: 1. Aggregate amount deductible under sections 80C, 80CCC and 80CCD(1) shall not exceed one lakh fifty thousand rupees.							
	(B) Other sections(e.g. 80E,80G,80TTA, etc.) under Chapter VI-A.		Gross Amount	Qualifying amount				
	(i) Section Others	Rs.	0.00	Rs. 0.00				
10.	Aggregate of deductible amount under Chapter VI-A			Rs. 150,000.00				
11.	Total Income (8-10)			Rs. 479,608.00				
12.	Tax on total income			Rs. 11,480.00				
13.	Rebate u/s 87A			Rs. Nil				
14.	Tax After Rebate u/s 87A			Rs. 11,480.00				
15.	Surcharge			Rs. Nil				
16.	Health & Education cess @ 4% (on 14 & 15)			Rs. 459.00				
17.	Tax Payable (14+15+16)			Rs. 11,939.00				
18.	Less: Relief under section 89 (attach details)			Rs. Nil				
19.	Tax payable (17-18)			Rs. 11,940.00				
20.	(i) Tax Deducted by Current Employer as per Annexure-A & B		Rs. 11,940.00					
	(ii) Tax Deducted by Previous Employer(s)		Rs. Nil					
	(iii) Total Tax Deducted			Rs. 11,940.00				
21.	Balance Tax payable / Refund (19 - 20(iii))			Rs. Nil				

Verification	
I, <u>SHOBHANA SURESH MENON</u> son/daughter of <u>KUNJAN THELAPURATH NAIR</u> working in the capacity of <u>SENIOR ACCOUNTS OFFICER</u> (designation) do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.	
Place <u>Mumbai</u>	(Signature of person responsible for deduction of tax)
Date <u>02-May-2019</u>	
Designation <u>SENIOR ACCOUNTS OFFICER</u>	
Full Name: <u>SHOBHANA SURESH MENON</u>	

