



# मुंबई जिल्हा मध्यवर्ती सहकारी बँक मर्यादित. Mumbai District Central Co-op. Bank Ltd.

'Mumbai Bank Bhavan' 207, Dr. D. N. Road, Fort, Mumbai - 400 001.  
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Website : www.mdcobank.com

No. MB/Int. Audit & Br. Insp./F-Closing/2017-2018/7666

Date : 15/03/2018

To,  
M/s. Shilpa & Co.  
406, Siddheya Apt.,  
N. P. Road, Behind V J T I College,  
Wadala (W),  
Mumbai - 400 031.

Sir,

**Sub : Verification of Cash & Other Assets as on 31/03/2018**

With reference to above we are forwarding herewith format of cash verification and other assets report as on 31/03/2018. Cash summary register should be signed with seal after verification of cash. As an Internal Auditor you are requested to visit the following Branches for verification of cash & other assets on 01/04/2018 and submit report to the undersigned on or before 03/04/2018.

- Branches : 1) Paltan Road  
2) Dadar  
3) Kurla

Yours faithfully,

ASST. GENERAL MANAGER  
INT. AUDIT & BR. INSP.

**Encl.:** Format of Cash verification & Other Assets.