

# CHRISTY MADILAO

BUSINESS TECHNOLOGY MANAGEMENT STUDENT

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## PROFILE

Fourth-year Sauder School of Business BCom student with numerous experience working in challenging and fast-paced work environments. Currently specializing in Business Technology Management with Business Analytics concentration, given excellent analytical skills and interest in technology. Proactive self-starter with excellent organizational and prioritization skills. Proven ability to work well in diverse teams and independently, adapting to unexpected situations and multi-task several responsibilities. Excellent communication and relationship-building skills through previous customer-facing roles. Strong desire to learn from respectable colleagues and gain new skills. Strong attention to detail, ability to think out of the box and proven problem-solving skills.

## TECHNICAL SKILLS

- Python
- HTML
- JavaScript
- CSS
- Tableau
- R Studio
- Excel
- PowerPoint

## EDUCATION

### University of British Columbia

BACHELOR OF COMMERCE | EXPECTED GRADUATION: MAY 2020

- Specialization: Business Technology Management, Business Analytics Concentration
- Current Cumulative Average: 82.9%, Dean's Honor Roll Status
- Key Courses:
  - Management of Information System, 90%
  - Information Systems Analysis & Design, 88%
  - Business Programming & Analytics, 85%
- Scholarships:
  - William & Ada Isabelle Steel Scholarship
  - Morrow Scholarship in Commerce
- Activities & Societies:
  - Treasurer & Sponsorship Coordinator at University Fashion Club
  - Tax Volunteer at UBC Tax Assistance Clinic for Students
  - Ambassador at National Strategic Consulting Competition & Conference
  - Campus Program Presenter at Commerce Undergraduate Society

## EXPERIENCE

### Canaccord Learning Commons Student Assistant

SAUDER SCHOOL OF BUSINESS | AUG 2018 - PRESENT

- Facilitate equipment borrowing process and quickly comprehend new concepts and technologies to provide patrons with excellent service
- Revised and improved training program for incoming student assistants to provide better knowledge of business processes at learning commons
- Assisted in creation of marketing and social media content to increase social online presence of learning commons

### Business Administrative & Accounting Assistant Intern

CENTRE DISTRIBUTION | MAY 2019 - AUG 2019

- Displayed strong understanding of database management systems by managing customer information and payment processes via Net Suite and other SaaS platforms
- Showcased attention to detail by monitoring client's payment cycles and providing weekly account updates to improve stakeholder relations
- Worked effectively in teams by communicating with different departments and deployed new business processes to improve company's logistical and accounting strategy
- Collaborated with accounting manager to better manage invoice discrepancies by revising preexisting online form and allow clients to navigate the form more easily

### Python Instructor Volunteer

THE C.O.D.E INITIATIVE | JUN 2019 - JUL 2019

- Worked with children with Autism Spectrum Disorder (ASD) to pursue their passion in coding by introducing basic Python commands and syntax with the use of platform Tynker
- Effectively guided students through course material by demonstrating patience, interpersonal skills and adjusting teaching methods based on student's individual needs

### Sales Specialist

PANDORA | JUN 2018 - APR 2019

- Achieved top sales performance (top 5% consistently) among associates by demonstrating clear and effective communication in multiple languages and understanding of the Pandora customer value proposition
- Handled multiple customers during peak sales periods with a calm demeanor and high level of professionalism