FREQUENTLY ASKED QUESTIONS

1 "What is your policy on accepting latework?"

I accept all late work for full points throughout the semester.

• You are responsible to turn in all assignment during the course of the semester.
• You choose when you want to turn in your work.
• The due dates are there to help keep you on track to finish all assignments by the end of the semester.
• Please do not ask me if I accept late work. I have covered this in great detail.

2 "When is the last day to turn in latework?"

The last day to turn in late work is the last moment that Canvas is open.

• Canvas will give you a notification about when the last day it will be functioning for the semester.
• Absolutely no assignments will be accepted after Canvas closes.
• I will not remind you how many days are left to turn in work.
• It is your responsibility to communicate with me if you are falling behind or need extra guidance with the course.

3 "Do I have to do all of the tutorial assignments?"

No.

• You are give a choice as to which tutorial assignments you complete.
• If there is a tutorial you find online that relates more to what you want to learn, you can substitute that assignment for one on Canvas with Instructor approval.
• You only have to complete the outlined number of assignments in each Module.
• Example: You only have to do 5 of the 10 Photoshop Tutorials.

4 "Can I test out or show mastery of a Program?"

Yes.

• If you feel like you have a good understanding of a program and have previous work that can prove proficiency, you can receive credit for that section.
• You will still need to take the end of section test and participate in the discussions. You will need to submit your prior work to the corresponding Tutorial and Final Assignment sections.
* Instructor will determine if your work satisfies the requirements.