{{Date}}

To whom it may concern

It is my great pleasure to provide this reference for *{{Title}} {{FirstName}} {{LastName}}*. {{FirstName}} has been working with me on the **{{Project}}** project for more than {{Period}} years, and the results are prolific in terms of paper publications and impacts to the society. Thus, I would like to strongly recommend {{FirstName}}. If you have any questions or need more information, please don’t hesitate to contact me.

Best

You-Know-Who