



Parent Handbook

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This handbook includes important information regarding the policies of the Covenant Cooperative Nursery School. Please refer to the contents throughout the year.

Please remember that all schools and public buildings are designated as non-smoking facilities. Smoking is prohibited on the school grounds.

Revised 2018

General Information

Covenant Cooperative Nursery School, a ministry of the Evangelical Covenant Church of Riverside, is a non-profit preschool located at 165 Rounds Avenue in Riverside, Rhode Island and is licensed by the RI Department of Children, Youth and Families. CCNS meets all necessary health, fire, building and personnel regulations. Our teaching staff is comprised of a team of well-qualified and experienced teachers and assistants whose goal is to encourage the healthy, age-appropriate development of each child. The curriculum is designed to encourage and nurture growth in all of the learning domains and is aligned with the RI Early Learning & Development Standards. **

In a distinctly Christian atmosphere, the staff seeks to nurture a child's developing awareness of God and his/her own relationship with Him. God is presented as our loving Heavenly Father, Creator of all, and His Son Jesus as our Savior and personal friend. Prayer, Bible stories and songs of praise are included throughout the year.

Through careful preparation of our classroom environment, considered selection of learning materials and thoughtful planning of a developmentally appropriate curriculum, we encourage the development of gross and fine motor coordination and perceptual skills. Large and small group experiences, art, music and story time all contribute to cognitive, readiness and conceptual skills, as well as to creative expression. Understanding that each child is equally deserving of love, respect and opportunity, we seek to promote healthy attitudes toward self, family, neighbors, school and the world. We strive to help each child develop his/her potential to be a contented, well-adjusted person, capable in relationships with others and eager to discover and learn.

Your child is in those marvelous years when so much is being learned through play, exploration, questions and discovery, as well as through observing the attitudes and actions of adult models. These are very important years in the development of character, self-concept and personality. It is our belief that an emphasis upon growth and development in all areas of learning and understanding will help prepare him/her for a positive educational experience in later school years. We encourage you to join with us as we respect the importance and beauty of the early learning years.

We hope that both you and your child will enjoy your time with us. Please take the opportunity to communicate your concerns, questions and ideas with the nursery school staff. As families and teachers work together, we can provide an optimum learning environment for young children.



*****The RI Early Learning & Development Standards “articulate shared expectations for what young children should know and be able to do. They provide common language for measuring progress toward achieving specific learning goals. The standards are intended to be inclusive of all children...recognizing that children attain the expected benchmarks at different times and in different ways.” The Standards are divided into nine domains of early childhood learning: Physical Health and Development, Social and Emotional Development, Language Development, Literacy, Cognitive Development, Mathematics, Science, Social Studies and Creative Arts. CCNS also includes a domain of Spirituality.***

**(Taken from the RI Early Learning Standards 2003
and the RI Early Learning & Development Standards 2013)**

The office has a copy of the RI Early Learning & Development Standards which is available for parent perusal. An online copy can be reviewed at: www.rields.com.

Registration Procedures

Parents who wish to enroll a child in the nursery school program may call the office at any time during the year for information. Current enrollees and siblings are given priority registration during the first two weeks of January for the following school year. Applications for new students are accepted on a first-come, first-served basis beginning the third week of January. Re-registrations and new applications should be mailed or given to the director. All applications must be accompanied by a non-refundable registration fee.

Completed medical, immunization and information forms for each child must be returned to the office by August 1. If you are participating in the co-op plan, appropriate documentation must also be returned.

Schedule and Classes

Covenant Cooperative Nursery School Nursery is in session from September through May. Children who are four years old by September 1st are eligible for MWF classes; children must be toilet-ready. The options include: MWF All-Day, 9:00am-2:30pm; MWF Half-Day, 9:00-11:30am or 12:00-2:30pm; and MWF Extended Day, 11:30-2:30pm (for students enrolled in the AM class; choice of one, two or three days). The Extended Day option for four-year-olds begins in September.

Children who are three years old by September 1st are eligible for T/Th classes; children must be toilet-ready. The options include: T/Th Half-Day, 9:00-11:30am or 12:00-2:30pm; and T/Th Extended Day, 11:30-2:30pm (for students enrolled in the AM class; choice of one or two days). The Extended Day option for three-year-olds begins in October.

Please use the nursery school door at the back entrance of the building. The doors are unlocked at 9:00am and 12:00noon to allow sufficient time for teacher and room preparation. The doors will then be locked during the school hours until dismissal at 11:30am or 2:30pm. Attendance logs are required for each classroom—you must sign your child in and out each day. Please be prompt in both arrival and dismissal. Staff members need time to take lunch breaks and then prepare for afternoon responsibilities. Repeated lateness for pick-up may result in an additional fee. **If you are unexpectedly delayed in returning to pick up your child, you must call the CCNS office.**

School Calendar

The calendar in the Parent Handbook Addendum lists our yearly schedule, including vacation weeks and holidays. With some exceptions, we maintain the same holiday and vacation schedule as the East Providence school system. More detailed information will be available regarding special events.

Monthly schedules for co-op parent assistants are posted on the classroom bulletin boards two weeks in advance of the next month to be served. Co-op parent assistants must assume responsibility for checking the schedule and making arrangements for necessary changes.

School Cancellations

The nursery school will close due to inclement weather if all schools in the East Providence school system close. **CCNS remains open in the event of a one hour delay.** To be certain, please listen to local radio or TV stations for an official announcement of the cancellation. Any parent may request a phone or email notice from the RI Broadcasters Association. A written cancellation policy is available from the CCNS office and will be posted again in the November newsletter.

CCNS Cancellation Policy

- ❖ If all East Providence schools are cancelled for the entire district, CCNS is also closed (we do not typically make up snow days).
- ❖ If for some very unusual reason CCNS plans to meet when all schools are closed, we will contact each family.
- ❖ If there is a one to two-hour AM delay or cancellation of AM kindergarten, (due to busing delays), CCNS will meet at the regular 9:00am time.
- ❖ RI Broadcasters Association, local TV and radio stations will broadcast closings; CCNS will appear on the list of cancellations under preschools.
- ❖ If school is cancelled during the school day and an early pick-up is required, all parents will be telephoned. Notification will also be posted on the RI Broadcasters Association, TV and radio stations. Staff, of course, will take responsibility until parents or designated pick-up persons arrive at school.
- ❖ If CCNS is unable to open due to non-weather issues, parents will be notified by telephone and the RI Broadcasters Association. (Please be sure that all your phone numbers are accurate).

Tuition Payments

Covenant Cooperative Nursery School, as a non-profit organization, strives to keep tuition fees to a minimum. We depend upon prompt and faithful payment of the entire tuition amount to maintain monthly operational costs.

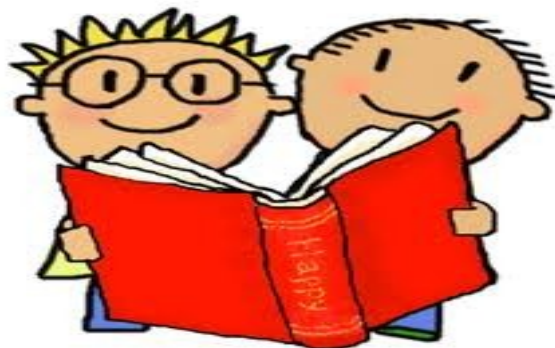
Payment Schedule: For parent convenience, tuition payments may be made by one of the following four options:

- per year (September 1)
- per semester (September 1 and January 1)
- per quarter (September 1, December 1, March 1)
- per month (September 1 through May 1).

All checks received after the 10th of the month will be subject to a \$10.00 late fee. Any check returned due to insufficient funds will be subject to the standard bank fee of \$20.00. The subsequent payment for that month must then be a cash payment.

Checks should be made payable to Covenant Cooperative Nursery School or CCNS. On the check memo line, please notate your child's name/class. All cash payments must be given to a staff member; **please do not leave cash in the office.**

CCNS builds its budget upon the annual tuition to be received from the enrolled students. This yearly tuition is the primary source for our operating budget, including staff salaries and all classroom expenses. If a child is withdrawn during the school year, we must receive payment of the remaining tuition for that quarter (September-November, December-February, March-May).



All Parents

We want to stay in close communication with all parents whose children attend CCNS. Please feel free to contact your child's teacher, as well as the director, when you have something that you wish to discuss. Included in the Parent Handbook Addendum are the teachers' home telephone numbers, the CCNS email address and the CCNS website. Teachers will post information on the classroom bulletin boards and send regular emails to update parents on classroom/program events.

All parents are welcome to visit our school. Parents who do not serve in the co-op plan may be able to contribute in other ways, such as driving for a field trip, helping in a particular curriculum unit, introducing family and cultural backgrounds or participating in special classroom events. Please inform us if you would like to become involved in your child's classroom.

Your Role as a Co-op Parent Assistant

We are pleased to welcome the parents who are able to participate in our cooperative program. Together with the staff, you help to provide an enjoyable and enriching experience for young children. Your monthly presence at the nursery school contributes to the unique community in which children live and learn during the school hours. Each parent assistant is a significant and necessary addition to the classroom. A job description is available for any person who plans to co-op.

Requirements for all parents who serve in the cooperative program:

1. You must complete and send in a clearance request form to the RI Department of Youth, Families and Children (\$10.00).
2. You must attend a Co-op Training Workshop held during September if you have not previously attended. This counts as your September co-op day; no childcare is provided.

After you have qualified for the co-op program, you will be scheduled to work in the nursery school for one day per month.*** On that day, you are asked to provide a healthy snack for your child's class. T/Th parents should provide snacks for 12 children and a half-gallon of milk. MWF parents should provide snacks for 15 children and a gallon of milk. A list of appropriate snacks is included in the co-op training workshop packet and will also be posted on the bulletin boards.

If you are unable to serve on your scheduled co-op day, you must attempt to find a substitute by calling other co-op parent assistants in your child's classroom. If unsuccessful, please call the director so that necessary arrangements can be made.

The cooperative program should be considered a privilege and one that should not be abused. Any parent who misses two assigned days, failing to notify the school, will forfeit this privilege and be charged full tuition.

There are many specific duties that will be expected of the co-op parents. These include helping children with their work and play, cleaning up after art activities, supervising small groups, cleaning and disinfecting table surfaces, setting up snack, supervising in the playground, etc. The job description will be thoroughly discussed at the co-op training workshop.

*****Please note:** Parents of children in the MWF class will co-op in their own child's class from September through May. Parents of children in the T/Th class will co-op in the class opposite of their child's from October through December, allowing the children ample opportunity to bond with their teacher and classmates. From January to May, T/Th parents will co-op in their own child's class. If there is no other class in session during a child's class hours, the parent will help in his/her own child's class.



Co-op Training Workshop

The Co-op Training Workshop is scheduled for the last Monday in September. All co-op parents who are new to the program are required to attend, but any parent is welcome to come. Even if you are not planning to participate in the co-op program, you will find the workshop a thorough introduction to our school. Former co-op parents will be asked to review some of the highlights of the co-op training before their first scheduled day in September.

Workshop participants will receive an overview of our school's philosophy as well as practical information related to the daily responsibilities of the co-op parent assistant.

The workshop fulfills your monthly responsibility for September. Nursery school remains in session during the workshop dates; there is no childcare for siblings.



General Class Schedule

(subject to variations)

9:00/12:00	Welcome/Circle Time/Lesson
9:15/12:15	Classroom Activities/Learning Centers Clean-up
10:20/1:20	Story/Music & Movement
10:40/1:40	Toileting/Handwashing Snack
10:55/1:55	Outdoor Play/Gym
11:20/2:20	Bible Time
11:30/2:30	Circle Time/Dismissal

Extended Day Schedule

(subject to variations)

11:30-12:00	Rest Time on Mats/Quiet Music or Story Toileting/Handwashing
12:00-12:15	Welcome/Circle Time Story/Lesson/Bible Time Music & Movement
12:15-12:35	Toileting/Handwashing Lunch
12:35-2:00	Classroom Activities/Learning Centers Clean-up
2:00-2:30	Outdoor or Gym Play Circle Time/Dismissal

Snacks

We recognize that children are developing habits and attitudes surrounding food choices and that they are being physically affected by those choices. In keeping with our philosophy and concern for the whole child, we must insist that all snacks be healthy and nutritious. (Staff has the option to send a food item home with the children and substitute a school snack if the choice is not in keeping with our policy). A written healthy snack policy with a comprehensive list of choices will be posted.

With parent permission, a list of food allergies will be posted in each classroom. It is crucial that you consult the teacher for this information. **Due to the increasing instances of serious allergies to peanuts and all tree nuts, no nuts or nut products are allowed in the classrooms.** Carefully check all ingredient labels for both content and manufacturing process. The staff will also check labels and return any snacks that contain unacceptable ingredients. Families with children who have serious, life-threatening food allergies are asked to provide an appropriate snack/lunch.

Dismissal and Transportation

Parents must complete a release authorization form annually granting permission for a child to be dismissed to any person other than the parents. A change of routine form must accompany your child on the days that there will be a change from usual procedures. **We will not allow your child to leave with anyone other than those whose names are on the Parent Release Authorization Form.** Any critical information regarding your child's status (restraining orders, specific restrictions, etc.), must be given to us immediately and will be kept on file. All carpool information must be complete and in the child's file prior to any dismissal. Please remind every person listed on the release form that s/he must show a photo ID when picking up your child. If you are unexpectedly delayed, call the school office to inform us. We are still able to release your child **only** to a person included on your release authorization form. Therefore, make your list as complete as possible. For your child's safety, we reserve the right to deny transportation privileges to any person who is under the influence of alcohol or drugs and/or is exhibiting erratic behavior.

Parents: Please drive carefully in our parking lot! Use extreme caution at all times. No child is to be left unattended in a vehicle, even for a minute. All vehicles must be turned off during arrival and dismissal times when you are in the school building.

No parking is allowed near the sidewalk at the entrance door.

Helping Hand/Star Student

Each day, one child is selected to be the “helping hand” or “star student” in the classroom. A schedule of assigned days will be posted and/or given to the parents. The helper has many opportunities to assist both adult and children in the classroom as they learn to care for others in a generous and helpful way.

Disclaimer

Neither the Covenant Cooperative Nursery School nor the Evangelical Covenant Church can be responsible for lost or damaged valuables or other personal property brought to school by the children. Parents are urged to refrain from allowing articles of substantial monetary or sentimental value to be brought to school. Any item brought from home will be stored in the child’s cubby during school hours. **Exception: a soothing object (doll, figure, blanket, photo, stuffed animal...) that the child needs to hold for comfort. We will encourage the child to use the item and then place it in his/her cubby for the remainder of the day.

Birthdays

Birthdays are enjoyable days for children and we want to celebrate their day with them at nursery school. All children will be given a “special day,” regardless of the date of their birthday. If you choose to bring in a treat, please adhere to the healthy snack guidelines.

We ask that you honor the following policies regarding after-school birthday parties:

1. Teachers cannot distribute birthday invitations; teachers cannot attend parties.
2. If invitations are given out at school, all of the children in the class must be included. Otherwise, invitations should be mailed or distributed off school grounds.
3. Children should not bring gifts into school.

Health Procedures

Sick children do not belong in school, no matter how disappointed they may be when missing a day. Please be particularly attentive during the cold and flu season so that your child does not come to school with any infectious illnesses. We will do a general health assessment of all students each day. If a child needs to be at home due to a suspected or evidenced illness, a parent or emergency contact person will be called. **If your child exhibits any of the following symptoms, do not send him/her to school:**

excessive coughing/runny nose, sore throat, pain, chills, earache, fever (over 101, orally), nausea or vomiting, unexplained rash, head lice, diarrhea, conjunctivitis (red, oozing eyes), overwhelming fatigue or unusual emotional behaviors (excessive crying, outbursts, withdrawal)

Your child must be symptom-free for a 24-hour period before returning to school. If your child should become sick at school, you will be notified immediately and asked to pick up your child. S/he will remain in the office until you arrive. If unable to reach either parent after several attempts, we will call the next person on your emergency contact list. Please inform the school of any contagious diseases so that we can alert other parents.

Children who have specific health-related issues or special needs must have an individualized care plan from the child's physician including information regarding health care needs, food allergies or special dietary needs. Pertinent documents must be signed and dated annually. CCNS staff have been appropriately trained to accommodate children's emergency needs, especially regarding the use of an Epi-pan, food allergies, asthma, CPR and First-Aid. Our consulting pediatrician is Dr. Robert Griffith of Pediatric Associates in East Providence.

Please Note: It is not the authority or responsibility of CCNS to dispense medication to children on a routine basis. If your child requires medication, please administer the dosage before bringing the child to school. Parents must inform the director/teacher of the medication administered. In a crisis situation, (asthma, allergic reaction...) symptoms will be treated immediately. A doctor's prescription and written permission for medication administration must be included in the child's file. The director/teacher will be responsible for administering the medication and the parent will be notified immediately. All medication must be given to the director/teacher at the beginning of class—no medication may be kept in a child's cubby.

Clothing Guidelines

Nursery school children should be dressed appropriately for play and freedom of movement. The children participate in a daily recreational period, either outdoors or in the gym. They are also engaged in artwork, sensory tables and floortime activities. Although we use paint smocks, your child will not come home spotless. In addition to comfortable clothing, please be sure that children wear closed-toe shoes that allow for active indoor and outdoor play.

Classrooms are kept at reasonable temperatures, but during winter months we ask that your child dress warmly and bring a sweat/sweatshirt for the gym. All removable, outer clothing should be labeled with the child's name.

To help in the toileting process, please send your child in clothing that is easy for him/her to manage. T/Th children are to bring an extra change of clothes in a ziplock bag, labeled with his/her name. These clothes can be kept in a backpack or in the cubby during the school day.

Guiding Children's Behavior

Children are expected to follow some very simple rules of behavior in the classroom. Respect, consideration and self-regulation are just three of the characteristics that the nursery school attempts to foster. If a child behaves inappropriately, the teacher will take him/her aside to discuss the expectations of the classroom. After ascertaining the child's understanding of the situation, the teacher will encourage him/her to rejoin the group, making any necessary behavioral changes.

Each child is treated with respect, tenderness and compassionate understanding. No child is ever subjected to any form of corporal punishment, belittling or disparaging comments, withholding of food or playtime. Parents are apprised of any reoccurring issues so that a plan of mutually agreed upon guidance and response can be implemented in the classroom and playground.

Safety and Supervision

When children are present in the nursery school classrooms, the required RI DCYF adult/child ratio for supervision must be maintained at all times. This ratio will include the teacher, teacher assistant and/or director. Parent Assistants cannot be counted in the adult/child ratio for supervision. Children will remain under adult supervision in all the areas of the nursery school's operation (classrooms, gymnasium, bathroom and playground).

If a child requires individual attention for any matter, a staff member will attend to him/her in an open area, i.e. the gymnasium, in an adjoining room with an open door or in the office. If a child needs to be isolated due to illness, s/he will be supervised in the office until the parent arrives.

Children are to be given privacy when using the bathroom for toileting. Only one child at a time is allowed in the bathroom in Room 1 or in the stalls in the Women's Restroom. The children are encouraged and expected to practice self-care, including wiping, flushing, handwashing and clothing adjustment. If assistance is needed, the child must come to the doorway of the bathroom/stall to ask for help from the teacher or TA. The adult will not enter the bathroom or stall with a child during toileting procedures.

If a child has a toileting accident, is sick or has an injury involving body fluids, universal safety precautions will be observed at all times. This includes the use of gloves, proper cleaning and disinfecting techniques, proper care and/or disposal of soiled clothes and cleaning items. The classroom teacher or teacher assistant is responsible for such situations; it is never the parent assistant's responsibility.

A child who needs a change of clothes will be supervised by a staff member in an adjoining classroom with an open door. The child will tend to as much of his/her needs as possible with assistance only when necessary. The staff member will inform another adult in the classroom of his/her intent to be available to the child. This situation is never the responsibility of the parent assistant, unless it is his/her own child.

Male and female adults are required to use the unisex bathroom (Men's Room) during school hours. No adult is allowed to use the small bathroom in Room 1. No adult (from nursery school or church) is to use the Women's Restroom during school hours. This bathroom is reserved exclusively for the children during the school day.

Appropriate and healthy interaction between adults and children is expected at all times. Inappropriate responses, including language and touching will not be tolerated. Responses among the children are to be continually monitored by the staff. Respect for another's privacy, personal space and body is to be encouraged and modeled.



RI Child Abuse and Neglect Law

Staff is under legal requirement to report any suspected child abuse or neglect. The staff member will report to the director and the appropriate steps will be taken.

Chapter 11 of RI State Law on Abused and Neglected Children states that every citizen is required to report suspected child abuse and neglect. "Any person who has reasonable cause to know or suspect that any child has been abused or neglected...or has been a victim of sexual abuse by another [person]...shall within 24 hours, transfer such information to the Department of Children, Youth and Families, or its agent who shall cause the report to be investigated immediately." The phone number for reporting such cases is:
1 (800) 742-4453.

Field Trips

One or two off-site, educational field trips are planned for the MWF classes each year. Among the possibilities are a farm, library, market, children's museum... Prior to each trip, parents will receive notification of details and a permission slip. Children are transported and chaperoned by volunteer parents who must have a completed background check. On-site field trips or visits from local programs are offered to both the MWF and T/Th classes.

The following guidelines are in effect during each field trip:

1. Drivers must provide a copy of a license and valid insurance car.
Parent must sign permission for child to ride with driver,
2. Car seats/seatbelts are used, adjusted properly for each child.
3. The group travels together, following printed directions.
4. Headlights are turned on for safety during the trip.
5. The teacher checks each car before departing and returning.
6. Class lists/addresses/phone numbers/signed permission slips are
carried by the classroom teacher.
7. Children wear name tags printed with the school's name and phone number; the children's names are not included.
8. Cell phones/first aid kits/epi-pens are carried by the teachers for
any emergencies.
9. A teacher/TA rides in the car with the parent; one in the lead car and one in the last car.



Inclusion Practices

CCNS provides a developmentally appropriate preschool program for all children, regardless of race, creed or ability. We recognize that all children are equally deserving of love, respect and unbiased consideration in all aspects of the school program. We also recognize that every child needs the support and guidance of nurturing, responsive adults to help them navigate their learning experience in a preschool setting. It is our goal to ensure that each family is welcomed to our school and that each person is aware of their value and importance to our community.

To provide an optimum setting for all children, CCNS recognizes that each child must have access to the classroom environment, must be able to participate in daily learning activities and must engage in meaningful relationships with peers and adults. Physical changes/modifications in the existing design of the classroom can reduce barriers and promote access to spaces and materials; use of adaptive tools/materials can boost confidence and success in tasks; changes or variations in the daily schedule/routine can offer latitude in expectations; tiered learning strategies can build upon a child's functional skills and strengths; and a caring, supportive staff can partner with families to encourage, reassure and work towards quality outcomes for their child's preschool years.

Professional support services may be required to serve some children to help them become as fully capable in the classroom as possible. We have a strong connection with our local East Providence School Department and, along with the families, can collaborate with the school to gain further understanding of the support systems available to provide the best possible attention for a child requiring specialized support.



Developmental Screening Information

Students at CCNS who are RI residents are entitled to a free screening service by the East Providence School Department to provide parents with information regarding their child's development in the areas of vision, speech, hearing and learning skills. This service will be offered by Child Outreach at CCNS; permission slips and developmental history forms will be distributed several weeks prior to the scheduled screening. Residents from Massachusetts may contact their local school department to inquire about the screening process for their child.

If parents or teachers have a concern about a child's developmental progress, a meeting will be scheduled to discuss the issues. The CCNS office and teaching staff have access to referral/resource information, if needed, for the family. The local school departments are also able to provide families with appropriate information and contact numbers.

Parent/Teacher Conferences

Two conferences are scheduled during the year for MWF and T/Th classes. Check the calendar for the dates, one each semester, and plan to use the opportunity to speak with you child's teacher. The first conference in the fall, "Getting To Know You," allows us to become better acquainted with you and your child. It is a good time to discuss the child's initial adjustment to school and to determine mutual goals for the year. In the spring conference, we will discuss your child's progress and development throughout the school year, providing a written conference form. While no regular classes are held on conference days, childcare is provided in Room 1 during your scheduled 15-minute conference.

If you wish to have a conversation/conference with a teacher at some other time during the school year, please try to arrange a time directly before or after school hours. We ask that you do not discuss your child (or any other child) while in the classroom or nursery school building. Children are very aware of and sensitive to comments made regarding themselves. Thank you for your respect for a child's developing sense of self.

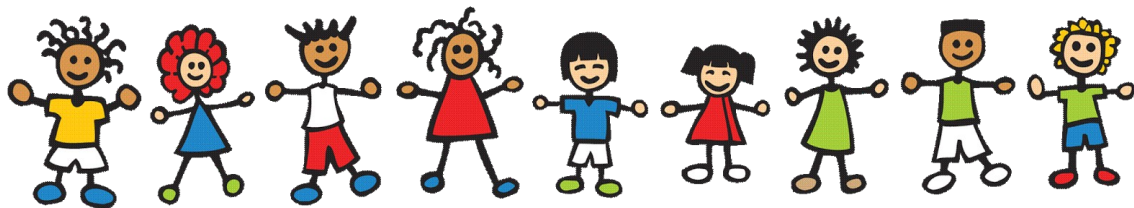
Programs and Opportunities for Family Engagement

Parents are welcomed and invited to a variety of family engagement opportunities throughout the year, including events such as Family Fun Day, Christmas programs, social events/dinners, picnics, end-of-the-year celebrations and other specific classroom activities. Detailed information will be included in our monthly newsletter, bulletin boards or web-site.

Throughout the year, there may be opportunity to meet with other parents in either formal or informal settings. Workshops, speakers and discussion groups are some of the possible offerings. If you have any suggestions or expertise in a particular interest area, please speak to the director.

To encourage shared effort regarding your child's learning experience, CCNS teachers build a variety of opportunities for interaction between home and school. Included may be take-home activity bags, class-created books, "homeplay" assignments, special classroom activities, parent presentations in the classroom. Your child's teacher will inform you of these opportunities as the year unfolds.

An annual program evaluation is distributed to the parents in January/February. Please take the time to complete the form and return it to the office with your suggestions. These surveys inform our ability to make changes and improvements in our program.



Fundraisers

At least two annual fundraisers are scheduled at CCNS, one in the fall and one in the spring. The funds generated from these events are used specifically for classroom materials and equipment, teacher resources/training and playground upkeep. We appreciate the enthusiastic response of families in both the organization of and participation in the fundraisers.

Covenant Cooperative Nursery School Commission

A ministry of the Evangelical Covenant Church of Riverside, CCNS operates under the governing board of the CCNS Commission, which in turn reports to the ECC Council. The commission consists of a chairperson, secretary, advisory members, the CCNS director and bookkeeper. Two to three parents are asked to serve as representative advisory members each year. In addition, any CCNS parent can present ideas, concerns and issues to the commission. The commission meets on a bi-monthly basis or at the chairperson's discretion.

Some of the responsibilities of the commission include:

- Support the mission, philosophy and goals of CCNS
- Maintain strong connections between ECC and CCNS
- Provide prayer support for CCNS families and staff
- Assist at special events
- Establish and revise policies for CCNS
- Hire, oversee and evaluate the CCNS director
- Evaluate CCNS program annually

Welcome

We welcome you, not only to the Covenant Cooperative Nursery School, but also to the Evangelical Covenant Church of Riverside. You are invited to attend any of the services offered on Sunday or throughout the week.

An invitation to a summer Vacation Bible School, held in June, is extended to graduates of the nursery school. Further information will be available during the month of May.

Evangelical Covenant Church of Riverside, RI
Church Office: (401) 433-4356

Sunday Morning Ministry and Worship Service
9:30am Morning Worship in Sanctuary
(Coffee/Fellowship following the service)

For more information about Bible Study, Youth Group, Men's Athletic Groups and other ministries, contact the church office or consult the ECC website: **eccriverside.org**