



**San Juan Unified School District**

Board of Education

3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes  
November 14, 2023**

**Regular Meeting**

Board of Education

5:30 p.m.

**Open Session/Call to Order/Announcement of Closed Session Topics (A)**

The November 14 regular meeting was called to order by the president, Zima Creason. The board meeting was held in person and was also streamed to the district's YouTube channel.

**Roll Call**

Present:

Zima Creason, president

Pam Costa, vice president

Saul Hernandez, clerk

Ben Avey, member

Paula Villescaz, member (*arrived 5:45 p.m.*)

Tanya Kravchuk, member

Vacant:

Trustee area 7, member

**Visitor comments: Closed Session (A-1)**

There were no closed session visitor comments.

**Closed Session (B)**

The meeting was then recessed with the board convening in closed session to consider a student expulsion in one case (Education Code section 48918[f]); to discuss with negotiator Daniel Thigpen, Executive Director, Labor Relations and Government Affairs, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units; and regarding non-represented groups: management and confidential units (Government Code section 54957.6); and to discuss one personnel matter – public employee appointment/employment – interim chief financial officer (Government Code section 54957).

**Reconvene Open Session/Pledge of Allegiance (C)**

At 6:30 p.m., the meeting was called back to order by the president, Zima Creason. Four members of the Del Campo High School Air Force Jr. ROTC led the group in the Pledge of Allegiance.

**Minutes Approved (D)**

It was moved by Ms. Villescaz, seconded by Mr. Avey, that the minutes of the October 24 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Recognition: Kids Helping Kids Sacramento (Del Campo High School) (E-1a)**

It was moved by Mr. Hernandez, seconded by Ms. Kravchuk, to adopt Resolution No. A-432 recognizing Kids Helping Kids Sacramento for earning first place in the annual Students for the Advancement of Global Entrepreneurship (SAGE) competition. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**High School Student Council Reports (E-2)**

High School Student Council representatives Claire Contreras and Dimah Adnan from Mira Loma High School and Isabel Villarreal and Peyton Bonilla from Mesa Verde High School updated the board on the goals, activities and achievements at their respective schools.

**Closed Session/Expulsion Actions (E-7)**

Mr. Hernandez reported that the board voted 5-0 to accept as written one stipulated suspended expulsion in case number M-06.

Mr. Hernandez also reported that the board voted unanimously to ratify the employment contract for Lisa Grant-Dawson, Interim Chief Financial Officer. Pursuant to Government Code sections 53260-53264 that requires a verbal summary of compensation and fringe benefits, Lisa Grant-Dawson's contract is effective November 20, 2023, through January 31, 2024, and provides for a monthly maximum of \$8,000 during the contract period of compensation for the 2023-2024 fiscal year. Lisa Grant-Dawson will not receive health and welfare benefits or salary adjustments.

**Visitor Comments (F)**

There were no general visitor comments.

**Consent Calendar Approved (G-1/G-6 and G-8/G-11)**

Ms. Kravchuk pulled item G-7. It was moved by Ms. Costa, seconded by Ms. Villescaz, that the consent calendar items G-1 through G-6 and items G-8 through G-11 be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Personnel (G-1)** - Appointments, leaves of absence, separations and job descriptions/salary range change – approved as submitted.

**Purchasing Report (G-2)**

Purchase orders and service agreements, change orders, piggyback contracts and zero dollar contracts – approved as submitted.

**Business/Financial Report (G-3)**

Notices of completion – approved as submitted.

**Gifts (G-4)**

Acceptance of gifts to Family and Community Engagement, Lichen K-8 School and Skycrest Elementary School.

**Surplus Property Report (G-5)**

Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

**High School Scholarship Awards (G-6)**

Approval of the 2023 Civitas Scholarship Awards for Rio Americano High School.

**Reimbursement Agreement for Traffic Signal Project at El Camino Avenue and Kent Drive (G-8)**

Approval of the reimbursement agreement between San Juan Unified School District and the County of Sacramento Department of Transportation for the traffic signal project at El Camino Avenue and Kent Drive to aid in traffic mitigation at the new Katherine Johnson Middle School site (formerly Creekside).

**Resolution No: 4104: Mariemont Elementary School Lease Amendment No. 3 (G-9)**

Adoption of Resolution No. 4104 approving the third amendment to the lease for the Mariemont Elementary School modernization and interim housing project nos. 130-9495-P1 & 130-9495-P2 between San Juan Unified School District and S+B James Construction California, Inc.

**Ratification of Committee Members (G-10)**

Ratification of Kaylin Boyce and Luc Taylor as committee members to the Special Education Community Advisory Committee.

**Resolution No: 4105: California State Preschool Program Continued Funding Application (G-11)**

Approval of the California State Preschool Program Continued Funding Application and adoption of Resolution No. 4105 designating Early Childhood Education program manager and administrators to sign related documents for fiscal year 2024-2025.

**Consent Calendar Continued (H)****Verizon Wireless Site License Agreement (G-7)**

Approval of the site license agreement between San Juan Unified School District and Sacramento-Valley Limited Partnership, dba Verizon Wireless, for the cell tower located at Maintenance and Operations, 6135 Sutter Avenue, Carmichael, California.

Ms. Kravchuk expressed her concerns regarding cell towers near elementary schools. It was moved by Mr. Hernandez, seconded by Ms. Costa, that the consent calendar item G-7 be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Measure P Update and Potential November 2024 Bond Measure (I-1)**

Chief Operations Officer Frank Camarda introduced the topic and Isom Advisors Principal Jason List who gave a presentation on two bond related items – an update on the district’s current bond program (Measure P) and the potential for a November 2024 bond measure. Mr. List began by providing an update on Measure P, approved by voters in 2016, sharing information about the district’s tax base, historically assessed values, tax rate estimates and options for future bond sales, which included a draft timeline. Mr. List then discussed the potential for a new bond measure in November 2024, sharing information about historical and projected tax rates, the potential layering of existing and new bond funds and outlining next steps.

Ms. Villescaz expressed confidence in the bond program, noting that the district has been responsible stewards of the funds, she commented on other potential bond measures on the ballot, she recommended an update to the Facilities Master Plan and also taking the opportunity to showcase completed construction projects with the community. Mr. Hernandez asked Mr. List to talk about the repayment schedule philosophy that the district utilizes, which Mr. List explained that the district is committed to shortening the debt period to manage tax rates and save costs in interest dollars while still progressing with construction projects. Ms. Costa expressed pride in the work accomplished through the bonds and commended the district for being good stewards to both the taxpayers and the projects. Ms. Costa raised a concern about the time involved for employees in regards to community outreach efforts, which Mr. Camarda and Mr. Allen provided assurance that there would be minimal staff burden and the outreach would be similar to that of 2016. Mr. Avey made comments about the previously prudent use of bonds, the fair and appropriate use of bonds, debt capacity versus debt load, and he expressed appreciation for the taxpayer burden graph, noting that he is supportive of the concept but has a reservation about the non-public use of campuses. Ms. Kravchuk thanked staff for the additional information, she expressed pride as a new board member for inheriting the diligent and prudent use of past bonds, and she inquired about the cost of the election, which staff addressed.

**Community Outreach for Potential November 2024 Bond (I-2)**

Mr. Camarda presented the item, explaining that the outreach would solicit feedback to assist the district in determining the level of support for a potential bond in November of 2024. Board members made comments and asked questions, which Mr. Camarda and Mr. List addressed. It was moved by Ms. Villescaz, seconded by Ms. Costa, approving the proposal from The Lew Edwards Group to conduct community outreach in order to solicit feedback for the potential November 2024 bond measure. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Community Survey for Potential November 2024 Bond (I-3)**

Mr. Camarda presented the item, explaining that the community survey for public assistance research would assist the district in determining the level of support for a potential bond in November of 2024. It was moved by Ms. Costa, seconded by Mr. Hernandez, approving the proposal from Fairbank, Maslin, Maullin, Metz & Associates (FM3 Research) to conduct community public opinion research for the potential November 2024 bond measure. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Proposed Fee Restructure for Fee-Based Early Childhood Education Programs (I-4)**

Assistant Superintendent of Elementary Education and Programs Amberlee Townsend-Snider presented the item. Ms. Kravchuk expressed her concerns regarding enrollment numbers for the Early Learning Academy. It was moved by Ms. Costa, seconded by Mr. Avey, approving the fee restructure for fee-based Early Childhood Education programs including

Discovery Club and Early Learning Academy. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Set Annual Organizational Meeting (I-5)**

It was moved by Ms. Villescaz, seconded by Ms. Kravchuk, to set Tuesday, December 12, 2023, at 6:30 p.m., as the date and time for the annual organizational meeting. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Board Reports (J)**

Mr. Avey acknowledged the families impacted by the teacher work day and the parent-teacher conference minimum days this month.

**Future Agenda (K)**

There were no items added to the future agenda.

**Adjournment (L)**

At 8:20 p.m., there being no further business, the regular meeting was adjourned.



Board President



Melissa Bassanelli, Secretary

Approved: 12/12/2023

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