



**San Juan Unified School District**

Board of Education

3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes  
October 8, 2024**

**Regular Meeting**

Board of Education

5:30 p.m.

**Open Session/Call to Order/Announcement of Closed Session Topics (A)**

The October 8 regular meeting was called to order by the president, Pam Costa. The board meeting was held in person and was also livestreamed on the district website.

**Closed Session Visitor Comments (A-1)**

There were no closed session visitor comments.

**Closed Session (B)**

The meeting was then recessed with the board convening in closed session to consider student expulsions in two cases (Education Code section 48918[f]).

**Reconvene Open Session/Pledge of Allegiance (C)**

At 6:30 p.m., the meeting was called back to order by the president, Pam Costa. Four members of the Casa Roble Fundamental High School Jr. ROTC led the group in the Pledge of Allegiance.

**Roll Call**

Present:

Pam Costa, president

Saul Hernandez, vice president

Ben Avey, clerk

Paula Villescaz, member

Tanya Kravchuk, member

Manuel Perez, member

Absent:

Zima Creason, member

**Minutes Approved (D)**

It was moved by Mr. Perez, seconded by Ms. Villescaz, that the minutes of the September 24 regular meeting be approved. MOTION CARRIED 6-0-1 [AYES: Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez; NOES: None; ABSENT: Creason].

**Recognition: Week of the School Administrator (E-1)**

It was moved by Ms. Villescaz, seconded by Ms. Kravchuk, to adopt Resolution No. A-442 proclaiming the week of October 13-19 as the Week of the School Administrator. MOTION CARRIED 6-0-1 [AYES: Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez; NOES: None; ABSENT: Creason].

**High School Student Council Reports (F-1)**

High School Student Council representatives Breanna Cabral from El Camino Fundamental High School and Juliana Toudam Banen from Del Campo High School updated the board on the goals, activities and achievements at their respective schools.

**Closed Session/Expulsion Actions (F-6)**

Mr. Avey reported that the board voted unanimously to accept a hearing panel's recommendation of one expulsion in case number S-01 and to accept as written one stipulated expulsion in case number S-08.

**Visitor Comments (G)**

Albert Fox shared information about an upcoming Rotary Club project at San Juan High School.

Becky Page introduced herself as the principal of Golden Valley Orchard Charter School.

**Consent Calendar Approved (H-1/H-11)**

It was moved by Mr. Hernandez, seconded by Mr. Avey, that the consent calendar items H-1 through H-11 be approved. MOTION CARRIED 6-0-1 [AYES: Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez; NOES: None; ABSENT: Creason].

**Personnel (H-1)**

Appointments, leaves of absence and separations – approved as submitted.

**Purchasing Report (H-2)**

Purchase orders, service agreements and contracts; change orders/amendments; piggyback contract; zero dollar contract; and bids/RFPs – approved as submitted.

**Gifts (H-3)**

Acceptance of gifts to Bella Vista High School and Dyer-Kelly Elementary School.

**Surplus Property (H-4)**

Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

**Resolution No. 4149: Commit Fund Balance (H-5)**

Adoption of Resolution No. 4149 Commit Fund Balance.

**Northridge Elementary School 2024 Site Security Project CEQA Categorical Exemption (H-6)**

Approval of the California Environmental Quality Act (CEQA) notice of exemption for the Northridge Elementary School 2024 site security project.

**Oakview Community Elementary School 2024 Site Security Project CEQA Categorical Exemption (H-7)**

Approval of the California Environmental Quality Act (CEQA) notice of exemption for the Oakview Community Elementary School 2024 site security project.

**Cameron Ranch Elementary School 2024 Site Security Project CEQA Categorical Exemption (H-8)**

Approval of the California Environmental Quality Act (CEQA) notice of exemption for the Cameron Ranch Elementary School 2024 site security project.

**Purchase Agreement for Districtwide Furniture (BP#25-202) (H-9)**

Approval of the purchase agreement for the purchase and delivery of districtwide furniture, as outlined in bid package 25-202, and award the contract to Jones Campbell Co., Inc. dba Campbell Keller, for a not to exceed price of \$40,227,940.06.

**Resolution No. 4152: Lease-Leaseback Amendment No. 4 for Mariemont Elementary School Modernization and Interim Housing Project (H-10)**

Adoption of Resolution No. 4152, approving the fourth amendment to the lease for the Mariemont Elementary School Modernization & Interim Housing Project No. 130-9495-P1 & 130-9495-P2 between San Juan Unified School District and S+B James Construction California, Inc.

**Ratification of Committee Member (H-11)**

Ratification of the appointment of Dimah Adnan to the Curriculum, Standards, Instructional and Student Services (C&S) Committee.

### **College and Career Readiness (J-1)**

Assistant Superintendent of Secondary Education and Programs, Kristan Schnepf, introduced the topic, followed by Director of College and Career Readiness, CTE and K-12 Counseling, Brett Wolfe, who gave a presentation on the district's progress toward college and career readiness for all students. The presentation specifically focused on two key components of the college and career indicator: career technical education (CTE) pathways and college credit courses, also known as dual enrollment. Mr. Wolfe shared information about CTE courses, completion statistics, demographic data and next steps. Teacher Justin Bethune provided insights into the CTE aviation pathway at Mira Loma High School. Mr. Wolfe then discussed dual enrollment courses, including demographics and next steps. Mr. Hernandez commended the CTE program and inquired about enrollment in the various pathways, which Mr. Wolfe addressed. Ms. Costa expressed her admiration for the growth of the CTE program and highlighted the CTE catalog as an outstanding tool.

### **Strategic Plan Update (J-2)**

Chief of Staff Trent Allen presented an update on the rollout and implementation of the district's strategic plan, which began over the summer and has continued into the start of the 2024-25 school year. Mr. Allen explained that the first step in the implementation has been to share the plan through various means, including the use of collateral materials, incorporating the plan as one of the district's guiding documents and introducing it to staff and students in multiple settings. Program Coordinator of Equity and Student Achievement, Lori Vine, offered insights on gathering student feedback and highlighted key takeaways from students. Mr. Allen then shared that the second phase of implementation has been to operationalize the plan by aligning actions with its strategic directions, launching initiatives across the organization in line with the plan's goals and addressing problems of practice, and prioritizing specific outcome goals under each strategic direction. Finally, Mr. Allen reported that staff are currently working to identify metrics to gauge the overall success of the plan, including indicators that will help track progress toward the district's vision and those that can signal when adjustments in efforts or strategies are needed as conditions change. Mr. Hernandez spoke about student representation on district committees. Ms. Costa shared that the strategic plan documents are informative, well-crafted and valuable.

### **Revisions to Board Policy and Exhibit 0420.41 Charter School Oversight (J-3)**

Assistant Superintendent of Educational Services, Harvey Oaxaca, Ed.D., introduced the topic, explaining that the proposed revisions reflect policy reorganization, new laws and education codes that affect the oversight process for school districts. There being no questions from the board, action was scheduled for October 22.

### **Resolution No. 4156: Intent to Convey Temporary Construction Easement at Northridge Elementary School (J-4)**

Chief Operations Officer Frank Camarda presented the item. It was moved by Mr. Avey, seconded by Ms. Kravchuk, to adopt Resolution No. 4156, authorizing the intent to convey a temporary construction easement at Northridge Elementary School to the Fair Oaks Water District. MOTION CARRIED 6-0-1 [AYES: Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez; NOES: None; ABSENT: Creason].

### **Variable Term Waivers (J-5)**

Assistant Superintendent of Human Resources Rebecca Toto, Ed.D. presented the item. It was moved by Ms. Villescaz, seconded by Mr. Perez, to approve the submission of nine Variable Term Waivers to the California Commission on Teacher Credentialing. MOTION CARRIED 6-0-1 [AYES: Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez; NOES: None; ABSENT: Creason].

### **Resolution No. 4154: Assignment of Teachers Outside Regular Base Credential (J-6)**

Dr. Toto presented the item. It was moved by Mr. Hernandez, seconded by Ms. Kravchuk, to adopt Resolution No. 4154 authorizing the assignment of 55 certificated employees to areas outside their authorized credential during the 2024-2025 school year per Education Code sections 44256(b), 44258.2, 44263 and 44865. MOTION CARRIED 6-0-1 [AYES: Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez; NOES: None; ABSENT: Creason].

### **Provisional Internship Permits (J-7)**

Dr. Toto presented the item. It was moved by Ms. Kravchuk, seconded by Mr. Avey, to approve the submission of four Provisional Internship Permits to the California Commission on Teacher Credentialing effective August 11, 2024 through June 11, 2025. MOTION CARRIED 6-0-1 [AYES: Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez; NOES: None; ABSENT: Creason].

### **Resolution No. 4155: Exemption to the Separation-From-Service Requirement (J-8)**

Dr. Toto presented the item. It was moved by Ms. Kravchuk, seconded by Ms. Villescaz, to adopt Resolution No. 4155 Exemption to the Separation-From-Service Requirement pursuant to Education Code 24214.5 or 26812. MOTION CARRIED 6-0-1 [AYES: Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez; NOES: None; ABSENT: Creason].

**Williams Complaint Report (J-9)**

General Counsel Fhanysha Clark Gaddis explained that the district must report on the status of Williams-type complaints filed with the district per Education Code section 35186(d), which requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints. Ms. Gaddis stated that, during the time period from July 1, 2024, through September 30, 2024, there was one Williams-type complaint filed, which has since been resolved.

**Board Reports (K)**

Ms. Costa reported that she attended the Superintendent's Parent Advisory Committee (SPAC) meeting, where she was grateful to hear input from parents regarding the district's new dress code policy.

**Future Agenda (L)**

No items were added to the future agenda.

**Adjournment (N)**

At 7:43 p.m., there being no further business, the regular meeting was adjourned.



Pam Costa, Board President



Melissa Bassanelli, Secretary

Approved: 10/22/2024

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