

# **SAN JUAN WATER DISTRICT**

Board of Director's Special Meeting Minutes  
April 26, 2018 – 6:00 p.m.

## **BOARD OF DIRECTORS**

Marty Hanneman	President
Dan Rich	Vice President
Ted Costa	Director
Ken Miller	Director
Pam Tobin	Director

## **SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF**

Paul Helliker	General Manager
Donna Silva	Director of Finance
Tony Barela	Operations Manager
Lisa Brown	Customer Service Manager
Greg Zlotnick	Water Resources Manager
Rob Watson	Engineering Services Manager
Teri Grant	Board Secretary/Administrative Assistant
Joshua Horowitz	Legal Counsel

## **OTHER ATTENDEES**

Dan York	Sacramento Suburban Water District
Kim Silvers	Silvers HR

## **AGENDA ITEMS**

- I. Roll Call**
- II. Public Forum**
- III. Consent Calendar**
- IV. New Business**
- V. Information Items**
- VI. Directors' Reports**
- VII. Committee Meetings**
- VIII. Upcoming Events**
- IX. Closed Session**
- X. Open Session**
- XI. Adjourn**

President Hanneman called the meeting to order at 6:00 p.m.

### **I. ROLL CALL**

Mr. Helliker took a roll call of the Board. The following directors were present: Ted Costa, Marty Hanneman, Ken Miller, Dan Rich and Pam Tobin.

## **II. PUBLIC FORUM**

Mr. Dan York, Sacramento Suburban Water District General Manager, addressed the Board and informed the Board that SSWD Director Neil Schild passed away and funeral services will be held on May 21<sup>st</sup> at 1:00pm at the Town & Country Lutheran Church. He informed the Board that SSWD has started the appointment process for the vacant seat.

## **III. CONSENT CALENDAR**

All items under the consent calendar are considered to be routine and are approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

### **1. Minutes of the Board of Directors Meeting, March 28, 2018 (W & R)**

*Recommendation: Approve draft minutes*

### **2. Conversion of Salary Schedule to a Compensation Schedule (W & R)**

*Recommendation: Update the Salary Schedule to a Compensation Schedule effective April 28, 2018*

President Hanneman informed the Board that for Item 2, the effective date would begin on the next pay period which is April 28<sup>th</sup>.

***Director Tobin moved to approve the Consent Calendar. Director Rich seconded the motion and it carried unanimously.***

## **IV. NEW BUSINESS**

### **1. Calling for General District Election on November 6, 2018 (W & R)**

Mr. Helliker informed the Board that there will be three seats up for election in November 2018. Staff recommends approval of Resolutions 18-04 and 18-05 calling for the election, as well as determining a few items. The Board discussed the items and determined that the Candidate Statements will be limited to 200 words and paid for by the Candidate.

***Director Tobin moved to adopt Resolution No. 18-04 Calling for General District Election (Sacramento County). Director Miller seconded the motion and it carried unanimously.***

***Director Tobin moved to adopt Resolution No. 18-05 Notice of Governing Board Member Election (Placer County). Director Costa seconded the motion and it carried unanimously.***

### **2. Payment Towards Unfunded Pension Liability (W & R)**

Ms. Silva provided a staff report to the Board which will be attached to the meeting minutes. She explained that last year a payment of \$4,112,000 was

paid towards the unfunded liability and the budget for this year includes a payment of \$2,787,800 to be paid towards the unfunded liability. She informed the Board that the mid-year budget was reviewed and the District will have the funds available to make this payment.

Ms. Silva reported that if the Board approves this payment then a check will be issued and sent to CalPERS prior to April 30<sup>th</sup> in order for the payment to be reflected in the next actuarial report. She explained that this payment will produce interest savings of approximately \$4.7 million over the next 30 years.

***Director Costa moved to authorize staff to make a payment of \$2,787,800 to pay down a portion of the current unfunded pension liability. Director Tobin seconded the motion and it carried unanimously.***

**3. Resolution 18-06 for Retirement of Rob Roscoe, Sacramento Suburban Water District (W & R)**

President Hanneman reported that Rob Roscoe from Sacramento Suburban Water District is retiring and the District would like to present a resolution to him at his retirement dinner on May 4<sup>th</sup>.

***Director Tobin moved to adopt Resolution 18-06 in Recognition of 15 years of Service to the Water Community by Sacramento Suburban Water District General Manager, Rob Roscoe. Director Miller seconded the motion and it carried unanimously.***

**4. FY 2017-18 Mains & Services Replacements Project (W & R)**

Mr. Helliker informed the Board that normally items such as this would be reviewed by the Engineering Committee; however, since the bids were just received last week, he spoke with the Engineering Committee members and they were fine with bringing this to the Board for review. Mr. Rob Watson conducted a brief presentation which will be attached to the meeting minutes.

Mr. Watson provided a staff report, which will also be attached to the meeting minutes. He explained that the project along Douglas Boulevard, from just west of Auburn Folsom Road to Mooney Drive, will be completed in four phases and includes replacing the water main using closed trench technology known as pipe bursting. The project will also include replacement of steel services along Dambacher Drive. He reported that four bids were received with the lowest responsive, responsible bidder being Caggiano General Engineering, Inc.

Mr. Watson informed the Board that Placer County has approved the project permit to be completed during the daytime hours of 8am to 3pm. Director Miller voiced concern regarding the construction hours and the impact to traffic and encourages staff to alleviate the impact to traffic as much as possible. Mr. Helliker informed the Board that public outreach regarding the project will be conducted and staff will work with the contractor to help minimize the traffic

impact. Mr. Watson informed the Board that the project is expected to start June 1, 2018 and be completed in late December 2018.

***Director Rich moved to award a construction contract to Caggiano General Engineering, Inc., for the amount of \$1,631,317 and authorize a construction contingency of 10% for a total construction budget of \$1,794,450. Director Tobin seconded the motion and it carried unanimously.***

## V. INFORMATION ITEMS

### 1. GENERAL MANAGER'S REPORT

#### 1.1 General Manager's Monthly Report (W & R)

Mr. Helliker provided the Board with written reports for March which will be attached to the meeting minutes.

#### 1.2 May Board Meeting Time (W & R)

Mr. Helliker informed the Board that the May Board meeting will need to start at 5:00pm in order to review the budget. President Hanneman requested that the meeting be moved to Thursday, May 24<sup>th</sup> due to a conflict that he has. The Board discussed the schedule and agreed to move the meeting. The meeting will be scheduled as a Special Board meeting due to the date and time change.

#### 1.3 Miscellaneous District Issues and Correspondence

Mr. Helliker reported that Folsom Reservoir is at 85% of capacity and 117% of historical average. In addition, he reviewed the precipitation, snow water content, flood control data, outflow data, and the three-month outlook on temperature and precipitation.

Mr. Helliker reported that he attended the Sacramento Metro Chamber Cap-to-Cap event in Washington, D.C. and provided the meeting schedule to the Board. They met with David Palumbo, Deputy Commissioner of Reclamation, and the meeting was focused on the water quality control plan voluntary settlement agreement process. In addition, Mr. Helliker attended the meeting with John Garamendi which was very engaging as he is in support of the region's programs.

Mr. Helliker reported that there is a tentative funding allocation for Sites Reservoir in the amount of \$993 million of the \$2.7 billion available funding from Prop. 1. Mr. Greg Zlotnick commented that there is enough funding for Sites Reservoir to move forward.

Mr. Helliker reported that the Phase 2 testimony for the California WaterFix is complete and the Water Forum team did a good job defining what the temperature impacts could be and explaining how the WaterFix could

exacerbate those impacts. The next phase is the rebuttal phase which has not been scheduled yet.

Mr. Helliker informed the Board that he sent an email out regarding ACWA's campaign against the water tax and the San Juan Wholesale contributed \$10,000 to the campaign to join the coalition as mentioned last month. He informed the Board that SB 998 which is an anti-shutoff bill is now one of ACWA's priorities to lobby against.

Mr. Helliker informed the Board that there are new reporting requirements by the State Water Board which is requiring the District to provide shutoff information, information on water rates and bills, system data and climate change impacts. He commented that most of the water agencies in the state believe that these new requirements go well beyond the State Water Board's authority; therefore, comment letters are being prepared. He will bring back more information once the comment letter is prepared.

Mr. Helliker informed the Board that water allocations have increased; therefore, the demand for transferred water has been affected. He explained that the sale price is being negotiated and explained that completing a water transfer, even at a reduced profit, is advantageous to the District. He reported that the CEQA Notice of Intent was filed and comments are due by May 17, 2018. The CEQA documents will be brought to the May Board meeting for review and approval.

Mr. Helliker reported that the FOWD 2x2 committee met for the second time. He explained that the FOWD team could not agree on their groundwater pumping costs. He reported that FOWD has three different prices for their groundwater - basic price of \$110 per AF for electricity and chemicals; full price of \$277 per AF; and the price of \$250 per AF under the groundwater substitution transfer. Therefore, the committee will not meet again until the FOWD team can arrive at an agreed amount.

Mr. Helliker reported that the 2x2 committee with Placer County Water Agency meets on Friday, April 27<sup>th</sup> and the agenda was provided in the Board packet.

## **2. DIRECTOR OF FINANCE'S REPORT**

### **2.1 Results of Recent Fitch Credit Rating Review (W & R)**

Ms. Silva reported that the District's credit rating was reviewed by Fitch in March. Fitch affirmed the District's AA credit rating and recognized that the District's wholesale customers have significant fixed charges, and rate increases are set through 2021 with water rates remaining low, which help maintain a strong credit rating. In addition, Fitch acknowledged improved financial performance after a period of weakness during the drought.

**2.2 Staff Recognition (W & R)**

Ms. Silva shared the accomplishments of a few employees, based on the examples noted in their performance evaluation. She shared information on Chris Cessna, Jeff Johnson and Robert Morgan.

**2.3 Miscellaneous District Issues and Correspondence**

Ms. Silva commended Ms. Lisa Brown and her team for preparing for and implementing the conversion of the utility billing software from CIS to Tyler. She explained that due to consultant issues, there were some issues with the conversion. Ms. Brown reported that the new billing software went live on April 4<sup>th</sup>, and staff was prepared for the conversion. Ms. Brown explained that the customer billing data is now available in Tyler which makes balancing the monthly financial data much more efficient. Ms. Brown informed the Board that customers can now use the new software to access their account to view their bills, review their payment history, update their account information, pay their bills, and view their consumption history.

Ms. Brown informed the Board that the April bills did not have the water use history included since staff was attempting to deliver the bills on time, so the May bills will include this information. In addition, staff is manually entering received checks for April and May since the scan line on the bill coupon was not included. She explained that there were some conversion errors which included incorrect mailing addresses, errors on equalized payment plans, errors on recurring payments, and a delay in the launch of the payment portal. She explained that customers with existing recurring payments online had to re-enroll in the payment program online or have staff complete the online process for them.

Ms. Brown informed the Board that staff was unaware of the actual start date since the consultant informed her that they would run the April 4<sup>th</sup> bills and if all went well then they would go live. She explained that the run went well and the bills were sent so there was very little time to inform the customers of the process. Customers were inconvenienced due to re-enrolling in the new payment program and staff were inundated with customer calls; however, not one complaint was received other than a few customers voicing their dislike of having to go through this process. Ms. Silva and the Board commended Ms. Brown for her positive attitude and leadership during the conversion process.

Ms. Silva informed the Board that the District received the GFOA award, Certificate of Achievement for Excellence in Financial Reporting for the second consecutive year for the Comprehensive Annual Financial Report for fiscal year ending June 30, 2017.

Ms. Silva reported that the District has received approximately \$7.2 million over the last 10-12 years from the Prop. 1 water bond via RWA and approximately 80% of a pass through grant with Sacramento Suburban

Water District for the Antelope Pump-Back Project, which brings the grant funds close to \$8 million.

### **3. OPERATION MANAGER'S REPORT**

#### **3.1 Miscellaneous District Issues and Correspondence**

Mr. Barela informed the Board that a letter from JPIA was provided in the Board packet regarding the JPIA Risk Assessment which was performed on March 23, 2018. He explained that the annual review went well per the JPIA Senior Risk Management Advisor, Scott Wood. Mr. Barela informed the Board that Mr. Wood, who worked with the District for many years, recently passed away suddenly.

Mr. Helliker commended Mr. Barela for his work developing the District's "Silica Exposure Prevention and Control Plan" which Mr. Wood pointed out will be used by JPIA's statewide membership.

Mr. Barela informed the Board that the Fair Oaks-40 Pipeline Relining Project is going out to bid next week. In addition, he informed the Board that Scott Alcantara was hired on April 9<sup>th</sup> to fill the Safety/Regulatory Compliance Coordinator position.

### **4. LEGAL COUNSEL'S REPORT**

#### **4.1 Legal Matters**

Mr. Horowitz reported that there would be a Closed Session.

## **VI. DIRECTORS' REPORTS**

### **1. SGA**

A written report was provided to the Board and will be attached to the meeting minutes.

### **2. RWA**

A written report was provided to the Board and will be attached to the meeting minutes. Director Tobin directed the Board to the list of bills which were included in her written report and the RWA After Action Report which was provided by John Woodling.

Mr. Helliker informed the Board that a presentation was provided at the RWA Executive Committee meeting by the Meter Replacement MOU team. Similar presentations will be conducted at various water agencies which are participating in the Meter Replacement MOU.

### **3. ACWA**

#### **3.1 Local/Federal Government/Region 4 - Pam Tobin**

A written report was provided to the Board and will be attached to the meeting minutes.

#### **3.2 JPIA - Pam Tobin**

A written report was provided to the Board and will be attached to the meeting minutes.

#### **3.3 Energy Committee - Ted Costa**

Director Costa reported that the Energy Committee will meet on May 8, 2018.

### **4. CVP WATER USERS ASSOCIATION**

Director Costa reported that CVP Water Users Association is conducting succession planning.

### **5. OTHER REPORTS, CORRESPONDENCE AND COMMENTS**

Director Costa reported that he attended the Sacramento Suburban Water District board meeting on Monday and commended President Locke for conducting a well-run meeting.

## **VII. COMMITTEE MEETINGS**

### **1. Public Information Committee – April 6, 2018**

The committee meeting minutes will be attached to the original board minutes. Mr. Helliker reported that an Open House is being scheduled for October 6 or 13, 2018 in conjunction with the wholesale customer agencies.

### **2. Personnel Committee – April 9, 2018**

The committee meeting minutes will be attached to the original board minutes.

### **3. Finance Committee – April 24, 2018**

The committee meeting minutes will be attached to the original board minutes.

## **VIII. UPCOMING EVENTS**

### **1. 2018 ACWA Spring Conference**

May 8-11, 2018  
Sacramento, CA

Mr. Helliker reported that ACWA Region 4 will be conducting a special session at the Spring Conference regarding Folsom Lake, which will be led by Director Tobin. Director Tobin informed the Board that ACWA Region 4 is planning a tour for

September 26, 2018 and is working with ACWA Region 2 for a November 15<sup>th</sup> event.

**President Hanneman called for Closed Session at 7:23 pm.**

## **CLOSED SESSION**

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation involving state and federal administrative proceedings and programs affecting District water rights
2. Public employee performance evaluation involving the General Manager; Government Code sections 54954.5(e) and 54957(b)(1)

**President Hanneman returned to Open Session at 8:10 pm.**

## **OPEN SESSION**

It was reported that the General Manager's evaluation was complete and President Hanneman was assigned as the District Negotiator for the General Manager's contract.

## **IX. ADJOURN**

The meeting was adjourned at 8:11 p.m.

---

MARTIN HANNEMAN, President  
Board of Directors  
San Juan Water District

ATTEST:

---

TERI GRANT, Board Secretary

## STAFF REPORT

---

To: Board of Directors  
From: Donna Silva, Director of Finance  
Date: April 26, 2018  
Subject: Conversion of Salary Schedule to a Compensation Schedule

---

### RECOMMENDED ACTION

Staff recommends updating the Salary Schedule to a Compensation Schedule that separates the positions based on their Fair Labor Standards Act (FLSA) exemption status, showing an hourly rate range for non-exempt positions and an annual salary range for exempt positions. The Personnel Committee considered this issue on April 9 and agreed with staff's recommendation.

### BACKGROUND

The current Salary Schedule was adopted by the Board of Directors on July 8, 2015, and has since been modified to reflect approved cost of living adjustments. The Salary Schedule, as approved, was based on a compensation study performed by Koff & Associates. The study resulted in a Salary Schedule that listed annual salary ranges for each position, regardless of whether or not the position was exempt or non-exempt from FLSA. FLSA exempt employees are exempt from overtime and paid an annual salary (salary) whereas non-exempt positions are paid an hourly rate and are subject to overtime pay (hourly). The District has a long standing practice of paying staff on a bi-weekly payroll schedule (26 pay periods per year with a 27th pay period every 10 years).

### CURRENT STATUS

Most of the District's employees are paid on an hourly basis, so it is incorrect to have an "annual salary schedule" for them. In order to process payroll their "annual salary" has to be converted to an hourly rate, creating rounding issues. For example, the Maintenance Chief position has a maximum salary of \$114,487 but is an hourly position. In order to pay this employee we have to convert the "annual salary" to an hourly rate:  $\$114,487 / 2080 \text{ hours per year} = \$55.0419 \text{ per hour}$ . Following standard rounding practice, this employee is paid \$55.04 per hour. However,  $\$55.04 \times 2080 \text{ hours per year} = \$114,483$ , seemingly leaving the employee underpaid by \$4 per year. If we round up to \$55.05, the annual pay would be 114,504, in violation of the Board approved salary schedule. Either way,

## STAFF REPORT

*Conversion of Salary Schedule to a Compensation Schedule*

*Donna Silva*

---

the hourly rate is incorrect and is causing confusion and frustration with District staff.

Exempt employees are paid a bi-weekly set salary amount, calculated as close to the range as possible without going over the maximum or under the minimum. Per our Employee Handbook Exempt employees are required to work a minimum of 80 hours in their biweekly pay period. Under the FLSA they are not eligible for overtime.

Comparison was done to review how other Water Districts form their position and pay rate schedules. Placer County Water Agency, Sacramento Suburban Water District and Citrus Heights Water District all separate the Exempt and Non-Exempt positions. They also show more than the annual salary amount and none of them use rounded amounts.

To bring us in line with others in our industry we have reformatted our salary schedule into a Compensation Schedule. We separated the Non-Exempt Positions and converted their range to the Hourly Rate of pay they would actually receive. Exempt Positions will continue to use an Annual Salary but they will no longer be rounded to the nearest dollar so we can utilize the full extent of our ranges as the board originally intended. The minimum ranges were converted into an hourly rate using the proper rounding method, which will bring them as close as possible to the current range amount. This means some ranges may have been lowered or increased by \$0.40 to \$14.40 on an annual basis (2080 hours). The maximum ranges were also converted to an hourly rate but were all rounded up so no rates fell below the maximum amount, and no employee will feel that they have been short paid. The hourly rates were used to calculate the new annual salary ranges for the exempt positions. This will ensure we are able to maximize the use of both the minimum and maximum range amounts instead of limiting them to a number as close as possible.

Going forward when applying COLAs or completing future compensation studies all ranges will be adjusted using the proper rounding method. Having an exact amount will alleviate confusion and allow Management to award Merits in the full range the new Compensation Schedule allows or hire new employees at the bottom of the position range.

The current and proposed Salary Schedule and Compensation Schedule are attached for review.



**San Juan Water District**  
**Salary Ranges Effective 07/08/2017**  
Annual Salaries based on 2080 hours  
(rounded to nearest whole dollar)

Classification	Annual Range	
	Minimum	Maximum
Accountant	76,617	91,958
Accounting Technician I	51,879	62,237
Accounting Technician II	57,189	68,619
Accounting Technician III	63,046	75,655
Assistant General Manager	162,556	195,825
Associate Engineer	107,823	129,392
Admin. Assistant - Board Secretary	66,192	79,435
Chief Operator	97,792	117,350
Conservation Lead Worker (Retail)	66,192	79,435
Conservation Helper	45,935	55,113
Conservation Technician I	55,791	66,936
Conservation Technician II	61,494	73,798
Construction Inspector I	66,192	79,435
Construction Inspector II	71,198	85,445
Construction Inspector III	78,496	94,186
Custodian	40,646	48,776
Customer Service Manager	105,200	126,223
Customer Service Technician I	45,935	55,113
Customer Service Technician II	50,590	60,708
Customer Service Technician III	55,791	66,936
Director of Finance	140,996	169,185
Distribution Lead Worker	74,759	89,707
Distribution Operator I	54,457	65,341
Distribution Operator II	60,030	72,049
Distribution Operator III	66,192	79,435
Distribution Operator IV	71,198	85,445
Engineering Services Manager	134,265	161,100
Engineering Technician I	63,046	75,655
Engineering Technician II	69,514	83,412
Engineering Technician III	76,617	91,958
Facilities Maintenance Helper	48,186	57,823
Facilities Maintenance Worker I	63,046	75,655
Facilities Maintenance Worker II	67,810	81,358
Field Services Manager	115,974	139,160
Field Services Technician	71,198	85,445
Finance & Administrative Services Analyst	90,865	109,047
General Manager (Contract)	177,000	177,000
Groundskeeper	47,050	56,447
Information Technology Administrator	100,174	120,213
Information Technology Technician I	64,576	77,491
Information Technology Technician II	71,198	85,445
Instrumentation Technician	82,408	98,906
Maintenance Chief	95,410	114,487
Meter Technician	54,457	65,341
Operations Manager	144,492	173,403
Pump Station Lead	82,408	98,906
Pump Station Technician	74,759	89,707
Purchasing Agent	67,810	81,358
Safety/Regulatory Compliance Specialist	87,150	105,000
Senior Engineer	118,881	142,635
Utilities Coordinator	71,198	85,445
Water Resources Specialist	88,701	106,446
Water Treatment Plant Operator I	66,192	79,435
Water Treatment Plant Operator II	71,198	85,445
Water Treatment Plant Operator III	78,496	94,186
Water Treatment Plant Operator IV	86,538	103,846
Water Treatment Plant Superintendent	118,881	142,635

Temporary Help Classification (Limited to 1000 Hours per year)	Hourly Rate Range	
	Minimum	Maximum
CAD/GIS Intern	18.49	22.79
Temporary/Seasonal Help	11.10	17.35



## SAN JUAN WATER DISTRICT COMPENSATION SCHEDULE

Effective: \_\_\_\_\_

Non-Exempt Positions	Hourly Rate Range	
	Minimum	Maximum
Accountant	\$ 36.84	\$ 44.22
Accounting Technician I	\$ 24.94	\$ 29.93
Accounting Technician II	\$ 27.49	\$ 32.99
Accounting Technician III	\$ 30.31	\$ 36.38
Admin. Assistant - Board Secretary	\$ 31.82	\$ 38.19
Chief Operator	\$ 47.02	\$ 56.41
Conservation Helper	\$ 22.08	\$ 26.50
Conservation Lead Worker (Retail)	\$ 31.83	\$ 38.19
Conservation Technician I	\$ 26.82	\$ 32.19
Conservation Technician II	\$ 29.56	\$ 35.48
Construction Inspector I	\$ 31.82	\$ 38.19
Construction Inspector II	\$ 34.23	\$ 41.08
Construction Inspector III	\$ 37.74	\$ 45.29
Custodian	\$ 19.54	\$ 23.45
Customer Service Technician I	\$ 22.08	\$ 26.50
Customer Service Technician II	\$ 24.32	\$ 29.19
Customer Service Technician III	\$ 26.82	\$ 32.19
Distribution Lead Worker	\$ 35.94	\$ 43.13
Distribution Operator I	\$ 26.18	\$ 31.42
Distribution Operator II	\$ 28.86	\$ 34.64
Distribution Operator III	\$ 31.82	\$ 38.19
Distribution Operator IV	\$ 34.23	\$ 41.08
Engineering Technician I	\$ 30.31	\$ 36.38
Engineering Technician II	\$ 33.42	\$ 40.11
Engineering Technician III	\$ 36.84	\$ 44.22
Facilities Maintenance Helper	\$ 23.17	\$ 27.80
Facilities Maintenance Worker I	\$ 30.31	\$ 36.38
Facilities Maintenance Worker II	\$ 32.60	\$ 39.12
Field Services Technician	\$ 34.23	\$ 41.08
Finance & Administrative Services Analyst	\$ 43.69	\$ 52.43
Groundskeeper	\$ 22.62	\$ 27.14
Information Technology Technician I	\$ 31.05	\$ 37.26
Information Technology Technician II	\$ 34.23	\$ 41.08
Instrumentation Technician	\$ 39.62	\$ 47.56
Maintenance Chief	\$ 45.87	\$ 55.05
Meter Technician	\$ 26.18	\$ 31.42
Pump Station Lead	\$ 39.62	\$ 47.56
Pump Station Technician	\$ 35.94	\$ 43.13
Purchasing Agent	\$ 32.60	\$ 39.12
Utilities Coordinator	\$ 34.23	\$ 41.08
Water Treatment Plant Operator I	\$ 31.82	\$ 38.19
Water Treatment Plant Operator II	\$ 34.23	\$ 41.08
Water Treatment Plant Operator III	\$ 37.74	\$ 45.29

Exempt Positions (Annual Salaries based on 2080 Hours)	Annual Rate Range	
	Minimum	Maximum
Assistant General Manager	\$ 162,552.00	\$ 195,832.00
Associate Engineer	\$ 107,827.20	\$ 129,396.80
Customer Service Manager	\$ 105,206.40	\$ 126,235.20
Director of Finance	\$ 141,003.20	\$ 169,187.20
Engineering Services Manager	\$ 134,264.00	\$ 161,116.80
Field Services Manager	\$ 115,980.80	\$ 139,172.80
General Manager (Contract)	\$ 177,000.00	\$ 177,000.00
Information Technology Manager	\$ 100,172.80	\$ 120,224.00
Operations Manager	\$ 144,497.60	\$ 173,409.60
Safety/Regulatory Compliance Specialist	\$ 87,152.00	\$ 105,019.20
Senior Engineer	\$ 118,872.00	\$ 142,646.40
Water Resources Manager	\$ 100,006.40	\$ 124,009.60
Water Treatment Plant Superintendent	\$ 118,872.00	\$ 142,646.40

Temporary Help Classification (Limited to 1000 Hours per year)	Hourly Rate Range	
	Minimum	Maximum
CAD/GIS Intern	\$ 18.49	\$ 22.79
Temporary/Seasonal Help	\$ 11.10	\$ 17.35

# AGENDA ITEM IV-1

San Juan Water District

## RESOLUTION CALLING GENERAL ELECTION RESOLUTION NO. 18-04

WHEREAS, an election will be held within the SAN JUAN WATER DISTRICT that will affect the following county or counties PLACER/SACRAMENTO on November 6, 2018, for the purpose of electing DIRECTORS (3); and

WHEREAS, a General Election will be held within the County of Sacramento on the same day; and

WHEREAS, Elections Code §10403 requires jurisdictions to file with the Board of Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a statewide election.

THEREFORE, BE IT RESOLVED, that the SAN JUAN WATER DISTRICT requests the Board of Supervisors of Sacramento County to consolidate the regularly scheduled General Election with the statewide election to be held on November 6, 2018; and

BE IT FURTHER RESOLVED, that the Candidate pays at the Voter Registration and Elections office for the publication of the candidate's statement, pursuant to Elections Code §13307. The limitation on the number of words that a candidate may use in his or her candidate's statement is 200 words; and

BE IT FURTHER RESOLVED that the District agrees to reimburse the Registrar of Voters for actual costs accrued, such costs to be calculated by the method set forth in the County's current Election Cost Allocation Procedures.

BE IT FURTHER RESOLVED, that the District will use the following method of selecting a winning candidate for Director in case of a tie vote at the November 6, 2018 general District election:

Upon notification of a tie by the Registrar of Voters, the District Secretary will notify the candidates who have received the tie votes and order those candidates or their designated representatives to appear before the Board of Directors for a determination of the winner at the time and place designated by the Board. At the designated time and place, the Board will determine the tie by a drawing of lots conducted by the Board President or his or her designee, and the winner of the drawing shall be declared the winner by the Board. (Elections Code Section 10551, subd. (b).)

PASSED AND ADOPTED by the Board of Directors of the San Juan Water District on the 26th day of April 2018, by the following vote:

AYES: DIRECTORS:  
NOES: DIRECTORS:  
ABSENT: DIRECTORS:

ATTEST:

---

MARTIN HANNEMAN, President, Board of Directors

---

TERI GRANT, Board Secretary

## NOTICE OF DISTRICT ELECTION

### SAN JUAN WATER DISTRICT

Notice is hereby given that a General Election will be held on November 6, 2018 in this district. The offices for which candidates may declare their candidacy are:

<i>Title of office</i>	<i>Number of Positions</i>
DIRECTOR	3

**QUALIFICATIONS:** Each candidate must meet the following qualifications for office as specified in the principal act or code under which this district is organized:

CANDIDATE SHALL BE A REGISTERED VOTER RESIDING WITHIN THE  
BOUNDARIES OF THE DISTRICT.

**CODE REFERENCE:** GOV. CODE 61000

Official declarations of candidacy for eligible candidates desiring to file for any of the elective offices may be obtained from the office of the Registrar of Voters at 7000 65<sup>th</sup> Street, Suite A, Sacramento, CA 95823-2315, on and after July 16, 2018, and must be filed not later than 5:00 p.m. on August 10, 2018. However, if a declaration of candidacy for an incumbent is not filed by August 10, 2018, any person other than the incumbent shall have until 5:00 p.m. on August 15, 2018, to file a declaration of candidacy for such office.

Appointment to each elective office will be made by the supervising authority as prescribed by Elections Code §10515 in the event there are no candidates or an insufficient number of candidates for such office and a petition for an election is not filed within the time prescribed by Elections Code §10515; that is, by 5:00 p.m. on August 15, 2018.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

(Seal)

---

District Secretary

**PUBLICATION OF NOTICE(S) OF ELECTION**

Elections Code §12112 requires the publication of a “Notice of Election.” The notice shall contain the date of the General Election, name the offices for which candidates may file, and state the qualifications required by the principal act for each office, as well as other pertinent information.

**San Juan Water District**

*(Name of District)*

The Registrar of Voters will publish a combined election notice for all districts scheduled for election on November 6, 2018.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

District Secretary

# AGENDA ITEM IV-1

## **NOTICE OF GOVERNING BOARD MEMBER ELECTION AND/OR NOTICE TO SUBMIT MEASURE(S) TO A VOTE OF THE VOTERS**

Resolution No. 18-05

### RESOLUTION OF THE GOVERNING BODY OF THE

#### **San Juan Water District**

DECLARING AN ELECTION BE HELD IN ITS JURISDICTION;  
REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE THIS ELECTION  
WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE;  
AND  
REQUESTING ELECTION SERVICES BY THE COUNTY CLERK.

WHEREAS, this District Governing Body orders an election to be held in its jurisdiction on  
November 6, 2018; at which election the issue(s) to be presented to the voters shall be:

#### **NOMINATION OF CANDIDATES FOR THE GOVERNING BODY**

1. Said election shall be to fill a vacancy for the following Board Members(s) who resigned and/or whose term(s) expired:

Incumbent's Name	Division Number (if applicable)	Regular/Short Term
Edward J "Ted" Costa		Regular
Martin W Hanneman		Regular
Daniel Thomas Rich		Regular

2. Said Directors for this District are elected in the following manner:

X At Large.

There are no divisions in the District; all voters within the District vote for all candidates.

       By Division.

Districts are split into areas; only those voters residing in the area may vote for candidates who run in the area.

       Qualified by Division-Elected at Large.

Directors must qualify to run by living in a specific division, but all voters within the District may vote on all candidates.

3. Said District has determined the following election particulars:

- The length of the Candidate Statement shall not exceed 200 words.  
(Specify either 200 or 400 words)
- The cost of the Candidate Statement shall be paid by the Candidate.  
(Specify Candidate or District)

#### **MEASURE(S) TO BE SUBMITTED TO THE VOTERS (IF APPLICABLE)**

(If this election is strictly for deciding one or more measures and no candidates are to be elected, please complete #4 through #6 below)

4. Said District \_\_\_\_\_ request that the following measure(s) be decided at this election.

(Specify does or does not)

• Said Governing Board orders the following measure(s) to be put to a vote of the residents of the District:

(See attached wording marked Exhibit(s) \_\_\_\_\_)

5. Said District has determined the following election particulars:

• In the case of a tie vote, the election shall be determined by LOT.  
(Specify lot or runoff election)

• The County Clerk is requested to provide election services. If the District requests the Placer County Elections Office to provide election services, all applicable costs will be paid for by the District.  
(Specify requested or not requested)

6. The District hereby certifies that (please check one):

There have been changes to the District boundary lines since our last election as shown on the attached map and/or legal description.

There have been no District boundary changes since our last election.

BE IT RESOLVED that the Board of Supervisors of the County of Placer is hereby requested to:

1. Consolidate the election with any other applicable election conducted on the same day;
2. Authorize and direct the County Clerk, at Governing Body expense, to provide all necessary election services.

This Resolution shall be considered a Notice of Election and Specification of Election Order if applicable.

PASSED AND ADOPTED by the Governing Body on \_\_\_\_\_, 20\_\_\_\_.

AYES:

NOES:

ABSENT:

ATTEST: \_\_\_\_\_

SECRETARY OF THE BOARD

\_\_\_\_\_  
CHAIR OF THE BOARD

(Seal)

# AGENDA ITEM IV-2

## STAFF REPORT

---

To: Board of Directors  
From: Donna Silva, Director of Finance  
Date: April 26, 2018  
Subject: Payment to Reduce Unfunded Actuarial Pension Liability

---

### RECOMMENDED ACTION

Authorize staff to make a payment of \$2,787,800 from wholesale and retail reserves to reduce the unfunded pension liability.

### BACKGROUND

The District contracts with CalPERS to provide defined benefit pension benefits to all eligible employees. The District offers pension benefits under three different plans, depending upon employee hire date as follows:

Plan Name	Plan Benefit	Calculated on:	For Employees Hired:	# of Employees in Plan
Misc. First Tier Plan	3% at 60	Highest consecutive 12 months	Prior to February 1, 2009	15
Misc. Second Tier Plan	3% at 60	Highest consecutive 36 months (3 years)	After February 1, 2009	17
PEPRA Misc. Plan	2% at 62	Highest consecutive 36 months (3 years)	On or after January 1, 2013 unless a "classic member"	14

In order to calculate the liability associated with future pension benefits, CalPERS actuaries estimate the future cost of the benefits, making assumptions about interest earnings over time (the "discount rate"), the life span of employees, final compensation, etc. From that number they subtract the total current market value of the pension assets. The Difference is either an unfunded liability or a net plan asset.

Unfunded liabilities can be caused in a number of ways including investment returns below expectations, changes in assumptions on future returns, mortality rates, etc. In order to smooth the effect of the unfunded liability, CalPERS "amortizes" them over a long period of time. This means that entities pay for those liability over time, with interest, rather than in the year they are incurred. Investment gains and losses are spread out (amortized) over 30 years and

## STAFF REPORT

*Payment to Reduce Unfunded Actuarial Pension Liability*

*Donna Silva*

---

changes in assumptions are spread out over 20 years. There are currently 17 different gains losses or assumption changes that are being amortized over a period of 20 to 30 years. The annual payment from each of these 17 bases are combined and result in the annual payment towards the unfunded liability.

On May 24, 2017 the Board of Directors approved a payment of \$4,112,000 towards the unfunded pension liability. That payment was remitted to CalPERS on May 25, 2017.

### CURRENT STATUS

Since the extra \$4,112,000 payment was made, the plan has experienced a lower than expected investment return, a reduced liability due to lower than expected inflation adjustments to benefits, and a lowering of the discount rate from 7.5% to 7.375%. As a result, the new or current unfunded liability is \$5,180,388. This will be reduced by the current year scheduled payments of \$100,464, leaving an unfunded liability of \$5,079,924.

This balance does not include the application of the 11.2% return the pool earned in FY 16-17, which will reduce the District's liability. It also does not include the next planned lowering of the discount rate from 7.375% to 7.25% which will increase the amount of the unfunded liability. While the amounts are not yet known, our actuary has advised that the effect of the investment gain will likely be much greater than the effect of the discount rate change. Therefore, remitting the entire current balance of the unfunded liability would likely result in being overfunded, a condition which the District should avoid, since it will not earn interest on the amount by which it is over funded, and cannot seek a refund.

The current year adopted budget anticipates a payment of \$2,787,800 and per the mid-year budget review, District finances are sufficient to support this payment. *The remittance of \$2,787,800 will produce interest savings of approximately \$4.7 million over the next 30 years.*

If the payment is received by April 30, 2018 it will be reflected in the next actuarial valuation for purposes of calculating future payments.

# AGENDA ITEM IV-3

## RESOLUTION NO. 18-06

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN JUAN WATER DISTRICT IN RECOGNITION OF ROBERT S. ROSCOE, P.E.

**WHEREAS**, Robert "Rob" S. Roscoe, P.E., began his career as the General Manager with Sacramento Suburban Water District on March 10, 2003; and

**WHEREAS**, Mr. Roscoe retired from the General Manager position on December 31, 2017, concluding a 40+ year career working as a civil engineer and leader in utility operations in California with a major focus in water policy, program and project delivery; and

**WHEREAS**, the San Juan Water District recognizes Mr. Roscoe for his dedication to public service and expertise in utility management; and

**WHEREAS**, Mr. Roscoe has not only provided leadership at the water agency level, but he has also been a leader in regional and state-wide water policy and program issues for decades, including past service as Chairman of the Regional Water Authority, the Sacramento Area Water Works Association, the Sacramento Groundwater Authority, the North Coast Section California WEF, the Sacramento Metropolitan Chamber Water Resources Committee, and Region 4, (Solano, Yolo, Sacramento, San Joaquin and Stanislaus Counties) of the Association of California Water Agencies. He also served for eight years on the ACWA Board of Directors. He has also served on the Groundwater Resources Association of the California Legislative Committee; and

**WHEREAS**, Mr. Roscoe can now devote his full time and energy to traveling the world and serving as an expert taster of craft beers and single-malt Scotch whiskies;

**NOW, THEREFORE, BE IT RESOLVED** that the San Juan Water District's Board of Directors hereby expresses sincere gratitude and appreciation to Robert S. Roscoe for his many years of excellent community service as the General Manager of Sacramento Suburban Water District.

**PASSED AND ADOPTED** by the Board of Directors of the San Juan Water District on the 26<sup>th</sup> day of April 2018.

---

MARTIN HANNEMAN  
President, Board of Directors

ATTEST

---

TERI GRANT  
Secretary, Board of Directors

# 2017/18 Mains & Services Replacements

## Douglas Blvd and Dambacher Drive Pipeline and Services Improvements Project

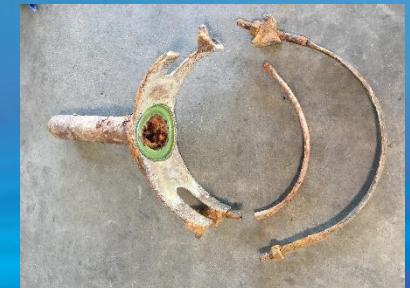
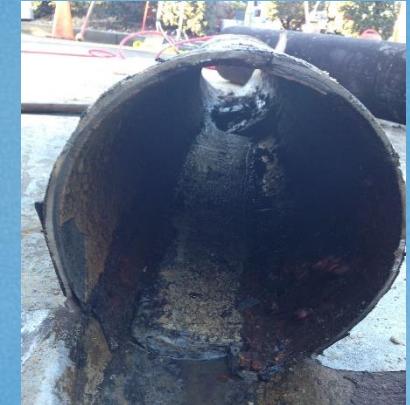


# **DOUGLAS BLVD & DAMBACHER RD PIPELINE AND SERVICES REPLACEMENTS PROJECT**

- **Overview of the Project**
- **Summary of Bidding Phase**
- **Schedule**
- **Staff Recommendation**
- **Questions**

# PROJECT SCOPE

- DOUGLAS BLVD PIPELINE REPLACEMENT
  - Replacement of an old, problematic, 10-in steel main, and 23 services
  - From Auburn Folsom Road to Mooney Drive
  - Installing new C900 and DIP pipe, a total of approximately 4,035-LF
  - Includes both pipe bursting and open trench installation methods
- DAMBACHER DR
  - Replacement of 19 aged, leaking residential water services



# DOUGLAS BLVD IMPROVEMENTS

- Approximately 4,035 LF of new water main.
  - Open Cut installation - 2,800 LF of 12-in ductile iron pipe, and 65 LF of 10-in ductile iron pipe
  - Pipe Burst installation - 710 LF of existing 10-in steel main with 12-in fusible C900, and 370 LF of existing 10-in steel main with 10-in fusible C900
- New residential services - 6 long-side, and 17 short-side



**PHASED CONSTRUCTION SEQUENCING TO MAINTAIN WATER SERVICE**

## DAMBACHER DR IMPROVEMENTS

- Installation of 19 new residential water services.
  - 8 Long-Side Services
  - 11 Short-Side Services



# BIDDING PHASE SUMMARY

- **March 21<sup>ST</sup>, 2018** – Project was put out to Bid.
- **April 5, 2018** – Mandatory Pre-Bid Conference/Meeting.
- **April 17<sup>TH</sup>, 2018** – Contractor Bids due to SJWD.
- 10 Contractors attended the Pre-Bid Meeting.
- 4 Bids Received.

Caggiano General Engineering, Inc.	\$1,631,317.00
C&D Contractors, Inc.	\$1,762,011.00
Lund Construction Co.	\$2,354,332.00
McGuire and Hester	\$2,779,250.00

- TOTAL BOD APPROVED PROJECT BUDGET = \$1,681,300 (Douglas \$1,488,000 and Dambacher \$193,300)
- ENGINEER's ESTIMATE = \$1,642,000 (\$1,580,000 Const. + \$62,000 added Slurry Seal per County Reqmts)

## Interested Contractors:

C&D Contractors  
JJM Engineering Constructors  
McGuire & Hester  
Lund Construction  
R.J. Gordon Construction  
Lorang Brothers  
Caggiano General Engineering  
Garney Construction  
Mountain Cascade  
Syblon Reid

# PROJECT SCHEDULE

- **BOD APPROVAL TO AWARD – APRIL 26, 2018**
- **NOTICE OF AWARD – APRIL 27, 2018**
- **NOTICE TO PROCEED – MAY 7, 2018 (Contract Executed)**
- **MAY 8 to MAY 31 – SUBMITTALS APPROVAL, PROCUREMENT**
- **JUNE 1<sup>ST</sup>, 2018 - CONSTRUCTION EXPECTED TO BEGIN.**
- **SUBSTANTIAL COMPLETION – 190 CALENDAR DAYS (Approx. early Dec, 2018)**
- **FINAL COMPLETION – 210 CALENDAR DAYS (Approx. late Dec, 2018)**

# STAFF RECOMMENDATION

- Staff recommends a motion to award a construction contract to Caggiano General Engineering, Inc. for the amount of \$1,631,317.00 with a construction contingency of \$163,132.00 (10%) for a total authorized construction budget of \$1,794,450.00

## STAFF REPORT

To: Board of Directors  
From: Paul Helliker, General Manager  
Date: April 26, 2018  
Subject: 2017/18 Water Mains and Services Replacement Project

### RECOMMENDED ACTION

Staff recommends a motion to award a construction contract to Caggiano General Engineering, Inc. for the amount of \$1,631,317.00 with a construction contingency of \$163,132.00 (10%) for a total authorized construction budget of \$1,794,450.00.

### BACKGROUND

This project consists of two individual projects. The first project involves the installation of approximately 4,035-ft of new 12-inch water main on Douglas Boulevard between Auburn Folsom Road and Mooney Drive, and the second project involves the installation of 19 new residential services on Dambacher Drive.

These two projects are needed to replace aged, failing and leaking facilities, and to improve health and emergency/safety capability within this portion of the District's Retail Service Area. The designs for both projects were completed in-house and the two individual projects were bundled together and bid as a single combined project.

### STATUS

Four Bids for the project were received April 17<sup>th</sup>, 2018 and are summarized as follows:

Caggiano General Engineering, Inc.	\$1,631,317.00
C&D Contractors, Inc.	\$1,762,011.00
Lund Construction Co.	\$2,354,332.00
McGuire and Hester	\$2,779,250.00

Caggiano General Engineering, Inc. (Caggiano) is the lowest responsive, responsible bidder. Caggiano's bid documents were reviewed and found to be complete and in order, including license, insurance and bonds.

### FINANCIAL CONSIDERATIONS

Each of the two individual projects listed above were included in the District's approved Retail CIP and the Fiscal Year 2017-18 Adopted Budget as:

- 6690-7767 Douglas Boulevard & Associated Small Mains (\$1,488,000)
- 7225-7355 Dambacher Drive (\$193,300)

These two individual projects were budgeted for a combined total amount of \$1,681,300 in Fiscal Year 2017-2018. This combined Project will be completed in the 2018 construction season, with a portion of the funds being spent in FY 17/18 and the remainder being spent in FY 18/19.

# <-- QUESTIONS -->



AFR & DOUGLAS – 2016  
10-IN STEEL PIPE FAILURE



SPLIT



SANDSTONE CT SERVICE FAILURE 2018



OLD 6-IN STEEL MAIN



TELEGRAPH MAIN - 2015



SERVICE REPLACEMENTS



PARK VISTA STEEL MAIN REPLACEMENT - 2009

# AGENDA ITEM IV-4

## STAFF REPORT

---

To: Board of Directors  
From: Rob Watson, Engineering Manager  
Date: April 26, 2018  
Subject: FY 2017-18 Water Mains and Services Replacement Project

---

### RECOMMENDED ACTION

Staff recommends a motion to award a construction contract to Caggiano General Engineering, Inc. for the amount of \$1,631,317 with a construction contingency of \$163,132 (10%) for a total authorized construction budget of \$1,794,450.

### BACKGROUND

This project consists of two individual projects. The first project involves the installation of approximately 4,035-ft of new 12-inch water main on Douglas Boulevard between Auburn Folsom Road and Mooney Drive, and the second project involves the installation of 19 new residential services on Dambacher Drive.

These two projects are needed to replace aged, failing and leaking facilities, and to improve health and emergency safety capability within this portion of the District's Retail Service Area. The designs for both projects were completed in-house and the two individual projects were bundled together and bid as a single combined project.

### STATUS

Four Bids for the project were received April 17<sup>th</sup>, 2018 and are summarized as follows:

Caggiano General Engineering, Inc.	\$1,631,317.00
C&D Contractors, Inc.	\$1,762,011.00
Lund Construction Co.	\$2,354,332.00
McGuire and Hester	\$2,779,250.00

Caggiano General Engineering, Inc. (Caggiano) is the lowest responsive, responsible bidder. Caggiano's bid documents were reviewed and found to be complete and in order, including license, insurance and bonds.

### FINANCIAL CONSIDERATIONS

Each of the two individual projects listed above were included in the District's approved Retail CIP and the Fiscal Year 2017-18 Adopted Budget as:

- 6690-7767 Douglas Boulevard & Associated Small Mains (\$1,488,000)
- 7225-7355 Dambacher Drive (\$193,300)

These two individual projects were budgeted for a combined total amount of \$1,681,300 in Fiscal Year 2017-2018. This combined Project will be completed in the 2018 construction season, with a portion of the funds being spent in FY 17/18 and the remainder being spent in FY 18/19.

# AGENDA ITEM V-1.1

## STAFF REPORT

---

To: Board of Directors  
From: Paul Helliker, General Manager  
Date: April 26, 2018  
Subject: General Manager's Monthly Report (March)

---

### RECOMMENDED ACTION

For information only, no action requested.

### TREATMENT PLANT OPERATIONS

#### *Water Production for March*

Item	2018	2017	Difference
Monthly Production AF	1,368.84	2,074.74	-34.0%
Daily Average MG	14.39	21.81	-34.0%
Annual Production AF	3,956.13	5,684.05	-30.4%

#### *Water Turbidity*

Item	March 2018	February 2018	Difference
Raw Water Turbidity NTU	9.48	1.92	394%
Treated Water Turbidity NTU	0.022	0.021	5%
Monthly Turbidity Percentage Reduction	99.77%	98.89%	

#### *Folsom Lake Reservoir Storage Level AF\**

Item	2018	2017	Difference
Lake Volume AF	525,297	590,592	-11%

AF – Acre Feet

MG – Million Gallons

NTU – Nephelometric Turbidity Unit

\* Total Reservoir Capacity: 977,000 AF

#### *Other Items of Interest:*

- Rebuild sludge feed pump (1)
- Chlorine pressure gauge replacements (4)
- Perform tour for Governor's Delegation
- North Sed Basin launderers fiberglass repairs
- Sun Power repaired solar array #3
- SCADA screen replacement on South East
- Replaced underdrain pumps electrical contactors
- North Sed Basin water line replacement

**STAFF REPORT***General Manager's Monthly Report*

Paul Helliker

**SYSTEM OPERATIONS***Distribution Operations:*

Item	March 2018	February 2018	Difference
Leaks and Repairs	6	4	+2
MainsFlushed	11	6	+5
Valves Exercised	4	8	-4
Back Flows Tested	242	459	-217
Customer Service Calls	53	55	-2

*Distribution System Water Quality:*

Water Quality Samples Taken	# Failed Samples	Supporting Information
40 Lab	0	No additional information at this time.
7 In-House	0	

*Other Items of Interest:*

- Backflow testing began February.
- Hydrant Maintenance Program began March.

**CUSTOMER SERVICE ACTIVITIES***Billing Information for Month of March*

Total Number of Bills Issued	Total Number of Reminders Mailed	Total Number of Shut-off Notices Delivered	Total Number of Disconnections
5319	566	182	20

*Conservation Activities*

Water Waste Complaints Received	Number of Customers Contacted for High Usage (potential leaks)	Number of Rebates Processed	Number of Meters Tested/Repaired (non-reads)
3	35	5	N/A

*Other Activities*

- March was the last month customers received bills from the old billing system. In April, Tyler was used to process bills.
- An offer was made to fill the Conservation Technician vacancy. The employee, Ryan Nassau, started April 9<sup>th</sup>.
- Staff has been collaborating with master gardeners and native plant groups to assist with the WEL garden redesign. Work in the garden has started with the goal to have it ready for the October open house event.

**STAFF REPORT**

General Manager's Monthly Report

Paul Helliker

**ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)**

<b>Project Title</b>	<b>Description</b>	<b>Status</b>	<b>Issues</b>
Ali Minor Subdivision	3-Lot Subdivision	Approved for Construction	
Barton Ranch	10-Lot Subdivision	Approved for Construction	
Chula Acres	4-Lot Minor Subdivision	Approved for Construction	
Colina Estates	10-Lot Subdivision	In Design Review	
Eureka at GB (former Micherra Place Proj.)	28 Condominium Units	In Design Review	
GB Memory Care	Commercial Business	In Design Review	
Granite Rock Estates	16-Lot Subdivision	In Design Review	Annexation process underway
Greyhawk III	44 high-density, and 28 single family Lots	In Design Review	
Ovation Senior Living	Commercial Business (114-Unit 2-story Assisted Living Facility)	In Design Review	
Placer County Retirement Residence	Commercial Business (145-Unit Multi-story Assisted Living Facility)	In Design Review	
Pond View	Commercial Business	Approved for Construction	
SPFD Station 15	Fire Station Bldg Improvements, with water service upgrades	In Design Review	
Quarry Ridge Prof. Office Park	Commercial Business (4 parcels to develop four general/medical office buildings)	In Design Review	
Rancho Del Oro	89 Lot Subdivision	Approved for Construction	On hold pending County Approvals
Rolling Greens	9 Lot Subdivision	Construction is complete	Closing out
Self Parcel Split (3600 & 3630 Allison Ave)	4 Lot Minor Subdivision (on a new street "Laura Lane", off Allison Dr.)	In Construction	Waiting for contract and submittals.
The Park at Granite Bay	56 lot Subdivision	In Design Review, ready for approval	Two west side distribution system tie-ins needed
The Residences at GB	4-Lot Minor Subdivision	In Design Review	
Ventura of GB	33-Lot Subdivision	In Design Review	
Whitehawk I	24-Lot Subdivision	In Design Review	
Whitehawk II	56-Lot Subdivision	In Design Review	

**STAFF REPORT**

General Manager's Monthly Report

Paul Helliker

**ENGINEERING - CAPITAL PROJECTS***Current Retail Projects*

<b>Project Title</b>	<b>Description</b>	<b>Status</b>	<b>Issues</b>
Douglas Blvd Main Replacement	Replacement of ±4,125-LF of old steel main with new 16-in and 12-in pipeline between Auburn Folsom Rd and Hidden Lakes Dr.	Bids received on 4/17/18	None
Dambacher Drive Services Replacement	Replacement of ±19 aged, corroded steel service taps with new bronze saddle taps to reduce potential for failures and leaks	Bids received on 4/17/18	None
Main Ave Main Replacement	Replacement of ±900-LF and on Main Ave between Lake Natoma Dr and Twin Lakes Ave. The new 12-in pipe will be sliplined into the old existing 20-in and 16-in pipe	Construction Complete	Pavement slurry seal to be done in spring when the weather permits
Oak Ave Main Replacement	Replacement of ±1,465-LF of aged steel pipeline with new 12-in C900 pipeline between Filbert Ave and address 9219 Oak Ave. The new 12-in pipe will be sliplined into the old existing 24-in pipe.	Construction Complete	Pavement slurry seal to be done in spring when the weather permits
ARC North/South PRS	Construction of a new Pressure Reducing Station (PRV) located at the intersection of American River Canyon Dr. and Oak Ave.	Construction Complete	None. (In closeout)
Cavitt Stallman PRS	Construction of a new Pressure Reducing Station (PRV) located, on Cavitt Stallman Rd west of Hidden Valley Place	Construction Complete	Bollards to be installed in spring
Olive Ranch PRS	Construction of a new Pressure Reducing Station (PRV) located near the intersection of Ramsgate Dr. and Olive Ranch Rd.	Construction Complete	None. (In closeout)
Lou Place Main Replacement	Replacement of approximately 460-LF of aged main on Lou Place between Troy Way and Crown Point Vista	In Design	
Canyon Falls Village PRS Replacement	Rehabilitation of an existing Pressure Reducing Station (PRV) located near the intersection of Canyon Falls Drive and Santa Juanita Ave.	In Design	
UGB & LGB Low Flow Pumps	Installation of two new low flow pumps, one each at the Lower and Upper Granite Bay pump stations	In Design	

*Retail CIP - Project Specifics*

- None to Report

**STAFF REPORT**

General Manager's Monthly Report

Paul Helliker

**Current Wholesale Projects**

<b>Project Title</b>	<b>Description</b>	<b>Status (% Complete)</b>	<b>Issues</b>
WTP Improvements	Replacement of aged mechanical flocculators and sludge collection equipment, construction of a new settled water channel and a new overflow weir structure, electrical and piping improvements, and other miscellaneous work	Construction is Complete. NOC was recorded with Placer Co.	None. (In closeout)
FO-40 T-Main Relining	Relining of the existing ±11,000 foot long steel pipeline	In design phase	Project postponed to Bid in FY 18/19.
Hinkle Res. Cleaning & Repairs	Cleaning, maintenance, and repairs of the covers on the Hinkle and Kokila Reservoirs	Work is complete.	None. (In closeout)
Alum Feed Pumps Replacement	Replace the alum feed system pumping equipment and install VFD's on the pumps to enhance control	Work is complete.	None. (In closeout)
Lime System Improvements	Improvements for the WTP's lime system control and feeder system	In Design	None
Hinkle Res. Monitoring Level Probes	Installation of level probes into the monitoring wells to provide consistent monitoring data for DSOD reporting	In Design	None

**Wholesale CIP - Project Specifics**

- None to Report

**SAFETY & REGULATORY TRAINING – MARCH 2018**

<b>Training Course</b>	<b>Staff</b>
Driver Safety	All Staff
Traffic Control and Flagger Training	Field Services

- Completed 2018 JPIA Risk Assessment
- An offer was made to fill the Safety/Regulatory Compliance Coordinator position. The employee, Scott Alcantara, started April 9th.

**FINANCE/BUDGET**

See attached.



San Juan Water District, CA

# Wholesale Operating Income Statement

## Group Summary

For Fiscal: 2017-2018 Period Ending: 03/31/2018

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 010 - WHOLESALE</b>					
<b>Revenue</b>					
41000 - Water Sales	10,385,100.00	10,385,100.00	303,822.24	7,459,937.21	2,925,162.79
43000 - Rebate	1,100.00	1,100.00	544.86	1,178.97	-78.97
45000 - Other Operating Revenue	0.00	0.00	0.00	-13,063.98	13,063.98
49000 - Other Non-Operating Revenue	149,400.00	149,400.00	33,984.00	99,741.93	49,658.07
Revenue Total:	<b>10,535,600.00</b>	<b>10,535,600.00</b>	<b>338,351.10</b>	<b>7,547,794.13</b>	<b>2,987,805.87</b>
<b>Expense</b>					
51000 - Salaries and Benefits	4,615,900.00	4,615,900.00	248,896.41	2,202,886.94	2,413,013.06
52000 - Debt Service Expense	939,800.00	939,800.00	0.00	578,613.49	361,186.51
53000 - Source of Supply	1,296,300.00	1,296,300.00	74,918.38	845,429.47	450,870.53
54000 - Professional Services	638,400.00	638,400.00	29,350.07	420,798.70	217,601.30
55000 - Maintenance	508,500.00	508,500.00	6,723.02	265,449.93	243,050.07
56000 - Utilities	79,400.00	79,400.00	243.75	86,669.66	-7,269.66
57000 - Materials and Supplies	569,500.00	569,500.00	17,178.88	296,537.66	272,962.34
58000 - Public Outreach	38,900.00	38,900.00	200.00	12,155.25	26,744.75
59000 - Other Operating Expenses	385,000.00	385,000.00	7,368.15	261,150.47	123,849.53
69000 - Other Non-Operating Expenses	2,800.00	2,800.00	0.00	1,903.20	896.80
69900 - Transfers Out	169,300.00	169,300.00	0.00	0.00	169,300.00
Expense Total:	<b>9,243,800.00</b>	<b>9,243,800.00</b>	<b>384,878.66</b>	<b>4,971,594.77</b>	<b>4,272,205.23</b>
<b>Fund: 010 - WHOLESALE Surplus (Deficit):</b>					
Total Surplus (Deficit):	<b>1,291,800.00</b>	<b>1,291,800.00</b>	<b>-46,527.56</b>	<b>2,576,199.36</b>	<b>-1,284,399.36</b>

**Wholesale Operating Income Statement**

For Fiscal: 2017-2018 Period Ending: 03/31/2018

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
010 - WHOLESALE	1,291,800.00	1,291,800.00	-46,527.56	2,576,199.36	-1,284,399.36
<b>Total Surplus (Deficit):</b>	<b>1,291,800.00</b>	<b>1,291,800.00</b>	<b>-46,527.56</b>	<b>2,576,199.36</b>	<b>-1,123,573.74</b>



San Juan Water District, CA

# Wholesale Capital Income Statement

## Group Summary

For Fiscal: 2017-2018 Period Ending: 03/31/2018

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 011 - Wholesale Capital Outlay</b>					
<b>Revenue</b>					
42000 - Taxes & Assessments	1,090,000.00	1,090,000.00	0.00	600,196.46	489,803.54
44000 - Connection Fees	35,000.00	35,000.00	0.00	131,771.33	-96,771.33
44500 - Capital Contributions - Revenue	2,172,400.00	2,172,400.00	0.00	369,777.00	1,802,623.00
49000 - Other Non-Operating Revenue	60,000.00	60,000.00	0.00	1,778.58	58,221.42
49990 - Transfer In	169,300.00	169,300.00	0.00	0.00	169,300.00
Revenue Total:	<b>3,526,700.00</b>	<b>3,526,700.00</b>	<b>0.00</b>	<b>1,103,523.37</b>	<b>2,423,176.63</b>
<b>Expense</b>					
55000 - Maintenance	2,253,500.00	2,253,500.00	0.00	115,775.93	2,137,724.07
61000 - Capital Outlay	1,018,600.00	1,018,600.00	5,137.97	202,893.32	815,706.68
63000 - Contributions to Others	0.00	0.00	0.00	-23,477.00	23,477.00
Expense Total:	<b>3,272,100.00</b>	<b>3,272,100.00</b>	<b>5,137.97</b>	<b>295,192.25</b>	<b>2,976,907.75</b>
<b>Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):</b>					
Total Surplus (Deficit):	<b>254,600.00</b>	<b>254,600.00</b>	<b>-5,137.97</b>	<b>808,331.12</b>	<b>-553,731.12</b>
	<b>254,600.00</b>	<b>254,600.00</b>	<b>-5,137.97</b>	<b>808,331.12</b>	<b>-553,731.12</b>

**Wholesale Capital Income Statement**

For Fiscal: 2017-2018 Period Ending: 03/31/2018

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
011 - Wholesale Capital Outlay	254,600.00	254,600.00	-5,137.97	808,331.12	-553,731.12
<b>Total Surplus (Deficit):</b>	<b>254,600.00</b>	<b>254,600.00</b>	<b>-5,137.97</b>	<b>808,331.12</b>	<b>-382,061.07</b>



San Juan Water District, CA

# Retail Operating Income Statement

## Group Summary

For Fiscal: 2017-2018 Period Ending: 03/31/2018

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 050 - RETAIL</b>					
<b>Revenue</b>					
41000 - Water Sales	10,716,800.00	10,716,800.00	-2,328.61	6,566,464.27	4,150,335.73
45000 - Other Operating Revenue	427,100.00	427,100.00	20,250.64	184,817.69	242,282.31
49000 - Other Non-Operating Revenue	112,300.00	112,300.00	193.14	66,875.90	45,424.10
49990 - Transfer In	1,394,700.00	1,394,700.00	0.00	0.00	1,394,700.00
Revenue Total:	<b>12,650,900.00</b>	<b>12,650,900.00</b>	<b>18,115.17</b>	<b>6,818,157.86</b>	<b>5,832,742.14</b>
<b>Expense</b>					
51000 - Salaries and Benefits	6,021,200.00	6,021,200.00	331,724.26	2,948,830.00	3,072,370.00
52000 - Debt Service Expense	522,300.00	522,300.00	0.00	321,720.26	200,579.74
53000 - Source of Supply	3,080,600.00	3,080,600.00	80,120.07	2,253,877.10	826,722.90
54000 - Professional Services	717,800.00	717,800.00	13,890.77	471,695.97	246,104.03
55000 - Maintenance	255,100.00	255,100.00	11,905.07	150,337.36	104,762.64
56000 - Utilities	254,200.00	254,200.00	0.00	198,002.72	56,197.28
57000 - Materials and Supplies	279,300.00	279,300.00	5,218.77	181,856.46	97,443.54
58000 - Public Outreach	163,100.00	163,100.00	0.00	36,638.77	126,461.23
59000 - Other Operating Expenses	535,800.00	535,800.00	-999.48	296,960.53	238,839.47
69000 - Other Non-Operating Expenses	3,400.00	3,400.00	0.00	1,733.80	1,666.20
Expense Total:	<b>11,832,800.00</b>	<b>11,832,800.00</b>	<b>441,859.46</b>	<b>6,861,652.97</b>	<b>4,971,147.03</b>
<b>Fund: 050 - RETAIL Surplus (Deficit):</b>					
Total Surplus (Deficit):	<b>818,100.00</b>	<b>818,100.00</b>	<b>-423,744.29</b>	<b>-43,495.11</b>	<b>861,595.11</b>

**Retail Operating Income Statement**

For Fiscal: 2017-2018 Period Ending: 03/31/2018

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
050 - RETAIL	818,100.00	818,100.00	-423,744.29	-43,495.11	861,595.11
<b>Total Surplus (Deficit):</b>	<b>818,100.00</b>	<b>818,100.00</b>	<b>-423,744.29</b>	<b>-43,495.11</b>	<b>1,077,181.71</b>



San Juan Water District, CA

# Retail Capital Income Statement

## Group Summary

For Fiscal: 2017-2018 Period Ending: 03/31/2018

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 055 - Retail Capital Outlay</b>					
<b>Revenue</b>					
42000 - Taxes & Assessments	1,090,000.00	1,090,000.00	0.00	600,196.46	489,803.54
44000 - Connection Fees	450,000.00	450,000.00	0.00	137,555.69	312,444.31
44500 - Capital Contributions - Revenue	0.00	0.00	0.00	-3,750.00	3,750.00
49000 - Other Non-Operating Revenue	60,000.00	60,000.00	0.00	18,394.46	41,605.54
Revenue Total:	<b>1,600,000.00</b>	<b>1,600,000.00</b>	<b>0.00</b>	<b>752,396.61</b>	<b>847,603.39</b>
<b>Expense</b>					
54000 - Professional Services	66,000.00	66,000.00	0.00	0.00	66,000.00
55000 - Maintenance	155,000.00	155,000.00	0.00	9,903.01	145,096.99
61000 - Capital Outlay	5,428,000.00	5,428,000.00	11,002.59	1,076,640.37	4,351,359.63
69900 - Transfers Out	1,394,700.00	1,394,700.00	0.00	0.00	1,394,700.00
Expense Total:	<b>7,043,700.00</b>	<b>7,043,700.00</b>	<b>11,002.59</b>	<b>1,086,543.38</b>	<b>5,957,156.62</b>
<b>Fund: 055 - Retail Capital Outlay Surplus (Deficit):</b>					
Total Surplus (Deficit):	<b>-5,443,700.00</b>	<b>-5,443,700.00</b>	<b>-11,002.59</b>	<b>-334,146.77</b>	<b>-5,109,553.23</b>
	<b>-5,443,700.00</b>	<b>-5,443,700.00</b>	<b>-11,002.59</b>	<b>-334,146.77</b>	<b>-5,109,553.23</b>

**Retail Capital Income Statement**

For Fiscal: 2017-2018 Period Ending: 03/31/2018

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
055 - Retail Capital Outlay	-5,443,700.00	-5,443,700.00	-11,002.59	-334,146.77	-5,109,553.23
<b>Total Surplus (Deficit):</b>	<b>-5,443,700.00</b>	<b>-5,443,700.00</b>	<b>-11,002.59</b>	<b>-334,146.77</b>	<b>-5,997,874.41</b>

**Summary****Project Summary**

<b>Project Number</b>	<b>Project Name</b>	<b>Total Revenue</b>	<b>Total Expense</b>	<b>Revenue Over/(Under) Expenses</b>
<a href="#"><u>121965</u></a>	Oak Avenue - American River Canyon I	0.00	99,985.98	-99,985.98
<a href="#"><u>141043</u></a>	2014 Drought Response - SSWD Antel...	0.00	-23,477.00	23,477.00
<a href="#"><u>161100</u></a>	Floc-Sed Basins & Settle Water Chann...	0.00	415,224.16	-415,224.16
<a href="#"><u>161502</u></a>	ARC Flash Assessment and Improveme...	0.00	143.30	-143.30
<a href="#"><u>165508</u></a>	Los Lagos Tank Recoating	0.00	17,811.40	-17,811.40
<a href="#"><u>171101</u></a>	In-Plant Pump Station Improvements	0.00	294.15	-294.15
<a href="#"><u>171105</u></a>	Baldwin Reservoir Raw Water Supply I...	0.00	7,305.66	-7,305.66
<a href="#"><u>171107</u></a>	FO 40 Transmission Pipeline Re-Lining	0.00	87,433.75	-87,433.75
<a href="#"><u>171109</u></a>	GIS Assessment and Implementation	0.00	7,600.00	-7,600.00
<a href="#"><u>175107</u></a>	5700-5708 & 5640-5682 Main Avenue	0.00	292,362.66	-292,362.66
<a href="#"><u>175109</u></a>	9151-9219 Oak Avenue Main Replacer	0.00	295,155.05	-295,155.05
<a href="#"><u>175111</u></a>	Orangevale Avenue Bridge	0.00	-45,400.00	45,400.00
<a href="#"><u>175115</u></a>	Bacon Pump Station Intrusion Alarm	0.00	249.57	-249.57
<a href="#"><u>175117</u></a>	Bacon Pressure Zone - Olive Ranch PR...	0.00	119,696.29	-119,696.29
<a href="#"><u>175119</u></a>	Bacon Pressure Zone - Cavitt Stallman	0.00	92,897.97	-92,897.97
<a href="#"><u>181105</u></a>	Lime System Control & Feeder System	0.00	484.51	-484.51
<a href="#"><u>181110</u></a>	Alum Feed Pumps Replacement	0.00	41,250.72	-41,250.72
<a href="#"><u>181115</u></a>	Flocculator Mix Motor Disconnect	0.00	10,981.94	-10,981.94
<a href="#"><u>181120</u></a>	Lime Grit Containment - Curbing and C...	0.00	3,998.89	-3,998.89
<a href="#"><u>181130</u></a>	Hinkle Reservoir Monitoring Wells Lev...	0.00	710.20	-710.20
<a href="#"><u>185115</u></a>	Lou Place 8" Tray Way to Crown Point	0.00	1,125.00	-1,125.00
<a href="#"><u>185135</u></a>	Upper & Lower GB Pump Stn Low Flow	0.00	7,770.90	-7,770.90
<a href="#"><u>185150</u></a>	Utility Billing Software Replacement	0.00	59,906.39	-59,906.39
<a href="#"><u>185175</u></a>	Los Lagos Tank Overflow Air Gap and C...	0.00	2,557.61	-2,557.61
<a href="#"><u>185180</u></a>	Cavitt Stallman Main - Mystery Crk to ...	0.00	4,560.00	-4,560.00
<a href="#"><u>185185</u></a>	Edward Court Mainline - South of Lou ...	0.00	1,125.00	-1,125.00
<b>Project Totals:</b>		<b>0.00</b>	<b>1,501,754.10</b>	<b>-1,501,754.10</b>

**Group Summary**

<b>Group</b>	<b>Total Revenue</b>	<b>Total Expense</b>	<b>Revenue Over/(Under) Expenses</b>
CIP - Asset	0.00	1,430,054.24	-1,430,054.24
CIP - Capital Contribution	0.00	-23,477.00	23,477.00
CIP - Expense	0.00	87,871.20	-87,871.20
Unplanned CIP	0.00	7,305.66	-7,305.66
<b>Group Totals:</b>	<b>0.00</b>	<b>1,501,754.10</b>	<b>-1,501,754.10</b>

**Type Summary**

<b>Type</b>	<b>Total Revenue</b>	<b>Total Expense</b>	<b>Revenue Over/(Under) Expenses</b>
Administration	0.00	391,747.16	-391,747.16
Engineering	0.00	898,101.36	-898,101.36
Field Services	0.00	249.57	-249.57
Information Technology	0.00	59,906.39	-59,906.39
Water Treatment Plant	0.00	151,749.62	-151,749.62
<b>Type Totals:</b>	<b>0.00</b>	<b>1,501,754.10</b>	<b>-1,501,754.10</b>

**GL Account Summary**

<b>GL Account Number</b>	<b>GL Account Name</b>	<b>Total Revenue</b>	<b>Total Expense</b>	<b>Revenue Over/(Under) Expenses</b>
011-20030	Retentions Payable	0.00	301,175.75	301,175.75
011-700-57120	Maintenance - Facility	0.00	88,033.77	88,033.77
011-700-61145	Capital Outlay - WTP & Improv...	0.00	170,601.90	170,601.90
011-700-61150	Capital Outlay - Mains/Pipeline...	0.00	7,305.66	7,305.66
011-700-61155	Capital Outlay - Reservoirs & I...	0.00	710.20	710.20
011-700-61180	Capital Outlay - Software	0.00	3,040.00	3,040.00

**GL Account Summary**

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
011-700-74090	Contributions to Others	0.00	-23,477.00	-23,477.00
050-300-56310	Reg Compliance / Sampling / I...	0.00	12.00	12.00
055-20030	Retentions Payable	0.00	-29,125.73	-29,125.73
055-700-61135	Capital Outlay - Pump Stations...	0.00	337,027.21	337,027.21
055-700-61150	Capital Outlay - Mains/Pipeline...	0.00	579,426.34	579,426.34
055-700-61155	Capital Outlay - Reservoirs & I...	0.00	2,557.61	2,557.61
055-700-61180	Capital Outlay - Software	0.00	64,466.39	64,466.39
<b>GL Account Totals:</b>		<b>0.00</b>	<b>1,501,754.10</b>	<b>1,501,754.10</b>



San Juan Water District, CA

# Balance Sheet

## Account Summary

As Of 03/31/2018

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
<b>Asset</b>					
<b>Type: 1000 - Assets</b>					
10010 - Cash and Investments	4,456,674.63	7,839,208.96	3,300,820.16	6,171,055.25	21,767,759.00
10510 - Accounts Receivable	225,584.64	1.60	109,794.33	0.82	335,381.39
11000 - Inventory	0.00	0.00	128,964.04	0.00	128,964.04
12000 - Prepaid Expense	29,920.00	0.00	29,920.00	0.00	59,840.00
14010 - Deferred Outflows	3,807,198.73	0.00	4,338,875.61	0.00	8,146,074.34
17010 - Capital Assets - Work in Progress	7,215,473.32	0.00	180,843.87	0.00	7,396,317.19
17150 - Capital Assets - Land Non-depreciable	98,212.00	0.00	166,272.00	0.00	264,484.00
17160 - Capital Assets - Land Improvements	814,105.59	0.00	75,884.80	0.00	889,990.39
17200 - Capital Assets - Pump Stations & Improvements	7,047,178.00	0.00	5,527,475.04	0.00	12,574,653.04
17300 - Capital Assets - Buildings & Improvements	1,296,460.92	0.00	55,440.68	0.00	1,351,901.60
17350 - Capital Assets - Water Treatment Plant & Imp	28,346,992.84	0.00	16,000.00	0.00	28,362,992.84
17400 - Capital Assets - Mains/Pipelines & Improvements	29,233,857.10	0.00	42,354,004.73	0.00	71,587,861.83
17500 - Capital Assets - Reservoirs & Improvements	2,862,601.82	0.00	2,492,422.47	0.00	5,355,024.29
17700 - Capital Assets - Equipment & Furniture	13,612,154.78	0.00	1,041,601.61	0.00	14,653,756.39
17750 - Capital Assets - Vehicles	331,446.00	0.00	461,103.88	0.00	792,549.88
17800 - Capital Assets - Software	434,195.88	0.00	549,200.37	0.00	983,396.25
17850 - Capital Assets - Intangible	666,196.00	0.00	0.00	0.00	666,196.00
17900 - Less Accumulated Depreciation	-33,510,353.32	0.00	-26,750,260.74	0.00	-60,260,614.06
19015 - 2012 Premiums on Refunding Bonds	-617,056.22	0.00	-335,044.10	0.00	-952,100.32
<b>Total Type 1000 - Assets:</b>	<b>66,350,842.71</b>	<b>7,839,210.56</b>	<b>33,743,318.75</b>	<b>6,171,056.07</b>	<b>114,104,428.09</b>
<b>Total Asset:</b>	<b>66,350,842.71</b>	<b>7,839,210.56</b>	<b>33,743,318.75</b>	<b>6,171,056.07</b>	<b>114,104,428.09</b>
<b>Liability</b>					
<b>Type: 1000 - Assets</b>					
10510 - Accounts Receivable	0.00	0.00	14,837.91	0.00	14,837.91
<b>Total Type 1000 - Assets:</b>	<b>0.00</b>	<b>0.00</b>	<b>14,837.91</b>	<b>0.00</b>	<b>14,837.91</b>
<b>Type: 2000 - Liabilities</b>					
20010 - Accounts Payable	18,618.03	322,525.37	73,540.65	10,114.57	424,798.62
20100 - Retentions Payable	0.00	0.10	0.00	50,835.24	50,835.34
21200 - Salaries & Benefits Payable	29,200.29	0.00	45,426.63	0.00	74,626.92
21300 - Compensated Absences	261,729.13	0.00	418,831.09	0.00	680,560.22
21500 - Premium on Issuance of Bonds Series 2017	1,450,091.81	0.00	815,676.64	0.00	2,265,768.45
21600 - OPEB Liability	100,396.44	0.00	127,509.04	0.00	227,905.48
21700 - Pension Liability	3,346,571.65	0.00	4,621,457.65	0.00	7,968,029.30

## Balance Sheet

As Of 03/31/2018

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
22010 - Deferred Income	0.00	0.00	34,806.00	0.00	34,806.00
22050 - Deferred Inflows	260,874.00	0.00	360,252.00	0.00	621,126.00
24000 - Current Bonds Payables	301,366.50	0.00	163,633.50	0.00	465,000.00
24200 - 2012 Bonds Payable	6,095,921.23	0.00	3,309,913.11	0.00	9,405,834.34
24250 - Bonds Payable 2017 Refunding	16,115,200.00	0.00	9,064,800.00	0.00	25,180,000.00
<b>Total Type 2000 - Liabilities:</b>	<b>27,979,969.08</b>	<b>322,525.47</b>	<b>19,035,846.31</b>	<b>60,949.81</b>	<b>47,399,290.67</b>
<b>Total Liability:</b>	<b>27,979,969.08</b>	<b>322,525.47</b>	<b>19,050,684.22</b>	<b>60,949.81</b>	<b>47,414,128.58</b>
<b>Equity</b>					
<b>Type: 3000 - Equity</b>					
30100 - Investment in Capital Assets	34,085,186.41	0.00	12,608,477.99	0.00	46,693,664.40
30500 - Designated Reserves	1,709,487.86	6,708,353.97	2,127,651.65	6,444,253.03	16,989,746.51
<b>Total Type 3000 - Equity:</b>	<b>35,794,674.27</b>	<b>6,708,353.97</b>	<b>14,736,129.64</b>	<b>6,444,253.03</b>	<b>63,683,410.91</b>
<b>Total Total Beginning Equity:</b>	<b>35,794,674.27</b>	<b>6,708,353.97</b>	<b>14,736,129.64</b>	<b>6,444,253.03</b>	<b>63,683,410.91</b>
Total Revenue	7,547,794.13	1,103,523.37	6,818,157.86	752,396.61	16,221,871.97
Total Expense	4,971,594.77	295,192.25	6,861,652.97	1,086,543.38	13,214,983.37
Revenues Over/Under Expenses	2,576,199.36	808,331.12	-43,495.11	-334,146.77	3,006,888.60
<b>Total Equity and Current Surplus (Deficit):</b>	<b>38,370,873.63</b>	<b>7,516,685.09</b>	<b>14,692,634.53</b>	<b>6,110,106.26</b>	<b>66,690,299.51</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>66,350,842.71</b>	<b>7,839,210.56</b>	<b>33,743,318.75</b>	<b>6,171,056.07</b>	<b>114,104,428.09</b>



San Juan Water District, CA

# Check Report

By Check Number

Date Range: 03/01/2018 - 03/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK-APBNK</b>						
03624	Sinclair, Martha	03/05/2018	Regular	0.00	-70.47	52377
01041	Afman, Todd R	03/05/2018	Regular	0.00	811.84	52451
01138	AT&T Mobility II LLC	03/05/2018	Regular	0.00	62.01	52452
01182	Bartkiewicz, Kronick & Shanahan	03/05/2018	Regular	0.00	34,296.96	52453
01337	Central Valley Project Water Association	03/05/2018	Regular	0.00	1,932.12	52454
02613	Clark, Tom	03/05/2018	Regular	0.00	42.38	52455
01609	Federal Express Corporation	03/05/2018	Regular	0.00	27.40	52456
03089	Fulton, Jonathan	03/05/2018	Regular	0.00	31.40	52457
01068	Glenn C. Walker	03/05/2018	Regular	0.00	1,010.40	52458
03091	Granite Bay Ace Hardware	03/05/2018	Regular	0.00	123.20	52459
02047	Heasley, Mike	03/05/2018	Regular	0.00	34.43	52460
03502	Helliker, Paul	03/05/2018	Regular	0.00	454.50	52461
03383	Inferrera Construction Management Group, Inc.	03/05/2018	Regular	0.00	300.00	52462
02131	Office Depot, Inc.	03/05/2018	Regular	0.00	69.39	52463
02150	Pace Supply Corp	03/05/2018	Regular	0.00	463.56	52464
02638	Tyler Technologies, Inc.	03/05/2018	Regular	0.00	2,062.50	52465
02651	United Parcel Service Inc	03/05/2018	Regular	0.00	243.62	52466
01687	W. W. Grainger, Inc.	03/05/2018	Regular	0.00	16.78	52467
01073	Amarjeet Singh Garcha	03/12/2018	Regular	0.00	1,500.00	52468
03594	Borges & Mahoney, Inc.	03/12/2018	Regular	0.00	1,231.46	52469
01372	City of Folsom	03/12/2018	Regular	0.00	30.24	52470
01378	Clark Pest Control of Stockton	03/12/2018	Regular	0.00	150.00	52471
01423	County of Sacramento	03/12/2018	Regular	0.00	1,344.00	52472
03063	D&T Fiberglass, Inc.	03/12/2018	Regular	0.00	6,540.00	52473
03376	Del Paso Pipe & Steel Inc.	03/12/2018	Regular	0.00	607.21	52474
03276	Dennis Burnham, Realtor	03/12/2018	Regular	0.00	88.04	52475
01494	Dewey Services Inc.	03/12/2018	Regular	0.00	85.00	52476
01684	Government Finance Officers Association	03/12/2018	Regular	0.00	310.00	52477
03091	Granite Bay Ace Hardware	03/12/2018	Regular	0.00	104.92	52478
01733	Harris Industrial Gases	03/12/2018	Regular	0.00	153.12	52479
01796	Insomniac Productions Inc.	03/12/2018	Regular	0.00	32.18	52480
03628	Lees Automotive Repair Inc.	03/12/2018	Regular	0.00	2,721.87	52481
02131	Office Depot, Inc.	03/12/2018	Regular	0.00	971.55	52482
02150	Pace Supply Corp	03/12/2018	Regular	0.00	1,179.45	52483
02146	PG&E	03/12/2018	Regular	0.00	2,089.38	52484
02221	Placer Waterworks, Inc.	03/12/2018	Regular	0.00	1,378.16	52485
03532	Quincy Engineering Inc	03/12/2018	Regular	0.00	11,867.50	52486
02283	Recology Auburn Placer	03/12/2018	Regular	0.00	640.70	52487
02223	Rexel Inc (Platt - Rancho Cordova)	03/12/2018	Regular	0.00	1,372.13	52488
02363	Sacramento Local Agency Formation Commission	03/12/2018	Regular	0.00	3,032.00	52489
01391	Sinnock, Cody	03/12/2018	Regular	0.00	80.00	52490
03309	Sorum, Mark	03/12/2018	Regular	0.00	4,000.00	52491
01411	SureWest Telephone	03/12/2018	Regular	0.00	1,613.33	52492
02540	Sutter Medical Foundation	03/12/2018	Regular	0.00	262.00	52493
03284	Vavrinek, Trine, Day & Co, LLP	03/12/2018	Regular	0.00	1,330.00	52494
02690	Verizon Wireless	03/12/2018	Regular	0.00	1,049.93	52495
01687	W. W. Grainger, Inc.	03/12/2018	Regular	0.00	358.12	52496
03630	Woo, Amber	03/12/2018	Regular	0.00	514.83	52497
03445	Zlotnick, Greg	03/12/2018	Regular	0.00	1,822.73	52498
01569	Employee Relations, Inc.	03/20/2018	Regular	0.00	351.20	52499
03089	Fulton, Jonathan	03/20/2018	Regular	0.00	155.76	52500
03091	Granite Bay Ace Hardware	03/20/2018	Regular	0.00	59.27	52501
01741	HDR Engineering, Inc.	03/20/2018	Regular	0.00	3,792.41	52502
02024	MCI WORLD.COM	03/20/2018	Regular	0.00	101.83	52503

## Check Report

Date Range: 03/01/2018 - 03/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02022	Morgan, Daren P.	03/20/2018	Regular	0.00	108.16	52504
02131	Office Depot, Inc.	03/20/2018	Regular	0.00	386.59	52505
02146	PG&E	03/20/2018	Regular	0.00	10.00	52506
02223	Rexel Inc (Platt - Rancho Cordova)	03/20/2018	Regular	0.00	388.91	52507
02292	Rexel, Inc.	03/20/2018	Regular	0.00	258.69	52508
02293	RFI Enterprises, Inc	03/20/2018	Regular	0.00	49.86	52509
02328	Rocklin Industrial Co	03/20/2018	Regular	0.00	324.26	52510
02048	Spencer, Michael	03/20/2018	Regular	0.00	216.49	52511
02580	The Eidam Corporation	03/20/2018	Regular	0.00	5,333.00	52512
02463	The New AnswerNet	03/20/2018	Regular	0.00	265.00	52513
02638	Tyler Technologies, Inc.	03/20/2018	Regular	0.00	500.00	52514
02667	US Bank Corporate Payments Sys (CalCard)	03/20/2018	Regular	0.00	27,246.15	52515
	**Void**	03/20/2018	Regular	0.00	0.00	52516
	**Void**	03/20/2018	Regular	0.00	0.00	52517
	**Void**	03/20/2018	Regular	0.00	0.00	52518
	**Void**	03/20/2018	Regular	0.00	0.00	52519
	**Void**	03/20/2018	Regular	0.00	0.00	52520
	**Void**	03/20/2018	Regular	0.00	0.00	52521
	**Void**	03/20/2018	Regular	0.00	0.00	52522
	**Void**	03/20/2018	Regular	0.00	0.00	52523
03634	Beck, Mason	03/23/2018	Regular	0.00	102.65	52524
03104	Capital Datacorp	03/23/2018	Regular	0.00	1,122.70	52525
01373	City of Roseville	03/23/2018	Regular	0.00	3,035.49	52526
03548	Digital Deployment, Inc.	03/23/2018	Regular	0.00	400.00	52527
03635	Fuller, Michael	03/23/2018	Regular	0.00	178.51	52528
01681	Golden State Flow Measurements, Inc.	03/23/2018	Regular	0.00	8,013.14	52529
03091	Granite Bay Ace Hardware	03/23/2018	Regular	0.00	182.52	52530
01778	IDEXX Distribution, Inc.	03/23/2018	Regular	0.00	554.29	52531
03383	Inferrera Construction Management Group, Inc.	03/23/2018	Regular	0.00	1,050.00	52532
03636	Leal Excavating	03/23/2018	Regular	0.00	1,494.92	52533
01959	Les Schwab Tire Centers of California Inc	03/23/2018	Regular	0.00	557.87	52534
02131	Office Depot, Inc.	03/23/2018	Regular	0.00	66.96	52535
02150	Pace Supply Corp	03/23/2018	Regular	0.00	2,004.50	52536
02210	Placer County Water Agency	03/23/2018	Regular	0.00	66,312.50	52537
02223	Rexel Inc (Platt - Rancho Cordova)	03/23/2018	Regular	0.00	2,718.82	52538
02292	Rexel, Inc.	03/23/2018	Regular	0.00	959.55	52539
02302	Riebes Auto Parts, LLC	03/23/2018	Regular	0.00	111.43	52540
02328	Rocklin Industrial Co	03/23/2018	Regular	0.00	1,375.33	52541
02357	Sacramento Municipal Utility District (SMUD)	03/23/2018	Regular	0.00	7,903.97	52542
02452	Sierra National Construction, Inc.	03/23/2018	Regular	0.00	8,325.15	52543
02540	Sutter Medical Foundation	03/23/2018	Regular	0.00	1,222.00	52544
02700	Viking Shred LLC	03/23/2018	Regular	0.00	50.00	52545
01687	W. W. Grainger, Inc.	03/23/2018	Regular	0.00	79.05	52546
03063	D&T Fiberglass, Inc.	03/05/2018	EFT	0.00	-6,540.00	405279
01328	Association of California Water Agencies / Joint Po	03/01/2018	EFT	0.00	7,073.43	405298
03387	WageWorks, Inc	03/01/2018	EFT	0.00	351.15	405299
01210	Blackburn Manufacturing Company	03/05/2018	EFT	0.00	116.52	405300
01330	CDW Government LLC	03/05/2018	EFT	0.00	107.36	405301
03530	Certex USA, Inc.	03/05/2018	EFT	0.00	83.47	405302
01589	Eurofins Eaton Analytical, Inc	03/05/2018	EFT	0.00	195.00	405303
02091	Navajo Pipelines, Inc.	03/05/2018	EFT	0.00	58,741.08	405304
03221	Chemtrade Chemicals Corporation	03/12/2018	EFT	0.00	7,916.17	405305
01486	Department of Energy	03/12/2018	EFT	0.00	1,164.88	405306
03097	E.S West Coast, LLC.	03/12/2018	EFT	0.00	407.20	405307
01589	Eurofins Eaton Analytical, Inc	03/12/2018	EFT	0.00	333.00	405308
01917	Kennedy/Jenks Consultants, Inc.	03/12/2018	EFT	0.00	1,173.50	405309
02027	Mcmaster-Carr Supply Company	03/12/2018	EFT	0.00	245.99	405310
03377	RDO Construction Equipment Co.	03/12/2018	EFT	0.00	649.50	405311
02308	River City Staffing, Inc.	03/12/2018	EFT	0.00	782.40	405312
02572	Thatcher Company of California, Inc.	03/12/2018	EFT	0.00	4,129.00	405313
02162	Tobin, Pamela	03/12/2018	EFT	0.00	330.82	405314

## Check Report

Date Range: 03/01/2018 - 03/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03387	WageWorks, Inc	03/12/2018	EFT	0.00	351.15	405315
01521	DataProse, LLC	03/20/2018	EFT	0.00	10,039.21	405316
01532	E&M Electric & Machinery, Inc.	03/20/2018	EFT	0.00	3,000.00	405317
01604	Fastenal Company	03/20/2018	EFT	0.00	168.77	405318
03351	Hiuga Diving Co	03/20/2018	EFT	0.00	7,200.00	405319
02027	Mcmaster-Carr Supply Company	03/20/2018	EFT	0.00	249.24	405320
02158	Pacific Storage Company	03/20/2018	EFT	0.00	23.78	405321
02308	River City Staffing, Inc.	03/20/2018	EFT	0.00	953.55	405322
03298	United Rentals (North America), Inc.	03/20/2018	EFT	0.00	3,256.29	405323
01328	Association of California Water Agencies / Joint Po	03/23/2018	EFT	0.00	7,073.43	405324
01232	Brower Mechanical, Inc.	03/23/2018	EFT	0.00	373.00	405325
01330	CDW Government LLC	03/23/2018	EFT	0.00	1,388.80	405326
01589	Eurofins Eaton Analytical, Inc	03/23/2018	EFT	0.00	569.00	405327
02027	Mcmaster-Carr Supply Company	03/23/2018	EFT	0.00	712.73	405328
02564	Telstar Instruments	03/23/2018	EFT	0.00	6,676.00	405329
02706	Vortex Industries, Inc.	03/23/2018	EFT	0.00	1,576.00	405330
03387	WageWorks, Inc	03/23/2018	EFT	0.00	351.15	405331
02710	WageWorks, Inc	03/23/2018	EFT	0.00	86.00	405332
02730	Western Area Power Administration	03/23/2018	EFT	0.00	7,431.00	405333
03077	VALIC	03/09/2018	Bank Draft	0.00	4,385.67	0007389629
03077	VALIC	03/23/2018	Bank Draft	0.00	4,386.45	0007402233
03130	CalPERS Retirement	03/09/2018	Bank Draft	0.00	31,240.57	1001034312
01366	Citistreet/CalPERS 457	03/09/2018	Bank Draft	0.00	2,881.72	1001034320
03130	CalPERS Retirement	03/23/2018	Bank Draft	0.00	31,132.84	1001042386
01366	Citistreet/CalPERS 457	03/23/2018	Bank Draft	0.00	2,853.31	1001042390
01328	Association of California Water Agencies / Joint Po	03/01/2018	Bank Draft	0.00	-2,733.00	DFT0002678
01328	Association of California Water Agencies / Joint Po	03/01/2018	Bank Draft	0.00	2,733.00	DFT0002678
03078	CalPERS Health	03/01/2018	Bank Draft	0.00	-0.19	DFT0002689
03080	California State Disbursement Unit	03/09/2018	Bank Draft	0.00	750.92	R7NTALD6659
03080	California State Disbursement Unit	03/22/2018	Bank Draft	0.00	750.92	ZHH5PAG6657
03163	Economic Development Department	03/23/2018	Bank Draft	0.00	7,630.12	1-091-330-624
03163	Economic Development Department	03/23/2018	Bank Draft	0.00	327.71	1-091-330-624
03163	Economic Development Department	03/12/2018	Bank Draft	0.00	329.98	1-543-553-600
03163	Economic Development Department	03/12/2018	Bank Draft	0.00	8,139.27	1-543-553-600
03078	CalPERS Health	03/02/2018	Bank Draft	0.00	37,313.46	DO NOT UPDATI
03078	CalPERS Health	03/01/2018	Bank Draft	0.00	246.27	DO NOT UPDATI
03078	CalPERS Health	03/01/2018	Bank Draft	0.00	38,114.68	DO NOT UPDATI
03078	CalPERS Health	03/01/2018	Bank Draft	0.00	37,313.46	DO NOT UPDATI
01039	American Family Life Assurance Company of Colu	03/22/2018	Bank Draft	0.00	567.84	Q3869 03-22-18
01039	American Family Life Assurance Company of Colu	03/22/2018	Bank Draft	0.00	567.84	Q3869 03-22-18
03164	Internal Revenue Service	03/12/2018	Bank Draft	0.00	46,720.60	2708471225570
03164	Internal Revenue Service	03/12/2018	Bank Draft	0.00	1,244.16	2708471225570
03164	Internal Revenue Service	03/23/2018	Bank Draft	0.00	44,455.96	2708482934629
03164	Internal Revenue Service	03/23/2018	Bank Draft	0.00	1,386.48	2708482934629

## Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	146	88	0.00	237,811.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	9	0.00	-70.47
Bank Drafts	24	25	0.00	302,740.04
EFT's	66	37	0.00	128,739.57
	<b>236</b>	<b>159</b>	<b>0.00</b>	<b>669,220.41</b>

## All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	146	88	0.00	237,811.27
Manual Checks	0	0	0.00	0.00
Voided Checks	0	9	0.00	-70.47
Bank Drafts	24	25	0.00	302,740.04
EFT's	66	37	0.00	128,739.57
	<b>236</b>	<b>159</b>	<b>0.00</b>	<b>669,220.41</b>

## Fund Summary

Fund	Name	Period	Amount
999	INTERCOMPANY	3/2018	<b>669,220.41</b>



San Juan Water District, CA

# Vendor History Report

## By Vendor Name

Posting Date Range 07/01/2017 - 03/31/2018

Payment Date Range -

Payable Number Item Description	Description	Post Date	1099	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
	Units	Price	Amount	Account Number	Account Name		Dist Amount				
<b>Vendor Set: 01 - Vendor Set 01</b>											
<b>02556 - Costa, Ted</b>	Mileage Reimb 11-2017	ACWA Fall Conference-Mileage Reimbursement	11/30/2017	52171		<b>455.82</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>455.82</b>	<b>455.82</b>
	ACWA Fall Conference-M	0.00	0.00	455.82	010-010-52110	12/18/2017	455.82	0.00	0.00	455.82	455.82
				050-010-52110	Training - Meetings, Education & Trai	227.91					
					Training - Meetings, Education & Trai	227.91					
<b>01916 - Miller, Ken</b>	Mileage Reimb 11-2017	Mileage-ACWA Fall Conference	11/30/2017	52153		<b>468.66</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>468.66</b>	<b>468.66</b>
	Mileage-ACWA Fall Confe	0.00	0.00	468.66	010-010-52110	12/12/2017	468.66	0.00	0.00	468.66	468.66
				050-010-52110	Training - Meetings, Education & Trai	234.33					
					Training - Meetings, Education & Trai	234.33					
<b>03092 - Rich, Dan</b>	Exp Reimb 03-2018	Exp Reimb 03-2018-Mileage RWASymposium	3/29/2018	52568		<b>92.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>92.07</b>	<b>92.07</b>
	Exp Reimb 03-2018-Milee	0.00	0.00	21.80	010-010-52110	4/2/2018	21.80	0.00	0.00	21.80	21.80
				050-010-52110	Training - Meetings, Education & Trai	10.90					
					Training - Meetings, Education & Trai	10.90					
	Exp Reimb 11-2017	ACWA Fall Conference-Uber Expense Reimb	12/4/2017	52240		<b>70.27</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>70.27</b>	<b>70.27</b>
	ACWA Fall Conference-Ui	0.00	0.00	70.27	010-010-52110	1/5/2018	70.27	0.00	0.00	70.27	70.27
				050-010-52110	Training - Meetings, Education & Trai	35.14					
					Training - Meetings, Education & Trai	35.13					
<b>02162 - Tobin, Pamela</b>	Exp Reimb 01-2018	ACWA, RWA,Mtng w/M.Hanneman-Mileage	1/31/2018	405275		<b>1,290.42</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,290.42</b>	<b>1,290.42</b>
	ACWA, RWA,Mtng w/M.t	0.00	0.00	83.12	010-010-52110	2/12/2018	83.12	0.00	0.00	83.12	83.12
				050-010-52110	Training - Meetings, Education & Trai	41.56					
					Training - Meetings, Education & Trai	41.56					
	Exp Reimb 02-2018	ACWA Conf & Mtngs- Mileage,Meals&Cab	2/28/2018	405314		<b>330.82</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>330.82</b>	<b>330.82</b>
	ACWA Conf & Mtngs- Mil	0.00	0.00	330.82	010-010-52110	3/12/2018	330.82	0.00	0.00	330.82	330.82
				050-010-52110	Training - Meetings, Education & Trai	165.41					
					Training - Meetings, Education & Trai	165.41					
	Exp Reimb 03-2018	Mileage & Exp Reimb 03-2018-Various Meeti	3/31/2018	405350		<b>202.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>202.58</b>	<b>202.58</b>
	Mileage & Exp Reimb 03-	0.00	0.00	202.58	010-010-52110	4/9/2018	202.58	0.00	0.00	202.58	202.58
				050-010-52110	Training - Meetings, Education & Trai	101.29					
					Training - Meetings, Education & Trai	101.29					
	Exp Reimb 08-2017	Exp Reimb 08-2017-Lunch w/M. Hanneman	8/31/2017	405072		<b>55.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55.04</b>	<b>55.04</b>
	Exp Reimb 08-2017-Lunc	0.00	0.00	55.04	010-010-52110	9/14/2017	55.04	0.00	0.00	55.04	55.04
				050-010-52110	Training - Meetings, Education & Trai	27.52					
					Training - Meetings, Education & Trai	27.52					
	Exp Reimb 09-2017	Mileage&Meal Reimbursement 09-2017	9/30/2017	405125		<b>100.55</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.55</b>	<b>100.55</b>
	Mileage&Meal Reimburs	0.00	0.00	100.55	010-010-52110	10/20/2017	100.55	0.00	0.00	100.55	100.55
				050-010-52110	Training - Meetings, Education & Trai	50.28					
					Training - Meetings, Education & Trai	50.27					
	Exp Reimb 11-2017	Mileage&ExpenseReimb-ACWA Fall Conferen	11/30/2017	405195		<b>340.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>340.26</b>	<b>340.26</b>
					12/12/2017	340.26	0.00	0.00	0.00	340.26	340.26

## Vendor History Report

Posting Date Range 07/01/2017 - 03/31/2018

Payable Number	Description	Post Date	1099	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number	Account Name		Dist Amount				
Mileage&ExpenseReimb-	0.00	0.00	340.26	010-010-52110	Training - Meetings, Education & Trai	170.13					
				050-010-52110	Training - Meetings, Education & Trai	170.13					
Exp Reimb 12-2017	ACWA Fall Conf-Mileage & Parking Reimbursement	12/29/2017		405240	1/16/2018	91.26	0.00	0.00	0.00	91.26	91.26
ACWA Fall Conf-Mileage i		0.00	0.00	91.26	010-010-52110	Training - Meetings, Education & Trai	45.63				
				050-010-52110	Training - Meetings, Education & Trai	45.63					
Mileage & Parking 07-2017	Mileage&Prkng07-2017-CapitolHearingRubio	7/31/2017		405072	9/14/2017	41.31	0.00	0.00	0.00	41.31	41.31
Mileage&Prkng07-2017-C		0.00	0.00	41.31	010-010-52110	Training - Meetings, Education & Trai	20.66				
				050-010-52110	Training - Meetings, Education & Trai	20.65					
Mileage Reimb 10-2017	Mileage Reimbursement 10-2017	10/30/2017		405144	11/6/2017	45.48	0.00	0.00	0.00	45.48	45.48
Mileage-M. Emerson Mtr		0.00	0.00	45.48	010-010-52110	Training - Meetings, Education & Trai	22.74				
				050-010-52110	Training - Meetings, Education & Trai	22.74					
						Vendors: (4)	Total 01 - Vendor Set 01:	2,306.97	0.00	0.00	0.00
						Vendors: (4)	Report Total:	2,306.97	0.00	0.00	2,306.97
											2,306.97



Payroll Set: 01-San Juan Water District

<b>Employee Number</b>	<b>Employee Name</b>	<b>Pay Code</b>	<b># of Payments</b>	<b>Units</b>	<b>Pay Amount</b>
<a href="#"><u>0690</u></a>	Costa,Ted	Reg - Regular Hours	6	43.00	5,375.00
			<b>0690 - Costa Total:</b>	<b>43.00</b>	<b>5,375.00</b>
<a href="#"><u>1028</u></a>	Hanneman,Martin W	Reg - Regular Hours	5	23.00	2,875.00
			<b>1028 - Hanneman Total:</b>	<b>23.00</b>	<b>2,875.00</b>
<a href="#"><u>0670</u></a>	Miller,Ken	Reg - Regular Hours	9	50.00	6,250.00
			<b>0670 - Miller Total:</b>	<b>50.00</b>	<b>6,250.00</b>
<a href="#"><u>1003</u></a>	Rich,Daniel T	Reg - Regular Hours	3	27.00	3,375.00
			<b>1003 - Rich Total:</b>	<b>27.00</b>	<b>3,375.00</b>
<a href="#"><u>0650</u></a>	Tobin,Pamela	Reg - Regular Hours	9	72.00	9,000.00
			<b>0650 - Tobin Total:</b>	<b>72.00</b>	<b>9,000.00</b>
				<b>Report Total:</b>	<b>215.00</b>
					<b>26,875.00</b>

**Pay Code Report****Account Summary**

7/1/2017 - 3/31/2018

Payroll Set: 01-San Juan Water District

Account	Account Description	Units	Pay Amount
<a href="#"><u>010-010-58110</u></a>	Director - Stipend	107.50	13,437.50
		<b>010 - WHOLESALE Total:</b>	<b>107.50      13,437.50</b>
<a href="#"><u>050-010-58110</u></a>	Director - Stipend	107.50	13,437.50
		<b>050 - RETAIL Total:</b>	<b>107.50      13,437.50</b>
		<b>Report Total:</b>	<b>215.00      26,875.00</b>

**Pay Code Report**

Pay Code Summary

7/1/2017 - 3/31/2018

Payroll Set: 01-San Juan Water District

Pay Code	Description	# of Payments	Units	Pay Amount
Reg	Regular Hours	32	215.00	26,875.00
		Report Total:	<b>215.00</b>	<b>26,875.00</b>

## 2017/18 Actual Deliveries and Revenue - By Wholesale Customer Agency

	July 2017 - March 2018						
	Budgeted Deliveries	Budgeted Revenue	Actual Deliveries	Actual Revenue	Delivery Variance	Revenue Variance	
San Juan Retail	8,683.26	\$ 2,062,123	8,310.97	\$ 2,025,916	(372.29)	<b>-4.3%</b>	\$ (36,207) -1.8%
Citrus Heights Water District	7,730.45	\$ 2,051,310	8,192.92	\$ 2,088,836	462.47	6.0%	\$ 37,525 1.8%
Fair Oaks Water District	6,551.09	\$ 1,553,031	4,279.02	\$ 1,368,676	(2,272.07)	<b>-34.7%</b>	\$ (184,356) -11.9%
Orange Vale Water Co.	2,977.34	\$ 702,897	2,859.43	\$ 693,329	(117.91)	<b>-4.0%</b>	\$ (9,567) -1.4%
City of Folsom	749.34	\$ 194,598	824.71	\$ 200,714	75.37	10.1%	\$ 6,116 3.1%
Granite Bay Golf Course	214.07	\$ 8,424	215.61	\$ 8,484	1.54	0.7%	\$ 60 0.7%
Sac Suburban Water District	7,500.00	\$ 1,354,986	7,143.91	\$ 1,156,742	(356.09)	<b>-4.7%</b>	\$ (198,244) -14.6%
<b>TOTAL</b>	<b>34,405.54</b>	<b>\$ 7,927,369</b>	<b>31,826.57</b>	<b>\$ 7,542,697</b>	<b>(2,578.97)</b>	<b>-7.5%</b>	<b>\$ (384,673) -4.9%</b>

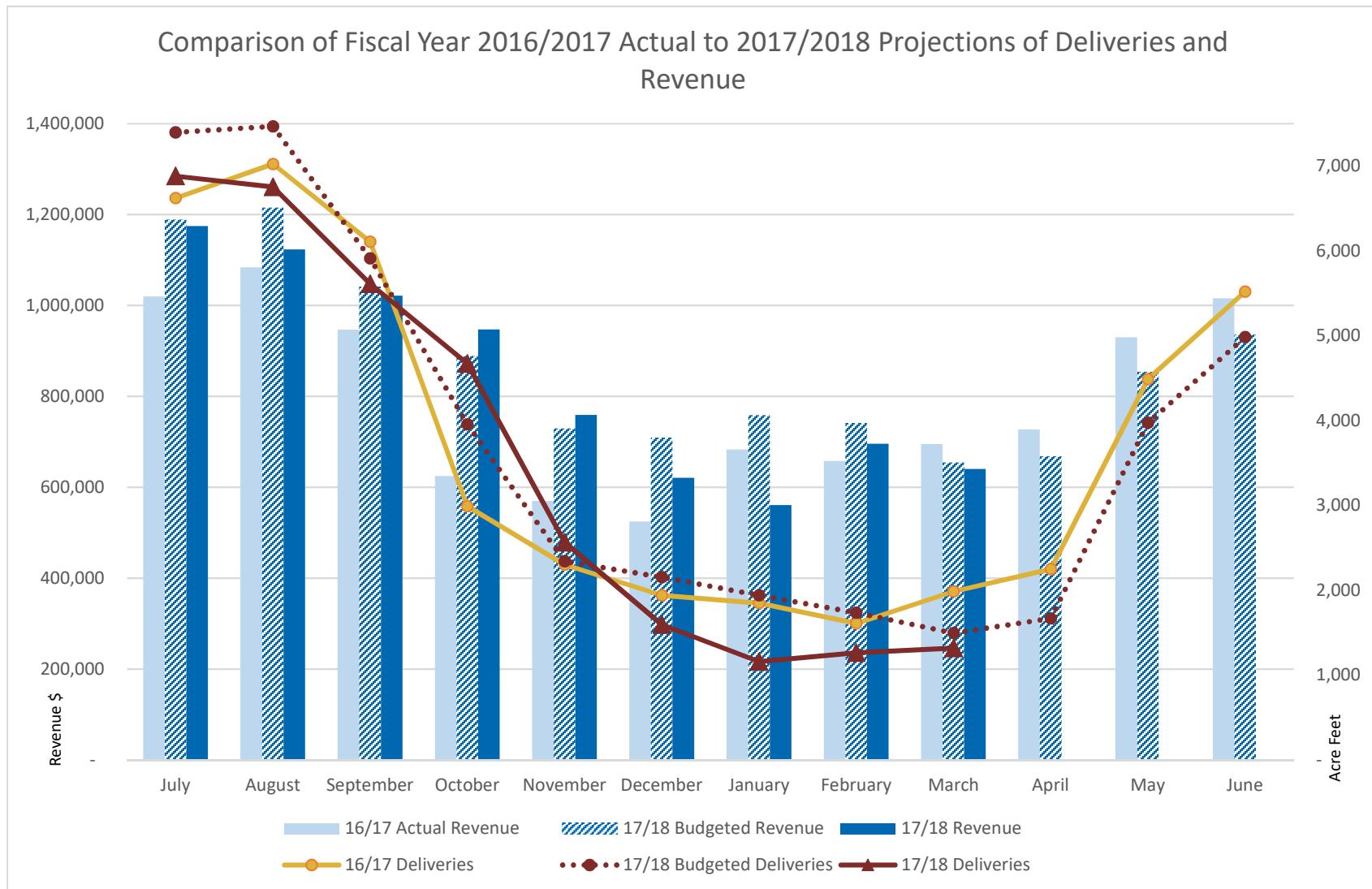
Budgeted Deliveries	34,405.54
Actual Deliveries	<u>31,826.57</u>
Difference	(2,578.97)
	-7.5%

Budgeted Water Sale Revenue	\$ 7,927,369
Actual Water Sale Revenue	\$ 7,542,697
Difference	\$ (384,673)
	-4.9%

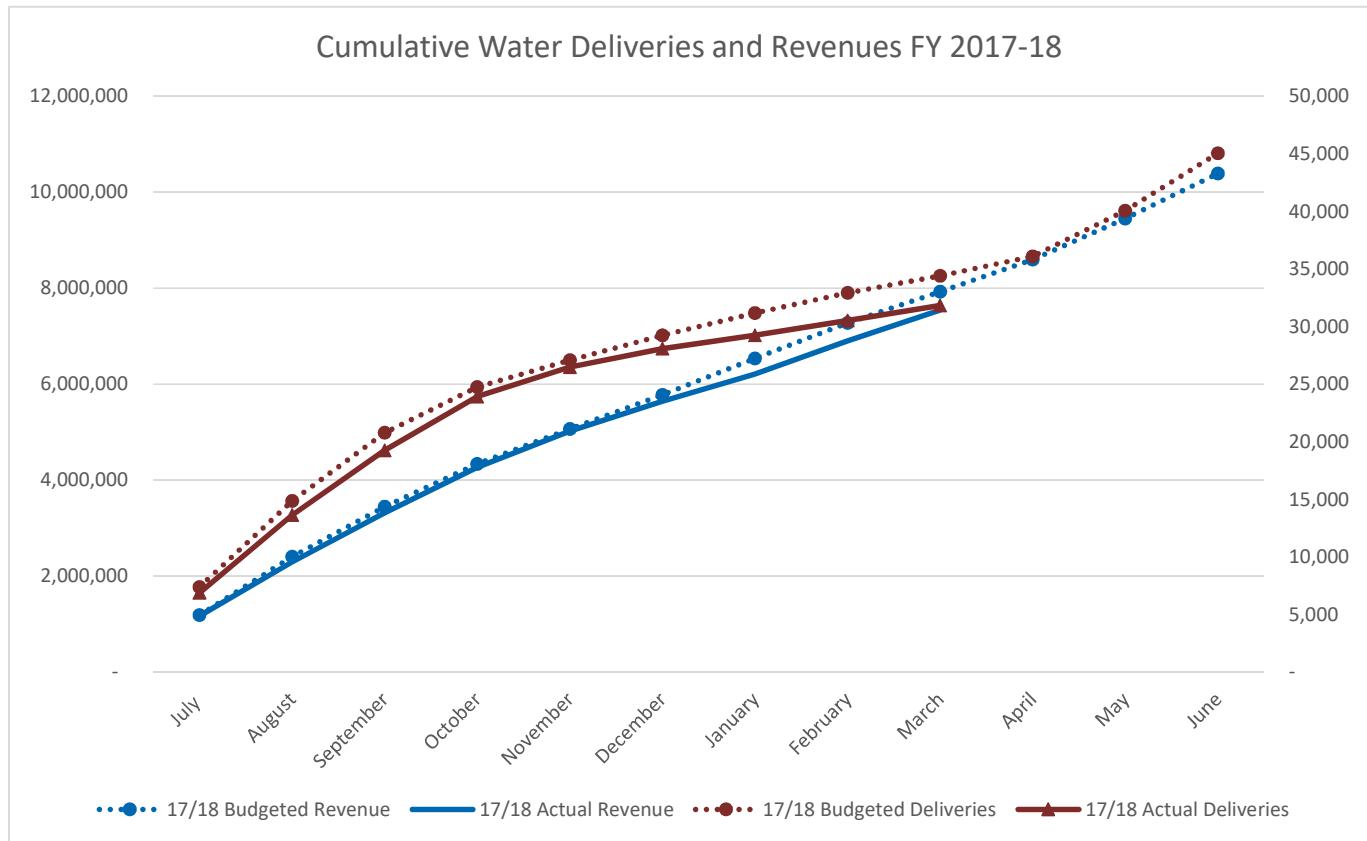
### Conclusion:

March deliveries were lower than both the budget and the prior year. Total deliveries through March were below expectations by 2,579 acre feet, or -7.5%, resulting in a revenue shortfall of \$384,673. The variance is due primarily to lower than budgeted deliveries for the Fair Oaks Water District. Due to SSWD's broken pipe, the District did not treat any water for SSWD, which also contributed to less than anticipated revenues.

Due to the change in the rate structure, the 7.5% decline in deliveries produces revenues that are 4.9% lower than the budget for the period.



		Deliveries		Revenues	
FY 17-18 Budget		45,030		\$ 10,384,580	
FY 16/17		44,697		\$ 9,477,538	
Difference		333	0.7%	\$ 907,042	10%



## AGENDA ITEM V-1.3

Office	Time	Meeting Contact	Location	Meeting Leader(s)	Alpine	Alvord	Arroyave	Bigley	Bone	Branch	Clark	Costa	Cross	Eidam Crocker	Fecko	Glostzbach	Hastey	Helliker	Holton	Locke	Maisch	Mitchell	Moulton-Post	Pfeifer	Plecker	Ranalli	Storey	Tobin	Whiteaker	York	total
SUNDAY																															
Team meeting	3:30PM - 4:30 PM	Team meeting	2nd floor of the Mayflower, South Carolina Room	Branch/Bigley/Clark/Fecko/Pfeifer	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				
Chair Reception	5:00 PM - 7:00 PM	Metro Chamber	Decatur House, 1610 H Street, NW, Washington, D.C.		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				
MONDAY																															
Welcome Breakfast	7:30 AM - 9:30 AM	Metro Chamber	Mayflower, Grand Ballroom		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				
House Natural Resource Committee, Subcommittee on Water, Power, and Oceans (Majority)	10:00 AM - 10:30 AM	Bryson Wong, Senior Staff (202) 225-8331	1327 Longworth House Office Building	Bigley		✓		✓	✓			✓	✓			✓	✓					✓		✓	✓						
Senate Environment and Public Works Committee	10:00 AM - 10:15 AM	Andrew Harding, Majority Counsel	415 Hart Office Building	Branch	✓		✓			✓									✓	✓											
Office of Congressman Jeff Denham (Joint mtg w/Flood Protection)	11:30 AM - 12:00 PM	John Mark Kolb, Legislative Assistant (202) 225-4540	1730 Longworth House Office Building	Peifer								✓							✓		✓	✓	✓				✓				
Office of Congressman Ami Bera	12:00 PM - 12:30 PM	Congressman Bera & Matthew Ceccato, District Director (202) 225-5716	1539 Longworth House Office Building, Washington D.C.	Mitchell			✓		✓				✓						✓		✓		✓	✓	✓	✓	✓				
TUESDAY																															
Office of Congressman John Garamendi	8:30 AM - 9:00 AM	Garret Durst, Legislative Assistant (202) 225-1880	2438 Rayburn House Office Building, Washington DC	Clark			✓				✓		✓					✓			✓						✓				
Office of Senator Kamala Harris	10:30 AM - 11:00 AM	Monica Pham, Legislative Counsel	112 Senate Hart Office Building	Bigley		✓		✓										✓			✓	✓	✓	✓	✓	✓					
Leadership Luncheon	11:15 AM - 1:00 PM	Metro Chamber	Russell Senate Office Building; Kennedy Caucus Room (3rd Floor); 2 Constitution Ave NE, Washington D.C.			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				
All Delegation Photograph	1:15 PM - 2:00 PM	Metro Chamber	Capitol Reflecting Pool			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				
Office of Congressman Jared Huffman	2:30 PM - 3:00 PM	Logan Ferree, Legislative Director (202) 225-5161	1406 Longworth House Office Building, Washington D.C.	Fecko	✓								✓		✓	✓											✓				
Office of Senator Diane Feinstein (Joint mtg w/Flood Protection)	3:00 PM - 3:30 PM	Alexis Segal, Legislative Assistant (202) 224-3841	SH-331 Hart Senate Office Building, Washington DC, 20510	Bigley			✓		✓									✓		✓							✓				
Office of Congressman Tom McClintock	3:30 PM - 4:00 PM	Congressman McClintock (202)225-2511	2331 Rayburn Office Building, Washington DC	Branch	✓	✓		✓		✓											✓				✓	✓					
Office of Congresswoman Doris Matsui	4:00 PM - 4:30 PM	Congresswoman Matsui (202) 225-7163	234 Cannon House Office Building	Peifer					✓					✓	✓					✓	✓		✓	✓	✓	✓	✓				
Office of Congressman Doug LaMalfa	4:30 PM - 5:00 PM	Colleen McGowan, Senior Leg. Aide (202) 225-3076	322 Cannon House Office Building	Hastey		✓								✓					✓			✓			✓	✓					
Delegation Gala	6:30 PM - 9:30 PM	Metro Chamber	National Museum of American History; 14th Street and Constitution Ave NW, Washington, DC 20001			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓				
WEDNESDAY																															
Bureau of Reclamation/Department of Interior	10:00 AM - 10:30 AM	David Polumbo, Deputy Commissioner (202) 513-0069	Office of Water and Science, Department of Interior, 1849 C Street, NW (Room: 6340)	Arroyave/Peifer			✓			✓								✓					✓								
House Natural Resource Committee, Subcommittee on Water, Power, and Oceans (Minority)	10:00 AM - 10:30 AM	Matthew Muirragui, Professional Staff (202) 225-6065	Ford House Office Building, Room 186	Helliker						✓				✓					✓	✓		✓	✓	✓	✓	✓	✓				

6

5

2018 Cap-to-Cap Water Team			
Last, First	Company	Cell Phone	Email_Address
Alpine, Joshua	Placer County Water Agency	530-613-8047	jalpine@hotmail.com
Alvord, Raymond	City of Roseville	916-799-0240	salvord@roseville.ca.us
Arroyave, Pablo	ICF International	916-257-2184	pablo.arroyave@icf.com
Bigley, Sean	City of Roseville	916-605-9780	sbigley@roseville.ca.us
Bone, Kirk	Parker Development Company	916-761-0282	kbone@parkerdevco.com
Branch, Ross	PCWA	530-863-3130	rbranch@pcwa.net
Clark, Andrea	Downey Brand LLP	916-475-9715	aclark@downeybrand.com
Costa, John	PG&E	916-584-1885	johnmcosta@yahoo.com
Eidam Crocker, Lucy	Crocker & Crocker	916-715-1165	Lucy@crockercrocker.com
Fecko, Andrew	Placer County Water Agency	530-308-4507	afecko@pcwa.net
Glotzbach, Kenneth	City of Roseville	916-300-8714	kglotzbach@roseville.ca.us
Hastey, Brent	Yuba County Water Agency	530-401-992	bhastey@gmail.com
Helliker, Paul	San Juan Water District	916-205-8316	phelliker@sjwd.org
Holton, Melanie	Brown and Caldwell	916-217-5397	mholton@brwncauld.com
Jones, Dave	Sacramento Suburban Water District	916-768-3440	djones7304@att.net
Locke, Craig	Sacramento Suburban Water District	916-919-3082	hhernandez@sswd.org
Maisch, Einar	Placer County Water Agency	916-425-1894	elmaisch@pcwa.net
Mitchell, Terrie	Sacramento Regional County Sanitation District	916-599-2219	MitchellT@sacsewer.com
Moulton-Post, Leslie	Environmental Science Associates	213-393-2994	lmoulton-post@esassoc.com
Peifer, James	City of Sacramento	916-847-7589	jpeifer@cityofsacramento.org
Plecker, Richard	City of Roseville	916-547-9937	rplecker@roseville.ca.us
Ranalli, Michael	El Dorado County Water Agency	530-559-2309	julianne.vanleeuwen@edcgov.us
Storey, Brett	Placer County, Environmental Utilities	530-308-0059	bstorey@placer.ca.gov
Tobin, Pamela	San Juan Water District	916-275-0875	petpyrs@surewest.net
Whiteaker, Jim	Sutter County	530-713-7504	jwhiteaker@co.sutter.ca.us
York, Dan	Sacramento Suburban Water District	916-869-7349	dyork@sswd.org

# AGENDA ITEM VI-2 and 3.1

San Juan Water District

April 2018

Director Tobin's Report

## RWA March 21, 2018 Executive Committee Meeting

Bill Packet, see attached for a list of bills and the status of each.

**Fiscal Year 2018-2019 Budget.** The strategic plan fund began in Fy16 and helped pay for the implementation of the strategic plan in Fy17 and Fy18 represents the first full year of execution of the advocacy elements which has shifted from the subscription plan to a core program. For Fy20 these costs will be paid from the strategic fund and then the balance will be paid for by core dues.

The operating fund changes in accordance with Policy 500.1 states the minimum of four months to fund operating expenses. The proposed budget deducts estimated SGA reimbursements determines the operating fund balance which results in lower required fee increase in Fy19 and future years.

**WEP Cost Shift** The WEP (Water Efficiency Program) is the only subscription program of RWA that is designed to fund a full-time staff position, however since Fy17 RWA has been shifting 10% per year of the WEP manager and related office costs to the RWA core program, increasing it by 10% per year. The shift does increase dues over time. The savings by WEP can be used to WEP public outreach costs.

**RWA Executive Committee**  
**Bill Packet – March 21, 2018**

Page	Bill	Description	Recommendation
1	<b>AB 1876</b>	Delta Stewardship Council	Watch
1	<b>AB 1944</b>	SGMA: San Luis Rey Valley	Watch
1	<b>AB 2038</b>	Water Shortage Contingency Plans	Watch
2	<b>AB 2050</b>	Small Water System Authority Act	<b>Support (Pending Review)</b>
2	<b>AB 2053</b>	Harmful Algal Bloom Task Force	Watch
2	<b>AB 2060</b>	IRWM Grants: Advance Payments	Watch
2	<b>AB 2064</b>	IRWM Grants: Advance Payments	Watch
3	<b>AB 2065</b>	Local Agencies: Surplus Land	Watch
3	<b>AB 2071</b>	Accessory dwelling units: improvements: liability	Watch
3	<b>AB 2072</b>	SWRCB: Contaminants of Emerging Concern	Watch
3	<b>AB 2077</b>	Net Energy Metering: Eligible Customer-Generators	Watch
4	<b>AB 2091</b>	Prescribed Burns	Watch
4	<b>AB 2283</b>	Income Taxes: exclusion: turf removal	<b>Support</b>
4	<b>AB 2339</b>	Water Utility: Sale of Water Utility Property	Watch
5	<b>AB 2377</b>	Agriculture: technical assistance grant program	Watch
5	<b>AB 2441</b>	Delta Abandoned Vessel Removal Account	Watch
5	<b>AB 2501</b>	Consolidation and Extension of Service	Watch
6	<b>AB 2516</b>	Dams: reservoir restrictions	Watch
6	<b>AB 2545</b>	DFW: lake or streambed alteration program	Watch
6	<b>AB 2549</b>	Tidelands and submerged lands: exchange	Watch
7	<b>AB 2697</b>	Habitat: idled agricultural lands	Watch
7	<b>AB 2728</b>	Replacement of service lines: loans	Watch
7	<b>AB 2828</b>	Waste Discharge Requirements: oil and gas	Watch
7	<b>AB 2900</b>	New water systems: preliminary report	Watch
8	<b>AB 2939</b>	Accessory dwelling units	Watch
8	<b>AB 2975</b>	Wild and scenic rivers	Watch
8	<b>AB 3045</b>	Natural Resources Agency: dam safety	Watch
8	<b>AB 3116</b>	Ballast water	Watch
8	<b>AB 3170</b>	Sales taxes: exemptions: water efficiency	<b>Support</b>
9	<b>AB 3206</b>	Water meters: accuracy and performance standards	<b>Oppose Unless Amended</b>
9	<b>ACA 21</b>	CA Infrastructure Investment Fund	Watch
9	<b>SB 831</b>	Accessory dwelling units	<b>Oppose/OUA</b>
10	<b>SB 914</b>	Local agency contracts	Watch
10	<b>SB 919</b>	Water resources: stream gages	Watch
10	<b>SB 959</b>	Water corporation: advice letters	Watch
10	<b>SB 966</b>	Onsite treated nonpotable water systems	<b>Support</b>
11	<b>SB 998</b>	Water shutoffs: water systems	<b>Oppose/OUA</b>
11	<b>SB 1145</b>	Enhanced infrastructure financing districts: maintenance	Watch
12	<b>SB 1215</b>	Consolidation and extension of service	Watch
12	<b>SB 1301</b>	State permitting: environment: processing times	Watch
12	<b>SB 1401</b>	Public utilities: inspection and audit of books	Watch
12	<b>SB 1453</b>	Statute of Limitations: Forest Practices Act	Watch

## RWA "Not Yet Considered" Bills for 3/21/18 Executive Committee Meeting

### **AB 1876 (Frazier D) Sacramento-San Joaquin Delta: Delta Stewardship Council.**

**Introduced:** 1/16/2018

**Summary:**

The Sacramento-San Joaquin Delta Reform Act of 2009 establishes the Delta Stewardship Council, which consists of 7 members, and requires the council to develop, adopt, and commence implementation of a comprehensive management plan for the Delta, known as the Delta Plan. This bill would increase the membership of the council to 13 members, including 11 voting members and 2 nonvoting members, as specified.

**Position:** Not Yet Considered

**Notes 1:** As introduced, this bill would modify the membership composition of the Delta Stewardship Council (DSC) to increase the representation of in-Delta interests.

At present, the DSC consists of seven voting members: four members appointed by the Governor and confirmed by the Senate, one member appointed by the Senate Committee on Rules, one member appointed by the Speaker of the Assembly, and the Chairperson of the Delta Protection Commission.

This bill would expand the total membership of the DSC to 11 (with nine voting members) by adding the following: One member appointed by a "municipal selection committees" composed of local officials or their designees from the primary zone and the secondary zone of the Delta; Two members with their primary residences in the Delta (one member with expertise in Delta agricultural interests and one member with expertise in Delta small business interests), appointed by a selection committee organized by the Boards of Supervisors of the Counties of Contra Costa, Sacramento, San Joaquin, Solano, and Yolo; and, one Member of the Senate appointed by the Senate Committee on Rules and one Member of the Assembly appointed by the Speaker of the Assembly, both of whom represent areas within the primary zone of the Delta, as ex officio members of the DSC without vote.

**RECOMMENDATION:** WATCH

### **AB 1944 (Garcia, Eduardo D) Sustainable groundwater management: San Luis Rey Valley Groundwater Basin.**

**Introduced:** 1/29/2018

**Summary:**

Would divide the San Luis Rey Valley Groundwater Basin into an upper and lower subbasin, as prescribed, and would designate the subbasins as medium priority until the department reassesses basin prioritization. The bill would require water beneath the surface of the ground within the Upper San Luis Rey Valley Groundwater Subbasin to be included within the definition of groundwater for the purposes of the act by any groundwater sustainability agency developing or implementing a groundwater sustainability plan and would except from this requirement certain water beneath the surface of the ground extracted and used as authorized under an existing appropriative water right.

**Position:** Not Yet Considered

**Notes 1:** As introduced, this bill would amend SGMA to:

1. Divide the San Luis Rey Valley Groundwater Basin into an upper and lower subbasin and would designate the subbasins as medium priority until the department reassesses basin prioritization.
2. Amend the definition of "groundwater" to specifically include water flowing in known and definite channels in the San Luis Rey Valley.

**RECOMMENDATION:** WATCH

### **AB 2038 (Gallagher R) Countywide drought and water shortage contingency plans.**

**Introduced:** 2/6/2018

**Summary:**

Would require the Department of Water Resources, no later than January 1, 2020, in consultation with the State Water Resources Control Board and other relevant state and local agencies and stakeholders, to use available data to identify small water suppliers and rural communities that may be at risk of drought and water shortage vulnerability and would require the department to notify counties and groundwater sustainability agencies of those suppliers or communities.

**Position:** Not Yet Considered

**Notes 1:** As introduced, this bill is nearly identical to the provisions of AB 1668 (Friedman) that relate to state and county-level planning for small water suppliers and rural communities. As of 2/21/18, the author's office has indicated that they do not intend to advance the measure in its current form.

**RECOMMENDATION:** WATCH

**AB 2050 (Caballero D) Small System Water Authority Act of 2018.**

**Introduced:** 2/6/2018

**Summary:**

Would create the Small System Water Authority Act of 2018 and state legislative findings and declarations relating to authorizing the creation of small system water authorities that will have powers to absorb, improve, and competently operate noncompliant public water systems. The bill would define various terms and require a change in organization to be carried out as set forth in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

**Position:** Not Yet Considered

**Notes 1:** This bill is co-sponsored by the Eastern Municipal Water District and the California Municipal Utilities Association. EMWD General Manager Paul Jones presented the legislative concept to interested RWA members in January 2018. A fact sheet regarding AB 2050 is attached to this bill packet.

**RECOMMENDATION:** SUPPORT (PENDING REVIEW OF LEGISLATIVE LANGUAGE)

**AB 2053 (Quirk D) Harmful Algal Bloom Task Force.**

**Introduced:** 2/6/2018

**Summary:**

Would require the State Water Resources Control Board, until January 1, 2022, to establish and coordinate the Harmful Algal Bloom Task Force, comprised of specified representatives of state agencies, including the conservancy, and other agencies as determined by the board, in consultation with the Secretary for Environmental Protection, and would prescribe the functions and duties of the task force.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 2060 (Garcia, Eduardo D) Water: grants: advanced payments.**

**Introduced:** 2/6/2018

**Summary:**

Current law requires a regional water management group, within 90 days of notice that a grant has been awarded, to provide the Department of Water Resources with a list of projects to be funded by the grant funds where the project proponent is a nonprofit organization or a disadvantaged community, or the project benefits a disadvantaged community. Current law requires the department, within 60 days of receiving the project information, to provide advanced payment of 50% of the grant award for those projects that satisfy specified criteria, including that the grant award for the project is less than \$1,000,000 and requires the advanced funds to be handled as prescribed. This bill would instead require the department to provide advanced payment for those projects of \$500,000 or 50% of the grant award, whichever is less.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 2064 (Gloria D) Integrated regional water management plans: grants: advanced payment.**

**Introduced:** 2/7/2018

**Summary:**

Current law, until January 1, 2025, requires a regional water management group, within 90 days of notice that a grant has been awarded, to provide the Department of Water Resources with a list of projects to be funded by the grant funds if the project proponent is a nonprofit organization or a disadvantaged community or the project benefits a disadvantaged community. Current law requires the department, within 60 days of receiving this project information, to provide advanced payment of 50% of the grant award for those projects that satisfy specified criteria and require the advanced funds to be handled, including that the funds are required to be spent within 6 months of the date of receipt unless the department waives this requirement. The bill, until January 1, 2025, would require a project proponent, upon completion of the first one-half of a project receiving an above-described grant award, to provide a first one-half project accountability report to the department that reports the completion of objectives for the first one-half of the project and documents the expenditure and use of advanced

grant funds.

**Position:** Not Yet Considered

**Notes 1:** This bill is sponsored by the San Diego County Water Authority.

**RECOMMENDATION:** WATCH

**AB 2065 (Ting D) Local agencies: surplus land.**

**Introduced:** 2/7/2018

**Summary:**

Current law prescribes requirements for the disposal of surplus land by a local agency. Current law defines "local agency" for these purposes as every city, county, city and county, and district, including school districts of any kind or class, empowered to acquire and hold real property. This bill would expand the definition of "local agency" to include sewer, water, utility, and local and regional park districts, joint powers authorities, successor agencies to former redevelopment agencies, housing authorities, and other political subdivisions of this state and any instrumentality thereof that is empowered to acquire and hold real property, thereby requiring these entities to comply with these requirements for the disposal of surplus land.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 2071 (Bloom D) Accessory dwelling units: improvements: liability.**

**Introduced:** 2/7/2018

**Summary:**

Would provide that a public entity, including, but not limited to, a city, county, or city and county; public officer, including, but not limited to, a member of the legislative body of a city, county, or city and county; or an employee of a public entity, is not liable for any personal injury, death, property damage, or inverse condemnation, that has arisen from or is related to the use of an accessory dwelling unit and that is proximately caused by any utility system, including, but not limited to, a water system or electrical system equipment, that the public entity owns, operates, or maintains if the legislative body of a local agency has permitted the water, electrical system equipment, or accessory dwelling unit, to remain in the same location as it existed prior to January 1, 2018.

**Position:** Not Yet Considered

**Notes 1:** As introduced, this bill would only apply to the use of an accessory dwelling unit that meets both of the following:

- (1) The accessory dwelling unit was constructed prior to January 1, 2018 pursuant to an ordinance adopted pursuant to Section 65852.2 as that section read on December 31, 2017.
- (2) The owner of the accessory dwelling unit, at the time of the personal injury, death, property damage, or inverse condemnation, was attempting to bring the accessory dwelling unit into compliance with applicable local agency rules, regulations, or ordinances.

**RECOMMENDATION:** WATCH

**AB 2072 (Quirk D) State Water Resources Control Board: contaminants of emerging concern.**

**Introduced:** 2/7/2018

**Summary:**

Would require the State Water Resources Control Board, to the extent that the state board determines funds are available, to establish and maintain a dedicated program to research contaminants of emerging concern to understand the contaminants entering drinking water supplies. The bill would require the program to research the impacts of contaminants of emerging concern on human health and the environment, as prescribed.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 2077 (Limón D) Electricity: net energy metering: eligible customer-generators.**

**Introduced:** 2/7/2018

**Summary:**

Current law requires every electric utility, defined to include electrical corporations, local publicly owned electric utilities, and electrical cooperatives, to develop a standard contract or tariff for net energy metering, as defined, for generation by a renewable electrical generation facility, as defined, and to

make this contract or tariff available to eligible customer-generators, as defined, upon request on a first-come-first-served basis until the time that the total rated generating capacity used by eligible customer generators exceeds 5% of the electric utility's aggregate customer peak demand. This bill would add a local government to the list of customers of an electric utility or large electrical corporation that are eligible for a net energy metering contract or tariff.

**Position:** Not Yet Considered

**Notes 1:** This bill would make local government entities eligible for a net energy metering contract or tariff. This may provide a benefit for RWA members with solar photovoltaic systems as it would make them eligible for a credit for the full retail value of the electricity their system generates.

**RECOMMENDATION:** WATCH

**AB 2091 (Grayson D) Prescribed burns.**

**Introduced:** 2/7/2018

**Summary:**

Would establish the Prescribed Burning Board in the Department of Forestry and Fire Protection. The bill would require the board to establish, on or before January 1, 2022, standards for prescribed burning, and establish standards for certification, recertification, and training for certified and insured prescribed burn managers, among other things. The bill would require the board to establish a schedule of fees for purposes of certifying a prescribed burn manager and would establish the Prescribed Burn Fund for deposit of those fees.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 2283 (Holden D) Income taxes: exclusion: turf removal water conservation program.**

**Introduced:** 2/13/2018

**Summary:**

The Personal Income Tax Law and the Corporation Tax Law, for taxable years beginning on or after January 1, 2014, and before January 1, 2019, provide an exclusion from gross income for any amount received as a rebate, voucher, or other financial incentive issued by a local water agency or supplier for participation in a turf removal water conservation program. This bill would extend the operation of those provisions to January 1, 2024.

**Position:** Not Yet Considered

**Notes 1:** As introduced, this bill would extend the expiration date of the existing exemption from gross income of "any amount received as a rebate, voucher, or other financial incentive issued by a local water agency or supplier for participation in a turf removal water conservation program" from 2019 to 2024.

RWA has previously recognized securing state funding for turf rebates as an Advocacy Program priority. This bill will ensure that turf removal benefit recipients will not be assessed state income tax on the amount of their benefit, providing further incentive for all turf removal programs.

**RECOMMENDATION:** SUPPORT

**AB 2339 (Gipson D) Water utility service: sale of water utility property by a city.**

**Introduced:** 2/13/2018

**Summary:**

Would permit a city that owns and operates a public utility for furnishing water service to sell the public utility for the purpose of consolidating its public water system with another public water system pursuant to the procedures that are generally applicable to the sale of real property by a city, only if the potentially subsumed water system is wholly within the boundaries of the city, if the city determines that it is uneconomical and not in the public interest to own and operate the public utility and if certain requirements are met. The bill would prohibit the city from selling the public utility for one year if 50% of interested persons, as defined, protest the sale.

**Position:** Not Yet Considered

**Notes 1:** According to supporters of AB 2339, the need for this bill arises from a recent effort to consolidate a small water system operated by a municipality with a larger surrounding PUC-regulated water system.

This bill is substantially similar to provisions included in AB 272 (Gipson) which was held in the Assembly

Appropriations Committee in 2017.

RECOMMENDATION: WATCH

**AB 2372 (Irwin D) Agriculture: Cannella Environmental Farming Act of 1995: technical assistance grant program.**

Introduced: 2/14/2018

**Summary:**

Would require the Department of Food and Agriculture, in consultation with the Scientific Advisory Panel on Environmental Farming, to establish a technical assistance grant program to provide funds to technical assistance providers, as defined, to provide assistance to Healthy Soils Program, alternative manure management practices programs, and State Water Efficiency and Enhancement Program, applicants.

**Position:** Not Yet Considered

**Notes 1:** This bill would require the Department of Food and Agriculture, in consultation with the panel, to establish a technical assistance grant program to provide funds to technical assistance providers, as defined, to provide assistance to Healthy Soils Program, alternative manure management practices programs, and State Water Efficiency and Enhancement Program, applicants. The bill would require the department to make available to the grant program not less than 15% of the funds appropriated to the department for those programs, for the purposes of providing technical assistance to farmers and ranchers who apply for grants from those programs, prioritizing that technical assistance to small and moderately-scaled farms and ranches, and supporting annual information sharing among technical assistance providers, the department, and other relevant stakeholders for the continuous improvement of programmatic guidelines, application processes, and relevant climate change and agricultural research.

RECOMMENDATION: WATCH

**AB 2441 (Frazier D) Sacramento-San Joaquin Delta Abandoned Vessel Removal Account: removal of abandoned vessels.**

Introduced: 2/14/2018

**Summary:**

Current law requires that all rental income received for surface uses, including, but not limited to, surface drilling rights, upon lands under the jurisdiction of the commission be deposited in the State Treasury to the credit of the General Fund, except for certain income from state school lands, royalties received from the extraction of minerals on the surface of those lands, and all rental income from surface uses for lands at Lake Tahoe. This bill would additionally exclude from the above requirement relating to the use of rental income received from surface uses of public lands, all rental income from surface uses for lands in the Sacramento-San Joaquin Delta, as defined.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 2501 (Chu D) Drinking water: consolidation and extension of service.**

Introduced: 2/14/2018

**Summary:**

The California Safe Drinking Water Act authorizes the State Water Resources Control Board to order extension of service to an area within a disadvantaged community that does not have access to an adequate supply of safe drinking water so long as the extension of service is an interim extension of service in preparation of consolidation. The act defines "disadvantaged community" for these purposes to mean a disadvantaged community that is in an unincorporated area, is in a mobilehome park, or is served by a mutual water company or small public water system. This bill would redefine "small public water system" for these purposes as a system with 200 connections or less.

**Position:** Not Yet Considered

**Notes 1:** As introduced, this bill would:

1. Expand the authority of the State Water Resources Control Board to consolidate water systems and require existing systems to extend service to state small water systems, "unregulated water systems," and individual domestic wells.
2. Require ordered consolidations to "occur within six months of the initiation of the extension of service."
3. Require the SWRCB to "consider ordering consolidation of a water system with a receiving water system if a disadvantaged community served by the water system does not have an adequate supply

of safe drinking water and at least 75 percent of the households in that disadvantaged community petition the state board for consolidation."

4. Require a finding from the SWRCB that the capacity of the proposed interconnection needed to accomplish the consolidation would include service to vacant lots within the community served by the subsumed water systems and residents of disadvantaged communities in existence as of the date of consolidation and that are located within one-quarter mile of the community served by the subsumed water system or infrastructure of the subsumed water system before the consolidation order could be issued.

This bill would significantly expand the SWRCB's authority to order consolidations and extensions of service. Input is needed regarding the extent to which this bill could impact RWA members.

RECOMMENDATION: WATCH

**AB 2516 (Eggman D) Dams: reservoir restrictions.**

Introduced: 2/14/2018

**Summary:**

Would require the Department of Water Resources to post, and update quarterly, on its Internet Web site a report containing the name of each reservoir subject to a restriction, the effective date of the reservoir restriction, the reason for the restriction, and actions that would allow the restriction to be removed. The bill, if no reservoir restrictions are in effect, would require the department to post this fact on its Internet Web site.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 2545 (Gallagher R) Department of Fish and Wildlife: lake or streambed alteration agreements: definitions.**

Introduced: 2/15/2018

**Summary:**

Current law prohibits an entity from substantially diverting or obstructing the natural flow of, or substantially changing or using any material from the bed, channel, or bank of, any river, stream, or lake, or from depositing certain material where it may pass into any river, stream, or lake, without first notifying the Department of Fish and Wildlife of that activity, and entering into a lake or streambed alteration agreement if required by the department to protect fish and wildlife resources. This bill would define "river" and "stream" for purposes of these provisions.

**Position:** Not Yet Considered

**Notes 1:** This bill would define the terms "river" and "stream" as meaning "a body of water that flows at least periodically or intermittently through a bed or channel having banks and supports fish or other aquatic life. This includes watercourses having a surface or subsurface flow that supports or have supported riparian vegetation."

The author has previously sponsored legislation that would add or amend definitions related to the Department of Fish and Wildlife's Lake and Streambed Alteration Program, including AB 947 (2017). AB 947 was held in the Assembly Appropriations Committee last year.

RECOMMENDATION: WATCH

**AB 2549 (Stone, Mark D) Tidelands and submerged lands: exchange agreements.**

Introduced: 2/15/2018

**Summary:**

Current law authorizes the State Lands Commission to enter into an exchange, with any person or public entity, of filled or reclaimed tidelands and submerged lands or beds of navigable waterways, or interests in these lands, that are subject to the public trust for commerce, navigation, and fisheries, for other lands or interests in lands, if the commission finds that specified conditions are met. This bill would expressly authorize the commission, with regard to the above described exchange that involves any lands or interests in lands that a public entity holds title to pursuant to a legislative grant, to require that the lands or interest in lands be subject to the same public trust requirements and terms and conditions prescribed in the statute providing for the grant of those lands or interest in lands to the public entity.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 2697 (Gallagher R) Wildlife, bird, and waterfowl habitat: idled agricultural lands.**

**Introduced:** 2/15/2018

**Summary:**

Would require the Wildlife Conservation Board to establish a program, which may include direct payments or other incentives, to encourage landowners to voluntarily cultivate or retain cover crops or natural vegetation on idled lands to provide waterfowl, upland game bird, and other wildlife habitat cover for purposes, including, but not limited to, encouraging the use of idle agricultural lands for wildlife habitat.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 2728 (Chen R) Replacement of corroded or lead-containing plumbing or service lines: loans.**

**Introduced:** 2/15/2018

**Summary:**

Would, to the extent funding is made available, authorize the State Water Resources Control Board to establish a grant program to provide funding to a county or qualified nonprofit organization, as specified, to provide low-interest loans to defined property owners for the replacement of corroded or lead-containing plumbing and service lines that adversely impact drinking water standards or for the installation of a point-of-use or point-of-entry water treatment system, as specified.

**Position:** Not Yet Considered

**Notes 1:** As introduced, this bill includes at least two provisions of potential concern RWA members:

1. The bill does not include water suppliers or local governments as eligible grant recipients.
2. The bill provides that, "the state board shall use reasonable and feasible efforts to secure local matching funds for the purposes of providing a grant pursuant to this section." It is unclear whether these "local matching funds" could include contributions or funding requirements from local water suppliers.

The author is a Republican but has experienced moderate success in seeing his measures enacted, including a water bill (AB 1343, 2017).

**RECOMMENDATION:** WATCH

**AB 2828 (Friedman D) Waste discharge requirements: produced water: oil and gas operations.**

**Introduced:** 2/16/2018

**Summary:**

Under the Porter-Cologne Water Quality Control Act, the State Water Resources Control Board and the California regional water quality control boards are the principal agencies with authority over water quality. Under the act, persons discharging waste are required to file with the appropriate regional board a report of the discharge and the discharge is subject to waste discharge requirements prescribed by that regional board. This bill would require the state board to conduct a public hearing, as specified, to determine whether using produced water from an oil and gas operation for specified water uses would pose a hazard to the public, employees that regularly interact with the produced water, or the environment.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 2900 (Committee on Environmental Safety and Toxic Materials) Proposed new public water system: preliminary technical report.**

**Introduced:** 2/16/2018

**Summary:**

The California Safe Drinking Water Act requires a proposed new public water system to first submit a preliminary technical report to the state board at least 6 months before initiating construction of any water-related improvement that includes, among other things, the name of each public water system for which any service area boundary is within 3 miles of the proposed new public water system's service area and discussions of the feasibility of each of the adjacent public water systems supplying domestic water to the proposed new public water system's service area. This bill would authorize the state board to approve the preliminary technical report and allow construction to proceed before the end of the 6-month period.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 2939 (Ting D) Accessory dwelling units.**

**Introduced:** 2/16/2018

**Summary:**

Would require the local agency to ministerially approve an application for a building permit to create within a multifamily zone at least one accessory dwelling unit within an existing multifamily structure with at least 5 residential units if specified conditions are met. The bill would prohibit an application ministerially approved pursuant to this provision from having a limit on the number of accessory dwelling units created within the existing residential units or accessory structures or both. By increasing the duties of local officials, this bill would create a state-mandated local program.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 2975 (Friedman D) Wild and scenic rivers.**

**Introduced:** 2/16/2018

**Summary:**

Would, if the federal government takes action to remove or delist any river or segment of a river in California that is included in the national wild and scenic rivers system and not in the state wild and scenic rivers system, or if the secretary determines that the federal government has exempted a river or segment of a river in California that is not in the state wild and scenic river system from the protection of certain federal provisions governing restrictions on water resources projects, require the secretary, after holding a public hearing on the issue, to take any necessary action to add the river or segment of a river to the state wild and scenic rivers system and to classify that river or segment of a river.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 3045 (Gallagher R) Natural Resources Agency: Division of Safety of Dams.**

**Introduced:** 2/16/2018

**Summary:**

Would establish within the Natural Resources Agency the Division of Safety of Dams. The bill would transfer authority over dams and reservoirs from the department to the division.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 3116 (Cooley D) Ballast water.**

**Introduced:** 2/16/2018

**Summary:**

The Marine Invasive Species Act, which is administered by the State Lands Commission and generally applies to all vessels carrying or capable of carrying ballast water into the coastal waters of the state after operating outside of the coastal waters of the state and to all ballast water and associated sediments taken on a vessel, imposes specified requirements on the master, owner, operator, or person in charge of one of those vessels to minimize the uptake and release of nonindigenous species, including minimizing the uptake of ballast water in specified areas and under certain circumstances. This bill would also require those persons to minimize the uptake of ballast water in areas designated by the State Lands Commission.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**AB 3170 (Friedman D) Sales and use taxes: exemptions: water efficiency.**

**Introduced:** 2/16/2018

**Summary:**

Would exempt from sales and use taxes the gross receipts from the sale of, and the storage, use, or other consumption of, qualified water efficiency products sold or purchased during the 3-day period beginning at 12:01 a.m. on the Saturday preceding the last Monday in March, and ending at 11:59 p.m. on the following Monday in March, or for which a layaway agreement is entered into, a raincheck is issued, or other specified orders are placed, during this period, as specified.

**Position:** Not Yet Considered

**Notes 1:** As introduced, this bill would create an annual three day exemption from sales tax for "qualified water efficiency products" including, but not limited to, any of the following tangible personal property:

1. A soaker or drip-irrigation hose.
2. A moisture control for a sprinkler or irrigation system.
3. Mulch.
4. A rain barrel or an alternative rain and moisture collection system.
5. A permeable ground cover surface that allows water to reach underground basins, aquifers, or water collection points.
6. A Water Sense product.

**RECOMMENDATION: SUPPORT**

**AB 3206 (Friedman D) Water conservation: water meters: accuracy and performance standards.**

**Introduced:** 2/16/2018

**Summary:**

Would require the State Energy Resources Conservation and Development Commission, on or before January 1, 2020, to adopt regulations setting standards for the accuracy of water meters purchased, repaired, or reconditioned on and after the effective date of those regulations, including water meters installed pursuant to the Water Measurement Law, as specified. The bill would allow a water purveyor to install a water meter possessed by that water purveyor before the effective date of the regulations for a time period deemed appropriate by the commission.

**Position:** Not Yet Considered

**Notes 1:** In addition to the provisions described above, this bill would also:

1. Require the State Water Resources Control Board to establish, by regulation, requirements for accuracy testing of installed water meters on or before January 1, 2021.
2. Require the State Water Resources Control Board to adopt, by regulation, protocols to be used by each urban water supplier for the regular sampling and testing of its customers' service meters to establish a statistically sound estimate of the accuracy of the water meters serviced by the urban water supplier on or before January 1, 2020.

As introduced, the bill includes no requirements that the SWRCB's regulations account for implementation issues such as the technical feasibility of required sampling and testing, or cost impacts to local water suppliers.

**RECOMMENDATION: OPPOSE UNLESS AMENDED**

**ACA 21 (Mayes R) State infrastructure: funding: California Infrastructure Investment Fund.**

**Introduced:** 1/3/2018

**Summary:**

Would amend the California Constitution to create the California Infrastructure Investment Fund in the State Treasury. The measure would require the Controller, beginning in the 2019–20 fiscal year, to transfer from the General Fund to the California Infrastructure Investment Fund in each fiscal year an amount equal to up to 2.5% of the estimated General Fund revenues for that fiscal year, as provided. The measure would require, for the 2019–20 fiscal year and each fiscal year thereafter, the amounts in the fund to be allocated, upon appropriation by the Legislature, for specified infrastructure investments, including the funding of deferred maintenance projects.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**SB 831 (Wieckowski D) Land use: accessory dwelling units.**

**Introduced:** 1/4/2018

**Summary:**

The Planning and Zoning Law authorizes a local agency to provide by ordinance for the creation of accessory dwelling units in single-family and multifamily residential zones and sets forth standards the ordinance is required to impose, including, among others, maximum unit size, parking, and height standards. Current law authorizes a local agency, special district, or water corporation to require a new or separate utility connection between the accessory dwelling unit and the utility and authorizes a fee to be charged, except as specified. Current law requires a local agency to submit an ordinance adopted for the creation of accessory dwelling units to the Department of Housing and Community Development and authorizes the department to review and comment on the ordinance. This bill would delete the requirement that the area be zoned to allow single-family or multifamily use.

**Position:** Not Yet Considered

**Notes 1:** As introduced, this bill would delete provisions of existing law authorizing a local agency, special district, or water corporation to require an applicant to install a separate utility connection for the accessory dwelling unit and would state that an accessory dwelling unit shall not be considered a new residential use for purposes of calculating fees and shall not be subject to impact fees, connection fees, capacity charges, or any other fees levied by those entities.

This bill is one of several seeking to increase the development of accessory dwelling units (ADUs). Depending on the extent to which RWA members are experiencing ADU development in their service areas, the provisions of this bill removing the requirement for separate utility connections for ADUs may pose a significant problem.

**RECOMMENDATION:** OPPOSE/OPPOSE UNLESS AMENDED

**SB 914 (Dodd D) Local agency contracts.**

**Introduced:** 1/22/2018

**Summary:**

Current law authorizes a county, until January 1, 2023, with approval of the board of supervisors, to utilize construction manager at-risk construction contracts for the erection, construction, alteration, repair, or improvement of any building owned or leased by the county, subject to certain requirements, including that the method may only be used for projects that are in excess of \$1,000,000. This bill would authorize the use of this method of contracting for the erection, construction, alteration, repair, or improvement of any infrastructure, excluding roads.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**SB 919 (Dodd D) Water resources: stream gages.**

**Introduced:** 1/22/2018

**Last Amended:** 2/26/2018

**Summary:**

Would require the Department of Water Resources, upon appropriation by the Legislature, to develop a plan to deploy a network of stream gages that includes a determination of funding needs and opportunities for reactivating existing gages. The bill would require the department, in consultation with the State Water Resources Control Board, the Department of Fish and Wildlife, the Central Valley Flood Protection Board, interested stakeholders, and, to the extent they wish to consult, local agencies, to prioritize the deployment of stream gages based upon gaps in the existing system of gages and specified considerations.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**SB 959 (Beall D) Water corporation: advice letters.**

**Introduced:** 1/31/2018

**Summary:**

Under current law, the Public Utilities Commission has regulatory authority over public utilities, including water corporations, as defined. This bill would require a water corporation with more than 10,000 service connections to maintain on its Internet Web site an archive of all pending, approved, or rejected advice letters.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**SB 966 (Wiener D) Onsite treated nonpotable water systems.**

**Introduced:** 1/31/2018

**Summary:**

Would, on or before December 1, 2022, require the State Water Resources Control Board, in consultation with the California Building Standards Commission, to adopt regulations for risk-based water quality standards for the onsite treatment and reuse of nonpotable water, as provided. The bill would authorize the state board to contract with public or private entities regarding the content of the standards and would exempt those contracts from, among other provisions, review and approval of the Department of General Services.

**Position:** Not Yet Considered

**Notes 1:** This bill is sponsored by the San Francisco Public Utilities Commission.

The intent of the bill is to create a consistent, statewide framework for onsite nonpotable treatment and reuse water systems by requiring the SWRCB, in consultation with the California Building Standards Commission, to adopt regulations for risk-based water quality standards for the onsite treatment and reuse of nonpotable water. The bill would prohibit an onsite treated nonpotable water system from being installed except under a program established by a local jurisdiction in compliance with the bill's provisions.

**RECOMMENDATION:** SUPPORT

**SB 998 (Dodd D) Water shutoffs: urban and community water systems.**

**Introduced:** 2/5/2018

**Summary:**

Would require an urban and community water system, defined as a public water system that supplies water to more than 200 service connections, to have a written policy on residential service shutoff available in English, Spanish, or any other language spoken by at least 5% of the people residing in its service area. The bill would require the policy to include certain components and be available on the system's Internet Web site and be provided annually to customers in writing.

**Position:** Not Yet Considered

**Notes 1:** As introduced, this would require an urban and community water system, defined as a public water system that supplies water to more than 200 service connections, to have a written policy on residential service shutoff available in English, Spanish, or any other language spoken by at least 5% of the people residing in its service area. The bill would require the policy to include certain components and be available on the system's website and be provided annually to customers in writing. The bill would make a violation of these provisions punishable by a civil penalty issued by the SWRCB or the PUC, as appropriate, in an amount not to exceed \$500 for each day in which the violation occurs.

This bill would prohibit an urban and community water system from shutting off residential service until a payment by a customer has been delinquent for at least 60 days. The bill would require an urban and community water system to contact the customer named on the account and provide the customer with the urban and community water system's policy on residential service shutoff no less than 3 business days before shutoff, as prescribed. The bill would prohibit an urban and community water system from shutting off residential service until the system notifies the local health department and the local health department assesses that a shutoff at the residence would not pose a grave threat to the health and safety of the residents, except as provided.

This bill would prohibit residential service from being shut off under specified circumstances. The bill would require a water system that shuts off residential service to provide the customer with information on how to restore service and petition for a waiver of reconnection fees. The bill would require a water system to waive reconnection fees and offer a reduction or waiver of interest charges on delinquent bills for a residential customer with a demonstrated household income below 200% of the federal poverty line and would limit the amount of a reconnection of service fee imposed on any other residential customer.

The bill would require an urban and community water system to report the number of annual shutoffs for inability to pay on its Internet Web site. The bill would require an urban water supplier, as defined, or an urban and community water system regulated by the PUC, to comply with the bill's provisions on and after February 1, 2019, and any other urban and community water system to comply with the bill's provisions on and after April 1, 2019.

This bill has significant potential negative operational and financial implications for water systems, including RWA members. RWA staff are already engaged in initial statewide water supplier coalition discussions regarding this bill. The author's office's fact sheet regarding this bill is attached.

**RECOMMENDATION:** OPPOSE UNLESS AMENDED

**SB 1145 (Leyva D) Enhanced infrastructure financing districts: maintenance.**

**Introduced:** 2/14/2018

**Summary:**

Current law authorizes a district to finance, among other things, the purchase, construction, expansion, or rehabilitation of property and related planning and design work. Current law prohibits a district from financing routine maintenance and repair work. This bill, instead, would authorize a district to finance

the ongoing or capitalized costs to maintain public capital facilities financed by the district.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**SB 1215 (Hertzberg D) Drinking water systems and sewer systems: consolidation and extension of service.**

**Introduced:** 2/15/2018

**Summary:**

Current law declares it to be the established policy of the state that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes. This bill would also authorize the state board to set timeline and performance measures to facilitate completion of extension of service of drinking water. This bill contains other related provisions and other current laws.

**Position:** Not Yet Considered

**Notes 1:** As introduced, this bill is focused on consolidation of sewer systems.

**RECOMMENDATION:** WATCH

**SB 1301 (Beall D) State permitting: environment: processing times.**

**Introduced:** 2/16/2018

**Summary:**

Would require the Department of Fish and Wildlife, the San Francisco Bay Conservation and Development Commission, the California Coastal Commission, the State Water Resources Control Board, and a California Regional Water Quality Control Board, for certain permits that each entity administers, to keep an accurate record of permit processing times. The bill would require these entities to issue a quarterly report that discloses any legally mandated permit processing times and the average permit processing times for all projects and for large-sized projects, as specified.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**SB 1410 (Morrell R) Public utilities: inspection and audit of books and records.**

**Introduced:** 2/16/2018

**Summary:**

The Public Utilities Act requires the Public Utilities Commission to inspect and audit the books and records of electrical corporations, gas corporations, heat corporations, telegraph corporations, telephone corporations, and water corporations for regulatory and tax purposes. An inspection and audit is required to be done at least every 3 years if the utility has over 1,000 customers. This bill would additionally authorize the commission to inspect and audit the books and records of those utilities in accordance with the commission authorized general rate case cycle, if that cycle provides for a rate case no less frequently than once every five years.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

**SB 1453 (McGuire D) Statutes of limitations.**

**Introduced:** 2/16/2018

**Summary:**

Current law provides that civil actions can only be commenced within prescribed periods, based on the nature of the action. Current law prescribes a limitations period of one year for, among other things, an action upon a statute for a forfeiture or penalty to the people of the state. Under existing law, this one-year period is applicable to an action to petition a court to impose a civil penalty for an intentional, knowing, or negligent violation of the Z'berg-Nejedly Forest Practice Act of 1973 or any rules or regulations of the State Board of Forestry and Fire Protection. This bill would instead provide that such an action is subject to a three-year limitations period.

**Position:** Not Yet Considered

**Notes 1:** RECOMMENDATION: WATCH

Total Measures: 42

Total Tracking Forms: 42

Additional Cost Drivers include:

- 1) Paying the unfunded pension liability over a four year period which will be faster than previously budgeted in Fy18. RWA will continue to fund both the explicit and implicit contributions of the OPEB plan.
- 2) RWA negotiated new lease agreement
- 3) Human Resource manuals
- 4) Consulting costs
- 5) Legal fees as a result of increased associated with advocacy, but some members will experience a savings from these cost since RWA is centralizing this work.
- 6) Overall fee increases for members and associates for Fy19 are expected to be 4%. For those members who paid for water advocacy subscription costs would actually have an overall cost savings.
- 7) Fy19 is the last year of the Powerhouse Science Center collection.
- 8) FY20 dues will increase are projected at 15% and Fy 21 are projected at 22%.

RWA hosted a symposium on March 15<sup>th</sup>, 2018 at the Capitol Event Center in Sacramento entitle "Making safe, clean, affordable and accessible water a reality". Mayor Steinberg made opening remarks and then there were two panels. One on identifying the challengers and the second panel on exploring potential solutions.

SGA – April 12, 2018

The IRS approved social security coverage for SGA employees since it filed an application for a new agency under CalPERS on Feb 2, 2015 and had their membership approved on July 1, 2016.

SGA is being recommended for a grant award o behalf of the groundwater sustainability agencies (GSAs) in the North American Subbasin (NASb). Rob Swartz has submitted he grant application and is taking the lead role in coordinating the NASb Gsas. The first FRQ released (\$500,000) will be for supportive services to assist filling data gaps and preparing the GSP. The 2<sup>nd</sup> RFQ is for modeling services for updating our groundwater model that require the GSP to report sustainable yield in the basin. The next step with the other GSAs is to prepare a project agreement with a funding plan for the grant from DWR. Woodard & Curran to the RFQ for modeling services and GEI Consultants responded for the support services and these firms were unanimously approved.

There is no proposed fee schedule increase in Fy19. The result is \$28K lower total fees than Fy18. Some members will experience a fee increase because their groundwater pumping increased from the prior year. An increase of 5% was expected in last year's budge. The fees for Fy19 include \$10,100 base fee, \$1.31 per connection fee for connections greater than 6,000 and \$6.00 per acre foot of groundwater pumped.

## SGA 2018-19 Administrative Budget Dues Structure

### Attachment B

Agency	Retail Connections FY18	Retail Connections FY19	Base Fee	FY 18 Groundwater Extraction, Acre Feet (2012 - 2016)	FY 19 Groundwater Extraction, Acre Feet (2013 - 2017)	FY 19 Supplemental Groundwater Fees at \$6.00 / AF	Proposed FY 2018-2019 Total Estimated Fees	Actual FY 2018 Fees	\$ Diff from FY18 to Proposed	% Diff Proposed
California American Water	26,073	26,167	\$ 36,519	11,728	10,359	\$ 62,152	\$ 98,571	\$ 105,764	\$ (8,093)	-7.58%
Cannichael Water District	11,693	11,695	\$ 17,547	2,272	2,475	\$ 14,852	\$ 32,399	\$ 31,190	\$ 1,209	3.88%
Citrus Heights Water District	19,874	19,535	\$ 27,831	998	1,024	\$ 6,146	\$ 33,977	\$ 34,263	\$ (286)	-0.83%
Del Paso Manor Water District	1,799	1,799	\$ 10,100	1,299	1,247	\$ 7,483	\$ 17,583	\$ 17,894	\$ (311)	-1.74%
Fair Oaks Water District	13,996	13,986	\$ 20,562	1,417	1,782	\$ 10,692	\$ 31,254	\$ 29,077	\$ 2,177	7.49%
Folsom, City of	20,538	1,065	\$ 10,100	-	\$	\$ 10,100	\$ 29,145	\$ (19,045)	-65.35%	
Golden State Water Company	1,717	1,751	\$ 10,100	954	901	\$ 5,406	\$ 15,506	\$ 15,824	\$ (318)	-2.01%
Natomas Mutual Water Company	125	125	\$ 10,100	35	35	\$ 210	\$ 10,310	\$ 10,310	\$ -	0.00%
Orange Vale Water Company	5,759	5,758	\$ 10,100	-	-	\$	\$ 10,100	\$ 10,100	\$ -	0.00%
Rio Linda/Elverta Water District	4,635	4,631	\$ 10,100	2,541	2,461	\$ 14,766	\$ 24,866	\$ 25,346	\$ (480)	-1.89%
Sacramento, City of	45,501	45,933	\$ 62,412	13,744	15,779	\$ 94,674	\$ 157,086	\$ 144,310	\$ 12,776	8.85%
Sacramento, County of	3,270	3,324	\$ 10,100	4,607	4,516	\$ 27,098	\$ 37,198	\$ 37,742	\$ (544)	-1.44%
Sacramento Suburban	46,661	46,561	\$ 63,366	28,772	27,224	\$ 163,343	\$ 226,709	\$ 235,998	\$ (9,289)	-3.94%
San Juan Water District	10,582	3,488	\$ 10,100	-	\$	\$ 10,100	\$ 16,102	\$ (6,002)	-37.79%	
<b>TOTALS</b>	<b>212,223</b>	<b>185,908</b>	<b>\$ 309,037</b>	<b>68,367</b>	<b>67,804</b>	<b>\$ 406,822</b>	<b>\$ 715,859</b>	<b>\$ 744,065</b>	<b>\$ (28,206)</b>	<b>-3.79%</b>

Notes:

(1) Retail connections are based on SGA boundaries or service area boundaries that are dependent upon SGA for management of the groundwater basin. Information derived from information collected from members and subject to refinement.

(2) Minimum base fee is set @ \$10,100 plus \$1.31 per connection for connections over 6,000. The base fee is set to increase annually by the overall percentage of expense increase for administrative costs. The groundwater fee is \$6.00 per AF.

The graph shows San Juan WD showing a dues savings in Fy2018-19 of \$6,000.00

In Oct 2018 at a meeting of the BOD, will mark the 20<sup>th</sup> yr since the creation of the SGA in 1998. Staff will prepare a presentation for board/councils of the four JPA signatories to formally recognize the 20<sup>th</sup> Anniversary.

## ACWA DC CONFERENCE – FEB 27- MARCH 1<sup>ST</sup>, 2018 FEDERAL AFFAIRS

The Federal Affairs Committee meets next on May 8, 2018 at Spring Conference in Sacramento. A very successful ACWA Washington, DC Conference was held at the St. Regis hotel on February 27 – March 1, 2018. More than 120 ACWA members participated. Speakers included Representatives John Garamendi (D-3), Jeff Denham (R-10), Ken Calvert (R-42), Scott Peters (D-52) and Jim Costa D-16) as well as staff for Senator Dianne Feinstein's office, House Majority Leader Kevin McCarthy (R-23), Rep Grace Napolitano (D-32) and Speaker Paul Ryan (R-WI). During a day-long effort, five advocacy groups composed of Federal Affairs Committee members provided the Trump Administration and our California Delegation with ACWA's key issue points. Commissioner Brenda Burman participated as the conference's closing keynote speaker.

**GOAL ACTION TO DATE:** Partnering on Transition choices R.D. James was sworn in as Assistant Secretary of the Army for Civil Works on February 26, 2018.

Headwaters/Wildfire legislation Wildfire legislation is in play, particularly for inclusion in the March 23, 2018 omnibus appropriations bill. House Republicans are trying to negotiate both a fire borrowing budget fix and forest management reforms with Senate Democrats whom prefer just a budget fix. ACWA is continuing advocacy with the California Forest and Watershed Alliance (CAFWA) on these issues. Infrastructure (include water projects)

The House Transportation and Infrastructure Committee is signaling they will focus on a Water Resources Development Act (WRDA) bill in the near future that will serve as the committee's water infrastructure legislation. The bill can move as part of a larger infrastructure package or standalone, depending on the call of leadership. ACWA continues to advocate for inclusion of water infrastructure projects, permit streamlining and alternative financing methods in any infrastructure package.

ESA reform House Natural Resources Committee approved several ACWA supported ESA reform bills (HR 717, 1274, 2603, 3131) on October 6, 2017.

NEPA streamlining The Water Supply Permitting Coordination Act, HR 1654 (McClintock), passed out of House June 26, 2017. A Subcommittee hearing was held on the identical Senate bill, S 677, on June 14, 2017.

Safe Drinking Water Act The Drinking Water System Improvement Act, HR 3387, passed the House Energy and Commerce Committee on July 27, 2017. This bill authorizes \$8 billion over the next five years for the drinking water State Revolving Fund.

Farm Bill House-Senate hearings continue.

Water Transfer Rule – Codify DC Reps. workgroup established with MET, Imperial, San Diego County WA, Coachella, Northern Colorado Conservancy District, NWRA, ACWA. Draft Senate bill sponsored by Sen. Gardner (RCO). Coalition letter being circulated for possible signatures

## ACWA BOARD MEETING – MARCH 30, 2018

There are 3 open seats on executive committee and the following were elected to fill those seats to complete the executive committee they were Bill Diedrich, Larry McKenney, and Brad Sherwood.

Interim Deputy Executive Director, External Affairs Paula Currie provided a financial re-cap of the 2017 Fall Conference, stating that for the first time conference revenue exceeded \$1 million.

ACWA JPIA President Jerry Gladbach briefed the Board on recent JPIA activities, noting JPIA is in the process of refunding \$6.7 million to their members from the Rate Stabilization Fund as well as reducing their property insurance rates by 10 percent.

The State Legislature introduced a total of 2389 bills in the second year of the 2017-18 Legislative Session. Some bills carried over from 2017 as “two-year” bills, such as SB 623 (Monning) the statewide water tax bill, but the Legislature also introduced many new bills in 2018. Friday, August 31 is the last day of the Session, and any bills or budget trailer bills which have not passed successfully through both houses by midnight on that day will be officially dead.

The Tulelake Irrigation District submitted this request for assistance asking ACWA to prepare and file an amicus brief in the United States Court of Appeals for the Federal Circuit on its behalf in Lonny Baley, et al. and John Anderson Farms, Inc., et al. v. United States. The questions presented are whether the water rights of Klamath Project water users constitute a property interest protected by the Fifth Amendment, whether the Government is compelled to release water from storage to satisfy federal reserved rights when those rights predate the development of the upstream storage project, whether, as a matter of law, a Tribe's federal reserved water rights for a salmon fishery hundreds of miles downstream necessarily includes the terms of a Biological Opinion imposed to protect salmon, and whether the water users are entitled to compensation for the United States' action in 2001 to withhold all water deliveries to the Project users to satisfy the terms of the Biological Opinion if satisfaction of those terms is deemed necessary to satisfy the federal reserved rights. The U.S. Bureau of Reclamation terminated the delivery of irrigation water to the Project in 2001 due to allocation of all available water to Lost River and shortnose suckers and coho salmon under the Endangered Species Act. Following a ten-day trial, the United States Court of Federal Claims held that while the water rights of certain classes of Project water users constitute a property interest, Project water rights are subordinate to both the Endangered Species Act and the federal reserved water rights of the Klamath, Yurok, and Hoopa Valley Tribes, and the Tribes have a right to in-stream flows as needed to sustain the fishery. The court concluded that the United States' action to implement the Biological Opinion to shut off Project water did not constitute a compensable taking because the amount of water needed to satisfy the ESA obligation was less than the amount of water that would have been needed to satisfy the Tribes' senior reserved right. The court determined that the Tribes obtained a reserved federal water right at the time their reservations were established by the Federal Government. This event predated the creation of the Klamath Project and thus gave the Tribes' water rights seniority over Project water users. Additionally, the court found that the Tribes' senior, but unquantified, water rights constituted a trust resource and were "at least co-extensive" with Endangered Species Act requirements. Since instream tribal rights were senior to Project water users, the Project was not legally entitled to receive water in 2001, and thus no right to compensation existed. Plaintiffs contended that because the Tribes' federal reserved water rights lacked quantification, the Government could not show that all or any portion of water from the Project belonged to the Tribes. However, the trial court reasoned that the Tribes were entitled to at least as much water as was necessary to avoid jeopardizing the continued existence of the Lost River and shortnose suckers and coho salmon. Thus, the trial court determined that the decision of the U.S. Bureau of Reclamation to allocate no water to the Project users in order to implement the terms of the Biological Opinion did not take any Project users property because the full amount taken was needed to satisfy the Tribes' reserved water right. This decision, if upheld,

could implicate any situation in which measures imposed under the ESA cut off water deliveries in a stream system that includes other rights that are unquantified (such as public trust flows or riparian rights). Plaintiffs further argued that the federal government improperly circumvented state appropriation law and administration by deciding, without adjudication, that Project water users had rights subservient to the Tribes. The trial court disagreed, stating that federal reserved rights are not dependent upon state law or state procedures. Therefore, reserved rights are an exception to the general rule that states have jurisdiction over allocation of water. The district believes this case could represent a threat to state administration of water rights, among other issues. This appeal follows more than fifteen years of litigation in the Federal Court of Claims, the Federal Circuit Court of Appeal, and certified questions regarding Oregon water law to the Oregon Supreme Court.

At the start of each two-year term, the ACWA Board of Directors adopts a Strategic and Business Plan to identify priorities and guide resource commitments for the term. Under the leadership of ACWA Board President Brent Hastey, Vice President Steven LaMar and Executive Director Timothy Quinn, the ACWA Board convened a day-long workshop on March 9, 2018, in Sacramento to identify and prioritize goals for the 2018-19 term. With the assistance of Strategy Driver Inc. facilitator Ellen Cross, Board members identified and discussed potential goals, and through an iterative prioritization process emerged with a set of seven policy-related goals and three organizational-related goals deemed as priorities for ACWA in 2018-19. Those priorities are summarized in this document as the Association's 2018-19 Framework Vision. The priorities listed are not categorized in any specific hierachal level of priority action. Using this 2018-19 Framework Vision as the foundation, ACWA Executive Director Timothy Quinn, the executive team, managers and staff will operationalize and advance the Board's priorities.

In response to discussion at the March 31, 2017 Board meeting, Communications Department staff began exploring the possibility of developing a new video series to educate Californians on key water topics. The concept was discussed at the Communications Committee meeting May 9, 2017, and an advisory group was formed to identify the project objective, possible topics and formats. At the July 28, 2017 Board meeting, staff reported this progress and suggested that a proposal would be brought before the Board in the coming months. The advisory group's project notes were shared with a communications firm with video expertise who has produced other videos for ACWA, and turned into an informal proposal. Before that proposal could be shared with the Board, staff changes and a shifting priority to defeating the proposed water tax put this project on hold. The new Director of Communications was able to present the proposal to the Communications Committee at the November 28, 2017 meeting and received significant feedback. The proposal was revised to address the feedback and staff is now ready to move forward. The quoted cost for 10 videos is \$95,000, or \$47,500 per year of the two-year project. There is \$35,000 in the 2018 Communications Department budget allocated for this project. If the same amount can be allocated in the 2019 Communications Department budget, the funding gap would be \$25,000 over two years. Staff believes that high interest in this video series will make it easy to solicit and receive sponsorships from member agencies to cover the funding gap.

Since the retirement of Jennifer Persike, Deputy Executive Director for External Affairs, staff has considered options to address the vacancy. Subsequently, with the announcement of the Executive Director's retirement at the end of 2018, the immediate challenge has shifted to replacing the Executive Director as well as restructuring the organization to respond to the retirement of Ms. Persike. To start the process, the Executive Committee held a workshop on March 21, 2018 to consider alternative approaches to meeting this challenge. This report is based on the results of the input from that workshop.

The ACWA Water Storage Integration Study (2017), prepared for ACWA by MBK Engineers, provides quantification of the benefits of enhanced integration of new and existing storage to help provide context for the WSIP decision-making process, and help inform longer-term storage investment policy. It is posted on the ACWA website, along with a graphics-rich briefing paper titled "21st Century Water Infrastructure: New Approaches to Create Flexibility and Resiliency" to help describe the scope of the ACWA storage integration study and its key conclusions.

At the General Session Membership Meeting at the 2017 Fall Conference, ACWA members voted to amend ACWA's Bylaws to create the Agriculture Committee as ACWA's thirteenth standing committee, as recommended by the Board-level Ag Initiative Advisory Group. The Agriculture Committee will make recommendations to the ACWA Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees regarding agricultural issues affecting the interests of ACWA and its members. Also at the 2017 Fall Conference, the Ag Initiative Advisory Group held its final meeting as its work transitions to the new Agriculture Committee. President Brent Hasty has named Bill Diedrich as Chair of the Agriculture Committee and Randy Record as Vice Chair. President Hasty completed the initial committee appointments in early March. The staff liaison is Regulatory Advocate Adam Borchard. The Agriculture Committee will convene for its inaugural meeting on Tuesday, May 8 in Sacramento to coincide with the 2018 Spring Conference.

The Water Commission continues to evaluate 11 projects for WSIP funding. All applications received by the Water Commission, and information and documentation related to the review process, can be found on the WSIP Project Review Portal. These applications represent a diverse portfolio of surface and groundwater projects of various sizes and attributes, located above and below the Delta, each of which offer unique public benefits to help advance the state's coequal goals of water supply reliability and enhanced ecosystem health, much as recommended in ACWA's 2015 policy paper 21st Century Water Storage: Recommendations for California's Future. The Water Commission's project evaluation timeline is expected to lead to Maximum Conditional Eligibility Determinations (MCEDs) and potential early funding decisions for high scoring projects in late July 2018.



# ACWA Update on Priority Issues

MAR/APR 2018

Prepared by the Association of California Water Agencies

[WWW.ACWA.COM](http://WWW.ACWA.COM)

With strong direction from ACWA's Board of Directors and active member involvement through ACWA's policy committees, task forces and regions, ACWA is engaged in numerous arenas to advance priority issues. Here is a high-level look at recent activity and initiatives:

## Drinking Water Solutions for Disadvantaged Communities

Much of the language in SB 623 (Monning), which became a two-year bill, is now in a budget trailer bill (BTB) backed by the Brown Administration. ACWA is leading a large coalition (approximately 140 entities) that is actively advocating an oppose-unless-amended position on both measures because they propose a state tax on drinking water. The intent of both measures is to fill gaps in funding for disadvantaged communities without access to safe drinking water. ACWA and its coalition partners agree with that intent but oppose the proposed tax because it is not the right approach to solving this social issue for the state. ACWA and the coalition are advancing a more appropriate funding solution - a package of funds that is comprised of federal safe drinking water funds, general obligation bond funds, assessments related to nitrates in groundwater that are proposed in the bill and funding from the state general fund.

During budget subcommittee hearings in the Assembly and Senate on March 14 and 15, ACWA and many member agencies testified in opposition to the proposed drinking water tax and for ACWA's alternative funding proposal, which would meet the goal of the proposed legislation without a tax on drinking water. No action was taken by either subcommittee - the Assembly Budget Subcommittee No. 3 on Resources and Transportation, and the Senate Budget Subcommittee No. 2 on Resources, Environmental Protection, Energy and Transportation. Action will occur at a yet-to-be determined date. If the BTB is not passed, Sen. Bill Monning (D-Carmel) could attempt to have SB 623 moved to a policy committee or to the Assembly floor, but the focus now is on the trailer bill. Action on a budget trailer bill can follow the Legislature's action on the budget - up until the last day of the Legislative Session. Any proposal for a tax on drinking water will require a two-thirds vote of both houses to pass whether presented as a BTB or as SB 623.

Beyond leading and building the coalition, ACWA is actively engaged in communications work relative to the budget trailer bill.

ACWA members should remain alert and expect further advisories and outreach alerts from ACWA regarding the budget trailer bill.

## Water Rates

The State Water Resources Control Board (State Water Board) continues work on drafting a plan for a statewide low-income water rate assistance program as mandated under AB 401 (Dodd-2015). The report is expected to be completed and released later this year. The plan will likely require additional legislation to be implemented. The draft may call for a program that subsidizes water costs for one-third of California households. ACWA has successfully advocated for additional process steps and stakeholder meetings and will continue to consult with ACWA's AB 401 Implementation Working Group.

## STAFF CONTACT

**Cindy Tuck**  
Deputy Executive Director for Government Relations  
[cindyt@acwa.com](mailto:cindyt@acwa.com)

## STAFF CONTACT

**Cindy Tuck**  
Deputy Executive Director for Government Relations  
[cindyt@acwa.com](mailto:cindyt@acwa.com)

## Long-Term Conservation Legislation & Regulation

AB 1668 (Friedman) and SB 606 (Skinner/Hertzberg) were made two-year bills in 2017 following months of ACWA advocacy. ACWA maintains an oppose-unless-amended position on both bills. Recently, the association reconvened its State Legislative Committee work group on the bills following amendments to both measures. ACWA is suggesting amendments be added that would clarify issues and concerns address impacting water agencies, including local authority, feasibility and cost effectiveness.

ACWA will continue engaging the Legislature and the Brown Administration to resolve the remaining issues and find a workable approach to state policy on conservation and water-use efficiency.

On the regulatory side, the State Water Resources Control Board (State Water Board) is following through on its November 2017 proposal to make the emergency drought prohibitions permanent by using its authority to prevent waste and unreasonable use of water by designating certain water uses as per se "wasteful water uses." ACWA continues to advocate that many of the proposed prohibitions make sense in principle and are already locally well-implemented and generally supported by Californians, but a number of other prohibitions are far too prescriptive. ACWA and many water agencies are strongly opposed to the State Water Board's intention to use its general authority to prevent "waste and unreasonable use" as a means to categorically prohibit water use practices without consideration of specific water use circumstances as required by law.

At a Feb. 20 State Water Board workshop, staff indicated that the proposal would be slightly revised and re-released for a 15-day comment period and that their intention was to schedule it for consideration and possible final adoption by the State Water Board at the April 17 meeting. However, as of early April the revised proposal has not yet been released and further action by the State Water Board is uncertain. If adopted, this action would need to be approved by the Office of Administrative Law before it becomes effective.

## Water Storage Investment Program

Last year, 11 storage projects storage were deemed eligible by the California Water Commission (CWC) to compete for the \$2.7 billion authorized through the 2014 passage of Proposition 1. However, preliminary public benefit ratios (PBRs) evaluations released on Feb. 2, showed none of the proposed projects as qualifying for funding.

ACWA, in consultation with project applicants, proposed administrative improvements to the process. The CWC directed its staff to meet with applicants to ensure better understanding of the evaluations to help inform more effective appeals by applicants.

On April 3, in response to legislative and public requests, the CWC directed its staff to schedule another round of meetings with applicants to discuss results of updated technical reviews that are scheduled to be posted April 20.

These additional meetings will take place April 24 and 25, be open to the public and include CWC staff, state agency review team members and applicants. The CWC is expected to determine final PBRs at a public meeting May 1-3, with funding decisions currently scheduled for July 2018.

### STAFF CONTACT

#### **Whitnie Wiley**

Senior Legislative Advocate

[whitniew@acwa.com](mailto:whitniew@acwa.com)

#### **Dave Bolland**

Director of State Regulatory Relations

[daveb@acwa.com](mailto:daveb@acwa.com)

### STAFF CONTACT

#### **Dave Bolland**

Director of State Regulatory Relations

[daveb@acwa.com](mailto:daveb@acwa.com)

## Bay-Delta Flow Requirements

ACWA continues to accept resolutions or formal letters of support from its members on its policy statement regarding Bay-Delta flow requirements. The policy statement urges the State Water Resources Control Board (State Water Board) to set aside its problematic "unimpaired flow" approach to setting new water quality objectives and to heed Gov. Jerry Brown's call for negotiated agreements.

The stakeholder process continues with the State Water Board simultaneously continuing to consider input on both phases of the Bay-Delta Plan Update. The State Water Board currently plans to release the Phase I Final Substitute Environmental Document (SED) for public review and Phase II Draft SED for public comment in spring 2018. The State Water Board plans to consider adoption of Phase I and II changes to the Bay Delta Plan and certifications of both Final SEDs later in 2018.

## Shutoff Policy

ACWA has taken an oppose-unless-amended position on Senate Bill 998 (Dodd) regarding water service shut-offs for non-payment. The bill in its introduced form would have completely changed the practice of water purveyors (water districts, cities, private water companies, and special districts) which currently implement multiple protocols to ensure that water service is discontinued for non-payment only when a customer fails to follow-through with safeguards that are built into the operations and management of water systems.

ACWA has formed a coalition of water providers including the League of California Cities, California Municipal Utilities Association, California Special Districts' Association and the California Water Association to join forces to secure multiple amendments to the bill. The bill has been amended twice, on March 22 and April 9, to remove language which was not practical and which the coalition requested be deleted from the bill. These amendments included deleting language that would have required county health inspectors to physically visit a household to determine whether there was a threat to public health by disconnection of water service, even temporary water service. Language which took into consideration whether a head of household had been deported was deleted. Lastly, language was added that would allow customer contact by phone or written notice instead of a physical visit prior to service shut-off for bill delinquency and impending shut-off.

Outstanding issues of concern remain which will need to be changed, augmented, or deleted from the bill. These include regulatory compliance overkill with the involvement of the Attorney General, caps on service reconnection fees, and cost shifting from one set of customers to another set of customers, which is prohibited by Proposition 218. ACWA will continue to lead the coalition and push for amendments to address our members' concerns.

## STAFF CONTACT

### Tiffany Giammona

Director of Member Outreach and Engagement

[tiffanyg@acwa.com](mailto:tiffanyg@acwa.com)

### Chelsea Haines

Regulatory Advocate

[chelseah@acwa.com](mailto:chelseah@acwa.com)

## STAFF CONTACT

### Wendy Ridderbusch

Director of State and Legislative Relations

[wendyr@acwa.com](mailto:wendyr@acwa.com)

Shut-off Legislation

## Consolidation

AB 2050 (Caballero) would create a new process for the consolidation of small water systems that would provide additional authority to the State Water Resources Control Board (State Water Board) and empower local governments to determine the best approach in addressing their drinking water needs. This would differ from the current mandated consolidation process under which the State Water Board can compel larger, adequately funded water agencies in full compliance to absorb small systems that are out of compliance.

The proposed process in AB 2050 would require the State Water Board to identify small water systems that are chronically out of compliance and mandate that the local area formation commission (LAFCO) – in coordination with a State Water Board appointed administrator – identify the most appropriate and effective plan for consolidation. ACWA supports the bill and has recommended several technical amendments that seek clarification regarding funding for implementation and process.

## Groundwater Replenishment

In late 2017, ACWA's State Legislative Committee formed a work group to build consensus around AB 1427, legislation proposed to facilitate groundwater replenishment projects. The ACWA work group developed a proposal regarding possible new water rights administrative permitting, which was distributed and presented to the State Legislative Committee at its March 2 meeting. Work group members and Director of State Regulatory Relations David Bolland will now present the proposal for consideration by senior staff of the State Water Resources Control Board. Additionally, ACWA hosted a webinar to showcase a decision-support "Groundwater Recharge Assessment Tool" (GRAT) developed by Sustainable Conservation and Earth Genome to identify new recharge projects.

## Federal Advocacy on Wildfire-Headwaters Legislation

President Donald Trump signed into law the \$1.3 trillion omnibus appropriation bill March 23 that will provide federal funding for numerous ACWA priorities, including a wildfire budget fix.

The agreement includes a legislative change that ensures a reliable stream of funding for fighting catastrophic wildfires. The 10-year deal adjusts caps to accommodate firefighting needs and end regular "fire borrowing" from non-fire activities within the U.S. Forest Service and U.S. Department of the Interior. This dedicated funding source for fire suppression allows agencies to pay for forest health and restoration projects to help prevent catastrophic fires and get ahead of the conditions that create them. This replaces the previous process of responding to fire emergencies year by year by taking money away from long-term forest programs.

ACWA continues to work with a broad coalition of Western water suppliers on wildfire and headwaters protection legislation.

### STAFF CONTACT

**Adam Quiñonez**

Senior Legislative Advocate

[adamq@acwa.com](mailto:adamq@acwa.com)

### STAFF CONTACT

**Dave Bolland**

Director of State Regulatory Relations

[daveb@acwa.com](mailto:daveb@acwa.com)

### STAFF CONTACT

**David Reynolds**

Director of Federal Relations

[dlreyns@sso.org](mailto:dlreyns@sso.org)

## Business Development

The Business Development Committee met on March 15 and discussed implementation of the recommendations from the consultant who reviewed non-dues revenue related and made additional recommendations that were presented to the Board for acceptance and approval.

One recommendation the committee discussed was the need to conduct a needs assessment of associates and public agency members. The survey will focus on non-dues revenue programs and what programs provide the most return on investments for associates, along with what products/services public agency members would like to see ACWA provide. ACWA has also developed additional sponsorship opportunities, activities in the exhibit hall at ACWA conferences and created a host of advertising opportunities for associates. A comprehensive marketing packet is available.

## Upcoming Events - Visit [www.acwa.com](http://www.acwa.com) for more

- **ACWA Spring CLE2018 Workshop**, Sacramento Convention Center – May 8
- **ACWA 2018 Spring Conference and Exhibition**, Sacramento – May 8 thru May 11

## STAFF CONTACT

### **Paula Currie**

*Interim Deputy  
Executive Director for  
External Affairs*

[paulac@acwa.com](mailto:paulac@acwa.com)

## STAFF CONTACT

### **Melanie Medina**

*Event Planner*

[melaniem@acwa.com](mailto:melaniem@acwa.com)

# AGENDA ITEM VII-1

## DRAFT

### Public Information Committee Meeting Minutes

San Juan Water District

April 6, 2018

10:00 a.m.

**Committee Members:** Marty Hanneman (Chair)  
Pam Tobin, Member

**District Staff & Consultants:** Paul Helliker, General Manager  
Lisa Brown, Customer Service Manager  
Teri Grant, Board Secretary/Administrative Assistant  
Lucy Eidam-Crocker, Crocker & Crocker

**Topics:** Open House Planning Discussion (W & R)  
Customer Satisfaction Survey Update (R)  
Update on Communication Activities (W & R)  
Other Public Information Matters  
Public Comment

#### 1. Open House Planning Discussion (W & R)

Mr. Helliker informed the committee that as discussed at the January committee meeting, the Open House is being planned for October 2018. A written staff report was provided to the committee and will be attached to the meeting minutes. He explained that after staff reviewed the proposal from Crocker & Crocker and discussed the scope of work, they are suggesting that Crocker & Crocker provide services for the outreach materials and have the event coordination and stakeholder outreach performed in-house by Ms. Grant.

The committee discussed the recommendation and Director Tobin voiced concern regarding available staff time. Mr. Helliker informed the committee that there should be available time given the fact that Board meetings have been reduced to once per month. In response to President Hanneman's question, Ms. Grant informed the committee that she feels confident that she will be able to complete the extra duties and that she looks forward to the additional job responsibilities. Mr. Helliker pointed out that Crocker & Crocker proposed approximately 80 hours to the tasks that Ms. Grant would be performing and, given the lead time on planning the event, there should be adequate time in Ms. Grant's schedule to accommodate the additional duties. The committee suggested that Ms. Grant work with Crocker & Crocker should the need arise.

The committee requested that Sacramento Suburban Water District be included in the list of stakeholders being asked to participate in the event. In addition, the committee would like to see the event held on either Saturday, October 6<sup>th</sup> or October 13<sup>th</sup> from 11:00am to 3:00pm.

**2. Customer Satisfaction Survey Update (R)**

Mr. Helliker informed the committee that there is a conference call scheduled for this afternoon to discuss the customer satisfaction survey. He explained that currently the survey is approximately 20 minutes and they are trying to reduce the time to no more than 15 minutes. Ms. Lucy Eidam-Crocker commented that FM3 will work to reduce the time down. She explained that FM3 does not recommend placing the survey on the District's website as that will skew that statistical relevance. She informed the committee that an update will be provided at the next committee meeting and that formal results will be presented to the Board.

**3. Update on Communication Activities (W & R)**

Ms. Eidam-Crocker reported that the three social media forums (Facebook, Twitter, and eBlasts) are doing well. She explained that there was a 40% increase on Facebook and a 100% increase with outgoing Twitter posts. In addition, she reported that eBlasts have a higher open rate when the Subject line wording is formatted correctly. Ms. Brown commented that the eBlasts for workshops work really well with the classes filling up in a matter of minutes immediately after the eBlast is sent out. The eBlasts are sent one to two times per month. At President Hanneman's request, staff will make sure that all Board members are included in the eBlast distribution list.

Ms. Eidam-Crocker informed the committee that she sits on the ACWA Communications Committee. She reported that ACWA has several toolkits that are available to member agencies for items such as fact sheets and FAQs.

**4. Other Public Information Matters**

There were no other matters discussed.

**5. Public Comment**

There was no public comment.

The meeting adjourned at 10:43 am.

# STAFF REPORT

---

To: Public Information Committee  
From: Paul Helliker, General Manager  
Date: April 6, 2018  
Subject: District Open House Event

---

## **RECOMMENDED ACTION**

Information only

## **BACKGROUND**

At its December 15, 2017 meeting, the committee discussed with staff the possibility of hosting a public open house, to showcase the work of San Juan and its wholesale customer agencies. Because of competing priorities in the spring of 2018, the discussion focused on hosting an open house in the fall of 2018. At the January 29, 2018 meeting, the committee discussed with staff soliciting support for organizing the open house from Crocker and Crocker. The proposal from Crocker and Crocker is attached.

With the transition to one Board meeting per month, Teri Grant is now able to take on other responsibilities. She has organized a number of events for the District, and is ready, willing and able to do so with this open house. We would still need support for the publicity and public relations component (the “Outreach Materials” element of the proposal), but the other activities (“Stakeholder Outreach” and “Event Coordination”) can be carried out by Teri, with some assistance from other staff at the time of the event. This would reduce the contract cost by Crocker and Crocker from \$19,000 to \$4,810, with the \$2,770 estimate of direct costs for table and equipment rentals, etc. still continuing to apply.



**San Juan Water District**  
**Open House Event**  
**Event Planning Proposal**  
**March 5, 2018**

### **Overview**

San Juan Water District plans to host a partner agency open house featuring Citrus Heights Water District, Fair Oaks Water District, Folsom Utilities Department and Orange Vale Mutual Water Company. The open house event will take place on its deck and in the WEL Garden in October 2018 from 10 a.m. to 2 p.m.

The open house is an opportunity for the districts to share information about their water supplies, how their agencies work 24/7 to meet customer needs and how they can use water efficiently with their customers. The event will include displays and information from each agency as well as vendors, presentations from experts and water conservation goodies.

Per San Juan's request, Crocker & Crocker is pleased to submit a cost estimate to provide the following event planning and coordination services for the open house, as requested.

### **Summary of Tasks & Deliverables**

The goal as identified by San Juan is to have at least 100 members of the public attend the event from throughout the wholesale agency service area.

#### **Outreach Materials (Event Announcement)**

Develop an event theme, announcement/notice and facilitate distribution through agency email notification systems, social media and other communication mechanisms (such as bill inserts).

- Bill insert for each agency's production and use
  - Includes copywriting and design fees with one round of major and two rounds of minor changes
- Flyer for each agency's production and use
  - Based on bill insert design and copy, revise bill insert into an 8 1/2 x 11" flyer for use on website, social media downloads, handouts, etc.; copywriting and design fees with one round of major and two rounds of minor changes
- E-blast for distribution to San Juan' databases and for each agency's use (as applicable)
  - Includes copywriting and design fees with one round of major and two rounds of minor changes
  - Repurpose and provide copy to agencies to post on their websites
- Social media calendar with content for each agency's use
  - Assumes up to 10 posts for Facebook and Twitter
  - Boosted posts for San Juan platforms

## **Stakeholder Outreach**

Based on recommendations from agency staff, solicit participation by industry vendors.

- Develop industry vendor list (targets)
- Develop and distribute letter of invitation through email
- Conduct follow-up to secure participation of vendors (assumes 10 to 12)
- Create vendor layout to organize all participants in the area identified
- Distribute confirmation letter with vendor layout to each participant to confirm details such as parking, set-up, tear-down and other logistics

## **Event Coordination**

Coordinate with all participants on event goals, making sure vendors and agency participants are clear on what is expected of them.

- Conduct a kick off planning meeting with all interested retail agencies to plan the event and discuss what will make it successful (host meeting at San Juan)
- Develop additional promotional materials such as banners, etc. to promote open house
- Work with staff at each participating agency to identify customer give-aways and order if necessary (cost estimate assumes agencies will cover the give-away costs)
- Conduct personal outreach to coordinate any power or water needs for each participant
- Work with agencies on availability of equipment, coordinate and provide additional equipment if necessary. This can include display tables, chairs, canopies, etc. (direct cost includes estimate for additional tables, chairs, canopy and event signage if necessary)
- Provide drinks and snacks for approximately 100 people
- Manage set-up and breakdown on the day of the event and have two people on site to staff event throughout the duration of the event

## Budget Estimate

**Total: \$19,000**

Fees: \$15,180

Direct Costs: \$3,820

San Juan Water District Open House							
Event Planning & Coordination Budget							
	Rates:	\$195	\$160	\$130			
Tasks	Total Hours	President	Project Director	Project Manager	Total Fees	Direct Costs	Project TOTAL
Outreach Materials	26.00	4	4	18	\$ 3,760	\$ 1,050	\$ 4,810
Stakeholder Outreach	31.00	2	4	25	\$ 4,280	\$ -	\$ 4,280
Event Coordination	52.00	4	4	44	\$ 7,140	\$ 2,770	\$ 9,910
SUBTOTAL	109.00	10.00	12.00	87.00	\$ 15,180	\$ 3,820	\$ 19,000
<b>GRAND TOTAL</b>	<b>109.00</b>	<b>10.00</b>	<b>12.00</b>	<b>87.00</b>	<b>\$ 15,180</b>	<b>\$ 3,820</b>	<b>\$ 19,000</b>

## Terms

- ◆ This cost estimate is good for 90 days; revised fees and/or direct costs may be applicable after 90 days.
- ◆ Cost estimate does not include services outside the scope of work as described. Any items/tasks outside of the budgeted scope will be billed on an hourly basis.
- ◆ This scope is based on a time and materials basis that will be billed at an hourly rate and will not exceed the budget without advance notice and approval from the client.
- ◆ Budget and hourly rates are based on a 4-month project. Activities extending past that period will be subject to new cost estimates, if applicable.
- ◆ Copy writing and design fees are based on one round of major and two rounds of minor revisions after presentation of first draft.
- ◆ The costs are estimates and may actually be lower or higher for various tasks; the actual costs of each project category may also vary and, as a result, project funds may need to be shifted as necessary within, but not to exceed the project total.
- ◆ The items included in this scope are based on a comprehensive outreach program. If only select components are implemented, the individual cost per task may increase.

# AGENDA ITEM VII-2

## DRAFT

### Personnel Committee Meeting San Juan Water District April 9, 2018 4:00 p.m.

**Committee Members:** Marty Hanneman, Chair  
Ted Costa, Director

**District Staff:** Paul Helliker, General Manager  
Donna Silva, Director of Finance  
Tony Barela, Operations Manager  
Teri Grant, Board Secretary/Administrative Assistant

**Members of the Public:** Kim Silvers, Silvers HR

**Topics:** Conversion of Salary Schedule to a Compensation Schedule (W & R)  
Other Personnel Matters (W & R)  
Public Comment (W & R)  
Closed Session  
Open Session

#### **1. Conversion of Salary Schedule to a Compensation Schedule (W & R)**

Ms. Silva provided the committee with a written staff report which will be attached to the meeting minutes. She informed the committee that the salary ranges which the Board approved in the past reflect an annual salary which is not accurate when compensating hourly employees. She explained that there is a small difference in the posted salary ranges as compared to what an employee receives. She recommends updating the Salary Schedule to a Compensation Schedule that separates the positions based on their Fair Labor Standards Act (FLSA) exemption status, showing an hourly rate range for non-exempt positions and an annual salary range for exempt positions.

The committee discussed and agrees with the recommendation.

*The Personnel Committee recommends updating the Salary Schedule to a Compensation Schedule.*

#### **2. Other Personnel Matters**

Ms. Silva informed the committee that staff has been delayed with bringing back more information regarding the proposed Customer Service position which was discussed at the last committee meeting. She explained that due to the transition to the new software in the Customer Service Department, staff needs to wait until the conversion is complete then staff will assess how the new software and processes affect staff's work load. Ms. Silva will bring this topic back to a future committee meeting.

**3. Public Comment**

There were no public comments

**President Hanneman called for closed session at 4:08 pm. Mr. Helliker, Ms. Silva and Ms. Grant excused themselves from the Closed Session.**

**4. Closed Session**

Public employee performance evaluation involving the General Manager;  
Government Code sections 54954.5(e) and 54957(b)(1)

**5. Open Session**

There was no reportable action from the closed session.

The meeting was adjourned at 5:05 p.m.

**Finance Committee Meeting Minutes**  
**San Juan Water District**  
**April 24, 2018**  
**4:00 p.m.**

**Committee Members:** Marty Hanneman, President (Chair)  
Dan Rich, Vice President (Alternate)

**District Staff:** Paul Helliker, General Manager  
Donna Silva, Director of Finance  
Teri Grant, Board Secretary/Administrative Assistant

**Topics:** Review General Manager Expense and Reimbursements (W & R)  
Review Check Register from March 2018 (W & R)  
Other Finance Matters  
Public Comment

**1. Review General Manager Expense and Reimbursements (W & R)**

There were no General Manager reimbursement requests to review. The committee discussed the recent Cap-to-Cap expenses and inquired if there would be any refund for Director Tobin's cancellation of the trip. Ms. Grant informed the committee that she does not expect a refund since the deadline to cancel had passed; however, she will reach out again to Sacramento Metro Chamber of Commerce to confirm. She explained that there are flight credits that will need to be used by the deadline next January. In addition, the committee discussed whether or not attending the Cap-to-Cap event was a benefit to the District and that topic will be discussed with the full Board.

**2. Review Check Register from March 2018 (W & R)**

The committee reviewed the March 2018 check register from the April 26<sup>th</sup> Board meeting packet and found it to be in order. The committee inquired about the legal bills and Ms. Silva will create a 12-month graph showing where the legal expenses were allocated to. Mr. Helliker informed the committee that he spoke with Mr. Joshua Horowitz, SJWD Legal Counsel, and it is projected that the legal expenses will decrease in FY 2018-19.

**3. Other Finance Matters (W & R)**

President Hanneman informed the committee that he spoke with Director Craig Locke, Sacramento Suburban Water District, and was informed that SSWD will be contributing \$10,000 to ACWA in support of the *No Drinking Water Tax Education and Outreach Campaign*. Mr. Helliker confirmed that SJWD also contributed \$10,000 to the campaign and he will provide an update at a Board meeting.

**4. Public Comment**

There were no public comments.

The meeting was adjourned at 4:15 p.m.