



San Juan
Unified School District

San Juan Unified School District
Regular Meeting of the Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Paula Villescaz, President
Michael McKibbin, Ed.D., Vice President
Zima Creason, Clerk
Pam Costa, Member
Saul Hernandez, Member

COVID-19 PUBLIC PARTICIPATION GUIDELINES

Please be advised the Board of Education meeting will be conducted telephonically only.

NOTICE is hereby given that a **telephonic** meeting of the Board of Education of the San Juan Unified School District is hereby called by the board president and will be held at **6:30 p.m.** on Tuesday, **April 14, 2020**. The district is taking all necessary steps to prevent and mitigate the effects of COVID-19 on our community. Therefore, in the interest of public health, in compliance with California Governor Gavin Newsom's recently issued Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's Order that included social distancing guidelines and avoiding group gatherings, the Order issued by the Sacramento County Health Officer directing all individuals to stay at home or at their residence and prohibiting all non-essential gatherings of any number, and all applicable provisions of federal and state law, this Board of Education meeting will be held telephonically. All board members, staff and others presenting at the meeting will be calling in via the Zoom video conferencing platform from separate locations.

Given the above identified orders and the need to ensure the health and safety of the staff and the public as a whole, **physical attendance by the public cannot be accommodated**; however, the district is making significant efforts to ensure public participation during this Board of Education meeting, and has taken the following steps to assist the public in accessing the meeting:

1. **Email Submission of Public Comment.** Public Comments may be emailed to boardcomment@sanjuan.edu. If you are commenting on an agenda item, please identify the agenda item the comment addresses, including the agenda item number and title, in the subject line. If you wish to submit a public comment on more than one agenda item, please send a separate email for each item on which you are commenting. Comments received by **6:00 p.m. on April 14, 2020**, will be provided to the members of the board in writing prior to the meeting. Comments received after 6:00 p.m. on April 14, 2020, will be read on the record during this meeting.

All public comments via e-mail submission will be limited to two (2) minutes or approximately 300 words. Any portion of a comment extending past two (2) minutes or the approximate 300-word limit may not be read aloud due to time restrictions. All written comments that are not read into the record will be provided to the board members for review, provided that such comments are received prior to the end of the meeting. Please be aware that written public comments, including your name, may become public information.

Under the Ralph M. Brown Act, the board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the board listens carefully to all public comments and appreciates community input and participation.

2. **Zoom Video Conferencing.** Members of the public can make public comments via the Zoom conferencing platform. Members of the public can access Zoom from a computer, mobile device or tablet at <http://www.sanjuan.edu/april14>. All public comments will be limited to two (2) minutes.
3. **Translation/Interpretation.** **Translation and interpretation services will be made available upon request with advance notice.** If you wish to utilize these services, please notify the district at (916) 971-7111, or stephanie.cunningham@sanjuan.edu by noon on April 13, 2020. This allows for the scheduling of appropriate translation staff and other resources.

Disability Accommodations. A person with a disability may contact the Board of Education office at (916) 971-7111 or email stephanie.cunningham@sanjuan.edu at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.

Thank you in advance for your cooperation. Our community's health and safety is our highest priority. The business to be considered at this board meeting is on the following agenda:

Board of Education Agenda (*REVISED*)
April 14, 2020

A. OPEN SESSION/CALL TO ORDER/ANNOUNCEMENT OF CLOSED SESSION TOPICS – 5:30 p.m.

B. CLOSED SESSION – 5:30 p.m.

1. Student expulsions in three cases (Education Code section 48918[f]).
 2. Conference with Legal Counsel- Potential Litigation pursuant to Government Code section 54956.9
Significant Exposure to Litigation Pursuant to paragraph 5 of Government Code section 54956.9(e): one case related to threatened California Voting Rights Act action.
-
-

C. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE – 6:30 p.m.

D. APPROVAL OF THE MINUTES – March 31, 2020, special meeting, pages 2230-2232.

E. ORGANIZATIONS/ANNOUNCEMENTS – 6:35 p.m.

1. Staff Reports
2. Board-appointed/District Committees
3. Employee Organizations
4. Other District Organizations
5. Closed Session/Expulsion Actions (Government Code section 54957.1)

F. VISITOR COMMENTS – 6:40 p.m.

Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter.

G. CONSENT CALENDAR – G-1/G-4 – 7:10 p.m.

Action: The administration recommends that the consent calendar, G-1 through G-4, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.

1. *Personnel – appointments, separations and reassignments/change in work year.
2. *Purchasing Report – purchase orders and service agreements, change orders and construction and public works bids.
3. *Business/Financial Report – notices of completion.
4. *Adoption of Resolution No. 2987, implementing social distancing protocols and delegating authority to the district superintendent regarding continuity of essential public works construction projects in the district.

*Material provided.

H. CONSENT CALENDAR (continued, if necessary)

Discussion and action on the items removed from the consent calendar.

I. BUSINESS ITEMS

1. COVID-19 Update – 7:15 p.m.

(Kern)

Material provided.

Report: regarding an update on the district's response to COVID-19.

2. Public Hearing No. 2: Potential Composition of Trustee Areas – 7:35 p.m.

(Simlick)

Material provided. (Public Hearing No. 1: 03/31/2020)

Public Hearing/Action: The superintendent is recommending that the board hold the second public hearing regarding potential composition of trustee areas prior to the drawing of maps, and adopt Resolution No. 2986 clarifying the criteria the demographer will consider when preparing draft maps.

3. Williams Report – 8:05 p.m.

(Simlick)

Material provided.

Report: regarding the status of Williams-type complaints filed with the district per Education Code section 35186(d), which requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints.

4. Proposed Board Meeting Dates for 2020-2021 – 8:10 p.m.

(Board)

Material provided.

Action: The superintendent is recommending that the board approve the proposed board meeting dates for the 2020-2021 school year.

J. BOARD REPORTS – 8:15 p.m.**K. FUTURE AGENDA – 8:25 p.m.**

The board may wish to identify items to be discussed at future meetings and the reasons therefore.

L. VISITOR COMMENTS – 8:30 p.m.**B. CLOSED SESSION (continued, if necessary)**

Announcement of topics/announcement of actions.

M. ADJOURNMENT – 8:35 p.m.

The Board of Education welcomes and encourages the public's participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3). When an item indicates "material provided," the additional information is available prior to the meeting in the Information and Communication Office, 3738 Walnut Avenue, Carmichael, (916) 979-8281, or on the district website at www.sanjuan.edu.

A person with a disability may contact the Board of Education office at (916) 971-7111 or email stephanie.cunningham@sanjuan.edu at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format, or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.

NOTE: The times indicated are approximate.

Mission Statement

Valuing diversity and excellence, the San Juan Unified School District's mission is to educate and inspire each student to succeed and responsibly contribute to a radically evolving world by providing innovative, rigorous, student-focused instruction and programs in a safe, caring and collaborative learning community.



San Juan
Unified School District

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04/14/2020

San Juan Unified School District
Board of Education
3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes
March 31, 2020**

Special Meeting
Board of Education
6:30 p.m.

Open Session/Call to Order/Pledge of Allegiance (A)

In the interest of public health, in compliance with California Governor Gavin Newsom's recently issued Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's order that included social distancing guidelines and avoiding group gatherings, the order issued by the Sacramento County Health Officer directing all individuals to stay at home or at their residence and prohibiting all non-essential gatherings of any number, and all applicable provisions of federal and state law, the March 31 special meeting was conducted telephonically via the Zoom video conferencing platform. The meeting was called to order by the president, Paula Villescaz. After the pledge of allegiance, Ms. Villescaz explained the two methods (via e-mail or on Zoom) available to submit public comments for tonight's meeting.

Roll Call

Present (via Zoom from separate locations):
Paula Villescaz, president
Michael McKibbin, Ed.D., vice president
Zima Creason, clerk
Pam Costa, member
Saul Hernandez, member

Minutes Approved (B)

It was moved by Ms. Costa, seconded by Ms. Creason, that the minutes of the March 10 regular meeting be approved.
MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Visitor Comments (C) [received via e-mail prior to the meeting]

Jeff Welch expressed his concerns about schools being closed for the rest of the school year and the impact on the families of first responders.

Bill Simmons, president of the San Juan Teachers Association (SJTA), provided an update on the collaborative efforts of SJUSD and SJTA in response to COVID-19.

Consent Calendar Approved (D-1/D-10)

It was moved by Mr. Hernandez, seconded by Ms. Creason, that the consent calendar items D-1 through D-10 be approved.
MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Personnel (D-1)

Appointments, leaves of absence and separations — approved as submitted.

Purchasing Report (D-2)

Purchase orders and service agreements, change orders and construction and public works bids, piggyback contracts and zero-dollar contract — approved as submitted.

Business/Financial Report (D-3)

Quarterly investment report and warrants and payroll — approved as submitted.

Gifts (D-4)

Acceptance of gifts to Bella Vista High School, the Department of Equity and Student Achievement and Greer Elementary School.

Disposal of Surplus Property (D-5)

Approval to dispose of surplus property pursuant to board policy (BP) 3270 and Education Code sections 17545 and 17546.

Grant: Head Start and Early Head Start Grant Application (D-6)

Approval to submit and implement, if funded, the following grant: Head Start and Early Head Start Grant Application 2020-2021.

Amendment to Lease Amendment for 6240 San Juan Avenue, Citrus Heights (D-7)

Approval of the first amendment to the lease agreement at 6240 San Juan Avenue, Citrus Heights, California, for additional storage space for surplus furniture due to bond construction projects.

Watt Avenue Property and Business Improvement District (D-8)

Approval of the petition to Sacramento County to renew the Watt Avenue Property and Business Improvement District.

Resolution No. 2984: Lease Amendment for Cottage Elementary School New Construction Project (D-9)

Adoption of Resolution No. 2984 approving the first amendment to the lease agreement for the Cottage Elementary School new construction project.

Resolution No. 2985: Design/Build Contract Amendment for Del Campo High School New Science/Media Building and CTE Modernization Project (D-10)

Adoption of Resolution No. 2985 approving the first amendment to the design/build contract for the Del Campo High School new science/media building and CTE modernization project.

California Voting Rights Act Public Hearing No. 1: Potential Composition of By-Trustee Areas Pursuant to Elections Code section 10010, subdivision (a)(1) (F-1)

General Counsel Linda Simlick introduced Larry Ferchaw, demographer from Cooperative Strategies, who gave a presentation on the process and potential criteria for drawing trustee-area boundary maps. Mr. Ferchaw provided background information on the California Voting Rights Act (CVRA) and then gave an overview of the process and timeline. Michelle Cannon, attorney from Lozano Smith Attorneys at Law, noted that the current timeline could potentially be impacted by Governor Newsom's Executive Order N-34-20, but recommended proceeding with the current course of action until further clarification is received from the governor's office. Mr. Ferchaw discussed considerations related to the potential trustee areas, including identifying mapping factors; and he noted that district demographics, based on the most recent 2010 census data, would be utilized only for the November 2020 implementation process and another set of maps would need to be drawn after the 2020 census data is reported. Mr. Ferchaw shared that Latinos make up the largest protected class in the district, noting that there is not a single high area of concentration as they reside across the district. Mr. Ferchaw concluded the presentation by providing examples of feedback/input for the mapping process and explained next steps.

Ms. Villescaz declared the topic of the CVRA Public Hearing No. 1 regarding the potential composition of by-trustee areas a public hearing and asked for public input.

Visitor Comments (via Zoom):

Scott Rafferty spoke regarding the CVRA safe-harbor provision, the need for representation west of Watt Avenue, the establishment of seven trustee areas, and suggested conducting public outreach during the current meal distribution times.

Juan Yniguez voiced his support for by-area elections and the establishment of seven trustee areas.

Visitor Comments: [received via email before/during the meeting]

Kula Koenig supports the creation of equitable trustee areas.

Danielle Laurence supports the creation of equitable trustee areas.

Molly Reagh supports the creation of equitable trustee areas.

Scott Rafferty, on behalf of Neighborhood Elections Now, provided comments and data intended to facilitate meaningful public discussion of the criteria for mapping.

Tamie Dramer, on behalf of Organize Sacramento, expressed support for by-district elections.

Amy Kassouni thanked the board for moving forward with by-district elections and favors seven trustee areas.

Magali Kincaid shared that the map should be representative of the most disenfranchised communities.

Damaris Canton supports by-district elections, which she hopes will change the academic outcomes for students of color and poverty.

Patricia Johnson supports by-district elections and increasing the size of the board from five to seven members.

Camille Wise supports the creation of equitable trustee areas.

Aaron Miner supports trustee areas that represent underserved and poor communities in a coherent, undivided manner.

Holly Ramsay supports a map that establishes areas where people can vote for someone like themselves, which she says will increase equity.

There being no further comments, Ms. Villescaz declared the public hearing closed and invited board members to speak.

Mr. Hernandez stated that he supports having at least one middle school and one comprehensive high school in each established trustee area.

Ms. Costa stated that she concurs with the comments made by Mr. Hernandez, and she asked Mr. Ferchaw what factors other school districts have considered, beyond those required by law. Mr. Ferchaw stated that school attendance boundaries or roads are common factors that are considered, but often there is no overarching criteria.

Ms. Creason stated that she agrees schools should be equally distributed amongst the potential trustee areas, and she said that she is hopeful the Zoom meeting platform and rushed process will still allow for meaningful public input, stating that she supports various means of outreach to engage the public in the process while still social distancing.

Dr. McKibbin asked clarifying questions regarding communities of interest and topography and stated that he supports establishing trustee areas that serve multiple schools.

Ms. Villescaz posed questions related to the 2010 census data and the American Community Survey (ACS) data. Mr. Ferchaw described the limitations of using the ACS data and explained how other data points could be used in the process. Ms. Villescaz stated that she supports using school attendance boundaries and matriculation patterns as potential factors.

Superintendent Kern shared that staff has been discussing various outreach options in order to get community feedback on the topic.

Adjournment (M)

At 7:33 p.m., there being no further announcements or business, the special meeting was adjourned.

Paula Villescaz, President

Kent Kern, Executive Secretary

Approved: _____
:sc

HUMAN RESOURCES

The following reports are submitted for board approval

Personnel Pages	Page #
Appointments	
Management	1
Certificated	1
Classified	1
Leaves of Absence	
Management	
Certificated	
Classified	
Separations	
Management	
Certificated	1
Classified	1
Pre-Retirement Reduced Workload	
Reassignments/Change in Work Year	1
Errata	
Job Description/Salary Range Change	
Management	
Certificated	
Classified	
Unrepresented	
Cabinet Contracts/Extension of Contract	
Recommendation to Extend A District Intern Credential	
Certificated	
Credential Approval Recommendations	
Certificated	
Charter School Personnel Actions	
Choices	

Agenda for the April 14, 2020 Board Meeting

1. APPOINTMENTS

MANAGEMENT

Type	Name	Status	Assignment	Location	Effective Date (s)
Promotion	Gross, Barbara	Prob	Manager, Fiscal Services	Fiscal Services	03/19/20
Promotion	Kane, Susan	Prob	Director, Bus Sppt Services	Business Support Services	03/19/20

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Geramian, Luciana	Temp	Tch-Resource Spec K/12	Thomas Kelly	02/24/20 06/10/20
New Hire	Peterson, Amanda	Temp	Teacher Grade 2	Skycrest	03/11/20 06/10/20
Rehire	Duarte, Shalley	Temp	Tch-Site Resource Elem Intrv	Charles Peck	03/17/20 06/10/20
Rehire	Isaguirre-Bersola, Gabriella	Temp	Tch-Dual Lang Immer TK-3	Edison	02/26/20 06/10/20
Rehire	Wert, Rebecca	Temp	Teacher Grade 9/12	Del Campo	03/10/20 06/10/20

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Abu-Homos, Hoda	Prob	Payroll Technician I	Payroll	03/24/20
New Hire	Barton, Michele	Prob	Nutrition Services Worker I	Casa Roble	03/17/20
New Hire	Cross, Michael	Prob	Custodian	Howe Avenue	03/17/20
New Hire	Edgar, Rebecca	Prob	Intermediate Clerk Typist	Rio Americano	03/23/20
New Hire	Guevin, Hayley	Prob	Intermediate Clerk Typist	Churchill	03/05/20
New Hire	Hall, William	Prob	Carpenter	Maintenance and Operations	03/16/20
New Hire	Pels, Jacob	Prob	Grounds Maintenance Tech	Maintenance and Operations	03/19/20
New Hire	Rosbith, Omid	Prob	School Playground Rec Aide	Dyer-Kelly	03/17/20
New Hire	Saeyeldin, Hend	Prob	Non-Instruct Support Aide	Arlington Heights ECE	03/12/20
New Hire	Sanchez, Bryan	Prob	Campus Monitor	Sylvan	03/17/20
New Hire	Seddiqi, Mohammad Pay	Prob	IA-Bilingual-Farsi	Arcade	03/17/20
New Hire	Slusher, Amanda	Prob	Intermediate Clerk Typist	Marvin Marshall ECE	03/16/20
Rehire	Frost, Tiffany	Prob	Nutrition Services Worker I	Whitney Avenue	03/10/20
Rehire	Hernandez, Jessica	Prob	Nutrition Services Worker I	Del Campo	03/11/20

2. SEPARATIONS

CERTIFICATED

Type	Name	Status	Assignment	Location	Effective Date (s)
Retirement	Tanner, Judi	Perm	Teacher Grade 1	Woodside	03/31/20

CLASSIFIED

Type	Name	Status	Assignment	Location	Effective Date (s)
Resignation	Boggs, Stephanie	Prob	Instructional Assistant I	Greer	03/02/20
Resignation	Braz, Mary	Perm	Bus Driver	Transportation	03/20/20
Resignation	Chavez Jimenez, Elizabeth	Prob	Non-Instruct Support Aide	Coleman ECE	01/30/20
Resignation	Fanchar, Dustin	Prob	Nutrition Services Worker I	Ottomon	03/18/20
Resignation	Fox-Clay, Robyn	Prob	Instructional Assistant I	Howe Avenue	03/12/20
Resignation	Kovalev, Elena	Prob	School Playground Rec Aide	Coye Avenue	03/09/20
Resignation	Mosqueda, Rosario	Prob	Instructional Assistant II	Charles Peck	03/19/20
Resignation	Palacios, Michelle	Prob	Procurement Technician	Business Support Services	03/12/20
Resignation	Pollock, Gretel	Prob	Instructional Assistant III	Twin Lakes	03/27/20
Retirement	Marquez, Arthur	Perm	Lead Groundskeeper	Maintenance and Operations	03/02/20
Termination	Tolbert, Mary	Perm	Intermediate Clerk	Sunrise Tech	03/12/20

3. REASSIGNMENTS / CHANGE IN WORK YEAR

MANAGEMENT

Type	Name	Status	Assignment	Location	Effective Date (s)
Reassignment	Geiss, Dina	Prob	Coordinator, Fiscal Services	Fiscal Services	03/19/20

APPROVED: KS KH
Kent Stephens

Purchasing Contracts Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Purchase Orders & Service Agreements	✓	1
Change Orders	✓	2
Construction & Public Works Bids	✓	3
Piggyback Contracts	NA	
Zero Dollar Contract	NA	
Bids/RFPs	NA	
Other	NA	
ERRATA	NA	



**Purchasing Contracts Board Report
Purchase Orders, Service Agreements, and Awards**

March 11, 2020 - April 1, 2020

PO#	Date	Vendor Name	Description	Amount \$	Site/ Department
006735	3/13/2020	Maxim Health Services	Special Education services, replaces PO 001223 due to change in vendor information	\$ 120,787.47	101 - Special Education



Purchasing Contracts Board Report
Change Orders/Amendments for Items \$95,200

March 11, 2020 - April 1, 2020

Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility

Service Agreement Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility

Contract Consultant Amendments/Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
807262	4/1/2020	BCA Architects	Architect for Casa Outdoor Learning project 209-9513-N1; additional scope	\$ 111,100.00	\$ 36,961.00	\$ 34,516.00	\$ 182,577.00	216 - Facilities
4049	3/23/2020	Nacht & Lewis Architects	Architect for Mira Loma HVAC project 205-9390-N1; additional scope	\$ 124,500.00	\$ -	\$ 49,900.00	\$ 174,400.00	216 - Facilities

General Contract Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
907834	4/1/2020	Perkins Electric	Contract for 392-9739-J1 group 8 district wide Volp. CCD 1 - 15	\$ 149,000.00	\$ -	\$ 218.00	\$ 149,218.00	216 - Facilities



Purchasing Contracts Board Report
Construction and Public Works Bids and Contracts

March 11, 2020 - April 1, 2020

Upon evaluation of the bids/contracts staff has awarded the following in accordance with all legal guidelines.

General Contract

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount \$	Responsibility

Other Contracts

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount \$	Responsibility
26	3/23/2020	TBD	20-101	Verde Design, Inc.	Architect for Mesa Verde Outdoor Learning project 210-9513-P1	\$ 675,605.00	216 - Facilities

New Addendum to Master Agreements

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount \$	Responsibility

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

**AGENDA ITEM: G-3
MEETING DATE: 04/14/2020**

APPROVED: *KS KH*
Kent Stephens

Business and Financial Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Easements/Leases		
Notices of Completion	✓	1
Quarterly Investment Report		
Warrants & Payroll		
Budget Revisions		
E-Rate		
ERRATA		

Notices of Completion - Board of Education

CONTRACTOR	PROJECT	DATE OF ACCEPTANCE	DATE RECORDED
Clark & Sullivan Construction	PO#902277 Provide all labor, materials, equipment, tools, transportation, and incidentals for the HVAC replacement and roof upgrades at Bella Vista High School, 8301 Madison Avenue, Fair Oaks, CA 95628 located in the San Juan Unified School District, Sacramento, CA. Vendor: CLARK & SULLIVAN CONSTRUCTION	02/24/2020	02/28/2020
Clark & Sullivan Construction	PO#902278 Provide all labor, materials, equipment, tools, transportation, and incidentals for the HVAC replacement and roofing upgrades at Casa Roble High School, 9151 Oak Avenue, Orangevale CA 95662 located in the San Juan Unified School District, Sacramento, CA. Vendor: CLARK & SULLIVAN CONSTRUCTION	02/26/2020	03/03/2020

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM

G-4

MEETING DATE:

04/14/2020

SUBJECT: Implementing Social Distancing Protocols and Delegating Authority to District Superintendent Regarding Continuity of Essential Public Works Construction Projects in the District

CHECK ONE:

For Discussion:

For Action:

Report:

Workshop:

Recognition:

Emergency Action:

DEPARTMENT: Facilities

ACTION REQUESTED:

The superintendent is recommending that the board adopt Resolution No. 2987 approving implementing social distancing protocols and delegating authority to the district superintendent regarding continuity of essential public works construction projects in the district.

RATIONALE/BACKGROUND:

On April 7, 2020, Sacramento County issued an Order of the Health Office of the County directing individuals to continue staying at home or at their place of residence, except to provide, or receive certain essential services or engage in certain essential activities and work for essential businesses

All public works construction being performed by the district, including projects on which bids or proposals were being solicited, are therefore exempt and district construction solicitations and projects may continue, subject to requirements in the order for social distancing

ATTACHMENT(S):

A: Resolution No. 2987

B: Social Distancing Protocols

BOARD COMMITTEE ACTION/COMMENT:

N/A

FISCAL IMPACT:

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(unrestricted base, supplemental, other restricted, etc.)

Current Year Only Ongoing

LCAP/STRATEGIC PLAN:

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

PREPARED BY:

Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation



APPROVED BY:

Kent Kern, Superintendent of Schools



RESOLUTION NO. 2987

**RESOLUTION BY THE SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION IMPLEMENTING SOCIAL DISTANCING PROTOCOLS
AND DELEGATING AUTHORITY TO DISTRICT SUPERINTENDENT REGARDING
CONTINUITY OF ESSENTIAL PUBLIC WORKS CONSTRUCTION PROJECTS IN
THE DISTRICT**

WHEREAS, on April 7, 2020, Sacramento County issued an Order of the Health Office of the County directing individuals to continue staying at home or at their place of residence, except to provide, or receive certain Essential Services or engage in certain Essential Activities and work for Essential Businesses (the “Order”);

WHEREAS, construction activities have been defined as an “Essential Business” under the Order that may continue;

WHEREAS, the Order requires the implementation social distancing requirements and protocols for Essential Businesses;

WHEREAS, all public works construction being performed by the district, including projects on which bids or proposals were being solicited, are therefore exempt and district construction solicitations and projects may continue, subject to requirements in the Order for social distancing;

WHEREAS, the district’s projects support essential governmental functions, such as 1) projects under the jurisdiction of DSA, like other Essential Services projects, will be available to serve as an emergency services facility for the community, including for emergency housing, medical, and other types of emergency social services; 2) projects provide needed facilities to support the education of the district’s student population; and 3) projects provide needed learning space for the district’s roaming teachers, to ease the burden on other facilities, classrooms, and educators;

NOW, THEREFORE, the San Juan Unified School District Board of Education does hereby resolve as follows:

Section 1. The foregoing recitals are hereby adopted as true and correct.

Section 2. The board hereby finds that the Order may be amended on little notice to change which projects are Essential Businesses or essential public facilities on which construction should continue, and that immediate clarity may be required to confirm which projects continue to be exempt from the Order, so the board hereby delegates to the district superintendent the authority to make a finding that specific projects support essential government functions and/or are Essential Services projects such that they are exempt from the Order, as that Order may be modified in the future.

Section 3. Pursuant to the Order, the district superintendent or his designee may take any and all actions reasonably necessary to implement and to ensure the district’s contractors are implementing the Social Distancing Protocol attached hereto as Exhibit A, and to the extent applicable for particular projects, making reasonable changes thereto as may be required for the Project. The district shall post the Social Distancing Protocol at or near the entrance of all district

facilities so that it is reasonably viewable by the public and employees. Further, the district shall ensure that its construction contractors provide the Social Distancing Protocol to each employee performing work at the project site. The implementation of the Social Distancing Protocol shall continue until modified or revoked by the board or until the County Health Officer lifts the Order, as it may be modified, or any similar directive limiting activities due to COVID-19, whichever is sooner. Further, nothing in the Social Distancing Protocol shall prevent the district's contractors from implementing additional and/or more stringent policies and practices, including without limitation, COVID-19 pre-screening procedures.

Section 4. The delegation to the superintendent or designee included herein shall continue until modified or revoked by the board or until the County Health Officer lifts the Order, as it may be modified, or any similar directive limiting activities due to COVID-19, whichever is sooner.

The foregoing Resolution was adopted by the San Juan Unified School District Board of Education on April 14, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Paula Villescaz, President
San Juan Unified School District
Board of Education

Attest:

Zima Creason, Clerk
San Juan Unified School District
Board of Education

Social Distancing Protocols

The following Social Distancing Protocols for the San Juan Unified School District's construction projects are based on the County of Sacramento's April 7, 2020 Order directing individuals to continue staying at home or at their place of residence, except to provide, or receive certain Essential Services or engage in certain Essential Activities and work for Essential Businesses.

The contractor shall designate a site specific COVID-19 Supervisor to enforce these protocols. A designated COVID-19 Supervisor shall be present on the construction site at all times during construction activities. The COVID-19 Supervisor can be an on-site worker who is designated to carry this role. Contractor shall do each of the following items:

1. A copy of these Social Distancing Protocols shall be posted at each public entrance to the facility or site and shall be delivered to every employee and all others entering the facility or site.
2. Signage shall be posted at each public entrance to the facility or site to inform all employees and others entering the facility or site that they should: avoid entering the facility or site if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; and not shake hands or engage in any unnecessary physical contact.
3. Post, in areas visible to all workers, required hygienic practices including not touching face with unwashed hands or with gloves; washing hands often with soap and water for at least 20 seconds; use of hand sanitizer with at least 60% alcohol; and cleaning and disinfecting all common areas and frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs.
4. Require anyone on the project to stay home if they are sick, except to get medical care.
5. Have employees inform their supervisor if they have a sick family member at home with COVID-19.
6. Conduct symptom checks before anyone may enter the facility or site.
7. Provide personal protective equipment (PPE) such as gloves, goggles, face shields and face masks as appropriate for the activity being performed.
8. Place wash stations or hand sanitizers in multiple locations to encourage hand hygiene.
9. Discourage workers from using other workers' phones, desks, offices, work tools and equipment. If necessary, clean and disinfect them before and after use.
10. Practice social distancing by maintaining a minimum 6-foot distance from others.
11. Preclude gatherings of any size, and anytime two or more people must meet, ensure minimum 6-foot separation.
12. Identify "choke points" and "high-risk areas" where workers are forced to stand together, such as hallways, hoists and elevators, break areas, and buses, and control them so social distancing is maintained.
13. Minimize interactions when picking up or delivering equipment or materials, ensure minimum 6-foot separation.

14. Stagger the trades as necessary to reduce density and maintain minimum 6-foot separation social distancing.
15. Maintain a daily attendance log of all workers and visitors.

You may contact the contractor's COVID-19 Supervisor with any questions or comments:

Name: _____ Phone number: _____

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: I-1

MEETING DATE: 04/14/2020

SUBJECT: COVID-19 Update

CHECK ONE:

- | | |
|-------------------|-------------------------------------|
| For Discussion: | <input type="checkbox"/> |
| For Action: | <input type="checkbox"/> |
| Report: | <input checked="" type="checkbox"/> |
| Workshop: | <input type="checkbox"/> |
| Recognition: | <input type="checkbox"/> |
| Emergency Action: | <input type="checkbox"/> |

DEPARTMENT: Superintendent's Office

ACTION REQUESTED:

The superintendent and cabinet will provide the board with an update on the district's response to COVID-19.

RATIONALE/BACKGROUND:

With the guidance of health officials and in coordination with local school districts, San Juan Unified made the decision to close campuses to students beginning March 16, 2020. Staff will provide information regarding the district's actions related to distance learning, meal and technology distribution, employee compensation and other essential services.

ATTACHMENT(S):

A: Presentation

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

N/A

FISCAL IMPACT:

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(unrestricted base, supplemental, other restricted, etc.)

Current Year Only: Ongoing:

LCAP/STRATEGIC PLAN:

Goal: N/A

Focus: N/A

Action: N/A

Strategic Plan: N/A

PREPARED BY: Kent Kern, Superintendent of Schools

KK



San Juan
Unified School District

COVID-19 Update

Engaging and Supporting Our Community Together

Presentation to the Board of Education
April 14, 2020

Timeline of Events

CORONAVIRUS UPDATE

Jan. 28 Update



How are schools being cleaned?

At San Juan Unified, we have three levels of cleaning procedures:

- Stage 1: Regular cleaning**
Daily cleaning routines involve spending 20 minutes cleaning each classroom after school, including touchpoints.
- Stage 2: Cold and flu season cleaning**
Staff conducts at least twice-a-day cleanings of touchpoints, such as sinks, restrooms, drinking fountains and door handles.
- Stage 3: Attendance-related illness or outbreak cleaning**
Processes are in place for special deep cleanings of classrooms and common spaces, if needed. This involves using an electrostatic machine with chlorine tabs to disinfect every surface.

Learn more at: www.sanjuan.edu/coronavirus



EDUCATE • INSPIRE • SUCCEED • CONTRIBUTE
San Juan Unified School District

January & February: COVID-19 Preparation

- Incident Command System (ICS) team meetings
- COVID-19 San Juan Unified case monitoring
- Coordination with local and state health officials



Meals during school closures

Families can pick up two meals daily (lunch and breakfast for the following day) in a walk-up or drive-thru meal service for children 18 and under from Tuesday, March 17 through Friday, April 3 (M-F) from 11:30 a.m. to 12:30 p.m. at 27 school sites:

Carmichael

- Cameron Ranch Elementary, 4333 Hackberry Lane
- Carmichael Elementary, 6141 Sutter Ave.
- Charles Peck Elementary, 6230 Rutland Dr.
- Coyle Avenue Elementary, 6330 Coyle Ave.
- John Barrett Middle, 4243 Barrett Road
- Starr King K-8, 4848 Cottage Way

Citrus Heights

- Arlington Heights Elementary, 6401 Trenton Way
- Carridge Drive Elementary, 7519 Carridge Dr.
- Grand Oaks Elementary, 7901 Rosswood Dr.
- Kingswood K-8, 5700 Primrose Dr.
- Lichen K-8, 8319 Lichen Dr.
- Mariposa Avenue Elementary, 7940 Mariposa Ave.
- San Juan High, 7551 Greenback Lane
- Woodside K-8, 8248 Villa Oak Dr.

These meals will be available free of charge for anyone 18 and under regardless of what school they attend. No paperwork is required. Children must be present in order for meals to be provided.

Learn more at: www.sanjuan.edu/closure



San Juan
Unified School District

March: Response Activities

- Collaborative work groups consisting of labor, management, operations and teaching and learning
- SJUSD/SJTA joint statement and implementation of office hours
- Nutrition services
- Technology deployment

A New Frontier: Spring 2020 Goals

Successfully graduate
every eligible senior
by June 2020



Continue student learning and
mastery of standards utilizing
distance learning strategies



Continue nutrition support
and other essential services



Support the health and safety
of our staff, students and
community



Technology Distribution



Number of Devices Distributed by Grade Level Band

ECE/TK	K-5/6	K-8	6-8	9-12
TBD	2,290	2,834	2,851	3,970



Ensuring Equity, Access, and Safety

Students with Disabilities	Language Support	Internet Access	Safety Precautions
iPads (234) Chromebooks (175) Other assistive devices	Interpreters Translated documents	Free/low cost internet information provided Hotspot availability	Social distancing Equipment cleaning Safe Schools



Nutrition Distribution

By Friday, April 17 over **100,000 meals**
will be served across 27 sites.

Distance Learning

Resources for setting up your distance learning classroom

NOTE: you are not required to use all resources listed. These are provided to support you to set up your distance learning experiences. Prefer that the resource below open in a new window (which will also allow you to save it to your Google Drive)? [Click here.](#)

Google Classroom	Google Drive	Google Docs	Google Slides
Post messages and content; create assignments	Create and organize files and folders	Create activities for learners. Stored in Google Drive	Create a lesson for learners. Stored in Google Drive.
Google Forms	Zoom	Record your screen to make a video	Approve YouTube videos
Create an activity for learners. Stored in Google Drive.	Hosting live meetings or lessons IMPORTANT: Recommended Settings	Share the video so students can watch any time	So that students can watch them on their own devices

Slide 1 | [Google Slides](#)

Engagement in Learning

- April 13 and beyond
- Learning management platforms
- Synchronous and asynchronous instruction

San Juan C.A.R.E.S.

 San Juan Unified School District

- **Communicate** with your teacher during their office hours
 - Teachers are available for virtual support from 8:30-10:30 a.m. and 12:30 - 2:30 p.m. March 18-April 3.
 - Information on the exact methods your teachers will use to provide virtual office hours will be available on March 18.
- **Check** the [district website](#) for updates on this situation

Maintenance of Learning

- March 13 - April 3
- Office hours focused on read, review and enrich
- San Juan C.A.R.E.S.

School Counselor Check-in and Support

Current Services

- Weekly counselor meetings
- Transcript evaluation
- 2020-21 registration
- Social emotional and mental health support
- Apex
- College application process

Distance Learning Services

- New resource pages on SJUSD website
 - Senior Year and COVID 19
 - COVID 19 Counseling related Q & A
- Tracking system to ensure contact with every student with seniors as priority
- Distance learning lessons
 - Social emotional learning
 - Course planning
 - Naviance
- High school electronic official transcript submission to colleges and other programs

English Language Learners

Current Services

ELD Teachers:

- Support for parents and families with enrichment resources and access

BIA and Cultural Broker Support:

- Parent calls in primary language
- Virtual support with students in accessing resources and connecting with school
- Assist teachers in connecting with students and communicating needs.

Translations:

- Translations for all district public communication
- Additional translation in response to parent needs: using zoom, how to get into google classroom etc., tips for schooling from home.

Distance Learning Services

ELD Teachers:

- Provide designated ELD lessons via distance learning that support language production.
- Provide virtual summer school for secondary LTEL and Newcomers.

BIA and Cultural Broker Support:

- Continue virtual support and calls to families in accessing resources and connecting with school

Translations:

- Continue to respond to parent and site needs for clear communication surrounding distance learning

Special Education Services

Current Services

- Notifications and communications
 - 5,500 Prior Written Notices distributed to families
 - Video conferencing and phone calls to support families, orient students to distance learning, and maintain skills
- Team support
 - Creation of job-alike shared Google classrooms
 - Interpret state, federal and legal guidance
 - Specialist office hours to support new challenges in distance learning

Distance Learning Services

- Instruction/intervention for students with disabilities
- Creative problem-solving with and for families, using our expertise in behavior and learning
- Annual Individualized Education Plan (IEP) meetings offered to families through online collaborative platforms
- Developmental focus on what kids need now, in this closure: connecting, caring, trust, and learning

Student Support Services

Student Support Center Team

- Outreach to over 650 families to provide information and offer services
- Continuing academic and mental health supports as requested by families
- Collaboration with administrators and teachers to support transition to distance learning
- Developing online referral for families to request assistance

School Nurses

- Contact with families to support students with Individual Health Care Plans
- Consultation services to students and families in need of medical advice

ELICA Health Mobile Van

- Expanded hours (11 a.m. - 5 p.m.) at 4 school sites in Arden/Arcade region to directly provide services to students and families in need of health care



Cross-Functional Support Teams

Teacher Support Teams

Center for Teacher Support

Peer Facilitators

Early Childhood Specialists

English Learner Language Department

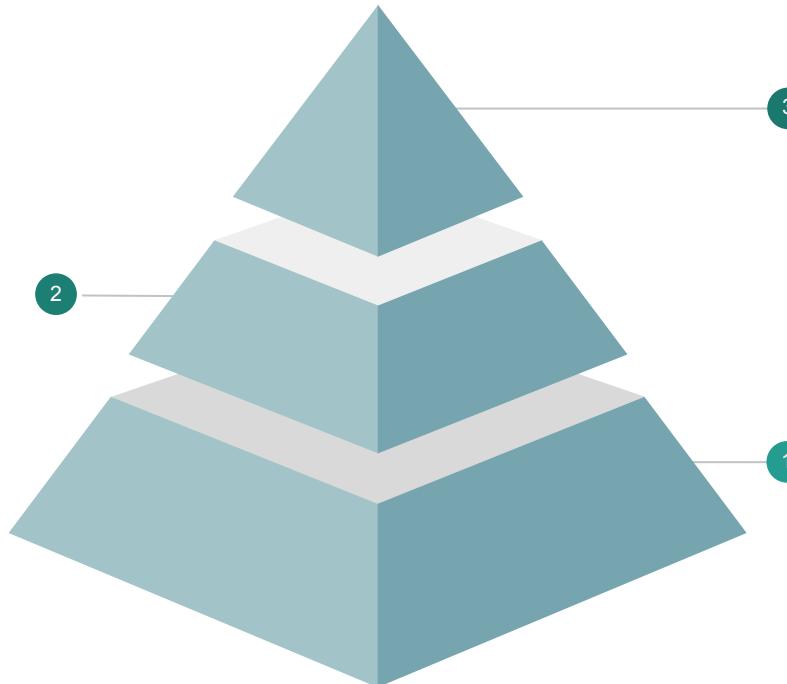
Professional Learning and Innovation

Assessment Evaluation and Planning

Special Education

Title 1 Coaches

Technology Services



Grade Level Band Support Teams

Cross-departmental collaboration focused on supporting schools and families

Labor-Management Partnership

CSEA

SJAA

SJPEC

SJTA

Teamsters

Supervisors

Professional Development

Technology training calendar

Today Tuesday, March 31 ▾

Tuesday, March 31

8:00am Google Classroom: set up and adding content

11:00am Google Forms: getting started with Forms

2:00pm How to Zoom

Wednesday, April 1

8:00am Google Classroom: Gradebook and giving feedback

1:00pm Google Classroom: Grade book, giving feedback

1:00pm Google Slides: Getting started with Slides

2:30pm Screen recording to make video lessons

Thursday, April 2

8:00am Google Classroom: Grading and giving feedback

11:00am How to Zoom

1:00pm Google Classroom: Grade book, giving feedback

1:00pm Google Slides: Getting started with Slides

2:30pm Google Forms: Getting started with Forms

Friday, April 3

8:00am Google Classroom: Grading and giving feedback

1:00pm Google Classroom: Grade book, giving feedback

1:00pm Google Slides: Getting started with Slides

Monday, April 6

8:00am PearDeck Interactive Slides

10:30am Google Classroom Set Up and Adding Content

12:30pm Google Classroom: grades and feeback

Events shown in time zone: Pacific Time - Los Angeles

Number of Practitioner Trainings

- Over 100 sessions offered
- Over 2400 practitioners have attended trainings

Professional Development Phases

1. Distance learning management platforms and tools
2. Content delivery utilizing a distance learning model
3. Online assessment tools and practices

Professional Development: Fostering Best Practices

Technology



Google Classroom



Google Forms



Google Docs



Google Slides

The screenshot shows a Zoom meeting interface. At the top, it displays the meeting ID: 916-979-8371 and the message "You are viewing Starlight Murray's screen". There are four participant video feeds: Nicolle Nadiliz, Deanna Duffy, Starlight Murray, and Alain Negretot. Below the video grid, a slide titled "Fostering Successful Distance Learning" is presented. The slide is adapted from Rocklin Unified School District and contains the following sections:

- Communicate**:
 - Connect with your students/families regularly.
 - Be mindful that too much information can be hard to digest.
 - Be patient.
 - Provide feedback, choosing when and where your response would be most valuable. You don't have to respond to everything.
 - Provide "office hours" → Connect with video when possible.
- Build Community**:
 - Connect with other teachers and share the workload.
 - Reach out to families to strengthen your students.
 - Create opportunities for students to share their thinking and engage in conversations within your lessons.
- Set a Schedule**:
 - Keep it simple. Avoid overwhelming your students/families.
 - Chunk the learning (for example 15 min- TK-2, 30 min- 3-5, 45 min- 6-)
 - Incorporate the home environment.
 - Be flexible with routines.
 - Get kids up and moving.
 - Set a schedule to support your health and well-being as well.
- Design for Learning**:
 - Does the lesson (your own or one from another provider) do the following:



Teacher Resources and Support

- Fostering Successful Distance Learning
- Content areas: ELA/ELD, math, science, art, social studies, physical education, career and technical education, special education
- Lesson structure and design focused on supporting differentiation for students with disabilities and English language learners
- Assessment practices
- Grade level trainings
 - Not agenda driven
 - Teachers share ideas and resources

Practitioner Resources: The HUB



Search here

[Home](#) Departments Directory News

Home | Distance Learning

Distance Learning HUB

Distance Learning Home

Technology Training and Support >

Curriculum Resources and Training >

Online assessment

C.A.R.E.S. Documents

SJTA Agreements

Welcome

NOTE: new content is being added all the time to bring you more resources and support.

Scroll down for information and technology resources to help you get your distance learning class up and running.

Looking for trainings or support with specific grades or curriculum areas? Check the menu on the left.

Fostering Successful Distance Learning

Prefer that the document below open in a new window? [Click here](#).

Fostering Successful Distance Learning

Adapted from Rocklin Unified School District

	<ul style="list-style-type: none">• Connect with your students/families regularly.• Be mindful that too much information can be hard to digest.• Be patient.• Provide feedback, choosing when and where your response would be most valuable. You don't have to respond to everything.• Provide "office hours" → Connect with video when possible.
	<ul style="list-style-type: none">• Connect with other teachers and share the workload.• Build relationships with and between your students• Create opportunities for students to share their thinking and engage in conversations within your lessons.
	<ul style="list-style-type: none">• Keep it simple. Avoid overwhelming your students/families.• Chunk the learning (for example 15 min: TK-2 , 30 min: 3-5, 45 min. 6+)• Incorporate the home environment.• Be mindful of screentime.• Get kids up and moving.• Set a schedule to support your health and well-being as well.

Curriculum Resources for Elementary grades 3-5

Search the document below or open the curriculum resources document in a new window.

Math - Link to SJUSD Math Resources		
Pearson EnVision	iReady	Bridges -only for schools using this curriculum
Xtra Math	Prodigy	Khan Academy
ELA		
Benchmark Advance Online	iReady	Benchmark Remote Learning Lessons
ELD		
Easy EL Scaffolds	Apps for ELLs	Learning Activities Correlated To ELPAC
Science		

Online assessment resources

Need help designing and administering assessments in a distance learning situation? Check out the resource below. Click to open this document in a new window or save it to your Google Drive.

SJUSD Online Assessment Resources

Below are resources you can use to create online formative & summative assessments

Table of Contents: ([Click links to navigate to additional information and resources.](#))

Assessment & Check for Understanding Platforms

Use Codes: DL (during lesson tool), ED (end of lesson tool), EL (end of learning tool)

Illuminate (ED, EL)	Google Assmt Tools (DL, ED, EL)	Kahoot! (ED, EL)
Quizizz (ED, EL)	Eduastic (ED, EL)	Additional Resources

If your device is running slow, you may need to clear your cache. Directions are [HERE](#).

Request help/training/support from AEP staff: [Click Here](#)

Coming Soon: Distance Learning Assessment Strategies/Best Practices

Online Assessment & Check for Understanding Platforms

		
Link: https://portal.sanjuan.edu/		



Teacher Voice



**Kimberli Heck,
Churchill Middle School**

Key Messaging:

- Be a learner
- Play, get comfortable with the platforms
- Find new norms
- Focus on maintaining relationships
- Take risks
- Simplify
- Have clear goal

Regular Home Communication

The screenshot shows the homepage of the San Juan Unified School District's COVID-19 information site. At the top, there is a logo for the San Juan Unified School District with the tagline "EDUCATE INSPIRE SUCCEED CONTRIBUTE". Below the logo, the page title is "COVID-19 Crisis Management Information". There are two buttons: "Translate" and "User Options". A navigation bar includes links for "HOME", "WHAT IS COVID-19?", "STUDENT RESOURCES", "MEALS", "FAMILY RESOURCES", "GET UPDATES", and "EMPLOYEE RESOURCES".

Welcome to San Juan Unified's hub for COVID-19 information

At this time, all San Juan Unified school campuses are closed to students through the end of the school year. Distance learning will begin after spring break.

Continue to check this page for the latest updates and announcements for students, families and employees.

Please stay safe and healthy!

You can find much of the information on this website translated in [Spanish](#), [Arabic](#), [Farsi](#), [Russian](#) and [Ukrainian](#) (click on the language).

Latest Updates

April 3: San Juan Unified campuses to remain closed through end of school year, distance learning to begin after spring break

Calendar Update

CORONAVIRUS UPDATE - School Closures

 **San Juan Unified School District** March 13 at 1:11 PM · 

UPDATE (2:58 p.m.): Please visit www.sanjuan.edu/closure for our full message. It will be shared via phone call and email to families later this afternoon once translations are in for our main languages.

In coordination with health officials and other local school districts, we have made the decision to close San Juan Unified campuses to students as of Monday, March 16. We will be closed to students through the end of spring break (Sunday, April 12). More details will be shared on our website and with all families later this afternoon via our notification system.

459 704 Comments 2.1K Shares

Messaging and Updates

Website

- Launched www.sanjuan.edu/COVID19
- Nearly 30,000 unique pageviews since launch

Social Media

- Increased engagement on all platforms, especially Facebook

Phone Calls/Emails

- Six district wide phone calls/emails to date with updates to families
- Translated in Spanish, Arabic, Farsi, Russian and Ukrainian

Family Resource HUB

The diagram illustrates the structure of the Family Resource HUB website, showing the flow of information from the sidebar menu to various sections of the site.

Top Navigation: Includes the San Juan Unified School District logo, "COVID-19 Crisis Management Information" title, "Translate" and "User Options" buttons, and a search icon.

Main Navigation Bar: Features links for HOME, WHAT IS COVID-19?, STUDENT RESOURCES, MEALS, FAMILY RESOURCES (highlighted in blue), GET UPDATES, and EMPLOYEE RESOURCES.

Family Resources Sidebar: Lists categories such as Family Resources, Tips for Families, Online Enrichment Resources, Internet Access, Technology Support, Health Services, Mental Health Resources and Social Emotional Support, Local Food Banks, and Community Partner Resources.

COVID-19 Information Section: Welcome message: "Welcome to the Family Resources Hub. We hope you will find the information on the subsequent pages helpful as we navigate the COVID-19 situation and the challenges that it brings."

Services and Hotlines Section: Information about 211 Sacramento, including its 24 hr/day and 7 day/week service, multiple languages available, and website (<http://www.211sacramento.org/211/>). It also includes information about the Sacramento County Mental Health 24-Hour Crisis Line, with a note to call (888) 881-4881 if experiencing a mental health crisis, and a link to the website (<https://www.saccounty.net/services/Pages/Mental-Health-24-Hour-Crisis-Line.aspx>).

Health on Wheels Section: Information about Elica Health Centers providing medical services to students and their families Monday - Thursday, from 11:00 AM to 5:00 PM. It includes a schedule of days and locations of HOW visits:

Day	Location
Monday/Lunes	Howe Avenue Elementary School lunch will be served Monday - Friday from 11:30AM - 12:30PM. 2404 Howe Ave, Sacramento, CA 95825
Tuesday/Martes	Thomas Edison Language Institute School lunch will be served Monday - Friday from 11:30AM - 12:30PM. 2950 Hurley Way, Sacramento, CA 95864

Right Column Content: A sidebar with helpful resources for supporting children during COVID-19, including links to CDC, Child Mind Institute, Common Sense Media, HealthyChildren.org, and PBS.

Parent and Community Voice

[REDACTED] San Juan Unified School District Thank you for being so creative and creating opportunity out of chaos!



Like · Reply · Message · 2d



1

[REDACTED] You all are doing a FANTASTIC job managing things during this crisis. Thank you so much for all you're doing for our students!

Love · Reply · Message · 2d



18

[REDACTED] Thank you San Juan Unified Staff for looking out for the children and all the employees. We think your doing an awesome job!

Love · Reply · Message · 2d



18

[REDACTED] How are those in Special Education going to receive the services they need? My child can barely work on a computer and a chromebook is going to be useless for her learning. I have a handle on her basic education, but I can not provide adequate speech and OT services and of course I can't get them through our health care provider because the school is supposed to provide these things.

Like · Reply · Message · 1w



10

I just want to say, in behalf of our Ukrainian community THANK YOU, for everything you doing, that you keep informing and sanding updates to our parents. You won't believe how many parents asked me to say words of appreciation to you and your team! Some new parents who just came from Ukraine just amazed of the way we taking care about them, even giving Chromebooks to them for free, one mom told me with tears in her eyes "Now I know what does it mean to be a part of the family which called GREAT AMERICA." Thank you!

Hi. I'm having a difficult time accessing the lunch/breakfast program for my children due to my work schedule. Do you have any accommodations that can be made for parents that can really use the help with breakfast/lunch that are at work when you distribute the meals?? I have 6 children and this really helps us.

[REDACTED] People are nervous because San Juan District has not come out with an official position on how they are going to ensure that this doesn't put more stress on essential and frontline workers who cannot support teaching their children on a typical 8am-3pm "school" schedule. We need self paced and recorded material, with a promise that "live" classes and daily deadlines will not be used.

Like · Reply · Message · 2d



San Juan
Unified School District

19

Moving Forward



- Support distance learning implementation
- Develop guidance for assessment and grading practices
- Gather input and voice related to graduation activities
- Develop distance learning summer school model
- Prepare for August 2020 school year opening

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: I-2

MEETING DATE: 04/14/2020

SUBJECT: Second public hearing regarding potential composition of trustee areas prior to drawing of maps and adoption of Resolution No. 2986

DEPARTMENT: Legal Services

CHECK ONE:
For Discussion:
For Action:
Report:
Workshop:
Recognition:
Emergency Action:

ACTION REQUESTED:

The superintendent is recommending that the board hold the second public hearing regarding the potential composition of trustee areas prior to the drawing of maps, and adopt Resolution No. 2986, clarifying the criteria the demographer will consider when preparing draft maps.

RATIONALE/BACKGROUND:

The San Juan Unified School District's Board of Education is currently elected under an "at-large" election system, where board members are elected by voters of the entire district. Board members are elected in even-numbered years and serve staggered, four-year terms, such that the next election for three board members is scheduled for November 2020, with the remaining two (2) board members' seats scheduled for election in November 2022. On March 10, 2020, the board adopted Resolution #2982, declaring its intent to transition from at-large to by-trustee area board elections, where each board member must reside within the designated trustee area boundary, and is elected only by the voters in that trustee area.

On March 31, 2020, the district's demographer presented information on the process and potential criteria for drawing the trustee area boundary maps. Following the presentation, the board held the first of two statutorily required hearings to receive input from the community on the trustee-area map creation process and sequencing of elections, pursuant to Elections Code section 10010(a)(1).

The demographer will provide additional information, based on the March 31, 2020, discussions. Following the presentation, the board will hold the second of two statutorily required hearings to receive input from the community on the trustee-area map creation process and sequencing of elections, pursuant to Elections Code section 10010(a)(1).

ATTACHMENT(S):

A: PowerPoint presentation C: Notice of Public Hearing (English)
B: Resolution No. 2986 D: Notice of Public Hearing (Spanish)

FISCAL IMPACT:

Current Budget: \$N/A

Additional Budget: \$ N/A

Funding Source: N/A

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only On-going

LCAP/STRATEGIC PLAN:

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 03/02/2020, 03/16/2020, 03/23/2020, 03/30/2020, 04/06/2020

Board of Education: 03/10/2020, 03/31/2020

PREPARED BY: Linda C. T. Simlick, General Counsel *LCTS*

APPROVED BY: Kent Kern, Superintendent of Schools *KK*



TYPES OF ELECTIONS

AT-LARGE ELECTIONS

Candidates must reside within the District's boundaries and are elected by all the voters who reside in the District's boundaries (Education Code Section 5030(a)). This is the method of election currently used by San Juan Unified School District.

FROM-TRUSTEE AREA ELECTIONS

Candidates must reside in specific geographic areas within the District's boundaries called "Trustee Areas" but are elected by all the voters who reside in the District's boundaries (Education Code Section 5030(c)).

BY-TRUSTEE AREA ELECTIONS

Candidates must reside in specific Trustee Areas within the District's boundaries and are elected only by the voters who reside in the same Trustee Areas (Education Code Section 5030(b)). **This method of election is the only method immune from challenge under the California Voting Rights Act.**

SAN JUAN UNIFIED SCHOOL DISTRICT

1



BACKGROUND

WHAT IS THE CALIFORNIA VOTING RIGHTS ACT ("CVRA")?

- Took effect January 1, 2003.
- Prohibits the use of "at-large" elections when such an election system:
"[I]mpairs the ability of a protected class to elect candidates of its choice or its ability to influence the outcome of an election...."
(Elections Code § 14027.)
"'Protected class' means a class of voters who are members of a race, color, or language minority group, as this class is referenced and defined in the federal Voting Rights Act of 1965 (52 U.S.C. Sec. 10301 et seq.)."
(Elections Code § 14026(d).)
- In response to a demand letter, the Board took action on March 10, 2020 to adopt a resolution initiating the transition from at-large to by-area elections for the November 2020 election.

SAN JUAN UNIFIED SCHOOL DISTRICT

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TRUSTEE AREA PROCESS

This timeline is subject to change based on requirements imposed as a result of the COVID-19 pandemic.

Date	Activity
March 31, 2020	Board Meeting: First Pre-Map Public Hearing
April 14, 2020	Board Meeting: Second Pre-Map Public Hearing
April 28, 2020	Board Meeting: First Public Hearing on Trustee Area Scenarios Board Discussion and Input on Maps
May 6/7, 2020	State Board of Education Meeting; Waiver Application Consideration
May 12, 2020	Board Meeting: Second Public Hearing on Trustee Area Scenarios Board Discussion and Input on Maps
May 26, 2020	Board meeting: Final Public Hearing on Trustee Area Scenarios Board Section of Trustee Area Map Board Consideration of Change in Election Method
May/June 2020	County Committee on School District Organization holds a public hearing and Considers Approval of Change in Election Method and Trustee Area Map
June 2020	Cooperative Strategies sends Final Trustee area Map to the County Registrar of Voters
November 2020	First Election Held Utilizing Trustee Areas

SAN JUAN UNIFIED SCHOOL DISTRICT

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RESOLUTION NO. 2986

CRITERIA FOR DEVELOPING TRUSTEE-AREA BOUNDARIES

- Following the public hearing, the Board will review and consider approval of Resolution No. 2986
- Resolution No. 2986 provides the Board's direction on the criteria to utilize in the drawing of draft trustee area maps
- Compliance with (i) legal requirements of equal population in each area within established guidelines and (ii) Federal Voting Rights Act
- Outlines multiple criteria to be considered in the process
- Recognizes that each map scenario may weight different criteria more heavily than others

SAN JUAN UNIFIED SCHOOL DISTRICT

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CRITERIA IN TRUSTEE AREAS

Resolution No. 2986 outlines the following criteria to guide the creation of trustee area maps:

1. The boundaries of the trustee areas shall be established so that the trustee-areas are at least as **nearly equal in population** as required by law.
2. The boundaries of the trustee areas **shall not be gerrymandered in violation of the principles established by the United States Supreme Court in *Shaw v. Reno*, 509 U.S. 630 (1993), and other applicable law.**
3. The boundaries of the trustee areas shall be established so that the **trustee areas do not result in a denial or abridgement of the right of any citizen to vote on account of race or color** as provided in Section 2 of the federal Voting Rights Act.
4. The boundaries of the trustee areas shall be **compact**, insofar as practicable.
5. The boundaries of the trustee areas shall be created to contain **contiguous** territory, insofar as practicable.
6. The boundaries of the trustee areas shall observe **communities of interest**, insofar as practicable.

SAN JUAN UNIFIED SCHOOL DISTRICT

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CRITERIA IN TRUSTEE AREAS

Resolution No. 2986 outlines the following criteria to guide the creation of trustee area maps:

7. The boundaries of the trustee areas shall consider the **location of the district's high schools and their respective attendance areas**, insofar as practicable.
8. The boundaries of the trustee-areas may consider **visible features**, such as topography and geography, including mountains, flat land, forest lands, man-made geographical features such as highways and canals, etc., insofar as practicable.
9. To maintain a **longer-term population balance**, trustee-areas known to be areas of higher-than-average population growth following redistricting may be underpopulated within the population deviation amounts allowed by law. To the extent legally allowed, this shall include consideration of anticipated future growth under applicable general plans.
10. The boundaries of the trustee areas **may consider avoiding pairing two or more incumbents in a single trustee area**, to the extent legally allowable.
11. The boundaries of the trustee-areas shall comply with such other factors which become known during the redistricting process and are formally adopted by the board.

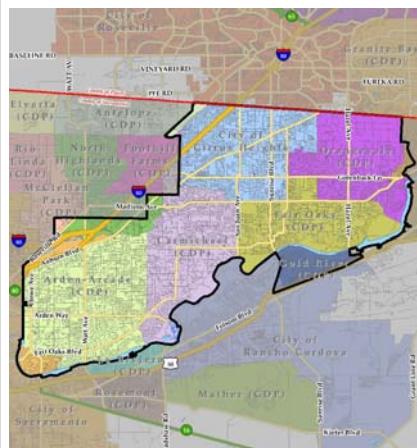
SAN JUAN UNIFIED SCHOOL DISTRICT

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DISTRICT DEMOGRAPHICS

2010 CENSUS DATA



Population	Total Population		Age 18 and over	
	Total	%	Total	%
Hispanic/Latino	45,976	14.29%	29,996	11.86%
White	230,622	71.69%	189,990	75.12%
Black/ African American	14,625	4.55%	10,850	4.29%
American Indian/ Alaska Native	1963	0.61%	1567	0.62%
Asian	14,728	4.58%	12,200	4.82%
Native Hawaiian/ Pacific Islander	1261	0.39%	980	0.39%
Other	608	0.19%	429	0.17%
Two or More Races	11,920	3.71%	6890	2.72%
Total Population	321,703	100.00%	252,902	100.00%

SAN JUAN UNIFIED SCHOOL DISTRICT

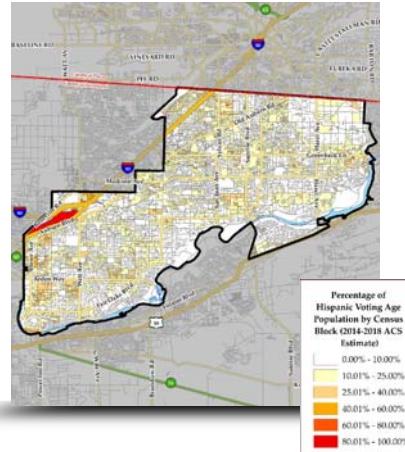
7



DISTRICT DEMOGRAPHICS

CITIZEN VOTING AGE POPULATION ESTIMATES

Population	2014-2018 CVAP	
	Total	%
Hispanic/Latino	30,727	12.46%
White	182,094	73.82%
Black/ African American	12,820	5.20%
American Indian/ Alaska Native	948	0.38%
Asian	11,790	4.78%
Native Hawaiian/ Pacific Islander	327	0.13%
Two or More Races	7,954	3.22%
Total Population	246,660	100.00%



SAN JUAN UNIFIED SCHOOL DISTRICT

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HOW SHOULD LINES BE DRAWN?



SAN JUAN UNIFIED SCHOOL DISTRICT

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PRE-MAP PUBLIC HEARING

EXAMPLES OF FEEDBACK FOR MAPPING PROCESS

"I would like to keep Neighborhood X and Neighborhood Y in the same trustee area..."

SAN JUAN UNIFIED SCHOOL DISTRICT

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PRE-MAP PUBLIC HEARING

EXAMPLES OF FEEDBACK FOR MAPPING PROCESS

I think:

- X Avenue
- Y Avenue

... may make sense as a trustee area boundary because ...

- It keeps communities together
- It provides good representation

SAN JUAN UNIFIED SCHOOL DISTRICT

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PRE-MAP PUBLIC HEARING

EXAMPLES OF FEEDBACK FOR MAPPING PROCESS

I think:

- All of Y community should be in one area
- Each elementary, middle or high boundary should be in multiple/single areas
- Every trustee area should serve multiple school boundaries/sites

... may make sense as a trustee area boundary because ...

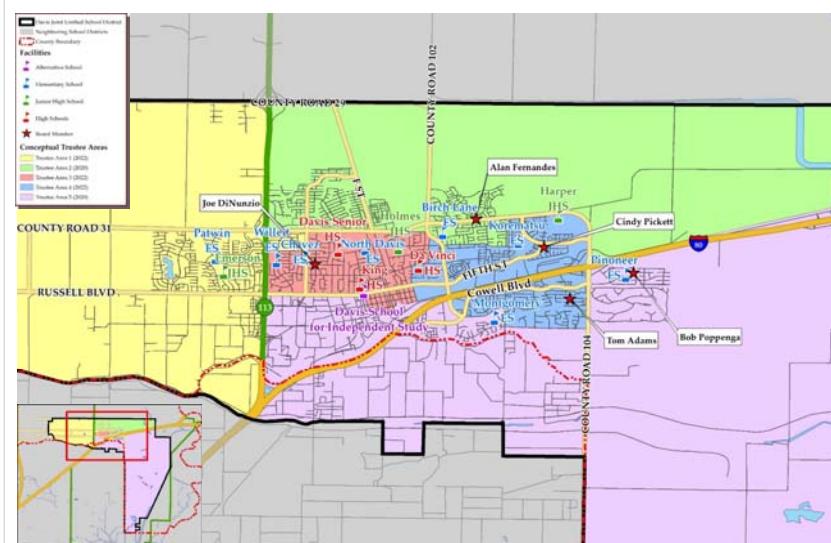
- It keeps communities together
- It provides good representation

SAN JUAN UNIFIED SCHOOL DISTRICT

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SAMPLE OF COMPLETED PROCESS



SAN JUAN UNIFIED SCHOOL DISTRICT

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INCREASE BOARD SIZE?

- A member of the public has suggested the Board consider an increase in Board membership from 5 to 7 members for the 2020 election.
- General rule: 5 members. (Ed. Code, § 35012)
- Education Code provides process to increase to 7 members:
- Not required for compliance with the California Voting Rights Act

SAN JUAN UNIFIED SCHOOL DISTRICT

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INCREASE BOARD SIZE?

The District cannot unilaterally increase its Board membership. Process requires:

- County Committee approval; and
- Either
 - Voter approval; or
 - A State Board of Education waiver of the voter approval requirement

SAN JUAN UNIFIED SCHOOL DISTRICT

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INCREASE BOARD SIZE?

- No Time: Even if a process is started and even if approved by the County Committee: unlikely to be implemented for the November 2020 election
- Voter approval would be placed on November 2020 ballot, with earliest implementation in November 2022
- SBE waiver deadline for implementation in November 2020 already past
- Inappropriate to use the SBE waiver request the District sought on March 10, 2020 to waive the election requirement for the Board increase

SAN JUAN UNIFIED SCHOOL DISTRICT

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COMMUNITY OUTREACH

- In addition to meeting all legal hearing requirements, the District has developed additional ideas about how to seek community input. These ideas will be shared with the Board during the presentation.



SAN JUAN UNIFIED SCHOOL DISTRICT

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NEXT STEPS

- Conduct Second Public Hearing and Receive Feedback
- Review the draft Criteria Resolution
- Adopt a Criteria Resolution
- Using adopted Criteria Resolution, prepare draft maps
- Begin public hearing process to review draft maps

SAN JUAN UNIFIED SCHOOL DISTRICT

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QUESTIONS



**SAN JUAN UNIFIED SCHOOL DISTRICT
Resolution # 2986
CRITERIA FOR
DEVELOPING TRUSTEE-AREA BOUNDARIES**

WHEREAS, the Board of Education (“board”) of the San Juan Unified School District (“district”) is elected “at-large,” meaning that each trustee is elected by voters of the entire district;

WHEREAS, on March 10, 2020, the board adopted Resolution #2982, declaring its intent to transition from at-large to by-trustee area board elections;

WHEREAS, pursuant to Elections Code section 10010(a)(1), the board held public hearings on March 31, 2020, and April 14, 2020, to gather public input regarding potential trustee area boundaries; and

WHEREAS, the Federal Voting Rights Act (42 U.S.C. Section 1973) prohibits the use of any voting qualification, or prerequisite to voting, or standard, practice, or procedure, in a manner which results in a denial or abridgement of the right of any citizen of the United States to vote on account of race or color; and

WHEREAS, federal law and the Equal Protection Clause require that each trustee-area be equal in population; however, deviations (less than five percent [5%] greater than or less than the ideal, for a total of ten percent [10%] deviation) are presumptively constitutional under the Equal Protection Clause where required to meet an official criteria; and

WHEREAS, the board has instructed its demographer and district staff to develop draft maps to identify trustee areas that fully comply with legal requirements; and

WHEREAS, the board wishes to provide official criteria for any needed deviations from the general rule of equal population;

WHEREAS, the board has instructed its demographer to utilize these criteria insofar as practicable, recognizing that not all criteria will carry the same weight in every draft map; and

WHEREAS, the draft maps will be used by the board to study the possible change to trustee area elections, and to inform and solicit further input from the public.

NOW THEREFORE BE IT RESOLVED, the Board of Education of the San Juan Unified School District hereby resolves as follows:

1. The above recitals are correct and true.
2. The board hereby adopts the following criteria, identified in the attached Exhibit A, to guide the demographer and district staff in the development of draft maps and in relation to any necessary deviations as described above.

PASSED AND ADOPTED by the Board of Education of the San Juan Unified School District, at a regular meeting of the Board of Education held April 14, 2020, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed and adopted by the members of the Board of Education of the San Juan Unified School District, at a public meeting of the board held on April 14, 2020.

Zima Creason
Clerk, Board of Education

Exhibit A

Criteria to Guide the Establishment of Trustee-Areas

1. The boundaries of the trustee areas shall be established so that the trustee-areas are at least as nearly equal in population as required by law.
2. The boundaries of the trustee areas shall not be gerrymandered in violation of the principles established by the United States Supreme Court in *Shaw v. Reno*, 509 U.S. 630 (1993), and other applicable law.
3. The boundaries of the trustee areas shall be established so that the trustee areas do not result in a denial or abridgement of the right of any citizen to vote on account of race or color as provided in Section 2 of the federal Voting Rights Act.
4. The boundaries of the trustee areas shall be compact, insofar as practicable.
5. The boundaries of the trustee areas shall be created to contain contiguous territory, insofar as practicable.
6. The boundaries of the trustee areas shall observe communities of interest, insofar as practicable.
7. The boundaries of the trustee areas shall consider the location of the district's high schools and their respective attendance areas, insofar as practicable.
8. The boundaries of the trustee-areas may consider visible features, such as topography and geography, including mountains, flat land, forest lands, man-made geographical features such as highways and canals, etc., insofar as practicable.
9. To maintain a longer-term population balance, trustee-areas known to be areas of higher-than-average population growth following redistricting may be under-populated within the population deviation amounts allowed by law. To the extent legally allowed, this shall include consideration of anticipated future growth under applicable general plans.
10. The boundaries of the trustee areas may consider avoiding pairing two or more incumbents in a single trustee area, to the extent legally allowable.
11. The boundaries of the trustee-areas shall comply with such other factors which become known during the redistricting process and are formally adopted by the board.

SAN JUAN UNIFIED SCHOOL DISTRICT
 3738 Walnut Avenue
 Carmichael, CA 95608
 (916) 971-7700

****PLEASE POST****
NOTICE OF PUBLIC HEARING

The San Juan Unified School District's Board Of Education recently adopted Resolution #2982, declaring its intent to transition from at-large to by-trustee area board elections. Notice is hereby given that a telephonic public hearing will be held on Tuesday April 14, 2020, by the San Juan Unified School District's Board of Education to receive input from the community on the trustee area map creation process.

The public hearing is scheduled as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
Tuesday, April 14, 2020	6:30 p.m. or thereafter	San Juan Unified School District Telephonically

The San Juan Unified School District's Board of Education is currently elected under an "at-large" election system, where board members are elected by voters of the entire District. Board members are elected in even-numbered years and serve staggered, four-year terms, such that the next election for three board members is scheduled for November 2020, with the remaining board member seats scheduled for election in November 2022. On March 10, 2020, the board adopted Resolution #2982, declaring its intent to transition from at-large to by-trustee area oard elections, where each board member must reside within the designated trustee area boundary, and is elected only by the voters in that trustee area.

On March 31, 2020, the district's demographers presented information on the process and potential criteria for drawing the trustee area boundary maps. Following the presentation, the board held the first of two statutorily required hearings to receive input from the community on the trustee-area map creation process and sequencing of elections, pursuant to Elections Code section 10010(a)(1). On April 14, 2020, the board will again consider information on the process and potential criteria for drawing the trustee area boundary maps, and will hold the second of two statutorily required hearings to receive input from the community on the trustee-area map creation process and sequencing of elections, pursuant to Elections Code section 10010(a)(1). At the close of the hearing the Board will consider adopting a resolution that will establish criteria to guide the demographer and district staff in the development of draft trustee area maps for board and public consideration.

The district is taking all necessary steps to prevent and mitigate the effects of COVID-19. Therefore, in the interest of public health, this Board of Education meeting will be held telephonically. All board members, staff and others presenting at the meeting will be calling in via the Zoom video conferencing platform from separate locations. Given the need to ensure the health and safety of the staff and the public as a whole, **physical attendance by the public cannot be accommodated**; however, the district is making significant efforts to ensure public participation during this Board of Education meeting, and

has taken the following steps to assist the public in accessing the meeting:

1. **E-mail Submission of Public Comment.** Public Comments may be emailed to boardcomment@sanjuan.edu. If you are commenting on an agenda item, please identify the agenda item the comment addresses, including the agenda item number and title, in the subject line. If you wish to submit a public comment on more than one agenda item, please send a separate e-mail for each item on which you are commenting. Comments received by 6:00 p.m. on April 14, 2020, will be provided to the members of the board in writing prior to the meeting. Comments received after 6:00 p.m. on April 14, 2020, will be read on the record during this meeting.

All public comments via e-mail submission will be limited to two (2) minutes or approximately 300 words. Any portion of a comment extending past two (2) minutes or the approximate 300-word limit may not be read aloud due to time restrictions. All written comments that are not read into the record will be provided to the board members for review, provided that such comments are received prior to the end of the meeting. Please be aware that written public comments, including your name, may become public information.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the board listens carefully to all public comments and appreciates community input and participation.

2. **Zoom Video Conferencing.** Members of the public can make public comments via the Zoom conferencing platform. Members of the public can access Zoom from a computer, mobile device or tablet at www.sanjuan.edu/april14. All public comments will be limited to two (2) minutes.
3. **Translation/Interpretation.** Translation and interpretation services will be made available upon request with advance notice. If you wish to utilize these services, please notify the district at (916) 971-7111, or stephanie.cunningham@sanjuan.edu by noon on April 13, 2020. This allows for the scheduling of appropriate translation staff and other resources.
4. **Disability Accommodations.** A person with a disability may contact the Board of Education office at (916) 971-7111 or e-mail stephanie.cunningham@sanjuan.edu at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting

If you have any questions, please contact the District at (916) 971-7111.

SAN JUAN UNIFIED SCHOOL DISTRICT

3738 Walnut Avenue
Carmichael, CA 95608
(916) 971-7700

****POR FAVOR PUBLIQUE****
AVISO DE AUDIENCIA
PÚBLICA

El Consejo de Educación del Distrito Escolar Unificado de San Juan recientemente adoptó la Resolución #2982, declarando su intención de hacer la transición de las elecciones del Consejo de área general a área de fideicomisarios. Por la presente se da aviso de que se llevará a cabo una audiencia pública telefónica el martes 14 de abril de 2020 por el Consejo de Educación del Distrito Escolar Unificado de San Juan para recibir aportes de la comunidad en el proceso de creación del mapa del área del fideicomisario.

La audiencia pública está programada de la siguiente manera:

<u>FECHA</u>	<u>HORA</u>	<u>LUGAR</u>
Martes, 14 de abril, 2020	6:30 p.m. o después	Distrito Escolar Unificado de San Juan telefónicamente

El Consejo de Educación del Distrito Escolar Unificado de San Juan es elegido actualmente bajo un sistema electoral "en general", donde los miembros del Consejo son elegidos por los votantes de todo el Distrito. Los miembros del Consejo se eligen en años pares y sirven por períodos escalonados de cuatro años, de modo que la próxima elección para tres miembros del Consejo está programada para noviembre de 2020, y los escaños restantes para los miembros del Consejo están programados para noviembre de 2022. El 10 de marzo de 2020, el Consejo adoptó la Resolución # 2982, declarando su intención de hacer la transición de las elecciones del Consejo en general a las del fideicomisario, donde cada miembro del Consejo debe residir dentro del límite designado del área de fideicomisarios, y es elegido solo por los votantes en esa área de fideicomisarios.

El 31 de marzo de 2020, los demógrafos del Distrito presentaron información sobre el proceso y los posibles criterios para dibujar los mapas de límites del área del administrador. Después de la presentación, el Consejo llevó a cabo la primera de las dos audiencias legales requeridas para recibir aportes de la comunidad sobre el proceso de creación del mapa del área de fideicomisarios y la secuencia de las elecciones, de conformidad con el Código de Elecciones sección 10010 (a)(1). El 14 de abril de 2020, el Consejo considerará nuevamente la información sobre el proceso y los criterios potenciales para dibujar los mapas de límites del área del fideicomisario, y realizará la segunda de las dos audiencias requeridas por ley para recibir aportes de la comunidad sobre el proceso de creación del mapa del área del fideicomisario y secuencia de elecciones, de conformidad con el Código de Elecciones sección 10010 (a) (1). Al cierre de la audiencia, el Consejo considerará la adopción de una resolución que establecerá criterios para guiar al demógrafo y al personal del distrito en el desarrollo de los borradores de los mapas del área de fideicomisarios para la consideración del Consejo y el público.

El distrito está tomando todas las medidas necesarias para prevenir y mitigar los efectos de COVID-19. Por lo tanto, en interés de la salud pública, esta reunión del Consejo de Educación se llevará a cabo telefónicamente. Todos los miembros del Consejo, el personal y otras personas que se presenten en la reunión llamarán a través de la plataforma de videoconferencia Zoom desde ubicaciones separadas.

Dada la necesidad de garantizar la salud y la seguridad del personal y del público en general, **no se puede atender la asistencia física del público**; sin embargo, el distrito está haciendo esfuerzos significativos para garantizar la participación pública durante esta reunión del Consejo de Educación, y ha tomado los siguientes pasos para ayudar al público a acceder a la reunión:

1. **Envíe comentarios públicos por correo electrónico.** Los comentarios públicos pueden enviarse por correo electrónico a boardcomment@sanjuan.edu. Si está comentando sobre un elemento que está programado, identifique el elemento de la agenda al que se dirige el comentario, incluido el número y título del elemento de la agenda, en la línea de asunto. Si desea enviar un comentario público sobre más de un elemento de la agenda, envíe un correo electrónico por separado para cada elemento sobre el que está comentando. Comentarios recibidos antes de las 6:00 p.m. el 14 de abril de 2020, se proporcionará a los miembros del Consejo por escrito antes de la reunión. Comentarios recibidos después de las 6:00 p.m. el 14 de abril de 2020, se leerán en el registro durante esta reunión.

Todos los comentarios públicos por correo electrónico se limitarán a dos (2) minutos o aproximadamente 300 palabras. Cualquier parte de un comentario que se extienda más allá de los dos (2) minutos o el límite aproximado de 300 palabras posiblemente no se podrán leer en voz alta debido a restricciones de tiempo. Todos los comentarios escritos que no se lean en el registro se proporcionarán a los miembros del Consejo para su revisión, siempre que dichos comentarios se reciban antes del final de la reunión. Por favor, tenga en cuenta que los comentarios públicos escritos, incluido su nombre, pueden convertirse en información pública.

Según la Ley Ralph M. Brown, el Consejo no puede responder a ningún comentario o pregunta individual sobre temas que no figuran en la agenda; sin embargo, el Consejo escucha atentamente todos los comentarios públicos y aprecia los aportes y la participación de la comunidad.

2. **Videoconferencia de Zoom.** Los miembros del público pueden hacer comentarios públicos a través de la plataforma de conferencia Zoom. Los miembros del público pueden acceder a Zoom desde una computadora, dispositivo móvil o tableta en www.sanjuan.edu/april14. Todos los comentarios públicos se limitarán a dos (2) minutos.
3. **Traducción/Interpretación.** Los servicios de traducción e interpretación estarán disponibles previa solicitud con previo aviso. Si desea utilizar estos servicios, notifique al distrito al (916) 971-7111 o stephanie.cunningham@sanjuan.edu antes del mediodía del 13 de abril de 2020. Esto permite la programación del personal de traducción apropiado y otros recursos.
4. **Adaptaciones para Discapacitados.** Una persona con discapacidad puede comunicarse con la oficina del Consejo de Educación al (916) 971-7111 o enviar un correo electrónico a stephanie.cunningham@sanjuan.edu al menos 48 horas antes de la reunión programada del Consejo para solicitar la recepción de una agenda y otros escritos distribuidos en un formato alternativo apropiado o para solicitar modificaciones o adaptaciones relacionadas con la discapacidad, incluidas ayudas o servicios auxiliares, para participar en la reunión pública del Consejo.

Si tiene alguna pregunta, comuníquese con el Distrito al (916) 971-7111.

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: I-3

MEETING DATE: 04/14/2020

SUBJECT: Williams Complaint Report

CHECK ONE:

For Discussion:

For Action:

Report:

Workshop:

Recognition:

Emergency Action:

DEPARTMENT: Legal Services

ACTION REQUESTED:

The superintendent is recommending that the board receive a report regarding Williams-type complaints filed with the district during the time period from January 1 through March 31, 2020.

RATIONALE/BACKGROUND:

The Williams legislation embodied in Education Code section 35186(d) requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints filed with the district.

ATTACHMENT(S):

A: Williams Act 3rd Quarterly Report

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 04/06/2020

FISCAL IMPACT:

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(unrestricted base, supplemental, other restricted, etc.)

Current Year Only Ongoing

LCAP/STRATEGIC PLAN:

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

PREPARED BY: Linda C. T. Simlick, General Counsel *LTS*

APPROVED BY: Kent Kern, Superintendent of Schools *KK*



San Juan Unified School District

Legal Services

**3738 Walnut Avenue, Carmichael, California 95608
P.O. Box 477, Carmichael, California 95609-0477
Telephone (916) 971-7110; FAX (916) 971-7704
Internet Web Site: www.sanjuan.edu**

Kent Kern, Superintendent of Schools
Linda C. T. Simlick, General Counsel

WILLIAMS UNIFORM COMPLAINT PROCESS (UCP) Quarterly Report

Year covered by this report: 2020

Quarter covered by this report: Quarter 3 (January-March)

Sufficiency of textbooks

Number of complaints:	0
Number resolved:	0
Number unresolved:	n/a

School facilities issues

Number of complaints:	0
Number resolved:	n/a
Number unresolved:	n/a

Vacancy or misassignment of teachers

Number of complaints:	0
Number resolved:	n/a
Number unresolved:	n/a

Respectfully submitted:

Linda C. T. Simlick
General Counsel

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: I-4

MEETING DATE: 04/14/2020

SUBJECT: Board Meeting Dates 2020-2021

CHECK ONE:

- | | |
|-------------------|-------------------------------------|
| For Discussion: | <input type="checkbox"/> |
| For Action: | <input checked="" type="checkbox"/> |
| Report: | <input type="checkbox"/> |
| Workshop: | <input type="checkbox"/> |
| Recognition: | <input type="checkbox"/> |
| Emergency Action: | <input type="checkbox"/> |

DEPARTMENT: Administration

ACTION REQUESTED:

The superintendent is recommending that the board approve the proposed board meeting dates for the 2020-2021 school year.

RATIONALE/BACKGROUND:

Regular board meetings are held on the second and fourth Tuesday of each month, unless noted otherwise. There are no board meetings held in July. Due to the holiday and winter break, the superintendent is proposing that one regular meeting be held during the months of November and December. The December meeting must take place after the second Friday in December in order to comply with the provisions of AB 2449.

August 11, 2020	February 9, 2021
August 25, 2020	February 23, 2021
September 8, 2020	March 9, 2021
September 22, 2020	March 23, 2021
October 13, 2020	April 13, 2021
October 27, 2020	April 27, 2021
November 17, 2020 (3 rd Tuesday)	May 11, 2021
December 15, 2020 (3 rd Tuesday)	May 25, 2021
January 12, 2021	June 8, 2021
January 26, 2021	June 22, 2021

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 04/06/2020

FISCAL IMPACT:

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(unrestricted base, supplemental, other restricted, etc.)

Current Year Only: Ongoing:

LCAP/STRATEGIC PLAN:

Goal: N/A

Focus: N/A

Action: N/A

Strategic Plan: N/A

APPROVED BY: Kent Kern, Superintendent of Schools *KK*

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**SAN JUAN UNIFIED SCHOOL DISTRICT
TENTATIVE BOARD AGENDA ITEMS
2019-2020**

APRIL 28

Continuous Improvement Series: Early Learning – R
Public Hearing No. 1: Potential Map Review (CVRA) – D

Townsend
Simlick

MAY 12

School Climate: Parent-Staff-Student Voice – R
Public Hearing No. 2: Potential Map Review (CVRA) – D
New Course Adoptions – D
*Approval of CTE 2020 Advisory Committee Roster – A

Schnepf
Simlick
Schnepf
Messer

MAY 26

Continous Improvement Series: Distance Learning – R
Public Hearing: Final Map Review & Resolution (CVRA) – D/A
New Course Adoptions – A [Discussed 05/12/20]
*Head Start/Early Head Start Contract Resolution FY 2020-2021 – A

Schnepf
Simlick
Schnepf
Townsend

JUNE 9

Public Hearing: LCAP – D
Public Hearing: LCAP/Choices Charter School – D
Public Hearing: Presentation of the 2020-2021 Budget – D
*CIF Superintendent Designation of Representatives 2020-2021 – A
*Charter School 2018-2019 Audit Reports (Aspire, Atkinson, CMP, GIS, GV, OFY) – A

Schnepf
Flagler
Stephens
Messer
Stephens

JUNE 23

LCAP [Public Hearing 06/09/20] – A
LCAP/Choices Charter School [Public Hearing 06/09/20] – A
Adoption of the 2020-2021 Budget [Public Hearing 06/09/20] – A
Temporary Interfund Borrowing of Cash – A
*Consolidated Application, Spring Report 2019-2020 – A
*2019-2020 Actuarial Report (OPEB) – A

Schnepf
Flagler
Stephens
Stephens
Calvin
Oropallo

D=discussion; A=action; *=consent; R=report; PC=public comment