



ADAM A. HOUSE
Fire Chief

Grant Goold
Board President
Division 2

Ted Wood
Board Vice President
Division 4

Jennifer Sheetz
Board Secretary
Division 5

Cynthia Saylor
Board Member
Division 1

Robert Webber
Board Member
Division 3

D'Elman Clark
Board Member
Division 6

Brian Rice
Board Member
Division 7

Gay Jones
Board Member
Division 8

John Costa
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, November 14, 2024, 2024 – 6:00 PM

Sacramento Metropolitan Fire District

10545 Armstrong Avenue

Board Room – Second Floor

Mather, California


&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

 Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To view the meeting via the Zoom Application, please click on the link above.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg

Board Clerk

(916) 859-4305

rittburg.marni@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



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REGULAR BOARD MEETING

THURSDAY, NOVEMBER 14, 2024

➤ CALL TO ORDER

➤ ROLL CALL

➤ PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on the Comcast and AT&T U-Verse cable systems. This meeting is also webcast at metro14live.saccounty.gov. **Today's meeting replays at 2:00 p.m. on Saturday, November 16, 2024 and again at 6:00 p.m. on Monday, November 18, 2024, on Channel 14.** The recording of this meeting can also be viewed at youtube.com/metrocable14.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS:

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

Page No.

- | | | |
|----|--|----|
| 1. | Action Summary Minutes
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of October 10, 2024. | 6 |
| 2. | Revision of Board Policy 01.001.03 – Non-Discrimination Policy
Recommendation: Approve the revisions to the Non-Discrimination Policy #01.001.03. | 12 |



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3. **Adopt Resolution – Contract Award – Construction Management Services 38**
Recommendation: Adopt Resolution approving a contract award to Kitchell/CEM, Inc. and authorize the Fire Chief or his designee to negotiate, execute and administer an agreement materially similar to the attached agreement. Authorize the Fire Chief or his designee to negotiate, execute and administer an agreement with the next highest ranked proposer if, after having bargained in good faith, the District is unable to conclude a final agreement with the highest ranked proposer within 10 calendar days.
4. **Revision to the Positions and Authorization Document (PAD) for a Safety and Risk Director 52**
Recommendation: Authorize the revision to the PAD as reflected in the attached document for the Safety and Risk Director, and allow staff to further develop the job description, complete a recruitment process, and on-board the new position during the FY 2025/26.
5. **Adopt Resolutions – Employer’s Contribution Under the Public Employees’ Medical and Hospital Care Act (CalPERS) 63**
 - A. Resolution – Fixing SMFD’s Vesting Contribution Under Section 22896 of the Public Employees’ Medical and Hospital Care Act - 000 All Employees
 - B. Resolution – Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act - 000 All Employees
 - C. Resolution – Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants Under the Public Employees’ Medical and Hospital Care Act - 700 All Employees (Non-PERS)**Recommendation:** Adopt Resolutions establishing the health premium contributions to reflect the new benefit cap with CalPERS effective January 1, 2025.

ACTION ITEMS:

1. **Adopt Resolution – 2024 Response Standards and Service Level Objectives 70**
(Planning & Development/Operations)
Recommendation: Adopt Resolution adopting the 2024 Response Standards and Service Level Objectives.
2. **Adopt Resolution – Commending Director Sheetz 91**
(Deputy Chief Bailey and Board Clerk Rittburg)
Recommendation: Adopt Resolution commending Director Jennifer Sheetz for her eight years of service on the Board.



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REGULAR BOARD MEETING

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REPORTS:

1. **PRESIDENT'S REPORT** — *(President Goold)*
2. **FIRE CHIEF'S REPORT** — *(Deputy Chief Bailey)*
 - OPERATIONS REPORT** — *(Deputy Chief Mitchell)*
 - ADMINISTRATIVE REPORT** — *(Out-of-Class Deputy Chief Johnson)* – **No Report**
 - SUPPORT SERVICES REPORT** — *(Deputy Chief Bailey)* – **No Report**
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – *Captain Sean Scollard, Local 522 Vice President)*
4. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

 - A. **Executive Committee** – *(President Goold)*
Next Meeting: TBD
 - B. **Communications Center JPA** – *(Deputy Chief Bailey)*
Next Meeting: November 12, 2024 at 9:00 AM
 - C. **Finance and Audit Committee** – *(Director Jones)*
Next Meeting: January 23, 2025 at 5:30 PM
 - D. **Policy Committee** – *(Director Costa)*
Next Meeting: December 12, 2024 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA

- Regular Board Meeting – December 12, 2024 at 6:00 PM

Posted on November 7, 2024, by 4:30 p.m.



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REGULAR BOARD MEETING

THURSDAY, NOVEMBER 14, 2024

Marni Rittburg, CMC, CPMC
Clerk of the Board

** No written report

*  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.