



**San Juan Unified School District**  
*Regular Meeting of the Board of Education*  
3738 Walnut Avenue, Carmichael, California 95608

Zima Creason, President  
Pam Costa, Vice President  
Saul Hernandez, Clerk  
Ben Avey, Member  
Paula Villescaz, Member  
Tanya Kravchuk, Member  
Vacant, Member

### **PUBLIC PARTICIPATION GUIDELINES**

Board of Education meetings are held in person in the board room located at 3738 Walnut Avenue, Carmichael, California. Alternatively, you can view the board meeting on YouTube from a computer, mobile device or tablet. The YouTube link can be found on the district's [YouTube channel](#) or by visiting <https://www.sanjuan.edu/boardmeeting> where the link will be posted approximately 15 minutes prior to the start of the meeting. The district has taken the following steps to assist the public in offering public comment:

1. **In Person Public Comment.** Public comment may be offered in person during the board meeting at the district office located at 3738 Walnut Avenue, Carmichael, California. Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Please be aware that public comments, including your name, become part of the public record.
2. **Online Submission of Public Comment.** Members of the public may submit written comments by using the comment form located on the district website at <http://www.sanjuan.edu/boardmeeting>. If you wish to submit a written comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Written comments are limited to 1,500 characters. Comments will be provided to the members of the board.

The business to be considered at this board meeting is on the following agenda:

**Board of Education Agenda**  
**October 10, 2023**

**A. OPEN SESSION/CALL TO ORDER/ANNOUNCEMENT OF CLOSED SESSION TOPICS – 5:30 p.m.**

1. Visitor Comments (for closed session agenda items only)  
Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

**B. CLOSED SESSION – 5:30 p.m.**

1. Student expulsions in three cases (Education Code section 48918[f]).
2. Collective bargaining matters – discussion with negotiator Daniel Thigpen, Executive Director, Labor Relations and Government Affairs, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units; and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

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**C. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE – 6:30 p.m.**

**D. APPROVAL OF THE MINUTES – September 26, 2023, regular meeting, pages 2544-2547.**

**E. ORGANIZATIONS/ANNOUNCEMENTS – 6:35 p.m.**

1. **High School Student Council Reports**
2. **Staff Reports**
3. **Board-appointed/District Committees**
4. **Employee Organizations**
5. **Other District Organizations**
6. **Closed Session/Expulsion Actions** (Government Code section 54957.1)

**F. VISITOR COMMENTS – 6:50 p.m.**

Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

## **G. CONSENT CALENDAR – G-1/G-9 – 7:20 p.m.**

Action: The administration recommends that the consent calendar, G-1 through G-9, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.

1. \*Personnel – appointments, leaves of absence and separations.
2. \*Purchasing Report – change orders, construction and public works bids, piggyback contracts and zero dollar contract.
3. \*Business/Financial Report – notices of completion.
4. Acceptance of the following gifts:  
**Cowan Fundamental Elementary School:** from Cowan Parent Teacher Club – for outdoor seating: \$11,024.80.  
**Earl LeGette Elementary School:** from American Online Giving: \$71.40.  
**Encina Preparatory High School:** from Point West Rotary Club – for 10 approved grants: \$16,765.  
**Northridge Elementary School:** from Carolyn and Kirkland Fritz – for sixth grade science camp: \$500.
5. \*Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.
6. \*Approval of 2023 Ose Family Community Service Award for Rio Americano High School.
7. \*Ratification of one committee member to the Special Education Community Advisory Committee.
8. \*Ratification of one committee member to the Facilities Committee.
9. \*Ratification of one committee member to the Curriculum, Standards, Instructional and Student Services Committee.

\*Material provided.

## **H. CONSENT CALENDAR (continued, if necessary)**

Discussion and action on the items removed from the consent calendar.

## **I. BUSINESS ITEMS**

### **1. 2022-2023 End of Year Data Summary – 7:25 p.m.**

(Slavensky)

Material provided.

Report: regarding the 2022-2023 end of year data results, including the results of the 2023 California Assessment of Student Performance and Progress (CAASPP) tests.

### **2. Inclusive Practices – 7:55 p.m.**

(Calvin)

Material provided.

Report: regarding the work and current priorities of the Special Education department.

### **3. Arcade Fundamental Middle School Lease Amendment No. 6 – 8:15 p.m.**

(Camarda)

Material provided.

Action: The superintendent is recommending that the board adopt Resolution No. 4101, approving the sixth amendment to the lease agreement for the Arcade Fundamental Middle School project no. 001-9512-P1 between San Juan Unified and Clark & Sullivan Builders Inc. dba Clark/Sullivan Construction.

### **4. Katherine Johnson Middle School Lease Amendment No. 6 – 8:20 p.m.**

(Camarda)

Material provided.

Action: The superintendent is recommending that the board adopt Resolution No. 4102, approving the sixth amendment to the lease agreement for the Katherine Johnson Middle School new construction project no. 055-9512-P1 between San Juan Unified and Flint Builders, Inc.

**5. Variable Term Waivers – 8:25 p.m.**

(Toto)

Material provided.

Action: The superintendent is recommending that the board approve the submission of six Variable Term Waivers to the California Commission on Teacher Credentialing effective 08/08/2023-06/05/2024.

**6. Assignment of Teachers Outside Regular Base Credential – 8:30 p.m.**

(Toto)

Material provided.

Action: The superintendent is recommending that the board adopt Resolution No. 4103 authorizing the assignment of 55 certificated employees to areas outside their authorized credential during the 2023-2024 school year per Education Code sections 44256(b), 44258.2, 44263 and 44865.

**7. Provisional Internship Permits – 8:35 p.m.**

(Toto)

Material provided.

Action: The superintendent is recommending that the board approve the submission of four Provisional Internship Permits to the California Commission on Teacher Credentialing effective 08/08/2023-06/05/2024.

**J. BOARD REPORTS – 8:40 p.m.****K. FUTURE AGENDA – 8:50 p.m.**

The board may wish to identify items to be discussed at future meetings and the reasons therefore.

**B. CLOSED SESSION (continued, if necessary)**

Announcement of topics/announcement of actions.

**L. ADJOURNMENT – 8:55 p.m.**

*The Board of Education welcomes and encourages the public's participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3). When an item indicates "material provided," the additional information is available prior to the meeting in the Information and Communication Office, 3738 Walnut Avenue, Carmichael, (916) 979-8281, or on the district website at [www.sanjuan.edu](http://www.sanjuan.edu).*

*A person with a disability may contact the Board of Education office at (916) 971-7111, or email [stephanie.cunningham@sanjuan.edu](mailto:stephanie.cunningham@sanjuan.edu) at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format, or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.*

*Translation and interpretation services will be made available upon request with advance notice. If you wish to utilize these services, please notify the Board of Education office at (916) 971-7111, or email [stephanie.cunningham@sanjuan.edu](mailto:stephanie.cunningham@sanjuan.edu) at least 24 hours before the scheduled board meeting to allow for the scheduling of appropriate translation staff and other resources.*

***NOTE: The times indicated are approximate.***

**Mission Statement**

Valuing diversity and excellence, the San Juan Unified School District's mission is to educate and inspire each student to succeed and responsibly contribute to a radically evolving world by providing innovative, rigorous, student-focused instruction and programs in a safe, caring and collaborative learning community.



D  
10/10/2023

**San Juan Unified School District**  
Board of Education  
3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes  
September 26, 2023**

**Regular Meeting**  
Board of Education  
6:30 p.m.

**Open Session/Call to Order/Pledge of Allegiance (A)**

The September 26 regular meeting was called to order by the president, Zima Creason. The board meeting was held in person and was also streamed to the district's YouTube channel. Four members of the Casa Roble Fundamental High School Air Force Jr. ROTC led the group in the Pledge of Allegiance.

**Roll Call**

Present:  
Zima Creason, president  
Pam Costa, vice president  
Saul Hernandez, clerk  
Ben Avey, member  
Paula Villescaz, member  
Tanya Kravchuk, member  
Vacant:  
Trustee area 7, member

**Minutes Approved (B)**

It was moved by Ms. Villescaz, seconded by Ms. Kravchuk, that the minutes of the September 12 regular meeting be approved. MOTION CARRIED 5-0-1 [AYES: Creason, Hernandez, Avey, Villescaz, Kravchuk; NOES: None; ABSTAIN: Costa].

**Recognition: Week of the School Administrator (C-1a)**

It was moved by Ms. Costa, seconded by Ms. Kravchuk, to adopt Resolution No. A-430 proclaiming the week of October 8-14 as the Week of the School Administrator. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**High School Student Council Reports (C-2)**

High School Student Council representatives Isabel Villarreal and Heidi Martinez from Mesa Verde High School and Charisma Jill-Hernandez and Danica Piper from San Juan High School updated the board on the goals, activities and achievements at their respective schools.

**Visitor Comments (D)**

David Martasian spoke about heat injury and illness prevention as part of the Comprehensive School Safety Plan updates.

**Consent Calendar Approved (E-2/E-6, E-8, E-9, E-11, E-12)**

Ms. Villescaz pulled item E-10, Ms. Kravchuk pulled item E-7 and Superintendent Bassanelli pulled item E-1. It was moved by Mr. Avey, seconded by Ms. Villescaz, that the consent calendar items E-2 through E-6, E-8, E-9, E-11 and E-12 be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Purchasing Report (E-2)**

Purchase orders and service agreements, change orders, construction and public works bids and zero-dollar contract – approved as submitted.

**Business/Financial Report (E-3)**

Warrants and payroll – approved as submitted.

**Gifts (E-4)**

Acceptance of gifts to Bella Vista High School, Encina Preparatory High School, Mesa Verde High School and Northridge Elementary School.

**Surplus Property Report (E-5)**

Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

**Resolution No. 4099: Commit Fund Balance (E-6)**

Adoption of Resolution No. 4099 to Commit Fund Balance.

**Visions In Education Memorandum of Understanding (E-8)**

Approval of the Visions In Education memorandum of understanding effective July 1, 2023, through June 30, 2024.

**Visions In Education Special Education Memorandum of Understanding (E-9)**

Approval of the Visions In Education special education memorandum of understanding effective July 1, 2023 through June 30, 2024.

**Youth Development Network Lease Amendment No. 1 (E-11)**

Approval of the first amendment to the lease agreement for the Youth Development Network at the property located at 6141 Sutter Avenue, Carmichael, CA 95608.

**Special Education Community Advisory Committee Membership (E-12)**

Ratification of Veronica Guzman, Lacey Martinez and Rachel Turki as committee members to the Special Education Community Advisory Committee.

**Consent Calendar Continued (F)****Personnel (E-1) - Appointments, leaves of absence and separations.**

Superintendent Bassanelli removed classified discipline number CL-571 from the personnel pages due to the appeal process. It was moved by Ms. Villescaz, seconded by Mr. Avey, that the consent calendar item E-1 be approved as amended. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**2023-2024 Consolidated Application for Funding (E-7) - Approval to submit the 2023-2024 Consolidated Application for Funding to the California Department of Education (CDE) and State Board of Education (SBE).**

Ms. Kravchuk acknowledged the importance of the funding, thanked staff for their work on the application and encouraged families to complete the annual student information update, which helps schools receive funding. Mr. Avey noted that he had read the Consolidated Application. It was moved by Ms. Villescaz, seconded by Mr. Hernandez, that the consent calendar item E-7 be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Sacramento County Office of Education Memorandum of Understanding (E-10) - Approval of the memorandum of understanding from the Sacramento County Office of Education (SCOE) regarding SCOE passing funding through to the district, pursuant to Assembly Bill 179, for the Camp Winthers project and the Encina Preparatory High School Career Technical Education construction pathway project.**

Ms. Villescaz thanked Assemblyman Kevin McCarty and the legislative delegation for their funding and support for the projects. It was moved by Ms. Villescaz, seconded by Ms. Kravchuk, that the consent calendar item E-10 be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Summer Learning (G-1)**

Director of Elementary/K-8 Schools Holly Cybulski; Director of Career Technical Education (CTE), K-12 Counseling and College/Career Readiness Brett Wolfe; and Director of Office of Student Learning Assistance (OSLA) Gwyn Dellinger gave a presentation regarding the student learning that took place during the summer of 2023. Ms. Cybulski introduced the

topic and shared enrollment data, and she spoke about the elementary programs that were offered. Mr. Wolfe provided an overview of the middle school and high school summer programs that were offered, and he also shared data. Ms. Dellinger spoke about the special education Extended School Year (ESY) and OSLA summer programs, which included the Newcomer Academy and the summer intern program. El Camino Fundamental High School student Ravyn Seibles shared her experiences as a summer intern at Ralph Richardson Center. Board members posed questions and made comments related to the timing of registration, enrollment data, the variety of programs offered, the summer intern program, the Newcomer Academy, high school credit recovery and graduation for fifth-year seniors. Board members also expressed their gratitude to Ravyn Seibles for her report and commended her on her work as a summer intern.

### **Professional Learning and Innovation (G-2)**

Interim Deputy Superintendent of Schools and Student Support Amy Slavensky, Ph.D. introduced Director of Professional Learning and Innovation Nicole Kukral who gave a presentation on the work and current priorities of the Professional Learning and Innovation (PLI) department. Ms. Kukral explained that in the 2023-2024 school year, the PLI department is prioritizing professional learning in mathematics, reading, ethnic studies, inclusive practices and new teacher support. Ms. Kukral also shared next steps and described the ways that PLI is continually improving the department-wide practices to collect data, partner more strategically with sites and other departments, and focus on family and community engagement. Board members made comments and asked questions. Ms. Kravchuk commented about the LETRS curriculum, and she inquired about obtaining input from cultural groups, which Ms. Kukral said that there are plans to engage with the District English Learner Advisory Committee (DELAC). Mr. Avey asked about the process for selecting teachers and school sites for professional learning, which Ms. Kukral explained that it was voluntary for individual teachers, and Superintendent Bassanelli clarified that school sites self-identify based on their professional learning needs assessment. Mr. Avey also inquired about the monitoring of qualitative and quantitative data to evaluate the success of the program, which Ms. Kukral stated that is a departmental goal for the year. Mr. Avey suggested that the Curriculum and Standards committee may be able to help develop data points for this purpose. Ms. Costa complimented Ms. Kukral and the team for their leadership with the Curriculum and Standards committee, expressing that she has enjoyed witnessing the committee members develop a genuine understanding of curriculum.

### **Public Hearing: Sufficiency of Textbooks and Instructional Materials (G-3)**

Assistant Superintendent of Secondary Education and Programs Kristan Schnepp presented the topic. Ms. Creason declared the topic of sufficiency of textbooks and instructional materials a public hearing and invited the public to speak. There being no questions or comments from the public, Ms. Creason declared the public hearing closed. It was moved by Mr. Hernandez, seconded by Ms. Costa, to adopt Resolution No. 4100 stating that each pupil in each school in the district has sufficient textbooks and instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

### **Public Hearing: Conveyance of Permanent Easement at Casa Roble Fundamental High School (G-4)**

Director of Facilities, Construction and Modernization Nicholas Arps presented the item. Ms. Creason declared the topic of conveying a permanent easement at Casa Roble Fundamental High School a public hearing and invited the public to speak. There being no questions or comments from the public, Ms. Creason declared the public hearing closed. It was moved by Ms. Costa, seconded by Ms. Kravchuk, to adopt Resolution No. 4098, conveying one permanent easement at Casa Roble Fundamental High School to the Citrus Heights Water District. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

### **Board Reports (H)**

Ms. Costa shared information about the many school site visits that she has conducted in recent weeks.

Mr. Hernandez spoke about homecoming halls, noting that he served as one of the judges at Del Campo High School.

Mr. Avey reported that he attended San Juan Unified's College Night at Rio Americano High School, where he also observed their homecoming halls, and he also spoke about a Sacramento Metro Chamber study trip to Toronto that he attended, during which there was a conversation about the devaluation and privatization of public infrastructure, which he found interesting.

Ms. Creason acknowledged the school sites that have hosted her this school year, and she also reported that she attended the Historically Black Colleges and Universities (HBCU) luncheon and recruitment fair, as well as serving as a judge at Encina Preparatory High School for their college week door decorating contest.

Ms. Villescaz suggested site visits to schools in area one, as there is no elected trustee for that area yet.

**Future Agenda (I)**

There were no items added to the future agenda.

**Adjournment (J)**

At 8:04 p.m., there being no further business, the regular meeting was adjourned.

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Zima Creason, Board President

Melissa Bassanelli, Secretary

Approved: \_\_\_\_\_  
:sc

APPROVED: 

## HUMAN RESOURCES

The following reports are submitted for board approval

Personnel Pages	Page #
<b>Appointments</b>	
Management	1
Certificated	1
Classified	1
<b>Leaves of Absence</b>	
Management	
Certificated	1-2
Classified	2
<b>Separations</b>	
Management	2
Certificated	
Classified	2
<b>Pre-Retirement Reduced Workload</b>	
<b>Reassignments/Change in Work Year</b>	
<b>Errata</b>	
<b>Job Description/Salary Range Change</b>	
Management	
Certificated	
Classified	
Unrepresented	
<b>Cabinet Contracts/Extension of Contract</b>	
<b>Recommendation to Extend A District Intern Credential</b>	
Certificated	
<b>Credential Approval Recommendations</b>	
Certificated	
<b>Charter School Personnel Actions</b>	
Choices	

Agenda for the October 10, 2023 Board Meeting

**1. APPOINTMENTS**

**MANAGEMENT**

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Kutz, Tonja	Prob	Director, Human Resources Certificated	District Office	11/20/23

**CERTIFICATED**

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Mosqueda, Melissa	Temp	Teacher Grade 3	Howe Avenue	09/11/23 06/05/24
New Hire	Rodriguez, Diana	Temp	Tch-Resource Spec K/12	Lichen	09/18/23 06/05/24
Rehire	Driffill, Brittany	Temp	Tch-Grad 7/8	Arcade Middle School	09/11/23 06/05/24

**CLASSIFIED**

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Hayward, Kathryn	Prob	Instructional Assistant I	Earl Legette	09/18/23
New Hire	Helsel, Randy	Prob	Instructional Assistant I	Greer	09/25/23
New Hire	Hernandez, Erikka	Prob	Instructional Assistant III	Harry Dewey	09/25/23
New Hire	Houangvilay, Nikki	Prob	Instructional Assistant III	Skycrest	09/18/23
New Hire	Jackson, Essence	Prob	Instructional Assistant II	Will Rogers	09/25/23
New Hire	Jones, Harold	Prob	Instructional Assistant II	Del Campo	09/18/23
New Hire	Kehoe, Leigh	Prob	Instructional Assistant I	Carriage	09/18/23
New Hire	Khyuvenen, Nikita	Prob	Instructional Assistant II	Mira Loma	09/12/23
New Hire	Knight, Elizabeth	Prob	Nutrition Services Worker I	Mira Loma	09/19/23
New Hire	Kushnirenko, Yuliia	Prob	Instructional Assistant I	Carriage	09/25/23
New Hire	La Salle, Heaven	Prob	Campus Monitor	Arcade	09/15/23
New Hire	Lopez, Mayra	Prob	Instructional Assistant II	Encina	09/20/23
New Hire	Marquez, Janelle	Prob	Instructional Assistant II	Arcade	09/18/23
New Hire	Matthews, Sherry	Prob	Instructional Assistant I	James Cowan	09/11/23
New Hire	McGuire, Ana	Prob	Instructional Assistant III	El Camino	09/18/23
New Hire	Mogharab, Shahin	Prob	Instructional Assistant I	Grand Oaks	09/18/23
New Hire	Moorthy, Jodie	Prob	Instructional Assistant III	Northridge	09/25/23
New Hire	Musgrave, Alexandra	Prob	Instructional Assistant II	Will Rogers	09/18/23
New Hire	Nelson, Tina	Prob	Instructional Assistant III	Skycrest	09/18/23
New Hire	Ochoa, Alma	Prob	Non-Instruct Support Aide	San Juan ECE	09/11/23
New Hire	Olea-Romero, Karla	Prob	Child Dev Assist-SA	Gold River ECE	09/18/23
New Hire	Omar Sherif, Amirah	Prob	Instructional Assistant I	Cameron Ranch	09/18/23
New Hire	Patrick DeMello, Eustacia	Prob	Instructional Assistant III	Del Campo	09/18/23
New Hire	Pierce, Sara	Prob	Instructional Assistant III	Arlington Heights	09/19/23
New Hire	Rahimi, Sadaf	Prob	Instructional Assistant II	Arden Middle School	09/18/23
New Hire	Ram, Brianna	Prob	Behavior Support Assistant	Special Ed - Kenneth	09/11/23
New Hire	Safari, Shahnaz	Prob	Sch/Comm Interv Asst	Early Childhood Education	09/22/23
New Hire	Shaver, Sara	Prob	Instructional Assistant II	Del Campo	09/14/23
New Hire	Shaw, Jonathan	Prob	Instructional Assistant III	Skycrest	09/18/23
New Hire	Silagi, Julieannu	Prob	Nutrition Services Worker I	Pershing	09/19/23
New Hire	Smith, Ashley	Prob	Instructional Assistant II	Mesa Verde	09/21/23
New Hire	Stark, Wendi	Prob	Instructional Assistant III	Northridge	09/14/23
New Hire	Wallace, Karen	Prob	Instructional Assistant II	Charles Peck	09/18/23
New Hire	Williams, Eliza	Prob	Child Dev Assist-SA	Woodside ECE	09/11/23
New Hire	Williams, Lindsay	Prob	Instructional Assistant II	Del Campo	09/18/23
New Hire	Yu, Jihoon	Prob	Instructional Assistant II	Barrett	09/25/23
New Hire	Zacharias, Lindsey	Prob	School Playground Rec Aide	Whitney Avenue	09/14/23
New Hire	Zoumot, Amal	Prob	Instructional Assistant II	Charles Peck	09/25/23
Rehire	Davidson, Elizabeth	Prob	Non-Instruct Support Aide	Sunrise ECE	09/11/23
Rehire	Guidice, Brenda	Prob	Nutrition Services Worker I	Northridge School	09/26/23
Rehire	Peters, Martha	Prob	Fiscal Technician II	Student Learning Assistance	09/18/23
Rehire	Robles, Marcela	Prob	Sch/Comm Res Asst Spanish	English Lang Learning - DO	09/18/23
Rehire	Vargas, Gretchen	Prob	Instructional Assistant I	Cowan School	09/11/23

**2. LEAVES OF ABSENCE**

**CERTIFICATED**

Type	Name	Status	Assignment	Location	Effective Date (s)
Paid	Akins, Courtney	Perm	Teacher Grade 5	Sierra Oaks	10/03/23 03/13/24
Paid	Chambers, Kayla	Perm	Teacher Gr 6 M/S	Starr King	09/19/23 12/21/23
Paid	Flaherty, Megan	Perm	Tch-Grad 7/8	Arcade	09/11/23 02/13/24
Paid	Smirlis, Amanda	Perm	Teacher Kindergarten	Cambridge Heights	09/18/23 03/15/24
Paid	Sparling, Nicole	Perm	Teacher Kindergarten	Howe Avenue	09/25/23 03/08/24

Agenda for the October 10, 2023 Board Meeting

**2. LEAVES OF ABSENCE (Continued)**

**CERTIFICATED**

Type	Name	Status	Assignment	Location	Effective Date (s)
Paid	Swank, Jocelyn	Perm	Tch-Site Res Elem Intrnv	Lichen	09/18/23 12/21/23
Unpaid	Sparling, Nicole	Perm	Teacher Kindergarten	Howe Avenue	03/09/24 05/24/24

**CLASSIFIED**

Type	Name	Status	Assignment	Location	Effective Date (s)
Paid	Welch, Elizabeth	Perm	Financial Info Sys Supp Spec	Technology Services	10/09/23 03/06/24
Unpaid W/ Benefits	Dardon, Daisy	Perm	Instructional Assistant II	Cameron Ranch	12/01/23 06/30/24
Unpaid	Webb, Mariona	Perm	Instructional Assistant I	Dyer-Kelly	10/1/2023 06/04/24

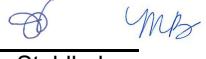
**3. SEPARATIONS**

**CERTIFICATED SUPERVISORY**

Type	Name	Status	Assignment	Location	Effective Date (s)
Resignation	Hurst, Kelly	Perm	School Psychologist	Special Education- Kenneth	10/06/23

**CLASSIFIED**

Type	Name	Status	Assignment	Location	Effective Date (s)
Resignation	Clason, Anne	Perm	Secretary	Teaching And Learning	09/12/23
Resignation	Gladden, Jacob	Prob	Trans Oper Technician	Transportation	09/22/23
Resignation	Klinke, Jaime	Perm	Instructional Assistant III	Garfield	09/15/23
Resignation	Ruhland, Christine	Perm	Nutrition Services Worker I	Bella Vista	09/27/23
Resignation	Sarvary, Sadhna	Perm	Nutrition Services Worker I	El Camino	09/11/23

APPROVED:   
Jennifer Stahlheber

## Purchasing Contracts Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Purchase Orders & Service Agreements	NA	
Change Orders	✓	1
Construction & Public Works Bids	✓	2
Piggyback Contracts	✓	3
Zero Dollar Contract	✓	4
Bids/RFPs	NA	
Other	NA	
ERRATA	NA	



Purchasing Contracts Board Report  
Change Orders/Amendments

September 13, 2023 - September 26, 2023

Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility

Service Agreement Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
							\$ -	
							\$ -	

Other Contract Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility

Lease Amendments/Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
							\$ -	

General Contract Change Orders

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
305470 VR24-07829	9/25/2023	Kiz Construction	Final contract reconciliation for Encina Portable project 202-9568-P1	\$ 1,998,000.00	\$ 37,331.00	\$ 108,821.00	\$ 2,144,152.00	216 - Facilities
207825 VR24-01050	9/25/2023	MCM Roofing Company	Final contract reconciliation for Laurel Ruff DM (Roofing) project 163-9233-P1	\$ 911,932.00	\$ 50,946.00	\$ 9,275.00	\$ 972,153.00	216 - Facilities

**Purchasing Contracts Board Report  
Construction and Public Works Bids and Contracts**

September 13, 2023 - September 26, 2023

Upon evaluation of the bids/contracts staff has awarded the following in accordance with all legal guidelines.

**General Contract**

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount \$	Responsibility

**Other Contracts**

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount \$	Responsibility
26	9/25/2023	TBD	20-101	Nacht & Lewis	A/E for Sierra Oaks HVAC (MP RM Replacement) project 146-9390-P1	\$ 123,100.00	216 - Facilities

**New Addendum to Master Agreements**

Fund	Date	PO#	Bid #	Vendor Name	Description	Amount \$	Responsibility

**Purchasing Contracts Board Report**  
**Board Pre-Approval**  
**Piggyback Contracts**

September 13, 2023 - September 26, 2023

Staff has determined that purchasing through contracts issued by various state agencies within the State of California will save administrative time and expense, provide favorable pricing, and will be in the best interests of the district. District staff is requesting the Board of Education's authorization to piggyback on the approved bids in accordance with Public Contract Code Section 20118

Fund	Date	Piggyback #, Title	Vendor Name	Description	Term
ALL	09/26/2023	SOURCEWELL #012320-SCC	STAPLES	OFFICE/CLASSROOM SUPPLIES	VAILD THROUGH 4/6/2025
ALL	9/26/2023	OMNIA CONTRACT# 170009	THE HOME DEPOT	MAINTENANCE, REPAIR, OPERATING SUPPLIES, INDUSTRIAL SUPPLIES AND RELATED PRODUCTS AND SERVICES	RENEWED THROUGH 12/31/2026
ALL	9/26/2023	OMNIA CONTRACT# MA3457	AMAZON	ONLINE MARKETPLACE	RENEWED THROUGH 1/18/2024

**Purchasing Contracts Board Report**  
**Board Pre-Approval**  
**Zero Dollar**

September 13, 2023 - September 26, 2023

Fund	Date	Site/ Department	Vendor Name	Description
ALL	9/26/2023	MISSION AVENUE	SAVE THE SNAKES	EDUCATIONAL PRESENTATION ABOUT SNAKES, WILDLIFE CONSERVATION AND HOW TO PEACEFULLY COEXIST IN THE NATURAL WORLD

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM: G-3  
MEETING DATE: 10/10/2023**

**APPROVED:**

Jennifer Stahlheber

## **Business and Financial Report**

The following reports are submitted for board approval/ratification:

	Inc	Page #
Easements/Leases		
Notices of Completion	✓	1
Quarterly Investment Report		
Warrants & Payroll		
Budget Revisions		
E-Rate		
ERRATA		

## **Notices of Completion - Board of Education**

<b>CONTRACTOR</b>	<b>PROJECT</b>	<b>DATE OF ACCEPTANCE</b>	<b>DATE RECORDED</b>
Landmark Construction, Inc.	PO #006461 VR24-01386 Provide all labor, materials, equipment, tools, transportation and incidentals for the modernization at Barrett Middle School, 4243 Barrett Road, Carmichael, CA 95608, located in the San Juan Unified School District. Vendor: Landmark Construction, Inc.	8/18/2023	8/31/2023

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G-5

**MEETING DATE:** 10/10/2023

**SUBJECT:** Surplus Property

**CHECK ONE:**

- For Discussion:   
For Action:   
Report:   
Workshop:   
Recognition:   
Emergency Action:

**DEPARTMENT:** Business Support Services

**ACTION REQUESTED:**

The superintendent is recommending that the board approve the disposal of surplus property pursuant to Board Policy 3270.

**RATIONALE/BACKGROUND:**

The Governing Board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district. The superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with board policy and the requirements or state law.

The superintendent or designee shall identify to the board all items not needed by the district together with their estimated value and a recommended disposition.

**ATTACHMENT(S):**

A: List of Surplus Property

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023

**FISCAL IMPACT:**

Current Budget: \$ \_\_\_\_\_ N/A

Additional Budget: \$ \_\_\_\_\_ N/A

Funding Source: \_\_\_\_\_ N/A

(unrestricted base, supplemental, other restricted, etc.)

Current Year Only  Ongoing

**LCAP/STRATEGIC PLAN:**

Goal: \_\_\_\_\_ N/A Focus: \_\_\_\_\_ N/A

Action: \_\_\_\_\_ N/A

Strategic Plan: \_\_\_\_\_ N/A

**PREPARED BY:** Jennifer Stahlheber, Chief Financial Officer



**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools



The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

Location/Site	Make	Model	Description	Fixed Asset / Serial #	Disposition
Andrew Carnegie		AC SLIM 6742	COW		eWaste
Arcade	Fujitsu	ix1500 SNAP	Scanner	C81N052531	eWaste
Churchill	ELMO	TT-01RX	Document Camera		eWaste
Churchill	ELMO	TT-02RX	Document Camera		eWaste
Churchill	ELMO		Document Camera	20176052	eWaste
Churchill	EPSON		Projector	V9SK5401440 / 20176115	eWaste
Churchill	INSIGNIA		Flatscreen TV		eWaste
Churchill	HP		Chromebook	10001916	eWaste
Churchill	HP		Chromebook	10005274	eWaste
Churchill	HP		Chromebook	10016320	eWaste
Churchill	HP		Chromebook	10016321	eWaste
Churchill	HP		Chromebook	10016322	eWaste
Churchill	HP		Chromebook	10016323	eWaste
Churchill	HP		Chromebook	10016326	eWaste
Churchill	HP		Chromebook	10016324	eWaste
Churchill	HP		Chromebook	10016325	eWaste
Churchill	HP		Chromebook	10016328	eWaste
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Churchill	HP		Chromebook	10016354	eWaste
Churchill	HP		Chromebook	10016355	eWaste
Churchill	ACER	AC-SLIM-6367	COW		eWaste
Churchill	APPLE		Monitor	20174955	eWaste
Mira Loma	HP	Probook 4540	Laptop		eWaste
Orangevale	HP	LJ CM1312nfi	MFP Printer	CND89BVK68	eWaste

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G-6

**MEETING DATE:** 10/10/2023

**SUBJECT:** High School Scholarship Award

**CHECK ONE:**

- |                   |                                     |
|-------------------|-------------------------------------|
| For Discussion:   | <input type="checkbox"/>            |
| For Action:       | <input checked="" type="checkbox"/> |
| Report:           | <input type="checkbox"/>            |
| Workshop:         | <input type="checkbox"/>            |
| Recognition:      | <input type="checkbox"/>            |
| Emergency Action: | <input type="checkbox"/>            |

**DEPARTMENT:** Division of Teaching and Learning

**ACTION REQUESTED:**

The superintendent is recommending that the board approve the 2023 Ose Family Community Service Award for Rio Americano High School.

**RATIONALE/BACKGROUND:**

Pursuant to Education Code section 44015 and Administrative Regulation 1150, expenses per individual award shall not exceed \$200 unless expressly approved by the Governing Board.

**Rio Americano High School:** 2023 Ose Family Community Service Award – Julia Curcuro

**ATTACHMENT(S):**

A: Ose Family Community Award Selection Criteria – Rio Americano High School

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023

**FISCAL IMPACT:**

Current Budget: \$ N/A

**LCAP/STRATEGIC PLAN:**

Goal: N/A Focus: N/A

Additional Budget: \$ N/A

Action: N/A

Funding Source: \$ N/A

Strategic Plan: N/A

Current Year Only  Ongoing

**PREPARED BY:** Kristan Schnepp, Assistant Superintendent, Secondary Education and Programs <sup>KS</sup>

**APPROVED BY:** Amy L. Slavensky, Ph.D., Interim Deputy Superintendent, Schools and Student Support  
Melissa Bassanelli, Superintendent of Schools *MB*

**Rio Americano High School - Ose Family Community Service Award**

- Selection criteria:

\$1,000 per student, one senior student can be selected. Student will have demonstrated outstanding and sustained community service by volunteering at one or more local non-profit organizations in the Sacramento region during their sophomore, junior, and senior year. Student will exemplify good character and citizenship. Have a minimum cumulative 2.5 grade point average.

- Selection Committee Members:

Elizabeth Irwin (Counselor)  
Emily Greene (Counselor)  
Heather Jensen (Counselor)  
Megan Lopes Cunha (Counselor)

- Name(s) of the awardee(s), dollar amount, and reason

**Julia Curcuro - \$1,000**

Julia Curcuro was chosen for the Ose Family Community Service Award for her dedication to helping the underserved in her community. She was a completer of the Rio Americano Civitas program and as part of her Senior Project, she provided access to supplies and services for unhoused people in the community. Julia was heavily involved in Girl Scouts and is an all-around kind and dedicated student. Julia is attending the University of Nevada at Reno this fall.

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**SUBJECT:** Ratification of Special Education  
Community Advisory Committee Member

**DEPARTMENT:** Administration

**AGENDA ITEM:** G-7

**MEETING DATE:** 10/10/2023

**CHECK ONE:**

- |                   |                                     |
|-------------------|-------------------------------------|
| For Discussion:   | <input type="checkbox"/>            |
| For Action:       | <input checked="" type="checkbox"/> |
| Report:           | <input type="checkbox"/>            |
| Workshop:         | <input type="checkbox"/>            |
| Recognition:      | <input type="checkbox"/>            |
| Emergency Action: | <input type="checkbox"/>            |

**ACTION REQUESTED:**

The superintendent is recommending that the board ratify the selection of Heather Harper to serve as a committee member on the Special Education Community Advisory Committee (CAC).

**RATIONALE/BACKGROUND:**

Board member Tanya Kravchuk has appointed Heather Harper to serve on the CAC through July 2025. Per the committee bylaws, each individual board member shall appoint committee members subject to ratification by a majority vote of the board.

**ATTACHMENT(S):**

N/A

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023

**FISCAL IMPACT:**

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(Unrestricted base, supplemental, other restricted, etc.)

Current Year Only:  Ongoing:

**LCAP/STRATEGIC PLAN:**

Goal: N/A

Focus: N/A

Action: N/A

Strategic Plan: N/A

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools 

:sc

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**SUBJECT:** Ratification of Facilities Committee Member

**DEPARTMENT:** Administration

**AGENDA ITEM:** G-8

**MEETING DATE:** 10/10/2023

**CHECK ONE:**

- |                   |                                     |
|-------------------|-------------------------------------|
| For Discussion:   | <input type="checkbox"/>            |
| For Action:       | <input checked="" type="checkbox"/> |
| Report:           | <input type="checkbox"/>            |
| Workshop:         | <input type="checkbox"/>            |
| Recognition:      | <input type="checkbox"/>            |
| Emergency Action: | <input type="checkbox"/>            |

**ACTION REQUESTED:**

The superintendent is recommending that the board ratify the selection of Joshua Alvarado to serve as a committee member on the Facilities Committee.

**RATIONALE/BACKGROUND:**

Board member Tanya Kravchuk has appointed Joshua Alvarado to serve on the Facilities Committee through July 2025. Per the committee bylaws, each individual board member shall appoint committee members subject to ratification by a majority vote of the board.

**ATTACHMENT(S):**

N/A

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023

**FISCAL IMPACT:**

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(Unrestricted base, supplemental, other restricted, etc.)

Current Year Only:  Ongoing:

**LCAP/STRATEGIC PLAN:**

Goal: N/A

Focus: N/A

Action: N/A

Strategic Plan: N/A

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools *MB*

:sc

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**SUBJECT:** Ratification of Curriculum, Standards,  
Instructional and Student Services Committee Member

**DEPARTMENT:** Administration

**AGENDA ITEM:** G-9

**MEETING DATE:** 10/10/2023

**CHECK ONE:**

For Discussion:   
For Action:   
Report:   
Workshop:   
Recognition:   
Emergency Action:

**ACTION REQUESTED:**

The superintendent is recommending that the board ratify the selection of Mindy McIntyre to serve as a committee member on the Curriculum, Standards, Instructional and Student Services (C&S) Committee.

**RATIONALE/BACKGROUND:**

Board member Paula Villescaz has appointed Mindy McIntyre to serve on the C&S committee through July 2025. Per the committee bylaws, each individual board member shall appoint committee members subject to ratification by a majority vote of the board.

**ATTACHMENT(S):**

N/A

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023

**FISCAL IMPACT:**

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(Unrestricted base, supplemental, other restricted, etc.)

Current Year Only:  Ongoing:

**LCAP/STRATEGIC PLAN:**

Goal: N/A

Focus: N/A

Action: N/A

Strategic Plan: N/A

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools M.B.

:sc

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I-1

**MEETING DATE:** 10/10/2023

**SUBJECT:** 2022-23 End of Year Data Summary

CHECK ONE:

For Discussion:

For Action:

Report:

Workshop:

Recognition:

Emergency Action:

**DEPARTMENT:** Division of Teaching and Learning

**ACTION REQUESTED:**

The superintendent is recommending that the board receive a 2022-23 end of year data summary that includes the results of the 2023 California Assessment of Student Performance and Progress (CAASPP).

**RATIONALE/BACKGROUND:**

In previous years, the board has been provided with a summary report of the district's CAASPP test results. This presentation will provide the board with a 2022-23 end of year data summary that includes summative metrics related to English language arts, mathematics, English language proficiency, suspension, and chronic absenteeism.

**ATTACHMENT(S):**

A: Board Presentation

B: 2022-23 English Language Arts (ELA) Preliminary California Assessment of Student Performance and Progress (CAASPP) Results: *Percent of Students Meeting or Exceeding Standards*

C: 2022-23 ELA Preliminary CAASPP Results: *Distance from Standard Met*

D: 2022-23 Math Preliminary CAASPP Results: *Percent of Students Meeting or Exceeding Standards*

E: 2022-23 Math Preliminary CAASPP Results: *Distance from Standard Met*

F: 2022-23 English Language Proficiency Assessment for California (ELPAC) Preliminary Results

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023

**FISCAL IMPACT:**

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only:  On-going:

**LCAP/STRATEGIC PLAN:**

Goal: 1-4

Focus: N/A

Action: N/A

Strategic Plan: N/A

**PREPARED BY:** Gianfranco Tornatore, Ed.D., Director, Continuous Improvement and LCAP

**APPROVED BY:** Amy L. Slavensky, Ph.D., Interim Deputy Superintendent, Schools and Student Support *AS*  
Melissa Bassanelli, Superintendent of Schools *MBS*



## 2022-23 END OF YEAR DATA SUMMARY

*Presented to the Board of Education  
October 10, 2023*

1

## AGENDA



Attachments



Data and Dashboard  
Overview



Data Summary



Response to Data

2

## ATTACHMENTS

A: Board Presentation

B: 2022-23 ELA\* Preliminary CAASPP\*\* Results:  
Percent of Students Meeting or Exceeding Standards

C: 2022-23 ELA Preliminary CAASPP Results:  
Distance from Standard Met

D: 2022-23 Math Preliminary CAASPP Results:  
Percent of Students Meeting or Exceeding Standards

E: 2022-23 Math Preliminary CAASPP Results:  
Distance from Standard Met

F: 2022-23 ELPAC\*\*\* Preliminary Results

\* ELA: English Language Arts

\*\* CAASPP: California Assessment of Student Performance and Progress

\*\*\* ELPAC: English Language Proficiency Assessment for California

3

## TYPES OF DATA



### Summative Data

Occurs at the **end** of the school year

**Lagging** indicator that provides a final evaluation of knowledge, skill, or proficiency

**State** Data: CA School Dashboard Indicators



### Formative Data

Occurs **during** the school year

**Leading** indicator that provides ongoing and timely feedback to inform and adjust strategies

**Local** Data: iReady, climate survey, grades, educational partner input

4

## REPORTING DATA



### Standard Met

Percentage  
Met or exceeded standard  
Emphasizes current year **status** level  
Measure reported on CA data reporting system:  
**Data Quest**



### Distance from Standard (DFS)

Scale score **points**  
Distance above/below meeting standard  
Emphasizes **growth** and improvement over time  
Measure reported on CA accountability system:  
**CA School Dashboard**

5

## CHANGES TO THE DASHBOARD

### 2022 Dashboard

Status – Current Year Performance Only



### 2023 Dashboard

Improvement – Change from Previous Year



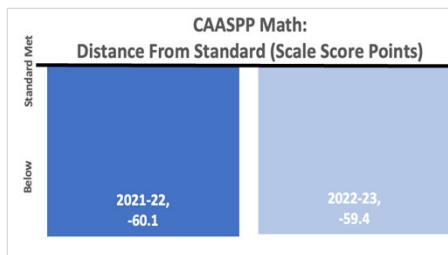
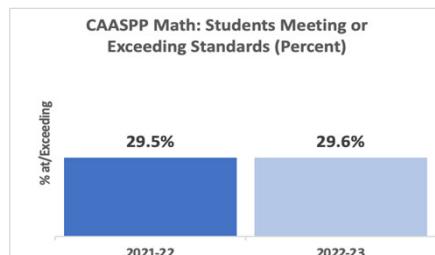
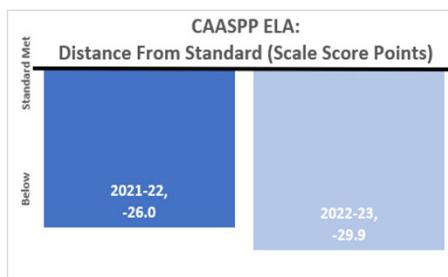
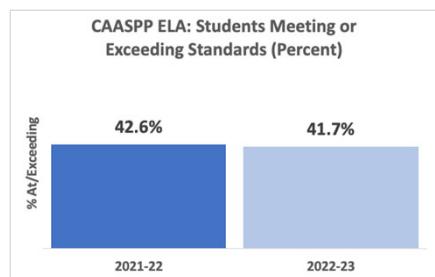
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## 2022-23 END OF YEAR DATA SUMMARY

- English Language Arts
- Mathematics
- English Language Proficiency
- Chronic Absenteeism
- Suspension

7

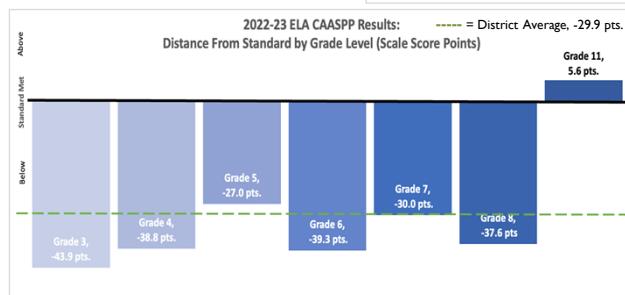
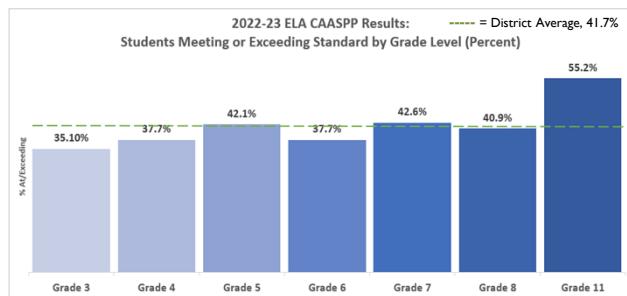
## ELA AND MATH CAASPP RESULTS OVERALL



8

## ELA CAASPP RESULTS BY GRADE LEVEL

- Findings:**
- Students in grades 5, 7, and 11 performed above the district average
  - Students meeting/exceeding standard in grade 11 was 13.5% higher than the district average

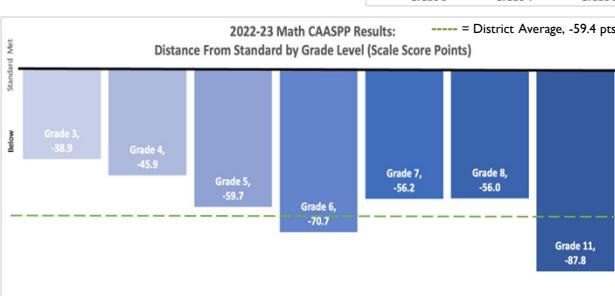
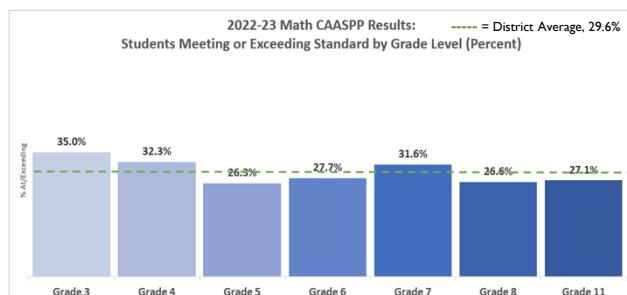


- Findings:**
- Grade 11 students performed above state standards
  - Grade 3 had the largest disparity compared to the district average

9

## MATH CAASPP RESULTS BY GRADE LEVEL

- Findings:**
- Students in grades 3, 4, and 7 performed above the district average
  - Grades 5, 6, 8 and 11 had a similar percentage of students meeting or exceeding standards



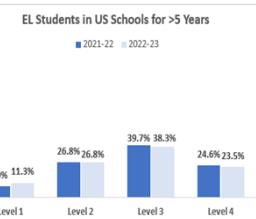
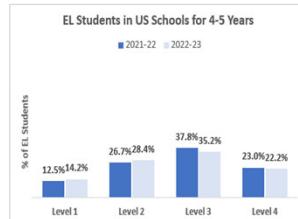
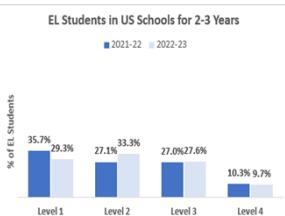
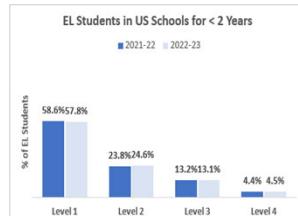
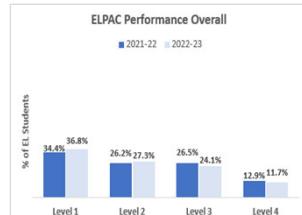
- Findings:**
- Grade 3 performance exceeded the district average by 20.5 points
  - Distance below standard met increased across grade levels

10

## ELPAC RESULTS BY PERFORMANCE LEVEL AND YEARS IN U.S. SCHOOLS

**Key:**

- 4 = Well developed
- 3 = Moderately developed
- 2 = Somewhat developed
- 1 = Minimally developed

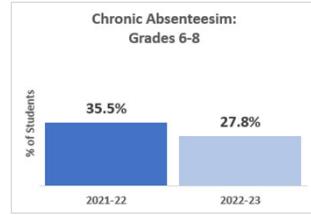
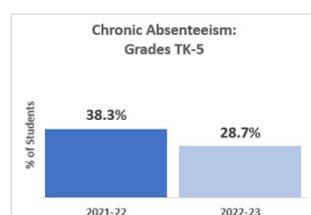
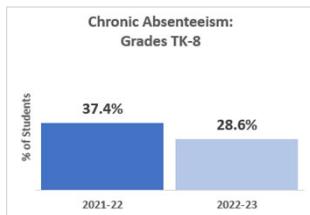


**Findings:**

- Student performance levels 1 and 2 increased and levels 3 and 4 decreased between 21-22 and 22-23
- Language proficiency and performance levels improved as the number of years in US schools increased

| |

## CHRONIC ABSENTEEISM: TRANSITIONAL KINDERGARTEN (TK)-8<sup>TH</sup> GRADE

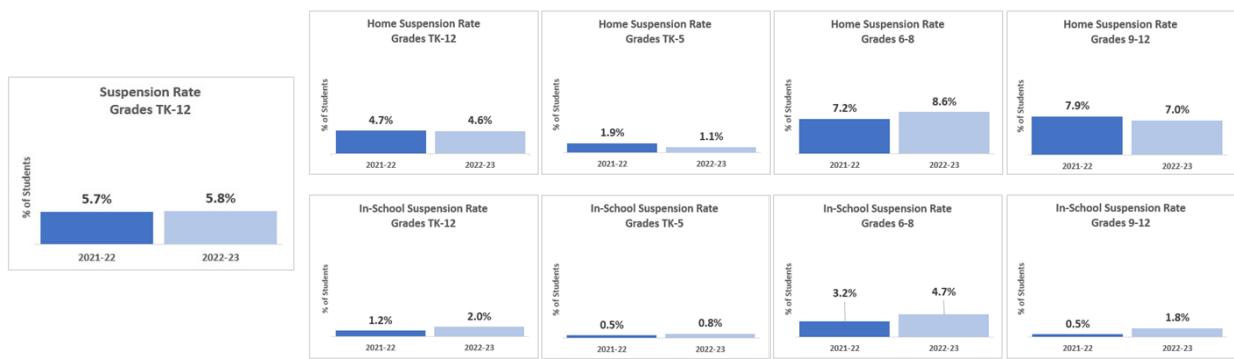


**Findings:**

- Significant decrease in chronic absenteeism by 8.8% in TK-8<sup>th</sup> grade

| 2

## SUSPENSION: TK-12<sup>TH</sup> GRADE



### Findings:

- Overall TK-12 suspension rate and home suspension rate maintained levels
- Home suspension rate decreased in grades TK-5 and 9-12, and increased in grades 6-8
- In-school suspension rates increased overall and across grade levels

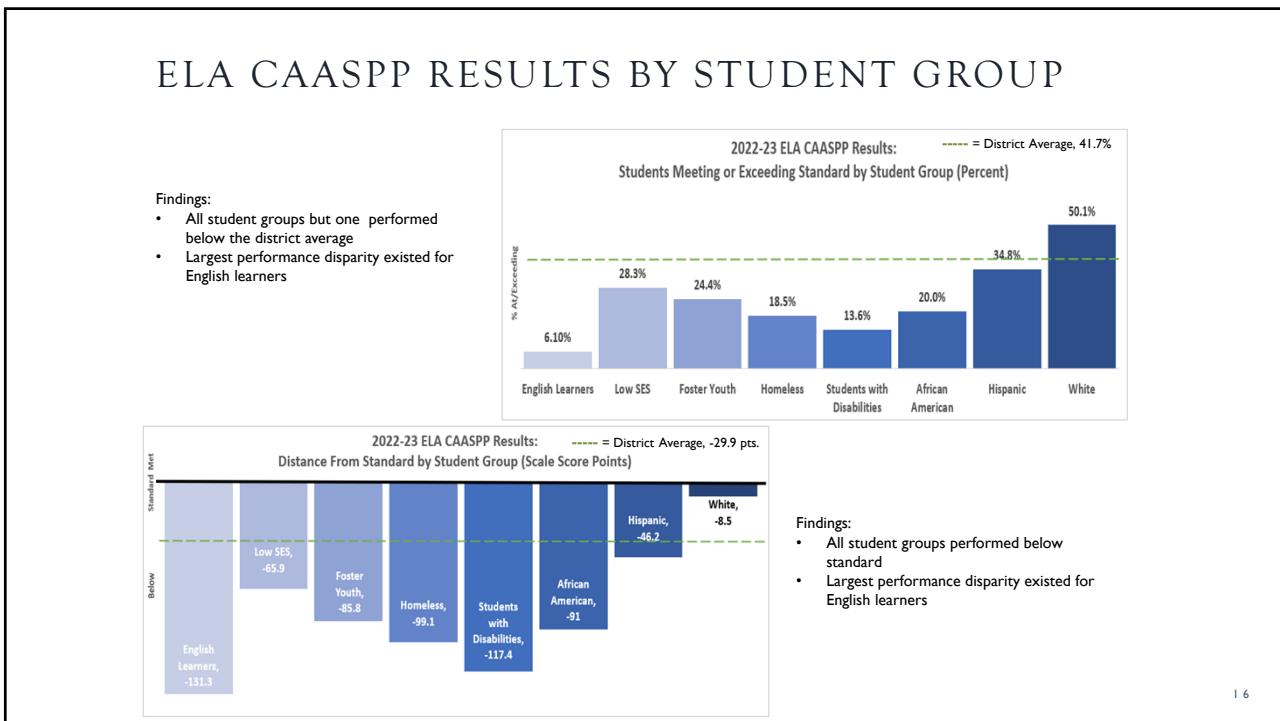
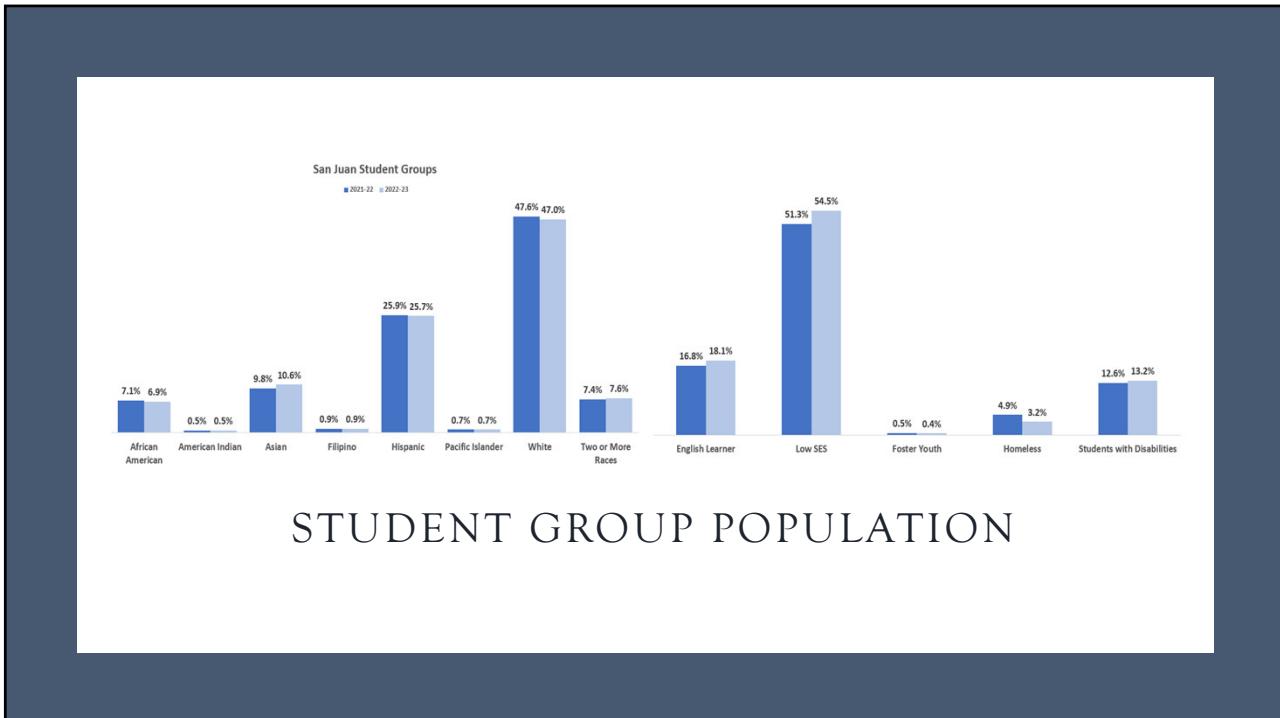
| 3

## STUDENT GROUPS

- English Learner (EL)
- Low Socioeconomic Status (Low SES)
- Foster Youth
- Homeless
- Students with Disabilities
- African American
- Hispanic
- White

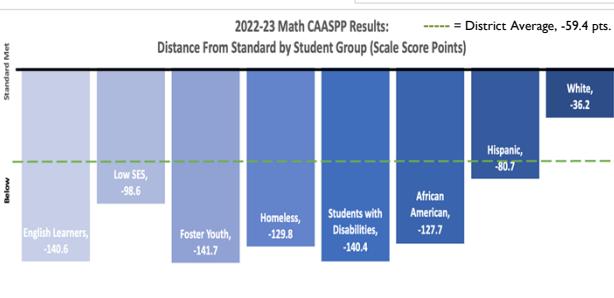
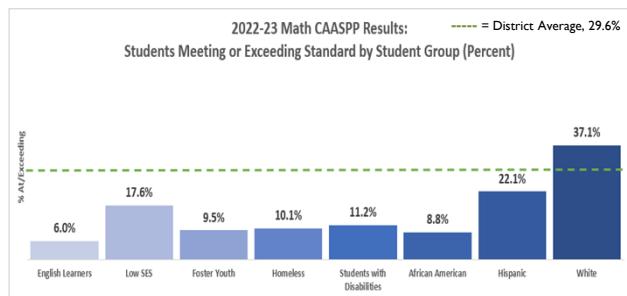
*Listed are student groups that are reported on the California School Dashboard that the state and district have historically seen lower achievement and greater disparity in performance. The student group with the largest population (White) is also included for comparison purposes.*

| 4



## MATH CAASPP RESULTS BY STUDENT GROUP

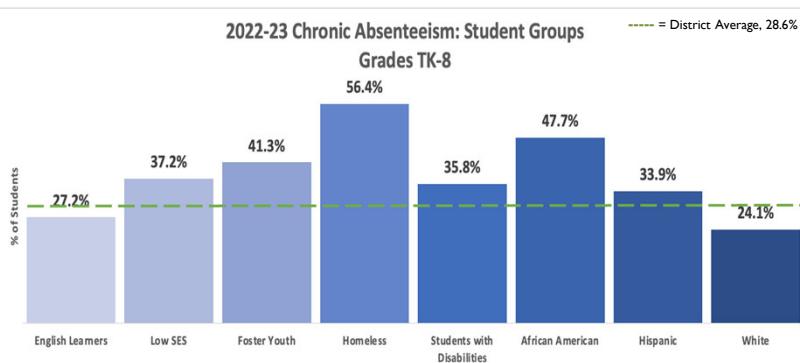
- Findings:**
- All student groups but one performed below the district average
  - Largest performance disparity existed for English learners



- Findings:**
- All student groups performed below standard
  - Largest performance disparity existed for English learners, foster youth, and students with disabilities

| 7

## CHRONIC ABSENTEEISM: TK-8<sup>TH</sup> GRADE

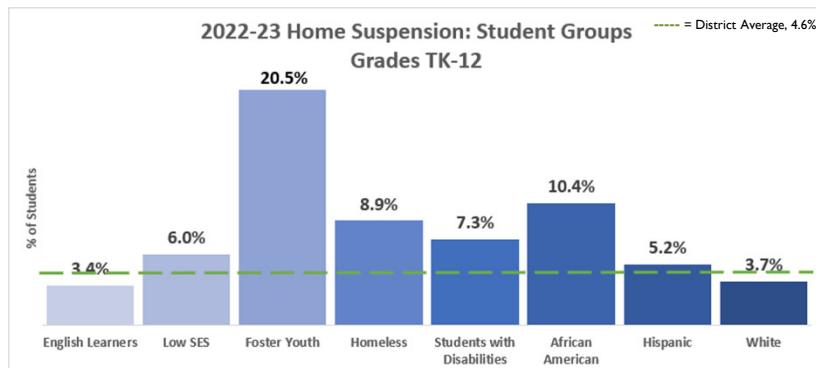


- Findings:**

- Chronic absenteeism rates for all student groups were at or above the district average except for white students and English learners
- Largest disparity existed for students experiencing homelessness

| 8

## HOME SUSPENSION BY STUDENT GROUP

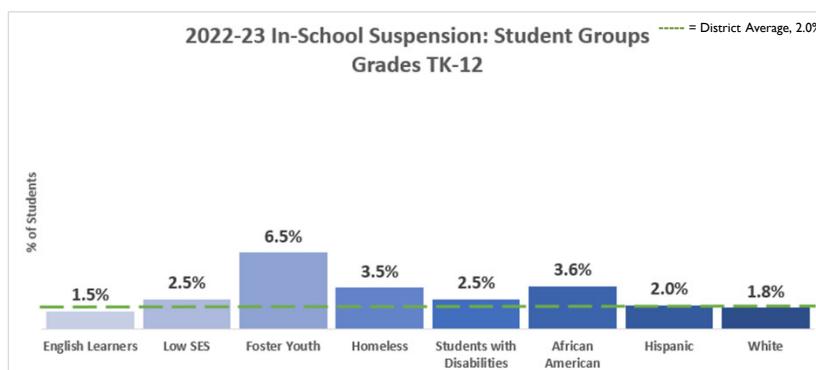


**Findings:**

- Home suspension rates for all student groups were at or above the district average except for English learners and white students
- Largest disparity existed for foster youth students

| 9

## IN-SCHOOL SUSPENSION BY STUDENT GROUP



**Findings:**

- In-school suspension rates for all student groups were at or above the district average except for English learners and white students
- Largest disparity existed for foster youth students

| 10

## RESPONDING TO THE DATA

*Successes, challenges, and actions to improve outcomes*

2.1

## AREAS TO CELEBRATE

### Data

#### English Language Arts

- Grade 11 students performed above state standards and above district average

#### English Language Proficiency

- EL language proficiency and performance levels improved as the number of years in US schools increased

#### Chronic Absenteeism

- Significant 8.8% decrease in TK-8<sup>th</sup> grade
- EL rate below district average

#### Suspension

- Decrease in home suspension rates for homeless and African American students

### Response

- Inquiry - What are the factors that contributed to this positive outcome?

- Lexia English
- EL Achieve
- Extended ELD for Newcomer students

- School attendance interventions
- Transportation for homeless and foster youth

- Calibrating responses to behavior
- Focus on disproportionately suspended student groups
- Alternatives to suspension such as restorative practices

2.2

## AREAS FOR IMPROVEMENT

### Data

#### English Language Arts

- All student groups performed below standard
- Largest performance disparity existed for English learners

#### Mathematics

- All student groups performed below standard
- Largest performance disparity existed for English learners, foster youth, and students with disabilities

#### Suspension

- Home and in-school suspension rates increased in grades 6-8

### Response

- Aspire, LETRS

- EL and PLI department collaboration focused on integrated ELD professional learning for Newcomers

- Math Recovery Partnership and other related professional learning
- Extend EL and PLI department collaboration to include math
- Additional math sections on middle and high school master schedules
- Additional math intervention teachers

- Additional support for site leaders at secondary schools

- Creating warm and welcoming school environments, utilizing data, effective teaming, interventions, calibrating responses

2.3

## STORIES BEHIND THE DATA



Lichen K-8  
Beth Wahl and Roxanne Stellmacher

2.4

## BOARD DISCUSSION

**2022-23 ELA California Assessment of Student Performance and Progress (CAASPP) Preliminary Results:**  
**Percent of Students Meeting or Exceeding Standards**

Site	Percent of Students Meeting or Exceeding Standards																
	All	3	4	5	6	7	8	11	AA	Hisp	White	EL	RFEP	FY	SPED	LS	HM
District	41.67%	35.12%	37.66%	42.09%	37.74%	42.63%	40.92%	55.23%	19.98%	34.75%	50.08%	6.12%	52.19%	24.39%	13.64%	28.32%	18.49%
Population	18,725	2,728	2,714	2,611	2,687	2,700	2,522	2,763	1,296	5,025	8,624	3,074	2,054	41	2,317	10,975	714
<b>Elementary</b>																	
Albert Schweitzer Elementary	34.8%	34.7%	24.5%	48.7%	-	-	-	-	16.7%	26.5%	41.6%	14.8%	90.0%	100.0%	9.5%	30.2%	14.3%
Arlington Heights Elementary	27.5%	25.5%	19.6%	36.7%	-	-	-	-	0.0%	22.4%	36.0%	12.5%	55.6%	-	0.0%	23.3%	0.0%
Cambridge Heights Elementary	68.6%	65.4%	65.2%	74.5%	-	-	-	-	0.0%	69.4%	70.9%	22.2%	100.0%	-	60.0%	58.5%	0.0%
Cameron Ranch Elementary	22.2%	16.1%	25.9%	26.1%	-	-	-	-	12.5%	22.4%	26.1%	6.3%	62.5%	0.0%	2.8%	14.6%	14.3%
Carmichael Elementary	21.9%	20.8%	26.0%	18.8%	-	-	-	-	14.3%	17.5%	30.0%	10.0%	50.0%	0.0%	3.4%	16.8%	7.7%
Carriage Drive Elementary	35.0%	31.1%	37.7%	36.4%	-	-	-	-	28.6%	26.6%	43.3%	12.5%	40.0%	0.0%	20.7%	29.4%	11.1%
Charles Peck Elementary	33.1%	35.8%	27.5%	36.4%	-	-	-	-	8.3%	29.1%	37.1%	0.0%	35.3%	0.0%	10.3%	27.5%	38.5%
Cottage Elementary	11.2%	10.4%	11.8%	11.5%	-	-	-	-	23.1%	7.7%	10.0%	0.0%	39.1%	-	3.6%	9.8%	0.0%
Coyle Avenue Elementary	23.7%	17.9%	21.0%	33.3%	-	-	-	-	5.9%	21.4%	32.5%	7.4%	40.0%	-	12.1%	21.6%	22.2%
Del Dayo Elementary	65.6%	67.6%	71.6%	61.8%	58.7%	-	-	-	25.0%	64.2%	64.4%	10.0%	88.9%	-	43.5%	48.5%	50.0%
Del Paso Manor Elementary	39.6%	41.3%	43.5%	44.4%	25.9%	-	-	-	21.1%	38.8%	47.8%	5.5%	59.5%	-	11.8%	23.9%	23.1%
Dyer-Kelly Elementary	12.2%	11.8%	11.8%	12.8%	-	-	-	-	18.5%	14.3%	15.4%	5.7%	52.2%	0.0%	2.8%	11.8%	11.8%
Earl Legette Elementary	54.4%	62.1%	49.3%	40.7%	63.8%	-	-	-	0.0%	51.6%	54.5%	0.0%	73.3%	-	14.6%	47.1%	-
Grand Oaks Elementary	28.5%	24.5%	27.9%	33.3%	-	-	-	-	0.0%	22.6%	34.4%	5.7%	60.0%	0.0%	7.1%	27.9%	12.5%
Green Oaks Fundamental Elementary	66.9%	67.3%	72.7%	62.1%	-	-	-	-	-	57.9%	68.3%	16.7%	100.0%	-	16.7%	69.0%	-
Greer Elementary	16.3%	9.9%	13.0%	26.2%	-	-	-	-	14.6%	22.2%	12.5%	5.4%	41.4%	0.0%	4.3%	14.3%	3.7%
Harry Dewey Fundamental Elementary	49.0%	40.0%	47.3%	59.6%	48.9%	-	-	-	0.0%	34.8%	57.3%	10.0%	60.0%	-	28.6%	36.7%	0.0%
Home Hospital Instruction	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Howe Avenue Elementary	14.7%	13.6%	17.6%	12.8%	-	-	-	-	8.3%	17.7%	11.4%	8.6%	43.8%	0.0%	2.5%	15.1%	9.1%
James R. Cowan Fundamental Elementary	50.5%	49.1%	59.7%	56.6%	29.5%	-	-	-	25.0%	42.6%	54.3%	13.3%	54.8%	-	42.1%	39.3%	50.0%
Mariemont Elementary	70.2%	70.6%	70.9%	69.2%	-	-	-	-	50.0%	56.1%	78.4%	16.7%	83.3%	-	35.7%	62.9%	100.0%
Mariposa Avenue Elementary	30.0%	42.9%	20.0%	24.4%	-	-	-	-	50.0%	20.9%	35.1%	11.5%	60.0%	-	8.8%	24.0%	20.0%
Mary Deterding Elementary	62.7%	63.0%	71.6%	66.0%	45.8%	-	-	-	40.0%	51.9%	66.5%	17.5%	71.4%	100.0%	40.0%	50.0%	40.0%
Mission Avenue Open Elementary	45.8%	42.3%	41.6%	55.2%	44.8%	-	-	-	25.0%	36.8%	55.9%	6.3%	64.3%	-	27.6%	32.0%	50.0%
Northridge Elementary	33.8%	24.0%	23.4%	48.2%	37.3%	-	-	-	11.1%	27.6%	44.1%	17.4%	69.2%	-	20.0%	33.1%	30.8%
Oakview Community Elementary	50.9%	39.0%	48.1%	66.1%	-	-	-	-	0.0%	32.6%	58.1%	15.4%	100.0%	-	27.6%	39.0%	33.3%
Ottomon Way Elementary	33.8%	16.3%	42.3%	40.9%	-	-	-	-	25.0%	29.5%	33.8%	12.5%	100.0%	-	5.6%	29.2%	16.7%
Pasadena Avenue Elementary	27.3%	25.0%	26.0%	31.7%	-	-	-	-	19.0%	27.7%	35.9%	3.8%	69.2%	50.0%	26.7%	25.0%	36.4%
Pershing Elementary	61.3%	56.1%	71.1%	65.4%	46.2%	-	-	-	50.0%	54.8%	59.3%	11.1%	94.4%	-	36.1%	43.1%	25.0%
Skycrest Elementary	42.5%	39.1%	38.3%	50.9%	-	-	-	-	57.1%	32.9%	47.6%	12.3%	69.2%	-	5.3%	37.6%	40.0%
Thomas Kelly Elementary	29.4%	32.7%	31.0%	25.0%	-	-	-	-	40.0%	25.0%	34.7%	12.5%	47.1%	0.0%	23.8%	27.6%	45.5%
Trajan Elementary	47.6%	39.2%	38.5%	61.6%	-	-	-	-	0.0%	42.1%	48.5%	21.4%	55.6%	-	6.7%	38.0%	33.3%
Twin Lakes Elementary	46.2%	48.7%	41.1%	40.0%	53.4%	-	-	-	50.0%	40.9%	47.1%	0.0%	75.0%	-	18.4%	28.1%	0.0%
Whitney Avenue Elementary	23.2%	19.3%	20.7%	30.6%	-	-	-	-	11.1%	27.8%	31.3%	16.7%	71.4%	-	3.0%	22.3%	10.0%

**2022-23 ELA California Assessment of Student Performance and Progress (CAASPP) Preliminary Results:**  
**Percent of Students Meeting or Exceeding Standards**

Site	Percent of Students Meeting or Exceeding Standards																
	All	3	4	5	6	7	8	11	AA	Hisp	White	EL	RFEP	FY	SPED	LS	HM
<b>K-8</b>																	
Gold River Discovery Center K-8	59.6%	52.7%	67.2%	63.8%	50.6%	70.6%	54.7%	-	38.9%	48.8%	62.7%	12.9%	60.0%	-	38.5%	48.3%	0.0%
Kingswood K-8	22.2%	17.3%	18.5%	41.8%	4.9%	30.8%	21.8%	-	13.8%	13.1%	36.0%	2.7%	32.0%	-	6.4%	17.9%	13.6%
Lichen K-8	30.1%	36.0%	25.0%	23.1%	34.4%	26.4%	32.8%	-	17.6%	28.7%	31.7%	7.4%	30.8%	0.0%	11.3%	25.1%	11.8%
Orangevale Open K-8	58.7%	48.7%	60.7%	63.3%	64.6%	58.5%	57.1%	-	0.0%	52.6%	60.9%	18.2%	60.9%	-	13.9%	46.9%	-
Ralph Richardson Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sierra Oaks K-8	38.4%	23.6%	38.5%	52.9%	35.6%	38.1%	43.8%	-	19.6%	29.3%	47.8%	2.3%	50.0%	0.0%	15.2%	28.9%	33.3%
Starr King K-8	14.4%	13.6%	9.8%	12.8%	31.9%	4.8%	17.6%	-	15.8%	22.4%	17.3%	3.3%	60.0%	-	6.3%	12.9%	18.2%
Thomas Edison Language Institute K-8	26.6%	20.0%	33.7%	27.0%	35.1%	29.2%	9.3%	-	10.0%	32.1%	25.3%	3.1%	54.0%	-	7.3%	22.0%	15.6%
Woodside K-8	38.1%	44.2%	35.0%	48.6%	35.8%	32.0%	27.6%	-	20.0%	35.6%	40.8%	3.2%	54.5%	0.0%	11.1%	29.0%	20.0%
<b>Middle</b>																	
Andrew Carnegie Middle	46.5%	-	-	-	41.8%	49.5%	45.1%	-	33.3%	33.7%	53.8%	2.9%	41.4%	0.0%	12.9%	30.6%	0.0%
Arcade Fundamental Middle	29.8%	-	-	-	12.6%	42.7%	30.1%	-	8.3%	28.7%	43.6%	3.5%	38.2%	-	12.5%	18.0%	20.0%
Arden Middle	50.3%	-	-	-	46.2%	52.3%	50.9%	-	22.2%	42.3%	61.2%	1.6%	33.9%	-	17.4%	30.2%	0.0%
John Barrett Middle	37.0%	-	-	-	34.4%	36.1%	40.5%	-	17.1%	34.8%	40.5%	8.5%	50.0%	0.0%	11.3%	29.4%	15.8%
Katherine Johnson Middle	10.9%	-	-	-	6.4%	17.8%	7.8%	-	11.6%	13.3%	11.8%	1.4%	27.9%	0.0%	0.0%	10.8%	3.2%
La Vista Center	0.0%	-	-	-	-	-	0.0%	-	-	-	0.0%	-	-	-	0.0%	0.0%	-
Louis Pasteur Fundamental Middle	49.4%	-	-	-	46.0%	52.8%	48.9%	-	30.0%	45.1%	50.8%	17.4%	57.5%	100.0%	11.8%	40.6%	20.0%
Sylvan Middle	30.1%	-	-	-	15.5%	30.7%	42.6%	-	21.6%	30.9%	30.3%	6.2%	36.7%	0.0%	5.5%	25.3%	8.6%
Will Rogers Middle	30.3%	-	-	-	27.6%	38.3%	23.6%	-	23.9%	27.2%	33.5%	7.9%	34.1%	0.0%	8.9%	24.5%	6.9%
Winston Churchill Middle	59.3%	-	-	-	63.1%	56.7%	59.0%	-	21.9%	43.0%	64.4%	5.3%	64.4%	-	9.1%	33.8%	13.0%
<b>High School</b>																	
Bella Vista High	66.9%	-	-	-	-	-	-	66.9%	54.5%	57.0%	71.1%	0.0%	58.3%	100.0%	19.4%	51.2%	50.0%
Casa Roble Fundamental High	54.8%	-	-	-	-	-	-	54.8%	33.3%	51.1%	57.1%	0.0%	56.0%	0.0%	9.1%	44.3%	25.0%
Del Campo High	56.5%	-	-	-	-	-	-	56.5%	36.8%	56.8%	59.8%	3.8%	61.9%	0.0%	16.7%	50.6%	33.3%
El Camino Fundamental High	52.2%	-	-	-	-	-	-	52.2%	41.2%	47.0%	57.5%	5.0%	45.2%	-	5.0%	41.6%	35.7%
El Sereno Alternative Education	43.1%	-	-	-	-	-	-	43.1%	40.0%	46.7%	43.5%	0.0%	50.0%	33.3%	14.3%	38.5%	50.0%
Encina Preparatory High	18.4%	-	-	-	-	-	-	18.4%	20.0%	19.4%	24.0%	1.7%	43.3%	0.0%	5.9%	16.0%	15.0%
La Entrada Continuation High	7.7%	-	-	-	-	-	-	7.7%	0.0%	0.0%	21.4%	0.0%	0.0%	-	0.0%	7.4%	16.7%
Laurel Ruff Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Meraki High	93.8%	-	-	-	-	-	-	93.8%	-	100.0%	90.9%	-	-	-	-	80.0%	-
Mesa Verde High	44.3%	-	-	-	-	-	-	44.3%	37.5%	35.4%	47.6%	5.9%	42.9%	0.0%	15.0%	38.0%	16.7%
Mira Loma High	63.0%	-	-	-	-	-	-	63.0%	60.7%	66.7%	60.2%	4.2%	71.6%	-	25.0%	45.5%	44.4%
Rio Americano High	69.6%	-	-	-	-	-	-	69.6%	40.0%	66.7%	73.5%	11.1%	81.0%	-	15.8%	50.0%	50.0%
San Juan High	25.0%	-	-	-	-	-	-	25.0%	13.3%	21.4%	30.6%	0.0%	40.6%	-	6.3%	24.0%	15.4%

\*Data as of Jul 14th, 2023

\*\*"- No population

2022-23 ELA California Assessment of Student Performance and Progress (CAASPP) Preliminary Results:  
Distance from Standard Met

Site	Distance From Standard Met																	
	All	3	4	5	6	7	8	11	AA	Hisp	White	EL	RFEP	FY	SPED	LS	HM	
District	-29.9	-43.9	-38.8	-27.0	-39.3	-30.0	-37.6	5.6	-91.0	-46.2	-8.5	-131.3	1.6	-85.8	-117.4	-65.9	-99.1	
Population	18,180	2,643	2,631	2,517	2,602	2,620	2,450	2,717	1,216	4,875	8,466	2,846	2,033	32	2,298	10,530	630	
<b>Elementary</b>																		
Albert Schweitzer Elementary	-53.1	-53.7	-66.1	-34.6	-	-	-	-	-158.6	-92.6	-31.4	-114.0	97.6	8.0	-135.5	-69.5	-176.4	
Arlington Heights Elementary	-67.4	-81.2	-89.2	-30.7	-	-	-	-	-88.2	-61.0	-68.1	-120.8	4.9	-	-154.6	-80.9	-139.6	
Cambridge Heights Elementary	20.4	15.3	20.4	25.1	-	-	-	-	-125.2	29.8	24.6	-64.9	54.7	-	-15.5	0.8	-136.0	
Cameron Ranch Elementary	-75.6	-83.7	-69.3	-72.1	-	-	-	-	-95.5	-76.5	-73.7	-100.8	11.1	-1.0	-141.4	-86.8	-112.1	
Carmichael Elementary	-77.7	-78.3	-85.0	-69.9	-	-	-	-	-92.2	-79.2	-64.9	-110.4	6.4	-	-165.7	-87.3	-108.0	
Carriage Drive Elementary	-44.8	-58.3	-37.4	-38.1	-	-	-	-	-42.3	-58.2	-33.9	-88.0	-16.6	-48.0	-88.4	-56.0	-79.2	
Charles Peck Elementary	-57.9	-53.3	-75.8	-44.9	-	-	-	-	-120.9	-58.3	-56.1	-124.3	-8.6	-82.0	-133.5	-72.7	-94.9	
Cottage Elementary	-96.4	-93.2	-95.9	-101.3	-	-	-	-	-82.3	-104.9	-86.1	-141.1	-10.7	-	-128.0	-101.3	-129.4	
Coyle Avenue Elementary	-72.0	-92.1	-71.5	-50.9	-	-	-	-	-113.6	-72.1	-57.4	-117.0	-48.2	-	-129.2	-76.5	-50.1	
Del Dayo Elementary	25.7	17.2	38.0	32.3	9.2	-	-	-	-99.2	23.3	26.8	-64.9	57.7	-	-4.7	-10.9	38.5	
Del Paso Manor Elementary	-37.8	-24.7	-34.5	-30.2	-68.4	-	-	-	-87.3	-39.8	-15.6	-128.7	10.4	-	-136.3	-82.6	-117.1	
Dyer-Kelly Elementary	-119.1	-128.8	-124.9	-105.2	-	-	-	-	-103.5	-104.7	-105.4	-139.3	-2.1	-	-159.0	-120.8	-145.1	
Earl Legette Elementary	0.7	4.1	-13.7	-17.4	24.2	-	-	-	-36.0	-4.3	-1.5	-119.0	30.0	-	-114.8	-25.7	-	
Grand Oaks Elementary	-59.3	-70.6	-50.6	-55.6	-	-	-	-	-159.6	-70.8	-45.5	-95.0	3.0	-	-118.5	-60.8	-120.0	
Green Oaks Fundamental Elementary	33.9	24.4	55.1	27.0	-	-	-	-	-	11.2	36.6	-63.6	103.8	-	-67.9	21.6	-	
Greer Elementary	-97.3	-111.4	-99.6	-81.3	-	-	-	-	-106.3	-89.6	-94.3	-141.4	-2.2	-	-155.4	-102.4	-141.3	
Harry Dewey Fundamental Elementary	-10.7	-16.2	-19.5	6.4	-12.7	-	-	-	-116.0	-38.1	5.8	-143.1	29.2	-	-79.0	-49.4	-172.4	
Home Hospital Instruction	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Howe Avenue Elementary	-109.5	-111.8	-105.5	-111.5	-	-	-	-	-143.0	-100.0	-103.4	-123.4	-4.6	-81.0	-186.2	-108.5	-153.5	
James R. Cowan Fundamental Elementary	3.6	6.7	2.1	21.0	-18.9	-	-	-	-93.7	-11.9	18.4	-115.5	31.1	-	-36.1	-15.3	22.5	
Mariemont Elementary	45.5	43.5	52.0	41.3	-	-	-	-	-22.0	7.2	61.8	-66.5	49.2	-	-52.8	30.5	115.7	
Mariposa Avenue Elementary	-54.0	-35.6	-59.4	-71.3	-	-	-	-	-8.2	-59.7	-46.6	-105.7	29.8	-	-116.4	-60.6	-80.2	
Mary Deterding Elementary	32.0	26.2	49.8	51.6	-10.3	-	-	-	-24.1	8.6	37.9	-91.7	55.2	194.0	-32.7	-0.2	17.8	
Mission Avenue Open Elementary	-20.3	-36.6	-29.0	8.0	-24.8	-	-	-	-100.0	-41.8	0.9	-112.3	13.5	-	-84.9	-46.2	-82.8	
Northridge Elementary	-43.8	-57.1	-65.9	-2.8	-51.2	-	-	-	-103.0	-46.4	-38.4	-80.2	38.3	-	-104.6	-50.1	-76.2	
Oakview Community Elementary	-2.3	-33.8	-2.3	29.9	-	-	-	-	-188.5	-29.7	10.4	-67.8	89.2	-	-62.3	-29.5	118.0	
Ottomon Way Elementary	-42.8	-53.6	-45.4	-29.5	-	-	-	-	-57.3	-48.4	-38.6	-88.4	64.4	-	-124.8	-55.9	-91.0	
Pasadena Avenue Elementary	-58.9	-61.5	-69.2	-42.4	-	-	-	-	-93.6	-56.4	-23.4	-113.0	17.6	-40.0	-54.1	-61.3	-90.2	
Pershing Elementary	30.5	42.7	44.6	43.2	-33.0	-	-	-	9.5	15.3	21.1	-75.9	73.9	-	-41.4	-12.7	-64.3	
Skycrest Elementary	-29.7	-33.1	-36.8	-17.9	-	-	-	-	-22.9	-45.4	-13.1	-82.6	37.5	-	-127.6	-37.4	-52.8	
Thomas Kelly Elementary	-37.6	-36.9	-26.5	-49.5	-	-	-	-	-18.0	-42.9	-23.1	-81.9	2.0	-193.0	-63.2	-43.1	-21.0	
Trajan Elementary	-5.0	-27.2	-13.2	17.7	-	-	-	-	-148.0	-6.4	-2.2	-71.4	15.2	-	-83.5	-15.9	-32.0	
Twin Lakes Elementary	-8.5	-15.9	-2.7	-29.5	15.0	-	-	-	3.0	-23.2	-7.3	-87.3	21.8	-	-63.9	-43.9	-23.3	
Whitney Avenue Elementary	-75.1	-72.6	-87.7	-62.7	-	-	-	-	-115.1	-76.4	-49.7	-87.1	34.4	-	-158.0	-80.0	-146.3	

2022-23 ELA California Assessment of Student Performance and Progress (CAASPP) Preliminary Results:

Distance from Standard Met

<u>Site</u>	Distance From Standard Met																	
	All	3	4	5	6	7	8	11	AA	Hisp	White	EL	RFEP	FY	SPED	LS	HM	
<b>K-8</b>																		
Gold River Discovery Center K-8	13.4	-0.1	21.7	26.6	-4.1	46.1	-5.1	-	-17.0	-7.0	18.3	-87.9	18.9	-	-40.3	-10.6	-89.3	
Kingswood K-8	-79.6	-70.2	-73.8	-46.5	-117.2	-72.2	-91.7	-	-94.6	-97.8	-54.5	-127.4	-41.5	-	-135.3	-90.8	-90.8	
Lichen K-8	-45.8	-30.1	-54.6	-56.9	-43.8	-51.8	-41.0	-	-69.9	-46.3	-49.6	-106.5	-18.8	-162.0	-109.8	-57.7	-130.9	
Orangevale Open K-8	14.9	-4.5	31.3	20.8	15.6	38.1	-5.0	-	-59.0	-3.0	20.1	-80.2	12.2	-	-79.1	-9.8	-	
Ralph Richardson Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sierra Oaks K-8	-35.7	-61.9	-33.1	6.3	-57.2	-35.7	-32.6	-	-85.5	-49.3	-20.0	-146.4	-19.7	-100.0	-96.0	-62.1	-90.4	
Starr King K-8	-107.9	-120.2	-118.9	-108.1	-63.0	-140.3	-81.8	-	-109.6	-88.0	-89.8	-147.4	4.4	-	-147.8	-112.7	-117.1	
Thomas Edison Language Institute K-8	-68.9	-83.6	-59.3	-71.6	-41.6	-61.6	-102.1	-	-121.4	-58.1	-56.6	-123.9	-3.5	-	-133.5	-83.6	-115.9	
Woodside K-8	-33.7	-20.1	-26.4	-1.9	-37.1	-55.9	-79.6	-	-47.5	-38.9	-33.9	-98.6	6.2	-	-95.1	-51.9	-70.8	
<b>Middle</b>																		
Andrew Carnegie Middle	-28.4	-	-	-	-	-36.9	-21.2	-33.0	-	-76.4	-58.1	-11.4	-150.1	-21.7	-274.0	-151.3	-68.6	-115.6
Arcade Fundamental Middle	-66.6	-	-	-	-	-102.2	-40.0	-65.8	-	-90.1	-77.9	-26.3	-145.6	-38.5	-	-130.7	-95.9	-87.0
Arden Middle	-5.1	-	-	-	-	-13.2	-5.4	0.8	-	-68.8	-32.1	21.0	-142.1	-33.5	-	-93.5	-52.6	-104.3
John Barrett Middle	-48.3	-	-	-	-	-55.6	-41.5	-49.6	-	-95.8	-46.1	-43.0	-152.8	-12.0	-	-140.9	-71.7	-140.8
Katherine Johnson Middle	-126.1	-	-	-	-	-124.8	-110.8	-153.5	-	-118.7	-111.8	-129.8	-177.8	-42.1	-185.5	-170.6	-127.0	-150.8
La Vista Center	-267.5	-	-	-	-	-	-	-221.0	-283.0	-	-	-267.5	-	-	-	-267.5	-267.5	-
Louis Pasteur Fundamental Middle	-7.2	-	-	-	-	-14.0	2.8	-12.4	-	-41.6	-23.8	-2.6	-81.5	7.8	-124.5	-106.4	-24.7	-62.0
Sylvan Middle	-65.4	-	-	-	-	-95.9	-67.6	-36.5	-	-88.2	-71.6	-55.6	-152.1	-32.9	-25.0	-149.5	-79.7	-104.9
Will Rogers Middle	-66.0	-	-	-	-	-72.8	-42.5	-86.2	-	-102.3	-71.3	-52.6	-159.6	-35.9	-124.0	-145.7	-81.5	-103.3
Winston Churchill Middle	15.1	-	-	-	-	27.0	13.0	7.7	-	-72.6	-26.9	28.9	-171.0	35.6	-277.0	-135.0	-59.8	-108.3
<b>High School</b>																		
Bella Vista High	46.1	-	-	-	-	-	-	-	46.1	-38.6	11.7	59.9	-138.1	31.7	121.3	-72.7	7.7	-61.5
Casa Roble Fundamental High	-17.4	-	-	-	-	-	-	-	-17.4	-16.6	-22.8	-13.0	-134.8	2.0	-145.5	-121.2	-41.8	-73.5
Del Campo High	-4.3	-	-	-	-	-	-	-	-4.3	-65.4	-1.5	7.4	-141.3	12.9	-243.5	-114.9	-30.6	-104.5
El Camino Fundamental High	-4.1	-	-	-	-	-	-	-	-4.1	-32.3	-19.9	8.2	-153.1	-17.5	-	-146.1	-32.8	-59.8
El Sereno Alternative Education	-42.2	-	-	-	-	-	-	-	-42.2	-119.8	-27.1	-41.0	-87.0	-13.1	-40.0	-123.7	-55.0	-7.5
Encina Preparatory High	-107.9	-	-	-	-	-	-	-	-107.9	-103.5	-89.0	-104.3	-166.7	-30.6	-	-158.1	-111.8	-105.0
La Entrada Continuation High	-172.5	-	-	-	-	-	-	-	-172.5	-220.3	-160.1	-145.9	-197.5	-155.8	-	-239.9	-168.7	-114.8
Laurel Ruff Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Meraki High	93.4	-	-	-	-	-	-	-	93.4	-	126.7	66.6	-	-	-	-	61.6	-
Mesa Verde High	-27.5	-	-	-	-	-	-	-	-27.5	-96.6	-49.3	-19.4	-145.2	-24.1	-202.0	-111.0	-41.9	-80.1
Mira Loma High	50.8	-	-	-	-	-	-	-	50.8	23.2	47.0	40.9	-151.9	57.8	-	-111.3	-12.8	-69.3
Rio Americano High	55.9	-	-	-	-	-	-	-	55.9	-9.1	50.7	70.8	-134.7	66.6	-	-88.9	-1.7	-6.7
San Juan High	-77.5	-	-	-	-	-	-	-	-77.5	-156.2	-69.8	-58.6	-160.5	-26.1	-	-140.7	-78.8	-104.0

\*Data as of Jul 14th, 2023

\*\*"- No population



2022-23 Math California Assessment of Student Performance and Progress (CAASPP) Preliminary Results:  
Percent of Students Meeting or Exceeding Standards

Site	Percent of Students Meeting or Exceeding Standards																	
	All	3	4	5	6	7	8	11	AA	Hisp	White	EL	RFP	FY	SPED	LS	HM	
<b>Middle</b>																		
Andrew Carnegie Middle	32.3%	-	-	-	26.7%	38.1%	28.4%	-	11.1%	22.3%	36.9%	8.1%	31.6%	0.0%	6.0%	20.2%	0.0%	
Arcade Fundamental Middle	19.2%	-	-	-	8.3%	28.8%	18.1%	-	8.3%	9.4%	33.3%	2.6%	17.9%	-	12.5%	10.0%	0.0%	
Arden Middle	38.7%	-	-	-	43.0%	39.5%	34.9%	-	19.4%	30.5%	46.9%	3.2%	26.8%	-	14.5%	21.9%	11.1%	
John Barrett Middle	25.1%	-	-	-	20.5%	26.3%	28.0%	-	4.9%	23.5%	27.3%	11.1%	25.0%	0.0%	6.2%	16.7%	22.2%	
Katherine Johnson Middle	3.9%	-	-	-	1.9%	6.3%	3.5%	-	3.1%	6.2%	6.3%	1.1%	13.2%	0.0%	0.0%	3.8%	0.0%	
La Vista Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Louis Pasteur Fundamental Middle	44.6%	-	-	-	41.8%	50.8%	39.8%	-	30.0%	34.0%	48.3%	29.6%	45.0%	0.0%	16.2%	36.2%	14.3%	
Sylvan Middle	10.8%	-	-	-	6.2%	10.0%	15.5%	-	2.9%	8.5%	12.7%	3.7%	10.3%	0.0%	3.4%	7.4%	5.7%	
Will Rogers Middle	17.5%	-	-	-	15.7%	24.5%	11.1%	-	8.7%	11.2%	22.2%	5.1%	23.5%	0.0%	8.0%	14.3%	13.3%	
Winston Churchill Middle	49.6%	-	-	-	52.1%	49.0%	48.3%	-	20.0%	28.4%	53.6%	2.4%	55.3%	0.0%	6.3%	23.2%	16.0%	
<b>High School</b>																		
Bella Vista High	43.5%	-	-	-	-	-	-	43.5%	27.3%	23.8%	50.8%	5.3%	39.6%	0.0%	5.6%	33.9%	25.0%	
Casa Roble Fundamental High	23.1%	-	-	-	-	-	-	23.1%	16.7%	19.0%	26.0%	16.7%	24.0%	50.0%	0.0%	20.9%	25.0%	
Del Campo High	15.8%	-	-	-	-	-	-	15.8%	0.0%	12.2%	20.7%	2.9%	16.7%	0.0%	0.0%	10.8%	0.0%	
El Camino Fundamental High	19.6%	-	-	-	-	-	-	19.6%	17.6%	8.0%	25.3%	5.0%	16.1%	-	0.0%	14.5%	7.1%	
El Sereno Alternative Education	12.0%	-	-	-	-	-	-	12.0%	0.0%	13.3%	18.2%	0.0%	16.7%	0.0%	0.0%	3.8%	0.0%	
Encina Preparatory High	2.5%	-	-	-	-	-	-	2.5%	0.0%	3.1%	7.1%	0.0%	10.0%	0.0%	0.0%	2.6%	0.0%	
La Entrada Continuation High	0.0%	-	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	-	0.0%	0.0%	0.0%	
Laurel Ruff Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Meraki High	60.0%	-	-	-	-	-	-	60.0%	-	100.0%	45.5%	-	-	-	-	25.0%	-	
Mesa Verde High	10.3%	-	-	-	-	-	-	10.3%	0.0%	7.7%	14.0%	0.0%	10.2%	0.0%	5.0%	9.3%	9.1%	
Mira Loma High	43.2%	-	-	-	-	-	-	43.2%	17.9%	29.3%	44.5%	0.0%	43.1%	-	12.5%	22.1%	5.6%	
Rio Americano High	41.7%	-	-	-	-	-	-	41.7%	13.3%	37.9%	45.6%	2.9%	45.2%	-	11.1%	26.3%	33.3%	
San Juan High	5.2%	-	-	-	-	-	-	5.2%	0.0%	5.2%	6.1%	0.0%	9.4%	-	0.0%	3.8%	0.0%	

\*Data as of Jul 14th, 2023

\*\*"- No population

**2022-23 Math California Assessment of Student Performance and Progress (CAASPP) Preliminary Results:**  
**Distance from Standard Met**

Site	Distance from Standard Met																	
	All	3	4	5	6	7	8	11	AA	Hisp	White	EL	RFEP	FY	SPED	LS	HM	
District	-59.4	-38.9	-45.9	-59.7	-70.7	-56.2	-56.0	-87.8	-127.7	-80.7	-36.2	-140.6	-43.1	-141.7	-140.4	-94.7	-129.8	
Population	18,178	2,641	2,632	2,518	2,604	2,618	2,448	2,717	1,217	4,873	8,466	2,846	2,033	32	2,300	10,525	630	
<b>Elementary</b>																		
Albert Schweitzer Elementary	-60.1	-42.8	-67.5	-70.4	-	-	-	-	-157.6	-100.9	-33.2	-97.9	51.8	114.0	-137.6	-75.4	-146.2	
Arlington Heights Elementary	-81.6	-80.0	-92.0	-72.2	-	-	-	-	-94.5	-87.9	-66.7	-88.7	-41.8	-	-143.5	-87.6	-111.2	
Cambridge Heights Elementary	-15.2	-5.6	-12.8	-26.1	-	-	-	-	-68.8	-15.3	-12.2	-70.1	-12.8	-	-29.3	-25.9	-8.0	
Cameron Ranch Elementary	-77.0	-70.2	-66.3	-97.5	-	-	-	-	-110.1	-75.7	-57.3	-86.0	-67.8	8.0	-128.3	-84.0	-153.2	
Carmichael Elementary	-77.6	-63.8	-75.1	-93.0	-	-	-	-	-99.9	-88.5	-63.9	-88.9	29.1	-	-170.2	-84.3	-113.9	
Carriage Drive Elementary	-69.6	-56.7	-71.0	-84.0	-	-	-	-	-116.7	-70.2	-61.4	-110.8	-45.9	-42.0	-105.4	-81.8	-53.6	
Charles Peck Elementary	-88.3	-66.8	-86.7	-116.4	-	-	-	-	-138.8	-101.2	-71.6	-124.0	-57.2	-160.0	-138.8	-97.5	-144.8	
Cottage Elementary	-117.8	-104.0	-111.5	-144.5	-	-	-	-	-83.5	-135.8	-110.3	-147.6	-60.2	-	-153.3	-122.9	-136.6	
Coyle Avenue Elementary	-67.8	-62.6	-76.4	-63.4	-	-	-	-	-112.8	-68.1	-60.7	-89.7	-78.8	-	-115.6	-72.2	-34.4	
Del Dayo Elementary	15.4	34.9	41.9	-9.6	-20.9	-	-	-	-86.0	-4.5	22.3	-35.2	45.6	-	2.1	-14.8	-22.0	
Del Paso Manor Elementary	-48.7	-13.6	-28.9	-43.7	-124.7	-	-	-	-104.3	-63.4	-23.8	-116.8	-16.7	-	-156.5	-92.6	-147.6	
Dyer-Kelly Elementary	-123.7	-88.8	-130.7	-150.0	-	-	-	-	-123.8	-108.9	-127.5	-137.5	-43.9	-	-188.8	-125.3	-147.8	
Earl Legette Elementary	-9.4	17.8	-7.9	-58.2	5.7	-	-	-	61.0	-16.6	-12.3	-75.8	-20.8	-	-140.7	-42.6	-	
Grand Oaks Elementary	-71.7	-59.3	-61.9	-93.9	-	-	-	-	-196.4	-79.6	-56.9	-92.6	-31.6	-	-134.0	-71.4	-167.8	
Green Oaks Fundamental Elementary	24.2	23.1	55.3	2.4	-	-	-	-	-	4.7	28.1	-45.8	88.3	-	-29.1	2.5	-	
Greer Elementary	-88.3	-112.2	-78.3	-74.5	-	-	-	-	-101.7	-73.8	-84.4	-103.9	-23.4	-	-133.7	-91.2	-88.4	
Harry Dewey Fundamental Elementary	-24.3	-7.0	-5.1	-24.1	-66.8	-	-	-	-160.7	-58.3	-7.0	-117.3	10.4	-	-84.0	-58.9	-172.4	
Home Hospital Instruction	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Howe Avenue Elementary	-118.8	-114.4	-109.3	-133.7	-	-	-	-	-136.1	-126.1	-104.9	-131.1	-21.8	-174.0	-197.0	-118.4	-159.8	
James R. Cowan Fundamental Elementary	-17.2	4.8	-12.0	-20.6	-48.8	-	-	-	-98.5	-22.5	-4.5	-125.9	11.3	-	-40.5	-44.8	-78.5	
Mariemont Elementary	21.4	40.0	10.2	12.6	-	-	-	-	-77.5	-15.6	36.5	-64.9	35.3	-	-64.6	4.5	112.0	
Mariposa Avenue Elementary	-33.6	55.5	-65.3	-110.8	-	-	-	-	4.7	-42.4	-41.0	-54.4	52.6	-	-81.6	-46.2	-43.5	
Mary Deterding Elementary	15.9	32.1	21.1	14.0	-10.2	-	-	-	-54.1	2.0	18.1	-83.2	42.1	102.0	-32.7	-14.9	-4.8	
Mission Avenue Open Elementary	-37.7	-25.7	-38.9	-58.1	-15.8	-	-	-	-64.3	-57.0	-20.4	-116.7	-11.6	-	-98.4	-65.4	-111.0	
Northridge Elementary	-73.3	-45.5	-67.3	-62.5	-117.5	-	-	-	-103.1	-67.3	-70.9	-78.9	-30.6	-	-133.2	-78.1	-84.2	
Oakview Community Elementary	-15.5	-31.9	-1.1	-11.7	-	-	-	-	-162.5	-36.4	-6.5	-52.1	48.8	-	-61.6	-33.5	103.0	
Ottomon Way Elementary	-55.3	-61.1	-55.6	-49.3	-	-	-	-	-49.7	-56.5	-51.9	-131.4	-7.0	-	-141.7	-73.9	-96.2	
Pasadena Avenue Elementary	-83.1	-70.4	-87.9	-91.8	-	-	-	-	-116.0	-79.2	-47.5	-134.5	-14.2	-142.5	-79.3	-84.1	-102.3	
Pershing Elementary	24.1	35.8	23.4	41.0	-18.8	-	-	-	-21.3	-2.1	16.2	-53.8	51.8	-	-40.9	-24.0	-35.3	
Skycrest Elementary	-35.6	-24.7	-33.8	-50.9	-	-	-	-	-25.9	-50.1	-16.0	-66.4	34.5	-	-140.0	-43.3	-46.3	
Thomas Kelly Elementary	-67.0	-45.8	-52.1	-101.0	-	-	-	-	-57.1	-68.0	-56.2	-100.9	-39.8	-108.0	-86.6	-75.2	-56.0	
Trajan Elementary	-19.3	-7.2	-18.1	-28.6	-	-	-	-	-74.7	-28.9	-18.1	-40.9	17.9	-	-77.2	-34.9	-92.5	
Twin Lakes Elementary	-22.4	-17.8	-3.7	-44.3	-26.2	-	-	-	68.5	-38.0	-22.2	-83.0	-11.3	-	-76.4	-52.4	-50.3	
Whitney Avenue Elementary	-61.8	-68.8	-108.5	3.3	-	-	-	-	-110.7	-57.7	-32.6	-54.4	8.1	-	-154.9	-60.9	-67.0	

2022-23 Math California Assessment of Student Performance and Progress (CAASPP) Preliminary Results:  
Distance from Standard Met

Site	Distance from Standard Met																
	All	3	4	5	6	7	8	11	AA	Hisp	White	EL	RFEP	FY	SPED	LS	HM
<b>K-8</b>																	
Gold River Discovery Center K-8	0.3	27.4	15.4	-21.9	-34.8	66.4	-44.8	-	-65.8	-22.4	7.2	-65.4	-4.5	-	-52.6	-25.7	-96.0
Kingswood K-8	-112.9	-55.4	-95.1	-117.0	-123.2	-118.9	-161.1	-	-133.0	-118.7	-100.4	-135.4	-69.3	-	-175.6	-122.1	-100.9
Lichen K-8	-81.5	-123.8	-16.0	-82.6	-72.9	-84.5	-109.9	-	-128.2	-80.7	-82.2	-131.4	-52.4	-251.0	-119.0	-95.7	-188.8
Orangevale Open K-8	-10.3	-15.5	22.0	-25.2	-15.3	5.5	-22.7	-	-223.5	-32.6	-4.9	-67.6	-9.3	-	-112.0	-34.6	-
Ralph Richardson Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sierra Oaks K-8	-61.9	-77.1	-33.3	-26.6	-76.1	-72.8	-94.6	-	-112.0	-85.7	-36.5	-139.2	-44.5	-35.0	-123.0	-83.6	-142.0
Starr King K-8	-132.1	-115.9	-121.0	-160.0	-86.8	-168.4	-137.4	-	-157.5	-127.7	-108.0	-153.4	-34.9	-	-185.3	-133.8	-181.9
Thomas Edison Language Institute K-8	-84.1	-61.5	-65.6	-85.9	-86.5	-89.2	-142.7	-	-154.2	-68.8	-70.5	-121.8	-26.4	-	-157.6	-98.7	-127.2
Woodside K-8	-25.5	-15.2	-49.7	-18.6	-71.9	40.8	0.9	-	-57.3	-33.7	-21.6	-91.5	27.5	-	-83.1	-40.3	-61.3
<b>Middle</b>																	
Andrew Carnegie Middle	-21.0	-	-	-	-108.0	-55.4	38.2	-	-86.7	-63.1	-0.6	-185.8	-21.4	101.0	-177.3	-68.0	-93.7
Arcade Fundamental Middle	-110.1	-	-	-	-138.7	-75.5	-121.0	-	-128.3	-134.8	-62.6	-190.0	-87.2	-	-185.0	-141.4	-168.7
Arden Middle	-39.4	-	-	-	-38.1	-39.0	-40.7	-	-101.7	-69.6	-10.6	-167.4	-57.5	-	-131.6	-86.4	-99.8
John Barrett Middle	-74.7	-	-	-	-92.1	-67.1	-68.1	-	-135.9	-82.0	-64.8	-150.2	-63.0	-	-165.7	-103.4	-151.5
Katherine Johnson Middle	-179.1	-	-	-	-176.3	-165.8	-205.6	-	-192.8	-168.6	-171.2	-216.9	-104.8	-268.0	-241.1	-179.2	-200.2
La Vista Center	-341.3	-	-	-	-	-	-321.0	-348.0	-	-	-341.3	-	-	-	-341.3	-341.3	-
Louis Pasteur Fundamental Middle	18.5	-	-	-	-20.1	15.5	64.9	-	-59.0	1.5	23.3	-23.2	18.7	-181.0	-70.5	-2.9	14.3
Sylvan Middle	-127.1	-	-	-	-142.8	-127.8	-112.5	-	-151.2	-142.9	-112.5	-206.8	-112.6	-285.0	-204.8	-140.6	-152.1
Will Rogers Middle	-93.6	-	-	-	-98.7	-53.1	-133.4	-	-147.5	-105.7	-79.2	-174.5	-64.4	-113.0	-176.0	-109.6	-150.1
Winston Churchill Middle	-7.1	-	-	-	-4.6	-9.4	-6.8	-	-106.9	-71.4	5.8	-198.8	8.1	-189.0	-172.8	-89.6	-142.2
<b>High School</b>																	
Bella Vista High	-28.8	-	-	-	-	-	-	-28.8	-126.8	-78.0	-10.1	-170.2	-37.9	-62.0	-159.9	-59.6	-132.3
Casa Roble Fundamental High	-112.3	-	-	-	-	-	-	-112.3	-109.0	-132.1	-101.7	-175.8	-97.4	-142.5	-215.3	-124.1	-170.3
Del Campo High	-103.9	-	-	-	-	-	-	-103.9	-154.7	-121.4	-82.8	-179.1	-88.2	-341.0	-194.4	-126.1	-223.5
El Camino Fundamental High	-101.5	-	-	-	-	-	-	-101.5	-141.1	-124.1	-89.5	-192.9	-123.3	-	-196.2	-130.5	-176.9
El Sereno Alternative Education	-152.7	-	-	-	-	-	-	-152.7	-199.8	-134.1	-156.1	-52.0	-139.2	-144.0	-235.3	-178.6	-119.5
Encina Preparatory High	-198.7	-	-	-	-	-	-	-198.7	-211.3	-171.6	-190.6	-249.6	-122.8	-	-219.8	-197.2	-196.5
La Entrada Continuation High	-259.5	-	-	-	-	-	-	-259.5	-296.1	-255.4	-231.9	-215.5	-217.0	-	-285.1	-253.8	-283.0
Laurel Ruff Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Meraki High	-30.6	-	-	-	-	-	-	-30.6	-	23.0	-61.3	-	-	-	-	-87.0	-
Mesa Verde High	-124.2	-	-	-	-	-	-	-124.2	-225.5	-137.3	-107.4	-196.3	-127.4	-340.0	-192.8	-136.3	-175.2
Mira Loma High	-25.0	-	-	-	-	-	-	-25.0	-79.0	-75.5	-21.7	-219.3	-30.8	-	-202.3	-105.5	-154.8
Rio Americano High	-54.1	-	-	-	-	-	-	-54.1	-125.2	-46.2	-50.0	-227.5	-36.2	-	-190.1	-98.6	-115.5
San Juan High	-172.3	-	-	-	-	-	-	-172.3	-230.6	-173.1	-154.3	-230.4	-137.7	-	-209.2	-174.1	-156.3

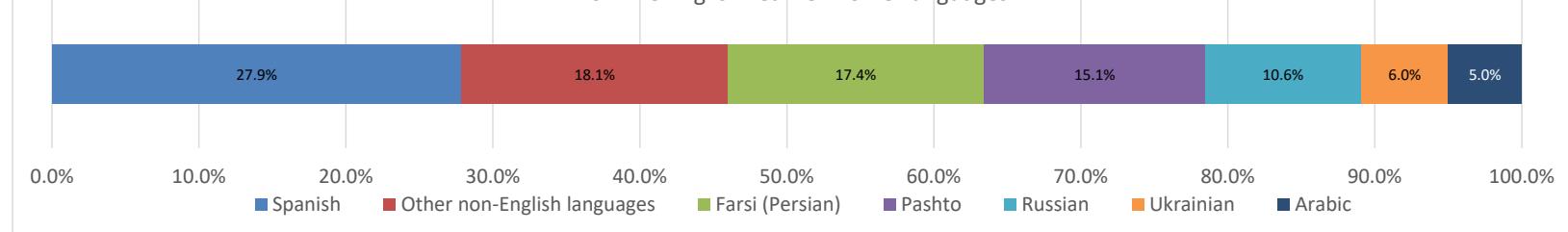
\*Data as of Jul 14th, 2023

\*\*"- No population

## 2022-23 ELPAC Results By Grade And Years in US Schools

	No. of Students	Percent of group	KN	01	02	03	04	05	06	07	08	09	10	11	12
<b>All</b>															
Level 1	2598	36.8%	261	270	237	273	229	194	174	151	144	169	170	159	167
Level 2	1926	27.3%	276	257	223	219	187	150	132	104	84	94	82	61	57
Level 3	1701	24.1%	140	156	219	200	204	163	123	96	109	85	78	67	61
Level 4	827	11.7%	62	42	70	73	98	121	72	84	52	24	57	40	32
<b>&lt;2 Years</b>															
Level 1	1900	57.8%	260	263	178	175	157	138	119	96	104	109	108	93	100
Level 2	808	24.6%	276	239	52	31	40	28	32	27	20	19	19	13	12
Level 3	429	13.1%	138	139	27	16	18	12	15	11	14	10	8	6	15
Level 4	149	4.5%	62	38	6	1	2	7	6	5	5	3	5	3	6
<b>2 to 3 Years</b>															
Level 1	242	29.3%	0	5	55	19	22	15	18	16	19	16	23	16	18
Level 2	275	33.3%	0	17	156	21	23	9	13	10	6	9	6	1	4
Level 3	228	27.6%	0	16	166	11	7	10	2	0	7	1	2	3	3
Level 4	80	9.7%	0	4	49	6	3	6	2	4	4	0	0	0	2
<b>3 to 4 Years</b>															
Level 1	188	23.4%	0	0	3	63	12	14	13	12	9	20	8	19	15
Level 2	262	32.6%	0	0	13	137	24	23	16	14	15	6	5	4	5
Level 3	244	30.4%	0	0	22	140	20	16	11	11	7	4	5	5	3
Level 4	109	13.6%	0	0	14	45	11	4	7	12	4	3	4	2	3
<b>4 to 5 Years</b>															
Level 1	92	14.2%	0	0	0	11	37	5	4	4	1	7	9	5	9
Level 2	184	28.4%	0	0	1	28	94	19	9	5	3	11	7	2	5
Level 3	228	35.2%	0	0	2	32	145	11	13	3	7	2	7	3	3
Level 4	144	22.2%	0	0	1	19	80	7	6	10	6	1	7	6	1
<b>&gt;5 Years</b>															
Level 1	165	11.3%	0	0	0	2	1	22	19	22	11	17	20	26	25
Level 2	390	26.8%	0	0	0	2	6	70	62	47	40	48	45	39	31
Level 3	557	38.3%	0	0	0	0	10	112	81	69	74	68	56	50	37
Level 4	342	23.5%	0	0	0	0	2	97	51	53	33	17	40	29	20

2022-23 English Learner Home Languages



**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I-2

**MEETING DATE:** 10/10/2023

**SUBJECT:** Inclusive Practices

CHECK ONE:

- |                   |                                     |
|-------------------|-------------------------------------|
| For Discussion:   | <input type="checkbox"/>            |
| For Action:       | <input type="checkbox"/>            |
| Report:           | <input checked="" type="checkbox"/> |
| Workshop:         | <input type="checkbox"/>            |
| Recognition:      | <input type="checkbox"/>            |
| Emergency Action: | <input type="checkbox"/>            |

**DEPARTMENT:** Special Education Department

**ACTION REQUESTED:**

The superintendent is recommending that the board receive a report regarding the work and current priorities of the Special Education department.

**RATIONALE/BACKGROUND:**

This report aims to provide the board with an update on the mandates regarding inclusive practices and the related priorities in the special education department. Professional learning and collaboration designed and implemented to support general and special education practitioners in our schools will also be discussed.

**ATTACHMENT(S):**

A. Presentation

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023

**FISCAL IMPACT:**

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

**LCAP/STRATEGIC PLAN:**

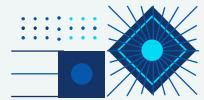
Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

**PREPARED BY:** Vanessa Adolphson, Director, Special Education

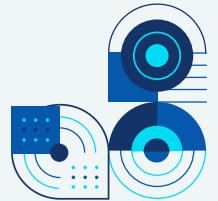
**APPROVED BY:** Debra Calvin, Ed.D., Associate Superintendent, Educational Services  
Amy L. Slavensky, Ph.D., Interim Deputy Superintendent, Schools & Student Support *AS*  
Melissa Bassanelli, Superintendent of Schools *MB*



# Inclusive Practices

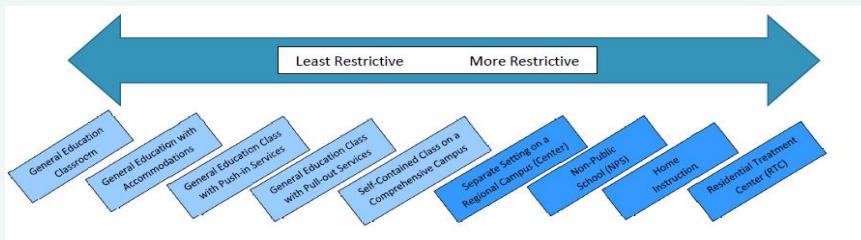
**Board of Education  
October 10, 2023**

Debra Calvin, Ed.D., Associate Superintendent, Educational Services  
Vanessa Adolphson, Director, Special Education  
Nicole Kukral, Director, Professional Learning and Curriculum Innovation  
Melissa Hightower, Preschool Teacher, Garfield School



## Inclusion in San Juan Unified

Inclusion in San Juan Unified involves supporting students with disabilities through individual learning goals, accommodations, and modifications so they are able to access the general education classroom and be held to the highest expectations possible.



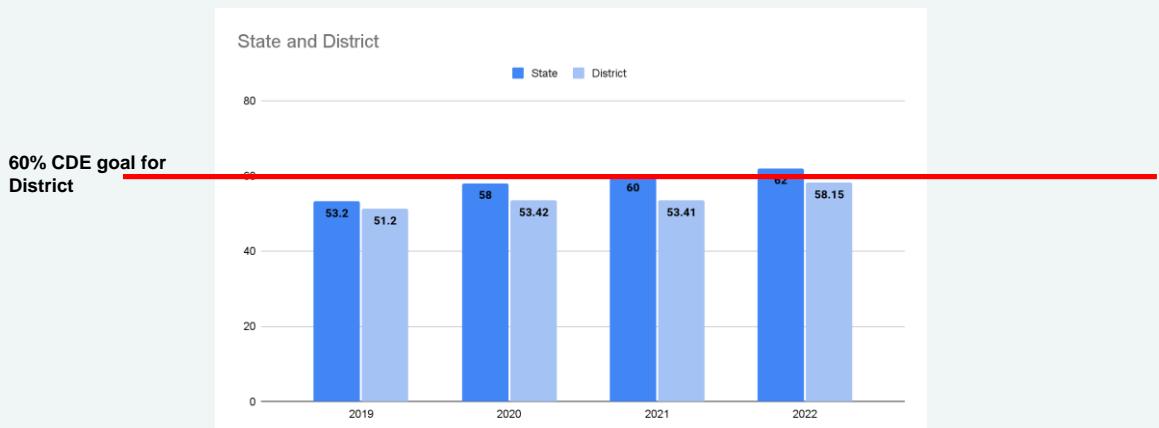
# Individuals with Disabilities Education Act



- Individuals with Disabilities Education Act (IDEA) requires a student's participation in an inclusive environment to the "maximum extent appropriate."
- IDEA also states that students with disabilities must be educated within the least restrictive environment (LRE).
- The LRE is determined on a case-by-case basis during the development of a student's individualized education program (IEP).
- IDEA is the law guaranteeing students with disabilities the right to a free appropriate public education (FAPE) that meets their individual needs.

3

## Percentage of Special Education students who spend 80% or more of the day in a general education setting



4

## Alignment with District Guiding Documents

### San Juan's Unified 8-point Commitment to Educational Justice #1:

- Improve school culture to be more inclusive and provide diverse representation at all sites.
- The special education department collaborated with WestEd in a listening and learning tour with secondary school sites.



5

## Alignment with District Guiding Documents

### Local Control and Accountability Plan (LCAP) Goal 5.4: Moving towards inclusive practices at all school sites.

- Support general and special education teams through professional learning and collaboration time to increase the use of inclusive practices for students with disabilities in general education environments.

### LCAP Goal 5.5: Creation of equitable practices to provide access to general education settings for students with disabilities at all sites.

- Revise student code process for students with disabilities to access required general education courses and meet graduation requirements.

6

## Alignment with District Guiding Documents

### Special Education Local Plan Area

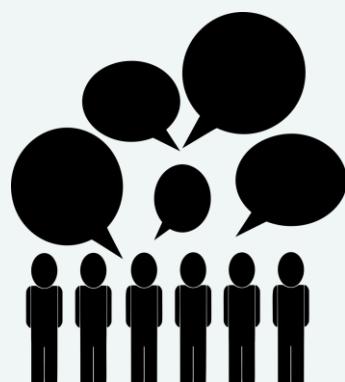
- Developed and updated cooperatively by a committee of representative special and general education teachers and administrators selected by the groups they represent
- Developed with the participation of parent member(s) from the Community Advisory Committee (CAC), or parents selected by the CAC.
- SELPAs are responsible for making certain there is adequate and effective participation and communication.



7

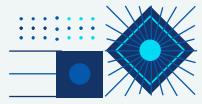
## Collaborative Efforts: Families and Community

- ThoughtExchange
  - 853 participants
- LCAP listening sessions with parents, staff, students, and community members
  - 57 students and 5 families
  - 122 participants ThoughtExchange
- Community Advisory Committee

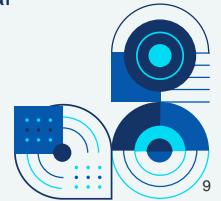


8

## Collaborative Efforts: School Sites



- **Gathered feedback**
  - ThoughtExchange
  - Focus groups including general educators, support staff, administrators, and special education staff
  - Surveys related to professional development
- **Conducted listening and learning tour with WestEd**
  - 11 secondary schools with their site administrators and general education teachers
  - ThoughtExchange



## Collaborative Efforts: Support Staff

- **Multi-Tiered System of Supports Department**
  - Planning sessions for Universal Design for Learning (UDL)
  - Trauma informed coordinators training
  - Behavior Advantage Collaboration group
- **Professional Learning and Innovation Department (PLI)**
  - Inclusive practices and UDL planning and training
  - Co-planning and collaborative meetings with PLI, Student Support Centers, and Special Education
- **Office of Continuous Improvement and LCAP**
  - Listening sessions
  - Ongoing support for LCAP action items
- **Student Support Services**
  - Training on attendance and suspension for the special education manager team
  - Ongoing support for student behavior management and student attendance

10

## Professional Development

- Behavior Training
- Universal Design for Learning
- Co-Teaching
- Grading for Equity



11

## Behavior Training

- Use proven, evidence-based practices that empower staff to respond in effective, proactive ways.
- Support staff in understanding that behavior communicates a need, and students can be taught and then master prosocial ways to meet their needs.
- Serve any San Juan Unified student pre-K through age 22 who is experiencing behavioral challenges.
- Aimed at changing the environment and teaching new skills to support positive student change.



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## Districtwide Behavior Supports

- Professional learning on how to write behavior plans for all students
- School site team support on developing behavior plans
- Support site teams on data collection and progress monitoring
- All school psychologists and behavior specialists trained in developing behavior plans to support site teams

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## Universal Design for Learning (UDL)

A research-based framework for guiding educational practices based on the premise that one size fits all curricula create unintentional barriers to learning for many students.

- UDL acknowledges the needs of all learners
- UDL recognizes student variability and designed the learning environment and lessons to remove barriers for students
- The UDL framework outlines how to provide multiple means of engagement, representation, and action and expression



14

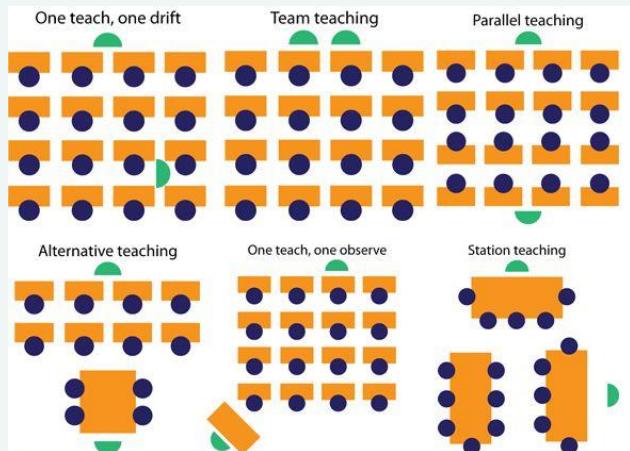
## Districtwide UDL supports

- District instructional support staff provided professional learning in UDL to embed the principles into all professional learning.
- A multi-department team collaborated to facilitate an inclusive practices institute in June 2023. The team is creating follow-up support opportunities.
- Three sites are partnering with the Professional Learning and Innovation department to support UDL as a schoolwide focus.

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## Co-teaching

"Two or more (licensed) educators **co-plan, co-instruct, and co-assess** a group of students with diverse needs in the same general education classroom." (Murawski, 2005).



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## Districtwide Co-teaching Supports

- Site staff and district office staff work together to support co-teaching at school sites.
- Department chairs work collaboratively with central office staff to provide support for co-teaching in their departments.
- The Special Education department has contracted with a professional learning organization, WestEd, to provide support and time for co-teaching teams to learn together and collaborate.



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## Equitable Grading Practices

Equitable grading practices ensure that grades are:

- **Accurate:** A clear reflection of student learning
- **Bias-resistant:** Resistant to the implicit biases that we all hold around various identity groups or socioeconomic factors, including perceived ability and/or disability
- **Motivational:** A means of encouraging a growth-mindset so all students feel they can take risks and learn from mistakes

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## Equitable Grading Practices Supports

- Over 300 teachers have participated in district-supported book studies, grounded in *Grading for Equity* by Joe Feldman. Several sites have also led this at their schools.
- District staff will be collaborating with the secondary division to support site administrators learning in this area.
- At least one site is focusing on equitable grading practices as their year-long professional learning focus.

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### District Professional Learning that Support Inclusive Practices

<b>Behavior Training</b> Year 1 of implementation	<b>Universal Design for Learning (UDL)</b> Year 2 of implementation	<b>Co-teaching</b> Year 3 of implementation	<b>Grading for Equity</b> Year 4 of implementation
<b>All site administrator</b> <b>Spring 2023 - Fall 2023</b>  27 participants at 7 school sites	<b>2-day Institute</b>  <b>Day 1 Regulated Classroom</b> 84 participants  <b>Day 2 UDL</b> 78 participants	<b>Listening and Learning Tour</b>  11 secondary sites moving toward a co-teaching mode	<b>Book Study conducted from 2019- 2023</b>  311 participants at 61 sites

20

## Program Highlight: Blended Preschool

The title "Blended Preschool" refers to an educational environment where students without special needs are taught alongside children with special needs. Community peers join the classroom as typical peers who work with students with disabilities, allowing play, social interaction, and communication opportunities.



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## Blended Preschool

There are five blended classrooms within San Juan Unified. There are up to 80 students on IEPs and up to 60 community peers spread among these five classrooms. Students range in age from three to five.

- General Davie
- Garfield
- Grand Oaks
- Mariposa
- Ralph Richardson Center



There are six additional blended Head Start classrooms with an additional 20 students on IEPs attending one of these classrooms along with general education community peers.

Head Start classes are located at Arlington Heights, Lichen, Sunrise, General Davie, Pasadena, and Ralph Richardson Center.

22



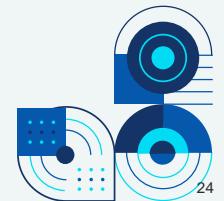
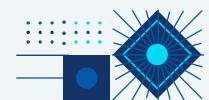
# Challenges

Challenges	Strategies
Staffing to meet program needs	Recruitment efforts with human resources and teacher residency programs
Teacher workload	Collaborative efforts in place to determine how to address and support teacher workload
Strategies and supports to better address behaviors	Ensure personnel and trainings are in place
Limited guest teacher availability to support teacher release time	Continue to work with human resources to increase number of available guest teachers
Impacted master schedules	Continue to work with principals to collaborate on solutions, providing opportunities for site leaders to share promising practices with each other

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# Next Steps

- Provide additional training and support to all pre-K to 12 sites as we continue to transition students to general education settings.
- Support student transitions between grade levels and school sites.
- Ensure existing resources follow students as they matriculate from one grade level to the next.
- Continue to recruit for staffing to support students and professional learning and collaboration for teachers.
- Continue and strengthen support to schools, students, teachers and staff through professional learning, resources, and collaboration.



## Questions and Discussion



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**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**SUBJECT:** Arcade Fundamental Middle School  
Lease Amendment No. 6

**DEPARTMENT:** Facilities

**AGENDA ITEM:** I-3

**MEETING DATE:** 10/10/2023

CHECK ONE:

For Discussion:

For Action:

Report:

Workshop:

Recognition:

Emergency Action:

**ACTION REQUESTED:**

The superintendent is recommending that the board adopt Resolution No. 4101, approving the sixth amendment to the lease for the Arcade Fundamental Middle School Project No. 001-9512-P1 between San Juan Unified School District and Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction.

**RATIONALE/BACKGROUND:**

The amendment is to increase the Facilities Lease Owner Contingency to cover unforeseen soil conditions the district is required by law to remediate, in a manner approved by the State Department of Toxic Substances Control as outlined in amendment No. 6.

**ATTACHMENT(S):**

- A. Resolution No. 4101
- B. Lease Amendment No. 6

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023

**FISCAL IMPACT:**

Current Budget: N/A

Additional Budget: N/A

Funding Source: Measure P

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only  Ongoing:

**LCAP/STRATEGIC PLAN:**

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

**PREPARED BY:**

Nicholas Arps, Director, Facilities, Construction & Modernization 

**APPROVED BY:**

Frank Camarda, Chief Operations Officer   
Melissa Bassanelli, Superintendent of Schools 

**RESOLUTION NO. 4101**

**RESOLUTION BEFORE THE SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION APPROVING LEASE AMENDMENT #6 FOR THE  
ARCADE FUNDAMENTAL MIDDLE SCHOOL PROJECT  
SJUSD PROJECT #001-9512-P1**

**WHEREAS**, sections 17406 of the Education Code authorize school districts, including the San Juan Unified School District (“District”), to use the lease-leaseback procurement process; and

**WHEREAS**, the District Board of Education (“Board”) previously approved the award of the Site Lease and Facilities Lease to Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction for this project, including preconstruction services in the amount of \$74,800.00 per resolution #4019; and

**WHEREAS**, the Facilities Lease has been amended to approve Total Base Rent (“TBR”) amounts, including associated contingencies and allowances and additional preconstruction services amounts, for increments 1, 2 and to include associated Lease Payment Schedules; and

**WHEREAS**, the District has encountered soil conditions constituting unexpected, differing site conditions on the Project site which the district is required by law to remediate, in a manner approved by the State Department of Toxic Substances Control, and which remediation must be done promptly to avoid further delay to the Project; and

**WHEREAS**, the cost to thoroughly remediate the differing conditions will largely exhaust the District Contingency (sometimes referred to as the “Owner Contingency”), leaving the district effectively without a contingency to address the types of matters generally covered by the District Contingency on a lease-leaseback project; and

**WHEREAS**, the district recommends supplementing the District Contingency by an additional one million, two hundred sixty-two thousand, one hundred fifty-two dollars (\$1,262,152.00), which the district believes will be sufficient to provide for a reasonable contingency in connection with remaining Project work; and

**WHEREAS**, previous amendments to the Facilities Lease inadvertently included the approved \$74,800 for preconstruction services as part of the TBR, when it is intended to be, and has been expended as, separate and distinct from the TBR;

**NOW, THEREFORE**, the San Juan Unified School District Board of Education does hereby resolve as follows:

**Section 1.** The foregoing recitals are hereby adopted as true and correct.

**Section 2.** The Board approves the Facilities Lease amendments stated in Amendment #6, including supplementing the District Contingency as recommended.

Original Facilities Lease Amount— Preconstruction Services	\$74,800.00
Approved Total Base Rent Through Amendment #5, as	\$54,074,696.00

corrected herein	
<b>Net Change by Amendment #6</b>	<b>\$1,262,152.00</b>
<b>Revised Total Base Rent</b>	<b>\$55,336,848.00</b>
<b>Revised Facilities Lease Amount</b>	<b>\$55,411,648.00</b>

The foregoing findings and decision to award were made by the San Juan Unified School District Board of Education at a meeting of the Board on October 10, 2023, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

**Zima Creason, President  
San Juan Unified School District  
Board of Education**

**Attest:**

---

**Saul Hernandez, Clerk  
San Juan Unified School District  
Board of Education**



# San Juan Unified School District

## *Facilities Business Department*

5320 Hemlock Street, Sacramento, California 95841

Telephone 916- 971-7283

Internet Web Site: [www.sanjuan.edu](http://www.sanjuan.edu)

**Melissa Bassanelli, Superintendent of Schools**  
**Frank Camarda, Chief Operations Officer**

**Lease Amendment #06**  
**Arcade MS - New Construction**  
**DSA App. # 02 – 120476 / Facilities Lease Agreement# 208553**  
**SJUSD Project # 001-9512-P1**

Effective **October 10, 2023**, the Facilities Lease Agreement dated **May 10, 2022**, between the San Juan Unified School District and **Clark/Sullivan Construction** for the **Arcade Fundamental MS – New Construction** is amended as follows:

- A. The last sentence in Section 4.4.2, Total Base Rent, is amended as follows: “The TBR for the lease of the Project is (\$54,149,496.00) Fifty-Five Million Three Hundred Thirty-Six Thousand Eight Hundred Forty-Eight Dollars and no cents (**\$55,336,848.00**) for Pre-safety, Increment 1, and Increment 2, subject to the provisions of any Contingency Funds set forth in this Article 4.”
- B. The first sentence in Section 4.4.2.4.3, is amended as follows: “District Contingency in the amount of (**\$2,425,874.00**) Three Million Six Hundred Eighty-Eight Thousand Twenty-Six Dollars and no cents (**\$3,688,026.00**) which shall cover additional or extra costs to the project that entitle Entity to a change order in accordance with Exhibit D, Article 15.01 of the Facilities Lease.”
- C. Exhibit C ‘Lease Payment Schedule / TBR Calculator for New Construction # 001-9512-P1 – Replace in its entirety with:

<b>22-218 Arcade Middle School New Construction – Pre-Safety and Increment 1 and 2</b>		
<b>EXHIBIT C</b>		
<b>LEASE PAYMENT SCHEDULE</b>		
A	B	C
Item No	Month	Lease Payment
	<b>Ph 1 – Preconstruction (Original Pre-Construction Contract)</b>	\$ 74,800
	<b>Ph 2 - Pre-Safety</b>	\$ 1,428,406
	<b>Ph 3 - Increment 1</b>	\$ 4,290,863
	<b>Ph 4 - Increment 2</b>	
1	May 2023 Lease Payment	\$ 2,211,054

2	June 2023 Lease Payment	\$	1,808,221
3	July 2023 Lease Payment	\$	1,808,221
4	August 2023 Lease Payment	\$	1,808,221
5	September 2023 Lease Payment	\$	1,808,221
6	October 2023 Lease Payment	\$	1,808,221
7	November 2023 Lease Payment	\$	1,808,221
8	December 2023 Lease Payment	\$	1,808,221
9	January 2024 Lease Payment	\$	1,808,221
10	February 2024 Lease Payment	\$	1,808,221
11	March 2024 Lease Payment	\$	1,808,221
12	April 2024 Lease Payment	\$	1,808,221
13	May 2024 Lease Payment	\$	1,808,221
14	June 2024 Lease Payment	\$	1,808,221
15	July 2024 Lease Payment	\$	1,808,221
16	August 2024 Lease Payment	\$	1,808,221
17	September 2024 Lease Payment	\$	1,808,221
18	October 2024 Lease Payment	\$	1,808,221
19	November 2024 Lease Payment	\$	1,808,221
20	December 2024 Lease Payment	\$	1,808,221
21	January 2025 Lease Payment	\$	1,808,221
22	February 2025 Lease Payment	\$	1,808,221
23	March 2025 Post Construction Payment	\$	249,522
24	April 2025 Post Construction Payment	\$	249,522
25	May 2025 Post Construction Payment	\$	249,522
26	June 2025 Post Construction Payment	\$	249,522
27	July 2025 Post Construction Payment	\$	249,522
28	August 2025 Post Construction Payment	\$	249,522
29	September 2025 Post Construction Payment	\$	249,521
30	October 2025 Post Construction Payment	\$	249,521
31	November 2025 Post Construction Payment	\$	249,521
32	December 2025 Post Construction Payment	\$	249,521
33	January 2026 Post Construction Payment	\$	249,521
34	February 2026 Post Construction Payment	\$	249,521
<b>Total Lease Payments</b>		\$	<b>43,177,953</b>
<b>Contingencies:</b>			
1	Construction Contingency 3% - Pre-Safety	\$	41,520
2	Construction Contingency 3% - Inc 1	\$	126,910
3	Construction Contingency 3% - Inc 2	\$	1,253,482
<b>Total Construction Contingency</b>		\$	<b>1,421,912</b>
1	District Contingency – Pre-Safety	\$	44,098
2	District Contingency – Inc 1	\$	300,208
3	District Contingency – Inc 2	\$	2,081,568
4	District Contingency – Amendment 6 Increase	\$	1,262,152
<b>Total District Contingency</b>		\$	<b>3,688,026</b>
District Allowance – Pre-Safety			
District Allowance – Inc 1			
District Allowance – Inc 2			
<b>Total District Allowances</b>		\$	<b>1,329,688</b>
<b>Total Contingencies &amp; Allowances Amount</b>		\$	<b>6,439,626</b>

<b>Total Value of Services (Excludes Pre-Construction Services)</b>	\$	<b>55,336,848</b>
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In all other respects, the terms and conditions of said Facilities Lease, including the exhibits thereto, remain in full force and effect.

**San Juan Unified School District,**

A school district organized and existing under the laws of the State of California

By:

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**Nicholas Arps**

Title: Director of Facilities, Construction & Modernization

By:

---

**Frank Camarda**

Title: Chief Operations Officer

**Clark/Sullivan Construction,**

A California Corporation

By:

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**Ted Foor**

Title: President/ CA Operations

Federal Tax Identification Number:

88-0493821

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**SUBJECT:** Katherine Johnson Middle School  
Lease Amendment No. 6

**DEPARTMENT:** Facilities

**AGENDA ITEM:** I-4

**MEETING DATE:** 10/10/2023

CHECK ONE:

For Discussion:

For Action:

Report:

Workshop:

Recognition:

Emergency Action:

**ACTION REQUESTED:**

The superintendent is recommending that the board adopt Resolution No. 4102, approving the sixth amendment to the lease for the Katherine Johnson Middle School new construction project between San Juan Unified School District and Flint Builders, Inc.

**RATIONALE/BACKGROUND:**

The amendment is to increase the Facilities Lease District Contingency to cover unforeseen soil conditions which the district is required by law to remediate, in a manner approved by the State Department of Toxic Substances Control and correct an administrative calculation error in the Total Base Rent as outlined in amendment No. 6.

**ATTACHMENT(S):**

- A. Resolution No. 4102
- B. Lease Amendment No. 6

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023

**FISCAL IMPACT:**

Current Budget: N/A

Additional Budget: N/A

Funding Source: Measure P

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only  Ongoing:

**LCAP/STRATEGIC PLAN:**

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

**PREPARED BY:** Nicholas Arps, Director, Facilities, Construction & Modernization 

**APPROVED BY:** Frank Camarda, Chief Operations Officer   
Melissa Bassanelli, Superintendent of Schools 

**RESOLUTION NO. 4102**

**RESOLUTION BEFORE THE SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION APPROVING LEASE AMENDMENT #6 FOR THE  
KATHERINE JOHNSON MIDDLE SCHOOL PROJECT  
SJUSD PROJECT #055-9512-P1**

**WHEREAS**, sections 17406 of the Education Code authorize school districts, including the San Juan Unified School District (“District”), to use the lease-leaseback procurement process; and

**WHEREAS**, the District Board of Education (“Board”) previously approved the award of the Site Lease and Facilities Lease to Flint Builders Inc. for this Project, including preconstruction services in the amount of \$70,000.00 per resolution #4016; and

**WHEREAS**, the Facilities Lease has been amended to approve Total Base Rent (“TBR”) amounts, including associated contingencies and allowances and additional preconstruction services amounts, for increments 1A, 1B, and 2 and to include associated Lease Payment Schedules; and

**WHEREAS**, the District has encountered soil conditions constituting unexpected, differing site conditions on the Project site which the district is required by law to remediate, in a manner approved by the State Department of Toxic Substances Control, and which remediation must be done promptly to avoid further delay to the Project; and

**WHEREAS**, the cost to thoroughly remediate the differing conditions will largely exhaust the District Contingency (sometimes referred to as the “Owner Contingency”), leaving the district effectively without a contingency to address the types of matters generally covered by the District Contingency on a lease-leaseback project; and

**WHEREAS**, the district recommends supplementing the District Contingency by an additional one million dollars (\$1,000,000.00), which the district believes will be sufficient to provide for a reasonable contingency in connection with remaining Project work; and

**WHEREAS**, the Amendment #5 to the Facilities Lease inadvertently included an administrative calculation error in the TBR, overstating the TBR by \$25,000; and

**WHEREAS**, previous amendments to the Facilities Lease inadvertently included the approved \$95,000 for preconstruction services as part of the TBR, when it is intended to be, and has been expended as, separate and distinct from the TBR;

**NOW, THEREFORE**, the San Juan Unified School District Board of Education does hereby resolve as follows:

**Section 1.** The foregoing recitals are hereby adopted as true and correct.

**Section 2.** The Board approves the Facilities Lease amendments stated in Amendment #6, including supplementing the District Contingency as recommended.

Original Facilities Lease Amount– Preconstruction Services	\$70,000.00
Additional Authorized Preconstruction Services	\$25,000.00
Approved Total Base Rent Through Amendment #5, as corrected herein	\$54,526,419.00
<b>Net Change by Amendment #6</b>	<b>\$1,000,000.00</b>
<b>Revised Total Base Rent</b>	<b>\$55,526,419.00</b>
<b>Revised Facilities Lease Amount</b>	<b>\$55,621,419.00</b>

The foregoing findings and decision to award were made by the San Juan Unified School District Board of Education at a meeting of the Board on October 10, 2023, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

**Zima Creason, President  
San Juan Unified School District  
Board of Education**

**Attest:**

---

**Saul Hernandez, Clerk  
San Juan Unified School District  
Board of Education**



## San Juan Unified School District

### Facilities Business Department

5320 Hemlock Street, Sacramento, California 95841

Telephone 916- 971-7283

Internet Web Site: [www.sanjuan.edu](http://www.sanjuan.edu)

Melissa Bassanelli, Superintendent of Schools  
Frank Camarda, Chief Operations Officer

**Lease Amendment #06**  
**Katherine Johnson Middle School New Construction**  
**DSA App. # 02 - 120501/Facilities Lease Agreement# 305688**  
**SJUSD Project # 055-9512-P1**

Effective October 10, 2023, the Facilities Lease Agreement dated April 19, 2022 between the San Juan Unified School District and Flint Design Build, LLC dba FLINT for the Katherine Johnson Middle School New Construction is amended as follows:

A. The last sentence in Section 4.4.2, Total Base Rent, is amended as follows: “*The TBR for the lease of the Project is (\$54,646,419.00) Fifty-Five Million Five Hundred Twenty-Six Thousand Four Hundred Nineteen Dollars and no cents (\$55,526,419.00) for Increment 1A, 1B and 2, subject to the provisions of any Contingency Funds set forth in this Article 4.*”

B. The first sentence in Section 4.4.2.4.3 is amended as follows: “*District Contingency in the amount of Two Million One Hundred Sixty-Two Thousand Nine Hundred Two Dollars and zero cents (\$1,162,902.00) (\$ 2,162,902.00) which shall cover additional or extra costs to the project that entitle Entity to a change order in accordance with Exhibit D, Article 15.01 of the Facilities Lease.*”

C. Exhibit C Lease Payment Schedule / TBR Calculator is replaced in its entirety with the following:

**22-216 Katherine Johnson Middle School New Construction Increment 1A, 1B, and 2**  
**EXHIBIT C**

**LEASE PAYMENT SCHEDULE**

A	B	C
Item No	Month	Lease Payment
<b>Ph 1 - Preconstruction</b>		
	Preconstruction Services (Original Pre-Construction Contract)	\$ 70,000
	Preconstruction Services - Extended Inc 1A	\$ 25,000
	<b>Pre-Construction Services</b>	<b>\$ 95,000</b>
<b>Ph 2 - Increment 1A, B and 2 Lease Payments</b>		
1	November 2022 Lease Payment - Inc 1A	\$ 240,421
2	December 2022 Lease Payment - Inc 1A	\$ 229,723
3	January 2023 Lease Payment - Inc 1A	\$ 229,723
4	February 2023 Lease Payment - Inc 1B	\$ 1,315,471
5	March 2023 Lease Payment - Inc 1B	\$ 1,068,872
6	April 2023 Lease Payment - Inc 1B	\$ 1,068,872
7	May 2023 Lease Payment - Inc 1B	\$ 1,068,872
8	June 2023 Lease Payment - Inc 1B	\$ 1,068,872
9	July 2023 Lease Payment - Inc 1B	\$ 1,068,872
10	July 2023 Lease Payment - Inc 2	\$ 2,555,613
11	August 2023 Lease Payment - Inc 2	\$ 2,179,589
12	September 2023 Lease Payment - Inc 2	\$ 2,179,589
13	October 2023 Lease Payment - Inc 2	\$ 2,179,589
14	November 2023 Lease Payment - Inc 2	\$ 2,179,589
15	December 2023 Lease Payment - Inc 2	\$ 2,179,589
16	January 2024 Lease Payment - Inc 2	\$ 2,179,589
17	February 2024 Lease Payment - Inc 2	\$ 2,179,589
18	March 2024 Lease Payment - Inc 2	\$ 2,179,589
19	April 2024 Lease Payment - Inc 2	\$ 2,179,589
20	May 2024 Lease Payment - Inc 2	\$ 2,179,589
21	June 2024 Lease Payment - Inc 2	\$ 2,179,589
22	July 2024 Lease Payment - Inc 2	\$ 2,179,589
23	August 2024 Lease Payment - Inc 2	\$ 2,179,589
24	September 2024 Lease Payment - Inc 2	\$ 2,179,589
25	October 2024 Lease Payment - Inc 2	\$ 2,179,589
26	November 2024 Lease Payment - Inc 2	\$ 2,179,589
27	December 2024 Lease Payment - Inc 2	\$ 2,179,589
28	January 2025 Post Construction Payment (Inc 1A & B, 2)	\$ 291,847
29	February 2025 Post Construction Payment (Inc 1A & B, 2)	\$ 291,847
30	March 2025 Post Construction Payment (Inc 1A & B, 2)	\$ 291,847
31	April 2025 Post Construction Payment (Inc 1A & B, 2)	\$ 291,847
32	May 2025 Post Construction Payment (Inc 1A & B, 2)	\$ 291,847
33	June 2025 Post Construction Payment (Inc 1A & B, 2)	\$ 291,847
34	July 2025 Post Construction Payment (Inc 1A & B, 2)	\$ 291,847
35	August 2025 Post Construction Payment (Inc 1A & B, 2)	\$ 291,847
36	September 2025 Post Construction Payment (Inc 1A & B, 2)	\$ 291,847
37	October 2025 Post Construction Payment (Inc 1A & B, 2)	\$ 291,847

38	November 2025 Post Construction Payment (Inc 1A & B, 2)	\$ 291,847
39	December 2025 Post Construction Payment (Inc 1A & B, 2)	\$ 291,849
	<b>Total Lease Payments</b>	<b>\$ 50,470,490</b>
	<b>Contingencies:</b>	
	Construction Contingency 3% (Inc 1A)	\$ 21,131
	Construction Contingency 3% (Inc 1B)	\$ 194,774
	Construction Contingency 3% (Inc 2)	\$ 1,197,538
	<b>Total Construction Contingency</b>	<b>\$ 1,413,443</b>
	District Contingency - 5% (Inc 1A)	\$ 39,919
	District Contingency - 5% (Inc 1B)	\$ 324,624
	District Contingency - 2% (Inc 2)	\$ 798,359
	District Contingency - Amendment 6 Increase	\$ 1,000,000
	<b>Total Owner Contingency</b>	<b>\$ 2,162,902</b>
	Owner Allowances Inc 1A	\$ 159,728
	Owner Allowances Inc 1B	\$ 1,315,456
	Owner Allowances Inc 2	\$ 4,400
	<b>Total Owner Allowances</b>	<b>\$ 1,479,584</b>
	<b>Total Contingencies &amp; Allowances Amount</b>	<b>\$ 5,055,929</b>
	<b>Total Increment 1A, 1B and 2 TBR (Excludes Pre-Construction Services)</b>	<b>\$ 55,526,419</b>

In all other respects, the terms and conditions of said Facilities Lease, including the exhibits thereto, remain in full force and effect.

San Juan Unified School District,  
A school district organized and existing under the  
laws of the State of California

**Flint Design Build, LLC dba FLINT**  
A California Corporation

By: \_\_\_\_\_  
Nicholas Arps  
Title: Director of Facilities, Construction &  
Modernization

By: \_\_\_\_\_  
**John Stump**  
Title: President

By: \_\_\_\_\_  
Frank Camarda  
Title: Chief Operations Officer

Federal Tax Identification Number :  
87-3520676

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I-5

**MEETING DATE:** 10/10/2023

**SUBJECT:** Variable Term Waiver/Various

CHECK ONE:

For Discussion:

For Action:

Report:

Workshop:

Recognition:

Emergency Action:

**DEPARTMENT:** Human Resources

**ACTION REQUESTED:**

The superintendent is recommending that the board approve the submission of Variable Term Waivers to the California Commission on Teacher Credentialing (CTC) effective 08/08/2023-06/05/2024 for the individuals in the attached documents.

**RATIONALE/BACKGROUND:**

California is experiencing an unprecedeted teacher shortage and finding fully credentialed teachers has been a challenge. As a result, the district needs to apply for the following Variable Term Waivers.

A Variable Term Waiver for the Crosscultural, Language & Academic Development (CLAD) is necessary to provide an authorization for the individuals in the attached documents to provide services to English learners. They are each still in progress in completing their program requirements through Yolo-Solano Center for Teacher Credentialing. Erica Carruth, Michael DiSalvo, Spencer Murrish, Janelle Twilla are all initial waiver requests.

Individuals listed in the attached requiring a CLAD authorization either hold a Preliminary Designated Subjects - Career Technical Education Credential or are applying for this credential type through Yolo-Solano Center for Teacher Credentialing or San Diego County Office of Education. Upon completion of the clear program through one of these programs, they will be recommended for a Clear Designated Subjects Career Technical Education Credential with an embedded English learner authorization. The CLAD waiver will allow them to provide services to English learners while they are working on their clear credential requirements.

In addition to the CLAD waivers cited above, two Variable Term Waivers are necessary to provide various services credentials.

Eva Henson is working to complete American Speech-Language-Hearing Association (ASHA) Verification of Certification to become eligible for a Preliminary Speech-Language Pathology Services credential to be recommended by California State University, Sacramento.

A Variable Term Waiver is necessary to provide an authorization for School Counseling. Elizabeth Hernandez is currently enrolled in the Master of Science program for Counseling through California State University, Sacramento and working toward a Clear Pupil Personnel Services credential specializing in School Counseling.

Aspects of the waiver application are intentionally left blank (personal information) and will be completed upon submission to the CTC.

All requests for Variable Term Waivers must be presented for approval to the governing board of the public school district. Every waiver request submitted to the CTC must include verification that a notice of intent to employ the named applicant in the identified position has been made public.

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023

**FISCAL IMPACT:**

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only  On-going

**LCAP/STRATEGIC PLAN:**

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

**PREPARED BY:** Lisa Ellington, Analyst, Human Resources

**APPROVED BY:** Rebecca Toto, Ed.D., Assistant Superintendent, Human Resources   
Melissa Bassanelli, Superintendent of Schools 

**VARIABLE TERM WAIVER**

<b>Type</b>	<b>Name</b>	<b>Effective Date(s)</b>
CCSD/CLAD	Erica Carruth	08/08/2023 – 06/05/2024
CCSD/CLAD	Michael DiSalvo	08/08/2023 – 06/05/2024
CCSD/CLAD	Spencer Murrish	08/08/2023 – 06/05/2024
CCSD/CLAD	Janelle Twilla	08/08/2023 – 06/05/2024
Pathology Services	Eva Henson	08/08/2023 – 06/05/2024
Pupil Personnel Services	Elizabeth Hernandez	09/05/2023 – 06/05/2024



Commission on Teacher Credentialing  
Certification Division  
ATTN: Waiver Unit  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [waivers@ctc.ca.gov](mailto:waivers@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

CTC Use Only

CTC Use Only  
W Z

## VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear for photocopy. This form must be used for **first time and subsequent waivers only**.

1. <b>EMPLOYING AGENCY</b> (include mailing address) San Juan Unified School District 3738 Walnut Avenue Carmichael, CA 95608	County/District CDS Code 34 67447	Contact Person: Lisa Ellington  Telephone #: 9169717244  EMail: <a href="mailto:lisa.ellington@sanjuan.edu">lisa.ellington@sanjuan.edu</a>
NPS/NPA (list county code _____)		

### 2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number: \_\_\_\_\_

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt ([41-LS](#)) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name Erica Carruth  
First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Former Name(s) \_\_\_\_\_ Birth Date \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Waiver Title Certificate or Credential to Provide Instruction to English Learner Students

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Designated Subjects CTE- Health Science and Medical Technology

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: \_\_\_\_\_
- Is this a full time position?  Yes  No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) \_\_\_\_\_
- Is this a subsequent waiver? (see #9 for additional information)  Yes  No

### **3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED**

Specific section(s) covering the assignment: Ed Code 44253.11

### **4. EFFECTIVE DATES**

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

**Effective Dates (mm/dd/yyyy):** 8 / 8 / 2023 **to** 6 / 5 / 2024

**Ending date of school term, track, or year:** 6 / 30 / 2024

### **5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:**

#### **a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT**

- |  |  |
|--|--|
| <input type="checkbox"/> Special Education                   | <input type="checkbox"/> Driver Education and Training |
| <input type="checkbox"/> Clinical or Rehabilitative Services | <input type="checkbox"/> 30-Day Substitute             |
| <input type="checkbox"/> Speech-Language Pathology Services  |  |

#### **b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

No copies are necessary if this is a recognized high incidence area.

- |  |   |
|--|---|
| <input type="checkbox"/> Advertised in local/national newspapers     | <input checked="" type="checkbox"/> Contacted IHE placement centers |
| <input type="checkbox"/> Advertised in professional journals         | <input checked="" type="checkbox"/> Distributed job announcements   |
| <input checked="" type="checkbox"/> Attended job fairs in California | <input type="checkbox"/> Internet                                   |
| <input type="checkbox"/> Attended recruitment out-of-state           |   |

Other \_\_\_\_\_

#### **c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

## **6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:**

### **a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT**

- |   |  |
|---|--|
| <input type="checkbox"/> Administrative Services                                    | <input type="checkbox"/> Multiple Subject Teaching                                     |
| <input type="checkbox"/> Single Subject Teaching ( <b>all</b> subject areas)        | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate                                |
| <input type="checkbox"/> Teacher Librarian Services                                 | <input checked="" type="checkbox"/> Teacher of English Learner Students                |

### **b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements  
 Contacted IHE placement centers  
 Internet (i.e. [www.edjoin.org](http://www.edjoin.org))

Optional recruitment methods:

- Advertised in local/national newspaper  
 Attended job fairs in California  
 Attended recruitment out-of-state  
 Advertised in professional journals

Other \_\_\_\_\_

### **c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:**

How many individuals credentialed in the authorization of the waiver request applied for the position? 0 \_\_\_\_\_

How many individuals credentialed in the authorization of the waiver request were interviewed? 0 \_\_\_\_\_

What were the results of those interviews? (Please indicate answers in numbers)

- 0.00      Applicant(s) withdrew  
0.00      Candidate(s) declined job offer  
0.00      Candidate(s) found unsuitable for the assignment

### **d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION**

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

A minimum of 3 years of work experience directly related to the industry sector is required to be eligible to apply for a Preliminary Designated Subjects Career Technical Education credential in Health Science and Medical Technology. Candidate must either hold proper credential or be willing to apply and complete a CTE program. All candidates must hold an English Learner authorization.

**e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Erica is an excellent candidate to teach Health Science and Medical Technology. She has been working in healthcare since 2002 as a Registered Nurse. She has served as an RN working in Intensive Care Units, Interventional Radioiology, NICU, ER and Pediatrics. She is a graduate of CUA Accelerated School of Nursing.

**7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL**

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Clear CTE credential through Yolo-Solano County	06/30/2026
Once the clear is earned it has the English Learner authroization embedded.	

**8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER**

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Evelyn Welborn Position Principal

**9. SUBSEQUENT WAIVER REQUESTS**

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

**10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?**

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes       No       Not applicable (program completion is not a requirement)

## **11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)**

Answers to the following questions are required. If you answer yes to any question, you must complete the corresponding [\*\*\*Professional Fitness Explanation Form\*\*\*](#).

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



**WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:**

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
- The Commission may reject your application if it is incomplete and it will be delayed.

a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?  
You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reproved, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

## **12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)**

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

**I agree**

## **13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES**

**Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

**County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #15 below, the person signing verifies that there were no objections to this waiver request.

#### **14. APPLICANT'S CERTIFICATION**

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

---

**Signature of Applicant**  
(Sign full legal name as listed in #2)

**Date**

#### **15. EMPLOYING AGENCY CERTIFICATION** (*To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.*)

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



Commission on Teacher Credentialing  
Certification Division  
ATTN: Waiver Unit  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [waivers@ctc.ca.gov](mailto:waivers@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

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## VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear for photocopy. This form must be used for **first time and subsequent waivers only**.

1. <b>EMPLOYING AGENCY</b> (include mailing address) San Juan Unified School District 3738 Walnut Avenue Carmichael, CA 95608	County/District CDS Code 34 67447	Contact Person: Lisa Ellington  Telephone #: 9169717244  EMail: <a href="mailto:lisa.ellington@sanjuan.edu">lisa.ellington@sanjuan.edu</a>
NPS/NPA (list county code _____)		

### 2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number: \_\_\_\_\_

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt ([41-LS](#)) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name Michael DiSalvo  
First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Former Name(s) \_\_\_\_\_ Birth Date \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Waiver Title Certificate or Credential to Provide Instruction to English Learner Students

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Designated Subjects CTE- Arts, Media, and Entertainment

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: \_\_\_\_\_
- Is this a full time position?  Yes  No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) \_\_\_\_\_
- Is this a subsequent waiver? (see #9 for additional information)  Yes  No

### **3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED**

Specific section(s) covering the assignment: Ed Code 44253.11

### **4. EFFECTIVE DATES**

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

**Effective Dates (mm/dd/yyyy):** 8 / 8 / 2023 **to** 6 / 5 / 2024

**Ending date of school term, track, or year:** 6 / 30 / 2024

### **5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:**

#### **a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT**

- |  |  |
|--|--|
| <input type="checkbox"/> Special Education                   | <input type="checkbox"/> Driver Education and Training |
| <input type="checkbox"/> Clinical or Rehabilitative Services | <input type="checkbox"/> 30-Day Substitute             |
| <input type="checkbox"/> Speech-Language Pathology Services  |  |

#### **b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

No copies are necessary if this is a recognized high incidence area.

- |  |   |
|--|---|
| <input type="checkbox"/> Advertised in local/national newspapers     | <input checked="" type="checkbox"/> Contacted IHE placement centers |
| <input type="checkbox"/> Advertised in professional journals         | <input checked="" type="checkbox"/> Distributed job announcements   |
| <input checked="" type="checkbox"/> Attended job fairs in California | <input type="checkbox"/> Internet                                   |
| <input type="checkbox"/> Attended recruitment out-of-state           |   |

Other \_\_\_\_\_

#### **c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

## **6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:**

### **a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT**

- |   |  |
|---|--|
| <input type="checkbox"/> Administrative Services                                    | <input type="checkbox"/> Multiple Subject Teaching                                     |
| <input type="checkbox"/> Single Subject Teaching ( <b>all</b> subject areas)        | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate                                |
| <input type="checkbox"/> Teacher Librarian Services                                 | <input checked="" type="checkbox"/> Teacher of English Learner Students                |

### **b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements  
 Contacted IHE placement centers  
 Internet (i.e. [www.edjoin.org](http://www.edjoin.org))

Optional recruitment methods:

- Advertised in local/national newspaper  
 Attended job fairs in California  
 Attended recruitment out-of-state  
 Advertised in professional journals

Other \_\_\_\_\_

### **c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:**

How many individuals credentialed in the authorization of the waiver request applied for the position? 0 \_\_\_\_\_

How many individuals credentialed in the authorization of the waiver request were interviewed? 0 \_\_\_\_\_

What were the results of those interviews? (Please indicate answers in numbers)

- 0.00      Applicant(s) withdrew  
0.00      Candidate(s) declined job offer  
0.00      Candidate(s) found unsuitable for the assignment

### **d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION**

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

A minimum of 3 years of work experience directly related to the industry sector is required to be eligible to apply for a Preliminary Designated Subjects Career Technical Education credential in Arts, Media and Entertainment.  
Candidate must either hold proper credential or be willing to apply and complete a CTE program. All candidates must hold an English Learner authorization.

**e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Michael is an excellent candidate to teach Arts, Media and Entertainment. He has been working in theatre and acting since 2019. He has wrote and helped to produce performances at the K-12 and college level. He has also taught acting classes throughout his career in theatre and has served as a professional mentor. Michael has worked with high school students at the Sacramento Theatre Company. He holds a Bachelor's Degree in Theatre and a Masters of Fine Arts.

**7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL**

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Clear CTE credential through Yolo-Solano County	06/30/2026
Once the clear is earned it has the English Learner authroization embedded.	

**8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER**

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Evelyn Welborn Position Principal

**9. SUBSEQUENT WAIVER REQUESTS**

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

**10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?**

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes       No       Not applicable (program completion is not a requirement)

## **11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)**

Answers to the following questions are required. If you answer yes to any question, you must complete the corresponding [\*\*\*Professional Fitness Explanation Form\*\*\*](#).

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
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- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



**WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:**

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
- The Commission may reject your application if it is incomplete and it will be delayed.

a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?  
You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reproved, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

## **12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)**

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

**I agree**

## **13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES**

**Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

**County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #15 below, the person signing verifies that there were no objections to this waiver request.

#### **14. APPLICANT'S CERTIFICATION**

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

---

**Signature of Applicant**  
(Sign full legal name as listed in #2)

**Date**

#### **15. EMPLOYING AGENCY CERTIFICATION** (*To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.*)

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



Commission on Teacher Credentialing  
Certification Division  
ATTN: Waiver Unit  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [waivers@ctc.ca.gov](mailto:waivers@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

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## VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear for photocopy. This form must be used for **first time and subsequent waivers only**.

1. <b>EMPLOYING AGENCY</b> (include mailing address) San Juan Unified School District 3738 Walnut Avenue Carmichael, CA 95608	County/District CDS Code 34 67447	Contact Person: Lisa Ellington  Telephone #: 9169717244  EMail: <a href="mailto:lisa.ellington@sanjuan.edu">lisa.ellington@sanjuan.edu</a>
NPS/NPA (list county code _____)		

### 2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number: \_\_\_\_\_

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt ([41-LS](#)) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name Spencer Murrish  
First Middle Last

Former Name(s) \_\_\_\_\_ Birth Date \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Waiver Title Certificate or Credential to Provide Instruction to English Learner Students

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Designated Subjects CTE- Business and Finance

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: \_\_\_\_\_
- Is this a full time position?  Yes  No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) \_\_\_\_\_
- Is this a subsequent waiver? (see #9 for additional information)  Yes  No

### **3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED**

Specific section(s) covering the assignment: Ed Code 44253.11

### **4. EFFECTIVE DATES**

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

**Effective Dates (mm/dd/yyyy):** 8 / 8 / 2023 **to** 6 / 5 / 2024

**Ending date of school term, track, or year:** 6 / 30 / 2024

### **5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:**

#### **a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT**

- |  |  |
|--|--|
| <input type="checkbox"/> Special Education                   | <input type="checkbox"/> Driver Education and Training |
| <input type="checkbox"/> Clinical or Rehabilitative Services | <input type="checkbox"/> 30-Day Substitute             |
| <input type="checkbox"/> Speech-Language Pathology Services  |  |

#### **b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

No copies are necessary if this is a recognized high incidence area.

- |  |   |
|--|---|
| <input type="checkbox"/> Advertised in local/national newspapers     | <input checked="" type="checkbox"/> Contacted IHE placement centers |
| <input type="checkbox"/> Advertised in professional journals         | <input checked="" type="checkbox"/> Distributed job announcements   |
| <input checked="" type="checkbox"/> Attended job fairs in California | <input type="checkbox"/> Internet                                   |
| <input type="checkbox"/> Attended recruitment out-of-state           |   |

Other \_\_\_\_\_

#### **c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

## **6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:**

### **a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT**

- |   |  |
|---|--|
| <input type="checkbox"/> Administrative Services                                    | <input type="checkbox"/> Multiple Subject Teaching                                     |
| <input type="checkbox"/> Single Subject Teaching ( <b>all</b> subject areas)        | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate                                |
| <input type="checkbox"/> Teacher Librarian Services                                 | <input checked="" type="checkbox"/> Teacher of English Learner Students                |

### **b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements  
 Contacted IHE placement centers  
 Internet (i.e. [www.edjoin.org](http://www.edjoin.org))

Optional recruitment methods:

- Advertised in local/national newspaper  
 Attended job fairs in California  
 Attended recruitment out-of-state  
 Advertised in professional journals

Other \_\_\_\_\_

### **c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:**

How many individuals credentialed in the authorization of the waiver request applied for the position? 0 \_\_\_\_\_

How many individuals credentialed in the authorization of the waiver request were interviewed? 0 \_\_\_\_\_

What were the results of those interviews? (Please indicate answers in numbers)

- 0.00      Applicant(s) withdrew  
0.00      Candidate(s) declined job offer  
0.00      Candidate(s) found unsuitable for the assignment

### **d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION**

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

A minimum of 3 years of work experience directly related to the industry sector is required to be eligible to apply for a Preliminary Designated Subjects Career Technical Education credential in Business and Finance.

Candidate must either hold proper credential or be willing to apply and complete a CTE program. All candidates must hold an English Learner authorization.

**e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Spencer is an excellent candidate to teach Business and Finance. He has been managing his own business since 2010. Through operating his own business, he has acquired skills in HR, IT and Marketing. He has also served as a College and Career Technician within San Juan Unified School District to assist and support students with pursuing career paths, as well as preparing and planning for college. He has also served as a leader and coach in sports and has facilitated after school programs and special events.

**7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL**

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Clear CTE credential through Yolo-Solano County	06/30/2026
Once the clear is earned it has the English Learner authroization embedded.	

**8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER**

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Jennifer Petersen Position Principal

**9. SUBSEQUENT WAIVER REQUESTS**

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

**10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?**

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes       No       Not applicable (program completion is not a requirement)

## **11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)**

Answers to the following questions are required. If you answer yes to any question, you must complete the corresponding [\*\*\*Professional Fitness Explanation Form\*\*\*](#).

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



**WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:**

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
- The Commission may reject your application if it is incomplete and it will be delayed.

a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?  
You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reproved, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

## **12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)**

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

**I agree**

## **13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES**

**Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

**County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #15 below, the person signing verifies that there were no objections to this waiver request.

#### **14. APPLICANT'S CERTIFICATION**

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

---

**Signature of Applicant**  
(Sign full legal name as listed in #2)

**Date**

#### **15. EMPLOYING AGENCY CERTIFICATION** (*To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.*)

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



Commission on Teacher Credentialing  
Certification Division  
ATTN: Waiver Unit  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [waivers@ctc.ca.gov](mailto:waivers@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

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W Z

## VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear for photocopy. This form must be used for **first time and subsequent waivers only**.

<b>1. EMPLOYING AGENCY</b> (include mailing address) San Juan Unified School District 3738 Walnut Avenue Carmichael, CA 95608	County/District CDS Code 34 67447	Contact Person: Lisa Ellington  Telephone #: 9169717244  EMail: <a href="mailto:lisa.ellington@sanjuan.edu">lisa.ellington@sanjuan.edu</a>
NPS/NPA (list county code _____)		

### 2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number: \_\_\_\_\_

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt ([41-LS](#)) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name Janelle Twilla  
First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Former Name(s) \_\_\_\_\_ Birth Date \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Waiver Title Certificate or Credential to Provide Instruction to English Learner Students

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Designated Subjects CTE- Hospitality, Tourism, and Recreation

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: \_\_\_\_\_
- Is this a full time position?  Yes  No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) \_\_\_\_\_
- Is this a subsequent waiver? (see #9 for additional information)  Yes  No

### **3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED**

Specific section(s) covering the assignment: Ed Code 44253.11

### **4. EFFECTIVE DATES**

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

**Effective Dates (mm/dd/yyyy):** 8 / 8 / 2023 **to** 6 / 5 / 2024

**Ending date of school term, track, or year:** 6 / 30 / 2024

### **5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:**

#### **a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT**

- |  |  |
|--|--|
| <input type="checkbox"/> Special Education                   | <input type="checkbox"/> Driver Education and Training |
| <input type="checkbox"/> Clinical or Rehabilitative Services | <input type="checkbox"/> 30-Day Substitute             |
| <input type="checkbox"/> Speech-Language Pathology Services  |  |

#### **b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

No copies are necessary if this is a recognized high incidence area.

- |  |   |
|--|---|
| <input type="checkbox"/> Advertised in local/national newspapers     | <input checked="" type="checkbox"/> Contacted IHE placement centers |
| <input type="checkbox"/> Advertised in professional journals         | <input checked="" type="checkbox"/> Distributed job announcements   |
| <input checked="" type="checkbox"/> Attended job fairs in California | <input type="checkbox"/> Internet                                   |
| <input type="checkbox"/> Attended recruitment out-of-state           |   |

Other \_\_\_\_\_

#### **c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

## **6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:**

### **a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT**

- |   |  |
|---|--|
| <input type="checkbox"/> Administrative Services                                    | <input type="checkbox"/> Multiple Subject Teaching                                     |
| <input type="checkbox"/> Single Subject Teaching ( <b>all</b> subject areas)        | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate                                |
| <input type="checkbox"/> Teacher Librarian Services                                 | <input checked="" type="checkbox"/> Teacher of English Learner Students                |

### **b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements  
 Contacted IHE placement centers  
 Internet (i.e. [www.edjoin.org](http://www.edjoin.org))

Optional recruitment methods:

- Advertised in local/national newspaper  
 Attended job fairs in California  
 Attended recruitment out-of-state  
 Advertised in professional journals

Other \_\_\_\_\_

### **c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:**

How many individuals credentialed in the authorization of the waiver request applied for the position? 0 \_\_\_\_\_

How many individuals credentialed in the authorization of the waiver request were interviewed? 0 \_\_\_\_\_

What were the results of those interviews? (Please indicate answers in numbers)

- 0.00      Applicant(s) withdrew  
0.00      Candidate(s) declined job offer  
0.00      Candidate(s) found unsuitable for the assignment

### **d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION**

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

A minimum of 3 years of work experience directly related to the industry sector is required to be eligible to apply for a Preliminary Designated Subjects Career Technical Education credential in Hospitality, Tourism, and Recreation. Candidate must either hold proper credential or be willing to apply and complete a CTE program. All candidates must hold an English Learner authorization.

**e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Janelle is an excellent candidate to teach in the areas of Hospitality, Toursim, and Recreation. She has been gaining experience in the Hospitality and Culinary industry since 2001. Her experience includes working as a Pastry Chef as well as a Culinary Instructional Associate. She holds a Food Handlers Serv Safe Certification.

During her time as a Culinary Instructional Associate, and has worked with high school students. She will have the opportunity to develop students in the culinary arts including catering, cake decorating, and baking. She will utilize her skill set to teach integrated courses in the Hospitality and Culinary Arts/Bakery Pathway.

**7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL**

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Clear CTE credential through Yolo-Solano County	06/30/2025
Once the clear is earned it has the English Learner authroization embedded.	

**8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER**

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name \_\_\_\_\_ Position \_\_\_\_\_

David Levis

Principal

**9. SUBSEQUENT WAIVER REQUESTS**

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

**10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?**

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes       No       Not applicable (program completion is not a requirement)

## **11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)**

Answers to the following questions are required. If you answer yes to any question, you must complete the corresponding [\*\*\*Professional Fitness Explanation Form\*\*\*](#).

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
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- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
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**WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:**

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
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a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?  
You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
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- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reproved, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

## **12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)**

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

**I agree**

## **13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES**

**Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

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2. An individual who is scheduled to complete initial preparation requirements within six months

**County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #15 below, the person signing verifies that there were no objections to this waiver request.

#### **14. APPLICANT'S CERTIFICATION**

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

---

**Signature of Applicant**  
(Sign full legal name as listed in #2)

**Date**

#### **15. EMPLOYING AGENCY CERTIFICATION** (*To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.*)

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



Commission on Teacher Credentialing  
Certification Division  
ATTN: Waiver Unit  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [waivers@ctc.ca.gov](mailto:waivers@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

CTC Use Only

CTC Use Only  
W Z

## VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear for photocopy. This form must be used for **first time and subsequent waivers only**.

<b>1. EMPLOYING AGENCY</b> (include mailing address) San Juan Unified School District 3738 Walnut Avenue Carmichael, CA 95608	County/District CDS Code 34 67447	Contact Person: Lisa Ellington  Telephone #: 9169717244  EMail: <a href="mailto:lisa.ellington@sanjuan.edu">lisa.ellington@sanjuan.edu</a>
NPS/NPA (list county code _____)		

### 2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number: \_\_\_\_\_

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt ([41-LS](#)) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name Eva Henson  
First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Former Name(s) \_\_\_\_\_ Birth Date \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Waiver Title Professional Prep Program- Speech-Language Pathology Services Credential

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Speech-Language Pathologist

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: \_\_\_\_\_
- Is this a full time position?  Yes  No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) \_\_\_\_\_
- Is this a subsequent waiver? (see #9 for additional information)  Yes  No

### **3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED**

Specific section(s) covering the assignment: Ed Code 44265.3

### **4. EFFECTIVE DATES**

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

**Effective Dates (mm/dd/yyyy):** 8 / 8 / 2023 **to** 6 / 5 / 2024

**Ending date of school term, track, or year:** 6 / 30 / 2024

### **5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:**

#### **a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT**

- |  |  |
|--|--|
| <input type="checkbox"/> Special Education                             | <input type="checkbox"/> Driver Education and Training |
| <input type="checkbox"/> Clinical or Rehabilitative Services           | <input type="checkbox"/> 30-Day Substitute             |
| <input checked="" type="checkbox"/> Speech-Language Pathology Services |  |

#### **b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

No copies are necessary if this is a recognized high incidence area.

- |  |   |
|--|---|
| <input type="checkbox"/> Advertised in local/national newspapers     | <input checked="" type="checkbox"/> Contacted IHE placement centers |
| <input type="checkbox"/> Advertised in professional journals         | <input checked="" type="checkbox"/> Distributed job announcements   |
| <input checked="" type="checkbox"/> Attended job fairs in California | <input checked="" type="checkbox"/> Internet                        |
| <input type="checkbox"/> Attended recruitment out-of-state           |   |

Other \_\_\_\_\_

#### **c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Eva Henson is an excellent candidate to serve as a Speech-Language Pathologist. She has completed her internship requirements and has gained experience participating in IEP meetings, while also providing therapy to students with a variety of needs. She is currently a graduate student at California State University, Sacramento while she completes her final requirements for the Preliminary Speech-Language Pathology Services credential. Eva holds two Bachelor degrees - one in Psychology and one in Communication Sciences and Disorders.

## **6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:**

### **a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT**

- |   |  |
|---|--|
| <input type="checkbox"/> Administrative Services                                    | <input type="checkbox"/> Multiple Subject Teaching                                     |
| <input type="checkbox"/> Single Subject Teaching ( <b>all</b> subject areas)        | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate                                |
| <input type="checkbox"/> Teacher Librarian Services                                 | <input type="checkbox"/> Teacher of English Learner Students                           |

### **b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements  
 Contacted IHE placement centers  
 Internet (i.e. [www.edjoin.org](http://www.edjoin.org))

Optional recruitment methods:

- Advertised in local/national newspaper  
 Attended job fairs in California  
 Attended recruitment out-of-state  
 Advertised in professional journals

Other \_\_\_\_\_

### **c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:**

How many individuals credentialed in the authorization of the waiver request applied for the position? \_\_\_\_\_

How many individuals credentialed in the authorization of the waiver request were interviewed? \_\_\_\_\_

What were the results of those interviews? (Please indicate answers in numbers)

- \_\_\_\_\_ Applicant(s) withdrew  
\_\_\_\_\_ Candidate(s) declined job offer  
\_\_\_\_\_ Candidate(s) found unsuitable for the assignment

### **d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION**

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

**e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

**7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL**

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Needs to complete American Speech-Language-	12/20/2003
Hearing Association (ASHA) verification of	
certification to be eligible for a Preliminary	
Speech-Language Pathology Services credential	

**8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER**

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Vanessa Adolphson Position Director

**9. SUBSEQUENT WAIVER REQUESTS**

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

**10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?**

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes       No       Not applicable (program completion is not a requirement)

## **11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)**

Answers to the following questions are required. If you answer yes to any question, you must complete the corresponding [\*\*\*Professional Fitness Explanation Form\*\*\*](#).

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



**WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:**

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
- The Commission may reject your application if it is incomplete and it will be delayed.

a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?  
You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reproved, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

## **12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)**

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

**I agree**

## **13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES**



**Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months



**County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #15 below, the person signing verifies that there were no objections to this waiver request.

#### **14. APPLICANT'S CERTIFICATION**

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

---

**Signature of Applicant**  
(Sign full legal name as listed in #2)

**Date**

#### **15. EMPLOYING AGENCY CERTIFICATION** (*To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.*)

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



Commission on Teacher Credentialing  
Certification Division  
ATTN: Waiver Unit  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [waivers@ctc.ca.gov](mailto:waivers@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

CTC Use Only

CTC Use Only  
W Z

## VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear for photocopy. This form must be used for **first time and subsequent waivers only**.

<b>1. EMPLOYING AGENCY</b> (include mailing address) San Juan Unified School District 3738 Walnut Avenue Carmichael, CA 95608	County/District CDS Code 34 67447	Contact Person: Lisa Ellington  Telephone #: 9169717244  EMail: <a href="mailto:lisa.ellington@sanjuan.edu">lisa.ellington@sanjuan.edu</a>
NPS/NPA (list county code _____)		

### 2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number: \_\_\_\_\_

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt ([41-LS](#)) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name Elizabeth Hernandez  
First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Former Name(s) \_\_\_\_\_ Birth Date \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Waiver Title Professional Preparation Program- Pupil Personnel Services credential

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment School Counselor

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: \_\_\_\_\_
- Is this a full time position?  Yes  No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) \_\_\_\_\_
- Is this a subsequent waiver? (see #9 for additional information)  Yes  No

### **3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED**

Specific section(s) covering the assignment: Ed Code 44266

### **4. EFFECTIVE DATES**

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

**Effective Dates (mm/dd/yyyy):** 9 / 5 / 2023 **to** 6 / 5 / 2024

**Ending date of school term, track, or year:** 6 / 30 / 2024

### **5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:**

#### **a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT**

- |  |  |
|--|--|
| <input type="checkbox"/> Special Education                   | <input type="checkbox"/> Driver Education and Training |
| <input type="checkbox"/> Clinical or Rehabilitative Services | <input type="checkbox"/> 30-Day Substitute             |
| <input type="checkbox"/> Speech-Language Pathology Services  |  |

#### **b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

No copies are necessary if this is a recognized high incidence area.

- |  |   |
|--|---|
| <input type="checkbox"/> Advertised in local/national newspapers     | <input checked="" type="checkbox"/> Contacted IHE placement centers |
| <input type="checkbox"/> Advertised in professional journals         | <input checked="" type="checkbox"/> Distributed job announcements   |
| <input checked="" type="checkbox"/> Attended job fairs in California | <input type="checkbox"/> Internet                                   |
| <input type="checkbox"/> Attended recruitment out-of-state           |   |

Other \_\_\_\_\_

#### **c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

## **6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:**

### **a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT**

- |   |   |
|---|---|
| <input type="checkbox"/> Administrative Services                                    | <input type="checkbox"/> Multiple Subject Teaching  |
| <input type="checkbox"/> Single Subject Teaching ( <b>all</b> subject areas)        | <input checked="" type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate   |
| <input type="checkbox"/> Teacher Librarian Services                                 | <input type="checkbox"/> Teacher of English Learner Students                                      |

### **b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION**

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements  
 Contacted IHE placement centers  
 Internet (i.e. [www.edjoin.org](http://www.edjoin.org))

Optional recruitment methods:

- Advertised in local/national newspaper  
 Attended job fairs in California  
 Attended recruitment out-of-state  
 Advertised in professional journals

Other \_\_\_\_\_

### **c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:**

How many individuals credentialed in the authorization of the waiver request applied for the position? 0 \_\_\_\_\_

How many individuals credentialed in the authorization of the waiver request were interviewed? 0 \_\_\_\_\_

What were the results of those interviews? (Please indicate answers in numbers)

- 0.00      Applicant(s) withdrew  
0.00      Candidate(s) declined job offer  
0.00      Candidate(s) found unsuitable for the assignment

### **d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION**

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

A Clear or Intern Pupil Personnel Services credential with the authorization in School Counseling is required for this position along with a Master's degree in school counseling or a related field. Experience working in school districts and/or working with school-aged students providing social-emotional and academic counseling support is preferred. Candidates should be knowledgeable about the effects of social, cultural, ethnic, and emotional forces in children which may affect the learning process.

**e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE**

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Elizabeth is an excellent candidate to serve a High School Counselor. She is currently enrolled at California State University, Sacramento pursuing her Master's degree in Counselor Education with a School Specialization. She served as a counseling intern through Sacramento State at Arden Middle School. Elizabeth has also worked as a College Advisor.

**7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL**

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
Enrolled at California State University, Sacramento	05/31/2024
pursuing a Master's degree and PPS School	
Counseling credential program	

**8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER**

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name \_\_\_\_\_ Position \_\_\_\_\_

Jennifer Petersen

Principal

**9. SUBSEQUENT WAIVER REQUESTS**

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

**10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?**

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

Yes       No       Not applicable (program completion is not a requirement)

## **11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)**

Answers to the following questions are required. If you answer yes to any question, you must complete the corresponding [\*\*\*Professional Fitness Explanation Form\*\*\*](#).

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



**WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:**

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
- The Commission may reject your application if it is incomplete and it will be delayed.

a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?  
You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reproved, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

## **12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)**

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

**I agree**

## **13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES**



**Public School District:** Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months



**County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency:** Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #15 below, the person signing verifies that there were no objections to this waiver request.

#### **14. APPLICANT'S CERTIFICATION**

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.

---

**Signature of Applicant**  
(Sign full legal name as listed in #2)

**Date**

#### **15. EMPLOYING AGENCY CERTIFICATION** (*To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.*)

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I-6  
**MEETING DATE:** 10/10/2023

**SUBJECT:** Assignment of Teachers Outside  
Regular Base Credential

CHECK ONE:  
For Discussion:   
For Action:   
Report:   
Workshop:   
Recognition:   
Emergency Action:

**DEPARTMENT:** Human Resources

**ACTION REQUESTED:**

The superintendent is recommending that the board adopt Resolution No. 4103 authorizing the assignment of fifty-five certificated employees who hold regular base credentials outside these authorizations during the 2023-2024 school year per Education Code sections 44256(b), 44258.2, 44263 and 44865.

**RATIONALE/BACKGROUND:**

Per the California Education Code sections cited above, a teacher may be authorized by action of the governing board to teach subjects beyond their credential provided they hold a valid credential, have a prerequisite number of college units in the subject area, and agree to the assignment. Several schools have identified teachers who meet the requirements to teach additional subjects (listed on the attachment). The schools and the district see these assignments as beneficial to the instructional program and therefore to student academic success.

**ATTACHMENT(S):**

A: 2023-2024 Board Resolutions

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023

**FISCAL IMPACT:**

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only  On-going

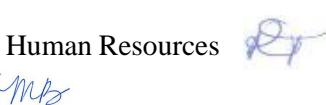
**LCAP/STRATEGIC PLAN:**

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

**PREPARED BY:** Lisa Ellington, Analyst, Human Resources

**APPROVED BY:** Rebecca Toto, Ed.D., Assistant Superintendent, Human Resources  
Melissa Bassanelli, Superintendent of Schools 

## 2023-2024 Board Resolutions

NAME	SITE	BASE CREDENTIAL	AUTHORIZATION(S) COVERED BY RESOLUTION	FTE
<b>Education Code 44263</b> allows the holder of a Single Subject or Multiple Subject Credential to teach high school with 9 upper division/or combination of 18 units in added area of authorization.				
Cardoso, Todd	EI Camino	M/S; Intro Math	Math	1.00
Edwards, Neal	Casa Roble	S/S Life Science, Computer Concepts & Applications, Intro general science, Intro physical science, Intro music	Biology	1.00
Horner, Christopher	Casa Roble	M/S, Intro Business, Intro Math	Math	0.67
Ohori, Megumi	Mira Loma	M/S; Intro Math	Math	1.00
Peoples, Leslie	Mesa Verde	M/S; Intro Math	Math	0.17
			Total FTE:	3.84
<b>EDUCATION CODE 44256(b)</b> allows the holder of a Multiple Subject credential to teach in grades Eight and below with 6 upper division/or combination of 12 units in added area of authorization.				
Antler, Vania	Churchill	Multiple Subject	French	1.00
Honegger, L. Colleen	Barrett	Multiple Subject	Social Science	0.40
Tamburrino, Jill	Carnegie	Multiple Subject	Social Science	1.00
			Total FTE:	2.40
<b>EDUCATION CODE 44258.2</b> allows the holder of a Single Subject credential to teach in grades Eight and below with 6 upper division/or combination of 12 units in added area of authorization.				
Randall, Jeffrey	Arcade	S/S Social Science, Psychology	Math	1.00
Steinhaus, Maria	Orangevale Open	S/S English	Social Science	0.40
			Total FTE:	1.40

## 2023-2024 Board Resolutions

## AUTHORIZATION(S)

## COVERED BY

## RESOLUTION

## FTE

NAME	SITE	BASE CREDENTIAL		
EDUCATION CODE 44865 provides that a teacher with a valid teaching credential issued by the State Board of Education or the Commission for Teacher Preparation and Licensing, based on a bachelor's degree, student teaching, and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the following assignments, provided that the assignment of a teacher to a position for which qualifications are prescribed by this section shall be made with the consent of the teacher:				
a) Home Teacher	b) Classes organized primarily for adults	c) Hospital Classes	d) Necessary small high school	
e) Continuation schools	f) Alternative Schools	g) Opportunity schools	h) Juvenile courts schools	
i) County community schools		j) District community day schools		
Austin, Kim	La Entrada	S/S History, Intro Social science	d)	1.00
Goldfried, Monique	La Entrada	S/S English	d)	1.00
Lim, Heewon	La Entrada	S/S Math	d)	1.00
Timm, Gina	La Entrada	S/S Life Science; Chemistry	d)	1.00
Werly, Scott	La Entrada	M/S; Intro English; Literature; Drama	d)	1.00
Adams, Deborah	EI Sereno	Std Sec Home Ec; Sociology	f)	0.67
Barone, Kevin	EI Sereno	S/S Math	f)	1.00
Bess, Julie	EI Sereno	S/S Life Science	f)	1.00
Bullock, John	EI Sereno	S/S Math; Forestry; Horticulture	f)	1.00
Cermak, Scott	EI Sereno	M/S, Intro English; S/S English	f)	1.00
Fielden, Karina	EI Sereno	S/S English, Spanish	f)	1.00
Gladdis, Frith	EI Sereno	S/S PE; Health Science	f)	1.00
Hedrick, Peter	EI Sereno	S/S French; Social Science	f)	1.00
Moore, Kimberly	EI Sereno	S/S Math	f)	1.00
Muraoka, Kasey	EI Sereno	Multiple Subject	f)	1.00
Myers, Robert	EI Sereno	S/S Social Science	f)	1.00
Pierce, Anna	EI Sereno	S/S English; M/S	f)	1.00
Polston, Matthew	EI Sereno	S/S English; Physical Education	f)	1.00
Sy, Kristle	EI Sereno	S/S Physics	f)	1.00
Taurone, Cynthia	EI Sereno	S/S Home Ec, Business	f)	1.00
Twilla, Deborah	EI Sereno	M/S; Intro Math	f)	0.20
Wilson, David	EI Sereno	S/S Social Science	f)	1.00
Hassett, Kevin	Grand Oaks	Multiple Subject	f)	1.00
Torres, Alma	Grand Oaks	Multiple Subject	f)	1.00
Wilson, Mandy	Grand Oaks	Multiple Subject	f)	1.00
Avera, Laura	Home School	Multiple Subject	a)	1.00
Cordell, Camille	Home School	Multiple Subject	a)	1.00
Freire, Suzanne	Home School	Multiple Subject	a)	1.00
Frost, Janneh	Home School	Ed Specialist Mild/Mod	a)	1.00
Kenniston, Dawn	Home School	M/S; S/S English, Dance	a)	1.00
Reeves, Raytese	Home School	M/S; Mod/Sev	a)	1.00
Ballisty, Jane	Home and Hospital	Standard Elementary	a) & c)	0.60
Beardsley, Margaret	Home and Hospital	S/S Math	a) & c)	0.60
Jagerson, Stacey	Home and Hospital	Multiple Subject	a) & c)	0.60

Key: M/S = Multiple Subject  
S/S= Single Subject

Std Elem= Standard Elementary  
Std Sec=Standard Secondary

## 2023-2024 Board Resolutions

AUTHORIZATION(S)

COVERED BY

RESOLUTION

FTE

NAME	SITE	BASE CREDENTIAL	AUTHORIZATION(S) COVERED BY RESOLUTION	FTE
EDUCATION CODE 44865 provides that a teacher with a valid teaching credential issued by the State Board of Education or the Commission for Teacher Preparation and Licensing, based on a bachelor's degree, student teaching, and special fitness to perform, shall be deemed qualifying for assignment as a teacher in the following assignments, provided that the assignment of a teacher to a position for which qualifications are prescribed by this section shall be made with the consent of the teacher:				
a) Home Teacher	b) Classes organized primarily for adults	c) Hospital Classes	d) Necessary small high school	
e) Continuation schools	f) Alternative Schools	g) Opportunity schools	h) Juvenile courts schools	
i) County community schools		j) District community day schools		
Lynch, Anna	Home and Hospital	M/S; LH	a) & c)	0.60
Meyer-Johanson, Janeen	Home and Hospital	M/S; LH	a) & c)	0.60
Newman, Cara	Home and Hospital	Multiple Subject	a) & c)	0.60
Seekins, Billie	Home and Hospital	M/S; Intro English, Home Ec, Health	a) & c)	0.60
Townsend, Rita	Home and Hospital	S/S English	a) & c)	0.60
Bebout, Michelle	Meraki	S/S English	f)	1.00
Cox, Glenda	Meraki	M/S Intro English; Intro Science; S/S Fndtnl Math	f)	1.00
DeJager, Daniel	Meraki	S/S Physical Education; Literature; Intro English; Intro Science	f)	1.00
Evans, Scott	Meraki	S/S Life Science; PPS School Counseling	f)	1.00
Leister, Jon	Meraki	S/S Social Science; Intro Computers	f)	1.00
Watson, Christopher	Meraki	S/S Physical Education; Life Sci; Intro Physical Sci	f)	1.00
				Total FTE: 40.67

**SAN JUAN UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 4103  
ASSIGNMENT OF TEACHERS UNDER THE LICENSING  
OF CERTIFICATED PERSONNEL LAW**

WHEREAS, Education Code Sections 44256(b), 44258.2, 44263, and 44865 adopted by the California Legislature as part of the licensing of certificated personnel provides that the governing board of a school district may annually adopt a resolution authorizing the holder of certain teaching credentials to teach courses assigned which are not listed on his or her base teaching credential provided that the teacher has completed a pre-requisite number of college units at an accredited institution in the subject to which he or she is assigned; and

WHEREAS, many situations arise in which assignment to teach such subject is both necessary and desirable for the efficient operation of the school;

NOW, THEREFORE, BE IT RESOLVED that for the 2023-2024 school year, the Superintendent of the San Juan Unified School District, shall be authorized to assign teachers in accordance with the procedures enumerated below.

- A. A holder of a single/multiple subject teaching credential, standard elementary/secondary teaching credential, or other teaching credential may be assigned to teach courses other than those authorized by subject matter designated on his/her credential.
- B. Only the teachers listed with this resolution and those subsequently reported to the Board of Education during the 2023-2024 school year may be assigned in accordance with the provision cited.

IN WITNESS WHEREOF, on a motion by Board Member \_\_\_, seconded by \_\_\_, the foregoing Resolution was passed and adopted by the Board of Education of the San Juan Unified School District, Carmichael, California, this 10<sup>th</sup> day of October 2023.

\_\_\_\_\_  
Zima Creason, President

\_\_\_\_\_  
Pam Costa, Vice President

\_\_\_\_\_  
Saul Hernandez, Clerk

\_\_\_\_\_  
Ben Avey, Member

\_\_\_\_\_  
Paula Villescaz, Member

\_\_\_\_\_  
Tanya Kravchuk, Member

\_\_\_\_\_  
Vacant, Member

Members of the Board of Education of the San Juan Unified School District, a political subdivision of the State of California

Attested:

\_\_\_\_\_  
Melissa Bassanelli, Secretary

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:**

**I-7**

**MEETING DATE:**

**10/10/2023**

**SUBJECT:** Provisional Internship Permits

CHECK ONE:

For Discussion:

For Action:

Report:

Workshop:

Recognition:

Emergency Action:

**DEPARTMENT:** Human Resources

**ACTION REQUESTED:**

The superintendent is recommending that the board approve the submission of four Provisional Internship Permits to the California Commission on Teacher Credentialing (CTC) effective 08/08/2023-06/05/2024 for Rima Cornish, Melissa Mosqueda, Michelle Ramsey, and Jennifer Swift.

**RATIONALE/BACKGROUND:**

California is experiencing an unprecedeted teacher shortage and finding fully credentialed teachers has been a challenge. As a result, the district needs to apply for the following Provisional Internship Permits.

A Provisional Internship Permit is necessary to provide an authorization for Rima Cornish to teach an assignment which requires an authorization for Education Specialist Instruction, Deaf and Hard of Hearing for the 2023-24 school year with the Special Education department. Ms. Cornish is pursuing enrollment in an intern program to become intern eligible.

A Provisional Internship Permit is necessary to provide an authorization for Melissa Mosqueda to teach an assignment which requires an authorization for Multiple Subject for the 2023-24 school year at Howe Avenue Elementary School. Ms. Mosqueda is pursuing enrollment in an intern program to become intern eligible and working to meet subject-matter competency through passage of CSET exams.

A Provisional Internship Permit is necessary to provide an authorization for Michelle Ramsey to teach an assignment which requires an authorization for Single Subject Art for the 2023-24 school year through the Visual and Performing Arts department as an Art Elementary Specialist. Ms. Ramsey is pursuing enrollment in an intern program to become intern eligible.

A Provisional Internship Permit is necessary to provide an authorization for Jennifer Swift to teach an assignment which requires an authorization for Single Subject Art for the 2023-24 school year through the Visual and Performing Arts department as an Art Elementary Specialist. Ms. Swift is pursuing enrollment in an intern program to become intern eligible.

Aspects of the CL-857 are intentionally left blank (applicant's personal information and board approval) and will be completed upon submission to the CTC.

All requests for Provisional Internship Permits must be presented for approval to the governing board of the public school district. Every Provisional Internship Permit request submitted to the CTC must include verification that a notice of intent to employ the named applicant in the identified position has been made public.

**ATTACHMENT(S):**

A: Provisional Internship Permit List

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023

**FISCAL IMPACT:**Current Budget: \$ N/AAdditional Budget: \$ N/AFunding Source: N/A

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only  On-going **LCAP/STRATEGIC PLAN:**Goal: N/A Focus: N/A Action:  
N/AStrategic Plan: N/A**PREPARED BY:** Lisa Ellington, Analyst, Human Resources**APPROVED BY:** Rebecca Toto, Ed.D., Assistant Superintendent, Human ResourcesMelissa Bassanelli, Superintendent of Schools 

**PROVISIONAL INTERNSHIP PERMIT**

<b>Type</b>	<b>Name</b>	<b>Effective Date(s)</b>
Education Specialist Deaf and Hard of Hearing	Rima Cornish	08/30/2023 – 06/05/2024
Multiple Subject	Melissa Mosqueda	09/11/2023 – 06/05/2024
Single Subject Art	Michelle Ramsey	08/21/2023 – 06/05/2024
Single Subject Art	Jennifer Swift	08/31/2023 – 06/05/2024



State of California  
Commission on Teacher Credentialing  
Certification Division  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## **VERIFICATION OF REQUIREMENTS** **For the Provisional Internship Permit**

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This form must be completed by the employing agency and submitted with each application for a Provisional Internship Permit.

Name of Applicant Rima Cornish

SSN  

Name of Employing Agency San Juan Unified School District

County/District/CDS Code 34 67447

Multiple Subject

Single Subject - Specify subject(s):  

Education Specialist - Specify specialty area(s): Deaf and Hard of Hearing

By submitting this form, the employing agency named above verifies that items 1-6 have been completed.

1. A diligent search has been conducted for a suitable credentialed teacher or qualified intern teacher by the following methods and verification of such recruitment efforts is attached:

**Required** recruitment methods (provide photocopies of **all** of the following 3 methods):

- Distributed job announcements  
 Contacted college or university placement centers  
 Advertised on the Internet

**Optional** recruitment methods (in addition to the required methods above):

- Advertised in professional journals  
 Attended job fairs in California  
 Attended recruitment out-of-state  
 Contacted California teacher recruitment centers  
 Advertised in local/national newspapers  
 Other (explain)

2. The permit holder will be provided orientation, guidance and assistance during the valid period of the permit
3. Public notice of intent to employ the applicant in the identified position has been given and meets the following criteria (check the box that applies):

**Public School District**

Public notice was presented as an action item on the governing board agenda and acted upon favorably. A copy of the agenda item is attached.

The agenda item included the applicant's name, assignment, including subject(s) grade level(s), school site, and a statement that the applicant will be employed on the basis of a Provisional Internship Permit.

**County Offices of Education, Nonpublic Schools, Statewide Agencies, and Charter Schools**

Public notice was posted at least 72 hours before the position was filled. A copy of the dated notice is attached.

Public notice included the applicant's name, assignment, including subject(s) grade level(s), school site, and a statement that the applicant will be employed on the basis of a Provisional Internship Permit.

Public notice included a signed statement from the superintendent or administrator confirming there were no objections to the issuance of the permit.

4. The permit holder will be provided assistance in developing a personalized plan through an agency-defined assessment that would lead to meeting subject matter competence related to the permit
5. The permit holder will be provided assistance to seek and enroll in subject matter training, such as workshops or seminars and site-based courses along with training in test-taking strategies and will assist the permit holder in meeting subject matter competence related to the permit
6. The candidate has been apprised of the steps required to earn a credential and enroll in an intern program

- I understand that I must complete core academic area subject matter to enroll in an intern program for the Education Specialist Instruction Preliminary Credential (academic areas include art, English, foreign language, mathematics, music, science, social science, and multiple subjects)

Applicant Signature \_\_\_\_\_

**Employing Agency Certification**

This form must be signed by the District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee.

I certify under penalty of perjury that the information provided on this form is true and correct.

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



State of California  
Commission on Teacher Credentialing  
Certification Division  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## **VERIFICATION OF REQUIREMENTS** **For the Provisional Internship Permit**

---

This form must be completed by the employing agency and submitted with each application for a Provisional Internship Permit.

Name of Applicant Melissa Mosqueda

SSN  

Name of Employing Agency San Juan Unified School District

County/District/CDS Code 34 67447

Multiple Subject

Single Subject - Specify subject(s): \_\_\_\_\_

Education Specialist - Specify specialty area(s): \_\_\_\_\_

By submitting this form, the employing agency named above verifies that items 1-6 have been completed.

1. A diligent search has been conducted for a suitable credentialed teacher or qualified intern teacher by the following methods and verification of such recruitment efforts is attached:

**Required** recruitment methods (provide photocopies of **all** of the following 3 methods):

- Distributed job announcements
- Contacted college or university placement centers
- Advertised on the Internet

**Optional** recruitment methods (in addition to the required methods above):

- Advertised in professional journals
- Attended job fairs in California
- Attended recruitment out-of-state
- Contacted California teacher recruitment centers
- Advertised in local/national newspapers
- Other (explain) \_\_\_\_\_

2. The permit holder will be provided orientation, guidance and assistance during the valid period of the permit
3. Public notice of intent to employ the applicant in the identified position has been given and meets the following criteria (check the box that applies):

**Public School District**

Public notice was presented as an action item on the governing board agenda and acted upon favorably. A copy of the agenda item is attached.

The agenda item included the applicant's name, assignment, including subject(s) grade level(s), school site, and a statement that the applicant will be employed on the basis of a Provisional Internship Permit.

**County Offices of Education, Nonpublic Schools, Statewide Agencies, and Charter Schools**

Public notice was posted at least 72 hours before the position was filled. A copy of the dated notice is attached.

Public notice included the applicant's name, assignment, including subject(s) grade level(s), school site, and a statement that the applicant will be employed on the basis of a Provisional Internship Permit.

Public notice included a signed statement from the superintendent or administrator confirming there were no objections to the issuance of the permit.

4. The permit holder will be provided assistance in developing a personalized plan through an agency-defined assessment that would lead to meeting subject matter competence related to the permit
5. The permit holder will be provided assistance to seek and enroll in subject matter training, such as workshops or seminars and site-based courses along with training in test-taking strategies and will assist the permit holder in meeting subject matter competence related to the permit
6. The candidate has been apprised of the steps required to earn a credential and enroll in an intern program

- I understand that I must complete core academic area subject matter to enroll in an intern program for the Education Specialist Instruction Preliminary Credential (academic areas include art, English, foreign language, mathematics, music, science, social science, and multiple subjects)

Applicant Signature \_\_\_\_\_

**Employing Agency Certification**

This form must be signed by the District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee.

I certify under penalty of perjury that the information provided on this form is true and correct.

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



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Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## **VERIFICATION OF REQUIREMENTS** **For the Provisional Internship Permit**

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This form must be completed by the employing agency and submitted with each application for a Provisional Internship Permit.

Name of Applicant Michelle Ramsey

SSN  

Name of Employing Agency San Juan Unified School District

County/District/CDS Code 34 67447

Multiple Subject

Single Subject - Specify subject(s): Art

Education Specialist - Specify specialty area(s):  

By submitting this form, the employing agency named above verifies that items 1-6 have been completed.

1. A diligent search has been conducted for a suitable credentialed teacher or qualified intern teacher by the following methods and verification of such recruitment efforts is attached:

**Required** recruitment methods (provide photocopies of **all** of the following 3 methods):

- Distributed job announcements
- Contacted college or university placement centers
- Advertised on the Internet

**Optional** recruitment methods (in addition to the required methods above):

- Advertised in professional journals
- Attended job fairs in California
- Attended recruitment out-of-state
- Contacted California teacher recruitment centers
- Advertised in local/national newspapers
- Other (explain)

2. The permit holder will be provided orientation, guidance and assistance during the valid period of the permit
3. Public notice of intent to employ the applicant in the identified position has been given and meets the following criteria (check the box that applies):

**Public School District**

Public notice was presented as an action item on the governing board agenda and acted upon favorably. A copy of the agenda item is attached.

The agenda item included the applicant's name, assignment, including subject(s) grade level(s), school site, and a statement that the applicant will be employed on the basis of a Provisional Internship Permit.

**County Offices of Education, Nonpublic Schools, Statewide Agencies, and Charter Schools**

Public notice was posted at least 72 hours before the position was filled. A copy of the dated notice is attached.

Public notice included the applicant's name, assignment, including subject(s) grade level(s), school site, and a statement that the applicant will be employed on the basis of a Provisional Internship Permit.

Public notice included a signed statement from the superintendent or administrator confirming there were no objections to the issuance of the permit.

4. The permit holder will be provided assistance in developing a personalized plan through an agency-defined assessment that would lead to meeting subject matter competence related to the permit
5. The permit holder will be provided assistance to seek and enroll in subject matter training, such as workshops or seminars and site-based courses along with training in test-taking strategies and will assist the permit holder in meeting subject matter competence related to the permit
6. The candidate has been apprised of the steps required to earn a credential and enroll in an intern program

- I understand that I must complete core academic area subject matter to enroll in an intern program for the Education Specialist Instruction Preliminary Credential (academic areas include art, English, foreign language, mathematics, music, science, social science, and multiple subjects)

Applicant Signature \_\_\_\_\_

**Employing Agency Certification**

This form must be signed by the District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee.

I certify under penalty of perjury that the information provided on this form is true and correct.

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



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Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## **VERIFICATION OF REQUIREMENTS** **For the Provisional Internship Permit**

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This form must be completed by the employing agency and submitted with each application for a Provisional Internship Permit.

Name of Applicant Jennifer Swift

SSN  

Name of Employing Agency San Juan Unified School District

County/District/CDS Code 34 67447

Multiple Subject

Single Subject - Specify subject(s): Art

Education Specialist - Specify specialty area(s):  

By submitting this form, the employing agency named above verifies that items 1-6 have been completed.

1. A diligent search has been conducted for a suitable credentialed teacher or qualified intern teacher by the following methods and verification of such recruitment efforts is attached:

**Required** recruitment methods (provide photocopies of **all** of the following 3 methods):

- Distributed job announcements
- Contacted college or university placement centers
- Advertised on the Internet

**Optional** recruitment methods (in addition to the required methods above):

- Advertised in professional journals
- Attended job fairs in California
- Attended recruitment out-of-state
- Contacted California teacher recruitment centers
- Advertised in local/national newspapers
- Other (explain)

2. The permit holder will be provided orientation, guidance and assistance during the valid period of the permit
3. Public notice of intent to employ the applicant in the identified position has been given and meets the following criteria (check the box that applies):

**Public School District**

Public notice was presented as an action item on the governing board agenda and acted upon favorably. A copy of the agenda item is attached.

The agenda item included the applicant's name, assignment, including subject(s) grade level(s), school site, and a statement that the applicant will be employed on the basis of a Provisional Internship Permit.

**County Offices of Education, Nonpublic Schools, Statewide Agencies, and Charter Schools**

Public notice was posted at least 72 hours before the position was filled. A copy of the dated notice is attached.

Public notice included the applicant's name, assignment, including subject(s) grade level(s), school site, and a statement that the applicant will be employed on the basis of a Provisional Internship Permit.

Public notice included a signed statement from the superintendent or administrator confirming there were no objections to the issuance of the permit.

4. The permit holder will be provided assistance in developing a personalized plan through an agency-defined assessment that would lead to meeting subject matter competence related to the permit
5. The permit holder will be provided assistance to seek and enroll in subject matter training, such as workshops or seminars and site-based courses along with training in test-taking strategies and will assist the permit holder in meeting subject matter competence related to the permit
6. The candidate has been apprised of the steps required to earn a credential and enroll in an intern program

- I understand that I must complete core academic area subject matter to enroll in an intern program for the Education Specialist Instruction Preliminary Credential (academic areas include art, English, foreign language, mathematics, music, science, social science, and multiple subjects)

Applicant Signature \_\_\_\_\_

**Employing Agency Certification**

This form must be signed by the District/County Superintendent, Personnel Administrator, NPS/NPA Administrator, or Designee.

I certify under penalty of perjury that the information provided on this form is true and correct.

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**SAN JUAN UNIFIED SCHOOL DISTRICT  
TENTATIVE BOARD AGENDA ITEMS  
2023-2024**

**OCTOBER 24**

- Recognition: School Psychology Awareness Week (Nov. 6-10) – A Calvin  
 Proposition 28: The Arts and Music in Schools Funding Guarantee and Accountability Act Plan – R Slavensky  
 Learning Recovery Emergency Block Grant – R Slavensky  
 Public Hearing: Proposed Fee Increase for Fee-Based ECE Programs – D Townsend-Snider  
 Williams Complaint Report – R Gaddis

**NOVEMBER 14**

- Recognition: Kids Helping Kids Sacramento – A Allen  
 Family and Community Engagement Update – R Allen  
 Arts, Music, Instructional Media Block Grant – A Slavensky  
 Proposed Fee Increase for Fee-Based ECE Programs – A [Discussed 10/24/23] Townsend-Snider  
 Set Annual Organizational Meeting – A Board

**DECEMBER 12**

- Board Reception/Swearing-In (before board meeting)  
 Annual Organizational Meeting – A Board  
 Innovative School Update – R Townsend-Snider  
 2022-2023 Audit Report – A Stahlheber  
 2023-2024 First Interim & Budget/Financial Status Report – A Stahlheber  
 \*Minimum Wage Increase (Short Term, Temporary) – A Toto

**JANUARY 9**

- Workshop: The Brown Act, Board Governance, Governance Handbook – D Gaddis  
 Universal Prekindergarten Planning and Implementation Update – R Townsend-Snider  
 Williams Complaint Report – R Gaddis  
 Annual Policy Review – D Gaddis  
 BP 3430 Investing and Debt Management  
 BP 5116.1 Intradistrict Open Enrollment  
 BP 6145 Extracurricular/Cocurricular Activities  
 BP 6020 Parent Involvement  
 \*Resolution: Emergency Contracting – A Stahlheber  
 \*Resolution: Authorized Signature - Power to Contract on Behalf of the District – A Stahlheber  
 \*Resolution: Delegating Signature Authorization to the Superintendent – A Stahlheber

**JANUARY 23**

- Recognition: 2024 Classified Employees of the Year – A Toto  
 Recognition: National School Counseling Week (Feb. 5-9) – A Schnepf  
 Bond Program Update – R Camarda  
 Government Affairs (Legislative) Update – R Thigpen  
 \*Annual Policy Review – A [Discussed 01/09/24] Gaddis  
 BP 3430 Investing and Debt Management  
 BP 5116.1 Intradistrict Open Enrollment  
 BP 6145 Extracurricular/Cocurricular Activities  
 BP 6020 Parent Involvement  
 \*School Accountability Report Cards (SARCs) – A Slavensky  
 \*LCAP Federal Addendum Annual Revision – A Calvin  
 \*Continued Funding Application CSPP & CCTR – A Townsend-Snider  
 \*Early Head Start/Head Start Year 1 Budget Mod/Carryover Funds – A Townsend-Snider  
 \*Resolution: Federal Surplus Property participation renewal – A Stahlheber

## **FEBRUARY 13**

Public Hearing: Camp Winthers Fee Increase – D	Schnepf
Mid-Year LCAP Update 2023-2024 – R	Slavensky
Choices Charter School Mid-Year LCAP Update 2023-2024 – R	Ginter
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – D	Toto
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated ECE) – D	Toto
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – D	Toto
Notice of Intent to Reduce Classified Positions – D	Toto
*EHS/HS Year 2 Budget Carryover Funds – A	Townsend-Snider

## **FEBRUARY 27**

Recognition: Arts Education Month (March) – A	Slavensky
Recognition: National School Social Work Week (Mar. 3-9) – A	Calvin
Instructional Materials Update – R	Slavensky
Second Interim Budget Report – R	Stahlheber
Camp Winthers Fee Increase – A [Discussed 02/13/24]	Schnepf
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – A [Discussed 02/13/24]	Toto
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated ECE) – A [Discussed 02/13/24]	Toto
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – A [Discussed 02/13/24]	Toto
Resolution: Notice of Intent to Reduce Classified Positions – A [Discussed 02/13/24]	Toto
2024 CSBA Delegate Assembly Election – A	Board

## **MARCH 19 (3rd Tuesday)**

Elevating Youth Voice – R	Calvin
District K-12 Mathematics Update – R	Slavensky
Nutrition Services Update – R	Camarda
*Resolution: Election Order – A	Board
*2024-2025 Transportation Plan – A	Camarda
*Head Start and Early Head Start Grant Application 2022-2023 – A	Townsend-Snider
*Audit Report for Measures J, N, P and S – A	Stahlheber

## **APRIL 9**

Recognition: Week of the Young Child (Apr. 1-5) – A	Townsend-Snider
Recognition: School Bus Driver's Appreciation Day (Apr. 23) – A	Toto
Instructional Materials Adoptions – D	Slavensky
New High School Courses – D	Slavensky
Williams Complaint Report – R	Gaddis
Proposed Board Meeting Dates for 2024-2025 – A	Board

## **APRIL 23**

Recognition: California Day of the Teacher (May 8) – A	Toto
Recognition: National Nurses Week and National School Nurse Day (May 6-12 & May 8) – A	Calvin
Expanded Learning Opportunities Update (Secondary) – R	Schnepf
Technology Update – R	Skibitzki
Safety and Safe Schools Update – R	Allen
*Instructional Materials Adoptions – A [Discussed 04/09/24]	Slavensky
*New High School Courses – A [Discussed 04/09/24]	Slavensky

## **MAY 14**

Recognition: National Speech Pathologist Day (May 18) – A	Calvin
Recognition: Classified School Employee Week (May 19-25) – A	Toto
English Learner Update – R	Calvin
Expanded Learning Opportunities Update (Elementary) – R	Townsend-Snider
Hearing Officer's Recommendation-2024 RIF (if applicable) – A	Gaddis
*Approval of CTE 2024 Advisory Committee Roster – A	Schnepf

\*Head Start/Early Head Start COLA Funding Allocation 2024-2025 – A

Townsend-Snider

\*Resolution: CSPP Continued Funding Application Designated Personnel 2024-2025 – A

Townsend-Snider

## MAY 28

Recognition: National Science Bowl (if applicable) – A

Schnepf

Recognition: Science Olympiad (if applicable) – A

Schnepf

Recognition: Academic Decathlon (if applicable) – A

Schnepf

Expanded Learning Opportunities Program (ELO-P) Update – R

Calvin

Early Childhood Education Update – R

Townsend-Snider

\*Head Start/Early Head Start Contract Resolution FY 2024-2025 – A

Townsend-Snider

## JUNE 11

Public Hearing: LCAP – D

Slavensky

Ginter

Public Hearing: LCAP/Choices Charter School – D

Townsend-Snider

Early Literacy Support Block Grant Annual Report – R

Stahlheber

Public Hearing: Adoption of the 2024-2025 Budget – D

Stahlheber

Temporary Interfund Borrowing of Cash – A

Schnepf

\*CIF Superintendent Designation of Representatives 2024-2025 – A

Townsend-Snider

\*ECE Program Self-Evaluation for CDE – A

## JUNE 25

California School Dashboard Local Indicators – R

Slavensky

LCAP – A [Public Hearing 06/11/24]

Slavensky

Choices Charter School California School Dashboard Local Indicators – R

Ginter

LCAP Choices Charter School – A [Public Hearing 06/11/24]

Ginter

Adoption of the 2024-2025 Budget – A [Public Hearing 06/11/24]

Stahlheber

\*2023-2024 Actuarial Report (OPEB) – A

Stahlheber

\*Charter School 2022-2023 Audit Reports (AAT, CMP, GIS, GV, OFY, VIE) – A

Stahlheber

\*2024-2025 School Plan for Student Achievement (SPSAs) – A

Calvin

D=discussion; A=action; \*=consent; R=report; PC=public comment