

FAIR OAKS RECREATION AND PARK DISTRICT

BOARD OF DIRECTORS

ONE THOUSAND FOUR HUNDRED THIRTY-FIFTH BOARD OF DIRECTORS' REGULAR MEETING

Agenda for August 21, 2024

The regular meeting of the Board of Directors on August 21, 2024

will be conducted both in person and via Zoom:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/87345380207>

Or join by phone: US: +1 669 900 9128

Meeting ID: 873 453 80207

FAIR OAKS WATER DISTRICT

10326 FAIR OAKS BLVD.

FAIR OAKS, CA 95628

August 21, 2024

6:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PRESENTATIONS/PROCLAMATIONS/RECOGNITION
 - 4.I. Update On Disc Golf Course At Miller Park.
5. AUDIENCE/PUBLIC COMMENT (NON-AGENDA ITEMS)
(Any person may address the Board upon any subject within the jurisdiction of the Fair Oaks Recreation and Park District. Each speaker is limited to a maximum of THREE (3) minutes. Any matter requiring Board action will be referred to staff or committee for a report and action at a subsequent meeting).
 - 5.I. Received Public Comment

Documents:

[PUBLIC COMMENT 1.PDF](#)

6. CONSENT CALENDAR
(All matters listed under Consent Calendar are considered by the Board of Directors to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Board considers a motion to approve).
 - 6.I. Accept And File: 2024-2025 Fiscal Year-End Enumeration Of Claims.

Documents:

6.1 2024-2025 FISCAL YEAR-END ENUMERATION OF CLAIMS.PDF

6.II. Accept And File: 2024-2025 Fiscal Year-End Fund Balance Report.

Documents:

6.2 2024-2025 FISCAL YEAR-END FUND BALANCE REPORT.PDF

6.III. Accept And File: 2024-2025 Fiscal Year-End Financial Report.

Documents:

6.3 2024-2025 FISCAL YEAR-END FINANCIAL REPORT.PDF

6.IV. Accept And File: Enumeration Of Claims (Vendor Activity Report) – July 2024.

Documents:

6.4 ENUMERATION OF CLAIMS (VENDOR ACTIVITY REPORT) - JULY 2024.PDF

6.V. Accept And File: Payroll Report – July 2024.

Documents:

6.5A PAYROLL REPORT - JULY 2024.PDF

6.5B OVERTIME CTO STRAIGHT TIME DETAIL - JULY (PERIOD 1).PDF

6.VI. Accept And File: Leave Liability Report – July 2024

Documents:

6.6 LEAVE LIABILITY - JULY 2024.PDF

6.VII. Accept And File: Contingency Fund Reconciliation Report – July 2024.

Documents:

6.7 CONTINGENCY FUND RECONCILIATION - JULY (PERIOD 1).PDF

6.VIII. Accept And File: Fund Balance Report – July 2024.

Documents:

6.8 FUND BALANCE REPORT - JULY (PERIOD 1).PDF

6.IX. Accept And File: Refund Report – July 2024.

Documents:

6.9 REFUND REPORT - JULY (PERIOD 1).PDF

6.X. Accept And File: Financial Report – July 2024.

Documents:

6.10 FINANCIAL REPORT - JULY (PERIOD 1).PDF

6.XI. Accept And File: Measure J Commitment Report – July 2024.

Documents:

6.11 MEASURE J COMMITMENT REPORT - JULY (PERIOD 1).PDF

6.XII. Accept And File: Construction Schedule Report – July 2024.

Documents:

6.12 CONSTRUCTION SCHEDULE REPORT - JULY 2024.PDF

6.XIII. Accept And File: Change Orders – July 2024.

Documents:

6.13 CHANGE ORDERS - JULY 2024.PDF

6.XIV. Accept And File: Fulton El-Camino Monthly Report – July 2024.

Documents:

6.14 FEC MONTHLY REPORT - JULY 2024.PDF

6.XV. Approval Of The Minutes From The Regular Board Meeting – July 17, 2024

Documents:

07.17.2024 1434 DRAFT.PDF

7. PUBLIC HEARINGS

(Persons who wish to speak on Public Hearing items listed on the agenda will be heard when the Public Hearing is opened, except for public hearing items previously heard and closed to public comment. After the public has commented, the item is closed to further public comment and brought to the Board level for discussion and action. Further comment from the audience will not be received unless requested by the Board. No public hearing will commence after 9:00 P.M. unless approved by the majority of the Board of Directors.)

7.I. Discussion And Possible Action On Matters Related To FY 24-25 Recreation Fee Schedule Proposal.

- Resolution No. 082124-01 revising the recreation fee schedule, approving new Recreation fees and giving the District Administrator authority to waive or reduce program and facility rental fees.

Documents:

7.1 MATTERS RELATED TO FY 24-25 RECREATION FEE SCHEDULE PROPOSAL..PDF

8. NEW BUSINESS

- 8.I. Monthly Fair Oaks Youth Advisory Board Report.
- 8.II. Discussion And Possible Action On Approval Of The Final Sales Agreement Of The Miller Park Cell Tower Leases To Towerpoint Capital And Adoption Of Resolution No. 082124-02:
- Approving the execution of an Easement Agreement by and between Fair Oaks Recreation & Park District and TPA VII LLC, a Delaware Limited Liability Company and authorizing Michael J. Aho, the District Administrator of Fair Oaks Recreation & Park District to sign said Easement Agreement on behalf of the Fair Oaks Recreation & Park District and to execute all closing documents related to such Easement Agreement, including an Assignment of Lease.

Documents:

[**8.2 APPROVAL OF THE FINAL SALES AGREEMENT OF THE MILLER PARK CELL TOWER LEASES.PDF**](#)

- 8.III. Discussion And Possible Action Regarding A COLA Request For Fiscal Year 24-25 And Salary Study.

Documents:

[**8.3 COLA REQUEST FOR FISCAL YEAR 24-25 AND SALARY STUDY..PDF**](#)

- 8.IV. Discussion And Possible Action On Approval Of Addition Of Juneteenth As A Recognized Holiday For The Fair Oaks Recreation And Park District.

Documents:

[**8.4 ADDITION OF JUNETEENTH AS A RECOGNIZED HOLIDAY FOR FORPD.PDF**](#)

- 8.V. Discussion And Possible Action On Approval Of Job Description For Technical/Facility Supervisor.

Documents:

[**8.5 APPROVAL OF JOB DESCRIPTION FOR TECHNICAL FACILITY SUPERVISOR.PDF**](#)

- 8.VI. Discussion And Possible Action On Acceptance Of A Bid For Stage Production Lighting And Draperies.

Documents:

[**8.6 ACCEPTANCE OF A BID FOR STAGE PRODUCTION LIGHTING AND DRAPERYES..PDF**](#)

8.VII. Discussion And Possible Action Regarding Approval Of The Fair Oaks Recreation And Park District's Fiscal Year 2024-2025 General Fund Final Budget:

- Adopt Resolution No. 082124-03 Adopting the Fiscal Year 2024-2025 Final Budget for the General Fund.
- Adopt Resolution No. 082124-04 Adopting Fiscal Year 2024-2025 Final Budget for the Parks Maintenance and Recreation Improvement District.
- Adopt Resolution No. 082124-05 Adopting Fiscal Year 2024-2025 Final Budget for the Phoenix Field Landscape and Lighting Assessment District.
- Adopt Resolution No. 082124-06 Adopting Fiscal Year 2024-2025 Final Budget for the Gum Ranch Landscape and Lighting Assessment District.
- Adopt Resolution 082124-07 Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act.
- Adopt Resolution 082124-08 Adopting the FY 2024-2025 Gann Limit.
- Adopt the 2024-2025 Salary Schedule.

Documents:

[**8.7 APPROVAL OF THE FORPD FY24-25 GENERAL FUND FINAL BUDGET.PDF**](#)

8.VIII. Discussion And Possible Action Regarding Approval Of The Fair Oaks Recreation And Park District's Fiscal Year 2024-2025 341C Final Bond Budget:

- Resolution No. 082124-09 Adopting the FY 2024-2025 Final Budget for the Bond Fund 341C

Documents:

[**8.8 APPROVAL OF THE FISCAL YEAR 2024-2025 341C FINAL BOND BUDGET.PDF**](#)

8.IX. Discussion And Possible Action On District Support For California Proposition 4, The Parks, Environment, Energy, And Water Bond Measure.

Documents:

[**8.9 DISTRICT SUPPORT FOR CALIFORNIA PROPOSITION 4.PDF**](#)

8.X. Discussion And Possible Action On Adoption Of A Tree Protection Policy.

Documents:

[**8.10 ADOPTION OF A TREE PROTECTION POLICY.PDF**](#)

8.X.i. Discussion And Possible Action On Adoption Of A Chair Dedication Policy.

Documents:

8.11 ADOPTION OF A CHAIR DEDICATION POLICY.PDF

9. BOARD/STAFF REPORTS

9.I. Items From The Board Of Directors.

9.II. Items From Staff.

10. ADJOURNMENT

10.I. Adjourn To The Regular Meeting Of September 18, 2024 @ 6:00 P.m.

I, Michael J. Aho, District Administrator of the Fair Oaks Recreation and Park District, do hereby certify that this agenda has been posted at 10326 Fair Oaks Blvd, Fair Oaks, California and 4150 Temescal Street, Fair Oaks, California at least 72 hours prior to the meeting of the Board of Directors in accordance with Government Code Section 54950.5, the Ralph M. Brown Act.

If you need a disability related accommodation to participate in these meetings, please contact the Park District Office at (916) 966-1036 (voice) or (916) 966-9863 (fax).

To watch the meeting live on Facebook, please visit: https://www.facebook.com/FORPD/live_videos

From: [Joseph Maloney](#)
To: [Mike Aho](#)
Cc: [Jennifer Larkin](#); [Ralph Carhart](#); [Delinda Tamagni](#); [John Ofarrell](#); [Darren Mounts](#); raymondjamesirwin@gmail.com
Subject: Public Comment for August 21 FOPRD'S Board of Directors' Meeting
Date: Tuesday, August 20, 2024 4:07:43 PM

Hi FOPRD:

Believe there are some items that need more community outreach, participation and communications! Attached is a letter for tomorrow nights' Board Meeting, to be read into public comments part of the agenda and hopefully discussed. It is regarding the Band Shell Area Facility.

Think it will help in clarification for all. Thank you, Joe Maloney

Will Old Town Historic Neighborhood Values,

Mesh with FOPRDs' new Band Shell Park Practices?

August 21, 2024

Dear Fair Oaks Park Board Members:

First, please accept this letter as a thank you for your improved orderliness of the Band Shell entertainment CONSTRUCTION area. The neighbors appreciate your **recent** attention, organization and straightening up of construction materials, sweeping of sidewalks, regular weed eating, removal of unneeded dirt piles, and in general, more attention to details. A special thank you to the Board Members who are also FO residents and would want the same type of care if this long drawn out (over four years now) project was in their front or backyard. Also, looking forward, maybe this is indication of the Projects' timeline to come; a *light(s) on the north end of the outdoor Band Shell roof!*

On another related matter, Park neighbors have learned that **the Board has authorized** a \$50,000 dollar grant application to **recover costs already paid** from Measure J Bond Funds! This time, it's for reimbursing the costs for the vast number of **new light pole fixtures** being installed in the **BAND SHELL (old Chicken Park) yard**. There seems to be about 25 in number on the east side of the property and maybe the same amount on Plaza Park side.

Is the Band Shell Park being re design for individual, family **or expanded group entertainment fee for service use?** A lot of energy costs for a day use local F O Community park!

Of course, one of our neighborhoods' interest is when can all expect this Park to be completed? Target date? Also, have you, unknowingly, engaged in "urban type upgrades (street lighting it up) practices that will impact the entire "historic" area? Hopefully you and

your staff have paid attention to some of these details and implications.

Specifically, are the many added lights needed for security, design or are they mainly intended for expansion in the number of Park user (more facility fee for increased outside event customers)? When will they be lit; on all nights, continuously? Maybe on sensors when needed or if, say, individuals walk past them? What will be this Park's normal use hours and what time will this Park be closed for Event and individual use? Dusk? Will the YARD Lights (and Music) be automatically switched off to save energy during the night? Will (locked or unlocked) restrooms be a draw for homeless populations or other maintenance problems?

FURTHER MORE, will your expanded entertainment goals have limits? What's in your Budget and Marketing Plan for numbers and dates for future, to be added, Events? How many Regional or outside of FO Group Events are you planning to rent out for our local Band Shells' use? **[At one past meeting, hopefully in jest, a Board Member stated that these rental facilities would be busy every weekend!]** What is your goal for the vastly lit Band Shell area? **How much more traffic, parking and neighborhood disruptions can "old town historic property owners and residents" expect?**

RE: parking, traffic and crowds, will there be day or hour limits effecting venue (SPILL OVER) street parking? Will District parking slots or other District parking and other restrictions be posted? Will the Sheriffs or FOPRD paid security be added for additional large event traffic and parking controls? Will streets be closed for any non-resident and non-Community (fee for service) special event groups? AND, What's the maximum number of people in the Band Shell entertainment "yard" at one time? Will you be selling 'Alcohol' outdoors at Park events?

At issue: Will the Park Board and its Members take responsibility for their unilateral decisions? Will they cover any residual costs or fall out type expenses and mitigations for new infrastructure services and improvements that they have triggered for and incurred by nearby property owners in the "old town historic neighborhoods?"

The following are some additional concerns raised by your recent and drastic Park policy and venue lighting changes as well as any future fee for facility rental decisions for the Band Shell Yard. You may also want to better inform and provide details on these matters to your neighbors. Quite frankly, old town neighbors are in the dark (excuse the pun) about many un-discussed FOPRD fee for service and Village spending decisions!

For example, are you re-paving and/or adding sidewalk or bike lanes improvements around this East End Park (Main St. Park Ave. California and Temescal)? When and how long will streets be closed? Will all Park District land be fenced; temporary or permanent? Will the existing open access and entry to Band Shell Park be changed or gated for large event controls? If so, where will the new gates be located? Is there

adequate handicap vehicle parking on site? Etc.

In the past, the neighbors wanted the County and District to fix our existing potholes and make necessary street repairs. NOT ADD NEW or hidden taxes and ASSESSMENTS!
How much more might your Parks Board decisions end up costing your neighbors?

There are some that believe that the Park Board may be also instigating a conflict of values and interest between their New Village Regional Park Complex visions, ambitions and policies and the longstanding philosophy of the Old Towns' rural/suburban neighborhoods'; their charming setting and long standing interests and agreements!

What's next? The Board must be aware that our existing streets are supple (charming) by intent! What will this "new city look comes to old Fair Oaks" decisions trigger for the rest of us in your "sphere of influence"? Have you queried? When were these implications discussed publicly? Should they have been?

Undoubtedly, the "details" and these types of decisions are and would be of concern if this major Park transformation were happening in any ones' neighborhood. How did the Old Town Historic Neighborhoods get so lucky?

Just tell us! What are your un-discussed plans? It may be long over due but it is time to share? Details coming soon would be extremely helpful for your neighbors' thoughtful participation!

Please Note: FOPR Board Members can read or state their response(s) to this inquiry re: the new lighting (energy use purposes), volume of use and other expanded Band Shell Event concerns into the public record after or during the Public Comment Section of the August Board Agenda!

Thank you in advance for your attention to these details.

Jeanne and Joe Maloney on behalf of other concerned Old Town Residents, Neighbors, Taxpayers and Property Owners



VENDOR ACTIVITY REPORT FY 2024
341C FORPD GO BOND - CAPITAL

Period 13

VENDOR	EXPENSE DESCRIPTION	ACCOUNT DESCRIPTION	AMOUNT
<u>NO EXPENSES</u>			\$0.00



VENDOR ACTIVITY REPORT FY 2024
341A FORPD General Fund

Period 13

<u>VENDOR</u>	<u>EXPENSE DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
County of Sacramento	A&E Rush item fee - Comedy Laughs Unlimited	REC SVC	\$60.00
		TOTAL	\$60.00

TOTAL EXPENSES

\$60.00



FUND BALANCE REPORT
341A FAIR OAKS PARK DISTRICT

End FY 2024

Period 13

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$ 2,211,520.22	\$ 44,170.48	\$ (16,498.26)	\$ 2,239,192.44
Imprest Cash	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Accrued Interest Receivable	\$ -	\$ 62,258.00	\$ (29,412.00)	\$ 32,846.00
Due from Other Funds Year End	\$ -	\$ -	\$ -	\$ -
Accounts Receivable Year End	\$ -	\$ -	\$ -	\$ -
Notes & Other Long Receivables	\$ -	\$ -	\$ -	\$ -
Land	\$ 499,633.00	\$ -	\$ -	\$ 499,633.00
Building Structures	\$ 4,335,832.95	\$ -	\$ -	\$ 4,335,832.95
Equipment	\$ 503,537.37	\$ -	\$ -	\$ 503,537.37
AUC	\$ -	\$ -	\$ -	\$ -
Total Assets	\$ 7,551,523.54	\$ 106,428.48	\$ (45,910.26)	\$ 7,612,041.76
Warrants Payable	\$ (106,362.20)	\$ -	\$ -	\$ (106,362.20)
Deposit Stale Warrants	\$ (11,114.81)	\$ -	\$ -	\$ (11,114.81)
Claims Payable	\$ (14,314.61)	\$ -	\$ -	\$ (14,314.61)
Due to Others	\$ -	\$ -	\$ -	\$ -
PAYROLL_TAXES_N_BENEFITS	\$ 6,726.24	\$ -	\$ -	\$ 6,726.24
Deposits from Others	\$ (68,597.98)	\$ -	\$ -	\$ (68,597.98)
Deferred Credits	\$ -	\$ -	\$ -	\$ -
Suspense Clearing	\$ -	\$ -	\$ -	\$ -
Payroll Clearing	\$ -	\$ -	\$ -	\$ -
Borrowing Limit	\$ -	\$ -	\$ -	\$ -
Borrowing Limit Offset	\$ -	\$ -	\$ -	\$ -
Total Liabilities	\$ (193,663.36)	\$ -	\$ -	\$ (193,663.36)
Total Deferred Inflows	\$ (164.99)	\$ -	\$ -	\$ (164.99)
Reserve Fund Balance	\$ (515,991.40)	\$ -	\$ -	\$ (515,991.40)
Fund Balance	\$ (1,060,758.73)	\$ -	\$ (150,000.00)	\$ (1,210,758.73)
Investments in GFA	\$ (5,339,003.32)	\$ -	\$ -	\$ (5,339,003.32)
Revenues and Other Financing Sources	\$ (3,032,679.49)	\$ 45,850.26	\$ (106,428.48)	\$ (3,093,257.71)
Expenditures/Expenses	\$ 2,740,737.75	\$ 60.00	\$ -	\$ 2,740,797.75
Estimated Revenue	\$ 3,162,068.00	\$ -	\$ (3,162,068.00)	\$ -
Appropriations	\$ (3,312,068.00)	\$ 3,312,068.00	\$ -	\$ -
Start of System Clearing	\$ -	\$ -	\$ -	\$ -
Total Equity and Other Accounts	\$ (7,357,695.19)	\$ 3,357,978.26	\$ (3,418,496.48)	\$ (7,418,213.41)
Total Liabilities & Equity + Other Accts	\$ (7,551,523.54)	\$ 3,357,978.26	\$ (3,418,496.48)	\$ (7,612,041.76)



FUND BALANCE REPORT
341C FO GO BOND- CAPITAL

End FY 2024
Period 13

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$1,541,997.22	\$0.00	\$0.00	\$1,541,997.22
Cash with Fiscal Age	\$4,016,497.34	\$0.00	\$0.00	\$4,016,497.34
Accrued Interest Receivable	\$6,655.15	\$89,632.00	-\$41,988.00	\$54,299.15
Total Assets	\$5,565,149.71	\$89,632.00	-\$41,988.00	\$5,612,793.71
Warrants Payable	-\$11,326.75	\$0.00	\$0.00	-\$11,326.75
Claims Payable	\$0.00	\$0.00	\$0.00	\$0.00
Total Liabilities	-\$11,326.75	\$0.00	\$0.00	-\$11,326.75
Fund Balance	-\$3,441,300.36	\$8,400,000.00	\$0.00	\$4,958,699.64
Revenues and Other Financing Sources	-\$46,017.00	\$41,988.00	-\$89,632.00	-\$93,661.00
Expenditures/Expenses	-\$10,466,505.60	\$0.00	\$0.00	-\$10,466,505.60
Estimated Revenue	\$23,415,500.00	\$0.00	-\$23,415,500.00	\$0.00
Appropriations	-\$15,015,500.00	\$15,015,500.00	\$0.00	\$0.00
Total Equity and Other Accounts	-\$5,553,822.96	\$23,457,488.00	-\$23,505,132.00	-\$5,601,466.96
Total Liabilities & Equity + Other Accts	-\$5,565,149.71	\$23,457,488.00	-\$23,505,132.00	-\$5,612,793.71



FUND BALANCE REPORT

343A PHOENIX LL

End FY 2024

Period 13

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$40,581.72	\$678.32	-\$328.32	\$40,931.72
Accrued Interest Receivable	\$0.00	\$1,782.00	-\$834.00	\$948.00
Due from Other Funds Year End	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$40,581.72	\$2,460.32	-\$1,162.32	\$41,879.72
Warrants Payable	\$0.00	\$0.00	\$0.00	\$0.00
Claims Payable	\$0.00	\$0.00	\$0.00	\$0.00
Due to Others	\$0.00	\$0.00	\$0.00	\$0.00
Borrowing Limit	\$0.00	\$0.00	\$0.00	\$0.00
Borrowing Limit Offset	\$0.00	\$0.00	\$0.00	\$0.00
Total Liabilities	\$0.00	\$0.00	\$0.00	\$0.00
Reserve Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance	-\$40,149.79	\$0.00	\$0.00	-\$40,149.79
Revenues and Other Financing Sources	-\$56,930.93	\$1,162.32	-\$2,460.32	-\$58,228.93
Expenditures/Expenses	\$56,499.00	\$0.00	\$0.00	\$56,499.00
Estimated Revenue	\$56,499.00	\$0.00	-\$56,499.00	\$0.00
Appropriations	-\$56,499.00	\$56,499.00	\$0.00	\$0.00
Total Equity and Other Accounts	-\$40,581.72	\$57,661.32	-\$58,959.32	-\$41,879.72
Total Liabilities & Equity + Other Accts	-\$40,581.72	\$57,661.32	-\$58,959.32	-\$41,879.72

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$288,843.51	\$8,396.23	-\$3,510.11	\$293,729.63
Accrued Interest Receivable	\$0.00	\$13,274.00	-\$6,202.00	\$7,072.00
Due from Other Funds Year End	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$288,843.51	\$21,670.23	-\$9,712.11	\$300,801.63
Sales Tax Due	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Payable	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Stale Warrants	-\$190.94	\$0.00	\$0.00	-\$190.94
Claims Payable	\$0.00	\$0.00	\$0.00	\$0.00
Due to Others	\$0.00	\$0.00	\$0.00	\$0.00
Borrowing Limit	\$0.00	\$0.00	\$0.00	\$0.00
Borrowing Limit Offset	\$0.00	\$0.00	\$0.00	\$0.00
Total Liabilities	-\$190.94	\$0.00	\$0.00	-\$190.94
Fund Balance	-\$288,844.68	\$0.00	\$0.00	-\$288,844.68
Revenues and Other Financing Sources	-\$603,457.89	\$9,712.11	-\$21,670.23	-\$615,416.01
Expenditures/Expenses	\$603,650.00	\$0.00	\$0.00	\$603,650.00
Estimated Revenue	\$603,650.00	\$0.00	-\$603,650.00	\$0.00
Appropriations	-\$603,650.00	\$603,650.00	\$0.00	\$0.00
Total Equity and Other Accounts	-\$288,652.57	\$613,362.11	-\$625,320.23	-\$300,610.69
Total Liabilities & Equity + Other Accts	-\$288,843.51	\$613,362.11	-\$625,320.23	-\$300,801.63



FUND BALANCE REPORT
343B GUM RANCH LL

End FY 2024
Period 13

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$102,732.68	\$1,212.65	-\$586.95	\$103,358.38
Accrued Interest Receivable	\$0.00	\$4,229.00	-\$1,984.00	\$2,245.00
Due from Other Funds Year End	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$102,732.68	\$5,441.65	-\$2,570.95	\$105,603.38
Fund Balance	-\$83,752.33	\$0.00	\$0.00	-\$83,752.33
Revenues and Other Financing Sources	-\$102,060.35	\$2,570.95	-\$5,441.65	-\$104,931.05
Fund Balance	\$83,080.00	\$0.00	\$0.00	\$83,080.00
Estimated Revenue	\$83,080.00	\$0.00	-\$83,080.00	\$0.00
Appropriations	-\$83,080.00	\$83,080.00	\$0.00	\$0.00
Total Equity and Other Accounts	-\$102,732.68	\$85,650.95	-\$88,521.65	-\$105,603.38
Total Liabilities & Equity + Other Accts	-\$102,732.68	\$85,650.95	-\$88,521.65	-\$105,603.38



FUND BALANCE REPORT
341I FAIR OAKS PARK IMPACT FEES

End FY 2024
Period 13

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$1,625,236.20	\$0.00	\$0.00	\$1,625,236.20
Accrued Interest Receivable	\$0.00	\$76,623.00	-\$35,946.00	\$40,677.00
Notes & Other Long Receivables	\$10,782.00	\$0.00	\$0.00	\$10,782.00
Total Assets	\$1,636,018.20	\$76,623.00	-\$35,946.00	\$1,676,695.20
Deposits from Others	-\$1,625,236.20	\$35,946.00	-\$76,623.00	-\$1,665,913.20
Total Liabilities	-\$1,625,236.20	\$35,946.00	-\$76,623.00	-\$1,665,913.20
Total Deferred Inflows	-\$10,782.00	\$0.00	\$0.00	-\$10,782.00
Total Liabilities & Equity + Other Accts	-\$1,636,018.20	\$35,946.00	-\$76,623.00	-\$1,676,695.20



**FUND BALANCE REPORT
088I FAIR OAKS PARK DEDICATION**

End FY 2024
Period 13

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$373,657.53	\$0.00	\$0.00	\$373,657.53
Accrued Interest Receivable	\$0.00	\$17,028.00	-\$7,987.00	\$9,041.00
Due from Other Funds Year End	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$373,657.53	\$17,028.00	-\$7,987.00	\$382,698.53
Deposit Stale Warrants	-\$40.00	\$0.00	\$0.00	-\$40.00
Claims Payable	\$0.00	\$0.00	\$0.00	\$0.00
Deposits from Others	-\$373,617.53	\$7,987.00	-\$17,028.00	-\$382,658.53
Deferred Credits	\$0.00	\$0.00	\$0.00	\$0.00
Total Liabilities	-\$373,657.53	\$7,987.00	-\$17,028.00	-\$382,698.53
Total Liabilities & Equity + Other Accts	-\$373,657.53	\$7,987.00	-\$17,028.00	-\$382,698.53

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Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
10111000 REGULAR EMPLOYEES	\$1,298,920.00	\$1,345,341.65	-\$46,421.65	104%	
10112100 EXTRA HELP	\$257,057.00	\$206,281.56	\$50,775.44	80%	
10112400 COMMITTEE MEMBERS	\$7,000.00	\$5,600.00	\$1,400.00	80%	
10113100 STRAIGHT TIME OT	\$500.00	\$0.00	\$500.00	0%	
10113200 TIME/ONE HALF OT	\$1,000.00	\$0.00	\$1,000.00	0%	
10114300 ALLOWANCES	\$44,448.00	\$9,960.00	\$34,488.00	22%	Stipend in-lieu of benefits are reflected in salaries but budgeted here
10115200 TERMINAL PAY	\$0.00	\$3,783.94	-\$3,783.94	0%	
10121000 RETIREMENT - EMPLOYER COST	\$199,186.00	\$194,248.14	\$4,937.86	98%	
10122000 OASDHI - EMPLOYER COST	\$26,143.00	\$35,031.86	-\$8,888.86	134%	
10123000 GROUP INS - EMPLOYER COST	\$341,755.00	\$334,385.73	\$7,369.27	98%	
10125000 SUI - ALLOCATED COST PACKAGE	\$5,012.00	\$21,257.00	\$25,343.00	46%	
10124000 WORKER'S COMPENSATION	\$46,600.00	\$42,514.00	\$4,086.00	91%	
10125000 SUI - ALLOCATED COST PACKAGE	\$5,012.00	\$4,568.33	\$443.67	91%	
10128000 HEALTH CARE - RETIREES	\$46,250.00	\$41,968.80	\$4,281.20	91%	
10 - SALARIES AND EMPLOYEE BENEFITS	\$2,273,871.00	\$2,213,055.51	\$60,815.49	97%	
20200500 ADVERTISING	\$6,480.00	\$2,674.67	\$3,805.33	41%	
20201500 BLUE PRINT SVC	\$50.00	\$0.00	\$50.00	0%	
20202400 PERIODICAL/SUBSCRIPTIONS	\$250.00	\$0.00	\$250.00	0%	
20202900 BUS/CONFERENCE EXP	\$12,500.00	\$8,829.19	\$3,670.81	71%	
20203500 ED/TRAINING SVC	\$7,145.00	\$2,910.65	\$4,234.35	41%	
20203600 ED/TRAINING SUP	\$900.00	\$130.34	\$769.66	14%	
20203800 EMPLOYEE RECOGNITION	\$3,025.00	\$1,665.55	\$1,359.45	55%	
20203900 EMPLOYEE TRANSPORTATION	\$2,400.00	\$7.00	\$2,393.00	0%	
20205100 INS LIABILITY	\$132,317.00	\$131,845.00	\$472.00	99.6%	
20206100 MEMBERSHIP DUES	\$14,995.00	\$14,616.09	\$378.91	97%	
20207600 OFFICE SUPPLIES	\$5,480.00	\$6,079.76	-\$599.76	111%	
20208100 POSTAL SVC	\$9,950.00	\$1,042.64	\$8,907.36	10%	
20208500 PRINTING SVC	\$29,025.00	\$31,185.37	-\$2,160.37	107%	
20210300 AGRI/HORT SVC	\$372,253.00	\$348,830.62	\$23,422.38	94%	
20210400 AGRI/HORT SUP	\$20,400.00	\$7,640.08	\$12,759.92	37%	
20211100 BLDG MAINT SVC	\$5,000.00	\$3,296.00	\$1,704.00	66%	
20211200 BLDG MAINT SUP/MAT	\$7,000.00	\$8,249.16	-\$1,249.16	118%	
20213100 ELECT MAINT SVC	\$1,500.00	\$0.00	\$1,500.00	0%	
20213200 ELECT MAINT SUP	\$4,000.00	\$3,416.47	\$583.53	85%	
20214100 LAND IMP MAINT SVC	\$1,000.00	\$0.00	\$1,000.00	0%	
20214200 LAND IMP MAINT SUP	\$17,100.00	\$22,170.64	-\$5,070.64	130%	

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20215100 MECH SYS MAINT SVC	\$6,400.00	\$2,315.00	\$4,085.00	36%	
20215200 MECH SYS MAINT SUP	\$200.00	\$8.45	\$191.55	4%	
20216200 PAINTING SUP	\$2,725.00	\$3,983.94	-\$1,258.94	146%	
20216700 PLUMBING MAINT SVC	\$7,000.00	\$11,150.00	-\$4,150.00	159%	
20216800 PLUMBING MAINT SUP	\$15,000.00	\$12,347.84	\$2,652.16	82%	
20218500 PERMIT CHARGES	\$2,600.00	\$958.84	\$1,641.16	37%	
20219100 ELECTRICITY	\$57,000.00	\$47,558.41	\$9,441.59	83%	
20219200 NAT GAS/LPG/FUEL OIL	\$8,835.00	\$6,179.06	\$2,655.94	70%	
20219300 REF COLL/DISP SVC	\$16,025.00	\$11,651.80	\$4,373.20	73%	
20219500 SEWAGE DISP SVC	\$22,566.00	\$24,493.07	-\$1,927.07	109%	
20219700 TELEPHONE SVC	\$20,969.00	\$16,874.57	\$4,094.43	80%	
20219800 WATER	\$107,044.00	\$93,137.28	\$13,906.72	87%	
20220500 AUTO MAINT SVC	\$10,000.00	\$14,486.43	-\$4,486.43	145%	
20220600 AUTO MAINT SUP	\$4,000.00	\$4,125.78	-\$125.78	103%	
20222600 EXPEND TOOLS	\$5,500.00	\$5,499.60	\$0.40	100%	
20222700 CELLPHONE/PAGER	\$11,255.00	\$9,054.95	\$2,200.05	80%	
20223600 FUEL/LUBRICANTS	\$20,200.00	\$24,506.84	-\$4,306.84	121%	
20226100 OFFICE EQ MAINT SVC	\$3,500.00	\$786.94	\$2,713.06	22%	
20227500 RENT/LEASE EQ	\$23,800.00	\$12,558.32	\$11,241.68	53%	
20229100 OTHER EQ MAINT SVC	\$1,000.00	\$1,097.43	-\$97.43	110%	
20229200 OTHER EQ MAINT SUP	\$2,000.00	\$930.69	\$1,069.31	47%	
20231400 CLOTH/PERSONAL SUP	\$22,725.00	\$21,663.12	\$1,061.88	95%	
20232100 CUSTODIAL SVC	\$8,500.00	\$4,841.42	\$3,658.58	57%	
20232200 CUSTODIAL SUP	\$22,000.00	\$29,708.69	-\$7,708.69	135%	
20233200 FOOD/CATERING SUP	\$18,665.00	\$14,274.01	\$4,390.99	76%	
20244400 MEDICAL SUP	\$9,100.00	\$852.89	\$8,247.11	9%	
20250200 ACTUARIAL SVC	\$8,000.00	\$1,600.00	\$6,400.00	20%	
20250500 ACCOUNTING SVC	\$9,032.00	\$5,611.66	\$3,420.34	62%	
20250700 ASSESSMENT COLL SVC	\$23,859.00	\$24,049.76	-\$190.76	101%	
20252500 ENGINEERING SVC	\$16,000.00	\$17,033.51	-\$1,033.51	106%	
20253100 LEGAL SVC	\$6,000.00	\$2,627.50	\$3,372.50	44%	
20254300 PARKS/RECREATION SVC	\$14,700.00	\$9,750.39	\$4,949.61	66%	
20257100 SECURITY SVC	\$62,680.00	\$37,406.77	\$25,273.23	60%	
20257200 SHUTTLE BUS	\$4,000.00	\$5,853.84	-\$1,853.84	146%	
20259100 OTHER PROF SVC	\$13,040.00	\$5,884.24	\$7,155.76	45%	
20281100 DATA PROCESSING SVC	\$48,300.00	\$28,226.42	\$20,073.58	58%	
20281200 DATA PROCESSING SUP	\$2,700.00	\$4,213.48	-\$1,513.48	156%	
20281900 REGISTRATION SVC	\$32,000.00	\$19,050.42	\$12,949.58	60%	
20285100 RECREATIONAL SVC	\$79,461.00	\$53,905.60	\$24,787.40	69%	

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20285200 RECREATIONAL SUP	\$44,025.00	\$27,036.86	\$16,988.14	61%	
20289800 OTHER OP EXP SUP	\$20,000.00	\$19,183.09	\$816.91	96%	
20289900 OTHER OP EXP SVC	\$16,050.00	\$5,463.40	\$10,586.60	34%	
20291300 AUD/CONTROLLER SVC	\$16,000.00	\$20,350.00	-\$4,350.00	127%	FY 23 expenses included
20 - SERVICES AND SUPPLIES	\$1,497,226.00	\$1,267,510.04	\$228,947.96	85%	
30345000 TAX/LIC/ASSESS	\$4,200.00	\$3,204.54	\$995.46	76%	
30 - OTHER CHARGES	\$4,200.00	\$3,204.54	\$995.46	76%	
42420200 STRUCTURES	\$230,000.00	\$256.66	\$229,743.34	0%	
42 - BUILDINGS	\$230,000.00	\$256.66	\$229,743.34	0%	
79790100 CONTINGENCY APPR	\$50,000.00	\$0.00	\$50,000.00	0%	
79 - Appropriation for Contingencies	\$50,000.00	\$0.00	\$50,000.00	0%	
EXPENDITURE ACCOUNTS	\$4,055,297.00	\$3,484,026.75	\$570,502.25	86%	
59599100 OPERATING TRANS IN	-\$743,229.00	-\$743,229.00	\$0.00	100%	
59 - INTERFUND REIMBRSMT	-\$743,229.00	-\$743,229.00	\$0.00	100%	
REIMBURSEMENT ACCOUNTS	-\$743,229.00	-\$743,229.00	\$0.00	100%	
91910100 PROP TAX CUR SEC	-\$2,077,163.00	-\$2,114,164.88	\$37,001.88	102%	
91910200 PROP TAX CUR UNSEC	-\$77,097.00	-\$75,135.47	-\$1,961.53	97%	
91910300 PROP TAX CUR SUP	-\$56,777.00	-\$50,133.68	-\$6,643.32	88%	
91910400 PROPERTY TAX SECURED DELINQUENT	-\$14,782.00	-\$16,620.77	\$1,838.77	112%	
91910500 PROPERTY TAX SUPPLEMENTAL DELINQUENT	-\$2,417.00	-\$5,519.62	\$3,102.62	228%	
91910600 PROPERTY TAX UNITARY	-\$26,938.00	-\$29,160.11	\$2,222.11	108%	
91912000 PROPERTY TAX REDEMPTION	\$0.00	-\$67.07	\$67.07	0%	
91913000 PROP TAX PR UNSEC	-\$1,250.00	-\$731.15	-\$518.85	58%	
91914000 PROP TAX PENALTIES	-\$350.00	-\$375.29	\$25.29	107%	
91919900 TAXES-OTHER	\$0.00	-\$126.36	\$126.36	0%	
91 - TAXES	-\$2,256,774.00	-\$2,292,034.40	\$35,260.40	102%	
94941000 INTEREST INCOME	-\$10,000.00	-\$70,344.29	\$60,344.29	703%	
94942900 BLDG RENTAL OTHER	-\$77,600.00	-\$86,503.36	\$8,903.36	111%	
94943900 GROUND LEASES-OTHER	-\$93,324.00	-\$95,152.08	\$1,828.08	102%	
94 - REVENUE FROM USE OF MONEY AND PROP	-\$180,924.00	-\$258,370.55	\$77,446.55	143%	
95952200 HOME PROP TAX REL	-\$16,500.00	-\$15,061.30	-\$1,438.70	91%	
95952900 IN LIEU TAXES-OTHER	-\$30,000.00	\$0.00	-\$30,000.00	0%	
95 - INTERGOVERNMENTAL REVENUES	-\$46,500.00	-\$15,061.30	-\$31,438.70	32%	
96964600 RECREATION SVC CHGS	-\$467,870.00	-\$457,572.34	-\$10,297.66	98%	
96 - CHARGES FOR SERVICES	-\$467,870.00	-\$457,572.54	-\$10,297.46	98%	
97979000 MISC OTHER	-\$210,000.00	-\$70,218.92	-\$139,781.08	33%	
97 - MISCELLANEOUS REVENUE	-\$210,000.00	-\$70,218.92	-\$139,781.08	33%	
REVENUE ACCOUNTS	\$-3,162,068.00	\$-3,093,257.71	\$-68,810.29	98%	
Total	\$150,000.00	-\$352,459.96	\$501,691.96		

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341C CAPITAL PROJECTS
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Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
20203100 BUSINESS TRAVEL	\$0.00				
20253100 LEGAL SVC	\$10,000.00				
20259100 OTHER PROF SVC	\$1,000.00				
20281100 DATA PROCESSING SVC	\$0.00				
20291300 AUD/CONTROLLER SVC	\$4,500.00				
20 - SERVICES AND SUPPLIES	\$15,500.00				
42420200 STRUCTURES	\$15,000,000.00				
42 - BUILDINGS	\$15,000,000.00				
EXPENDITURE ACCOUNTS	\$15,015,500.00				
59599100 OPERATING TRANS IN	\$0.00				
59 - INTERFUND REIMBRSMNT	\$0.00				
REIMBURSEMENT ACCOUNTS	\$0.00				
94941000 INTEREST INCOME					
94 - REVENUE FROM USE OF MONEY AND PROP					
96960300 SPECIAL ASSESSMENT	\$0.00				
96 - CHARGES FOR SERVICES	\$0.00				
97979000 MISC OTHER	-\$23,415,500.00				
97 - MISCELLANEOUS REVENUE	-\$23,415,500.00				
REVENUE ACCOUNTS	-\$23,415,500.00				
Total	<u>-\$8,400,000.00</u>				

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373A FAIR OAKS ASSESSMENT
*End FY 2024
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Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
50598000 OPERATING TRANS OUT	\$603,650.00	\$603,650.00	\$0.00	100%	
50 - INTERFUND CHARGES	\$603,650.00	\$603,650.00	\$0.00	100%	
EXPENDITURE ACCOUNTS	\$603,650.00	\$603,650.00	\$0.00	100%	
94941000 INTEREST INCOME	\$0.00	-\$14,041.00	\$14,041.00	0%	
94 - REVENUE FROM USE OF MONEY AND PROP	\$0.00	-\$14,041.00	\$14,041.00	0%	
96960300 SPECIAL ASSESMENT	-\$603,650.00	-\$601,375.01	-\$2,274.99	100%	
96 - CHARGES FOR SERVICES	-\$603,650.00	-\$601,375.01	-\$2,274.99	100%	
REVENUE ACCOUNTS	-\$603,650.00	-\$615,416.01	\$11,766.01	102%	
Total		-\$11,766.01	\$11,766.01	\$0.00	

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343A PHOENIX FIELD LANDSCAPE

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Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
50598000 OPERATING TRANS OUT	\$56,499.00	\$56,499.00	\$0.00	100%	
50 - INTERFUND CHARGES	\$56,499.00	\$56,499.00	\$0.00	100%	
EXPENDITURE ACCOUNTS	\$56,499.00	\$56,499.00	\$0.00	100%	
94941000 INTEREST INCOME	\$0.00	-\$1,846.00	\$1,846.00	0%	
94 - REVENUE FROM USE OF MONEY AND PROP	\$0.00	-\$1,846.00	\$1,846.00	0%	
96960300 SPECIAL ASSESMENT	-\$56,499.00	-\$56,382.93	-\$116.07	100%	
96 - CHARGES FOR SERVICES	-\$56,499.00	-\$56,382.93	-\$116.07	100%	
REVENUE ACCOUNTS	-\$56,499.00	-\$58,228.93	\$1,729.93	103%	
Total		<u>-\$1,729.93</u>	<u>\$1,729.93</u>		0%

Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
50598000 OPERATING TRANS OUT	\$83,080.00	\$83,080.00	\$0.00	100%	
50 - INTERFUND CHARGES	\$83,080.00	\$83,080.00	\$0.00	100%	
EXPENDITURE ACCOUNTS	\$83,080.00	\$83,080.00	\$0.00	100%	
94941000 INTEREST INCOME	\$0.00	-\$4,211.00	\$4,211.00	0%	
94 - REVENUE FROM USE OF MONEY AND PROP	\$0.00	-\$4,211.00	\$4,211.00	0%	
96960300 SPECIAL ASSESMENT	-\$83,080.00	-\$100,720.05	\$17,640.05	121%	
96 - CHARGES FOR SERVICES	-\$83,080.00	-\$100,720.05	\$17,640.05	121%	
REVENUE ACCOUNTS	-\$83,080.00	-\$104,931.05	\$21,851.05	126%	
Total		-\$21,851.05	\$21,851.05		0%

<u>VENDOR</u>	<u>EXPENSE DESCRIPTION</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
<u>AFSAWEH DAVIS</u>	Rec new EE livescan svc	OTHER OP EXP SVC	\$96.00
	* TOTAL *		\$96.00
<u>AMILIA TECHNOLOGIES USA INC</u>	Rec registration software March	REGISTRATION SVC	\$900.59
	Rec registration software April	REGISTRATION SVC	\$2,071.03
	* TOTAL *		\$2,971.62
<u>ATLAS DISPOSAL INDUSTRIES LLC</u>	PARKS Pickup @ 8000 Temple Park Rd to 5/24	REF COLL/DISP SVC	\$1,734.12
	PARKS Pickup @ 9050 Phoenix Park B to 6/1	REF COLL/DISP SVC	\$282.94
	PARKS Pickup @ 9050 Phoenix Park A to 6/1	REF COLL/DISP SVC	\$155.40
	* TOTAL *		\$2,172.46
<u>CAGWIN & DORWARD</u>	PARKS FOLL BANNISTER PARK LANDSCAPE June	AGRI/HORT SVC	\$1,406.00
	PARKS ADMIN OFFICE LANDSCAPE June	AGRI/HORT SVC	\$271.00
	PARKS FOLL FAIR OAKS PARK LANDSCAPE June	AGRI/HORT SVC	\$5,221.00
	PARKS PRE SCHOOL LANDSCAPE June	AGRI/HORT SVC	\$303.00
	PARKS FOLL JIM STRENG PARK LANSCAPEE June	AGRI/HORT SVC	\$669.00
	PARKS FOLL LITTLE PHOENIX PARK LANDSCAPE June	AGRI/HORT SVC	\$579.00
	PARKS FOLL MANANA LANDSCAPE June	AGRI/HORT SVC	\$425.00
	PARKS FOLL MILLER PARK LANDSCAPE June	AGRI/HORT SVC	\$2,088.00
	PARKS FOLL MONTVIEW PARK LANDSCAPE June	AGRI/HORT SVC	\$1,234.00
	PARKS FOLL OLD FAIR OAKS LIBRARY LANDSCAPE June	AGRI/HORT SVC	\$100.00
	PARKS FOLL PHOENIX PARK LANDSCAPE June	AGRI/HORT SVC	\$8,956.00
	PARKS FOLL VINTAGE WOODS PARK LANDSCAPE June	AGRI/HORT SVC	\$103.00
	PARKS GRLL GUM RANCH PARK LANDSCAPE June	AGRI/HORT SVC	\$1,238.00
	PARKS GRLL MADISON PLACE LANDSCAPE June	AGRI/HORT SVC	\$612.00
	PARKS PFLL MADISON AVE FLYWAY LANDSCAPE June	AGRI/HORT SVC	\$235.00
	PARKS PFLL SUNSET AVE / ENCLAVE LANDSCAPE June	AGRI/HORT SVC	\$755.00
	PARKS LA VISTA SPORTS FIELDS June	AGRI/HORT SVC	\$1,883.00
	* TOTAL *		\$26,078.00
<u>CAPITAL ROAD RACE MANAGEMENT LLC</u>	Rec 9646.717 Trail Run	RECREATIONAL SVC	\$1,800.00
	* TOTAL *		\$1,800.00
<u>CAPS INSURANCE SERVICES INC</u>	Parks Maint Worker Dental JULY	GROUP INS	\$54.10
	Rec Coordinator Dental JULY	GROUP INS	\$54.10
	Parks Maint Worker Dental JULY	GROUP INS	\$54.10
	Rec Supervisor Dental JULY	GROUP INS	\$99.56
	Rec Supervisor Dental JULY	GROUP INS	\$99.56
	Parks Supervisor Dental JULY	GROUP INS	\$99.56

<u>CAPS INSURANCE SERVICES INC</u>	Parks Maint Worker Dental JULY	GROUP INS	\$99.56
	Parks Maint Worker Dental JULY	GROUP INS	\$99.56
	Admin Assistant II Dental JULY	GROUP INS	\$99.56
	A&E Manager Dental JULY	GROUP INS	\$99.56
	Rec Manager Dental JULY	GROUP INS	\$184.33
	Admin Manager Dental JULY	GROUP INS	\$184.33
	Rec Supervisor Dental JULY	GROUP INS	\$59.00
	Parks Manager Dental JULY	GROUP INS	\$59.00
	Rec Teacher Dental JULY	GROUP INS	\$82.00
	Admin Administrator Dental JULY	GROUP INS	\$65.00
	Admin Inv Fee JULY	GROUP INS	\$4.00
	A&E Inv Fee JULY	GROUP INS	\$1.00
	Parks Inv Fee JULY	GROUP INS	\$6.00
	Rec Inv Fee JULY	GROUP INS	\$6.00
	Admin Adjust. Fee JULY	GROUP INS	-\$3.00
	Parks Maint Worker Dental JUNE	GROUP INS	\$54.10
	Rec Coordinator Dental JUNE	GROUP INS	\$54.10
	Parks Maint Worker Dental JUNE	GROUP INS	\$54.10
	Rec Supervisor Dental JUNE	GROUP INS	\$99.56
	Rec Supervisor Dental JUNE	GROUP INS	\$99.56
	Parks Supervisor Dental JUNE	GROUP INS	\$99.56
	Parks Maint Worker Dental JUNE	GROUP INS	\$99.56
	Parks Maint Worker Dental JUNE	GROUP INS	\$99.56
	Admin Assistant II Dental JUNE	GROUP INS	\$99.56
	A&E Manager Dental JUNE	GROUP INS	\$99.56
	Rec Manager Dental JUNE	GROUP INS	\$184.33
	Admin Manager Dental JUNE	GROUP INS	\$184.33
	Rec Supervisor Dental JUNE	GROUP INS	\$59.00
	Parks Manager Dental JUNE	GROUP INS	\$59.00
	Rec Teacher Dental JUNE	GROUP INS	\$82.00
	Admin Administrator Dental JUNE	GROUP INS	\$65.00
	Admin Inv Fee JUNE	GROUP INS	\$4.00
	A&E Inv Fee JUNE	GROUP INS	\$1.00
	Parks Inv Fee JUNE	GROUP INS	\$6.00
	Rec Inv Fee JUNE	GROUP INS	\$6.00
	Admin Adjust. Fee JUNE	GROUP INS	-\$3.00
* TOTAL *			\$3,013.76

<u>CORDOVA RECREATION & PARK DIST</u>	Rec 9646.4 5/23 Mystery Trip	RECREATIONAL SVC	\$637.50
	* TOTAL *		\$637.50
<u>COUNTY OF SACRAMENTO</u>	PARKS Phoenix Park 1 Sunset to 6/30	SEWAGE DISP SVC	\$127.34
	PARKS Phoenix 0 Sunset Park to 6/30	SEWAGE DISP SVC	\$163.73
<u>COUNTY OF SACRAMENTO</u>	PARKS 8980 Kruitof Way Phoenix Park to 7/7	SEWAGE DISP SVC	\$115.51
	PARKS 3830 Bannister Park to 7/7	SEWAGE DISP SVC	\$115.51
	* TOTAL *		\$522.09
<u>EVALFIRST LLC</u>	Admin EE fitness eval	OTHER OP EXP SVC	\$3,500.00
	* TOTAL *		\$3,500.00
<u>FAIR OAKS WATER DISTRICT</u>	Parks 8090 Grand Ave to 7/31	WATER	\$107.39
	Parks 4200 Temescal to 7/31	WATER	\$89.09
	Parks 4150 Temescal St to 7/31	WATER	\$101.90
	Parks 7995 California Ave to 7/31	WATER	\$119.79
	Parks Kenneth-Manana XRD to 7/31	WATER	\$162.46
	Parks 5524 Cannes Way to 7/31	WATER	\$197.06
	Parks Tuckerwoo - Mallee XRD to 7/31	WATER	\$316.79
	Parks 7997 California (Village Prk) to 7/31	WATER	\$871.11
	Parks Miller Park 8480 Sunset Ave to 8/31	WATER	\$1,190.65
	Parks 9050 Sunset Phoenix Pk to 8/31	WATER	\$7,933.66
	* TOTAL *		\$11,089.90
<u>FULTON-EL CAMINO REC & PARK DIS</u>	Parks Calls & enforcement 89.5 hours @ 67/hr Feb-A	SECURITY SVC	\$5,996.50
	* TOTAL *		\$5,996.50
<u>GREATAMERICA FINANCIAL SERVICES COR</u>	ADMIN RICOH usage black to 5/19	OFFICE EQ MAINT SVC	\$40.03
	ADMIN RICOH usage color to 5/19	OFFICE EQ MAINT SVC	\$282.65
	ADMIN RICOH usage black to 6/19	OFFICE EQ MAINT SVC	\$37.21
	ADMIN RICOH usage color to 6/19	OFFICE EQ MAINT SVC	\$179.80
	ADMIN RICOH lease pymt to 5/19	RENT/LEASE EQ	\$290.84
	ADMIN RICOH lease pymt to 6/19	RENT/LEASE EQ	\$290.84
	* TOTAL *		\$1,121.37
<u>GREATER SACRAMENTO SOFTBALL ASSOCIA</u>	Rec 9646.411 softball ump svcs	PARKS/RECREATION S	\$924.30
	* TOTAL *		\$924.30
<u>J FIFFICK CORPORATION</u>	ADMIN Managed Services & Monitoring May	DATA PROCESSING SV	\$650.00
	ADMIN Cloud Online Backup up to 1TB May	DATA PROCESSING SV	\$120.00
	ADMIN M S Office 365 : User Licenses E1 Gov May	DATA PROCESSING SV	\$20.00
	ADMIN M S Office OneDrive for Business Plan May	DATA PROCESSING SV	\$5.00
	ADMIN M S Office 365 Standard User Licenses May	DATA PROCESSING SV	\$212.50
	ADMIN M S Office 365 Business Basic May	DATA PROCESSING SV	\$48.00

	ADMIN M S Office 365 Phone System-Main Office May	DATA PROCESSING SV	\$16.00
	ADMIN MS Teams Essentials May	DATA PROCESSING SV	\$8.00
	ADMIN MS Azure Info Protection Premium May	DATA PROCESSING SV	\$2.50
	* TOTAL*		\$1,082.00
JULIA WEDGE	AE instructor services	RECREATIONAL SVC	\$441.70
	* TOTAL*		\$441.70
LAUGHS UNLIMITED	A&E Comedy perfo 6/28	RECREATIONAL SVC	\$1,650.00
	* TOTAL*		\$1,650.00
LEAD STAR SECURITY INC	Rec 9464.76 Kids Art security svcs	SECURITY SVC	\$203.50
	* TOTAL*		\$203.50
MICHAELS TRANSPORTATION SERVICE INC	Rec CFO transport svcs 6/13	SHUTTLE BUS	\$1,850.00
	Rec CFO transport svcs 6/19	SHUTTLE BUS	\$1,850.00
	* TOTAL*		\$3,700.00
NORTH AMERICAN YOUTH ACT LLC	Rec 9646.14 instructor svcs	RECREATIONAL SVC	\$3,203.20
	* TOTAL*		\$3,203.20
PACIFIC GAS AND ELECTRIC COMPANY	Parks 8090 Grand Pre-School 5/1-5/30	NAT GAS/LPG/FUEL OI	\$18.92
	Parks 8020 Temple Park McMillan Ctr. 4/10-5/8	NAT GAS/LPG/FUEL OI	\$67.00
	Parks 7997 California Club House 5/1-5/30	NAT GAS/LPG/FUEL OI	\$8.31
	Parks 4200 Temescal Old Library 5/1-5/30	NAT GAS/LPG/FUEL OI	\$24.13
	Parks 4150 Temescal Dist. Office 5/1-5/30	NAT GAS/LPG/FUEL OI	\$18.46
	* TOTAL*		\$136.82
PERS	Admin Cola Adjust Aho FY 24	RETIREMENT	\$27.53
	Rec Classic COLA Adjust Davison FY 24	RETIREMENT	\$64.24
	Rec Classic COLA Adjust Bernardo FY 24	RETIREMENT	\$357.08
	Parks Classic COLA Adjust Reyna FY 24	RETIREMENT	\$33.73
	1400.98	RETIREMENT	\$1,400.98
	906.93	RETIREMENT	\$906.93
	950.82	RETIREMENT	\$950.82
	262.43	RETIREMENT	\$262.43
	Rec CLASSIC PP2024-10 05/01-05/15	RETIREMENT	\$956.73
	Parks CLASSIC PP2024-10 05/01-05/15	RETIREMENT	\$375.07
	Parks PEPRA COLA Adjust Banks FY 24	RETIREMENT	\$15.62
	Parks PEPRA COLA Adjust Ellis FY 24	RETIREMENT	\$15.48
	Admin PEPRA COLA Adjust Lucas FY 24	RETIREMENT	\$15.41
	Parks PEPRA COLA Adjust Martinez FY 24	RETIREMENT	\$18.19
	Rec PEPRA COLA Adjust Koehn FY 24	RETIREMENT	\$31.88
	Admin PEPRA COLA Adjust Roberts FY 24	RETIREMENT	\$14.19

	Parks PEPRA COLA Adjust Zurlo FY 24	RETIREMENT	\$16.39
	Admin PEPRA COLA Adjust Larkin FY 24	RETIREMENT	\$42.37
	Rec PEPRA COLA Adjust Retro Stoakley FY 24	RETIREMENT	\$156.67
	Admin PEPRA COLA Adjust Fawcett FY 24	RETIREMENT	\$29.73
	Rec PEPRA COLA Adjust Retro King FY 24	RETIREMENT	\$414.51
	Parks PEPRA COLA Adjust Ventura FY 24	RETIREMENT	\$40.96
	Admin PEPRA COLA Adjust Aho FY 24	RETIREMENT	\$47.23
	Admin PEPRA PP2024-11 5/16-5/31	RETIREMENT	\$1,451.71
<u>PERS</u>	Rec PEPRA PP2024-11 5/16-5/31	RETIREMENT	\$931.11
	Parks PEPRA PP2024-11 5/16-5/31	RETIREMENT	\$1,029.28
	A&E PEPRA PP2024-11 5/16-5/31	RETIREMENT	\$262.43
	Rec CLASSIC PP2024-11 05/16-05/31	RETIREMENT	\$956.73
	Parks CLASSIC PP2024-11 05/16-05/31	RETIREMENT	\$408.91
	* TOTAL *		\$11,234.34
<u>PERS HEALTH BENEFITS DIV</u>	ADMIN Health July	GROUP INS	\$18.63
	REC Health July	GROUP INS	\$24.84
	PARKS Health July	GROUP INS	\$37.26
	A&E Health July	GROUP INS	\$6.20
	RET Health July	HEALTH CARE	\$324.79
	RET Health July	HEALTH CARE	\$683.44
	RET Health July	HEALTH CARE	\$1,021.41
	RET Health July	HEALTH CARE	\$683.44
	RET Health July	HEALTH CARE	\$448.15
	RET Health July	HEALTH CARE	\$896.30
	RET Health July	HEALTH CARE	\$12.98
	* TOTAL *		\$4,157.44
	Admin Administrator Life Ins June 24	GROUP INS	\$18.40
<u>PRINCIPAL LIFE INSURANCE COMPANY</u>	Parks Maint Worker Life Ins June 24	GROUP INS	\$13.25
	Rec Supervisor Life Ins June 24	GROUP INS	\$18.40
	Rec Manager Life Ins June 24	GROUP INS	\$18.40
	Rec Coordinator Life Ins June 24	GROUP INS	\$14.54
	Parks Maint Worker Life Ins June 24	GROUP INS	\$13.25
	Admin Accountant Life Ins June 24	GROUP INS	\$17.29
	Rec Supervisor Life Ins June 24	GROUP INS	\$15.65
	Rec PS Teacher Life Ins June 24	GROUP INS	\$13.43
	Admin Manager Life Ins June 24	GROUP INS	\$18.40
	Admin Assistant II Life Ins June 24	GROUP INS	\$13.43

<u>PRINCIPAL LIFE INSURANCE COMPANY</u>	Parks Supervisor Life Ins June 24	GROUP INS	\$15.45
	Parks Maint Worker Life Ins June 24	GROUP INS	\$18.40
	Admin Assistant II Life Ins June 24	GROUP INS	\$12.33
	A&E Manager Life Ins June 24	GROUP INS	\$18.40
	Rec Coordinator Life Ins June 24	GROUP INS	\$12.15
	Parks Manager Life Ins June 24	GROUP INS	\$18.40
	Parks Maint Worker Life Ins June 24	GROUP INS	\$13.99
	Admin Administrator Vision June 24	GROUP INS	\$20.16
	Parks Maint Worker Vision June 24	GROUP INS	\$10.02
	Rec Supervisor Vision June 24	GROUP INS	\$20.31
	Rec Manager Vision June 24	GROUP INS	\$32.50
	Rec Coordinator Vision June 24	GROUP INS	\$10.02
	Parks Maint Worker Vision June 24	GROUP INS	\$20.16
	Admin Accountant Vlsion June 24	GROUP INS	\$20.31
	Rec Supervisor Vision June 24	GROUP INS	\$20.16
	Rec PS Teacher Vision June 24	GROUP INS	\$32.50
	Admin Manager Vision June 24	GROUP INS	\$32.50
	Parks Supervisor Vision June 24	GROUP INS	\$20.31
	Parks Maint Worker Vision June 24	GROUP INS	\$20.31
	Admin Assistant II Vision June 24	GROUP INS	\$20.16
	A&E Manager Vision June 24	GROUP INS	\$10.02
	Rec Coordinator Vision June 24	GROUP INS	\$20.16
	Parks Manager Vision June 24	GROUP INS	\$20.16
	Parks Maint Worker Vision June 24	GROUP INS	\$20.31
	Admin Administrator Life Ins July 24	GROUP INS	\$18.40
	Parks Maint Worker Life Ins July 24	GROUP INS	\$13.25
	Rec Supervisor Life Ins July 24	GROUP INS	\$18.40
	Rec Manager Life Ins July 24	GROUP INS	\$18.40
	Rec Coordinator Life Ins July 24	GROUP INS	\$14.54
	Parks Maint Worker Life Ins July 24	GROUP INS	\$13.25
	Admin Accountant Life Ins July 24	GROUP INS	\$17.29
	Rec Supervisor Life Ins July 24	GROUP INS	\$15.65
	Rec Supervisor Life Ins July 24	GROUP INS	\$13.43
	Rec PS Teacher Life Ins July 24	GROUP INS	\$18.40
	Admin Manager Life Ins July 24	GROUP INS	\$13.43
	Parks Supervisor Life Ins July 24	GROUP INS	\$15.45
	Parks Maint Worker Life Ins July 24	GROUP INS	\$18.40

	Admin Assistant II Life Ins July 24	GROUP INS	\$12.33
	A&E Manager Life Ins July 24	GROUP INS	\$18.40
	Rec Coordinator Life Ins July 24	GROUP INS	\$12.15
	Parks Manager Life Ins July 24	GROUP INS	\$18.40
	Parks Maint Worker Life Ins July 24	GROUP INS	\$13.99
	Admin Administrator Vision July 24	GROUP INS	\$20.16
	Parks Maint Worker Vision July 24	GROUP INS	\$10.02
	Rec Supervisor Vision July 24	GROUP INS	\$20.31
	Rec Manager Vision July 24	GROUP INS	\$32.50
	Rec Coordinator Vision July 24	GROUP INS	\$10.02
	Parks Maint Worker Vision July 24	GROUP INS	\$20.16
	Admin Accountant Vlsion July 24	GROUP INS	\$20.31
<u>PRINCIPAL LIFE INSURANCE COMPANY</u>	Rec Supervisor Vision July 24	GROUP INS	\$20.16
	Rec PS Teacher Vision July 24	GROUP INS	\$32.50
	Admin Manager Vision July 24	GROUP INS	\$32.50
	Parks Supervisor Vision July 24	GROUP INS	\$20.31
	Parks Maint Worker Vision July 24	GROUP INS	\$20.31
	Admin Assistant II Vision July 24	GROUP INS	\$20.16
	A&E Manager Vision July 24	GROUP INS	\$10.02
	Rec Supervisor Vision July 24	GROUP INS	\$20.16
	Parks Manager Vision July 24	GROUP INS	\$20.16
	Parks Maint Worker Vision July 24	GROUP INS	\$20.31
	* TOTAL *		\$1,267.26
<u>ROCKET RESTROOMS & FENCING INC</u>	Rec 9646.411 softball rr svcs	SEWAGE DISP SVC	\$387.25
	Rec 9646.8 tournaments RR svc	SEWAGE DISP SVC	\$193.63
	Rec 9646.411 Adult SB RR svc	SEWAGE DISP SVC	\$193.62
	Rec 9646.8 tournament RR svc	SEWAGE DISP SVC	\$193.62
	Rec 9646.411 Adult SB RR svc	SEWAGE DISP SVC	\$193.63
	Rec 9646.75 Easter Eggz RR svc	SEWAGE DISP SVC	\$393.39
	Rec 9646.78 Garage Sale RR svcs	SEWAGE DISP SVC	\$265.06
	* TOTAL *		\$1,820.20
<u>RYAN LEDOUX</u>	Parks backflow svc Bannister	PLUMBING MAINT SVC	\$96.00
	Parks backflow svc Village	PLUMBING MAINT SVC	\$192.00
	Parks backflow svc Phoenix	PLUMBING MAINT SVC	\$192.00
	Parks backflow svc Miller	PLUMBING MAINT SVC	\$192.00
	Parks backflow svc Fair Oaks	PLUMBING MAINT SVC	\$96.00
	Parks backflow svc Madison Flyway	PLUMBING MAINT SVC	\$96.00

	* TOTAL *		\$864.00
<u>SACRAMENTO VALLEY ALARM SECURITY SY</u>	PARKS Clubhouse sec sys monit June	SECURITY SVC	\$41.76
	PARKS Clubhouse radio svc June	SECURITY SVC	\$15.00
	PARKS Arts & Crafts bldg sec sys monit June	SECURITY SVC	\$33.00
	PARKS Arts & Crafts building radio svc June	SECURITY SVC	\$15.00
	PARKS McMillan build security sys monitoring June	SECURITY SVC	\$37.00
	PARKS McMillan build cellular srv monitoring June	SECURITY SVC	\$19.00
	PARKS Clubhouse water flow monitoring June	SECURITY SVC	\$46.70
	PARKS Clubhouse radio sys monitoring June	SECURITY SVC	\$55.00
	PARKS Pre-School security sys monitoring June	SECURITY SVC	\$37.00
	PARKS Pre-School cellular srv monitoring June	SECURITY SVC	\$19.00
* TOTAL *			\$318.46
<u>SMUD</u>	PARKS 4200 Temescal Old Lib to 5/21	ELECTRICITY	\$924.44
	PARKS 5361 Flyway to 5/15	ELECTRICITY	\$37.70
<u>SMUD</u>	PARKS 9050 Phoenix Little Phoenix to 5/15	ELECTRICITY	\$73.59
	PARKS 9039 Sunset to 5/15	ELECTRICITY	\$40.55
	PARKS 4150 Temescal District Office to 5/22	ELECTRICITY	\$168.27
	PARKS 4447 Minnesota to 5/23	ELECTRICITY	\$42.25
	PARKS 5542 Cannes Unit IRR to 5/16	ELECTRICITY	\$24.92
	PARKS 4200 Main to 5/22	ELECTRICITY	\$86.53
	PARKS 8090 Grand 3603367 PreSchool to 5/22	ELECTRICITY	\$116.50
	PARKS 8090 Grand 3603369 PreSch Lights to 5/23	ELECTRICITY	\$24.14
	PARKS 5600 Tuckeroo to 5/16	ELECTRICITY	\$43.75
	PARKS 4990 Kruitof to 5/15	ELECTRICITY	\$111.63
	PARKS 8000 Temple Park FO Park to 5/22	ELECTRICITY	\$66.52
	PARKS 11549 Fair Oaks FO Park Softbl to 5/22	ELECTRICITY	\$647.33
	PARKS 4735 Kenneth Miller Park to 5/22	ELECTRICITY	\$611.87
	PARKS 9044 Windcove Unit Rear to 5/15	ELECTRICITY	\$40.03
	PARKS 4660 Hazel Phoenix Park to 5/15	ELECTRICITY	\$65.34
	PARKS 8000 Temple Park Maint Shop to 5/22	ELECTRICITY	\$217.11
	PARKS 9030 Sunset Phoenix Concessions to 5/15	ELECTRICITY	\$323.33
	* TOTAL *		\$3,665.80
<u>SPRINKLER SERVICE & SUPPLY INC</u>	Parks ops all parks irrigation supplies	PLUMBING MAINT SUP	\$387.69
	* TOTAL *		\$387.69
<u>STAPLES CONTRACT AND COMMERCIAL</u>	Admin office supplie Dist office	OFFICE SUPPLIES	\$88.96
	* TOTAL *		\$88.96
<u>STATE OF CALIFORNIA</u>	Rec new EE fingerprinting	OTHER OP EXP SVC	\$128.00

<u>STATE OF CALIFORNIA</u>				\$128.00
UNIFIRST CORPORATION	Parks uniform service	CUSTODIAL SVC		\$70.82
	Parks uniform service	CUSTODIAL SVC		\$70.82
	Parks uniform service	CUSTODIAL SVC		\$70.82
	Parks Ops janitor supplies	CUSTODIAL SUP		\$299.73
	Parks Ops janitor supplies	CUSTODIAL SUP		\$100.61
	Parks Ops janitor supplies	CUSTODIAL SUP		\$100.61
* TOTAL *				\$713.41
US BANK NATIONAL ASSOCIATION	REC9646.78 Garage Sale - sac bee ad MCCLATCHY ADVE	ADVERTISING		\$45.50
	* TOTAL *			\$45.50
US BANK NATIONAL ASSOCIATION	ADMIN Chamber Luncheon CATTLEMENS - RANCHO	BUS/CONFERENCE EX		\$25.00
	* TOTAL *			\$25.00
US BANK NATIONAL ASSOCIATION	PARKS Manager Training CALIFORNIA SPECIAL DIS	ED/TRAINING SVC		\$230.00
	* TOTAL *			\$230.00
US BANK NATIONAL ASSOCIATION	ADMIN staff appreciation celebration supplies SAAS	EMPLOYEE RECOGNIT		\$194.61
	* TOTAL *			\$194.61
US BANK NATIONAL ASSOCIATION	ADMIN County Parking-Payroll pickup SAC CO PARKING	EMP TRANSPORTATIO		\$1.75
	* TOTAL *			\$1.75
US BANK NATIONAL ASSOCIATION	ADMIN Security Camera and Equipment REOLINKVE9C	MEMBERSHIP DUES		\$168.59
	ADMIN CPRS Membership CA PARK REC SOCIETY	MEMBERSHIP DUES		\$150.00
	* TOTAL *			\$318.59
US BANK NATIONAL ASSOCIATION	PARKS Shop Printer Ink STAPLES 00106740	OFFICE SUPPLIES		\$130.36
	* TOTAL *			\$130.36
US BANK NATIONAL ASSOCIATION	ADMIN Mailing Permit for Guide - 2024 USPS PO 0525	POSTAL SVC		\$320.00
	ADMIN Stamps.com Monthly Fee - May STAMPS.COM	POSTAL SVC		\$19.99
	* TOTAL *			\$339.99
US BANK NATIONAL ASSOCIATION	PARKS Bannister Park - Restroom Repairs FERGUSON E	BLDG MAINT SUP/MAT		\$159.41
	PARKS All Parks - Restroom Door Repair (hinges) CA	BLDG MAINT SUP/MAT		\$306.00
	PARKS Miller - Restroom Repair GRAINGER	BLDG MAINT SUP/MAT		\$268.37
	* TOTAL *			\$733.78
US BANK NATIONAL ASSOCIATION	PARKS Lighting Ballast Repair MILLER'S ACE HARDWAR	ELECT MAINT SUP		\$31.24
	PARKS Fair Oaks - Hort Center - Electrical Repair	ELECT MAINT SUP		\$37.38
	* TOTAL *			\$68.62
US BANK NATIONAL ASSOCIATION	PARKS Miller - Tables - Repair LOWES #01540*	LAND IMP MAINT SUP		\$192.81
	PARKS Big Day of Service Supplies LOWES #01540*	LAND IMP MAINT SUP		\$421.93
	PARKS Miller - Tables - Repair CONTRACTOR'S WH #73	LAND IMP MAINT SUP		\$31.87
	PARKS Phoenix - Drip Line Repairs AMERICAN RIVER A	LAND IMP MAINT SUP		\$10.75

	PARKS Phoenix - Eagle Scout Project CAPITOL SAND A	LAND IMP MAINT SUP	\$242.44
	* TOTAL *		
US BANK NATIONAL ASSOCIATION	PARKS All Parks - Painting Supplies CONTRACTOR'S W	PAINTING SUP	\$49.70
	PARKS All Parks - Painting Supplies AMERICAN RIVER	PAINTING SUP	\$10.76
	* TOTAL *		
US BANK NATIONAL ASSOCIATION	PARKS Phoenix Sewer Cleanout RAPID FIRST PLUMBING	PLUMBING MAINT SVC	\$1,000.00
	* TOTAL *		
US BANK NATIONAL ASSOCIATION	PARKS Bannister - Restroom Repair FERGUSON ENT #11	PLUMBING MAINT SUP	\$99.46
	PARKS Bannister - Restroom Repair LOWES #01540*	PLUMBING MAINT SUP	\$8.61
	PARKS Phoenix - Backflow Repair Amazon	PLUMBING MAINT SUP	\$54.65
	PARKS Phoenix - Backflow Repair Amazon	PLUMBING MAINT SUP	\$54.65
	PARKS Valve Box Repair LOWES #01540*	PLUMBING MAINT SUP	\$68.96
	PARKS Phoenix - Plumbing Repair MILLER'S ACE HARDW	PLUMBING MAINT SUP	\$29.03
	PARKS Irrigation Repairs MILLER'S ACE HARDWARE	PLUMBING MAINT SUP	\$29.80
	PARKS Irrigation Repairs MILLER'S ACE HARDWARE	PLUMBING MAINT SUP	\$17.22
	* TOTAL *		

US BANK NATIONAL ASSOCIATION	ADMIN Preschool Internet COMCAST CALIFORNIA	TELEPHONE SVC	\$207.63
	ADMIN Parks Office Internet COMCAST CALIFORNIA	TELEPHONE SVC	\$207.63
	* TOTAL *		
US BANK NATIONAL ASSOCIATION	PARKS Parks 7995 California Ave to 5/31 FAIR OAKS	WATER	\$119.79
	PARKS Parks 4150 Temescal St to 5/31 FAIR OAKS WAT	WATER	\$105.56
	PARKS Parks 8090 Grand Ave to 5/31 FAIR OAKS WATER	WATER	\$112.88
	PARKS Parks 7997 California (Village Prk) to 5/31	WATER	\$871.72
	* TOTAL *		
US BANK NATIONAL ASSOCIATION	PARKS All Fleet - Fleet Maintenance O'REILLY 2799	AUTO MAINT SUP	\$99.58
	PARKS Fleet 1012 - Replacement Door PAPE MACHINERY	AUTO MAINT SUP	\$836.24
	PARKS Fleet 1012 - Oil Filter Replacement O'REILLY	AUTO MAINT SUP	\$122.66
	PARKS Fleet 1012 - Oil Change O'REILLY 2799	AUTO MAINT SUP	\$51.70
	* TOTAL *		
US BANK NATIONAL ASSOCIATION	PARKS Buckets + Lids LOWES #01540*	EXPEND TOOLS	\$54.44
	PARKS Weedwhacker Parts LOWES #01540*	EXPEND TOOLS	\$21.53
	PARKS Box Cutters LOWES #01540*	EXPEND TOOLS	\$32.28
	PARKS All Parks - Galvanized Pipe Repair Tools LOW	EXPEND TOOLS	\$48.42
	* TOTAL *		
US BANK NATIONAL ASSOCIATION	ADMIN Cellphones and Old Library Internet Verizon	CELLPHONE/PAGER	\$761.69

<u>US BANK NATIONAL ASSOCIATION</u>	* TOTAL *		\$761.69
<u>US BANK NATIONAL ASSOCIATION</u>	PARKS Gas Cans - Diesel 76 - JOE'S MARKET	FUEL/LUBRICANTS	\$46.62
	PARKS Gas Cans - Regular 76 - JOE'S MARKET	FUEL/LUBRICANTS	\$50.98
	PARKS Gas Cans - Diesel 76 - JOE'S MARKET	FUEL/LUBRICANTS	\$50.00
	* TOTAL *		\$147.60
<u>US BANK NATIONAL ASSOCIATION</u>	REC9646.148 Soccer Uniforms SOCCERPOST COM	CLOTH/PERSONAL SU	\$7,763.35
	REC9646.717 Trail Run Socks SP BIG SKYLINES SOCK	CLOTH/PERSONAL SU	\$2,557.91
	REC9646.13 CFO Shirt Order PS APPAREL*P245201EA#	CLOTH/PERSONAL SU	\$1,061.77
	* TOTAL *		\$11,383.03
<u>US BANK NATIONAL ASSOCIATION</u>	PARKS District Office - Carpet Cleaning FAIR OAKS	CUSTODIAL SVC	\$383.98
	* TOTAL *		\$383.98
<u>US BANK NATIONAL ASSOCIATION</u>	PARKS Big Day of Service Supplies HARBOR FREIGHT T	CUSTODIAL SUP	\$160.22
	PARKS Ops - Janitorial Supplies MILLER'S ACE HARDW	CUSTODIAL SUP	\$21.53
	* TOTAL *		\$181.75
<u>US BANK NATIONAL ASSOCIATION</u>	ARTS Meals for Garden Gala IN *FOOD SIMPLY LLC	FOOD/CATERING SUP	\$9,055.18
	REC9646.148 SJUSD EL Sports - Ice for Soccer Tourn	FOOD/CATERING SUP	\$13.98
	REC9646.148 SJUSD EL Sports - Lunch for soccer tou	FOOD/CATERING SUP	\$197.27
	REC9646.148 SJUSD EL Sports - Lunch for soccer tou	FOOD/CATERING SUP	\$70.94
	REC9646.148 SJUSD EL Sports - Lunch for soccer tou	FOOD/CATERING SUP	\$979.40
	REC9646.148 SJUSD EL Sports - Lunch for soccer tou	FOOD/CATERING SUP	\$479.70
<u>US BANK NATIONAL ASSOCIATION</u>	A&E Food for Staff and Volunteers at Garden Gala M	FOOD/CATERING SUP	\$127.74
	REC9646.3-580.26 FOYAB Food TARGET 00011213	FOOD/CATERING SUP	\$65.01
	REC9646.3-580.26 FOYAB Food MOUNTAIN MIKES PIZZA	FOOD/CATERING SUP	\$173.30
	* TOTAL *		\$11,162.52
<u>US BANK NATIONAL ASSOCIATION</u>	ADMIN HR Software - May BAMBOOHR HRIS	OTHER PROF SVC	\$512.56
	ADMIN Training Software - May TRAINUAL.COM	OTHER PROF SVC	\$161.50
	* TOTAL *		\$674.06
<u>US BANK NATIONAL ASSOCIATION</u>	ADMIN Security Camera SD Card WESTERN DIGITAL	DATA PROCESSING SU	\$59.25
	* TOTAL *		\$59.25
<u>US BANK NATIONAL ASSOCIATION</u>	REC9646.13 CFO Field Trip to MOSAC MUSEUM OF SCIEN	RECREATIONAL SVC	\$330.00
	REC9646.13 CFO Field Trip to MOSAC MUSEUM OF SCIEN	RECREATIONAL SVC	\$330.00
	REC9646.13 CFO - Field Trips W SACTO RIVERCATS TIX	RECREATIONAL SVC	\$386.50
	A&E recreation services GREEN ACRES CITRUS HEI	RECREATIONAL SVC	\$71.12
	* TOTAL *		\$1,117.62
	REC Tables and Chairs for Preschool Program GOVDEA	RECREATIONAL SUP	\$276.44
	REC Tables and Chairs for Preschool Program GOVDEA	RECREATIONAL SUP	\$365.34
	REC9646.78 Garage Sale - markers AMZN MKTP US*R62M	RECREATIONAL SUP	\$8.46

<u>US BANK NATIONAL ASSOCIATION</u>	REC9646.741 Summer Fun Run - obstacles WAL-MART #4	RECREATIONAL SUP	\$48.70
	REC9646.722 Park Pop Ups- posicles for gum ranch s	RECREATIONAL SUP	\$6.17
	REC9646.741 Summer Fun Run - color SQ *PURCOLOUR	RECREATIONAL SUP	\$196.00
	REC9646.741 Summer Fun Run - obstacles Amazon	RECREATIONAL SUP	\$161.58
	A&E Garden Gala Cups SMART AND FINAL 703	RECREATIONAL SUP	\$35.52
	REC9646.148 SJUSD EL Sports - Shin guards Amazon	RECREATIONAL SUP	\$188.50
	REC9646.148 SJUSD EL Sports - Shin guards Amazon	RECREATIONAL SUP	\$323.16
	REC9646.148 SJUSD EL Sports - Lunch for soccer tou	RECREATIONAL SUP	\$12.38
	REC9646.148 SJUSD EL Sports - Clipboards & Pens fo	RECREATIONAL SUP	\$14.95
	REC9646.717 Trail Run Award Supplies Amazon	RECREATIONAL SUP	\$38.75
	REC9646.717 Trail Run Permit Fee FOLSOM SECTOR OFF	RECREATIONAL SUP	\$50.00
	REC9646.124 Little Chicks Supplies and Decor DOLLA	RECREATIONAL SUP	\$13.69
	REC9646.12 Preschool Supplies Amazon	RECREATIONAL SUP	\$26.60
	REC9646.138 Break Camps - Outdoor Toy Carty Amazon	RECREATIONAL SUP	\$118.29
	REC9646.12 Preschool Craft and Cleaning Supplies A	RECREATIONAL SUP	\$58.78
	REC9646.12 Preschool end of year / graduation supp	RECREATIONAL SUP	\$29.08
	REC9646.12 Preschool end of year / graduation supp	RECREATIONAL SUP	\$110.81
	REC9646.13 CFO - Play couches SP NUGGETCOMFORT.COM	RECREATIONAL SUP	\$536.60
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$80.41
	A&E recreation supplies IN *MONSTER DESIGN CO.	RECREATIONAL SUP	\$3,130.00
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$175.92
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$33.29
<u>US BANK NATIONAL ASSOCIATION</u>	A&E recreation supplies Amazon	RECREATIONAL SUP	\$37.70
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$196.05
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$261.19
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$12.92
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$66.79
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$157.26
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$17.23
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$16.15
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$41.85
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$191.49
	A&E recreation supplies MILLER'S ACE HARDWARE	RECREATIONAL SUP	\$6.45
	A&E recreation supplies MICHAELS STORES 1614	RECREATIONAL SUP	\$9.79
	A&E recreation supplies KELLY PAPER	RECREATIONAL SUP	\$25.75
	A&E recreation supplies Amazon	RECREATIONAL SUP	\$20.25
	A&E recreation supplies MICHAELS STORES 1614	RECREATIONAL SUP	\$19.35

<u>US BANK NATIONAL ASSOCIATION</u>	A&E recreation supplies TRADER JOE S #071	RECREATIONAL SUP	\$43.01
	A&E recreation supplies TARGET 00011213	RECREATIONAL SUP	\$31.42
	A&E recreation supplies LOWES #00907*	RECREATIONAL SUP	\$301.61
	A&E recreation supplies 76 - JOE'S MARKET	RECREATIONAL SUP	\$117.67
	REC9646 Event Staff Supplies Amazon	RECREATIONAL SUP	\$110.62
	REC9646.12 Preschool Cleaning Supplies SMART AND F	RECREATIONAL SUP	\$11.84
	REC9646.3-580.26 FOYAB Meeting Supplies - Senior G	RECREATIONAL SUP	\$32.28
	REC9646.12 Preschool - Shirt Vinyl Amazon	RECREATIONAL SUP	\$38.76
	REC9646.3-580.26 FOYAB Meeting Supplies Amazon	RECREATIONAL SUP	\$7.53
	REC9646.13 CFO Event Supplies TARGET 000112	RECREATIONAL SUP	\$11.85
	REC9646.13 CFO Supplies S&S WORLDWIDE, INC.	RECREATIONAL SUP	\$93.59
	REC9646.3-580.26 FOYAB Meeting Supplies WM SUPERCE	RECREATIONAL SUP	\$65.43
	REC9646.134 Break Camps - Rug Amazon	RECREATIONAL SUP	\$245.21
	REC9646.13 CFO Supplies S&S WORLDWIDE, INC.	RECREATIONAL SUP	\$12.92
	* TOTAL *		\$8,243.38
	PARKS Garden Gala Prep LOWES #01540*	OTHER OP EXP SUP	\$35.49
	PARKS Garden Gala Prep LOWES #01540*	OTHER OP EXP SUP	\$66.83
<u>US BANK NATIONAL ASSOCIATION</u>	PARKS Garden Gala Prep MILLER'S ACE HARDWARE	OTHER OP EXP SUP	\$26.48
	PARKS admin late fee FOWD 6824 FAIR OAKS WATER DIS	OTHER OP EXP SUP	\$11.98
	ADMIN online pymt portal fee INVOICE CLOUD FEE-FOW	OTHER OP EXP SUP	\$36.05
	PARKS late fee FOWD 200713 FAIR OAKS WATER DISTRC	OTHER OP EXP SUP	\$8.67
	PARKS admin notice fee FOWD 1334 FAIR OAKS WATER D	OTHER OP EXP SUP	\$25.00
	PARKS admin notice fee FOWD 3640 FAIR OAKS WATER D	OTHER OP EXP SUP	\$25.00
	PARKS admin notice fee FOWD 10090 FAIR OAKS WATER	OTHER OP EXP SUP	\$25.00
	ADMIN online pymt portal fee INVOICE CLOUD FEE-FOW	OTHER OP EXP SUP	\$2.95
	REC Accidental Purchase Amazon	OTHER OP EXP SUP	\$12.77
	ADMIN Safe Opening SP HIGH NOBLE SAFE C	OTHER OP EXP SUP	\$325.00
<u>US BANK NATIONAL ASSOCIATION</u>	PARKS Garden Gala Prep LOWES #01540*	OTHER OP EXP SUP	\$109.54
	PARKS Garden Gala Prep MILLER'S ACE HARDWARE	OTHER OP EXP SUP	\$31.98
	PARKS Garden Gala Prep LOWES #01540*	OTHER OP EXP SUP	\$62.21
	PARKS Garden Gala Prep MILLER'S ACE HARDWARE	OTHER OP EXP SUP	\$96.96
	PARKS Garden Gala Prep LOWES #01540*	OTHER OP EXP SUP	\$147.07
	PARKS Garden Gala Prep LOWES #01540*	OTHER OP EXP SUP	\$469.91
	* TOTAL *		\$1,518.89
	TOTAL US BANK		\$42,936.67
	Parks ops janitor supplies	CUSTODIAL SUP	\$614.08
WAXIES ENTERPRISES INC	Parks ops janitor supplies	CUSTODIAL SUP	\$1,813.50

	* TOTAL *	\$2,427.58
<u>WEX BANK</u>	Parks Fuel Chevrolet Silverado 04-26	FUEL/LUBRICANTS \$62.72
	Parks Fuel Chevrolet Silverado Z71 04-26	FUEL/LUBRICANTS \$74.16
	Parks Fuel Chevrolet Silverado Z71 04-29	FUEL/LUBRICANTS \$101.81
	Parks Fuel Chevrolet Silverado 05-03	FUEL/LUBRICANTS \$47.96
	Parks Fuel Chevrolet Silverado Z71 05-03	FUEL/LUBRICANTS \$71.20
	Parks Fuel Chevrolet Silverado 05-03	FUEL/LUBRICANTS \$28.83
	Parks Fuel Chevrolet Silverado Z71 05-07	FUEL/LUBRICANTS \$97.07
	Parks Fuel Chevrolet Silverado 05-09	FUEL/LUBRICANTS \$59.29
	Parks Fuel Chevrolet Silverado Z71 05-10	FUEL/LUBRICANTS \$48.52
	Parks Fuel Chevrolet 2500HD 05-10	FUEL/LUBRICANTS \$171.60
	Parks Fuel Chevrolet Silverado Z71 05-13	FUEL/LUBRICANTS \$103.63
	Parks Fuel Chevrolet Silverado 05-13	FUEL/LUBRICANTS \$52.40
	Parks Fuel Chevrolet Silverado 05-17	FUEL/LUBRICANTS \$42.31
	Parks Fuel Chevrolet Silverado Z71 05-17	FUEL/LUBRICANTS \$65.87
	Parks Fuel Chevrolet Silverado Z71 05-20	FUEL/LUBRICANTS \$99.10
	Parks Fuel Chevrolet Silverado 05-20	FUEL/LUBRICANTS \$46.14
	Parks Fuel Ford F350 05-12	FUEL/LUBRICANTS \$50.68
	Parks Fuel Ford F350 05-13	FUEL/LUBRICANTS \$16.37
	Parks Fuel Ford F350 05-14	FUEL/LUBRICANTS \$51.99
	Parks Fuel Ford F350 04-26	FUEL/LUBRICANTS \$131.73
	Parks Fuel Ford F350 05-20	FUEL/LUBRICANTS \$156.59
	Parks Fuel Wex Acct Fee 05-23	FUEL/LUBRICANTS \$10.00
	Parks Fuel Wex Finance 05-23	FUEL/LUBRICANTS \$107.87
	Parks Fuel Chevrolet Silverado Z71 05-30	FUEL/LUBRICANTS \$34.17
	Parks Fuel Chevrolet Silverado 05-30	FUEL/LUBRICANTS \$90.54
	Parks Fuel Chevrolet 2500HD 05-31	FUEL/LUBRICANTS \$144.06
<u>WEX BANK</u>	Parks Fuel Chevrolet Silverado 06-03	FUEL/LUBRICANTS \$44.50
	Parks Fuel Chevrolet Silverado Z71 06-03	FUEL/LUBRICANTS \$109.83
	Parks Fuel Chevrolet Silverado 06-07	FUEL/LUBRICANTS \$53.27
	Parks Fuel Chevrolet Silverado Z71 06-07	FUEL/LUBRICANTS \$77.83
	Parks Fuel Ford F450 06-10	FUEL/LUBRICANTS \$161.54
	Parks Fuel Chevrolet Silverado Z71 06-10	FUEL/LUBRICANTS \$97.41
	Parks Fuel Ford F350 06-11	FUEL/LUBRICANTS \$140.02
	Parks Fuel Chevrolet Silverado 06-11	FUEL/LUBRICANTS \$44.61
	Parks Fuel Chevrolet 2500HD 06-13	FUEL/LUBRICANTS \$95.79
	Parks Fuel Chevrolet Silverado 06-14	FUEL/LUBRICANTS \$35.37

VENDOR ACTIVITY REPORT FY 2024
341A FORPD General Fund

June
 Period 12

Parks Fuel Chevrolet Silverado Z71 06-14	FUEL/LUBRICANTS	\$74.84
Parks Fuel Chevrolet Silverado 06-17	FUEL/LUBRICANTS	\$47.43
Parks Fuel Chevrolet Silverado Z71 06-17	FUEL/LUBRICANTS	\$94.21
Parks Fuel Ford F250 06-19	FUEL/LUBRICANTS	\$142.27
Parks Fuel Chevrolet Silverado Z71 06-20	FUEL/LUBRICANTS	\$54.75
Parks Fuel Wex fee 05-30	FUEL/LUBRICANTS	\$50.00
Parks Fuel accounting fee 06-21	FUEL/LUBRICANTS	\$10.00
Parks Fuel finance charge 06-23	FUEL/LUBRICANTS	\$243.16
* TOTAL *		\$3,543.44

TOTAL EXPENSES	<u>\$245,486.36</u>
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VENDOR ACTIVITY REPORT FY 2024
341C FORPD GO BOND - CAPITAL

 June
 Period 12

VENDOR	EXPENSE DESCRIPTION	ACCOUNT DESCRIPTION	AMOUNT
<u>BOBO CONSTRUCTION INC</u>	VPPR PGC - VPPR VMAR CCR: Pay App 22 April	STRUCTURES	\$437,510.30
	* TOTAL *		\$437,510.30
<u>CALLANDER ASSOCIATES LANDSCAPE</u>	VPPR ASA 15 roadwy eng April	STRUCTURES	\$220.19
	VPPR ASA 16 Addtl CA Svcs April	STRUCTURES	\$31,390.00
	VPPR ASA 17 Addtl roadway work April	STRUCTURES	\$8,355.00
	VPPR ASA 13 Const Admin Svc Bennett Eng April	STRUCTURES	\$27,979.75
	VPPR reimburable expenses April	STRUCTURES	\$998.63
	VPPR ASA 16 fees remaining (cr) April	STRUCTURES	-\$20.00
	* TOTAL *		\$68,923.57
<u>INNOVATIVE CONSTRUCTION SERVICES IN</u>	VPPR proj mgmt services rendered May	STRUCTURES	\$9,860.00
	VMAR proj mgmt services rendered May	STRUCTURES	\$8,730.00
	CCR proj mgmt services rendered May	STRUCTURES	\$530.00
	* TOTAL *		\$19,120.00
<u>KMM SERVICES INC</u>	CCR #04 Tech/Fire Safety & Sec Consul May	STRUCTURES	\$870.00
	* TOTAL *		\$870.00
<u>MID PACIFIC ENGINEERING INC</u>	VPPR Construction Testing to 4/19	STRUCTURES	\$1,075.00
	VPPR Mileage to 4/19	STRUCTURES	\$61.75
	* TOTAL *		\$1,136.75
<u>URBAN FUTURES INC</u>	Admin disclosure expense FY 21-22	OTHER PROF SVC	\$3,000.00
	Admin disclosure expense FY 22-23	OTHER PROF SVC	\$4,200.00
	* TOTAL *		\$7,200.00
<u>US BANK NATIONAL ASSOCIATION</u>	VPPR 341C electricity for temp facility SACRAMENTO	STRUCTURES	\$454.31
	VPPR 341C electricity for temp facility SACRAMENTO	STRUCTURES	\$348.51
	* TOTAL *		\$802.82
<u>WENELL MATTHEIS BOWE INC</u>	VMAR Reimbursable expense 3/21-4/20	STRUCTURES	\$40.21
	VMAR SC 12 increase const svcs 3/21-4/20	STRUCTURES	\$2,705.00
	VMAR SC 13 Seating rplcmnt design study 3/21-4/20	STRUCTURES	\$7,700.00
	CCR SC #08 Addt'l Const support 3/21-4/20	STRUCTURES	\$1,800.00
	VMAR SC 12 increase const svcs 4/21-5/20	STRUCTURES	\$5,085.00
	CCR Const support 4/21-5/20	STRUCTURES	\$620.00
	CCR SC #08 Addt'l Const support 4/21-5/20	STRUCTURES	\$2,170.00
	CCR SC#09 kitchen permit 4/21-5/20	STRUCTURES	\$200.00
	* TOTAL *		\$20,320.21
TOTAL EXPENSES			\$555,883.65



PAYROLL REPORT
(PAYROLL CONSOLIDATION)
 July 2024 FY 24-25 Period 1
 Pay Periods PP202413 & PP202414

DEPARTMENT	GL--> Wage Type-->	1110	1110	1121	1124	1110	1143	<u>TOTALS</u>
		7221 Salaried	7201 Hourly	7237 Extra Help	7204 Board	7213 Ins. Allow	2146 2162 Allowances	
<u>ADMINISTRATION</u>		29,145	8,273	-	-	1,614	660	39,693
<u>RECREATION</u>		26,993	8,679	5,823	-	807	80	42,382
<u>MAINTENANCE</u>		7,911	24,528	8,747	-	807	40	42,033
<u>BOARD OF DIRECTORS</u>				400			400	
SUB TOTAL		\$ 70,884	\$ 41,480	\$ 14,570	\$ 400	\$ 3,229	\$ 820	\$ 131,382

BENEFITS

<u>PERS (Health)</u>	31,222
- Current Employees #1230	27,165
- Retired #1280	4,058
-Prefunding CERBT/OPEB	
PERS #1210 (Retirement) Active Employees	9,617
Principal (Life & Vision) #1230	637
Capitol Assoc. (Dental) #1230	1,507
EDD (SUI) #1250	262
OASHDI #1220	3,686
CAPRI -Workers Comp.Acct 1240:	
BENEFITS TOTAL	\$ 46,932
GRAND TOTAL	\$ 178,314



PAYROLL ACTIVITY DETAIL REPORT

July 2024 FY 24-25 Period 1

Pay Periods PP202413 & PP202414

General Fund Business Area 341A

Dept	ID	Position	10111000 Regular Pay Hourly 7201	10111000 Regular Pay Salaried 7221	101121000 Extra Help Pay 7237	10112400 Committee Members 7204	10114300 Allowances 2146	10114300 Allowances 2162	10111000 Group Insurance Subsidy 7213	Grand Total
A & E	3004766	Arts & Entertainment Manager	-	6,834	-	-	-	40	-	6,874
A & E	3004286	Arts & Entertainment Associate	-	-	-	-	-	-	-	-
A & E Total			-	6,834	-	-	-	40	-	6,874
ADMIN	3001178	District Administrator	-	13,759	-	-	400	100	-	14,259
ADMIN	3000547	Administrative Services Manager	-	8,307	-	-	-	40	-	8,347
ADMIN	3004151	Accountant	-	7,079	-	-	-	40	807	7,926
ADMIN	3000644	Administrative Assistant II	4,218	-	-	-	-	40	807	5,065
ADMIN	3000410	Administrative Assistant II- Tech Support	4,056	-	-	-	-	40	-	4,096
ADMIN Total			8,273	29,145	-	-	400	260	1,614	39,693
BOD	3000103	Board Member	-	-	-	100	-	-	-	100
BOD	3000221	Board Member	-	-	-	100	-	-	-	100
BOD	3001138	Board Member	-	-	-	100	-	-	-	100
BOD	3002177	Board Member	-	-	-	100	-	-	-	100
BOD	3002791	Board Member	-	-	-	-	-	-	-	-
BOD Total			-	-	-	400	-	-	-	400
PARKS	3000548	Parks and Facilities Manager	-	7,911	-	-	-	-	-	7,911
PARKS	3000192	Parks Maintenance Worker	5,699	-	-	-	-	-	-	5,699
PARKS	3001238	Parks Supervisor	5,210	-	-	-	-	-	-	5,210
PARKS	3003204	Parks Maintenance Worker	4,689	-	-	-	-	40	-	4,729
PARKS	3002602	Parks Maintenance Worker	4,465	-	-	-	-	-	-	4,465
PARKS	3003205	Parks Maintenance Worker	4,465	-	-	-	-	-	807	5,273
PARKS	3004328	Park Aide	-	-	872	-	-	-	-	872
PARKS	3004216	Park Aide	-	-	1,296	-	-	-	-	1,296
PARKS	3004820	Park Aide - Reg PT	-	-	2,095	-	-	-	-	2,095
PARKS	3004841	Park Aide	-	-	1,612	-	-	-	-	1,612
PARKS	3004666	Park Aide	-	-	1,204	-	-	-	-	1,204
PARKS	3004278	Park Aide	-	-	1,668	-	-	-	-	1,668
PARKS Total			24,528	7,911	8,747	-	-	40	807	42,033
REC	3000263	Recreation Manager	-	7,911	-	-	-	40	-	7,951
REC	3000271	Recreation Supervisor	-	7,433	-	-	-	-	-	7,433
REC	3004234	Recreation Supervisor	-	5,824	-	-	-	40	-	5,864
REC	3000740	Recreation Supervisor	-	5,824	-	-	-	-	807	6,631
REC	3001065	Preschool Teacher	4,442	-	-	-	-	-	-	4,442
REC	3002002	Preschool Assistant	-	-	2,577	-	-	-	-	2,577
REC	3004823	Recreation Coordinator	4,237	-	-	-	-	-	-	4,237
REC	3004328	Recreation Leader I	-	-	872	-	-	-	-	872
REC	3004932	Senior Recreation Leader - Reg PT	-	-	2,374	-	-	-	-	2,374
REC	3004967	Senior Recreation Leader - Reg PT	-	-	-	-	-	-	-	-
REC	3004749	Senior Recreation Leader	-	-	-	-	-	-	-	-
REC	3005260	Recreation Leader I	-	-	1,360	-	-	-	-	1,360
REC	3005261	Recreation Leader I	-	-	1,240	-	-	-	-	1,240
REC	3005265	Recreation Leader I	-	-	1,420	-	-	-	-	1,420
REC	3005270	Recreation Leader I	-	-	1,352	-	-	-	-	1,352



PAYROLL ACTIVITY DETAIL REPORT

July 2024 FY 24-25 Period 1

Pay Periods PP202413 & PP202414

General Fund Business Area 341A

Dept	ID	Position	10111000 Regular Pay Hourly 7201	10111000 Regular Pay Salaried 7221	101121000 Extra Help Pay 7237	10112400 Committee Members 7204	10114300 Allowances 2146	10114300 Allowances 2162	10111000 Group Insurance Subsidy 7213	Grand Total
REC	3005271	Recreation Leader I	-	-	1,296	-	-	-	-	1,296
REC	3005272	Recreation Leader I	-	-	1,584	-	-	-	-	1,584
REC	3003906	Recreation Leader I	-	-	1,392	-	-	-	-	1,392
REC	3004637	Recreation Leader I	-	-	1,016	-	-	-	-	1,016
REC	3005301	Recreation Leader I		-	1,016	-	-	-	-	
REC	3005308	Senior Recreation Leader - Reg PT		-	76	-	-	-	-	
REC	3005309	Recreation Leader I		-	124	-	-	-	-	
REC	3004639	Recreation Leader II	-	-	2,239	-	-	-	-	2,239
REC Total			8,679	26,993	5,823	-	-	80	807	42,382
Grand Total			41,480	70,884	14,570	400	400	420	3,229	131,382



PAYROLL REPORT
(OVERTIME / CTO / STRAIGHT TIME DETAIL)
July 2024 - Period 1

General Fund
Business Area 341A

TOTAL OVERTIME PAID FOR June 16th 2024 THRU July 15th 2024: **\$0.00**



PAYROLL REPORT
(OVERTIME / CTO / STRAIGHT TIME DETAIL)
July 2024 - Period 1

General Fund
Business Area 341A

July 2024 - Overtime Straight Time - PAID

TOTAL STRAIGHT TIME PAID FOR June 16th 2024 THRU July 15th 2024: \$0.00



PAYROLL REPORT
(OVERTIME / CTO / STRAIGHT TIME DETAIL)
July 2024 - Period 1

General Fund
Business Area 341A

July 2024 - Overtime Breakdown - CTO

\$0.00

(INCLUDED WITHIN LEAVE LIABILITY BALANCES FOR THE MONTH)



LEAVE LIABILITY - July 2024

Vacation

Name	Hourly Rate	Beginning Balance	Hours Accrued	Hours Used	Adjustments	Ending Balance	Leave Liability Hours	Dollars
Accountant	\$ 40.84	0.00	7.33	7	0.00	0.33	0.33	\$ 13.48
Admin Assistant II	\$ 26.61	109.95	13.33	0	0.00	123.28	123.28	\$ 3,280.48
Admin Assistant II	\$ 24.14	196.33	10.00	0	0.00	206.33	206.33	\$ 4,980.81
Administrative Services Manager	\$ 47.93	234.96	5.04	64	0.00	176.00	176.00	\$ 8,435.68
Arts & Entertainment Manager	\$ 39.43	33.30	7.33	0	0.00	40.63	40.63	\$ 1,602.04
District Administrator	\$ 79.38	109.59	13.33	0	0.00	122.92	122.92	\$ 9,757.39
Park Aide	\$ 16.69	27.03	3.67	0	0.00	30.70	30.70	\$ 256.19
Parks and Facilities Manager	\$ 45.64	240.00	0.00	24	0.00	216.00	216.00	\$ 9,858.24
Parks Maintenance Worker	\$ 26.58	102.58	7.33	32	0.00	77.91	77.91	\$ 2,070.85
Parks Maintenance Worker	\$ 26.58	10.00	10.00	4	0.00	16.00	16.00	\$ 425.28
Parks Maintenance Worker	\$ 33.92	221.74	13.33	16	0.00	219.07	219.07	\$ 7,430.85
Parks Maintenance Worker	\$ 27.91	133.47	10.00	8	0.00	135.47	135.47	\$ 3,780.97
Parks Supervisor	\$ 30.31	191.97	13.33	8	0.00	197.30	197.30	\$ 5,980.16
Preschool Assistant	\$ 19.86	112.07	3.67	21	0.00	94.74	94.74	\$ 1,881.54
Preschool Teacher	\$ 26.44	94.96	13.33	8	0.00	100.29	100.29	\$ 2,651.67
Recreation Coordinator	\$ 25.22	26.64	7.33	32	0.00	1.97	1.97	\$ 49.68
Recreation Manager	\$ 45.64	200.00	13.33	40	0.00	173.33	173.33	\$ 7,910.78
Recreation Supervisor	\$ 41.54	211.66	13.33	16	0.00	208.99	208.99	\$ 8,681.44
Recreation Supervisor	\$ 33.60	11.94	7.33	0	0.00	19.27	19.27	\$ 647.47
Recreation Supervisor	\$ 33.60	201.53	10.00	0	0.00	211.53	211.53	\$ 7,107.41
Senior Rec Leader-Events	\$ 18.92	0.00	3.67	0	0.00	3.67	3.67	\$ 69.44
Senior Rec Leader- Sports	\$ 18.02	14.68	3.67	0	0.00	18.35	18.35	\$ 330.67
TOTALS		2469.72	133.91	280	0.00	151.88	2375.73	\$ 86,871.85

*Please reference the FORPD Personnel Policy Manual revised 12-13-2023 & MOU approved 6-19-2021 for guidelines regarding Leave Liability.



LEAVE LIABILITY - July 2024

Sick

Name	Hourly Rate	Beginning Balance	Hours Accrued	Hours Used	Adjustments	Ending Balance	Leave Liability Hours	Dollars
Accountant	\$ 40.84	14.50	8	4.00	0	18.50	18.50	\$ 377.77
Admin Assistant II	\$ 26.61	343.25	8	0.00	0	351.25	320.00	\$ 4,257.60
Admin Assistant II	\$ 24.14	259.00	8	0.00	0	267.00	267.00	\$ 3,222.69
Administrative Services Manager	\$ 47.93	439.34	8	0.00	0	447.34	320.00	\$ 7,668.80
Arts & Entertainment Manager	\$ 39.43	80.00	8	0.00	0	88.00	88.00	\$ 1,734.92
District Administrator	\$ 79.38	495.00	8	0.00	0	503.00	320.00	\$ 12,700.80
Park Aide	\$ 16.69	36.00	6	0.00	0	42.00	42.00	\$ 350.49
Parks and Facilities Manager	\$ 45.64	346.00	8	0.00	0	354.00	320.00	\$ 7,302.40
Parks Maintenance Worker	\$ 26.58	106.50	8	0.00	0	114.50	114.50	\$ 1,521.71
Parks Maintenance Worker	\$ 26.58	8.00	8	0.00	0	16.00	16.00	\$ 212.64
Parks Maintenance Worker	\$ 33.92	5.80	8	12.00	0	1.80	1.80	\$ 30.53
Parks Maintenance Worker	\$ 27.91	127.00	8	0.00	0	135.00	135.00	\$ 1,883.93
Parks Supervisor	\$ 30.31	396.00	8	0.00	0	404.00	320.00	\$ 4,849.60
Preschool Assistant	\$ 19.86	163.00	6	0.00	0	169.00	160.00	\$ 1,588.80
Preschool Teacher	\$ 26.44	68.05	8	24.00	0	52.05	52.05	\$ 688.10
Recreation Coordinator	\$ 25.22	56.00	8	0.00	0	64.00	64.00	\$ 807.04
Recreation Manager	\$ 45.64	757.25	8	0.00	0	765.25	320.00	\$ 7,302.40
Recreation Supervisor	\$ 41.54	575.96	8	0.00		583.96	320.00	\$ 6,646.40
Recreation Supervisor	\$ 33.60	104.00	8	1.50	0	110.50	110.50	\$ 1,856.40
Recreation Supervisor	\$ 33.60	211.50	8	4.00	0	215.50	320.00	\$ 5,376.00
Senior Rec Leader-Events	\$ 18.92	0.00	6	0	0.00	6.00	6.00	\$ 56.76
Senior Rec Leader- Sports	\$ 18.02	24.00	6	0	0.00	30.00	30.00	\$ 270.30

TOTALS

\$ 70,706.07

Note: Regarding Sick-Leave hours, a Regular Full-Time employee may choose the Sick Leave payout option and utilize a maximum of 320 hours (as identified within the table above) which will be compensated at 50% of the employees current hourly rate of pay.

However, upon retirement from the District, a Regular Full-Time employee December choose to utilize their accrued Sick Leave toward CalPERS service credit with no maximum limit. Employees whose Sick Leave hours exceed 320 hours are noted but the hours in excess of 320 not calculated as a liability in the table above. A Regular Part-Time employee will be compensated for a maximum of 160 hours of sick leave at 50% of the employees rate of pay upon termination.



LEAVE LIABILITY - July 2024

Compensated Time Off (CTO)

Name	Hourly Rate	Beginning Balance	Hours Accrued	Hours Used	Adjustments	Ending Balance	Leave Liability Hours	Dollars
Accountant	\$ 40.84	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Admin Assistant II	\$ 26.61	1.13	0.00	0.00	0.00	1.13	1.13	\$ 29.94
Admin Assistant II	\$ 24.14	12.38	0.00	8.00	0.00	4.38	4.38	\$ 105.73
Administrative Services Manager	\$ 47.93	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Arts & Entertainment Manager	\$ 39.43	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
District Administrator	\$ 79.38	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Park Aide	\$ 16.69	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Parks and Facilities Manager	\$ 45.64	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Parks Maintenance Worker	\$ 26.58	7.88	0.00	7.00	0.00	0.88	0.88	\$ 23.39
Parks Maintenance Worker	\$ 26.58	1.50	0.00	0.00	0.00	1.50	1.50	\$ 39.87
Parks Maintenance Worker	\$ 33.92	16.25	0.00	12.00	0.00	4.25	4.25	\$ 144.16
Parks Maintenance Worker	\$ 27.91	38.39	0.00	0.00	0.00	38.39	38.39	\$ 1,071.46
Parks Supervisor	\$ 30.31	28.75	10.50	16.00	0.00	23.25	23.25	\$ 704.71
Preschool Assistant	\$ 19.86	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Preschool Teacher	\$ 26.44	6.77	0.00	0.00	0.00	6.77	6.77	\$ 178.87
Recreation Coordinator	\$ 25.22	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Recreation Manager	\$ 45.64	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Recreation Supervisor	\$ 41.54	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Recreation Supervisor	\$ 33.60	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Recreation Supervisor	\$ 33.60	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Senior Rec Leader-Events	\$ 18.92	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Senior Rec Leader- Sports	\$ 18.02	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
TOTALS								\$ 2,298.13

*Please reference the FORPD Personnel Policy Manual revised 12-13-2023 & MOU approved 6-19-2021 for guidelines regarding Leave Liability.



LEAVE LIABILITY - May 2024

Management Leave

Name	Hourly Rate	Beginning Balance	Hours Accrued	Hours Used	Adjustments	Ending Balance	Leave Liability Hours	Dollars
Accountant	\$ 40.84	18.24	5.34	0.00	0	23.58	23.58	\$ 963.01
Admin Assistant II	\$ 26.61	0	0.00	0.00	0	0	0	\$ -
Admin Assistant II	\$ 24.14	0	0.00	0.00	0	0	0	\$ -
Administrative Services Manager	\$ 47.93	32.50	5.34	0.00	0	37.84	37.84	\$ 1,813.67
Arts & Entertainment Manager	\$ 39.43	53.40	5.34	0.00	0	58.74	58.74	\$ 2,316.12
District Administrator	\$ 79.38	46.36	6.67	8.00	0	45.03	45.03	\$ 3,574.48
Park Aide	\$ 16.69	0.00	0.00	0.00	0	0	0	\$ -
Parks and Facilities Manager	\$ 45.64	18.37	5.34	16.00	0	7.71	7.71	\$ 351.88
Parks Maintenance Worker	\$ 26.58	0	0.00	0.00	0	0	0	\$ -
Parks Maintenance Worker	\$ 26.58	0	0.00	0.00	0	0	0	\$ -
Parks Maintenance Worker	\$ 33.92	0	0.00	0.00	0	0	0	\$ -
Parks Maintenance Worker	\$ 27.91	0	0.00	0.00	0	0	0	\$ -
Parks Supervisor	\$ 30.31	0	0.00	0.00	0	0	0	\$ -
Preschool Assistant	\$ 19.86	0	0.00	0.00	0	0	0	\$ -
Preschool Teacher	\$ 26.44	0	0.00	0.00	0	0	0	\$ -
Recreation Coordinator	\$ 25.22	0	0.00	0.00	0	0	0	\$ -
Recreation Manager	\$ 45.64	51.52	5.34	16.00	0	40.86	40.86	\$ 1,864.85
Recreation Supervisor	\$ 41.54	48.10	5.34	0.00	0	53.44	53.44	\$ 2,219.90
Recreation Supervisor	\$ 33.60	40.12	5.34	0.00	0	45.46	45.46	\$ 1,527.46
Recreation Supervisor	\$ 33.60	33.42	5.34	12.00	0	26.76	26.76	\$ 899.14
Senior Rec Leader-Events	\$ 18.92	0.00	0.00	0.00	0	0.00	0.00	\$ -
Senior Rec Leader- Sports	\$ 18.02	0.00	0.00	0.00	0	0.00	0.00	\$ -
TOTALS								\$ 15,530.50

*Please reference the FORPD Personnel Policy Manual revised 12-13-2023 & MOU approved 6-19-2021 for guidelines regarding Leave Liability.



CONTINGENCY FUND RECONCILIATION 2024-2025

JULY PERIOD 1

General Fund
Business Area 341A

Beginning Balance on July 1 2024: \$50,000

TRANSFERS FOR FY 24/25

Resolution #	Transfers To	Division	Purpose	Amount
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Ending Balance July 31, 2024 (period 1): \$50,000



**FUND BALANCE REPORT
341A FAIR OAKS PARK DISTRICT**

July 2024
Period 1

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$ 2,239,192.44	\$ 59,247.63	\$ (407,661.22)	\$ 1,890,778.85
Imprest Cash	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Accrued Interest Receivable	\$ 32,846.00	\$ -	\$ -	\$ 32,846.00
Due from Other Funds Year End	\$ -	\$ -	\$ -	\$ -
Accounts Receivable Year End	\$ -	\$ -	\$ -	\$ -
Notes & Other Long Receivables	\$ -	\$ -	\$ -	\$ -
Land	\$ 499,633.00	\$ -	\$ -	\$ 499,633.00
Building Structures	\$ 4,335,832.95	\$ -	\$ -	\$ 4,335,832.95
Equipment	\$ 503,537.37	\$ -	\$ -	\$ 503,537.37
AUC	\$ -	\$ -	\$ -	\$ -
Total Assets	\$ 7,612,041.76	\$ 59,247.63	\$ (407,661.22)	\$ 7,263,628.17
Warrants Payable	\$ (106,362.20)	\$ 154,816.21	\$ (90,221.65)	\$ (41,767.64)
Deposit Stale Warrants	\$ (11,114.81)	\$ -	\$ -	\$ (11,114.81)
Claims Payable	\$ (14,314.61)	\$ 341,816.08	\$ (436,296.68)	\$ (108,795.21)
Due to Others	\$ -	\$ -	\$ -	\$ -
PAYROLL_TAXES_N_BENEFITS	\$ 6,726.24	\$ 311,963.99	\$ (312,267.59)	\$ 6,422.64
Deposits from Others	\$ (68,597.98)	\$ -	\$ -	\$ (68,597.98)
Deferred Credits	\$ -	\$ -	\$ -	\$ -
Suspense Clearing	\$ -	\$ -	\$ -	\$ -
Payroll Clearing	\$ -	\$ 202,755.29	\$ (202,755.29)	\$ -
Borrowing Limit	\$ -	\$ 1,923,061.72	\$ -	\$ 1,923,061.72
Borrowing Limit Offset	\$ -	\$ -	\$ (1,923,061.72)	\$ (1,923,061.72)
Total Liabilities	\$ (193,663.36)	\$ 2,934,413.29	\$ (2,964,602.93)	\$ (223,853.00)
Total Deferred Inflows	\$ (164.99)	\$ -	\$ -	\$ (164.99)
Reserve Fund Balance	\$ (515,991.40)	\$ -	\$ -	\$ (515,991.40)
Fund Balance	\$ (1,563,218.69)	\$ 105,000.00	\$ -	\$ (1,458,218.69)
Investments in GFA	\$ (5,339,003.32)	\$ -	\$ -	\$ (5,339,003.32)
Expenditures/Expenses	\$ -	\$ 379,242.46	\$ (639.23)	\$ 378,603.23
Estimated Revenue	\$ -	\$ 3,533,985.00	\$ -	\$ 3,533,985.00
Appropriations	\$ -	\$ -	\$ (3,638,985.00)	\$ (3,638,985.00)
Start of System Clearing	\$ -	\$ -	\$ -	\$ -
Total Equity and Other Accounts	\$ (7,418,213.41)	\$ 4,018,227.46	\$ (3,639,624.23)	\$ (7,039,610.18)
Total Liabilities & Equity + Other Accts	\$ (7,612,041.76)	\$ 6,952,640.75	\$ (6,604,227.16)	\$ (7,263,628.17)



FUND BALANCE REPORT
341C FO GO BOND- CAPITAL

July 2024
Period 1

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$1,541,997.22	\$0.00	-\$561,943.21	\$980,054.01
Cash with Fiscal Age	\$4,016,497.34	\$0.00	\$0.00	\$4,016,497.34
Accrued Interest Receivable	\$54,299.15	\$0.00	\$0.00	\$54,299.15
Total Assets	\$5,612,793.71	\$0.00	-\$561,943.21	\$5,050,850.50
Warrants Payable	-\$11,326.75	\$551,860.08	-\$540,533.33	\$0.00
Claims Payable	\$0.00	\$543,349.83	-\$543,349.83	\$0.00
Total Liabilities	-\$11,326.75	\$1,095,209.91	-\$1,083,883.16	\$0.00
Fund Balance	-\$5,601,466.96	\$0.00	\$0.00	-\$5,601,466.96
Expenditures/Expenses	\$0.00	\$550,616.46	\$0.00	\$550,616.46
Estimated Revenue	\$0.00	\$9,580,193.00	\$0.00	\$9,580,193.00
Appropriations	\$0.00	\$0.00	-\$9,580,193.00	-\$9,580,193.00
Total Equity and Other Accounts	-\$5,601,466.96	\$10,130,809.46	-\$9,580,193.00	-\$5,050,850.50
Total Liabilities & Equity + Other Accts	-\$5,612,793.71	\$11,226,019.37	-\$10,664,076.16	-\$5,050,850.50



FUND BALANCE REPORT

343A PHOENIX LL

July 2024

Period 1

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$40,931.72	\$0.00	\$0.00	\$40,931.72
Accrued Interest Receivable	\$948.00	\$0.00	\$0.00	\$948.00
Due from Other Funds Year End	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$41,879.72	\$0.00	\$0.00	\$41,879.72
Warrants Payable	\$0.00	\$0.00	\$0.00	\$0.00
Claims Payable	\$0.00	\$0.00	\$0.00	\$0.00
Due to Others	\$0.00	\$0.00	\$0.00	\$0.00
Borrowing Limit	\$0.00	\$48,122.74	\$0.00	\$48,122.74
Borrowing Limit Offset	\$0.00	\$0.00	-\$48,122.74	-\$48,122.74
Total Liabilities	\$0.00	\$48,122.74	-\$48,122.74	\$0.00
Reserve Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance	-\$41,879.72	\$0.00	\$0.00	-\$41,879.72
Estimated Revenue	\$0.00	\$56,614.00	\$0.00	\$56,614.00
Appropriations	\$0.00	\$0.00	-\$56,614.00	-\$56,614.00
Total Equity and Other Accounts	-\$41,879.72	\$56,614.00	-\$56,614.00	-\$41,879.72
Total Liabilities & Equity + Other Accts	-\$41,879.72	\$104,736.74	-\$104,736.74	-\$41,879.72



FUND BALANCE REPORT
373A FAIR OAKS ASSESSMENT DISTRICT

July 2024

Period 1

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$293,729.63	\$0.00	\$0.00	\$293,729.63
Accrued Interest Receivable	\$7,072.00	\$0.00	\$0.00	\$7,072.00
Due from Other Funds Year End	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$300,801.63	\$0.00	\$0.00	\$300,801.63
Sales Tax Due	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Payable	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Stale Warrants	-\$190.94	\$0.00	\$0.00	-\$190.94
Claims Payable	\$0.00	\$0.00	\$0.00	\$0.00
Due to Others	\$0.00	\$0.00	\$0.00	\$0.00
Borrowing Limit	\$0.00	\$514,567.04	\$0.00	\$514,567.04
Borrowing Limit Offset	\$0.00	\$0.00	-\$514,567.04	-\$514,567.04
Total Liabilities	-\$190.94	\$514,567.04	-\$514,567.04	-\$190.94
Fund Balance	-\$300,610.69	\$150,000.00	\$0.00	-\$150,610.69
Estimated Revenue	\$0.00	\$603,386.00	\$0.00	\$603,386.00
Appropriations	\$0.00	\$0.00	-\$753,386.00	-\$753,386.00
Total Equity and Other Accounts	-\$300,610.69	\$753,386.00	-\$753,386.00	-\$300,610.69
Total Liabilities & Equity + Other Accts	-\$300,801.63	\$1,267,953.04	-\$1,267,953.04	-\$300,801.63



FUND BALANCE REPORT
343B GUM RANCH LL

July 2024
Period 1

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$103,358.38	\$0.00	\$0.00	\$103,358.38
Accrued Interest Receivable	\$2,245.00	\$0.00	\$0.00	\$2,245.00
Due from Other Funds Year End	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$105,603.38	\$0.00	\$0.00	\$105,603.38
Fund Balance	-\$105,603.38	\$0.00	\$0.00	-\$105,603.38
Estimated Revenue	\$0.00	\$103,830.00	\$0.00	\$103,830.00
Appropriations	\$0.00	\$0.00	-\$103,830.00	-\$103,830.00
Total Equity and Other Accounts	-\$105,603.38	\$103,830.00	-\$103,830.00	-\$105,603.38
Total Liabilities & Equity + Other Accts	-\$105,603.38	\$103,830.00	-\$103,830.00	-\$105,603.38



FUND BALANCE REPORT
341I FAIR OAKS PARK IMPACT FEES

July 2024

Period 1

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$1,625,236.20	\$236.55	\$0.00	\$1,625,472.75
Accrued Interest Receivable	\$40,677.00	\$0.00	\$0.00	\$40,677.00
Notes & Other Long Receivables	\$10,782.00	\$0.00	\$0.00	\$10,782.00
Total Assets	\$1,676,695.20	\$236.55	\$0.00	\$1,676,931.75
Deposits from Others	-\$1,665,913.20	\$0.00	-\$236.55	-\$1,666,149.75
Total Liabilities	-\$1,665,913.20	\$0.00	-\$236.55	-\$1,666,149.75
Total Deferred Inflows	-\$10,782.00	\$0.00	\$0.00	-\$10,782.00
Total Liabilities & Equity + Other Accts	-\$1,676,695.20	\$0.00	-\$236.55	-\$1,676,931.75



FUND BALANCE REPORT
088I FAIR OAKS PARK DEDICATION

July 2024

Period 1

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$373,657.53	\$4,448.00	\$0.00	\$378,105.53
Accrued Interest Receivable	\$9,041.00	\$0.00	\$0.00	\$9,041.00
Due from Other Funds Year End	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$382,698.53	\$4,448.00	\$0.00	\$387,146.53
Deposit Stale Warrants	-\$40.00	\$0.00	\$0.00	-\$40.00
Claims Payable	\$0.00	\$0.00	\$0.00	\$0.00
Deposits from Others	-\$382,658.53	\$0.00	-\$4,448.00	-\$387,106.53
Deferred Credits	\$0.00	\$0.00	\$0.00	\$0.00
Total Liabilities	-\$382,698.53	\$0.00	-\$4,448.00	-\$387,146.53
Total Liabilities & Equity + Other Accts	-\$382,698.53	\$0.00	-\$4,448.00	-\$387,146.53



FAIR OAKS PARKS AND RECREATION DISTRICT
REFUND REPORT

Period 1 - FY 25
July 2024

DATE	PROGRAM	REASON	AMOUNT
7/8/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	300
7/2/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	223
7/2/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	223
7/2/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	223
7/2/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	223
7/2/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	223
7/10/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	211.85
7/10/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	211.85
7/1/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	203
7/22/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	203
7/22/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	203
7/29/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	203
7/29/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	200
7/29/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	192.85
7/12/2024	9646.14-38920 - Youth Sports - Skyhawks Sports	CANCELLED PURCHASE	185
7/12/2024	9646.14-38920 - Youth Sports - Skyhawks Sports	CANCELLED PURCHASE	185
7/12/2024	9646.14-38920 - Youth Sports - Skyhawks Sports	CANCELLED PURCHASE	185
7/12/2024	9646.14-38920 - Youth Sports - Skyhawks Sports	CANCELLED PURCHASE	185
7/1/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	182.7
7/29/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	182.7
7/2/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	156.1
7/21/2024	9646.4-8217 - Adult Classes & Programs - Rancho Cordova R&P	CANCELLED PURCHASE	145
7/21/2024	9646.4-8217 - Adult Classes & Programs - Rancho Cordova R&P	CANCELLED PURCHASE	145
7/22/2024	9646.142 - Youth Flag Football	CANCELLED PURCHASE	140
7/15/2024	9646.14-5240 - Youth Sports - Kidz Love Soccer	CANCELLED PURCHASE	\$128.00
7/15/2024	9646.14-5240 - Youth Sports - Kidz Love Soccer	CANCELLED PURCHASE	\$128.00
7/15/2024	9646.14-5240 - Youth Sports - Kidz Love Soccer	CANCELLED PURCHASE	\$128.00
7/15/2024	9646.14-5240 - Youth Sports - Kidz Love Soccer	CANCELLED PURCHASE	\$128.00
7/15/2024	9646.14-5240 - Youth Sports - Kidz Love Soccer	CANCELLED PURCHASE	\$128.00
7/15/2024	9646.14-5240 - Youth Sports - Kidz Love Soccer	CANCELLED PURCHASE	\$128.00
7/15/2024	9646.14-5240 - Youth Sports - Kidz Love Soccer	CANCELLED PURCHASE	\$128.00
7/25/2024	9429.32 - Miller BBQ	CANCELLED PURCHASE	\$120.00
7/8/2024	9646.41 - Adult Sports	CANCELLED PURCHASE	\$92.00
7/2/2024	9646.14-62436 - Youth Sports - Vision Soccer Training	CANCELLED PURCHASE	\$87.00
7/15/2024	8510.1-73199 - A&E - Julia Wedge Schoenwandt	CANCELLED PURCHASE	\$71.00
7/22/2024	8510.1-73199 - A&E - Julia Wedge Schoenwandt	CANCELLED PURCHASE	\$71.00
7/22/2024	9646.138 - CFO Preschool Camp	CANCELLED PURCHASE	\$63.00
7/1/2024	9429.422 - Gum Ranch Pavilion #2	CANCELLED PURCHASE	\$60.00
7/29/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/1/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/1/2024	9429.1 - Deposits	CANCELLED PURCHASE	\$50.00
7/8/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/8/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/15/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00



FAIR OAKS PARKS AND RECREATION DISTRICT
REFUND REPORT

Period 1 - FY 25
July 2024

7/15/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/15/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/16/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/22/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/22/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/22/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/24/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/25/2024	8410 - Deposits	CANCELLED PURCHASE	\$50.00
7/29/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/29/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/29/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/29/2024	9429.1 - Deposits	Refund of Rental Deposit 9429.1	\$50.00
7/31/2024	9429.1 - Deposits	Rental Deposit Refund	\$50.00
7/2/2024	9646.5-58557 - Senior Classes & Programs - Laura Gamez	CANCELLED PURCHASE	\$33.00
7/2/2024	9646.5-58557 - Senior Classes & Programs - Laura Gamez	CANCELLED PURCHASE	\$33.00
7/2/2024	9646.5-58557 - Senior Classes & Programs - Laura Gamez	CANCELLED PURCHASE	\$29.70
7/2/2024	9646.5-58557 - Senior Classes & Programs - Laura Gamez	CANCELLED PURCHASE	\$29.70
7/9/2024	9646.738 - Kid's DIY Series	CANCELLED PURCHASE	\$25.00
7/24/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	\$20.00
7/24/2024	9646.13 - CFO Summer Camp	CANCELLED PURCHASE	\$20.00
7/25/2024	9429.35 - Optional Items (Outdoor)	CANCELLED PURCHASE	\$10.00
7/25/2024	9429.35 - Optional Items (Outdoor)	CANCELLED PURCHASE	\$10.00

TOTAL

\$7,355.45

Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
10111000 REGULAR EMPLOYEES	\$1,454,197.00	\$115,592.51	\$1,338,604.49	8%	
10112100 EXTRA HELP	\$312,033.00	\$27,811.86	\$284,221.14	9%	
10112400 COMMITTEE MEMBERS	\$7,500.00	\$400.00	\$7,100.00	5%	
10113100 STRAIGHT TIME OT	\$0.00	\$0.00	\$0.00		
10113200 TIME/ONE HALF OT	\$1,500.00	\$0.00	\$1,500.00	0%	
10114300 ALLOWANCES	\$27,360.00	\$820.00	\$26,540.00	3%	
10121000 RETIREMENT - EMPLOYER COST	\$253,887.00	\$18,998.12	\$234,888.88	7%	
10122000 OASDHI - EMPLOYER COST	\$32,064.00	\$3,686.48	\$28,377.52	11%	
10123000 GROUP INS - EMPLOYER COST	\$403,638.00	\$29,380.34	\$374,257.66	7%	
10124000 WORK COMP - ACP	\$63,309.00	\$8,833.25	\$54,475.75	14%	
10125000 SUI - ALLOCATED COST PACKAGE	\$8,681.00	\$261.87	\$8,419.13	3%	
10128000 HEALTH CARE - RETIREES	\$53,810.00	\$4,057.53	\$49,752.47	8%	
* 10 - SALARIES AND EMPLOYEE BENEFITS	\$2,617,979.00	\$209,841.96	\$2,408,137.04	8%	
20200500 ADVERTISING	\$6,310.00	\$321.00	\$5,989.00	5%	
20201500 BLUE PRINT SVC	\$50.00	\$0.00	\$50.00	0%	
20202400 PERIODICAL/SUBSCRIPTIONS	\$100.00	\$0.00	\$100.00	0%	
20202900 BUS/CONFERENCE EXP	\$10,740.00	\$1,049.77	\$9,690.23	10%	
20203500 ED/TRAINING SVC	\$5,765.00	\$340.00	\$5,425.00	6%	
20203600 ED/TRAINING SUP	\$750.00	\$0.00	\$750.00	0%	
20203800 EMPLOYEE RECOGNITION	\$2,125.00	\$148.44	\$1,976.56	7%	
20203900 EMPLOYEE TRANSPORTATION	\$971.00	\$0.00	\$971.00	0%	
20205100 INS LIABILITY	\$138,833.00	\$72,904.50	\$65,928.50	53%	
20206100 MEMBERSHIP DUES	\$8,250.00	\$3,250.00	\$5,000.00	39%	
20207600 OFFICE SUPPLIES	\$5,130.00	\$701.34	\$4,428.66	14%	
20208100 POSTAL SVC	\$6,820.00	\$44.99	\$6,775.01	1%	
20208500 PRINTING SVC	\$37,400.00	\$0.00	\$37,400.00	0%	
20210300 AGRI/HORT SVC	\$382,791.00	\$26,078.00	\$356,713.00	7%	
20210400 AGRI/HORT SUP	\$20,400.00	\$0.00	\$20,400.00	0%	
20211100 BLDG MAINT SVC	\$5,000.00	\$0.00	\$5,000.00	0%	
20211200 BLDG MAINT SUP/MAT	\$9,000.00	\$448.92	\$8,551.08	5%	
20213100 ELECT MAINT SVC	\$1,500.00	\$0.00	\$1,500.00	0%	
20213200 ELECT MAINT SUP	\$4,000.00	\$965.40	\$3,034.60	24%	
20214100 LAND IMP MAINT SVC	\$0.00	\$0.00	\$0.00		
20214200 LAND IMP MAINT SUP	\$17,300.00	\$603.67	\$16,696.33	3%	
20215100 MECH SYS MAINT SVC	\$6,400.00	\$0.00	\$6,400.00	0%	
20215200 MECH SYS MAINT SUP	\$200.00	\$0.00	\$200.00	0%	
20216200 PAINTING SUP	\$4,150.00	\$0.00	\$4,150.00	0%	
20216700 PLUMBING MAINT SVC	\$8,000.00	\$299.00	\$7,701.00	4%	

20216800 PLUMBING MAINT SUP	\$17,000.00	\$1,535.43	\$15,464.57	9%	
20218500 PERMIT CHARGES	\$3,050.00	\$0.00	\$3,050.00	0%	
20219100 ELECTRICITY	\$62,000.00	\$0.00	\$62,000.00	0%	
20219200 NAT GAS/LPG/FUEL OIL	\$10,175.00	\$75.80	\$10,099.20	1%	
20219300 REF COLL/DISP SVC	\$21,936.00	\$1,020.58	\$20,915.42	5%	
20219500 SEWAGE DISP SVC	\$22,611.00	\$1,027.91	\$21,583.09	5%	
20219700 TELEPHONE SVC	\$23,500.00	\$3,008.77	\$20,491.23	13%	
20219800 WATER	\$107,044.00	\$8,641.87	\$98,402.13	8%	
20220500 AUTO MAINT SVC	\$14,000.00	\$0.00	\$14,000.00	0%	
20220600 AUTO MAINT SUP	\$4,000.00	\$489.75	\$3,510.25	12%	
20222600 EXPEND TOOLS	\$6,000.00	\$0.00	\$6,000.00	0%	
20222700 CELLPHONE/PAGER	\$10,000.00	\$758.71	\$9,241.29	8%	
20223600 FUEL/LUBRICANTS	\$22,000.00	\$2,170.09	\$19,829.91	10%	
20226100 OFFICE EQ MAINT SVC	\$2,200.00	\$80.46	\$2,119.54	4%	
20227500 RENT/LEASE EQ	\$17,400.00	\$722.19	\$16,677.81	4%	
20229100 OTHER EQ MAINT SVC	\$2,000.00	\$0.00	\$2,000.00	0%	
20229200 OTHER EQ MAINT SUP	\$2,000.00	\$212.27	\$1,787.73	11%	
20231400 CLOTH/PERSONAL SUP	\$26,975.00	\$1,417.57	\$25,557.43	5%	
20232100 CUSTODIAL SVC	\$12,000.00	\$439.01	\$11,560.99	4%	
20232200 CUSTODIAL SUP	\$24,000.00	\$4,100.88	\$19,899.12	17%	
20233200 FOOD/CATERING SUP	\$25,355.00	\$309.11	\$25,045.89	1%	
20244400 MEDICAL SUP	\$1,500.00	\$21.54	\$1,478.46	1%	
20250200 ACTUARIAL SVC	\$8,000.00	\$0.00	\$8,000.00	0%	
20250500 ACCOUNTING SVC	\$10,800.00	\$2,704.00	\$8,096.00	25%	
20250700 ASSESSMENT COLL SVC	\$29,000.00	\$0.00	\$29,000.00	0%	
20252500 ENGINEERING SVC	\$17,000.00	\$0.00	\$17,000.00	0%	
20253100 LEGAL SVC	\$6,000.00	\$57.50	\$5,942.50	1%	
20254300 PARKS/RECREATION SVC	\$13,200.00	\$0.00	\$13,200.00	0%	
20257100 SECURITY SVC	\$58,155.00	\$6,163.25	\$51,991.75	11%	
20257200 SHUTTLE BUS	\$11,000.00	\$7,050.00	\$3,950.00	64%	
20259100 OTHER PROF SVC	\$9,540.00	\$713.98	\$8,826.02	7%	
20281100 DATA PROCESSING SVC	\$47,430.00	\$1,550.00	\$45,880.00	3%	
20281200 DATA PROCESSING SUP	\$7,165.00	\$18.31	\$7,146.69	0%	
20281700 ELECTION SVC	\$55,726.00	\$0.00	\$55,726.00	0%	
20281900 REGISTRATION SVC	\$8,000.00	\$0.00	\$8,000.00	0%	
20285100 RECREATIONAL SVC	\$94,539.00	\$10,790.29	\$83,748.71	11%	
20285200 RECREATIONAL SUP	\$39,050.00	\$3,789.54	\$35,260.46	10%	
20289800 OTHER OP EXP SUP	\$15,100.00	\$814.71	\$14,285.29	5%	
20289900 OTHER OP EXP SVC	\$6,200.00	\$890.00	\$5,310.00	14%	

20291300 AUD/CONTROLLER SVC	\$16,000.00	\$0.00	\$16,000.00	0%	
* 20 - SERVICES AND SUPPLIES	\$1,570,636.00	\$167,728.55	\$1,402,907.45	11%	
30345000 TAX/LIC/ASSESS	\$4,200.00	\$1,032.72	\$3,167.28	25%	
* 30 - OTHER CHARGES	\$4,200.00	\$1,032.72	\$3,167.28	25%	
42420200 STRUCTURES	\$220,000.00	\$0.00	\$220,000.00	0%	
* 42 - Buildings	\$220,000.00	\$0.00	\$220,000.00	0%	
43430300 EQUIPMENT SD NON RECON	\$90,000.00	\$0.00	\$90,000.00	0%	
* 43 - Equipment	\$90,000.00	\$0.00	\$90,000.00	0%	
79790100 CONTINGENCY APPR	\$50,000.00	\$0.00	\$50,000.00	0%	
* 79 - Appropriation for Contingencies	\$50,000.00	\$0.00	\$50,000.00	0%	
** EXPENDITURE ACCOUNTS	\$4,552,815.00	\$378,603.23	\$4,174,211.77	8%	
59599100 OPERATING TRANS IN	-\$913,830.00	\$0.00	-\$913,830.00	0%	
* 59 - INTERFUND REIMBRSMT	-\$913,830.00	\$0.00	-\$913,830.00	0%	
** REIMBURSEMENT ACCOUNTS	-\$913,830.00	\$0.00	-\$913,830.00	0%	
91910100 PROP TAX CUR SEC	-\$2,189,035.00	\$0.00	-\$2,189,035.00	0%	
91910200 PROP TAX CUR UNSEC	-\$79,410.00	\$0.00	-\$79,410.00	0%	
91910300 PROP TAX CUR SUP	-\$58,480.00	\$0.00	-\$58,480.00	0%	
91910400 PROPERTY TAX SECURED DELINQUENT	-\$14,782.00	\$0.00	-\$14,782.00	0%	
91910500 PROP TAX SUP DELINQ	-\$2,417.00	\$0.00	-\$2,417.00	0%	
91910600 PROPERTY TAX UNITARY	-\$27,746.00	\$0.00	-\$27,746.00	0%	
91913000 PROP TAX PR UNSEC	-\$1,250.00	\$0.00	-\$1,250.00	0%	
91914000 PROP TAX PENALTIES	-\$350.00	\$0.00	-\$350.00	0%	
* 91 - TAXES	-\$2,373,470.00	\$0.00	-\$2,373,470.00	0%	
94941000 INTEREST INCOME	-\$15,000.00	\$0.00	-\$15,000.00	0%	
94942900 BLDG RENTAL OTHER	-\$141,400.00	\$0.00	-\$141,400.00	0%	
94943900 GROUND LEASES-OTHER	-\$96,125.00	\$0.00	-\$96,125.00	0%	
* 94 - REVENUE FROM USE OF MONEY AND PROP	-\$252,525.00	\$0.00	-\$252,525.00	0%	
95952200 HOME PROP TAX REL	-\$16,500.00	\$0.00	-\$16,500.00	0%	
95952900 IN LIEU TAXES-OTHER	\$0.00	\$0.00	\$0.00		
* 95 - INTERGOVERNMENTAL REVENUES	-\$16,500.00	\$0.00	-\$16,500.00	0%	
96964600 RECREATION SVC CHGS	-\$518,590.00	\$0.00	-\$518,590.00	0%	
* 96 - CHARGES FOR SERVICES	-\$518,590.00	\$0.00	-\$518,590.00	0%	
97979000 MISC OTHER	-\$372,900.00	\$0.00	-\$372,900.00	0%	
* 97 - MISCELLANEOUS REVENUE	-\$372,900.00	\$0.00	-\$372,900.00	0%	
** REVENUE ACCOUNTS	-\$3,533,985.00	\$0.00	-\$3,533,985.00	0%	
*** Total	\$105,000.00	\$378,603.23	-\$273,603.23	361%	

FINANCIAL REPORT FY 2025
341A FORPD GENERAL FUND

 FY 2025
Period 1 (8% of FY)

Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
20253100 LEGAL SVC	\$5,000.00	\$0.00	\$5,000.00	0%	
20259100 OTHER PROF SVC	\$0.00	\$3,641.50	-\$3,641.50		
20281100 DATA PROCESSING SVC	\$1,000.00	\$0.00	\$1,000.00	0%	
20291300 AUD/CONTROLLER SVC	\$4,500.00	\$0.00	\$4,500.00	0%	
20 - SERVICES AND SUPPLIES	\$10,500.00	\$3,641.50	\$6,858.50	35%	
42420200 STRUCTURES	\$9,569,693.00	\$546,974.96	\$9,022,718.04	6%	
42 - Buildings	\$9,569,693.00	\$546,974.96	\$9,022,718.04	6%	
EXPENDITURE ACCOUNTS	\$9,580,193.00	\$550,616.46	\$9,029,576.54	6%	
97979000 MISC OTHER	-\$9,580,193.00	\$0.00	-\$9,580,193.00	0%	
97 - MISCELLANEOUS REVENUE	-\$9,580,193.00	\$0.00	-\$9,580,193.00	0%	
REVENUE ACCOUNTS	-\$9,580,193.00	\$0.00	-\$9,580,193.00	0%	
Total		\$550,616.46	-\$550,616.46		

FINANCIAL REPORT FY 2025
341A FORPD GENERAL FUND

FY 2025
Period 1 (8% of FY)

Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
50598000 OPERATING TRANS OUT	\$753,386.00	\$0.00	\$753,386.00	0%	
50 - INTERFUND CHARGES	\$753,386.00	\$0.00	\$753,386.00	0%	
EXPENDITURE ACCOUNTS	\$753,386.00	\$0.00	\$753,386.00	0%	
96960300 SPECIAL ASSESMENT	-\$603,386.00	\$0.00	-\$603,386.00	0%	
96 - CHARGES FOR SERVICES	-\$603,386.00	\$0.00	-\$603,386.00	0%	
REVENUE ACCOUNTS	-\$603,386.00	\$0.00	-\$603,386.00	0%	
Total	\$150,000.00	\$0.00	\$150,000.00	0%	

FINANCIAL REPORT FY 2025
341A FORPD GENERAL FUND

FY 2025
Period 1 (8% of FY)

Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
50598000 OPERATING TRANS OUT	\$56,614.00	\$0.00	\$56,614.00	\$0.00	
50 - INTERFUND CHARGES	\$56,614.00	\$0.00	\$56,614.00	\$0.00	
EXPENDITURE ACCOUNTS	\$56,614.00	\$0.00	\$56,614.00	\$0.00	
96960300 SPECIAL ASSESMENT	-\$56,614.00	\$0.00	-\$56,614.00	\$0.00	
96 - CHARGES FOR SERVICES	-\$56,614.00	\$0.00	-\$56,614.00	\$0.00	
REVENUE ACCOUNTS	-\$56,614.00	\$0.00	-\$56,614.00	\$0.00	
Total	\$0.00	\$0.00	\$0.00		

FINANCIAL REPORT FY 2025
341A FORPD GENERAL FUND

FY 2025
Period 1 (8% of FY)

Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
50598000 OPERATING TRANS OUT	\$103,830.00	\$0.00	\$103,830.00	\$0.00	
50 - INTERFUND CHARGES	\$103,830.00	\$0.00	\$103,830.00	\$0.00	
EXPENDITURE ACCOUNTS	\$103,830.00	\$0.00	\$103,830.00	\$0.00	
96960300 SPECIAL ASSESMENT	-\$103,830.00	\$0.00	-\$103,830.00	\$0.00	
96 - CHARGES FOR SERVICES	-\$103,830.00	\$0.00	-\$103,830.00	\$0.00	
REVENUE ACCOUNTS	-\$103,830.00	\$0.00	-\$103,830.00	\$0.00	
Total	\$0.00	\$0.00	\$0.00		

FAIR OAKS RECREATION AND PARK DISTRICT
MEASURE J - COMMITMENT REPORT

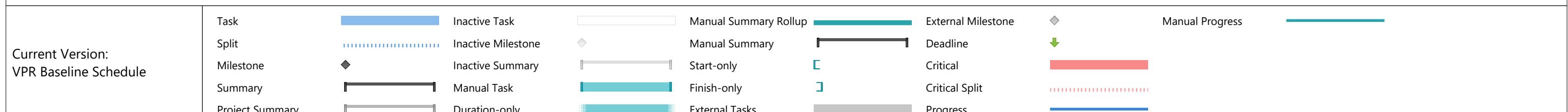
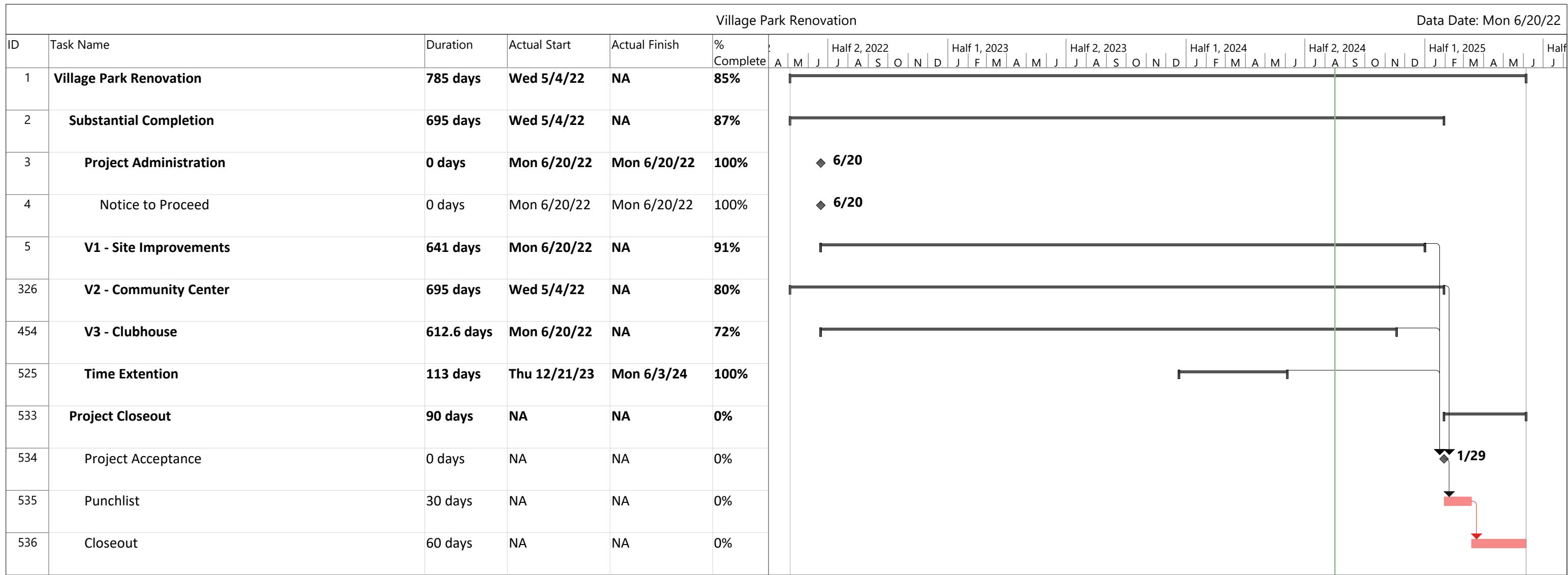
FY 25
Period 1

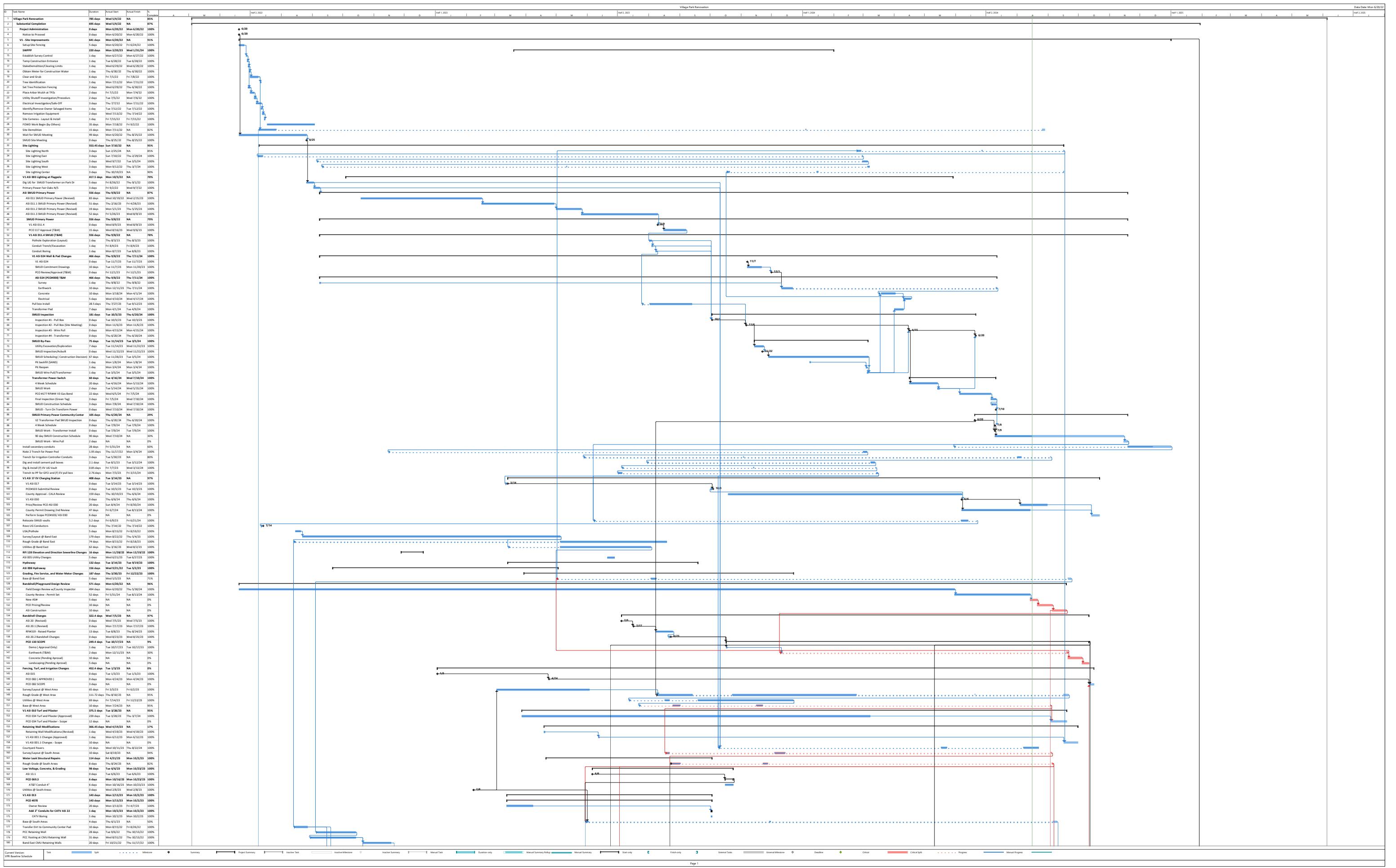
Vendor	Project	Original Amount	Change Orders	Revised Amount	Paid	Balance	Notes
ARC Document Solutions	All Projects	\$ 8,000.00	\$ -	\$ 21,679.28	\$ -		
BOBO Construction	All Projects	\$ 21,750,000.00	\$ -	\$ 21,750,000.00	\$ 16,259,376.54	\$ 5,490,623.46	
ICS	All Projects	\$ 1,100,000.00	\$ -	\$ 1,100,000.00	\$ 884,456.25	\$ 215,543.75	
Verde Design	Jim Streng Park	\$ 70,350.00	\$ 3,000.00	\$ 73,350.00	\$ 73,350.00	\$ -	Paused
Warren Consulting Engineers, Inc.	Jim Streng Park	\$ 5,000.00	\$ 7,300.00	\$ 12,300.00	\$ 11,800.00		Paused
Mid Pacific Engineering	Jim Streng Park	\$ 3,850.00	\$ 6,621.00	\$ 10,471.00	\$ 6,838.50		Paused
Playcore Wisconsin Inc. DBA Gam	Jim Streng Park	\$ 147,910.21	\$ 6,842.00	\$ 154,752.21	\$ 154,752.21	\$ -	Paused
Safe 2 Play Playground Safety Insp	Jim Streng Park	\$ 825.00	\$ -	\$ 825.00	\$ 825.00	\$ -	Paused
Olympic Land Construction	Jim Streng Park	\$ 678,100.00	\$ (19,332.00)	\$ 658,768.00	\$ 658,768.00	\$ -	Paused
Verde Design	Phoenix Park Improvements	\$ 438,250.00	\$ -	\$ 438,250.00	\$ 111,537.37		Paused
AECOM	Phoenix Park Improvements	\$ 69,943.00	\$ -	\$ 69,943.00	\$ -		Paused
Mid Pacific Engineering	Phoenix Park Improvements	\$ 9,600.00	\$ -	\$ 9,600.00	\$ 7,300.50		Paused
PARC Specialty Contractors	Village Park	\$ 134,700.00	\$ -	\$ 134,700.00	\$ 6,735.00		closed per ICS
Callander Associates Landscape A	Village Park	\$ 572,385.00	\$ 433,906.50	\$ 1,006,291.50	\$ 925,373.04	\$ 80,918.46	
CTA Engineering & Surveying	Village Park	\$ 20,500.00	\$ 4,448.13	\$ 24,948.13	\$ 24,948.13	\$ -	
Mid Pacific Engineering	Village Park	\$ 9,150.00	\$ 172,711.45	\$ 181,861.45	\$ 129,212.20	\$ 52,649.25	
Entek Consulting Group	Village Park	\$ 3,650.00	\$ 2,520.00	\$ 6,170.00	\$ 6,170.00	\$ -	
LSA Associates	Village Park	\$ 9,405.00	\$ (1,980.00)	\$ 7,425.00	\$ 7,425.50	\$ (0.50)	
AECOM	Village Park	\$ 61,853.00	\$ 7,871.20	\$ 69,724.20	\$ 69,724.20	\$ -	
Bennett Engineering	Village Park	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	
Interwest Consulting	Village Park	\$ 11,190.00	\$ -	\$ 11,190.00	\$ 5,502.50		closed per ICS
Entek Consulting Group	Village Park - Clubhouse	\$ 5,115.00	\$ 26,990.00	\$ 32,105.00	\$ 25,110.00	\$ 6,995.00	
WMB Architects	Village Park - Clubhouse	\$ 180,330.00	\$ 78,626.00	\$ 258,956.00	\$ 208,414.92	\$ 50,541.08	
KMM Services Inc	Village Park - Clubhouse	\$ 10,650.00	\$ 54,440.00	\$ 65,090.00	\$ 52,475.00	\$ 12,615.00	
WMB Architects	Village Park-Amphitheatre	\$ 534,780.00	\$ 245,053.00	\$ 779,833.00	\$ 649,291.02	\$ 130,541.98	
L&M Fence Rental	Village Park-Amphitheatre	\$ 3,200.00	\$ 1,572.50	\$ 4,772.50	\$ 4,772.50	\$ -	
Total		\$ 25,846,736.21	\$ 1,030,589.78	\$ 26,869,325.99	\$ 20,313,837.66	\$ 6,040,427.48	

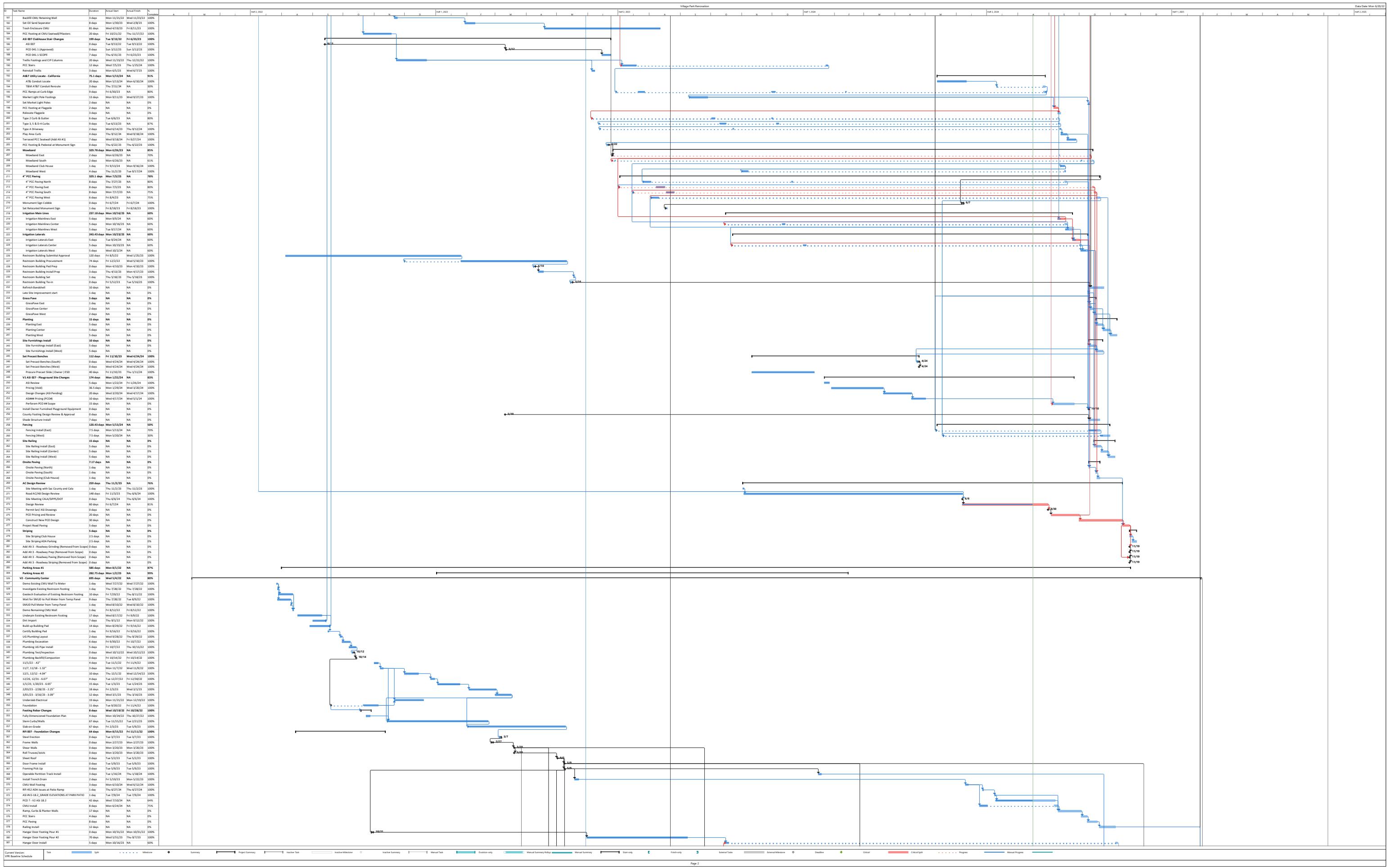


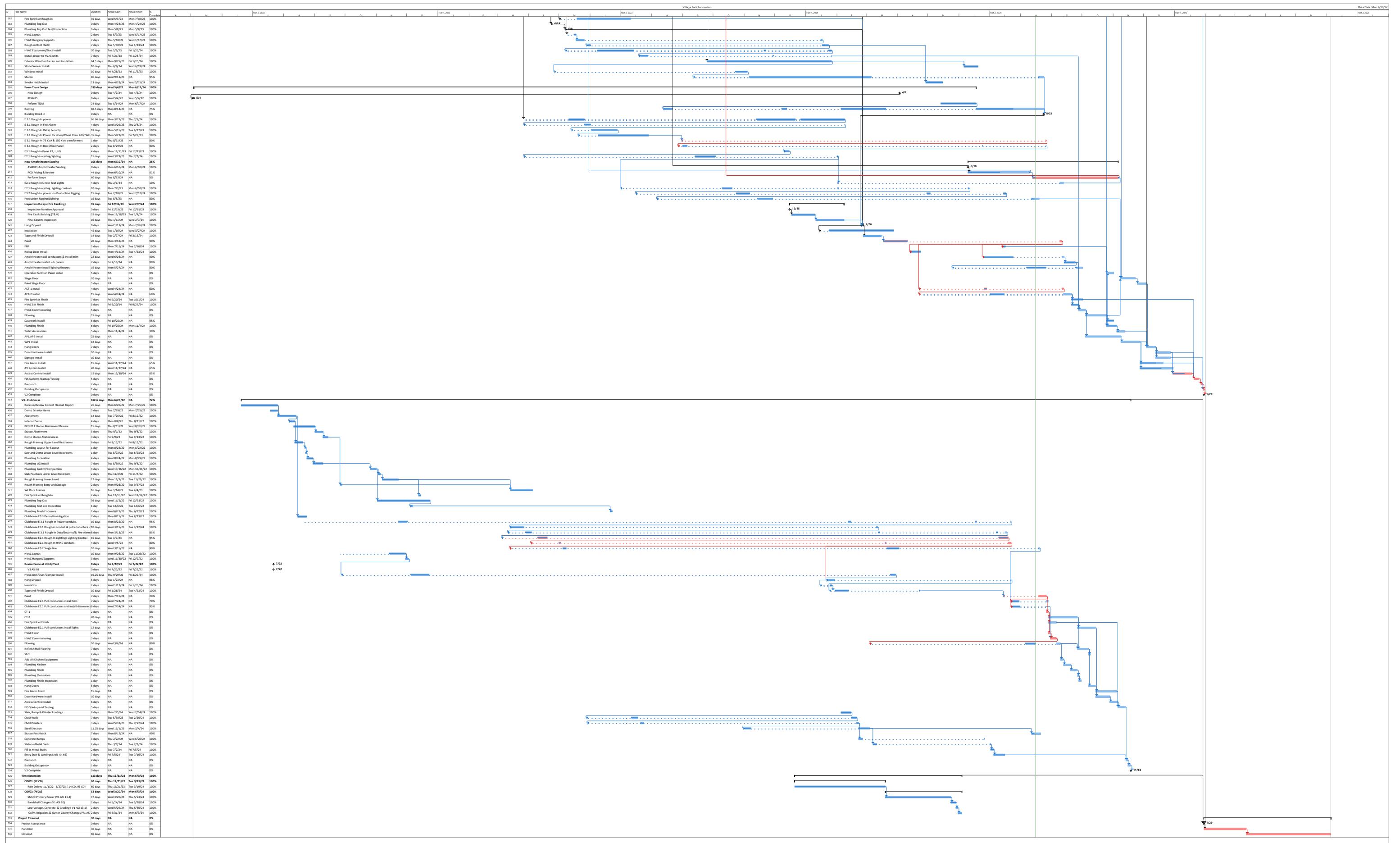
Description	6/19/2024	7/19/2024	8/21/2024	Notes
Substantial Compl Date - V1 (Site - Village & Plaza)	11/7/2024	12/31/2024	3/31/2025	Dates are still being modified due to weather delays which are approved and the Ampitheater seating replacement
Substantial Compl Date -V2 (Amphitheater)	12/4/2024	12/13/2024	3/31/2025	Note above
Substantial Compl Date - V3 (Clubhouse)	10/14/2024	10/14/2024	2/21/2025	Note above
Project Substantial Completion Date (SCD)	12/4/2024	12/31/2024	3/31/2025	Note above

Full Project Completion
Date (Closeout) 4/10/2025 5/6/2025 8/6/2025 Note above

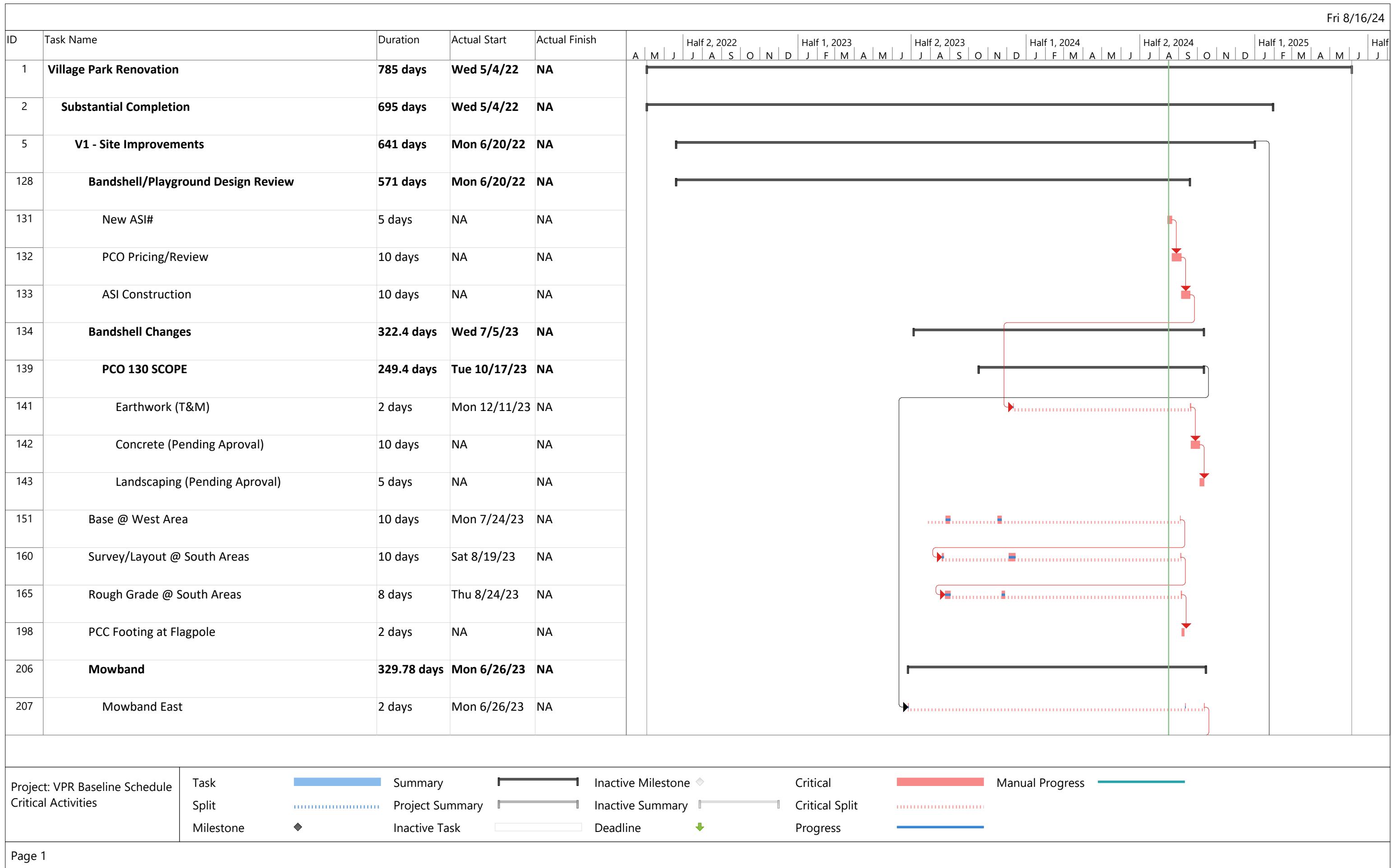


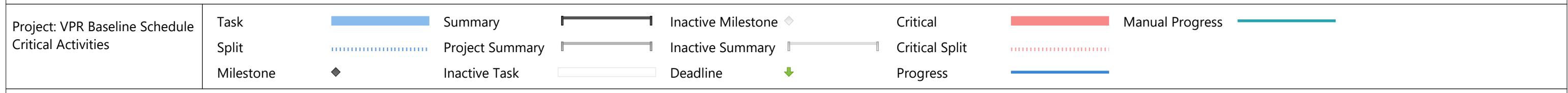
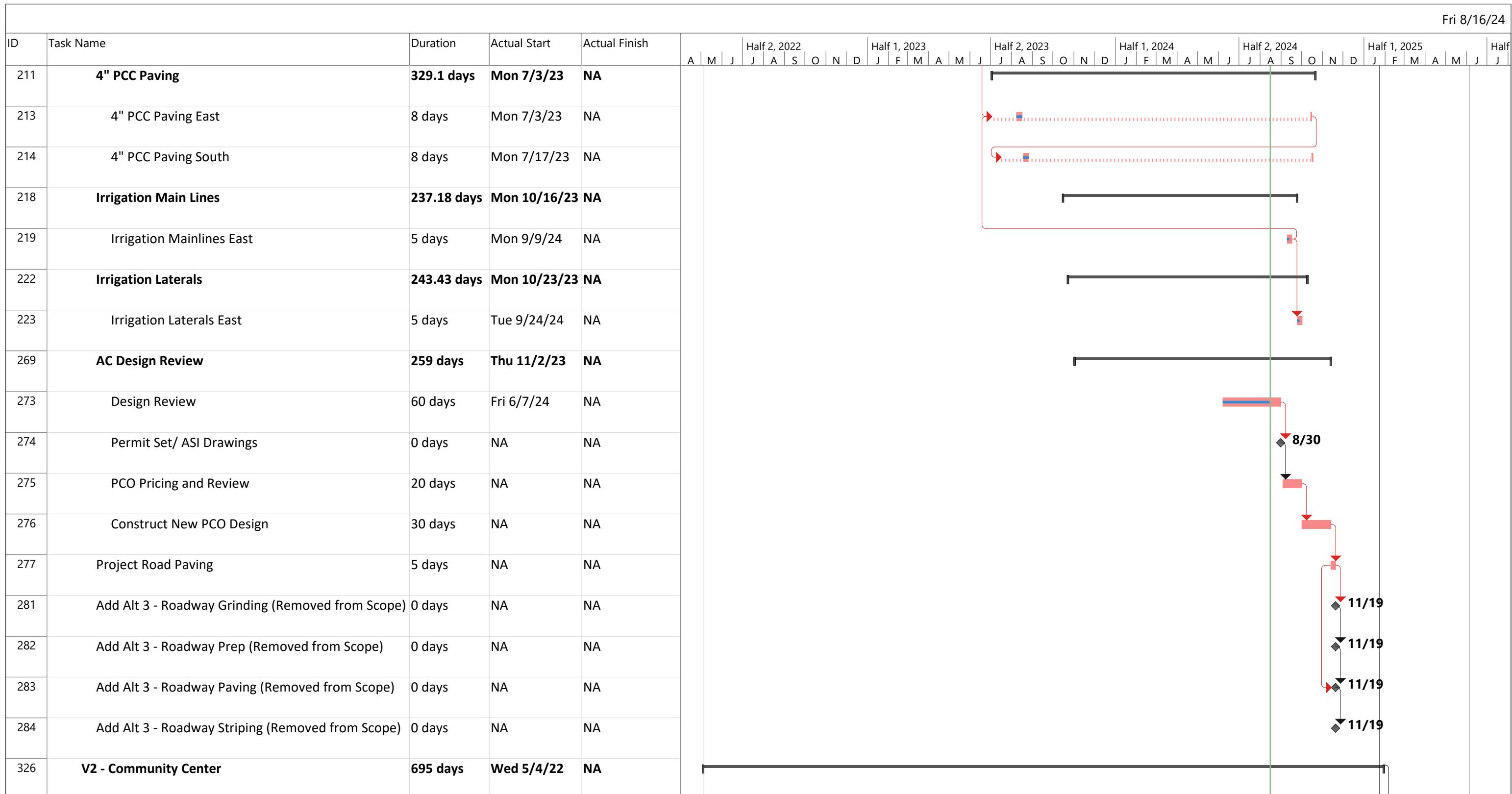


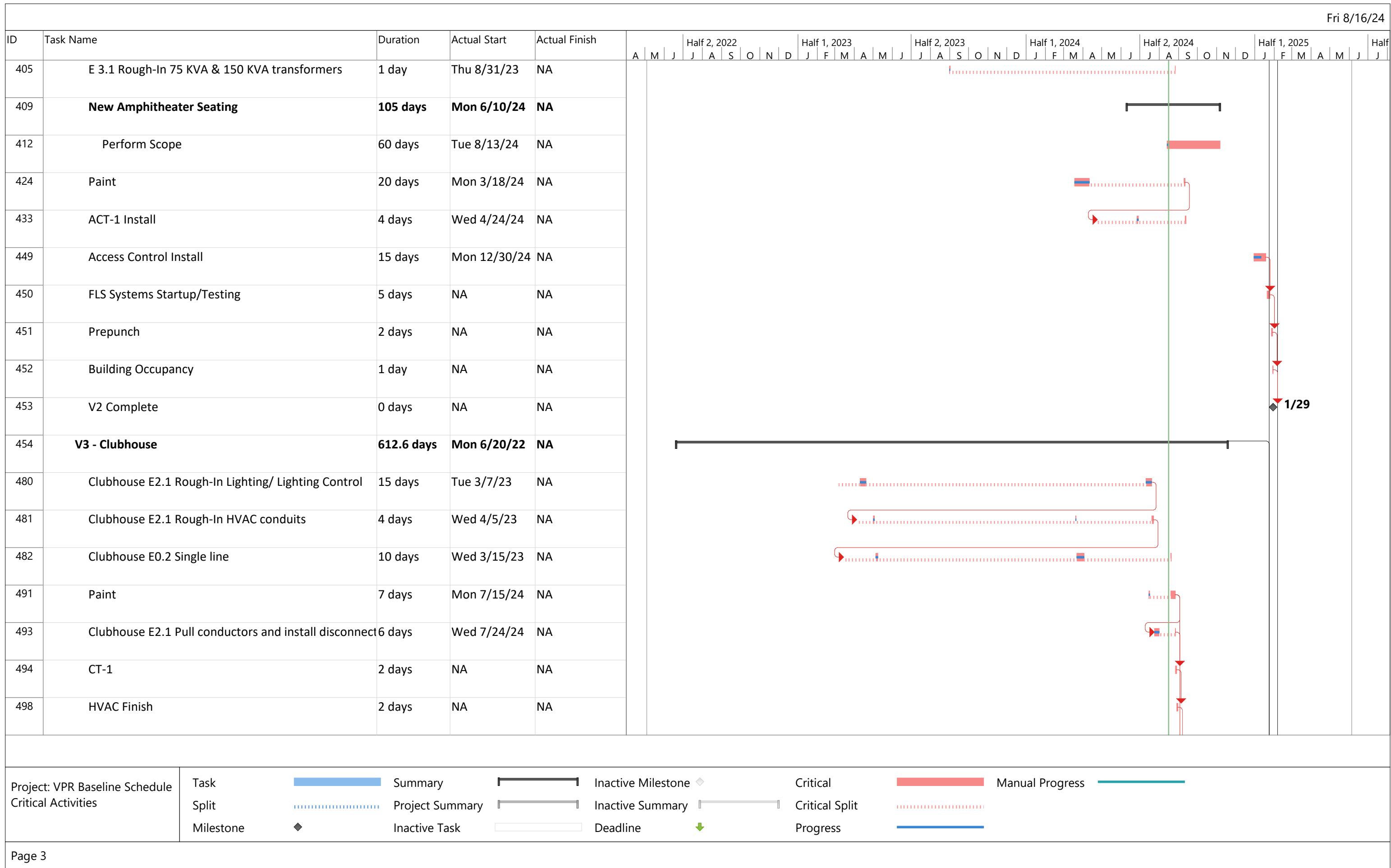




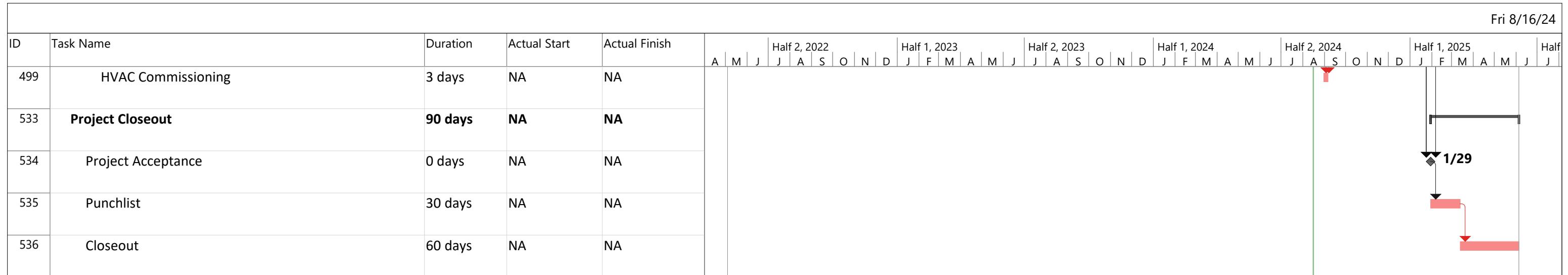
Current Version:	Task	Split	Milestone	Summary	Project Summary	Inactive Task	Inactive Milestone	Inactive Summary	Manual Task	Duration-only	Manual Summary Rollup	Manual Summary	Start only	Finish-only	General Tasks	General Milestones	Critical	Critical Split	Progress	Manual Progress
1.0.0 - Baseline Schedule																				







Fri 8/16/24



Project: VPR Baseline Schedule Critical Activities	Task	Summary	Inactive Milestone	Critical	Manual Progress	
	Split	Project Summary	Inactive Summary	Critical Split		
	Milestone	Inactive Task	Deadline	Progress		



CHANGE ORDER FORM

Fair Oaks Recreation and Park District
4150 Temescal St, Fair Oaks, CA 95628
Fair Oaks, CA 95628

CHANGE ORDER NO.:

CO #03

CHANGE ORDER

Project: Village Park Renovation
Project No.:

Date: July 25, 2024

The following parties agree to the terms of this Change Order:

Owner:
Fair Oaks Recreation and Park District
4150 Temescal Street
Fair Oaks, CA 95628

Contractor:
Bobo Construction
9722 Kent Street
Elk Grove, CA 95624

Architect:
WMB Architects
2000 L Street
Sacramento, CA 95811

Landscape Architect:
Callander Associates Landscape Architects
12150 Tributary Point Drive, Suite 140
Gold River, CA 95670

Reference	Description	Cost	Days Ext.
PCO 165.2 Requested by: Performed by: Reason:	Time Extension Bobo Construction Bobo Construction Per Contract General Conditions §14.01 – Excusable time extension for unseen conditions	\$399,777.00	0
Contract time will be adjusted as follows: Previous Completion Date: <u>10/09/2024</u> <u>0</u> Calendar Days Extension as a result of this change. (zero unless otherwise indicated) Current Completion Date: <u>10/09/24</u>	Original Contract Amount: Amount of Previously Approved Change Order(s): Amount of this Change Order: Contract Amount:	\$21,750,000.00 \$0.00 \$399,777.00 \$22,149,777.00	

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

District:

Michael J. Aho
Signature

Print Name - Michael J. Aho

Contractor:

Juan Barraza
Signature

7/29/24
Date

Architect:

Tim Mattheis
Signature

Print Name - Tim Mattheis - Architect

Landscape Architect:

Melissa Ruth
Signature

8/2/24
Date

Print Name - Melissa Ruth, Principal

END OF DOCUMENT

00,000.00	Amount to Payee
00.00	Amount to Payee
00,000.00	Amount to Payee



PCO #165

Bobo Construction Inc.
9722 Kent Street
Elk Grove, California 95624
Phone: (916) 383-7777

Project: 3258 - Village Park Renovations Project
7997 California Ave
Fair Oaks, California 95628

Prime Contract Potential Change Order #165: Time Extensions - COs 01 and 02

TO:	Fair Oaks Recreation and Parks District 4150 Temescal Street Fair Oaks, California 95628	FROM:	Bobo Construction, Inc. 9722 Kent Street Suite A Elk Grove, California 95624
PCO NUMBER/REVISION:	165 / 2	CONTRACT:	BP#21-103 - Village Park Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Juan Barraza (Bobo Construction, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	2/12/2024
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	168 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$399,777.00

POTENTIAL CHANGE ORDER TITLE: Time Extensions - COs 01 and 02

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #200 - Time Extensions - COs 01 and 08

See attached CO 01 (92 Calendar Days) and CO 02 (76 Calendar Days). A credit of 14 days per calendar year was given as part of non-compensable weather delays not included in the contract and General Conditions.

ATTACHMENTS:

[Overhead Daily Rate REV.pdf](#) , [_RE_VPRP Time Extensions - COs 01 and 02 - Executed.msg](#) , [_CO 02 VPRP 20231107 Signed.pdf](#) , [_CO 01 VPRP 20231106 Signed.pdf](#)

#	Budget Code	Description	Amount
1	1-12.L Superintendent.Labor	Approved CO#01 (92 Calendar Days x \$2,257.35)	\$207,676.20
2	1-12.L Superintendent.Labor	Approved CO#02 (76 Calendar Days x \$2,257.35)	\$171,558.60
3	1-12.L Superintendent.Labor	Credit 14 days of Yearly Weather delays	\$(31,602.90)
			Subtotal: \$347,631.90
Bobo Self Perform Markup (15.00% Applies to Labor, Rental Equipment, Materials, Burden, and Owned Equipment.):			\$52,145.10
Bobo Sub Markup (5.00% Applies to Commitment, Professional Services, and Other.):			\$0.00
			Grand Total: \$399,777.00

Tim Mattheis (WMB Architects Inc)
2000 L Street, Suite 125
Sacramento, California 95811

Fair Oaks Recreation and Parks District
4150 Temescal Street
Fair Oaks, California 95628

Bobo Construction, Inc.
9722 Kent Street Suite A
Elk Grove, California 95624

SIGNATURE _____ DATE _____

SIGNATURE _____ DATE _____

SIGNATURE _____ DATE _____



Change Order: 1107 - 7 / Date: 4/17/2024
Project Number: 3258

Bobo Construction Inc.
9722 Kent Street
Elk Grove, CA
95624, US
(916) 383-7777

Prepared By:
Travis Nicholas
(916) 383-7777
tnicholas@boboconstructioninc.com

Project: **Village Park Renovations Project**

Scope of Work

Default Group

	Quantity	Unit Cost	Total Cost
Builder's Risk Daily Rate	1 day	\$124.23	\$124.23
Project Manager Daily Rate	1 day	\$287.37	\$287.37
Project Engineer Daily Rate	1 day	\$168.00	\$168.00
Superintendent Daily Rate	1 day	\$446.57	\$446.57
Foreman Daily Rate	1 day	\$317.37	\$317.37
General Laborer Daily Rate	1 day	\$640.54	\$640.54
Temporary Restrooms Daily Rate	1 day	\$15.31	\$15.31
Temporary Utilities Daily Rate (Water)	1 day	\$14.63	\$14.63
Temporary Utilities Daily Rate (Internet)	1 day	\$4.91	\$4.91
Temporary Fence Daily Rate	1 day	\$23.43	\$23.43
Project Management Software Cost	1 day	\$66.82	\$66.82
SWPPP - Implement, Monitor, & Maintain	1 day	\$148.17	\$148.17
	--	--	\$2,257.35

Notes

VPR Overhead

Item	Cost per Hour	Hours	Cost per Working Day	Cost per Calendar Day	Notes
Builders Risk	\$ 21.74	8	\$ 173.92	\$ 124.23	BR is a duration based insurance at \$45,349/yr
PM	\$ 50.29	8	\$ 402.32	\$ 287.37	
PE	\$ 29.40	8	\$ 235.20	\$ 168.00	
Super	\$ 78.15	8	\$ 625.20	\$ 446.57	
Foreman	\$ 55.54	8	\$ 444.32	\$ 317.37	
Laborer	\$ 74.73	12	\$ 896.76	\$ 640.54	Figuring 1.5 Laborers as we fluctuate between 1 and 2 Laborers
Restrooms	\$ 2.68	8	\$ 21.44	\$ 15.31	Took average of all RR charges to date
Utilities - Water	\$ 2.56	8	\$ 20.48	\$ 14.63	Took average of all water usage charges to date
Utilities - Internet	\$ 0.86	8	\$ 6.88	\$ 4.91	Starlink, \$150/month
Fencing	\$ 4.10	8	\$ 32.80	\$ 23.43	2,028lf x \$6.25/lf = 12,675 for 540 duration
Procure (see below)	\$ 11.69	8	\$ 93.55	\$ 66.82	
SWPPP	\$ 25.93	8	\$ 207.44	\$ 148.17	Based on \$80,000 for 540 day duration that was factored into bid
	\$ 357.67		\$ 3,160.31	\$ 2,257.35	

Procure is renewed annually (on 4/6) and is based on total volume expected for the year, but is not audited for a credit if we do less than the amount estimated.

The project has now entered a new billing cycle for the software since the project was to be done prior to 4/6/24 and its remaining cost had to be factored into the renewal

Item	Cost per Million	Project Size	Total Software Costs	Original Project Days	Cost per Day
Procure	\$ 1,658.90	21.75	\$ 36,081.08	540	\$ 66.82

Burden Employee Summary

01/01/22 To 04/01/24

Employee No	Employee Name	Avg Hrly Rate
33	Schmitz , John	78.1486
145	Barraza , Juan	50.2852
209	Burget , Gage	29.4027
214	Winnie , Jason	55.5424

Bobo Construction, Inc.
Job History Detail Report
3258 - Village Park Renovations Proj

To

Cost Code	Description	Source	Date	Class	Category	Dollars	Hours/Units	Comment	Quantity	%	Type
1	General Requirements										
500	Temporary Office and Restrooms	A/P	07/01/22	REQ		496.14		10267 AREA Portable Services Inc.			
		A/P	07/26/22	REQ		411.80		10267 AREA Portable Services Inc.			
		A/P	08/23/22	REQ		411.80		10267 AREA Portable Services Inc.			
		A/P	09/20/22	REQ		411.80		10267 AREA Portable Services Inc.			
		A/P	10/18/22	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	11/15/22	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	12/13/22	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	01/10/23	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	03/06/23	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	04/03/23	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	05/01/23	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	05/29/23	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	06/26/23	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	08/01/23	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	08/21/23	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	09/18/23	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	10/16/23	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	11/13/23	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	12/11/23	REQ		463.70		10267 AREA Portable Services Inc.			
		A/P	01/08/24	REQ		501.08		10267 AREA Portable Services Inc.			
		A/P	02/05/24	REQ		501.08		10267 AREA Portable Services Inc.			
		A/P	03/04/24	REQ		501.08		10267 AREA Portable Services Inc.			
		A/P	04/01/24	REQ		501.08		10267 AREA Portable Services Inc.			
	Cost Code 500 Total:	REQ				10,691.36					
							Totals:	10,691.36			
	Cost Code Group 1 Total:	REQ						10,691.36			
							Totals:	10,691.36			
	Job 3258 Total:	REQ						10,691.36			
							Totals:	10,691.36			

Bobo Construction, Inc.
Job History Detail Report
3258 - Village Park Renovations Proj

To

Cost Code	Description	Source	Date	Class	Category	Dollars	Hours/Units	Comment	Quantity	%	Type
1	General Requirements										
510	Temporary Utilities	A/P	08/31/22	REQ		453.49		10243 Fair Oaks Water District			
		A/P	08/31/22	REQ		2,500.00		10243 Fair Oaks Water District			
		A/P	10/10/22	REQ		208.41		10243 Fair Oaks Water District			
		A/P	10/10/22	REQ		233.93		10243 Fair Oaks Water District			
		A/P	12/06/22	REQ		-317.65		10243 Fair Oaks Water District			
		A/P	12/06/22	REQ		-305.99		10243 Fair Oaks Water District			
		A/P	12/06/22	REQ		305.99		10243 Fair Oaks Water District			
		A/P	12/06/22	REQ		305.99		10243 Fair Oaks Water District			
		A/P	12/06/22	REQ		317.65		10243 Fair Oaks Water District			
		A/P	12/06/22	REQ		317.65		10243 Fair Oaks Water District			
		A/P	01/17/23	REQ		317.65		10243 Fair Oaks Water District			
		A/P	01/17/23	REQ		180.67		10243 Fair Oaks Water District			
		A/P	03/07/23	REQ		182.44		10243 Fair Oaks Water District			
		A/P	03/07/23	REQ		-280.33		10243 Fair Oaks Water District			
		A/P	03/07/23	REQ		280.33		10243 Fair Oaks Water District			
		A/P	03/07/23	REQ		280.33		10243 Fair Oaks Water District			
		A/P	04/12/23	REQ		175.44		10243 Fair Oaks Water District			
		A/P	05/10/23	REQ		153.77		10243 Fair Oaks Water District			
		A/P	06/15/23	REQ		197.86		10243 Fair Oaks Water District			
		A/P	07/19/23	REQ		3,000.00		10243 Fair Oaks Water District			
		A/P	08/02/23	REQ		331.43		10243 Fair Oaks Water District			
		A/P	08/02/23	REQ		368.95		10243 Fair Oaks Water District			
		A/P	10/23/23	REQ		371.46		10243 Fair Oaks Water District			
		A/P	10/23/23	REQ		418.51		10243 Fair Oaks Water District			
		A/P	12/18/23	REQ		326.32		10243 Fair Oaks Water District			
		A/P	12/18/23	REQ		343.63		10243 Fair Oaks Water District			
		A/P	02/07/24	REQ		314.67		10243 Fair Oaks Water District			
		A/P	02/07/24	REQ		314.89		10243 Fair Oaks Water District			
		A/P	03/04/24	REQ		145.89		10243 Fair Oaks Water District			
		A/P	03/04/24	REQ		145.89		10243 Fair Oaks Water District			
		A/P	04/02/24	REQ		147.00		10243 Fair Oaks Water District			
		A/P	04/02/24	REQ		149.44		10243 Fair Oaks Water District			
Cost Code 510 Total: REQ						11,568.06					

Bobo Construction, Inc.
Job History Detail Report
3258 - Village Park Renovations Proj
To

Cost Code	Description	Source	Date	Class	Category	Dollars	Hours/Units	Comment	Quantity	%	Type
						Totals:	11,568.06				
	Cost Code Group 1 Total:	REQ					11,568.06				
						Totals:	11,568.06				
	Job 3258 Total:	REQ					11,568.06				
						Totals:	11,568.06				

T & M WAGE CHART

Date: 07/06/2022

School/Project: Village Park Renovation

General Contractor: Bobo Construction, Inc.

Prevailing Wage Rate Calculation

Date:				Fringes Benefits (does not increase for OT rates)							Burden (Employer Payments)									
No	Trade / Craft	dnoi	Basic Hourly Rate	Health & Welfare	Pension	Vacation / Holiday	Other Payments	Subtotal (Fringes)	Training	Subtotal Straight / OT Hourly Rate	FICA	SDI	Workman Comp.	UI	FUTA	Total Burden	Total Hourly Rate	Profit	Total Billable Rate	Comments
				7.65%	1.28%	Varies	6.20%	0.80%		10%										
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Laborer	3	\$34.80	\$9.30	\$13.36	\$3.05	\$0.28	\$25.99	\$0.50	\$61.29	\$4.69	\$0.78	\$3.68	\$3.80	\$0.49	\$13.44	\$74.73			
2				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
3				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
4				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
5				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
6				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			

Notes:

I Insert Contractor's basic hourly rate, health & welfare, pension, vacation/holiday and other payments in columns "D to H", then add training to column "J". Subtotal straight and over time hourly rates will be calculated at column "K" which includes "Fringes Benefits". Please note that ONLY "basic hourly rates" will change for over time and all other "Fringe Benefits" remain the same as straight hourly rates.

II Insert Contractor's workman compensation rate at lower section of columns "N" where shows "0.00%" for each contractor/trade. Total hourly rate including "Fringes Benefits" and all "Burdens" will be calculated at column "R". Since "Burdens" are percentages of the "subtotal straight/OT hourly rates" they will increase for over time rates and will be calculated automatically by the spreadsheet.

A/P Invoice Detail Report

Transaction: 10113

Trx Type: Prepaid EFT

Notes: No

Vendor: 520 - Mazzoni Insurance Service

PO/Sub No:

CO No:

Job: 3258 - Village Park Renovations Proj

Description: Builders Risk Policies CCC

General**Invoice No:** 062222**Terms:** NET30 -Net 30 Days**Inv Date:** 06/27/2022**Trx Date:** 6/27/2022**Inv. Total:** 24,057.00**Due Date:** 07/22/2022**Disc Date:****Disc Base:**

.00

Disc %:

.00

Disc Amt:

.00

Ret %:

.00

Ret Amt:

.00

Inventory:

.00

Other:

24,057.00

Sales Tax Amount:

.00

Distribution

G/L Expense	Amount	Job	Cost Code	Cost Cls	Tax Base	Tax Auth	Tax Rate	Units	Description	WO #	Equipment	Service Code	Total
5060	24,057.00	3258	2	OTH	.00			.00	.00				24,057.00

Tax:

Additional**Pay Status:** Regular**Pay Class:** OTH -Other**1099 Reporting Class:****Internal Note:****Scanned Invoice Image:****Prepaid Invoice****Payment #:** 4404**Payment Amount:** 24,057.00**Payment Date:** 6/22/2022**A/P:** 2000**A/P Ret:** 2020**Disc:** 6300**Cash:** 1010

A/P Invoice Detail Report**Transaction:** 10113**Trx Type:** Prepaid EFT**Notes:** No**Vendor:** 520 - Mazzoni Insurance Service**PO/Sub No:****CO No:****Job:** 3258 - Village Park Renovations Proj**Description:** Builders Risk Policies CCC

A/P Invoice Detail Report

Transaction: 10114

Trx Type: Prepaid EFT

Notes: No

Vendor: 520 - Mazzoni Insurance Service

PO/Sub No:

CO No:

Job: 3258 - Village Park Renovations Proj

Description: Builders Risk Policies CH Reno

General**Invoice No:** 062422 1**Terms:** NET30 -Net 30 Days**Inv Date:** 06/27/2022**Trx Date:** 6/27/2022**Inv. Total:** 17,258.00**Due Date:** 07/27/2022**Disc Date:****Disc Base:**

.00

Disc %:

.00

Disc Amt:

.00

Ret %:

.00

Ret Amt:

.00

Inventory:

.00

Other:

17,258.00

Sales Tax Amount:

.00

Distribution

G/L Expense	Amount	Job	Cost Code	Cost Cls	Tax Base	Tax Auth	Tax Rate	Units	Description	WO #	Equipment	Service Code	Total
5060	17,258.00	3258	2	OTH	.00		.00	.00					17,258.00

Tax:

Additional**Pay Status:** Regular**Pay Class:** OTH -Other**1099 Reporting Class:****Internal Note:****Scanned Invoice Image:****Prepaid Invoice****Payment #:** 4405**Payment Amount:** 17,258.00**Payment Date:** 6/27/2022**A/P:** 2000**A/P Ret:** 2020**Disc:** 6300**Cash:** 1010

A/P Invoice Detail Report**Transaction:** 10114**Trx Type:** Prepaid EFT**Notes:** No**Vendor:** 520 - Mazzoni Insurance Service**PO/Sub No:****CO No:****Job:** 3258 - Village Park Renovations Proj**Description:** Builders Risk Policies CH Reno

A/P Invoice Detail Report

Transaction: 10115

Trx Type: Prepaid EFT

Notes: No

Vendor: 520 - Mazzoni Insurance Service

PO/Sub No:

CO No:

Job: 3258 - Village Park Renovations Proj

Description: Builders Risk Policies AC Reno

General**Invoice No:** 062422 2**Terms:** NET30 -Net 30 Days**Inv Date:** 06/27/2022**Trx Date:** 6/27/2022**Inv. Total:** 4,034.00**Due Date:** 07/27/2022**Disc Date:****Disc Base:**

.00

Disc %:

.00

Disc Amt:

.00

Ret %:

.00

Ret Amt:

.00

Inventory:

.00

Other:

4,034.00

Sales Tax Amount:

.00

Distribution

G/L Expense	Amount	Job	Cost Code	Cost Cls	Tax Base	Tax Auth	Tax Rate	Units	Description	WO #	Equipment	Service Code	Total
5060	4,034.00	3258	2	OTH	.00			.00	.00				4,034.00

Tax:

Additional**Pay Status:** Regular**Pay Class:** OTH -Other**1099 Reporting Class:****Internal Note:****Scanned Invoice Image:****Prepaid Invoice****Payment #:** 4406**Payment Amount:** 4,034.00**Payment Date:** 6/27/2022**A/P:** 2000**A/P Ret:** 2020**Disc:** 6300**Cash:** 1010

A/P Invoice Detail Report**Transaction:** 10115**Trx Type:** Prepaid EFT**Notes:** No**Vendor:** 520 - Mazzoni Insurance Service**PO/Sub No:****CO No:****Job:** 3258 - Village Park Renovations Proj**Description:** Builders Risk Policies AC Reno

STARLINK

Attn: Travis Nicholas

Invoice**INV-USA-21668247-10664-82**

Invoice Date: April 10, 2024

Payment Due Date: April 17, 2024

Customer Account: ACC-442953-58745-73

Product Description	Qty	Amount
Standard Starlink Subscription (Apr 10, 2024 - May 09, 2024)	2	USD 240.00
Mobile - Regional Subscription (Apr 10, 2024 - May 09, 2024)	4	USD 600.00
Total Tax		USD 0.00

1 of these is Village,
\$150/month

Total Charges	USD 840.00
Payment	USD 840.00

Total Due	USD 0.00
------------------	-----------------

Please contact Customer Support if there are issues with your invoice.

If payment for services are not received by May 04, 2024, your service will be suspended until payment is made.

Space Exploration Technologies Corp.
1 Rocket Road
Hawthorne, California 90250



SECURITY CONTRACTOR SERVICES, INC.

Security Contractor Services, Inc.
5311 Jackson St.
North Highlands, CA 95660

02-0070950
BOBO CONSTRUCTION
9722 KENT STREET
ELK GROVE CA 95624-2417

INVOICE PAGE : 1

INVOICE NUMBER: 0310444-IN
INVOICE DATE: 05/01/2023
CONTRACT NO.: R088386
CONTRACT BEGIN: 04/26/2023
SHIPPING NUM: 0099339
BEGIN DATE: 04/26/2023
RETURN/REBILL: 09/26/2024

MCCOURTNEY RD XFER STATION
14741 WOLF MOUNTAIN RD
Grass Valley CA 95949

Rental period: 04/26/2023 - 09/26/2024

JUSTIN DUNBAR

CUSTOMER P. O. SHIP VIA F.O.B. TERMS
MCCOURTNEY XFER Our Truck Job Site 1 % 15 Days. Net 30 Days

ITEM #/FOOTAGE	ORDERED	SHIPPED	PRICE	AMOUNT
P 2637.50 12.5' X 7' PANEL	211	211	6.2500	16,484.38
B Blocks	201	201	.0000	.00
C Clamps	173	173	.0000	.00
YC Yellow Clamps	47	47	.0000	.00
/02REI Reinstall/Relocate Fence			633.75	
/02DPN Delivery/Pickup Charge			680.00	
/02PW			.00	

NET INVOICE: 17,798.13
FREIGHT: .00
SALES TAX: .00

INVOICE TOTAL: 17,798.13

A service charge will be assessed at the rate of 2% per month (24% per annum); with a minimum service charge of \$5.00. This service charge will be assessed at 60 days and every month thereafter until the invoice is paid in full. All expenses incurred to collect monies due will be paid by the purchaser. A handling charge of 15% will be made for stock material returned for credit. Non-standard items are not returnable. Claims for loss, damage, or shortage must be made within 5 days from date delivered to receive recognition.



CHANGE ORDER FORM

Fair Oaks Recreation and Park District
4150 Temescal St, Fair Oaks, CA 95628
Fair Oaks, CA 95628

CHANGE ORDER NO.:

CO #01

CHANGE ORDER

Project: Village Park Renovation
Project No.:

Date: November 6, 2023

The following parties agree to the terms of this Change Order:

Owner:

Fair Oaks Recreation and Park District
4150 Temescal Street
Fair Oaks, CA 95628

Contractor:

Bobo Construction
9722 Kent Street
Elk Grove, CA 95624

Architect:

WMB Architects
2000 L Street
Sacramento, CA 95811

Landscape Architect:

Callander Associates Landscape Architects
12150 Tributary Point Drive, Suite 140
Gold River, CA 95670

Reference	Description	Cost	Days Ext.
PCO #	Weather/Rain (See attached Exhibit A)	\$ 0.00	92
Requested by:	Bobo Construction		
Performed by:	Bobo Construction		
Reason:	Per Contract Gen. Condition §14.01 – Excusable time extension for weather delays		
		\$	
		\$	
Contract time will be adjusted as follows:	Original Contract Amount:	\$ 21,750,000.00	
Previous Completion Date: <u>04/24/2024</u>	Amount of Previously Approved Change Order(s):	\$ 0.00	
<u>92</u> Calendar Day Extension as a result of this change. (zero unless otherwise indicated)	Amount of this Change Order:	\$ 0.00	
Revised Completion Date: <u>07/25/2024</u>	Contract Amount:	\$ 21,750,000.00	

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which

**FAIR OAKS RECREATION AND PARK DISTRICT
VILLAGE PARK RENOVATION PROJECT**

CHANGE ORDER FORM

Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

District:

Michael J. Aho 11/9/23
Signature Date
Print Name - Michael J. Aho

Contractor:

Anya Baraza 11/9/23
Signature Date
Print Name - Anya Baraza

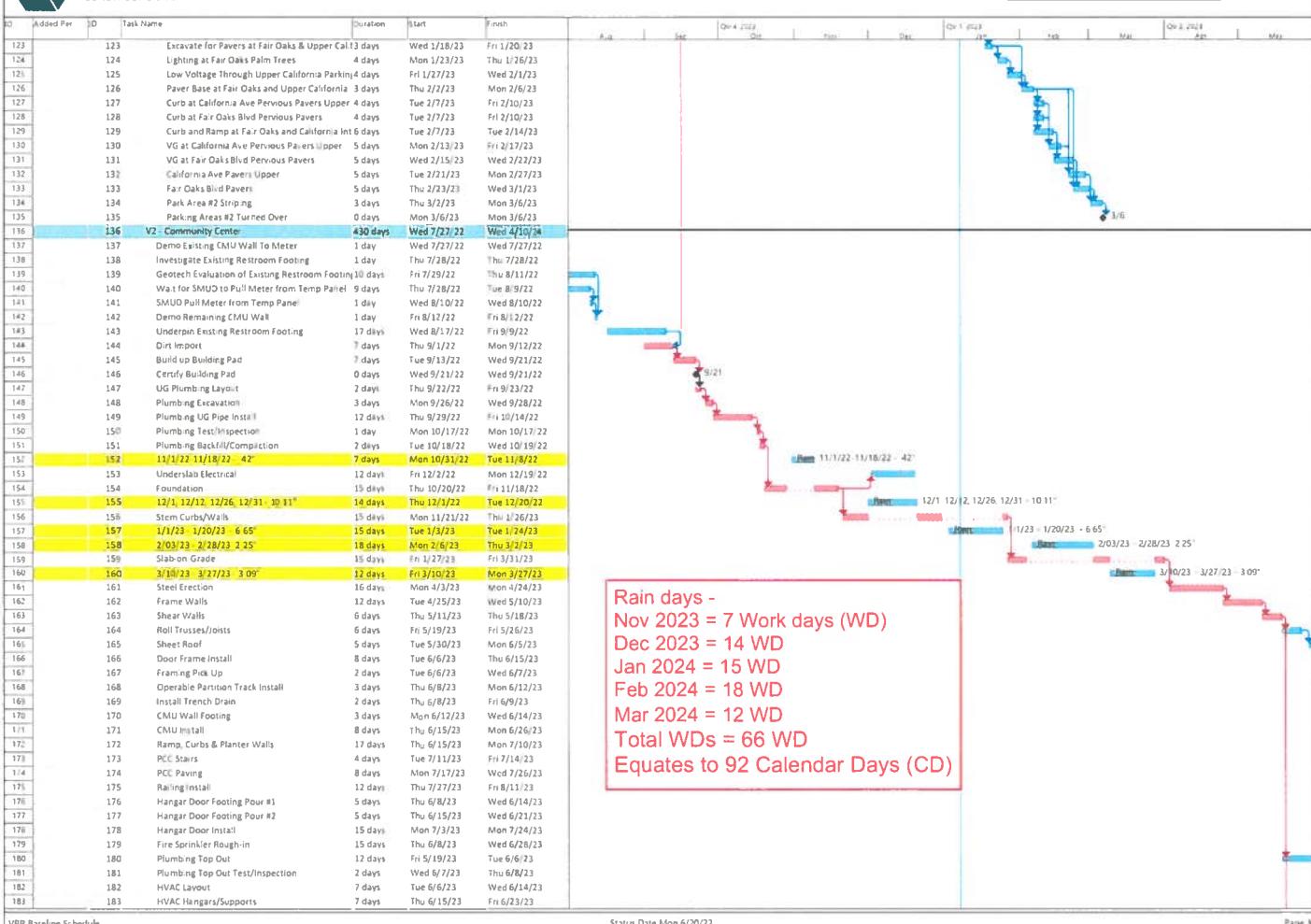
Architect:

Timothy Matthews 11/09/2023
Signature Date
Print Name - Timothy Matthews

Landscape Architect:

Melissa Ruth 11/8/23
Signature Date
Print Name - Melissa Ruth

END OF DOCUMENT


CO #01 - Exhibit A




CHANGE ORDER FORM

Fair Oaks Recreation and Park District
4150 Temescal St, Fair Oaks, CA 95628
Fair Oaks, CA 95628

CHANGE ORDER NO.:

CO #02

CHANGE ORDER

Project: Village Park Renovation
Project No.:

Date: November 7, 2023

The following parties agree to the terms of this Change Order:

Owner:
Fair Oaks Recreation and Park District
4150 Temescal Street
Fair Oaks, CA 95628

Contractor:
Bobo Construction
9722 Kent Street
Elk Grove, CA 95624

Architect:
WMB Architects
2000 L Street
Sacramento, CA 95811

Landscape Architect:
Callander Associates Landscape Architects
12150 Tributary Point Drive, Suite 140
Gold River, CA 95670

Reference	Description	Cost	Days Ext.
PCO #	Various (See attached)	\$ 0.00	76
Requested by:	Bobo Construction		
Performed by:	Bobo Construction		
Reason:	Per Contract Gen. Condition §14.01 – Excusable time extension for unforeseen conditions		
		\$	
Contract time will be adjusted as follows:	Original Contract Amount:	\$ 21,750,000.00	
Previous Completion Date: <u>07/25/2024</u>	Amount of Previously Approved Change Order(s):	\$ 0.00	
<u>76</u> Calendar Day Extension as a result of this change. (zero unless otherwise indicated)	Amount of this Change Order:	\$ 0.00	
Revised Completion Date: <u>10/09/2024</u>	Contract Amount:	\$ 21,750,000.00	

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

FAIR OAKS RECREATION AND PARK DISTRICT
VILLAGE PARK RENOVATION PROJECT

CHANGE ORDER FORM

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

Signatures:

District:

 11/9/23
Signature Date

Print Name - Michael J. Aho

Contractor:

 11/9/23
Signature Date

Print Name - Ivan Barrera

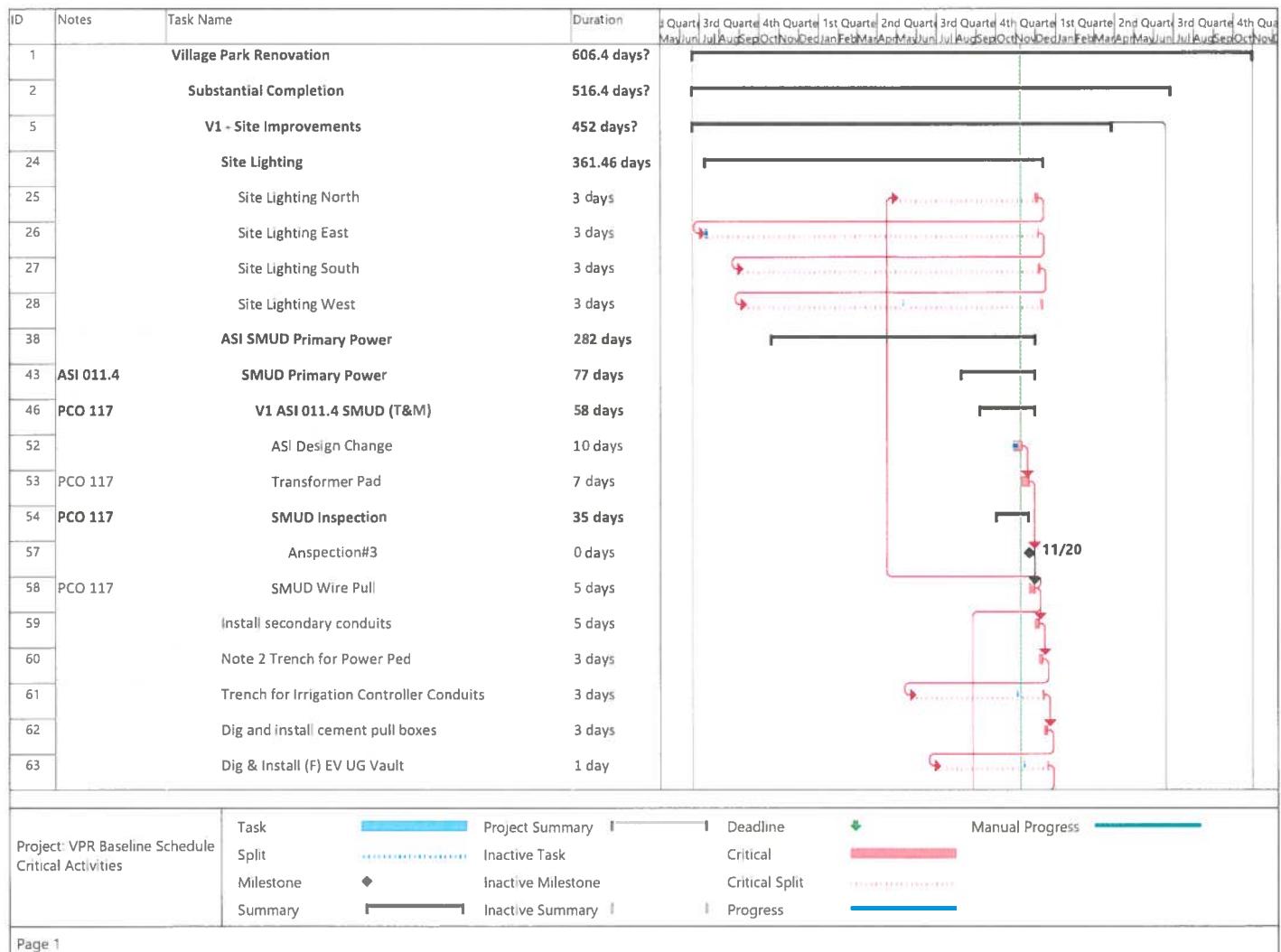
Architect:

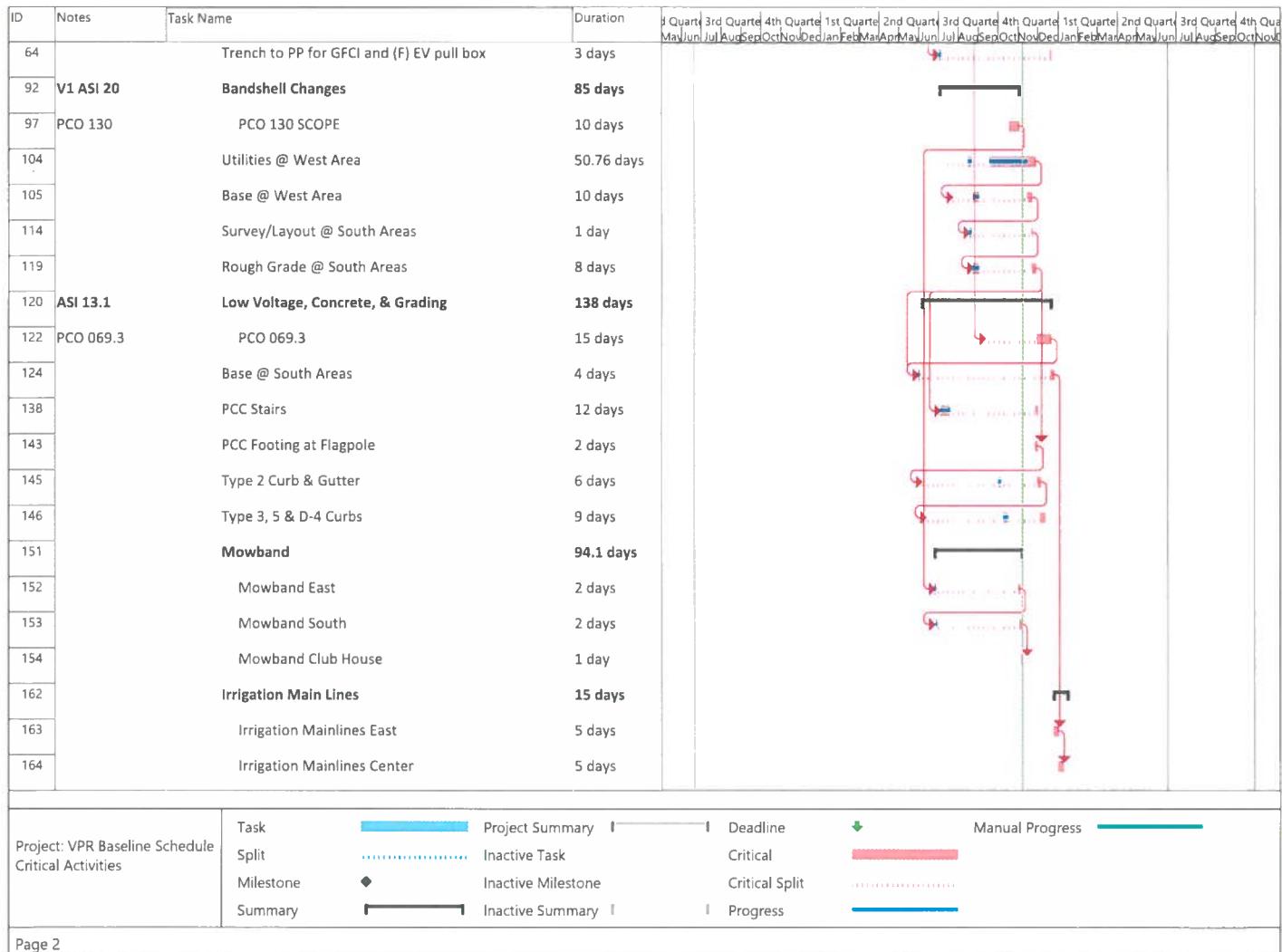
 11/9/2023
Signature Date
Print Name - TIMOTHY MATHERIS

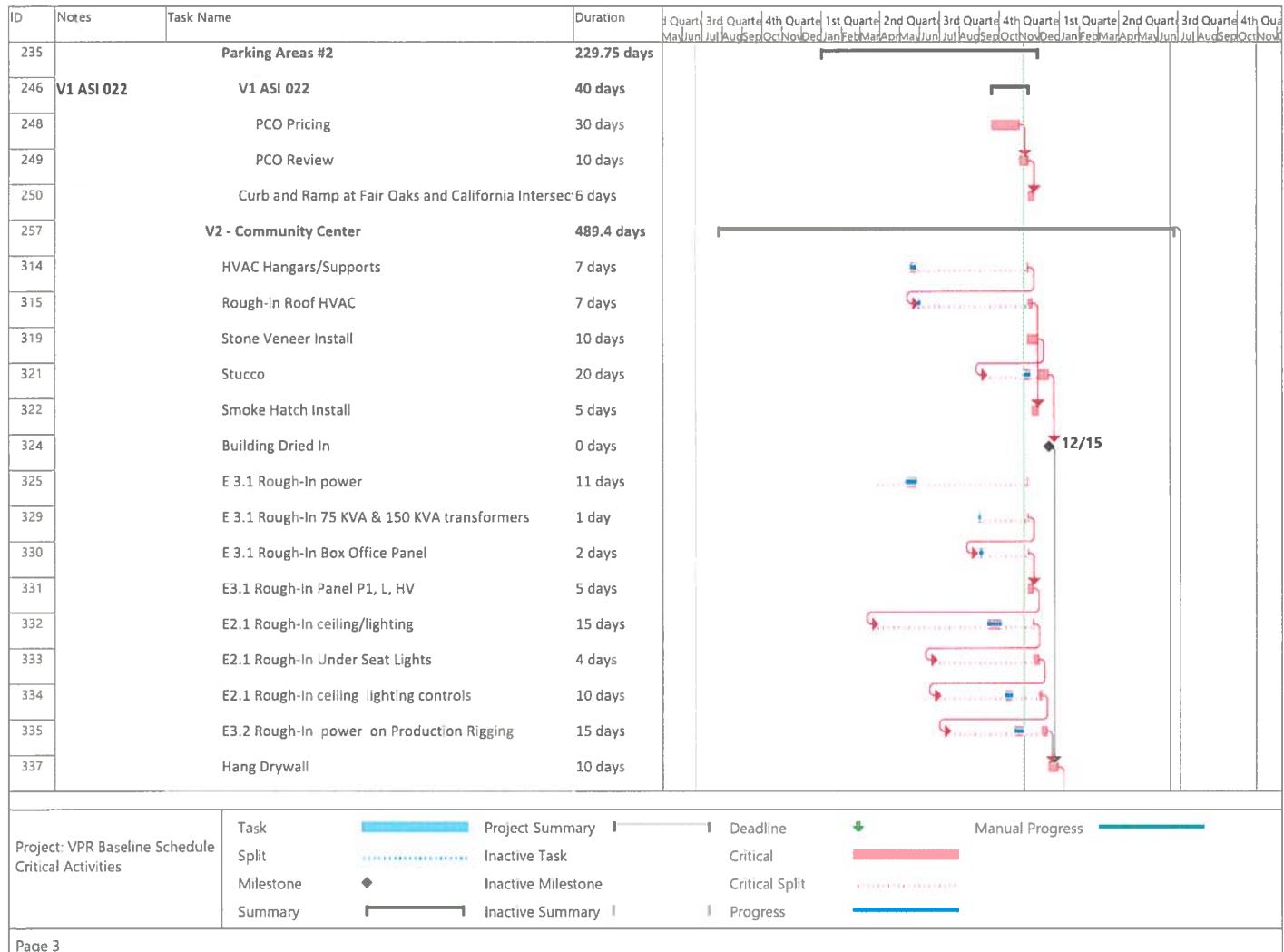
Landscape Architect:

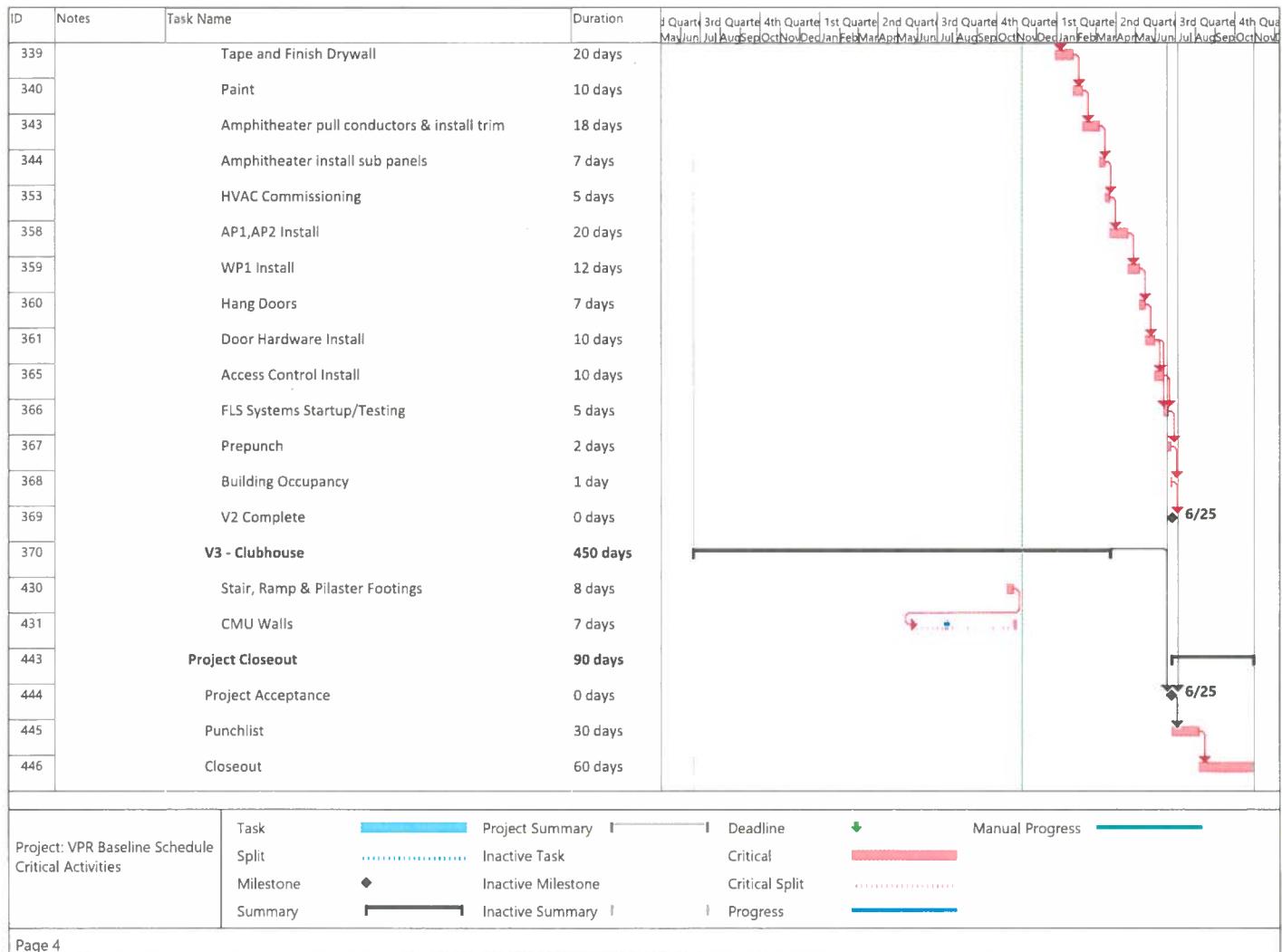
 11/8/23
Signature Date
Print Name Melissa Ruth

END OF DOCUMENT









From: Dave Fukui <Dave@icscm.com>
Sent: Tuesday, April 30, 2024 8:12 AM
To: Travis Nicholas
Cc: Juan Barraza
Subject: RE: VPR Calendar Overhead

Good morning guys

Sorry for the delayed response. The daily rate looks acceptable. We appreciate the efforts by Bobo on this rate.

Please prep and send a revised PCO reflecting this rate (\$2,257/day). **If Bobo would consider that 14 to 21 calendar days (10 to 15 work days) should have been anticipate for typical weather during the year,** which would have been non-compensable, it would go a long way towards resolving the amount(s) presented to the Board.

Once we receive the revised PCO, I will have discussions with FORPD and push to resolve.

Thanks,



Dave Fukui
Innovative Construction Services, Inc.
P – (916) 333-5701 F – (916) 313-3423 C – (916) 548-3911
www.icscm.com

From: Travis Nicholas <tnicholas@boboconstructioninc.com>
Sent: Wednesday, April 17, 2024 3:33 PM
To: Dave Fukui <Dave@icscm.com>
Cc: Juan Barraza <jbarraza@boboconstructioninc.com>
Subject: VPR Calendar Overhead

Hey Dave,

Went through and fine tuned the calendar day overhead amounts and here is what I have come up with based on the records I have. I can provide backup for these numbers and will but wanted to run it by you first before I started compiling all the information.

Thanks,

FULTON EL-CAMINO PARK DISTRICT POLICE DEPARTMENT

James R. Brown, Chief of Police



Monthly activity report for: Fair Oaks Park District, **Reporting Period:** 2024-07-01 to 2024-07-31

Summary of enforcement actions

NTA Issued:	Park Hours: Drugs: Weapons: Alcohol: Animals: Vehicle Code: Probation Violation: Other:
-------------	--

	Drugs:
	Weapons:
	Assault/Battery:
Onsite Arrests:	Sex Crimes:
	Theft:
	Probation Violation:
	Other:
Calls For Service:	0
Parking Citations:	2
Warrant Arrests:	0
DUI Arrests:	0
Stolen Vehicles:	0
Warnings Issued:	4

Notice To Appear (NTA)	Date/Time	Violations	Severity	Notes
Bannister Park		No NTA issued during this reporting period		
Fair Oaks Park		No NTA issued during this reporting period		
Little Phoenix Park		No NTA issued during this reporting period		
Miller Park		No NTA issued during this reporting period		

Montview Park	No NTA issued during this reporting period			
Off Property	No NTA issued during this reporting period			
Phoenix Park	No NTA issued during this reporting period			
Plaza Park	No NTA issued during this reporting period			
Village Park	No NTA issued during this reporting period			
Arrests Made	Date/Time	Violations	Severity	Notes
Bannister Park	No arrests reporting during this period			
Fair Oaks Park	No arrests reporting during this period			
Little Phoenix Park	No arrests reporting during this period			
Miller Park	No arrests reporting during this period			
Montview Park	No arrests reporting during this period			
Off Property	No arrests reporting during this period			
Phoenix Park	No arrests reporting during this period			
Plaza Park	No arrests reporting during this period			
Village Park	No arrests reporting during this period			
Calls For Service	Date/Time	Description	Disposition	Notes
Bannister Park	No calls for service during this reporting period			
Fair Oaks Park	No calls for service during this reporting period			
Little Phoenix Park	No calls for service during this reporting period			
Miller Park	No calls for service during this reporting period			

Montview Park	No calls for service during this reporting period
Off Property	No calls for service during this reporting period
Phoenix Park	No calls for service during this reporting period
Plaza Park	No calls for service during this reporting period
Village Park	No calls for service during this reporting period

Arrest Warrants	Date/Time	Warrant Type	Bail Amount	Notes
Bannister Park	No warrant arrests during this reporting period			
Fair Oaks Park	No warrant arrests during this reporting period			
Little Phoenix Park	No warrant arrests during this reporting period			
Miller Park	No warrant arrests during this reporting period			
Montview Park	No warrant arrests during this reporting period			
Off Property	No warrant arrests during this reporting period			
Phoenix Park	No warrant arrests during this reporting period			
Plaza Park	No warrant arrests during this reporting period			
Village Park	No warrant arrests during this reporting period			

DUI Arrests	Date/Time	DUI Type	BAC	Notes
Bannister Park	No DUI arrests during this reporting period			
Fair Oaks Park	No DUI arrests during this reporting period			
Little Phoenix Park	No DUI arrests during this reporting period			
Miller Park	No DUI arrests during this reporting period			

Montview Park	No DUI arrests during this reporting period		
Off Property	No DUI arrests during this reporting period		
Phoenix Park	No DUI arrests during this reporting period		
Plaza Park	No DUI arrests during this reporting period		
Village Park	No DUI arrests during this reporting period		
Warnings	Date/Time	Violation	Notes
Bannister Park	No warnings during this reporting period		
Fair Oaks Park	2024-07-11 18:05	CVC 4000(a)(1)	
Fair Oaks Park	2024-07-11 18:10	CVC 4000(a)(1)	
Little Phoenix Park	No warnings during this reporting period		
Miller Park	No warnings during this reporting period		
Montview Park	No warnings during this reporting period		
Off Property	2024-07-14 17:28	22350	warned on speed passed unit at 60MPH in a 40 MPH zone
Phoenix Park	2024-07-07 16:15	tinted tail lights	warned on tinted tail lights cracked windshield
Plaza Park	No warnings during this reporting period		
Village Park	No warnings during this reporting period		
Parking Citations	Date/Time	Violations	
Bannister Park	2024-07-25 17:45	4000(a) CVC No current registration	
Fair Oaks Park	2024-07-03 19:24	4000(a) CVC No current registration	

Little Phoenix Park	No Parking citations issued during this reporting period
Miller Park	No Parking citations issued during this reporting period
Montview Park	No Parking citations issued during this reporting period
Off Property	No Parking citations issued during this reporting period
Phoenix Park	No Parking citations issued during this reporting period
Plaza Park	No Parking citations issued during this reporting period
Village Park	No Parking citations issued during this reporting period

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND FOUR HUNDRED AND THIRTY-FOURTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for July 17, 2024

The one thousand four hundred and thirty-fourth meeting of the Fair Oaks Recreation and Park District Board of Directors was held on Wednesday, July 17, 2024, at the Fair Oaks Water District, 10326 Fair Oaks Blvd., Fair Oaks, CA.

For the Record: Chair Carhart called the regular meeting to order at 6:00 PM.

Board Members Present: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Mounts, Director O'Farrell

Board Members Absent: None

Staff Present: District Administrator Mike Aho, Administrative Assistant II Ian Roberts, Administrative Services Manager Jennifer Larkin, Arts and Entertainment Manager Jennifer Schuler, Parks and Facilities Manager Sean Ventura, Recreation Manager Nick Davison

Members of the Public: 4

PUBLIC COMMENT:

None.

DISCUSSION & ACTION #1: Consent Calendar

A motion to approve the consent calendar was made by Director Irwin and seconded by Director Mounts.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Mounts, Director O'Farrell

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

DISCUSSION & ACTION #2:

Discussion and Possible Action Regarding Approval of Change Order for Bobo Construction in the Amount of \$399,777 for the Village Park Renovation Project.

A motion to approve the change order for \$399,777 was made by Director O'Farrell and seconded by Director Mounts.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Mounts Director O'Farrell

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND FOUR HUNDRED AND THIRTY-FOURTH BOARD OF DIRECTORS'
REGULAR MEETING

Minutes for July 17, 2024

DISCUSSION & ACTION #3:

Matters relating to the Fair Oaks Recreation and Park District's Special Assessment Districts:

- Adopt Resolution No. 071724-01 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2024-2025 for the Parks Maintenance and Recreation Improvement District.
- Adopt Resolution No. 071724-02 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2024-2025 for the Phoenix Field Landscape and Lighting Assessment District.
- Adopt Resolution No. 071724-03 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2024-2025 for the Gum Ranch Landscape and Lighting Assessment District.

A motion to open the public hearing was made by Director O'Farrell and seconded by Director Mounts.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Mounts, Director O'Farrell
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #4:

Matters relating to the Fair Oaks Recreation and Park District's Special Assessment Districts:

- Adopt Resolution No. 071724-01 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2024-2025 for the Parks Maintenance and Recreation Improvement District.
- Adopt Resolution No. 071724-02 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2024-2025 for the Phoenix Field Landscape and Lighting Assessment District.
- Adopt Resolution No. 071724-03 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2024-2025 for the Gum Ranch Landscape and Lighting Assessment District.

Hearing no public comments, a motion to close the public hearing was made by Director O'Farrell and seconded by Director Mounts.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Mounts, Director O'Farrell
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND FOUR HUNDRED AND THIRTY-FOURTH BOARD OF DIRECTORS'
REGULAR MEETING

Minutes for July 17, 2024

DISCUSSION & ACTION #7:

Matters relating to the Fair Oaks Recreation and Park District's Special Assessment Districts:

- Adopt Resolution No. 071724-01 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2024-2025 for the Parks Maintenance and Recreation Improvement District.
- Adopt Resolution No. 071724-02 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2024-2025 for the Phoenix Field Landscape and Lighting Assessment District.
- Adopt Resolution No. 071724-03 approving the Engineer's Report, Confirming Diagram and Assessment and Ordering the Continuation of Assessments for FY 2024-2025 for the Gum Ranch Landscape and Lighting Assessment District.

A motion to adopt Resolutions No. 071724-01, 071724-02 and 071724-03 was made by Vice-Chair Tamagni and seconded by Director Mounts.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Mounts, Director O'Farrell
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #8:

Adjourn to the Regular Meeting of August 21, 2024 @ 6:00 p.m..

A motion to adjourn to the regular meeting of August 21, 2024 at 6:00PM was made by Director Irwin and seconded by Director O'Farrell.

AYES: Chair Carhart, Vice-Chair Tamagni, Director Irwin, Director Mounts, Director O'Farrell
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

Ralph Carhart
Chair, Board of Directors

Michael J. Aho
District Administrator

STAFF REPORT



Meeting Date: August 21, 2024
To: Board of Directors
From: Mike Aho, District Administrator
Subject: Discussion and Possible Action Regarding the FY 24-25 Recreation Fee Schedule Proposal
Prepared By: Nick Davison, Recreation Manager

I. Recommendation

The Board of Directors:

- 1) Open the public hearing;
- 2) Receive testimony regarding the revision of the recreation fee schedule (Attachment A);
- 3) Close the public hearing; and
- 4) Approve Resolution No. 082124-01 (Attachment B) revising the recreation fee schedule, approving new recreation fees and giving the District Administrator & the Recreation Manager authority to waive or reduce program and facility rental fees.

II. Background

In 2010 voters approved Proposition 26, the Supermajority Vote to Pass New Taxes and Fees Act, as part of the November 2, 2010 ballot. Proposition 26 amends Section 3 of Article XIII A and Section 1 of Article XIII C of the California Constitution to provide that a new levy, charge, or exaction of any kind imposed, increased, or extended by a local government is a tax unless an exception applies. Exceptions to Proposition 26 include user fees; government service or product fees; regulatory fees; government property fees; government property entrance fees; fines and penalties imposed by a court or local government; property development impact fees; and assessments and property-related fees governed by Proposition 218.

According to the requirements outlined in Proposition 26, the District must establish user fees and fees for service based on the cost of providing the service,

which will include direct, indirect, and capital costs. No fee shall exceed the costs reasonably borne by the District in providing the service (Gov. Code 61123). In order to levy a new fee or service charge, staff must follow these requirements (Gov. Code 66018):

- Must hold at least one open and public hearing;
- Any action taken to levy a new fee shall be taken only by ordinance or resolution; and
- A general explanation of the matter to be considered shall be published in accordance with section 6062a of the Government Code.

III. Problem /Situation/ Request

The District's main goals for the Park and Recreation Fee Schedule is to; comply with the New Taxes and Fees Act (Proposition 26); simplify rate structures; update terms and conditions; and revise rates when deemed appropriate. Staff prepared the Recreation Fee Schedule that separates all District fees into three categories: fees requiring Board approval, the recommended section of fees requiring Administrator approval, and fees requiring no approval as a result of no change in the existing fee.

1. Board Approval Required

The current practice of the District is to raise fees for classes, programs, and rentals by no more than \$10.00 - \$25.00 annually (not all program areas receive an increase annually); and based on the original fee for some items a 20% increase could actually amount to between \$1.00 and \$3.00. However, there are some instances where a 20% increase could reflect more than a \$10 increase, which staff recommends requiring Board approval. Additionally, all new and/or removed programs (fees) are important to communicate to the Board and the public. All proposed items requiring Board approval are significant enough that the Board should be made aware of these items and approve said items to create an understanding within the community that we are in fact requesting feedback and approval on any and all major changes that may affect District customers. It should be noted that after conducting research within the industry, this tends to be the practice for other parks and recreation agencies.

- a. New fees (highlighted yellow)
- b. Fees modified by 20% or more (highlighted green)
- c. Eliminated Fees (highlighted red)

2. Administrator Approval Only:

The ability of the Administrator to approve fees modified by 19% or less allows staff the ability to modify fees throughout the fiscal year without waiting until the annual fee schedule approval by the Board. Fees within the category of 19% or less typically represent items such as a deposits, drop-in classes, etc.

- a. Fees being modified less than the 20% limit (highlighted blue)

3. **NC** is used to identify no change in fees

The Board's adoption of Resolution 082124-01, will establish a fee schedule for the performance of various Parks and Recreation Department services and for the permitted use of District property. The approval of this resolution will allow:

- The fee schedule to be amended by resolution adopted by the Board of Directors to reflect increases in costs resulting from inflation or the experience of the District in the administration of the program.
- The Administrator and the Recreation Manager have the discretion to waive or reduce fees as deemed appropriate.
- Any new fees, fees modified by 20% or more, and fees proposed to be eliminated will be presented annually to the Board for approval prior to each fiscal year. Modifications to existing fees of less than 20% would be presented to the Administrator for approval during the same process.

Fee Effective Dates

All eliminated, modified or new fees will take effect immediately following the August 2024 Board meeting.

Public Meeting Notice

The Public Meeting Notice for the review of a Park and Recreation Fee Schedule was published in the Citrus Heights Messenger on July 29th to ensure a compliance with California Code Title 4 Section 6062a, which requires at least one public hearing notice be published ten days prior to the identified public hearing date, as required by law. The law allows the Board to hold a public hearing and introduce and approve the resolution by action of the Board. The fees can go into effect immediately after the adoption of the resolution.

IV. Financial Analysis

Included in this report are the fee modifications to recreation programs, facilities, and events. The financial impact of the recommended fee modifications is a potential increase in the Department's revenue to offset the increased costs in

part-time minimum wage increases, and various operational expense increases. Additionally, the recommended new fees have various start dates which will impact when new revenue is earned.

Respectfully Submitted,

Mike Aho
District Administrator

Attachment A – FY 24/25 Recreation Fee Schedule
Attachment B – Resolution 082124-01

Recreation Fee Schedule Proposal FY 2024/2025					
New Taxes and Fees Act (Proposition 26)					
Key:					
Board Approval Required - New Fee's					
Board Approval Required - Fee's Modified by 20% or More					
Board Approval Required - Eliminated Fee's					
Administrator Approval Only - Fee's Modified by 19% or Less					
NC - No Change in Fee's					
		Current	Proposed Fee Range		
ITEM		23/24 Cost/Rate	24/25 Cost/Rate	Increase Amount	% Change
1	Jr. NFL Flag Football - Regular Registration	\$120.00	\$139.00	\$19.00	16%
2	Jr. NFL Flag Football - Late Registration	\$125.00	\$144.00	\$19.00	15%
3	Adult Softball Legue Registration	\$485.00	\$525.00	\$40.00	8%
4	Trail Run 5K- Early Registration	\$35.00	\$35.00	\$0.00	0%
5	Trail Run 5K - Regular Registration	\$40.00	\$44.00	\$4.00	10%
6	Trail Run 5K- Day Of Registration	\$45.00	\$49.00	\$4.00	9%
7	Trail Run 10K- Early Registration	\$40.00	\$40.00	\$0.00	0%
8	Trail Run 10K - Regular Registration	\$45.00	\$49.00	\$4.00	9%
9	Trail Run 10K- Day Of Registration	\$50.00	\$54.00	\$4.00	8%
10	Trail Run Gold Sponsor	\$2,500.00	\$2,500.00	\$0.00	0%
11	Trail Run Silver Sponsor	\$1,000.00	\$1,000.00	\$0.00	0%
12	Trail Run Bronze Sponsor	\$500.00	\$500.00	\$0.00	0%
13	Tiny Tot T-Ball	\$44.00	\$49.00	\$5.00	11%
14	Tiny Tot Team Sports	\$44.00	\$49.00	\$5.00	11%
15	HITS Tennis	\$56.00	\$59.00	\$3.00	5%
16	Santa Letters	\$7.00	\$9.00	\$2.00	29%
17	Preschool Annual Registration Fee	\$95.00	\$95.00	\$0.00	0%
18	Preschool MTW AM & PM	\$315.00	\$320.00	\$5.00	2%
19	Preschool TH/F AM	\$265.00	\$270.00	\$5.00	2%
20	Preschool Manual Payment Fee - (\$10 per session)	\$95.00	\$95.00	\$0.00	0%
21	Preschool Resident Discount - 5% 3 Days	-\$146.50	-\$144.00	\$2.50	-2%
22	Preschool Resident Discount - 5% 2 Days	-\$124.00	-\$121.50	\$2.50	-2%
23	Summer Camp Full Day	\$200.00	\$230.00	\$30.00	15%
24	Summer Camp Counselor In Training	\$110.00	\$115.00	\$5.00	5%
25	School Break Camp - Counselor In Training - Daily Rate	\$0.00	\$25 - \$35	New Fee Range	
26	School Break Camp / Child Care - Daily Rate	\$0.00	\$45 - \$65	New Fee Range	
27	School Break Camp / Child Care - Tiny Turtles Camp - Daily Rate	\$0.00	\$45 - \$65	New Fee Range	
28	Fall Break Camp/Childcare 3 days	\$120.00	\$130.00	\$10.00	REMOVE
29	Winter Break Camp/Childcare 3 day	\$125.00	\$125.00		REMOVE
30	Winter Break Camp/Childcare 4 day	\$165.00	\$165.00		REMOVE
31	President's Break Camp/Childcare 4 days	\$120.00	\$120.00	\$0.00	REMOVE
32	Spring Breack Camp/Childcare 4 days	\$125.00	\$125.00		REMOVE
33	Summer Camp Resident Discount - 5%	-\$5.5 to -\$10	-\$6.5 to -\$11.5	\$1.00	1%
34	Winter Break Preschool Tiny Turtles Camp - 3 days	\$110.00	\$110.00		REMOVE
35	Summer Break Tiny Turtles Camp - 3 days	\$165.00	\$130.00	-\$35.00	-21%
36	Little Chick's Play Date	\$0.00	\$15 to \$25	New Fee Range	
37	Parents Night Out	\$25.00	\$25.00	\$0.00	0%
38	Teen DIY Classes	\$0.00	\$35.00	\$35.00	New Fee Range
39	Fair Oaks Youth Advisory Board Anual Application Fee	\$50.00	\$50.00	\$0.00	0%
40	District Non-Resident Fee (Classes & Programs - \$5 difference)	\$0.00	\$0.00	\$0.00	0%
41	Programs (Drop-in/Demo/Per Hour/Per Class)	\$3 - \$300	\$3 - \$300	\$0.00	0%
42	Leisure Classes (Per Hour/Per Class)	\$3 - \$300	\$3 - \$300	\$0.00	0%
43	ADA Fee	\$25 - \$2.00	\$25 - \$2.00	\$0.00	0%
44	Administrative Fee	\$25 - \$3.00	\$25 - \$3.00	\$0.00	0%
45	Event Vendor Application Fee	\$25.00	\$25.00	\$0.00	0%
46	Event Craft Vendor	\$25-\$125	\$25-\$150	New Fee Range	
47	Event Company Vendor	\$75-\$175	\$75-\$200	New Fee Range	
48	Event Non-Profit Vendor	\$25-\$50	\$25-\$50	New Fee Range	

		Current	Proposed Fee Range		
	ITEM	23/24 Cost/Rate	24/25 Cost/Rate	Increase Amount	% Change
49	Event Corner Booth Fee	\$25.00	\$25.00		NEW FEE
50	Event Late Fee	\$30.00	\$30.00		NEW FEE
51	Event Health Permit Fee	\$75.00	\$75.00		NEW FEE
52	Events - Third Party Fees (attraction, vendors, food trucks, etc.)	\$1-\$1,000	\$1-\$1,000		0%
53	Event Sponsorships		\$150-\$5000		NEW FEE
54	Event Parking		\$5-\$15		NEW FEE
55	Easter - Kids Park Wristbands	\$10.00	\$0.00	-\$10.00	REMOVE
56	Easter - Bags	\$2.00	\$2.00	\$0.00	0%
57	Easter - Teen Egg Hunt Tickets		\$5.00		NEW FEE
58	Easter - Adult Egg Hunt Tickets	\$10.00	\$10.00	\$0.00	0%
59	Easter - Craft Vendor	\$75.00	\$75.00	\$0.00	REMOVE
60	Easter - Company Vendor	\$100.00	\$100.00	\$0.00	REMOVE
61	Easter - Non Profit Vendor	\$25.00	\$25.00	\$0.00	REMOVE
62	Easter - Attraction Vendor	\$375.00	\$375.00	\$0.00	REMOVE
63	Easter Eggcellent Sponsorship	\$500.00	\$500.00	\$0.00	REMOVE
64	Easter Eggmazing Sponsorship	\$350.00	\$350.00	\$0.00	REMOVE
65	Easter Eggstravaganza Skip the Bunny Line Pass	\$0.00	\$10.00		NEW FEE
66	Breakfast with the Bunny Tickets	\$10.00	\$11.00	\$1.00	10%
67	Breakfast with the Bunny Table	\$70.00	\$72.00	\$2.00	3%
68	Breakfast with the Bunny VIP Upgrade	\$15.00	\$10.00	-\$5.00	REMOVE
69	Kids Art Festival Gold Sponsorship	\$400.00	\$400.00	\$0.00	REMOVE
70	Kids Art Festival Silver Sponsorship	\$300.00	\$300.00	\$0.00	REMOVE
71	Kids Art - Craft Vendor	\$60.00	\$60.00	\$0.00	REMOVE
72	Kids Art - Company Vendor	\$100.00	\$100.00	\$0.00	REMOVE
73	Kids Art - Non Profit Vendor	\$25.00	\$25.00	\$0.00	REMOVE
74	Kids Art - Community Vendor	\$25.00	\$25.00	\$0.00	REMOVE
75	Kid's DIY Series Class Fees	\$20-\$30	\$20-\$30		0%
76	Summer Fun Run Registrations		\$20-\$30		NEW FEE
77	Fair Oaks Scarecrows	\$10.00	\$10.00	\$0.00	0%
78	FORPD RECcreate Parks Make Life Better Calendar	\$10.00	\$10.00	\$0.00	0%
79	Rocky Mascot Budsie Deposit	\$50.00	\$50.00	\$0.00	0%
80	Comedy Tickets - At the Door	\$20.00	\$20.00	\$0.00	0%
81	Comedy Tickets - Advance	\$15.00	\$15.00	\$0.00	0%
82	Chicken Fest- GREAT Chicken Contest	\$20.00	\$20.00	\$0.00	0%
83	Chicken Fest - Company Vendor	\$175.00	\$175.00	\$0.00	REMOVE
84	Chicken Fest - Non-Profit Vendor	\$50.00	\$50.00	\$0.00	REMOVE
85	Chicken Fest - Craft Vendor	\$125.00	\$125.00	\$0.00	REMOVE
86	Chicken Festival - Vendor Corner Booth Fee	\$25.00	\$25.00	\$0.00	REMOVE
87	Chicken Fest - Vendor Late Fee	\$30.00	\$30.00	\$0.00	REMOVE
88	Chicken Fest - Vendor Health Permit Fee	\$75.00	\$75.00	\$0.00	REMOVE
89	Community Garage Sale - Space	\$35.00	\$40-\$45	\$5-\$10	14-29%
90	Senior Trips	\$35 - \$150	\$35 - \$150	\$0.00	0%
91	Senior Luau Tickets	\$30.00	\$60.00	\$30.00	100%
92	Senior Luau Table (seats 6)	\$150.00	\$330.00	\$180.00	120%
93	Senior Luau Sponsorships	\$250-\$500	\$250-\$500		REMOVE
94	Family Dance Ticket - Per Person (previously father daughter dance)	\$15.00	\$15-\$20	\$5.00	33%
95	Family Dance VIP Add on		\$10.00		NEW FEE
96	Kid's Big Business Expo Vendor Fee	\$15.00	\$25.00	\$10.00	67%
97	Santa Stops	\$25.00	\$30.00	\$5.00	20%
98	Key Hunt - Sponsorship	\$150.00	\$150.00	\$0.00	REMOVE
99	Gum Ranch Event Pumpkins	\$5-10	\$0.00		REMOVE
100	Rocky's Bday Party	\$5.00	\$0.00	-\$5.00	REMOVE
101	Tree Lighting Sponsorship Gold	\$1,000.00	\$1,000.00	\$0.00	REMOVE
102	Tree Lighting Sponsorship Silver	\$500.00	\$500.00	\$0.00	REMOVE
103	Tree Lighting - Craft Vendor	\$50.00	\$50.00	\$0.00	REMOVE
104	Tree Lighting - Company Vendor	\$75.00	\$75.00	\$0.00	REMOVE
105	Tree Lighting - Non Profit Vendor	\$25.00	\$25.00	\$0.00	REMOVE

		Current	Proposed Fee Range		
	ITEM	23/24 Cost/Rate	24/25 Cost/Rate	Increase Amount	% Change
106	Event Sponsorships (misc.)	\$50-\$1,000	\$50-\$1,000		REMOVE
		Current	Proposed Fee Range		
	ITEM	23/24 Cost/Rate	24/25 Cost/Rate	Increase Amount	% Change
107	Discount Specials - All Facilities	5-20% off	5-20% off	\$0.00	0%
108	Facility Setup Fee - flat rate (excluding Old Library & Fireside Room)	\$25.00	\$25.00	\$0.00	0%
109	Facility Rental Deposit CLUBHOUSE - Indoor (No Alcohol)	\$300.00	\$300.00	\$0.00	REMOVE
110	Facility Rental Deposit CLUBHOUSE - Indoor (Alcohol)	\$400.00	\$400.00	\$0.00	REMOVE
111	Facility Rental Deposit VILLAGE HALL - Indoor (No Alcohol)	\$300.00	\$300.00	\$0.00	REMOVE
112	Facility Rental Deposit VILLAGE HALL - Indoor (Alcohol)	\$400.00	\$400.00	\$0.00	REMOVE
113	Facility Rental Deposit MCMILLAN CENTER - Indoor (No Alcohol)	\$200.00	\$200.00	\$0.00	REMOVE
114	Facility Rental Deposit MCMILLAN CENTER - Indoor (Alcohol)	\$300.00	\$300.00	\$0.00	REMOVE
115	Facility Rental Deposit OLD LIBRARY - Indoor (No Alcohol)	\$200.00	\$200.00	\$0.00	REMOVE
116	Facility Rental Deposit - Indoor (No Alcohol)	\$200-300	\$200-300	\$0.00	New Fee Range
117	Facility Rental Deposit - Indoor (w/ Alcohol)	\$300-400	\$300-400	\$0.00	New Fee Range
118	Facility Rental Deposit - Outdoor	\$50.00	\$50.00	\$0.00	0%
119	Facility Storage Space		\$10-\$75		New Fee Range
120	Clubhouse Auditorium - per hour RESIDENT	\$94.00	\$94.00	\$0.00	0%
121	Clubhouse Auditorium - per hour NON-RESIDENT	\$109.00	\$109.00	\$0.00	0%
122	Clubhouse Auditorium - per hour NON-PROFIT	\$94.00	\$94.00	\$0.00	0%
123	Clubhouse Auditorium KITCHEN - flat rate	\$50.00	\$50.00	\$0.00	0%
124	Clubhouse Village Hall - per hour RESIDENT	\$74.00	\$74.00	\$0.00	0%
125	Clubhouse Village Hall - per hour NON-RESIDENT	\$84.00	\$84.00	\$0.00	0%
126	Clubhouse Village Hall - per hour NON-PROFIT	\$74.00	\$74.00	\$0.00	0%
127	Clubhouse Village Hall KITCHEN - flat rate	\$30.00	\$30.00	\$0.00	0%
128	Old Library - per hour RESIDENT	\$40.00	\$40.00	\$0.00	0%
129	Old Library - per hour NON-RESIDENT	\$50.00	\$50.00	\$0.00	0%
130	Old Library - per hour NON-PROFIT	\$35.00	\$40.00	\$5.00	14%
131	McMillan Center - per hour RESIDENT	\$54.00	\$54.00	\$0.00	0%
132	McMillan Center - per hour NON-RESIDENT	\$64.00	\$64.00	\$0.00	0%
133	McMillan Center - per hour NON-PROFIT	\$54.00	\$54.00	\$0.00	0%
134	Arts & Crafts Building Entire Building - per hour RESIDENT	\$44.00	\$44.00	\$0.00	0%
135	Arts & Crafts Building Entire Building - per hour NON-RESIDENT	\$54.00	\$54.00	\$0.00	0%
136	Arts & Crafts Building Entire Building - per hour NON-PROFIT	\$44.00	\$44.00	\$0.00	0%
137	Facility Rental Extras & Package Options	\$10 - \$100	\$10 - \$200	\$0.00	100%
138	Private Security Unarmed - per hour /per guard (varies)	\$30 - \$50	\$30 - \$50	\$0.00	0%
139	Private Security Armed - per hour /per guard (varies)	\$35 - \$50	\$35 - \$50	\$0.00	0%
140	Facility Rental Insurance (Hub) - per use (varies)	\$75 - \$200	\$75 - \$200	\$0.00	0%
141	Birthday Party Rental Package - WOW Bus (Resident)	\$240.00	\$240.00	\$0.00	0%
142	Birthday Party Rental Package - WOW Bus (Non-Resident)	\$250.00	\$250.00	\$0.00	0%
143	Birthday Party Rental Package - Extras	\$10-175	\$10-175	\$0.00	0%
144	Bandshell - per hour RESIDENT	\$25.00	\$25.00	\$0.00	0%
145	Bandshell - per hour NON-RESIDENT	\$30.00	\$30.00	\$0.00	0%
146	Bandshell - per hour NON-PROFIT	\$20.00	\$20.00	\$0.00	0%
147	Fair Oaks Park BBQ Area - per hour RESIDENT	\$30.00	\$36.00	\$6.00	20%
148	Fair Oaks Park BBQ Area - per hour NON-RESIDENT	\$40.00	\$40.00	\$0.00	0%
149	Fair Oaks Park BBQ Area - per hour NON-PROFIT	\$25.00	\$36.00	\$11.00	44%
150	Fair Oaks Park BBQ Area Bounce House Fee - flat rate	\$10.00	\$10.00	\$0.00	0%
151	Gum Ranch Pavilion #1 - per hour RESIDENT	\$30.00	\$36.00	\$6.00	20%
152	Gum Ranch Pavilion #1 - per hour NON-RESIDENT	\$40.00	\$40.00	\$0.00	0%
153	Gum Ranch Pavilion #2 - per hour RESIDENT	\$20.00	\$36.00	\$0.00	0%
154	Gum Ranch Pavilion #2 - per hour NON-RESIDENT	\$30.00	\$40.00	\$0.00	0%
155	Miller Park BBQ Area - per hour RESIDENT	\$20.00	\$27.00	\$7.00	35%
156	Miller Park BBQ Area - per hour NON-RESIDENT	\$30.00	\$30.00	\$0.00	0%
157	Miller Park BBQ Area - per hour NON-PROFIT	\$15.00	\$27.00	\$12.00	80%

ITEM	Current	Proposed Fee Range		
	23/24 Cost/Rate	24/25 Cost/Rate	Increase Amount	% Change
158 Miller Park BBQ Area Bounce House Fee - flat rate	\$10.00	\$10.00	\$0.00	0%
159 PHX Bike Park Picnic Area		\$40.00		NEW
160 PHX BBQ Picnic Area		\$30.00		NEW
161 Miller Park Tennis Courts - per hour RESIDENT	\$10.00	\$10.00	\$0.00	0%
162 Miller Park Tennis Courts - per hour NON-RESIDENT	\$15.00	\$15.00	\$0.00	0%
163 BBQ Area Electricity - per use	\$10.00	\$10.00	\$0.00	0%
164 Community Partner Clubhouse Rental - per hour	70% off RES	70% off RES	\$0.00	0%
165 Community Partner Village Hall Rental - per hour	70% off RES	70% off RES	\$0.00	0%
166 Community Partner McMillan Center Rental - per hour	70% off RES	70% off RES	\$0.00	0%
167 Community Partner Old Library Rental - per hour	70% off RES	70% off RES	\$0.00	0%
168 Multipurpose Fields Level A (Cost Per Month/Per Field)	\$150.00	\$150.00	\$0.00	0%
169 Multipurpose Fields Level B (Cost Per Month/Per Field)	\$175.00	\$175.00	\$0.00	0%
170 Baseball Fields Level A (Cost Per Month/Per Field)	\$150.00	\$150.00	\$0.00	0%
171 Baseball Fields Level B (Cost Per Month/Per Field)	\$175.00	\$175.00	\$0.00	0%
172 Tennis Courts Level A (Cost Per Month / Per Set of Courts)	\$150.00	\$150.00	\$0.00	0%
173 Tennis Courts Level B (Cost Per Month / Per Set of Courts)	\$175.00	\$175.00	\$0.00	0%
174 Ongoing Multipurpose Field Rental Rate - Per Hour (1-19) Times Per Year	\$30.00	\$30.00	\$0.00	0%
175 Ongoing Multipurpose Field Rental Rate - Per Hour (20+) Times Per Year	\$25.00	\$25.00	\$0.00	0%
176 Ongoing Multipurpose Field Rental Rate - Per Hour (40-59) Times Per Year	\$20.00	\$20.00	\$0.00	REMOVE
177 Ongoing Baseball Field Rental Rate - Per Hour (1-19) Times Per Year	\$30.00	\$30.00	\$0.00	0%
178 Ongoing Baseball Field Rental Rate - Per Hour (20+) Times Per Year	\$25.00	\$25.00	\$0.00	0%
179 Ongoing Baseball Field Rental Rate - Per Hour (40-59) Times Per Year	\$20.00	\$20.00	\$0.00	REMOVE
180 Ongoing Softball Field Rental Rate - Per Hour (1-19) Times Per Year	\$30.00	\$30.00	\$0.00	0%
181 Ongoing Softball Field Rental Rate - Per Hour (20+) Times Per Year	\$25.00	\$25.00	\$0.00	0%
182 Ongoing Softball Field Rental Rate - Per Hour (40-59) Times Per Year	\$20.00	\$20.00	\$0.00	REMOVE
183 Fair Oaks Park Softball Field Rental - 1 Day / 1 Field	\$310.00	\$310.00	\$0.00	0%
184 Fair Oaks Park Softball Field Rental - 1 Day / 2 Fields	\$425.00	\$475.00	\$50.00	12%
185 Fair Oaks Park Softball Field Rental - 2 Day / 2 Fields	\$620.00	\$725.00	\$105.00	17%
186 Fair Oaks Park Softball Field Rental - Deposit	\$200.00	\$200.00	\$0.00	0%
187 Fair Oaks Park Softball Field Rental - LIGHTS - per hour / per field	\$20.00	\$25.00	\$5.00	25%
188 Fair Oaks Park Softball Field Rental - Toilet Fee	\$50-\$100	\$50-\$100	\$0.00	0%
189 Fair Oaks Park Softball Field Rental - FIELD PREP - per prep / per field	\$50.00	\$60.00	\$10.00	20%
190 Special Event Monthly FO Park Parking Lot Rental - Farmers Market	\$250.00	\$250.00	\$0.00	0%
191 Special Event Permit Application Fee	\$50.00	\$50.00	\$0.00	0%
192 Special Event Permit Impact Fee (per person) - Non Resident	\$0.50	\$0.50	\$0.00	0%
193 Special Event Permit Impact Fee (per person) - Resident	\$0.40	\$0.40	\$0.00	0%
194 Special Event Permit Impact Fee (per person) - Non Profit	\$0.25	\$0.25	\$0.00	0%
195 Special Event Park Closure Fee (per day) - Non Resident	\$150.00	\$150.00	\$0.00	0%
196 Special Event Park Closure Fee (per day) - Resident	\$120.00	\$120.00	\$0.00	0%
197 Special Event Park Closure Fee (per day) - Non Profit	\$75.00	\$75.00	\$0.00	0%
198 Special Event Alcohol Fee - Non Resident	\$150.00	\$150.00	\$0.00	0%
199 Special Event Alcohol Fee - Resident	\$120.00	\$120.00	\$0.00	0%
200 Special Event Alcohol Fee - Non Profit	\$75.00	\$75.00	\$0.00	0%
201 Special Event Banner Fee (per banner, per day) - Non Resident	\$15.00	\$15.00	\$0.00	0%
202 Special Event Banner Fee (per banner, per day) - Resident	\$12.00	\$12.00	\$0.00	0%
203 Special Event Banner Fee (per banner, per day) - Non Profit	\$7.50	\$7.50	\$0.00	0%
204 Special Event Dumpster 40 yard (per dump)	\$400.00	\$400.00	\$0.00	0%
205 Special Event Dumpster 20 yard (per dump)	\$250.00	\$250.00	\$0.00	0%
206 Special Event Folding Chairs (per chair)	\$1.50	\$1.50	\$0.00	0%
207 Special Event Tables (per table)	\$10.00	\$10.00	\$0.00	0%
208 Special Event Garbage & Recycling Can (per can)	\$5.00	\$5.00	\$0.00	0%
209 Special Event Garbage Can Liners (per box)	\$75.00	\$75.00	\$0.00	0%

RESOLUTION NO. 82124-01

BEFORE THE GOVERNING BOARD OF THE FAIR OAKS RECREATION & PARK DISTRICT

County of Sacramento, State of California

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FAIR OAKS RECREATION & PARK DISTRICT ESTABLISHING A FEE SCHEDULE FOR THE PERFORMANCE OF VARIOUS PARK AND RECREATION SERVICES

WHEREAS the District intends to adopt Resolution No. 082124-01 which sets forth a fee schedule for various recreation programs and fees; and

WHEREAS budgetary considerations have required this schedule of fees to be adopted; and

WHEREAS California Government Code Sections 61123 and 66018 authorize the District to adopt a fee schedule to defray the cost of providing services to the general public; and

WHEREAS the Board of Directors desires that the District Administrator & the Recreation Manager have the authority to waive fees when it is deemed, in his or her sole discretion, to be in the best interests of the residents of the District; and

WHEREAS the performance of these services hereinafter described enhances the quality of life enjoyed by the residents of the District.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE FAIR OAKS RECREATION & PARK DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Purpose: The fees and charges imposed by this Resolution are for the purpose of defraying the operating expenses, purchasing, and leasing supplies, equipment and materials necessary to maintain service within the service area of the District.

Section 2. Establishment of a Fee Schedule: The Board of Directors establishes the fee schedule set forth in Attachment "A" incorporated herein.

Section 3. Amendment of Fees: Fees may be amended by a resolution adopted by the Board of Directors at a regularly scheduled meeting to reflect increases in costs resulting from inflation or the experience of District administration of the fee if the increase is 20% or greater. For fee increases 19% or less, the Board of Directors gives the District Administrator and the Recreation Manager the authority and discretion to amend said fees.

Section 4. Invalidity: Should a court of competent jurisdiction hold any fee or provision of this Resolution invalid or unenforceable, that holding shall not affect the validity or enforceability of the remaining fees or provisions.

Section 5. Waiving of Fees: The District Administrator & the Recreation Manager have the authority to waive or reduce program and facility rental fees.

Section 6. Effective Date: This Resolution shall become effective upon its adoption.

Passage of Resolution was moved by _____ and seconded by _____.

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSE:

Ralph Carhart, Board Chair
Fair Oaks Recreation & Park District

Michael J. Aho, District Administrator
Fair Oaks Recreation & Park District

STAFF REPORT



Meeting Date: August 21, 2024

To: Board of Directors

From: Michael J. Aho – District Administrator

Subject: Sales Agreement of the Miller Park Cell Tower
Leases to Towerpoint Capital and Adoption of
Resolution No. 082124-02

I. **Recommendation**

Approve the execution of an Easement Agreement by and between Fair Oaks Recreation & Park District and TPA VII LLC, a Delaware Limited Liability Company and authorizing the District Administrator to sign said Easement Agreement (Attachment A) on behalf of the Fair Oaks Recreation & Park District and to execute all closing documents related to such Easement Agreement, including an Assignment of Lease (Attachment B).

II. **Background**

The District currently holds a lease for a cell tower located at Miller Park. After thorough discussions with Towerpoint Capital, the Board approved moving forward with the sale of the lease at their June 26, 2024, meeting, recognizing it as a valuable asset of the District. Initially, the lease was set for a term of 99 years. However, due to challenges presented by Sacramento County, the term was adjusted to a perpetual agreement. It has been determined that this change is immaterial and does not affect the overall value or terms of the sale.

The Fair Oaks Recreation and Park District (FORPD) has been negotiating the sale of its Cell Tower Lease at Miller Park to TPA VII LLC, a Delaware limited liability company. The Lease includes agreements with Verizon Wireless and Sprint Spectrum L.P., which have historically generated revenue for the District. After careful consideration, the Board has determined that selling this asset will benefit the District strategically and financially.

III. Problem /Situation/ Request

The District needs to finalize the sale of the Cell Tower Lease by executing several key documents. These documents and their associated terms are as follows:

1. Easement Agreement:

Purpose: Establishes perpetual easements for access, utilities, and communication services, allowing the Assignee (TPA VII LLC) to maintain and operate the Cell Tower.

Term: The easement is perpetual and will run with the land.

2. Assignment of Lease:

Transfer of Rights: FORPD will transfer all its rights, title, and interest in the Cell Tower Lease to TPA VII LLC.

Consideration: TPA VII LLC will pay FORPD \$2,001,000 for the assignment of the lease.

Indemnification: TPA VII LLC agrees to indemnify and hold FORPD harmless from any liabilities, claims, or damages arising after the effective date of the assignment.

Assumption of Obligations: TPA VII LLC will assume all responsibilities and obligations under the existing lease agreements with Verizon Wireless and Sprint Spectrum L.P., including any maintenance or operational costs.

3. Purchase Agreement:

Purchase Price: The total sale price for the Cell Tower Lease is \$2,001,000.

Closing Conditions: The sale is contingent upon the successful execution of the Easement Agreement, Assignment of Lease, and other necessary documents.

Representations and Warranties: FORPD and TPA VII LLC make standard representations and warranties regarding their authority to enter into the agreement and the accuracy of the provided information.

4. Corporate Resolution:

Authorization: This resolution formally authorizes FORPD to execute and deliver the Easement Agreement, Assignment of Lease, Purchase Agreement, and any other related documents.

Delegation of Authority: The Board authorizes the District Administrator to carry out all actions necessary to complete the transaction.

IV. Financial Analysis

The sale of the Cell Tower Lease will provide FORPD with a one-time payment of \$2,001,000. Selling the cell tower lease to Towerpoint Capital will provide FORPD with a one-time payment of \$2,001,000. The District will incur closing costs of \$4,000 for the sale and will pay 5% of the purchase price, amounting to \$102,750, to NAI for their services in brokering the sale. For an estimated financial gain to the District of \$1,948,250

FORPD's Attorney has thoroughly reviewed and assisted in negotiating the terms of the lease sale, ensuring all documents have been properly vetted. The attorney fees associated with this legal assistance are and have been accounted for within the District's legal budget. These fees are expected to represent a minor portion of the total sale proceeds.

A portion of the funds from the sale of the lease will be allocated to replace the seating in the Veteran's Memorial Amphitheater. The cost estimation to replace the seating is \$904,935:

The remaining estimated balance of \$1,043,315 will require Board approval for utilization, and potential options for these funds include investing them in an investment fund similar to the Measure J funds that were invested with the Sacramento County investment pool or another comparable investment fund.

Respectfully Submitted,

Michael J. Aho
District Administrator

Attachment:

- **Attachment A:** Easement Agreement
- **Attachment B:** Assignment of Lease
- **Attachment C:** Escrow Agreement
- **Attachment D:** Resolution

Record and Return to:

Joseph Mangus
TitleVest Agency, LLC
110 E. 42nd Street, 10th Floor
New York, NY 10017
TitleVest Title No.: TCA941519

Prepared by:

TPA VII, LLC
1170 Peachtree Street, Suite 1650
Atlanta, GA 30309

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

EASEMENT AGREEMENT

This telecommunication easement and lease assignment agreement (“Agreement”) is made and shall be effective on the _____ day of _____, 2024 (“Effective Date”), by and between FAIR OAKS RECREATION AND PARK DISTRICT, a political subdivision of the State of California (“Grantor”) and TPA VII, LLC, a Delaware limited liability company (“Grantee”).

- 1. Grantor's Property and the Telecom Tenant Lease.** Grantor represents and warrants that it holds fee simple title to certain real property located at 8480 Sunset Avenue, Fair Oaks, California 95628, as more fully described in the legal description attached hereto as Exhibit A (the “Parent Property”). Grantor and Crown Castle and American Tower Corporation (the “Telecom Tenant”) are parties to those certain lease agreements, including all amendments and modifications thereto, cited in Exhibit B and incorporated by reference herein (the “Telecom Tenant Lease”).
- 2. Grant of Easement.** For the sum of TEN AND NO/100 DOLLARS and other good and valuable consideration, the receipt and sufficiency of which the parties hereby acknowledge as paid on or about the Effective Date along with the purchase price pursuant to the settlement statement executed contemporaneously with this Agreement (“Purchase Price”), Grantor grants and conveys unto Grantee, its successors and assigns, an exclusive easement (subject to the Telecom Tenant Lease) for the Permitted Use defined herein, together with a non-exclusive access easement for ingress and egress to and from the exclusive easement, seven days per week, twenty-four hours per day and a non-exclusive utility easement to install, replace and maintain utilities servicing the exclusive easement, including, but not limited to the installation of power and telephone service cable, wires, switches, boxes and the like as may be required by the Permitted Use (collectively “Easement” as further described in Exhibit C). Grantor shall permit Grantee, Easement Tenant(s) (as hereinafter defined), and any of their affiliates, customers, tenants, subtenants, lessees, sublessees, licensees, successors and/or assigns together with any of the employees, contractors, consultants, and or agents of the foregoing to use the Easement for the installation, construction, operation, maintenance, repair, modification, relocation, replacement and removal of improvements and equipment (“Equipment”) for the facilitation of telecommunications uses, communications uses and other related uses, including, but not limited to,

any uses permitted by the Telecom Tenant Lease (“Permitted Use”). Grantor represents that there is no pending or threatened action that would adversely affect Grantor’s ability to enter into this Agreement or grant the Easement and that entering into this Agreement will not violate or conflict with any provision of Grantor’s organizational documents (if Grantor is an organization) or conflict with the provisions of any agreement to which Grantor is a party. Grantor further represents and warrants that Grantee shall have peaceful and quiet possession and enjoyment of the Easement during the term of this Agreement without any disturbance of Grantee’s possession or Permitted Use hereunder.

3. **Term.** Commencing on the Effective Date, the term of this Agreement and the Easement shall be for a perpetual term (the “Term”). Upon notice to Grantor as provided herein, Grantee may surrender the Easement to Grantor and execute such documents reasonably required to terminate the Agreement and the Easement. Grantor may not unilaterally terminate the Agreement or Easement, but if the Easement is not used for the Permitted Use for a period of three (3) years the Easement shall be deemed abandoned and shall terminate upon Grantor’s notice of such default to Grantee as provided herein. **Sections 12 and 13** shall survive expiration or termination of this Agreement and shall remain in effect in perpetuity, subject to applicable law.
4. **Assignment of Lease, Renewal and Right of Replacement.** Grantor hereby assigns to Grantee all of Grantor’s right, title and interest in the Telecom Tenant Lease for the Term, including the right to renew the Telecom Tenant Lease throughout the Term. Except as provided herein, Grantee agrees to assume all of Grantor’s rights and obligations under the Telecom Tenant Lease. If Telecom Tenant is obligated under the Telecom Tenant Lease to pay to Grantor any fees (other than base rent and any escalations thereto) for the purpose of utility service or access or tax reimbursement, Grantor shall continue to be entitled to such fees, although Grantee may collect and distribute same to Grantor. Grantor shall continue to perform all obligations of the lessor under the Telecom Tenant Lease which relate to the use, ownership, and maintenance of the Parent Property so that Grantee may fulfill all the obligations under the Telecom Tenant Lease without breaching any provision therein, including, but not limited to, Grantor maintaining the Parent Property in a commercially reasonable condition to allow the Permitted Use of the Easement. Grantor represents and warrants that it has delivered to Grantee true and correct copies of the Telecom Tenant Lease and that Grantor owns 100% of the lessor/landlord’s interest in the Telecom Tenant Lease, including the right to collect all rent thereunder. To the best of Grantor’s knowledge, no party to the Telecom Tenant Lease has breached or is in default of their respective obligations under the Telecom Tenant Lease and **no party has requested or discussed a modification or termination of the Telecom Tenant Lease**. If during the Term the Telecom Tenant terminates the Telecom Tenant Lease or otherwise vacates the Parent Property, Grantee may lease all or a portion of the Easement to a replacement telecommunications tenant (“Replacement Telecom Tenant”) on terms consistent with the Telecom Tenant Lease and such Replacement Telecom Tenant shall occupy the Easement rather than locating on other portions of the Parent Property (“Replacement Telecom Tenant Lease”). For any Replacement Telecom Tenant, Grantor shall have the right to review and approve construction plans for Replacement Telecom Tenant prior to commencement of construction and such approval shall not be unreasonably conditioned, delayed or withheld and such approval shall be without further compensation to Grantor. Approval shall be deemed given by Grantor where Grantor has failed to respond within thirty (30) days of notice as provided herein.
5. **Rent Sharing.** When a new telecommunications tenant (“Rent Share Tenant”), other than a Replacement Telecom Tenant, executes a lease for space within the Easement outside the Telecom Tenant or Replacement Telecom Tenant lease premises and commences rent payment, Grantee will collect such rent with Grantee retaining fifty percent (50%) of the rent collected and Grantee remitting fifty percent (50%) of the rent collected to Grantor. Notwithstanding the foregoing, Grantee shall be entitled to collect and retain rent from all telecommunications tenants within the Easement in an amount equal to the rent scheduled in the existing Telecom Tenant Lease and any Replacement Telecom Tenant Lease, including scheduled escalators (“Minimum Scheduled Rent”). Should the rent collected equal

an amount less than the Minimum Scheduled Rent, such deficit (“Minimum Scheduled Rent Deficit”) shall accrue and shall be applied against any and all future rents collected within the Easement, until collected rent payments fully offset the total Minimum Scheduled Rent Deficit. Grantee is permitted and authorized to enter into leases with Rent Share Tenants subject to the requirements for leasing to Replacement Telecom Tenants as set forth in **Section 4**.

6. **Right of First Refusal.** Grantor grants to Grantee the right to acquire through assignment, purchase, or other means any lease or similar conveyance for telecommunications purposes in which Grantor retains an interest outside the Easement (“Grantor’s Lease”). Grantor shall deliver to Grantee, a copy of any offer to purchase an interest in Grantor’s Lease. Grantee shall have thirty (30) business days to match the terms of any offer by delivering written notice of Grantee’s intent to match the offer.
7. **Grantor Cooperation and Non-interference.** Grantor hereby agrees at no cost to Grantor, to reasonably cooperate with Grantee and/or Telecom Tenant, Replacement Telecom Tenant and Rent Share Tenant (collectively, “Easement Tenants”) in obtaining all licenses, permits or authorizations from all applicable governmental and/or regulatory entities and in acquiring any necessary upgrades to or relocation of utility service to support the Permitted Use. In furtherance of the foregoing, Grantor hereby appoints Grantee as Grantor’s attorney-in-fact to execute all land use applications, permits, licenses and other approvals on Grantor’s behalf in connection with the Permitted Use. Grantor’s cooperation shall be at no cost to Grantor and without requiring payment of additional rent or fees by Grantee or Easement Tenants. Grantor shall not interfere with any construction in the Easement so long as such construction is to support the Permitted Use and does not materially and adversely interfere with Grantor’s use of the Property outside of the Easement and is proceeding pursuant to a building permit or other required municipal or governmental approvals. Grantor shall not, nor shall Grantor permit its lessees, licensees, employees, invitees or agents to, use any portion of the Parent Property or the Easement in a way which materially interferes with the operations of the Easement Tenants who shall have peaceful and quiet possession and enjoyment of the Easement. Grantor may not directly or indirectly induce, invite, or conspire to induce or invite any Easement Tenants to use or lease space in direct competition with the Easement. Subject to the rights of Grantee under this Agreement, Grantee shall not use the Easement in a manner that interferes with the use of the Parent Property by Grantor or other lessees or licensees of Grantor, with rights in the Parent Property (excluding the Easement) superior to Grantee.
8. **Assignment.** Grantee may pledge, assign, mortgage, grant a security interest, or otherwise encumber the limited interest created by this Agreement provided that any such security interest shall, subject to Section 11 herein, be subordinate to and not interfere with the right of any mortgage holder on the Parent Property, including its right to foreclose on the Parent Property subject to Section 11 herein. Grantee may freely assign this Agreement in part or in its entirety, and any or all of its rights hereunder, including the right to receive rent payments. Upon the absolute assumption of such assignee of all of the obligations of Grantee under this Agreement, then Grantee will be relieved of all obligations and liabilities hereunder.
9. **Taxes and Other Obligations.** All taxes and other obligations that are or could become liens against the Parent Property or any subdivision of the Parent Property containing the Easement, whether existing as of the Effective Date or hereafter created or imposed, shall be paid by Grantor prior to delinquency or default. Grantor shall be solely responsible for payment of all taxes and assessments now or hereafter levied, assessed or imposed upon the Parent Property, or imposed in connection with the execution, delivery, performance or recordation hereof, including without limitation any sales, income, documentary or other transfer taxes. If Grantor fails to pay when due any taxes or other obligations affecting the Parent Property, Grantee shall have the right but not the obligation to pay such and demand payment therefor from Grantor, which payment Grantor shall make within ten (10) days of such demand by Grantee.

10. Insurance. During the Term, Easement Tenants shall maintain general liability insurance as required under their respective lease. Grantor shall maintain any insurance policies in place on the Parent Property or as required under the Telecom Tenant Lease.

11. Subordination and Non-Disturbance. Grantee agrees to subordinate this Agreement to any existing or future mortgage or deed of trust on the Parent Property ("Security Instrument"), provided the beneficiary or secured party ("Secured Party") under the Security Instrument agrees for itself and its successors in interest and assigns that Grantee's rights under this Agreement and rights to the Easement shall remain in full force and effect and shall not be affected or disturbed by the Secured Party in the exercise of Secured Party's rights under the Security Instrument during the Term, including Grantee's right to collect and retain, in accordance with the terms of this Agreement, all rents, fees and other payments due from Easement Tenants. Such non-disturbance agreement must apply whether Secured Party exercises its rights under the Security Instrument, including foreclosure, sheriff's or trustee's sale under the power of sale contained in the Security Instrument, and any other transfer, sale or conveyance of Grantor's interest in the Parent Property under peril of foreclosure, including, without limitation to the generality of the foregoing, an assignment or sale in lieu of foreclosure.

12. Mutual General Indemnification. Grantor and Grantee shall each indemnify and hold harmless the other against any and all claims, damages, costs and expenses (including reasonable attorney's fees and disbursements) caused by or arising out of the indemnifying party's breach of this Agreement or the negligent acts or omissions or willful misconduct on the Parent Property by the indemnifying party or the employees, agents, or contractors of the indemnifying party.

13. Environmental Representations and Indemnification.

- a. Grantor represents and warrants that, to the best of Grantor's knowledge, no pollutants or other toxic or hazardous substances, as defined under the Comprehensive Environmental Response, Compensation, and Liability Act ("CERCLA"), 42 U.S.C. 9601 et seq., or any other federal or state law, including any solid, liquid, gaseous, or thermal irritant or contaminant, such as smoke, vapor, soot, fumes, acids, alkalis, chemicals or waste (including materials to be recycled, reconditioned or reclaimed) (collectively, "Hazardous Substances") have been, or shall be discharged, disbursed, released, stored, treated, generated, disposed of, or allowed to escape or migrate (collectively referred to as the "Release") on or from the Parent Property. Neither Grantor nor Grantee shall introduce or use any Hazardous Substances on the Parent Property or the Easement in violation of any applicable federal, state or local environmental laws.
- b. Grantor and Grantee each agree to defend, indemnify, and hold harmless the other from and against any and all administrative and judicial actions and rulings, claims, causes of action, demands and liability including, but not limited to, damages, costs, expenses, assessments, penalties, fines, cleanup, remedial, removal or restoration work required by any governmental authority, losses, judgments and reasonable attorneys' fees that the indemnified party may suffer or incur due to the existence or discovery of any Hazardous Substances on the Parent Property caused by the other party. Grantee shall not be responsible for and shall not defend, indemnify or hold harmless Grantor for any Release of Hazardous Substances on or before the Effective Date.

14. Dispute Resolution and Notice.

- a. Jurisdiction and venue under this Agreement shall be in the State of California and Sacramento County the Parent Property is located. The parties may enforce this Agreement and their rights

under applicable law, and may seek specific performance, injunction, appointment of a receiver and any other equitable rights and remedies available under applicable law. Money damages may not be an adequate remedy for the harm caused to Grantee by a breach or default by Grantor hereunder, and Grantor waives the posting of a bond. Damages as against Grantee shall be limited to the amount of consideration received by Grantor under this Agreement, following any insurance settlement which may have effect. The prevailing party shall be entitled to an award of its reasonable attorneys' fees and costs. Neither party shall be liable to the other for consequential, indirect, speculative or punitive damages.

- b. The non-defaulting party shall provide written notice of a default under this Agreement or under an Easement Tenants' lease, not more than thirty (30) days from discovery of the default. From the date of such notice, the defaulting party shall have thirty (30) days to cure the default, unless the default cannot reasonably be cured within thirty (30) days in which case the defaulting party shall have such additional time as necessary to cure the default so long as the defaulting party has commenced to cure the default and is diligently pursuing completion of the cure.
- c. All communications shall be delivered by certified mail, return receipt requested or a nationally recognized overnight courier to the address beneath each party's signature block or such other address as advised to the other party pursuant to this Section. Notice shall be deemed given upon receipt if by certified mail, return receipt requested or one (1) business day following the date of sending, if sent by nationally recognized overnight courier service or upon attempted delivery if delivery is refused or if delivery is impossible because of failure to provide reasonable means for accomplishing delivery.

15. Miscellaneous.

- a. The terms and conditions of the existing Telecom Tenant Lease shall govern over any conflicting term of this Agreement. Notwithstanding anything to the contrary contained in this Agreement, Grantor and Grantee acknowledge that this Agreement is subject and subordinate to the Telecom Tenant Lease.
- b. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties hereto and the successors and assigns of the parties to this Agreement. It is the intention of the parties hereto that all of the various rights, obligations, restrictions and easements created in this Agreement shall run with the Parent Property upon which the Easement is located and be binding upon all future owners and lessees of the Parent Property and all persons claiming under them for the Term.
- c. Casualty and Condemnation. In the event of any casualty or condemnation of the Easement in whole or in part, Grantee shall be entitled to receive any insurance proceeds or condemnation award attributable to the value of the Easement.
- d. Bankruptcy. Grantee does not consent to rejection in bankruptcy, and Grantor shall provide notice and a copy of any bankruptcy or related filing to Grantee and Grantee's Lender.
- e. Severability. If any provision contained in this Agreement (or any portion of such provision) shall be held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision of this Agreement (or any portion of any such provision.)

- f. Counterparts. This Agreement may be executed in separate counterparts with each counterpart deemed an original and all of which together shall constitute a single agreement.
- g. Entire Agreement. This Agreement and any documents, certificates, instruments and agreements referred to herein constitute the entire agreement between Grantor and Grantee. Without limiting the generality of the foregoing, Grantor acknowledges that it has not received or relied upon any advice of Grantee or its representatives regarding the merits or tax consequences of this Agreement.

[Signature pages and exhibits follow]

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date on page one above.

GRANTOR: FAIR OAKS RECREATION AND PARK DISTRICT

Michael J. Aho, District Administrator

Grantor Notice Address:
Fair Oaks Recreation and Park District
4150 Temescal Street
Fair Oaks, California 95628

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ **(Seal)**

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date on page one above.

GRANTEE: TPA VII, LLC

Jesse M. Wellner, Chief Executive Officer

Grantee Notice Address:

TPA VII, LLC
1170 Peachtree Street, Suite 1650
Atlanta, GA 30309
Attn: Chief Executive Officer

With a copy to:

TPA VII, LLC
1170 Peachtree Street, Suite 1650
Atlanta, GA 30309
Attn: General Counsel

STATE OF GEORGIA

COUNTY OF FULTON

} ss.

On this _____ day of _____, 2024, before me, the undersigned notary public, personally appeared Jesse M. Wellner, and proved to me through satisfactory evidence of identification, which was personal knowledge/driver's license/passport/ _____ (circle one), to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose as Chief Executive Officer of TPA VII, LLC.

{affix notary seal or stamp}

Notary Public
My Commission Expires:

EXHIBIT A

LEGAL DESCRIPTION OF THE PARENT PROPERTY

Real property in the unincorporated area of the County of Sacramento, State of California, described as follows:

ALL THAT PORTION OF LOT 1, IN BLOCK 24, OF PORTION OF SAN JUAN GRANT SHOWING PUBLIC LANDS SURVEYS AND SUBDIVISION OF FAIR OAKS TRACT, ACCORDING TO THE OFFICIAL PLAT THEREOF, FILED IN THE OFFICE OF THE RECORDER OF SACRAMENTO COUNTY, CALIFORNIA ON DECEMBER 24, 1895 IN BOOK 3 OF MAPS, MAP NO. 24, AND AS SHOWN ON THE RECORD OF SURVEY OF SAID LOT, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SACRAMENTO COUNTY ON DECEMBER 23, 1927 IN BOOK 3 OF SURVEYS, PAGE 14, LYING EASTERLY OF THE EVERETT W. GLAFKE PARCEL SHOWN ON SAID SURVEY, BEING THE EASTERLY 721.00 FEET OF SAID LOT 1, BLOCK 24.

APN: 246-0070-067

EXHIBIT B

TELECOM TENANT LEASE

1. That certain Option and Land Lease Agreement dated December 14, 2007 by and between Fair Oaks Recreation & Park District, a Political Subdivision of the State of California and Sacramento-Valley Limited Partnership d/b/a Verizon Wireless, as evidenced by that certain Memorandum of Option and Land Lease Agreement, aforesaid date and parties, recorded August 26, 2009 in Book 20090826, Page 487, Official Public Records of Sacramento County, California; amended by that certain First Amendment to Option and Land Lease Agreement dated April 1, 2022 by and between aforesaid parties, and evidenced by that certain Memorandum of Lease dated April 1, 2022 by and between aforesaid parties, recorded April 13, 2022 as Document No. 202204130528, Official Public Records of Sacramento County, California.
2. That certain PCS Site Agreement dated January 31, 2000 by and between Fair Oaks Recreation and Park District, a political subdivision of the State of California and Sprint Spectrum, L.P. a Delaware limited partnership, as evidenced by that certain Memorandum of Agreement, aforesaid date and parties, recorded October 18, 2000 in Book 20001010, Page 453, Official Public Records of Sacramento County, California; as amended by that certain Amendment to PCS Site Agreement (Amendment for Additional Land) dated July 11, 2001 by and between Sprint Spectrum Realty Company, LLC, a Delaware limited liability company and Fair Oaks Recreation and Park District, a political subdivision of the State of California, as evidenced by that certain Memorandum of Agreement, aforesaid date and parties, recorded October 30, 2001 in Book 20011030, Page 596, aforesaid records; amended by that certain Agreement Regarding Ground Lease dated May 25, 2005 by and between Fair Oaks Recreation and Park District and Sprint Spectrum Realty Company, LLC, a Delaware limited liability company; further amended by that certain Second Amendment to PCS Site Agreement dated December 29, 2006 by and between STC Five, LLC, assignee of Sprint Spectrum, LP by and through its attorney in fact, Global Signal Acquisitions II LLC and Fair Oaks Recreation and Park District, a political subdivision of the State of California; amended by that certain Amended and Restated Communications Site Lease Agreement dated July 1, 2018 by and between STC Five LLC, a Delaware limited liability company, registered in California as Tower Company Five LLC, by and through Global Signal Acquisitions II LLC, a Delaware limited liability company and Fair Oaks Recreation and Park District, as evidenced by that certain Memorandum of Amended and Restated Communications Site Lease Agreement, aforesaid date and parties, recorded November 19, 2018 as Instrument No. 201811190985, Official Public Records of Sacramento County, California.

EXHIBIT C

EASEMENT AREA DESCRIPTION

In the event of a discrepancy between the area actually occupied by the Telecom Tenant's equipment and the area described below, the described area shall be understood to also include any portion of the actual used area not captured by the description or as may have been granted to the Telecom Tenant under each Telecom Tenant Lease referenced in Exhibit B. Grantor or Grantee may elect to engage a professional surveyor to map the actual dimensions of the Easement Area, the product of which may be substituted for any existing graphical description upon the other party's acceptance as a survey of the "Exclusive Easement Area" granted herein. The part of the Parent Property described in Exhibit A hereto, on which any equipment exists on the Effective Date together with the portion of the Parent Property used and leased by Grantor as the existing lease premises under each Telecom Tenant Lease including but not limited as follows:

EXCLUSIVE EASEMENT PARCEL

That certain portion of the Parent Property, located at what is commonly known as 8480 Sunset Avenue, Fair Oaks, California, as of the Effective Date, that is co-extensive with the area leased under each Telecom Tenant Lease referenced in Exhibit B attached hereto.

Expanded Easement Area

That certain additional lease area measuring the equivalent total of one thousand (1,000) square feet in a location to be determined by the telecommunications tenant collocating on the Parent Property described above with such location approved in advance by the Grantor, such approval not to be unreasonably withheld, conditioned or delayed.

Together with the following:

NON-EXCLUSIVE UTILITY EASEMENT and NON-EXCLUSIVE ACCESS EASEMENT

The part of the Parent Property, described in Exhibit A hereto, on which any equipment exists on the Effective Date, together with the portion of the Parent Property used by utility providers and leased by Grantor as the lease premises under each Telecom Tenant Lease, including:

Utilities and Telecommunications. Grantee is herein granted, consistent with each Telecom Tenant Lease, a non-exclusive easement in, to, under and over the portions of the Parent Property for ingress and egress to the Easement for placement of cables, wiring, etc., which is necessary to install, operate and maintain the telecommunications equipment, together with the right to use such easement for the development, repair, maintenance and removal of utilities and/or cables providing service to the Easement and any related activities and uses.

Access. Grantee is herein granted, consistent with each Telecom Tenant Lease, all rights of ingress and egress to and from the Easement, across the Parent Property described in Exhibit A hereto, providing access to a publicly dedicated roadway, including but not limited to Sunset Avenue, along with the right to use such access easement for the development, repair, maintenance and removal of utilities providing service to the Easement and any related activities and uses.

Record and Return to:

Name: Joseph Mangus
Address: TitleVest Agency, LLC
110 East 42nd Street, 10th Floor
New York, NY 10017
TitleVest Agency, LLC Title #: TCA941519

Prepared by:

Jon L. Lober
TPA VII, LLC
1170 Peachtree Street, Suite 1650
Atlanta, GA 30309

ASSIGNMENT OF LEASE

To be effective on _____, 2024, and in consideration of One Dollar (\$1) and other good and valuable consideration paid by the undersigned party hereto executing this instrument as assignee TPA VII, LLC, a Delaware limited liability company, with principal offices at 1170 Peachtree Street, Suite 1650, Atlanta, Georgia 30309 (hereinafter referred to as "Assignee") to the undersigned party hereto executing this instrument as assignor FAIR OAKS RECREATION AND PARK DISTRICT, a political subdivision of the State of California, with principal offices located at 4150 Temescal Street, Fair Oaks, California 95628 (hereinafter referred to as "Assignor"), the receipt and sufficiency thereof being hereby acknowledged, Assignor, subject to that certain Easement Agreement which is recorded contemporaneous to recording of this instrument, does hereby transfer, set over and assign to the Assignee all of Assignor's right, title and interest in and to the lease(s) and/or tenancy(ies) upon certain Property owned by Assignor (Legal Description attached as Exhibit A) referenced below and in Exhibit B attached hereto, in which the Assignor has any right, title and interest currently existing and relating to:

1. That certain Option and Land Lease Agreement dated December 14, 2007 by and between Fair Oaks Recreation & Park District, a Political Subdivision of the State of California and Sacramento-Valley Limited Partnership d/b/a Verizon Wireless, as evidenced by that certain Memorandum of Option and Land Lease Agreement, aforesaid date and parties, recorded August 26, 2009 in Book 20090826, Page 487, Official Public Records of Sacramento County, California; amended by that certain First Amendment to Option and Land Lease Agreement dated April 1, 2022 by and between aforesaid parties, and evidenced by that certain Memorandum of Lease dated April 1, 2022 by and between aforesaid

parties, recorded April 13, 2022 as Document No. 202204130528, Official Public Records of Sacramento County, California.

2. That certain PCS Site Agreement dated January 31, 2000 by and between Fair Oaks Recreation and Park District, a political subdivision of the State of California and Sprint Spectrum, L.P. a Delaware limited partnership, as evidenced by that certain Memorandum of Agreement, aforesaid date and parties, recorded October 18, 2000 in Book 20001010, Page 453, Official Public Records of Sacramento County, California; as amended by that certain Amendment to PCS Site Agreement (Amendment for Additional Land) dated July 11, 2001 by and between Sprint Spectrum Realty Company, LLC, a Delaware limited liability company and Fair Oaks Recreation and Park District, a political subdivision of the State of California, as evidenced by that certain Memorandum of Agreement, aforesaid date and parties, recorded October 30, 2001 in Book 20011030, Page 596, aforesaid records; amended by that certain Agreement Regarding Ground Lease dated May 25, 2005 by and between Fair Oaks Recreation and Park District and Sprint Spectrum Realty Company, LLC, a Delaware limited liability company; further amended by that certain Second Amendment to PCS Site Agreement dated December 29, 2006 by and between STC Five, LLC, assignee of Sprint Spectrum, LP by and through its attorney in fact, Global Signal Acquisitions II LLC and Fair Oaks Recreation and Park District, a political subdivision of the State of California; amended by that certain Amended and Restated Communications Site Lease Agreement dated July 1, 2018 by and between STC Five LLC, a Delaware limited liability company, registered in California as Tower Company Five LLC, by and through Global Signal Acquisitions II LLC, a Delaware limited liability company and Fair Oaks Recreation and Park District, as evidenced by that certain Memorandum of Amended and Restated Communications Site Lease Agreement, aforesaid date and parties, recorded November 19, 2018 as Instrument No. 201811190985, Official Public Records of Sacramento County, California.

Assignor represents that Assignor has no knowledge of any default now outstanding by Assignor in his capacity as the landlord/lessor under the Tenancy.

Assignee hereby assumes and agrees to faithfully perform and discharge any and all obligations of the landlord/lessor in and to the hereby assigned lease(s) and/or tenancy(ies) subsequent to the date hereof, subject to that certain Easement Agreement.

Subject to that certain Easement Agreement, Assignee agrees to hold Assignor harmless and indemnified from any and all loss, cost, damage and expenses, which Assignor may incur on account of Assignee's failure to perform and discharge any and all obligations of lessor and landlord in and to the herein assigned lease and/or tenancy subsequent to the date hereof. Assignor agrees to hold Assignee harmless and indemnified from any and all loss, cost, damage and expenses, which Assignee may incur for claims related to activity prior to the date hereof.

The above shall be binding upon and inure to the benefit of Assignor and Assignee and their respective heirs, executors, legal representatives, successors and assigns.

SIGNATURES FOLLOW

IN WITNESS WHEREOF, Assignor has caused this instrument to be signed and sealed on its behalf this _____ day of _____, 2024.

Assignor: FAIR OAKS RECREATION AND PARK DISTRICT

Michael J. Aho
District Administrator
4150 Temescal Street
Fair Oaks, California 95628

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ **(Seal)**

IN WITNESS WHEREOF, Assignee has caused this instrument to be signed and sealed on its behalf this _____ day of _____, 2024.

Assignee: TPA VII, LLC

Jesse M. Wellner
Chief Executive Officer
1170 Peachtree Street, Suite 1650
Atlanta, Georgia 30309
678-775-0360
678-775-0361

STATE OF GEORGIA

COUNTY OF FULTON

} ss.

On this _____ day of _____, 2024, before me, the undersigned notary public, personally appeared Jesse M. Wellner, and proved to me through satisfactory evidence of identification, which was personal knowledge driver's license/passport/ _____ (circle one), to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose as Chief Executive Officer of TPA VII, LLC.

{affix notary seal or stamp}

Notary Public
My Commission Expires:

EXHIBIT A

LEGAL DESCRIPTION

Real property in the unincorporated area of the County of Sacramento, State of California, described as follows:

ALL THAT PORTION OF LOT 1, IN BLOCK 24, OF PORTION OF SAN JUAN GRANT SHOWING PUBLIC LANDS SURVEYS AND SUBDIVISION OF FAIR OAKS TRACT, ACCORDING TO THE OFFICIAL PLAT THEREOF, FILED IN THE OFFICE OF THE RECORDER IF SACRAMENTO COUNTY, CALIFORNIA ON DECEMBER 24, 1895 IN BOOK 3 OF MAPS, MAP NO. 24, AND AS SHOWN ON THE RECORD OF SURVEY OF SAID LOT, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SACRAMENTO COUNTY ON DECEMBER 23, 1927 IN BOOK 3 OF SURVEYS, PAGE 14, LYING EASTERLY OF THE EVERETT W. GLAFKE PARCEL SHOWN ON SAID SURVEY, BEING THE EASTERLY 721.00 FEET OF SAID LOT 1, BLOCK 24.

APN: 246-0070-067

EXHIBIT B

DESCRIPTION OF TELECOM TENANT LEASE(S)

1. That certain Option and Land Lease Agreement dated December 14, 2007 by and between Fair Oaks Recreation & Park District, a Political Subdivision of the State of California and Sacramento-Valley Limited Partnership d/b/a Verizon Wireless, as evidenced by that certain Memorandum of Option and Land Lease Agreement, aforesaid date and parties, recorded August 26, 2009 in Book 20090826, Page 487, Official Public Records of Sacramento County, California; amended by that certain First Amendment to Option and Land Lease Agreement dated April 1, 2022 by and between aforesaid parties, and evidenced by that certain Memorandum of Lease dated April 1, 2022 by and between aforesaid parties, recorded April 13, 2022 as Document No. 202204130528, Official Public Records of Sacramento County, California.
2. That certain PCS Site Agreement dated January 31, 2000 by and between Fair Oaks Recreation and Park District, a political subdivision of the State of California and Sprint Spectrum, L.P. a Delaware limited partnership, as evidenced by that certain Memorandum of Agreement, aforesaid date and parties, recorded October 18, 2000 in Book 20001010, Page 453, Official Public Records of Sacramento County, California; as amended by that certain Amendment to PCS Site Agreement (Amendment for Additional Land) dated July 11, 2001 by and between Sprint Spectrum Realty Company, LLC, a Delaware limited liability company and Fair Oaks Recreation and Park District, a political subdivision of the State of California, as evidenced by that certain Memorandum of Agreement, aforesaid date and parties, recorded October 30, 2001 in Book 20011030, Page 596, aforesaid records; amended by that certain Agreement Regarding Ground Lease dated May 25, 2005 by and between Fair Oaks Recreation and Park District and Sprint Spectrum Realty Company, LLC, a Delaware limited liability company; further amended by that certain Second Amendment to PCS Site Agreement dated December 29, 2006 by and between STC Five, LLC, assignee of Sprint Spectrum, LP by and through its attorney in fact, Global Signal Acquisitions II LLC and Fair Oaks Recreation and Park District, a political subdivision of the State of California; amended by that certain Amended and Restated Communications Site Lease Agreement dated July 1, 2018 by and between STC Five LLC, a Delaware limited liability company, registered in California as Tower Company Five LLC, by and through Global Signal Acquisitions II LLC, a Delaware limited liability company and Fair Oaks Recreation and Park District, as evidenced by that certain Memorandum of Amended and Restated Communications Site Lease Agreement, aforesaid date and parties, recorded November 19, 2018 as Instrument No. 201811190985, Official Public Records of Sacramento County, California.

THIS ESCROW AGREEMENT made and entered into this _____ day of _____, 2024, by and between FAIR OAKS RECREATION AND PARK DISTRICT (hereinafter referred to as "Seller"); TPA VII, LLC (hereinafter referred to as "Purchaser"); (Seller and Purchaser are sometimes hereinafter referred to jointly as "Parties and individually as "Party") and TITLEVEST AGENCY, LLC (hereinafter referred to as "Escrow/Settlement Agent");

WITNESSETH

WHEREAS, Seller and Purchaser have entered into an agreement for the purchase and sale of an easement to a portion of that certain property more particularly described on attached "EXHIBIT A" attached hereto (hereinafter referred to as the "Property"); and

WHEREAS, Purchaser and Seller desire to have Escrow/Settlement Agent receive original executed documents, receive proceeds from Purchaser and disburse said proceeds according the instructions set forth below.

NOW, THEREFORE, in consideration of the premises and of good and valuable consideration the receipt and sufficiency whereof is hereby acknowledged, the parties hereto hereby covenant and agree as follows:

1. Purchaser and Seller hereby appoint TitleVest Agency, LLC as Escrow/Settlement Agent hereunder.
2. Purchaser shall deliver to Escrow/Settlement Agent the Purchaser's Closing Costs, as set forth on the Purchaser's Settlement Statement, in the form of a wire transfer to an account so designated by Escrow/Settlement Agent. Said account shall have immediate availability to funds as to not delay funding of Seller's proceeds.
3. The Escrow/Settlement Agent agrees to hold and disburse said funds, in accordance with the executed Settlement Statement, as hereinafter provided.
4. Upon receipt of the required "Closing Documents" as noted on Closing Instruction Letter attached hereto as Exhibit "B" and the Purchaser's closing costs as noted in Item #2 above, Escrow/Settlement Agent shall timely deliver the Seller's Proceeds to Seller, as directed by Seller pursuant to the Seller Disbursement Authorization on Exhibit 'C'. Escrow/Settlement Agent is specifically given permission to withhold a reserve to pay and/or secure evidence of payment of delinquent taxes, interest and penalties, if any.
5. Upon funding of the Seller's Proceeds, Escrow/Settlement Agent will forward the appropriate original documents for recordation in the appropriate jurisdiction and title to the estate purchased shall be considered vested in Purchaser and the document shall be considered binding and enforceable.
6. In the event that the contemplated sale shall not take place, upon written notification from both Purchaser and Seller the Escrow/Settlement Agent shall deliver any funds received to Purchaser or as otherwise instructed by the parties hereto. Original documents shall be returned or destroyed as instructed by the parties hereto.
7. The Parties hereto covenant and agree that in performing any of its duties under this Agreement, Escrow/Settlement Agent shall be reimbursed by the responsible party for any loss or damage (including reasonable in-house or outside attorney's fees and expenses) which it may incur as a result of serving as Escrow/Settlement Agent hereunder, except for any loss, costs or damage arising out of its willful default or gross negligence. Accordingly, Escrow/Settlement Agent shall not incur any liability with respect to any action taken or omitted to be taken in reliance upon any document, including any written notice of instruction provided for in the Escrow Agreement, not only as to its due execution and the validity and effectiveness of its provisions, but also to the truth and accuracy of any information contained therein, which Escrow/Settlement Agent shall in good faith believe (a) to be genuine, (b) to

have been signed or presented by a proper person or persons, and/or (c) to conform with the provisions of this Escrow Agreement. In no event shall Escrow/Settlement Agent's liability exceed the amount of its fee for acting as Escrow/Settlement Agent.

8. In the event of a dispute between any of the parties hereto sufficient in the sole discretion of Escrow/Settlement Agent to justify its doing so, Escrow/Settlement Agent shall be entitled to tender unto the registry or custody of any court of competent jurisdiction all money or property in its hands held under the terms of this Escrow Agreement, together with such legal pleading as it deems appropriate, and thereupon be discharged. Escrow/Settlement Agent shall be reimbursed for all costs and fees incurred, including reasonable attorney fees, from the unsuccessful Party or out of the escrow if no judicial determination is made.
9. With regard to any transfer taxes or title related charges which are required to be paid by the responsible party for payment in connection with this transaction, the responsible party for payment hereby agrees to pay to TitleVest Agency, LLC ("Title Company") promptly upon demand, any shortfall in any such transfer taxes or charges that should have been charged and collected from the responsible party for payment but were not for whatever reason including a County Clerk's, Recorder's or Registry's clerical error or oversight in collecting said transfer taxes or title related charges. The Parties further agree, if requested by the Title Company, to promptly and fully cooperate and adjust any clerical error, correction or omission of any document, if deemed necessary or desirable by the Title Company. Excess transfer taxes, if any, shall be held by the Title Company for up to six (6) months following the closing, pending possible assessment or re-assessment by the taxing authority.
10. This document may be executed in counterparts and said counter parted signatures shall be considered as a whole. Facsimile signature of this Escrow Agreement, and any instructions, directions or requests, made among the parties hereto shall be deemed to be reliable, binding and enforceable upon said parties.
11. In the event any of the original executed documents deposited in escrow misstate or inaccurately reflect information contained therein, and said misstatement or inaccuracy is due to a mistake on the part of clerical error, then in such event Purchaser or Seller shall, upon request by the other and in order to correct such misstatement or inaccuracy, execute such new documents as may be deemed necessary to remedy said inaccuracy or mistake, or slip sheet pages of documents to remedy said inaccuracy or mistake upon receipt of written approval by the parties to the original executed document. Further, Purchaser and Seller agree that in such event they will provide joint direction to Escrow Agent to revise the documents accordingly.

IN WITNESS WHEREOF, the undersigned have caused this instrument to be duly executed and its seal to be affixed thereto as of the day and year first above written.

SELLER: FAIR OAKS RECREATION AND PARK DISTRICT

BY:

Michael J. Aho, District Administrator

ADDRESS: 4150 Temescal Street
Fair Oaks, California 95628

PHONE: (916) 966-1036

IN WITNESS WHEREOF, the undersigned have caused this instrument to be duly executed and its seal to be affixed thereto as of the day and year first above written.

PURCHASER: TPA VII, LLC

BY:

NAME: JESSE M. WELLNER
TITLE: CHIEF EXECUTIVE OFFICER

ADDRESS: 1170 PEACHTREE STREET, SUITE 1650
ATLANTA, GEORGIA 30309

PHONE: 678-775-0360
FAX: 678-775-0361

IN WITNESS WHEREOF, the undersigned have caused this instrument to be duly executed and its seal to be affixed thereto as of the day and year first above written.

ESCROW AGENT: TITLEVEST AGENCY, LLC

BY:

NAME: Joseph Mangus
TITLE: Escrow Agent

ADDRESS: 110 East 42nd Street, 10th Floor
New York, NY 10017

PHONE: 646-429-3125 (direct)
FAX: 212-757-0466 (fax)
EMAIL: joseph.mangus@titlevest.com
telecom@titlevest.com

EXHIBIT A

Real property in the unincorporated area of the County of Sacramento, State of California, described as follows:

ALL THAT PORTION OF LOT 1, IN BLOCK 24, OF PORTION OF SAN JUAN GRANT SHOWING PUBLIC LANDS SURVEYS AND SUBDIVISION OF FAIR OAKS TRACT, ACCORDING TO THE OFFICIAL PLAT THEREOF, FILED IN THE OFFICE OF THE RECORDER OF SACRAMENTO COUNTY, CALIFORNIA ON DECEMBER 24, 1895 IN BOOK 3 OF MAPS, MAP NO. 24, AND AS SHOWN ON THE RECORD OF SURVEY OF SAID LOT, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SACRAMENTO COUNTY ON DECEMBER 23, 1927 IN BOOK 3 OF SURVEYS, PAGE 14, LYING EASTERLY OF THE EVERETT W. GLAFKE PARCEL SHOWN ON SAID SURVEY, BEING THE EASTERLY 721.00 FEET OF SAID LOT 1, BLOCK 24.

APN: 246-0070-067

EXHIBIT 'B'

Closing Instruction Letter

- 1) Seller and Purchaser to execute in Counterpart this Escrow Agreement. Facsimile or Originals to be provided to TitleVest Agency, LLC (1 Copy or Original)
- 2) Seller and Purchaser to Execute, Notarize and Witness the Easement Agreement and other required documents in form for recording/filing, together with recording/filing fees and transfer taxes. Original fully executed document to be forwarded to TitleVest Agency, LLC (2 Originals)
- 3) Seller and Purchaser to execute the Settlement Statement and forward originals to TitleVest Agency, LLC (1 Original or Copy-with 1 Original to be received within 2 business days of closing)
- 4) Seller to provide Owners Affidavit executed and notarized by all Sellers. (1 Original)
- 5) Seller to provide Corporate Resolution executed. (1 Original or Copy).
- 6) Seller to complete Exhibit 'C' of this Escrow Agreement. In the event the Seller Disbursement Authorization is not completed as enclosed the Escrow Agent shall forward Sellers Proceeds via standard U.S. Mail to the address for Seller as set forth with its signature above.
- 7) If there is one or more mortgages on this property the Seller is to provide a fully executed Subordination Non-Disturbance and Attornment Agreement from all Lender's listed as Mortgagee's on the Mortgage Schedule of the Title Report.
- 8) If Seller is an LLC, then the following must be provided prior to closing:
 - a. Proof of due formation:
 - i. Proof of filing of the Articles of Organization with the Secretary of State;
 - ii. Proof of publication of the Article of Organization (or a notice containing the substance of the articles).
 - b. Articles of Organization and Operating Agreement must be produced and reviewed; additional exceptions may be raised upon review of same.
 - c. Proof is required that there has been no change in the make-up or composition of the organization, and that there have been no amendments to the Articles of Organization or Operating Agreement. Proof is required that the party or parties executing instruments on behalf of the organization have authority to act.

EXHIBIT C

SELLER DISBURSEMENT AUTHORIZATION

RE: 8480 Sunset Avenue, Fair Oaks, California 95628

Escrow No.: **TCA941519**

PROCEEDS/FUNDS DISBURSEMENT INSTRUCTIONS: The undersigned directs that the proceeds/funds due will be disbursed in the following manner:

Held for pick up at this office (ID will be required) Sent via overnight delivery

Mail to: _____

Other: _____

Sent via wire transfer

(if checked, *Attach wiring instructions of receiving bank or fill in below. With cyber fraud on the increase, we suggest you mail, use an overnight service or hand-deliver any items containing banking or other private information and not send via email.*)

Please Note: Modified or amended disbursement instructions must be signed by the parties at an office of TitleVest Agency, LLC. Proof of identity will be required.

Funds disbursed to other than record owner must be in writing with authorized approval by TitleVest Agency, LLC and possibly buyer/borrower's lender on a TILA-RESPA Integrated Disclosure (TRID) regulated loan.

Receiving Banks may impose a charge for the receipt of any wire transfers.

Escrow Holder is not responsible for delays in wiring caused by time restrictions of the Federal Reserve Board or late confirmation of recording.

When funds are sent to a bank outside the United States, Escrow Holder shall not be responsible or liable for any loss or expense incurred as a result of currency exchange rates, delays in availability of funds, or delays due to the U.S. bank or foreign bank requiring additional information. Escrow Holder shall have no liability or responsibility after properly initiating the outgoing wire transfer. For best results on an outgoing international wire transfer, the international bank should provide written wire instructions.

Bank Name: _____

Name on Acct: _____

Account No.: _____

FEDWIRE Routing No.: _____

Any further instructions: _____

Date: _____

SELLER: FAIR OAKS RECREATION AND PARK DISTRICT

BY:

Michael J. Aho, District Administrator

Best Phone No: _____

Forwarding Address: _____

RESOLUTION NO. 082124-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF FAIR OAKS RECREATION & PARK DISTRICT, APPROVING THE EXECUTION OF AN EASEMENT AGREEMENT BY AND BETWEEN FAIR OAKS RECREATION & PARK DISTRICT AND TPA VII, LLC, A DELAWARE LIMITED LIABILITY COMPANY AND AUTHORIZING MICHAEL J. AHO, THE DISTRICT ADMINISTRATOR OF FAIR OAKS RECREATION & PARK DISTRICT TO SIGN SAID EASEMENT AGREEMENT ON BEHALF OF THE FAIR OAKS RECREATION & PARK DISTRICT AND TO EXECUTE ALL CLOSING DOCUMENTS RELATED TO SUCH EASEMENT AGREEMENT, INCLUDING AN ASSIGNMENT OF LEASE

WHEREAS, a majority of a quorum of the Board of Directors of Fair Oaks Recreation & Park District (“Fair Oaks”) was present and authorized the District Administrator to enter negotiations for granting a Telecommunications Easement Agreement (the “Easement”) as to Fair Oaks interest in an existing cell tower site (the “Site”) located at 8480 Sunset Avenue, Fair Oaks, California; and

WHEREAS, pursuant to the direction of the Board of Directors, the District Administrator negotiated the terms of the Easement Agreement for the Site in substantial compliance with the terms and provisions of the Letter of Intent dated June 27, 2024, with TowerPoint Acquisitions, LLC; and

WHEREAS, the terms of the Easement Agreement provide for transfer of the City’s interest in the Site for placement of telecommunications facilities to TPA VII, LLC for a lump sum of \$2,001,000; and

WHEREAS, pursuant to the provisions of Fair Oaks, state statutes, and the Board of Directors of Fair Oaks, the District Administrator is granted the authority to sign written contracts and conveyances entered into and made by the Board of Directors; and

WHEREAS, pursuant to the provisions of Fair Oaks, state statutes, and the Board of Directors, the District Administrator is authorized to acknowledge the execution of all instruments executed by Fair Oaks which required acknowledgment.

NOW THEREFORE, BE IT HEREBY RESOLVED AND ORDERED BY THE BOARD OF DIRECTORS OF FAIR OAKS RECREATION & PARK DISTRICT THAT an Easement Agreement by and between the Fair Oaks Recreation & Park District and TPA VII, LLC, a Delaware limited liability company, in the form presented, is hereby approved and authorized for execution.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT the District Administrator of Fair Oaks, Michael J. Aho, is hereby authorized to execute said Easement Agreement on behalf of Fair Oaks.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT the District Administrator of Fair Oaks, Michael J. Aho, is hereby authorized to execute on behalf of Fair Oaks, all closing documents required to close the transaction described in the Easement Agreement and the Letter of Intent.

The provisions of this Resolution shall become effective immediately upon adoption.

DULY PASSED AND ADOPTED this _____ day of _____, 2024.

FAIR OAKS RECREATION & PARK DISTRICT:

Ralph Carhart, Chair, Board of Directors

ATTEST:

_____, District Clerk

STAFF REPORT



Meeting Date: August 21, 2024
To: Board of Directors
From: Michael J. Aho, District Administrator
Subject: Request for Cost-of-Living Adjustment and Results of Salary Study
Prepared By: Jennifer Larkin, Administrative Services Manager

I. Recommendation

1. Accept the recommendation of the Personnel and Management Committee and the Budget and Finance Committee and implement a 3.9% Cost of Living Adjustment (COLA) for Fiscal Year 2024-2025 for all full-time staff.
2. Authorize staff to put out a Request for Proposal for a comprehensive compensation study.

II. Background

Each year the Employees Association (EA) may request a COLA for the upcoming Fiscal Year. The request is typically presented to the Board during final budget for approval.

The EA also completed a salary survey in April of 2024 as directed by the MOU, and the results were discussed with the Personnel and Management Committee on August 12, 2024.

III. Problem /Situation/ Request

The Employees Association requested a COLA of 3.9%, in accordance with the Memorandum of Understanding, on March 15, 2024 (Attachment A). As directed in the MOU, the index used for the request is the California All-Urban Consumer Price Index (CPI), which for 2023 was 3.9%. The request was presented to the Management and Personnel Committee on August 12, 2024 and to the Finance and Budget Committee on the same date. The Committees recommended implementation provided adequate funding is available and requested information on COLA's of other local Districts which

is in the table below:

Carmichael Rec & Park District	4%
Cordova Rec & Park District	3%
El Dorado Hills CSD	3%
Fulton-El Camino Rec & Park District	N/A
Mission Oaks Rec & Park District	2%
Orangevale Rec & Park District	4%
Sunrise Rec & Park District	0%

The Salary Study (Attachment B) was prepared by the Employees' Association as directed by the MOU using the agreed upon positions and agencies for comparison. Based on their findings, the EA requested an 8% increase to all positions that were benchmarked, which is an impact of over \$100k to the budget.

However, the summary of results indicates that some positions are below average, some are right at the market average, and some are above average. This variation is significant and requires further analysis. Additionally, it has been discussed and recommended by the Personnel and Management Committee previously that the District would benefit from a comprehensive compensation study and organizational audit of positions to ensure resources are being utilized in the most efficient manner. Therefore, staff is requesting the Board authorize a request for proposal (RFP) to solicit bids and come back to the committee with costs and options for this kind of study.

IV. Financial Analysis

The impact to the budget for the COLA is \$53K. Funds have been identified and included in the final budget.

The cost to do a comprehensive study of the District's personnel compensation and organization is unknown and has not been budgeted for FY24-25. A report back to the committee will occur once the proposals have been received and funding will be identified if the Board chooses to move forward with the study.

Respectfully Submitted,

Michael J. Aho
District Administrator

Attachment A: COLA Request
Attachment B: Salary Study Summary

Fair Oaks Recreation and Park District Employee Association

March 15, 2024

Fair Oaks Recreation and Park District
Management & Personnel Committee
4150 Temescal Street
Fair Oaks, Ca. 95628

Dear Board of Directors:

The Fair Oaks Employees Association is sending this letter to request that the Cost of Living Adjustment (COLA) be approved effective July 1st, 2024 at the rate of 3.9% based on the California All-Urban Consumer Price Index for 2023.

The Fair Oaks Employees Association thanks the Board of Directors for their continued support.

Sincerely,



Ian Roberts
Employees Association President



Alisha Koehn
Employees Association Secretary


Marry Stoakley
Employees Association Vice-President

Attachment: California Consumer Prices Increase

CC: Ralph Carhart – Chair
Mike Aho – District Administrator
Jennifer Larkin – Admin Services Manager
FORPDEA – File

ATTACHMENT A
FAIR OAKS RECREATION & PARK DISTRICT - 2024 SALARY COMPENSATION STUDY COMPARISONS

Note: The percentage increase after each study is based on the current monthly starting

New Position Title	Status	Current Monthly Starting	Districts ONLY EA Comp Study Average	%	Districts & Cities EA Comp Study Average	%	Monthly Starting Salary 3.9% COLA	↑↓	Current Monthly Employee Salary 3.9% COLA
Administrative Manager	Exempt	\$ 6,198.81	\$ 7,398.48	16%	\$ 6,945.38	11%	\$ 6,440.56	3.8%	\$ 8,219.99
Parks & Facilities Manager	Exempt	\$ 6,198.81	\$ 7,198.76	14%	\$ 7,246.62	14%	\$ 6,440.56	3.8%	\$ 7,828.55
Recreation Manager	Exempt	\$ 6,198.81	\$ 7,335.88	16%	\$ 7,439.65	17%	\$ 6,440.56	3.8%	\$ 7,455.76
Arts & Entertainment Manager	Exempt	\$ 6,198.81					\$ 6,440.56	3.8%	\$ 7,100.72
Accountant	Exempt	\$ 4,499.04	\$ 5,290.12	15%	\$ 5,120.88	12%	\$ 4,674.50	3.8%	\$ 5,965.98
Administrative Assistant II	Non-Exempt	\$ 3,613.31	\$ 3,883.66	7%	\$ 3,915.70	8%	\$ 3,754.23	3.8%	\$ 9,136.38
Recreation Supervisor	Exempt	\$ 5,546.67	\$ 5,533.74	0%	\$ 5,627.95	1%	\$ 5,762.99	3.8%	\$ 19,537.09
Recreation Coordinator	Non-Exempt	\$ 3,776.21	\$ 4,146.03	9%	\$ 4,057.56	7%	\$ 3,923.48	3.8%	\$ 4,540.46
Preschool Teacher	Non-Exempt	\$ 3,590.78	\$ 3,621.72	1%	\$ 3,637.85	1%	\$ 3,730.82	3.8%	\$ 4,762.28
Senior Recreation Leader (Reg PT)	Non-Exempt	\$ 3,122.87	\$ 3,648.71	14%	\$ 3,485.56	10%	\$ 3,244.66	3.8%	\$ 9,716.25
Parks Supervisor	Non-Exempt	\$ 4,874.93	\$ 4,482.98	-9%	\$ 4,326.19	-13%	\$ 5,065.05	3.8%	\$ 4,717.23
Park Maintenance Worker	Non-Exempt	\$ 4,178.26	\$ 4,139.77	-1%	\$ 3,903.31	-7%	\$ 4,341.21	3.8%	\$ 20,019.62
Park Aide (Reg PT)	Non-Exempt	\$ 2,892.38	\$ 2,763.50	-5%	\$ 2,905.77	0%	\$ 3,005.18	3.8%	\$ 2,167.50
IMPACT TO THE BUDGET		\$94,111	\$92,465		\$91,617		\$111,168		

Districts Studied	Districts Studied	Districts/Cities Studied	Districts/Cities Studied
Carmichael Rec & Park			
Cordova Rec & Park District	Cordova Rec & Park District	City of Rocklin	City of Rocklin
El Dorado Hills CSD	El Dorado Hills CSD	City of Roseville	City of Roseville
Fulton-El Camino Rec & Park	Fulton-El Camino Rec & Park	Cordova Rec & Park District	Cordova Rec & Park District
Mission Oaks Rec & Park	Mission Oaks Rec & Park	Cosumnes CSD	Cosumnes CSD
Orangevale Rec & Park District	Orangevale Rec & Park District	El Dorado Hills CSD	El Dorado Hills CSD
Sunrise Rec & Park District	Sunrise Rec & Park District	Fulton-El Camino Rec & Park	Fulton-El Camino Rec & Park
		Mission Oaks Rec & Park	Mission Oaks Rec & Park
		Orangevale Rec & Park District	Orangevale Rec & Park District
		Sunrise Rec & Park District	Sunrise Rec & Park District
Notes: Study is based on current 2023/24 salary studies.	Notes: Study is based on current 2023/24 salary studies.	Notes: Study is based on current 2023/24 salary studies.	Notes: Study is based on current 2023/24 salary studies.
No cities in this study	No cities in this study	Cities Included	Cities Included

Impact to Budget with COLA Request		
	Yearly	Monthly
Current	\$1,290,999.52	\$107,583.29
COLA (3.9%)	\$1,341,330.88	\$111,777.57
Difference	\$50,331.36	\$4,194.28

Impact to Budget with Salary Increase Request (based on 8% average as compared with Districts)		
	Yearly	Monthly
Current	\$1,290,999.52	\$107,583.29
Average Salary Inc. 8%	\$1,394,279.48	\$116,189.96
Difference	\$103,279.96	\$8,606.66

Impact to Budget with Salary Increase & COLA		
	Yearly	Monthly
Current	\$1,290,999.52	\$107,583.29
COLA & Salary Inc. 11.9%	\$1,444,628.46	\$120,385.71
Difference	\$153,628.94	\$12,802.41

STAFF REPORT



Meeting Date: August 21, 2024
To: Board of Directors
From: Michael J. Aho, District Administrator
Subject: Approval of the Addition of Juneteenth to the District's Official Holiday List
Prepared By: Jennifer Larkin, Administrative Services Manager

I. Recommendation

The Personnel and Management Committee has made no recommendation for this request. The Board can choose one of the following options:

- Add Juneteenth as an official District paid holiday;
- Add a second floating holiday to be used only for a pre-approved holiday list to be compiled and approved by the District Administrator; or
- Do not add a holiday at this time and revisit at a later date.

II. Background

During negotiations with the Employees' Association for the Memorandum of Understanding for 2024-2027 (MOU), the District Administrator requested that Juneteenth be added to the official list of paid holidays. The Employees' Association agreed with this request, which was discussed with the Personnel and Management Committee on June 3, 2024. The Committee did not make a recommendation, and the item went to the full Board as part of the approval of the MOU.

While the Board did vote to adopt the MOU, this item was removed for further consideration. Director Irwin recommended replacing the Floating Holiday with Juneteenth to avoid adding another paid holiday.

Following the June Board meeting, the Employees' Association met and reviewed this option and rejected the loss of the Floating Holiday. They recommended as an alternative adding an additional floating holiday that could only be used for a pre-approved holiday list to be compiled and

approved by the District Administrator. Examples could be: Juneteenth, Cesar Chavez Day, Indigenous Peoples Day, Ramadan and Holi.

The Employees Association presented this option to the Personnel and Management Committee on August 12, 2024, and the Committee was split and did not make a recommendation.

III. Problem /Situation/ Request

The District currently has 12 paid holidays plus one floating holiday. The addition of Juneteenth, or a second floating holiday would bring the total to 14. The table below shows local government agencies, the number of holidays they offer their staff, whether Juneteenth is a stand-alone holiday, or whether they have an option for floating holidays in lieu of Juneteenth. A little over a third have Juneteenth as a paid holiday, while over half offer a floating holiday in lieu of Juneteenth.

<i>Agency</i>	Total Number of Holidays	Juneteenth Paid	Floating Holiday
<i>State of CA</i>	12	No	1
<i>Sacramento County</i>	14.5	Yes	0
<i>City of Folsom</i>	12	No	1
<i>City of Rancho Cordova</i>	13	Yes	N/A
<i>City of Roseville</i>	12	No	1
<i>City of Elk Grove</i>	14	No	2
<i>City of Citrus Heights</i>	13	No	No
<i>City of Sacramento</i>	14	No	2
<i>Cosumnes CSD</i>	15	No	2
<i>El Dorado Hills CSD</i>	12	No	1
<i>Fulton El-Camino RPD</i>	13	Yes	No
<i>North Highlands RPD</i>	12	No	No
<i>Orangevale RPD</i>	15.5	Yes	No
<i>Cordova RPD</i>	13	No	2
<i>Rio Linda Elverta RPD</i>	13	Yes	No
AVG	13.2	36%	57%

IV. Financial Analysis

There is no anticipated impact to the FY 24-25 Budget if this is implemented.

Respectfully Submitted,

Michael J. Aho
District Administrator

STAFF REPORT



Meeting Date: August 21st, 2024
To: Board of Directors
From: Mike Aho, District Administrator
Subject: Approval of Technical Supervisor Position and Job Description
Prepared By: Jen Schuler, Arts & Entertainment Manager

I. Recommendation

As recommended by the Management and Personnel Committee at their August 12th, 2024, committee meeting, approve staff's proposal to implement an additional full-time Technical Supervisor position to work in the Arts & Entertainment Division.

II. Background

The voters of Fair Oaks Recreation & Park District passed the General Obligation Bond Measure J in November 2018. The renovations of Village/Plaza Park, the Community Clubhouse, and Veterans Memorial Amphitheatre are part of this bond measure. As these projects near completion, the need for a dedicated Technical Supervisor has become evident. This position is essential for the efficient operation and management of the center's technical aspects, ensuring the successful execution of productions, events, and performances.

The new Technical Supervisor will bring expertise in technical theater operations, equipment management, and team leadership, significantly contributing to the overall success of the center. The role will be crucial in maximizing the benefits of the Measure J-funded renovations, ensuring that the upgraded facilities are used to their full potential and provide high-quality experiences for the community.

Given the financial constraints, securing funding for this position is vital. Sacramento County has been proactive in using the American Rescue Plan Act (ARPA) of 2021 to support local entities affected by the COVID-19 pandemic. The County's State and Local Fiscal Recovery Fund provides grants to mitigate financial hardship,

including support for payroll and benefits, employee retention costs, and other operating expenses.

Recognizing the potential of these funds, our staff requested ARPA funds to support the Fair Oaks Performance Art Center. This request aligns with the County's objective to provide relief to financially impacted organizations, ensuring they can continue to serve the community effectively.

On April 3, 2024, Sacramento County Board Supervisor Rich Desmond met with FORPD Board Chair Ralph Carhart and District Administrator Mike Aho, announcing a \$130,000 award in ARPA funds to FORPD. This generous allocation will significantly aid in the operational costs and sustainability of the Fair Oaks Performance Art Center. By using \$88,500 of these ARPA funds for the first year's salary of the Technical Supervisor, we can ensure this critical position is filled, allowing us to maintain seamless operations and provide high-quality productions and events from the outset.

III. Problem /Situation/ Request

The Fair Oaks Performance Art Center, along with the facilities developed through Measure J funds, is at a pivotal stage where the appointment of a dedicated Technical Supervisor is crucial for operational success. The current absence of a Technical Supervisor introduces several operational risks:

- i. **Technical Expertise Gap:** Without a Technical Supervisor, there is a lack of necessary technical knowledge and leadership for effective management.
- ii. **Coordination Complications:** The absence of a centralized technical coordinator can result in logistical inefficiencies and confusion across productions and events.
- iii. **Equipment Mismanagement Risk:** Proper maintenance, inventory control, and utilization of technical equipment are essential. Without dedicated oversight, there is a risk of equipment damage, loss, or inefficiency.
- iv. **Compromised Production Quality:** A Technical Supervisor ensures productions meet the highest technical standards, enhancing the experience for performers and audiences.

This strategic investment will enhance the operational efficiency of our new facilities and ensure they are utilized to their full potential, providing cultural enrichment and community engagement opportunities.

This allocation provides time for staff to create and stabilize a revenue source for the ongoing funding of the position. The Technical Supervisor will ensure seamless execution of productions, events, and performances at the new performing arts

center and other district facilities. This role is essential for the efficient operation and management of the new Arts and Entertainment program, contributing significantly to the overall future success of the Center.

The attached job description (Attachment A) was reviewed by the Management and Personnel Committee on August 12, 2024, along with the Financial Pro Forma for the new Performing Arts Center (Attachment B). The committee supports the job description draft and recommends approval from the full board this evening.

IV. Financial Analysis

The first year's salary of \$88,500 for the Technical Production Manager will be funded by the \$130,000 that Fair Oaks Recreation and Park District received from Sacramento County through Supervisor Rich Desmond via the American Rescue Plan Act (ARPA) Funds. This request includes a financial analysis (attachment B-Financial Pro Forma) for sustaining the position in the long term, in the form of revenues from ticket sales, facility fees, venue rentals, sponsorships.

Respectfully Submitted,

Mike Aho
District Administrator

Attachment A –Technical Supervisor Job Description
Attachment B – Financial Pro Forma



Fair Oaks Recreation & Park District

Job Description

Job Title:	Technical/Facility Supervisor
Department:	Arts and Entertainment
Reports to:	Arts and Entertainment Manager
FLSA Status:	Full Time-Exempt
Revised:	4/29/24
Pay Rate:	\$66,000-\$88,000

Company Overview:

Fair Oaks Performing Arts Center is a vibrant cultural hub dedicated to fostering creativity, innovation, and community engagement through diverse performing arts experiences. Located in the heart of Fair Oaks Village, the center offers a range of performances, including theater productions, musical concerts, dance recitals, comedy shows, speaker series, community rentals, and more.

Position Overview:

We are seeking an experienced Technical/Facility Supervisor to lead all technical aspects of productions, events, and performances, and facility rentals. The ideal candidate will possess strong leadership skills, technical expertise, and a passion for performing arts and community engagement.

Job Summary

Under the supervision of the Arts and Entertainment Manager, the Technical/Facility Supervisor plans, organizes, and provides technical support for theatre and production activities at District sites, primarily the Fair Oaks Performing Arts Center. Responsibilities include audio-visual support, rental coordination, special events, and performing various technical tasks related to event preparation and production.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Plan, organize, and provide technical support for theater and production activities including Audio-Visual, lighting system operation, repair, maintain, and installation.
- Generate scope of work and install new audio-visual and sound equipment; troubleshoot equipment and lighting systems.
- Coordinate and implement stage production activities, including scenic fabrication and rigging needs; design house lighting plots and provide stage and event lighting.
- Oversee audio and lighting installation, repair, and budget needs for District facilities. Performing all technical load-in/load-out process.
- Serves as a production consultant for District and community events; ensure technical needs are met.

- Operate and maintain job-related equipment, including tools, lifts, projectors, lighting and sound systems, and a computer; drive a vehicle to conduct work
- Serve as a technical resource for the District in developing specifications for lighting, sound, and staging equipment; make purchase recommendations and provide pricing information.
- Communicates with various personnel, departments, vendors, and outside contacts to exchange information, coordinate activities, and resolve issues or concerns.
- Maintains records and inventory of district technical theatrical equipment, safety reports, and equipment inventories.
- Provide technical direction for all theatre systems, including sound, lighting, projection, rigging, counterweight system, set construction.
- Assist in developing and implementing facility procedures to ensure compliance with safety and health codes. Perform safety inspections on all technical equipment.
- Train, schedule, and supervise hourly facility technicians.
- Provide facility tours to prospective tenants and renters; prepare expense estimates, advising renters on feasibility, cost and equipment capabilities.
- Ensure post-event evaluations are completed; create and distribute Production Reports.
- Oversee and manage facility rentals, including coordinating schedules, ensuring compliance, and handling agreements and payments.
- Perform other related duties as assigned.

JOB REQUIREMENTS:

Knowledge of:

- Audio/visual and lighting systems principles and practices.
- Installation, repair, and maintenance of various audio-visual equipment.
- Basic electrical theory, sound and lighting effects.
- Carpentry skills for set construction.
- Technical aspects of the field of specialty.
- Health and safety regulations.
- Operation of various lighting and sounds boards
- Set-up and operation of lighting and sound system softwares
- Rigging and flying systems.

Ability to:

- Organize audio, lighting, and staging for performances and rentals.
- Operate and oversee stage equipment.
- Troubleshoot and repair audio-visual equipment.
- Communicate effectively both orally and in writing.
- Establish and maintain cooperative relationships.
- Train and direct personnel.
- Observe health and safety regulations.
- Operate hand and power tools, a computer, and assigned software.
- Meet records and meet schedules.

Knowledge, Skill and Experience:

Knowledge of various activities and classes art inspired or recreational programming for all ages, including facility and materials, use; techniques, principles, and procedures used to deliver high-quality arts-inspired recreation programs.

1. **Minimum Education required:** High school diploma or general education degree (GED); and/or six months of related experience and/or training in art education program or recreation experience activities, A background, or education in art, arts education, or a related field or equivalent combination of education and experience is desired.
2. **Minimum Experience required:** Experience in live performance theater, including operating theatrical lighting and sound systems.
3. **Other requirements:** All applicants must be fingerprinted and pass a pre-employment background check. Reliable transportation to and from work.

LANGUAGE SKILLS:

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

MATHEMATICAL SKILLS:

Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

REASONING ABILITY:

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

LICENSES AND OTHER REQUIREMENTS:

Must possess and maintain a valid California class C driver's license, proof of personal vehicle insurance, and a satisfactory driving record are required. At the option of the appointing authority, persons hired into this class may be required to either possess at entry or obtain within specified time limits designated licenses, certifications, or specialized education and training relevant to the area of assignment.

COMPUTER SKILLS:

To perform this job successfully, an individual should have knowledge of Adobe Acrobat and the Microsoft Office Suite of products and possess typing skills of at least 40-50 wpm. Knowledge of basic office equipment should include Internet and email, copy and fax machines, postage meter, telephone, and answering machine.

PHYSICAL AND EMOTIONAL DEMANDS:

- Dexterity of hands and fingers to operate assigned tools and equipment.

- Bending at the waist, kneeling, or crouching.
- Hearing and speaking to exchange information.
- Sitting, standing, and walking for extended periods.
- Climbing ladders and stairs to rig lighting equipment.
- Seeing to perform assigned activities.
- Regularly lift and/or move up to 50 pounds; lifting, carrying, pushing, or pulling heavy objects up to 100 pounds with assistance.
- Reaching overhead, above the shoulders, and horizontally.

The physical demands described here represent those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The inability to cope with a stressful work environment does not constitute a protected disability.

While performing the duties of this job, the employee is regularly required to sit and frequently required to talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl and talk or hear. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Exposed to dust, noise, machinery, moving objects and other vehicles. Performs simple and power grasping, pushing, pulling, and fine manipulation. May be exposed to constant vibration of equipment for prolonged periods. The position also requires near and far vision when inspecting and performing work activities, operating vehicles, tools, and equipment, and preparing paperwork and reports. Performs heavy physical labor, such as lifting (up to 30-50 pounds), carrying heavy objects, and using a shovel and other equipment to dig. Climbs ladder and works at heights. Exposure to fumes, dust, and air contaminants which may cause eye and skin irritation.

WORK ENVIRONMENT:

Indoor and outdoor environment. Theater environment. Evening or variable hours. Driving a vehicle to conduct work. Hazards include working at heights. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

Typically works outdoors in varied weather conditions with exposure to sun, heat and inclement weather. Possible exposure to traffic and other potential hazards. Regularly works inside and maintains District facilities. May be assigned to work weekends, holidays and irregular hours based on District scheduling needs. May be assigned to work during emergencies, seasonally caused circumstances, or special projects and/or events in varying climate and temperature conditions.

HOW TO APPLY FOR THIS POSITION:

When a recruitment opens for this position, an applicant must submit, during the application filing period, an online application and attach any supplemental information as required in the job announcement, which may include submitting responses to a supplemental questionnaire. Online resumes and other unsolicited materials may be attached but will not be considered in lieu of the required online application, unless

otherwise specified in the job announcement. FORPD reserves the right to limit the number of online applications when necessary. Applicants are responsible for maintaining/updating their contact information through the online application system.

SELECTION PROCEDURES:

Initial Selection Review:

The Fair Oaks Recreation and Park District reviews all initial application materials to identify qualified applicants. Applicants meeting minimum qualifications will be invited to the first phase of the recruitment process. FORPD reserves the right to refer only to the better qualified applicants if the number of applicants is high. If the number of applicants is high, the review process may include a secondary screening (by a panel of job knowledge experts) of the applications and/or supplemental questionnaires in which the better qualified applicants are referred to the next phase of the recruitment process. Because recruitment processes vary, applicants are advised to thoroughly review the job announcement before submitting their online application materials.

Testing:

Testing for this position or any other position may include, but is not limited to the following: written exam, practical exam, panel interview, physical ability test, assessment center, oral presentation, project assignment, etc. If a revision is made to a testing component during a recruitment process, the assigned recruiter will notify by email all affected applicants.

Americans with Disabilities Act (ADA) Accommodation:

In accordance with the Americans with Disabilities Act, anyone who needs an ADA accommodation for the purposes of employment testing should contact the assigned recruiter upon opening of a recruitment.

Withdrawing from Recruitment Process:

Whenever an applicant chooses to withdraw from a recruitment process, he/she is required to submit an email notification to the assigned recruiter requesting a withdrawal from the process. The email to the recruiter must include the applicant's current phone number.

Questions:

All questions regarding this position should be directed to the assigned recruiter upon opening of a future recruitment. NOTE: The provisions of this publication do not constitute an express or implied contract. Any provision in this publication may be modified or revoked without notice.

Equal Opportunity Employer:

The Fair Oaks Recreation and Park District is an Equal Employment Opportunity Employer.

APPLICATION DEADLINE: Open Until Filled

INTERVIEWS: If selected, interviews will be scheduled through human resources. Candidates must be available for interview between the hours of 8:00am – 5:00pm, Monday through Friday.

TO APPLY:

Apply online at <https://www.forpd.org/193/Employment-Opportunities>.

ASSIGNED RECRUITER:

Jennifer Larkin

Administrative Services Manager/Human Resources
hr@forpd.org 916-966-1036

FAIR OAKS PERFORMING ARTS CENTER											
A. Pro-Forma Operating Activity Summary											
Activity Summary		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Amphitheater	Live Performance Events	35	26	27	30	30	32	32	33	33	33
	Plays and Musicals	12	0	0	0	0	0	0	0	0	0
	Comedy	6	6	6	7	7	7	8	8	8	8
	Concerts/Music	6	9	10	10	10	10	10	10	10	10
	Dance/Recitals	4	3	2	3	2	3	2	3	3	3
	Speakers	2	3	4	5	6	7	7	7	7	7
	Movies and Screenings	1	1	1	1	1	1	1	1	1	1
	Events	4	4	4	4	4	4	4	4	4	4
	CP Groups Use Days	49	3	3	3	3	3	3	3	3	3
	Other Nonprofit Use Days	4	2	2	2	2	3	3	3	3	3
	Commercial Rental Use Days	2	4	4	4	4	5	5	5	5	5
	Total Use Days	160	87	90	99	99	107	107	110	110	110
	Total Ticketed Events	35	26	27	30	30	32	32	33	33	33
	Total Event Attendance	23,275	17,290	17,955	19,950	19,950	21,280	21,280	21,945	21,945	21,945
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Black Box	Live Performance Events	36	11	10	10	10	11	12	15	15	15
	Plays and Musicals	18	0	0	0	0	0	0	0	0	0
	Comedy	2	2	2	2	2	2	2	3	3	3
	Concerts/Music	5	2	2	2	2	2	3	3	3	3
	Dance/Recitals	3	2	1	1	1	2	2	3	3	3
	Speakers	2	1	1	1	1	1	1	1	1	1
	Movies and Screenings	2	2	2	2	2	2	2	2	2	2
	Events	4	2	2	2	2	2	2	3	3	3
	CP Groups Use Days	25	3	3	3	3	3	3	3	3	3
	Other Nonprofit Use Days	10	2	2	2	2	3	3	3	3	3
	Commercial Rental Use Days	4	4	4	4	4	5	5	5	5	5
	Total Use Days	147	42	39	39	39	44	47	56	56	56
	Total Ticketed Events	36	11	10	10	10	11	12	15	15	15
	Total Event Attendance	7,560	2,310	2,100	2,100	2,100	2,310	2,520	3,150	3,150	3,150
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
The Clubhouse	Live Performance Events	10	11	12	13	14	15	16	17	18	19
	Plays and Musicals	0	0	0	0	0	0	0	0	0	0
	Comedy	0	0	0	0	0	0	0	0	0	0
	Concerts/Music	1	1	1	1	1	1	1	1	1	1
	Dance/Recitals	1	1	1	1	1	1	1	1	1	1
	Speakers	0	0	0	0	0	0	0	0	0	0
	Movies and Screenings	3	3	3	3	3	3	3	3	3	3
	Events	5	6	7	8	9	10	11	12	13	14
	CP Groups Use Days	20	11	12	13	14	15	16	17	18	19
	Other Nonprofit Use Days	5	6	7	8	9	10	11	12	13	14
	Commercial Rental Use Days	2	3	4	5	6	7	8	9	10	11
	Total Use Days	37	31	35	39	43	47	51	55	59	63
	Total Ticketed Events	10	11	12	13	14	15	16	17	18	19
	Total Event Attendance	1,000	1,100	1,200	1,300	1,400	1,500	1,600	1,700	1,800	1,900
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Flex Rooms-Non Performance Rentals	FORPD Use Groups	25	26	27	28	29	30	31	32	33	34
	CP Groups Use Days	10	11	12	13	14	15	16	17	18	19
	Other Nonprofit Use Days	6	7	8	9	10	11	12	13	14	15
	Commercial Rental Use Days	3	4	5	6	7	8	9	10	11	12
	Total Use Days	44	48	52	56	60	64	68	72	76	80

FAIR OAKS PERFORMANCE ARTS CENTER											
A. 1 Pro-Forma Operating Budget Summary											
Budget Summary	Pre-Opening	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Earned Income											
Ticket Sales	\$7,000.00	\$208,800.00	\$234,325.00	\$261,777.08	\$290,938.56	\$321,895.52	\$354,737.87	\$389,559.56	\$426,458.76	\$465,538.00	\$506,904.38
Ticket Fees	\$0.00	\$31,320.00	\$34,466.25	\$37,756.45	\$41,147.65	\$44,641.91	\$48,241.36	\$51,948.14	\$55,764.44	\$59,692.48	\$63,734.51
Rental Income	\$0.00	\$140,232.25	\$144,439.22	\$148,772.39	\$153,235.57	\$157,832.63	\$162,567.61	\$167,444.64	\$172,467.98	\$177,642.02	\$182,971.28
Concessions	\$0.00	\$23,750.00	\$23,037.50	\$23,728.63	\$24,440.48	\$25,173.70	\$25,928.91	\$26,706.78	\$27,507.98	\$28,333.22	\$29,183.22
Classes and Workshops (A&E)	\$6,000.00	\$9,500.00	\$9,785.00	\$10,078.55	\$10,380.91	\$10,692.33	\$11,013.10	\$11,343.50	\$11,683.80	\$12,034.32	\$12,395.35
Total Earned Income	\$13,000.00	\$413,602.25	\$446,052.97	\$482,113.10	\$520,143.17	\$560,236.10	\$602,488.85	\$647,002.62	\$693,882.96	\$743,240.03	\$795,188.73
Contributed Income											
Annual Membership Income	\$0.00	\$50,000.00	\$48,500.00	\$49,955.00	\$51,453.65	\$52,997.26	\$54,587.18	\$56,224.79	\$57,911.54	\$59,648.88	\$61,438.35
Event/Program Sponsorships	\$5,000.00	\$7,000.00	\$6,790.00	\$6,993.70	\$7,203.51	\$7,419.62	\$7,642.20	\$7,871.47	\$8,107.62	\$8,350.84	\$8,601.37
Individual Contributions	\$7,000.00	\$4,000.00	\$3,880.00	\$3,996.40	\$4,116.29	\$4,239.78	\$4,366.97	\$4,497.98	\$4,632.92	\$4,771.91	\$4,915.07
Corporate Contributions	\$0.00	\$3,000.00	\$2,910.00	\$2,997.30	\$3,087.22	\$3,179.84	\$3,275.23	\$3,373.49	\$3,474.69	\$3,578.93	\$3,686.30
Foundation Grants	\$0.00	\$5,000.00	\$4,850.00	\$4,995.50	\$5,145.37	\$5,299.73	\$5,458.72	\$5,622.48	\$5,791.15	\$5,964.89	\$6,143.83
Program Advertising	\$0.00	\$4,500.00	\$4,365.00	\$4,495.95	\$4,630.83	\$4,769.75	\$4,912.85	\$5,060.23	\$5,212.04	\$5,368.40	\$5,529.45
\$12,000.00	\$73,500.00	\$71,295.00	\$73,433.85	\$75,636.87	\$77,905.97	\$80,243.15	\$82,650.45	\$85,129.96	\$87,683.86	\$90,314.37	
Total Income	\$25,000.00	\$487,102.25	\$517,347.97	\$555,546.95	\$595,780.03	\$638,142.07	\$682,732.00	\$729,653.06	\$779,012.92	\$830,923.89	\$885,503.10
Operating Costs											
Full-Time Personal Expense	\$211,440.58	\$207,478.40	\$213,204.69	\$217,852.40	\$223,865.17	\$223,865.17	\$228,745.10	\$228,745.10	\$228,745.10	\$228,745.10	\$228,745.10
Part-Time Personal Expense	\$32,654.00	\$151,655.00	\$153,171.55	\$154,703.27	\$154,703.27	\$157,812.80	\$159,390.93	\$160,984.84	\$160,984.84	\$162,594.69	\$164,220.63
Fundraising Expense	\$23,300.00	\$23,533.00	\$23,768.33	\$24,006.01	\$24,246.07	\$24,488.53	\$24,733.42	\$24,980.75	\$25,230.56	\$25,482.87	\$25,737.70
Box Office/Front of House	\$0.00	\$8,042.00	\$8,122.42	\$8,203.64	\$8,285.68	\$8,368.54	\$8,452.22	\$8,536.75	\$8,622.11	\$8,708.33	\$8,795.42
Programming Costs	\$10,000.00	\$105,000.00	\$110,250.00	\$115,762.50	\$121,550.63	\$127,628.16	\$134,009.56	\$140,710.04	\$147,745.54	\$155,132.82	\$162,889.46
Utilities	\$0.00	\$26,803.10	\$27,607.19	\$28,435.41	\$29,288.47	\$30,167.13	\$31,072.14	\$32,004.30	\$32,964.43	\$33,953.37	\$34,971.97
Total Operating Cost	\$277,394.58	\$522,511.50	\$536,124.19	\$548,963.24	\$561,939.29	\$572,330.33	\$586,403.38	\$595,961.79	\$604,292.59	\$614,617.18	\$625,360.28
Total Income	\$25,000.00	\$487,102.25	\$517,347.97	\$555,546.95	\$595,780.03	\$638,142.07	\$682,732.00	\$729,653.06	\$779,012.92	\$830,923.89	\$885,503.10
Annual FORPD Funding Requirements	-\$252,394.58	-\$35,409.25	-\$18,776.22	\$6,583.71	\$33,840.74	\$65,811.74	\$96,328.62	\$133,691.28	\$174,720.33	\$216,306.71	\$260,142.83

FAIR OAKS PERFORMING ARTS CENTER											
A. Pro-Forma Operating Activity Summary											
Activity Summary		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Amphitheater	Live Performance Events	35	26	27	30	30	32	32	33	33	33
	Plays and Musicals	12	0	0	0	0	0	0	0	0	0
	Comedy	6	6	6	7	7	7	8	8	8	8
	Concerts/Music	6	9	10	10	10	10	10	10	10	10
	Dance/Recitals	4	3	2	3	2	3	2	3	3	3
	Speakers	2	3	4	5	6	7	7	7	7	7
	Movies and Screenings	1	1	1	1	1	1	1	1	1	1
	Events	4	4	4	4	4	4	4	4	4	4
	CP Groups Use Days	49	3	3	3	3	3	3	3	3	3
	Other Nonprofit Use Days	4	2	2	2	2	3	3	3	3	3
	Commercial Rental Use Days	2	4	4	4	4	5	5	5	5	5
	Total Use Days	160	87	90	99	99	107	107	110	110	110
	Total Ticketed Events	35	26	27	30	30	32	32	33	33	33
	Total Event Attendance	23,275	17,290	17,955	19,950	19,950	21,280	21,280	21,945	21,945	21,945
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Black Box	Live Performance Events	36	11	10	10	10	11	12	15	15	15
	Plays and Musicals	18	0	0	0	0	0	0	0	0	0
	Comedy	2	2	2	2	2	2	2	3	3	3
	Concerts/Music	5	2	2	2	2	2	3	3	3	3
	Dance/Recitals	3	2	1	1	1	2	2	3	3	3
	Speakers	2	1	1	1	1	1	1	1	1	1
	Movies and Screenings	2	2	2	2	2	2	2	2	2	2
	Events	4	2	2	2	2	2	2	3	3	3
	CP Groups Use Days	25	3	3	3	3	3	3	3	3	3
	Other Nonprofit Use Days	10	2	2	2	2	3	3	3	3	3
	Commercial Rental Use Days	4	4	4	4	4	5	5	5	5	5
	Total Use Days	147	42	39	39	39	44	47	56	56	56
	Total Ticketed Events	36	11	10	10	10	11	12	15	15	15
	Total Event Attendance	7,560	2,310	2,100	2,100	2,100	2,310	2,520	3,150	3,150	3,150
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
The Clubhouse	Live Performance Events	10	11	12	13	14	15	16	17	18	19
	Plays and Musicals	0	0	0	0	0	0	0	0	0	0
	Comedy	0	0	0	0	0	0	0	0	0	0
	Concerts/Music	1	1	1	1	1	1	1	1	1	1
	Dance/Recitals	1	1	1	1	1	1	1	1	1	1
	Speakers	0	0	0	0	0	0	0	0	0	0
	Movies and Screenings	3	3	3	3	3	3	3	3	3	3
	Events	5	6	7	8	9	10	11	12	13	14
	CP Groups Use Days	20	11	12	13	14	15	16	17	18	19
	Other Nonprofit Use Days	5	6	7	8	9	10	11	12	13	14
	Commercial Rental Use Days	2	3	4	5	6	7	8	9	10	11
	Total Use Days	37	31	35	39	43	47	51	55	59	63
	Total Ticketed Events	10	11	12	13	14	15	16	17	18	19
	Total Event Attendance	1,000	1,100	1,200	1,300	1,400	1,500	1,600	1,700	1,800	1,900
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Flex Rooms-Non Performance Rentals	FORPD Use Groups	25	26	27	28	29	30	31	32	33	34
	CP Groups Use Days	10	11	12	13	14	15	16	17	18	19
	Other Nonprofit Use Days	6	7	8	9	10	11	12	13	14	15
	Commercial Rental Use Days	3	4	5	6	7	8	9	10	11	12
	Total Use Days	44	48	52	56	60	64	68	72	76	80

FAIR OAKS PERFORMANCE ARTS CENTER											
A. 1 Pro-Forma Operating Budget Summary											
Budget Summary	Pre-Opening	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Earned Income											
Ticket Sales	\$7,000.00	\$208,800.00	\$234,325.00	\$261,777.08	\$290,938.56	\$321,895.52	\$354,737.87	\$389,559.56	\$426,458.76	\$465,538.00	\$506,904.38
Ticket Fees	\$0.00	\$31,320.00	\$34,466.25	\$37,756.45	\$41,147.65	\$44,641.91	\$48,241.36	\$51,948.14	\$55,764.44	\$59,692.48	\$63,734.51
Rental Income	\$0.00	\$140,232.25	\$144,439.22	\$148,772.39	\$153,235.57	\$157,832.63	\$162,567.61	\$167,444.64	\$172,467.98	\$177,642.02	\$182,971.28
Concessions	\$0.00	\$23,750.00	\$23,037.50	\$23,728.63	\$24,440.48	\$25,173.70	\$25,928.91	\$26,706.78	\$27,507.98	\$28,333.22	\$29,183.22
Classes and Workshops (A&E)	\$6,000.00	\$9,500.00	\$9,785.00	\$10,078.55	\$10,380.91	\$10,692.33	\$11,013.10	\$11,343.50	\$11,683.80	\$12,034.32	\$12,395.35
Total Earned Income	\$13,000.00	\$413,602.25	\$446,052.97	\$482,113.10	\$520,143.17	\$560,236.10	\$602,488.85	\$647,002.62	\$693,882.96	\$743,240.03	\$795,188.73
Contributed Income											
Annual Membership Income	\$0.00	\$50,000.00	\$48,500.00	\$49,955.00	\$51,453.65	\$52,997.26	\$54,587.18	\$56,224.79	\$57,911.54	\$59,648.88	\$61,438.35
Event/Program Sponsorships	\$5,000.00	\$7,000.00	\$6,790.00	\$6,993.70	\$7,203.51	\$7,419.62	\$7,642.20	\$7,871.47	\$8,107.62	\$8,350.84	\$8,601.37
Individual Contributions	\$7,000.00	\$4,000.00	\$3,880.00	\$3,996.40	\$4,116.29	\$4,239.78	\$4,366.97	\$4,497.98	\$4,632.92	\$4,771.91	\$4,915.07
Corporate Contributions	\$0.00	\$3,000.00	\$2,910.00	\$2,997.30	\$3,087.22	\$3,179.84	\$3,275.23	\$3,373.49	\$3,474.69	\$3,578.93	\$3,686.30
Foundation Grants	\$0.00	\$5,000.00	\$4,850.00	\$4,995.50	\$5,145.37	\$5,299.73	\$5,458.72	\$5,622.48	\$5,791.15	\$5,964.89	\$6,143.83
Program Advertising	\$0.00	\$4,500.00	\$4,365.00	\$4,495.95	\$4,630.83	\$4,769.75	\$4,912.85	\$5,060.23	\$5,212.04	\$5,368.40	\$5,529.45
\$12,000.00	\$73,500.00	\$71,295.00	\$73,433.85	\$75,636.87	\$77,905.97	\$80,243.15	\$82,650.45	\$85,129.96	\$87,683.86	\$90,314.37	
Total Income	\$25,000.00	\$487,102.25	\$517,347.97	\$555,546.95	\$595,780.03	\$638,142.07	\$682,732.00	\$729,653.06	\$779,012.92	\$830,923.89	\$885,503.10
Operating Costs											
Full-Time Personal Expense	\$211,440.58	\$207,478.40	\$213,204.69	\$217,852.40	\$223,865.17	\$223,865.17	\$228,745.10	\$228,745.10	\$228,745.10	\$228,745.10	\$228,745.10
Part-Time Personal Expense	\$32,654.00	\$151,655.00	\$153,171.55	\$154,703.27	\$154,703.27	\$157,812.80	\$159,390.93	\$160,984.84	\$160,984.84	\$162,594.69	\$164,220.63
Fundraising Expense	\$23,300.00	\$23,533.00	\$23,768.33	\$24,006.01	\$24,246.07	\$24,488.53	\$24,733.42	\$24,980.75	\$25,230.56	\$25,482.87	\$25,737.70
Box Office/Front of House	\$0.00	\$8,042.00	\$8,122.42	\$8,203.64	\$8,285.68	\$8,368.54	\$8,452.22	\$8,536.75	\$8,622.11	\$8,708.33	\$8,795.42
Programming Costs	\$10,000.00	\$105,000.00	\$110,250.00	\$115,762.50	\$121,550.63	\$127,628.16	\$134,009.56	\$140,710.04	\$147,745.54	\$155,132.82	\$162,889.46
Utilities	\$0.00	\$26,803.10	\$27,607.19	\$28,435.41	\$29,288.47	\$30,167.13	\$31,072.14	\$32,004.30	\$32,964.43	\$33,953.37	\$34,971.97
Total Operating Cost	\$277,394.58	\$522,511.50	\$536,124.19	\$548,963.24	\$561,939.29	\$572,330.33	\$586,403.38	\$595,961.79	\$604,292.59	\$614,617.18	\$625,360.28
Total Income	\$25,000.00	\$487,102.25	\$517,347.97	\$555,546.95	\$595,780.03	\$638,142.07	\$682,732.00	\$729,653.06	\$779,012.92	\$830,923.89	\$885,503.10
Annual FORPD Funding Requirements	-\$252,394.58	-\$35,409.25	-\$18,776.22	\$6,583.71	\$33,840.74	\$65,811.74	\$96,328.62	\$133,691.28	\$174,720.33	\$216,306.71	\$260,142.83

FAIR OAKS PERFORMING ARTS CENTER		B. ACTIVITY FORECAST																				
B. ACTIVITY FORECAST																						
B.1 MULTI-YEAR FORECAST																						
SPACES AND RATES																						
Capacity	Rental Periods	Renter Type	Rental Rate	Year 1	% Change	Year 2	% Change	Year 3	% Change	Year 4	% Change	Year 5	% Change	Year 6	% Change	Year 7	% Change	Year 8	% Change	Year 9	% Change	Year 10
Amphitheatre	475 (Seated)	Full Day-4 Hours (Performance)	Community Partners	\$500.00		\$500.00		\$515.00		\$530.45		\$546.36		\$562.75		\$579.64		\$597.03		\$614.94		\$633.35
			Nonprofit	\$550.00		\$550.00		\$566.50		\$583.50		\$601.00		\$619.03		\$637.60		\$656.73		\$676.43		\$696.73
			Commercial	\$650.00		\$650.00		\$669.50		\$689.59		\$710.27		\$731.58		\$753.53		\$776.13		\$799.42		\$823.48
Black Box	150 (Seated)	Full Day-4 Hours (Performance)	Community Partners	\$350.00		\$350.00		\$360.50		\$371.32		\$382.45		\$393.93		\$405.75		\$417.92		\$430.46		\$443.30
			Nonprofit	\$325.00		\$325.00		\$334.75		\$344.79		\$355.14		\$365.79		\$376.76		\$388.07		\$399.71		\$411.73
			Commercial	\$450.00		\$450.00		\$463.50		\$477.41		\$491.73		\$506.48		\$521.67		\$537.32		\$553.44		\$570.00
Flex Rooms	Full Day-4 Hours (None-Performance)	Community Partners	\$200.00		\$200.00		\$206.00		\$212.18		\$218.55		\$225.10		\$231.85		\$238.81		\$245.97		\$253.33	
		Nonprofit	\$250.00		\$250.00		\$257.50		\$265.23		\$273.18		\$281.38		\$289.82		\$298.51		\$307.47		\$316.00	
		Commercial	\$300.00		\$300.00		\$309.00		\$318.27		\$327.82		\$337.65		\$347.78		\$358.22		\$368.96		\$380.00	
The Clubhouse	Full Day-4 Hours	Community Partners	\$360.00		\$360.00		\$370.80		\$381.92		\$393.38		\$405.18		\$417.34		\$429.86		\$442.75		\$456.00	
		Nonprofit	\$380.00		\$380.00		\$391.40		\$403.14		\$415.24		\$427.69		\$440.52		\$453.74		\$467.35		\$481.33	
		Commercial	\$420.00		\$420.00		\$432.60		\$445.58		\$458.95		\$472.71		\$486.90		\$501.50		\$516.55		\$532.00	
*based on Weekend/Performance Four hour rental rates. For complete rate list see Rental Rate Breakdown																						
ACTIVITY BY SPACE																						
Amphitheatre	Presented Events	Year 1	% Change	Year 2	% Change	Year 3	% Change	Year 4	% Change	Year 5	% Change	Year 6	% Change	Year 7	% Change	Year 8	% Change	Year 9	% Change	Year 10		
Live Events	Attendance	12		13		14		15		16		17		18		19		20		21		
	Average Capacity Sold	45%		40%		41%		42%		43%		44%		45%		46%		47%		48%		
	Event Days	8,265		8,645		9,377		10,118		10,868		11,628		12,398		13,177		13,965		14,76		
	Average Ticket Price	\$20.00	3%	\$20.60	3%	\$21.22	3%	\$21.85	3%	\$22.51	3%	\$23.19	3%	\$23.88	3%	\$24.60	3%	\$25.34	3%	\$26.11		
	Average Ticket Fees (Facility)	\$3.00	1%	\$3.03	1%	\$3.06	1%	\$3.09	1%	\$3.12	1%	\$3.15	1%	\$3.18	1%	\$3.22	1%	\$3.25	1%	\$3.28		
	Average Ticket Fees (Processing)	3.8%	0.87	3.8%	0.90	3.8%	0.92	3.8%	0.95	3.8%	0.97	3.8%	\$1.00	3.8%	\$1.03	3.8%	\$1.06	3.8%	\$1.09	3.8%	\$1.11	
	Ticketing Net (Service Fee)	\$1.47	3%	\$1.51	3%	\$1.56	3%	\$1.61	3%	\$1.65	3%	\$1.70	3%	\$1.76	3%	\$1.81	3%	\$1.86	3%	\$1.91		
	Ticket Sales Totals	\$165,300.00		\$178,087.00		\$198,950.58		\$221,113.31		\$244,640.59		\$269,600.78		\$296,065.27		\$324,108.66		\$353,088.88		\$385,247.32		
	Ticket Fee Totals (District Facility)	\$24,795.00		\$26,194.35		\$28,694.90		\$31,272.21		\$33,927.85		\$36,663.43		\$39,480.53		\$42,380.97		\$45,366.28		\$48,438.26		
	Ticket Fee Totals (Service)	\$12,149.55		\$13,089.39		\$14,622.87		\$16,251.83		\$17,981.08		\$19,815.66		\$21,760.80		\$23,821.99		\$26,004.95		\$28,315.62		
	Ave. Sponsorship fee/Performance	\$500.00	5%	\$525.00	5%	\$551.25	5%	\$578.81	5%	\$607.75	5%	\$638.14	5%	\$670.05	5%	\$703.55	5%	\$738.73	5%	\$775.61		
	Sponsorship Income	\$5,000.00	-2%	\$4,900.00	-1%	\$4,851.00	1%	\$4,899.51	1%	\$4,948.51	1%	\$4,997.99	1%	\$5,047.97	1%	\$5,098.45	1%	\$5,149.43	1%	\$5,200.98		
	Event Days	12		13		14		15		16		17		18		19		20		21		
	Other Use Days	100		101		102		103		104		105		106		107		108		109		
	Total Use Days	112		114		116		118		120		122		124		126		128		130		
	Average Artist Fees & Costs	\$7,000.00	3%	\$7,210.00	3%	\$7,426.30	3%	\$7,649.09	3%	\$7,878.56	3%	\$8,114.92	3%	\$8,358.37	3%	\$8,609.12	3%	\$8,867.39	3%	\$9,133.42		
	Average Promotion Costs	\$4,000.00	3%	\$4,120.00	3%	\$4,243.60	3%	\$4,370.91	3%	\$4,502.04	3%	\$4,637.10	3%	\$4,776.21	3%	\$4,919.50	3%	\$5,067.08	3%	\$5,219.07		
	Other Direct Costs	\$1,000.00	3%	\$1,030.00	3%	\$1,060.90	3%	\$1,092.73	3%	\$1,125.51	3%	\$1,159.27	3%	\$1,194.05	3%	\$1,229.87	3%	\$1,266.77	3%	\$1,304.72		
	Total Direct Costs	\$12,000.00		\$12,360.00		\$12,730.80		\$13,112.72		\$13,506.11		\$13,911.29		\$14,328.63		\$14,758.49		\$15,201.24		\$15,657.20		
	Net from Live Presenting	\$55,525.00		\$69,934.90		\$77,290.30		\$85,179.01		\$93,525.24		\$102,351.15		\$111,679.79		\$121,535.57		\$131,943.48		\$142,929.00		
ACTIVITY BY SPACE																						
Black Box	Presented Events	Year 1	% Change	Year 2	% Change	Year 3	% Change	Year 4	% Change	Year 5	% Change	Year 6	% Change	Year 7	% Change	Year 8	% Change	Year 9	% Change	Year 10		
Live Events	Attendance	10		13		14		15		16		17		18		19		20		21		
	Average Capacity Sold	45%		40%		41%		42%		43%		44%		45%		46%		47%		48%		
	Event Days	2,175		2,730		2,961		3,195		3,432		3,672		3,915		4,161		4,410		4,66		
	Average Ticket Price	\$20.00	3%	\$20.60	3%	\$21.22	3%	\$21.85	3%	\$22.51	3%	\$23.19	3%	\$23.88	3%	\$24.60	3%	\$25.34	3%	\$26.11		
	Average Ticket Fees (Facility)	\$3.00	1%	\$3.03	1%	\$3.06	1%	\$3.09	1%	\$3.12	1%	\$3.15	1%	\$3.18	1%	\$3.22	1%	\$3.25	1%	\$3.28		
	Average Ticket Fees (Processing)	3.8%	0.87	3.8%	0.90	3.8%	0.92	3.8%	0.95	3.8%	0.97	3.8%	\$1.00	3.8%	\$1.03	3.8%	\$1.06	3.8%	\$1.09	3.8%	\$1.11	
	Ticketing Net (Service Fee)	\$1.47	3%	\$1.51	3%	\$1.56	3%	\$1.61	3%	\$1.65	3%	\$1.70	3%	\$1.76	3%	\$1.81	3%	\$1.86	3%	\$1.91		
	Ticket Sales Totals	\$43,500.00		\$56,238.00		\$62,826.50		\$69,825.26		\$77,254.92		\$85,137.09		\$93,494.29		\$102,350.10		\$111,729.12		\$121,657.00		
	Ticket Fee Totals (District Facility)	\$6,525.00		\$8,271.90		\$9,061.55		\$9,875.44		\$10,714.06		\$11,577.93		\$12,467.55		\$13,383.47		\$14,326.19		\$15,296.20		
	Ticket Fee Totals (Service)	\$3,197.25		\$4,133.49		\$4,617.15		\$5,132.16		\$5,678.24		\$6,257.58		\$6,871.83		\$7,522.73		\$8,212.09		\$8,941.77		
	Ave. Sponsorship fee/Performance	\$500.00	5%	\$525.00	5%	\$551.25	5%	\$578.81	5%	\$607.75	5%	\$638.14	5%	\$670.05	5%	\$703.55	5%	\$738.73	5%	\$775.61		
	Sponsorship Income	\$5,000.00	-2%	\$4,900.00	-1%	\$4,851.00	1%	\$4,899.51	1%	\$4,948.51	1%	\$4,997.99	1%	\$5,047.97	1%	\$5,098.45	1%	\$5,149.43	1%	\$5,200.98		
	Event Days	10		13		14		15		16		17		18		19		20		21		
	Other Use Days	100		101		102		103		104		105		106		107		108		109		
	Total Use Days	110		114		116		118		120		122		124		126		128		130		
	Average Artist Fees & Costs	\$7,000.00	3%	\$7,210.00	3%	\$7,426.30	3%	\$7,649.09	3%	\$7,878.56	3%	\$8,114.92	3%	\$8,358.37	3%	\$8,609.12	3%	\$8,867.39	3%	\$9,133.42		
	Average Promotion Costs	\$4,000.00	3%	\$4,120.00	3%	\$4,243.60	3%	\$4,370.91	3%	\$4,502.04	3%	\$4,637.10	3%	\$4,776.21	3%	\$4,919.50	3%	\$5,067.08	3%	\$5,219.07		
	Other Direct Costs	\$1,000.00	3%	\$1,030.00	3%	\$1,060.90	3%	\$1,092.73	3%	\$1,125.51	3%	\$1,159.27	3%	\$1,194.05	3%	\$1,229.87	3%	\$1,266.77	3%	\$1,304.72		
	Total Direct Costs	\$12,000.00		\$12,360.00		\$12,730.80		\$13,112.72		\$13,506.11		\$13,911.29		\$14,328.63		\$14,758.49		\$15,201.24		\$15,657.20		
	Net from Live Presenting	\$55,525.00		\$69,934.90		\$77,290.30		\$85,179.01		\$93,525.24		\$102,351.15		\$111,679.79		\$121,535.57		\$131,943.48		\$142,929.00		

		Rental Income (Space)	\$13,000.00	\$10,175.00	\$10,350.00	\$10,525.00	\$10,700.00	\$10,875.00	\$11,050.00	\$11,225.00	\$11,400.00	\$11,575.00
		Total Rental Income	\$37,795.00	\$36,888.05	\$40,192.59	\$43,692.00	\$47,396.09	\$51,315.12	\$55,459.79	\$59,841.30	\$64,471.33	\$69,362.10
Nonprofit	Performances	10	11	12	13	14	15	16	17	18	19	
	Average Capacity Sold	45%	40%	41%	42%	43%	44%	45%	46%	47%	48%	
	Attendance	6,888	3%	7094	3%	7307	3%	7526	3%	7752	3%	
	Average Ticket Price (Set by Renter)	\$15.00	3%	\$15.45	3%	\$15.91	3%	\$16.39	3%	\$16.88	3%	
	Average Ticket Fees (Facility)	\$3.00	3%	\$3.09	3%	\$3.18	3%	\$3.28	3%	\$3.38	3%	
	Average Ticket Fees (Processing)	3.8%	0.68	3.8%	0.69	3.8%	0.69	3.8%	0.70	3.8%	0.71	
	Ticketing Net (Service Fee)	\$1.47	3%	\$1.51	3%	\$1.56	3%	\$1.61	3%	\$1.65	3%	
	Ticket Sales Totals	\$103,312.50		\$109,604.23		\$116,279.13		\$123,360.53		\$130,873.18		
	Ticket Fee Totals (District Facility)	\$20,662.50		\$21,920.85		\$23,255.83		\$24,672.11		\$26,174.64		
	Ticket Fee Totals (Service)	\$10,124.63		\$10,741.21		\$11,395.35		\$12,089.33		\$12,825.57		
Commercial	Performances	5	6	7	8	9	10	11	12	13	14	
	Average Capacity Sold	45%	40%	41%	42%	43%	44%	45%	46%	47%	48%	
	Attendance	3,444	3%	3547	3%	3653	3%	3763	3%	3876	3%	
	Average Ticket Price (Set by Renter)	\$15.00	3%	\$15.45	3%	\$15.91	3%	\$16.39	3%	\$16.88	3%	
	Average Ticket Fees (Facility)	\$3.00	3%	\$3.09	3%	\$3.18	3%	\$3.28	3%	\$3.38	3%	
	Average Ticket Fees (Processing)	3.8%	0.68	3.8%	0.69	3.8%	0.69	3.8%	0.70	3.8%	0.71	
	Ticketing Net (Service Fee)	\$1.47	3%	\$1.51	3%	\$1.56	3%	\$1.61	3%	\$1.65	3%	
	Ticket Sales Totals	\$61,987.50	3%	\$65,762.54	3%	\$69,767.48	3%	\$74,016.32	3%	\$78,523.91	3%	
	Ticket Fee Totals (District Facility)	\$10,331.25		\$10,960.42		\$11,627.91		\$12,336.05		\$13,087.32		
	Ticket Fee Totals (Service)	\$5,062.31		\$5,370.61		\$5,697.68		\$6,044.67		\$6,412.79		
ACTIVITY BY SPACE	Performances	5	6	7	8	9	10	11	12	13	14	
	Community Partners	8	9	10	11	12	13	14	15	16	17	
	Average Capacity Sold	45%	40%	41%	42%	43%	44%	45%	46%	47%	48%	
	Attendance	2,204		2,394		2,679		2,968		3,260		
	Average Ticket Price (Set by Renter)	\$15.00	3%	\$15.45	3%	\$15.91	3%	\$16.39	3%	\$16.88	3%	
	Average Ticket Fees (Facility)	\$3.00	3%	\$3.09	3%	\$3.18	3%	\$3.28	3%	\$3.38	3%	
	Average Ticket Fees (Processing)	3.8%	0.68	3.8%	0.69	3.8%	0.69	3.8%	0.70	3.8%	0.71	
	Ticketing Net (Service Fee)	\$1.47	3%	\$1.51	3%	\$1.56	3%	\$1.61	3%	\$1.65	3%	
	Ticket Sales Totals	\$39,672.00	3%	\$44,384.76	3%	\$51,158.72	3%	\$58,373.91	3%	\$66,052.96	3%	
	Ticket Fee Totals (District Facility)	\$6,612.00		\$7,397.46		\$8,526.45		\$9,728.99		\$11,008.83		
Nonprofit	Ticket Fee Totals (Service)	\$3,239.88		\$3,624.76		\$4,177.96		\$4,767.20		\$5,394.33		
	Event Days	8	9	10	11	12	13	14	15	16	17	
	Other Use Days	30	31	32	33	34	35	36	37	38	39	
	Daily (Four Hour) Performance Rate	\$350.00		\$250.00		\$250.00		\$250.00		\$250.00		
	Daily (Four Hour) Rehearsal Rate	\$150.00		\$175.00		\$175.00		\$175.00		\$175.00		
	Rental Income (Space)	\$7,300.00		\$7,675.00		\$8,100.00		\$8,525.00		\$8,950.00		
	Total District Rental Income	\$18,831.25		\$19,560.42		\$21,077.91		\$22,636.05		\$24,237.32		
	Year 1	% Change	Year 2	% Change	Year 3	% Change	Year 4	% Change	Year 5	% Change	Year 6	
	Year 7	% Change	Year 8	% Change	Year 9	% Change	Year 10	% Change	Year 11	% Change	Year 12	
Commercial	Performances	6	7	8	9	10	11	12	13	14	15	
	Average Capacity Sold	45%	40%	41%	42%	43%	44%	45%	46%	47%	48%	
	Attendance	1,653		1,862		2,143		2,428		2,717		
	Average Ticket Price (Set by Renter)	\$15.00	3%	\$15.45	3%	\$15.91	3%	\$16.39	3%	\$16.88	3%	
	Average Ticket Fees (Facility)	\$3.00	3%	\$3.09	3%	\$3.18	3%	\$3.28	3%	\$3.38	3%	
	Average Ticket Fees (Processing)	3.8%	0.68	3.8%	0.69	3.8%	0.69	3.8%	0.70	3.8%	0.71	
	Ticketing Net (Service Fee)	\$1.47	3%	\$1.51	3%	\$1.56	3%	\$1.61	3%	\$1.65	3%	
	Ticket Sales Totals	\$29,754.00	3%	\$34,521.48	3%	\$40,926.98	3%	\$47,760.47	3%	\$55,044.13	3%	
	Ticket Fee Totals (District Facility)	\$4,959.00		\$5,753.58		\$6,821.16		\$7,960.08		\$9,174.02		
	Ticket Fee Totals (Service)	\$2,429.91		\$2,819.25		\$3,342.37		\$3,900.44		\$4,495.27		
ACTIVITY BY SPACE	Event Days	6	7	8	9	10	11	12	13	14	15	
	Other Use Days	20	21	22	23	24	25	26	27	28	29	
	Daily (Four Hour) Performance Rate	\$325.00		\$350.00		\$350.00		\$350.00		\$350.00		
	Daily (Four Hour) Rehearsal Rate	\$200.00		\$250.00		\$250.00		\$250.00		\$250.00		
	Rental Income (Space)	\$5,950.00		\$7,700.00		\$8,300.00		\$8,900.00		\$9,500.00		
	Total District Rental Income	\$10,909.00		\$13,453.58		\$15,121.16		\$16,860.08		\$18,674.02		
	Year 1	% Change	Year 2	% Change	Year 3	% Change	Year 4	% Change	Year 5	% Change	Year 6	
	Year 7	% Change	Year 8	% Change	Year 9	% Change	Year 10	% Change	Year 11	% Change	Year 12	

		1	2	3	4	5	6	7	8	9	10	11	12	13	14									
		Event Days	5	6	7	8	9	10	11	12	13	14	28	29										
		Other Use Days	20	21	22	23	24	25	26	27	28	29												
	Daily (Four Hour) Performance Rate	\$450.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00										
	Daily (Four Hour) Rehearsal Rate	\$300.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00									
	Rental Income (Space)	\$8,250.00	\$10,350.00	\$11,200.00	\$12,050.00	\$12,900.00	\$13,750.00	\$14,600.00	\$15,450.00	\$16,300.00	\$17,150.00													
	Total District Rental Income	\$12,382.50	\$15,281.64	\$17,168.52	\$19,125.63	\$21,156.62	\$23,265.32	\$25,455.73	\$27,732.01	\$30,098.55	\$32,559.89													
ACTIVITY BY SPACE			Flex Rooms	Rentals	Year 1	% Change	Year 2	% Change	Year 3	% Change	Year 4	% Change	Year 5	% Change	Year 6	% Change	Year 7	% Change	Year 8	% Change	Year 9	% Change	Year 10	
Community Partners			Technical Event Use Days	12	13	14	15	16	17	18	19	20	21											
			Daily (Four Hour)	\$200.00	3%	\$206.00	3%	\$212.18	3%	\$218.55	3%	\$225.10	3%	\$231.85	3%	\$238.81	3%	\$245.97	3%	\$253.35	3%	\$260.95		
			Rental Income (Space)	\$2,400.00		\$2,678.00		\$2,970.52		\$3,278.18		\$3,601.63		\$3,941.53		\$4,298.59		\$4,673.52		\$5,067.08		\$5,480.05		
Nonprofit			Technical Event Use Days	8	9	10	11	12	13	14	15	16	17	18										17
			Daily (Four Hour)	\$250.00	3%	\$257.50	3%	\$265.23	3%	\$273.18	3%	\$281.38	3%	\$289.82	3%	\$298.51	3%	\$307.47	3%	\$316.69	3%	\$326.19		
			Rental Income (Space)	\$2,000.00		\$2,317.50		\$2,652.25		\$3,005.00		\$3,376.53		\$3,767.64		\$4,179.18		\$4,612.03		\$5,067.08		\$5,545.29		
Commercial			Technical Event Use Days	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	15	
			Daily (Four Hour)	\$300.00	3%	\$309.00	3%	\$318.27	3%	\$327.82	3%	\$337.65	3%	\$347.78	3%	\$358.22	3%	\$368.96	3%	\$380.03	3%	\$391.43		
			Rental Income (Space)	\$1,800.00		\$2,163.00		\$2,546.16		\$2,950.36		\$3,376.53		\$3,825.60		\$4,298.59		\$4,795.51		\$5,320.43		\$5,873.48		
ACTIVITY BY SPACE			Clubhouse	Rentals	Year 1	% Change	Year 2	% Change	Year 3	% Change	Year 4	% Change	Year 5	% Change	Year 6	% Change	Year 7	% Change	Year 8	% Change	Year 9	% Change	Year 10	
Community Partners			Technical Event Use Days	12	13	14	15	16	17	18	19	20	21											
			Daily (Four Hour)	\$360.00	3%	\$370.80	3%	\$381.92	3%	\$393.38	3%	\$405.18	3%	\$417.34	3%	\$429.86	3%	\$442.75	3%	\$456.04	3%	\$469.72		
			Rental Income (Space)	\$4,320.00		\$4,820.40		\$5,346.94		\$5,900.73		\$6,482.93		\$7,094.76		\$7,737.46		\$8,412.34		\$9,120.74		\$9,864.09		
Nonprofit			Technical Event Use Days	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	17	
			Daily (Four Hour)	\$380.00	3%	\$391.40	3%	\$403.14	3%	\$415.24	3%	\$427.69	3%	\$440.52	3%	\$453.74	3%	\$467.35	3%	\$481.37	3%	\$495.81		
			Rental Income (Space)	\$3,040.00		\$3,522.60		\$4,031.42		\$4,567.60		\$5,132.32		\$5,726.81		\$6,352.36		\$7,010.28		\$7,701.96		\$8,428.83		
Commercial			Technical Event Use Days	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	13	
			Daily (Four Hour)	\$420.00	3%	\$432.60	3%	\$445.58	3%	\$458.95	3%	\$472.71	3%	\$486.90	3%	\$501.50	3%	\$516.55	3%	\$532.04	3%	\$548.00		
			Rental Income (Space)	\$1,680.00		\$2,163.00		\$2,673.47		\$3,212.62		\$3,781.71		\$4,382.06		\$5,015.02		\$5,682.02		\$6,384.52		\$7,124.06		
			Total Net Rental Income	\$140,232.25		\$148,941.50		\$163,363.21		\$178,454.33		\$194,249.16		\$210,783.62		\$228,095.38		\$246,223.86		\$265,210.37		\$285,098.18		
			Total Net Presenting Income	\$251,120.00		\$209,706.35		\$233,047.73		\$257,863.84		\$284,124.71		\$311,900.34		\$341,263.87		\$372,291.63		\$405,063.33		\$439,662.15		
			Total Income	\$391,352.25		\$358,647.85		\$396,410.94		\$436,318.17		\$478,373.86		\$522,683.97		\$569,359.25		\$618,515.49		\$670,273.70		\$724,760.33		

FAIR OAKS PERFORMING ARTS CENTER		B.1 ACTIVITY FORECAST																					
MULTI-YEAR PRO-FORMA OPERATING BUDGET		Pre-Opening Year		% Change	Year 1	% Change	Year 2	% Change	Year 3	% Change	Year 4	% Change	Year 5	% Change	Year 6	% Change	Year 7	% Change	Year 8	% Change	Year 9	% Change	Year 10
EARNED INCOME																							
Ticket Sales	Live FORPD Performances	\$7,000.00	\$251,120.00		\$279,641.25		\$31,338.03		\$343,042.85		\$377,649.95		\$414,251.49		\$452,943.74		\$493,827.20		\$537,006.80		\$582,592.08		
Rental Income (Space)	Amphitheatre		\$87,788.75	1%	\$88,666.64	1%	\$89,553.30	2%	\$91,344.37	2%	\$93,171.26	2%	\$95,034.68	2%	\$96,935.38	2%	\$98,874.08	2%	\$100,851.57	2%	\$102,868.60		
	Black Box		\$37,203.50	1%	\$37,575.54	1%	\$37,951.29	2%	\$38,710.32	2%	\$39,484.52	2%	\$40,274.21	2%	\$41,079.70	2%	\$41,901.29	2%	\$42,739.32	2%	\$43,594.10		
	Community Flex Rooms		\$6,200.00	1%	\$6,262.00	1%	\$6,324.62	2%	\$6,451.11	2%	\$6,580.13	2%	\$6,711.74	2%	\$6,845.97	2%	\$6,982.89	2%	\$7,122.55	2%	\$7,265.00		
	The Clubhouse		\$9,040.00	1%	\$9,130.40	1%	\$9,221.70	2%	\$9,406.14	2%	\$9,594.26	2%	\$9,786.15	2%	\$9,981.87	2%	\$10,181.51	2%	\$10,385.14	2%	\$10,592.84		
Food and Beverage	Live Event Concessions		\$23,750.00	3%	\$24,462.50	3%	\$25,196.38	3%	\$25,952.27	3%	\$26,730.83	3%	\$27,532.76	3%	\$28,358.74	3%	\$29,209.50	3%	\$30,085.79	3%	\$30,988.36		
	Income from Catered Events		\$15,250.00	3%	\$15,707.50	3%	\$16,178.73	3%	\$16,664.09	3%	\$17,164.01	3%	\$17,678.93	3%	\$18,209.30	3%	\$18,755.58	3%	\$19,318.24	3%	\$19,897.79		
Miscellaneous Income	Ticketing Fees		\$59,576.88	3%	\$61,364.18	3%	\$63,205.11	3%	\$65,101.26	3%	\$67,054.30	3%	\$69,065.93	3%	\$71,137.90	3%	\$73,272.04	3%	\$75,470.20	3%	\$77,734.31		
	Rental Ticketing Fee		\$35,031.20	3%	\$36,082.14	3%	\$37,164.80	3%	\$38,279.54	3%	\$39,427.93	3%	\$40,610.76	3%	\$41,829.09	3%	\$43,083.96	3%	\$44,376.48	3%	\$45,707.77		
	Program Advertising		\$4,500.00	1%	\$4,545.00	1%	\$4,590.45	1%	\$4,636.35	1%	\$4,682.72	1%	\$4,729.55	1%	\$4,776.84	1%	\$4,824.61	1%	\$4,872.86	1%	\$4,921.58		
	Total Earned Income	\$7,000.00	\$451,102.25		\$482,098.32		\$515,308.92		\$551,997.89		\$590,672.70		\$631,427.39		\$674,360.12		\$719,573.35		\$767,174.00		\$817,273.85		
CONTRIBUTED INCOME																							
Annual Membership		\$50,000.00	1%	\$50,500.00	1%	\$51,005.00	1%	\$51,515.05	1%	\$52,030.20	1%	\$52,550.50	1%	\$53,076.01	1%	\$53,606.77	1%	\$54,142.84	1%	\$54,684.26			
Event Sponsorship		\$7,000.00	1%	\$7,070.00	1%	\$7,140.70	1%	\$7,212.11	1%	\$7,284.23	1%	\$7,357.07	1%	\$7,430.64	1%	\$7,504.95	1%	\$7,580.00	1%	\$7,655.80			
Individual Contributions		\$4,000.00	1%	\$4,040.00	1%	\$4,080.40	1%	\$4,121.20	1%	\$4,162.42	1%	\$4,204.04	1%	\$4,246.08	1%	\$4,288.54	1%	\$4,331.43	1%	\$4,374.74			
Corporate Contributions		\$3,000.00	1%	\$3,030.00	1%	\$3,060.30	1%	\$3,090.90	1%	\$3,121.81	1%	\$3,153.03	1%	\$3,184.56	1%	\$3,216.41	1%	\$3,248.57	1%	\$3,281.06			
Foundation Grant		\$5,000.00	1%	\$5,050.00	1%	\$5,105.50	1%	\$5,151.51	1%	\$5,203.02	1%	\$5,255.05	1%	\$5,307.60	1%	\$5,360.68	1%	\$5,414.28	1%	\$5,468.43			
	Total Contributed Income	\$0.00	\$69,000.00		\$69,690.00		\$70,386.90		\$71,090.77		\$71,801.68		\$72,519.69		\$73,244.89		\$73,977.34		\$74,717.11		\$75,464.26		
	Total Income	\$7,000.00	\$520,102.25		\$551,788.32		\$585,695.82		\$623,088.66		\$662,474.38		\$703,947.08		\$747,605.01		\$793,550.69		\$841,891.12		\$892,737.93		
OPERATING EXPENSE																							
Full-Time Personnel	A & E Manager	\$82,010.00	\$86,110.80		\$90,416.28		\$90,416.28		\$94,937.16		\$94,937.16		\$94,937.16		\$94,937.16		\$94,937.16		\$94,937.16		\$99,684.00		
	Technical Supervisor	\$52,216.00	\$69,888.00		\$69,888.00		\$73,382.52		\$73,382.52		\$73,382.52		\$77,051.64		\$77,051.64		\$80,904.24		\$80,904.24		\$80,904.24		
	Salary Sub Total	\$134,426.00	\$155,998.80		\$160,304.28		\$163,798.80		\$168,319.68		\$171,988.80		\$171,988.80		\$171,988.80		\$175,841.40		\$180,588.24				
	Benefits	\$44,360.58	\$51,479.60		\$52,900.41		\$54,056.30		\$55,545.49		\$56,756.30		\$56,756.30		\$56,756.30		\$56,756.30		\$56,756.30		\$59,594.12		
	Sub-Total	\$178,786.58	\$207,478.40		\$213,204.69		\$217,852.40		\$223,865.17		\$228,745.10		\$228,745.10		\$228,745.10		\$233,869.06		\$240,182.36				
Part-Time Personnel	A & E Associate	\$29,654.00	\$29,655.00		\$29,656.00		\$29,952.56	1%	\$30,250.9	1%	\$30,554.61	1%	\$30,860.65	1%	\$31,168.75	1%	\$31,480.44	1%	\$31,795.25	1%	\$32,113.20		
	Marketing	\$0.00	\$0.00		\$45,000.00		\$45,450.00		\$45,904.50		\$46,363.55		\$46,827.18		\$47,295.45		\$47,768.41		\$48,246.09		\$48,728.55		
	Front of House Managers	\$0.00	\$30,000.00	1%	\$30,300.00	1%	\$30,603.00	1%	\$30,909.03	1%	\$31,218.12	1%	\$31,530.30	1%	\$31,845.60	1%	\$32,164.06	1%	\$32,485.70	1%	\$32,810.56		
	Lead Usher	\$0.00	\$17,000.00	1%	\$17,170.00	1%	\$17,341.70	1%	\$17,515.12	1%	\$17,690.27	1%	\$17,867.17	1%	\$18,045.84	1%	\$18,226.30	1%	\$18,408.56	1%	\$18,592.65		
	Sound Technician	\$0.00	\$25,000.00		\$25,250.00		\$25,502.50		\$25,757.53		\$26,015.10		\$26,275.25		\$26,538.00		\$26,803.38		\$27,071.42		\$27,342.13		
	Lighting Technician	\$0.00	\$25,000.00		\$25,250.00		\$25,502.50		\$25,757.53		\$26,015.10		\$26,275.25		\$26,538.00		\$26,803.38		\$27,071.42		\$27,342.13		
	Salary Sub Total	\$0.00	\$126,655.00		\$127,912.55		\$129,200.77		\$130,492.77		\$131,797.70		\$133,115.68		\$134,446.83		\$135,791.30		\$137,149.22		\$138,520.71		
	Benefits	\$0.00	\$25,000.00	1%	\$25,250.00	1%	\$25,502.50	1%	\$25,757.53	1%	\$26,015.10	1%	\$26,275.25	1%	\$26,538.00	1%	\$26,803.38	1%	\$27,071.42	1%	\$27,342.13		
	Sub-Total	\$2,654.00	\$151,655.00		\$151,711.55		\$154,703.27		\$156,250.30		\$157,812.80		\$159,390.93		\$160,984.84		\$162,594.69		\$164,220.03		\$165,862.84		
Event-Based Staff	Event Staff	\$0.00	\$0.00		\$23,000.00	1%	\$23,230.00	1%	\$23,462.30	1%	\$23,696.92	1%	\$23,933.89	1%	\$24,173.23	1%	\$24,414.96	1%	\$24,659.11	1%	\$24,905.70		
	Event Catering	\$0.00	\$0.00		\$15,000.00	1%	\$15,150.00	1%	\$15,301.50	1%	\$15,454.52	1%	\$15,609.06	1%	\$15,765.15	1%	\$15,922.80	1%	\$16,082.03	1%	\$16,242.85		
	Sub-Total	\$0.00	\$0.00		\$38,000.00		\$38,380.00		\$38,763.80		\$39,151.44		\$39,542.95		\$39,938.38		\$40,337.77		\$40,741.14		\$41,148.55		
	Total Personnel Cost	\$211,440.58	\$359,133.40		\$404,376.24		\$410,935.67		\$418,879.27		\$420,829.41		\$427,678.99		\$429,668.32		\$431,777.56		\$436,830.84		\$447,193.75		
Programming Costs	Direct Costs of Presented Events	\$10,000.00	\$105,000.00	5%	\$110,250.00	5%	\$115,762.50	5%	\$121,550.63	5%	\$127,628.16	5%	\$134,009.56	5%	\$140,710.04	5%	\$147,745.54	5%	\$155,132.82	5%	\$162,888.46		
Fundraising Expenses	Hospitality/Event Planning	\$10,000.00	\$10,100.00	1%	\$10,201.00	1%	\$10,303.01	1%	\$10,406.04	1%	\$10,510.10	1%	\$10,615.20	1%	\$10,721.35	1%	\$10,828.57	1%	\$10,936.85	1%	\$11,046.22		
	Membership/Ticket Sales	\$800.00	\$808.00	1%	\$816.08	1%	\$824.24	1%	\$832.48	1%	\$840.81	1%	\$849.22	1%	\$857.71	1%	\$866.29	1%	\$874.95	1%	\$883.70		
	Special Events	\$10,000.00	\$10,100.00	1%	\$10,201.00	1%	\$10,303.01	1%	\$10,406.04	1%	\$10,510.10	1%	\$10,615.20	1%	\$10,721.35	1%	\$10,828.57	1%	\$10,936.85	1%	\$11,046.22		
	Miscellaneous	\$2,500.00	\$2,525.00	1%	\$2,550.25	1%	\$2,575.75	1%	\$2,601.51	1%	\$2,627.53	1%	\$2,653.80	1%	\$2,680.34	1%	\$2,707.14	1%	\$2,734.21	1%	\$2,761.56		
	Sub-Total	\$23,300.00	\$23,533.00		\$23,768.33		\$24,006.01		\$24,246.07		\$24,488.53		\$24,733.42		\$24,980.75		\$25,230.96		\$25,492.87		\$25,737.70		
Box Office	Network Maintenance	\$0.00	\$1,045.00	1%	\$1,055.45	1%	\$1,066.00	1%	\$1,076.66	1%	\$1,087.43	1%	\$1,098.31	1%	\$1,109.29	1%	\$1,120.38	1%	\$1,131.59	1%	\$1,142.90		
	Postal	\$870.00	\$898.00	1%	\$906.98	1%	\$916.05	1%	\$925.21	1%	\$934.46	1%	\$943.81	1%	\$953.25	1%	\$962.78	1%	\$972.41	1%	\$982.13		
	Ticket Printing	\$0.00	\$205.00	1%	\$207.05	1%	\$209.12	1%	\$211.21	1%	\$213.32	1%	\$215.46	1%	\$217.61	1%	\$219.79	1%	\$221.99	1%	\$224.21		
	Supplies	\$0.00	\$540.00	1%	\$545.40	1%	\$550.85	1%	\$556.36	1%	\$561.93	1%	\$567.55	1%	\$573.22	1%	\$578.95	1%	\$584.74	1%	\$590.59		
	Credit Card Fees	\$0.00	\$4,200.00	1%	\$4,242.00	1%	\$4,284.42	1%	\$4,327.26	1%	\$4,370.54	1%	\$4,414.24	1%	\$4,458.38	1%	\$4,502.97	1%	\$4,548.00	1%	\$4,593.48		
	Ticket Service (net)	\$4,165.00	\$1,154.00	1%	\$1,165.54	1%	\$1,188.97	1%	\$1,200.86	1%	\$1,212.87	1%	\$1,224.99	1%	\$1,237.24	1%	\$1,249.62	1%	\$1,262.11				
	Sub-Total	\$5,035.00	\$8,042.00		\$8,122.42		\$8,203.64		\$8,285.68		\$8,368.54		\$8,452.22		\$8,536.75		\$8,622.11		\$8,708.33		\$		

Annual FORPD Funding Requirements	-\$242,775.58		-\$2,409.25		-\$22,335.86		-\$1,647.42		\$20,838.54		\$50,992.61		\$76,000.75		\$111,704.84		\$147,310.48		\$179,782.89		\$213,149.64		
Earned Income as % of Operating Expenses	28%		10%		10%		10%		10%		11%		11%		12%		12%		13%		13%		13%

L. Activity Estimates-2025																																										
Fair Oaks Performing Arts Center-Total		January			February			March			April			May			June			July			August			September			October			Aucience Days	VMA Use Days	Black Box Use	Other Use	Total Use Days						
by User	Affiliate	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T	A	O	T											
Music/Concerts	FORPD	1	1	1	1	1	1	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	11	6	5	0	11								
Lecture/Speakers	FORPD	0	0	0	1	1	1	0	1	1	0	1	1	0	0	1	1	0	0	1	1	0	0	1	1	0	0	0	4	3	2	0	4									
Comedy	FORPD	0	0	1	1	1	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	0	8	5	2	0	8										
Dance/Recitals	FORPD	0	0	0	1	1	1	0	1	1	1	1	1	0	0	1	1	1	1	1	1	1	1	1	1	1	1	7	3	3	0	7										
Films	FORPD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	1	5	1	2	0	5										
Camps	FORPD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0									
Events	FORPD	1	1	2	1	1	2	1	1	2	1	1	2	1	1	2	1	1	3	2	1	3	1	1	2	2	1	3	15	12	7	12	27									
Classes	FORPD	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	30	0	60	60	60										
FORPD Subtotal		2	6	8	3	6	9	3	6	9	5	6	11	4	6	10	3	6	9	5	6	11	6	6	12	6	6	12	5	6	11	50	29	21	72	122						
Fair Oaks Theatre Festival	Community Partner	0	0	0	0	0	0	0	0	0	0	0	0	0	12	18	30	0	0	0	0	0	0	0	0	0	0	12	30	0	18	30										
Rotery Club	Community Partner	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	2	2	2	2	2	2	2	2	2	2	0	2	0	0	6	6										
WTC/Valkyrie	Community Partner	0	9	7	16	0	0	0	0	0	3	14	17	0	0	0	0	13	13	9	13	22	0	0	0	21	17	18	47	68												
Take Note Troupe	Community Partner	0	0	0	0	0	0	0	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	0	0	2											
Other Rentals	Community Partner	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0										
Private Rentals	Commerical	0	1	3	4	1	3	4	1	3	4	1	3	4	0	0	2	3	5	1	3	4	1	3	4	1	3	4	10	17	5	27	37									
Community/Rental Subtotals		0	0	0	10	10	20	1	3	4	1	3	4	3	3	6	3	14	17	12	18	30	2	5	7	1	5	6	1	16	17	10	18	28	1	3	4	45	22	23	98	143
Total Use by Month		2	6	8	13	16	29	4	9	13	4	9	13	8	9	17	7	20	27	15	24	39	7	11	18	7	22	29	15	24	39	6	9	15	95	51	44	170	265			



STAFF REPORT

Meeting Date: August 21st, 2024

To: Board of Directors

From: Mike Aho, District Administrator

Subject: Award of Bid for AV, Lighting and Draperies

Prepared By: Jen Schuler, Arts & Entertainment Manager

I. Recommendation

Award Bid No. BP#24-101 for Production Lighting and Stage Draperies for the Village Park Community Center. The total amount is Three Hundred Twenty-Nine Thousand Nine Hundred and Thirty-Eight Dollars (\$329,938.00) which includes a Thirty Thousand Dollar (\$30,000) contingency for the purchase, installation, and training associated with the lighting and drapery systems for the renovated Village Park Community Center/Fair Oaks Performing Arts Center.

It should be noted that Bid No. BP#24-102 for Audio-Visual FF&E did not receive any applicants. As a result, we will proceed with acquiring quotes for the Audio-Visual Equipment, with the guidance of our theater consultant (The Shalleck Collaborative Inc.) to determine the appropriate contractor.

Authorize the District Administrator to execute all agreements and contracts associated with this award (see Attachment A) and to approve change orders up to the \$30,000 allowance included in the total bid amount.

II. Background

The Village Park Community Center Project is a significant initiative funded by the Fair Oaks Recreation & Park District (FORPD) through Measure J, a \$26.9 million General Obligation Bond approved by voters in November

2018. This bond is designed to enhance and expand the services offered by the FORPD, with the Village Park Community Center being one of the four key projects identified in the bond measure.

The centerpiece of this project is the renovation of the Veterans Memorial Amphitheatre and the creation of a state-of-the-art Fair Oaks Performing Arts Center. These improvements include the installation of advanced production lighting, a comprehensive audio-visual system, and upgraded stage draperies. The technical enhancements are crucial for transforming the theatre into a modern facility capable of hosting a wide range of performances and events, thereby increasing its utility and appeal to the community.

Bids for Production Lighting and Stage Draperies were received by the District on August 15th, 2024 with two pre-qualified and bonded contractors bidding on the project. The bids included a required \$30,000 allowance for unforeseen expenditures.

- \$299,938.00 (\$329,938.00)
- \$324,650.00 (\$354,650.00)

Expenditures of the \$30,000 allowance must have prior approval from the District.

III. Problem /Situation/ Request

Given the lack of applicants for the Audio-Visual FF&E bid, the District will seek quotes for this essential equipment. The District will issue a notice to proceed for the awarded Bid No. BP#24-101 for Production Lighting and Stage Draperies with construction to begin August 26th, 2024.

IV. Financial Analysis

The low bid of \$329,938.00 was received from Musson Theatrical, Inc. Funding for this project will be paid from Measure J funding.

Respectfully Submitted,

Michael J. Aho
District Administrator

Attachment A: Bid sheet, Lighting and Draperies

Attachment B: Bid sheet, AV FF&E



FORPD

Bid Tabulation

Date: 08/15/2024 Bids Due: 2:00pm

Project: Village Park Community Center Lighting & Draperies

FORPD Project Number: 24-101

Company	Bid Bond	Sub list	Non-Collusion Declaration	Addendum 01	Base Bid	Base Bid plus Allowance (\$30,000.00)
Musson Theatrical, Inc.	Y	Y	Y	Y	\$299,938.00	\$329,938.00
Holtzmueler Corp.	Y	N	Y	Y	\$324,650.00	\$354,650.00



FORPD
Bid Tabulation
Date: **08/15/2024** Bids Due: **2:00pm**
Project: **Village Park Community Center AV FF&E**
FORPD Project Number: **24-102**

Company	Bid Bond	Sub list	Non-Collusion Declaration	Not Used	Base Bid	Base Bid plus Allowance (\$15,000.00)

No Bids Received

STAFF REPORT



Meeting Date: August 21, 2024
To: Board of Directors
From: Michael J. Aho – District Administrator
Subject: Approval of the Fair Oaks Recreation and Park District's Fiscal Year 2024-2025 General Fund Final Budget

I. Recommendation

- Approve the District's FY 24/25 Final Budget with expenditures and revenues totaling \$3,676,759 as outlined in the Budget Summary (Attachment A) and Adopt Resolution No. 082124-03 Adopting the FY 2024-2025 Final Budget for the General Fund (Attachment B).
- Approve the District's FY 24/25 Final Budgets for the Assessment Districts as follows:
 - Adopt Resolution No. 082124-04 Adopting 2024-2025 Final Budget for the Parks Maintenance and Recreation Improvement District with expenditures and revenues totaling \$753,386 (Attachment C).
 - Adopt Resolution No. 082124-05 Adopting 2024-2025 Final Budget for the Phoenix Landscape and Lighting Assessment District with expenditures and revenues totaling \$56,614 (Attachment D).
 - Adopt Resolution No. 082124-06 Adopting 2024-2025 Final Budget for the Gum Ranch Landscape and Lighting Assessment District with expenditures and revenues totaling \$103,830 (Attachment E)
- Adopt Resolution 082124-07 Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act (Attachment F).
- Adopt Resolution 082124-08 Adopting the 2024-2025 Gann Limit (Attachment G).
- Adopt the 2024-2025 Salary Schedule (Attachment H).

II. Background

Each year the Board of Directors must adopt the District's Preliminary Budgets prior to July 1 which provides funding for District operations for the coming fiscal year (beginning July 1 and ending June 30). When the Preliminary Budgets are adopted in June, the final year-end financial data is not yet available as the current fiscal year does not end until June 30. Final Budgets are adopted in August/September which include the best available data from the prior fiscal year (final fund balance, actual revenue collections, and actual expenditures) and serves as the District's expenditure plan for the fiscal year ahead. The Final Budget was discussed with and reviewed by the Finance and Budget Committee on Monday, August 12, and their comments are included in this report.

III. Problem / Situation / Request

FY 24/25 Recommended Final Budget

The FY 24/25 recommended Final budget totals \$3,676,759 and contains full-year funding for authorized permanent positions, services and supplies expenditures and capital expenditures. The Final Budget was prepared with the year-end actual expenditure/revenue data. The following highlights provide information on changes from the FY 24/25 Preliminary Budget to the recommended FY 24/25 Final Budget.

Salaries and Benefits

Salaries

Salaries and benefits increased from Preliminary Budget by total of \$28,700. There were savings as well as increased revenue projections that offset the increase in full-time salaries stemming from the 3.9% COLA request by the Employees' Association, detailed in the table below:

Expenditure/Revenue	Savings/Revenue
Part Time wages	(\$4,732)
Workers Compensation	(\$27,976)
Property Tax	\$30,838
Additional Interest Income	\$7,000

COLA

In March 2024, the Employees' Association requested a COLA of 3.9% in line with the California All-Urban Consumer Price Index as directed by the Memorandum of Understanding (MOU). The budget impact of implementation is \$53K.

The Management and Personnel Committee and the Budget and Finance Committee both agreed to recommend the COLA based on the understanding that through savings and additional revenues the District budget would continue to be balanced with no additional funding coming from savings for implementation.

Health Care Costs

The Preliminary Budget contained a 5% increase for anticipated health care cost increases. The Memorandum of Understanding (MOU) with the Employees association provides for no more than a 5% increase to the prior year's maximum health rate. The Resolution establishing health care rates consistent with the methodology set forth in the MOU resulted in an increase in the limits as indicated below.

	Single	2-Party	Family
FY 24/25	\$1138.78	\$2277.56	\$2,960.83
FY 23/24	\$1083.98	\$2167.96	\$2,818.35

Two additional employees have opted to receive health benefits since the preliminary budget was developed which has resulted in an increase to this expense of \$12K. That is partially offset by a decrease in the stipend with a net increase of \$8K.

The Board is asked to adopt a Resolution (Attachment G) which sets the health care rates consistently with the MOU and the calculations above.

Retirement Costs

There was an increase of \$3,997 in the retirement costs tied to an increase of salaries from the COLA.

Workers Compensation Insurance

There was a \$27,976 decrease in Workers Compensation insurance from what was budgeted for Preliminary Budget based on the actual invoice received from CAPRI. The District's excellent safety record, and specifically the Parks department, have continued to lower costs over the last 5 years.

Service and Supply Cost Changes for Final Budget

The following substantial changes were made for final budget:

- \$9,074 increase in insurance liability costs based on the actual invoice from CAPRI.

Capital Program Expenditures

No changes to the Capital Plan were made for final budget.

FY 24/25 Intrafund Reimbursements Changes for Final Budget

No changes were made for the Final Budget.

FY 24/25 Property Tax Revenues - Property Taxes

Property Tax Revenue increased \$30,363 from Preliminary to Final Budget based on actual collections and information from the Sacramento County Tax Assessor's office.

FY 24/25 Cell Tower Lease Revenues

No changes were made to the final budget. Pending the final sale of the cell tower leases, this revenue will be supplanted by revenue from the sale.

FY 24/25 Facility Rental Revenues

No changes were made to the final budget.

Use of Contingency

The Final Budget contains contingency funding of \$50,000 for FY 24/25.

IV. Financial Analysis

The Final Budget contains full-year funding for permanent positions and provides an expenditure plan for base level operations and a variety of additions that are detailed above.

Respectfully submitted,

Mike Aho
District Administrator

- Attachment A: FY 24/25 Final Budget Summary
- Attachment A-1: Budget Summary Comparison
- Attachment B: Resolution Adopting the 2024-2025 Final Budget for the General Fund
- Attachment C: Resolution Adopting the 2024-2025 Final Budget for the Parks Maintenance and Improvement District
- Attachment D: Resolution Adopting the 2024-2025 Final Budget for the Phoenix Field Landscape and Lighting Assessment District
- Attachment E: Resolution Adopting the 2024-2025 Final Budget for the Gum Ranch Landscape and Lighting Assessment District
- Attachment F: Resolution Fixing the Employer's Contribution for Health Care
- Attachment G: Resolution Adopting the 2024-2025 Gann Limit
- Attachment H: 2024-2025 Salary Schedule

FAIR OAKS RECREATION AND PARK DISTRICT OVERALL BUDGET SUMMARY

FY 2024-2025	District Expenditures	\$ 3,676,758	ATTACHMENT A						
	District Revenues	\$ 3,676,758							
	BALANCE	\$ (0)							
			BOARD	ADMIN	RECREATION	PARKS	ARTS & ENT	CAPITAL	
	DISTRICT EXPENSES	\$ 3,676,759		\$ 8,852	\$ 1,314,435	\$ 1,060,373	\$ 1,672,238	\$ 254,296	\$ 310,000
	SALARIES / BENEFITS	\$ 2,646,678		\$ 7,677	\$ 826,606	\$ 846,647	\$ 805,665	\$ 189,688	\$ -
10111000	REGULAR EMPLOYEES	\$ 1,502,537		\$ -	\$ 468,198	\$ 459,191	\$ 441,237	\$ 133,911	\$ -
10112100	EXTRA HELP	\$ 307,301		\$ -	\$ 24,538	\$ 157,857	\$ 99,133	\$ 25,773	\$ -
10112400	COMMITTEE MEMBERS	\$ 7,500		\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -
10113100	STRAIGHT TIME OT	\$ 500		\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -
10113200	TIME/ONE HALF OT	\$ 1,000		\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -
10114300	ALLOWANCES/INSURANCE SUBSIDY	\$ 23,360		\$ -	\$ 15,920	\$ 6,960	\$ -	\$ 480	\$ -
10121000	RETIREMENT	\$ 257,884		\$ -	\$ 154,109	\$ 51,876	\$ 40,016	\$ 11,882	\$ -
10122000	OASDHI	\$ 32,402		\$ 25	\$ 5,967	\$ 15,086	\$ 9,296	\$ 2,028	\$ -
10123000	GROUP INS	\$ 415,962		\$ -	\$ 99,075	\$ 137,431	\$ 167,062	\$ 12,394	\$ -
10124000	WORK COMP INS	\$ 35,333		\$ 152	\$ 2,844	\$ 14,340	\$ 44,816	\$ 2,786	\$ -
10125000	SUI INS	\$ 8,680		\$ -	\$ 1,736	\$ 3,906	\$ 2,604	\$ 434	\$ -
10128000	RETIREMENT HEALTH CARE	\$ 54,220		\$ -	\$ 54,220	\$ -	\$ -	\$ -	\$ -
	SERVICES & SUPPLIES	\$ 1,579,711		\$ 1,175	\$ 433,629	\$ 213,726	\$ 866,573	\$ 64,608	\$ -
20200500	ADVERTISING	\$ 6,310		\$ -	\$ 3,080	\$ 1,280	\$ -	\$ 1,950	\$ -
20201500	BLUE PRINT SERVICES	\$ 50		\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -
20202100	BOOKS/PER SERVICES	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20202400	SUBSCRIPTIONS	\$ 100		\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -
20202900	BUS/CONFERENCE EXP	\$ 10,740		\$ -	\$ 4,500	\$ 4,000	\$ 1,740	\$ 500	\$ -
20203500	ED/TRAINING SERVICES	\$ 5,765		\$ -	\$ 1,000	\$ 1,785	\$ 2,240	\$ 740	\$ -
20203600	ED/TRAINING SUPPLIES	\$ 750		\$ -	\$ 250	\$ 150	\$ 250	\$ 100	\$ -
20203800	EMPLOYEE RECOGNITION	\$ 2,125		\$ -	\$ 1,000	\$ 775	\$ 300	\$ 50	\$ -
20203900	EMP TRANSPORTATION	\$ 971		\$ -	\$ 250	\$ -	\$ 621	\$ 100	\$ -
20205100	INS LIABILITY	\$ 147,908		\$ 800	\$ 145,908	\$ 1,200	\$ -	\$ -	\$ -
20206100	MEMBERSHIP DUES	\$ 8,250		\$ -	\$ 5,000	\$ 1,490	\$ 1,460	\$ 300	\$ -
20207600	OFFICE SUPPLIES	\$ 5,130		\$ -	\$ 2,100	\$ 2,030	\$ 700	\$ 300	\$ -
20208100	POSTAL SERVICES	\$ 6,820		\$ -	\$ 6,000	\$ 320	\$ -	\$ 500	\$ -
20208500	PRINTING SERVICES	\$ 37,400		\$ 100	\$ 27,450	\$ 3,800	\$ -	\$ 6,050	\$ -
20210300	AGRI/HORT SERVICES	\$ 382,791		\$ -	\$ -	\$ -	\$ 382,791	\$ -	\$ -
20210400	AGRI/HORT SUPPLIES	\$ 20,400		\$ -	\$ -	\$ -	\$ 20,400	\$ -	\$ -

FAIR OAKS RECREATION AND PARK DISTRICT OVERALL BUDGET SUMMARY

FY 2024-2025		District Expenditures	\$ 3,676,758							
		District Revenues	\$ 3,676,758							
		BALANCE	\$ (0)							
					BOARD	ADMIN	RECREATION	PARKS	ARTS & ENT	CAPITAL
20211100	BLDG MAINT SERVICES	\$ 5,000		\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
20211200	BLDG MAINT SUPPLIES/MAT	\$ 9,000		\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ -	\$ -
20213100	ELECT MAINT SERVICES	\$ 1,500		\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -
20213200	ELECT MAINT SUPPLIES	\$ 4,000		\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -
20214100	LAND IMP MAINT SERVICES	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20214200	LAND IMP MAINT SUPPLIES	\$ 17,300		\$ -	\$ -	\$ -	\$ 17,300	\$ -	\$ -	\$ -
20215100	MECH SYS MAINT SERVICES	\$ 6,400		\$ -	\$ -	\$ -	\$ 6,400	\$ -	\$ -	\$ -
20215200	MECH SYS MAINT SUPPLIES	\$ 200		\$ -	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ -
20216200	PAINTING SUPPLIES	\$ 4,150		\$ -	\$ -	\$ 150	\$ 4,000	\$ -	\$ -	\$ -
20216700	PLUMBING MAINT SERVICES	\$ 8,000		\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -
20216800	PLUMBING MAINT SUPPLIES	\$ 17,000		\$ -	\$ -	\$ -	\$ 17,000	\$ -	\$ -	\$ -
20218500	PERMIT CHARGES	\$ 3,050		\$ -	\$ -	\$ 1,850	\$ 800	\$ 400	\$ -	\$ -
20219100	ELECTRICITY	\$ 62,000		\$ -	\$ -	\$ -	\$ 62,000	\$ -	\$ -	\$ -
20219200	NATURAL GAS/LPG	\$ 10,175		\$ -	\$ -	\$ -	\$ 10,175	\$ -	\$ -	\$ -
20219300	REF COLL/DISP SERVICES	\$ 21,936		\$ -	\$ -	\$ -	\$ 21,936	\$ -	\$ -	\$ -
20219500	SEWAGE DISP SERVICES	\$ 22,611		\$ -	\$ -	\$ 9,095	\$ 11,816	\$ 1,700	\$ -	\$ -
20219700	TELEPHONE/INTERNET SERVICES	\$ 23,500		\$ -	\$ 21,000	\$ -	\$ 2,500	\$ -	\$ -	\$ -
20219800	WATER	\$ 107,044		\$ -	\$ -	\$ -	\$ 107,044	\$ -	\$ -	\$ -
20219900	TELEPHONE SYS MAINT	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20220500	AUTO MAINT SERVICES	\$ 14,000		\$ -	\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ -
20220600	AUTO MAINT SUPPLIES	\$ 4,000		\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -
20222600	EXPENDABLE TOOLS	\$ 6,000		\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -
20222700	CELLPHONE/PAGER	\$ 10,000		\$ -	\$ 10,000					\$ -
20223600	FUEL/LUBRICANTS	\$ 22,000		\$ -	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -
20226100	OFFICE EQ MAINT SERVICES	\$ 2,200		\$ -	\$ 2,000	\$ -	\$ 200	\$ -	\$ -	\$ -
20227500	RENT/LEASE EQ	\$ 17,400		\$ -	\$ 4,000	\$ 6,400	\$ 2,500	\$ 4,500	\$ -	\$ -
20229100	OTHER EQUIP MAINT SERVICES	\$ 2,000		\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -
20229200	OTHER EQUIP MAINT SUPPLIES	\$ 2,000		\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -
20231400	CLOTH/PERSONAL SUPPLIES	\$ 26,975		\$ 275	\$ 500	\$ 20,500	\$ 5,200	\$ 500	\$ -	\$ -
20232100	CUSTODIAL SERVICES	\$ 12,000		\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -
20232200	CUSTODIAL SUPPLIES	\$ 24,000		\$ -	\$ -	\$ -	\$ 24,000	\$ -	\$ -	\$ -
20233200	FOOD/CATERING SUPPLIES	\$ 25,355		\$ -	\$ 300	\$ 11,690		\$ 13,365	\$ -	\$ -

FAIR OAKS RECREATION AND PARK DISTRICT OVERALL BUDGET SUMMARY

FY 2024-2025		District Expenditures	\$ 3,676,758							
		District Revenues	\$ 3,676,758							
		BALANCE	\$ (0)							
					BOARD	ADMIN	RECREATION	PARKS	ARTS & ENT	CAPITAL
20244400	MEDICAL SUPPLIES	\$ 1,500		\$ -	\$ -	\$ 700	\$ 800	\$ -	\$ -	\$ -
20250200	ACTUARIAL SERVICES	\$ 8,000		\$ -	\$ 8,000		\$ -	\$ -	\$ -	\$ -
20250500	ACCOUNTING SERVICES	\$ 10,800		\$ -	\$ 10,800	\$ -	\$ -	\$ -	\$ -	\$ -
20250700	ASSESSMENT COLL SERVICES	\$ 29,000		\$ -	\$ 29,000	\$ -	\$ -	\$ -	\$ -	\$ -
20252500	ENGINEERING SERVICES	\$ 17,000		\$ -	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -
20253100	LEGAL SERVICES	\$ 6,000		\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -
20254300	PARKS/RECREATION SERVICES	\$ 13,200		\$ -	\$ 700	\$ 12,500	\$ -	\$ -	\$ -	\$ -
20257100	SECURITY SERVICES	\$ 58,155		\$ -	\$ -	\$ 7,075	\$ 49,800	\$ 1,280	\$ -	\$ -
20257200	SHUTTLE BUS	\$ 11,000		\$ -	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -
20259100	OTHER PROF SERVICES	\$ 9,540		\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ 3,540	\$ -
20281100	DATA PROCESSING SERVICES	\$ 47,430		\$ -	\$ 34,700	\$ 6,830	\$ 4,400	\$ 1,500	\$ -	\$ -
20281200	DATA PROCESSING SUPPLIES	\$ 7,165		\$ -	\$ 6,915	\$ 250	\$ -		\$ -	\$ -
20281700	ELECTION SERVICES	\$ 55,726		\$ -	\$ 55,726	\$ -	\$ -	\$ -	\$ -	\$ -
20281900	REGISTRATION SERVICES	\$ 8,000		\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -
20285100	RECREATIONAL SERVICES	\$ 94,539		\$ -	\$ 7,000	\$ 65,506	\$ -	\$ -	\$ 22,033	\$ -
20285200	RECREATIONAL SUPPLIES	\$ 39,050		\$ -	\$ 900	\$ 33,550	\$ -	\$ -	\$ 4,600	\$ -
20289800	OTHER OP EXP SUPPLIES	\$ 15,100		\$ -		\$ 100	\$ 15,000	\$ -	\$ -	\$ -
20289900	OTHER OP EXP SERVICES	\$ 6,200		\$ -	\$ 400	\$ 1,700	\$ 3,500	\$ 600	\$ -	\$ -
20291300	AUD/CONTROLLER SERVICES	\$ 16,000		\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ -
	OTHER CHARGES	\$ 4,200		\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ -
30345000	TAX/LIC/ASSESS	\$ 4,200		\$ -	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ -
30389000	UNFUNDED GHS - OTHER	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	FIXED ASSETS - STRCT	\$ 310,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
42420100	BUILDINGS	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
42420200	STRUCTURES	\$ 220,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220,000
43430300	EQUIPMENT/VEHICLES	\$ 90,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000
	OPERATING TRANS IN OR OUT	\$ (913,830)		\$ -	\$ (913,830)	\$ -	\$ -	\$ -	\$ -	
50598000	OPERATING TRANS OUT	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
59599100	OPERATING TRANS IN						\$ -	\$ -	\$ -	\$ -
	APPR FOR CONTINGENCY	\$ 50,000		\$ -	\$ 50,000		\$ -	\$ -	\$ -	\$ -
79790100	CONTINGENCY APPR	\$ 50,000		\$ -	\$ 50,000			\$ -	\$ -	\$ -

FAIR OAKS RECREATION AND PARK DISTRICT OVERALL BUDGET SUMMARY

FY 2024-2025	District Expenditures	\$ 3,676,758						
	District Revenues	\$ 3,676,758						
	BALANCE	\$ (0)						
			BOARD	ADMIN	RECREATION	PARKS	ARTS & ENT	CAPITAL
								\$ -
	DISTRICT REVENUE	\$ 3,676,758	\$ -	\$ 2,654,868	\$ 603,990	\$ -	\$ 52,900	\$ -
	TAXES	\$ 2,403,833	\$ -	\$ 2,403,833	\$ -	\$ -	\$ -	\$ -
91910100	PROP TAX CUR SEC	\$ 2,219,873	\$ -	\$ 2,219,873	\$ -	\$ -	\$ -	\$ -
91910200	PROP TAX CUR UNSEC	\$ 77,097	\$ -	\$ 77,097	\$ -	\$ -	\$ -	\$ -
91910300	PROP TAX CUR SUP	\$ 58,480	\$ -	\$ 58,480	\$ -	\$ -	\$ -	\$ -
91910400	PROP TAX SEC DELINQ	\$ 16,620	\$ -	\$ 16,620	\$ -	\$ -	\$ -	\$ -
91910500	PROP TAX SUP DELINQ	\$ 2,417	\$ -	\$ 2,417	\$ -	\$ -	\$ -	\$ -
91910600	PROP TAX UNITARY	\$ 27,746	\$ -	\$ 27,746	\$ -	\$ -	\$ -	\$ -
91913000	PROP TAX PR UNSEC	\$ 1,250	\$ -	\$ 1,250	\$ -	\$ -	\$ -	\$ -
91914000	PROP TAX PENALTIES	\$ 350	\$ -	\$ 350	\$ -	\$ -	\$ -	\$ -
	USE OF MONEY/PROPERTY	\$ 259,525	\$ -	\$ 118,125	\$ 141,400	\$ -	\$ -	\$ -
94941000	INTEREST INCOME	\$ 22,000	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -
94942900	BLDG RENTAL A&E	\$ 70,000	\$ -		\$ 70,000	\$ -	\$ -	\$ -
94942900	BLDG RENTAL REC	\$ 71,400	\$ -		\$ 71,400	\$ -	\$ -	\$ -
94943900	GROUND LEASES-OTHER	\$ 96,125	\$ -	\$ 96,125		\$ -	\$ -	\$ -
	INTERGOVERNMENT REV	\$ 16,500	\$ -	\$ 16,500	\$ -	\$ -	\$ -	\$ -
95952200	HOME PROP TAX RELIEF REBATE	\$ 16,500	\$ -	\$ 16,500	\$ -	\$ -	\$ -	
95952800	STATE SUBVENTION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95952900	IN LIEU TAXES-OTHER	\$ -	\$ -	\$ -	\$ -	\$ -		
	CHARGES FOR SERVICES	\$ 518,590	\$ -	\$ 1,000	\$ 462,590	\$ -		
96960300	SPECIAL ASSESSMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
96961200	CANDIDATE FILING FEE		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
96964600	A&E PROGRAM REVENUE	\$ 55,000					\$ 55,000	
96964600	RECREATION PROGRAM REVENUE	\$ 463,590	\$ -	\$ 1,000	\$ 462,590	\$ -		\$ -
	MISC REVENUE	\$ 373,310	\$ -	\$ 10,410	\$ -	\$ -	\$ 52,900	\$ -
97973000	DONATIONS/CONTRIB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
97979000	MISC OTHER	\$ 373,310	\$ -	\$ 10,410	\$ -	\$ -	\$ 52,900	\$ 310,000
OTHER FUNDS TRANSFER	FUND BALANCE ROLLOVER	\$ 105,000	\$ -	\$ 105,000	\$ -	\$ -		\$ -

BUDGET SUMMARY COMPARISON - PRELIMINARY TO FINAL

	Actuals FY23-24	24-25 Preliminary	24-25 Final	Difference Final vs Prelim (Less Than)	Comments
<u>District Expenditures</u>	\$ 2,710,092	\$ 3,638,985	\$ 3,676,758	\$ 37,773	
<u>District Revenues</u>	\$ 3,084,010	\$ 3,638,985	\$ 3,676,758	\$ 37,773	
<u>BALANCE</u>		\$ 0		\$ 0	

EXPENDITURES

SALARIES / BENEFITS	\$ 2,181,170	\$ 2,617,978	\$ 2,646,678	\$ 28,700	
REGULAR EMPLOYEES	\$ 1,345,342	\$ 1,454,197	\$ 1,502,537	\$ 48,340	COLA request of 3.9%
EXTRA HELP	\$ 206,282	\$ 312,033	\$ 307,301	\$ (4,732)	Reduction based on actual hiring of staff
COMMITTEE MEMBERS	\$ 5,600	\$ 7,500	\$ 7,500	\$ (0)	
STRAIGHT TIME OT	\$ -	\$ 500	\$ 500	\$ -	
TIME/ONE HALF OT	\$ -	\$ 1,000	\$ 1,000	\$ (0)	
ALLOWANCES	\$ 9,960	\$ 27,360	\$ 23,360	\$ (4,000)	Staff taking health benefits in lieu of stipend
TERMINAL PAY	\$ 3,784	\$ -	\$ -	\$ -	
RETIREMENT	\$ 194,248	\$ 253,887	\$ 257,884	\$ 3,997	COLA request of 3.9%
OASDHI	\$ 35,032	\$ 32,064	\$ 32,402	\$ 338	COLA request of 3.9%
GROUP INS	\$ 334,386	\$ 403,638	\$ 415,962	\$ 12,324	Increased premiums, staff taking health benefits in lieu of stipend
WORK COMP INS		\$ 63,309	\$ 35,333	\$ (27,976)	Actual invoice
SUI INS	\$ 4,568	\$ 8,680	\$ 8,680	\$ -	
RETIREMENT HEALTH CARE	\$ 41,969	\$ 53,810	\$ 54,220	\$ 410	Increased premiums
SERVICES & SUPPLIES	\$ 1,268,690	\$ 1,570,636	\$ 1,579,710	\$ 9,074	
ADVERTISING	\$ 2,675	\$ 6,310	\$ 6,310	\$ (0)	
BLUE PRINT SVC	\$ -	\$ 50	\$ 50	\$ (0)	
SUBSCRIPTIONS	\$ -	\$ 100	\$ 100	\$ -	
BUS/CONFERENCE EXP	\$ 8,829	\$ 10,740	\$ 10,740	\$ -	

ED/TRAINING SVC	\$ 2,911	\$ 5,765	\$ 5,765	\$ -	
ED/TRAINING SUP	\$ 130	\$ 750	\$ 750	\$ -	
EMPLOYEE RECOGNITION	\$ 1,666	\$ 2,125	\$ 2,125	\$ -	
EMP TRANSPORTATION	\$ 7	\$ 971	\$ 971	\$ -	
INS LIABILITY	\$ 143,474	\$ 138,833	\$ 147,908	\$ 9,075	Actual invoice
MEMBERSHIP DUES	\$ 14,616	\$ 8,250	\$ 8,250	\$ -	
OFFICE SUPPLIES	\$ 6,080	\$ 5,130	\$ 5,130	\$ -	
POSTAL SVC	\$ 1,043	\$ 6,820	\$ 6,820	\$ -	
PRINTING SVC	\$ 31,185	\$ 37,400	\$ 37,400	\$ -	
AGRI/HORT SVC	\$ 348,831	\$ 382,791	\$ 382,791	\$ -	
AGRI/HORT SUP	\$ 7,640	\$ 20,400	\$ 20,400	\$ -	
BLDG MAINT SVC	\$ 3,296	\$ 5,000	\$ 5,000	\$ -	
BLDG MAINT SUP/MAT	\$ 8,429	\$ 9,000	\$ 9,000	\$ -	
ELECT MAINT SVC	\$ -	\$ 1,500	\$ 1,500	\$ -	
ELECT MAINT SUP	\$ 3,416	\$ 4,000	\$ 4,000	\$ -	
LAND IMP MAINT SVC	\$ -	\$ -	\$ -	\$ -	
LAND IMP MAINT SUP	\$ 22,171	\$ 17,300	\$ 17,300	\$ -	
MECH SYS MAINT SVC	\$ 2,315	\$ 6,400	\$ 6,400	\$ -	
MECH SYS MAINT SUP	\$ 8	\$ 200	\$ 200	\$ -	
PAINTING SUP	\$ 3,984	\$ 4,150	\$ 4,150	\$ -	
PLUMBING MAINT SVC	\$ 11,150	\$ 8,000	\$ 8,000	\$ -	
PLUMBING MAINT SUP	\$ 12,348	\$ 17,000	\$ 17,000	\$ -	
PERMIT CHARGES	\$ 959	\$ 3,050	\$ 3,050	\$ -	
ELECTRICITY	\$ 47,558	\$ 62,000	\$ 62,000	\$ -	
NATURAL GAS/LPG	\$ 6,179	\$ 10,175	\$ 10,175	\$ -	
REF COLL/DISP SVC	\$ 11,652	\$ 21,936	\$ 21,936	\$ -	
SEWAGE DISP SVC	\$ 24,493	\$ 22,611	\$ 22,611	\$ -	
TELEPHONE SVC	\$ 16,875	\$ 23,500	\$ 23,500	\$ -	
WATER	\$ 93,137	\$ 107,044	\$ 107,044	\$ -	
AUTO MAINT SVC	\$ 14,486	\$ 14,000	\$ 14,000	\$ -	

AUTO MAINT SUP	\$ 4,126	\$ 4,000	\$ 4,000	\$ -	
EXPENDABLE TOOLS	\$ 5,500	\$ 6,000	\$ 6,000	\$ -	
CELLPHONE/PAGER	\$ 9,055	\$ 10,000	\$ 10,000	\$ -	
FUEL/LUBRICANTS	\$ 24,507	\$ 22,000	\$ 22,000	\$ -	
OFFICE EQ MAINT SVC	\$ 787	\$ 2,200	\$ 2,200	\$ -	
OFFICE EQ MAINT SUP	\$ -	\$ -	\$ -	\$ -	
RENT/LEASE EQ	\$ 12,558	\$ 17,400	\$ 17,400	\$ -	
OTHER EQUIP MAINT SVC	\$ 1,097	\$ 2,000	\$ 2,000	\$ -	
OTHER EQUIP MAINT SUP	\$ 931	\$ 2,000	\$ 2,000	\$ -	
CLOTH/PERSONAL SUP	\$ 21,663	\$ 26,975	\$ 26,975	\$ -	
CUSTODIAL SVC	\$ 4,841	\$ 12,000	\$ 12,000	\$ -	
CUSTODIAL SUP	\$ 29,709	\$ 24,000	\$ 24,000	\$ -	
FOOD/CATERING SUP	\$ 14,274	\$ 25,355	\$ 25,355	\$ -	
MEDICAL SUPPLIES	\$ 853	\$ 1,500	\$ 1,500	\$ -	
ACTUARIAL SVC	\$ 1,600	\$ 8,000	\$ 8,000	\$ -	
ACCOUNTING SVCS	\$ 5,612	\$ 10,800	\$ 10,800	\$ -	
ASSESSMENT COLL SVC	\$ 24,050	\$ 29,000	\$ 29,000	\$ -	
ENGINEERING SVCS	\$ 17,034	\$ 17,000	\$ 17,000	\$ -	
LEGAL SVC	\$ 2,628	\$ 6,000	\$ 6,000	\$ -	
PARKS/RECREATION SVC	\$ 9,750	\$ 13,200	\$ 13,200	\$ -	
SECURITY SVC	\$ 37,407	\$ 58,155	\$ 58,155	\$ -	
SHUTTLE BUS	\$ 5,854	\$ 11,000	\$ 11,000	\$ -	
OTHER PROF SVC	\$ 5,884	\$ 9,540	\$ 9,540	\$ -	
DATA PROCESSING SVC	\$ 28,226	\$ 47,430	\$ 47,430	\$ -	
DATA PROCESSING SUP	\$ 4,213	\$ 7,165	\$ 7,165	\$ -	
ELECTION SVC	\$ -	\$ 55,726	\$ 55,726	\$ -	
REGISTRATION SVC	\$ 19,050	\$ 8,000	\$ 8,000	\$ -	
RECREATIONAL SVC	\$ 53,906	\$ 94,539	\$ 94,539	\$ -	
RECREATIONAL SUP	\$ 27,037	\$ 39,050	\$ 39,050	\$ -	
OTHER OP EXP SUP	\$ 19,183	\$ 15,100	\$ 15,100	\$ -	

OTHER OP EXP SVC	\$ 5,463	\$ 6,200	\$ 6,200	\$ -	
AUD/CONTROLLER SVC	\$ 20,350	\$ 16,000	\$ 16,000	\$ -	
OTHER CHARGES	\$ 3,205	\$ 4,200	\$ 4,200	\$ -	
TAX/LIC/ASSESS	\$ 3,205	\$ 4,200	\$ 4,200	\$ -	
FIXED ASSETS - STRCT	\$ 257	\$ 310,000	\$ 310,000	\$ -	
BUILDINGS	0	\$ -	\$ -	\$ -	
STRUCTURES	\$ 257	\$ 220,000	\$ 220,000	\$ -	
EQUIPMENT/VEHICLES	\$ -	\$ 90,000	\$ 90,000	\$ -	
OPERATING TRANS IN OR OUT	\$ (743,229)	\$ (913,830)	\$ (913,830)	\$ -	
OPERATING TRANS OUT	0	\$ -	\$ -	\$ -	
OPERATING TRANS IN	\$ (743,229)	\$ (913,830)	\$ (913,830)	\$ -	
APPR FOR CONTINGENCY		\$ 50,000	\$ 50,000	\$ -	
CONTINGENCY APPR	0	\$ 50,000	\$ 50,000		

REVENUES

TAXES	\$ 2,292,034	\$ 2,373,470	\$ 2,403,833	\$ 30,363	Based on actual collections and final property value increase information from Tax Assessor's office.
PROP TAX CUR SEC	\$ 2,114,165	\$ 2,189,035	\$ 2,219,873	\$ 30,838	
PROP TAX CUR UNSEC	\$ 75,135	\$ 79,410	\$ 77,097	\$ (2,313)	
PROP TAX CUR SUP	\$ 50,134	\$ 58,480	\$ 58,480	\$ -	
PROP TAX SEC DELINQ	\$ 16,621	\$ 14,782	\$ 16,620	\$ 1,838	
PROP TAX SUP DELINQ	\$ 5,520	\$ 2,417	\$ 2,417	\$ -	
PROP TAX UNITARY	\$ 29,160	\$ 27,746	\$ 27,746	\$ -	
PROP TAX REDEMPTION	\$ 67	\$ -	\$ -	\$ -	
PROP TAX PR UNSEC	\$ 731	\$ 1,250	\$ 1,250	\$ -	
PROP TAX PENALTIES	\$ 375	\$ 350	\$ 350	\$ -	
TAXES-OTHER	\$ 126	\$ -	\$ -	\$ -	
USE OF MONEY/PROPERTY	\$ 249,722	\$ 252,525	\$ 259,525	\$ 7,000	
INTEREST INCOME	\$ 70,344	\$ 15,000	\$ 22,000	\$ 7,000	Adjusted based on actuals.

BLDG RENTAL A&E	\$ -	\$ 70,000	\$ 70,000		
BLDG RENTAL REC	\$ 86,503	\$ 71,400	\$ 71,400	\$ -	
GROUND LEASES-OTHER	\$ 92,874	\$ 96,125	\$ 96,125	\$ -	
INTERGOVERNMENT REV	\$ 15,061	\$ 16,500	\$ 16,500	\$ -	
HOME PROP TAX REL	\$ 15,061	\$ 16,500	\$ 16,500	\$ -	
IN LIEU TAXES-OTHER		\$ -	\$ -	\$ -	
CHARGES FOR SERVICES	\$ 456,973	\$ 518,590	\$ 518,590	\$ -	
PROGRAM SVC CHGS - A&E		\$ 55,000	\$ 55,000		
PROGRAM SVC CHGS - REC	\$ 456,973	\$ 463,590	\$ 463,590	\$ -	
MISC REVENUE	\$ 70,219	\$ 372,900	\$ 373,310	\$ 410	
DONATIONS/CONTRIB		\$ -	\$ -	\$ -	
MISC OTHER	\$ 70,219	\$ 372,900	\$ 373,310	\$ 410	
Rollover Funds, Impact Fees, In-Lieu Fees, ADA Fees		\$ 105,000	\$ 105,000	\$ -	

BUDGET ADOPTION RESOLUTION NO. 082124-03
BEFORE THE GOVERNING BOARD OF THE FAIR OAKS RECREATION
AND PARK DISTRICT

County of Sacramento, State of California

RESOLUTION ADOPTING 2024-2025 FINAL BUDGET
For the General Fund
341A

WHEREAS, hearings have been terminated during which time all additions and deletions to the 2024-2025 Final Budget for the General Fund were made, and

THEREFORE, IT IS HEREBY RESOLVED, in accordance with Section 29080 of the Government Code, the Final Budget for the General Fund for the Fiscal Year 2024-2025 be and is hereby adopted in accordance with the following:

1.	Salaries and Employee Benefits	\$2,646,678
2.	Services and Supplies	\$1,579,711
3.	Other Charges	\$ 4,200
4.	Fixed Assets	
a.)	Buildings	\$ 0
b.)	Structures & Improvements	\$ 310,000
c.)	Equipment	\$ 0
5.	Fund Transfers In or Out	
(a)	Operating Trans Out (50598000)	\$ 0
(b)	Operating Trans In (59599100)	\$ (913,830)
6.	Intrafund Transfers In or Out	
a)	Intra Trans Out	\$ 0
b)	Intra Cost Recovery	\$ 0
7.	Contingencies	\$ 50,000
8.	Provisions for Reserve Increases	\$ 0
	TOTAL BUDGET REQUIREMENTS	\$3,676,759

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Taxes.

BE IT FURTHER RESOLVED that the 2024-2025 Final Budget for the General Fund be and is hereby adopted in accordance with the listed

attachments which show in detail the approved appropriations, revenues and methods of financing, attached hereto and by reference made a part hereof.

Attachments:

Financing Requirements Summary Schedule
Fixed Asset Schedule
Expenditure Detail Schedule
Revenue Detail Schedule

On a motion by _____ and a second by _____, the foregoing resolution was adopted and passed by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

RECUSE:

Ralph Carhart
Chair of the Board

Michael J. Aho
District Administrator

Date: August 21, 2024

cc: 2024-2025 General Fund Budget File

**BUDGET ADOPTION RESOLUTION NO. 082124-04
BEFORE THE GOVERNING BOARD OF THE FAIR OAKS RECREATION
AND PARK DISTRICT**

County of Sacramento, State of California

**RESOLUTION ADOPTING 2024-2025 FINAL BUDGET
For the Parks Maintenance and Improvement District
373A**

WHEREAS, hearings have been terminated during which time all additions and deletions to the 2024-2025 Final Budget for the Parks Maintenance and Improvement District were made, and

THEREFORE, IT IS HEREBY RESOLVED, in accordance with Section 29080 of the Government Code, the Final Budget for the Parks Maintenance and Improvement District for the Fiscal Year 2024-2025 be and is hereby adopted in accordance with the following:

1. Salaries and Employee Benefits	\$	0
2. Services and Supplies	\$	0
3. Other Charges	\$	0
4. Fixed Assets		
a.) Buildings	\$	0
b.) Structures & Improvements	\$	0
c.) Equipment	\$	0
5. Fund Transfers In or Out		
(a) Operating Trans Out (50598000)	\$	753,386
(b) Operating Trans In (59599100)	\$	0
6. Intrafund Transfers In or Out		
a) Intra Trans Out	\$	0
b) Intra Cost Recovery	\$	0
7. Contingencies	\$	0
8. Provisions for Reserve Increases	\$	0
TOTAL BUDGET REQUIREMENTS	\$	753,386

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Taxes.

BE IT FURTHER RESOLVED that the 2024-2025 Final Budget for the Parks Maintenance and Improvement District be and is hereby adopted in

accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, attached hereto and by reference made a part hereof.

Attachments:

Financing Requirements Summary Schedule
Fixed Asset Schedule
Expenditure Detail Schedule
Revenue Detail Schedule

On a motion by _____ and a second by _____, the foregoing resolution was adopted and passed by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSE:

Chair of the Board
Ralph Carhart

District Administrator
Michael J. Aho

Date: August 16, 2023

cc: 2024-2025 Parks Maintenance and Improvement District Budget File

BUDGET ADOPTION RESOLUTION NO. 082124-05
BEFORE THE GOVERNING BOARD OF THE FAIR OAKS RECREATION
AND PARK DISTRICT

County of Sacramento, State of California

RESOLUTION ADOPTING 2024-2025 FINAL BUDGET
For the Phoenix Field Lighting and Landscape District
343A

WHEREAS, hearings have been terminated during which time all additions and deletions to the 2024-2025 Final Budget for the Phoenix Field Lighting and Landscape District were made, and

THEREFORE, IT IS HEREBY RESOLVED, in accordance with Section 29080 of the Government Code, the Final Budget for the Phoenix Field Lighting and Landscape District for the Fiscal Year 2024-2025 be and is hereby adopted in accordance with the following:

1. Salaries and Employee Benefits	\$	0
2. Services and Supplies	\$	0
3. Other Charges	\$	0
4. Fixed Assets		
a.) Buildings	\$	0
b.) Structures & Improvements	\$	0
c.) Equipment	\$	0
5. Fund Transfers In or Out		
(a) Operating Trans Out (50598000)	\$	56,614
(b) Operating Trans In (59599100)	\$	0
6. Intrafund Transfers In or Out		
a) Intra Trans Out	\$	0
b) Intra Cost Recovery	\$	0
7. Contingencies	\$	0
8. Provisions for Reserve Increases	\$	0
TOTAL BUDGET REQUIREMENTS	\$	56,614

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Taxes.

BE IT FURTHER RESOLVED that the 2024-2025 Final Budget for the Phoenix Field Lighting and Landscape District be and is hereby adopted in

accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, attached hereto and by reference made a part hereof.

Attachments:

Financing Requirements Summary Schedule
Fixed Asset Schedule
Expenditure Detail Schedule
Revenue Detail Schedule

On a motion by _____ and a second by _____, the foregoing resolution was adopted and passed by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSE:

Chair of the Board
Raymond James Irwin

District Administrator
Michael J. Aho

Date: August 16, 2023

cc: 2024-2025 Phoenix Field Lighting and Landscape District Budget File

BUDGET ADOPTION RESOLUTION NO. 082124-06
BEFORE THE GOVERNING BOARD OF THE FAIR OAKS RECREATION
AND PARK DISTRICT

County of Sacramento, State of California

RESOLUTION ADOPTING 2024-2025 FINAL BUDGET
For the Gum Ranch Landscape and Lighting Assessment District
343B

WHEREAS, hearings have been terminated during which time all additions and deletions to the 2024-2025 Final Budget for the Gum Ranch Landscape and Lighting Assessment District were made, and

THEREFORE, IT IS HEREBY RESOLVED, in accordance with Section 29080 of the Government Code, the Final Budget for the Gum Ranch Landscape and Lighting Assessment District for the Fiscal Year 2024-2025 be and is hereby adopted in accordance with the following:

1. Salaries and Employee Benefits	\$	0
2. Services and Supplies	\$	0
3. Other Charges	\$	0
4. Fixed Assets		
a.) Buildings	\$	0
b.) Structures & Improvements	\$	0
c.) Equipment	\$	0
5. Fund Transfers In or Out		
(a) Operating Trans Out (50598000)	\$	103,830
(b) Operating Trans In (59599100)	\$	0
6. Intrafund Transfers In or Out		
a) Intra Trans Out	\$	0
b) Intra Cost Recovery	\$	0
7. Contingencies	\$	0
8. Provisions for Reserve Increases	\$	0
TOTAL BUDGET REQUIREMENTS	\$	103,830

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Taxes.

BE IT FURTHER RESOLVED that the 2024-2025 Final Budget for the Gum Ranch Landscape and Lighting Assessment District be and is hereby adopted in accordance with the listed attachments which show in detail the approved

appropriations, revenues and methods of financing, attached hereto and by reference made a part hereof.

Attachments:

Financing Requirements Summary Schedule

Fixed Asset Schedule

Expenditure Detail Schedule

Revenue Detail Schedule

On a motion by _____ and a second by _____, the foregoing resolution was adopted and passed by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSE:

Chair of the Board

Ralph Carhart

District Administrator

Michael J. Aho

Date: August 21, 2024

cc: 2024-2025 Gum Ranch Landscape and Lighting Assessment District
Budget File

**FAIR OAKS RECREATION AND PARK DISTRICT
RESOLUTION FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT
FOR EMPLOYEES AND ANNUITANTS UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

WHEREAS, (1) Fair Oaks Recreation and Park District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and

WHEREAS (2) Government Code Section 22892(a) provides that a contracting Agency subject to Act shall fix the amount of the employer's contribution by resolution; and

WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22893(b) of the Act; and

RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan (or plans) up to a maximum of \$1138.79 per month with respect to employee or annuitant enrolled for self alone, \$2277.56 per month for an employee or annuitant enrolled for self and one family member, and \$2960.83 per month for an employee or annuitant enrolled for self and two or more family members, plus administrative fees and Contingency Reserve fund assessments; and be it further

RESOLVED, (b) That Fair Oaks Recreation and Park District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

RESOLVED, (c) That the participation of the employees and annuitants of Fair Oaks Recreation and Park District shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Fair Oaks Recreation and Park District would not qualify as an agency or instrumentality of the stat or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.

RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, the District Administrator to file with the Board a verified copy of this resolution, and to perform on behalf of Fair Oaks Recreation and Park District all functions required of it under the Act.

Adopted at a regular meeting of the Fair Oaks Recreation and Park District at Fair Oaks, CA this 21st day of August, 2024.

Signed:

Ralph Carhart, Board Chair

Attest:

Michael J. Aho, District Administrator

BUDGET ADOPTION RESOLUTION NO. 082124-08

**BEFORE THE GOVERNING BOARD OF THE FAIR OAKS RECREATION AND
PARK DISTRICT**

County of Sacramento, State of California

APPROPRIATIONS LIMIT

WHEREAS, the voters of the State of California, on November 6, 1979, added Article XIIIIB to the State Constitution placing various limitations on the appropriations of state and local governments; and

WHEREAS, Article XIIIIB provides that the appropriations limit for Fiscal Year 2024-25 is calculated by adjusting the base year appropriations limit of Fiscal Year 2023-24 for changes in the cost of living and population, said calculations attached hereto and by this reference incorporated herein; and

WHEREAS, the District has complied with the provisions of Article XIIIIB and Section 79 et seq. of the Government Code in determining the appropriation limit for the Fiscal Year 1978-1979;

NOW THEREFORE, the Fair Oaks Recreation and Park District Board of Directors does resolve as follows:

Section 1. The appropriations limit in Fiscal Year 2024-2025 shall be \$ 9,687,410.46 for the District.

IN WITNESS THEREOF, on a motion by _____ and a second by _____, the foregoing resolution was adopted and passed by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

RECUSE:

Ralph Carhart
Chair of the Board

Michael J. Aho,
District Administrator

Date: August 21, 2024

Fair Oaks Recreation and Park District
SALARY SCHEDULE FY24-25

POSITION**Full-Time Positions**

	TIME BASE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	OTHER (negotiated)	10 Yrs. A	15 Yrs. B	20 Yrs. C
District Administrator	Salary (monthly)							\$14,295.84			
Accounting Supervisor	Salary (monthly)	\$ 5,762.99	\$ 6,051.14	\$ 6,353.70	\$ 6,671.38	\$ 7,004.95	\$ 7,355.20		\$ 7,722.96	\$ 8,109.11	\$ 8,514.57
Administrative Services Manager	Salary (monthly)	\$ 6,440.56	\$ 6,762.59	\$ 7,100.72	\$ 7,455.76	\$ 7,828.55	\$ 8,219.98		\$ 8,630.98	\$ 9,062.52	\$ 9,515.65
Administrative Assistant II	Hourly	\$ 21.66	\$ 22.75	\$ 23.89	\$ 25.08	\$ 26.34	\$ 27.65		\$ 29.04	\$ 30.49	\$ 32.01
Administrative Assistant I - Reg PT	Hourly	\$ 18.02	\$ 18.92	\$ 19.87	\$ 20.86	\$ 21.91	\$ 23.00				
Recreation Manager	Salary (monthly)	\$ 6,440.56	\$ 6,762.59	\$ 7,100.72	\$ 7,455.76	\$ 7,828.55	\$ 8,219.98		\$ 8,630.98	\$ 9,062.52	\$ 9,515.65
Recreation Supervisor	Salary (monthly)	\$ 5,762.99	\$ 6,051.14	\$ 6,353.70	\$ 6,671.38	\$ 7,004.95	\$ 7,355.20		\$ 7,722.96	\$ 8,109.11	\$ 8,514.56
Recreation Coordinator	Hourly	\$ 22.64	\$ 23.77	\$ 24.96	\$ 26.21	\$ 27.52	\$ 28.90		\$ 30.34	\$ 31.86	\$ 33.46
Preschool Teacher	Hourly	\$ 21.53	\$ 22.61	\$ 23.74	\$ 24.92	\$ 26.17	\$ 27.48		\$ 28.85	\$ 30.30	\$ 31.81
Preschool TA - Senior Rec Leader Reg PT	Hourly	\$ 18.02	\$ 18.92	\$ 19.87	\$ 20.86	\$ 21.91	\$ 23.00				
Senior Recreation Leader - Reg PT	Hourly	\$ 18.02	\$ 18.92	\$ 19.87	\$ 20.86	\$ 21.91	\$ 23.00				
Park & Facilities Manager	Salary (monthly)	\$ 6,440.56	\$ 6,762.59	\$ 7,100.72	\$ 7,455.76	\$ 7,828.55	\$ 8,219.98		\$ 8,630.98	\$ 9,062.52	\$ 9,515.65
Park Supervisor	Hourly	\$ 29.23	\$ 30.69	\$ 32.23	\$ 33.84	\$ 35.53	\$ 37.31		\$ 39.17	\$ 41.13	\$ 43.19
Lead Park Maintenance Worker	Hourly	\$ 25.92	\$ 27.22	\$ 28.58	\$ 30.01	\$ 31.51	\$ 33.09		\$ 34.75	\$ 36.48	\$ 38.31
Park Maintenance Worker	Hourly	\$ 25.05	\$ 26.30	\$ 27.62	\$ 29.00	\$ 30.45	\$ 31.98		\$ 33.57	\$ 35.25	\$ 37.02
Park Aide - Reg PT	Hourly	\$ 16.69	\$ 17.52	\$ 18.40	\$ 19.32	\$ 20.29	\$ 21.30				
Arts and Entertainment Manager	Salary (monthly)	\$ 6,440.56	\$ 6,762.59	\$ 7,100.72	\$ 7,455.76	\$ 7,828.55	\$ 8,219.98		\$ 8,630.98	\$ 9,062.52	\$ 9,515.65
Arts and Entertainment Associate - Reg PT	Hourly	\$ 18.02	\$ 18.92	\$ 19.87	\$ 20.86	\$ 21.91	\$ 23.00				

Part-Time Positions

	Step 1	Step 1A	Step 2	Step 2A	Step 3	Step 3A	Step 4	Step 4A	Step 5	Step 5A
Park Aide I	Hourly	\$ 16.00	\$ 16.40	\$ 16.81	\$ 17.23	\$ 17.66	\$ 18.10	\$ 18.56	\$ 19.02	\$ 19.50
Park Aide II	Hourly	\$ 16.40	\$ 16.81	\$ 17.23	\$ 17.66	\$ 18.10	\$ 18.56	\$ 19.02	\$ 19.50	\$ 19.99
Facility Monitor	Hourly	\$ 16.00	\$ 16.40	\$ 16.81	\$ 17.23	\$ 17.66	\$ 18.10	\$ 18.56	\$ 19.02	\$ 19.50
Recreation Leader I	Hourly	\$ 16.00	\$ 16.40	\$ 16.81	\$ 17.23	\$ 17.66	\$ 18.10	\$ 18.56	\$ 19.02	\$ 19.50
Recreation Leader II	Hourly	\$ 16.40	\$ 16.81	\$ 17.23	\$ 17.66	\$ 18.10	\$ 18.56	\$ 19.02	\$ 19.50	\$ 20.49
Senior Recreation Leader	Hourly	\$ 17.09	\$ 17.52	\$ 17.96	\$ 18.41	\$ 18.87	\$ 19.34	\$ 19.82	\$ 20.32	\$ 20.83

Seasonal Positions

Seasonal Coach	Stipend	STIPEND
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*District is on a semi-monthly pay schedule

STAFF REPORT



Meeting Date: August 21, 2024
To: Board of Directors
From: Michael J. Aho, District Administrator
Subject: Adoption of Fiscal Year 2024-2025 Final Budget for the Bond Fund 341C
Prepared By: Jennifer Larkin, Administrative Services Manager

I. Recommendation

Accept the recommendation of the Finance and Budget committee and adopt Resolution No. 082124-09: A Resolution of the Fair Oaks Recreation and Park District Adopting FY 2024-2025 Final Budget for the Bond Fund 341C.

II. Background

In November of 2018, the Fair Oaks Recreation and Park District community passed Measure J, a general obligation bond, to fund capital projects in the District. The first series of bonds was issued in April of 2019, with the Director of Finance of Sacramento County acting as the District's paying agent. The second series was issued in April of 2020 and the third in November of 2022.

Proceeds from both bond sales are held in a County fund, the Fair Oaks Recreation and Park District Building Fund, Election of 2018, Series 2019, Series 2020 and Series 2022 which is an investment fund that is not co-mingled with any other County funds but upon which the District may draw against for Bond projects.

This is the final budget which follows the adoption of the preliminary budget in June. No new items or projects have been added, and no changes were made.

III. Financial Analysis

This budget includes the full funding for all Board approved bond projects. It also includes fund, legal services and audit services. This budget represents amounts approved by the

Board for projects. Funding cannot exceed approved amounts without further action from the Board.

Respectfully Submitted,

Michael J. Aho
District Administrator

Attachment A: Resolution No. 082124-09
Attachment B: Fund 341C Final Budget

BUDGET ADOPTION RESOLUTION NO. 082124-09
BEFORE THE GOVERNING BOARD OF THE FAIR OAKS RECREATION
AND PARK DISTRICT

County of Sacramento, State of California

RESOLUTION ADOPTING 2024-2025 FINAL BOND BUDGET
For the Bond Fund
341C

WHEREAS, hearings have been terminated during which time all additions and deletions to the 2024-2025 Final Budget for the Bond Fund were made, and

THEREFORE, IT IS HEREBY RESOLVED, in accordance with Section 29080 of the Government Code, the Final Budget for the Bond Fund for the Fiscal Year 2024-2025 be and is hereby adopted in accordance with the following:

1. Salaries and Employee Benefits	\$ 0
2. Services and Supplies	\$ 10,500
3. Other Charges	\$ 0
4. Fixed Assets	
a.) Land	\$ 0
b.) Structures & Improvements	\$ 9,569,693
c.) Equipment	\$
5. Fund Transfers In or Out	
(a) Operating Trans Out (50598000)	\$ 0
(b) Operating Trans In (59599100)	\$ 0
6. Intrafund Transfers In or Out	
a) Intra Trans Out	\$ 0
b) Intra Cost Recovery	\$ 0
7. Contingencies	\$ 0
8. Provisions for Reserve Increases	\$ 0
TOTAL BUDGET REQUIREMENTS	\$9,580,193

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Fund Balance Available.

BE IT FURTHER RESOLVED that the 2024-2025 Final Budget for the Bond Fund be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, attached hereto and by reference made a part hereof.

Attachments:

Financing Requirements Summary Schedule
Fixed Asset Schedule
Expenditure Detail Schedule
Revenue Detail Schedule

On a motion by _____ and a second by _____, the foregoing resolution was adopted and passed by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSE:

Chair of the Board
Ralph Carhart

District Administrator
Michael J. Aho

Date: August 21, 2024

cc: 2024-2025 Bond Fund Budget File

Attachment B

MEASURE J BOND BUDGET - Final FY 24-25

MEASURE J BOND BUDGET - Final FY 24-25

PROGRAM NAME:	BOND	PROGRAM REVENUE	\$ 9,580,193.00	PROGRAM EXPENDITURES	\$ 9,580,193.00	PROFIT / LOSS	\$ -
PROGRAM CONTACT:							
DISTRICT EXPENDITURES	9,580,193.00						
SALARIES / BENEFITS	0.00						
SAC1/10111000	REGULAR EMPLOYEES	0.00					
SAC1/10112100	EXTRA HELP	0.00					\$ -
SAC1/10112400	COMMITTEE MEMBERS	0.00					\$ -
SAC1/10113100	STRAIGHT TIME OT	0.00					\$ -
SAC1/10113200	TIME/ONE HALF OT	0.00					\$ -
SAC1/10114300	ALLOWANCES	0.00					\$ -
SAC1/10114400	SUGGEST AWARDS	0.00					\$ -
SAC1/10115200	TERMINAL PAY	0.00					\$ -
SAC1/10121000	RETIREMENT	0.00					\$ -
SAC1/10122000	OASDHI	0.00					\$ -
SAC1/10123000	GROUP INS	0.00					\$ -
SAC1/10124000	WORK COMP INS	0.00					\$ -
SAC1/10125000	SUI INS	0.00					\$ -
SAC1/10128000	RETIREMENT HEALTH CARE	0.00					\$ -
SERVICES & SUPPLIES	\$ 10,500.00						
SAC1/20200500	ADVERTISING	0	\$ -				
SAC1/20201500	BLUE PRINT SVC	0	\$ -				
SAC1/20202100	BOOKS/PER SVC	0	\$ -				
SAC1/20202400	SUBSCRIPTIONS	0	\$ -				
SAC1/20202900	BUS/CONFERENCE EXP	0	\$ -				
SAC1/20203500	ED/TRAINING SVC	0	\$ -				

SAC1/20203600	ED/TRAINING SUP	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20203700	TUITION REIMB (DON RALLS)	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20203800	EMPLOYEE RECOGNITION	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20203900	EMP TRANSPORTATION	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20205100	INS LIABILITY	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20206100	MEMBERSHIP DUES	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20207600	OFFICE SUPPLIES	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20208100	POSTAL SVC	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20208500	PRINTING SVC	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20210300	AGRI/HORT SVC	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20210400	AGRI/HORT SUP	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20211100	BLDG MAINT SVC	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20211200	BLDG MAINT SUP/MAT	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SAC1/20213100	ELECT MAINT SVC	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SAC1/20281100	DATA PROCESSING SVC	0	\$ 1,000.00	iCity Works	\$ -	\$ -	\$ -	\$ -
SAC1/20281200	DATA PROCESSING SUP	0	\$ -		\$ 1,000	\$ -	\$ -	\$ -
SAC1/20281700	ELECTION SVC	0	\$ -			\$ -	\$ -	\$ -
SAC1/20281900	REGISTRATION SVC	0	\$ -			\$ -	\$ -	\$ -
SAC1/20285100	RECREATIONAL SVC	0	\$ -			\$ -	\$ -	\$ -
SAC1/20285200	RECREATIONAL SUP	0	\$ -			\$ -	\$ -	\$ -
SAC1/20289800	OTHER OP EXP SUP	0	\$ -			\$ -	\$ -	\$ -
SAC1/20289900	OTHER OP EXP SVC	0	\$ -			\$ -	\$ -	\$ -
SAC1/20291300	AUD/CONTROLLER SVC	0	\$ 4,500.00	Bond Audit	\$ 4,500	\$ -	\$ -	\$ -
SAC1/20292700	GS WAREHOUSE CHGS	0	\$ -			\$ -	\$ -	\$ -
SAC1/30345000	TAX/LIC/ASSESS	0	\$ -			\$ -	\$ -	\$ -
SAC1/30389000	UNFUNDED GHS - OTHER	0	\$ -			\$ -	\$ -	\$ -

STAFF REPORT



Meeting Date: August 21st, 2024
To: Board of Directors
From: Michael J. Aho, District Administrator
Subject: District Support for California Proposition 4, the Parks, Environment, Energy, and Water Bond Measure.
Prepared By: Sean Ventura, Parks & Facilities Manager

I. Recommendation

Staff recommends the endorsement of Senate Bill 867, otherwise known as California Proposition 4.

II. Background

Staff continually keeps apprised of legislation occurring at both the State and Federal levels which present new funding opportunities, proposed laws which may affect Fair Oaks Recreation & Park District or align with the goals of the District as stated in our mission statement. Due to this, staff has become aware of Senate Bill 867, which will be on the ballot in November of 2024.

California Proposition 4 is a proposed general obligation bond which could potentially produce funding for State and local parks, environmental protection projects (safe drinking water and clean air), water infrastructure projects, energy projects, and flood protection projects. The proposed bond issuance would be for a total sum of \$10 billion.

There is a website available which allows organizations to endorse Proposition 4. This endorsement only serves to note how the Proposition may align with an organization's mission, vision, or goals and serves to raise awareness for the Proposition to the general voting public.

III. Problem /Situation/ Request

Staff feels that California Proposition 4 is in the best interest of both State and local parks & recreation organizations, as well as the general

population of California overall. Because of this alignment of interests, staff requests that the Fair Oaks Recreation & Park District Board of Directors endorse Senate Bill 867 (California Proposition 4).

IV. Financial Analysis

There is no financial impact to the District due to endorsing California Proposition 4.

Respectfully Submitted,

Michael J. Aho
District Administrator



STAFF REPORT

Meeting Date: August 21st, 2024
To: Board of Directors
From: Michael J. Aho, District Administrator
Subject: Policy Adoption – Tree Protection Policy
Prepared By: Sean Ventura, Parks & Facilities Manager

I. **Recommendation**

Staff recommends that the Board of Directors approve the adoption of the attached Tree Protection Policy.

II. **Background**

In late 2023, staff was instructed by a member of the Board of Directors to create a tree protection policy for immediate implementation by the District. This policy was to restrict activities of District staff and contractors when those activities could prove harmful to the long-term health and safety of the trees on District managed properties.

Staff met with the Policy Review Committee on August 12th. At that meeting, staff received feedback from the committee and has implemented that feedback into the policy now being presented before the Board of Directors.

III. **Problem /Situation/ Request**

As requested, staff has created a Tree Protection Policy (Attachment A) which utilizes guidelines pulled from the Sacramento Tree Foundation, the International Society of Arboriculture, and generally accepted best practices for construction sites when interfacing with existing trees. This policy is intended to guide District staff in their work around trees. The policy likewise will bind contractors working on District grounds; however, guidelines for tree protection for larger construction projects will still be implemented by way of contract language for those individual projects.

The District's Tree Protection Policy may also be considered as an addition to construction contract guidelines if deemed fit by the District on a case-by-case basis.

IV. Financial Analysis

There is no immediate financial impact to the District due to the adoption of this policy. Future financial impacts may occur due to more stringent guidelines on interaction with existing trees, though those impacts, if any, will be met by the Parks maintenance operations budget as needed.

Respectfully Submitted,

Michael J. Aho
District Administrator



TREE PROTECTION POLICY

PURPOSE

It is the intent of the Fair Oaks Recreation & Park District to protect the urban forest within its boundaries in order to provide a long-lasting canopy which can be enjoyed by future generations. To that end, Fair Oaks Recreation & Park District is initiating the following policy in regards to tree protection throughout its properties.

This policy is intended to support rather than replace any tree protection guidelines outlined within Sacramento County Code.

This policy is intended as a guideline for District staff and independent contractors performing work on District-managed properties. This policy is not intended to supersede any tree protection guidelines outlined as part of Capital construction projects.

DEFINITIONS

Compaction – The exertion of force on soil so that it becomes more dense.

Diameter at Breast Height (DBH) – A standard method of expressing the diameter of the trunk or bole of a standing tree. Tree trunks are measured at the height of an adult's breast, standardized at 4 ½' above the ground.

Drip Line – The area defined by the outermost circumference of a tree canopy where water drips from and onto the ground.

Fertilization – The action or process of artificially applying fertilizer to soil or land.

Fill – Soil and other materials placed on top of the natural soil level.

Heavy Equipment – Equipment, machinery or vehicles that exert ground pressure in excess of 8 pounds per square inch.

Irrigation – The watering of land by artificial means to foster plant growth.

ISA – International Society of Arboriculture.

Native Tree – Trees which have developed, occurred naturally, or existed in the Sacramento region for many years. This includes, but is not limited to, the Blue Oak, Valley Oak, and Interior Live Oak. For a more comprehensive list of native trees: <https://sactree.org/resources/native-trees/>

Pollarding – To cut all the branches of a tree back to the trunk or main stem.

Pruning – The act or practice of cutting or lopping off undesired twigs, branches or roots.

Roots – The part of a plant which attaches it to the ground or to a support, typically underground, conveying water and nourishment to the rest of the plant via numerous branches and fibers.

Root Protection Zone (RPZ) – An area surrounding a tree which is typically half again as large as the area from the trunk to the edge of the drip line. The RPZ is measured outwards from the trunk by creating a circle with a radius of 1', 1 ¼', or 1 ½' for each inch of DBH of the trunk.

“Good” Protection – A RPZ with a radius of 1' per inch of DBH of the trunk.

“Better” Protection – A RPZ with a radius of 1 ¼' per inch of DBH of the trunk.

“Best” Protection – A RPZ with a radius of 1 ½' per inch of the DBH of the trunk.

Trenching – The act of creating a long cut in the ground.

Trunk – The stem and main wooden axis of a tree.

TREE PROTECTION POLICY

I. Fertilization

- a. Fertilization of mature trees should only be permitted after, and in response to, a certified soil analysis which has determined that there are nutrient deficiencies in the soil.
- b. Fertilization of newly planted trees should be prohibited.
- c. Fertilization of drought-stressed trees should be prohibited.
- d. When fertilization is deemed necessary, liquid deep root injection should be the preferred method of performed fertilization.
- e. When fertilization is deemed necessary, slow-release fertilizers may be used year-round; non-slow-release fertilizers may be used outside of growth periods of each specific tree species.

II. Irrigation

- a. Irrigation should be performed according to the guidelines established by the Sacramento Tree Foundation and industry best practices.
 - i. Irrigation rates and frequencies should be dependent on the species of tree.
- b. Irrigation of any District tree should be prohibited during any rain event and for one week thereafter.
- c. Irrigation within the boundaries of the Phoenix Vernal Pools should be prohibited.
- d. Irrigation of mature Blue Oaks which have never received regular irrigation should be prohibited.
 - i. Mature Blue Oaks which have previously received regular irrigation should be irrigated at most once a month.
- e. Young trees (0-3 years)
 - i. For the first year, young trees should be watered 2-3 times a week at a rate of approximately 5 gallons per irrigation cycle.
 - ii. For the second year, young trees should be watered once a week at a rate of approximately 10 gallons per irrigation cycle.
 - iii. For the third year, young trees should be watered once every other week at a rate of approximately 15 gallons per irrigation cycle.

III. Pruning

- a. Pruning should be performed to the standards of the Western Chapter of the International Society of Arboriculture.
- b. Only dead, weakened, diseased or dangerous branches should be removed.
- c. Pollarding should not be performed on any District tree unless advised by an ISA certified arborist.
- d. Necessary pruning of deciduous trees should be performed during winter dormant periods.
- e. Necessary pruning of evergreen species should be performed during July and August.

IV. Root Protection Zone (RPZ)

- a. Whenever possible, the RPZ of native trees should be measured to provide “Best” Protection.
 - i. When not possible to provide “Best” Protection, the minimum measurements of a native tree’s RPZ

- should provide "Good" Protection.
- b. Heavy equipment should not be allowed to drive over, through, or remain at rest within the RPZ of any tree.
 - i. An exception should be made for any heavy equipment necessary for pruning or other tree-health related tasks.
 - 1. When heavy equipment is present in any tree's RPZ, $\frac{3}{4}$ " plywood should be placed within the equipment's path of travel in order to reduce compaction.
 - c. Trenching should not be allowed within the RPZ of any tree.
 - i. An exception should be made for any infrastructure or utility repairs that are deemed necessary.
 - 1. When deemed necessary, all trenching within the RPZ of any tree should be performed by hand.
 - a. If roots are exposed, they should be kept moist by wrapping them in damp burlap or by misting with a hose and should be protected from sun exposure on hot, dry, or windy days.
 - b. No roots over 2" in diameter should be damaged during excavation.
 - c. If a tree root must be severed, make a clean cut with a sharp saw to minimize damage, discourage decay, and encourage new root growth.
 - i. Cuts should be made as far away from the trunk as possible to minimize the root mass that will be destroyed.
 - d. If accidental damage to a root of any diameter occurs, a clean cut should be made immediately behind the ragged edge.
 - d. Fill should not be applied within the RPZ of any tree.
 - e. Changing of the natural grades within the RPZ of any tree should not be allowed.
 - f. Laying new turf within the RPZ of any tree should be prohibited.
 - i. Existing turf within the RPZ of any tree should be managed in order to prevent turf growth immediately adjacent to the trunk.
 - g. If additional plantings are desired within the RPZ of any tree, the species of tree should determine appropriate plants for the area.
 - i. The moisture requirements of the individual species of tree should be matched for any additional plantings.
 - ii. In general, shouldow-rooted herbaceous perennials, bulbs, and ground covers should be utilized.
 - 1. Preference should be placed on native, drought-tolerant species.
 - h. Wherever feasible, organic mulch should be applied to the RPZ.
 - i. If applied, mulch should be kept 6" away from the trunk.
 - ii. If applied, mulch should be a minimum depth of 6".
 - iii. As much as is feasible, mulch should be applied to the entirety of the RPZ up to the outermost edge of the drip line.
 - iv. If mulch is applied, it should be refreshed every 1-2 years or as deemed necessary.

V. Trunk and Branch Protection

- a. As per Sacramento County Code § 19.04.110.

VI. Exceptions

- a. Exceptions to this policy should only be made with the approval of the Parks & Facilities Manager with, whenever possible, advisement from an ISA certified arborist.

Approved By:

Parks and Facilities Manager

Date

District Administrator

Date

Jennifer Larkin, District Clerk

Filing Date



STAFF REPORT

Meeting Date: August 21st, 2024

To: Board of Directors

From: Michael J. Aho, District Administrator

Subject: Approval of a Chair Dedication Policy

Prepared By: Jen Schuler, Arts & Entertainment Manager

I. **Recommendation**

Approve the Chair Dedication Policy as recommended by the Policy Review Committee.

II. **Background**

The Policy Review Committee met on August 15, 2024, to review several new policies, including a Chair Dedication Policy. The committee recommended eliminating references to "Dedications" for the Black Box Theatre to avoid confusion, suggesting that additional incentives be considered once a ticketing policy is in place. With these adjustments, the Committee recommended the policy for approval by the full Board.

III. **Problem /Situation/ Request**

The recent approval of new seating in the Veterans Memorial Amphitheatre is expected to enhance the overall experience for attendees. Complementing this development, the Chair Dedication Policy provides an opportunity for patrons to support the arts by dedicating a chair within the venue.

This program allows individuals, families, businesses, and organizations to give recognition through a dedication plaque affixed to the back of a seat in the Veterans Memorial Amphitheatre for a five-year term. The initiative was first introduced at the Annual Garden Gala for the Arts in Fair Oaks, where it received enthusiastic support from the community.

The additional seating not only increases the venue's capacity and comfort but also creates a valuable fundraising opportunity through the Chair Dedication Program. For a contribution of \$500, patrons can dedicate a

chair in the Veterans Memorial Amphitheatre, which includes a plaque with a personalized inscription affixed to the back of the seat. This dedication allows donors to commemorate their support for the arts in a meaningful and lasting way.

IV. Financial Analysis

This initiative is anticipated to generate significant financial support for the Fair Oaks Performing Arts Center. Funds raised will be directed to the Fair Oaks Recreation Foundation, providing crucial support for Arts & Entertainment programming, maintenance, and future improvements to the facility. Additionally, all donations are tax-deductible, providing further incentive for community participation.

Respectfully Submitted,

Michael J. Aho
District Administrator

Attachment A: Draft Chair Dedication Policy



Chair Dedication Policy

Fair Oaks Performing Arts Center-Veterans Memorial Amphitheatre

PURPOSE

The Chair Dedication Program at Fair Oaks Performing Arts Center offers patrons an opportunity to support the arts while commemorating their contributions through the dedication of a chair within our venue. This policy outlines the terms and procedures for participating in the program.

DEFINITION

This policy applies to all individuals and organizations interested in dedicating a chair at the Fair Oaks Performing Arts Center. This pertains to the formal dedication on the back of a seat in the Veterans Memorial Amphitheatre.

ELIGIBILITY

- Individuals, families, businesses, and organizations are eligible to participate.
- Contributions must meet the minimum donation requirement set by the Fair Oaks Performing Arts Center with consideration from Fair Oaks Recreation Foundation.

DEDICATION TERMS

- **Duration:** Chair dedications are valid for a period of five years from the date of the dedication ceremony.
- **Renewal:** Dedications may be renewed at the end of the five-year period upon additional contribution.
- **Recognition:** A plaque with the donor's name, or a name of their choosing, will be affixed to the dedicated chair.
- **Certificate:** A certificate of dedication will be available to for each dedication.

DONATION LEVELS

- **Premium Chair Dedication** (e.g., front row, central seats): **\$500**

APPLICATION PROCESS

- Interested parties must complete a Chair Dedication Application Form.
- Applications can be submitted online via our website or in person at the Fair Oaks Recreation and Parks Office.

APPROVAL PROCESS

- All applications are subject to review and based on availability of the open chairs.
- The committee will ensure that the proposed dedication text adheres to guidelines (e.g., length, appropriateness).
- If edits need to be made the committee will work with the purchaser to make certain the guidelines are clear.

DEDICATION CEREMONY

- Fair Oaks Performing Arts Center will host an inaugural Chair Dedication Ceremony to honor new and renewing donors.
- Donors will receive invitations to the ceremony and are encouraged to attend.

SEAT RESERVATIONS, MEMBERSHIPS AND SUBSCRIPTIONS

- **Dedicated Seat Usage:** The dedication of a chair does not include any reservation rights for specific performances or events. Dedicated seats are symbolic and do not guarantee seating for any specific event.
- **Event Tickets:** Donors must purchase tickets separately for any events they wish to attend. Owning a dedicated chair does not provide any priority or reserved seating privileges.
- **Membership Privileges:** Chair dedications do not confer membership privileges or benefits. Any membership or subscription programs offered by the Fair Oaks Performing Arts Center must be purchased separately. Unless the holder is a Fair Oaks Performing Arts Center Member, which allows privileges of per-purchasing tickets to FORPD standard performance events. (i.e. Main Stage Production Series).
- **Subscription Benefits:** Subscriptions to season tickets or other benefit programs are not included with chair dedications. Subscribers and members will receive benefits according to the terms of their specific programs, which are independent of chair dedications.
- **Special Events:** During special events or high-demand performances, seating will be allocated according to the venue's standard ticketing policies. Dedicated seats will not be reserved or held unless tickets are purchased according to these policies.
- **Notifications:** Donors will be notified of upcoming events and performances through standard promotional channels, but no special notifications or reservations will be made for chair dedication holders unless the holders are subscribers or hold a membership with the Fair Oaks Performing Arts Center.

TERMS AND CONDITIONS

- **Text for Plaque:** The text for the plaque must be appropriate and respectful. Fair Oaks Performing Arts Center, Fair Oaks Recreation Foundation, and Fair Oaks Recreation and Parks District reserve the right to approve all plaque inscriptions. Offensive, defamatory, or inappropriate text will not be permitted.
- **Non-Transferable:** Chair dedications are non-transferable and non-refundable. Once a chair has been dedicated, the donation cannot be transferred to another individual or organization, nor can the contribution be refunded.
- **Changes and Modifications:** Fair Oaks Performing Arts Center reserves the right to relocate or remove dedicated chairs as necessary (e.g., renovations, reconfigurations). In such cases, donors

will be notified in advance and offered an alternative recognition option or relocation of the dedication to a similar seat.

- **Seat Limitations:** Due to limited availability, dedications are offered on a first-come, first-served basis until all 250 seats are dedicated. Once the limit is reached, no further dedications will be accepted until a seat becomes available.
- **Maintenance and Upkeep:** The Fair Oaks Performing Arts Center will maintain the dedicated chairs and plaques for the duration of the dedication period. However, the center is not responsible for damage caused by events beyond its control, such as natural disasters or vandalism.
- **Donor Responsibilities:** Donors are responsible for ensuring the accuracy of the information provided for the plaque. Any changes or corrections must be communicated promptly to the Fair Oaks Performing Arts Center.
- **Termination of Dedication:** The Fair Oaks Performing Arts Center reserves the right to terminate a dedication if the donor violates any terms and conditions, or if the dedicated text is later found to be inappropriate. In such cases, the donor will be notified, and the dedication will be removed without a refund.

FINANCIAL MANAGEMENT

- All donations received through the Chair Dedication Program will be used to support the Fair Oaks Performing Arts operations, programs, and maintenance.
- Donors will receive a receipt for their contributions, which will be tax-deductible as allowed by California law.

CONTACT INFORMATION

For more information or to apply for the Chair Dedication Program, please contact:

The Arts and Entertainment Manager
4150 Temescal Street
Fair Oaks, CA 95628
916-966-1036
foundation@forpd.org

REVIEW AND AMENDMENTS

- This policy will be reviewed annually by the Fair Oaks Recreation Foundation.
- Fair Oaks Performing Arts Center and Fair Oaks Recreation and Parks District have the right to amend this policy as needed. Donors will be notified of any significant changes.