



PUBLIC PARTICIPATION GUIDELINES

Board of Education meetings are held in person in the board room located at 3738 Walnut Avenue, Carmichael, California. Alternatively, you can view the board meeting on YouTube from a computer, mobile device or tablet. The YouTube link can be found on the district's [YouTube channel](#) or by visiting <https://www.sanjuan.edu/boardmeeting> where the link will be posted approximately 15 minutes prior to the start of the meeting. The district has taken the following steps to assist the public in offering public comment:

1. **In Person Public Comment.** Public comment may be offered in person during the board meeting at the district office located at 3738 Walnut Avenue, Carmichael, California. Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Please be aware that public comments, including your name, become part of the public record.
2. **Online Submission of Public Comment.** Members of the public may submit written comments by using the comment form located on the district website at <http://www.sanjuan.edu/boardmeeting>. If you wish to submit a written comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Written comments are limited to 1,500 characters. Comments will be provided to the members of the board.

The business to be considered at this board meeting is on the following agenda:

Board of Education Agenda December 12, 2023

A. OPEN SESSION/CALL TO ORDER/SPECIAL ELECTION RESULTS – 5:00 p.m.

1. **November 7 Special Election Results/Oath of Office** (Bassanelli)
Comment: As a result of the governing board special election held on November 7, and with the completion of the official canvass by, and receipt of, the certificate of facts from the Sacramento County Registrar of Voters, the oath of office will be administered to elected board member Manuel Perez.

B. ANNOUNCEMENT OF CLOSED SESSION TOPICS – 5:45 p.m.

1. Visitor Comments (for closed session agenda items only)
Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

C. CLOSED SESSION – 5:45 p.m.

1. Collective bargaining matters – discussion with negotiator Daniel Thigpen, Executive Director, Labor Relations and Government Affairs, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units; and regarding non-represented groups: management and confidential units (Government Code section 54957.6).
2. Personnel matters – public employee appointment/employment – chief financial officer (Government Code section 54957).

D. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE – 6:30 p.m.

E. ORGANIZATIONAL MEETING – Election of Officers/Representatives/Determinations – 6:35 p.m. (Creason)

Comment: At the November 14, 2023, board meeting, the board selected December 12, 2023, as the date for the annual organizational meeting of the Board of Education to take the following actions:

1. Election of officers: president, vice president, clerk
2. Selection of board representatives to the following committees [past/current representatives noted]:
 - a. Board Advisory Committees
 - i. Citizens/Bond Oversight Committee [Villescaz; Hernandez (alt.)]
 - ii. Curriculum, Standards, Instructional and Student Services Committee [Costa; Kravchuk (alt.)]
 - iii. Facilities Committee [Hernandez; Avey (alt.)]

- iv. Local Control and Accountability Plan Parent Advisory Committee (LCAP PAC) [Kravchuk; Villescaz (alt.)]
- v. Special Education Community Advisory Committee (CAC) [Creason; Avey (alt.)]
- b. Parent Committees
 - i. District English Learner Advisory Committee (DELAC) [Avey; Creason (alt.)]
- c. Other Board-Represented Committees
 - i. San Juan Education Foundation (SJEF) [alternating representatives]
 - ii. District Audit Committee [Avey, Costa and Hernandez]
 - iii. California School Boards Association (CSBA) Delegate Assembly; 2-year term from April 1, 2024 through March 31, 2026 [Creason appointed term ends March 31, 2024; Villescaz appointed term ends March 31, 2025; Costa elected term ends March 31, 2025]
 - iv. City of Citrus Heights Education and Community Programs Committee [Avey, Kravchuk and Creason]
- 3. Appointment of the superintendent as secretary to the board.
- 4. Establishment of regular board meeting dates and starting/ending times [presently scheduled for the second and fourth Tuesdays of the month at 6:30 p.m., and workshops as needed].
- 5. Determination of board meeting locations [presently held in the board room at 3738 Walnut Avenue].
- 6. Approve board members' remuneration in accordance with Board Bylaw 9250(a) – "The fee to be paid shall be the maximum amount allowable by law." The current amount is \$787.50 per month.

F. APPROVAL OF THE MINUTES – November 14, 2023, regular meeting, pages 2556-2559.

G. ORGANIZATIONS/ANNOUNCEMENTS – 6:50 p.m.

- 1. High School Student Council Reports**
- 2. Staff Reports**
- 3. Board-appointed/District Committees**
- 4. Employee Organizations**
- 5. Other District Organizations**
- 6. Closed Session/Expulsion Actions** (Government Code section 54957.1)

H. VISITOR COMMENTS – 7:00 p.m.

Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

I. CONSENT CALENDAR – I-1/I-17 – 7:30 p.m.

Action: The administration recommends that the consent calendar, I-1 through I-17, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.

- 1. *Personnel – appointments, leaves of absence, separations and job description/salary range change.
- 2. *Purchasing Report – purchase orders and service agreements, change orders, construction and public works bids, piggyback contracts and zero dollar contracts.
- 3. *Business/Financial Report – warrants and payroll.
- 4. Acceptance of the following gifts:
 - El Camino Fundamental High School:** from Bernard Gould in honor of Mary Shay Gould – for 25 jackets: \$750.
 - Encina Preparatory High School:** from Sacramento Region Community Foundation: \$750.
 - Katherine Johnson Middle School:** from Assistance League of Sacramento – for halal food rewards for positive behavior and PBIS collaboration; for building materials for flower boxes project between middle garden club and high school construction class: \$6,000.
 - Laurel Ruff Transition School:** from Just A Little Extra: \$75.
 - Mesa Verde High School:** from Citrus Heights Kiwanis Foundation – for girls basketball: \$1,000; from S&S Tire & Wheel – for boys basketball: \$500; from Citrus Heights Police Officers Association – for boys basketball: \$500; from Jaswant Singh Shergill – for boys basketball: \$200; from Dominique Purcell – for band: \$300; from Apple American Group: \$368.03.
- 5. *Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.
- 6. *Approval of the 2023-2024 Adult Education courses.

7. *Approval of salary changes to reflect the January 1, 2024 minimum wage increase to \$16.00 per hour for certain job classifications on the short term, temporary salary schedule.
8. *Approval of Early Head Start/Head Start Year 3 Budget Modification/Carryover Funds.
9. *Adoption of Resolution No. 4106 authorizing emergency contracting.
10. *Adoption of Resolution No. 4107 authorizing power to contract on behalf of San Juan Unified School District.
11. *Adoption of Resolution No. 4108 delegating signature authorization to the superintendent.
12. *Approval of one member to the Bond Oversight Committee.
13. *Ratification of two members to the Facilities Committee.
14. *Ratification of one member to the Curriculum, Standards, Instructional and Student Services Committee (C&S).
15. *Approval of the legal services agreement between the district and Jones Hall for the potential November 2024 bond.
16. *Approval of the lease agreement between the district and RDKJ Inc. for warehouse space located at 5227 Manzanita Avenue, Carmichael, California 95608 effective 12/17/2023-12/17/2025.
17. *Approval of the consulting services agreement between the district and Isom Advisors, a Division of Urban Futures Inc.

*Material provided.

J. CONSENT CALENDAR (continued, if necessary)

Discussion and action on the items removed from the consent calendar.

K. BUSINESS ITEMS

1. Amending District Graduation Requirements for the Class of 2024 – 7:35 p.m.

(Schnepp)

Material provided.

Discussion: regarding amending the district's graduation requirements for the Class of 2024 due to the disruption in education caused by COVID-19. Action anticipated: 01/09/2024.

2. 2023-2024 First Interim and Budget/Financial Status Report – 7:50 p.m.

(Grant-Dawson)

Material provided.

Action: The superintendent is recommending that the board review and approve the 2023-2024 First Interim Report.

3. 2022-2023 Audit Report – 8:05 p.m.

(Grant-Dawson)

Material provided.

Report: regarding the delay in the completion of the 2022-2023 Audit Report.

4. Issuance and Sale of General Obligation Bonds – 8:10 p.m.

(Camarda)

Material provided.

Action: The superintendent is recommending that the board adopt Resolution No. 4109, authorizing the issuance and sale of general obligation bonds, election of 2016, series 2024, in an aggregate principal amount not to exceed \$125,000,000 and approving related documents and actions.

5. Advance Refunding of General Obligation Bonds – 8:15 p.m.

(Camarda)

Material provided.

Action: The superintendent is recommending that the board adopt Resolution No. 4110, authorizing the issuance and sale of 2024 general obligation bonds in an aggregate principal amount not to exceed \$120,000,000 to refund outstanding general obligation refunding bonds and approving related documents and actions.

L. BOARD REPORTS – 8:20 p.m.

M. FUTURE AGENDA – 8:30 p.m.

The board may wish to identify items to be discussed at future meetings and the reasons therefore.

C. CLOSED SESSION (continued, if necessary)

Announcement of topics/announcement of actions.

N. ADJOURNMENT – 8:35 p.m.

The Board of Education welcomes and encourages the public's participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3). When an item indicates "material provided," the additional information is available prior to the meeting in the Information and Communication Office, 3738 Walnut Avenue, Carmichael, (916) 979-8281, or on the district website at www.sanjuan.edu.

A person with a disability may contact the Board of Education office at (916) 971-7111, or email stephanie.cunningham@sanjuan.edu at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format, or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.

Translation and interpretation services will be made available upon request with advance notice. If you wish to utilize these services, please notify the Board of Education office at (916) 971-7111, or email stephanie.cunningham@sanjuan.edu at least 24 hours before the scheduled board meeting to allow for the scheduling of appropriate translation staff and other resources.

NOTE: The times indicated are approximate.

Mission Statement

Valuing diversity and excellence, the San Juan Unified School District's mission is to educate and inspire each student to succeed and responsibly contribute to a radically evolving world by providing innovative, rigorous, student-focused instruction and programs in a safe, caring and collaborative learning community.