

SAN JUAN WATER DISTRICT

Board of Director's Meeting Minutes

December 12, 2018 – 6:00 p.m.

BOARD OF DIRECTORS

Marty Hanneman	President
Dan Rich	Vice President
Ted Costa	Director
Ken Miller	Director
Pam Tobin	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Paul Helliker	General Manager
Donna Silva	Director of Finance
Tony Barela	Operations Manager
George Machado	Field Services Manager
Rob Watson	Engineering Services Manager
Greg Zlotnick	Water Resources Manager
Scott Alcantara	Safety/Regulatory Compliance Coordinator
Teri Grant	Board Secretary/Administrative Assistant
Joshua Horowitz	Legal Counsel

OTHER ATTENDEES

Sue Brunone
Michelle Brunone

AGENDA ITEMS

- I. Roll Call
- II. Oath of Office
- III. Public Forum
- IV. Consent Calendar
- V. Old Business
- VI. New Business
- VII. Information Items
- VIII. Directors' Reports
- IX. Committee Meetings
- X. Upcoming Events
- XI. Closed Session
- XII. Open Session
- XIII. Adjourn

President Hanneman called the meeting to order at 6:03 p.m.

I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present: Ted Costa, Marty Hanneman, Ken Miller, Dan Rich and Pam Tobin.

II. OATH OF OFFICE

Oath of Office for Ted Costa, Marty Hanneman and Dan Rich

At the start of each new term, all Directors must sign the Oath of Office. Ted Costa, Marty Hanneman and Dan Rich are beginning a new term, and signed the Oath of Office forms for Placer and Sacramento Counties. Board Secretary Grant administered the Oath of Office.

III. PUBLIC FORUM

President Hanneman announced that Director Pam Tobin received the Distinguished Service Award from the Regional Water Authority last week. The award recipients are honored for services and/or leadership rendered to the region's water community over a period of years.

IV. CONSENT CALENDAR

All items under the consent calendar are considered to be routine and are approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, November 13, 2018 (W & R)

Recommendation: Approve draft minutes

Vice President Rich moved to approve the Consent Calendar. Director Tobin seconded the motion and it carried unanimously.

V. OLD BUSINESS

1. SSWD/SJWD Ad Hoc Committee Update (W & R)

Mr. Helliker reported that, at the committee meeting on October 3rd, the committee directed the general managers to meet with the other general managers who attended the meeting and expressed an interest in expanding the work and including other agencies. He reported that the general managers met twice and discussed the problem statements that were provided to the committee from the previous studies, along with working on the goals. He reviewed the problem statements, goals, and project tasks (proposed scope of work) with the Board.

Mr. Helliker informed the Board that the problem statements, goals, and project tasks were reviewed by the committee on December 10th. He stated that the committee members were receptive to adding other participating agencies. He suggested that the scope of work be refined, then taken to each board for their defined interest and approval. He stated that then the boards could move forward to the analysis with all interested parties.

President Hanneman commented that, at the committee meeting on the 10th, Mr. Helliker and Mr. Dan York reviewed the information with the committee and about ten attendees at the meeting. President Hanneman reminded the Board that SSWD Board did not accept the Phase 2a study and did not direct staff to move to the Phase 2b study. Director Costa commented that SSWD wanted to obtain input from the wholesale customer agencies and also review their study on water rights; however, SSWD never came back with information so that is why he inquired on the status. President Hanneman commented that now the two agencies are being more inclusive and are basically going back to square one in order to include all participants.

President Hanneman reported that the next meeting of the general managers will be January 8th then another committee meeting will be scheduled for February/March. Mr. Helliker commented that once the general managers have a well-defined scope of work then it will be reviewed by the committee before being taken to the boards. President Hanneman commented that the committee asked that the general managers from the other agencies obtain their boards' interest in participating.

Director Miller would like to see more information regarding mutual water companies and cities versus water agencies, and whether they should stay on board or remove themselves from participation. President Hanneman responded that the committee asked the other agencies to obtain their board-level approvals for joining the effort by February/March.

Vice President Rich inquired when the financial benefit to customers will be addressed as that might encourage other agencies to be interested in this endeavor. President Hanneman commented that they first need to see who might be interested in the process then we can determine the financial benefit. Director Tobin commented that once they find it beneficial then they will probably join the process, but more information needs to be provided to them.

Director Costa commented that the District should not wait on any other plans with other agencies such as any transfer agreements. Director Rich commented that the District might want to consider funding the studies with some percentage from the water transfer revenues. Director Costa requested that Mr. Helliker conduct the same presentation at a future Board meeting that he presented to the committee. Mr. Helliker commented that the presentation consisted of two examples of recent consolidation efforts from two separate groups, and he will conduct that presentation at the next Board meeting.

VI. NEW BUSINESS

1. 2019 Board Officers

President Hanneman announced that the Board needed to nominate a new President and Vice President for 2019. He thanked the Board for allowing him

to serve as President in 2018, thanked Vice President Rich for his service, and thanked staff for their hard work as well.

President Hanneman moved to elect Dan Rich as Board President and Ted Costa as Board Vice President. Director Miller seconded the motion and it carried unanimously.

2. General Manager Compensation

President Hanneman requested that the Board consider a cash incentive award for the General Manager similar to the incentive awards that were recently approved for employees. He explained that the Personnel Committee discussed this and recommended that the full Board discuss awarding an incentive award. The Board discussed the performance warranting an incentive award and the timing of the award, and agreed that an award should be given to the General Manager at this time. In addition, President Hanneman confirmed that the Board will not be hiring a facilitator to conduct the General Manager's evaluation this year.

Director Costa moved to approve a cash incentive award for General Manager in the amount of \$5,000. President Hanneman seconded the motion and it carried unanimously.

VII. INFORMATION ITEMS

1. GENERAL MANAGER'S REPORT

1.1 General Manager's Monthly Report (W & R)

Mr. Helliker provided the Board with a written report for November which will be attached to the meeting minutes.

1.2 Miscellaneous District Issues and Correspondence

Mr. Helliker reported that Folsom Reservoir storage is down to 33% full and 69% of average (85% of the 15-year average). He reported that precipitation is at 70% of normal, with a 33% probability that precipitation will be above average and temperatures have a 40% probability to be above average. He reported that the snow pack is at 94% of average statewide.

Mr. Helliker reported that Folsom's wettest year on record was 2017 with the highest water storage level at just over 950,000 AF. He stated that currently the water storage level is at 326,000 AF and should start coming up.

Mr. Helliker informed the Board that the water transfer is finished after receiving the final numbers from the Department of Water Resources. He commented that DWR questioned the District's baseline numbers since FOWD pumping was higher in 2017. The District was able to explain the increase in pumping as compared to the baseline. He commented that

there was a meeting this week to discuss how groundwater pumping can affect future transfers and what needs to be done to help assure the success of future water transfers.

Mr. Helliker reported that PCWA is interested in using some of the District's capacity for the Placer Vineyards development in western Placer County. He explained that the next step will be to look at future demands so that there is a better idea of what the District can offer PCWA. He commented that PCWA would need 10 to 15 MGD and also a commensurate amount of capacity in the Cooperative Transmission Pipeline.

Mr. Helliker reported that the Public Information Committee will be reviewing the wholesale mailer on Friday and once finalized it will be mailed out.

Mr. Helliker reported that the SSWD completed their compensation study last week and their study showed that their salaries are at the bottom end of the range of the agencies that they surveyed; therefore, SSWD will allot approximately \$500,000 in order to bring all pay scales to the median of the range. He informed the Board that the District's compensation survey will start after the beginning of the year. He stated that Ms. Silva has already begun the process to obtain bids for the project. Director Tobin commented that, at the last JPIA Board meeting, she asked JPIA to consider pulling the salary data together for all the agencies to use as an additional resource. She commented that JPIA agreed to help pull data together for agencies requesting their help. Ms. Silva will look into receiving the data from JPIA.

2. DIRECTOR OF FINANCE'S REPORT

2.1 Miscellaneous District Issues and Correspondence

Ms. Silva reported that the Government Finance Officers Association awarded the District the 2018 Distinguished Budget Presentation Award for the second consecutive year.

3. OPERATION MANAGER'S REPORT

3.1 Miscellaneous District Issues and Correspondence

Mr. Barela conducted a brief presentation on the Safety/Regulatory Compliance Coordinator position. A copy of the presentation will be attached to the meeting minutes. He introduced Scott Alcantara who filled the position in April 2018, reviewed Mr. Alcantara's education and background, his accomplishments at the District to date, and future goals for the position. Mr. Barela thanked the Board for approving the position and stated that it has been a great benefit to the District. Mr. Alcantara thanked the Board and appreciates the opportunity to work at the District.

4. LEGAL COUNSEL'S REPORT

4.1 Legal Matters

Mr. Horowitz commented that there will be a closed session.

VIII. DIRECTORS' REPORTS

1. SGA

Director Tobin emailed her report to the Board on Tuesday. A copy of the report will be attached to the minutes.

2. RWA

Director Tobin emailed her report to the Board on Tuesday. A copy of the report will be attached to the minutes.

3. ACWA

3.1 Local/Federal Government/Region 4 - Pam Tobin

Director Tobin emailed her report to the Board on Tuesday. A copy of the report will be attached to the minutes.

3.2 JPIA - Pam Tobin

Director Tobin emailed her report to the Board on Tuesday. A copy of the report will be attached to the minutes.

3.3 Energy Committee - Ted Costa

Director Costa reported that the Energy Committee met at the Fall Conference.

4. CVP WATER USERS ASSOCIATION

Director Costa reported that there will be a meeting in January. Mr. Helliker reported that the District had joined the other CVP water users in litigating the State's water rights fees from 2003-04, which finally made its way through the Supreme Court and the case lost. Mr. Helliker reported that the collective group decided not to pursue protests on more recent fees at this time.

5. OTHER REPORTS, CORRESPONDENCE AND COMMENTS

There were no other matters discussed.

IX. COMMITTEE MEETINGS

1. Personnel Committee – December 7, 2018

The committee meeting minutes will be attached to the original board minutes.

2. Finance Committee – December 11, 2018

The committee meeting minutes will be attached to the original board minutes.

X. UPCOMING EVENTS

1. SJWD Employee Awards

December 13, 2018
Folsom, CA

Mr. Helliker reminded the Board about the Employee Awards luncheon on December 13th.

President Hanneman called for Closed Session at 7:02 pm.

XI. CLOSED SESSION

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(d)(4); potential for litigation involving the State Water Resources Control Board's proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update.
2. Public employee performance evaluation involving the General Manager; Government Code sections 54954.5(e) and 54957(b)(1)

President Hanneman returned to Open Session at 7:45 pm.

XII. OPEN SESSION

There was no reportable action from the closed session.

XIII. ADJOURN

The meeting was adjourned at 7:45 p.m.

ATTEST:

DAN RICH, President
Board of Directors
San Juan Water District

TERI GRANT, Board Secretary

AGENDA ITEM VI-1

San Juan Water District President and Vice President History

Year	President	Vice President
2018	Marty Hanneman	Dan Rich
2017	Ken Miller	Bob Walters/Dan Rich
2016	Pam Tobin	Ken Miller
2015	Ted Costa	Pam Tobin
2014	Bob Walters	Dave Peterson
2013	Ken Miller	Bob Walters
2012	Pam Tobin	Ken Miller
2011	Ted Costa	Pam Tobin
2010	Dave Peterson	Ted Costa
2009	Bob Walters	Dave Peterson
2008	Ken Miller	Bob Walters
2007	Pam Tobin	Ken Miller
2006	Ted Costa	Pam Tobin
2005	Dave Peterson	Ted Costa

STAFF REPORT

To: Board of Directors
 From: Paul Helliker, General Manager
 Date: December 12, 2018
 Subject: General Manager's Monthly Report (November)

RECOMMENDED ACTION

For information only, no action requested.

TREATMENT PLANT OPERATIONS

Water Production for October

Item	2018	2017	Difference
Monthly Production AF	3,385.26	2,627.19	28.9%
Daily Average MG	35.58	27.62	28.9%
Annual Production AF	44,499.48	45,530.72	-2.3%

Water Turbidity

Item	November 2018	October 2018	Difference
Raw Water Turbidity NTU	4.46	2.97	50%
Treated Water Turbidity NTU	0.025	0.021	19%
Monthly Turbidity Percentage Reduction	99.44%	99.28%	

*Folsom Lake Reservoir Storage Level AF**

Item	2018	2017	Difference
Lake Volume AF	393,531	552,735	-29%

AF – Acre Feet

MG – Million Gallons

NTU – Nephelometric Turbidity Unit

* Total Reservoir Capacity: 977,000 AF

Other Items of Interest:

- Performed SCADA modification for Hinkle Piezometer Project.
- Complete sewer lift station repair.
- Complete painting projects for chlorine scrubber and raw water bypass project.
- Performed chlorine sensor calibrations.

STAFF REPORT
General Manager's Monthly Report
Paul Helliker

SYSTEM OPERATIONS

Distribution Operations:

Item	November 2018	October 2018	Difference
Leaks and Repairs	4	9	-5
MainsFlushed	15	18	-3
Valves Exercised	7	18	-11
Back Flows Tested	0	0	0
Customer Service Calls	34	52	-18

Distribution System Water Quality:

Water Quality Samples Taken	# Failed Samples	Supporting Information
40 Lab	0	
5 In-House	0	

Other Items of Interest:

- Field Service staff focused on changing problem meters within the distribution system in November. 148 problem meters were replaced.

CUSTOMER SERVICE ACTIVITIES

Billing Information for Month of November

Total Number of Bills Issued	Total Number of Reminders Mailed	Total Number of Shut-off Notices Delivered	Total Number of Disconnections
5518	866	251	20

Conservation Activities

Water Waste Complaints Received	Number of Customers Contacted for High Usage (potential leaks)	Number of Rebates Processed	Number of Meters Tested/Repaired (non-reads)
3	36	14	N/A

Other Activities

- We hosted a hands-on tree pruning workshop with the Sacramento Tree Foundation on November 17th and 39 customers participated.
- Recruitment began for a Customer Service Technician I/II position. December 3rd is the deadline to submit an application.

STAFF REPORT*General Manager's Monthly Report*

Paul Helliker

ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)

Project Title	Description	Status	Issues / Notes
Ali Minor Subdivision	3-Lot Subdivision	In Design Review	Revision to plans
Barton Ranch	10-Lot Subdivision	In Construction	
Chula Acres	4-Lot Minor Subdivision	Approved for Construction	
Colina Estates	10-Lot Subdivision	In Design Review	
Eureka at GB (former Micherra Place Proj.)	28 Condominium Units	In Design Review	DDW Waiver for SD proximity is req'd
GB Memory Care	Commercial Business	In Design Review	
Granite Rock Estates	16-Lot Subdivision	In Design Review	Annexation process will be required for SJWD to supply
Greyhawk III	44 high-density, and 28 single family Lots	In Design Review	
Wellquest Senior Living (prior Ovation)	Commercial Business (114-Unit 2-story Assisted Living Facility)	In Design Review	
Placer County Retirement Residence	Commercial Business (145-Unit Multi-story Assisted Living Facility)	In Design Review	
Pond View	Commercial Business	Approved for Construction	Planning to begin const in spring 2019
SPFD Station 15	Fire Station Bldg Improvements, with water service upgrades	In Construction	
Quarry Ridge Prof. Office Park	Commercial Business (4 parcels to develop four general/medical office buildings)	In Design Review	
Rancho Del Oro	89 Lot Subdivision	Approved for Construction	On hold pending County Approvals
Self Parcel Split (3600 & 3630 Allison Ave)	4 Lot Minor Subdivision (on a new street "Laura Lane", off Allison Dr.)	In Construction	Reviewing submittals
The Park at Granite Bay	56 lot Subdivision	Approved for Construction	In construction, mass grading, closed-up for winter
The Residences at GB	4-Lot Minor Subdivision	In Design Review	
Ventura of GB	33-Lot Subdivision	In Design Review	
Whitehawk I	24-Lot Subdivision	In Design Review	Planning Dept review underway
Whitehawk II	56-Lot Subdivision	In Design Review	Planning Dept review underway

STAFF REPORT

General Manager's Monthly Report

Paul Helliker

ENGINEERING - CAPITAL PROJECTS*Current Retail Projects*

Project Title	Description	Status	Issues / Notes
Douglas Blvd Main Replacement	Replacement of ±4,125-LF of old steel main with new 16-in and 12-in pipeline between Auburn Folsom Rd and Hidden Lakes Dr.	In Construction Phase (75% Complete)	Phase IV is now underway
Dambacher Drive Services Replacement	Replacement of ±19 aged, corroded steel service taps with new bronze saddle taps to reduce potential for failures and leaks	In Construction Phase (95% Complete)	None. (Slurry seal remains to be done)
Lou Place Main Replacement	Replacement of approximately 460-LF of aged main and 4 services on Lou Place between Troy Way and Crown Point Vista	In Design (Nearing ready to bid phase)	Nearing ready to bid phase
Edward Ct Main Replacement	Replacement of approximately 300-LF of aged main and 3 services on between Lou Place and the south end of Edward Court	In Design (Nearing ready to bid phase)	
Spahn Ranch Rd. Main Extension	Install new pipeline; provides looped distribution network	In Design	
Cavitt Stallman 12" (Oak Pines to Sierra Ponds)	Install new pipeline on Cavitt Stallman between Oak Pines Lane and Sierra Ponds Lane	In Design	
Cavitt Stallman 12" (Mystery Cr to Oak Pines)	Install new pipeline on Cavitt Stallman between Mystery Creek Ln and Oak Pines Ln.	In Design	
Woodminister Services Replacements	Replace 18 aged services	In Design	
Redbud/Lupin/Meadowlark Services Replmts	Replace 43 aged services	In Design (Nearing ready to bid phase)	
Sandstone & Auberry to Hill Rd 8" Ext & Serv	Replace pipeline and services	In Design (Nearing ready to bid phase)	
Kokila (SJWD/PCWA) 12-Inch Intertie Pipeline	Interconnection with PCWA	In Design	Working with RWA on Grant Funding

STAFF REPORT

General Manager's Monthly Report

Paul Helliker

Project Title	Description	Status	Issues / Notes
Mooney Tank Building New Roof	Replace the existing aged roof before failure	In Design	
Canyon Falls Village PRS Replacement	Rehabilitation of an existing Pressure Reducing Station (PRV) located near the intersection of Canyon Falls Drive and Santa Juanita Ave.	In Design (Control Valve pre-purchase is done)	
UGB & LGB Low Flow Pumps and LGB/CP MOV	Installation of two new low flow pumps, one each at the Lower and Upper Granite Bay pump stations	In Design	

Retail CIP - Project Specifics

- None to Report

Current Wholesale Projects

Project Title	Description	Status (% Complete)	Issues/ Notes
WTP Thickeners Lining	Clean, repair and line the interior walls and floor of the three thickeners to eliminate leakage and protect the concrete and reinforcing from damage	In Design (TM is done, preparing Bid Docs now)	
FO-40 T-Main Relining	Relining of the existing ±11,000 foot long steel pipeline	In Construction	
Lime System Improvements	Improvements for the WTP's lime system control and feeder system	In Design	
Hinkle Res. Monitoring Level Probes	Installation of level probes into the monitoring wells to provide consistent monitoring data for DSOD reporting	In Construction	SCADA integration done, calibrating the probes now

Wholesale CIP - Project Specifics

- None to Report

STAFF REPORT*General Manager's Monthly Report**Paul Helliker***SAFETY & REGULATORY TRAINING – NOVEMBER 2018**

Training Course	Staff
Hearing Conservation	FS, Eng, Conservation, WTP & Maintenance
Forklift Qualification - Part 2	FS, Eng, WTP, & Maintenance
Respiratory Protection	FS, Eng, WTP, & Maintenance

FINANCE/BUDGET*See attached.*



San Juan Water District, CA

Wholesale Operating Income Statement

Group Summary

For Fiscal: 2018-2019 Period Ending: 11/30/2018

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 010 - WHOLESALE					
Revenue					
41000 - Water Sales	12,666,300.00	12,666,300.00	0.00	5,917,055.08	6,749,244.92
43000 - Rebate	1,500.00	1,500.00	0.00	235.23	1,264.77
45000 - Other Operating Revenue	0.00	0.00	0.00	21,280.53	-21,280.53
49000 - Other Non-Operating Revenue	151,900.00	151,900.00	0.00	15,901.39	135,998.61
Revenue Total:	12,819,700.00	12,819,700.00	0.00	5,954,472.23	6,865,227.77
Expense					
51000 - Salaries and Benefits	3,514,900.00	3,514,900.00	350,852.81	1,350,983.18	2,163,916.82
52000 - Debt Service Expense	955,000.00	955,000.00	0.00	80,422.09	874,577.91
53000 - Source of Supply	2,006,800.00	2,006,800.00	2,421.00	928,363.05	1,078,436.95
54000 - Professional Services	887,400.00	887,400.00	6,332.44	177,716.46	709,683.54
55000 - Maintenance	450,900.00	450,900.00	16,895.88	127,273.99	323,626.01
56000 - Utilities	90,500.00	90,500.00	0.00	79,011.06	11,488.94
57000 - Materials and Supplies	478,300.00	478,300.00	23,719.78	236,807.78	241,492.22
58000 - Public Outreach	88,500.00	88,500.00	264.70	4,536.95	83,963.05
59000 - Other Operating Expenses	470,300.00	470,300.00	9,016.83	203,783.85	266,516.15
69000 - Other Non-Operating Expenses	2,700.00	2,700.00	0.00	1,473.50	1,226.50
69900 - Transfers Out	2,776,900.00	2,776,900.00	0.00	0.00	2,776,900.00
Expense Total:	11,722,200.00	11,722,200.00	409,503.44	3,190,371.91	8,531,828.09
Fund: 010 - WHOLESALE Surplus (Deficit):					
Total Surplus (Deficit):	1,097,500.00	1,097,500.00	-409,503.44	2,764,100.32	-1,666,600.32

Wholesale Operating Income Statement

For Fiscal: 2018-2019 Period Ending: 11/30/2018

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
010 - WHOLESALE	1,097,500.00	1,097,500.00	-409,503.44	2,764,100.32	-1,666,600.32
Total Surplus (Deficit):	1,097,500.00	1,097,500.00	-409,503.44	2,764,100.32	-1,666,600.32



San Juan Water District, CA

Wholesale Capital Income Statement

Group Summary

For Fiscal: 2018-2019 Period Ending: 11/30/2018

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 011 - Wholesale Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,094,700.00	1,094,700.00	0.00	12,300.25	1,082,399.75
44000 - Connection Fees	75,000.00	75,000.00	4,116.00	111,271.00	-36,271.00
44500 - Capital Contributions - Revenue	2,285,400.00	2,285,400.00	0.00	21,850.00	2,263,550.00
49000 - Other Non-Operating Revenue	65,000.00	65,000.00	0.00	41,516.92	23,483.08
49990 - Transfer In	2,776,900.00	2,776,900.00	0.00	0.00	2,776,900.00
Revenue Total:	6,297,000.00	6,297,000.00	4,116.00	186,938.17	6,110,061.83
Expense					
55000 - Maintenance	3,101,000.00	3,101,000.00	0.00	23,895.78	3,077,104.22
61000 - Capital Outlay	1,755,700.00	1,755,700.00	6,016.49	54,579.79	1,701,120.21
63000 - Contributions to Others	0.00	0.00	-38,318.00	-38,318.00	38,318.00
Expense Total:	4,856,700.00	4,856,700.00	-32,301.51	40,157.57	4,816,542.43
Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):					
Total Surplus (Deficit):	1,440,300.00	1,440,300.00	36,417.51	146,780.60	1,293,519.40
	1,440,300.00	1,440,300.00	36,417.51	146,780.60	1,293,519.40

Wholesale Capital Income Statement

For Fiscal: 2018-2019 Period Ending: 11/30/2018

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
011 - Wholesale Capital Outlay	1,440,300.00	1,440,300.00	36,417.51	146,780.60	1,293,519.40
Total Surplus (Deficit):	1,440,300.00	1,440,300.00	36,417.51	146,780.60	1,293,519.40



San Juan Water District, CA

Retail Operating Income Statement

Group Summary

For Fiscal: 2018-2019 Period Ending: 11/30/2018

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 050 - RETAIL					
Revenue					
41000 - Water Sales	11,479,700.00	11,479,700.00	1,284,217.55	3,501,994.53	7,977,705.47
45000 - Other Operating Revenue	379,600.00	379,600.00	19,045.92	125,499.09	254,100.91
49000 - Other Non-Operating Revenue	116,200.00	116,200.00	0.00	48,547.87	67,652.13
Revenue Total:	11,975,500.00	11,975,500.00	1,303,263.47	3,676,041.49	8,299,458.51
Expense					
51000 - Salaries and Benefits	4,720,300.00	4,720,300.00	477,335.11	1,857,263.09	2,863,036.91
52000 - Debt Service Expense	531,000.00	531,000.00	0.00	44,723.44	486,276.56
53000 - Source of Supply	3,095,300.00	3,095,300.00	0.00	1,410,574.37	1,684,725.63
54000 - Professional Services	1,213,400.00	1,213,400.00	50,215.90	227,453.43	985,946.57
55000 - Maintenance	345,800.00	345,800.00	2,144.64	88,707.73	257,092.27
56000 - Utilities	246,200.00	246,200.00	375.00	138,282.31	107,917.69
57000 - Materials and Supplies	292,800.00	292,800.00	9,855.17	126,193.62	166,606.38
58000 - Public Outreach	65,000.00	65,000.00	0.00	43,769.54	21,230.46
59000 - Other Operating Expenses	577,600.00	577,600.00	17,037.38	220,868.37	356,731.63
69000 - Other Non-Operating Expenses	2,200.00	2,200.00	0.00	1,473.50	726.50
69900 - Transfers Out	275,300.00	275,300.00	0.00	0.00	275,300.00
Expense Total:	11,364,900.00	11,364,900.00	556,963.20	4,159,309.40	7,205,590.60
Fund: 050 - RETAIL Surplus (Deficit):					
Total Surplus (Deficit):	610,600.00	610,600.00	746,300.27	-483,267.91	1,093,867.91

Retail Operating Income Statement

For Fiscal: 2018-2019 Period Ending: 11/30/2018

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
050 - RETAIL	610,600.00	610,600.00	746,300.27	-483,267.91	1,093,867.91
Total Surplus (Deficit):	610,600.00	610,600.00	746,300.27	-483,267.91	1,093,867.91



San Juan Water District, CA

Retail Capital Income Statement

Group Summary

For Fiscal: 2018-2019 Period Ending: 11/30/2018

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 055 - Retail Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,094,700.00	1,094,700.00	0.00	12,300.25	1,082,399.75
44000 - Connection Fees	100,000.00	100,000.00	31,452.00	35,625.00	64,375.00
49000 - Other Non-Operating Revenue	65,000.00	65,000.00	0.00	26,511.61	38,488.39
49990 - Transfer In	275,300.00	275,300.00	0.00	0.00	275,300.00
Revenue Total:	1,535,000.00	1,535,000.00	31,452.00	74,436.86	1,460,563.14
Expense					
54000 - Professional Services	358,000.00	358,000.00	0.00	0.00	358,000.00
55000 - Maintenance	150,800.00	150,800.00	0.00	103,306.91	47,493.09
61000 - Capital Outlay	5,505,300.00	5,505,300.00	55.00	1,061,821.10	4,443,478.90
Expense Total:	6,014,100.00	6,014,100.00	55.00	1,165,128.01	4,848,971.99
Fund: 055 - Retail Capital Outlay Surplus (Deficit):					
Total Surplus (Deficit):	-4,479,100.00	-4,479,100.00	31,397.00	-1,090,691.15	-3,388,408.85

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
055 - Retail Capital Outlay	-4,479,100.00	-4,479,100.00	31,397.00	-1,090,691.15	-3,388,408.85
Total Surplus (Deficit):	-4,479,100.00	-4,479,100.00	31,397.00	-1,090,691.15	-3,388,408.85

Summary**Project Summary**

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
<u>121965</u>	Oak Avenue - American River Canyon I	0.00	5,261.50	-5,261.50
<u>141043</u>	2014 Drought Response - SSWD Antel	0.00	-33,883.00	33,883.00
<u>171107</u>	FO 40 Transmission Pipeline Re-Lining	0.00	23,895.78	-23,895.78
<u>175105</u>	6690-7767 Douglas Boulevard & Assoc	0.00	736,159.09	-736,159.09
<u>175107</u>	5700-5708 & 5640-5682 Main Avenue	0.00	17,206.88	-17,206.88
<u>175109</u>	9151-9219 Oak Avenue Main Replacer	0.00	17,972.75	-17,972.75
<u>175113</u>	7225-7355 Dambacher Drive	0.00	138,604.44	-138,604.44
<u>175117</u>	Bacon Pressure Zone - Olive Ranch PR:	0.00	6,292.00	-6,292.00
<u>175119</u>	Bacon Pressure Zone - Cavitt Stallman	0.00	5,138.72	-5,138.72
<u>181110</u>	Alum Feed Pumps Replacement	0.00	392.53	-392.53
<u>181130</u>	Hinkle Reservoir Monitoring Wells Lev	0.00	23,707.63	-23,707.63
<u>181150</u>	Madison #2 Mag Meter Replacement	0.00	30,479.63	-30,479.63
<u>185135</u>	Upper & Lower GB Pump Stn Low Flow	0.00	4,861.59	-4,861.59
<u>185140</u>	Canyon Falls Village Pressure Reducing	0.00	3,461.65	-3,461.65
<u>185165</u>	Field Services/Engineering Building (Sh	0.00	84,185.20	-84,185.20
<u>195210</u>	SCADA Radio Replacements North Phas	0.00	1,150.00	-1,150.00
<u>195260</u>	Replace Variable Frequency Drives (3 I	0.00	45,616.27	-45,616.27
<u>195270</u>	SCADA Fiber Optic Comm Cabling - Ba	0.00	55.00	-55.00
Project Totals:		0.00	1,110,557.66	-1,110,557.66

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CIP - Asset	0.00	1,120,544.88	-1,120,544.88
CIP - Capital Contribution	0.00	-33,883.00	33,883.00
CIP - Expense	0.00	23,895.78	-23,895.78
Group Totals:		0.00	1,110,557.66
-1,110,557.66			

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Administration	0.00	-33,883.00	33,883.00
Engineering	0.00	1,089,617.72	-1,089,617.72
Information Technology	0.00	55.00	-55.00
Water Treatment Plant	0.00	54,767.94	-54,767.94
Type Totals:		0.00	1,110,557.66
-1,110,557.66			

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
		0.00	11,113.99	11,113.99
010-220-54120	Professional Services - Other	0.00	4,435.00	4,435.00
011-700-57120	Maintenance - Facility	0.00	23,895.78	23,895.78
011-700-61145	Capital Outlay - WTP & Improv...	0.00	392.53	392.53
011-700-61155	Capital Outlay - Reservoirs & I...	0.00	23,707.63	23,707.63
011-700-61160	Capital Outlay - Equipment and..	0.00	19,365.64	19,365.64
011-700-74090	Contributions to Others	0.00	-38,318.00	-38,318.00
055-20030	Retentions Payable	0.00	4,143.99	4,143.99
055-700-61135	Capital Outlay - Pump Stations...	0.00	53,994.51	53,994.51
055-700-61140	Capital Outlay - Buildings & Im...	0.00	88,616.00	88,616.00
055-700-61150	Capital Outlay - Mains/Pipeline...	0.00	918,060.59	918,060.59
055-700-61160	Capital Outlay - Equipment and..	0.00	1,150.00	1,150.00
GL Account Totals:		0.00	1,110,557.66	1,110,557.66



San Juan Water District, CA

Balance Sheet
Account Summary
As Of 11/30/2018

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
Asset					
Type: 1000 - Assets					
10010 - Cash and Investments	6,036,840.97	10,161,957.17	1,970,808.57	5,971,426.38	24,141,033.09
10510 - Accounts Receivable	8,481.90	0.84	411,953.05	0.06	420,435.85
11000 - Inventory	0.00	0.00	132,736.85	0.00	132,736.85
12000 - Prepaid Expense	29,920.00	0.00	29,920.00	0.00	59,840.00
14010 - Deferred Outflows	4,779,860.95	0.00	5,666,543.09	0.00	10,446,404.04
17010 - Capital Assets - Work in Progress	119,719.83	0.00	1,200,506.28	0.00	1,320,226.11
17150 - Capital Assets - Land Non-depreciable	98,212.00	0.00	166,272.00	0.00	264,484.00
17160 - Capital Assets - Land Improvements	814,105.59	0.00	83,970.80	0.00	898,076.39
17200 - Capital Assets - Pump Stations & Improvements	7,047,178.00	0.00	5,527,475.04	0.00	12,574,653.04
17300 - Capital Assets - Buildings & Improvements	1,296,460.92	0.00	55,440.68	0.00	1,351,901.60
17350 - Capital Assets - Water Treatment Plant & Imp	35,529,240.97	0.00	16,000.00	0.00	35,545,240.97
17400 - Capital Assets - Mains/Pipelines & Improvements	29,288,015.94	0.00	42,097,313.07	0.00	71,385,329.01
17500 - Capital Assets - Reservoirs & Improvements	2,876,930.81	0.00	2,492,421.90	0.00	5,369,352.71
17700 - Capital Assets - Equipment & Furniture	13,623,189.97	0.00	1,051,807.09	0.00	14,674,997.06
17750 - Capital Assets - Vehicles	316,440.00	0.00	510,886.87	0.00	827,326.87
17800 - Capital Assets - Software	447,653.38	0.00	403,200.40	0.00	850,853.78
17850 - Capital Assets - Intangible	666,196.00	0.00	0.00	0.00	666,196.00
17900 - Less Accumulated Depreciation	-35,623,074.98	0.00	-27,567,347.98	0.00	-63,190,422.96
19015 - 2012 Premiums on Refunding Bonds	-552,686.28	0.00	-300,093.04	0.00	-852,779.32
Total Type 1000 - Assets:	66,802,685.97	10,161,958.01	33,949,814.67	5,971,426.44	116,885,885.09
Total Asset:	66,802,685.97	10,161,958.01	33,949,814.67	5,971,426.44	116,885,885.09
Liability					
Type: 1000 - Assets					
10510 - Accounts Receivable	0.00	0.00	87,392.93	0.00	87,392.93
Total Type 1000 - Assets:	0.00	0.00	87,392.93	0.00	87,392.93
Type: 2000 - Liabilities					
20010 - Accounts Payable	53,938.90	2,315.95	19,541.90	84,248.79	160,045.54
20100 - Retentions Payable	0.00	0.00	0.00	55,943.21	55,943.21
21200 - Salaries & Benefits Payable	32,244.30	0.00	52,368.22	0.00	84,612.52
21250 - Payroll Taxes Payable	4,467.01	0.00	3,561.61	0.00	8,028.62
21300 - Compensated Absences	313,125.59	0.00	470,930.53	0.00	784,056.12
21500 - Premium on Issuance of Bonds Series 2017	1,382,904.36	0.00	777,883.70	0.00	2,160,788.06
21600 - OPEB Liability	1,868,077.67	0.00	2,435,346.48	0.00	4,303,424.15

Balance Sheet

As Of 11/30/2018

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
21700 - Pension Liability	1,985,100.80	0.00	2,816,714.96	0.00	4,801,815.76
22010 - Deferred Income	0.00	0.00	41,904.78	0.00	41,904.78
22050 - Deferred Inflows	1,448,541.04	0.00	1,934,601.33	0.00	3,383,142.37
24200 - 2012 Bonds Payable	6,414,133.42	0.00	3,482,693.34	0.00	9,896,826.76
24250 - Bonds Payable 2017 Refunding	16,115,200.00	0.00	9,064,800.00	0.00	25,180,000.00
Total Type 2000 - Liabilities:	29,617,733.09	2,315.95	21,100,346.85	140,192.00	50,860,587.89
Total Liability:	29,617,733.09	2,315.95	21,187,739.78	140,192.00	50,947,980.82
Equity					
Type: 3000 - Equity					
30100 - Investment in Capital Assets	33,105,804.95	0.00	13,014,612.39	0.00	46,120,417.34
30500 - Designated Reserves	1,315,047.61	10,012,861.46	230,730.41	6,921,925.59	18,480,565.07
Total Type 3000 - Equity:	34,420,852.56	10,012,861.46	13,245,342.80	6,921,925.59	64,600,982.41
Total Total Beginning Equity:	34,420,852.56	10,012,861.46	13,245,342.80	6,921,925.59	64,600,982.41
Total Revenue	5,954,472.23	186,938.17	3,676,041.49	74,436.86	9,891,888.75
Total Expense	3,190,371.91	40,157.57	4,159,309.40	1,165,128.01	8,554,966.89
Revenues Over/Under Expenses	2,764,100.32	146,780.60	-483,267.91	-1,090,691.15	1,336,921.86
Total Equity and Current Surplus (Deficit):	37,184,952.88	10,159,642.06	12,762,074.89	5,831,234.44	65,937,904.27
Total Liabilities, Equity and Current Surplus (Deficit):	66,802,685.97	10,161,958.01	33,949,814.67	5,971,426.44	116,885,885.09



San Juan Water District, CA

Check Report

By Check Number

Date Range: 11/01/2018 - 11/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
03578	Maldonado, Ray	11/30/2018	Regular	0.00	-64.60	51807
03627	Mckay, James	11/30/2018	Regular	0.00	-119.32	52446
02556	Costa, Ted	11/30/2018	Regular	0.00	-37.06	52599
03681	Allied Electronics Inc.	11/05/2018	Regular	0.00	3,178.90	53420
03406	Alpha Analytical Laboratories Inc.	11/05/2018	Regular	0.00	863.00	53421
02613	Clark, Tom	11/05/2018	Regular	0.00	214.49	53422
02214	County of Placer Engineering & Surveying	11/05/2018	Regular	0.00	5,911.10	53423
03548	Digital Deployment, Inc.	11/05/2018	Regular	0.00	400.00	53424
03685	Dirt Movers, Inc.	11/05/2018	Regular	0.00	1,969.84	53425
01554	Electrical Equipment Co	11/05/2018	Regular	0.00	12,038.68	53426
01659	Gary Webb Trucking	11/05/2018	Regular	0.00	4,582.50	53427
01068	Glenn C. Walker	11/05/2018	Regular	0.00	1,010.40	53428
03091	Granite Bay Ace Hardware	11/05/2018	Regular	0.00	160.49	53429
02567	Grant, Teri	11/05/2018	Regular	0.00	116.82	53430
01706	Graymont Western US Inc.	11/05/2018	Regular	0.00	6,519.48	53431
01733	Harris Industrial Gases	11/05/2018	Regular	0.00	56.79	53432
03383	Inferrera Construction Management Group, Inc.	11/05/2018	Regular	0.00	4,860.00	53433
03684	KP Martin Inc	11/05/2018	Regular	0.00	823.80	53434
01959	Les Schwab Tire Centers of California Inc	11/05/2018	Regular	0.00	440.49	53435
03533	M&C Bliss Enterprises Inc	11/05/2018	Regular	0.00	1,286.97	53436
02093	NDS Solutions, Inc	11/05/2018	Regular	0.00	2,883.01	53437
03239	NorCal RotoCo, Inc.	11/05/2018	Regular	0.00	250.00	53438
02131	Office Depot, Inc.	11/05/2018	Regular	0.00	1,299.41	53439
02150	Pace Supply Corp	11/05/2018	Regular	0.00	1,109.22	53440
02154	Pacific EcoRisk, Inc	11/05/2018	Regular	0.00	591.38	53441
03234	Pierson, Andrew	11/05/2018	Regular	0.00	80.74	53442
02223	Rexel Inc (Platt - Rancho Cordova)	11/05/2018	Regular	0.00	16,734.13	53443
02328	Rocklin Windustrial Co	11/05/2018	Regular	0.00	120.93	53444
02363	Sacramento Local Agency Formation Commission	11/05/2018	Regular	0.00	2,947.00	53445
02459	Sierra Safety Company	11/05/2018	Regular	0.00	113.15	53446
03683	Smith, Cara M.	11/05/2018	Regular	0.00	2,137.54	53447
03416	Smith, Kendall	11/05/2018	Regular	0.00	130.00	53448
03309	Sorum, Mark	11/05/2018	Regular	0.00	2,500.00	53449
02581	The Ferguson Group, LLC	11/05/2018	Regular	0.00	12,091.99	53450
03079	Van Dusen, Darren	11/05/2018	Regular	0.00	439.78	53451
02700	Viking Shred LLC	11/05/2018	Regular	0.00	50.00	53452
01687	W. W. Grainger, Inc.	11/05/2018	Regular	0.00	30.74	53453
03663	Westlands Water District	11/05/2018	Regular	0.00	5,000.00	53454
01241	Bureau of Reclamation CCAO	11/05/2018	Regular	0.00	100.00	53456
03655	Adrian Mocan Drywall and Texture	11/13/2018	Regular	0.00	1,100.00	53457
01041	Afman, Todd R	11/13/2018	Regular	0.00	609.65	53458
03681	Allied Electronics Inc.	11/13/2018	Regular	0.00	1,678.63	53459
	Void	11/13/2018	Regular	0.00	0.00	53460
03406	Alpha Analytical Laboratories Inc.	11/13/2018	Regular	0.00	936.00	53461
01073	Amarjeet Singh Garcha	11/13/2018	Regular	0.00	1,700.00	53462
01026	American River Ace Hardware, Inc.	11/13/2018	Regular	0.00	103.71	53463
01090	American Water Works Association	11/13/2018	Regular	0.00	1,223.00	53464
01372	City of Folsom	11/13/2018	Regular	0.00	30.24	53465
01375	City of Sacramento	11/13/2018	Regular	0.00	3,606.50	53466
03376	Del Paso Pipe & Steel Inc.	11/13/2018	Regular	0.00	41.31	53467
01494	Dewey Services Inc.	11/13/2018	Regular	0.00	85.00	53468
01554	Electrical Equipment Co	11/13/2018	Regular	0.00	1,043.08	53469
01623	FISHER SCIENTIFIC COMPANY LLC	11/13/2018	Regular	0.00	2,231.47	53470
01681	Golden State Flow Measurements, Inc.	11/13/2018	Regular	0.00	4,162.90	53471

Check Report

Date Range: 11/01/2018 - 11/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03686	Goodfellow Bros CA LLC	11/13/2018	Regular	0.00	69.68	53472
03091	Granite Bay Ace Hardware	11/13/2018	Regular	0.00	68.01	53473
01733	Harris Industrial Gases	11/13/2018	Regular	0.00	179.93	53474
02047	Heasley, Mike	11/13/2018	Regular	0.00	195.67	53475
03383	Inferrera Construction Management Group, Inc.	11/13/2018	Regular	0.00	21,135.00	53476
01796	Insomniac Productions Inc.	11/13/2018	Regular	0.00	1,934.28	53477
01916	Miller, Ken	11/13/2018	Regular	0.00	13.63	53478
02131	Office Depot, Inc.	11/13/2018	Regular	0.00	1,344.44	53479
	Void	11/13/2018	Regular	0.00	0.00	53480
02150	Pace Supply Corp	11/13/2018	Regular	0.00	540.54	53481
02146	PG&E	11/13/2018	Regular	0.00	107,236.66	53482
	Void	11/13/2018	Regular	0.00	0.00	53483
02219	Placer County Tax Collector	11/13/2018	Regular	0.00	103.36	53484
03532	Quincy Engineering Inc	11/13/2018	Regular	0.00	3,792.50	53485
02283	Recology Auburn Placer	11/13/2018	Regular	0.00	643.47	53486
02223	Rexel Inc (Platt - Rancho Cordova)	11/13/2018	Regular	0.00	3,466.04	53487
03092	Rich, Dan	11/13/2018	Regular	0.00	9.27	53488
02452	Sierra National Construction, Inc.	11/13/2018	Regular	0.00	13,957.51	53489
02459	Sierra Safety Company	11/13/2018	Regular	0.00	139.43	53490
01411	SureWest Telephone	11/13/2018	Regular	0.00	1,618.21	53491
02571	Tesco Controls, Inc.	11/13/2018	Regular	0.00	4,435.00	53492
02580	The Eidam Corporation	11/13/2018	Regular	0.00	4,022.75	53493
02667	US Bank Corporate Payments Sys (CalCard)	11/13/2018	Regular	0.00	10,979.74	53494
	Void	11/13/2018	Regular	0.00	0.00	53495
	Void	11/13/2018	Regular	0.00	0.00	53496
	Void	11/13/2018	Regular	0.00	0.00	53497
	Void	11/13/2018	Regular	0.00	0.00	53498
	Void	11/13/2018	Regular	0.00	0.00	53499
	Void	11/13/2018	Regular	0.00	0.00	53500
	Void	11/13/2018	Regular	0.00	0.00	53501
	Void	11/13/2018	Regular	0.00	0.00	53502
01687	W. W. Grainger, Inc.	11/13/2018	Regular	0.00	157.66	53503
03445	Zlotnick, Greg	11/13/2018	Regular	0.00	207.15	53504
03406	Alpha Analytical Laboratories Inc.	11/16/2018	Regular	0.00	595.00	53505
03649	Caggiano General Engineering, Inc.	11/16/2018	Regular	0.00	128,012.50	53506
01352	Chemco Systems, L.P.	11/16/2018	Regular	0.00	1,027.65	53507
03089	Fulton, Jonathan	11/16/2018	Regular	0.00	29.89	53508
01659	Gary Webb Trucking	11/16/2018	Regular	0.00	105.00	53509
03091	Granite Bay Ace Hardware	11/16/2018	Regular	0.00	44.70	53510
01778	IDEXX Distribution, Inc.	11/16/2018	Regular	0.00	554.61	53511
03383	Inferrera Construction Management Group, Inc.	11/16/2018	Regular	0.00	3,915.00	53512
03520	Johnson, Jeff A	11/16/2018	Regular	0.00	216.49	53513
02024	MCI WORLD.COM	11/16/2018	Regular	0.00	124.36	53514
02146	PG&E	11/16/2018	Regular	0.00	10.00	53515
02293	RFI Enterprises, Inc	11/16/2018	Regular	0.00	49.86	53516
02328	Rocklin Windustrial Co	11/16/2018	Regular	0.00	48.26	53517
02357	Sacramento Municipal Utility District (SMUD)	11/16/2018	Regular	0.00	17,898.51	53518
02452	Sierra National Construction, Inc.	11/16/2018	Regular	0.00	28,935.76	53519
02463	The New AnswerNet	11/16/2018	Regular	0.00	275.00	53520
03689	Tom Perkins Constructions	11/16/2018	Regular	0.00	1,522.21	53521
03689	Tom Perkins Constructions	11/27/2018	Regular	0.00	-1,522.21	53521
02651	United Parcel Service Inc	11/16/2018	Regular	0.00	118.74	53522
03284	Vavrinek, Trine, Day & Co, LLP	11/16/2018	Regular	0.00	232.50	53523
02690	Verizon Wireless	11/16/2018	Regular	0.00	1,806.94	53524
01687	W. W. Grainger, Inc.	11/16/2018	Regular	0.00	949.69	53525
03445	Zlotnick, Greg	11/16/2018	Regular	0.00	1,200.26	53526
01041	Afman, Todd R	11/26/2018	Regular	0.00	374.26	53527
03681	Allied Electronics Inc.	11/26/2018	Regular	0.00	640.73	53528
01681	Golden State Flow Measurements, Inc.	11/26/2018	Regular	0.00	22,756.31	53529
03091	Granite Bay Ace Hardware	11/26/2018	Regular	0.00	46.29	53530
01819	Joel Richard Eichman	11/26/2018	Regular	0.00	264.70	53531

Check Report

Date Range: 11/01/2018 - 11/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02131	Office Depot, Inc.	11/26/2018	Regular	0.00	621.61	53532
02150	Pace Supply Corp	11/26/2018	Regular	0.00	1,923.27	53533
02216	Placer County Public Works	11/26/2018	Regular	0.00	55.00	53534
02223	Rexel Inc (Platt - Rancho Cordova)	11/26/2018	Regular	0.00	1,455.31	53535
02302	Riebes Auto Parts, LLC	11/26/2018	Regular	0.00	4.84	53536
02581	The Ferguson Group, LLC	11/26/2018	Regular	0.00	6,000.00	53537
02716	WATER EDUCATION FOUNDATION	11/26/2018	Regular	0.00	9,000.00	53538
03689	Tom Perkins Constructions	11/27/2018	Regular	0.00	1,522.21	53539
01242	Bureau of Reclamation-MPR	11/05/2018	EFT	0.00	100.00	405682
01242	Bureau of Reclamation-MPR	11/05/2018	EFT	0.00	-100.00	405682
03221	Chemtrade Chemicals Corporation	11/05/2018	EFT	0.00	8,347.08	405683
01486	Department of Energy	11/05/2018	EFT	0.00	3,400.73	405684
01611	Ferguson Enterprises, Inc	11/05/2018	EFT	0.00	582.05	405685
03674	Geokon, Inc.	11/05/2018	EFT	0.00	80.26	405686
03237	GM Construction & Developers, Inc	11/05/2018	EFT	0.00	9,552.63	405687
01790	Industrial Safety Supply Corp of California	11/05/2018	EFT	0.00	103.72	405688
01794	Innovyze, Inc	11/05/2018	EFT	0.00	4,400.00	405689
01895	Joseph G Pollard Co, Inc	11/05/2018	EFT	0.00	563.20	405690
03628	Lees Automotive Repair Inc.	11/05/2018	EFT	0.00	1,070.75	405691
01736	MailFinance Inc	11/05/2018	EFT	0.00	93.82	405692
01472	Mel Dawson, Inc.	11/05/2018	EFT	0.00	5,215.20	405693
02069	Motion Industries	11/05/2018	EFT	0.00	373.87	405694
03377	RDO Construction Equipment Co.	11/05/2018	EFT	0.00	2,455.87	405695
02308	River City Staffing, Inc.	11/05/2018	EFT	0.00	917.20	405696
02572	Thatcher Company of California, Inc.	11/05/2018	EFT	0.00	4,226.40	405697
03298	United Rentals (North America), Inc.	11/05/2018	EFT	0.00	3,586.83	405698
02706	Vortex Industries, Inc.	11/05/2018	EFT	0.00	1,011.00	405699
03387	WageWorks, Inc	11/05/2018	EFT	0.00	351.15	405700
02730	Western Area Power Administration	11/05/2018	EFT	0.00	2,303.02	405701
01232	Brower Mechanical, Inc.	11/13/2018	EFT	0.00	867.00	405702
03221	Chemtrade Chemicals Corporation	11/13/2018	EFT	0.00	4,127.00	405703
01521	DataProse, LLC	11/13/2018	EFT	0.00	9,543.28	405704
01611	Ferguson Enterprises, Inc	11/13/2018	EFT	0.00	630.45	405705
03237	GM Construction & Developers, Inc	11/13/2018	EFT	0.00	12,746.70	405706
01721	Hach Company	11/13/2018	EFT	0.00	3,867.72	405707
	Void	11/13/2018	EFT	0.00	0.00	405708
03593	Hanneman, Martin W	11/13/2018	EFT	0.00	16.35	405709
01790	Industrial Safety Supply Corp of California	11/13/2018	EFT	0.00	1,348.68	405710
01895	Joseph G Pollard Co, Inc	11/13/2018	EFT	0.00	219.84	405711
02027	Mcmaster-Carr Supply Company	11/13/2018	EFT	0.00	771.85	405712
02292	Rexel USA, Inc.	11/13/2018	EFT	0.00	11,478.33	405713
02308	River City Staffing, Inc.	11/13/2018	EFT	0.00	917.20	405714
03220	Solenis LLP	11/13/2018	EFT	0.00	3,840.52	405715
03403	TESSCO Technologies, Incorporated	11/13/2018	EFT	0.00	305.09	405716
02592	The Reed Group, Inc.	11/13/2018	EFT	0.00	6,248.98	405717
02162	Tobin, Pamela	11/13/2018	EFT	0.00	83.93	405718
01328	Association of California Water Agencies / Joint P	11/16/2018	EFT	0.00	7,940.13	405719
01486	Department of Energy	11/16/2018	EFT	0.00	3,151.03	405720
03628	Lees Automotive Repair Inc.	11/16/2018	EFT	0.00	1,077.31	405721
03543	Mailroom Finance, Inc.	11/16/2018	EFT	0.00	2,000.00	405722
02027	Mcmaster-Carr Supply Company	11/16/2018	EFT	0.00	55.21	405723
02050	Miles Treaster & Associates (MTA)	11/16/2018	EFT	0.00	3,840.64	405724
02158	Pacific Storage Company	11/16/2018	EFT	0.00	57.30	405725
02308	River City Staffing, Inc.	11/16/2018	EFT	0.00	917.20	405726
02710	WageWorks, Inc	11/16/2018	EFT	0.00	86.00	405727
03387	WageWorks, Inc	11/16/2018	EFT	0.00	351.15	405728
01242	Bureau of Reclamation-MPR	11/27/2018	EFT	0.00	-1,421.44	405729
01242	Bureau of Reclamation-MPR	11/26/2018	EFT	0.00	1,421.44	405729
03674	Geokon, Inc.	11/26/2018	EFT	0.00	1,921.00	405730
03237	GM Construction & Developers, Inc	11/26/2018	EFT	0.00	6,005.85	405731
02027	Mcmaster-Carr Supply Company	11/26/2018	EFT	0.00	89.97	405732

Check Report

Date Range: 11/01/2018 - 11/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02286	Regional Water Authority	11/26/2018	EFT	0.00	350.00	405733
02308	River City Staffing, Inc.	11/26/2018	EFT	0.00	917.20	405734
02572	Thatcher Company of California, Inc.	11/26/2018	EFT	0.00	4,226.40	405735
03077	VALIC	11/02/2018	Bank Draft	0.00	4,987.81	0007607819
03077	VALIC	11/16/2018	Bank Draft	0.00	4,988.60	0007619870
03077	VALIC	11/30/2018	Bank Draft	0.00	4,587.81	0007632498
01641	Sun Life Assurance Company of Canada	11/02/2018	Bank Draft	0.00	10,079.28	100426922
03130	CalPERS Retirement	11/02/2018	Bank Draft	0.00	34,364.97	1001195926
03078	CalPERS Health	11/06/2018	Bank Draft	0.00	41,971.79	1001198330
03078	CalPERS Health	11/06/2018	Bank Draft	0.00	39,874.33	1001198330
03078	CalPERS Health	11/06/2018	Bank Draft	0.00	37,531.99	1001198330
03130	CalPERS Retirement	11/16/2018	Bank Draft	0.00	34,331.89	1001205027
01366	Citistreet/CalPERS 457	11/16/2018	Bank Draft	0.00	2,088.75	1001205053
03130	CalPERS Retirement	11/30/2018	Bank Draft	0.00	34,413.34	1001213807
01366	Citistreet/CalPERS 457	11/30/2018	Bank Draft	0.00	2,705.18	1001213811
03163	Economic Development Department	11/16/2018	Bank Draft	0.00	8,351.36	0-073-192-256
03080	California State Disbursement Unit	11/15/2018	Bank Draft	0.00	750.92	87CHTMB6658
03080	California State Disbursement Unit	11/29/2018	Bank Draft	0.00	750.92	A2B1BMR6658
03080	California State Disbursement Unit	11/01/2018	Bank Draft	0.00	750.92	WI73YCCQ6658
03163	Economic Development Department	11/30/2018	Bank Draft	0.00	8,898.33	0-273-888-064
03163	Economic Development Department	11/02/2018	Bank Draft	0.00	8,396.59	1-827-521-344
01039	American Family Life Assurance Company of Colu	11/20/2018	Bank Draft	0.00	567.84	Q3869 11-20-18
01039	American Family Life Assurance Company of Colu	11/20/2018	Bank Draft	0.00	567.84	Q3869 11-20-18
01366	Citistreet/CalPERS 457	11/02/2018	Bank Draft	0.00	2,921.25	1000000154792
03164	Internal Revenue Service	11/02/2018	Bank Draft	0.00	43,903.73	2708706321932
03164	Internal Revenue Service	11/16/2018	Bank Draft	0.00	43,960.12	2708720429128
03164	Internal Revenue Service	11/30/2018	Bank Draft	0.00	45,465.45	2708734804833

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	182	108	0.00	520,181.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	15	0.00	-1,743.19
Bank Drafts	24	24	0.00	417,211.01
EFT's	81	56	0.00	138,634.09
	287	203	0.00	1,074,283.56

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	182	108	0.00	520,181.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	15	0.00	-1,743.19
Bank Drafts	24	24	0.00	417,211.01
EFT's	81	56	0.00	138,634.09
	287	203	0.00	1,074,283.56

Fund Summary

Fund	Name	Period	Amount
999	INTERCOMPANY	11/2018	1,074,283.56 1,074,283.56



San Juan Water District, CA

Vendor History Report

By Vendor Name

Posting Date Range 07/01/2018 - 11/30/2018

Payment Date Range -

Payable Number Item Description	Description	Post Date	1099	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
	Item Description	Units	Price	Amount	Account Number	Account Name	Dist Amount				
Vendor Set: 01 - Vendor Set 01											
01916 - Miller, Ken											
Exp Reimb 08-2018	Exp Reimb 08-2018-Mileage PCWA 2x2 Meet 8/31/2018			53205		30.53	0.00	0.00	0.00	30.53	30.53
Mileage Reimb	0.00	0.00	16.90	010-010-52110	9/10/2018	16.90	0.00	0.00	0.00	16.90	16.90
				050-010-52110	Training - Meetings, Education & Trai	15.21					
Mileage Reimb	0.00	0.00	13.63	010-010-52110	11/13/2018	13.63	0.00	0.00	0.00	13.63	13.63
				050-010-52110	Training - Meetings, Education & Trai	6.82					
					Training - Meetings, Education & Trai	6.81					
03092 - Rich, Dan											
Exp Reimb 09-2018	Mileage Reimb-EE BBQ	9/30/2018		53350		15.27	0.00	0.00	0.00	15.27	15.27
Mileage Reimb-EE BBQ	0.00	0.00	6.00	010-010-52110	10/15/2018	6.00	0.00	0.00	0.00	6.00	6.00
				050-010-52110	Training - Meetings, Education & Trai	3.00					
Mileage Reimb	0.00	0.00	9.27	010-010-52110	11/13/2018	9.27	0.00	0.00	0.00	9.27	9.27
				050-010-52110	Training - Meetings, Education & Trai	4.64					
					Training - Meetings, Education & Trai	4.63					
02162 - Tobin, Pamela											
Exp Reimb 07-2018	Mileage Exp Reimb-Various Meetings& ACW/7/30/2018			405547		401.71	0.00	0.00	0.00	401.71	401.71
Mileage Exp Reimb-Vario	0.00	0.00	105.75	010-010-52110	8/7/2018	105.75	0.00	0.00	0.00	105.75	105.75
				050-010-52110	Training - Meetings, Education & Trai	52.88					
Mileage Expense Reimbu	0.00	0.00	38.70	010-010-52110	10/15/2018	38.70	0.00	0.00	0.00	38.70	38.70
				050-010-52110	Training - Meetings, Education & Trai	19.35					
Mileage & Exp Reimb-Var	0.00	0.00	173.33	010-010-52110	11/13/2018	173.33	0.00	0.00	0.00	173.33	173.33
				050-010-52110	Training - Meetings, Education & Trai	86.66					
					Training - Meetings, Education & Trai	86.67					
Mileage Reimb	0.00	0.00	83.93	010-010-52110							
				050-010-52110	Training - Meetings, Education & Trai	41.97					
					Training - Meetings, Education & Trai	41.96					
Vendors: (3) Total 01 - Vendor Set 01:						447.51	0.00	0.00	0.00	447.51	447.51
Vendors: (3) Report Total:						447.51	0.00	0.00	0.00	447.51	447.51



Payroll Set: 01-San Juan Water District

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
<u>0690</u>	Costa,Ted	Reg - Regular Hours	5	18.00	2,250.00
			0690 - Costa Total:	18.00	2,250.00
<u>1028</u>	Hanneman,Martin W	Reg - Regular Hours	5	20.00	2,500.00
			1028 - Hanneman Total:	20.00	2,500.00
<u>0670</u>	Miller,Ken	Reg - Regular Hours	5	15.00	1,875.00
			0670 - Miller Total:	15.00	1,875.00
<u>1003</u>	Rich,Daniel T	Reg - Regular Hours	5	12.00	1,500.00
			1003 - Rich Total:	12.00	1,500.00
<u>0650</u>	Tobin,Pamela	Reg - Regular Hours	5	33.00	4,125.00
			0650 - Tobin Total:	33.00	4,125.00
				Report Total:	98.00
					12,250.00

**Pay Code Report****Account Summary**

7/1/2018 - 11/30/2018

Payroll Set: 01-San Juan Water District

Account	Account Description	Units	Pay Amount
<u>010-010-58110</u>	Director - Stipend	49.00	6,125.00
		010 - WHOLESALE Total:	49.00
<u>050-010-58110</u>	Director - Stipend	49.00	6,125.00
		050 - RETAIL Total:	49.00
		Report Total:	98.00
			12,250.00

**Pay Code Report****Pay Code Summary**

7/1/2018 - 11/30/2018

Payroll Set: 01-San Juan Water District

Pay Code	Description	# of Payments	Units	Pay Amount
Reg	Regular Hours	25	98.00	12,250.00
		Report Total:	98.00	12,250.00

2018/19 Actual Deliveries and Revenue - By Wholesale Customer Agency

	July - November 2018						
	Budgeted Deliveries	Budgeted Revenue	Actual Deliveries	Actual Revenue	Delivery Variance	Revenue Variance	
San Juan Retail	6,782.73	\$ 1,372,628	6,810.57	\$ 1,374,886	27.84	0.4%	\$ 2,259 0.2%
Citrus Heights Water District	5,812.65	\$ 1,332,515	6,267.49	\$ 1,369,421	454.84	7.8%	\$ 36,905 2.8%
Fair Oaks Water District	4,215.93	\$ 961,810	3,367.06	\$ 892,933	(848.87)	-20.1%	\$ (68,877) -7.2%
Orange Vale Water Co.	2,173.14	\$ 456,687	2,286.04	\$ 465,848	112.90	5.2%	\$ 9,161 2.0%
City of Folsom	651.65	\$ 134,147	630.36	\$ 132,419	(21.29)	-3.3%	\$ (1,728) -1.3%
Granite Bay Golf Course	196.59	\$ 8,499	200.80	\$ 8,681	4.21	2.1%	\$ 182 2.1%
Sac Suburban Water District	7,700.00	\$ 1,358,973	7,687.73	\$ 1,356,807	(12.27)	-0.2%	\$ (2,166) -0.2%
Water Transfer	3,840.00	\$ 1,536,000	3,050.02	\$ 1,220,008	(789.98)	-20.6%	\$ (315,992) -20.6%
TOTAL	31,372.70	\$ 7,161,259	30,300.07	\$ 6,821,003	(1,072.63)	-3.4%	\$ (340,255) -4.8%

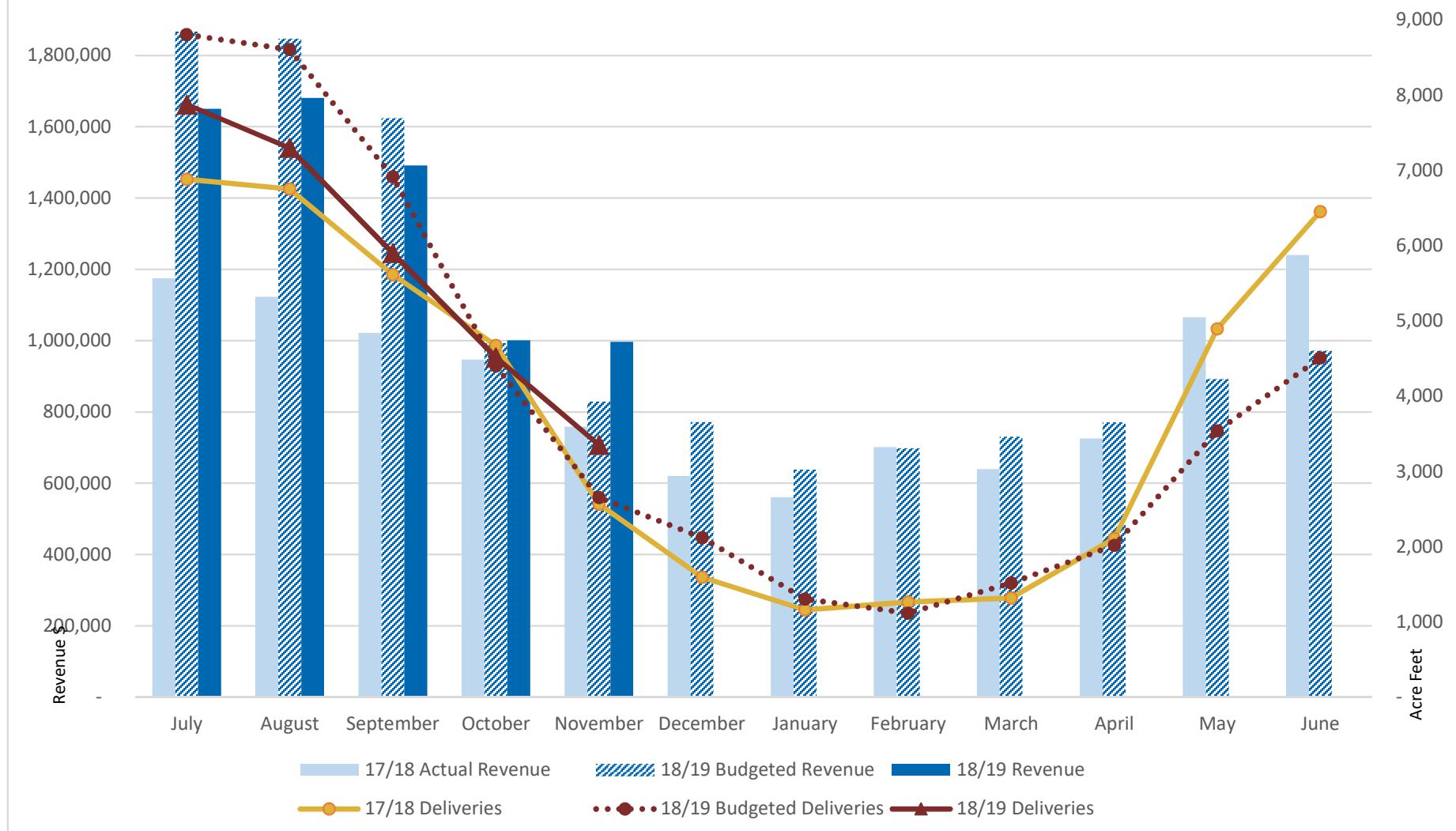
Budgeted Deliveries	31,372.70
Actual Deliveries	<u>30,300.07</u>
Difference	(1,072.63)
	-3%

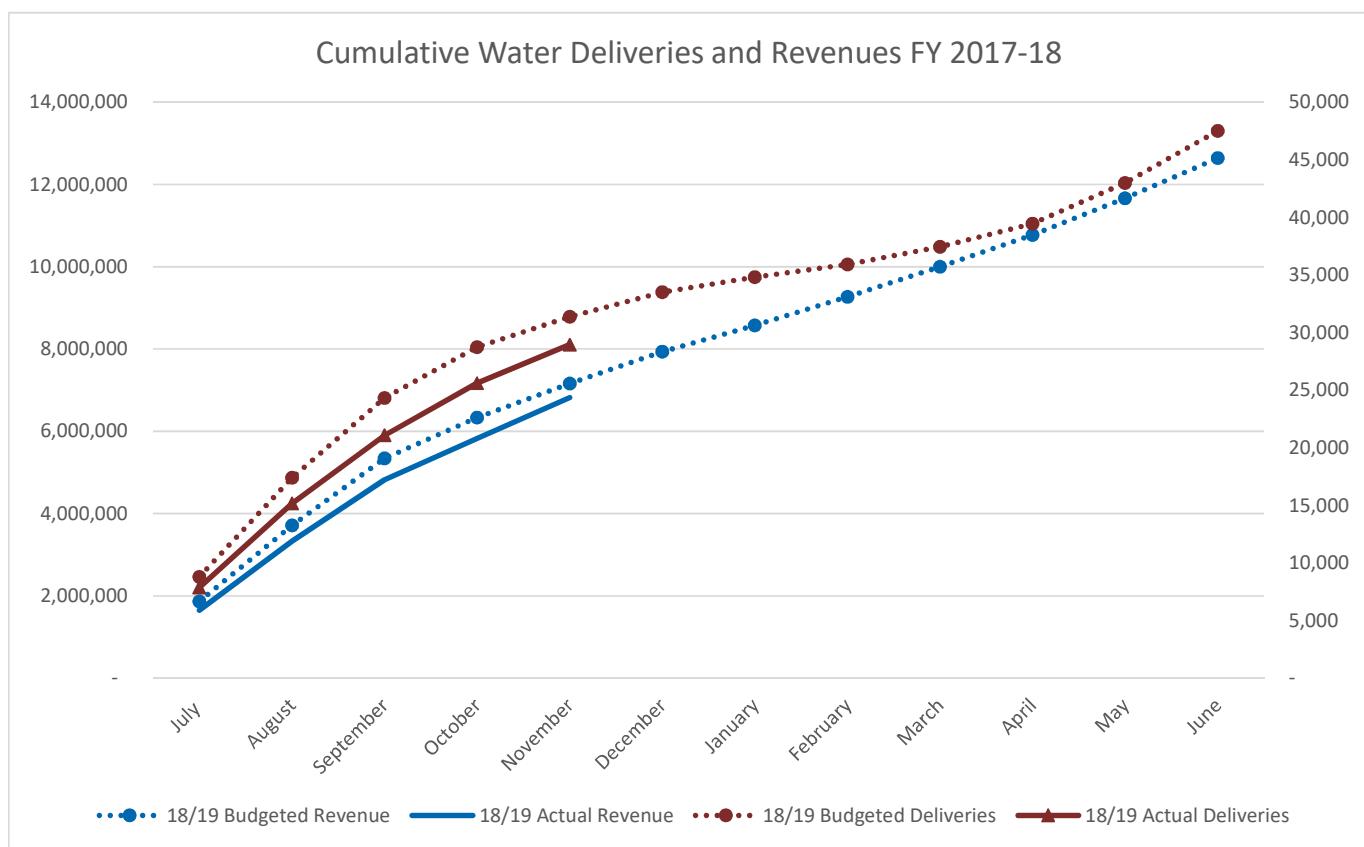
Budgeted Water Sale Revenue	\$ 7,161,259
Actual Water Sale Revenue	\$ 6,821,003
Difference	\$ (340,255)
	-4.8%

Conclusion:

Water deliveries for the months of October and November were higher than budgeted. This improved the negative variance in deliveries from -11% as of October, to -3.4% and revenues from -8% to -4.8%. Due to issues with wells, both Citrus Heights and Fair Oaks were unable to pump the expected amount of groundwater in July, resulting in less surface water being transferred. This was NOT offset by a larger than anticipated sale of surface water. Water deliveries to the Retail Service Area, Orange Vale, City of Folsom and SSWD continue to track fairly close to the budget.

Comparison of Fiscal Year 2017/2018 Actual to 2018/2019 Projections of Deliveries and Revenue





Safety/Regulatory Compliance Coordinator Update

Board of Directors Meeting

December 12, 2018



Board Approval

- ▶ Board Approved the Safety/Regulatory Compliance Coordinator Position: October 25, 2017
- ▶ Advertisement issued: November 11, 2017
- ▶ Advertisement Extended: December 22, 2017
- ▶ Interviews: February 2, 2018 (10 Applicants Interviewed)
- ▶ Position Awarded to Scott Alcantara: February 14, 2018
- ▶ Scott Started: April 9, 2018



Resume

- ▶ Bachelor of Science – Occupational Safety and Health
- ▶ Emergency Medical Technician (EMT)
- ▶ OSHA #501: Trainer Course in Occupational Safety & Health for General Industry
- ▶ Proficient in the Process Safety Management/Risk Management Programs
 - ▶ Gas Chlorine Regulations
- ▶ Associate Safety Professional Certification
- ▶ Water System Operator D2/T2 (Expired)



Accomplishments to Date:

<u>Cal-OSHA Written Plans Revised</u>	<u>Cal-OSHA Written Plans Created</u>	<u>Cal-OSHA Written Plan Revisions in progress</u>
Injury Illness Prevention Plan - 8CCR 3203	Accident Prevention Plan – 8CCR 3203	Electrical Safety Plan – 8CCR 7183, 3040, 3071 & 5185
Emergency Action Plan – 8CCR 3220	Welding & Cutting Operations – 8CCR 4848	Lockout Tagout - 8CCR 3314
Fire Prevention Plan – 8CCR 3221	Hot Work Permit – 8CCR4848	Contractor Safety Program (PSM) – 8CCR 5189*
Process Safety Management – 8CCR 5189	Accident/Incident Investigation – 8CCR 342 & 5189	Hazard Communication Program – 8CCR 5194*
	Blood Borne Pathogen/Disease Prevention - 8CCR 5193	Fall Protection - 8CCR 3299
	Access to Medical Records 8CCR 3204	
	Competent, Qualified & Authorized Person – 8CCR 1618, 3658, 5006, & 40CFR 1926.147	

On-Going...

- ▶ Department Trainings (Weekly Meetings)
- ▶ Developing Program and Safety Training Tracking and Data Management
- ▶ Resource for Regulatory and Safety Questions
- ▶ In-House Training vs Contracted (Flexibility in Training)



Next Steps...

<u>Cal-OSHA Written Plans to be revised or created</u>	<u>Other Programs Needed</u>
Personal Protective Equipment (Assessment & Training) – 8CCR 3380	Lone Worker Program
Medical Services & First Aid (AED) – 8CCR 3400	Equipment Lifting Rigging
Respiratory Protection Plan – 8CCR 5144	Eyewash & Shower Inspections
Hearing Conservation – 8CCR 5099	Portable Electrical equipment
Ergonomics Program – 8CCR 5110	Fixed Electrical Equipment
Hazardous Material Management 29CFR 1910.120	





Questions?



AGENDA ITEM VIII-1-3

Director Tobin's Report

San Juan Water District
December 12, 2018

Local Government November 27, 2018

Legislative update: Adam on Consolidation

- AB 2179 Gibson companion bill for consolidations, transfer and sales of water systems primarily for cities.
- SB1215 Hertzberg, consolidation of sewer systems. ACWA provided a few comments to bill, took a neutral position
- AB2015 new process for state to consolidate small water systems. Allowed water board to consolidate 5 or more underperforming water agencies into one agency. ACWA supports, because it would not force this onto an agency that's in good standing. \$50M from the state for funding.
- AB2501 Chu, builds on current authority to consolidate systems exports to domestic well. ACWA was neutral big was signed by the Governor.

ACWA was opposed and bills didn't pass

- Granny Flats SB831, SB1469, AB2390 removed local governments to remove any fees association with Granny Flats/residences. Not for Air B&B or rentals.
- Bills said that agencies cannot charge anything for these dwellings to water systems. ACWA was successful in negotiating for Water Agencies allowing them to charge for hookups and water service costs. These 3 bills will likely come back next year along with the water reserve policy.

SB 998 Wendy Ridderbusch:

- Water Service shutoffs (Dodd) Bill. Bill passed and signed by Gov. Brown. Issues with prop 218 and smaller agencies about the implementation. Bill doesn't take effect until 2020. There will have to be tightening up and hasn't taken focus away from the water tax issues which are still crafted to move forward. ACWA is preparing to troubleshoot as we move through implementation of this bill.

Safe Drinking Water Proposal: Cindy Tuck

Water tax will be back and could be introduced very soon. ACWA is proactive and is suggestion a safe drinking water fund and safe drinking water trust. Infuse general fund money and infuse the drinking water fund because it's at state problem and should be a state cost. Operation and maintenance costs. ACWA has a task force in this issue. Voter rejected Prop 6 (the gas tax), didn't approve prop 3 (water bond). So ACWA is asking for help to reach out to legislators to direct them to block water agencies from being collectors of fees for the state. Prop 68 passed in June and has some funding for safe drinking water for disadvantaged communities.

Property tax reserve policy discussion. This came up in response from the little hoover commission but was successful in redirecting the scrutiny on handling reserves responsibly. The 2005 policy is being revisited and updated using member agencies as templates to use. Over the next year at the May meeting 2019 this committee will bring forward a final document. Meeting in Feb and April workshops will be done on the policy. A majority of the local government committee will be working with the finance committee on the reserve policy updates.

Larry McKenney wants to suggest that this committee works on prevention of more disadvantaged communities and having LAFCO at the table. Plan of action recommend policy on the creation of no more disadvantaged communities.

Suggestion of developing a way to measure or self-assess drinking water agencies by means of technical, managerial and financial (TMF) survey on identifying disadvantaged or underperforming agencies might give us the numbers in terms of costs that we could use to support our agency positions with the State. This would be a good metric to identify what funds are needed to remedy the issue in defense of funding that the state says they need.

Federal Affairs November 27, 2018

Since Dave Eggerton was selected as the new Executive Director of ACWA his Chair position has been handed off to Patrick O'Doud, and Vice Chair is Jim Peifer

ACWA-Tim Quinn thanked the committees. Thanked Dave Reynolds who celebrated 25 yrs of service. Future ideas Tim shared:

1. SGMA – get replenishment right. Link atmospheric rivers with ground water storage. Expect a federal nexus. 70% of this state's water on average comes to us in a 14 day period.
2. STORAGE – ACWA has played a big part. \$2.7 bill to storage project, but state shifted money away from Sites and Temperance Flat, so roles in DC will be important.
3. OUTREACH – educate folks to develop local resources, drought, etc. Federal and State politicians need to be part of the outreach on how water is California works.

Cindy Tuck – Government Relations

State Leg committee had planning meeting in Oct.

- 1) That ACWA will help author two bills. It will suggest developing a fund for safe drinking water by a drinking water trust fund with general fund dollars over a period of time from a large budget surplus. If part of this money could be used on this fund it would be helpful. The bill may have other elements. There is a working group and everyone is putting their best thinking forward for collaboration of providing a solutions, and
- 2) Drinking water standards, when state proposed stricter rules than federal standard, there must be a compliance timeline.

Washington update – Dave Reynolds

- Washing East has a new ACWA employee her name is Jessica called "Jay" Tanner.
- After the Midterm elections and current lame duck developments, we need to look at political landscape. We should be evaluating whether due to the past election it's not clear if the WINN bill can maintain this position with the new administration with no Tweaks.
- As ACWA considers their priorities we might find common interests with Jared Huffman since he will be the new subcommittee chair. We should try to anticipate where he might want to take initiatives that could not be beneficial to us. This would include whomever would be dealing with drinking water quality issues in the HOUSE.

Things that happened this year:

1. Protection of head waters was a top priority and fire borrowing was fixed by the omnibus bill and worked with the CAFRA (nature conservation and farm bureau) asking for money and that was a win.
2. \$134M for water storage, \$59M title 16, \$35M San Joaquin, \$8M for atmospheric rivers.
3. Feinstein supports voluntary settlements.
4. WORDA bill was \$1.6 B for army corps for \$4.4B drinking water fund.
5. Colorado River Drought Contingency Plan needs Federal Legislation and ACWA members will be asked to support the agreement and share resources. Sect.y of interior would implement the agreement that this group would be signing enacting what congress has already agreed to.

Update on endangers species act, Jordan Smith, NESARC and Van Ness Feldman.

The House is working on identifying priorities for the endangered species act. Nine bills were introduced in July and of those 9 bills 5 made it to the floor in September. The Senate is introducing a discussion brief to identify areas where the law can be improved through legislation. Chairman John Barrasso is looking for support on both sides of the aisle.

The Executive Branch is where we get to the finish line. All agencies need to work together for consistent comments that go across all government agencies.

Upcoming event ~ Federal Affairs 2019 Washington DC Feb 26-28 at the St. Regis Hotel
Working through divided government. There will be lots of oversight next year.

Proposed Federal Affairs Committee 11th Congress Priorities.

- Infrastructure Bill, include water projects including new financing mechanisms
- Funding for water infrastructure
- SRF
- WIFIA for EPA, Corps and Bureau
- Water recycling
- Storage
- CalFed
- Colorado River salinity control program
- Forest management/wildfire
- Extend Title C of the WIIN Act
- Colorado river drought contingency plan legislation
- Tax parity for water conservation
- Water transfer rule codification
- Ten-year NPDES permits
- Opposed drinking water regulations by legislation
- ESA implementation

Abby Schnider talked about the clean water act.

She said there are two issues:

- 1) EPA was supposed to put a national perchlorate standard but got a 6 month extension (so it could be above or below CALIFORNIA level?)
- 2) Timeline questions. Wotus Act is the clean water act and was supposed to come out in the fall but, it's still not here.

Next meeting Jan 23-24th, 2019

AUDIT: The firm of Gilbert Associates, Inc. has been retained to provide professional auditing services for RWA for a five year term. Received a clean audit with no adjustments

RETIREE HEALTH BENEFITS: John Woodling, Executive Director, reported that the Executive Committee directed staff to evaluate alternatives that would lower the long term costs of providing health benefits to retirees. Participating in the CalPERS health program limits options and adds complexity. The Executive Committee asked for a breakdown of options including two classes of current retirees. He briefed the Executive Committee on available alternatives and requested direction for moving forward. Mr. Woodling presented options for reducing future retiree benefit liabilities and CalPERS limitations. In 2007 a different system was adopted by resolution that provided for employees spending 5 years at RWA with a total of between 10 and 20 years of CalPERS service, receiving 50% of the benefit at 10 years and 100% of the benefit at 20 years. Current employees are under the post 2007 plan option. The objectives are to balance a reduction in long term costs and the ability to recruit and retain staff. There was discussion on the different options presented. There is flexibility in what is determined for benefits for new hires. It was suggested that it would be difficult to recruit and retain employees if benefits are decreased too much or if benefits are not competitive. Mr. Woodling asked if the Executive Committee wants to begin moving forward to implement a change and how a new benefit from the Tier 3 alternatives will be determined. If a change is determined there is a 60 day time frame between when we make our intentions known to CalPERS and the date the new plan is implemented. It was suggested that an action be taken to the full board presenting the minimum CalPERS payment with a health reimbursement arrangement that provides what we currently have. The retiree health benefits item will be brought back to the full board for their input before proceeding.

SUBCOMMITTEE UPDATES: The Conference Subcommittee is planning a Delta Update workshop event that will follow the November 8th RWA Board meeting. Speakers for the Delta Update include Jennifer Buckman, Jim Peifer, Ryan Bezerra and Tom Gohring. A new topic is under discussion for the focus of a spring event. At the last Executive Committee meeting Pam Tobin, Membership Subcommittee chair requested Executive Committee members to reach out to contacts they may have with SACOG and report on contacts made to determine their interest in RWA membership. Chair Yasutake said that he will continue to follow up with SACOG and will report back at the next Executive Committee meeting. Mr. York contacted Craig Locke, City of Woodland, who will make contact with the City Council about membership. Mr. Schubert will make contact with Rancho Cordova and Mr. Peifer will make contact with Allison Joe, staff to Councilmember Schenirer. Mr. Greenwood reported that Sacramento County Realtors are very interested in RWA membership. It was suggested that it would be helpful if someone reached out to SACOG's Darren Suen. After the upcoming elections Mr. Greenwood will reach out to Pat Hume with the City Council for the City of Elk Grove. Nevada Irrigation District will also be contacted after the elections.

PROPOSED AQUIFER STORAGE AND RECOVERY FEASIBILITY STUDY CONSULTANT SUPPORT SELECTION: Rob Swartz, Manager of Technical Services, reported that several agencies have expressed an interest in developing a subscription-based project for a high-level feasibility study of employing aquifer storage and recovery (ASR) wells in the region. In order to develop a project agreement for the study, it is first necessary to identify a consultant with expertise in the construction and use of ASR wells to assist in scoping the work required to answer the questions of the potential study participants. On September 13th, staff released a request for qualifications (RFQ) by posting it on the RWA and SGA websites, sending an e-mail to individuals that subscribe to the RWA interest list for contracting opportunities, and by forwarding to the RWA members that are interested in the ASR study for further distribution. A copy of the RFQ was enclosed in the packet. The RFQs were due to RWA by October 12th. Two responses were received. Staff worked with staff from Citrus Heights Water District and the City of Sacramento to review the responses and have a summary of the results and recommendation for the Executive Committee to approve. A question to be answered by the study is where in the region are good places to put ASR wells recognizing physical, chemical and contaminant issues. Staff is looking for a high level reconnaissance study by the consultants with a focus of the study to identify the upfront associated costs. Depending on how this develops past the initial study, coordination of the legal aspects will need to be considered including water rights, contracts and settlement contracts in the region. Interested agencies at some point will have to determine if they want to get together to share costs to figure out the issues going forward for a regional bank or if they want to make decisions based on their agency needs. Staff is requesting only approval of the consultant selection process at this time. Due to the unique nature of ASR, staff does not have a scope of work and budget to approve. However, the budget is not anticipated to be above the Executive Committee approval authority under RWA Policy 300.2. A scope of work and budget, and a subscription project agreement will be brought to the Executive Committee at an upcoming meeting for additional approvals, as applicable. Mr. Swartz distributed a memorandum documenting the results of the RFQ process. Two

responses were received to the RFQ. One response was from a team consisting of staff of GEI, Wood Rodgers, and Stantec. The other response was from West Yost. The responses were evaluated by Rob Swartz of RWA, Brett Ewart of the City of Sacramento, and David Gordon of Citrus Heights Water District. After review of the RFQs, the reviewers reached a consensus that the GEI team had the strongest overall qualifications to perform the tasks identified in the RFQ. GEI demonstrated a very strong project manager, a very diverse and deep project team, and very good depth of experience in past projects of this nature. In particular, the GEI team possessed the most in-depth experience with local hydrogeology and groundwater quality, which are very important aspects for the high level nature of the proposed study. During the item, Chair Yasutake asked if there was any public comment. Mr. Duncan commented that he did not believe that the rates presented by West Yost were high when considering how staff would be used on the project. Mr. Swartz assured Mr. Duncan that the rates were not the key determinant in deciding on the GEI team selected through the RFQ process.

LANDSCAPE IMAGERY ANALYSIS PROPOSAL: The Sacramento region collectively purchased high resolution aerial imagery (delivery expected in Nov. 2018) to assist with local and regional planning efforts, including those associated with the recently passed SB 606 and AB 1668 legislation. Part of these new laws will require the calculation of water efficiency targets that are based in part on the amount of irrigable landscaping in a water supplier's service area. These landscape targets will be rolled up at the water agency level (not assigned to any one customer/account) as one component of an agency's overall water use objective or target. Water use targets are enforceable at the water agency level by the state beginning in 2023. To better understand the development of landscape budgets for water agencies, the region has shown interest in conducting further analysis of the aerial imagery to estimate the area of relevant irrigable and irrigated land. The resulting irrigable and irrigated land for each water agency can then be used to determine landscape water budgets prior to the state's 2022 required deadline to adopt a similar landscape water budget methodology. Amy Talbot, Water Efficiency Program Manager, said that Land IQ performed a high level landscape analysis of irrigated urban areas for RWA in August 2016. At RWAs request Land IQ provided a successive scope of work on September 4, 2018 to perform an analysis of irrigated and irrigable landscape area for the urbanized areas within the RWA member service areas of Sutter, Placer, Sacramento, Yolo, and El Dorado counties. Mr. Woodling said he has heard from an RWA member and another vendor that provides this type of service. He proposes staff send out an RFQ or RFP to let additional vendors tell us how they could help us use the imagery we have to get to the next step to see what our irrigable landscape area in the region is to meet our future targets. In light of the interest level an RFP would be appropriate for a competitive process. Staff recommended pulling the action item at this time. Staff will come back with a selection for a consultant at a later date. Staff will get an RFP out by early November and should have the imagery results by then. Once the data is received it will give staff an understanding of our region that will inform us as regulations are developed.

Legislative & Regulatory Affairs Manager is Ryan Ojakian

WATER MARKETING STRATEGY PLAN: The RWA board authorized the Executive Director to sign a Memorandum of Agreement with non-Federal Partners to develop a Water Marketing Strategy Plan. When this plan was first coming together Shauna was leaving San Juan as Paul was newly coming on board. NID and the Bureau worked together to get the Grant request approved and for the purpose of the agreement Paul will be working with Ken Payne on an agreement to include San Juan in this plan as well. Because we've already done a water transfer we are central to the region and the agreement can be modified to include us and others.

PERSONNEL POLICIES UPDATE: RWA board approved RWA Personnel Rules Policy 400.1 Appendix C: Harassment and Retaliation Prevention; Appendix D: Drug Free Workplace; Appendix E: Workplace Violence; Appendix G: Health Reimbursement and Appendix H: Family Care Leave.

Upcoming Executive Committee Meeting – Jan 23 and Feb 27th, 2019

Upcoming RWA Board of Director's Meeting – January 10, 2019

RWA Holiday Social Thursday, December 6th, 2019 I was selected by the AWARDS Committee to receive the 2018 Distinguished Service Award.

GROUNDWATER MANAGEMENT PROGRAM UPDATE: Rob Swartz, Manager of Technical Services, provided an update on activities relevant to the groundwater management program including groundwater elevations in the basin, groundwater substitution transfers occurring in the basin this year and some highlights on SGMA. Monitoring was increased in six wells to understand what was happening in the basin through the dry conditions. Monthly monitoring has been maintained in those wells following the end of drought conditions. He showed an overview of wells that are representative for the geographic areas. A history of the wells from January 2012 to the present included a USGS well, an inactive SSWD production well, Chuck Wagon Park well near West El Camino Avenue, and two wells that SGA constructed on the American River with a Department of Water Resources grant. The data assists staff to understand the relationship between the groundwater basin and the surface water systems at these locations as flows and water elevations are monitored. Mr. Swartz then gave background on groundwater substitution transfers. Groundwater substitution transfers occur when an agency uses groundwater in place of existing surface water rights. The transferring agency demonstrates that groundwater is being extracted in excess of a baseline amount of use. A baseline is typically determined by operations in three previous normal years, and the typical conveyance window for transfers is July 1 through September 30. Transfers depend on state and federal conveyance systems having adequate capacity. Agencies that are involved in 2018 Groundwater Substitution Transfers include San Juan Water District, Fair Oaks Water District, Citrus Heights Water District, Carmichael Water District, City of Sacramento and Sacramento Suburban Water District. Mr. Woodling, Executive Director, noted that there are times when we have adequate surface water supplies and other parts of the state need water. If there is capacity to move water, it provides an opportunity to bring in dollars that help to build some of the facilities that are going to potentially serve us in the future. When there is a potential surface water shortage in the future, we will have facilities built to have more groundwater capacity. Through SGA we are managing and monitoring the basin to ensure we are not having negative impacts for those who aren't participating in the transfers or harming ourselves in the long term because our groundwater basin is not healthy in the years we need it. After discussion it was agreed that a Groundwater Management Program Update will be presented at all future SGA Board meetings to include reports on the monitoring wells and determine any drops in the wells and what the rate of recovery was. Prior to executing an agreement with the Department of Water Resources (DWR) , SGA is required to file our initial notification to prepare a GSP. The GSP group is interested in a basic website that will be available to the public that will provide information on the five Groundwater Sustainability Agencies (GSAs), including maps with a link to the individual GSAs.

SUSTAINABLE GROUNDWATER MANAGEMENT ACT (SGMA) UPDATE John Woodling reported that staff continues to track all aspects of the regulatory implementation of SGMA. One of the recent activities of DWR was the release of draft modifications to groundwater basin priority levels. The draft modification reduced the number of basins subject to GSP requirements, because there are small areas in on the edge of adjudicated basins that were dropped down to low priority. Some basins moved from low to medium because of water quality concerns. Recall that basins ranked high or medium are required to comply with SGMA, and compliance is voluntary for low and very low priority basins. The priority of the North American and neighboring basins did not change. Staff continues to stay engaged with ACWA and DWR. SGA has a strong voice in the legislation on SGMA including the regulations. DWR is still reviewing alternatives that were submitted as GSP alternatives.

Legislative/Regulatory Update – Staff is closely engaged with ACWA on legislation and regulatory changes that will promote and streamline groundwater recharge. An ACWA workgroup has held several meetings with State Water Resources Control Board (SWRCB) staff to pursue administrative changes that will make acquiring water for groundwater recharge easier. SWRCB staff recently provided a draft process for temporary water rights permits for consideration. AB 2649 (Arambula) would make statutory changes for temporary water rights permits. A working group of the ACWA State Legislative Committee developed amendments that allowed ACWA to take a "support if amended" position. AB 2649 makes some statutory changes for getting temporary water rights permits to recharge groundwater. We are trying to find the balance between getting water into the ground to reach groundwater sustainability and not impacting anyone's surface water rights. Page 4 There has been an attempt to change the definition of water rights so that just taking surface water and recharging it into groundwater can be a beneficial use of water. In our area when we take surface water and replace groundwater (in lieu recharge), that is a direct beneficial use. SGA Outreach – SGA was formed 20 years ago in 1998. To celebrate this milestone, we will hold a luncheon event on October 18, 2018. The SGA Board meeting has been rescheduled to October 18th and will begin at 10:00 a.m. The 20th Anniversary event will follow at 11:30 a.m. at the North Ridge Country Club. SGA is engaged in other activities to mark this anniversary, including preparing and submitting an application for the Governor's Environmental and Economic Leadership Award (GEELA), and sponsoring lunch at the

upcoming GRA Western Groundwater Congress. We are also planning to brief the boards/councils of the four JPA signatories; Sacramento, Folsom, Citrus Heights, and Sacramento County.

Human Resources Policy Updates – Pursuant to the management agreement between RWA and SGA, staff members are directly employed by RWA even when performing SGA work. While SGA has become a CalPERS contracting employer, we have maintained all other aspects of the RWA-SGA agreement. RWA has recently selected a human resources consultant, and will be conducting a number of activities over the next two years, including updating the employee manual, considering alternatives for retiree health insurance benefits, and focusing on succession planning. Mr. Woodling will keep the SGA Board informed of progress on these activities.

SGA Next Meeting is Thursday, December 13, 2018

ACWA-JPIA

JPIA's Chief Executive Officer, Andy Sells pointed out the goals and objectives for 2018 and the organization's progress on those goals.

- * Research & Evaluate possibility of creating a Captive Insurance Company. The Captive Insurance Company would reinsure select risks of various JPIA programs. The captive will benefit all programs by providing an efficient and diverse risk transfer mechanism. The diversity created by co-mingling risks provides greater stability. In addition, assets held by the captive will be invested based upon the regulations of the domicile where the captive is located, which will afford the opportunity to increase investment earnings over time. The domicile selected is Utah.
- * Research and evaluate possibility of creating and conducting Board training.
- * Develop and conduct a Strategic Planning Session for Exec Committee and senior staff.
- * Expand membership outreach.
- * Present in 2019 for board of director's approval the implementation of the Captive Insurance Company.
- * Finalize JPIA core values and integrate into future planning.
- * Explore and expand use of technology to mine information and streamline processes in order to better serve the pool (i.e. upgrade website, expand existing reporting capabilities, research new technology and software).

AGENDA ITEM IX-1

DRAFT

Personnel Committee Meeting San Juan Water District December 7, 2018 9:00 a.m.

Committee Members: Marty Hanneman, Chair
Ted Costa, Director

District Staff: Paul Helliker, General Manager
Teri Grant, Board Secretary/Administrative Assistant

Topics: Other Personnel Matters (W & R)
Public Comment (W & R)
Closed Session
Open Session

1. Other Personnel Matters

Mr. Helliker informed the committee that the current budget includes a compensation study which will be discussed with the committee and the Board early in 2019. He suggested that the Board decide which agencies to use for the comparison and the process for the study. He also recommends that the study be focused on compensation comparison information, and leave any discussion of a target compensation level to subsequent deliberation.

In response to Director Hanneman's comment regarding Sacramento Suburban Water District's recent compensation study, Mr. Helliker informed the committee that he will respond to any media inquiries that we might receive, but that he doesn't anticipate that there will be many, given that the information from the SSWD study has been available to the public for a few months. Mr. Helliker commented that the 2015 SJWD compensation study showed that San Juan's compensation level was above the median, but not at the top of the list of agencies compared.

2. Public Comment

There were no public comments

3. Closed Session

Public employee performance evaluation involving the General Manager; Government Code sections 54954.5(e) and 54957(b)(1)

4. Public Comment

There was no report from the Closed Session.

The meeting was adjourned at 9:21 a.m.

AGENDA ITEM IX-2

DRAFT

Finance Committee Meeting Minutes San Juan Water District December 11, 2018 4:00 p.m.

Committee Members: Ken Miller, Director (Chair)
Marty Hanneman, President

District Staff: Donna Silva, Director of Finance
Teri Grant, Board Secretary/Administrative Assistant

1. Review General Manager Reimbursements (W & R)

There was no reimbursement request from the General Manager.

2. Review Check Register from November 2018 (W & R)

The committee reviewed the November 2018 check register from the December 12th Board meeting packet and found it to be in order. In response to Director Hanneman's question, Ms. Silva informed the committee that the ACWA/JPIA payment was for insurance and that the cost for ACWA annual membership dues for 2019 was \$22,560.

3. Other Finance Matters (W & R)

Director Miller suggested that the Finance Committee meetings be held on the same day as the Board meetings when the agenda is similar to this one. Director Hanneman suggested that the new Board President or committee decide for 2019.

4. Public Comment

There were no public comments.

The meeting was adjourned at 4:04 p.m.