



**San Juan Unified School District**

Board of Education

3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes  
September 22, 2020**

**Regular Meeting**

Board of Education

6:30 p.m.

**Call to Order/Open Session/Pledge of Allegiance (A)**

The September 22 regular meeting was called to order by the president, Paula Villescaz. In the interest of public health, in compliance with California Governor Gavin Newsom's Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's order that included social-distancing guidelines and avoiding group gatherings, the order issued by the Sacramento County Health Officer, directing all individuals to stay at home or at their residence and prohibiting all non-essential gatherings of any number and all applicable provisions of federal and state law, the September 22 regular meeting was conducted telephonically via the Zoom video conferencing platform and also streamed to YouTube. After the Pledge of Allegiance, Ms. Villescaz explained the two methods (electronically or on Zoom) available to submit public comments for tonight's meeting.

**Roll Call**

Present (via Zoom from separate locations):

Paula Villescaz, president

Michael McKibbin, Ed.D., vice president

Zima Creason, clerk

Pam Costa, member

Saul Hernandez, member

**Minutes Approved (B)**

It was moved by Mr. Hernandez, seconded by Ms. Creason, that the minutes of the September 8 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

**High School Student Council Reports (C-1)**

High School Student Council representatives Valery Toledo-Galan from San Juan High School and Tessa Loofbourrow from Rio Americano High School updated the board on the goals, activities and achievements at their respective schools.

**Staff Reports (C-2)**

Assistant Superintendent of Schools and Labor Relations Jim Shoemake shared several positive experiences related to the work of CSEA and Teamsters staff during distance learning. Superintendent Kern thanked both CSEA and Teamsters staff for their work during distance learning.

**Board-appointed/District Committees (C-3)**

Jennifer Morgan, chair of the Curriculum, Standards, Instructional and Student Services Committee (C&S), provided an update on the recent work of the committee.

Heather Gonzalez, vice chair of the Local Control and Accountability Plan Parent Advisory Committee (LCAP PAC), updated the board on the recent efforts of the committee.

**Visitor Comments (D)**

*[via Zoom]:*

Tom Nelson spoke about recent actions related to the LCAP PAC.

Scott Rafferty made comments related to the California Voting Rights Act (CVRA).

Zachary Yonker expressed support for applying for the elementary waiver.

Serena Henman raised concerns about information posted on the San Juan Instagram page.

Juan Yniguez made comments regarding the LCAP PAC chair.

Marina Gabel shared information regarding her son's experiences at Twin Lakes Elementary.

Niki Martasian expressed support for continuing with distance learning.

Joy Wake requested the reinstatement of the LCAP PAC chair.

*[via electronic comment form]:*

Amy Kassouni shared her thoughts regarding the LCAP PAC.

Carol York expressed thanks for putting children first.

**Consent Calendar Approved (E-1/E-9)**

It was moved by Dr. McKibbin, seconded by Ms. Costa, that the consent calendar items E-1 through E-9 be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

**Personnel (E-1)**

Appointments, leaves of absence and separations — approved as submitted.

**Purchasing Report (E-2)**

Purchase orders and service agreements and change orders — approved as submitted.

**Business/Financial Report (E-3)**

Notices of completion, warrants and payroll and budget revisions — approved as submitted.

**Gifts (E-4)**

Acceptance of gifts to Family and Community Engagement, Greer Elementary School and Rio Americano High School.

**Disposal of Surplus Property (E-5)**

Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

**Board Policy 2300 Conflict of Interest Code (E-6)**

Approval of Board Policy 2300 Conflict of Interest Code (Discussed: 09/08/2020).

**Board Bylaw 9270 Conflict of Interest (E-7)**

Approval of revisions to Board Bylaw 9270 (Discussed: 09/08/2020).

**Grant: Special Needs School Transportation Camera Program Grant (E-8)**

Approval to implement, if funded, the following grant: Special Needs School Transportation Camera Program Grant, 2021-2022.

**Grant: Agricultural Career Technical Education Incentive Grant (E-9)**

Approval to implement, if funded, the following grant: Agricultural Career Technical Education Incentive Grant, 2020, 2021.

**Summary of Professional Learning Opportunities (G-1)**

Senior Director of Professional Learning and Innovation Kristan Schnepf, Instructional Technology Program Specialist Nicole Naditz and SJTA President Bill Simmons provided an overview of the learning opportunities and the lesson bank design process that took place during the summer of 2020. Will Rogers Teacher Amy Day shared her experiences as a

lesson designer. Carmichael Elementary School Teacher Cheryl Russo provided a practitioner perspective by sharing her experiences about implementing the fifth-grade science and history lesson plans from the lesson bank.

*Public Comment [via Zoom]:*

D Fitzs inquired about the cost of the summer training and if the lesson bank has resources for high school teachers.

Mr. Hernandez said that teachers have told him that the lesson bank is a valuable resource. Ms. Costa shared that she was impressed with the diversity of the summer offerings and with the work of the practitioners who developed the lesson bank. Ms. Costa inquired about usage statistics and feedback related to the lesson bank, which Ms. Schnepf addressed. Ms. Creason thanked staff for the extent of the book study selections that were offered and for the work it took to create the lesson bank in such a short period of time. Ms. Creason stated she would be interested in hearing student feedback about the lessons and the different teaching methods that are taking place with distance learning. Dr. McKibbin and Ms. Villescaz asked several clarifying questions about the lesson bank, which staff, Mr. Simmons, Ms. Day and Ms. Russo answered. Superintendent Kern noted that the lesson bank concept offers many positive aspects that could be used in the future even after distance learning ends.

**Instructional Materials Adoption (G-2)**

Ms. Schnepf presented the topic, explaining that supplemental science materials are necessary for grades K-5 during distance learning in order to meet the requirements of the Williams Act. Board members made comments and posed questions. It was moved by Ms. Costa, seconded by Ms. Creason, to approve the use of supplemental science resources Mystery Science for use during distance learning. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

**Public Hearing: Sufficiency of Textbooks and Instructional Materials (G-3)**

Senior Director of Professional Learning and Innovation Kristan Schnepf presented the topic. Ms. Villescaz declared the topic of sufficiency of textbooks and instructional materials a public hearing and invited the public to speak.

*Public Comment: [via Zoom]*

D Fitzs stated that she does not agree that students have sufficient materials.

There being no further questions or comments from the public, Ms. Villescaz declared the public hearing closed. It was moved by Dr. McKibbin, seconded by Ms. Costa, to adopt Resolution No. 3009 stating that each pupil in each school in the district has sufficient textbooks and instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

**Learning Continuity and Attendance Plan (G-4)**

Senior Director of Professional Learning and Innovation Kristan Schnepf presented the Learning Continuity and Attendance Plan for adoption.

*Public Comments [via Zoom]:*

D Fitzs expressed support for the reopening of schools.

Marina Gabel made comments related to distance learning and the elementary waiver.

Melissa Watts expressed support for in-person learning.

Ms. Creason referenced the communication that was sent to families last week, noting that distance learning is challenging and that she is also personally impacted by it. Dr. McKibbin thanked the LCAP PAC and other committees for reviewing the plan and providing input.

It was moved by Ms. Creason, seconded by Dr. McKibbin, to adopt the Learning Continuity and Attendance Plan for 2020-2021. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

**Choices Charter School Learning Continuity and Attendance Plan (G-5)**

Director of Admissions and Family Services Michele Flagler presented the Choices Charter School Learning Continuity and Attendance Plan for adoption. It was moved by Mr. Hernandez, seconded by Ms. Costa, to adopt the Choices Charter School Learning Continuity and Attendance Plan for 2020-2021. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

#### **CSBA Directors-at-Large Nominations (G-6)**

After hearing no recommendations, Ms. Villescaz stated that no action would be taken regarding the nomination of candidates to fill the director-at-large seats for Asian/Pacific Islander and Hispanic on the Board of Directors of the California School Boards Association (CSBA).

#### **Board Reports (H)**

Mr. Hernandez reported that proposed changes to the Facilities Handbook will be presented at a future board meeting.

Ms. Costa shared that the recent C&S meeting was very positive, noting that committee members expressed appreciation for the amount of support being provided by school site staff and the committee suggested that the Learning Continuity and Attendance Plan be added to a prominent place on the district website for everyone to read.

Dr. McKibbin stated that he and Ms. Villescaz recently signed papers related to the bond sale.

Ms. Villescaz shared information about the County of Sacramento's Re-Envision West Arden Arcade project.

#### **Future Agenda (I)**

Ms. Villescaz requested that an update on the continuum of learning plan be added to the future agenda.

#### **Visitor Comments (J)**

Visitor Comments: [via Zoom]

D Fitzs expressed support for ending distance learning and having in-person board meetings.

Tom Nelson shared information regarding the County of Sacramento's Re-Envision West Arden Arcade project.

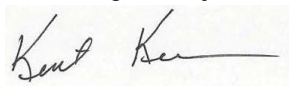
Marina Gabel shared additional information regarding her son's experiences at Twin Lakes Elementary.

#### **Adjournment (K)**

At 8:48 p.m., there being no further business, the regular meeting was adjourned.



Paula Villescaz, President



Kent Kern, Executive Secretary

Approved: 10/13/2020

:sc