



San Juan Unified School District

Board of Education

3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes
September 8, 2020**

Regular Meeting

Board of Education

6:30 p.m.

Call to Order/Open Session/Pledge of Allegiance (A)

The September 8 regular meeting was called to order by the president, Paula Villescaz. In the interest of public health, in compliance with California Governor Gavin Newsom's Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's order that included social-distancing guidelines and avoiding group gatherings, the order issued by the Sacramento County Health Officer, directing all individuals to stay at home or at their residence and prohibiting all non-essential gatherings of any number and all applicable provisions of federal and state law, the September 8 regular meeting was conducted telephonically via the Zoom video conferencing platform and also streamed to YouTube. After the Pledge of Allegiance, Ms. Villescaz explained the two methods (electronically or on Zoom) available to submit public comments for tonight's meeting.

Roll Call

Present (via Zoom from separate locations):

Paula Villescaz, president

Michael McKibbin, Ed.D., vice president

Zima Creason, clerk

Pam Costa, member

Saul Hernandez, member

Minutes Approved (B)

It was moved by Ms. Costa, seconded by Ms. Creason, that the minutes of the August 25 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Recognition: 2021 Teachers of the Year (C-1)

Assistant Superintendent of Human Resources Paul Oropallo introduced Monica Burlando and Vicky Warren as the 2021 Teachers of the Year. San Juan Teachers Association President Bill Simmons also offered congratulatory remarks.

High School Student Council Reports (C-2)

High School Student Council representatives Sophia Butler from Bella Vista High School and Dina Al Jibori from Mira Loma High School updated the board on the goals, activities and achievements at their respective schools.

Staff Reports (C-3)

Superintendent Kern clarified that as long as Sacramento County remains in the widespread (purple) tier category that schools are not permitted to reopen for in-person instruction.

Assistant Superintendent of Educational Services Debra Calvin, Ed.D., spoke about the plans to offer in-person initial and triennial assessments for special education and initial assessments for English language learners.

Visitor Comments (D)

There were no general visitor comments.

Consent Calendar Approved (E-1/E-8)

It was moved by Dr. McKibbin, seconded by Mr. Hernandez, that the consent calendar items E-1 through E-8 be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Personnel (E-1)

Appointments, leaves of absence, separations, errata and charter school personnel actions — approved as submitted.

Purchasing Report (E-2)

Purchase orders and service agreements and change orders — approved as submitted.

Business/Financial Report (E-3)

Notices of completion and warrants and payroll — approved as submitted.

Gifts (E-4)

Acceptance of gifts to Encina Preparatory High School, Family and Community Engagement and Mesa Verde High School.

Disposal of Surplus Property (E-5)

Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

Resolution No. 3008: Gann Appropriation Limits (E-6)

Adoption of Resolution No. 3008 approving the Gann Appropriation Limits for 2019-2020- and 2020-2021.

Community Advisory Committee (CAC) for Special Education Membership (E-7)

Approval of one member to the CAC for Special Education.

Local Control and Accountability Plan Parent Advisory Committee (LCAP PAC) Membership (E-8)

Approval of one member to the LCAP PAC.

Issuance of Measure N and Measure P General Obligation Bonds (G-1)

Superintendent Kern introduced Jason List, principal from Isom Advisors, who presented information regarding the proposed issuance and sale of Measure N and Measure P general obligation bonds to fund capital projects previously authorized by voters. Mr. List explained that bond interest rates are at all-time lows and the short-term financing philosophy adopted by the district helps save taxpayer dollars. Board members made comments and asked questions, which Mr. List and Deputy Superintendent Kent Stephens answered. It was moved by Ms. Costa, seconded by Mr. Hernandez, to adopt Resolution No. 3003 authorizing the issuance of up to \$30,000,000 Measure N (2012) and \$150,000,000 Measure P (2016) general obligation bonds. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Advance Refunding of General Obligation Bonds (G-2)

Mr. List presented information regarding the advance refunding of general obligation bonds, which is a process that will ultimately result in savings to district taxpayers. It was moved by Ms. Creason, seconded by Dr. McKibbin, to adopt Resolution No. 3004 authorizing the taxable advance refunding of various outstanding bonds in an aggregate principal amount not to exceed \$130,000,000. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

2019-2020 Unaudited Actuals and 2020-2021 Revised Budget (G-3)

Fiscal Services Manager Barbara Gross presented the 2019-2020 unaudited actuals and 2020-2021 revised budget. Ms. Gross reviewed the significant changes to the 2020-2021 budget since it was adopted last June, explaining that the Cost of Living Adjustment (COLA) was revised to \$0, the deferral of state apportionment payments was approved by the California legislature and one-time federal stimulus funds were appropriated. Ms. Gross explained next steps which includes continuing to monitor and revise budgets and proactively planning for deficits by cautiously committing resources to goals and identifying cost-saving measures.

Ms. Costa inquired if the district still has CARES funds that need to be allocated. Ms. Gross stated most of the monies are allocated and Superintendent Kern said other needs may be identified after the state provides more clarity on allowable expenses. Ms. Creason acknowledged that even though the district is currently financially stable that future years will be financially difficult once one-time funds are exhausted. Superintendent Kern explained that the district is trying to make sound decisions now so the impact is less difficult in the future. Dr. McKibbin inquired about one-time funds, which Ms. Gross said needs to be spent by December 2020. Superintendent Kern shared that the district is hopeful that there will be an extension to the spending deadline, which would allow more time for thoughtful decisions. Ms. Villescaz inquired about the challenges of spending such a significant amount of one-time funds in a short period of time. Ms. Gross and

Superintendent Kern explained there may be unknown expenditures going forward and more time would allow for flexibility and added layers of support as the district moves back to in-person learning. Ms. Villescaz hopes that school sites are given the opportunity to voice their needs.

It was moved by Ms. Costa, seconded by Mr. Hernandez, to accept the unaudited actuals for 2019-2020 and approve the revisions to the 2020-2021 budget. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Public Hearing: Learning Continuity and Attendance Plan (G-4)

Senior Director of Professional Learning and Innovation Kristan Schnepf and Director of Family Engagement and Partnership Development Lisa Borrego provided detailed information about the Learning Continuity and Attendance Plan which, due to the COVID-19 pandemic, replaces the LCAP report for the 2020-2021 school year. Ms. Borrego discussed the process and timeline related to the recent stakeholder engagement efforts used to gather meaningful and authentic feedback which helped inform the development of the plan. Ms. Schnepf shared information related to the additional key areas of focus of the plan including in-person instructional offerings, distance learning, mental health and social-emotional well-being, pupil and family engagement and outreach, increased or improved services for foster youth, English learners and low-income students, pupil learning loss and nutrition. Greer Elementary School Principal Amy Rovai-Gregory, Sylvan Middle School Vice Principal Katie Knifton and Mesa Verde High School Principal Colin Bross shared examples of the innovative and creative ways that schools are engaging with their students and families.

Ms. Villescaz declared the topic of the Learning Continuity and Attendance Plan a public hearing and invited the public to speak.

Public Comments: [via Zoom]

April Green made comments regarding small group cohorts for English language learners and special education students, teachers canceling classes due to low attendance or illness, and the current Wednesday schedule.

Adam Allas supports the reopening of schools for in-person learning.

Paula Johnson inquired about the best way to get information about future reopening plans and what learning might look like when Sacramento County moves into the next tier.

There being no further questions or comments from the public, Ms. Villescaz declared the public hearing closed.

Mr. Hernandez stated that he appreciates that meals are available at so many school sites. Ms. Costa recognized that synchronous learning has been more robust this fall compared to the spring, acknowledged the intense workload of site staff and thanked them for going above and beyond, and noted that departments continue to work to resolve issues related to special education and connectivity problems. Ms. Costa also asked questions related to classified staff working with special education students having to use their own technology, elementary specialist lessons (art, music, physical education), and tutoring. Ms. Creason posed questions related to special education cohorts, the learning model continuum and allowing parent choice, utilization data for Care Solace and other mental health supports, reimbursement of meals, meal distribution schedules, availability of free tutoring and distribution of hygiene kits, which Superintendent Kern and staff answered. Ms. Creason also noted that board members and staff are available to stakeholders via email. Dr. McKibbin asked clarifying questions about the availability of meal service, attendance tracking, and textbooks, and he stated he appreciates the efforts of the teachers during this challenging time. Ms. Villescaz asked the three participating school administrators to share their ideas about how to better help families with distance learning, and she inquired about the status of guest teachers and communication to families. Action was scheduled for September 22.

Public Hearing: Choices Charter School Learning Continuity and Attendance Plan (G-5)

Director of Admissions and Family Services Michele Flagler introduced Director of San Juan Choices Charter School Tony Oddo who presented the Learning Continuity and Attendance Plan for Choices Charter School, which included detailed information about the key focus areas. Ms. Villescaz declared the topic of the Choices Charter School Learning Continuity and Attendance Plan a public hearing and invited the public to speak. There being no questions or comments from the public, Ms. Villescaz declared the public hearing closed. Action was scheduled for September 22.

Public Hearing: Conveyance of Easement at San Juan High School (G-6)

Assistant Superintendent of Operations, Facilities and Transportation Frank Camarda presented the topic. Ms. Villescaz declared the topic of conveying a permanent easement at San Juan High School to the Citrus Heights Water District a public hearing and invited the public to speak. There being no questions or comments from the public, Ms. Villescaz declared the public hearing closed. It was moved by Dr. McKibbin, seconded by Ms. Creason to adopt Resolution No. 3007 conveying a permanent easement at San Juan High School to the Citrus Heights Water District. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Board Policy 2300 Conflict of Interest Code (G-7)

General Counsel Linda Simlick presented Board Policy 2300 Conflict of Interest Code for periodic review by the board. Ms. Simlick stated there were no substantive revisions recommended at this time, and that once the board takes action, the board policy will be forwarded to the County of Sacramento for review and approval by the Sacramento County Board of Supervisors. Action was scheduled for September 22.

Board Bylaw 9270 Conflict of Interest (G-8)

Ms. Simlick presented the revisions to Board Bylaw 9270 Conflict of Interest for discussion. Ms. Simlick explained that several revisions are recommended to update Board Bylaw 9270, and that once the board takes action, the revised board bylaw will be forwarded to the County of Sacramento for review and approval by the Sacramento County Board of Supervisors. Action was scheduled for September 22.

District's Proposal With California School Employees Association for Successor Contract 2020-2021 (G-9)

Assistant Superintendent of Schools and Labor Relations Jim Shoemake presented the topic. Ms. Villescaz stated there were no requests for public comment. It was moved by Ms. Costa, seconded by Ms. Creason to adopt, pursuant to Government Code section 3540 et seq. and district Board Policy 4243.1, the bargaining interests with the California School Employees Association, Chapter 127, for 2020-2021. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Board Reports (H)

Mr. Hernandez provided an update on the work of the Facilities Committee, stating that proposed revisions to the district facilities handbook will soon be brought to the board for approval.

Ms. Costa shared that she attended the special education meet and greet, the District English Learner Advisory Committee meeting and the beam signing at Arden Middle School.

Ms. Creason stated that she watched the Arden Middle School beam ceremony and that she appreciates the special education team having regular meetings to engage with stakeholders.

Dr. McKibbin thanked the special education team for the recent meet and greet, the construction team for the recent Barrett Middle School modernization forum and the LCAP PAC for their time spent reviewing the Learning Continuity and Attendance Plan.

Ms. Villescaz shared that she participated in the recent Family and Community Engagement workshop for Spanish speaking families, a virtual English class visit at Mira Loma High School and the virtual beam signing at Arden Middle School.

Future Agenda (I)

No items were added to the future agenda.

Visitor Comments (J)

Visitor Comment: [via Zoom]

Anna Quinonez applauded the nutrition services department for their work and supports the later bell schedule that allows adolescents more sleep.

Visitor Comments: [via electronic comment form]

April Green made comments about the challenges associated with logging in to the student portal.

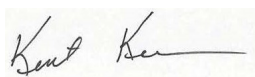
Samantha inquired why the cafeteria budget is in the negative.

Adjournment (K)

At 10:24 p.m., there being no further business, the regular meeting was adjourned.



Paula Villescaz, President



Kent Kern, Executive Secretary

Approved: 09/22/2020

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