



Todd Harms
Fire Chief

Matt Kelly
Board President
Division 7

Cynthia Saylors
Board Vice President
Division 1

D'Elman Clark
Board Secretary
Division 6

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

Jennifer Sheetz
Board Member
Division 5

Gay Jones
Board Member
Division 8

Walt White
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, July 8, 2021 – 6:00 PM

Held Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 897 4765 4454#

Passcode: 421 062 978#

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available via Zoom at the phone number listed above. If you prefer viewing the meeting via the Zoom Application, please contact Interim Board Clerk Dehoney via email at the address listed below.

Note: The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Michelle Dehoney
Interim Board Clerk
(916) 859-4305
dehoney.michelle@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, JULY 8, 2021

CALL TO ORDER

ROLL CALL

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, July 12th at 6:00 pm and Wednesday, July 14th at 2:00 pm on Channel 14; Webcast at www.sacmetrocable.tv.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

- | | <u>Page No.</u> |
|---|-----------------|
| 1. Action Summary Minutes | 5 |
| Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of June 24, 2021. | |
| 2. Fiscal Year 2020/21 Budget Amendment | 10 |
| Recommendation: Adopt a resolution amending the District's FY2020/21 General Fund budget to reflect additional wages and benefits expenditures. | |

ACTION ITEMS

- | | |
|--|----|
| 1. Nomination of Special Districts Representative for the Sacramento County Treasury Oversight Committee (<i>Chief Harms</i>) | 14 |
| Recommendation: Consider nominating one candidate for Special Districts Representative for the Sacramento County Treasury Oversight Committee. | |



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, JULY 8, 2021

REPORTS

1. PRESIDENT'S REPORT—(*President Kelly*)
2. FIRE CHIEF'S REPORT—(*Chief Harms*)
OPERATIONS' REPORT – (*DC Mitchell*)
3. SMFD – FIREFIGHTERS LOCAL 522 REPORT

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

- A. Executive Committee – (*President Kelly*)

Next Meeting: TBD

- B. Communications Center JPA – (*DC Wagaman*)

Report Out: June 29, 2021 at 9:00 AM

Next Meeting: July 13, 2021 at 9:00 AM

- C. California Fire & Rescue Training JPA – (*Chief Harms*)

Report Out: July 6, 2021 at 4:00 PM

Next Meeting: September 16, 2021 at 4:00 PM

Location: 3121 Gold Canal Drive

Mather, CA 95670

- D. Finance and Audit Committee – (*Director Orzalli*)

Next Meeting: August 26, 2021 at 5:30 PM

- E. Policy Committee – (*Director Goold*)

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – July 22, 2021 at 5:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: TBD

Posted on July 2, 2021



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, JULY 8, 2021

Michelle Dehoney

Michelle Dehoney, Interim Clerk of the Board

* No written report

** **PDF** Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, June 24, 2021 Held Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Kelly. Board members present: Clark, Jones, Kelly, Saylor, Sheetz, White and Wood. Board members absent: Goold, and Orzalli. Staff present: Acting Fire Chief Casentini, General Counsel Lavra, and Interim Clerk Dehoney.

PUBLIC COMMENT:

CONSENT ITEMS

Action: Moved by Clark, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of June 10, 2021.

Action: Approved Action Summary Minutes.

2. Amador County Contract – Special Services

Recommendation: Approve the agreement with Amador County for HazMat services.

Action: Approved the agreement with Amador County for HazMat services.

3. Resolution No. 2021-072 – Robert Werner Station 61 Dedication

Recommendation: Adopt Resolution 2021-072 dedicating Station 61 in memory of Robert Werner.

Action: Adopted Resolution No. 2021-072.

4. Special Fire Tax – Sloughhouse/Rancho Murieta Area

Recommendation: Adopt a resolution authorizing the County Assessor to incorporate the \$100 per parcel Special Fire Tax for the Sloughhouse/Rancho Murieta area with the 2021/22 Sacramento County property tax levy.

Action: Adopted Resolution No. 2021-073.

ACTION ITEMS

1. Election to the California Special Districts Association (CSDA) Board of Directors, Seat A (Interim Board Clerk Michelle Dehoney)

Recommendation: The Board nominate and vote for one candidate to be elected as the representative for the CSDA Board of Directors Sierra Network, Seat A.

Action: Moved by Jones, seconded by Wood, and carried unanimously by members present to vote for Patrick Larkin to be elected as the representative for the CSDA Board of Directors Sierra Network, Seat A.

2. **Refinancing of 2011 Lease Revenue Bonds (*Interim CFO Ken Campo*)**
Recommendation: Adopt a resolution providing authorization to proceed with refinancing plan and approve the professional services agreements for Bond Counsel and Placement Agent.
Action: Moved by Jones, seconded by Wood, and carried unanimously by members present to adopt Resolution No. 2021-074.
3. **Notice of Withdrawal by Metro Fire from the California Fire and Rescue Training Authority, JPA (*Acting Fire Chief Greg Casentini*)**
Recommendation: Authorize the Fire Chief to issue a Notice of Withdrawal of the Sacramento Metropolitan Fire District from the California Fire and Rescue Training Authority JPA.
Action: Moved by Jones, seconded by Clark, and carried unanimously by members present to authorize the Fire Chief to issue a Notice of Withdrawal from the CFRTA JPA.

PRESENTATION ITEMS

1. **Fire Station Restroom Facilities Review**
(*Chief Development Officer Jeff Frye*)
Recommendation: Presentation only, no action required.
Action: No action taken.

REPORTS

1. **PRESIDENT'S REPORT – (*President Kelly*)**

No Report.

2. **FIRE CHIEF'S REPORT – (*Acting Fire Chief Greg Casentini*)**

Recruitment

Office Technician, Final Filing Date 7/7 by 4 PM

Lateral Firefighter/Paramedic and Firefighter/EMT, Final Filing Date 7/16 by 4 PM

- To apply for Lateral Firefighter/Paramedic or Firefighter/EMT, candidates must be currently employed with another Fire Agency as a full time paid Firefighter/Paramedic or Firefighter/EMT with at least three (3) years of experience as well as hold the appropriate certificates and licenses.

Reassignment

Effective 6/26, Captain Matthew Smotherman selected to fill the EMS Shift Captain on B Shift

Reclassification

Effective 6/22, Adam House to Battalion Chief (B14 B Shift)

Appointment

Effective 6/22, Assistant Chief Jon Rudnicki – assigned to Training, Safety, and Health & Fitness Divisions

Promotions

Effective 6/22 Battalion Chiefs:

- Matthew Cole
- Bryan Barthel

- Christopher Vestal
- Brian Gonsalves

Meetings

6/21, Rancho Cordova City Council Meeting – Recognition of Key COVID-19 Partners

- Metro Fire Firefighters Michael Skaggs, Danielle Blaschke, Sean Post, Christie Ravera, and Captain Scott Perryman were all recognized

OPERATIONS' REPORT – (*Deputy Chief Mitchell*)

Deputy Chief Mitchell started by thanking Chief Adam House for his leadership of the Training and Health & Safety Divisions since 2018. He relayed that he was integral in leading the divisions through a number of programs/projects that benefited members District-wide including:

- Tactics and strategy training
- Live fire training
- SCBA replacement
- Hood and glove replacement
- Creation of the Fire Department Connection Newsletter
- Emergency Operations Team during COVID, and countless others

Chief Mitchell is looking forward to working with Assistant Chief Jon Rudnicki in his new role as he succeeds Chief House.

Chief Mitchell also reported on a structure fire incident last Sunday in Battalion 5 that resulted in a burn injury to one of our members. The member was treated and released home that same day to rest and recover and is currently doing well. Chief Mitchell expressed his thanks to our members who were on duty, in cooperation with the Firefighters Burn Institute, to make sure the member received the highest level of care. In addition, he thanked the UCD Burn Unit for their care of our member.

Chief Mitchell then provided a demonstration of Intterra and the statistics which that program can deliver relaying that it combines multiple sources of data for use with situational awareness and decision making. He also relayed that Operations in conjunction with several other divisions are constantly working on refining the program and thanked Chief Development Officer Jeff Frye and Fire Marshal Lisa Barsdale for their work on this as well.

3. GENERAL COUNSEL REPORT (*General Counsel John Lavra*)

No report.

4. SMFD – FIREFIGHTERS LOCAL 522 REPORT

No report.

5. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (*President Kelly*)

Next Meeting: TBD

B. Communications Center JPA – (*DC Mitchell*)

Next Meeting: July 13, 2021 at 9:00 AM

C. **California Fire & Rescue Training JPA – (DC Mitchell)**

Next Meeting: July 6, 2021 at 4:00 PM
Location: 3121 Gold Canal Drive
Mather, CA 95670

D. **Finance and Audit Committee – (Director Wood)**

Report Out: June 24, 2021 at 5:30 PM

Director Wood reported that the Finance and Audit Committee received a very thorough presentation from Interim CFO Ken Campo on the District's finances through April 30, 2021 and was happy to relay that we are on target, inclusive of the 15% reserves. Also, the CERT fund is up to 66.2 million dollars of the total 220 million dollars in unfunded liability so the District is $\frac{1}{4}$ of the way through meeting those obligations.

Next Meeting: July 22, 2021 at 5:30 PM

E. **Policy Committee – (Director Goold)**

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director White gave kudos to Battalion Chief Joe Fiorica on his work with the Amador County HazMat contract and relayed that he received very positive feedback from their agency that Chief Fiorica was extremely helpful during the process.

Director Wood relayed his appreciation that the member who was burned is now home and recuperating.

Director Jones thanked staff for their very thorough reports and relayed her appreciation for the important information.

Director Sheetz wished a speedy recovery to the member who was burned as well as Chief Harms who is home recovering from surgery. She also congratulated Assistant Chief Rudnicki on his promotion as well as the newly appointed Battalion Chiefs.

Director Saylor thanked Chief Development Officer Jeff Frye for his excellent facilities presentation and relayed her excitement in being able to get back on track now that the difficulties presented during the pandemic are beginning to subside. She also communicated that her thoughts and prayers are with the member who was burned.

Director Kelly relayed his appreciation to Interim CFO Campo on his presentation and the monies that will be saved from the refinancing process. He also wished a speedy recovery to the member who was burned.

The Board recessed to Closed Session at 7:10 pm.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to subdivision (b) of section 54956.9: One case.

Existing facts and circumstances relate to District policy and actions regarding gender based accommodation, leave and facilities. (Section 54956.9(b)(3)(B)).

Action: No action taken.

2. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6

A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522

B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522

C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522

D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees

E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

The Board reconvened to Open Session at 8:38 pm.

REPORT OUT FROM CLOSED SESSION

ADJOURNMENT

The meeting was adjourned at 8:39 pm.

Matt Kelly, President

D'Elman Clark, Secretary

Michelle Dehoney, Interim Board Clerk



Sacramento Metropolitan Fire District

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TODD HARMS
Fire Chief

DATE: July 8, 2021
TO: Board of Directors
FROM: Ken Campo, Interim Chief Financial Officer
SUBJECT: FY 2020/21 Budget Amendment

TOPIC

Higher than anticipated wages and benefits expenses require an amendment to the FY 2020/21 General Fund budget.

BACKGROUND

The adopted FY 2020/21 Mid-Year budget for the District's General Fund includes \$195,409,000 for labor costs. Based on expenditures incurred through May and estimated expenditures for June, staff anticipates an additional requirement of \$1,985,500 (1%) due to higher than anticipated overtime (\$1,224,000) and workers' compensation expenses (\$761,000).

DISCUSSION

The primary drivers of the higher than anticipated labor costs are overtime associated with maintaining a constant level of emergency response personnel throughout the District (constant staffing overtime), along with costs associated with on-the-job injuries (both medical costs and the associated time off from work). At the District's current level of staffing, any time a firefighter is off (i.e., vacation, sick, workers' comp), someone is required to backfill that position on overtime. The COVID pandemic resulted in a significant increase in the number of emergency response personnel off work for weeks at a time; and occurred at a time when the District had reduced the worker's compensation budget from \$4.5 million to \$2.5 million. Another contributing factor to the increase in constant staffing overtime is sick leave usage. The District has experienced an approximate 90% increase in sick leave usage from 2018 to 2021.

Fortunately, the District is expecting higher than budgeted property tax revenue (\$600,000) and GEMT/Transport revenue (\$683,000) that will offset the majority of the budget increase; with the balance being offset by reductions in Mobile Integrated Healthcare budget (\$378,000) and other services and supplies (\$325,000).

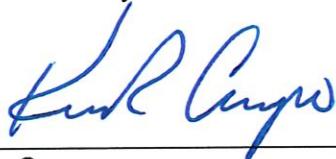
FISCAL IMPACT

The additional expenditures are expected to be funded with additional FY 2020/21 operating revenues and reductions in other areas of the budget such that there is no impact on the projected ending General Fund reserve balance.

RECOMMENDATION

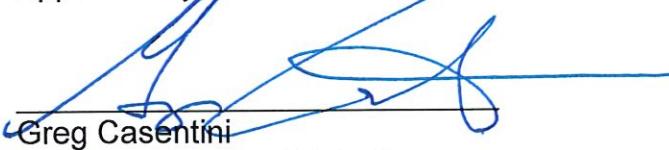
Staff recommends approval of the attached resolution amending the District's FY 2020/21 General Fund budget to reflect additional wages and benefits expenditures.

Submitted by:



Ken Campo
Interim Chief Financial Officer

Approved by:



Greg Casentini
Deputy Chief, Administration



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-

RESOLUTION NO. 2021-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

**RESOLUTION AMENDING THE MID-YEAR BUDGET
FOR THE GENERAL OPERATING FUND 212A FOR
FISCAL YEAR 2020/2021**

WHEREAS, on March 11, 2021, the Sacramento Metropolitan Fire District adopted the Fiscal Year 2020/2021 Mid-year Budget for the General Operating Fund 212A; and

WHEREAS, subsequent to the adoption of the Mid-Year budget, the District has determined that additional appropriations totaling \$1,985,535 are required for salaries and benefits; and

WHEREAS, the additional labor expenditures are expected to be funded with higher than budgeted property tax revenues and GEMT revenues, and budget reductions in services and supplies expenditures;

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year Budget for General Operating Fund 212A for the Fiscal Year 2020/2021 will be and is hereby adopted in accordance with the following:

ACCOUNT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	BUDGET	
					INCREASE(DECREASE)	
10113100	212A	2129212	2129212000	CONSTANT STAFFING	\$	1,985,535
20259100	212A	2129212	2129212000	OTHER SERVICES		(702,364)
91910100	212A	2129212	2129212000	CURRENT SEC PROP TAX		280,000
91910200	212A	2129212	2129212000	CURRENT UNSEC PROP TX		320,000
96966900	212A	2129212	2129212000	MEDICAL CARE / GEMT		683,171

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Property Taxes.

PASSED AND APPROVED this 8th day of July 2021, by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board



Sacramento Metropolitan Fire District

10545 Armstrong Avenue • Mather, California 95655 • Phone (916) 859-4300 • Fax (916) 859-3720

TODD HARMS
Fire Chief

DATE: July 8, 2021

TO: Board of Directors

SUBJECT: Nomination of Special Districts Representative for the Sacramento County Treasury Oversight Committee

SUMMARY

Nominate one candidate for Special Districts Representative for the Sacramento County Treasury Oversight Committee.

DISCUSSION

The County of Sacramento is conducting the selection process for a Special Districts Representative to serve on the Sacramento County Treasury Oversight Committee. The duties of the committee include review of the Investment Policy of the Pooled Investment Fund, quarterly review of investments, and to cause an annual audit of the portfolio. The position requires academic or practical experience in public finance, and should meet the restrictions as outlined in the Treasury Oversight Committee Fact Sheet (see attachment). Ms. Amanda Thomas had represented special districts in the position since 2019, however because she resigned on May 12, 2021, a new election must be held. The length of appointment is normally three years.

Nominations by the District's governing board must be submitted by July 16, 2021.

RECOMMENDATIONS

Consider nominating one candidate for special districts representative for the Sacramento County Treasury Oversight Committee.

Submitted By:

Michelle Dehoney
Michelle Dehoney, Interim Board Clerk

Attachment – Nomination Request and Fact Sheet from County of Sacramento



County of Sacramento

June 4, 2021

To: Special District Pooled Investment Fund Participant Agency Board Chairs
Subject: **ELECTION OF THE SPECIAL DISTRICTS REPRESENTATIVE FOR THE SACRAMENTO COUNTY TREASURY OVERSIGHT COMMITTEE**

Dear Board President:

On February 27, 1996, the Board of Supervisors established the Sacramento County Treasury Oversight Committee by Resolution #96-0163, as required by Government Code Section 27131. The code allows the Board of Supervisors, in consultation with the Director of Finance, to establish a committee composed of three to eleven members. The committee established by the Board consists of ten members, one of whom represents special districts with funds in the County Treasury. Ms. Amanda Thomas has represented the special districts in this position since 2019. Because she resigned from this position on May 12, 2021, a new election must be held.

The following outlines the duties, qualifications, and restrictions for Committee members:

The duties of the Committee are established under the Government Code Sections 27132, et. seq. These duties include review of the Investment Policy of the Pooled Investment Fund, quarterly review of investments, and to cause an annual audit of the portfolio. The Committee may neither direct individual investments nor infringe upon the day-to-day operations of the County Treasury.

The position requires academic or practical experience in public finance. The term of appointment is normally three years. Members of the Treasury Oversight Committee: 1) may not be employed by any entity that has either contributed to a campaign of a candidate for the office of local treasurer or contributed to the campaign of a candidate to be a member of a legislative body of any agency that has money deposited in the County Treasury in the previous three years or during the period that the employee is a member of the Committee; 2) may neither directly nor indirectly raise money for a candidate for either local Treasurer or a member of the governing board of any local agency that has money deposited in the County Treasury; and 3) may neither secure employment with nor be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms, with whom the Treasurer is doing business either as a member of the Committee or for one year after leaving the Committee. Members must file a Statement of Economic Interests (Form 700) upon assuming office and annually thereafter and must complete at least two hours of training in general ethics principles and ethics law every two years.

Attached is the Treasury Oversight Committee Fact Sheet. We request that your District's governing board provide us with a nomination by July 16, 2021. Individuals nominated must meet the criteria on the Fact Sheet. Please include a resume and one-paragraph candidate statement for the nominee.

On July 23, 2021, a ballot will be mailed to you listing the nominations. Ballots must be returned to us no later than August 30, 2021, at 5 p.m. We will then tabulate the ballots and notify you by mail on September 6, 2021, of the election results. A run-off election will be held if the vote is tied. We expect the elected Special Districts Representative to the Treasury Oversight Committee to be ratified by the Board of Supervisors on October 19, 2021. We look forward to working with the representative elected to fill this position.

If you have any questions, please call Bernard Santo Domingo, Chief Investment Officer, at (916) 874-7320.

Sincerely,



Ben Lamer
Director of Finance

Enclosure

TREASURY OVERSIGHT COMMITTEE FACT SHEET

CONTACT PERSON

Bernard Santo Domingo, Chief Investment Officer, (916) 874-7320

DUTIES

The County Board of Supervisors created the Treasury Oversight Committee (the “Committee”) on February 27, 1996 in accordance with Government Code Section 27131. The Committee is responsible for reviewing the quarterly Pooled Investment Fund reports, monitoring and reviewing the County Treasurer’s annual Investment Policy, and causing an annual audit of the Pooled Investment Fund portfolio. The Committee is advisory and does not direct individual investment decisions, select investment advisors, brokers, or dealers, or impinge on the day-to-day operations of the county treasury.

MEMBERSHIP

County Director of Finance
Board of Supervisors Representative
Superintendent of Schools Representative
School & Community College Districts Representative
Special Districts Representative
Public Members: 5 Members

TERM

Term of Office
Term of Office
Term of Office
Three-year elected term, may be reelected
Three-year elected term, may be reelected
Three-year appointment, may be reappointed

QUALIFICATIONS

A majority of public members must have expertise or an academic background in public finance. The other public members shall be economically diverse and bipartisan in political registration. All other members must have expertise or academic background in public finance. Members must file a Statement of Economic Interests (Form 700) within 30 days of assuming office and file annually thereafter.

RESTRICTIONS

- 1) A member may not be employed by any entity that has, in the previous three years or during the period that the employee is a member of the Committee, contributed to the campaign of a candidate for either the office of local treasurer or the legislative body of any agency that has deposited funds in the County Treasury.
- 2) A member may not, directly or indirectly, raise money for a candidate for either local treasurer or a member of the governing board of any local agency that has deposited funds in the County Treasury.
- 3) A member may not secure employment with or be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms with whom the Treasurer is doing business either as a member of the Committee or for one year after leaving the Committee.

MEETINGS

The meetings are scheduled for the third Friday of the second month following the end of each quarter. Meetings are held at the County of Sacramento Administration Building, 700 H Street, Hearing Room One, Sacramento, CA 95814.