

**SAN JUAN WATER DISTRICT
BOARD MEETING AGENDA
9935 Auburn Folsom Road
Granite Bay, CA 95746**

**September 23, 2020
6:00 p.m.**

This Board meeting will be conducted both in-person at the District's Boardroom at the address above, and via videoconference. Due to State guidelines on physical distancing in public gatherings, the Boardroom can accommodate a maximum of 10 members of the public at one time. The District recommends that members of the public participate in Board meetings via videoconference per the instructions below. Persons who do plan to attend the meeting in person are urged to contact the Board Secretary prior to the meeting. The contact information for the Board Secretary is:

**Teri Grant
(916) 791-6905
tgrant@sjwd.org**

For members of the public interested in viewing and having the ability to comment at the public meeting via GoToWebinar, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. There will be no call in line to the meeting so please make sure that your device provides audio for you, or plan to attend in person. To register to attend via videoconference, please use the following link:

<https://attendee.gotowebinar.com/register/1681956332004935440>

After registering, you will receive a confirmation email containing information about joining the webinar.

Your line will be muted. If you wish to make a public comment, you may use the "raise your hand" or "question" function to address the Board.

*****Important Notice:** For any meetings that include a closed session, the webinar will be terminated when the Board adjourns into closed session. Members of the public who would like to receive the report out from closed session and time of adjournment from closed session into open session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: tgrant@sjwd.org, before or during the meeting. No other business will be conducted after the Board adjourns from closed session into open session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.

Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting by any of the methods described above. The Board President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at tgrant@sjwd.org.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. PUBLIC FORUM

During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Workshop #1, August 15, 2020 (W & R)
Recommendation: Approve draft minutes
2. Minutes of the Board of Directors Special Meeting, August 19, 2020 (W & R)
Recommendation: Approve draft minutes
3. Minutes of the Board of Directors Meeting, August 19, 2020 (W & R)
Recommendation: Approve draft minutes
4. Minutes of the Board of Directors Workshop #2, August 27, 2020 (W & R)
Recommendation: Approve draft minutes
5. Minutes of the Board of Directors Special Meeting, September 9, 2020 (W & R)
Recommendation: Approve draft minutes
6. Granite Bay Pump Station Low Flow Pump Improvements Project (R)
Recommendation: Award a construction contract for the construction of the Granite Bay Pump Station Low Flow Pump Improvements Project

IV. OLD BUSINESS

1. Board Policy ADM-3.6 Records Management Policy (W & R)
Review Financial Items in Records Retention Schedule
2. Collaboration/Integration Project and Potential San Juan Retail Agency (W & R)
Discussion
3. Regional Water Bank Update (W & R)
Discussion

V. INFORMATION ITEMS

1. General Manager's Report
 - 1.1 General Manager's Monthly Report (W & R)
Staff Report on District Operations
 - 1.2 Miscellaneous District Issues and Correspondence

2. Director of Finance's Report
 - 2.1 Miscellaneous District Issues and Correspondence
3. Operation Manager's Report
 - 3.1 Miscellaneous District Issues and Correspondence
4. Engineering Services Manager's Report
 - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
 - 5.1 Legal Matters

VI. DIRECTORS' REPORTS

1. SGA
2. RWA
3. ACWA
 - 3.1 ACWA – Pam Tobin
 - 3.2 JPIA – Pam Tobin
 - 3.3 Energy Committee – Ted Costa
4. CVP Water Association
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

VII. COMMITTEE MEETINGS

1. Engineering Committee – September 16, 2020
2. Finance Committee – September 22, 2020

VIII. UPCOMING EVENTS

1. ACWA Fall Conference
December 1-4, 2020
Virtual Conference

IX. CLOSED SESSION

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation: one matter.

X. OPEN SESSION

XI. ADJOURN

UPCOMING MEETING DATES

October 14, 2020 – Public Hearing #4

October 28, 2020 – Regular Board Meeting

November 9, 2020 – Regular Board Meeting

I declare under penalty of perjury that the foregoing agenda for the September 23, 2020 regular meeting of the Board of Directors of San Juan Water District was posted by September 18, 2020, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and on the District's website at sjwd.org, and was freely accessible to the public.

Teri Grant, Board Secretary

AGENDA ITEM III-1

DRAFT

SAN JUAN WATER DISTRICT

Board of Director's Special Workshop Minutes
August 15, 2020 – 10:00 a.m.

BOARD OF DIRECTORS

Ted Costa	President (absent)
Pam Tobin	Vice President (late)
Marty Hanneman	Director (absent)
Ken Miller	Director
Dan Rich	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Teri Grant	Board Secretary/Administrative Assistant
Jennifer Buckman	Legal Counsel

OTHER ATTENDEES

Amber Beckler	SJWD Customer
Cheryl Berkema	SJWD Customer
Sandra Harris	SJWD Customer
Suzanne Jones	SJWD Customer
Jane Negri	SJWD Customer
Clovis Miller	SJWD Customer
M. O. Stinson	SJWD Customer
Joanna Gin	Legal Counsel, Citrus Heights Water District

AGENDA ITEMS

- I. Public Workshop
- II. Adjourn

Director Miller called the meeting to order at 10:02 a.m. and a quorum was declared at 10:15 a.m. when Vice President Tobin arrived and assumed the chair.

I. PUBLIC WORKSHOP

1. Transition to Division-Based Elections (W & R)

Legal Counsel Jennifer Buckman explained that this is a public workshop to answer questions about the process of transitioning to division-based elections. Representatives of the Granite Bay Community Association and members of the public raised concerns regarding mapping requirements, criteria and how to draw the boundaries on a map, fair and equitable representation for Granite Bay, and identifying SJWD Retail as a community of interest. In addition, the group inquired about reorganizing to form a separate retail water district, which Ms. Buckman explained was a separate issue related to long-term governance and would require undertaking a separate process wholly independent of the District's transition to by-division elections. Ms. Buckman suggested that discussion of the District's organization be deferred until after the District completes its transition to by-division elections through the California Voting Rights Act process. Ms. Buckman and Director Miller provided a brief overview of the wholesale and retail service areas.

Director Miller explained how the transition to division-based elections came about with the letter from the law firm and, in addition, he provided some information on a case in southern California which is fighting the same type of claim. Ms. Buckman explained the California Voting Rights Act and its requirements to avoid vote dilution. Ms. Buckman noted that the maps show that the District does have a series of contiguous census blocks with a high concentration of Latino voters, which the board will have to take into account when it is considering where to place the division lines. Ms. Buckman explained how the directors' terms will work while transitioning to division-based elections. After hearing discussions from the group, Director Miller stated that he will ask the Board to give direction to staff to determine the requirements for separating out the retail entity, by composing a staff report which would include action items to the proper agencies, determine costs, and list the number of employees and their wholesale/retail allocation.

II. ADJOURN

The meeting was adjourned 11:37 a.m.

ATTEST:

PAMELA TOBIN, Vice President
Board of Directors
San Juan Water District

TERI GRANT, Board Secretary

AGENDA ITEM III-2

DRAFT

SAN JUAN WATER DISTRICT

Board of Director's Board Special Meeting Minutes
August 19, 2020 – 6:00 p.m.

Conducted via Videoconference & In-Person

BOARD OF DIRECTORS

Ted Costa	President
Pam Tobin	Vice President via videoconference
Marty Hanneman	Director via videoconference
Ken Miller	Director
Dan Rich	Director via videoconference

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Paul Helliker	General Manager
Donna Silva	Director of Finance
Tony Barela	Operations Manager
Andrew Pierson	Engineering Services Manager
Greg Zlotnick	Water Resources Manager
Teri Grant	Board Secretary/Administrative Assistant
Jennifer Buckman	Legal Counsel

OTHER ATTENDEES

Mitch Dion	Rate Payer
Sandy Harris	Rate Payer

AGENDA ITEMS

- I. Roll Call
- II. New Business
- III. Adjourn

President Costa called the Regular and Special Board meetings to order at 6:00 p.m. He announced that the Regular meeting would be recessed until after the end of the Special Board meeting.

I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present in-person: Ted Costa and Ken Miller. The following directors were present via teleconference: Marty Hanneman, Dan Rich and Pam Tobin (arrived at 6:06 pm).

II. NEW BUSINESS

1. Hinkle Reservoir Outage Planning Project – Operational Planning & Testing Services (W)

Mr. Tony Barela provided a staff report which will be attached to the meeting minutes. He explained that the Project Manager, with HDR Engineering, moved

to Water System Consulting (WSC), Inc. He explained that an amendment would be needed to finish the work with HDR; however, staff is requesting that a new contract be initiated with WSC to cover the services at a reduced cost. The Board discussed the request and legal counsel explained that the District's standard contract template, which was used with HDR, includes a termination for convenience clause for professional services and there is no need for consent from HDR to end the contract.

Director Rich moved to authorize and approve a professional services contract to Water Systems Consulting (WSC), Inc. for the Hinkle Reservoir Outage Planning Project – Operational Planning and Testing. President Costa seconded the motion and it carried with the following roll call vote:

Ayes: Directors Costa, Hanneman, Miller, Rich and Tobin
Noes: None
Absent: None

III. ADJOURN

The meeting was adjourned at 6:18 p.m.

ATTEST:

EDWARD J. "TED" COSTA, President
Board of Directors
San Juan Water District

TERI GRANT, Board Secretary

AGENDA ITEM III-3

DRAFT

SAN JUAN WATER DISTRICT

Board of Director's Board Meeting Minutes
August 19, 2020 – 6:00 p.m.

Conducted via Videoconference & In-Person

BOARD OF DIRECTORS

Ted Costa	President
Pam Tobin	Vice President via videoconference
Marty Hanneman	Director via videoconference
Ken Miller	Director
Dan Rich	Director via videoconference

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Paul Helliker	General Manager
Donna Silva	Director of Finance
Tony Barela	Operations Manager
Andrew Pierson	Engineering Services Manager
Greg Zlotnick	Water Resources Manager
Teri Grant	Board Secretary/Administrative Assistant
Jennifer Buckman	Legal Counsel

OTHER ATTENDEES

Mitch Dion	Rate Payer
Sandy Harris	Rate Payer

AGENDA ITEMS

- I. Roll Call
- II. Public Forum
- III. Consent Calendar
- IV. Old Business
- V. New Business
- VI. Information Items
- VII. Directors' Reports
- VIII. Committee Meetings
- IX. Upcoming Events
- X. Closed Session
- XI. Open Session
- XII. Adjourn

President Costa called the Regular Board meeting to order at 6:19 p.m., immediately after the Special Board meeting.

I. ROLL CALL

The Board Secretary took a roll call of the Board during the Special Board meeting. The following directors were present in-person: Ted Costa and Ken Miller. The

following directors were present via teleconference: Marty Hanneman, Dan Rich and Pam Tobin.

II. PUBLIC FORUM

There were no public comments.

III. CONSENT CALENDAR

All items under the consent calendar are considered to be routine and are approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

- 1. Minutes of the Board of Directors Meeting, July 22, 2020 (W & R)**
Recommendation: Approve draft minutes
- 2. Minutes of the Board of Directors Special Meeting, July 22, 2020 (W & R)**
Recommendation: Approve draft minutes
- 3. Minutes of the Board of Directors Special Meeting, August 3, 2020 (W & R)**
Recommendation: Approve draft minutes
- 4. Minutes of the Board of Directors Special Meeting, August 5, 2020 (W & R)**
Recommendation: Approve draft minutes
- 5. Upper and Lower Granite Bay Pump Stations – Low Flow Pump Improvements Project – Construction Phase Support Services (R)**
Recommendation: For authorization and approval of a professional services contract for Construction Phase Support Services during construction of the Upper and Lower Granite Bay Low Flow Pumps Project
- 6. Baldwin Channel Lining and Culvert Project – Environmental Permitting (W)**
Recommendation: To approve authorization and approval of Amendment #1 to ECorp Consulting, Inc. for Environmental Services for the Baldwin Channel Lining and Culvert Project
- 7. Treasurers Report – Quarter Ending June 30, 2020 (W & R)**
Recommendation: Receive and File
- 8. Capital Asset Policy Revisions (W & R)**
Recommendation: Approve amendments to the FIN-5.2 Capital Asset Policy
- 9. Investment Policy Revisions (W & R)**
Recommendation: Approve amendments to the FIN-5.6 Investment Policy

Director Miller moved to approve the Consent Calendar. President Costa seconded the motion and it carried with the following roll call vote:

Ayes: Directors Costa, Hanneman, Miller, Rich and Tobin

Noes: None

Absent: None

IV. OLD BUSINESS

1. SJWD Board Policy Updates (W & R)

GM Helliker provided a staff report which will be attached to the meeting minutes. He reviewed the policies that are recommended to be repealed and confirmed that legal counsel reviewed and agreed with the staff recommendation.

Vice President Tobin moved to repeal the following Board Policies:

3300 Emergency Response Plan

3400 Mutual Aid Plan

5000 Water Shortage Policy

5100 Capital Projects – Benefit and Financial Responsibility

5200 Wells Constructed with District Funds within Retail Agencies Boundaries

5300 Penalties and Interest for Delinquent Water Charges under San Juan Water District's Wholesale Water Supply Agreements

Director Miller seconded the motion and it carried with the following roll call vote:

Ayes: Directors Costa, Hanneman, Miller, Rich and Tobin

Noes: None

Absent: None

GM Helliker provided a staff report which will be attached to the meeting minutes. He explained that the Records Management Policy was revised and confirmed that legal counsel reviewed and agreed with the staff recommendation.

In response to President Costa's question regarding retention of financial transaction records, Ms. Silva explained that some financial records are kept a certain number of years past the completion of the audit and others are permanent. President Costa requested that the next Board meeting include a topic to discuss the financial records.

Director Miller moved to approve revisions to the ADM-3.6 Records Management Policy. Director Rich seconded the motion and it carried with the following roll call vote:

Ayes: Directors Costa, Hanneman, Miller, Rich and Tobin

Noes: None

Absent: None

2. Collaboration/Integration Project (W & R)

GM Helliker conducted a presentation on the Collaboration/Integration Project. A copy of the presentation will be attached to the meeting minutes. He informed the Board that the Board/Council Member ad hoc committee met on July 28th and received the same information, which included review of the project activities (scope) and schedule, a synopsis of Activity 1 status and deliverables, the project Charter and Communications Plan, and the collaboration activities for the Study in next phases.

In response to Director Miller's comment regarding looking at the retail service area as a separate agency, GM Helliker informed the Board that the analysis that will be conducted in the collaboration/integration project will include a review of the District's programs and structure, and opportunities to improve services through any revisions to that structure. An analysis of creating a new retail water district to serve part of San Juan's wholesale service area would be an alternative related to the collaboration/integration project, and could potentially be accommodated in that project (with the District possibly funding this work separately from the rest of the overall project workplan). He will discuss with the collaboration/integration consulting team how this option could be analyzed as part of or in conjunction with the current project, but in any case, will proceed with reporting to the Board on this topic before the end of 2020.

V. NEW BUSINESS

1. GM Contract (W & R)

President Costa informed the Board that there were two changes to the General Manager's contract which legal counsel incorporated into the contract.

Director Rich moved to approve amendments to GM Contract. Director Miller seconded the motion and it carried with the following roll call vote:

Ayes: Directors Costa, Hanneman, Miller, Rich and Tobin

Noes: None

Absent: None

VI. INFORMATION ITEMS

1. GENERAL MANAGER'S REPORT

1.1 General Manager's Monthly Report (W & R)

GM Helliker provided the Board with a written report for July which will be attached to the meeting minutes.

1.2 Miscellaneous District Issues and Correspondence

GM Helliker provided a hydrology report on current conditions. He reported that Folsom Reservoir is half full with storage at about 78% of average. He informed the Board that discussions with Reclamation regarding the Folsom operations agreement is expected to conclude by November.

GM Helliker reported that he has been working with water agencies throughout the state to do an early implementation of the annual water shortage report, which is required to start in 2022. He commented that since this is a dry year, it is good to have the information showing that the District can meet its demands.

GM Helliker reported that the State Board was discussing the moratorium on water shut-offs and the hardship that customers might face to pay their water bills. In addition, there was talk that there might be federal assistance for delinquent utility bills. He informed the Board that the District offers payment plans for those who are behind on paying their water bill.

GM Helliker provided an update on the water loss effort with the region and the State Water Board. He reported that a comment letter was submitted in June, and there has been a meeting with two of the State Board members and additional meetings will be set with the other members.

Mr. Greg Zlotnick provided an update on the Water Forum agreement and the efforts made to date. He reported that there is one last scheduled educational session on conservation. In addition, there is a meeting scheduled for August 20 and he expects work groups to be created at that meeting. GM Helliker announced that Tom Gohring, Water Forum Executive Director, will be retiring in January 2022 and has expressed a desire to update the agreement before he retires.

2. DIRECTOR OF FINANCE'S REPORT

2.1 Miscellaneous District Issues and Correspondence

Ms. Silva informed the Board that the accounts receivable balance for utility bills has stabilized and is decreasing. She announced that the District received the Excellence in Financial Reporting award from GFOA for the FY 2018-19 CAFR.

3. OPERATION MANAGER'S REPORT

3.1 Miscellaneous District Issues and Correspondence

No report.

4. ENGINEERING SERVICES MANAGER'S REPORT

4.1 Miscellaneous District Issues and Correspondence

No report.

5. LEGAL COUNSEL'S REPORT

5.1 Legal Matters

No report.

VII. DIRECTORS' REPORTS

1. SGA

President Costa reported that SGA met on August 13, 2020. He informed the Board that SGA discussed the governance issue with the basin and it will be placed on the next meeting agenda.

2. RWA

No report.

3. ACWA

3.1 ACWA - Pam Tobin

Vice President Tobin informed the Board that the virtual ACWA Summer Conference was well attended.

3.2 JPIA - Pam Tobin

Vice President Tobin provided a written report which will be attached to the meeting minutes.

3.3 Energy Committee - Ted Costa

No report.

4. CVP WATER ASSOCIATION

President Costa reported that the association is in the process of recruiting a new Executive Director.

5. OTHER REPORTS, CORRESPONDENCE, COMMENTS, IDEAS AND SUGGESTIONS

Vice President Tobin inquired how the District could increase its outreach for the transition to division-based elections project. Ms. Buckman informed the Board that the workshops and meetings are cross posted on the District's website and an e-blast is scheduled to be sent regarding the August 27th workshop. In addition, she informed the Board that the demographer will be in attendance to present the maps. Ms. Buckman explained that the Board will consider the draft maps on September 9th; however, at the workshop they will look at the mapping options and have the opportunity to request revisions/refinements to the maps that the demographer will present.

President Costa announced that the Fair Oaks Water District submitted two comment letters dated August 13 and August 19 which will be attached to the meeting minutes.

VIII. COMMITTEE MEETINGS

1. Engineering Committee – August 10, 2020

The committee meeting minutes will be attached to the original board minutes.

2. Finance Committee – August 18, 2020

The committee meeting minutes will be attached to the original board minutes.

IX. UPCOMING EVENTS

1. Water Education Foundation – 2020 Water Summit

September 24, 2020
Postponed

2. ACWA Fall Conference

December 1-4, 2020
Indian Wells, CA

At 7:24 p.m., President Costa announced that the public webinar would be terminated and that the Board was adjourning to Closed Session.

X. CLOSED SESSION

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation: one matter.

XI. OPEN SESSION

There was no reportable action from the closed session.

XII. ADJOURN

The meeting was adjourned at 7:43 p.m.

ATTEST:

EDWARD J. "TED" COSTA, President
Board of Directors
San Juan Water District

TERI GRANT, Board Secretary

AGENDA ITEM III-4

DRAFT

SAN JUAN WATER DISTRICT

Board of Director's Special Workshop Minutes

August 27, 2020 – 6:00 p.m.

BOARD OF DIRECTORS

Ted Costa	President
Pam Tobin	Vice President
Marty Hanneman	Director
Ken Miller	Director
Dan Rich	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Jennifer Buckman	Legal Counsel
Teri Grant	Board Secretary/Administrative Assistant
Greg Zlotnick	SJWD Water Resources Manager
Lisa Brown	SJWD Customer Service Manager

OTHER ATTENDEES

John Nelson	
Jon Patten	
Diane Will	
John Brown	Citrus Heights Water District Legal Counsel
Steve Demers	Demographer
Evan McLaughlin	Redistricting Partners
Craig Locke	Sacramento Suburban Water District
Amber Beckler	SJWD Customer
Randy Dodd	SJWD Customer
Sandra Harris	SJWD Customer
Suzanne Jones	SJWD Customer
Kevin Knauss	SJWD Customer

AGENDA ITEMS

- I. Roll Call
- II. Public Comment
- III. Workshop
- IV. Adjourn

President Costa called the meeting to order at 6:00 p.m.

I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present in-person: Ted Costa, Ken Miller and Pam Tobin. The following directors were present via teleconference: Marty Hanneman and Dan Rich.

II. PUBLIC COMMENT

There were no public comments.

III. WORKSHOP

1. Transition to Division-Based Elections (W & R)

Legal Counsel Jennifer Buckman explained that this is a public workshop to answer questions about the process of transitioning to division-based elections. She introduced Steve Demers, demographer who works for Sacramento County under contract with the District. Mr. Demers reviewed the mapping options available for the Board's review and consideration in September. He explained the various maps and how they were arrived at.

The Board and public reviewed the maps and provided various comments and suggestions regarding the maps. Director Miller suggested a map that contains all of Placer County as one division, therefore a new map (Plan KM) was created at the meeting. The Board would like the original maps submitted jointly by Citrus Heights Water District and Fair Oaks Water District, without the revisions the demographer made to reflect the accurate San Juan Water District boundaries, to be included in the maps to be reviewed by the Board in September.

Ms. Buckman informed the Board that the next steps are to publish the maps on September 2nd, hold the 3rd public hearing on September 9th to select the draft map, then adopt the map at the 4th public hearing on October 14th.

Vice President Tobin moved to consider Plan B as one of the final maps to bring forward. President Costa seconded the motion.

Vice President Tobin amended her motion to include all eight maps for review at the September 9th Public Hearing. President Costa seconded the motion as amended and it carried with the following roll call vote:

Ayes: Directors Costa, Hanneman, Miller, Rich and Tobin
Noes: None
Absent: None

The Board Secretary informed the Board that a comment letter received from Mitch Dion has been sent via email to the Board and posted to the website.

IV. ADJOURN

The meeting was adjourned 7:13 p.m.

ATTEST:

EDWARD J. "TED" COSTA, President
Board of Directors
San Juan Water District

TERI GRANT, Board Secretary

AGENDA ITEM III-5

DRAFT

SAN JUAN WATER DISTRICT

Board of Director's Special Board Meeting Minutes
September 9, 2020 – 6:00 p.m.

Conducted via Videoconference and In-Person

BOARD OF DIRECTORS

Ted Costa	President
Pam Tobin	Vice President
Marty Hanneman	Director via videoconference
Ken Miller	Director
Dan Rich	Director via videoconference

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Donna Silva	Finance Director
Tony Barela	Operation Manager
Lisa Brown	Customer Service Manager
Adam Larsen	Field Services Manager
Greg Zlotnick	Water Resources Manager
Teri Grant	Board Secretary/Administrative Assistant
Jennifer Buckman	Legal Counsel

OTHER ATTENDEES

Amber Beckler	
Shaunna Boyd	
Mitch Dion	
Randy Dodd	
Sandra Harris	
Janelle Kratliger	
John Patten	
David Peterson	
Steve Anderson	Counsel for Citrus Heights Water District
John Brown	Counsel for Citrus Heights Water District
Ray Riehle	Citrus Heights Water District
Evan McLaughlin	Redistricting Partners
Steve Demers	Sacramento County Demographer
Craig Locke	Sacramento Suburban Water District
Kevin Thomas	Sacramento Suburban Water District

AGENDA ITEMS

- I. Roll Call
- II. Public Hearing
- III. Adjourn

President Costa called the meeting to order at 4:01 p.m.

I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present in-person: Ted Costa, Ken Miller and Pam Tobin. The following directors were present via videoconference: Marty Hanneman and Dan Rich.

II. PUBLIC HEARING

1. Transition to Division-Based Elections (W & R)

President Costa opened the Public Hearing at 6:02 pm.

Ms. Buckman reviewed the staff report that she prepared for the meeting and a copy will be attached to the meeting minutes. She informed the Board that at the conclusion of this hearing, the Board should identify which map it wishes to advance to consider for approval at the October 14, 2020 public hearing. In addition, the Board needs to determine the sequencing of the elections for the proposed divisions.

Director Rich moved to advance Plan B to the October 14th Board meeting, Director Hanneman seconded the motion. [Due to technical difficulties, President Costa was muted, so he tabled the motion so that the division sequencing could be discussed.]

President Costa announced that a public comment was received from Citrus Heights Water District and Fair Oaks Water District, jointly.

The Board discussed the sequencing of the proposed divisions based on Plan B. President Costa suggested that the numbering be odd and even with Divisions 1, 3 and 5 elected in 2022 and Divisions 2 and 4 in 2024. He suggested that the odd divisions are the ones colored green, brown and blue, and the even are the ones colored purple and yellow, which would then need to be renumbered on the map.

Director Rich amended his motion to move Plan B forward with Divisions 1, 3 and 5 (green, brown and blue, respectively) elected in 2022 thereafter would stand for election every four years and Divisions 2 and 4 (purple and yellow, respectively) elected in 2024 thereafter would stand for election every four years. Vice President Tobin seconded the amendment to the motion.

Director Hanneman made a substitute motion to move Plan B forward with the staff recommendation of Divisions 2, 4, and 5 of Plan B elected in 2022 and thereafter would stand for election every four years, and Divisions 1 and 3 of Plan B elected in 2024 and thereafter would stand for election every four years. There was no second so the motion failed.

President Costa opened the floor to discussion and public comment.

Amber Beckler addressed the Board and thanked the Board for the open and honest public hearing process and the ability given to the community to participate, and she agreed with the Plan B option and President Costa's motion for the sequence of divisions.

There was a question presented from the public asking which divisions that the current Board members are located in. Ms. Buckman responded that the Board did not take the location of current Board members into consideration during this process.

Ms. Sandy Harris addressed the Board and agreed with Ms. Beckler's comment.

President Costa commented that there is a very active community association in the Citrus Heights area that was kept together with the proposed Plan B map, and he was pleased with that.

In response to Director Miller's question regarding the letter from Citrus Heights Water District and Fair Oaks Water District, Ms. Buckman informed the Board that she did have a chance to review it. In addition, she commented that there was nothing in the letter to give her pause or concern about the recommendations that were provided in the staff report.

President Costa closed the Public Hearing at 6:25 pm.

Director Miller confirmed that the final map will be brought back to the October 14th Board meeting.

The motion as amended carried with the following roll call vote:

Ayes: *Directors Costa, Miller, Rich and Tobin*
Noes: *Hanneman*
Absent: *None*

In response to Vice President Tobin's question, Ms. Buckman explained that the map will be posted on the website and an ordinance will be introduced at the October 14th public hearing along with the final map.

Director Miller inquired if the Board will discuss the impact of the Santa Monica lawsuit on the potential claims against the District. Ms. Buckman stated that a Closed Session could be scheduled to discuss it at the September 23rd Board meeting.

Vice President Tobin thanked the demographer, Steve Demers, for his work on the maps and staff for their work.

III. ADJOURN

The meeting was adjourned at 6:32 p.m.

EDWARD J. "TED" COSTA, President
Board of Directors
San Juan Water District

ATTEST:

TERI GRANT, Board Secretary

The meeting minute attachments are located under Meeting Minutes – *Draft* on the webpage.

AGENDA ITEM III-6

STAFF REPORT

To: Board of Directors
From: Andrew Pierson, Engineering Services Manager
Date: September 23, 2020
Subject: Granite Bay Pump Station Low Flow Pump Improvements Project

RECOMMENDED ACTION

Staff recommends a motion to award a construction contract to Division 5-15 for the amount of \$224,295 with a construction contingency of \$22,430 (10%) for an authorized total construction budget of \$246,725. The staff recommendation was reviewed by the Engineering Committee, which recommends approval by the Board of Directors.

BACKGROUND

This project involves the installation of two new low flow pumps in both the Upper and Lower Granite Bay Booster Pump Stations, and the installation of a motorized operated valve actuator to an existing valve located between the Lower Granite Bay and Crown Point Booster Pump Stations. The Upper and Lower Granite Bay Pump Stations were originally designed or sized based on actual and projected demands during the District's last Retail Master Plan in 2006. Due to ongoing droughts and conservation efforts, water demand has fallen significantly. The existing pumps are oversized for the demand and do not operate efficiently, especially during the low demand winter months, resulting in added mechanical wear and higher energy use. The new low flow pumps were appropriately sized based on current winter demands and will reduce operating costs during low demand periods. The installation of the motorized operated valve actuator will provide an emergency connection between both the Lower Granite Bay and Crown Point Pump Stations allowing for back-up distribution to each pressure zone.

STATUS

The Project was advertised for bidding on August 6, 2020. Bids for the project were received on September 2, 2020, and are summarized as follows:

Bidder	Bid Amount
Division 5-15	\$224,295
GSE Construction	\$282,400
Auburn Constructors	\$301,300
Sierra National Construction	\$369,800
Mountain Cascade	\$386,100

Division 5-15 was the lowest responsive, responsible bidder. Division 5-15's bid documents were reviewed and found to be complete and in order, including license, insurance and bonds.

FINANCIAL CONSIDERATIONS

The Project was included in the District's approved Retail CIP budget for Fiscal Year 2020-2021, and the approval of the Project is within the authorized budget.

AGENDA ITEM IV-2

STAFF REPORT

To: Board of Directors
From: Paul Helliker, General Manager
Date: September 23, 2020
Subject: Collaboration/Integration Project and Potential Creation of a New Retail Water District

RECOMMENDED ACTION

Information

COLLABORATION/INTEGRATION PROJECT

In late April of this year, the Collaboration/Integration project consulting team (Raftelis and Tully and Young) kicked off the project with an initial meeting of the Management Committee. Subsequent to that meeting, Raftelis conducted at least two interviews with management teams from each of the seven participating agencies – focused on communications and operations. They also collected from each agency a variety of documents and information, including budgets, master plans, CIP documents, staffing information, regional organizations and collaborations, and so on.

The Raftelis team completed the draft Activity 1 report and reviewed it with both the Management Committee on July 22 and the Ad Hoc Board/Council Member Advisory Committee on July 28. I reviewed Raftelis' presentation to the Ad Hoc Committee with our Board on August 19, and proposed six topics as priorities for analysis in Activity 3, which we submitted to Raftelis with our comments on the Activity 1 draft on August 20:

- Groundwater Sustainability Plan – governance
- Water banking and transfers
- Water supply reliability/optimization of resources
- Distribution system operations and maintenance
- Administrative functions (HR, Finance, Purchasing, IT)
- Customer service operations/conservation programs

Raftelis collected similar input from the other participants, and the compiled list of priority topics will be provided at the Board meeting.

With respect to the discussions about merger with Sacramento Suburban Water District, both agencies created a new 2x2 ad hoc committee which met four times during 2018 and 2019. The committee decided to go dormant in August of 2019, to allow the two Districts to focus on the collaboration/integration project.

POTENTIAL CREATION OF A NEW RETAIL DISTRICT

Partly as a result of inquiries from some of the District's customers, members of the Board requested information about the process and potential impacts on our operations of forming a new water district to serve San Juan retail customers. We have consulted with both Sacramento and Placer County LAFCOs, and are collecting further information. However, the basic process is:

- Submit an application to form a new district (this could be either via a petition of at least 25% of the registered voters in the retail area, or via resolution from the District)
- LAFCO conducts a hearing to consider the application
- If there are protests, a special election will be held (to be paid for by either proponents via the signature process or by the District via the resolution process)

As part of the application process, both a CEQA analysis and a financial analysis would need to be completed. The financial analysis would need to evaluate how the current retail functions would be conducted by the new agency (or pursuant to a contract between the new agency and the District). An organization chart of the district staff which shows how time and costs are allocated to either retail or wholesale funds is included as Attachment 2.

If the District opposes the formation of a new retail water district, the process terminates.

Attachment 1

Activity 2 - Top Opportunities Across Agencies

Supply

Water supply reliability and optimization (4)
Water banking and transfers / wheeling (4)
Groundwater Sustainability Plan – governance focus
Water rights protection

Administration

Conservation program customer service and materials coordination (2)
Collaborative training coordination (2)
NGO-led conservation measure implementation support for low-income / elderly
Joint banking to increase financial service provision at reduced cost
Administrative functions (HR, Finance, Purchasing, IT)

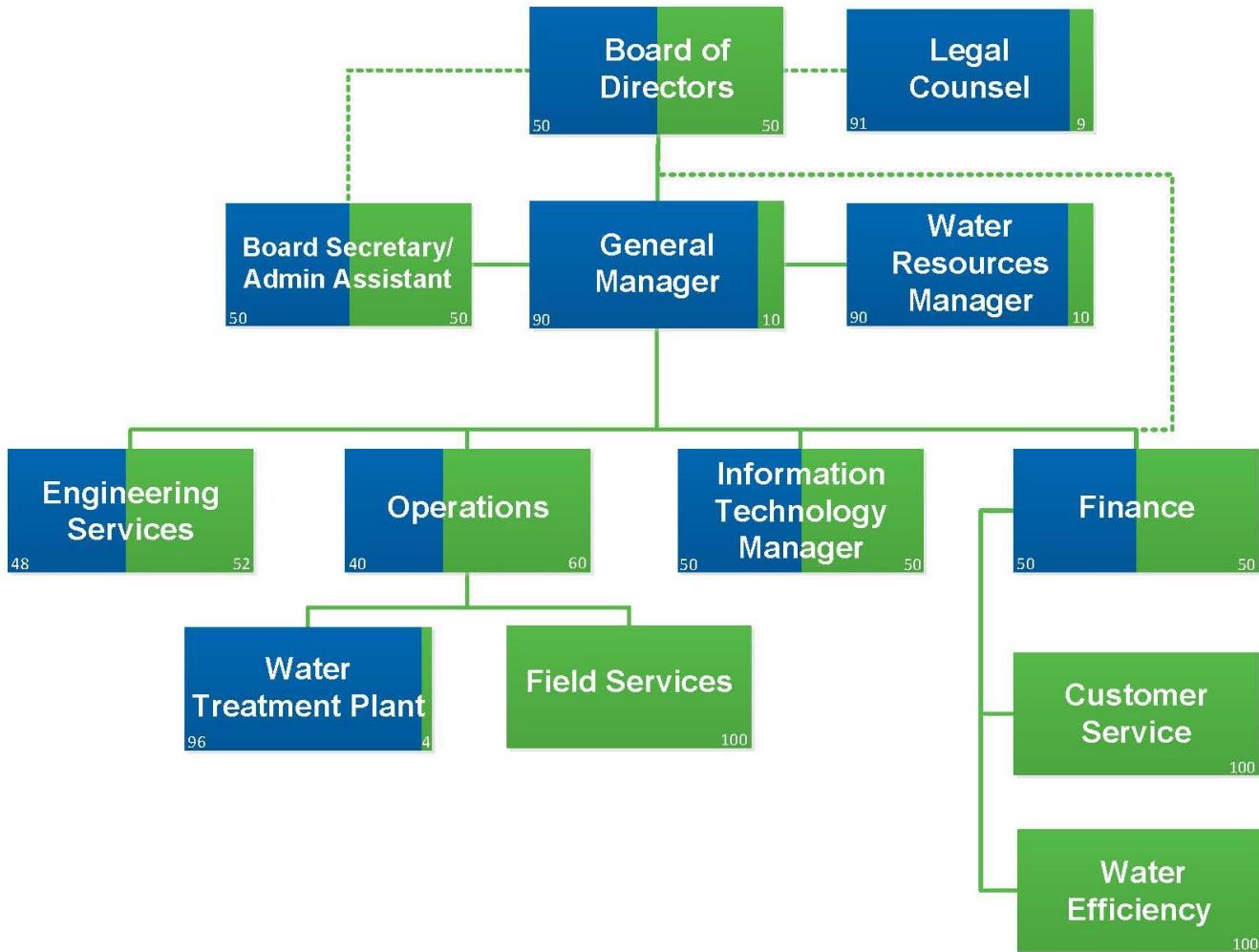
Field Operations

Leak detection (4)
Vehicle / equipment purchasing (3)
Distribution system preventative O&M (2)
GIS / engineering drafting (2)
Stand-by / emergency operations beyond mutual aide (2)
Energy purchasing › Joint contracting – function not specified
Meter testing
Paving

9 opportunities were suggested by more than one community (as noted in parentheses)

Attachment 2

SJWD Organization Chart



Allocation of Costs

Wholesale	%
Retail	%

As of 5/22/19

SACRAMENTO REGIONAL
WATER BANK



A Sustainable Storage & Recovery Program



AGENDA ITEM IV-3

Water Bank, Phase 1
Project Committee
Meeting

September 16, 2020



Overview

1. Welcome
2. Update on Water Bank
3. Phase 2 Discussion
4. Action Items/Next Steps



Update on Water Bank

Original Water Bank Development Phases as Proposed from 2019

PHASE 1 – Pre-Feasibility Activities

through June 2020

- Model and Tool Development
- Water Market Analysis and Partner Engagement
- Asset Development and Investment Evaluation
- Initial Governance and Implementation Options
- Stakeholder Engagement

PHASE 2 – Final Feasibility and Program Acceptance

July 2020 – January 2022

- Financial Feasibility
- Governance Structure
- Environmental Compliance
- External Partners Agreements
- Monitoring, Accounting, Reporting, and Adaptive Management
- Stakeholder Engagement

A Water Bank would operate as a hybrid of two programs



— BUREAU OF —
RECLAMATION

Groundwater Banking Guidelines for Central Valley Project Water

Effective Date: November 12, 2014
Updated October 4, 2019

- Multi-year storage
- Storage before recovery
- Loss factor over length of storage
- Monitoring and mitigation

DRAFT
Technical Information
for Preparing Water Transfer Proposals

(Water Transfer White Paper)

Information for Parties Preparing Proposals
for Water Transfers
Requiring Department of Water Resources or
Bureau of Reclamation Approval

December 2019

Prepared By:
CALIFORNIA DEPARTMENT OF WATER RESOURCES
AND
BUREAU OF RECLAMATION, MID-PACIFIC REGION



- Single year transfers
- Storage is not required
- One-time loss factor
- Monitoring and mitigation

Phase 2 Discussion



Getting to Fully Operational Bank

A lot of information and analyses are still needed.

Reclamation Requirements

- 14 specific information needs to provide when requesting approval of a federally recognized bank

Local Needs/Requirements

- Other information/analyses needs to inform participating agencies

Category	Task	2021	2022	Comments
Technical	Confirm Operational Assumptions	\$ 50,000		Reaffirms local agencies' level of participation in Water Bank operations
	Temperature Modeling	\$ 50,000		Assumes use of existing model. Could be up to \$250K, if have to develop model
	Stream Depletion Factor	\$ 100,000		Supports state/federal agency review and assumes a model run
	Water Accounting Framework		\$ 200,000	Work with GSAs during GSP development. Assumes a model run
Environmental	Monitoring/Mitigation Plans		\$ 50,000	Develop generic components that can be used for annual transfers
	CEQA/NEPA Scoping	\$ 50,000		Determines level of analysis and assumptions
	CEQA/NEPA Documents	\$ 100,000	\$ 300,000	Assumes Environmental Assessment for NEPA. Cost could range higher for greater level of assessment
Institutional	Governance	\$ 25,000	\$ 25,000	Assumes RWA-managed program. Work is to address policy-related issues (e.g., fees from transfers, environmental commitments to Water Bank, etc.)
	Legal Support	\$ 25,000	\$ 25,000	Development/review of contracts
Miscellaneous	Outreach/Engagement	\$ 30,000	\$ 20,000	Limited materials development. Significant local stakeholder engagement
	Committee Support	\$ 50,000	\$ 50,000	Assumes up to 8 meetings per year
	USBR Participation	\$ 20,000	\$ 30,000	Funds USBR staff to provide guidance on Water Bank criteria and NEPA
	Total	\$ 500,000	\$ 700,000	

Phase 2 Near-Term Budget Needs

- Propose to develop Phase Program Agreement that identifies full not-to-exceed budget, but collects funds over two years
- Estimated \$500k to be collected for first year (2021)
- Have \$90k unauthorized under Phase 1 that can be reallocated to other Water Bank priorities, ***with water bank committee's approval***

Action Items/Next Steps

Action Items/Next Steps

- **Sept/Oct** – Develop Draft Phase 2 program agreement with funding plan
- **Nov** – Next committee meeting
- **Dec** – Finalize Phase 2 program agreement

AGENDA ITEM V-1.1

STAFF REPORT

To: Board of Directors
From: Paul Helliker, General Manager
Date: September 23, 2020
Subject: General Manager's Monthly Report (August)

RECOMMENDED ACTION

For information only, no action requested.

TREATMENT PLANT OPERATIONS

Water Production for August

Item	2020	2019	Difference
Monthly Production AF	6,319.36	6,690.73	-5.6%
Daily Average MG	66.42	70.33	-5.6%
Annual Production AF	28,168.58	32,250.54	-12.7%

Water Turbidity

Item	August 2020	July 2020	Difference
Raw Water Turbidity NTU	1.64	1.58	4%
Treated Water Turbidity NTU	0.021	0.022	-5%
Monthly Turbidity Percentage Reduction	98.73%	98.63%	

*Folsom Lake Reservoir Storage Level AF**

Item	2020	2019	Difference
Lake Volume AF	475,565	835,490	-43%

AF – Acre Feet

MG – Million Gallons

NTU – Nephelometric Turbidity Unit

* Total Reservoir Capacity: 977,000 AF

Other Items of Interest:

- Replace breakers in East Backwash Hoods
- Complete handrail installation at Administration Building

SYSTEM OPERATIONS

Distribution Operations:

Item	August 2020	July 2020	Difference
Leaks and Repairs	12	15	-3
Mains Flushed	0	58	-58
Valves Exercised	0	0	0
Back Flows Tested	109	0	+109
Customer Service Calls	48	58	-10

Distribution System Water Quality:

Water Quality Samples Taken	# Failed Samples	Supporting Information
40 Lab	0	
20 In-House	0	

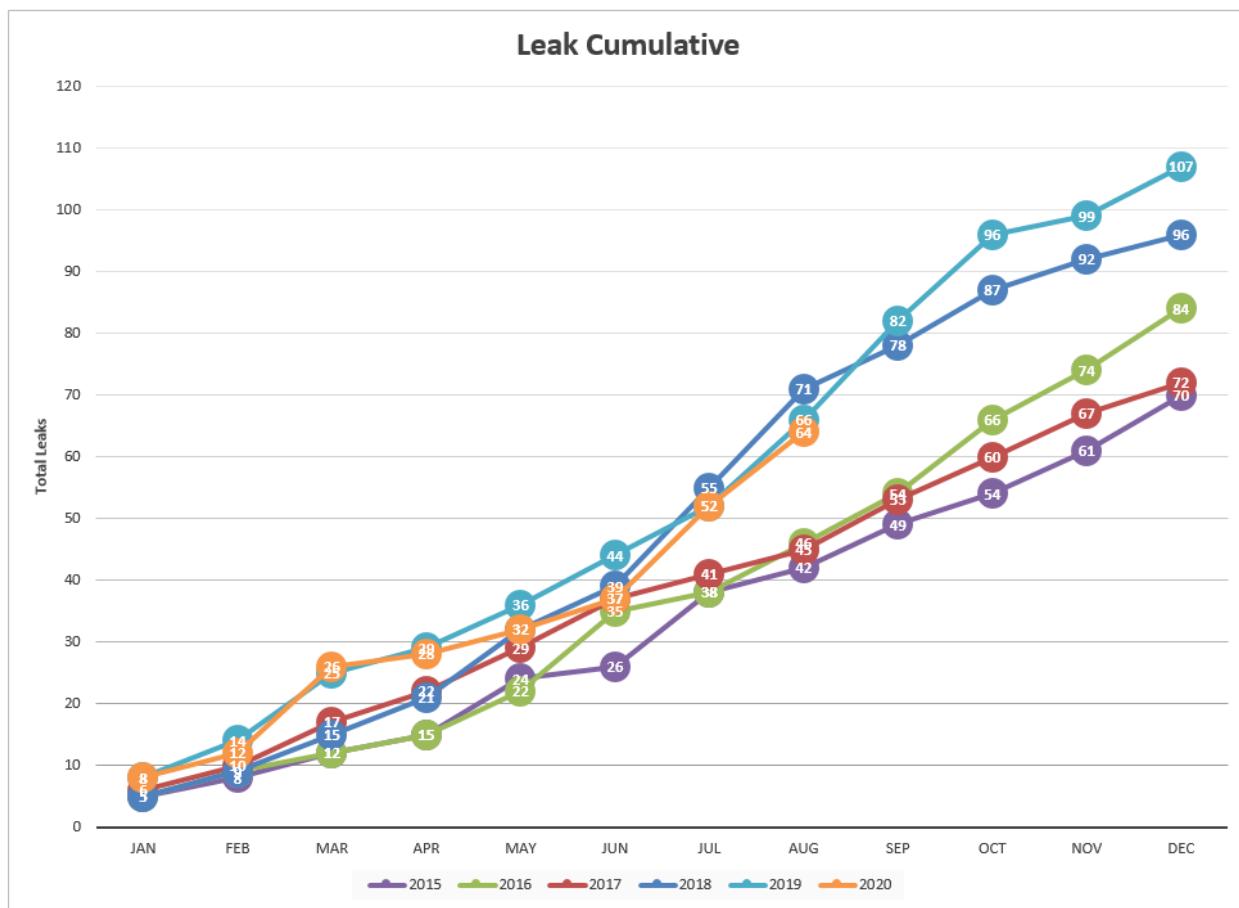


Figure 1: Annual Distribution System Leaks

Other Items of Interest:

- None

STAFF REPORT*General Manager's Monthly Report**Paul Helliker***CUSTOMER SERVICE ACTIVITIES***Billing Information for Month of August*

Total Number of Bills Issued	Total Number of Reminders Mailed	Total Number of Shut-off Notices Delivered	Total Number of Disconnections
5079	478	0	0

Water Efficiency Activities

Water Waste Complaints Received	Number of Customers Contacted for High Usage (potential leaks)	Number of Rebates Processed	Number of Meters Tested/Repaired (non-reads)
11	168	6	70

Other Activities

- No fees for non-payment or disconnection of service has occurred since the March 2020 bill issuance.

STAFF REPORT

General Manager's Monthly Report

Paul Helliker

ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)

Project Title	Description	Status	Issues / Notes
Canyon Terrace Apts Expansion	Addition of several new Apt buildings at the existing complex	Waiting for Design Review	Close proximity to the FO-40 T-main.
Catuna Residential Care Facility (6505 Arabian Circle)	10,400-SF 15-client dementia care facility on 1.9-Ac parcel	In Design Review	
Chula Acres	4-Lot Minor Subdivision (8149 Excelsior Ave)	In Construction	Water main installed. Construction in process.
Eureka at GB (former Micherra Place Proj.)	28 Condominium Units, High Density (SW Cor. Eureka & AFR)	In Construction	Project acceptance pending completion of punch list and closeout documentation.
GB Memory Care	Commercial Business (6400 Douglas Blvd)	In Design Review	Planning for 2020 const. start
Eureka Grove (former Greyhawk III Proj.)	44 high-density & 28 SFR lots (NE Cor. Eureka & SCB)	In Design Review	Planning for 2020 const. start
Premier Soleil (formerly Granite Bay Townhomes)	52-Lot Subdivision (Douglas, east of Auburn Folsom)	In Design Review	Design submitted, under review now
Greenside Parcel Split (5652 Macargo)	Minor parcel split of 2.07-Ac parcel into 3 lots	In Design Review	Design submitted, under review now
Placer County Retirement Residence	Commercial Business (145-Unit Multi-story Assisted Living Facility; 3865 Old Auburn Rd)	In Design Review	Planning for 2020 const. start
Pond View	Commercial Business (5620 5630 5640 Douglas Blvd)	Approved for Construction	Planning to begin const in 2020
Quarry Ridge Prof. Office Park	Comm Business (4 parcels to develop 4 gen/med office Bldgs; NE Corner of Douglas and Berg)	In Construction	Ph II piping was approved and now under construction.
Rancho Del Oro	89 Lot Subdivision (Olive Ranch & Cavitt Stallman)	Will need re-approval for Construction	On hold pending County and Envr Approvals.
Self Parcel Split (3600 & 3630 Allison Ave)	4 Lot Minor Subdivision (on a new street "Laura Lane", off Allison Dr.)	In Construction	Construction nearing completion, finish in 2020.
The Park at Granite Bay	56 lot Subdivision (SCB south of Annabelle)	Approved for Construction	Mass grading done. Re-start in 2020.
The Residences at GB	4-Lot Minor Subdivision (NW Cor. Barton & E Rsvl Pkwy)	In Design Review	
Ventura of GB	33-Lot High Density Subdivision (6832 Eureka Rd)	In Design Review	Initially will only have one source of supply connection, planning for a future 2 nd connection.
7420 Vogle Valley Rd (Wilson Parcel Map)	Minor parcel split of 3.28-Ac parcel into 3 ±1-Ac lots	In Design Review	
Wellquest Senior Living (prior Ovation)	Commercial Business (114-Unit 2-story Assisted Living Facility; 9747 Sierra College Blvd.)	In Construction	Water is done. Offsite PRS const is nearing completion.
Whitehawk I	24-Lot Subdivision (Douglas, west of Barton)	In Design Review	Planning Dept review underway

STAFF REPORT
General Manager's Monthly Report
Paul Helliker

Project Title	Description	Status	Issues / Notes
Whitehawk II	56-Lot Subdivision (Douglas, west of Barton)	In Design Review	Design submitted, under review now

ENGINEERING - CAPITAL PROJECTS

Status Update for Current Retail Projects

Project Title	Description	Status	Issues / Notes
Retail Master Plan Update	Update the 2005/7 Retail Master Plan	Underway	
SCADA Radio Replacements – North Phase	Replace outdated 900 MHz radios with 173 MHz equipment	Under Construction	Radio router issues have now been resolved
GIS Implementation	Update the aged GIS with new software and integrate with the CMMS and FIS/CIS systems	In Project Close-out	Testing and training sessions completed.
Spahn Ranch Rd. Main Extension	Install new pipeline; provides looped distribution network	In Design	Construction in FY 20/21
Cavitt Stallman 12" (Mystery Cr to Oak Pines)	Install new pipeline on Cavitt Stallman between Mystery Creek Ln and Oak Pines Ln.	In Design	Construction in FY 20/21
Woodminister Services Replacements	Replace 18 aged services	In Design	Construction in FY 20/21
Kokila (SJWD/PCWA) 12-Inch Intertie Pipeline	Interconnection with PCWA	In Design	Partial funding with RWA grant. Construction in FY 20/21
Canyon Falls Village PRS Replacement	Rehabilitation of an existing Pressure Reducing Station (PRV) located near the intersection of Canyon Falls Drive and Santa Juanita Ave.	East PRS is now completed, doing design for West PRS	Construction in FY 20/21
Eastridge Dr CV Station	Design and construct CV station between Sierra and Gravity Zones. Needed to supply 3,125-gpm fire flow for the Wellquest project on SCB	In Construction	Construction complete. In Project close-out.
UGB & LGB Low Flow Pumps and LGB/CP MOV	Installation of two new low flow pumps, one each at the Lower and Upper Granite Bay pump stations	In Bid Phase.. Pumps pre-purchased and onsite.	Installation and commission in FY 20/21

STAFF REPORT

General Manager's Monthly Report

Paul Helliker

Status Update for Current Wholesale Projects

Project Title	Description	Status (% Complete)	Issues/ Notes
WTP Thickeners Lining	Clean, repair and line the interior walls and floor of the three thickeners to eliminate leakage and protect the concrete and reinforcing from damage	In Construction	Construction complete. In Project close-out.
WTP Filters Improvements	R&R Filter Materials, nozzles, and resurface spalled filter floor and wall areas	In Construction	North Basin completion in FY 19/20 with South Basin in FY 20/21
Hinkle Liner & Cover Repl'mt	Replace both the hypalon cover and liner.	In Design Phase. 95% Design Plans & Specs submitted and under review. (Also - Operations required Temp Storage Tanks are under design.)	Applying for SRF funding. Planning to operate WTP without Hinkle.
Temporary Storage Tanks	Installation of two temporary ±1.0-MG finished water storage tanks to operate when Hinkle Reservoir is out of service	In Construction	
Lime System Improvements	Improvements for the WTP's lime system control and feeder system	In Design	
WTP On-Site Residuals Management Improvement Project	Management of the WTP residuals disposal area and improvements needed to meet regulatory requirements.	In Construction	Contractor scheduled to begin onsite work in November..
Bacon and Upper Granite Bay Pump Station Generator Replacements	Replacing generators at both the Bacon Pump Station Facility and at Upper Granite Bay Pump Station	In Design	
Baldwin Chnl Lining and Solar Field Culvert Replacement Project	Lining the Baldwin Ditch on the main campus to minimize costs for maintenance within the ditch and the replacement of the Solar Field Culvert to provide emergency discharge capacity to Baldwin Reservoir	Design and Environmental Underway	

STAFF REPORT*General Manager's Monthly Report**Paul Helliker***SAFETY & REGULATORY TRAINING – August 2020**

Training Course	Staff
Wildfire Smoke Safety	All Staff
SPCC/Spill Reporting	Operations Staff, Engineering
PPE Selection & use	Operations Staff

FINANCE/BUDGET*See attached*



San Juan Water District, CA

Wholesale Operating Income Statement

Group Summary

For Fiscal: 2020-2021 Period Ending: 08/31/2020

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 010 - WHOLESALE					
Revenue					
41000 - Water Sales	9,264,600.00	9,264,600.00	0.00	1,593,859.50	7,670,740.50
43000 - Rebate	1,500.00	1,500.00	0.00	0.00	1,500.00
45000 - Other Operating Revenue	0.00	0.00	0.00	-3,683.70	3,683.70
49000 - Other Non-Operating Revenue	114,000.00	114,000.00	0.00	0.00	114,000.00
Revenue Total:	9,380,100.00	9,380,100.00	0.00	1,590,175.80	7,789,924.20
Expense					
51000 - Salaries and Benefits	4,071,700.00	4,071,700.00	264,116.86	544,261.72	3,527,438.28
52000 - Debt Service Expense	896,200.00	896,200.00	0.00	75,777.98	820,422.02
53000 - Source of Supply	503,600.00	503,600.00	42,455.09	117,900.98	385,699.02
54000 - Professional Services	814,400.00	814,400.00	14,894.72	61,063.28	753,336.72
55000 - Maintenance	359,300.00	359,300.00	24,292.83	62,157.71	297,142.29
56000 - Utilities	149,300.00	149,300.00	2,299.36	3,237.98	146,062.02
57000 - Materials and Supplies	616,100.00	616,100.00	44,958.79	100,040.62	516,059.38
58000 - Public Outreach	49,400.00	49,400.00	0.00	2,000.00	47,400.00
59000 - Other Operating Expenses	562,600.00	562,600.00	4,783.44	135,383.94	427,216.06
69000 - Other Non-Operating Expenses	1,500.00	1,500.00	0.00	0.00	1,500.00
69900 - Transfers Out	617,500.00	617,500.00	0.00	0.00	617,500.00
Expense Total:	8,641,600.00	8,641,600.00	397,801.09	1,101,824.21	7,539,775.79
Fund: 010 - WHOLESALE Surplus (Deficit):					
Total Surplus (Deficit):	738,500.00	738,500.00	-397,801.09	488,351.59	250,148.41

Wholesale Operating Income Statement

For Fiscal: 2020-2021 Period Ending: 08/31/2020

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
010 - WHOLESALE	738,500.00	738,500.00	-397,801.09	488,351.59	250,148.41
Total Surplus (Deficit):	738,500.00	738,500.00	-397,801.09	488,351.59	



San Juan Water District, CA

Wholesale Capital Income Statement

Group Summary

For Fiscal: 2020-2021 Period Ending: 08/31/2020

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 011 - Wholesale Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,173,000.00	1,173,000.00	0.00	0.00	1,173,000.00
44000 - Connection Fees	75,000.00	75,000.00	9,969.00	47,663.00	27,337.00
44500 - Capital Contributions - Revenue	68,600.00	68,600.00	0.00	34,328.66	34,271.34
49000 - Other Non-Operating Revenue	178,000.00	178,000.00	0.00	0.00	178,000.00
49990 - Transfer In	617,500.00	617,500.00	0.00	0.00	617,500.00
Revenue Total:	2,112,100.00	2,112,100.00	9,969.00	81,991.66	2,030,108.34
Expense					
55000 - Maintenance	250,000.00	250,000.00	0.00	0.00	250,000.00
61000 - Capital Outlay	5,829,000.00	5,829,000.00	118,160.10	275,856.89	5,553,143.11
Expense Total:	6,079,000.00	6,079,000.00	118,160.10	275,856.89	5,803,143.11
Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):					
Total Surplus (Deficit):	-3,966,900.00	-3,966,900.00	-108,191.10	-193,865.23	-3,773,034.77

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
011 - Wholesale Capital Outlay	-3,966,900.00	-3,966,900.00	-108,191.10	-193,865.23	-3,773,034.77
Total Surplus (Deficit):	-3,966,900.00	-3,966,900.00	-108,191.10	-193,865.23	



San Juan Water District, CA

Retail Operating Income Statement

Group Summary

For Fiscal: 2020-2021 Period Ending: 08/31/2020

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 050 - RETAIL					
Revenue					
41000 - Water Sales	12,806,500.00	12,806,500.00	223,651.83	239,747.95	12,566,752.05
45000 - Other Operating Revenue	420,000.00	420,000.00	8,860.47	-9,347.95	429,347.95
49000 - Other Non-Operating Revenue	204,700.00	204,700.00	0.00	21,450.00	183,250.00
Revenue Total:	13,431,200.00	13,431,200.00	232,512.30	251,850.00	13,179,350.00
Expense					
41000 - Water Sales	0.00	0.00	260.29	260.29	-260.29
51000 - Salaries and Benefits	5,403,300.00	5,403,300.00	353,808.73	746,593.51	4,656,706.49
52000 - Debt Service Expense	498,600.00	498,600.00	0.00	41,530.99	457,069.01
53000 - Source of Supply	3,034,700.00	3,034,700.00	0.00	531,877.53	2,502,822.47
54000 - Professional Services	1,459,200.00	1,459,200.00	34,232.94	97,778.37	1,361,421.63
55000 - Maintenance	226,800.00	226,800.00	8,585.48	28,789.80	198,010.20
56000 - Utilities	313,700.00	313,700.00	32,023.09	61,673.42	252,026.58
57000 - Materials and Supplies	463,900.00	463,900.00	35,854.64	51,471.27	412,428.73
58000 - Public Outreach	70,500.00	70,500.00	0.00	0.00	70,500.00
59000 - Other Operating Expenses	750,200.00	750,200.00	19,073.28	106,012.98	644,187.02
69000 - Other Non-Operating Expenses	1,500.00	1,500.00	0.00	0.00	1,500.00
69900 - Transfers Out	592,400.00	592,400.00	0.00	0.00	592,400.00
Expense Total:	12,814,800.00	12,814,800.00	483,838.45	1,665,988.16	11,148,811.84
Fund: 050 - RETAIL Surplus (Deficit):	616,400.00	616,400.00	-251,326.15	-1,414,138.16	2,030,538.16
Total Surplus (Deficit):	616,400.00	616,400.00	-251,326.15	-1,414,138.16	

Retail Operating Income Statement

For Fiscal: 2020-2021 Period Ending: 08/31/2020

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
050 - RETAIL	616,400.00	616,400.00	-251,326.15	-1,414,138.16	2,030,538.16
Total Surplus (Deficit):	616,400.00	616,400.00	-251,326.15	-1,414,138.16	



San Juan Water District, CA

Retail Capital Income Statement

Group Summary

For Fiscal: 2020-2021 Period Ending: 08/31/2020

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 055 - Retail Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,173,000.00	1,173,000.00	0.00	0.00	1,173,000.00
44000 - Connection Fees	100,000.00	100,000.00	0.00	471,780.00	-371,780.00
49000 - Other Non-Operating Revenue	52,600.00	52,600.00	0.00	0.00	52,600.00
49990 - Transfer In	592,400.00	592,400.00	0.00	0.00	592,400.00
Revenue Total:	1,918,000.00	1,918,000.00	0.00	471,780.00	1,446,220.00
Expense					
54000 - Professional Services	33,000.00	33,000.00	0.00	0.00	33,000.00
61000 - Capital Outlay	5,434,300.00	5,434,300.00	52,853.53	158,184.70	5,276,115.30
Expense Total:	5,467,300.00	5,467,300.00	52,853.53	158,184.70	5,309,115.30
Fund: 055 - Retail Capital Outlay Surplus (Deficit):					
Total Surplus (Deficit):	-3,549,300.00	-3,549,300.00	-52,853.53	313,595.30	-3,862,895.30

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
055 - Retail Capital Outlay	-3,549,300.00	-3,549,300.00	-52,853.53	313,595.30	-3,862,895.30
Total Surplus (Deficit):	-3,549,300.00	-3,549,300.00	-52,853.53	313,595.30	

Summary**Project Summary**

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
171109	GIS Assessment and Implementation	0.00	10,967.74	-10,967.74
185180	Cavitt Stallman Main - Mystery Crk & (0.00	2,767.50	-2,767.50
191235	Solar Site Access Culvert Replacement	0.00	3,680.62	-3,680.62
191280	Hinkle Reservoir Cover	0.00	26,992.88	-26,992.88
195210	SCADA Radio Replacements North Phas	0.00	-2,409.78	2,409.78
201111	Hinkle Reservoir Overflow Channel Lin	0.00	3,680.63	-3,680.63
201120	Tag Line Replacement for BW Hoods	0.00	366.46	-366.46
201144	Hinkle Reservoir Temporary Tanks anc	0.00	214,876.08	-214,876.08
201171	CMMS Implementation	0.00	3,517.50	-3,517.50
201505	Hinkle Reservoir 48" Bypass Pipe Clear	0.00	2,966.62	-2,966.62
205114	AFR 6 inch Main Extension Replaceme	0.00	9,105.00	-9,105.00
205120	Air/Vacuum Relief Valve Replacement	0.00	6,476.00	-6,476.00
205123	Five Hydrant Replacements	0.00	19,300.00	-19,300.00
205153	Ford F450 Purchase	0.00	38,492.13	-38,492.13
205159	ARC-North Main Breaker Replacement	0.00	8,439.50	-8,439.50
211122	Backwash Hoods Electric Breaker Repl	0.00	11,824.64	-11,824.64
215111	ARC South Main Breaker Replacement	0.00	8,439.50	-8,439.50
215114	Bacon Pump Station Generator Repla	0.00	5,082.54	-5,082.54
215117	Upper Granite Bay Pump Station Gene	0.00	2,537.46	-2,537.46
Project Totals:		0.00	377,103.02	-377,103.02

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CIP - Asset	0.00	374,136.40	-374,136.40
CIP - Expense	0.00	2,966.62	-2,966.62
Group Totals:	0.00	377,103.02	-377,103.02

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Administration	0.00	3,517.50	-3,517.50
Engineering	0.00	295,980.39	-295,980.39
Field Services	0.00	46,931.63	-46,931.63
Water Treatment Plant	0.00	30,673.50	-30,673.50
Type Totals:	0.00	377,103.02	-377,103.02

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
011-20030	Retentions Payable	0.00	-7,847.65	-7,847.65
011-700-61120	Capital Outlay - Land Improve...	0.00	3,680.62	3,680.62
011-700-61145	Capital Outlay - WTP & Improv...	0.00	12,191.10	12,191.10
011-700-61155	Capital Outlay - Reservoirs & I...	0.00	256,363.86	256,363.86
011-700-61180	Capital Outlay - Software	0.00	3,621.31	3,621.31
055-12000	Accounts Receivable	0.00	-2,409.78	-2,409.78
055-700-61135	Capital Outlay - Pump Stations...	0.00	24,499.00	24,499.00
055-700-61150	Capital Outlay - Mains/Pipeline...	0.00	37,648.50	37,648.50
055-700-61170	Capital Outlay - Vehicles	0.00	38,492.13	38,492.13
055-700-61180	Capital Outlay - Software	0.00	10,863.93	10,863.93
GL Account Totals:		0.00	377,103.02	377,103.02



San Juan Water District, CA

Balance Sheet
Account Summary
As Of 08/31/2020

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
Asset					
Type: 1000 - Assets					
10010 - Cash and Investments	6,236,787.72	13,718,611.00	3,614,090.75	6,149,086.03	29,718,575.50
10510 - Accounts Receivable	79,731.49	0.01	810,889.94	-0.01	890,621.43
11000 - Inventory	0.00	0.00	170,045.32	0.00	170,045.32
12000 - Prepaid Expense	70,654.54	0.00	44,841.45	0.00	115,495.99
14010 - Deferred Outflows	3,139,974.68	0.00	3,295,243.88	0.00	6,435,218.56
17010 - Capital Assets - Work in Progress	3,980,626.89	0.00	875,230.51	0.00	4,855,857.40
17150 - Capital Assets - Land Non-depreciable	98,212.00	0.00	166,272.00	0.00	264,484.00
17160 - Capital Assets - Land Improvements	824,743.09	0.00	94,608.30	0.00	919,351.39
17200 - Capital Assets - Pump Stations & Improvements	7,047,178.00	0.00	6,083,048.68	0.00	13,130,226.68
17300 - Capital Assets - Buildings & Improvements	1,279,892.05	0.00	275,982.16	0.00	1,555,874.21
17350 - Capital Assets - Water Treatment Plant & Imp	35,618,552.26	0.00	16,000.00	0.00	35,634,552.26
17400 - Capital Assets - Mains/Pipelines & Improvements	28,209,998.95	0.00	46,000,012.63	0.00	74,210,011.58
17500 - Capital Assets - Reservoirs & Improvements	2,923,447.50	0.00	2,492,421.90	0.00	5,415,869.40
17700 - Capital Assets - Equipment & Furniture	13,691,268.95	0.00	1,118,898.17	0.00	14,810,167.12
17750 - Capital Assets - Vehicles	304,780.00	0.00	548,262.51	0.00	853,042.51
17800 - Capital Assets - Software	445,614.45	0.00	415,403.40	0.00	861,017.85
17850 - Capital Assets - Intangible	666,196.00	0.00	0.00	0.00	666,196.00
17900 - Less Accumulated Depreciation	-39,469,850.00	0.00	-29,722,911.57	0.00	-69,192,761.57
Total Type 1000 - Assets:		65,147,808.57	13,718,611.01	36,298,340.03	6,149,086.02
Total Asset:		65,147,808.57	13,718,611.01	36,298,340.03	6,149,086.02
Liability					
Type: 1000 - Assets					
10510 - Accounts Receivable	0.00	0.00	109,192.90	0.00	109,192.90
Total Type 1000 - Assets:		0.00	0.00	109,192.90	0.00
Type: 2000 - Liabilities					
20010 - Accounts Payable	84,926.62	150,115.60	196,012.47	85,871.92	516,926.61
20100 - Retentions Payable	0.00	116,692.19	0.00	4,236.51	120,928.70
21200 - Salaries & Benefits Payable	34,897.15	0.00	59,140.31	0.00	94,037.46
21250 - Payroll Taxes Payable	1,771.86	0.00	181.59	0.00	1,953.45
21300 - Compensated Absences	384,418.36	0.00	494,414.58	0.00	878,832.94
21500 - Premium on Issuance of Bonds Series 2017	1,679,588.29	0.00	936,350.59	0.00	2,615,938.88
21600 - OPEB Liability	1,362,313.49	0.00	1,765,048.61	0.00	3,127,362.10
21700 - Pension Liability	680,652.08	0.00	884,065.34	0.00	1,564,717.42

Balance Sheet

As Of 08/31/2020

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
22010 - Deferred Income	0.00	0.00	65,860.71	0.00	65,860.71
22050 - Deferred Inflows	1,428,947.07	0.00	1,869,920.40	0.00	3,298,867.47
24000 - Current Bonds Payables	730,693.00	0.00	404,307.00	0.00	1,135,000.00
24200 - 2012 Bonds Payable	5,576,900.50	0.00	3,028,099.50	0.00	8,605,000.00
24250 - Bonds Payable 2017 Refunding	14,992,000.00	0.00	8,433,000.00	0.00	23,425,000.00
Total Type 2000 - Liabilities:	26,957,108.42	266,807.79	18,136,401.10	90,108.43	45,450,425.74
Total Liability:	26,957,108.42	266,807.79	18,245,594.00	90,108.43	45,559,618.64
Equity					
Type: 3000 - Equity					
30100 - Investment in Capital Assets	33,720,732.31	0.00	16,166,351.01	0.00	49,887,083.32
30500 - Designated Reserves	3,981,616.25	13,645,668.45	3,300,533.18	5,745,382.29	26,673,200.17
Total Type 3000 - Equity:	37,702,348.56	13,645,668.45	19,466,884.19	5,745,382.29	76,560,283.49
Total Total Beginning Equity:	37,702,348.56	13,645,668.45	19,466,884.19	5,745,382.29	76,560,283.49
Total Revenue	1,590,175.80	81,991.66	251,850.00	471,780.00	2,395,797.46
Total Expense	1,101,824.21	275,856.89	1,665,988.16	158,184.70	3,201,853.96
Revenues Over/Under Expenses	488,351.59	-193,865.23	-1,414,138.16	313,595.30	-806,056.50
Total Equity and Current Surplus (Deficit):	38,190,700.15	13,451,803.22	18,052,746.03	6,058,977.59	75,754,226.99
Total Liabilities, Equity and Current Surplus (Deficit):	65,147,808.57	13,718,611.01	36,298,340.03	6,149,086.02	121,313,845.63



San Juan Water District, CA

Check Report

By Check Number

Date Range: 08/01/2020 - 08/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
03406	Alpha Analytical Laboratories Inc.	08/03/2020	Regular	0.00	508.00	55769
01026	American River Ace Hardware, Inc.	08/03/2020	Regular	0.00	327.68	55770
01182	Bartkiewicz, Kronick & Shanahan	08/03/2020	Regular	0.00	24,738.35	55771
01378	Clark Pest Control of Stockton	08/03/2020	Regular	0.00	150.00	55772
01566	Empire Safety & Supply	08/03/2020	Regular	0.00	176.27	55773
01634	Folsom Lake Ford, Inc.	08/03/2020	Regular	0.00	45.31	55774
01068	Glenn C. Walker	08/03/2020	Regular	0.00	1,050.40	55775
03091	Granite Bay Ace Hardware	08/03/2020	Regular	0.00	78.76	55776
03235	HD Supply Construction Supply LTD	08/03/2020	Regular	0.00	173.14	55777
03074	Kirby's Pump & Mechanical	08/03/2020	Regular	0.00	5,026.46	55778
02463	New AnswerNet Inc.	08/03/2020	Regular	0.00	443.76	55779
03402	Normac, Inc	08/03/2020	Regular	0.00	34.12	55780
02131	Office Depot, Inc.	08/03/2020	Regular	0.00	1,336.99	55781
02150	Pace Supply Corp	08/03/2020	Regular	0.00	1,024.43	55782
02298	Richardson & Company, LLP	08/03/2020	Regular	0.00	6,040.00	55783
02328	Rocklin Windustrial Co	08/03/2020	Regular	0.00	267.27	55784
02580	The Eidam Corporation	08/03/2020	Regular	0.00	2,286.85	55785
02651	United Parcel Service Inc	08/03/2020	Regular	0.00	141.13	55786
03765	Veteran Pipeline Construction	08/03/2020	Regular	0.00	1,219.08	55787
01687	W. W. Grainger, Inc.	08/03/2020	Regular	0.00	446.87	55788
03376	Del Paso Pipe & Steel Inc.	08/10/2020	Regular	0.00	116.01	55790
03091	Granite Bay Ace Hardware	08/10/2020	Regular	0.00	119.67	55791
03767	Meurer Research Inc	08/10/2020	Regular	0.00	486.61	55792
02649	MUFG Union Bank, N.A.	08/10/2020	Regular	0.00	3,105.00	55793
02223	Rexel Inc (Platt - Rancho Cordova)	08/10/2020	Regular	0.00	1,374.99	55794
02395	SAFETY KLEEN SYSTEMS INC.	08/10/2020	Regular	0.00	1,001.33	55795
02667	US Bank Corporate Payments Sys (CalCard)	08/10/2020	Regular	0.00	7,572.08	55796
	Void	08/10/2020	Regular	0.00	0.00	55797
	Void	08/10/2020	Regular	0.00	0.00	55798
	Void	08/10/2020	Regular	0.00	0.00	55799
	Void	08/10/2020	Regular	0.00	0.00	55800
02700	Viking Shred LLC	08/10/2020	Regular	0.00	50.00	55801
01041	Afman, Todd R	08/19/2020	Regular	0.00	580.57	55808
03406	Alpha Analytical Laboratories Inc.	08/19/2020	Regular	0.00	1,616.00	55809
01073	Amarjeet Singh Garcha	08/19/2020	Regular	0.00	3,600.00	55810
01026	American River Ace Hardware, Inc.	08/19/2020	Regular	0.00	67.81	55811
01138	AT&T Mobility II LLC	08/19/2020	Regular	0.00	63.24	55812
01372	City of Folsom	08/19/2020	Regular	0.00	41.35	55813
03548	Digital Deployment, Inc.	08/19/2020	Regular	0.00	400.00	55814
01554	Electrical Equipment Co	08/19/2020	Regular	0.00	17,823.58	55815
01566	Empire Safety & Supply	08/19/2020	Regular	0.00	487.57	55816
01681	Golden State Flow Measurements, Inc.	08/19/2020	Regular	0.00	111.54	55817
03091	Granite Bay Ace Hardware	08/19/2020	Regular	0.00	95.86	55818
02567	Grant, Teri	08/19/2020	Regular	0.00	118.46	55819
01763	Holt of California	08/19/2020	Regular	0.00	754.76	55820
03684	K. P. Martin Inc	08/19/2020	Regular	0.00	1,789.92	55821
02131	Office Depot, Inc.	08/19/2020	Regular	0.00	662.91	55822
02150	Pace Supply Corp	08/19/2020	Regular	0.00	3,961.69	55823
03752	Pavement Coatings Co.	08/19/2020	Regular	0.00	1,727.76	55824
02146	PG&E	08/19/2020	Regular	0.00	2,972.06	55825
	Void	08/19/2020	Regular	0.00	0.00	55826
02210	Placer County Water Agency	08/19/2020	Regular	0.00	2,278.55	55827
03770	Raven CLI Construction, Inc.	08/19/2020	Regular	0.00	12,290.00	55828
02283	Recology Auburn Placer	08/19/2020	Regular	0.00	657.88	55829

Check Report

Date Range: 08/01/2020 - 08/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02223	Rexel Inc (Platt - Rancho Cordova)	08/19/2020	Regular	0.00	20,973.30	55830
02293	RFI Enterprises, Inc	08/19/2020	Regular	0.00	989.26	55831
02302	Riebes Auto Parts, LLC	08/19/2020	Regular	0.00	70.53	55832
02357	Sacramento Municipal Utility District (SMUD)	08/19/2020	Regular	0.00	26,926.06	55833
01411	SureWest Telephone	08/19/2020	Regular	0.00	1,991.16	55834
03763	Trucksmart	08/19/2020	Regular	0.00	702.81	55835
02651	United Parcel Service Inc	08/19/2020	Regular	0.00	93.22	55836
02690	Verizon Wireless	08/19/2020	Regular	0.00	1,837.39	55837
03392	Abercrombie, John B.	08/24/2020	Regular	0.00	1,520.00	55838
01041	Afman, Todd R	08/24/2020	Regular	0.00	372.46	55839
03406	Alpha Analytical Laboratories Inc.	08/24/2020	Regular	0.00	548.00	55840
01026	American River Ace Hardware, Inc.	08/24/2020	Regular	0.00	29.80	55841
01182	Bartkiewicz, Kronick & Shanahan	08/24/2020	Regular	0.00	29,000.87	55842
03594	Borges & Mahoney, Inc.	08/24/2020	Regular	0.00	1,045.41	55843
03149	Burlingame Engineers	08/24/2020	Regular	0.00	3,172.98	55844
01283	California Municipal Statistics Inc	08/24/2020	Regular	0.00	975.00	55845
01423	County of Sacramento	08/24/2020	Regular	0.00	3,147.00	55846
02616	Darr, Toni	08/24/2020	Regular	0.00	8.33	55847
01519	Downtown Ford Sales	08/24/2020	Regular	0.00	34,129.74	55848
03091	Granite Bay Ace Hardware	08/24/2020	Regular	0.00	185.95	55849
01763	Holt of California	08/24/2020	Regular	0.00	20.00	55850
03754	Liebert Cassidy Whitmore	08/24/2020	Regular	0.00	228.00	55851
02024	MCI WORLDCOM	08/24/2020	Regular	0.00	203.31	55852
03669	MFDB Architects, Inc.	08/24/2020	Regular	0.00	5,378.50	55853
02093	NDS Solutions, Inc	08/24/2020	Regular	0.00	3,278.24	55854
03459	Nesco LLC	08/24/2020	Regular	0.00	3,989.27	55855
02131	Office Depot, Inc.	08/24/2020	Regular	0.00	201.09	55856
02150	Pace Supply Corp	08/24/2020	Regular	0.00	2,914.40	55857
02281	Ray A Morgan Company Inc	08/24/2020	Regular	0.00	69.42	55858
02283	Recology Auburn Placer	08/24/2020	Regular	0.00	632.65	55859
02223	Rexel Inc (Platt - Rancho Cordova)	08/24/2020	Regular	0.00	2,566.56	55860
02328	Rocklin Industrial Co	08/24/2020	Regular	0.00	26.60	55861
02384	Sacramento Suburban Water District	08/24/2020	Regular	0.00	5,423.98	55862
02464	Signs Made In A Day, Inc	08/24/2020	Regular	0.00	277.92	55863
02624	Trace Analytics LLC	08/24/2020	Regular	0.00	762.08	55864
02700	Viking Shred LLC	08/24/2020	Regular	0.00	50.00	55865
03077	VALIC	08/21/2020	Bank Draft	0.00	4,237.88	160780
01641	Sun Life Assurance Company of Canada	08/01/2020	Bank Draft	0.00	9,888.91	406101
03681	Allied Electronics Inc.	08/03/2020	EFT	0.00	2,207.19	406796
03221	Chemtrade Chemicals Corporation	08/03/2020	EFT	0.00	5,048.58	406797
01706	Graymont Western US Inc.	08/03/2020	EFT	0.00	5,300.45	406798
01721	Hach Company	08/03/2020	EFT	0.00	121.50	406799
01738	Hazardous Disposal Specialists, Inc.	08/03/2020	EFT	0.00	2,545.00	406800
03628	Lees Automotive Repair Inc.	08/03/2020	EFT	0.00	1,059.00	406801
03553	Mallory Safety and Supply LLC	08/03/2020	EFT	0.00	209.30	406802
02027	Mcmaster-Carr Supply Company	08/03/2020	EFT	0.00	308.71	406803
01472	Mel Dawson, Inc.	08/03/2020	EFT	0.00	5,059.45	406804
03026	PFM Asset Management	08/03/2020	EFT	0.00	942.64	406805
02225	Polydyne, Inc	08/03/2020	EFT	0.00	3,816.21	406806
03377	RDO Construction Equipment Co.	08/03/2020	EFT	0.00	1,306.27	406807
02643	Underground Service Alert of Northern California	08/03/2020	EFT	0.00	4,023.23	406808
01486	WAPA - Department of Energy	08/03/2020	EFT	0.00	2,123.43	406809
01721	Hach Company	08/10/2020	EFT	0.00	3,107.31	406810
03553	Mallory Safety and Supply LLC	08/10/2020	EFT	0.00	856.81	406811
02027	Mcmaster-Carr Supply Company	08/10/2020	EFT	0.00	226.43	406812
03387	WageWorks, Inc	08/10/2020	EFT	0.00	234.04	406813
03681	Allied Electronics Inc.	08/19/2020	EFT	0.00	114.86	406814
03221	Chemtrade Chemicals Corporation	08/19/2020	EFT	0.00	25,364.21	406815
01521	DataProse, LLC	08/19/2020	EFT	0.00	3,438.45	406816
03749	Eide Bailly LLP	08/19/2020	EFT	0.00	765.00	406817
01574	Endress + Hauser, Inc.	08/19/2020	EFT	0.00	5,458.07	406818

Check Report

Date Range: 08/01/2020 - 08/31/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01604	Fastenal Company	08/19/2020	EFT	0.00	146.59	406819
01611	Ferguson Enterprises, Inc	08/19/2020	EFT	0.00	1,561.76	406820
01721	Hach Company	08/19/2020	EFT	0.00	15,901.73	406821
03687	HD Supply Facilities Maintenance Ltd.	08/19/2020	EFT	0.00	295.49	406822
01778	IDEXX Distribution, Inc.	08/19/2020	EFT	0.00	617.37	406823
02027	Mcmaster-Carr Supply Company	08/19/2020	EFT	0.00	200.96	406824
02463	New AnswerNet Inc.	08/19/2020	EFT	0.00	457.28	406825
03543	Quadient Finance USA, Inc. - Postage	08/19/2020	EFT	0.00	1,000.00	406826
03385	S J Electro Systems Inc	08/19/2020	EFT	0.00	13,052.45	406827
03783	Stratus Building Solutions of Northern California, I	08/19/2020	EFT	0.00	2,026.92	406828
01486	WAPA - Department of Energy	08/19/2020	EFT	0.00	779.66	406829
03781	A-1 Construction General Engineering Inc	08/24/2020	EFT	0.00	93,218.99	406830
01328	Association of California Water Agencies / Joint Po	08/24/2020	EFT	0.00	7,558.72	406831
03739	Azteca Systems Holdings, LLC	08/24/2020	EFT	0.00	300.00	406832
03221	Chemtrade Chemicals Corporation	08/24/2020	EFT	0.00	10,057.43	406833
03784	Forsgren Associates Inc.	08/24/2020	EFT	0.00	11,872.50	406834
01741	HDR Engineering, Inc.	08/24/2020	EFT	0.00	10,967.74	406835
02027	Mcmaster-Carr Supply Company	08/24/2020	EFT	0.00	591.09	406836
03458	MSDSonline, Inc.	08/24/2020	EFT	0.00	3,599.00	406837
02158	Pacific Storage Company	08/24/2020	EFT	0.00	55.88	406838
03783	Stratus Building Solutions of Northern California, I	08/24/2020	EFT	0.00	1,325.00	406839
02548	T&S Construction Co., Inc.	08/24/2020	EFT	0.00	2,966.62	406840
02572	Thatcher Company of California, Inc.	08/24/2020	EFT	0.00	9,159.60	406841
02581	The Ferguson Group, LLC	08/24/2020	EFT	0.00	18,000.00	406842
02643	Underground Service Alert of Northern California	08/24/2020	EFT	0.00	1,946.64	406843
03387	WageWorks, Inc	08/24/2020	EFT	0.00	234.04	406844
02710	WageWorks, Inc	08/24/2020	EFT	0.00	98.00	406845
03077	VALIC	08/12/2020	Bank Draft	0.00	4,237.88	0003722118
03078	CalPERS Health	08/05/2020	Bank Draft	0.00	47,479.83	1001623042
03078	CalPERS Health	08/05/2020	Bank Draft	0.00	47,018.73	1001623042
03078	CalPERS Health	08/05/2020	Bank Draft	0.00	38,928.51	1001623042
03130	CalPERS Retirement	08/07/2020	Bank Draft	0.00	36,475.37	1001626559
01366	Citistreet/CalPERS 457	08/07/2020	Bank Draft	0.00	4,024.75	1001626563
03130	CalPERS Retirement	08/21/2020	Bank Draft	0.00	36,460.67	1001635145
01366	Citistreet/CalPERS 457	08/21/2020	Bank Draft	0.00	4,069.55	1001635149
03163	Economic Development Department	08/07/2020	Bank Draft	0.00	8,344.90	0-522-291-488
03163	Economic Development Department	08/07/2020	Bank Draft	0.00	68.72	0-522-291-488
03163	Economic Development Department	08/21/2020	Bank Draft	0.00	8,317.09	1-635-105-056
01039	American Family Life Assurance Company of Colu	08/25/2020	Bank Draft	0.00	603.55	Q3869 08-25-20
01039	American Family Life Assurance Company of Colu	08/25/2020	Bank Draft	0.00	603.55	Q3869 08-25-20
03164	Internal Revenue Service	08/21/2020	Bank Draft	0.00	49,321.86	2700634047876
03164	Internal Revenue Service	08/07/2020	Bank Draft	0.00	50,000.43	Q3/2020 08-07-
03164	Internal Revenue Service	08/07/2020	Bank Draft	0.00	535.30	Q3/2020 08-07-
03080	California State Disbursement Unit	08/07/2020	Bank Draft	0.00	832.14	PAY000000000003
03080	California State Disbursement Unit	08/21/2020	Bank Draft	0.00	832.14	PAY000000000003

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	137	85	0.00	265,183.36
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	20	20	0.00	352,281.76
EFT's	81	50	0.00	281,627.60
	238	160	0.00	899,092.72

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	137	85	0.00	265,183.36
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	20	20	0.00	352,281.76
EFT's	81	50	0.00	281,627.60
	238	160	0.00	899,092.72

Fund Summary

Fund	Name	Period	Amount
999	INTERCOMPANY	8/2020	899,092.72



San Juan Water District, CA

Vendor History Report

By Vendor Name

Posting Date Range 07/01/2020 - 08/31/2020

Payment Date Range -



Payroll Set: 01-San Juan Water District

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
<u>0690</u>	Costa, Ted	Reg - Regular Hours	2	15.00	1,875.00
			0690 - Costa Total:	15.00	1,875.00
<u>1028</u>	Hanneman, Martin	Reg - Regular Hours	2	14.00	1,750.00
			1028 - Hanneman Total:	14.00	1,750.00
<u>0670</u>	Miller, Ken	Reg - Regular Hours	2	9.00	1,125.00
			0670 - Miller Total:	9.00	1,125.00
<u>1003</u>	Rich, Daniel	Reg - Regular Hours	2	7.00	875.00
			1003 - Rich Total:	7.00	875.00
<u>0650</u>	Tobin, Pamela	Reg - Regular Hours	2	20.00	2,500.00
			0650 - Tobin Total:	20.00	2,500.00
			Report Total:	65.00	8,125.00



Pay Code Report

Account Summary

7/1/2020 - 8/31/2020

Payroll Set: 01-San Juan Water District

Account	Account Description	Units	Pay Amount
<u>010-010-58110</u>	Director - Stipend	32.50	4,062.50
		010 - WHOLESALE Total:	32.50 4,062.50
<u>050-010-58110</u>	Director - Stipend	32.50	4,062.50
		050 - RETAIL Total:	32.50 4,062.50
		Report Total:	65.00 8,125.00

**Pay Code Report**

Pay Code Summary

7/1/2020 - 8/31/2020

Payroll Set: 01-San Juan Water District

Pay Code	Description	# of Payments	Units	Pay Amount
Reg - Regular Hours	Regular Hours	10	65.00	8,125.00
		Report Total:	65.00	8,125.00

2020/21 Actual Deliveries and Revenue - By Wholesale Customer Agency

	July - August 2020							
	Budgeted Deliveries	Budgeted Revenue	Actual Deliveries	Actual Revenue	Delivery Variance		Revenue Variance	
San Juan Retail	3,242	\$ 604,653	3,702	\$ 641,961	459.79	14.2%	\$ (604,653)	-100.0%
Citrus Heights Water District	2,756	\$ 548,821	3,115	\$ 577,910	358.50	13.0%	\$ (548,821)	-100.0%
Fair Oaks Water District	1,866	\$ 383,311	2,448	\$ 430,578	582.54	31.2%	\$ (383,311)	-100.0%
Orange Vale Water Co.	982	\$ 194,404	1,164	\$ 209,207	182.43	18.6%	\$ (194,404)	-100.0%
City of Folsom	286	\$ 57,611	339	\$ 61,843	52.15	18.2%	\$ (57,611)	-100.0%
Granite Bay Golf Course	98	\$ 3,466	180	\$ 6,367	82.06	83.7%	\$ (3,466)	-100.0%
Sac Suburban Water District	-	\$ -	551	\$ 143,291	550.78		\$ -	
TOTAL	9,230	\$ 1,792,266	11,499	\$ 2,071,155	2,268.25	24.6%	\$ 278,889	15.6%

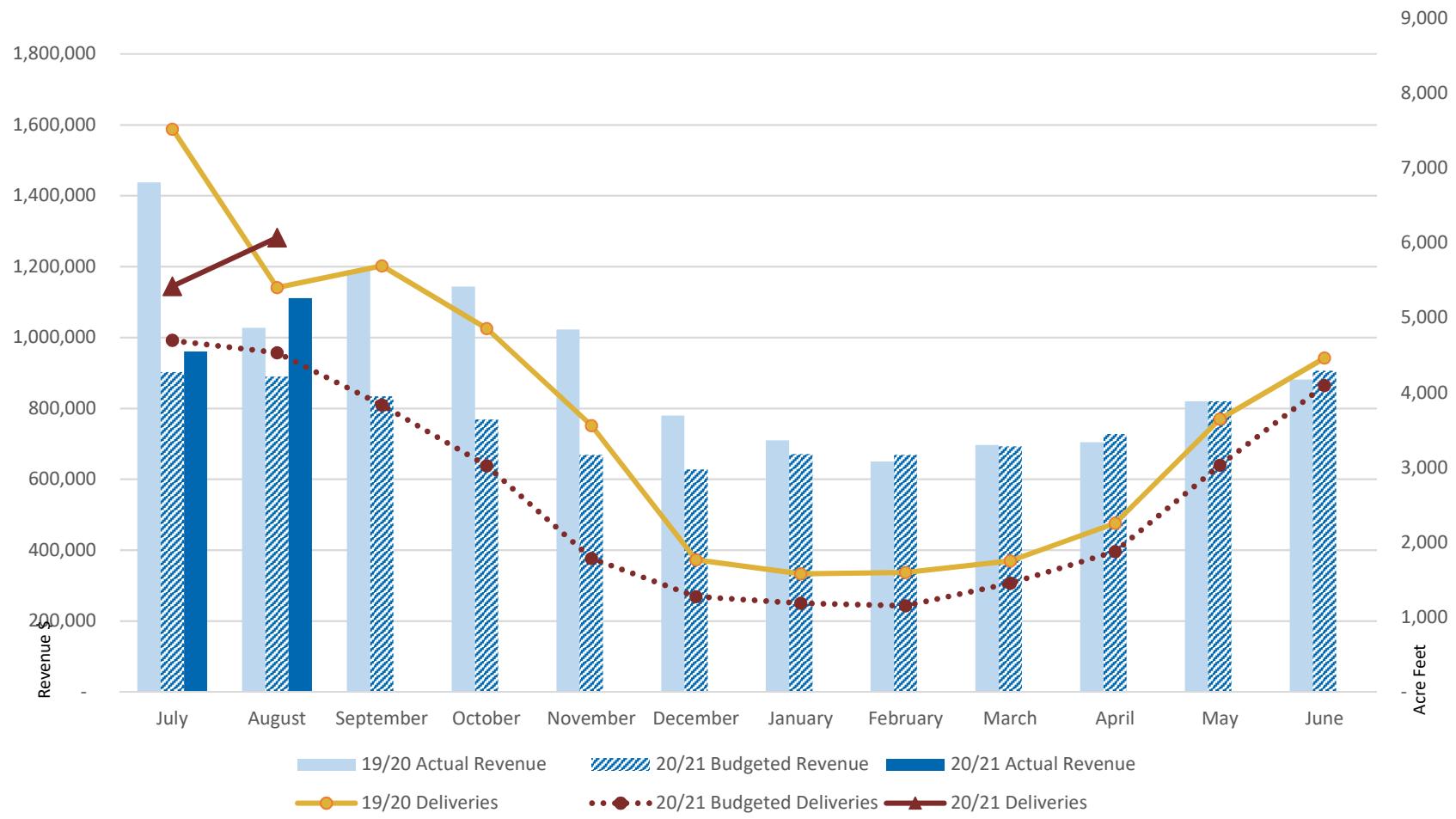
Budgeted Deliveries	9,230.46
Actual Deliveries	<u>11,498.71</u>
Difference	2,268.25
	25%

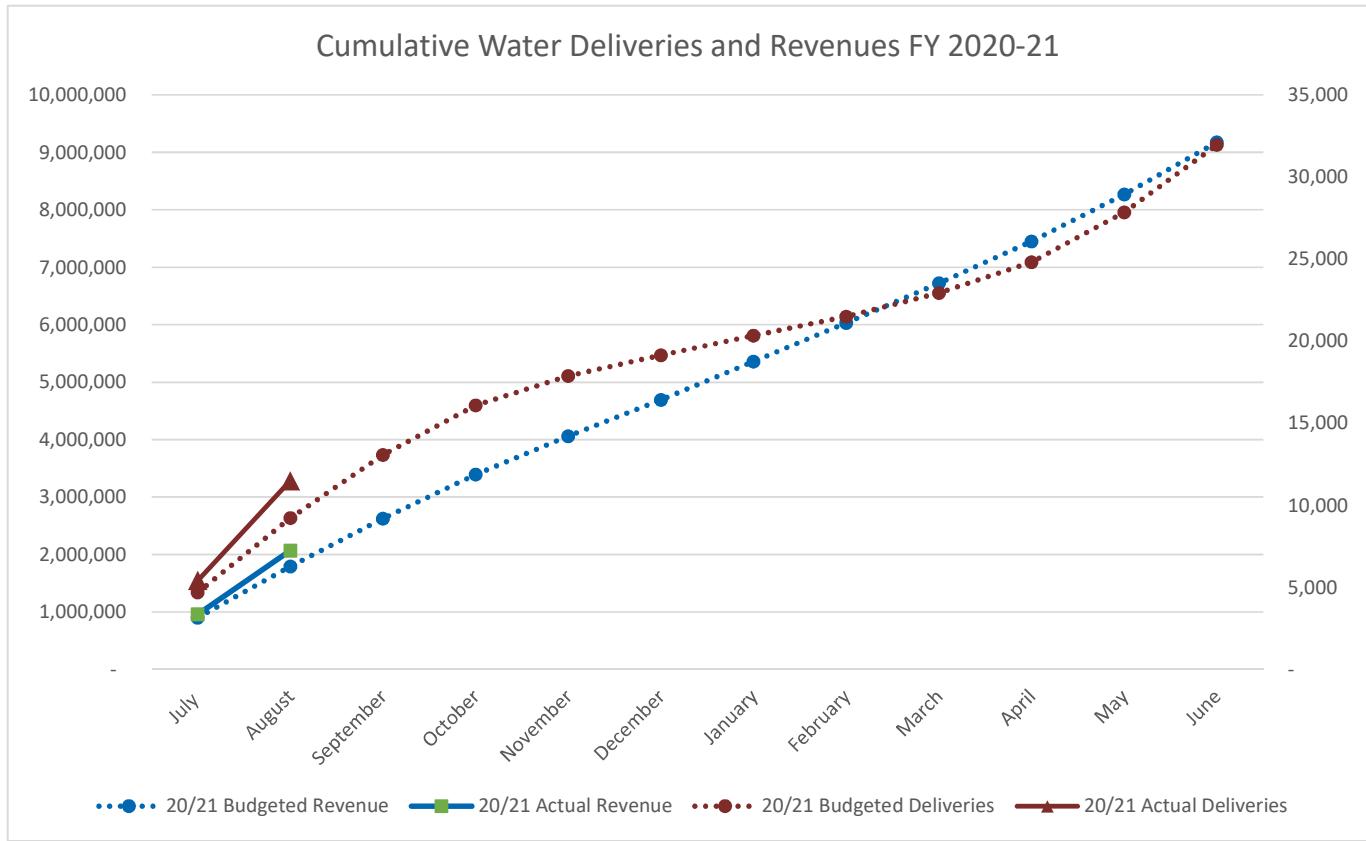
Budgeted Water Sale Revenue	\$ 1,792,266
Actual Water Sale Revenue	\$ 2,071,155
Difference	\$ 278,889
	15.6%

Conclusion:

Water sales in the first two months of the fiscal year have been strong, relative to the budget. The budget anticipated a 10% decline in demand due to the COVID-19 pandemic but in fact water deliveries for July and August , excluding SSWD, are higher this year than last, by 368 acre feet. Actual deliveries exceed the budget by 25%, resulting in a 15.6% increase in revenues.

Comparison of Fiscal Year 2019/2020 Actual to 2020/2021 Projections of Deliveries and Revenue





AGENDA ITEM VI-3

Director Tobin's Report 9/22/2020

ACWA

- Members converting to virtual events share their experiences and discuss the possibility of retaining elements of virtual engagement after the pandemic shutdown ends.
- ACWA's Pres. Steve Lamar & V.P., Pam Tobin launches a "Leadership to Leadership" initiative to further engage member agencies and gather their input. This was Pam's brainchild and it has been rec'd with favorable comments from those attendees. Two meeting a month with members, one in the North and one in the South happened to discuss issues related to water agencies and areas where ACWA can assist.
- This past week a press release and a column from the President and Vice President of ACWA that calls on the state to define hydropower as zero-carbon energy for the energy security of our state went out to local news media
 - Zoom meeting today to discuss resources that are available to water agencies. ACWA identified resources and supplies, or expertise from other agencies that have weathered the same crises. Cal OES, FEMA, CA State public Health & Environmental Health and CALWarn.org were identified as resources for water agencies recovering from record wildfires.
 - There will be a hearing this Thursday on Sen. Feinstein and Sen. Daines proposed bill addressing wildfires. Senator Feinstein opinion piece in LA Times today on climate change, mentions fire bill with Senator Daines. California's burning landscape is more proof of climate change
https://edition.pagesuite.com/popovers/dynamic_article_popover.aspx?guid=58697b28-efe0-4cc5-ae6e-acdb987073d4&v=sdk
 - AB 3030, by Assembly member Ash Kalra (D-San Jose), bill failed. It would have broadened authority for state agencies for managing CA's Natural resources. It also cited the potential impact on water right other costs could be hundreds of millions of dollars with regards to statutory commitment to CA to protect 30% of its land areas and waters by 2030.
- The Water Supply Subcommittee will meet Wednesday, September 23 at 10:30am (PST). <https://global.gotomeeting.com/join/460384365>

In preparation of the Federal Affairs Committee meeting next week, ACWA will be hosting Subcommittee calls for New Bill Review. Please find the list of proposed new bills attached.

Copied below are two articles for your information to offer background for two hearings that have been scheduled this week.

1. Senate Environment and Public Works Committee: Modernizing the Endangered Species Act: Legislative Hearing on S. __, the Endangered Species Act Amendments of 2020

Wednesday, September 23, 2020 @ 10:00 AM -

<https://www.epw.senate.gov/public/index.cfm/hearings?ID=D5185E02-178C-42B6-81DD-B3D16A765E78>

2. House Natural Resources, Water, Oceans & Wildlife Subcommittee: Federal and State Efforts to Restore the Salton Sea

Thursday, September 24, 2020 @ 12:00 PM -

<https://naturalresources.house.gov/hearings/federal-and-state-efforts-to-restore-the-salton-sea>

- Due to continued statewide restrictions on mass gatherings in response to COVID-19, ACWA will be hosting our 2020 Fall Conference & Exhibition virtually December 2-3!

Following the success of ACWA's Summer Virtual Conference, ACWA's Fall Virtual Conference will feature notable keynote presentations, statewide issue forums and other diverse programs discussing the latest developments and insights affecting the California water community.



Bringing
Water
Together

Proposed New Bill Positions
116th Congress, Second Session

Bill	Summary & Info	Latest Action
Drinking Water and Energy		
<u>H.R. 7991</u> <u>Vargas (D-CA)</u>	Border Water Quality Restoration and Protection Act of 2020 Summary: To provide for the water quality restoration of the Tijuana River and the New River. See also <u>S. 4352</u> <u>Feinstein (D-CA)</u> Staff Recommendation: Favor	<ul style="list-style-type: none">• Introduced 8/7/2020• To HOUSE Committee on TRANSPORTATION & INFRASTRUCTURE; NATURAL RESOURCES; FOREIGN AFFAIRS; BUDGET Last action: referred to Subcommittee on WATER RESOURCES and ENVIRONMENT, 8/10/2020
<u>H.R. 7918</u> <u>Smith (R-NJ)</u>	Get the Lead Out Act Summary: To amend the Safe Drinking Water Act with respect to replacement of lead service lines. Staff Recommendation: Watch	<ul style="list-style-type: none">• Introduced 7/31/2020• To HOUSE Committee on ENERGY and COMMERCE
<u>S. 4228</u> <u>McSally (R-AZ)</u>	Water-Energy Technology Demonstration and Deployment Act Summary: To provide for the demonstration and deployment of water-energy technologies through the creation of a Western Water Resilience Center as well as select project participation in a pilot program. Staff Recommendation: Watch	<ul style="list-style-type: none">• Introduced 7/20/2020• To SENATE Committee on ENERGY and NATURAL RESOURCES
<u>H.R. 7410</u> <u>McMorris Rodgers (R-WA)</u>	Hydropower Clean Energy Future Act Summary: To modernize the hydropower licensing process and to promote next generation hydropower projects. Staff Recommendation: Support	<ul style="list-style-type: none">• Introduced 6/29/2020• To HOUSE Committee on ENERGY and COMMERCE; OVERSIGHT and REFORM
<u>H.R. 8217</u> <u>Garamendi (D-CA)</u>	WIFIA Improvement Act of 2020 Summary: To amend the Water Infrastructure Finance and Innovation Act of 2014 with respect to the final maturity date of certain loans Staff Recommendation: Support	<ul style="list-style-type: none">• Introduced 9/11/2020• To HOUSE Committee on TRANSPORTATION & INFRASTRUCTURE; ENERGY & COMMERCE

Infrastructure and Agriculture

<u>H.R. 8166</u> <u>Cox (D-CA)</u>	Western Water Storage Infrastructure Act Summary: To support surface and groundwater storage and supporting projects in Reclamation States.	<ul style="list-style-type: none"> Introduced 9/4/2020 To HOUSE Committee on NATURAL RESOURCES
<u>H.R. 8071</u> <u>McNerney (D-CA)</u>	Emergency Flood Response Act Summary: To direct the Administrator of the Federal Emergency Management Agency to establish an emergency flood activity pilot program to assist flood response efforts in response to a levee failure or potential levee failure.	<ul style="list-style-type: none"> Introduced 8/18/2020 To HOUSE Committee on TRANSPORTATION & INFRASTRUCTURE
<u>S. 4336</u> <u>Bennet (D-CO)</u>	Staff Recommendation: Favor RESILIENT Act Summary: To provide for the improvement of rural infrastructure, including water and wastewater infrastructure, in the United States.	<ul style="list-style-type: none"> Introduced 7/28/2020 To SENATE Committee on FINANCE
<u>H.R. 7482</u> <u>Harder (D-CA)</u>	Staff Recommendation: Support Future of Agricultural Resiliency And Modernization Act Summary: To direct the Secretary of Agriculture to carry out a program to award grants to eligible entities to carry out projects that further agricultural resiliency and modernization including increasing water supply reliability and quality, and groundwater management.	<ul style="list-style-type: none"> Introduced 7/2/2020 To HOUSE Committee on AGRICULTURE
<u>S. 4206</u> <u>Merkley (D-OR)</u>	Staff Recommendation: Support A bill to amend the Water Infrastructure Finance and Innovation Act of 2014 to authorize the interest rate to be used on a secured loan to be the interest rate for United States Treasury securities of a similar maturity on the date of first disbursement of the loan Summary: To amend the Water Infrastructure Finance and Innovation Act of 2014 to authorize the interest rate to be used on a secured loan to be the interest rate for United States Treasury securities of a similar maturity on the date of first disbursement of the loan.	<ul style="list-style-type: none"> Introduced 7/2/2020 To SENATE Committee on ENVIRONMENT and PUBLIC WORKS
<u>H.R. 7073</u> <u>Garamendi (D-CA)</u> <i>See also</i> <u>S. 4308</u> <u>Sinema (D-AZ)</u>	Staff Recommendation: Support Special Districts Provide Essential Services Act Summary: This bill makes special districts eligible for payments from the Coronavirus Relief Fund if more than \$150 billion is appropriated to the fund. The bill also directs the Board of Governors of the Federal Reserve System to include special districts as eligible issuers in the Municipal Liquidity Facility program.	<ul style="list-style-type: none"> Introduced 6/1/2020 To HOUSE Committee on OVERSIGHT & REFORM; FINANCIAL SERVICES

Water Supply

[H.R. 8069](#)
[Cook \(R-CA\)](#)

Protect Conservation Funds Act of 2020

Summary: To prohibit the Secretaries of Commerce and of the Interior from issuing grants for the conservation of a species that is listed as endangered under a State law that is not consistent with certain Federal standards.

- Introduced 8/18/2020
- To HOUSE Committee on NATURAL RESOURCES

[S. 4530](#)
[Feinstein \(D-CA\)](#)

Staff recommendation: Watch

Snow Water Supply Forecasting Program Authorization Act

Summary: To establish a Snow Water Supply Forecasting Program within the Department of the Interior

- Introduced 8/13/2020
- To SENATE Committee on ENERGY and NATURAL RESOURCES

[See also](#)
[H.R. 8041](#)
[Harder \(D-CA\)](#)

Staff recommendation: Support

Emergency Wildfire and Public Safety Act of 2020

Summary: To increase wildfire preparedness and response throughout the United States.

- Introduced 8/4/2020
- To SENATE Committee on Energy and NATURAL RESOURCES

[S. 4431](#)
[Feinstein \(D-CA\)](#)

Staff Recommendation: Support and amend

Proposed Amendment: Include water infrastructure and post-fire cleanup of water infrastructure

Last action: heard in Subcommittee on PUBLIC LANDS, FORESTS, and MINING, 9/16/2020

[S. 4189](#)
[Wyden \(D-OR\)](#)

Water for Conservation and Farming Act

Summary: To provide for drought preparedness and improved water supply reliability through infrastructure development and ecosystem protection and restoration.

- Introduced 7/2/2020
- To SENATE Committee on ENERGY and NATURAL RESOURCES

Staff Recommendation: Watch

Last action: heard in Subcommittee on WATER and POWER, 7/22/2020

[S. 4188](#)
[Harris \(D-CA\)](#)

Water for Tomorrow Act of 2020

Summary: To provide for drought preparedness and improved water supply reliability; joins together components of Sen. Harris' Water Justice Act (S. 2466) and Rep. Huffman's FUTURE Drought Resiliency Act.

- Introduced 7/2/2020
- To SENATE Committee on ENERGY and NATURAL RESOURCES

Staff Recommendation: Support if amended

Last action: heard in Subcommittee on WATER and POWER, 7/22/2020

AGENDA ITEM VII-1

DRAFT

Engineering Committee Meeting Minutes San Juan Water District September 16, 2020 4:00 p.m.

Committee Members: Dan Rich, Chair
Ted Costa, Member

District Staff: Paul Helliker, General Manager
Tony Barela, Operations Manager
Andrew Pierson, Engineering Services Manager
Adam Larson, Field Services Manager
Teri Grant, Board Secretary/Administrative Assistant
Rob Watson, Retired Annuitant

Topics: Granite Bay Pump Station Low Flow Pump Improvements Project (R)
Hinkle Reservoir Replacement Project Update (W)
Other Engineering Matters
Public Comment

1. Granite Bay Pump Station Low Flow Pump Improvements Project (R)

Mr. Pierson provided the committee with a staff report which will be attached to the meeting minutes. He explained that this project involves the installation of two new low flow pumps in both the Upper and Lower Granite Bay Booster Pump Stations, and the installation of a motorized operated valve actuator to an existing valve located between the Lower Granite Bay and Crown Point Booster Pump Stations. He reported that five contractors bid on the project and Division 5-15 was the lowest responsive, responsible bidder.

The Engineering Committee recommends to award a construction contract for the construction of the Granite Bay Pump Station Low Flow Pump Improvements Project to Division 5-15 for the amount of \$224,295 with a construction contingency of \$22,430 (10%) for an authorized total construction budget of \$246,725.

2. Hinkle Reservoir Replacement Project Update (W)

Mr. Pierson reported that the 95% design drawings were submitted to the District by HDR for the Hinkle Reservoir Cover and Liner Replacement Project. Staff have reviewed and commented on the plans and he will return the comments to HDR for finalization of the plans. He commented that Mr. Watson is working on the technical package for the SRF loan. In addition, Mr. Pierson submitted the 95% drawings to the Division of Safety of Dams (DSOD). DSOD informed staff that a review from them is not required.

Mr. Barela reported that the pipelines for the temporary tanks are in place and grading for the pads is being done. He stated that the tank material should be arriving next week, and there is one civil improvement to be completed at the WTP for the overflow to the Baldwin channel. In addition, he reported that staff has been working with USBR and SSWD on the operations of the tanks.

3. Other Engineering Matters

GM Helliker reported that he and Greg Zlotnick attended a call on the water bank for a status of the project and the next stage regarding an agreement with RWA. He will report to the Board at the September 23rd Board meeting.

4. Public Comment

There were no public comments.

The meeting was adjourned at 4:15 p.m.

Finance Committee Meeting Minutes
San Juan Water District
September 22, 2020
4:00 p.m.

Committee Members: Ken Miller, Director (Chair)
Dan Rich, Director

District Staff: Paul Helliker, General Manager
Donna Silva, Finance Director
Teri Grant, Board Secretary/Administrative Assistant

1. Review General Manager Reimbursements (W & R)

There was no reimbursement request from the General Manager.

2. Review Check Register from August 2020 (W & R)

The committee reviewed the August 2020 check register and found it to be in order.

3. Other Finance Matters (W & R)

Ms. Silva informed the committee that staff is working on year-end activities. In addition, the final audit will start on October 2, 2020, and a preliminary report will be given at the regular October Board meeting.

GM Helliker informed the committee that he and Ms. Silva met with President Costa to review the records retention schedule on financial documents. This item will be on the September 23rd Board meeting agenda, and they were able to address President Costa's concerns and he is satisfied with the existing schedule.

4. Public Comment

There was no public comment.

The meeting was adjourned at 4:08 p.m.