



San Juan Unified School District

Board of Education

3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes
January 9, 2024**

Regular Meeting

Board of Education

4:00 p.m.

Open Session/Call to Order/Workshop (A)

The January 9 regular meeting was called to order by the president, Pam Costa. The board meeting was held in person and was also streamed to the district's YouTube channel.

Roll Call

Present:

Pam Costa, president

Saul Hernandez, vice president

Ben Avey, clerk

Paula Villescaz, member

Tanya Kravchuk, member (*arrived 4:07 p.m.*)

Manuel Perez, member

Zima Creason, member

Workshop: The Ralph M. Brown Act (A-1)

General Counsel Phanysha Clark Gaddis gave a detailed presentation on The Ralph M. Brown Act. Topics discussed included: the intent of the Brown Act, board role and conduct, meetings, teleconference laws, communications, agendas, closed session, employee contracts, social media, meeting disruption/interruptions/threats and consequences for Brown Act violations. The meeting was recessed at 4:30 p.m.

Announcement of Closed Session Topics/Closed Session Visitor Comments (B)

There were no closed session visitor comments.

Closed Session (C)

The board reconvened in closed session at 5:15 p.m. to consider student enrollments in two cases and student expulsions in three cases (Education Code section 48918[f]); to discuss with negotiator Daniel Thigpen, Executive Director, Labor Relations and Government Affairs, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units, and regarding non-represented groups: management and confidential units (Government Code section 54957.6); and to discuss one personnel matter – superintendent's mid-year evaluation (Government Code section 54957).

Reconvene Open Session/Pledge of Allegiance (D)

At 6:30 p.m., the meeting was called back to order by the president, Pam Costa. Four members of the Del Campo High School Air Force Jr. ROTC led the group in the Pledge of Allegiance.

Minutes Approved (E)

It was moved by Ms. Villescaz, seconded by Ms. Creason, that the minutes of the December 12 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

High School Student Council Reports (F-1)

High School Student Council representatives Navya Alqarwani from Bella Vista High School and Lainey Szejda and Morgan Reed from Rio Americano High School updated the board on the goals, activities and achievements at their respective schools.

Staff Reports (F-2)

Assistant Superintendent of Secondary Education and Programs Kristan Schnepf provided an update on the safety concerns at Sylvan Middle School that were previously raised.

Closed Session/Expulsion Actions (F-6)

Mr. Avey reported that the board voted unanimously to accept a hearing panel's recommendation of one denied enrollment in case number OM-10, one enrollment in case number OS-19, two expulsions in case numbers S-13 and S-14, and one suspended expulsion in case number M-08.

Visitor Comments (G)

There were no general visitor comments.

Consent Calendar Approved (H-1/H-11)

It was moved by Ms. Kravchuk, seconded by Mr. Perez, that the consent calendar items H-1 through H-11 be approved. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

Personnel (H-1) - Appointments, leaves of absence and separations – approved as submitted.

Purchasing Report (H-2)

Purchase orders and service agreements, change orders and zero dollar contracts – approved as submitted.

Business/Financial Report (H-3)

Notices of completion – approved as submitted.

Gifts (H-4)

Acceptance of gifts to Dewey Elementary School, El Camino Fundamental High School, Laurel Ruff Transition School, Lichen K-8 School and McKinney-Vento Program.

Surplus Property Report (H-5)

Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

Resolution No. 4111: 2024-2025 Continued Funding Application for the California Department of Social Services (H-6)

Adoption of Resolution No. 4111 approving the 2024-2025 Continued Funding Application for the California Department of Social Services.

SAFE Credit Union Student Internship Payment (H-7)

Approval of payment for student internships at SAFE Credit Union for three Mesa Verde High School students: Mustafa Al Hilfi, Nohemy Garcia Perez and Nicole Vasques.

Underwriter Engagement Agreement (H-8)

Approval of the underwriter engagement agreement between the district and Raymond James & Associates Inc. and Stifel Nicolaus & Co.

Amendment No. 1: Davis Demographics Agreement (H-9)

Approval of amendment no. 1 to the demographic and planning consulting agreement between the district and Davis Demographics MGT, LLC.

Special Education Community Advisory Committee Membership (H-10)

Ratification of Nicole Harrigan as a committee member to the Special Education Community Advisory Committee (CAC).

Curriculum, Standards, Instructional and Student Services Committee Membership (H-11)

Ratification of Maggie Cooper as a committee member to the Curriculum, Standards, Instructional and Student Services (C&S) Committee.

Innovative School Update (J-1)

Chief of Staff Trent Allen, Consultant Nina Mancina and Woodside K-8 Principal Beth Wahl gave a presentation about the innovative school at Woodside K-8 School. Mr. Allen introduced the topic and provided background information. Ms. Mancina then shared insights into the three design prototype focus areas: belonging and wellness, experiential learning and leadership and connection. Ms. Wahl discussed the input that was gathered from staff, the community, students and families during the design input process, which included input regarding professional growth, updates and improvements, partnerships and community outreach. Ms. Wahl also highlighted the Cocoa, Crafts and Community event held last December, along with details about the existing communication plan. Mr. Allen concluded by addressing the timeline of events, outlining the next steps and emphasizing the continuous improvement cycle within the design process. Board members made comments and posed questions, which staff addressed. Mr. Avey expressed appreciation for the comprehensive approach, and he inquired about translating the progress at Woodside into best practices at other campuses. Superintendent Bassanelli discussed the prototype process, highlighting the collaborative efforts of the site leadership team and the district sponsorship team to support ongoing initiatives. Ms. Creason emphasized the importance of meaningful community involvement, student access to the design lab, and the need for water and shade. Ms. Kravchuk expressed gratitude for the process and commented on community interest, partnerships and the continuous improvement process. Mr. Hernandez said that he appreciated the community outreach, and he suggested providing updates about the school in the Citrus Heights newspaper. Ms. Costa shared excitement for the progress since the beginning of the school year, noting that she appreciates the permission to change course and the support for staff. Superintendent Bassanelli extended thanks to the Woodside staff and the design team for their commitment, she acknowledged the partnerships with SJTA and SJPEC and she recognized Principal Wahl for her leadership.

Amending District Graduation Requirements for the Class of 2024 (J-2)

Assistant Superintendent of Secondary Education and Programs Kristan Schnepf explained that the recommendation to amend the graduation requirements for the Class of 2024 includes 160 credits. It was moved by Mr. Hernandez, seconded by Ms. Kravchuk, that the amendments to the district graduation requirements for the Class of 2024 be approved. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

Chief Financial Officer Contract (J-3)

Assistant Superintendent of Human Resources Rebecca Toto Ed.D. presented the item. It was moved by Ms. Creason, seconded by Mr. Avey, that the employment contract for Chief Financial Officer Joel Ryan be ratified. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

Resolution No. 4112: Notice of Intent to Convey Permanent Easement at Arcade Fundamental Middle School (J-4)

Chief Operations Officer Frank Camarda presented the item. It was moved by Ms. Villescaz, seconded by Ms. Kravchuk, to adopt Resolution No. 4112, declaring the intent to convey a permanent easement at Arcade Fundamental Middle School to the Sacramento Municipal Utility District (SMUD) and to call a public hearing to be held on January 23, 2024. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

Annual Policy Review (J-5)

General Counsel Fhanysha Clark Gaddis explained that in accordance with Board Bylaw 9311 and with state and local law, the board is required to conduct an annual review of the following board policies (BPs): BP 3430 Investing; BP 5116.1 Intradistrict Open Enrollment; BP 6020 Parent Involvement; and BP 6145 Extracurricular and Cocurricular Activities. Ms. Gaddis noted that staff has reviewed the board policies and no revisions are recommended at this time. Mr. Avey commented on BP 6020 and BP 6145.

Proposed Revisions to Board Policy 0410 Nondiscrimination in District Programs and Activities (J-6)

Ms. Gaddis presented the proposed revisions to Board Policy 0410 Nondiscrimination in District Programs and Activities. Ms. Kravchuk asked questions and made comments regarding some of the proposed language. Action was scheduled for January 23.

Proposed Revisions to Board Policy 1312.2 Complaints Concerning Instructional Materials (J-7)

Ms. Gaddis presented the proposed revisions to Board Policy 1312.2 Complaints Concerning Instructional Materials. Ms. Kravchuk and Mr. Avey asked questions and made comments regarding some of the proposed language. Action was scheduled for January 23.

Proposed Revisions to Board Policy 1312.3 Uniform Complaint Procedures (J-8)

Ms. Gaddis presented the proposed revisions to Board Policy 1312.3 Uniform Complaint Procedures. There were no questions or comments from the board. Action was scheduled for January 23.

Proposed Revisions to Board Policy 5145.3 Nondiscrimination/Harassment (J-9)

Ms. Gaddis presented the proposed revisions to Board Policy 5145.3 Nondiscrimination/Harassment. There were no questions or comments from the board. Action was scheduled for January 23.

Williams Complaint Report (J-10)

Ms. Gaddis presented the item explaining that the district must report on the status of Williams-type complaints filed with the district per Education Code section 35186(d), which requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints. Ms. Gaddis stated that, during the time period from October through December 2023, there were no Williams-type complaints filed.

Board Reports (K)

Ms. Costa acknowledged the passing of former San Juan Unified employee Sharon Ruffner.

Future Agenda (L)

There were no items added to the future agenda.

Adjournment (M)

At 7:52 p.m., there being no further business, the regular meeting was adjourned in honor of Sharon Ruffner.



Pam Costa, Board President



Melissa Bassanelli, Secretary

Approved: 01/23/2024

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