



**San Juan Unified School District**  
Board of Education  
3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes  
November 19, 2024**

**Regular Meeting**  
Board of Education  
5:30 p.m.

**Open Session/Call to Order/Announcement of Closed Session Topics (A)**

The November 19 regular meeting was called to order by the president, Pam Costa. The board meeting was held in person and was also livestreamed on the district website.

**Roll Call**

Present:  
Pam Costa, president  
Saul Hernandez, vice president  
Ben Avey, clerk  
Paula Villescaz, member  
Tanya Kravchuk, member  
Manuel Perez, member  
Zima Creason, member

**Closed Session Visitor Comments (A-1)**

There were no closed session visitor comments.

**Closed Session (B)**

The meeting was then recessed with the board convening in closed session to consider a student expulsion in one case (Education Code section 48918[f]) and to discuss with negotiator Daniel Thigpen, Executive Director, Labor Relations and Government Affairs, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units, and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

**Reconvene Open Session/Pledge of Allegiance (C)**

At 6:30 p.m., the meeting was called back to order by the president, Pam Costa. Four members of the Casa Roble Fundamental High School Jr. ROTC led the group in the Pledge of Allegiance.

**Minutes Approved (D)**

It was moved by Ms. Villescaz, seconded by Ms. Kravchuk, that the minutes of the October 22 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

**Recognition: Resolution Honoring Board Member Saul Hernandez (E-1)**

It was moved by Ms. Villescaz, seconded by Mr. Perez, to adopt Resolution No. A-444 recognizing Board Member Saul Hernandez for his 12 years of service to San Juan Unified School District. MOTION CARRIED 6-0-1 [AYES: Costa, Avey, Villescaz, Kravchuk, Perez, Creason; NOES: None: ABSTAIN: Hernandez].

**Recognition: Resolution Honoring Board Member Paula Villescaz (E-2)**

It was moved by Ms. Creason, seconded by Ms. Kravchuk, to adopt Resolution No. A-445 recognizing Board Member Paula Villescaz for her more than eight years of service to San Juan Unified School District. MOTION CARRIED 6-0-1 [AYES: Costa, Hernandez, Avey, Kravchuk, Perez, Creason; NOES: None: ABSTAIN: Villescaz].

**High School Student Council Reports (F-1)**

High School Student Council representatives Lucas Firl and Georgia Klostrakis from Mira Loma High School updated the board on the goals, activities and achievements at their respective schools.

**Staff Reports (F-2)**

Assistant Superintendent of Secondary Education and Programs Kristan Schnepf provided an update related to parking fee practices and equitable access, sharing a summary of what led to the decision to eliminate paid senior parking. Board members asked clarifying questions.

**Closed Session/Expulsion Actions (F-6)**

Mr. Avey reported that the board voted unanimously to accept a hearing panel's recommendation of one expulsion in case number S-13.

**Visitor Comments (G)**

Al Fox, on behalf of the Rotary Club of Citrus Heights, presented a \$10,000 check to the San Juan High School Class of 1974 Alumni to go towards the rehabilitation of the softball field at San Juan High School.

Dominika Seichei expressed support for senior parking.

Katy Perez expressed support for senior class parking.

Katie Reid made comments about fundraising.

Tiffany Hart spoke about the district's dyslexia services.

Angela Luna acknowledged the service of board members Saul Hernandez and Paula Villescaz.

Jerry Hicks spoke about the softball program at San Juan High School.

**Consent Calendar Approved (H-1/H-6, H-8 and H-10/H-15)**

Mr. Avey pulled item H-7 and Ms. Costa pulled item H-9. It was moved by Ms. Creason, seconded by Mr. Hernandez, that the consent calendar items H-1 through H-6, H-8, and H-10 through H-15 be approved. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

**Personnel (H-1)**

Appointments, leaves of absence, separations, reassignments/change in work year and job description/salary range change – approved as submitted.

**Purchasing Report (H-2)**

Purchase orders, service agreements and contracts; change orders/amendments; construction and public works bids and contracts; piggyback contracts; and zero dollar contracts – approved as submitted.

**Business/Financial Report (H-3)**

Warrants and payroll and notices of completion - approved as submitted.

**Gifts (H-4)**

Acceptance of gifts to Encina High School, Family and Community Engagement, Lichen K-8 School and San Juan High School.

**Surplus Property (H-5)**

Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

**Naming of Softball Field at San Juan High School (H-6)**

Approval to name the San Juan High School softball field for alumni Lex Von Bergen, Class of 1974, to read: Lex Von Bergen Field.

**Gateway International School Phase II Project CEQA Categorical Exemption (H-8)**

Approval of the California Environmental Quality Act (CEQA) Notice of Exemption for phase two of the Gateway International School (GIS) campus project, located at 900 Morse Avenue, Sacramento, California.

**Katherine Johnson Middle School Lease Amendment No. 7 (H-10)**

Adoption of Resolution No. 4160, approving the seventh amendment to the lease for the Katherine Johnson Middle School new construction project between San Juan Unified School District and Flint Design Build, LLC dba FLINT.

**Arcade Middle School Lease Amendment No. 7 (H-11)**

Adoption of Resolution No. 4161, approving the seventh amendment to the lease for the Arcade Middle School Project No. 001-9512-P1 between San Juan Unified School District and Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction.

**Amendment No. 2 to Coleman California Montessori Project Charter Modernization Project (H-12)**

Adoption of Resolution No. 4165, approving the second amendment to the lease agreement for the Coleman California Montessori Project Modernization Project #106-9495-P1 between the district and Core West, Inc., dba CORE Construction Services.

**Encina High School Full Site Renovation Lease/Leaseback Amendment No. 1 Total Base Rent Phase No. 1 Light Modernization (H-13)**

Adoption of Resolution No. 4166, approving the first amendment to the lease for the Encina High School Full Renovation Project between San Juan Unified School District and Core West, Inc. dba Core Construction.

**Continued Funding Application (CFA) for California State Preschool Program (CSPP) (H-14)**

Adoption of Resolution No. 4167, approving the Continued Funding Application (CFA) for California State Preschool Program (CSPP).

**American Rescue Plan (ARP) and Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) No-Cost Extension for Head Start (H-15)**

Approval of the American Rescue Plan (ARP)/Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) No-Cost Extension for Head Start.

**Consent Calendar Continued (I) (H-7 and H-9)****Amendment No. 1 to Joint Use Agreement Between Fulton El-Camino Recreation and Park District and San Juan Unified School District (H-7)**

Adoption of Resolution No. 4164, approving the proposed change to exhibit A of the joint use agreement between Fulton El-Camino Recreation and Park District (FECRPD) and San Juan Unified School District for the purpose of removing the old Creekside Adult School from the list of sites, and adding the new Katherine Johnson Middle School to the list in its place.

Mr. Avey erroneously pulled item H-7. It was moved by Mr. Avey, seconded by Ms. Creason, that consent calendar item H-7 be approved. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

**Amendment No. 1 to Purchase Agreement for Districtwide Furniture (BP#25-202) (H-9)**

Approval of amendment No. 1 to the purchase agreement for the purchase and delivery of districtwide furniture, as outlined in bid package 25-202.

Ms. Costa recused herself from voting on this item per Board Bylaw 9220. It was moved by Mr. Hernandez, seconded by Ms. Villescaz, that consent calendar item H-9 be approved. MOTION CARRIED 6-0-1 [AYES: Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason; NOES: None; ABSTAIN: Costa].

**Universal Prekindergarten (UPK) Update (J-1)**

Assistant Superintendent of Elementary Education and Programs Amberlee Townsend-Snider presented the item and spoke about focus of areas for planning and significant legislative changes. Ms. Townsend-Snider then introduced Elementary/K8 Director Holly Cybulski, who discussed the communication and outreach efforts with families, staff and principals. Ms. Cybulski also addressed efforts related to workforce development and recruitment, as well as student recruitment and enrollment. Ms. Cybulski provided an update on curriculum, instruction and professional development, and shared information regarding facilities, specifically furniture, classrooms and play structures. Lastly, Ms. Cybulski spoke about enrollment and next steps. Board members made comments and posed questions, which staff addressed.

**Dress Code Implementation Report (J-2)**

Assistant Superintendent of Secondary Education and Programs Kristan Schnepf, Elementary/K-8 Director Holly Cybulski, and Equity and Student Achievement Coordinator Lori Vine gave a presentation on the implementation of the districtwide dress code. Ms. Schnepf introduced the topic. Ms. Vine discussed the communication plan and the strategic, systematized

process the district used to implement the dress code. Ms. Cybulski shared information about the opportunities for feedback from principals, students, staff and the community. Ms. Schnepf reviewed feedback from the dress code follow-up survey conducted in October 2024, discussed data on districtwide dress code violations and outlined next steps. Board members made comments and posed questions, which staff addressed.

#### **2024-2025 Meal Price Increases (J-3)**

Chief Operations Officer Frank Camarda introduced the topic and Director of Nutrition Services Sneha Nair, who gave a presentation regarding the need for a price increase for paid adult and student second meals for the 2024-2025 school year. Ms. Nair explained that a price increase was necessary due to increased labor and supply costs. Ms. Nair shared the proposed price increases: \$3.80 for student second breakfast, \$5.50 for student second lunch, \$5.10 for adult breakfast and \$7.00 for adult lunch. Board members made comments and posed questions, which Ms. Nair addressed.

It was moved by Mr. Hernandez, seconded by Ms. Villescaz, to approve the proposed price increase of paid adult and student second meals for the 2024-2025 school year. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

#### **2025-2026 Legislative Principles and Priorities (J-4)**

Executive Director of Labor Relations and Government Affairs Daniel Thigpen gave a presentation on the development of legislative principles and priorities, in accordance with Board Policy 1160. Mr. Thigpen presented a draft list of the five legislative priority areas, which he explained are intended to guide the district's advocacy efforts during the 2025-2026 legislative session: (1.) accelerate student achievement through adequate, ongoing funding; (2.) bolster the education workforce; (3.) create and enhance safe, inspiring learning environments; (4.) ensure success of growing educational programs; and (5.) meet evolving student needs. Mr. Thigpen also discussed next steps. Mr. Avey expressed that he feels the proposed list is appropriately broad, allowing flexibility for the superintendent as needed, and he supports erring on the side of unity until the board becomes more familiar with the advocacy space. Ms. Villescaz stated that the list strikes the right balance to take advantage of the next legislative session, which begins in January 2025. Ms. Costa shared her appreciation for the transparency, noting that the district previously established legislative priorities without board input, and she agreed that the list is broad enough.

It was moved by Ms. Villescaz, seconded by Ms. Creason, to adopt the 2025-2026 legislative principles and priorities. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

#### **Public Hearing: Conveyance of Easement at Katherine Johnson Middle School to the Sacramento Area Sewer District (J-5)**

Chief Operations Officer, Frank Camarda, presented the item. Ms. Costa declared the topic of conveying a permanent easement at Katherine Johnson Middle School a public hearing and invited the public to speak. There being no questions or comments from the public, Ms. Costa declared the public hearing closed. It was moved by Mr. Perez, seconded by Mr. Avey, to adopt Resolution No. 4159, conveying one permanent easement at Katherine Johnson Middle School to the Sacramento Area Sewer District. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

#### **Intent to Convey Easement at Katherine Johnson Middle School to the Fulton-El Camino Recreation and Park District (J-6)**

Mr. Camarda presented the item. It was moved by Ms. Kravchuk, seconded by Ms. Villescaz, to adopt Resolution No. 4162, declaring the intent to convey a permanent trail easement at Katherine Johnson Middle School to the Fulton-El Camino Recreation and Park District and to call a public hearing to be held on December 17, 2024. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

#### **Tentative Agreement Between San Juan Unified School District and Teamsters Local No. 150 (J-7)**

Mr. Thigpen presented the item. It was moved by Mr. Perez, seconded by Ms. Creason, to approve the Teamsters Local No. 150 tentative agreement with the San Juan Unified School District. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

#### **Adjustments to Superintendent's Cabinet Salary Schedule and Contracts (J-8)**

General Counsel Phanysha Gaddis introduced Attorney Adrienne Konigar-Macklin who presented the item. It was moved by Mr. Hernandez, seconded by Ms. Villescaz, to approve the 2024-2025 and 2025-2026 adjustments to the Superintendent's Cabinet Salary Schedule and ratify the amendments to reflect the salary schedule adjustments. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

**Set Annual Organizational Meeting (J-9)**

It was moved by Mr. Avey, seconded by Ms. Creason, to set Tuesday, December 17, 2024, at 6:30 p.m., as the date and time for the annual organizational meeting. MOTION CARRIED UNANIMOUSLY [Costa, Hernandez, Avey, Villescaz, Kravchuk, Perez, Creason].

**Board Reports (K)**

Ms. Kravchuk shared a gratifying story from a community member who visited Thomas Kelly Elementary School.

Ms. Costa provided information about Principal for a Day, thanking the Family and Community Engagement department for coordinating both the event and the luncheon.

Mr. Hernandez reported that he attended the Del Campo High School girls flag football section championship game.

**Future Agenda (L)**

Ms. Kravchuk requested that the topic of equitable fundraising practices be added to a future agenda. After board discussion, it was agreed that more information should be gathered on the topic, and the item was not added to the future agenda at this time.

**Adjournment (N)**

At 8:54 p.m., there being no further business, the regular meeting was adjourned in memory of Julian Snyder, a Casa Roble Fundamental High School student who passed away last weekend.



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Board President



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Melissa Bassanelli, Secretary

Approved: 12/17/2024

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