

# LOS RIOS COMMUNITY COLLEGE DISTRICT

## BOARD MEETING AGENDA

Wednesday, November 10, 2021  
5:30pm

### ***Zoom Meeting Access (Open to the Public):***

Webinar Link: <https://ccconfer.zoom.us/j/98101758320>

Telephone Dial: (669) 900-6833

Webinar ID: 981 0175 8320

*Notice: This meeting will be held virtually consistent with Government Code Section 54953 (as amended by AB 361, Chapter 165, Statutes of 2021), and consistent with applicable laws, including the Ralph M. Brown Act and the Federal Americans with Disabilities Act.*

*In an effort to control the spread of COVID-19, this meeting will not be physically open to the public. All members of the public may participate in the meeting via Zoom Webinar. Upon entry into the meeting; all computers and telephones except for the Board of Trustees, the Chancellor, and the Board Clerk shall be muted.*

### **1. CALL TO ORDER**

Board President

### **2. ORAL COMMUNICATIONS**

*The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. Speakers are limited to up to three minutes. If you wish to speak to a particular item on the current board agenda, your comments will be taken up at the time the Board takes up that item.*

*Members of the public have three options to offer public comment:*

1. *Email your full name and the matter you wish to speak about to [board@losrios.edu](mailto:board@losrios.edu) by 3:00pm on the day of the meeting, and you will be called on by the Board President during this portion of the meeting.*
2. *Use the Q&A function in Zoom to submit your full name and the matter you wish to speak about to the Clerk of the Board. You will be called on by the Board President during this portion of the meeting.*
3. *If participating by phone, you may "raise your hand" by dialing \*9 during the public comments portion of the meeting. When you raise your hand, you will be recognized by the President of the Board and asked to provide your full name and the matter you wish to speak about.*

### **3. CONSENT CONSIDERATIONS**

*A member of the Board may request that an item be removed for further discussion and separate action.*

|   |                 |
|---|-----------------|
| A. Board Meeting Minutes: October 1 and 20, 2021 (page 3)   | Brian King      |
| B. Adoption of Findings Related to Public Meetings and Social Distancing Recommendations Pursuant to AB 361 (page 17) | Brian King      |
| C. Scheduling of Board of Trustees Annual Organizational Meeting (page 18)  | Brian King      |
| D. Curriculum Proposals: ARC/FLC/SCC (page 19)  | Jamey Nye       |
| E. Resolution No. 2021-21: Sacramento City College Child Development Center: Application for Infant License (page 31) | Mario Rodriguez |
| F. Resolution No. 2021-22: Child Development Center Designees (page 33)   | Mario Rodriguez |
| G. Contract Amendment Approval: Follett (page 35)   | Mario Rodriguez |
| H. District Quarterly Financial Status Report (311Q) (page 37)  | Mario Rodriguez |
| I. Los Rios Colleges Foundation – Quarterly Investment Report (page 41)   | Mario Rodriguez |
| J. Special Event Authorization (page 44)  |                 |
| K. Ratify: Grants and Contracts Awarded (page 45)   | Brian King      |
| L. Ratify: Bid Transactions (page 47)   | Mario Rodriguez |
| M. Ratify: Affiliation and Other Agreements (page 48)   | Mario Rodriguez |
| N. Purchase Orders, Warrants, Checks and Electronic Transfers (page 49)   | Mario Rodriguez |

|   |                 |
|---|-----------------|
| O. 2021-22 Sabbaticals/Professional Development Leaves ( <i>page 51</i> ) | Mario Rodriguez |
| P. Human Resources Transactions ( <i>page 57</i> )                        | Mario Rodriguez |

**4. FIRST READING**

|   |            |
|---|------------|
| A. Draft 2022 Board Meeting Calendar ( <i>page 69</i> ) | Brian King |
|---|------------|

**5. ACTION**

|  |           |
|--|-----------|
| A. Accreditation Self-Evaluation Reports: ARC/CRC/FLC/SCC ( <i>page 72</i> ) | Jamey Nye |
|--|-----------|

**6. BOARD MEMBER REPORTS**

**7. FUTURE AGENDA ITEMS**

**8. REPORTS and COMMENTS**

- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor's Report

**9. CLOSED SESSION**

*Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc.*

|   |
|---|
| A. Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(d)(1)). Name of Case - WCAB #: ADJ 6788737, ADJ 12800566, ADJ 6808504, ADJ 13363903 |
|---|

**10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

**11. ADJOURNMENT**

**LOS RIOS BOARD OF TRUSTEES**

|  |   |   |  |
|--|---|---|--|
| <b>Deborah Ortiz</b><br>President • Area 6 | <b>Tami Nelson</b><br>Vice President • Area 7 | <b>Dustin Johnson</b> • Area 1<br><b>Robert Jones</b> • Area 2<br><b>John Knight</b> • Area 3 | <b>Kelly Wilkerson</b> • Area 4<br><b>Pamela Haynes</b> • Area 5<br><b>Jenn Galinato</b> • Student Trustee |
|--|---|---|--|

Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm • *Note:* Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3039.  
Next Regular Board Meeting: December 15, 2021

Public records provided to the Board for the items listed on the open session portion of this agenda will be posted on the District's website: [www.lorios.edu](http://www.lorios.edu) as soon as they are available.

**Help Us Help You**

Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3039) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. The District will swiftly resolve those requests consistent with the ADA and resolving any doubt in favor of accessibility.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                                    |   |                              |   |
|------------------------------------|---|------------------------------|---|
| <b>SUBJECT:</b>                    | Board Meeting Minutes: October 1 and 20, 2021 | ATTACHMENT: Yes              |   |
|                                    |   | ENCLOSURE: None              |   |
| <b>AGENDA ITEM:</b>                | Consent Item A                                | TYPE OF BOARD CONSIDERATION: |   |
| <b>RECOMMENDED BY:</b>             | Brian King, Chancellor                        | Brian King                   | CONSENT/ROUTINE <input checked="" type="checkbox"/> X |
| <b>APPROVED FOR CONSIDERATION:</b> | Brian King, Chancellor                        | Brian King                   | FIRST READING   |
|                                    |   |                              | ACTION  |
|                                    |   |                              | INFORMATION   |

**STATUS:**

The minutes of the Board of Trustees meetings held on October 1 and 20, 2021 are attached for the Board's review and consideration.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the minutes of the meetings held on October 1 and 20, 2021.

## **LOS RIOS COMMUNITY COLLEGE DISTRICT**

### **Board of Trustees Retreat**

Friday, October 1, 2021 – 4:00pm

*This board meeting was held via Zoom Conference in accordance with Executive Orders N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020.*

### **1. CALL TO ORDER**

President Ortiz called the board retreat to order at 4:00 pm.

***Present:***

Ms. Deborah Ortiz, President  
Ms. Tami Nelson, Vice President  
Ms. Pam Haynes  
Mr. Dustin Johnson  
Mr. Robert Jones  
Mr. John Knight  
Ms. Kelly Wilkerson

Brian King, Chancellor

### **2. ORAL COMMUNICATIONS**

There were no oral communications.

### **3. FUTURE DIRECTIONS DISCUSSION**

The Board of Trustees received information on and discussed the agenda items below:

- A. Draft 2022 Board Meeting Calendar
- B. Board Requested Information Items and Future Agenda Items
- C. Board Self Evaluation

### **4. UPDATE AND DISCUSSION OF DISTRICT INITIATIVES**

- A. Update on Vaccination Requirement: Staff provided an update on the work completed and under way to implement the vaccine requirement.

### **5. CLOSED SESSION**

The following board members went into closed session at 4:20 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson to consider the matters below:

A. Pursuant to Government Code section 54957: Public Employee Performance Evaluation: Chancellor

B. Pursuant to Govt. Code section 54957: Public Employee Evaluation and Contract: Contract Officers

The Board of Trustees returned to Open Session at 5:20pm.

## **6. ACTION**

A. Contract Officer Contracts

*A motion was made by Trustee Wilkerson, seconded by Trustee Nelson, that the Board of Trustees:*

*a) Extend the contracts to June 30, 2024 for the District Officers listed:*

Paula Allison, Associate Vice Chancellor, Resource Development

Tamara Armstrong, Associate Vice Chancellor, Information Technology

Edward Bush, President, Cosumnes River College

Michael Gutierrez, President, Sacramento City College

Pablo Manzo, Associate Vice Chancellor, Facilities Management

Jamey Nye, Deputy Chancellor

Mario Rodriguez, Vice Chancellor, Finance and Administration

Gabe Ross, Associate Vice Chancellor, Strategy & Communications

Whitney Yamamura, President, Folsom Lake College

*b) Extend the contracts to June 30, 2023 for the District Officers listed:*

Carrie Bray, Associate Vice Chancellor, Finance

Melanie Dixon, President, American River College

Jacob Knapp, General Counsel

Torence Powell, Associate Vice Chancellor of Instruction, Economic and Workforce Development

*c) Grant annual step increases to those eligible on the Management Salary Schedule as listed:*

Michael Gutierrez, President, Sacramento City College (from B/4 to B/5)

Jamey Nye, Deputy Chancellor (from C/2 to C/3)

Mario Rodriguez, Vice Chancellor, Finance and Administration (from B/2 to B/3)

## **6. ADJOURNMENT**

President Ortiz adjourned the meeting at 5:25pm.

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Brian King  
Chancellor and Secretary to the Board of Trustees

*Draft Minutes presented to the Board of Trustees: November 10, 2021*

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, October 20, 2021**

*This meeting was held virtually consistent with Government Code Section 54953 (as amended by AB 361, Chapter 165, Statutes of 2021), and consistent with applicable laws, including the Ralph M. Brown Act and the Federal Americans with Disabilities Act.*

## **1. CALL TO ORDER**

The board meeting was called to order by President Ortiz at 5:30 p.m.

***Present:***

Ms. Deborah Ortiz, President  
Ms. Tami Nelson, Vice President  
Mr. John Knight  
Mr. Dustin Johnson  
Mr. Robert Jones  
Ms. Pamela Haynes  
Ms. Kelly Wilkerson

Jenn Galinato, Student Trustee

Dr. Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

Cory Fisk addressed the Board of Trustees regarding the COVID vaccine requirement.

Robert Rincon addressed the Board of Trustees regarding a disability discrimination complaint.

## **3. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Wilkerson, seconded by Trustee Nelson, that the Board of Trustees approve Consent Consideration items A through K.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

A. Board Meeting Minutes: September 8, 2021

*That the Board of Trustees approve the minutes of the board meeting held on September 8, 2021.*

B. Adoption of Findings Related to Public Meetings and Social Distancing Recommendations Pursuant to AB 361

*That the Board of Trustees adopt the finding "that state or local officials continue to impose or recommend social distancing measures."*

C. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City College

*That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.*

D. Resolution No. 2021-19: Liability Coverage for District Volunteers

*That the Board of Trustees approve Resolution No. 2021-19 regarding liability coverage for volunteers.*

E. Ratify: Grants and Contracts Awarded

*That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.*

| Title, Description, Term, Project Administrator  | College/Unit | Amount      | Source                                |
|--|--------------|-------------|---------------------------------------|
| ARC Trio Talent Search – San Juan High School<br><ul style="list-style-type: none"> <li>• Funding will be used to identify and assist individuals from disadvantaged backgrounds who have the potential to succeed in higher education. The program provides academic, career, and financial counseling to participants and encourages them to graduate from high school and continue on to and complete postsecondary education.</li> <li>• 09/1/2021 – 8/31/2026</li> <li>• Administrator: Chad Funk, Associate Vice President (Interim), Student Services.</li> </ul> | ARC          | \$1,386,875 | United States Department of Education |
| ARC Trio Talent Search - Center High School<br><ul style="list-style-type: none"> <li>• Funding will be used to identify and assist individuals from disadvantaged backgrounds who have the potential to succeed in higher education. The program provides academic, career, and financial counseling to participants and encourages them to graduate from high school and continue on to and complete postsecondary education.</li> <li>• 09/1/2021 – 8/31/2026</li> <li>• Administrator: Chad Funk, Associate Vice President (Interim), Student Services.</li> </ul>   | ARC          | \$1,386,875 | United States Department of Education |
| ARC Trio Talent Search - Natomas High School<br><ul style="list-style-type: none"> <li>• Funding will be used to identify and assist individuals from</li> </ul>   | ARC          | \$1,386,875 | United States Department              |

|   |     |           |   |
|---|-----|-----------|---|
| <p>disadvantaged backgrounds who have the potential to succeed in higher education. The program provides academic, career, and financial counseling to participants and encourages them to graduate from high school and continue on to and complete postsecondary education.</p> <ul style="list-style-type: none"> <li>• 09/1/2021 – 8/31/2026</li> <li>• Administrator: Chad Funk, Associate Vice President (Interim), Student Services.</li> </ul>  |     |           | of Education                              |
| <p>CRC CSPP QRIS Block Grant</p> <ul style="list-style-type: none"> <li>• Funding will be used for early learning, serving children with high needs with first priority for infants and toddler programs and providers. For the first time, this block grant has been expanded to allow participation of Non-California State Preschool Program (CSPP) setting serving preschoolers, especially those with high needs.</li> <li>• 7/1/2021 – 6/30/2023</li> <li>• Administrator: Theresa Tena, Vice President, Administration.</li> </ul> | CRC | \$8,500   | California Department of Education (SCOE) |
| <p>ARC CSPP QRIS Block Grant</p> <ul style="list-style-type: none"> <li>• Funding will be used for early learning, serving children with high needs with first priority for infants and toddler programs and providers. For the first time, this block grant has been expanded to allow participation of Non-California State Preschool Program (CSPP) setting serving preschoolers, especially those with high needs.</li> <li>• 7/1/2021 – 6/30/2023</li> <li>• Administrator: Diana Hicks, Dean, Humanities.</li> </ul>                | ARC | \$12,750  | California Department of Education (SCOE) |
| <p>Childcare Access Means Parents in School</p> <ul style="list-style-type: none"> <li>• As part of the establishment of the CRC Nest Family Engagement Center, funds will be used to expand CRC's campus-based childcare programs to support the post-secondary education of low-income and single parent students.</li> <li>• 10/01/2021-9/30/2022</li> <li>• Administrator: Diana Hicks, Dean, Humanities.</li> </ul>  | ARC | \$283,172 | United States Department of Education     |

F. Ratify: Bid Transactions

*That the Board of Trustees ratify and/or approve the bid transactions as herein listed.*

| CHANGE ORDERS |               |               |                                   |                    |
|---------------|---------------|---------------|-----------------------------------|--------------------|
| Bid №         | Change Amount | Change Number | Vendor                            | New Contract Total |
| C22002        | \$10,437.00   | 1             | TNT Industrial Contractors        | \$144,944.00       |
| E21000        | \$1,500.00    | 1             | Western Engineering Contractors   | \$593,950.00       |
| 19024R        | \$35,726.00   | 1             | AM Stephens Construction Co. Inc. | \$1,325,861.00     |
| 22003R        | \$2,564.00    | 2             | TNT Industrial Contractors        | \$118,508.00       |

| BID AWARDS |                      |                 |            |                          |                |
|------------|----------------------|-----------------|------------|--------------------------|----------------|
| Bid No     | Description          | No of Responses | Award Date | Successful Vendor        | Total Contract |
| 22004      | Pay for Print System | 6               | 10/6/21    | ITC Systems <sup>1</sup> | 154,625.13     |

<sup>1</sup>Per bid committee evaluation, ITC was rated higher in all areas and found to be the best qualified for this project.

| Vendor Name                      | Total Amount Offered |
|----------------------------------|----------------------|
| Pacific Office Automation        | \$133,314.23         |
| ITC Systems, Inc.                | \$154,625.13         |
| Tracsystems, Inc.*               | \$160,856.00         |
| Inland Business Systems**        | \$168,854.78         |
| Toshiba America Business Systems | \$176,892.00         |
| Caltronics Business Systems***   | \$229,714.40         |

\*Non-responsive, Bidders proposal not digitally signed.

\*\*Non-responsive, DocuSign Envelope ID cannot be verified. Scanned not uploaded.

\*\*\*Non-responsive, Digitally signed Bidders proposal not provided.

#### G. Ratify: Affiliation and Other Agreements

*That the Board of Trustees ratify and/or approve the agreements identified in the October agenda packet.*

#### **ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS**

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

| Agency   | Clinical Program     | Campus | Contract Date | Term            |
|--|----------------------|--------|---------------|-----------------|
| Mountain Manor and Rehab                                   | PTA/OTA <sup>1</sup> | SCC    | 09/22/2021    | Evergreen       |
| The Speech Academy, Inc.                                   | SLPA <sup>2</sup>    | ARC    | 09/16/2021    | Evergreen       |
| America-West Ambulance                                     | EMT <sup>3</sup>     | CRC    | 09/14/2021    | EXP: 09/14/2024 |
| Fairhaven Memorial Park and Mortuary                       | Funeral Services     | ARC    | 09/08/2021    | Evergreen       |
| Sierra Ranch Veterinary Clinic & Pet Rehabilitation Center | Vet Tech             | CRC    | 08/24/2021    | Evergreen       |
| Sonora Hospital  | MLT <sup>4</sup>     | FLC    | 07/28/2021    | Evergreen       |
| AlphaOne Ambulance Sacramento                              | EMT <sup>3</sup>     | CRC    | 07/10/2021    | EXP: 07/10/2024 |

<sup>1</sup>PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant      <sup>3</sup>EMT: Emergency Medical Technician

<sup>2</sup>SLPA: Speech Language Pathology Assistant

<sup>4</sup>MLT: Medical Lab Technician

#### H. Purchase Orders, Warrants, Checks and Electronic Transfers

*That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.*

| PURCHASE ORDERS |                       |                 |
|-----------------|-----------------------|-----------------|
| General Fund    | 0001117132-0001117752 | \$ 6,940,058.14 |

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*October 20, 2021*

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|  |   |                  |
|--|---|------------------|
| Capital Outlay Fund                    | B220434-B220575<br>0003018883-0003018924  |                  |
| Child Development Fund                 | 000600954-0006000955<br>B6400006-B6400011 |                  |
| Self-Insurance Fund                    | B9400001-B9400002                         |                  |
|  |   |                  |
| <b>WARRANTS</b>                        |   |                  |
| General Fund                           | 817677-818740<br>011043-011057            | \$ 12,104,629.29 |
| General Fund-ARC Instructional Related | 023989-024047                             |                  |
| General Fund-CRC Instructional Related | 031764-031774                             |                  |
| General Fund-FLC Instructional Related | 048502-048535                             |                  |
| Capital Outlay Fund                    | 835400-835451                             |                  |
| Student Financial Aid Fund             | 900931-900965                             |                  |
| Child Development Fund                 | 954905-954910                             |                  |
| Self-Insurance Fund                    | 976685-976685                             |                  |
| ODSFD                                  | -   |                  |
| Payroll Warrants                       | 500446-500981                             | \$ 7,461,728.54  |
| Payroll Vendor Warrants                | 68754-68855                               |                  |
| August Leave Process                   | 500982-503506                             |                  |
| <b>CHECKS</b>                          |   |                  |
| Financial Aid Disbursements (E-trans)  | -   | \$ 22,567,488.46 |
| Clearing Checks                        | -   | \$ -             |
| Parking Checks                         | -   | \$ -             |
| Bookstore Fund – ARC                   | -   | \$ -             |
| Bookstore Fund – CRC                   | -   |                  |
| Bookstore Fund – FLC                   | -   |                  |
| Bookstore Fund – SCC                   | -   |                  |
| Student Clubs Agency Fund – ARC        | 6291-6304                                 | \$ 80,590.97     |
| Student Clubs Agency Fund – CRC        | 5566-5578                                 |                  |
| Student Clubs Agency Fund – FLC        | 2961-2976                                 |                  |
| Student Clubs Agency Fund – SCC        | 4607-4616                                 |                  |
| Foundation – ARC                       | 7065-7109                                 | \$ 86,802.73     |
| Foundation – CRC                       | 3013-3034                                 |                  |
| Foundation – FLC                       | 2138-2160                                 |                  |
| Foundation – SCC                       | 5949-5968                                 |                  |
| Foundation – DO                        | -   |                  |
| Associated Students Trust Fund – ARC   | -   | \$ -             |
| Associated Students Trust Fund – CRC   | -   |                  |
| Associated Students Trust Fund – FLC   | -   |                  |
| Associated Students Trust Fund – SCC   | -   |                  |
| Regional Performing Arts Center Fund   | 08247-08251                               | \$ 10,025.43     |
| <b>ELECTRONIC TRANSFERS</b>            |   |                  |
| Board of Equalization                  | -   | \$ -             |
| PARS                                   | -   | \$ 33,727.30     |
| Vendors                                | -   | \$ -             |
| International Wire                     | -   | \$ -             |
| Backup Withholding                     | -   | \$ -             |
| Retiree Health Trust                   | -   | \$ -             |
| Self-Insurance                         | -   | \$ 12,500.91     |
| Bookstore                              | -   | \$ -             |
| Payroll Direct Deposit Advices         | 1118231-1122499                           | \$ 11,876,588.40 |
| Other Payroll Transactions             | -   | \$ 2,535.00      |
| Scholarships                           | -   | \$ 29,424.00     |
| ACH Transaction                        | -   | \$ -             |
| CARES Act/HEERF II                     | -   | \$ 6,300,900.00  |
| Regional Transit (RT) Payment          | -   | \$ -             |
| Accounts Payable Wire                  | -   | \$ 33,500.91     |
| CalWORKS                               | -   | \$ -             |
| SB85                                   | -   | \$ 261,000.00    |
| COVID Incentive                        | -   | \$ 2,043,500.00  |

I. Management Pay Rate Schedules: Final 2019-20, Final 2020-21 and Interim 2021-22

*That the Board of Trustees adopt and approve the attached revised Final 2019-20, Final 2020-21 and 2021-22 Interim Management salary schedules to comply with CalPERS technical requirements.*

J. Student, Special Rate, Temporary Interpreter & Temporary Classified Salary Schedules

*That the Board of Trustees approve the salary schedules for student help/college work study employees, temporary classified employees, maintenance/service, temporary classified employees clerical/secretarial/paraprofessional, special rate temporary classified employees, temporary interpreter salary schedules effective October 25, 2021.*

K. Human Resources Transactions

*That the Board of Trustees approve the human resources transactions listed in the October board agenda packet.*

#### **4. ACTION**

A. Resolution 2021-20 Acceptance of Highest Bid for the Purchase of the Tribute Road Parcel

*A motion was made by Trustee Haynes, seconded by Trustee Johnson, that the Board of Trustees approve Resolution Number 2021-20 accepting the highest bid for the purchase of the Tribute Road Parcel, directing the Chancellor or his designee to execute a purchase and sale agreement with the highest responsible bidder, and authorizing the Chancellor or designee to take any and all actions necessary to finalize the conveyance and transfer title of the Tribute Road Parcel to the highest bidder.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

B. Contract Award: Elk Grove Center Phase 2

*A motion was made by Trustee Knight, seconded by Trustee Haynes, that the Board of Trustees award the contract for Bid 21001 to John F. Otto, Inc. for total award of \$19,212,000.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

## 5. BOARD MEMBER REPORTS

Trustee Wilkerson met with a Cosumnes River College Outreach Specialist in her role as a high school teacher for Davis High, and she enjoyed the experience.

## 6. FUTURE AGENDA ITEMS

Trustee Jones requested two items:

- A study session on the use of remote and distance learning over the past three terms (at least during the COVID period), and then a review of the future plans that we have for distance and remote education over the next five years. That report would include the projection of courses, sections of courses, number of students served by remote learning, and all that listed by campus.
- An agenda item to present a plan for the expenditures of the remaining HERF Funds, with an opportunity for the Board to take formal action to approve the appropriations.

Trustee Nelson requested a report on our first-year programs and student engagement at the four colleges.

## 7. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Jenn Galinato, Student Trustee

Tiffany Clark, Cosumnes River College Classified Senate

Julie Oliver, President, Districtwide Academic Senate

Jason Newman, President, LRCFT

Chancellor's Report:

*The Chancellor's Report was provided to the Board of Trustees electronically.*

**ARC:** ARC recently learned that it was awarded a \$315,000, multi-year state grant to enhance its Middle College Program, California Early College Academy (CECA), an ongoing partnership with the Natomas Unified School District. This grant supports the continued growth and strength of ARC's robust dual enrollment program. Data shows that from 2016 to 2020 ARC increased its dual enrollment by 469.2% - from 211 students in Fall 2016 to 1,201 in Fall 2020. These students showed positive academic outcomes, including high average GPA and course success rates. Higher proportions of ARC dual enrollment students were Hispanic/Latino (37.6%) when

compared to all ARC students who were Hispanic/Latino (25.9%) in Fall 2020. ARC is excited to continue to work closely with its K-12 partners with the Natomas, San Juan, and Twin Rivers districts to expand opportunities for students.

**CRC:** Cosumnes River College is setting a goal of becoming a fully Zero Textbook Costs (ZTC) campus by fall of 2022. Faculty are being asked to convert classes to Open Educational Resources (OER). Why is OER and ZTC so important? We know that about half of CRC students live below poverty or low income. This has remained consistent for many years. We also know that commercial textbooks are expensive, and this combined with the way textbook information is communicated, is leaving students frustrated and stressed out. Adopting OER helps break down barriers that hinder student success by removing costly requirements and making learning materials available on day one of the course. CRC received confirmation from the US Department of Education that the college was awarded a new five-year AANAPISI grant. The grant is 1.5 million over five years to support the academic success and retention of our AANAPISI student communities. In addition to the individual grant, all four of the Los Rios campuses, along with Sac State and the Full Circle Project will lead the Sacramento-San Joaquin ANNAPISI Collaboration, also known as the SAC Project. Delta College in Stockton and Sierra College in Rocklin are also participating. This is a \$2 million grant from the U.S. Department of Education to improve graduation rates for Asian American, Native American, and Pacific Islander transfer students. The SAC Project will develop a transfer student services model focused on increasing academic success and retention as well as helping students complete their undergraduate degree on time.

**FLC:** Folsom Lake College has recently launched two wraparound student support programs to serve members of its disproportionately impacted student population. The PEAC<sup>2</sup>E program (which stands for Peer Engagement for Achievement, Culture, Connection, and Excellence) is designed to enrich the experience of Black/African-American students at FLC. The Rising Scholars program (which is part of the Prison and Reentry Education Program) is committed to serving currently and formerly incarcerated students who have been impacted by the criminal justice system. These programs' efforts focus on providing a safe space where students can develop a sense of belonging and community, while provided with enhanced academic supports to increase their success and engagement. Services include peer mentoring, access to a dedicated counselor and tutors, enhanced student orientation, and the opportunity to participate in culturally relevant events, workshops, and programming.

**SCC:** The Child Development Center at Sacramento City College recently was awarded a \$224,000 United States Department of Education grant called "Child Care Access Means Parents in School" or CCAMPIS. The CCAMPIS grant is renewable for five-years and is designed to serve student families. The purpose of the grant is to offer childcare and related services to student parents. Research shows high quality childcare for student parents is proven to increase access to education and support parents' completion of their educational goals. The grant will help fund comprehensive services for student families of children under the age of two years at the Sacramento City College Child Development Center. Care and education for the younger children will be added in Spring Semester 2022 starting with toddler-aged children. Income-eligible student parents may participate at no cost to the families.

*Retirements:*

| Retirement            |   | Years of Service |
|-----------------------|---|------------------|
| Michael Dixon         | Computer Information Science Professor                      | SCC              |
| Judy Quayle           | Financial Aid Clerk II                                      | ARC              |
| Cheri LaDue           | Physical Education Professor                                | CRC              |
| Kevin Rogers          | Automotive Technology Professor                             | CRC              |
| Kenneth Naganuma      | Biological Science Professor                                | SCC              |
| Thomas Schoenfelder   | Maintenance Plumber   | FM               |
| Livia Larsen          | Laboratory Technician – Science 11 months                   | CRC              |
| Joan Harman           | Business Services Supervisor                                | FLC              |
| Denise Marshall-Mills | Extended Opportunity Programs and Services (EOPS) Counselor | CRC              |
| David Fink            | Facilities Management-Transportation Supervisor             | FM               |
| Donald Koscheski      | Laboratory Technician – Science, 10 months, 65%             | CRC              |
| Jeffery Christian     | Nursing Professor   | SCC              |
| Maria Ruiz            | Counseling Clerk II   | SCC              |
| Anna Trent            | Art History Professor                                       | CRC              |
| Jeffrey Kimbler       | Art Professor   | CRC              |
| Melodi Randolph       | Dental Assisting Professor (60%)/Coordinator (40%)          | SCC              |
| Holly Shannon         | Payroll Clerk   | DO               |
| Bettie Harris         | Administrative Assistant I                                  | ARC              |
| Rickey Robinson       | Laboratory Technician – Builder/Maker                       | CRC              |
| Shannon Browne        | Financial Aid Officer                                       | ARC              |

**8. CLOSED SESSION**

The following board members went into closed session at 6:10 pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

- A. Pursuant to Government Code section 54957: Complaint against Public Employee.
- B. Pursuant to Government Code section 54957: Public Employee Performance Evaluation: Chancellor

**9. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

President Ortiz reported that, in the closed session matter identified as Item 8.B, the Board of Trustees determined that the Chancellor's pre-agreed performance goals and outcomes were met, deemed that the Chancellor's performance for 2020-21 was satisfactory, and affirmed the goals set for the 2021-22 academic year.

## 10. ACTION

### A. Chancellor's Contract

*A motion was made by Trustee Johnson, seconded by Trustee Knight, that the Board of Trustees approve and amend the Chancellor's contract with the following terms:*

1. *The term of the Chancellor's appointment and the Contract shall be extended through June 30, 2025.*
2. *On a one-time basis in Fiscal Year 2021-22, the Chancellor may receive a buyout of up to 10 days of his accrued vacation balance.*
3. *All other terms and conditions of the Contract shall remain in full force and effect.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent:*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

## 11. ADJOURNMENT

President Ortiz adjourned the meeting at 8:24 pm.

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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Draft minutes presented to the Board of Trustees: November 10, 2021*

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                             |  |                              |   |
|-----------------------------|--|------------------------------|---|
| SUBJECT:                    | Adoption of Findings Related to Public Meetings and Social Distancing Recommendations Pursuant to AB 361 | ATTACHMENT: None             |   |
|                             | ENCLOSURE: None  |                              |   |
| AGENDA ITEM:                | Consent Item B   | TYPE OF BOARD CONSIDERATION: |   |
| RECOMMENDED BY:             | Brian King, Chancellor   | Brian King                   | CONSENT/ROUTINE <input checked="" type="checkbox"/> |
|                             |  |                              | FIRST READING                                       |
| APPROVED FOR CONSIDERATION: | Brian King, Chancellor   | Brian King                   | ACTION  |
|                             |  |                              | INFORMATION   |

## BACKGROUND:

On September 16, 2021, Governor Newsom signed AB 361, which amended the Brown Act to provide local legislative bodies the ability to conduct virtual meetings under certain circumstances. The legislation included an urgency clause, which made it effective immediately.

AB 361 allows local legislative bodies to conduct virtual meetings during a state of emergency proclaimed by the Governor under certain conditions, including when “state or local officials have imposed or recommended measures to promote social distancing.”

If the state of emergency is ongoing, the local legislative body must adopt certain findings by majority vote every thirty days in order to continue using the virtual meeting rules under AB 361.

On September 28, 2021, the Sacramento County Division of Public Health issued a “Teleconferencing Recommendation” memo, which provides in part:

Since March 2020, local legislative bodies, including commissions, committees, boards, and councils, have successfully held public meetings with teleconferencing as authorized by Executive Orders issued by the Governor of California. Using technology to allow for virtual participation in public meetings is a social distancing measure that may help control transmission of the SARS-CoV-2 virus. Public meetings bring together many individuals (both vaccinated and potentially unvaccinated), from multiple households, in a single indoor space for an extended time. For those at increased risk for infection, or subject to an isolation or quarantine order, teleconferencing allows for full participation in public meetings, while protecting themselves and others from COVID-19.

Utilizing teleconferencing options for public meetings is an effective and recommended social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from COVID-19. This recommendation is further intended to satisfy the requirement of the Brown Act (specifically Government Code Section 54953(e)(1)(A)), which allows local legislative bodies in the County of Sacramento to use certain available teleconferencing options set forth in the Brown Act.

## RECOMMENDATION:

Consistent with the Sacramento County Division of Public Health’s September 28, 2021 memo, It is recommended that the Board of Trustees adopt the finding “that state or local officials continue to impose or recommend social distancing measures.”

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                                    |   |                              |   |
|------------------------------------|---|------------------------------|---|
| <b>SUBJECT:</b>                    | Scheduling of Board of Trustees Annual Organizational Meeting | ATTACHMENT: None             |   |
|                                    |   | ENCLOSURE: None              |   |
| <b>AGENDA ITEM:</b>                | Consent Item C  | TYPE OF BOARD CONSIDERATION: |   |
| <b>RECOMMENDED BY:</b>             | Brian King, Chancellor  | CONSENT/ROUTINE              | X |
| <b>APPROVED FOR CONSIDERATION:</b> | Brian King, Chancellor  | FIRST READING                |   |
|                                    |   | ACTION                       |   |
|                                    |   | INFORMATION                  |   |

## STATUS

In compliance with Education Code section 35143, the Board of Trustees is required to schedule an annual organizational meeting “within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Organizational meetings in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar.” The 15-day period for 2021 is December 10-24.

## RECOMMENDATION:

It is recommended that the Board of Trustees schedule the annual organizational meeting for Wednesday, December 15, 2021 at 5:30 p.m.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                             |   |                              |   |
|-----------------------------|---|------------------------------|---|
| SUBJECT:                    | Curriculum Proposals: American River, Folsom Lake and Sacramento City College                                     | ATTACHMENT: Yes              |   |
|                             |   | ENCLOSURE: None              |   |
| AGENDA ITEM:                | Consent Item D  | TYPE OF BOARD CONSIDERATION: |   |
| RECOMMENDED BY:             | <br>Jamey Nye, Deputy Chancellor | CONSENT/ROUTINE              | X |
| APPROVED FOR CONSIDERATION: | <br>Brian King, Chancellor       | FIRST READING                |   |
|                             |   | ACTION                       |   |
|                             |   | INFORMATION                  |   |

## STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The attached curriculum was approved at the October 22, 2021 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Roxanne Morgan (Chair), Al Ahmadi, Joe Rust; Cosumnes River College – Brian Noel (Chair), Kris Hubbard, Juana Esty (Articulation); Folsom Lake College – Rose Giordano (Chair), Suha Aljuboarri, Andrea Hicks, Danny Siegfried; Sacramento City College – TBD; District Office – Jamey Nye/Torence Powell; and Student Representatives: TBD.

## RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Folsom Lake and Sacramento City College.

# **Los Rios Community College District**

## **Recommendation for Adoption by the Board of Trustees**

**November 10, 2021**

### **COURSE PROPOSALS**

#### **Course Deletions**

##### *American River College*

- 1. ARTNM 331 Integrating Digital Media with Traditional Media I (3.00 units)**

**Justification:** This course is outside the ability and trajectory of Art New Media. It was created by a faculty who is now resigned from ARC. We hired a new faculty to teach content like this course, but they, too, resigned. Therefore, this course is not in the current path of Art New Media. We have been unable to offer this course for quite some time.

##### *Folsom Lake College*

- 1. CHEM 410 Quantitative Analysis (5.00 units)**

**Justification:** We are deleting this course since it has not been offered in the past 5 years and we don't see student demand for it.

- 2. INDIS 360 Sustainability: Your Future on Planet Earth (3.00 units)**

**Justification:** This course no longer meets the program and student needs at FLC.

##### *Sacramento City College*

- 1. PSYC 352 Psychology of Peace and Conflict (3.00 units)**

**Justification:** Psychology of Peace and Conflict was a special interest course that has not been offered in many years, because the faculty member who taught it has retired. There are no current full-time faculty with the background, interest, and availability to teach this course in the foreseeable future. In addition, several of the topics (such as interpersonal relations, aggression, inter- and intra-group interactions, and conflict resolution) are covered in other courses (such as Social Psychology, and Interpersonal Relations). We are therefore removing Psychology of Peace and Conflict from the catalog.

## **2. PSYC 410 Psychology of Creativity, Intuition and Problem Solving (3.00 units)**

**Justification:** Psychology of Creativity, Intuition, and Problem Solving was a special interest course that has not been offered in the last few years, because the faculty member who taught it has retired. In addition, Creativity and Problem Solving are topics covered in our Cognitive Psychology course. We are therefore removing Psychology of Creativity, Intuition, and Problem Solving from the catalog.

## **3. PSYC 412 The Heroic Journey (2.00 units)**

**Justification:** The Heroic Journey was a 2-unit special interest course. It has not been offered in many years, because the faculty member who taught it has retired, and there are no current faculty with a background in this area. In addition, the 2-unit class does not fit in well with most student schedules. We are therefore removing it from the catalog.

## **New to District Courses**

### **American River College**

#### **1. FIRE 1656 Regional Instructor Orientation (0.25 units)**

*Prerequisite:* None.

*3.50 hours lecture, 0.50 hours laboratory*

This course is designed to provide instructors who will deliver State Fire Training (SFT) training programs with an overview of State Fire Training, California Fire Service Training and Education System (CFSTES) and Fire Service Training and Education Program (FSTEP) programs. Topics include instructor registration requirements, instructor responsibilities and accountability, how to schedule and return courses, and the SFT Procedures Manual.

**Justification:** This course allows those interested in becoming registered instructors with State Fire Training to actively teach California Fire Service Training and Education System (CFSTES) and Fire Service Training and Education Program (FSTEP) courses.

#### **2. FIRE 1657 Ethical Leadership for Instructors (0.25 units)**

*Prerequisite:* None.

*3.75 hours lecture, 4.25 hours laboratory*

This course provides the knowledge and skills needed to identify the value of ethical behavior in instructional settings. It describes how ethical norms influence individual ethics. Topics include identifying personal ethical perspectives and core values, and how they impact communication and ethical decision making. How to make an ethical decision using an ethical decision-making model to assist in making ethical decisions when faced with an ethical dilemma. It also covers how to carry out the roles and responsibilities of a California State Fire Training (SFT) instructor in an ethical manner.

**Justification:** This course provides the knowledge and skills to create ethical instructors and is required for all candidates who wish to teach State Fire Training courses.

**Folsom Lake College**

**1. MAKR 298 Work Experience in Modern Making (0.50 - 4.00 units)**

*Prerequisite:* None.

*Advisory:* ENGWR 110 and ESL 325

This course provides students with opportunities to develop marketable skills in preparation for employment or advancement within the field of Modern Making. Course content will include understanding the application of education to the workforce; completing required forms which document the student's progress and hours spent at the work site; and developing workplace skills and competencies. During the semester, the student is required to attend orientation. The student is required to complete 37.5 hours of related paid work experience, or 30 hours of related unpaid work experience for 0.5 unit. An additional 37.5 or 30 hours of related work experience is required for each additional 0.5 units. The course may be taken for a maximum of 16 units. Students should have access to a computer, the Internet, and some computer media such as a USB drive to store data files. Online students must have an email account. Only one Work Experience course may be taken per semester.

**Justification:** The Cooperative Work Experience Education and Internship program is a unique academic program in which the student, employer and college cooperate to combine study and practical work experience to develop a student's marketable skills and prepare her/him for a career

**2. MITECH 301 Materials and Processes (3.00 units)**

*Prerequisite:* None.

*Advisory:* MITECH 300

*54.00 hours lecture*

This is a course in the area of manufacturing engineering called materials and processes. The course covers the selection, testing, and design applications of materials and processes in manufacturing products. This course provides knowledge and theory behind manufacturing processing, properties, applications, and test procedures related to materials commonly used to manufacture modern products. Students apply the materials and processes knowledge to design solutions to real-world manufacturing problems. This course is intended for individuals pursuing career pathways related to advanced manufacturing and product development.

**Justification:** This is a course in the area of manufacturing engineering called materials and processes. The course covers the selection, testing, and design applications of materials and processes in manufacturing products. This course is a core requirement for the Certificate of Achievement Manufacturing Technology and is an elective for other MITECH programs. The

course was designed with input from an advisory board consisting of faculty, students, community members, and business partners. This course is an important part of Folsom Lake College's objective, increasing its footprint in Career Education (CE) and directing students towards existing and emerging CE pathways within the Los Rios Community College District.

### **3. MITECH 302 Production Planning and System Design (3.00 units)**

*Prerequisite:* None.

*54.00 hours lecture*

This course covers the specialized area of manufacturing engineering, Production planning, and system design. The course covers the planning, design, and applications of production control systems for productive manufacturing operations. Production planning and control systems ensure the availability of all materials, components, and sub-assemblies at the right time, place, and quantities for the entire manufacturing operation to work to a predetermined schedule with minimal cost. This course is intended for individuals pursuing career pathways related to advanced manufacturing and product development.

**Justification:** This course is on the specialized area of manufacturing engineering, Production Planning, and System Design. The course covers the planning, design, and applications of production control systems for productive manufacturing operations. This course is a core requirement for the Certificate of Achievement Manufacturing Technology, Certificate of Achievement in Production Planning, and is an elective for other MITECH programs. This course was designed with input from an advisory board consisting of faculty, Students, Community Members, and Business Partners. This course is an important part of Folsom Lake College's objective, increasing its footprint in Career Education (CE) and directing students towards existing and emerging CE pathways within the Los Rios Community College District.

### **4. MITECH 303 Tool and Fixture Design (3.00 units)**

*Prerequisite:* None.

*Advisory:* ENGR 312

*36.00 hours lecture, 54.00 hours laboratory*

This is a course in the specialized area of manufacturing engineering focused on the design of tools and fixtures. The course covers the planning, design, and applications of manufacturing tooling methods to increase manufacturing productivity. Topics included in the course are an overview of tooling design, tool materials, work holding principles, design of jigs, fixtures, dies, and modular tooling systems. This course introduces methods to develop tooling to support machining, presswork, bending, forming, drawing, forging, inspection, gaging, and joining processes. Principles learned in this course are applied by using Computer Aided Design software to design solutions to real-world manufacturing problems. This course is intended for individuals pursuing career pathways related to advanced manufacturing and product development.

**Justification:** This is a course in the specialized area of manufacturing engineering focused on the design of tools and fixtures." The course covers the planning, design, and applications of manufacturing tooling methods to increase manufacturing productivity. This course is a core requirement for the Certificate of Achievement CAD/CAM Programming and is an elective for other MITECH programs. The course was designed with input from an advisory board consisting of faculty, students, community members, and business partners. This course is an important part of Folsom Lake College's objective, increasing its footprint in Career Education (CE) and directing students towards existing and emerging CE pathways within the Los Rios Community College District.

## 5. MITECH 310 Quality Systems (3.00 units)

*Prerequisite:* None.

*54.00 hours lecture*

This course studies the specialized area of manufacturing engineering focused on Quality Management Systems (QMS). The course overviews common elements of all QMS and offers examples from the International Standards Organization (ISO). Quality Management Systems establish company standards and universal high-level underlying principles to assure the quality of goods and services from concept to delivery to the end customer. The course is a comprehensive overview of current QMS standards and guidance to put theory into practice. This course is intended for individuals pursuing career pathways related to quality management in the field of advanced manufacturing and product development.

**Justification:** This course studies the specialized area of manufacturing engineering focused on Quality Management Systems (QMS). The course overviews common elements of all QMS and offers examples from the International Standards Organization (ISO). Quality Management Systems establish company standards and universal high-level underlying principles to assure the quality of goods and services from concept to delivery to the end customer. The course is a comprehensive overview of current QMS standards and guidance to put theory into practice. This course is a core requirement for the Certificate of Achievement Quality Technician, Certificate of Achievement Manufacturing & Industrial Technology, Certificate of Achievement Production Planner and is an elective for other MITECH programs. This course was designed with input from an advisory board consisting of faculty, Students, Community Members, and Business Partners. This course is an important part of Folsom Lake College's objective, increasing its footprint in Career Education (CE) and directing students towards existing and emerging CE pathways within the Los Rios Community College District.

## 6. MITECH 311 Introduction to Mechanical Inspection (3.00 units)

*Prerequisite:* None.

*36.00 hours lecture, 54.00 hours laboratory*

Introduction to mechanical inspection is an introduction to the specialized role in manufacturing quality control known as metrology. Metrology is the science of measurement and related terminology. The course covers the systems of measurement, tolerances, and statistics as related to metrology. Basic measurement methods using graduated scales, vernier, and micrometer

instruments are also covered in this course. Development and use of gage standards such as gage blocks and pins are covered. The importance and basic procedures for calibration are also covered. Principles learned in this course are applied by using Computer Aided Design software to design solutions to real-world manufacturing problems. This course is intended for individuals pursuing career pathways related to advanced manufacturing and product development, with an emphasis on quality control.

**Justification:** Introduction to mechanical inspection is an introduction to the specialized role in manufacturing quality control known as metrology. Metrology is the science of measurement and related terminology. The course covers the systems of measurement, tolerances, and statistics as related to metrology. Basic measurement methods using graduated scales, vernier, and micrometer instruments are also covered in this course. This course is a core requirement for the proposed Certificate of Achievement Quality Technician and is an elective for other proposed MITECH programs. The course was designed with input from an advisory board consisting of faculty, students, community members, and business partners. This course is an important part of Folsom Lake College's objective, increasing its footprint in Career Education (CE) and directing students towards existing and emerging CE pathways within the Los Rios Community College District.

## 7. MITECH 312 Intermediate Mechanical Inspection (3.00 units)

*Prerequisite:* MITECH 311 with a grade of "C" or better, or placement through the assessment process.

*36.00 hours lecture, 54.00 hours laboratory*

This is an intermediate mechanical inspection or metrology. Metrology is the science of measurement and related terminology. The course covers a review of the systems of measurement, tolerances, and statistics as related to metrology. Advanced measurement methods using graduated scales, vernier, and micrometer instruments are also covered in this course. This course introduces advanced measurement methods, including comparison, reference planes, angle measurement, surface, pneumatic measurement, optical measurement, and high amplification comparators. The role of Coordinate Measuring Machines (CMMs) is also discussed. Principles learned in this course are applied in lab applications simulating real-world design and manufacturing problems. This course is intended for individuals pursuing career pathways related to advanced manufacturing and product development, with an emphasis on quality control.

**Justification:** This is an intermediate mechanical inspection or metrology course. Metrology is the science of measurement and related terminology. The course covers a review of the systems of measurement, tolerances, and statistics as related to metrology. Advanced measurement methods using graduated scales, vernier, and micrometer instruments are also covered in this course. This course introduces advanced measurement methods, including comparison, reference planes angle measurement, surface, pneumatic measurement, optical measurement, and high amplification comparators. This course is an elective for the Certificate of Achievement Quality Technician and other MITECH programs. The course was designed with input from an advisory board consisting of faculty, students, community members, and business partners. This course is an important part of Folsom Lake College's objective, increasing its footprint in Career

Education (CE) and directing students towards existing and emerging CE pathways within the Los Rios Community College District.

## 8. MITECH 313 CMM Operation and Programming (3.00 units)

*Prerequisite:* MITECH 311 with a grade of "C" or better, or placement through the assessment process.

*Advisory:* MITECH 312 and 320

*36.00 hours lecture, 54.00 hours laboratory*

This course examines the role of Coordinate Measuring Machines (CMM) in automating metrology Quality Control (QC) in the advanced manufacturing environment. The course covers the setup, manual operation, and programming of CMMs both on the machine controller and offline using advanced Dimensional Measurement Interface Standard (DMIS) software in conjunction with Computer Aided Design (CAD) solid models. Principles learned in this course are applied in lab applications simulating real-world design and manufacturing problems. This course is intended for individuals pursuing career pathways related to advanced manufacturing and product development, with an emphasis on quality control.

**Justification:** This course examines the role of Coordinate Measuring Machines (CMM) in automating metrology Quality Control (QC) in the advanced manufacturing environment. The course covers the setup, manual operation, and programming of CMMs both on the machine controller and offline using advanced Dimensional Measurement Interface Standard (DMIS) software in conjunction with Computer Aided Design (CAD) solid models. This course is a core requirement for the Certificate of Achievement Quality Technician and other MITECH programs. The course was designed with input from an advisory board consisting of faculty, students, community members, and business partners. This course is an important part of Folsom Lake College's objective, increasing its footprint in Career Education (CE) and directing students towards existing and emerging CE pathways within the Los Rios Community College District.

## 9. MITECH 321 Intermediate CAD/CAM Programming (3.00 units)

*Prerequisite:* MITECH 320 with a grade of "C" or better

*36.00 hours lecture, 54.00 hours laboratory*

This course is an Intermediate course on Computer Aided Design and Computer Aided Manufacturing (CAD/CAM) advanced manufacturing software. The course covers the development of advanced CAD models of parts, fixture assemblies, and applying advanced CAM strategies and techniques to program code for 3 Axis Computer Numerical Controlled (CNC) milling equipment. This course introduces the process that takes a product from CAD concept to generate CAM toolpath and compile the toolpath into CNC code that can be applied to drive synchronous 3 axis motion CNC controlled processes. This class covers advanced 3 Axis contour milling. This course is intended for individuals pursuing career pathways related to advanced manufacturing and product development.

**Justification:** This course is an Intermediate course on Computer Aided Design and Computer Aided Manufacturing (CAD/CAM) advanced manufacturing software. The course covers applying advanced CAM strategies and techniques to program 3 Axis Computer Numerical Controlled (CNC) milling equipment. This course is a core course for those pursuing a career path in advanced manufacturing. This course is a core requirement for the CAD/CAM programming Certificate of Achievement and is an elective for other proposed MITECH programs. The course was designed with input from an advisory board consisting of faculty, students, community members, and business partners. This course is an important part of Folsom Lake College's objective, increasing its footprint in Career Education (CE) and directing students towards existing and emerging CE pathways within the Los Rios Community College District.

## **10. MITECH 322 Advanced CAD/CAM Programming (3.00 units)**

*Prerequisite:* MITECH 321 with a grade of "C" or better, or placement through the assessment process.

*36.00 hours lecture, 54.00 hours laboratory*

This course is an advanced course on Computer Aided Design and Computer Aided Manufacturing (CAD/CAM) advanced manufacturing software. The course covers the development of advanced CAD models of parts, fixture assemblies, and applying advanced CAM strategies and techniques to program code for 4 & 5 Axis Computer Numerical Controlled (CNC) milling and turning equipment. This course introduces the process that takes a product from CAD concept to generate CAM toolpath and compile the toolpath into CNC code that can be applied to drive up to 5 axis of synchronous motion for CNC controlled processes. This class covers advanced 3+1 & 3+2 positioning, 4 & 5 axis contour milling, and 4 axis mill/turn machines. This course is intended for individuals pursuing career pathways related to advanced manufacturing and product development.

**Justification:** This course is an advanced course on Computer Aided Design and Computer Aided Manufacturing (CAD/CAM) advanced manufacturing software. The course covers applying advanced CAM strategies and techniques to program 4 & 5 Axis Computer Numerical Controlled (CNC) milling and turning equipment. This course is an elective for the Certificate of Achievement CAD/CAM Programming and for other MITECH programs. The course was designed with input from an advisory board consisting of faculty, students, community members, and business partners. This course is an important part of Folsom Lake College's objective, increasing its footprint in Career Education (CE) and directing students towards existing and emerging CE pathways within the Los Rios Community College District.

## **Sacramento City College**

### **1. FITNS 376 Lifelong Fitness I (1.00 unit)**

*Prerequisite:* None.

*54.00 hours laboratory*

This course is an open-entry/open-exit course designed to increase strength, flexibility, coordination, and stamina through the opportunity to participate in a variety of exercise classes which include yoga, pilates, core conditioning, and trim and tone. A required orientation includes performing an individualized fitness assessment, learning guidelines on accessing fitness, and expectations for participating in classes. Adaptive Physical Education Advisory: This class has been designated as appropriate for students who will require adaptive physical education. Grades are Pass/No Pass.

**Justification:** This course will meet the needs and interests of students. Students have busy schedules, offering an open entry course with classes that will serve student's life long fitness goals, as well as give them flexibility to exercise while on campus is purpose of this course offering.

## PROGRAM PROPOSALS

### New Programs

#### *American River College*

##### **1. Financial Services Apprenticeship**

State of California Financial Services Apprenticeship for the occupations of Tax Examiners, Collectors, and Revenue Agents, Accountants, and Auditors. In this program, apprentices shall satisfactorily complete the prescribed related and supplemental instruction (RSI) identified in the Apprenticeship Standards (File No. 100451) developed by the JAC while receiving on-the-job training in the designated occupation.

**Justification:** To prepare incumbent State workers to fulfill anticipated skills gaps and develop a sustainable apprenticeship pipeline for populations that are underrepresented in the accounting and auditing-related occupations sector for the State of California. In partnership with State agencies and Service Employees International Union (SEIU) Local 1000, ARC has developed this Financial Services Apprenticeship.

#### *Sacramento City College*

##### **1. Commercial Pilot - Unmanned Aircraft Systems**

The Commercial Pilot Unmanned Aircraft Systems program is designed to meet the needs of students who wish to pursue a career in Small Unmanned Aircraft Systems (sUAS) operations or who wish to qualify for Federal Aviation Administration (FAA) licensing to use small unmanned aircraft within their chosen career field. The program includes coursework in preparation for FAA licensing exams, flight and field-level maintenance experience with fixed-wing and multi-rotor unmanned aircraft systems, sensor (camera) operation, and the basic business skills needed for starting and running a small business.

**Justification:** This program establishes a certificate program for unmanned aerial vehicle operations, addressing a need for accessible education in an emerging technology. It is based in

Advanced Transportation-Flight Technology, but is multidisciplinary, including coursework in digital photography, robotics and small business entrepreneurship. Though various individual programs throughout the state may incorporate use of unmanned aircraft systems in their specialties, this is the first to provide commercial licensing, practical maintenance and flight experience, digital photography, and business basics for entrepreneurship. The flight control of large unmanned aircraft systems, such as those operated for national security purposes, use commercial or military pilots. The current Flight Technology programs prepare graduates with the knowledge to pursue careers in those fields. This program extends Flight Technology training to a relatively new class of aircraft that have seen a myriad of applications. While the Federal Aviation Administration Remote Pilot-Small Unmanned Aircraft Systems certificate is the only recognized credential of knowledge to operate for compensation or hire, there is no generally-accepted credential in the U.S. that currently conveys a similar competence in actual flight or sensor operation. With the best practices flight training included, this certificate can serve as such a credential for employers and insurers whose primary businesses are not aviation-oriented.

## **2. Electro-Mechanical Technician**

This program introduces the student to the theoretical and practical applications of basic mechanical and control systems utilized in the industrial maintenance mechanic industry. Additional studies include plant safety, hand/power tool fundamentals, blueprint reading, principles of power transmission, properties of lubricants, shaft/coupling alignment, principles of fluid power, hydraulic, pneumatic, compressed air systems, conveyor systems, basic electrical concepts and controls, programmable logic controllers and instrumentations, and introduction into robotics.

**Justification:** This program provides knowledge, skills and abilities for entry level positions as an Industrial Maintenance Mechanic Technician. Instruction will cover basic skills in applied technical math, soft skills, OSHA regulations, industrial mechanical & electrical concepts & skills, fluid power, industrial controls systems, and robotics maintenance/repair.

## **3. Electro-Mechanical Technician**

This program introduces the student to the theoretical and practical applications of basic mechanical and control systems utilized in the industrial maintenance mechanic industry. Additional studies include plant safety, hand/power tool fundamentals, blueprint reading, principles of power transmission, properties of lubricants, shaft/coupling alignment, principles of fluid power, hydraulic, pneumatic, compressed air systems, conveyor systems, basic electrical concepts and controls, programmable logic controllers and instrumentations, and introduction into robotics.

**Justification:** This certificate provides knowledge, skills and abilities for entry level positions as an Industrial Maintenance Mechanic Technician. Instruction will cover basic skills in applied technical math, soft skills, OSHA regulations, industrial mechanical & electrical concepts & skills, fluid power, industrial controls systems, and robotics maintenance/repair.

## **4. Industrial Controls Technician**

This program introduces the student to the theoretical and practical applications of basic control systems utilized in the industrial maintenance mechanic industry. Additional studies include

plant safety, hand/power tool fundamentals, blueprint reading, basic electrical concepts and controls, programmable logic controllers and instrumentations, and introduction into robotics.

**Justification:** This certificate provides knowledge, skills and abilities for entry level positions as an Industrial Maintenance Mechanic Technician. Instruction will cover basic skills in applied technical math, soft skills, OSHA regulations, industrial mechanical & electrical concepts & skills, fluid power, industrial controls systems, and robotics maintenance/repair.

## 5. Industrial Maintenance Technician

This program introduces the student to the theoretical and practical applications of basic mechanical systems utilized in the industrial mechanical industry. Additional studies include plant safety, hand/power tool fundamentals, blueprint reading, principles of power transmission, properties of lubricants, shaft/coupling alignment, principles of fluid power, hydraulic, pneumatic, compressed air systems and conveyor systems.

**Justification:** This certificate provides knowledge, skills and abilities for entry level positions as an Industrial Maintenance Mechanic Technician. Instruction will cover basic skills in applied technical math, soft skills, OSHA regulations, industrial mechanical & electrical concepts & skills, fluid power, industrial controls systems, and robotics maintenance/repair.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                                    |  |                              |   |
|------------------------------------|--|------------------------------|---|
| <b>SUBJECT:</b>                    | Resolution No. 2021-21: Sacramento City College Child Development Center: Application for Infant License | ATTACHMENT: Yes              |   |
|                                    |  | ENCLOSURE: None              |   |
| <b>AGENDA ITEM:</b>                | Consent Item E   | TYPE OF BOARD CONSIDERATION: |   |
| <b>RECOMMENDED BY:</b>             | Mario Rodriguez, Vice Chancellor<br>Finance and Administration   | Umpz                         | CONSENT/ROUTINE <input checked="" type="checkbox"/> |
|                                    |  |                              | FIRST READING <input type="checkbox"/>              |
| <b>APPROVED FOR CONSIDERATION:</b> | Brian King   | Brian King                   | ACTION <input type="checkbox"/>                     |
|                                    |  |                              | INFORMATION <input type="checkbox"/>                |

## BACKGROUND:

The Sacramento City College Child Development Center is required by Community Care Licensing, Department of Social Services, to apply for a license to provide care for children from birth to two years of age. This license is required to offer the care funded by the CCAMPIS Infant/Toddler Expansion Project. The resolution must be sent to Community Care Licensing with the other application documents for the application to proceed.

## RECOMMENDATION:

It is recommended that the Board of Trustees approve Resolution No. 2021-21 for a license for infant/toddler care at Sacramento City College through Community Care Licensing, Department of Social Services.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River • Cosumnes River • Folsom Lake • Sacramento City Colleges

## RESOLUTION

No 2021-21

### Sacramento City College Child Development Center License Application

**WHEREAS**, the Los Rios Community College District operates a child development center at Sacramento City College, which was awarded the Child Care Means Parents in School (CCAMPIS) Grant from the federal government to support the addition of a program for children under two years of age, which requires an additional license for infant care, in addition to the center's current license to serve children aged 2 to six years; Now therefore,

**BE IT RESOLVED** that the Los Rios Community College District supports the operation of a child development center for children under two in its existing child care center;

**BE IT FURTHER RESOLVED** the Los Rios Community College District Board directs staff to submit the application for a license to serve children aged birth to two years of age through the California State Department of Social Services, Community Care Licensing and take all actions necessary to obtain that license and maintain it in good standing:

**PASSED AND ADOPTED** as Los Rios Community College District Resolution No 2021-21 on the 10<sup>th</sup> of November, 2021 by the following called vote:

|      |      |        |
|------|------|--------|
| AYES | NOES | ABSENT |
|------|------|--------|

Deborah Ortiz, Board President

*Attest.*

---

Brian King, Chancellor and Secretary to  
the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                                    |  |                              |   |
|------------------------------------|--|------------------------------|---|
| <b>SUBJECT:</b>                    | Resolution No. 2021-22: Child Development Center Designees     | ATTACHMENT: Yes              |   |
|                                    |  | ENCLOSURE: None              |   |
| <b>AGENDA ITEM:</b>                | Consent Item F   | TYPE OF BOARD CONSIDERATION: |   |
| <b>RECOMMENDED BY:</b>             | Mario Rodriguez, Vice Chancellor<br>Finance and Administration | CONSENT/ROUTINE              | X |
|                                    |  | FIRST READING                |   |
| <b>APPROVED FOR CONSIDERATION:</b> | Brian King<br>Brian King                                       | ACTION                       |   |
|                                    |  | INFORMATION                  |   |

## BACKGROUND:

The Los Rios Community College District operates Child Development Centers at three of the colleges - American River College, Cosumnes River College, and Sacramento City College. All three child development centers are required to be licensed in compliance with the California Code of Regulations through the Department of Social Services Community Care Licensing Division. The Centers are also required to provide the Licensing Division with the names of the persons who are authorized to act on behalf of the District with regards to the Child Development Centers, to sign the licensing applications and to represent the Board of Trustees in all other matters regarding the Centers' licensing. The California Department of Social Services and Licensing requires that the District name the specific individuals approved by the board as the "designee" for each center. The current resolution passed by the Board lists only titles of those authorized persons.

## STATUS:

Resolution No. 2021-22 lists the specific names of the current supervisors for each of the Child Development Centers and grants them explicit Board authorization to act on behalf of the District with regards to the Child Development Centers, to sign the licensing applications and to represent the Board of Trustees in all other matters regarding the Centers' licensing.

## RECOMMENDATION:

It is recommended that the Board of Trustees approve Resolution No. 2021-22 and designate Cheryl Watt (Interim), Jennifer Patrick, Sadat Zarek, and Laurie Perry to be its designees for the Child Development Centers.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River • Cosumnes River • Folsom Lake • Sacramento City Colleges

## RESOLUTION

No 2021-22

### Child Development Center Designee's

**WHEREAS**, the Los Rios Community College District operates child development centers three of the Colleges (American River College, Cosumnes River College, and Sacramento City College); Now therefore,

**BE IT RESOLVED** that the following personnel are authorized on behalf of and in the name of the Los Rios Community College District and as its act and deed to sign applications for licensing and represent the Board of Trustees in all other matters for the California State Department of Social Services, Community Care Licensing:

American River College

Cheryl Watt (interim), Child Development Center Supervisor

Cosumnes River College

Jennifer Patrick, Child Development Center Supervisor

Sacramento City College

Sadat Zarek, Child Development Center Supervisor

District-Wide

Laurie Perry, Program Director

**PASSED AND ADOPTED** as Los Rios Community College District Resolution No 2021-22 on the 10<sup>th</sup> of November, 2021 by the following called vote:

|      |      |        |
|------|------|--------|
| AYES | NOES | ABSENT |
|------|------|--------|

---

Deborah Ortiz, Board President

*Attest:*

---

Brian King, Chancellor and Secretary to  
the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                             |  |                                 |   |
|-----------------------------|--|---------------------------------|---|
| SUBJECT:                    | Contract Amendment Approval: Follett                           | ATTACHMENT: Yes                 |   |
|                             | ENCLOSURE: None  |                                 |   |
| AGENDA ITEM:                | Consent Item G   | TYPE OF BOARD CONSIDERATION:    |   |
| RECOMMENDED BY:             | Mario Rodriguez, Vice Chancellor<br>Finance and Administration | Ump2                            | CONSENT/ROUTINE <input checked="" type="checkbox"/> |
|                             |  |                                 | FIRST READING <input type="checkbox"/>              |
| APPROVED FOR CONSIDERATION: | Brian King<br><i>Brian King</i>                                | ACTION <input type="checkbox"/> | INFORMATION <input type="checkbox"/>                |
|                             |  |                                 |   |

## BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

## STATUS:

Last spring, we transitioned our self-operated bookstore to one that is now contractually managed by Follett, one of the nation's largest bookstore operators. As part of the negotiations, we were able to secure a one-time transitional payment of \$500,000, which we intended to use to cover the costs associated with converting operations. However, due to the decline in bookstore sales caused by the pandemic, including less on ground bookstore traffic and a steep decline in enrollment, Follett and the District worked out an extended timeline for us to secure the one-time transitional payment. At this point, the District has been able to cover the costs associated with the transition we made during early in the pandemic with other revenues; therefore, we believe the most appropriate use for these funds would be to establish an endowment for undesignated scholarships to offset in perpetuity costs, such as textbooks, for our most needy students.

## RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreement amendment identified in this Board Agenda item.

**AMENDMENT #3 TO  
BOOKSTORE OPERATING AGREEMENT**

This Third Amendment ("Amendment") is made as of December 1, 2021 between Los Rios Community College ("School") and Follett Higher Education Group, Inc., ("Follett").

WHEREAS: School and Follett are parties to a certain Contract for Services (Bookstore Operating Agreement) dated April 6, 2020 and as amended by a First Amendment dated August 13, 2021 and a Second Amendment dated December 22, 2020. The parties desire to amend the Agreement in certain respects more specifically set forth herein.

NOW, THEREFORE, intending to be legally bound, School and Follett agree, effective December 1, 2021:

1. Due to the decline in bookstore sales caused by the pandemic, including less on ground bookstore traffic and a steep decline in enrollment, Section 3.3 of the Agreement is amended by **deleting and inserting** in its place the following:

3.3 One-Time Signing Bonus Payment. FOLLETT shall provide a one-time signing bonus payment of Five Hundred Thousand Dollars (\$500,000) to the Los Rios Colleges Foundation (FOUNDATION) (the "Signing Bonus Payment"). The Signing Bonus Payment shall be paid by FOLLETT to the FOUNDATION within ninety (90) days of July 1, 2022. The Signing Bonus Payment shall be amortized over a five (5)-year period, beginning with the original payment due date of September 1, 2020. If the School terminates this Agreement for convenience (per Section 2.3 of this Agreement) or if FOLLETT terminates this Agreement with cause (per Section 2.2C of this Agreement), then the School shall reimburse FOLLETT for any portion of the Signing Bonus Payment not yet amortized.

2. Except as specifically amended hereby, the Agreement shall continue in full force and effect in all respects.

IN WITNESS WHEREOF, School and Follett have caused this amendment to be executed by their authorized officers as of the date first written above.

**FOLLETT HIGHER EDUCATION  
GROUP, INC.**

By: \_\_\_\_\_

Name: Clay Wahl \_\_\_\_\_

Title: Chief Operating Officer \_\_\_\_\_

Date: \_\_\_\_\_

**LOS RIOS COMMUNITY COLLEGE  
DISTRICT**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                                    |  |                              |   |
|------------------------------------|--|------------------------------|---|
| <b>SUBJECT:</b>                    | District Quarterly Financial Status Report<br>(311Q)           | ATTACHMENT: Yes              |   |
|                                    |  | ENCLOSURE: None              |   |
| <b>AGENDA ITEM:</b>                | Consent Item H   | TYPE OF BOARD CONSIDERATION: |   |
| <b>RECOMMENDED BY:</b>             | Mario Rodriguez, Vice Chancellor<br>Finance and Administration | CONSENT/ROUTINE              | X |
|                                    |  | FIRST READING                |   |
| <b>APPROVED FOR CONSIDERATION:</b> | Brian King, Chancellor<br><i>Brian King</i>                    | ACTION                       |   |
|                                    |  | INFORMATION                  |   |

## BACKGROUND:

Pursuant to the provisions of AB 2910, Chapter 1486, Statutes of 1986, each quarter districts must report their financial condition on forms prescribed by the California Community Colleges Chancellor's Office. This prescribed report (form CCFS-311Q) must be submitted to the Chancellor's Office and to the County Superintendent of Schools within forty-five (45) days following the end of each quarter for the first three quarters. The fourth quarter is reported on the CCFS-311 Annual Financial and Budget Report, which must be submitted by October 10<sup>th</sup> each year. The Chancellor's Office staff will then review the prescribed quarterly reports and notify districts if further action is necessary.

## STATUS:

In accordance with AB 2910, the Governing Board should review the enclosed prescribed report (CCFS-311Q) at a regularly scheduled meeting and enter the report as part of the minutes of the meeting. As required, the District's Chief Executive Officer (Chancellor) and Chief Business Officer have certified that the information for the quarter ended September 30, 2021, contained in this report is correct.

## RECOMMENDATION:

It is recommended that the Board of Trustees receive the September 30, 2021, Quarterly Financial Status Report (CCFS-311Q) and the related financial statements.

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
GENERAL FUND**  
**STATEMENT OF APPROPRIATIONS, REVENUE & EXPENDITURES**  
**FOR THE QUARTER ENDED SEPTEMBER 30, 2021**  
**UNAUDITED**

|  | <b>Adopted<br/>Budget</b>    | <b>YTD<br/>Activity</b>      |
|--|------------------------------|------------------------------|
| <b>BEGINNING FUND BALANCE, JULY 1</b>                                    |                              |                              |
| Uncommitted  | \$ 27,681,327                | \$ 27,385,036                |
| Committed  | 91,159,422                   | 91,159,422                   |
| Restricted   | 11,478,909                   | 10,892,498                   |
| <b>TOTAL BEGINNING FUND BALANCE</b>                                      | <b><u>130,319,658</u></b>    | <b><u>129,436,956</u></b>    |
| <br><b>REVENUE:</b>  |                              |                              |
| <b>GENERAL PURPOSE</b>   |                              |                              |
| Total Computational Revenue  | 338,719,353                  | 68,134,212                   |
| Lottery Funds  | 6,933,622                    | -                            |
| Apprentice/Other General Purpose/Interfund Transfers                     | 35,269,899                   | 8,299,039                    |
| <b>TOTAL GENERAL PURPOSE</b>   | <b><u>380,922,874</u></b>    | <b><u>76,433,251</u></b>     |
| <br><b>SPECIAL PROGRAMS</b>  | <b><u>279,551,820</u></b>    | <b><u>56,195,422</u></b>     |
| <br><b>TOTAL REVENUE AND TRANSFERS IN</b>                                | <b><u>660,474,694</u></b>    | <b><u>132,628,673</u></b>    |
| <br><b>TOTAL REVENUE, TRANSFERS<br/>AND BEGINNING FUND BALANCE</b>       | <b><u>\$ 790,794,352</u></b> | <b><u>\$ 262,065,629</u></b> |
| <br><b>APPROPRIATIONS/EXPENDITURES:</b>                                  |                              |                              |
| Academic Salaries  | \$ 178,197,884               | 28,673,997                   |
| Classified Salaries  | 101,770,207                  | 20,424,497                   |
| Employee Benefits  | 141,585,810                  | 24,879,108                   |
| Supplies and Materials   | 48,381,283                   | 3,862,945                    |
| Other Operating Expenses and Services                                    | 122,121,037                  | 13,649,350                   |
| Capital Outlay   | 14,238,798                   | 1,060,060                    |
| Payments to Students   | 100,935,985                  | 7,494,512                    |
| Other Outgo  | 45,334,070                   | 8,516,352                    |
| <b>TOTAL APPROPRIATIONS/EXPENDITURES<br/>AND TRANSFERS OUT</b>           | <b><u>752,565,074</u></b>    | <b><u>108,560,821</u></b>    |
| <br><b>ENDING FUND BALANCE</b>   |                              |                              |
| Uncommitted  | 26,589,662                   |                              |
| Committed  | 4,596,422                    |                              |
| Restricted   | 7,043,194                    |                              |
| <b>TOTAL ENDING FUND BALANCE</b>   | <b><u>38,229,278</u></b>     |                              |
| <br><b>TOTAL APPROPRIATIONS/EXPENDITURES<br/>AND ENDING FUND BALANCE</b> | <b><u>\$ 790,794,352</u></b> |                              |

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q**  
**VIEW QUARTERLY DATA**

**CHANGE THE PERIOD ▾**

**Fiscal Year: 2021-2022**

**Quarter Ended: (Q1) Sep 30, 2021**

**District: (230) LOS RIOS**

| Line  | Description   | As of June 30 for the fiscal year specified |                                |                               |                            |
|---|---|---|--------------------------------|-------------------------------|----------------------------|
|   |   | Actual 2018-19                              | Actual 2019-20                 | Actual 2020-21                | Projected 2021-22          |
| <b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>  |   |   |                                |                               |                            |
| A.  | <b>Revenues:</b>  |   |                                |                               |                            |
| A.1   | Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) | 367,383,024                                 | 362,930,462                    | 363,049,162                   | 380,721,702                |
| A.2   | Other Financing Sources (Object 8900)                         | 1,398,248                                   | 919,202                        | 8,477,325                     | 201,172                    |
| A.3   | <b>Total Unrestricted Revenue (A.1 + A.2)</b>                 | 368,781,272                                 | 363,849,664                    | 371,526,487                   | 380,922,874                |
| B.  | <b>Expenditures:</b>  |   |                                |                               |                            |
| B.1   | Unrestricted General Fund Expenditures (Objects 1000-6000)    | 345,453,974                                 | 343,499,008                    | 308,286,784                   | 424,947,372                |
| B.2   | Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)      | 14,989,885                                  | 11,090,697                     | 15,983,923                    | 42,387,282                 |
| B.3   | <b>Total Unrestricted Expenditures (B.1 + B.2)</b>            | 360,443,859                                 | 354,589,705                    | 324,270,707                   | 467,334,654                |
| C.  | <b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>          | 8,337,413                                   | 9,259,959                      | 47,255,780                    | -86,411,780                |
| D.  | <b>Fund Balance, Beginning</b>                                | 53,691,306                                  | 62,028,719                     | 71,288,678                    | 118,840,749                |
| D.1   | Prior Year Adjustments + (-)                                  | 0   | 0                              | 0                             | -296,291                   |
| D.2   | <b>Adjusted Fund Balance, Beginning (D + D.1)</b>             | 53,691,306                                  | 62,028,719                     | 71,288,678                    | 118,544,458                |
| E.  | <b>Fund Balance, Ending (C. + D.2)</b>                        | 62,028,719                                  | 71,288,678                     | 118,544,458                   | 32,132,678                 |
| F.1   | Percentage of GF Fund Balance to GF Expenditures (E. / B.3)   | 17.2%                                       | 20.1%                          | 36.6%                         | 6.9%                       |
| <b>II. Annualized Attendance FTES:</b>                                      |   |   |                                |                               |                            |
| G.1   | Annualized FTES (excluding apprentice and non-resident)       | 51,167                                      | 44,316                         |                               | N/A                        |
| <b>III. Total General Fund Cash Balance (Unrestricted and Restricted)</b>   |   |   |                                |                               |                            |
|   | As of the specified quarter ended for each fiscal year        |   |                                |                               |                            |
|   |   | 2018-19                                     | 2019-20                        | 2020-21                       | 2021-22                    |
| H.1   | Cash, excluding borrowed funds                                |   | 108,222,399                    | 133,072,169                   | 175,642,282                |
| H.2   | Cash, borrowed funds only                                     |   | 0                              | 0                             | 0                          |
| H.3   | <b>Total Cash (H.1+ H.2)</b>                                  | 89,122,824                                  | 108,222,399                    | 133,072,169                   | 175,642,282                |
| <b>IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b> |   |   |                                |                               |                            |
| Line  | Description   | Adopted Budget (Col. 1)                     | Annual Current Budget (Col. 2) | Year-to-Date Actuals (Col. 3) | Percentage (Col. 3/Col. 2) |
| I.  | <b>Revenues:</b>  |   |                                |                               |                            |
| I.1   | Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) | 380,721,702                                 | 380,721,702                    | 75,152,090                    | 19.7%                      |
| I.2   | Other Financing Sources (Object 8900)                         | 201,172                                     | 201,172                        | 1,281,161                     | 636.8%                     |
| I.3   | <b>Total Unrestricted Revenue (I.1 + I.2)</b>                 | 380,922,874                                 | 380,922,874                    | 76,433,251                    | 20.1%                      |
| J.  | <b>Expenditures:</b>  |   |                                |                               |                            |
| J.1   | Unrestricted General Fund Expenditures (Objects 1000-6000)    | 424,947,372                                 | 424,947,372                    | 73,103,739                    | 17.2%                      |
| J.2   | Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)      | 42,387,282                                  | 42,387,282                     | 6,528,011                     | 15.4%                      |
| J.3   | <b>Total Unrestricted Expenditures (J.1 + J.2)</b>            | 467,334,654                                 | 467,334,654                    | 79,631,750                    | 17%                        |
| K.  | <b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>          | -86,411,780                                 | -86,411,780                    | -3,198,499                    |                            |
| L.  | Adjusted Fund Balance, Beginning                              | 118,840,749                                 | 118,840,749                    | 118,544,458                   |                            |
| L.1   | <b>Fund Balance, Ending (C. + L.2)</b>                        | 32,428,969                                  | 32,428,969                     | 115,345,959                   |                            |
| M   | Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)  | 6.9%  | 6.9%                           |                               |                            |

V. Has the district settled any employee contracts during this quarter?

YES

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

| Contract Period Settled<br>(Specify)<br>YYYY-YY | Management                                    |                                     | Academic                                      |                                     | Classified                                    |   |
|---|---|-------------------------------------|---|-------------------------------------|---|---|
|   | Total Cost Increase<br>% *<br>Year 1: 2021-22 | Permanent<br>% *<br>Year 2: 2022-23 | Total Cost Increase<br>% *<br>Year 3: 2023-24 | Temporary<br>% *<br>Year 1: 2021-22 | Total Cost Increase<br>% *<br>Year 2: 2022-23 | Total Cost Increase<br>% *<br>Year 3: 2023-24 |
| a. SALARIES:                                    |   |                                     |   |                                     |   |   |
| Year 1: 2021-22                                 |   |                                     |   |                                     |   |   |
| Year 2: 2022-23                                 |   |                                     |   |                                     |   |   |
| Year 3: 2023-24                                 |   |                                     |   |                                     |   |   |
| b. BENEFITS:                                    |   |                                     |   |                                     |   |   |
| Year 1: 2021-22                                 |   |                                     |   |                                     |   |   |
| Year 2: 2022-23                                 |   |                                     |   |                                     |   |   |
| Year 3: 2023-24                                 |   |                                     |   |                                     |   |   |

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

The Board of Trustees approved the contract agreement with the Los Rios Classified Employees Association (LRCEA) on August 11, 2021 and the Service Employees International Union Local 1021 (SEIU) on September 8, 2021. The period for each contract is 7/1/2021 - 6/30/2024. The contracts continue the same compensation formula from prior agreements, which provides for salary schedule or benefit improvements contingent upon new continuing revenues to support those costs.

d. Did any contracts settled in this time period cover part-time, temporary faculty?

NO

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

This year?  
Next year?

NO  
NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                                    |  |                              |   |
|------------------------------------|--|------------------------------|---|
| <b>SUBJECT:</b>                    | Los Rios Colleges Foundation – Quarterly Investment Report     | ATTACHMENT: Yes              |   |
|                                    |  | ENCLOSURE: None              |   |
| <b>AGENDA ITEM:</b>                | Consent Item I   | TYPE OF BOARD CONSIDERATION: |   |
| <b>RECOMMENDED BY:</b>             | Mario Rodriguez, Vice Chancellor<br>Finance and Administration | CONSENT/ROUTINE              | X |
|                                    |  | FIRST READING                |   |
| <b>APPROVED FOR CONSIDERATION:</b> | Brian King, Chancellor<br><i>Brian King</i>                    | ACTION                       |   |
|                                    |  | INFORMATION                  |   |

## BACKGROUND:

In 1998, the District and Los Rios Colleges Foundation (Foundation) adopted a Master Agreement whereby the Foundation became an auxiliary organization of the District. All college foundations' investment activities were combined under the Foundation. Morgan Stanley is the investment consultant for the Foundation.

As an auxiliary organization, the Foundation is not required to operate under GC 53600 investment restrictions. The Foundation Board has a Statement of Rules, Objectives and Guidelines (Statement) to govern the investment of funds, last revised June 2018. The funds should be invested with care, skill, prudence and diligence with the goal of producing returns equal to or exceeding prevailing standards among foundations of similar asset size, as well as for the protection of funds held in perpetual duration. The Statement defines the investment guidelines for specified asset classes for endowed funds as follows: equities, defined as common stock, convertible preferred stock, convertible bonds, and convertible stock, shall represent 25-60% of the total fund assets; fixed-income securities, defined as investments with maturities greater than one year that pay a fixed rate of return, shall represent 17-50% of the total assets; alternative investments, defined as fund-of-fund investments, shall represent up to 20% of the total fund assets; and cash, defined as maturities shorter than one year, shall represent 2-10% of the total fund assets. In addition, the Statement provides guidelines for investing non-endowed funds based upon the purpose of the donation and the horizon of time for the use of funds. The three non-endowed portfolio funds available are cash management, fixed income and balanced funds.

## STATUS:

The Foundation Quarterly Investment Report, including realized and unrealized earnings, represents the investment activity for the quarter ended September 30, 2021. The Los Rios Colleges Foundation Finance Committee directs the investments of the Foundation. The return for the quarter ended September 30, 2021 for the endowed portfolio of \$12.5 million was -1.17% compared to -1.25% or the composite benchmark. The return for the quarter ended September 30, 2021 for the total managed portfolio of \$16.0 million was -0.95% compared to -1.00% for the composite benchmark. In accordance with generally accepted accounting principles, investments are restated to market value as of each fiscal year-end.

## RECOMMENDATION:

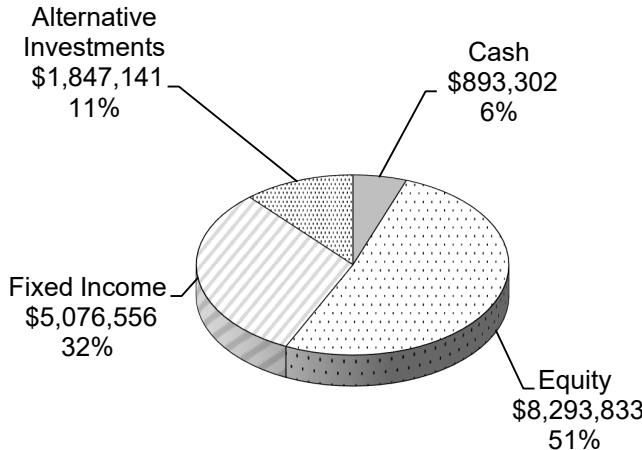
It is recommended that the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended September 30, 2021.

**Los Rios Colleges Foundation  
Account Summary  
as of September 30, 2021**

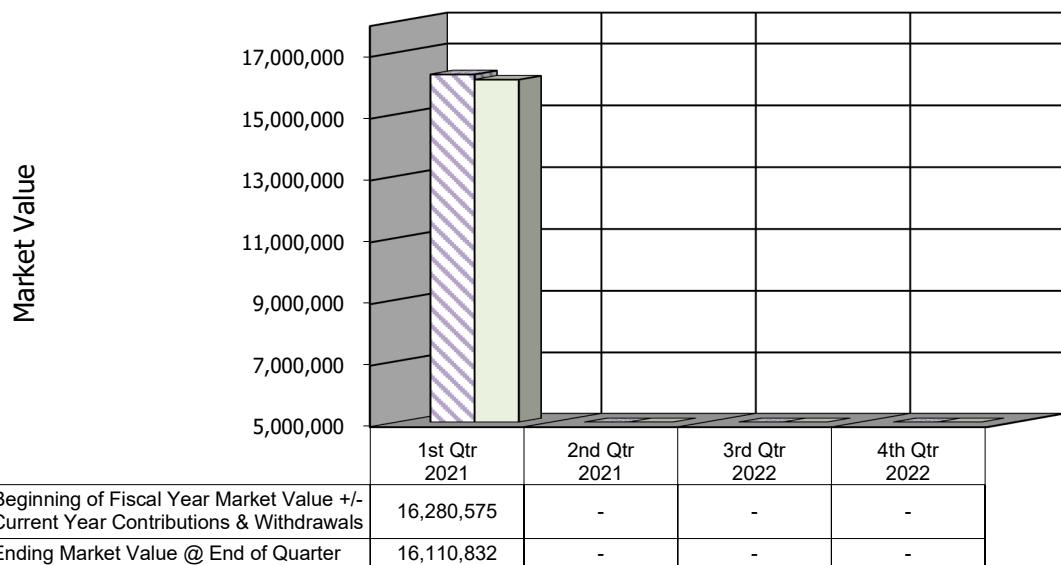
| <b>TOTAL PORTFOLIO</b>                           | Guidelines | Opening Balance<br>Start of Fiscal Year | Net Deposits/<br>Withdrawals | Unrealized<br>Gains/(Losses) | Realized<br>Gains/(Losses) | Interest /<br>Dividends |                    |                 | Market Value      | % of Total<br>Current<br>Market<br>Value |
|--|------------|---|------------------------------|------------------------------|----------------------------|-------------------------|--------------------|-----------------|-------------------|--|
|  |            |   |                              |                              |                            |                         | Total YTD Earnings | YTD Fees        |                   |  |
| <b>Managed (Endowed):</b>                        |            |   |                              |                              |                            |                         |                    |                 |                   |  |
| Cash (Scholarship)                               | 2-10%      | 360,927                                 | (87,525)                     | -                            | -                          | 8                       | 8                  | -               | 273,410           | 2%                                       |
| <b>Fixed Income</b>                              |            |   |                              |                              |                            |                         |                    |                 |                   |  |
| Breckinridge*                                    |            | 1,435,801                               | 45,161                       | (14,244)                     | 3,452                      | 9,824                   | (968)              | (2,052)         | 1,477,942         | 12%                                      |
| Lord Abbett Inflation                            |            | 390,360                                 | (395,941)                    | (33,134)                     | 37,301                     | 1,558                   | 5,725              | (144)           | -                 | 0%                                       |
| CRANX  |            | 584,702                                 | 30,000                       | (3,011)                      | -                          | 2,333                   | (678)              | (663)           | 613,361           | 5%                                       |
| <b>Total Fixed Income</b>                        | 17-50%     | <b>2,410,863</b>                        | <b>(320,780)</b>             | <b>(50,389)</b>              | <b>40,753</b>              | <b>13,715</b>           | <b>4,079</b>       | <b>(2,859)</b>  | <b>2,091,303</b>  | <b>17%</b>                               |
| <b>Equities</b>                                  |            |   |                              |                              |                            |                         |                    |                 |                   |  |
| SPDR Portfolio Total Stock Market ETF            |            | 2,076,774                               | (140,000)                    | (45,622)                     | 49,762                     | 6,797                   | 10,937             | (2,356)         | 1,945,355         | 16%                                      |
| Snow All Cap Value                               |            | -                                       | -                            | -                            | -                          | -                       | -                  | -               | -                 | 0%                                       |
| Schafer Cullen International High Dividend       |            | 790,880                                 | -                            | (33,093)                     | 5,535                      | 5,246                   | (22,312)           | (1,845)         | 766,723           | 6%                                       |
| iShares Core MSCI EAFE ETF                       |            | 1,534,686                               | -                            | (12,246)                     | -                          | 1                       | (12,245)           | (1,741)         | 1,520,700         | 12%                                      |
| DTD - ETF  |            | 683,849                                 | (75,000)                     | (23,489)                     | 19,749                     | 3,707                   | (33)               | (776)           | 608,040           | 5%                                       |
| MLP Closed End Funds                             |            | -                                       | -                            | -                            | -                          | -                       | -                  | -               | -                 | 0%                                       |
| International Small Cap                          |            | 489,661                                 | -                            | (3,626)                      | -                          | 2,314                   | (1,312)            | (561)           | 487,788           | 4%                                       |
| Brandes EM                                       |            | 640,599                                 | (35,000)                     | (29,886)                     | (25,133)                   | 7,054                   | (47,965)           | (1,883)         | 555,751           | 4%                                       |
| Salient MLP                                      |            | 182,764                                 | 10,000                       | (5,382)                      | -                          | 2,225                   | (3,157)            | (207)           | 189,400           | 2%                                       |
| Miller Howard and Income Equity SMA              |            | 692,239                                 | (75,000)                     | (29,999)                     | 22,266                     | 6,102                   | (1,631)            | (1,420)         | 614,188           | 5%                                       |
| China Portfolio                                  |            | 406,837                                 | (50,000)                     | (65,681)                     | 8,658                      | 331                     | (56,692)           | (406)           | 299,739           | 2%                                       |
| Fuller & Thaler                                  |            | 478,962                                 | (150,000)                    | (60,079)                     | 48,751                     | 2,086                   | (9,242)            | (1,004)         | 318,716           | 3%                                       |
| HIBIX  |            | 601,223                                 | 385,000                      | (1,603)                      | -                          | 2,715                   | 1,112              | 98              | 987,433           | 8%                                       |
| <b>Total Equities</b>                            | 25-60%     | <b>8,578,474</b>                        | <b>(130,000)</b>             | <b>(310,706)</b>             | <b>129,588</b>             | <b>38,578</b>           | <b>(142,540)</b>   | <b>(12,101)</b> | <b>8,293,833</b>  | <b>67%</b>                               |
| <b>Alternative Investments</b>                   |            |   |                              |                              |                            |                         |                    |                 |                   |  |
| Liquid Alternatives                              |            | 844,723                                 | 450,000                      | (10,238)                     | -                          | 3,591                   | (6,647)            | (2,251)         | 1,285,825         | 10%                                      |
| Structured Inv't                                 |            | 562,003                                 | -                            | (69,439)                     | 68,750                     | 2                       | (687)              | -               | 561,316           | 4%                                       |
| <b>Total Alternative Investments</b>             | up to 20%  | <b>1,406,726</b>                        | <b>450,000</b>               | <b>(79,677)</b>              | <b>68,750</b>              | <b>3,593</b>            | <b>(7,334)</b>     | <b>(2,251)</b>  | <b>1,847,141</b>  | <b>14%</b>                               |
| <b>Total Managed (Endowed)</b>                   |            | <b>12,756,990</b>                       | <b>(88,305)</b>              | <b>(440,772)</b>             | <b>239,091</b>             | <b>55,894</b>           | <b>(145,787)</b>   | <b>(17,211)</b> | <b>12,505,687</b> | <b>100%</b>                              |
| <b>Managed (Non-endowed):</b>                    |            |   |                              |                              |                            |                         |                    |                 |                   |  |
| Madison Short Duration Fixed Income*             |            | 2,992,020                               | -                            | (18,589)                     | -                          | 17,482                  | (1,107)            | (5,660)         | 2,985,253         |  |
| <b>Total Managed (Endowed &amp; Non-endowed)</b> |            | <b>15,749,010</b>                       | <b>(88,305)</b>              | <b>(459,361)</b>             | <b>239,091</b>             | <b>73,376</b>           | <b>(146,894)</b>   | <b>(22,871)</b> | <b>15,490,940</b> |  |
| <b>Non-Endowed:</b>                              |            |   |                              |                              |                            |                         |                    |                 |                   |  |
| Cash Management - Money Market                   |            | 793,613                                 | (185,375)                    | -                            | -                          | 16                      | 16                 | -               | 608,254           |  |
| <b>Total Non-Endowed</b>                         |            | <b>3,785,633</b>                        | <b>(185,375)</b>             | <b>(18,589)</b>              | <b>-</b>                   | <b>17,498</b>           | <b>(1,091)</b>     | <b>(5,660)</b>  | <b>3,593,507</b>  |  |
| <b>Cash Clearing Account</b>                     |            |   |                              |                              |                            |                         |                    |                 |                   |  |
| Gift Receipt                                     |            | 5,022                                   | 6,610                        | (6,102)                      | 6,108                      | -                       | 6                  | -               | 11,638            |  |
| <b>TOTAL PORTFOLIO</b>                           |            | <b>16,547,645</b>                       | <b>(267,070)</b>             | <b>(465,463)</b>             | <b>245,199</b>             | <b>73,392</b>           | <b>(146,872)</b>   | <b>(22,871)</b> | <b>16,110,832</b> |  |

**Los Rios Colleges Foundation**  
**Account Summary**  
**as of September 30, 2021**

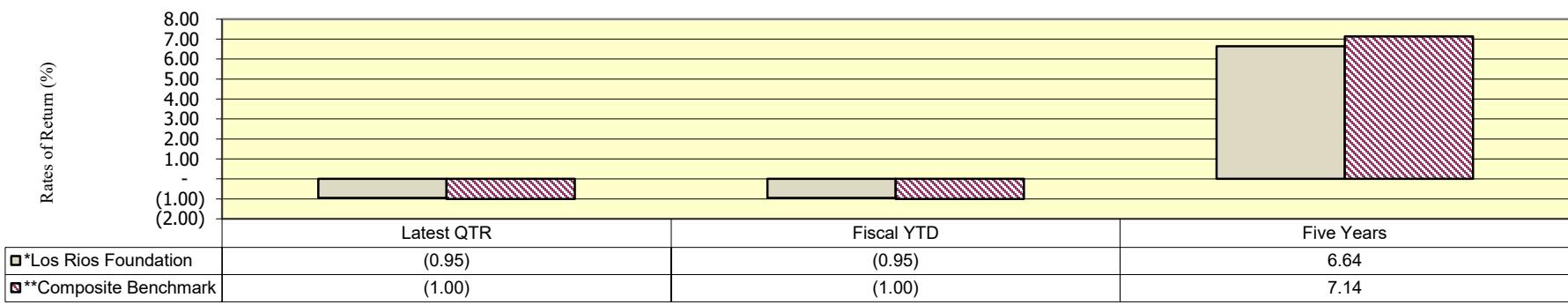
**Asset Allocation as of SEPTEMBER 30, 2021**



**Portfolio Change July 2021 through JUNE 2022**



**Performance Analysis as of SEPTEMBER 30, 2021**



\* The definition of Los Rios Foundation Return is Managed Portfolio Net Time Weighted Returned which is net of fees.

\*\*Provided by Morgan Stanley. Composite benchmark is composed of various market indices selected by Morgan Stanley to approximate the Foundation's asset allocation.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                                    |   |                              |   |
|------------------------------------|---|------------------------------|---|
| <b>SUBJECT:</b>                    | Special Event Authorization                 | ATTACHMENT: None             |   |
|                                    |   | ENCLOSURE: None              |   |
| <b>AGENDA ITEM:</b>                | Consent Item J                              | TYPE OF BOARD CONSIDERATION: |   |
| <b>RECOMMENDED BY:</b>             | Jacob Knapp, General Counsel<br><i>JK</i>   | CONSENT/ROUTINE              | X |
|                                    |   | FIRST READING                |   |
| <b>APPROVED FOR CONSIDERATION:</b> | Brian King, Chancellor<br><i>Brian King</i> | ACTION                       |   |
|                                    |   | INFORMATION                  |   |

## BACKGROUND:

Pursuant to Board Policy P-1414, special events are shows, private parties, concerts, theatrical productions, and other events held on a District premises for which the principal attendees are members of the general public or invited guests and not students of the District.

## STATUS:

At the below-listed special events, event sponsors have submitted applications for permission to serve alcohol.

### College Events

| Date of Event    | College | Location      | Name of Event                       | Alcohol |
|------------------|---------|---------------|-------------------------------------|---------|
| December 9, 2021 | FLC     | Harris Center | Bucky Heard Concert<br>Meet & Greet | Wine    |

## RECOMMENDATION:

It is recommended that the Board of Trustees ratify the applications listed herein.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                                    |                                      |                              |   |
|------------------------------------|--------------------------------------|------------------------------|---|
| <b>SUBJECT:</b>                    | Ratify: Grants and Contracts Awarded | ATTACHMENT: None             |   |
|                                    |                                      | ENCLOSURE: None              |   |
| <b>AGENDA ITEM:</b>                | Consent Item K                       | TYPE OF BOARD CONSIDERATION: |   |
| <b>RECOMMENDED BY:</b>             | Brian King<br>Brian King, Chancellor | CONSENT/ROUTINE              | X |
|                                    |                                      | FIRST READING                |   |
| <b>APPROVED FOR CONSIDERATION:</b> | Brian King<br>Brian King, Chancellor | ACTION                       |   |
|                                    |                                      | INFORMATION                  |   |

## BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

| Title, Description, Term, Project Administrator  | College/Unit | Amount      | Source   |
|--|--------------|-------------|--|
| Shuttered Venue Operators Grant <ul style="list-style-type: none"> <li>Grant funds have been awarded to support the ongoing operations of the Harris Center for the Arts which was forced to cease operations during the pandemic.</li> <li>07/31/2021 – 07/30/2022</li> <li>Administrator: Augustine Chavez Jr., Vice President, Administrative Services.</li> </ul>  | FLC          | \$2,623,500 | Small Business Administration                          |
| Re-Emerging Scholars Program <ul style="list-style-type: none"> <li>Funding will be used to sustain programs or effective program related strategies to serve current and formerly incarcerated students.</li> <li>09/5/2021 – 6/30/2022</li> <li>Administrator: Kim Harrell, Associate Vice President, Economic and Workplace Development.</li> </ul>   | CRC          | \$8,500     | Shasta-Tehama-Trinity Joint Community College District |
| Child Development Training Consortium <ul style="list-style-type: none"> <li>Funding will be used for services, training, technical assistance, and resources to students and professionals working with and for children. In doing so, we help promote professionalism and high-quality early care and education programs that benefit California's children and families.</li> <li>09/1/2021 – 06/20/2022</li> <li>Administrator: Dennis Lee, Dean, Behavioral and Social Sciences.</li> </ul> | SCC          | \$18,400    | Yosemite Community College District                    |
| UC Davis Health Clinical & Translational Science Center <ul style="list-style-type: none"> <li>Funds will be used to help prepare students who are applying to the clinical research coordinator training</li> </ul>   | CRC          | \$28,813.85 | The Regents of the University of California            |

|   |       |           |                                       |
|---|-------|-----------|---------------------------------------|
| offered through University of California, Davis Clinical Trials Office.<br><ul style="list-style-type: none"> <li>• 09/21/2021 – 12/31/2022</li> <li>• Administrator: Dana Wassmer, Dean, Health and Human Services, and Agriculture, Food and Natural Resources.</li> </ul>  |       |           |                                       |
| Childcare Access Means Parents in School (CCAMPIS)<br><ul style="list-style-type: none"> <li>• Funding will support the establishment of a family engagement center – the CRC Nest – with a goal of providing childcare and wraparound supports which will improve the educational attainment of student parents and single parent students.</li> <li>• 10/1/2021 – 09/30/2022</li> <li>• Administrator: Theresa Tena, Vice President, Administration.</li> </ul> | CRC   | \$150,168 | United States Department of Education |
| Statewide Center of Excellence<br><ul style="list-style-type: none"> <li>• Funding will be used for Statewide HUB Director, who will develop an individual work plan and budget in cooperation with the CCCCO, coordinating the efforts of the regional Center of Excellence (COE) Directors.</li> <li>• 07/01/2021-9/30/2022</li> <li>• Administrator: Diana Hicks, Dean, Humanities.</li> </ul>   | LRCCD | \$600,000 | CCCO Workforce & Economic Development |

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                             |  |   |
|-----------------------------|--|---|
| SUBJECT:                    | Ratify: Bid Transactions                                       | ATTACHMENT: None                                    |
|                             |  | ENCLOSURE: None                                     |
| AGENDA ITEM:                | Consent Item L   | TYPE OF BOARD CONSIDERATION:                        |
| RECOMMENDED BY:             | Mario Rodriguez, Vice Chancellor<br>Finance and Administration | CONSENT/ROUTINE <input checked="" type="checkbox"/> |
| APPROVED FOR CONSIDERATION: | Brian King   | FIRST READING                                       |
|                             | Brian King   | ACTION  |
|                             |  | INFORMATION   |

## BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

| CHANGE ORDERS |               |               |                        |                    |
|---------------|---------------|---------------|------------------------|--------------------|
| Bid No        | Change Amount | Change Number | Vendor                 | New Contract Total |
| 19027R        | \$7,455.70    | 1             | Division 515 Inc.      | \$856,955.70       |
| 20019         | \$37,423.00   | 3             | D. G. Granade Inc.     | \$4,234,310.00     |
| 19015         | \$137,759.95  | 1             | Bobo Construction Inc. | \$1,783,821.95     |

## RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transactions as herein listed.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|  |  |                                 |   |
|--|--|---------------------------------|---|
| <b>SUBJECT:</b>                        | Ratify: Affiliation and Other Agreements                       | ATTACHMENT: None                |   |
|  |  | ENCLOSURE: None                 |   |
| <b>AGENDA ITEM:</b>                    | Consent Item M   | TYPE OF BOARD<br>CONSIDERATION: |   |
| <b>RECOMMENDED<br/>BY:</b>             | Mario Rodriguez, Vice Chancellor<br>Finance and Administration | CONSENT/ROUTINE                 | X |
|  |  | FIRST READING                   |   |
| <b>APPROVED FOR<br/>CONSIDERATION:</b> | Brian King, Chancellor<br><i>Brian King</i>                    | ACTION                          |   |
|  |  | INFORMATION                     |   |

## BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

## STATUS:

Pursuant to Board Policy 8315, the agreements listed below are hereby presented for approval/ratification.

## ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

| Agency                            | Clinical Program     | Campus | Contract Date | Term            |
|-----------------------------------|----------------------|--------|---------------|-----------------|
| Richmond Post Acute Care          | PTA/OTA <sup>1</sup> | SCC    | 09/22/2021    | Evergreen       |
| Windsor Chico Care                | PTA/OTA <sup>1</sup> | SCC    | 10/12/2021    | Evergreen       |
| Discovery Speech and Language.inc | SLPA <sup>2</sup>    | ARC    | 10/19/2021    | Evergreen       |
| Sierra Physical Therapy - Yuba    | PTA/OTA <sup>1</sup> | SCC    | 10/13/2021    | Evergreen       |
| Vitas Health Care                 | All AH Programs      | All    | 10/15/2021    | Evergreen       |
| Nevada County                     | WEXP <sup>3</sup>    | SCC    | 10/28/2021    | EXP: 10/28/2024 |

<sup>1</sup> PTA/OTA: Physical Therapy Assistant/Occupational Therapy Assistant

<sup>2</sup> SLPA: Speech Language Pathology Assistant

<sup>3</sup> WEXP: Work Experience Program

## RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this Board Agenda item.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                                    |  |                              |   |
|------------------------------------|--|------------------------------|---|
| <b>SUBJECT:</b>                    | Purchase Orders, Warrants, Checks and Electronic Transfers     | ATTACHMENT: Yes              |   |
|                                    |  | ENCLOSURE: None              |   |
| <b>AGENDA ITEM:</b>                | Consent Item N   | TYPE OF BOARD CONSIDERATION: |   |
| <b>RECOMMENDED BY:</b>             | Mario Rodriguez, Vice Chancellor<br>Finance and Administration | CONSENT/ROUTINE              | X |
| <b>APPROVED FOR CONSIDERATION:</b> | Brian King   | FIRST READING                |   |
|                                    |  | ACTION                       |   |
|                                    |  | INFORMATION                  |   |

## BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of September 16, 2021 through October 15, 2021 is on file in the District Business Services Office for review.

## RECOMMENDATION:

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

| <b>PURCHASE ORDERS</b>                 |  |                  |
|--|--|------------------|
| General Fund                           | 0001117342-0001118214<br>B220576-B220620 | \$ 5,155,317.08  |
| Capital Outlay Fund                    | 0003018867-0003018947                    |                  |
| Child Development Fund                 | 000600959-0006000960                     |                  |
| Self-Insurance Fund                    | 0009000477-0009000478                    |                  |
| <b>WARRANTS</b>                        |  |                  |
| General Fund                           | 818741-820222                            | \$ 22,928,415.79 |
| General Fund-ARC Instructional Related | 011058-011130                            |                  |
| General Fund-CRC Instructional Related | 024048-024085                            |                  |
| General Fund-FLC Instructional Related | 031775-031796                            |                  |
| General Fund-SCC Instructional Related | 048536-048608                            |                  |
| Capital Outlay Fund                    | 835452-835528                            |                  |
| Student Financial Aid Fund             | 900966-901127                            |                  |
| Child Development Fund                 | 954911-954935                            |                  |
| Self-Insurance Fund                    | 976686-976691                            |                  |
| ODSFD                                  | -  |                  |
| Payroll Warrants                       | 503507-504250                            | \$ 8,332,366.59  |
| Payroll Vendor Warrants                | 68856-68962                              |                  |
| September Leave Process                | 504251-505283                            |                  |
| <b>CHECKS</b>                          |  |                  |
| Financial Aid Disbursements (E-trans)  | -  | \$ 4,378,409.53  |
| Clearing Checks                        | -  | \$ -             |
| Parking Checks                         | -  | \$ -             |
| Bookstore Fund – ARC                   | -  | \$ -             |
| Bookstore Fund – CRC                   | -  |                  |
| Bookstore Fund – FLC                   | -  |                  |
| Bookstore Fund – SCC                   | -  |                  |
| Student Clubs Agency Fund – ARC        | 6305-6345                                | \$ 131,355.97    |
| Student Clubs Agency Fund – CRC        | 5579-5600                                |                  |
| Student Clubs Agency Fund – FLC        | 2977-3009                                |                  |
| Student Clubs Agency Fund – SCC        | 4617-4641                                |                  |
| Foundation – ARC                       | 7110-7118                                | \$ 67,246.86     |
| Foundation – CRC                       | 3035-3036                                |                  |
| Foundation – FLC                       | 2161-2176                                |                  |
| Foundation – SCC                       | 5969-5972                                |                  |
| Foundation – DO                        | 1535-1536                                |                  |
| Associated Students Trust Fund – ARC   | 1051-1052                                | \$ 3,949.90      |
| Associated Students Trust Fund – CRC   | 0941-0944                                |                  |
| Associated Students Trust Fund – FLC   | -  |                  |
| Associated Students Trust Fund – SCC   | -  |                  |
| Regional Performing Arts Center Fund   | 08252-08259                              | \$ 32,039.02     |
| <b>ELECTRONIC TRANSFERS</b>            |  |                  |
| Board of Equalization                  | -  | \$ -             |
| PARS                                   | -  | \$ 27,690.77     |
| Vendors                                | -  | \$ -             |
| International Wire                     | -  | \$ -             |
| Backup Withholding                     | -  | \$ -             |
| Retiree Health Trust                   | -  | \$ -             |
| Self-Insurance                         | -  | \$ 30,153.51     |
| Bookstore                              | -  | \$ -             |
| Payroll Direct Deposit Advices         | 1122500-1126748                          | \$ 13,312,214.83 |
| Other Payroll Transactions             | -  | \$ 2,535.00      |
| Scholarships                           | -  | \$ 3.75          |
| ACH Transaction                        | -  | \$ -             |
| CARES Act/HEERF II                     | -  | \$ 11,600.00     |
| Regional Transit (RT) Payment          | -  | \$ -             |
| Accounts Payable Wire                  | -  | \$ 21,000.00     |
| CalWORKS                               | -  | \$ 31,545.00     |
| SB85                                   | -  | \$ 323,000.00    |
| COVID Incentive                        | -  | \$ 404,200.00    |

# **LOS RIOS COMMUNITY COLLEGE DISTRICT**

## **PRESENTED TO BOARD OF TRUSTEES**

**DATE:** November 10, 2021

|                                    |   |                              |
|------------------------------------|---|------------------------------|
| <b>SUBJECT:</b>                    | 2021-22 Sabbaticals/Professional Development Leaves           | ATTACHMENT: Yes              |
|                                    |   | ENCLOSURE: None              |
| <b>AGENDA ITEM:</b>                | Consent Item O  | TYPE OF BOARD CONSIDERATION: |
| <b>RECOMMENDED BY:</b>             | Mario Rodriguez, Vice Chancellor,<br>Finance & Administration | CONSENT/ROUTINE              |
|                                    |   | FIRST READING                |
| <b>APPROVED FOR CONSIDERATION:</b> | Brian King<br><i>Brian King</i>                               | ACTION                       |
|                                    |   | INFORMATION                  |

## **BACKGROUND:**

The agreement with the Los Rios College Federation of Teachers (LRCFT) provides that at least ten (10) Type A sabbaticals and 2.1 FTE of Type B professional development leaves be granted each year. Type A leaves are leaves of one semester at full pay or one year at half pay. Type B leaves are reassigned time for up to 100% and for up to one year in duration.

The agreement with the LRCFT permits the Professional Standards Committee at each college to recommend the conversion of one or more Type A sabbaticals into equivalent FTE of Type B leaves.

Sabbatical/professional development leave recommendations are presented to the Board in April and November of each year.

The criteria for leaves, as stated in the LRCFT agreement are as follows:

1. Retraining of applicant to allow for future new assignment(s) in a needed area as determined by College and District priorities.
  2. Studies, projects or activities that provide staff with opportunities to upgrade academic, technical, and vocational skills and knowledge for current or future assignments.
  3. Studies, projects, or activities for the improvement of curriculum, educational delivery systems, student personnel services, or other support services.
  4. Studies, projects, or activities for development or revision of certificate or degree programs.
  5. Studies, projects, or activities related to feasibility or revision of new or existing programs.
  6. Studies, projects, or activities for the enhancement of student access and success at the course, program or institutional levels.

#### **RECOMMENDATION:**

It is recommended that the attached sabbatical/professional development leaves be approved by the Board of Trustees for the 2021-22 year.

**Fall 2021 Board Agenda**  
**Sabbatical Leaves**

**American River College**

**Type A Leave:**      **Zero (0) Type A Leave requested**  
                          **Two (2) Type A Leaves converted to 1.0 Type B Leave**

**Type B Leave:**      **.942 FTE Type B Leave requested**

| <b><u>Type A Leave Time</u></b> | <b><u>Annual FTE</u></b> |
|---------------------------------|--------------------------|
|---------------------------------|--------------------------|

**Three (3) Type A Leaves unused during 2021-22**  
**1.5 FTE Type A Leave to be carried forward to 2022/23 (per LRCFT Section 11.6.8.5)**

| <b><u>Type B Leave Time</u></b> | <b><u>Annual FTE</u></b> |
|---------------------------------|--------------------------|
|---------------------------------|--------------------------|

|             |                            |     |             |          |
|-------------|----------------------------|-----|-------------|----------|
| Diane Czaja | Respiratory Care Professor | 20% | Spring 2022 | .100 FTE |
| Lisa Ilaga  | Respiratory Care Professor | 20% | Spring 2022 | .100 FTE |

*“AHA (American Heart Association) Instructor”*

**Proposal:** The purpose of this proposal is to become an American Heart Association (AHA) instructor for the purpose of certifying the Respiratory Care students in Basic Life Support, Advanced Cardiovascular Life Support and Pediatric Advanced Life Support. These courses are required by the clinical sites and the last site visit by Commission on Accreditation on Respiratory Care suggested that faculty should be AHA instructors.

|             |                                    |     |             |          |
|-------------|------------------------------------|-----|-------------|----------|
| Grant Goold | Paramedic<br>Professor/Coordinator | 75% | Spring 2022 | .375 FTE |
|-------------|------------------------------------|-----|-------------|----------|

*Paramedic Core Curriculum Alignment with National Standard And Online Integration”*

**Proposal:** This proposal is designed to allow the professor to investigate, integrate and implement best practices in providing Emergency Medical Services (EMS) content aligned to the National Standard curriculum in an online/hybrid format. Student demographics, employer demands, and industry standards require a serious commitment to update and upgrade the current core program curricula and delivery modalities of the ARC Paramedic Certificate/Degree Program. The last major change to the Paramedic program took place nearly 20 years ago. The core lecture content of the program, with the exception of 2020 and 2021, has always been provided face to face. Over the last two years, with limited planning, the content has been provided fully online. This transition has resulted in some negative impacts to student retention and, in some instances, fails to meet all the learning needs of our students. This project aims to reduce the negative impacts, increase the teaching modalities and provide various schedules to ensure the greatest access to course work possible.

**Fall 2021 Board Agenda  
Sabbatical Leaves**

**Sharleen McCarroll      Mathematics Professor      53.3%      Spring 2022      .267 FTE**

***“Creating a Ready-to-Go, Open Education Resource for Modern Business Math (Math 342)”***

**Proposal:** The purpose of this proposal is to develop, create, curate, and publish a free, ready-to-go instruction and assessment course shell in MyOpenMath that instructors may use when teaching Math 342 (Modern Business Math). By adopting the resources created in this project, instructors will be able to offer Math 342 as a part of the Zero Textbook Cost (ZTC) program at ARC. In addition, this project will also oversee the development of a supplemental workbook and technology guide that can be used in conjunction with the ARC Math 342 courses.

**Thoeung Montgomery      ESL Professor      10%      Spring 2022      .050 FTE**

**Elizabeth Specker      ESL Professor      10%      Spring 2022      .050 FTE**

***“AHA (American Heart Association) Instructor”***

**Proposal:** This proposal continues the professors' collaborative work with other departments in creating a joint certificate that acknowledges the milestone achievements of ESL students on their rigorous path towards obtaining a high-level proficiency in academic English language skills and knowledge in introductory courses in their chosen discipline. This proposal aligns with AB705 and the college and Chancellor's goal to provide clear pathways for students to reach their academic goals.

**.094 FTE Type B Leave unused during 2021/22**

**.094 FTE Type B Leave to be carried forward to 2022/23 (per LRCFT Section 11.6.8.5)**

**Fall 2021 Board Agenda  
Sabbatical Leaves**

**Cosumnes River College**

**Type A Leave:** **Zero (0) Type A Leave requested**

**Type B Leave:** **.200 FTE Type B Leave(s) requested**

| <b><u>Type A Leave Time</u></b> | <b><u>Annual FTE</u></b> |
|---------------------------------|--------------------------|
|---------------------------------|--------------------------|

**Three (3) Type A Leave unused during 2021/22**  
**.500 FTE of Type A Leave to be carried forward to 2022/23 (per LRCFT Section 11.6.8.5)**

| <b><u>Type B Leave Time</u></b> | <b><u>Annual FTE</u></b> |
|---------------------------------|--------------------------|
|---------------------------------|--------------------------|

|                            |  |            |                    |                 |
|----------------------------|--|------------|--------------------|-----------------|
| <b>Georgine Hodgkinson</b> | <b>Communication Studies Professor</b> | <b>20%</b> | <b>Spring 2022</b> | <b>.100 FTE</b> |
|----------------------------|--|------------|--------------------|-----------------|

*“A Year Like No Other: An Examination of Ecommerce, Cryptocurrency, and Cybersecurity in 2021”*

**Proposal:** This project will support communication Studies students, curriculum and program development through ecommerce and cryptocurrency research.

|                          |                          |            |                    |                 |
|--------------------------|--------------------------|------------|--------------------|-----------------|
| <b>Heather Hutcheson</b> | <b>English Professor</b> | <b>20%</b> | <b>Spring 2022</b> | <b>.100 FTE</b> |
|--------------------------|--------------------------|------------|--------------------|-----------------|

*“You Can Do This: A Composition Intensive for Former Students of ENGWR 300”*

**Proposal:** This proposal is to create the process for identifying, enrolling, and preparing students who have formerly taken two semesters of ENG WR 300 but have not completed the course (due to a variety of reasons) to participate in an intensive (one to three weeks in length). We will use course success data for ENGWR available at Hawk Dash and will collaborate with campus partners in Counseling, DSPS, Veterans Resources, Athletics, and College Research) to tailor the program to students who lack equitable opportunity to succeed in traditional courses.

**.499 FTE Type B Leave unused during 2021/22**  
**.400 FTE Type B Leave to be carried forward to 2022/23 (per LRCFT Section 11.6.8.5)**

Fall 2021 Board Agenda  
Sabbatical Leaves

Folsom Lake College

Type A Leave: Zero (0) Type A Leave requested

Type B Leave: Zero (0) FTE Type B Leave requested

Type A Leave Time Annual FTE

One (1) Type A Leave unused during 2021/22

.500 FTE of Type A Leave to be carried forward to 2022/23 (per LRCFT Section 11.6.8.5)

Type B Leave Time Annual FTE

.450 FTE Type B Leave unused during 2021/22

.450 FTE Type B Leave to be carried forward to 2022/23 (per LRCFT Section 11.6.8.5)

Fall 2021 Board Agenda  
Sabbatical Leaves

Sacramento City College

Type A Leave:      Zero (0) Type A Leave requested  
                        One (1) Type A Leave converted to 0.500 Type B Leave

Type B Leave:      .250 FTE Type B Leave requested

| <u>Type A Leave Time</u>   | <u>Annual FTE</u> |
|--|-------------------|
| <u>One (1) Type A Leave unused during 2021/22</u><br><u>.500 FTE of Type A Leave to be carried forward to 2022/23 (per LRCFT Section 11.6.8.5)</u> |                   |

| <u>Type B Leave Time</u>                            | <u>Annual FTE</u>                  |
|---|------------------------------------|
| Kandace Knudson      Distance Education Coordinator | 50%      Spring 2022      .250 FTE |

*“Developing Methods of Addressing Academic Technology Information Overload for Students and those who Serve them”*

**Proposal:** Aim to analyze the systemic sources of information overload in the SCC academic environment and propose ways that the college, district, and its employees can make adjustments to the tidal wave of information and information-delivering software that often overwhelms students and those who serve them.

|  |
|--|
| <u>.319 FTE Type B Leave unused during 2021/22</u><br><u>.319 FTE Type B Leave to be carried forward to 2022/23 (per LRCFT Section 11.6.8.5)</u> |
|--|

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|  |  |                                 |   |
|--|--|---------------------------------|---|
| <b>SUBJECT:</b>                        | Human Resources Transactions                               | ATTACHMENT: Yes                 |   |
|  |  | ENCLOSURE: None                 |   |
| <b>AGENDA ITEM:</b>                    | Consent Item P   | TYPE OF BOARD<br>CONSIDERATION: |   |
| <b>RECOMMENDED<br/>BY:</b>             | Mario Rodriguez, Vice Chancellor, Finance & Administration | Urgent                          | CONSENT/ROUTINE <input checked="" type="checkbox"/> |
|  |  | Brian King                      | FIRST READING <input type="checkbox"/>              |
| <b>APPROVED FOR<br/>CONSIDERATION:</b> | Brian King, Chancellor                                     | Brian King                      | ACTION <input type="checkbox"/>                     |
|  |  |                                 | INFORMATION <input type="checkbox"/>                |

## RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

## MANAGEMENT

**APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)**

| <u>Name</u>            | <u>Subject/Position</u>   | <u>Effective Date(s)</u> |
|------------------------|---|--------------------------|
| <u>District Office</u> |   |                          |
| Benzing, Ebony J.      | Director (VIII) of the Center of Excellence for Labor<br>Market Research<br>(M.P.A., University of Southern California) | 01/01/22 – 12/31/22      |
| Prizhbilov, Olga S.    | Director (VII) Refugee Career Pathways<br>(M.S., California State University, Sacramento)                               | 01/01/22 – 12/31/22      |

**APPOINTMENT(S) TO TEMPORARY POSITION(S)**

| <u>Name</u>                | <u>Subject/Position</u>   | <u>Effective Date(s)</u>          |
|----------------------------|---|-----------------------------------|
| <u>District Office</u>     |   |                                   |
| Cuny, Theresa M.           | Interim Director (III), Human Resources<br>(B.S., California State University, Sacramento)  | 04/29/21 – 12/31/21<br>(Revision) |
| Ortiz-Mercado, Sonia M.    | Interim Associate Vice Chancellor of<br>Educational Services and Student Success<br>(M.A., California State University, Sacramento) | 11/01/21 – 06/01/22               |
| <u>Folsom Lake College</u> |   |                                   |
| Butler, Kellie S.          | Interim Vice President of Student Services<br>(Ph.D., Rice University)  | 11/01/21 – 05/31/22               |

**RETIREMENT(S)**

| <u>Name</u>                    | <u>Subject/Position</u>   | <u>Effective Date(s)</u> |
|--------------------------------|---|--------------------------|
| <u>Sacramento City College</u> |   |                          |
| Collins, James I.              | Dean of Science and Allied Health<br>(After 16+ years of regular service) | 01/01/22                 |

## FACULTY

**APPOINTMENT(S) TO TEMPORARY POSITION(S)**

| <u>Name</u>   | <u>Subject/Position</u>                                  | <u>Effective Date(s)</u> |
|---|--|--------------------------|
| <u>Cosumnes River College</u>   |  |                          |
| Austin, April J.<br>(MLIS, San Jose State University)                 | Public Services Librarian, L.T.T.                        | 09/06/21 – 06/30/22      |
| <u>Sacramento City College</u>  |  |                          |
| Dao, Thanh-Thuy N.<br>(M.S., California State University, Sacramento) | Computer Information Science Assistant Professor, L.T.T. | 01/13/22 – 05/18/22      |

**LEAVE(S) OF ABSENCE**

| <u>Name</u>                    | <u>Subject/Position</u> | <u>Type</u> | <u>Effective Date(s)</u>                |
|--------------------------------|-------------------------|-------------|---|
| <u>Sacramento City College</u> |                         |             |   |
| Gary, Lara K.                  | English Professor       | Medical     | 08/19/21 – 11/22/21<br><i>(Revised)</i> |

**RETIREMENT(S)**

| <u>Name</u>  | <u>Subject/Position</u>                              | <u>Effective Date(s)</u>     |
|--|--|------------------------------|
| <u>American River College</u>                                |  |                              |
| Reeves, Leslie<br>(After 19+ years of regular service)       | Universal Design for Learning Coordinator            | 06/30/22                     |
| <u>Sacramento City College</u>                               |  |                              |
| McDonald, Patrick J.<br>(After 19+ years of regular service) | Mathematics and Statistics Professor                 | 12/17/21                     |
| Randolph, Melodi L.<br>(After 12+ years of regular service)  | Dental Assisting Professor (60%) / Coordinator (40%) | 01/01/22<br><i>(Revised)</i> |
| Rice, Helen M.<br>(After 5+ years of regular service)        | Nursing Professor                                    | 12/17/21                     |

**TEMPORARY, PART-TIME EMPLOYEES Fall 2021**  
**American River College**

| <u>Name</u>             | <u>Subject</u>                      | <u>FTE</u> |
|-------------------------|-------------------------------------|------------|
| Anderegg,Kristen M.     | Counselor                           | 1 %        |
| Austin,Debra L.         | Reading                             | 27 %       |
| Ayala,Danielle N.       | ESL Writing                         | 20 %       |
| Ayres,Barbara C.        | Sign Language Interpreting          | 7 %        |
| Ball,Kimberly A.        | Job Seeking/Changing Skills         | 13 %       |
| Barkley,Daniel J.       | English                             | 13 %       |
| Brennan,Tracy E.        | Sign Language Interpreting          | 3 %        |
| Carleton,Christopher J. | Automotive Technology               | 30 %       |
| Caybut,Avis C.          | Administration of Justice           | 1 %        |
| Chung,Jackson           | Mathematics, General                | 60 %       |
| Ciraulo,Salvadore M     | Speech Communication                | 20 %       |
| Dresser,Jonathan        | Real Estate                         | 20 %       |
| Engstrom,Karina H.      | Biology, General                    | 20 %       |
| Erbe,Kevin S.           | Speech Communication                | 20 %       |
| Forehand,James R.       | Mathematics, General                | 20 %       |
| Fountain,Mark BV        | Biomedical Instrumentation          | 3 %        |
| Fox,Lori L.             | English                             | 13 %       |
| Galvan,Joseph           | Administration of Justice           | 1 %        |
| Galvin,Jerome F.        | Welding Technology                  | 28 %       |
| **(A1) Garbutt,Jared J. | Nutrition, Foods, and Culinary Arts | 20 %       |
| Ghamami,Omid            | Purchasing                          | 20 %       |
| Hurley,Steven B         | Real Estate                         | 20 %       |
| Korn,Charles            | Automotive Technology               | 42 %       |
| Kraft,Mary Ellen        | Registered Nursing                  | 64 %       |
| Long,Jason S.           | English                             | 33 %       |
| Montoya,Sally           | Administration of Justice           | 40 %       |
| Murray,Travis           | Automotive Technology               | 33 %       |
| Rogers,Kristina S.      | English                             | 13 %       |
| Whitt,David             | Fire Technology                     | 20 %       |
| Wilkinson,Cheryl        | ESL Writing                         | 20 %       |

**TEMPORARY, PART-TIME EMPLOYEES Fall 2021**  
**Cosumnes River College**

| <u>Name</u>                     | <u>Subject</u>                 | <u>FTE</u> |
|---------------------------------|--------------------------------|------------|
| Ahmadi,Abbas                    | Computer Networking            | 53 %       |
| Cinelli,Albert E.               | Philosophy                     | 20 %       |
| Dartez,Gail A.                  | Dramatic Arts                  | 20 %       |
| De Mars,Eva                     | Physical Education             | 15 %       |
| Domek,Anna L.                   | General Work Experience        | 13 %       |
| Gale,Jessilyn C.                | English                        | 20 %       |
| Garcia Maldonado,Araceli        | Counselor                      | 4 %        |
| Geiger,Steve                    | Construction Crafts Technology | 8 %        |
| Gomez-Boulware,Salena           | Counselor                      | 4 %        |
| Gutierrez,Fabiola               | Counselor                      | 2 %        |
| Manweller,Mathew S.             | Economics                      | 40 %       |
| Mendoza,Liliana                 | Counselor                      | 4 %        |
| Navarro Rodriguez,Celina Jasmin | Counselor                      | 4 %        |
| Odell,Ashley R.                 | Counselor                      | 4 %        |
| Paredes,Denisse L               | Counselor                      | 4 %        |
| Sanchez Flores,Lidia            | Counselor                      | 4 %        |
| Song,Kur                        | Computer Networking            | 17 %       |

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Fall 2021**  
**Cosumnes River College**

| <u>Name</u>       | <u>Subject</u>      | <u>FTE</u> |
|-------------------|---------------------|------------|
| Spisak,John H.    | Computer Networking | 37 %       |
| Zepeda,Daniela A. | Counselor           | 4 %        |

**TEMPORARY, PART-TIME EMPLOYEES Fall 2021**  
**Folsom Lake College**

| <u>Name</u>        | <u>Subject</u>       | <u>FTE</u> |
|--------------------|----------------------|------------|
| Bauer,Christian A. | Philosophy           | 20 %       |
| Davis,Michael R.   | Computer Programming | 20 %       |
| Divittorio,Amy M.  | Spanish              | 15 %       |
| Droege,Brooke J.   | Speech Communication | 20 %       |
| Graham,Reginald A. | Commercial Music     | 26 %       |
| Gray,Victoria K.   | Other Humanities     | 20 %       |
| Gross,Bryan E.     | Psychology, General  | 20 %       |
| Snow,Camille D.    | Counselor            | 34 %       |

**TEMPORARY, PART-TIME EMPLOYEES Fall 2021**  
**Sacramento City College**

| <u>Name</u>                 | <u>Subject</u>                          | <u>FTE</u> |
|-----------------------------|---|------------|
| Angel,Jodelle R.            | English                                 | 67 %       |
| Ashe,Chipo C.               | Counselor                               | 10 %       |
| Astarte,Sarah I             | Psychology, General                     | 20 %       |
| Bella,Cheryl B.             | Sign Language                           | 27 %       |
| Boyd,Rebecca M.             | Librarian                               | 33 %       |
| Bryant,Paul R.              | Software Applications                   | 18 %       |
| Castillo,Enrique M.         | Coordinator                             | 30 %       |
| Cheung,Joseph L.            | Computer Infrastructure and Support     | 24 %       |
| Clark,Terri A.              | Librarian                               | 45 %       |
| Crandall,James M.           | Anthropology                            | 20 %       |
| **(A5) Dao,Thanh-Thuy N.    | Computer Support                        | 18 %       |
| Diaz-Gastelum,Gloria        | Spanish                                 | 27 %       |
| Farrelly,Joseph T.          | Sociology                               | 20 %       |
| Galvan,Erika N.             | Counselor                               | 18 %       |
| Garboushian,Maida Y.        | Academic Guidance                       | 20 %       |
| Garboushian,Maida Y.        | Counselor                               | 34 %       |
| Garboushian,Maida Y.        | Counselor                               | 5 %        |
| Garcia,Isela                | Cosmetology and Barbering               | 20 %       |
| Geddis,Maurice A.           | Counselor                               | 35 %       |
| Goldsmith,Maryll R.         | Music                                   | 8 %        |
| Guerrero,Monique A.         | Cosmetology and Barbering               | 62 %       |
| Guimont,Roger C             | Environmental Control Technology (HVAC) | 14 %       |
| Hoover,Estate of Jeffrey L. | Music                                   | 13 %       |

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2021**  
**American River College**

| <u>Name</u>             | <u>Subject</u>             | <u>FTE</u> |
|-------------------------|----------------------------|------------|
| Andronas,Jennifer L.    | Automotive Technology      | 33 %       |
| Ayala-Garcia,Marisol G. | Emergency Medical Services | 4 %        |

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee      \*\* = Returning Employee

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2021**  
**American River College**

| <u>Name</u>           | <u>Subject</u>             | <u>FTE</u> |
|-----------------------|----------------------------|------------|
| Condos,Marc A.        | Marketing & Distribution   | 20 %       |
| Engler,Denise M.      | Reading                    | 13 %       |
| Ramos,Gabriel F.      | Administration of Justice  | 40 %       |
| **(A2) Valdez,Judith  | Counselor                  | 2 %        |
| West Oyedele,Erica V. | Sign Language Interpreting | 3 %        |

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2021**  
**Cosumnes River College**

| <u>Name</u>               | <u>Subject</u>                             | <u>FTE</u> |
|---------------------------|--|------------|
| Carlson,William D.        | Automotive Technology                      | 28 %       |
| Connally,Ryan             | Civil & Construction Mgmt Technology       | 7 %        |
| Fishman,Wendell           | Website Design and Development             | 20 %       |
| Fishman,Wendell           | Information Technology, General            | 7 %        |
| **(A5) Fortin,Cheri L.    | Dramatic Arts                              | 40 %       |
| Huang,Chao-Jen            | Computer Programming                       | 50 %       |
| Martinez-Alire,Crystal D. | Counselor                                  | 2 %        |
| Mulhern,Jeannette L.      | Child Development/Early Care and Education | 40 %       |
| Neves,Megan G.            | Counselor                                  | 4 %        |
| Pereira,Michael J.        | Automotive Technology                      | 27 %       |
| West,Jimmy D.             | Applied Photography                        | 7 %        |
| Wilson,James B.           | ESL Writing                                | 20 %       |

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2021**  
**Folsom Lake College**

| <u>Name</u>          | <u>Subject</u>       | <u>FTE</u> |
|----------------------|----------------------|------------|
| Angove,Philip J.     | Music                | 15 %       |
| Black,Jennifer H.    | Accounting           | 27 %       |
| Clark,Christopher S. | Guidance             | 13 %       |
| DeVille,Rebecca A.   | Classics-Humanities  | 40 %       |
| Eitel,Joseph E.      | Mathematics, General | 60 %       |
| Gregory,Richard C.   | Health Education     | 20 %       |
| Javier,Miriam P.     | Counselor            | 36 %       |
| Kraemer,Jennifer L.  | Family Studies       | 40 %       |
| Longhitano,Amber L.  | Counselor            | 14 %       |
| Moraga,Juan Carlos   | Spanish              | 40 %       |
| Yang,Kou             | Counselor            | 15 %       |

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2021**  
**Sacramento City College**

| <u>Name</u>          | <u>Subject</u>                       | <u>FTE</u> |
|----------------------|--------------------------------------|------------|
| Bacod,Maristella A.  | Counselor                            | 1 %        |
| Block,Angela M.      | Sociology                            | 20 %       |
| Carmazzi,Paul L.     | Management Development & Supervision | 20 %       |
| Carmazzi,Paul L.     | Physical Education                   | 15 %       |
| Cypret,Phillip B.    | Aeronautical & Aviation Technology   | 25 %       |
| De Guzman,Emmylou V. | Health Occupations, General          | 20 %       |
| De Guzman,Emmylou V. | Registered Nursing                   | 18 %       |
| Dixon,Michael A.     | Information Technology, General      | 10 %       |

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee      \*\* = Returning Employee

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**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2021****Sacramento City College**

| <u>Name</u>              | <u>Subject</u>       | <u>FTE</u> |
|--------------------------|----------------------|------------|
| **(B5) Estabrook,Paul H. | Applied Photography  | 15 %       |
| Fabionar,David E.        | Speech Communication | 20 %       |
| Freas,Adam C.            | Counselor            | 9 %        |
| Lucien,Darreis V.        | Nursing              | 13 %       |
| Martinez,Jesus E.        | Mathematics, General | 20 %       |
| Mendez-Nunez,Luis R.     | Mathematics, General | 40 %       |
| Mesa,Felicia B.          | Registered Nursing   | 13 %       |
| Newman Ritchards,Toni J. | Counselor            | 2 %        |
| Ramsey,Robert A.         | Mathematics, General | 53 %       |
| Romero Jr,Jesus          | Mathematics, General | 27 %       |
| Rosenberger,Randy        | Mathematics, General | 60 %       |
| Wagner,Glennda G.        | Nursing              | 44 %       |

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%.                   \*=New Employee                   \*\*=Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

## C L A S S I F I E D

| <b>APPOINTMENT(S)</b>   |  | <u>Name</u>   | <u>Position</u>    | <u>Assigned to</u>       | <u>Effective Date(s)</u> |
|---|--|---|--------------------|--------------------------|--------------------------|
| Bragado, James M.   |  | Student Personnel Assistant - Student Services                              |                    | DO                       | 10/27/21                 |
| Jones, Noelle P.  |  | Clerk III   |                    | ARC                      | 10/28/21                 |
| Li, Vladislav B.  |  | Student Personnel Assistant - Temporary Assistance to Needy Families (TANF) |                    | ARC                      | 11/01/21                 |
| Robinson, Matthew P.  |  | Instructional Assistant – Music, 9 months                                   |                    | ARC                      | 01/10/22                 |
| <b>LEAVE(S) OF ABSENCE</b>  |  | <u>Name</u>   | <u>Position</u>    | <u>Type of Leave</u>     | <u>Assigned to</u>       |
| Taylor, Jennifer C.   |  | Account Clerk III   |                    | Personal, 25%            | FLC                      |
| Wyckoff, Bryan W.   |  | Staff Resources Center Assistant  |                    | Personal, 22.8%          | SCC                      |
| <b>PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST</b>   |  |   |                    |                          |                          |
| <b>PROMOTION(S)</b>   |  | <u>Name</u>   | <u>Position</u>    | <u>Assigned to</u>       | <u>Effective Date(s)</u> |
| Baker, Brenda L.  |  | Groundskeeper   |                    | FM                       | 10/22/21                 |
| <b>New Position<br/>(Current Position)</b>  |  | <u>Name</u>   | <u>Assigned to</u> | <u>Effective Date(s)</u> |                          |
| Financial Aid Officer<br>(Assistant Financial Aid Officer)  |  | Bonner, Temperance R.   |                    | SCC<br>SCC)              | 11/01/21                 |
| Alternate Media Design Specialist<br>(Student Personnel Assistant – Disabled Student Programs & Services) |  | Ellis, Keith R.   |                    | FLC<br>CRC)              | 10/25/21                 |
| Student Personnel Assistant – Temporary Assistance to Needy Families (TANF)<br>(Clerk III)                |  | Murti, Kendalyne K.   |                    | ARC<br>ARC)              | 10/11/21                 |

## C L A S S I F I E D

**PROMOTION(S), CONTINUED**

| <u>Name</u>        | <u>New Position<br/>(Current Position)</u>                                  | <u>Assigned<br/>to</u> | <u>Effective<br/>Date(s)</u> |
|--------------------|---|------------------------|------------------------------|
| Porter, Kevin R.   | Instructional Services Assistant II<br>(Instructional Services Assistant I) | ARC<br>ARC)            | 11/01/21                     |
| Watt, Cheryl L.    | Child Development Center Supervisor<br>(Administrative Assistant I)         | ARC<br>ARC)            | 10/18/21                     |
| Wattier, Taunya L. | Fiscal Services Supervisor<br>(Administrative Services Analyst)             | DO<br>SCC)             | 11/01/21                     |

**RESIGNATION(S)**

| <u>Name</u>        | <u>Position</u>                                    | <u>Assigned<br/>to</u> | <u>Effective<br/>Date(s)</u> |
|--------------------|--|------------------------|------------------------------|
| Tanimoto, Eddie M. | Child Development Center Lead Teacher,<br>9 months | CRC                    | 11/06/21                     |

**RETIREMENT(S)**

| <u>Name</u>           | <u>Position</u>  | <u>Assigned<br/>to</u> | <u>Effective<br/>Date(s)</u> |
|-----------------------|--|------------------------|------------------------------|
| Fink, David J.        | Facilities Management-<br>Transportation Supervisor<br>(After 20 years of regular service) | FM                     | 12/31/21<br><i>(Revised)</i> |
| Phillips, Francene W. | Administrative Assistant I<br>(After 19 years of regular service)                          | ARC                    | 12/31/21                     |
| Visentin, Deana R.    | Accountant<br>(After 30+ years of regular service)   | FLC                    | 12/31/21                     |

Temporary Classified Employees  
Education Code 88003 (Per AB 500)

*The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,*

| <u>Name</u>                   | <u>Title</u>                | <u>Effective Date</u> | <u>End Date</u> |
|-------------------------------|-----------------------------|-----------------------|-----------------|
| <u>American River College</u> |                             |                       |                 |
| Burrage, Michael E.           | Utility Worker              | 10/11/2021            | 06/30/2022      |
| Davis, Magdalina N            | Special Projects            | 09/25/2021            | 06/30/2022      |
| Dehoney, Eugene C.            | Clerk I                     | 09/15/2021            | 06/30/2022      |
| Flores, Stacy E.              | Counseling Clerk II         | 10/05/2021            | 06/30/2022      |
| Hew Len, Joseph C.            | Assistant Coach             | 08/23/2021            | 06/30/2022      |
| Hew Len, Joseph C.            | Assistant Coach             | 08/23/2021            | 06/30/2022      |
| Jacobson, Sarah K             | Student Personnel Assistant | 10/25/2021            | 06/30/2022      |
| Jenkins, Jaquan R.            | Clerk I                     | 09/01/2021            | 06/30/2022      |
| Markle, Logan J.              | Programmer I                | 10/11/2021            | 06/30/2022      |
| Mason, Amber E                | Special Projects            | 09/01/2021            | 06/30/2022      |
| Miller, Patti                 | Special Projects            | 09/27/2021            | 06/30/2022      |
| Morris, Carson N              | Special Projects            | 10/01/2021            | 06/30/2022      |
| Nguyen, Baongoc H.            | Counseling Clerk II         | 09/01/2021            | 06/30/2022      |
| Onu, Faith A                  | Library Technician          | 10/27/2021            | 06/30/2022      |
| Pineda, Rachel L.             | Special Projects            | 09/20/2021            | 06/30/2022      |
| Reisner, Diana M.             | Intermediate Interpreter    | 09/17/2021            | 06/30/2022      |
| Simpson, Joseph E.            | Instructional Assistant     | 10/05/2021            | 06/30/2022      |
| Stephens, Michaela D.         | Clerk III                   | 10/04/2021            | 06/30/2022      |
| Stove, Tamika D.              | Instructional Assistant     | 08/25/2021            | 06/30/2022      |
| Strom, Ryal Edwyn             | Special Projects            | 09/25/2021            | 06/30/2022      |
| Unter, Riley S.               | Special Projects            | 08/23/2021            | 06/30/2022      |
| Veldman, Annelies M.          | Special Projects            | 09/15/2021            | 06/30/2022      |

#### Cosumnes River College

|                            |                       |            |            |
|----------------------------|-----------------------|------------|------------|
| Boehringer, Kyle R.        | Special Projects      | 10/01/2021 | 06/30/2022 |
| Busse, Shannon A.          | Athletic Trainer      | 10/18/2021 | 06/30/2022 |
| Cason, Andrew A.           | Special Projects      | 09/01/2021 | 06/30/2022 |
| Cavazos, Michelle E.       | Laboratory Technician | 09/20/2021 | 06/30/2022 |
| Clemons, Daniel S.         | Special Projects      | 09/01/2021 | 06/30/2022 |
| Espinosa, Arturo           | Outreach Specialist   | 10/18/2021 | 06/30/2022 |
| Hazini, Raya M.            | Special Projects      | 08/01/2021 | 06/30/2022 |
| Iqueda, Angel A.           | Special Projects      | 09/01/2021 | 06/30/2022 |
| Keefer, Kevin A.           | Assistant Coach       | 09/23/2021 | 06/30/2022 |
| Lee, Carol H.              | Special Projects      | 09/01/2021 | 06/30/2022 |
| Maximo Sanchez, Eduardo A. | Laboratory Technician | 09/21/2021 | 06/30/2022 |
| McDonald, Audrey K.        | Special Projects      | 09/01/2021 | 06/30/2022 |
| Ramirez, Pablo P.          | Assistant Coach       | 07/01/2021 | 06/30/2022 |
| Shuman, Steve E            | Reader/Tutor I        | 10/25/2021 | 06/30/2022 |

| <u>Name</u>   | <u>Title</u>                | <u>Effective Date</u> | <u>End Date</u> |
|---|-----------------------------|-----------------------|-----------------|
| <u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u> |                             |                       |                 |
| Crisp, Marcia L   | Clerk III                   | 10/28/2021            | 06/30/2022      |
| Evans, Taylor M   | Campus Patrol               | 10/01/2021            | 06/30/2022      |
| Griffin, Burgess L  | Campus Patrol               | 09/01/2021            | 06/30/2022      |
| Lynn, Jessica   | Special Projects            | 07/01/2021            | 06/30/2022      |
| Smith, Daniel C.  | Special Projects            | 10/18/2021            | 06/30/2022      |
| Strachan, Sean P  | Special Projects            | 10/25/2021            | 06/30/2022      |
| Walters, Benton J.  | Campus Patrol               | 10/11/2021            | 06/30/2022      |
| <u>Folsom Lake College</u>  |                             |                       |                 |
| Balbuena, Caleb F   | Special Projects            | 10/25/2021            | 06/30/2022      |
| Boykin, Kylene J  | Special Projects            | 10/25/2021            | 06/30/2022      |
| Chima, Gurminder S.   | Special Projects            | 10/25/2021            | 06/30/2022      |
| Granier, Theodore R. E.   | Instructional Assistant     | 10/25/2021            | 06/30/2022      |
| Harmon, Aubrie Sade   | Clerk I                     | 10/11/2021            | 06/30/2022      |
| Llontop, Carlos A   | Instructional Assistant     | 10/25/2021            | 06/30/2022      |
| Machani, Rachana  | Account Clerk III           | 10/25/2021            | 06/30/2022      |
| Majeski, Michael B.   | Assistant Coach             | 10/25/2021            | 06/30/2022      |
| Marderos, Aaron G   | Special Projects            | 10/25/2021            | 06/30/2022      |
| Martinez, Adriana   | Special Projects            | 10/25/2021            | 06/30/2022      |
| McDonald, Russell G   | Special Projects            | 10/25/2021            | 06/30/2022      |
| Moya, Andy C  | Special Projects            | 10/25/2021            | 06/30/2022      |
| Moya, Randy   | Special Projects            | 10/25/2021            | 06/30/2022      |
| Robinson, Darren M  | Special Projects            | 10/25/2021            | 06/30/2022      |
| Shea, Kevin P   | Special Projects            | 10/25/2021            | 06/30/2022      |
| Starr, Christopher A.   | Special Projects            | 10/25/2021            | 06/30/2022      |
| Trengove, Ronald W.   | Special Projects            | 09/25/2021            | 06/30/2022      |
| Vigil, Winona M   | Special Projects            | 10/25/2021            | 06/30/2022      |
| Zamora-Alvarez, Jacqueline  | Financial Aid Clerk I       | 10/12/2021            | 06/30/2022      |
| <u>Sacramento City College</u>  |                             |                       |                 |
| Cervantez, Dianne G   | Instructional Assistant     | 09/25/2021            | 06/30/2022      |
| Davis, Angela M.  | Instructional Assistant     | 09/25/2021            | 06/30/2022      |
| Foley, Tonya L  | Student Personnel Assistant | 09/28/2021            | 06/30/2022      |
| Gabriel, Greg P.  | Student Personnel Assistant | 09/20/2021            | 06/30/2022      |
| Harris, Garren A  | Special Projects            | 10/01/2021            | 06/30/2022      |
| Her, Jee Meng   | Clerk II                    | 10/01/2021            | 06/30/2022      |
| Lazo, Nicole R  | Special Projects            | 09/15/2021            | 06/30/2022      |
| Lyatavskiy, Svyatoslav  | Special Projects            | 10/05/2021            | 06/30/2022      |
| Nadew, Tehetna W.   | Special Projects            | 09/25/2021            | 06/30/2022      |
| Poletti, Aaron J  | Instructional Assistant     | 08/23/2021            | 06/30/2022      |

| <u>Name</u>                                | <u>Title</u>            | <u>Effective Date</u> | <u>End Date</u> |
|--|-------------------------|-----------------------|-----------------|
| <u>Sacramento City College (continued)</u> |                         |                       |                 |
| Razo Pacheco, Mariel Alejandra.            | Special Projects        | 09/25/2021            | 06/30/2022      |
| Richardson, Lucy J                         | Special Projects        | 09/15/2021            | 06/30/2022      |
| Stewart, Susan Q.                          | Special Projects        | 10/05/2021            | 06/30/2022      |
| Vang, Sean H.                              | Clerk II                | 10/01/2021            | 06/30/2022      |
| Woolsey, Kyle K.                           | Instructional Assistant | 09/25/2021            | 06/30/2022      |

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                                    |                                   |                              |   |
|------------------------------------|-----------------------------------|------------------------------|---|
| <b>SUBJECT:</b>                    | Draft 2022 Board Meeting Calendar | ATTACHMENT: Yes              |   |
|                                    |                                   | ENCLOSURE: None              |   |
| <b>AGENDA ITEM:</b>                | First Reading Item A              | TYPE OF BOARD CONSIDERATION: |   |
| <b>RECOMMENDED BY:</b>             | Brian King, Chancellor            | CONSENT/ROUTINE              |   |
| <b>APPROVED FOR CONSIDERATION:</b> | Brian King, Chancellor            | FIRST READING                | X |
|                                    |                                   | ACTION                       |   |
|                                    |                                   | INFORMATION                  |   |

**STATUS:**

A draft copy of the proposed 2022 annual board meeting calendar is attached for the Board's review and discussion. The final draft will be presented for approval at the next regular board meeting on December 15, 2021.

**RECOMMENDATION:**

The draft 2022 board meeting calendar is presented to the Board of Trustees for first reading.

# LOS RIOS

## COMMUNITY COLLEGE DISTRICT

### DRAFT 2022 Board Meeting Calendar

Regular board meetings are generally the second Wednesday of the month  
(unless otherwise noted) at 5:30 pm

The 2022 calendar will be subject to change based on the developing pandemic situation and local health guidelines.

| JANUARY  |    |    |  | JULY      |    |    |  |
|----------|----|----|--|-----------|----|----|--|
|          | 12 |    |  |           | 13 |    |  |
| FEBRUARY |    |    |  | AUGUST    |    |    |  |
|          |    | 16 |  |           | 10 |    |  |
| MARCH    |    |    |  | SEPTEMBER |    |    |  |
| 4-5*     |    | 16 |  |           | 14 |    |  |
| APRIL    |    |    |  | OCTOBER   |    |    |  |
|          |    | 20 |  | 7-8*      |    | 19 |  |
| MAY      |    |    |  | NOVEMBER  |    |    |  |
|          | 11 |    |  |           | 9  |    |  |
| JUNE     |    |    |  | DECEMBER  |    |    |  |
|          | 8  |    |  |           | 14 |    |  |

\*Board Retreat

Convocation Dates: January 14 and August 19

Commencement: May 18

Meeting Location(s):

District Office Board Room - 1919 Spanos Court, Sacramento, CA 95825

**2022 Board Calendar Scheduling Notes:**

- ACCT National Legislative Summit is scheduled for February 6-9, 2022.
- LRCCD Spring Recess the week of April 11 – 17, 2922.
- Fall ACCT Leadership Congress is scheduled for October 26-29, 2022. Does not affect regular board meeting or retreat dates.
- December meeting may be held the second Wednesday in compliance with AB 2449, effective January 2019, which changes the date of the annual organizational meeting to ***on or after the second Friday in December.***

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: November 10, 2021

|                                    |   |                              |   |
|------------------------------------|---|------------------------------|---|
| <b>SUBJECT:</b>                    | Accreditation Self-Evaluation Reports:<br>ARC/CRC/FLC/SCC   | ATTACHMENT: No               |   |
|                                    |   | ENCLOSURE: Draft Reports     |   |
| <b>AGENDA ITEM:</b>                | Action Item A   | TYPE OF BOARD CONSIDERATION: |   |
| <b>RECOMMENDED BY:</b>             | <br>Jamey Nye, Deputy Chancellor | CONSENT/ROUTINE              |   |
|                                    |   | FIRST READING                |   |
| <b>APPROVED FOR CONSIDERATION:</b> | <br>Brian King, Chancellor       | ACTION                       | X |
|                                    |   | INFORMATION                  |   |

## BACKGROUND:

The Western Association of Schools and Colleges/Accrediting Commission for Community and Junior Colleges (ACCJC) accreditation process requires each college to prepare a comprehensive Institutional Self-Evaluation Report (ISER) and undergo an accreditation External Evaluation Team visit once every seven years. The four Los Rios colleges have been engaged in the self-evaluation process since spring 2020. The ACCJC teams will review the ISERS and provide initial feedback in February, 2022 followed by team visits to our colleges in October, 2022.

## STATUS:

The American River, Cosumnes River, Folsom Lake and Sacramento City College Institutional Self-Evaluation Reports have been shared with the Board and will be presented for approval for submission to the ACCJC.

## RECOMMENDATION:

It is recommended that the Board of Trustees approve the American River, Cosumnes River, Folsom Lake and Sacramento City College Institutional Self-Evaluation Reports for submission to the Accrediting Commission for Community and Junior Colleges.