



San Juan Unified School District

Board of Education

3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes
December 13, 2022**

Regular Meeting

Board of Education

4:15 p.m.

Open Session/Call to Order/Oath of Office/Election Results (A)

The December 13 regular meeting was called to order by the vice president, Zima Creason. The board meeting was held in person and was also streamed to the district's YouTube channel.

Superintendent Kern announced that the Certificate of Facts for the board elections held on November 8, 2022, has been received from the Sacramento County Registrar of Voters, and the oath of office was then administered to re-elected board member Zima Creason and newly elected board members Tanya Kravchuk, Ben Avey and Steve Miller.

Roll Call

Present:

Zima Creason

Pam Costa

Saul Hernandez

Ben Avey

Paula Villescaz (*arrived at 5:15 p.m.*)

Tanya Kravchuk

Steve Miller

Announcement of Closed Session Topics/Closed Session Visitor Comments (B)

There were no closed session visitor comments.

Closed Session (C)

The meeting was recessed at 4:27 p.m. with the board convening in closed session at 5:15 p.m. to consider student expulsions in six cases and student readmissions in two cases (Education Code section 48918[f]).

Reconvene Open Session/Pledge of Allegiance (D)

At 6:30 p.m., the meeting was called back to order by the vice president, Zima Creason. Four members of the Del Campo High School Air Force Jr. ROTC led the group in the Pledge of Allegiance.

Organizational Meeting: Election of Officers/Board Representatives/Appointment of Secretary/Meeting Dates, Times, Location and Remuneration (E)

Election of Officers:

It was moved by Ms. Villescaz, seconded by Mr. Hernandez, that Ms. Creason be elected president. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk, Miller].

It was moved by Ms. Kravchuk, seconded by Mr. Miller, that Mr. Avey be elected vice president. MOTION FAILED 3-4 [AYES: Avey, Kravchuk, Miller; NOES: Creason, Costa, Hernandez, Villescaz].

It was moved by Mr. Hernandez, seconded by Ms. Villescaz, that Ms. Costa be elected vice president. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk, Miller].

It was moved by Ms. Costa, seconded by Mr. Avey, that Mr. Miller be elected clerk. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk, Miller].

Board Representatives:

The board approved the selection of board representatives (and alternates) to the following committees:

- Citizens/Bond Oversight Committee — Mr. Miller; Ms. Villescaz, alt.
- Curriculum, Standards, Instructional and Student Services Committee — Ms. Costa; Ms. Kravchuk, alt.
- Facilities Committee — Mr. Hernandez; Mr. Avey, alt.
- Local Control and Accountability Plan (LCAP) Parent Advisory Committee (PAC) — Ms. Kravchuk; Ms. Villescaz, alt.
- District English Learner Advisory Committee (DELAC) — Mr. Avey; Ms. Creason, alt.
- Special Education Community Advisory Committee (CAC) — Ms. Creason; Mr. Miller, alt.
- San Juan Education Foundation (SJEF) – alternating
- District Audit Committee — Mr. Hernandez, Mr. Avey and Ms. Costa
- California School Boards Association (CSBA) Delegate Assembly — Ms. Villescaz and Ms. Creason

It was moved by Ms. Costa, seconded by Mr. Miller, to appoint Ms. Villescaz to the CSBA Delegate Assembly for a two-year term from April 1, 2023 to March 31, 2025. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

It was moved by Ms. Kravchuk, seconded by Ms. Villescaz, to appoint Ms. Creason to the CSBA Delegate Assembly for the remainder of the current term through March 31, 2024. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

- City of Citrus Heights Education and Community Programs Committee — Mr. Miller (area 7), Ms. Kravchuk (area 5) and Ms. Creason (board president)

Secretary to the Board:

It was moved by Ms. Costa, seconded by Ms. Villescaz, to appoint the superintendent as secretary to the board. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Board Meeting Schedule:

It was moved by Mr. Hernandez, seconded by Mr. Miller, to approve the board meeting schedule for the second and fourth Tuesdays of the month at 6:30 p.m. and workshops as needed. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Board Meeting Location:

It was moved by Ms. Kravchuk, seconded by Mr. Hernandez, to approve the board meeting location at 3738 Walnut Avenue, Carmichael. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Board Member Remuneration:

It was moved by Mr. Miller, seconded by Ms. Costa, to approve board member remuneration in the amount of \$787.50, in accordance with Board Policy 9250 and Education Code section 35120. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Minutes Approved (F)

It was moved by Ms. Costa, seconded by Ms. Villescaz, that the minutes of the November 15 regular meeting be approved. MOTION CARRIED 4-0-3 [AYES: Creason, Costa, Villescaz, Hernandez; NOES: None; ABSTAIN: Miller, Avey, Kravchuk].

High School Student Council Reports (G-1)

High School Student Council representatives Alexander Palmer and Arteah Rosario from El Sereno High School and Neil Wallace from Meraki High School updated the board on the goals, activities and achievements at their respective schools.

Staff Reports (G-2)

Assistant Superintendent of Secondary Education and Programs Kristan Schnepf provided an update on the district's Career Technical Education (CTE) programs.

Closed Session/Expulsion Actions (G-6)

Mr. Miller reported that the board voted 6-1 to accept a hearing panel's recommendation of one suspended expulsion in case number M-4, and the board voted unanimously to accept a hearing panel's recommendation of three expulsions in case numbers M-7, M-8 and S-14; to accept as written two stipulated expulsions in case numbers S-15 and S-16; and to accept two denied enrollments in case numbers RA-01 and RA-02.

Visitor Comments (H)

Sarah Britton spoke about math grades at Rio Americano High School.

Hilary McLean shared information about her daughter's experiences in math at Rio Americano High School.

Kim Dee shared information about her son's experiences in math at Rio Americano High School.

Andrea de la Fuente shared information about her daughter's experiences in math at Rio Americano High School.

Armand Feliciano expressed his concerns regarding the math classes at Rio Americano High School.

Will Gonzalez spoke about skills-based learning in math at Rio Americano High School.

Leslie Guillon shared information about her daughter's experiences in math at Rio Americano High School.

Philip Martin expressed his concerns regarding the math department at Rio Americano High School.

Natalie Pullano expressed her concerns regarding the math department at Rio Americano High School.

Cerissa Brown shared her concerns regarding English language arts and tutoring.

Denise Ackerman shared information about her daughter's experiences in math at Rio Americano High School.

Consent Calendar Approved (I-1/I-8)

It was moved by Mr. Miller, seconded by Ms. Costa, that the consent calendar items I-1 through I-8 be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Personnel (I-1)

Appointments, leaves of absence and separations – approved as submitted.

Purchasing Report (I-2)

Purchase orders and service agreements, change orders, construction and public works bids and piggyback contracts – approved as submitted.

Gifts (I-3)

Acceptance of gifts to Camp Winthers, Family and Community Engagement, Laurel Ruff Transition School and Northridge Elementary School.

Disposal of Surplus Property (I-4)

Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

Cal OES Special Needs Transportation Camera Program Grant Subaward Agreement (I-5)

Approval of the Proof of Authority from the California Governor's Office of Emergency Services (Cal OES), accepting the grant subaward agreement for the Special Needs Transportation Camera Program.

Resolution No. 4051: Arcade Fundamental Middle School Lease Amendment No. 3 (I-6)

Adoption of Resolution No. 4051, approving the third amendment to the lease agreement for the Arcade Fundamental Middle School Project No. 001-9512-P1 between San Juan Unified School District and Clark/Sullivan Construction.

Resolution No. 4052: Katherine Johnson Middle School Lease Amendment No. 3 (I-7)

Adoption of Resolution No. 4052, approving the third amendment to the lease agreement for the Katherine Johnson Middle School Project No. 055-9512-P1 between San Juan Unified School District and Flint Builders, Inc.

Minimum Wage Increase: Short-Term Salary Schedule (I-8)

Approval of salary changes to reflect the January 1, 2023 minimum wage increase to \$15.50 per hour for certain job classifications on the short term, temporary salary schedule and the proposed rate change for school psychologist intern II and school psychologist intern III effective January 1, 2023.

2021-2022 Audit Report (K-1)

Chief Financial Officer Jennifer Stahlheber introduced Ms. Jennifer Aras, who presented the 2021-2022 audit report as prepared by Crowe LLP, the district's independent auditor. Ms. Aras explained that all aspects of the financial statement audit were unmodified, or clean audit opinion, with one internal control finding related to revenue recognition and the estimation process. Ms. Aras also noted there was one administrative/clerical finding regarding state compliance procedures related to attendance reporting, which resulted in no fiscal impact to the district. Mr. Avey and Mr. Miller made comments and asked clarifying questions, which Ms. Aras addressed. Mr. Hernandez and Ms. Villescaz acknowledged the work of the fiscal team.

It was moved by Ms. Kravchuk, seconded by Ms. Villescaz, to accept the 2021-2022 audit report as prepared by the district's independent auditor, Crowe LLP. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

2022-2023 First Interim and Budget/Financial Status Report (K-2)

Ms. Stahlheber presented the 2022-2023 First Interim Report, certifying the First Interim Report as positive, with the understanding of the fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. The First Interim Report reflects actual revenue and expenditures through October 31, 2022, forecasts the remainder of the 2022-2023 fiscal year, and provides a multi-year budget projection for years 2023-2024 and 2024-2025. Board members made comments and posed questions, which Ms. Stahlheber addressed. Mr. Avey inquired about the next two years of forecasting. Ms. Kravchuk thanked staff for answering her budget questions. Ms. Villescaz spoke about the state's budget challenges and how the district might be impacted. Superintendent Kern and Ms. Stahlheber spoke about one-time funds, concentration dollars, enrollment and average daily attendance. Mr. Hernandez inquired about cash flow. Ms. Villescaz acknowledged the teamwork that has gone into this process. Superintendent Kern spoke about the relationship between the district and its labor partners. Ms. Costa expressed appreciation for the work of the team. Ms. Creason requested a modification to the core commitment language.

It was moved by Ms. Villescaz, seconded by Mr. Avey, to approve the 2022-2023 First Interim Report with the positive certification of the district's ability to meet its financial obligations for the current fiscal year and subsequent two fiscal years. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Resolution No. 4053: Notice of Intent to Convey Permanent Easement at Greer Elementary School (K-3)

Chief Operations Officer Frank Camarda presented the item. It was moved by Mr. Miller, seconded by Ms. Kravchuk, to adopt Resolution No. 4053, declaring the intent to convey a permanent easement at Greer Elementary School to California American Water and to call a public hearing to be held on January 10, 2023. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Resolution No. 4055: Notice of Intent to Convey Permanent Easement at Northridge Elementary School (K-4)

Mr. Camarda presented the item. It was moved by Mr. Miller, seconded by Ms. Costa, to adopt Resolution No. 4055, declaring the intent to convey a permanent easement at Northridge Elementary School to the Fair Oaks Water District and to call a public hearing to be held on January 10, 2023. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Resolution No. 4057: Notice of Intent to Convey Permanent Easement at John Barrett Middle School (K-5)

Mr. Camarda presented the item. It was moved by Mr. Miller, seconded by Mr. Avey, to adopt Resolution No. 4057, declaring the intent to convey a permanent easement at John Barrett Middle School to the County of Sacramento and to call a public hearing to be held on January 24, 2023. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Governance Handbook Annual Update (K-6)

Chief of Staff Trent Allen presented the Governance Handbook for the board's annual review. Mr. Avey recommended adding language related to virtual public comment and parliamentary procedures, specifically Robert's Rules of Order. Mr. Miller suggested adding language related to recusals, in accordance with the Brown Act. Ms. Kravchuk expressed support for reviewing the district's mission statement. Superintendent Kern provided background on the strategic plan process,

which included the development of the current mission statement. After board discussion, it was agreed that the item would be tabled for now and that staff would bring it back for further discussion/action at a future board meeting.

Board Reports (L)

There were no board reports.

Future Agenda (M)

Mr. Avey asked for additional information regarding high school math standards, which Ms. Kravchuk and Mr. Miller also requested.

Adjournment (N)

At 8:35 p.m., there being no further business, the regular meeting was adjourned.



Zima Creason, Board President



Melissa Bassanelli, Secretary

Approved: 01/10/2023

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