



**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
9935 Auburn Folsom Road  
Granite Bay, CA 95746**

**July 17, 2024  
6:00 p.m.**

**This Board meeting will be conducted both in-person at the District's Boardroom at the address above and via videoconference. When all Board members are in the Boardroom, the District's Board meetings are not required to be broadcast via videoconference and are done so as a convenience to the public; furthermore, if the transmission goes down, for any reason, the meeting will continue in person as scheduled. Members of the public may participate in Board meetings via videoconference per the instructions below.**

**To attend via videoconference, please use the following link:**

**Please join the meeting from your computer, tablet or smartphone.  
<https://meet.goto.com/245724141>**

**You can also dial in using your phone.  
United States: [+1 \(872\) 240-3212](tel:+1(872)240-3212)**

**Access Code: 245-724-141**

**Please mute your line.**

**Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time – at that time, please unmute your line in order to speak.**

**\*\*\*Important Notice: For any meetings that include a Closed Session, the videoconference will be terminated when the Board adjourns into Closed Session. Members of the public who would like to receive the report out from Closed Session and time of adjournment from Closed Session into Open Session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: [tgrant@sjwd.org](mailto:tgrant@sjwd.org), before or during the meeting. No other business will be conducted after the Board adjourns from Closed Session into Open Session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at [tgrant@sjwd.org](mailto:tgrant@sjwd.org).

***Please silence cell phones and refrain from side conversations during the meeting.***

## I. ROLL CALL

## II. PUBLIC FORUM AND COMMENTS

This is the opportunity for members of the public to comment on any item(s) that do not appear on the agenda. During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

## III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, June 26, 2024 (W & R)

***Recommendation:*** ***Approve draft minutes***

2. Air Release Valve Replacement Program 2023/2024 (R)

***Recommendation:*** ***To authorize the Director of Engineering Services to execute a construction contract with TAK Broadband CA, LLC (TAK) for the Air Release Valve Replacement Program 2023/2024 Project***

## IV. PUBLIC HEARING

1. Ordinance No. 24-02 Amending Ordinances 9000, 10000, 11000, 13000, 14000, 17000 and 18000 (W & R)

***Action:*** ***Consider waiving second reading of Ordinance No. 24-02 and adopt Ordinance No. 24-02 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinances 9000, 10000, 11000, 13000, 14000, 17000 and 18000***

## V. NEW BUSINESS

1. Customer Satisfaction Survey Results (R)

*Discussion*

2. 2024 Water Transfer (W)

*Discussion and Action*

***Action:*** ***Consider a motion to approve the Initial Study/Negative Declaration [CEQA]***

***Action:*** ***Consider a motion to make a formal finding concurring with staff's analysis, that the proposed transfer water would be surplus to the needs of the Wholesale Customer Agencies in accordance with their Wholesale Water Supply Agreements***

***Action:*** ***Consider a motion to authorize the General Manager to sign the Proposed Agreement Between San Juan Water District and Sacramento Suburban Water District to Provide Surface Water Supplies to Enhance Groundwater Stabilization***

## VI. OLD BUSINESS

1. FY 2023-24 Operations Plan Report Card (W & R)

*Review 4th Quarter Progress*

2. FY 2024-25 Operations Plan (W & R)

*Information*

3. Conjunctive Use and Groundwater Banking Activities Update (W & R)  
*Discussion*
4. 2024 Hydrology and Operations Update (W & R)  
*Discussion*

## **VII. INFORMATION ITEMS**

1. General Manager's Report
  - 1.1 General Manager's Monthly Report (W & R)  
*Staff Report on District Operations*
  - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance and Human Resources' Report
  - 2.1 Miscellaneous District Issues and Correspondence
3. Director of Operations' Report
  - 3.1 Miscellaneous District Issues and Correspondence
4. Director of Engineering Services' Report
  - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
  - 5.1 Legal Matters

## **VIII. DIRECTORS' REPORTS**

1. Sacramento Groundwater Authority (SGA) – T. Costa
2. Regional Water Authority (RWA) – D. Rich
3. Association of California Water Agencies (ACWA)
  - 3.1 ACWA – P. Tobin
  - 3.2 Joint Powers Insurance Authority (JPIA) – P. Tobin
4. Central Valley Project (CVP) Water Association – T. Costa
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

## **IX. COMMITTEE MEETINGS**

1. Finance Committee – July 9, 2024  
<https://www.sjwd.org/2024-07-09-committees-meeting-finance>

## **X. UPCOMING EVENTS**

1. 2024 ACWA Fall Conference  
December 3-5, 2024  
Palm Desert, CA

**President Zamorano to call for Closed Session**

**XI. CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2) (one case)

**XII. OPEN SESSION**

1. Report from Closed Session

**XIII. ADJOURN****UPCOMING MEETING DATES**

August 21, 2024  
September 18, 2024

I declare under penalty of perjury that the foregoing agenda for the July 17, 2024, regular meeting of the Board of Directors of San Juan Water District was posted by July 12, 2024, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public. The agenda and the board packet is also posted on the District's website at sjwd.org.

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Teri Grant, Board Secretary

**SAN JUAN WATER DISTRICT**

Board of Director's Board Meeting Minutes  
June 26, 2024 – 6:00 p.m.

**BOARD OF DIRECTORS**

Manuel Zamorano	President
Ted Costa	Vice President
Ken Miller	Director
Dan Rich	Director
Pam Tobin	Director

**SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF**

Paul Helliker	General Manager
Donna Silva	Director of Finance
Tony Barela	Director of Operations
Andrew Pierson	Director of Engineering
Devon Barrett	Customer Service Manager
Adam Larsen	Field Services Manager
Greg Turner	Water Treatment Manager
Greg Zlotnick	Water Resources Manager
Teri Grant	Board Secretary/Administrative Assistant
Ryan Jones	General Counsel

**OTHER ATTENDEES**

Attendee	
Elizabeth	
JF	
SA	
Roger Canfield	
Terry Erlewine	
Stacy Helliker	
Mike Spencer	SJWD Employee
Mark Hargrove	SJWD Employee

**AGENDA ITEMS**

- I. Roll Call
- II. Public Forum and Comments
- III. Consent Calendar
- IV. Public Hearing
- V. Old Business
- VI. New Business
- VII. Information Items
- VIII. Directors' Reports
- IX. Committee Meetings
- X. Upcoming Events
- XI. Closed Session

**XII. Open Session**  
**XIII. Adjourn**

President Zamorano called the meeting to order at 6:00 p.m.

**I. ROLL CALL**

The Board Secretary took a roll call of the Board. The following directors were present in the Boardroom: Ted Costa, Ken Miller, Dan Rich, Pam Tobin and Manuel Zamorano.

**II. PUBLIC FORUM**

There were no public comments.

**III. CONSENT CALENDAR**

All items under the Consent Calendar are considered to be routine and are approved by one motion. There was no separate discussion of these items unless a member of the Board, audience, or staff requested a specific item removed. Consent Calendar item documents are available for review in the Board packet.

**1. Minutes of the Board of Directors Meeting, May 22, 2024 (W & R)**

*Recommendation: Approve draft minutes*

**2. Federal Advocacy Contract and MOA Amendments (W & R)**

*Recommendation: (1) Authorize the General Manager to sign proposed Amendment No. 8 to the District's General Services Agreement (Agreement) with The Ferguson Group (TFG) effective July 1, 2024*

*(2) Authorize the General Manager to sign the proposed 7th Amendment to the MOA with the City of Folsom (City) whereby the City will reimburse the District for the City's share of the costs of the proposed amended Agreement, effective July 1, 2024*

*(3) Authorize the General Manager to sign the proposed 3rd Amendment to the MOA with Carmichael Water District (CWD) whereby CWD will reimburse the District for CWD's share of the costs of the proposed amended Agreement, effective July 1, 2024*

**3. Public Outreach Contract (W & R)**

*Recommendation: Approve entering into a Professional Services Agreement with Prolio Communications for Communications and Marketing Support and Graphic Design Services for FY 2024-25*

**4. Water Forum Agreement (W & R)**

*Recommendation: Authorize General Manager to sign an Interagency Cost-Sharing Agreement for Water Forum FY 2024-25 Expenses for Update of the Water Forum Agreement*

**5. Proposed Update to District Procurement Policy and Approval of Invoices/Purchase Orders in excess of \$50,000 (W & R)**

*Recommendation: Approve a proposed amendment to the Procurement Policy to increase the General Manager's purchasing limit, exclude certain expenses from the procurement policy, add language allowing the use of other governmental procurement contracts and approve specific invoices/purchase orders paid/issued in Fiscal Year 2023-24 in excess of the purchasing authority in the current Procurement Policy*

**6. Annual Paving Services Agreement Amendment with Sierra National Asphalt (R)**

*Recommendation: To authorize and approve Amendment #1 to the Annual Paving Services agreement with Sierra National Asphalt for FY 2024-25*

**7. Residential Meter Replacement Plan – Meter Purchase FY 2024-25 (R)**

*Recommendation: Authorize the purchase of residential meters from Badger Meter, Inc.*

**8. Residential Meter Replacement Plan – Endpoint Purchase FY 2024-25 (R)**

*Recommendation: Authorize the purchase of residential meter endpoints from Aqua Metric Sales Company*

**9. Air Release Valve Replacement Program (R)**

*Recommendation: For authorization and approval of Amendment No. 2 for professional engineering services to Bennett Engineering Services, Inc.*

**10. WTP Filter Backwash Hood Facilities Rehabilitation Project – Electrical Equipment Pre-purchase (W)**

*Recommendation: For authorization and approval for purchase of electrical equipment from Primex Controls Inc.*

**11. Lime Silo Recoating Project (W)**

*Recommendation: For authorization and approval of award of construction contract to River City Painting, Inc.*

**12. "On-Call" Installation Services, FY 2024-2025 (W & R)**

*Recommendation: For authorization and approval of award of contract to lowest responsible and responsive bidder*

**13. Solar Field Monitoring and Maintenance Contract (W & R)**

*Recommendation: Authorize Director of Operations to enter into a contract with Northstar Energy Management, LLC (Novasource Power Service) for solar field maintenance and monitoring services (5-year Contract)*

In response to President Zamorano's question, GM Helliker explained what the Water Forum is, what the agreement is for and the District's history with the group.

***Vice President Costa moved to approve the Consent Calendar. President Zamorano seconded the motion and it carried unanimously.***

#### **IV. PUBLIC HEARING**

##### **1. FY 2024-25 Wholesale and Retail Budget (W & R)**

**President Zamorano opened the Public Hearing at 6:09 p.m.**

The Public Hearing was duly posted and published. There were no formal written or verbal comments received.

Ms. Silva reviewed the staff report which was provided in the Board packet. She provided a recap of the budget process, indicating that the assumptions that were discussed at the April Board meeting were used to develop the draft FY 2024-25 Wholesale and Retail budget, which was reviewed in detail at the May Board meeting.

Ms. Silva informed the Board that there were two changes to the budget since the last Board meeting. She reviewed the changes to two project descriptions in the Wholesale Capital budget, which are detailed in her written staff report. She informed the Board that these changes resulted in no monetary changes to the budget.

President Zamorano opened the floor for public comment and there were no public comments made.

**President Zamorano closed the Public Hearing at 6:08 p.m.**

***Director Tobin moved to adopt Resolution No. 24-05 adopting the FY 2024-2025 Budget. Vice President Costa seconded the motion and it carried unanimously.***

##### **2. FY 2024-25 Liens for Delinquent Charges (R)**

**President Zamorano opened the Public Hearing at 6:09 p.m.**

The Public Hearing was duly posted and published. There were no formal written comments received.

Mr. Barrett reviewed the staff report which was included in the Board packet. He explained that staff will continue to work to resolve as many delinquencies as possible but is seeking the approval of Resolutions 24-06 and 24-07 to ensure the collection of outstanding revenue.

President Zamorano opened the floor for public comment and there were no public comments made.

**President Zamorano closed the Public Hearing at 6:12 p.m.**

In response to President Zamorano's question, Mr. Barrett informed the Board that there is a 1% fee charged by Placer County and the District assesses a \$27 late fee to the accounts. Both Vice President Costa and President Zamorano voiced concern about turning a customer's water service off. Ms. Silva explained that this action is to collect payment via the county tax rolls in order to implement the policy that was previously approved by the Board, and she noted that the District no longer shuts off customer water service since this policy was put in place.

***Director Tobin moved to adopt Resolution No. 24-06 and Resolution No. 24-07 approving and confirming the Report of Delinquent Water Charges and requesting Sacramento County and Placer County place such charges on the respective tax roll. Vice President Costa seconded the motion and it carried unanimously.***

**V. OLD BUSINESS**

**1. Reduction in Take or Pay with Placer County Water Agency (W & R)**

GM Helliker provided a staff report which was included in the Board packet. He explained that the District's Urban Water Management Plan projects that the District's future demand is approximately 32,000 acre-feet of water, which is below the 43,000 acre-feet of water supply that the District has as a minimum. In addition, there would be a savings of \$62,500 – \$75,000 annually with the reduction in the take or pay contract.

***Director Rich moved to notify PCWA of San Juan's reduction in its take-or-pay obligation by 2,500 AF to 10,000 AF, effective January 1, 2025, consistent with the terms of the entitlement contract. Director Miller seconded the motion and it carried with 4 Aye votes and 1 No vote (Director Tobin).***

**2. Conjunctive Use and Groundwater Banking Activities Update (W & R)**

GM Helliker reported that he is waiting to hear back from Sacramento Suburban Water District (SSWD) regarding the financial arrangements on the three alternatives. He explained that once the financial information is received, Mr. Zlotnick and he will have further discussions with SSWD. In addition, he reported that Orange Vale Water Company is still in the process of getting their project completed of adding the treatment system to their well.

GM Helliker reported that the water bank program committee meeting earlier this month was centered on previously banked water. He stated that the Sacramento Groundwater Authority's water accounting showed that there has been over 400,000 acre-feet of water banked since 2010 and most of that by SSWD. However, there was a proposal at the last meeting to start with a zero balance for banked water, which SSWD and San Juan disagree with and SSWD estimates that there should be

at least 200,000 acre-feet of banked water accounted for. This topic will be discussed at the July meeting.

In response to Vice President Costa's question, GM Helliker informed the Board that the 2x2 Ad Hoc Committee meetings with Fair Oaks Water District have been put on hold, as Chris Petersen (FOWD Board Member) mentioned at a previous San Juan Board meeting.

### **3. 2024 Hydrology and Operations Update (W & R)**

GM Helliker reviewed data which included the current reservoir storage levels across the state, data on releases, temperature and precipitation outlooks, and storage levels and projections at Folsom Reservoir.

GM Helliker reviewed DWR/Reclamation's 90% and 50% exceedance forecasts regarding storage and releases. He informed the Board that there seems to be a discrepancy in the numbers which will be discussed with Reclamation. In addition, he reported that, even though this is a normal year for water, it is projected that Reclamation will not be able to meet the temperature requirements for the Biological Opinion standard of 65° at Watt Avenue. He stated that this is being discussed with Reclamation during the American River Group meetings.

## **VI. NEW BUSINESS**

### **1. Introduction of Ordinance No. 24-02 Amending Ordinances 9000, 10000, 11000, 13000, 14000, 17000 and 18000 (W & R)**

GM Helliker informed the Board that Ordinance No. 24-02 is to amend ordinances 9000, 10000, 11000, 13000, 14000, 17000 and 18000. He reviewed the ordinance changes that were included in the staff report which was in the Board packet. He explained that staff reviewed the ordinances and provided recommendations for some changes which were then reviewed by the Legal Affairs Committee. In response to Director Tobin's question, Legal Counsel Jones confirmed that he reviewed and agreed with the recommended changes.

In response to President Zamorano's question, GM Helliker explained that if a customer has a leak, then they can request a one-time per owner leak adjustment credit. Mr. Barrett explained that the District receives approximately 10 requests for leak adjustments per month; however, since it is a one-time adjustment, some customers decline the adjustment after receiving the calculation that determines the credit, so there are probably only 1-2 leak adjustments applied to customer accounts per month. The Board requested that staff analyze leak adjustments and potential revenue loss should the policy be changed to allow more leak adjustments.

***Director Tobin moved to introduce and waive the first reading of Ordinance No. 24-02 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinances 9000, 10000, 11000, 13000, 14000, 17000 and 18000. Vice President Costa seconded the motion and it carried unanimously.***

## VII. INFORMATION ITEMS

### 1. GENERAL MANAGER'S REPORT

#### 1.1 General Manager's Monthly Report (W & R)

GM Helliker provided the Board with a written report for May which was included in the Board packet.

#### 1.2 Miscellaneous District Issues and Correspondence

GM Helliker reported that the Water Forum agreement is being updated and it is expected that a draft agreement will be available in the next two to three months. In addition, the District will commit to a purveyor specific agreement which includes the District's projected demands for water.

GM Helliker reported that SB 366, regarding standards, passed in the Assembly Water, Parks & Wildlife Committee and is heading to the Assembly Appropriations Committee. The bill is expected to pass and be signed by the Governor.

GM Helliker reported that the third revision to the conservations standards was released on June 14<sup>th</sup> and comments are due on July 1<sup>st</sup>, which the consortium of agencies will submit a comment letter reiterating their previous comments.

GM Helliker reported that the Customer Satisfaction Survey results were received today and will be discussed at the next Board meeting. He reported that the District is almost done fulfilling the Public Records Act requests from CHWD. In addition, he informed the Board that the wholesale mailer was sent to all customers, and some positive comments have been received. President Zamorano commented that it is one of the best wholesale mailers that he has read. Director Tobin expressed her dismay that "nuisance litigation" was used in the article title and another term could have been used. Legal Counsel Jones explained that the word "nuisance" is a type of action and a term of art, however, the word "frivolous" could have also been used.

### 2. DIRECTOR OF FINANCE AND HUMAN RESOURCES' REPORT

#### 2.1 Miscellaneous District Issues and Correspondence

Ms. Silva reported that the auditors provided a letter to the Board which explains what they will be doing in the audit. She informed the Board that the auditors would like to ascertain whether or not anyone on the Board has knowledge of matters that might have a bearing on the auditor's risk assessment for the District's annual audit, and if they have any concerns then they need to reach out to the auditors.

Ms. Silva informed the Board that due to the amount of the federal grant expenditures via the SRF loan, the District will be subject to a federal Single Audit for the fiscal year ended June 30, 2024. She reported that the SRF loan for the Hinkle Project did not use federal funding; however, the SRF loan for the Eureka Road Project did use federal funding and that is the reason for the Single Audit.

### **3. DIRECTOR OF OPERATIONS' REPORT**

#### **3.1 Miscellaneous District Issues and Correspondence**

No report.

### **4. DIRECTOR OF ENGINEERING SERVICES' REPORT**

#### **4.1 Miscellaneous District Issues and Correspondence**

No report.

### **5. LEGAL COUNSEL'S REPORT**

#### **5.1 Legal Matters**

Legal Counsel Jones reported that the review of records for the PRA request does take time and money, and should be concluded shortly. He informed the Board that he reviewed the ordinances which were discussed earlier and found them to be in order. In addition, he will provide an update in Closed Session on the litigation with CHWD/FOWD regarding wholesale rates.

## **VIII. DIRECTORS' REPORTS**

### **1. SACRAMENTO GROUNDWATER AUTHORITY (SGA)**

Vice President Costa reported that the June meeting was cancelled and the next meeting is scheduled for August.

### **2. REGIONAL WATER AUTHORITY (RWA)**

Director Rich reported that the next meeting is in July.

### **3. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)**

#### **3.1 ACWA - Pam Tobin**

Director Tobin reviewed a written report which was included in the Board packet.

#### **3.2 Joint Powers Insurance Authority (JPIA) - Pam Tobin**

No report.

### **4. CVP WATER USERS ASSOCIATION**

Vice President Costa reported that the CVP Water Users Association met on June 6. He provided a couple documents from the meeting which were included

in the Board packet – the membership roster and the statement of financial condition.

## **5. OTHER REPORTS, CORRESPONDENCE, COMMENTS, IDEAS AND SUGGESTIONS**

Director Miller requested that a future Board agenda item be discussion on Low Income Rate Assistance Program. The Board discussed and would like staff to research alternative funding for this type of program, including the low income threshold, and bring back to the August Board meeting.

## **IX. COMMITTEE MEETINGS**

### **1. Public Information Committee – June 11, 2024**

The committee meeting minutes were included in the Board packet.

### **2. Legal Affairs Committee – June 13, 2024**

The committee meeting minutes were included in the Board packet.

### **3. Finance Committee – June 18, 2024**

The committee meeting minutes were included in the Board packet.

### **4. Engineering Committee – June 24, 2024**

The committee meeting minutes were included in the Board packet.

## **X. UPCOMING EVENTS**

### **1. 2024 ACWA Fall Conference**

December 3-5, 2024

Palm Desert, CA

At 7:16 p.m., President Zamorano announced that the Board was adjourning to Closed Session and called for public comment. There was no public comment.

## **XI. CLOSED SESSION**

### **1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Section 54956.9)**

Citrus Heights Water District, et al. vs. San Juan Water District, Case Number: 24WM000064, Sacramento County Superior Court

### **2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2) (one case)

## **XII. OPEN SESSION**

There was no reportable action.

### XIII. ADJOURN

The meeting was adjourned at 7:40 p.m.

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MANUEL ZAMORANO, President  
Board of Directors  
San Juan Water District

ATTEST: \_\_\_\_\_  
TERI GRANT, Board Secretary

## STAFF REPORT

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To: Board of Directors  
From: Mark Hargrove, Senior Engineer  
Date: July 17, 2024  
Subject: Air Release Valve Replacement Program 2023/2024 – Construction Contract

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### RECOMMENDED ACTION

Staff requests a Board motion to authorize the Director of Engineering Services to execute a construction contract with TAK Broadband CA, LLC (TAK) for the amount of \$697,927.40 with a construction contingency of \$69,792.74 (10%) for a total authorized budget of \$767,720.14.

### BACKGROUND

District staff has developed an Air Release Valve Replacement Program (Program) to replace/upgrade all of the existing air release valves (ARVs) that are currently deficient (i.e. broken, not found, cannot be repaired) and/or located within below grade valve boxes to above grade installations to be in compliance with California Code of Regulations, Title 22. The District currently has approximately 880 ARVs in the Retail distribution system with an estimated 750 of these valves venting below grade. Since the implementation of the District's recurring 5-year ARV maintenance program in 2017 to test and exercise 160 ARVs per year and develop a deficiency list of ARVs, so far 124 ARVs have been identified as being deficient. The Program will consist of replacing 45 ARVs per year over a 17-year period.

This construction contract is for the second set of 45 ARV replacements in the Program. The ARV's are located in the northern portion of the District's Retail Service Area within the Lower Granite Bay Pressure Zone and Bacon Pressure Zone in Granite Bay, Placer County, CA. More specifically, the 45 ARV sites are within the boundaries of Cavitt Stallman Road, Douglas Blvd Auburn Folsom Road, and Barton Road. The Engineer's construction estimate is approximately \$740,000.

### CURRENT STATUS

Ten (10) contractors attended the mandatory pre-bid conference, and four (4) bids were received on July 8, 2024. The Bid outcomes are summarized as follows:

Bidder	Bid Amount
TAK Broadband Ca, LLC	\$697,927.40
Flowline Contractor's, Inc.	\$761,680.00
Navajo Pipelines, Inc.	\$778,510.00
Rawles Engineering, Inc.	\$860,840.68

TAK was the lowest responsive, responsible bidder. TAK's bid documents were reviewed and found to be complete and in order, including license, insurance, and bonds.

### FINANCIAL CONSIDERATIONS

The Project is included in FY 2024/2025 Retail CIP Budget.

## STAFF REPORT

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To: Board of Directors  
From: Paul Helliker, General Manager  
Date: July 17, 2024  
Subject: Revision of Ordinances 9000, 10000, 11000, 13000, 14000, 17000 and 18000

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### **RECOMMENDED ACTION**

Staff request that the Board of Directors waive a Second Reading of and Adopt Ordinance No. 24-02 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinances 9000, 10000, 11000, 13000, 14000, 17000 and 18000.

### **BACKGROUND**

At the June 26, 2024, Board meeting, the Board introduced and waived the first reading of Ordinance No. No. 24-02 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinances 9000, 10000, 11000, 13000, 14000, 17000 and 18000. Since that time, staff has conducted the necessary notification concerning adoption of the ordinance. The summary for the publication of this ordinance and the modifications that it includes for the seven ordinances just listed is:

“Ordinance No. 24-02. Ordinance 24-02 amends various sections of Ordinances 9000, 10000, 11000, 13000, 14000, 17000 and 18000.”

Staff recommend that the Board approve Ordinance 24-02.

Ordinance No 24-02 is attached. The red-line versions of the ordinances to be amended are located here: <https://www.sjwd.org/2024-07-17-board-meeting>

## **ORDINANCE NO. 24-02**

### **AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE SAN JUAN WATER DISTRICT AMENDING ORDINANCE NOS. 9000, 10000, 11000, 13000, 14000, 17000 and 18000**

The Board of Directors of the San Juan Water District ordains as follows:

**Section 1. Purpose and Authority.** The purpose of this ordinance is to amend various sections of Ordinances 9000, 10000, 11000, 13000, 14000, 17000 and 18000. This ordinance is adopted pursuant to Government Code section 61060, and other applicable law.

**Section 2. Amendments.** Ordinance No. 9000 (District Water Systems), Ordinance No. 10000 (Non-Responsibility of District), 11000 (Prohibited Practices and Enforcement Measures), 13000 (Procedure for Water Service for Single Connections and/or Meter Installation), 14000 (Connection Fees for Water Service), 17000 (Metered Services), and Ordinance 18000 (Issuance and Payment of Water Bills) of the District Code of Ordinances are hereby amended as depicted in the redline versions that are attached to this ordinance as Exhibits 1, 2, 3, 4, 5, 6, and 7, respectively, and are incorporated into this ordinance by reference.

**Section 3. Effective Date.** This ordinance shall take effect 30 days after its adoption.

**Section 4. Publication.** Within 15 days from the date of adoption of this ordinance, the Board Secretary shall publish it once in a newspaper of general circulation published and circulated within the District.

INTRODUCED by the Board of Directors on the 26<sup>th</sup> day of June 2024.

PASSED AND ADOPTED by the Board of Directors of the San Juan Water District at a regular meeting on the 17<sup>th</sup> day of July 2024 by the following vote:

AYES:

NOES:

ABSENT:

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MANUEL ZAMORANO  
President, Board of Directors

Attest:

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TERI GRANT  
Board Secretary

[Back to Agenda](#)

# AGENDA ITEM V-1



## CUSTOMER OPINION SURVEY SUMMARY REPORT

PREPARED FOR  
**SAN JUAN WATER DISTRICT**



JUNE 2024



## T A B L E   O F   C O N T E N T S

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## INTRODUCTION

Established by a vote of citizens in 1954, San Juan Water District (District) provides reliable, high-quality water service to retail and wholesale customers in eastern Sacramento and southern Placer counties. On an annual basis, the District treats and delivers more than 40,000 acre-feet of water to approximately 150,000 residents and thousands of local businesses.

As part of its commitment to provide high quality water services that meet the varied needs of its customers, San Juan Water District regularly engages customers through community outreach, social media, and other communications activities and receives periodic feedback regarding its performance. Although these informal feedback mechanisms are a valuable source of information for the District in that they provide timely and accurate information about the opinions of *specific* customers, they do not necessarily provide an accurate picture of residential customers as a whole. Informal feedback mechanisms typically rely on the customer to initiate the feedback, which creates a self-selection bias. The District receives feedback only from those customers who are motivated enough to initiate the feedback process. Because these individuals tend to be those who are either *very pleased* or *very displeased* with their service, their collective opinions are not necessarily representative of residential customers in the District's service area as a whole.

**PURPOSE OF STUDY** The motivation for the current study was to design and employ a methodology that would avoid the self-selection bias noted above and thereby provide *statistically reliable* measures of residential customers' perceptions, opinions, and satisfaction as they relate to the District and the services it provides. Ultimately, the survey results and analyses presented in this report provide the District with information that can be used to make sound, strategic decisions in a variety of areas including measuring and tracking internal performance, planning, program development, community outreach, and budgeting. To assist in this effort, San Juan Water District selected True North Research to design the research plan and conduct the study. Broadly defined, the study was designed to:

- Measure residential customers' familiarity with San Juan Water District and their opinions of the District;
- Gauge customers' satisfaction with the water services their household receives;
- Profile customers' interactions with the District and their customer service experiences;
- Explore how customers view the District's communication efforts, as well as preferred methods of communication; *and*
- Gather relevant background and demographic information.

**OVERVIEW OF METHODOLOGY** A full description of the methodology used for this study is included later in this report (see *Methodology* on page 30). In brief, the survey was administered to a random sample of 519 residential customers who receive water services from the District. The survey followed a mixed-method design that employed multiple recruiting methods (email, text, and phone) and multiple data collection methods (phone and online). Administered in English and Spanish between June 13 and June 16, 2024, the average interview was 14 minutes in length.

**STATISTICAL SIGNIFICANCE** Many figures and tables in this report present the results of questions asked in 2024 alongside the results found in a prior survey (2018) for identical questions. In such cases, True North conducted the appropriate tests of statistical significance to identify changes that likely reflect actual changes in public opinion between the 2018 and 2024 surveys—as opposed to being due to chance associated with selecting two samples independently and at random. Differences between the two studies are identified as *statistically significant* if we can be 95% confident that the differences reflect an actual change in customer opinion. Statistically significant differences within response categories over time are denoted by the † symbol which appears in the figure next to the appropriate response value for 2024.

**ORGANIZATION OF REPORT** This report is designed to meet the needs of readers who prefer a summary of the findings as well as those interested in the details of the results. For those who seek an overview, the section titled *Key Findings* is for you. It provides a summary of the most important findings and a discussion of their implications. This section is followed by a more detailed question-by-question discussion of the results from the survey by topic area (see *Table of Contents*), and a description of the methodology employed for collecting and analyzing the data. For the truly ambitious reader, the full questionnaire is included at the back of this report (see *Questionnaire & Toplines* on page 33) and a complete set of crosstabulations for the survey results is contained in Appendix A.

**ACKNOWLEDGEMENTS** True North thanks San Juan Water District for the opportunity to conduct the study and for contributing valuable input during the design stage of this study. The collective experience, insight, and local knowledge provided by district representatives and staff improved the overall quality of the research presented here. A special thanks also to Lori Prosio and Lindsay Pangburn (Prosio Communications) for contributing to the design of the study.

**DISCLAIMER** The statements and conclusions in this report are those of the authors (Dr. Timothy McLarney and Richard Sarles) at True North Research, Inc. and not necessarily those of the District. Any errors and omissions are the responsibility of the authors.

**ABOUT TRUE NORTH** True North is a full-service survey research firm that is dedicated to providing public agencies with a clear understanding of the values, perceptions, priorities, and concerns of their residents and customers. Through designing and implementing scientific surveys, focus groups, and one-on-one interviews, as well as expert interpretation of the findings, True North helps its clients to move with confidence when making strategic decisions in a variety of areas—such as planning, policy evaluation, performance management, establishing fiscal priorities, passing revenue measures, and developing effective public information campaigns. During their careers, Dr. McLarney (President) and Mr. Sarles (Principal Researcher) have designed and conducted over 1,300 survey research studies for public agencies—including more than 500 studies for California municipalities, utilities, and special districts.

## KEY FINDINGS

As noted in the *Introduction*, this study was designed to provide San Juan Water District with a statistically reliable understanding of customers' perceptions, opinions, and satisfaction as they relate to the District and the services it provides. Whereas subsequent sections of this report are devoted to conveying the detailed results of the survey, in this section we attempt to 'see the forest through the trees' and note how the collective results of the survey answer some of the key questions that motivated the research.

*To what extent are customers familiar with San Juan Water District, and what are their opinions of the District?*

Special districts and sub-agencies often operate in relative obscurity from the public's perspective. Although virtually all residents can identify their city and, to a lesser extent, their local school district, special districts or municipal sub-agencies are often not on the average resident's radar. It is for this reason that residential customers' familiarity with San Juan Water District stands out as exceptional, as three-quarters of respondents reported that they were either very familiar (33%) or somewhat familiar (42%) with the District, and an additional 20% indicated they were a little familiar with the District. Moreover, when compared to the 2018 survey results, there was a statistically significant increase (+7%) in the percentage of respondents who reported being very familiar with the District in 2024.

Of course, being familiar with San Juan Water District does not necessarily translate into having an *opinion* of the agency. That said, this is another area of good news for the District in 2024. Although the overall percentage of respondents with a favorable opinion of the District in 2024 matched that recorded in the 2018 survey (72%), the percentage that indicated they had a *very* favorable opinion of San Juan Water District was significantly higher (+7%) in 2024.

*How well is San Juan Water District performing in meeting the needs of customers?*

Residential customers are generally quite satisfied with San Juan Water District's efforts to provide water services to their households. Overall, 85% of customers indicated they were either very (50%) or somewhat (35%) satisfied with the District's performance in this respect, whereas just 9% were dissatisfied and 6% were unsure or unwilling to share their opinion. When compared with the findings of the 2018 study, there was also a statistically significant increase in the percentage *very* satisfied (+8%) in 2024.

Although satisfaction with their water services was widespread across customer subgroups, it was notably higher among those who primarily drink unfiltered tap water at home, residents of Folsom, those living in households earning at least \$60,000 annually, and Caucasians. Interestingly, satisfaction did not bear a consistent relationship to the amount of customers' bi-monthly water bills—meaning that those with comparatively high bills were just as satisfied with the District's performance as those with lower bills.

The high level of satisfaction expressed with San Juan Water District's performance *in general* was also mirrored in respondents' agreement with various performance-related statements, including *San Juan Water District does a good job of providing a reliable water supply* (94% strongly or somewhat agree), *The water pressure in my home is consistently strong* (86%), *The water we receive from San Juan Water District is safe to drink* (86%), *San Juan Water District provides adequate payment options* (71%), and *San Juan Water District keeps us well-informed about capital improvement projects, including improvements to the water treatment plant, pipelines and other portions of the water system, and how these improvements benefit customers* (70%).

*How do customers rate San Juan Water District's customer service?*

One of the objectives of this study was to profile the opinions of customers who had reason to contact San Juan Water District during the two years prior to taking the survey—focusing in particular on how they assess the customer service they received.

Approximately 41% of customers surveyed reported that they had contacted San Juan Water District during the two years prior to taking the survey, which is significantly lower than the 54% reported in the 2018 survey. Among customers in this group, 85% indicated they were satisfied with the service they received, with 61% indicating they were *very* satisfied. Moreover, San Juan Water District's customer service representatives were given high marks for their performance during these interactions, with more than eight-in-ten respondents rating their performance as excellent or good on every performance dimension tested including professionalism (92% excellent or good), courtesy (91%), timeliness (87%), competence (84%), knowledge (83%), and willingness to help (82%).

*How well is San Juan Water District communicating with customers?*

Keeping up with the challenge of communicating with customers has been difficult for many public agencies in recent years. As the number of information sources and channels available to the public have dramatically increased, so too has the diversity in where customers regularly turn for their information. Not only have entirely new channels arisen to become mainstream and nearly ubiquitous (e.g., social media), within these channels there exists a proliferation of alternative services. To add to the challenge, public preferences for information sources are also dynamic—subject to change as new services are made available while others may fade in popularity—making thorough, effective communication a *moving* target for public agencies.

Against this backdrop of challenges, the survey reveals that San Juan Water District appears to be doing a solid job communicating with residential customers, as nearly two-thirds (65%) of respondents indicated that the amount of information being provided by the District is about right. For those who were looking for *more* information from the

District, the most common topics of interest were future/current capital improvement projects (23%), costs/rate/billing (21%), water quality/water sources (18%), and conservation programs/rebates (18%).

Looking forward, customers were also clear about which methods would be the most effective for San Juan Water District to communicate with them in the future, with email (83% very or somewhat effective), water bill inserts (76%), electronic newsletters (71%), direct mailings separate from their water bill (69%), and the District's website (66%) topping the list of options.

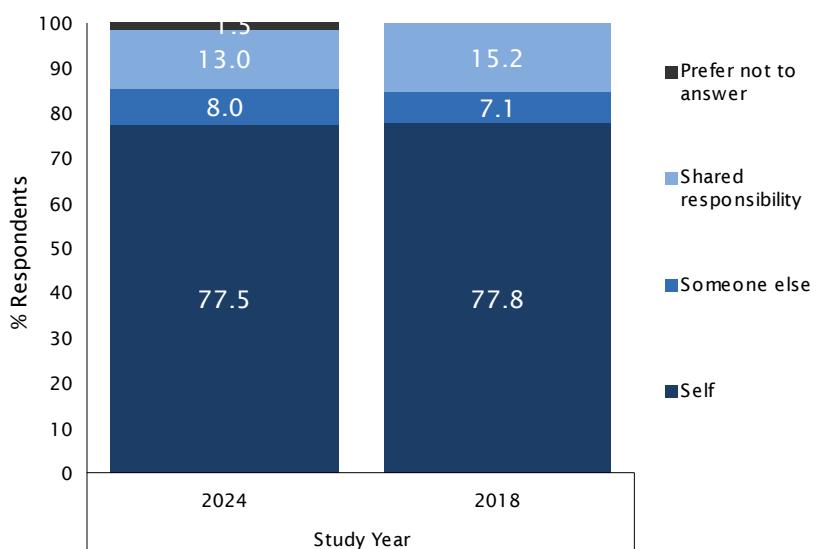
## FAMILIARITY & SATISFACTION

The opening section of the survey was designed to measure customers' familiarity with San Juan Water District, their opinions of the District, as well as their satisfaction with the District's performance in providing water services.

**WHO PAYS THE UTILITY BILLS?** The first question in this series sought to understand the respondent's role in paying their household's utility bills. As shown in Figure 1, approximately nine-in-ten respondents in 2024 indicated that they pay their household's utility bills (78%) or share that responsibility with someone else (13%). Just 8% of respondents indicated that they have no role in paying the utility bills for their household, while 2% preferred to not answer the question. The results of this question in 2024 match closely those found in the District's prior survey (2018).

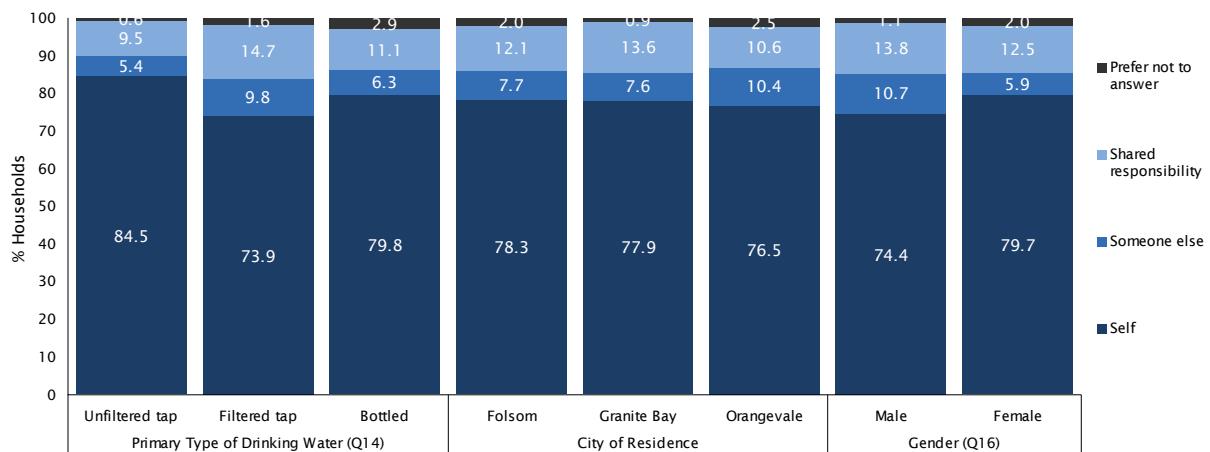
**Question 1** *To begin, who typically pays the utility bills in your household? Is it you, someone else, or do you share that responsibility?*

**FIGURE 1 HSLD MEMBER IN CHARGE OF PAYING UTILITY BILL BY STUDY YEAR**

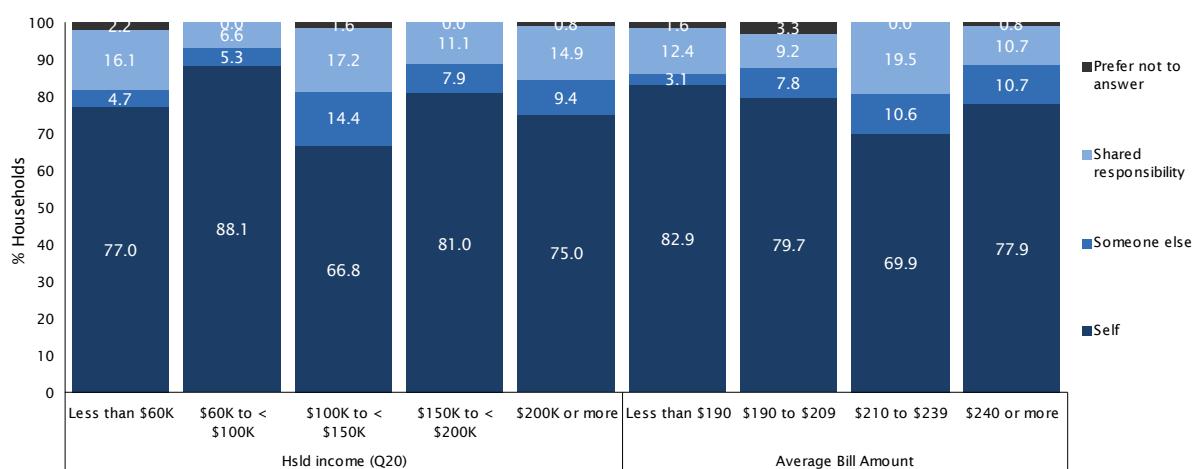


Figures 2-4 on the next page show how the responsibility for paying their household's utility bills varied by the type of water they primarily drink at home, city of residence, gender, household income, the amount of their average bi-monthly water bill, age, and ethnicity. More than eight-in-ten respondents in *every* subgroup indicated they had either sole or shared responsibility for paying their household's utility bills.

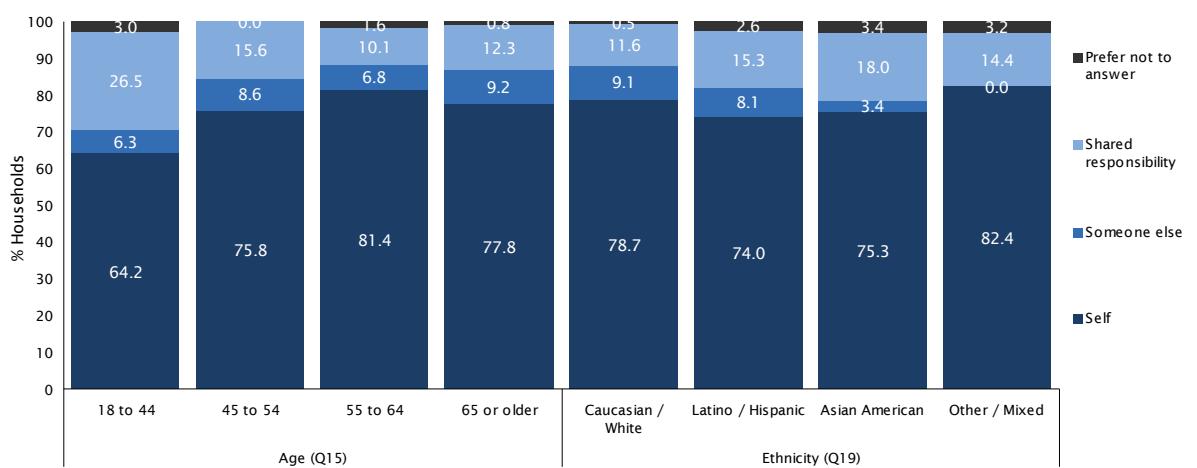
**FIGURE 2 HSLD MEMBER IN CHARGE OF PAYING UTILITY BILL BY PRIMARY TYPE OF DRINKING WATER, CITY OF RESIDENCE & GENDER**



**FIGURE 3 HSLD MEMBER IN CHARGE OF PAYING UTILITY BILL BY HSLD INCOME & AVERAGE BILL AMOUNT**



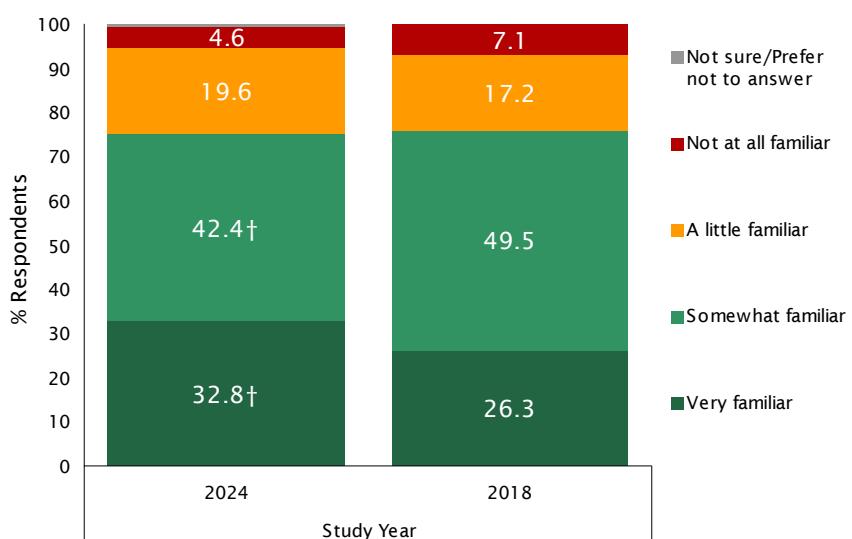
**FIGURE 4 HSLD MEMBER IN CHARGE OF PAYING UTILITY BILL BY AGE & ETHNICITY**



**FAMILIARITY WITH SAN JUAN WATER DISTRICT** Regardless of their role in paying their household's utility bills, all respondents were next asked to describe their familiarity with the San Juan Water District. As shown in Figure 5, approximately three-quarters of respondents reported that they were either very familiar (33%) or somewhat familiar (42%) with San Juan Water District, and an additional 20% indicated they were a little familiar with the District. Just 5% of respondents stated they were not at all familiar with San Juan Water District, were unsure, or preferred to not answer the question. When compared to the 2018 survey results, there was a statistically significant increase in the percentage of respondents who reported being very familiar with the District, which was offset by a decline in the percentage who described themselves as somewhat familiar.

**Question 2** *How familiar are you with the San Juan Water District? Would you say you are very familiar, somewhat familiar, a little familiar, or not at all familiar?*

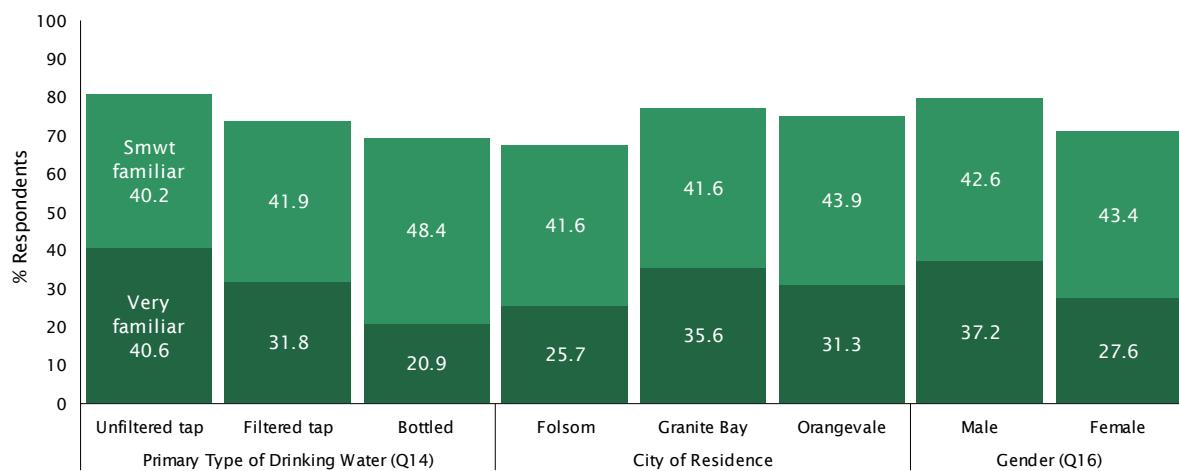
**FIGURE 5 FAMILIAR WITH SAN JUAN WATER DISTRICT BY STUDY YEAR**



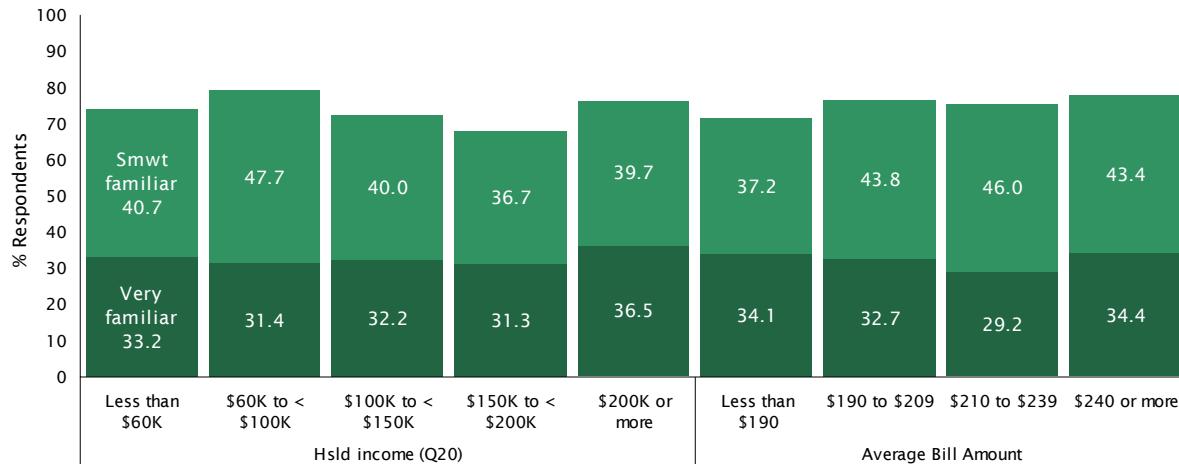
† Statistically significant change ( $p < 0.05$ ) between the 2018 and 2024 studies.

When compared to their respective counterparts, individuals who primarily drink unfiltered tap water at home, residents of Granite Bay, males, seniors, and customers who identified as Caucasian or 'other' ethnicity were the most likely to report being at least somewhat familiar with San Juan Water District (see figures 6-8).

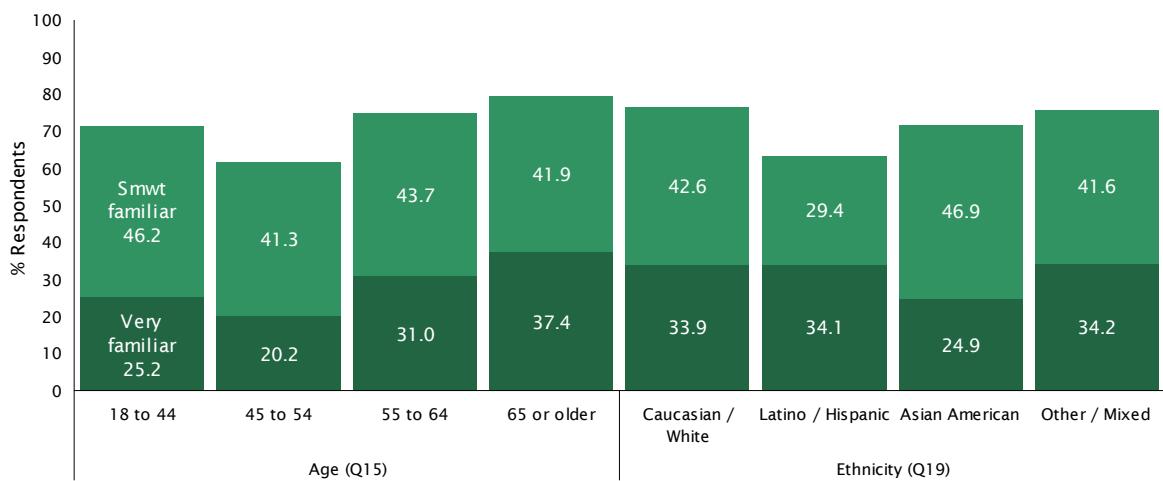
**FIGURE 6 FAMILIAR WITH SAN JUAN WATER DISTRICT BY PRIMARY TYPE OF DRINKING WATER, CITY OF RESIDENCE & GENDER**



**FIGURE 7 FAMILIAR WITH SAN JUAN WATER DISTRICT BY HSLD INCOME & AVERAGE BILL AMOUNT**



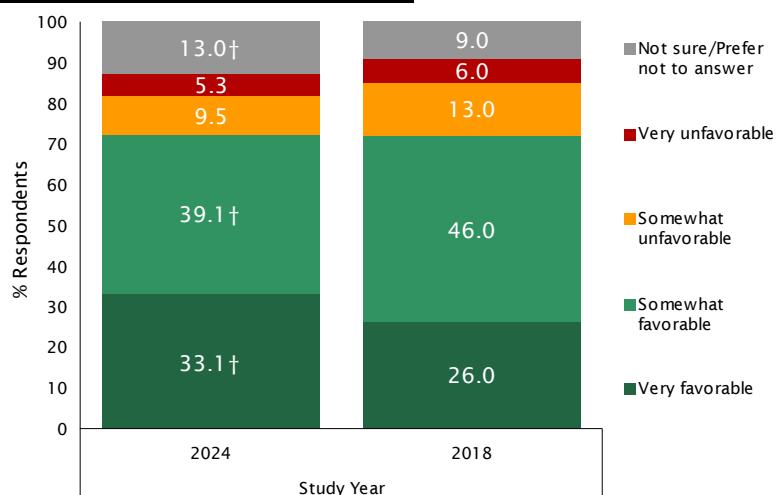
**FIGURE 8 FAMILIAR WITH SAN JUAN WATER DISTRICT BY AGE & ETHNICITY**



**FAVORABILITY** Respondents who indicated they were at least a little familiar with San Juan Water District were subsequently asked whether they held a favorable or unfavorable opinion of the District. Overall, more than seven-in-ten customers indicated they had a very favorable (33%) or somewhat favorable (39%) opinion of San Juan Water District in 2024, whereas 15% offered an unfavorable opinion and 13% were unsure (Figure 9). Although the overall percentage of respondents with a favorable opinion of the District in 2024 matched that recorded in the 2018 survey, the percentage that indicated they had a *very* favorable opinion of San Juan Water District was significantly higher in 2024. Figures 10-12 demonstrate that those who primarily drink unfiltered tap water at home, residents of Folsom, males, customers 50+ years of age, and Asian Americans were the most likely among their peers to report having a favorable opinion of San Juan Water District. It is also noteworthy that opinions of the District were not systematically related to the amount of customers' bi-monthly water bills.

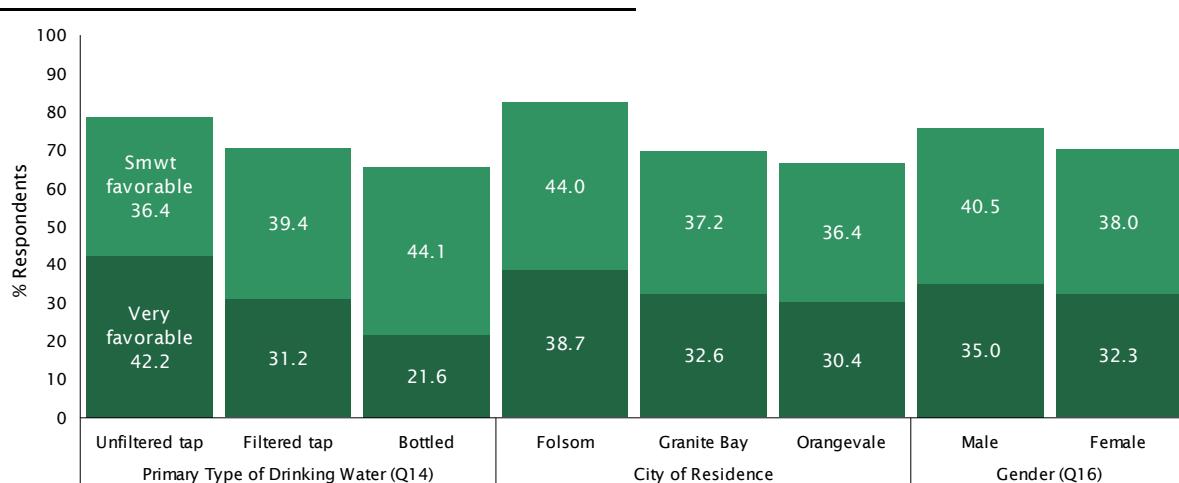
**Question 3** *Do you have a favorable or unfavorable opinion of the San Juan Water District?*

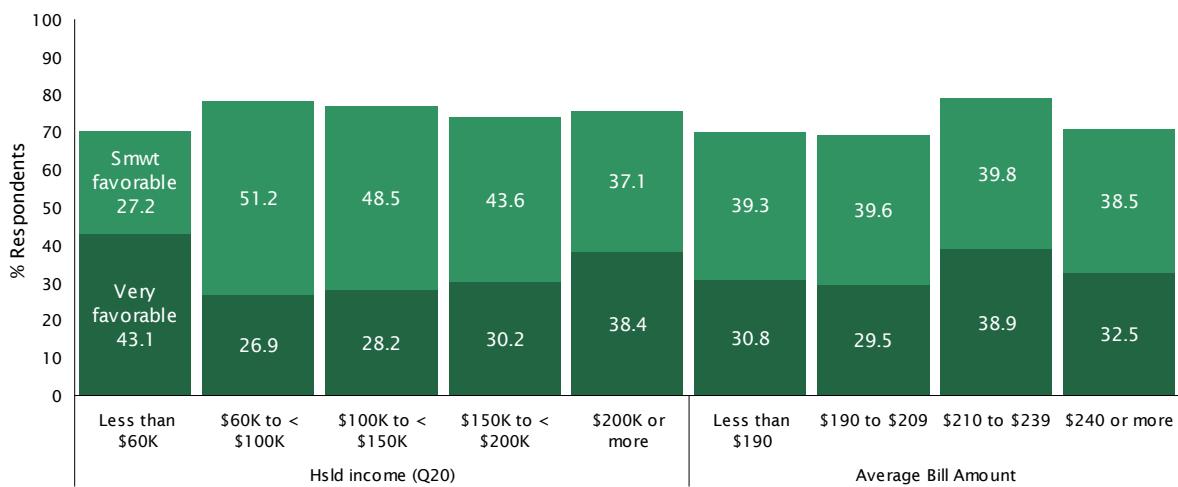
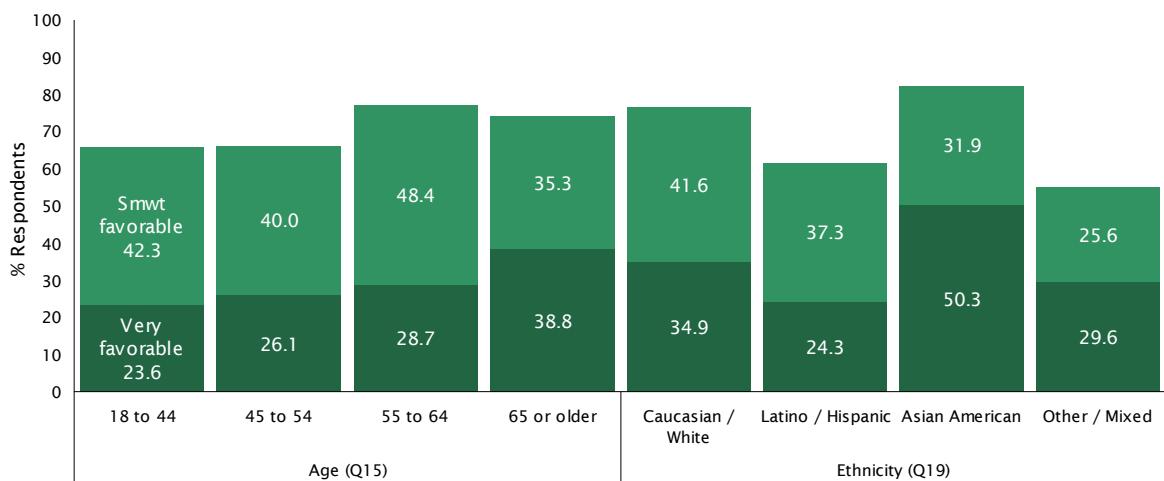
**FIGURE 9 OPINION OF SAN JUAN WATER DISTRICT BY STUDY YEAR**



† Statistically significant change ( $p < 0.05$ ) between the 2018 and 2024 studies.

**FIGURE 10 OPINION OF SAN JUAN WATER DISTRICT BY PRIMARY TYPE OF DRINKING WATER, CITY OF RESIDENCE & GENDER**



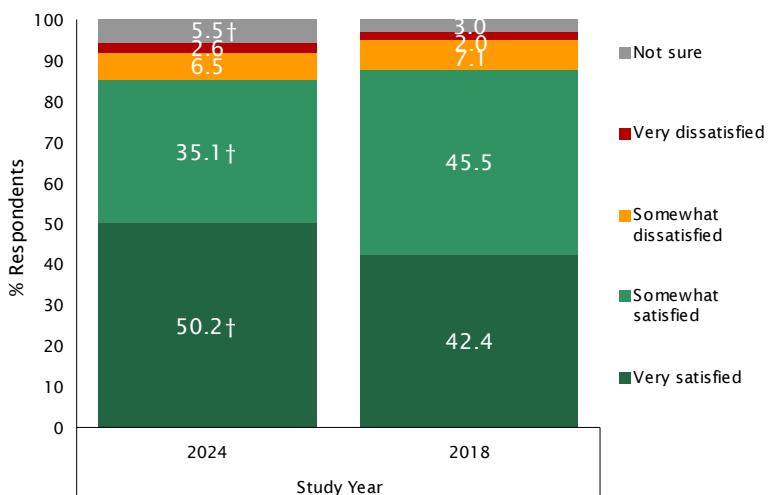
**FIGURE 11 OPINION OF SAN JUAN WATER DISTRICT BY HSLD INCOME & AVERAGE BILL AMOUNT****FIGURE 12 OPINION OF SAN JUAN WATER DISTRICT BY AGE & ETHNICITY**

**OVERALL SATISFACTION** The next question in this series asked respondents to indicate if, overall, they were satisfied or dissatisfied with the job the San Juan Water District is doing to provide water services to their household. Because this question does not reference a specific program, facility, or service and requested that the respondent consider the District's performance in general, the findings of this question may be regarded as an *overall performance rating* for San Juan Water District.

As shown in Figure 13 on the next page, 85% of customers indicated they were either very (50%) or somewhat (35%) satisfied with San Juan Water District's efforts to provide water services. Approximately 9% were very or somewhat dissatisfied, and 6% were unsure or unwilling to share their opinion. Compared with the findings of the 2018 study, there was a statistically significant increase in the percentage *very satisfied* and *unsure*, and a drop in the percentage who were *somewhat satisfied*.

**Question 4** Generally speaking, are you satisfied or dissatisfied with the overall services provided by the San Juan Water District?

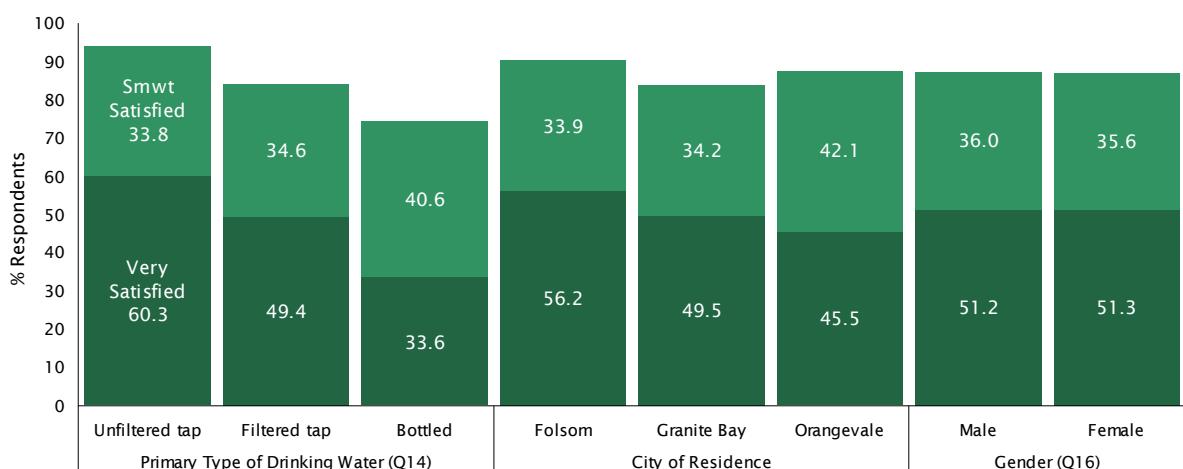
**FIGURE 13 OVERALL SATISFACTION BY STUDY YEAR**

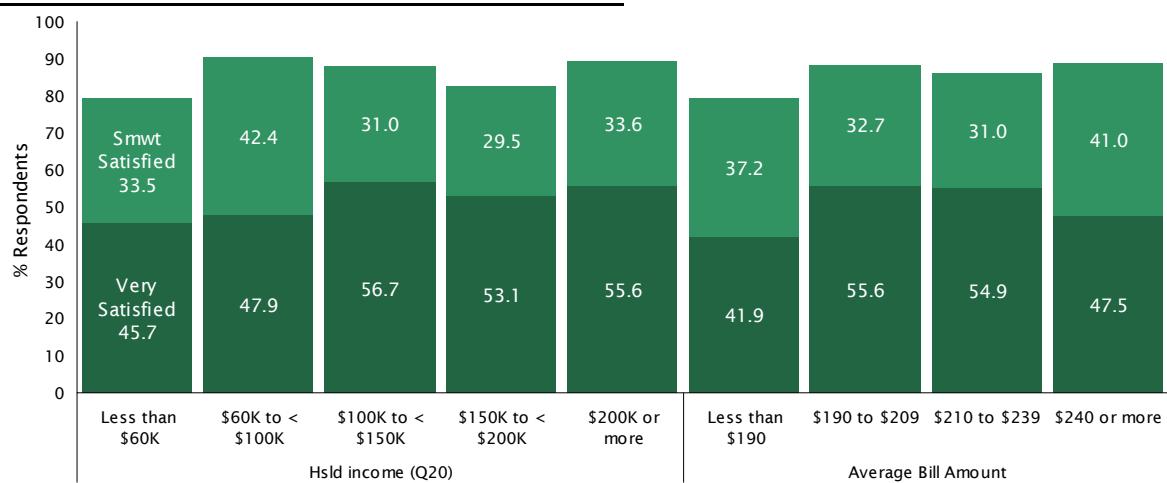
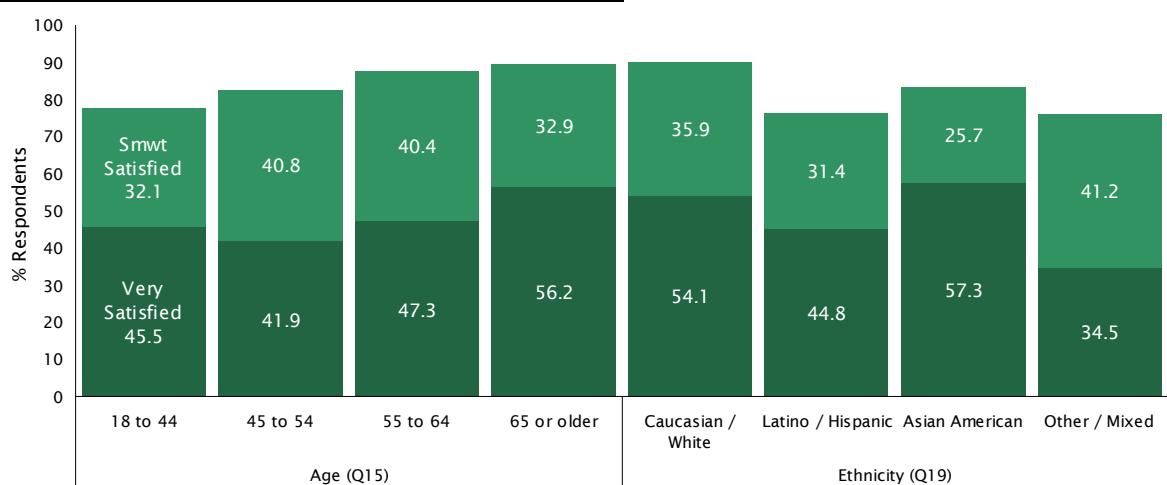


† Statistically significant change ( $p < 0.05$ ) between the 2018 and 2024 studies.

Although satisfaction with the services provided by San Juan Water District was widespread, it was notably higher among those who primarily drink unfiltered tap water at home, residents of Folsom, those living in households earning at least \$60,000 annually, and Caucasians. Interestingly, satisfaction did not bear a consistent relationship to the amount of customers' bi-monthly water bills—meaning that those with comparatively high bills were just as satisfied with the District's performance as those with lower bills.

**FIGURE 14 OVERALL SATISFACTION BY PRIMARY TYPE OF DRINKING WATER, CITY OF RESIDENCE & GENDER**



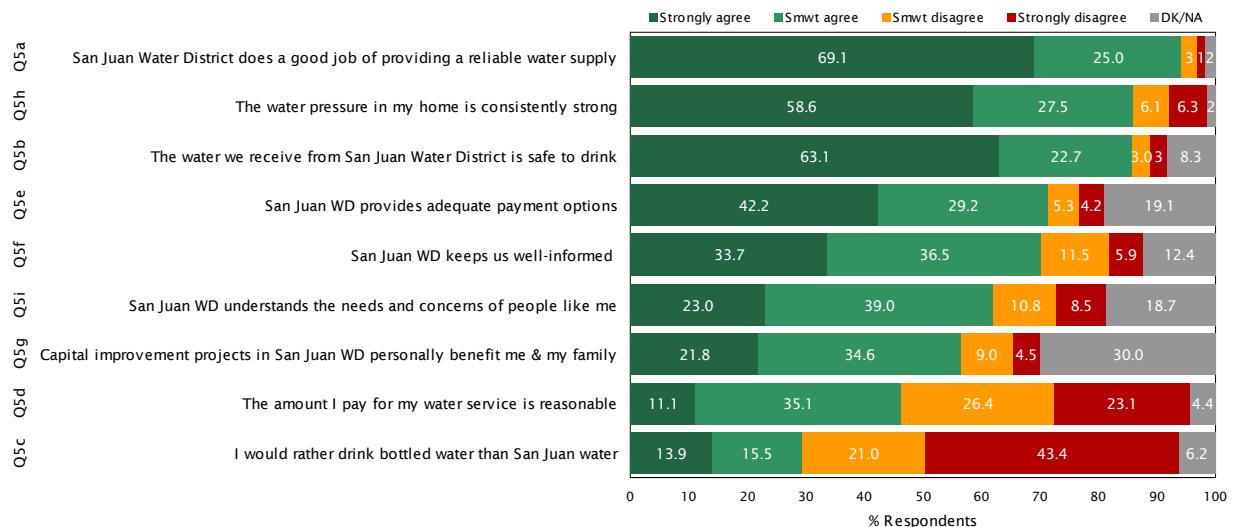
**FIGURE 15 OVERALL SATISFACTION BY HSLD INCOME & AVERAGE BILL AMOUNT****FIGURE 16 OVERALL SATISFACTION BY AGE & ETHNICITY**

**PERFORMANCE STATEMENTS** Having measured respondents' overall satisfaction with San Juan Water District's performance in providing services, the survey next sought to profile their opinions of the District's performance in more specific areas including water reliability, payment options, and cost. The structure of Question 5 was straightforward: for each of the statements shown in truncated form on the left of Figure 17 on the next page, respondents were simply asked the extent to which they agreed or disagreed with each statement about San Juan Water District. The statements are sorted from high to low in the figure based on the percentage of respondents who agreed (strongly or somewhat) with the statement.

Among the statements tested, respondents expressed the highest levels of agreement with: *San Juan Water District does a good job of providing a reliable water supply* (94% strongly or somewhat agree), *The water pressure in my home is consistently strong* (86%), and *The water we receive from San Juan Water District is safe to drink* (86%). More than two-thirds of respondents also agreed that *San Juan Water District provides adequate payment options* (71%) and *San Juan Water District keeps us well-informed about capital improvement projects, including improvements to the water treatment plant, pipelines and other portions of the water system, and how these improvements benefit customers* (70%).

**Question 5** Next, I am going to read you a series of statements people may make about the San Juan Water District. For each one, please tell me if you agree or disagree with the statement.

**FIGURE 17 AGREEMENT WITH STATEMENTS**



A majority of customers also agreed that *San Juan Water District understands the needs and concerns of people like me* (62%) and *Capital improvement projects in San Juan Water District personally benefit me and my family* (56%). When compared to the other statements tested, far fewer respondents agreed that *The amount I pay for my water service is reasonable* (46%) or that they *would rather drink bottled water than San Juan water* (29%).

When compared to the 2018 survey results (see Table 1), there was a statistically significant increase in the percentage of respondent who indicated they would rather drink bottled water (+6%) and significant declines in the percentage who felt the water they receive from San Juan Water District is safe to drink (-4%) and the amount they pay for water service is reasonable (-6%).

**TABLE 1 AGREEMENT WITH STATEMENTS BY STUDY YEAR**

	Study Year		Change in Strongly + Smwt Agree 2018 to 2024
	2024	2018	
I would rather drink bottled water than San Juan water	29	23	+6.4†
Capital improvement projects in San Juan Water District personally benefit me & my family	56	56	+0.4
San Juan Water District does a good job of providing a reliable water supply	94	94	+0.1
The water pressure in my home is consistently strong	86	88	-2.0
San Juan Water District provides adequate payment options	71	75	-3.5
The water we receive from San Juan Water District is safe to drink	86	90	-4.2†
San Juan Water District keeps us well-informed	70	75	-4.8
The amount I pay for my water service is reasonable	46	52	-5.8†
San Juan Water District understands the needs and concerns of people like me	62	N/A	N/A

† Statistically significant change ( $p < 0.05$ ) between the 2018 and 2024 studies.

For the interested reader, tables 2-5 show how the percentage who strongly agreed with each statement varied across key respondent subgroups. To ease comparisons, the three statements with the highest percentage agreeing with the statement are highlighted in green for each subgroup.

**TABLE 2 AGREEMENT WITH STATEMENTS BY OVERALL SATISFACTION, PRIMARY TYPE OF DRINKING WATER & GENDER (SHOWING % STRONGLY AGREE)**

	Overall Satisfaction (Q4)		Primary Type of Drinking Water (Q14)			Gender (Q16)	
	Satisfied	Dissatisfied	Unfiltered		Bottled	Male	Female
			tap	Filtered tap	Bottled	Male	Female
San Juan Water District does a good job of providing a reliable water supply	75.1	31.5	78.6	69.7	47.8	73.3	67.6
The water we receive from San Juan Water District is safe to drink	69.0	33.5	87.3	57.5	35.8	72.5	55.6
The water pressure in my home is consistently strong	64.1	20.9	65.7	58.9	43.4	61.9	57.1
San Juan WD provides adequate payment options	47.0	14.6	42.7	43.6	37.1	41.6	44.5
San Juan WD keeps us well-informed	38.4	2.0	42.8	33.7	15.2	35.4	33.9
San Juan WD understands the needs and concerns of people like me	26.3	0.0	31.6	20.1	18.6	23.3	24.2
Capital improvement projects in San Juan WD personally benefit me & my family	25.0	5.9	25.9	21.5	15.2	24.6	19.8
I would rather drink bottled water than San Juan water	11.2	35.2	0.6	11.9	53.8	11.9	14.8
The amount I pay for my water service is reasonable	13.0	0.0	12.4	10.5	11.1	10.9	12.0

**TABLE 3 AGREEMENT WITH STATEMENTS BY ETHNICITY & CITY OF RESIDENCE (SHOWING % STRONGLY AGREE)**

	Ethnicity (Q19)				City of Residence		
	Caucasian / White	Latino/ Hispanic	Asian American	Other / Mixed	Folsom	Granite Bay	Orangevale
San Juan Water District does a good job of providing a reliable water supply	71.7	57.9	64.3	75.5	73.8	67.8	68.4
The water we receive from San Juan Water District is safe to drink	65.7	60.2	46.3	72.2	68.8	62.8	57.0
The water pressure in my home is consistently strong	60.6	55.5	50.1	62.2	63.1	58.8	50.6
San Juan WD provides adequate payment options	46.4	37.1	38.9	33.7	43.5	40.0	51.8
San Juan WD keeps us well-informed	36.1	29.0	28.8	37.7	29.1	35.1	33.6
San Juan WD understands the needs and concerns of people like me	25.8	13.6	18.0	33.5	23.6	21.9	27.6
Capital improvement projects in San Juan WD personally benefit me & my family	23.9	21.7	21.4	17.1	16.1	22.6	27.5
I would rather drink bottled water than San Juan water	12.6	18.3	17.6	13.7	9.0	13.2	21.7
The amount I pay for my water service is reasonable	11.5	13.2	3.4	17.1	15.4	10.1	10.4

**TABLE 4 AGREEMENT WITH STATEMENTS BY HSLD INCOME (SHOWING % STRONGLY AGREE)**

	Hsld income (Q20)				
	Less than \$60K	\$60K to \$100K	\$100K to \$150K	\$150K to \$200K	\$200K or more
San Juan Water District does a good job of providing a reliable water supply	65.9	70.8	79.3	73.2	70.3
The water we receive from San Juan Water District is safe to drink	63.8	62.7	65.1	66.0	66.5
The water pressure in my home is consistently strong	54.9	56.8	60.2	61.2	61.9
San Juan WD provides adequate payment options	35.2	39.0	56.3	43.5	49.8
San Juan WD keeps us well-informed	32.0	41.4	31.0	39.0	34.8
San Juan WD understands the needs and concerns of people like me	23.1	23.4	17.3	28.7	26.4
Capital improvement projects in San Juan WD personally benefit me & my family	16.1	21.0	19.1	30.1	24.8
I would rather drink bottled water than San Juan water	22.5	14.6	9.0	17.4	8.3
The amount I pay for my water service is reasonable	11.8	4.8	13.9	7.7	15.7

**TABLE 5 AGREEMENT WITH STATEMENTS BY AGE & AVERAGE BILL AMOUNT (SHOWING % STRONGLY AGREE)**

	Age (Q15)				Average Bill Amount			
	18 to 44	45 to 54	55 to 64	65 or older	Less than \$190	\$190 to \$209	\$210 to \$239	\$240 or more
San Juan Water District does a good job of providing a reliable water supply	68.4	64.2	71.0	70.9	61.2	77.8	74.3	60.7
The water we receive from San Juan Water District is safe to drink	55.5	45.1	64.5	70.6	55.8	64.7	64.6	67.2
The water pressure in my home is consistently strong	55.4	68.2	58.6	58.8	51.2	64.7	58.4	57.4
San Juan WD provides adequate payment options	52.8	28.8	43.3	43.9	38.8	40.5	49.6	40.2
San Juan WD keeps us well-informed	26.3	17.2	34.4	40.7	27.9	40.5	35.4	27.9
San Juan WD understands the needs and concerns of people like me	26.6	8.8	19.0	29.7	17.8	22.2	27.4	23.8
Capital improvement projects in San Juan WD personally benefit me & my family	22.0	12.4	19.6	27.0	19.4	26.1	23.9	18.0
I would rather drink bottled water than San Juan water	21.1	16.9	14.0	10.0	17.1	14.4	15.0	9.8
The amount I pay for my water service is reasonable	15.6	5.2	7.8	13.1	8.5	10.5	13.3	12.3

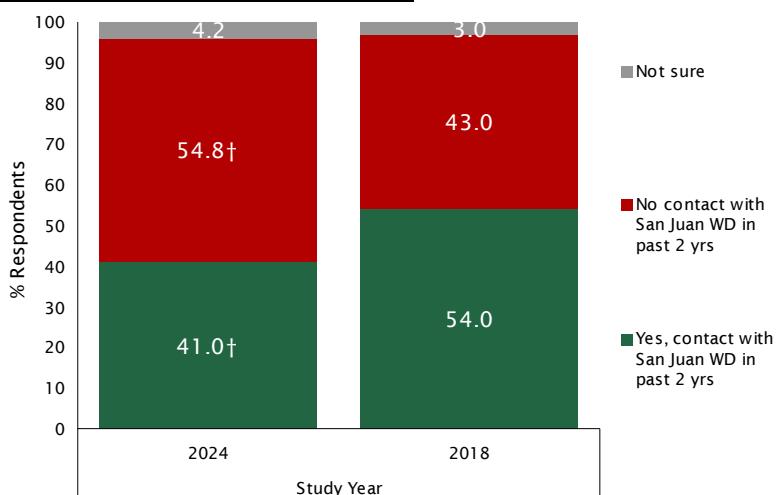
## CUSTOMER SERVICE

The next section of the survey included questions to gauge whether residential customers had contacted San Juan Water District in the two years prior to the survey, as well as their satisfaction with the customer service they received during these interactions.

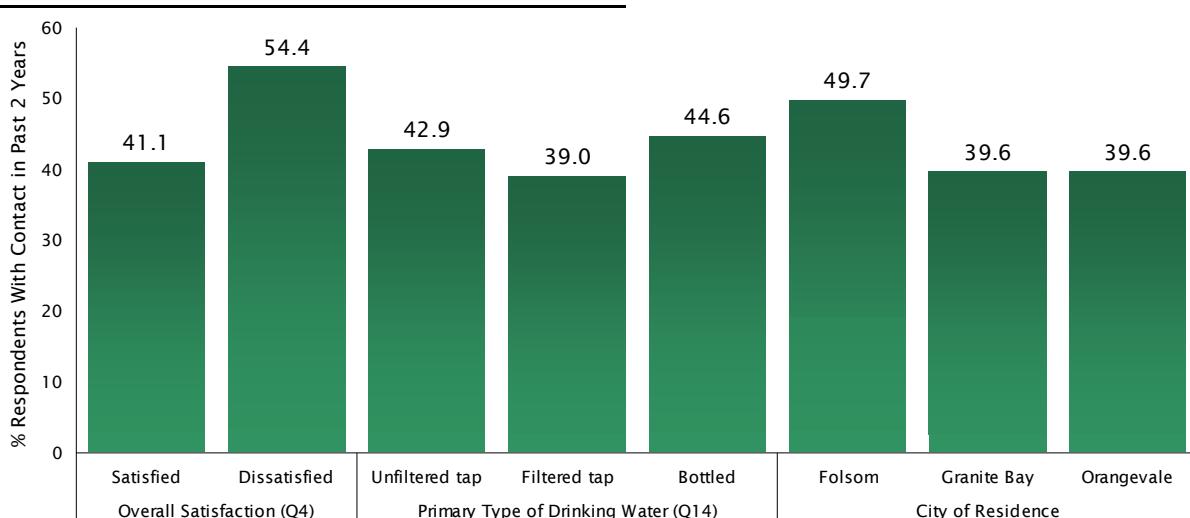
**DISTRICT CONTACT** Respondents were asked if they had contact with San Juan Water District for customer service during the two years preceding the interview. Figure 18 shows that approximately four-in-ten respondents (41%) had personally interacted with the District during this period, which is significantly lower than the 54% recorded in the 2018 survey. Figures 19-21 show how rates of contact with the District varied across customer subgroups in 2024.

**Question 6** *Over the past two years, have you had contact with San Juan Water District customer service?*

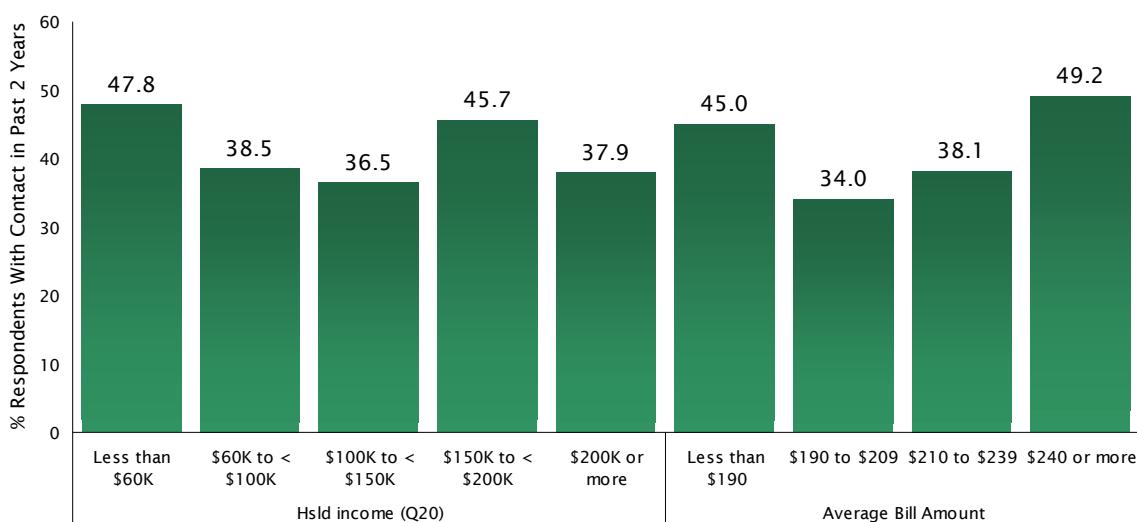
**FIGURE 18 CONTACT SAN JUAN WATER DISTRICT CUSTOMER SERVICE IN PAST 2 YEARS BY STUDY YEAR**



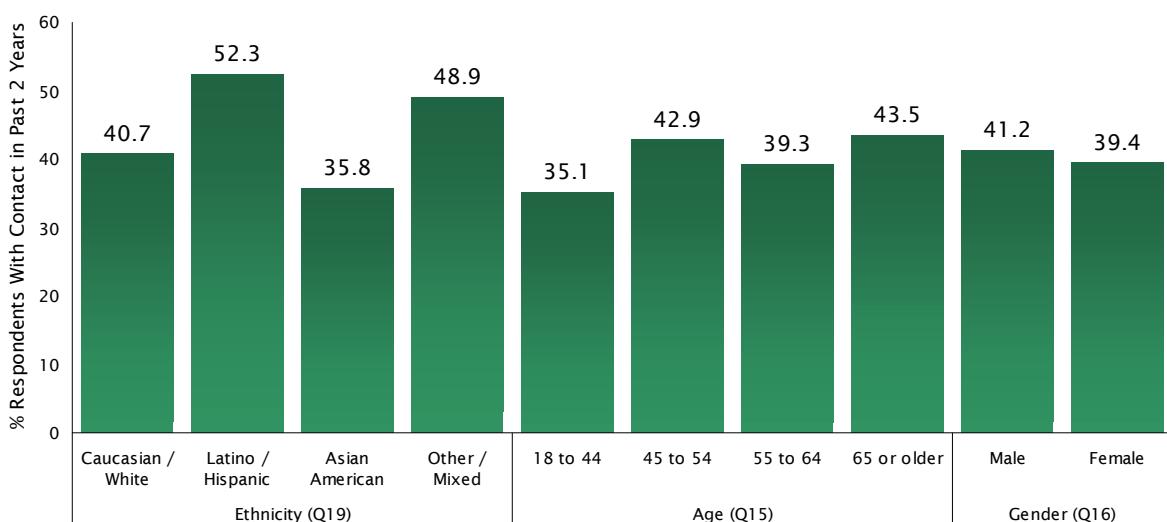
**FIGURE 19 CONTACT SAN JUAN WATER DISTRICT CUSTOMER SERVICE IN PAST 2 YEARS BY OVERALL SATISFACTION, PRIMARY TYPE OF DRINKING WATER & CITY OF RESIDENCE**



**FIGURE 20 CONTACT SAN JUAN WATER DISTRICT CUSTOMER SERVICE IN PAST 2 YEARS BY HSLD INCOME & AVERAGE BILL AMOUNT**



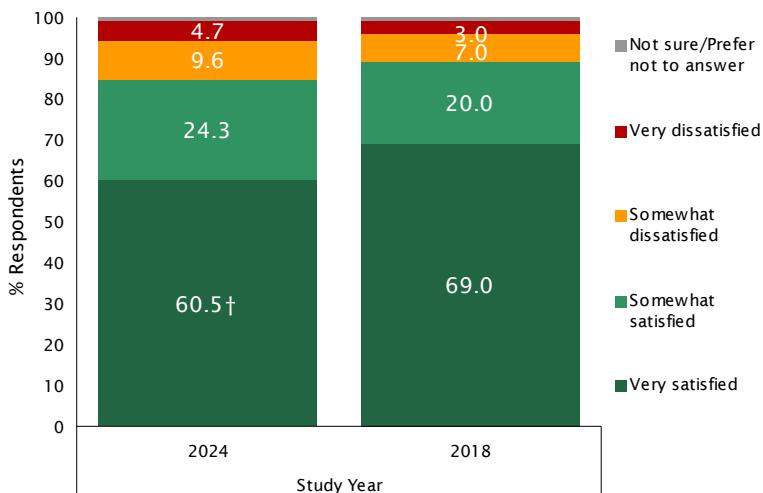
**FIGURE 21 CONTACT SAN JUAN WATER DISTRICT CUSTOMER SERVICE IN PAST 2 YEARS BY ETHNICITY, AGE & GENDER**



**SATISFACTION WITH CUSTOMER SERVICE** Respondents who indicated they had contacted San Juan Water District customer service during the two years prior to taking the survey were subsequently asked to describe their level of satisfaction with the service they received during these interactions. As shown in Figure 22 on the next page, 85% of customers who contacted San Juan Water District customer service indicated they were satisfied with the service they received, with 61% indicating they were very satisfied. Approximately 14% were dissatisfied with the service they received, whereas 1% were unsure or preferred to not answer the question. When compared to the 2018 survey, the percentage reporting that they were *very satisfied* in 2024 declined significantly (from 69% to 61%).

**Question 7** Overall, were you satisfied or dissatisfied with the service you received from San Juan Water District customer service?

**FIGURE 22 SATISFACTION WITH SAN JUAN WATER DISTRICT CUSTOMER SERVICE BY STUDY YEAR**

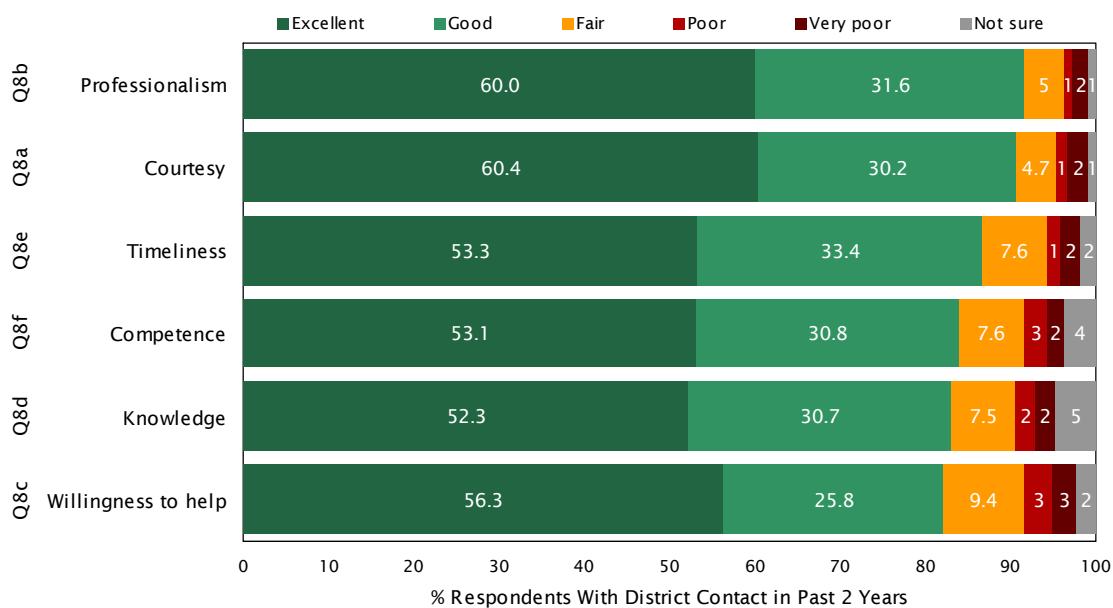


† Statistically significant change ( $p < 0.05$ ) between the 2018 and 2024 studies.

**SATISFACTION WITH SERVICE REPRESENTATIVES** The final question in this series asked customers who had been in contact with the District to rate the customer service representatives they dealt with at San Juan Water District on each of the dimensions shown in Figure 23.

**Question 8** Thinking of the customer service representatives you dealt with, would you rate their \_\_\_\_\_ as excellent, good, fair, poor, or very poor?

**FIGURE 23 RATING CUSTOMER SERVICE REPRESENTATIVES**



San Juan Water District's customer service representatives were given high marks across the board, with more than eight-in-ten respondents rating their performance as excellent or good on every performance dimension tested including professionalism (92% excellent or good), courtesy (91%), timeliness (87%), competence (84%), knowledge (83%), and willingness to help (82%). Table 6 shows that although there was slight downward movement in the ratings between 2018 and 2024 for most dimensions, none of the changes achieved statistical significance.

**TABLE 6 RATING CUSTOMER SERVICE REPRESENTATIVES BY STUDY YEAR**

	Study Year		Change in Excellent + Good 2018 to 2024
	2024	2018	
Professionalism	92	91	+0.6
Courtesy	91	92	-1.4
Competence	84	86	-2.1
Timeliness	87	89	-2.4
Knowledge	83	87	-3.9
Willingness to help	82	89	-6.9

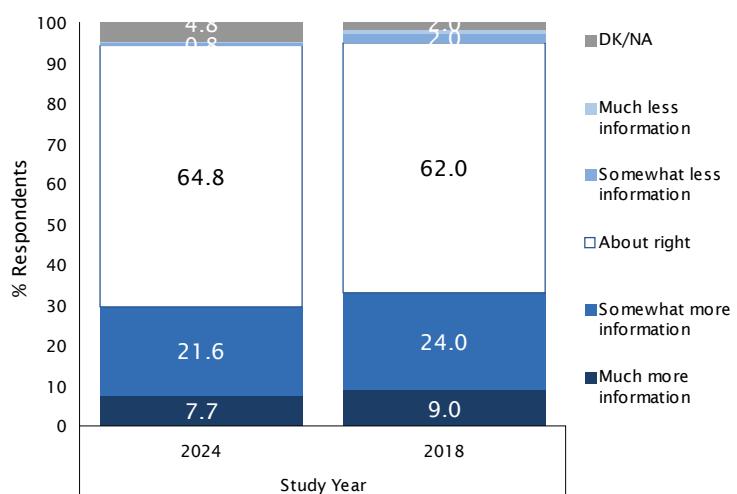
## COMMUNICATION

The next section of the survey was designed to measure respondents' interest in receiving information from San Juan Water District, identify the specific topics of interest, as well as profile the most effective ways for the District to communicate with residential customers.

**AMOUNT OF INFORMATION FROM SAN JUAN WATER DISTRICT** When asked if they would prefer to have more information about San Juan Water District, less information, or if the amount they currently receive is about right, nearly two-thirds (65%) indicated that the current amount of information is about right. Approximately one-in-three respondents indicated they'd like somewhat more (22%) or much more (8%) information about San Juan Water District, whereas 1% preferred less information and 5% were unsure or preferred to not answer the question. The results in 2024 for this question are similar to those of the 2018 survey—there were no significant changes.

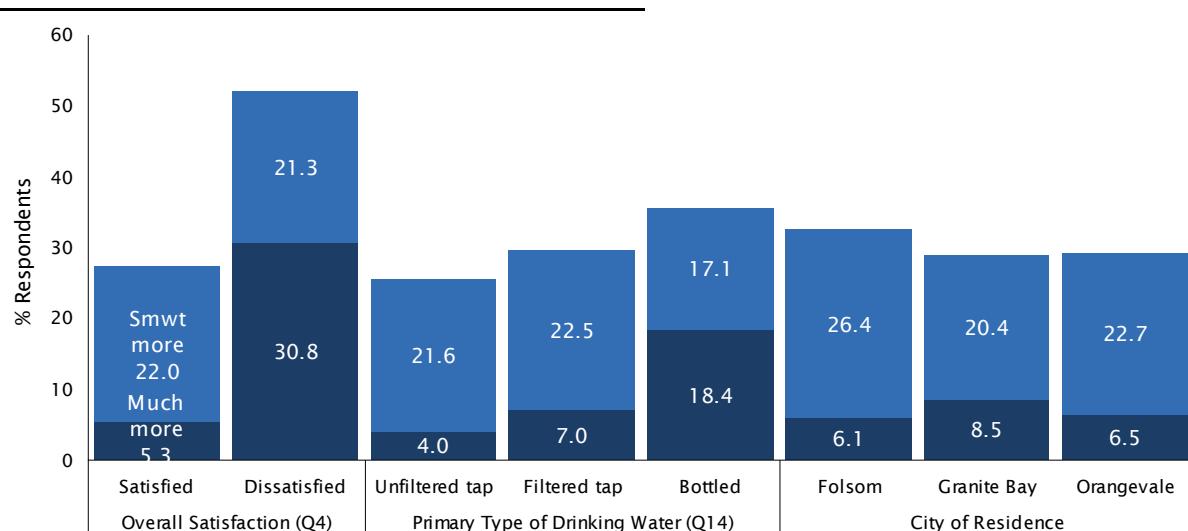
**Question 9** *Overall, would you prefer to have more information about your water district, less information, or is the amount you receive about right?*

**FIGURE 24 DESIRE MORE INFORMATION ABOUT WATER DISTRICT BY STUDY YEAR**

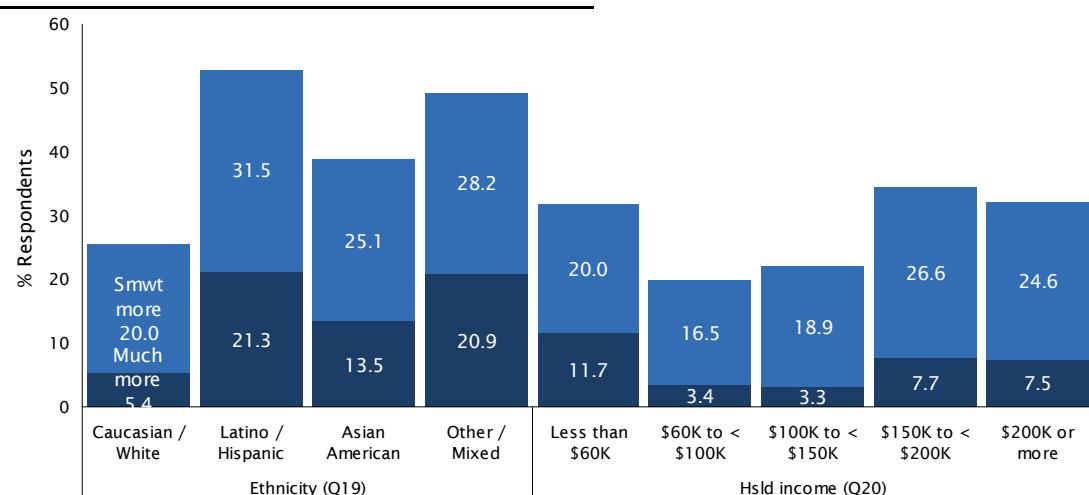


For the interested reader, figures 25-27 on the next page show how desire for more information about San Juan Water District varied across customer subgroups. When compared to their respective counterparts, customers who were dissatisfied with the water services their household receives, those who primarily drink bottled water when home, individuals who identify as Latino or 'other/mixed' ethnicities, customers from households earning less than \$60,000 annually, customers whose average water bill is less than \$190, and individuals who were dissatisfied with San Juan Water District's customer service were the most likely to desire more information about the District.

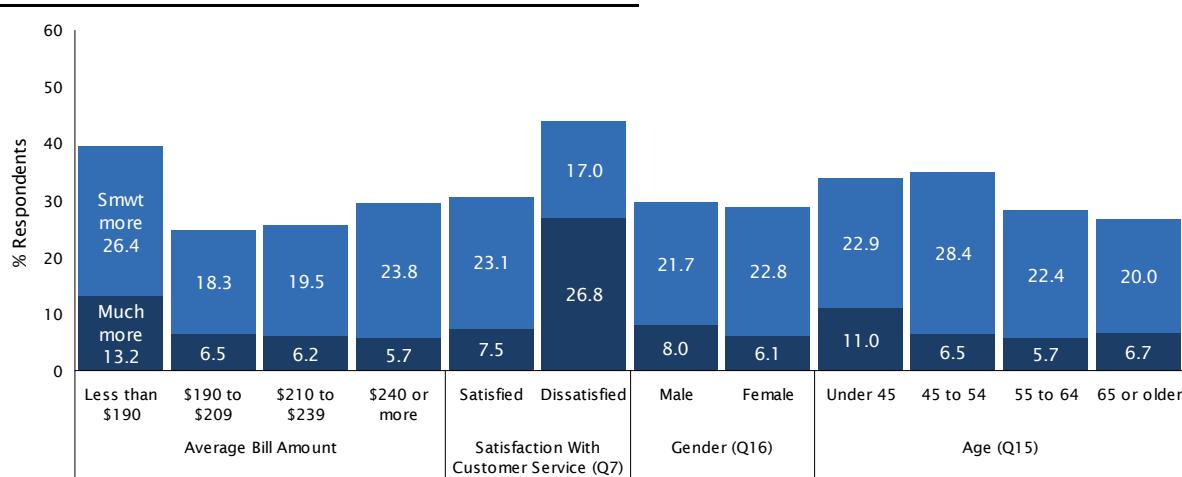
**FIGURE 25 DESIRE MORE INFORMATION ABOUT WATER DISTRICT BY OVERALL SATISFACTION, PRIMARY TYPE OF DRINKING WATER & CITY OF RESIDENCE**



**FIGURE 26 DESIRE MORE INFORMATION ABOUT WATER DISTRICT BY ETHNICITY & HSLD INCOME**



**FIGURE 27 DESIRE MORE INFORMATION ABOUT WATER DISTRICT BY AVERAGE BILL AMOUNT, SATISFACTION WITH CUSTOMER SERVICE, GENDER & AGE**

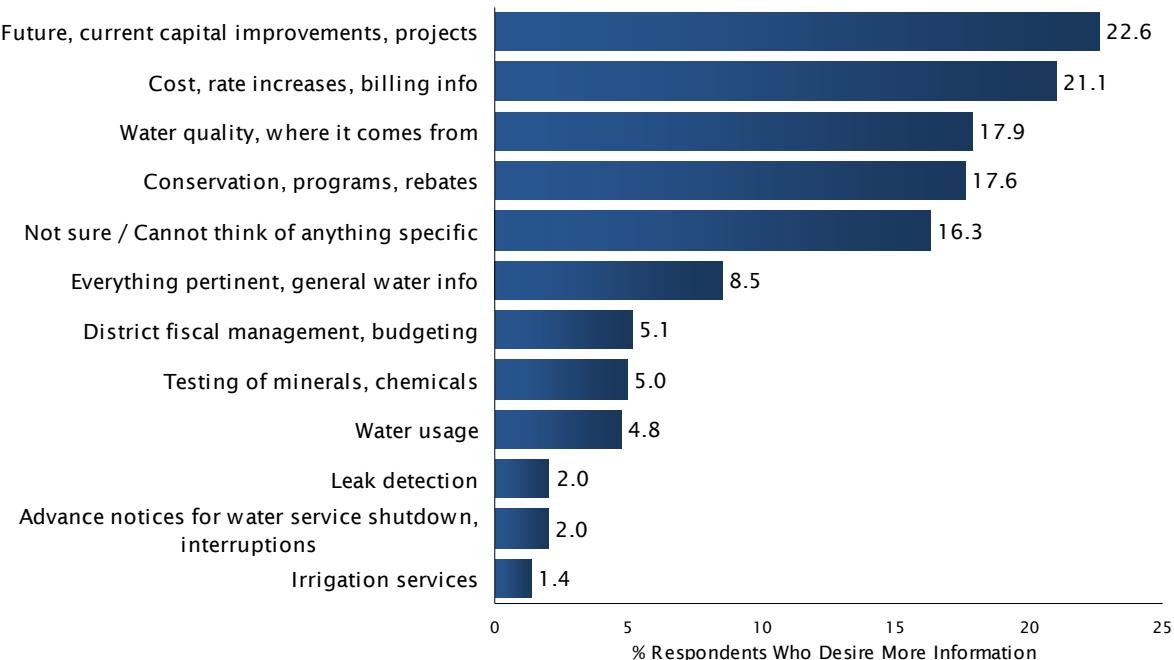


**TYPES OF INFORMATION DESIRED** Customers who indicated that they desired more information about San Juan Water District in Question 9 were subsequently asked to describe the *types* of information they would like to receive. Question 10 was presented in an open-ended manner, thereby allowing respondents to mention any type of information that came to mind without being prompted by or restricted to a particular list of options. True North later reviewed the verbatim responses and grouped them into the categories shown in Figure 28.

Among the specific topics requested, the most common were information about future/current capital improvement projects (23%), costs/rate/billing (21%), water quality/water sources (18%), and conservation programs/rebates (18%).

**Question 10** *What types of information would you like to receive more of from your water district?*

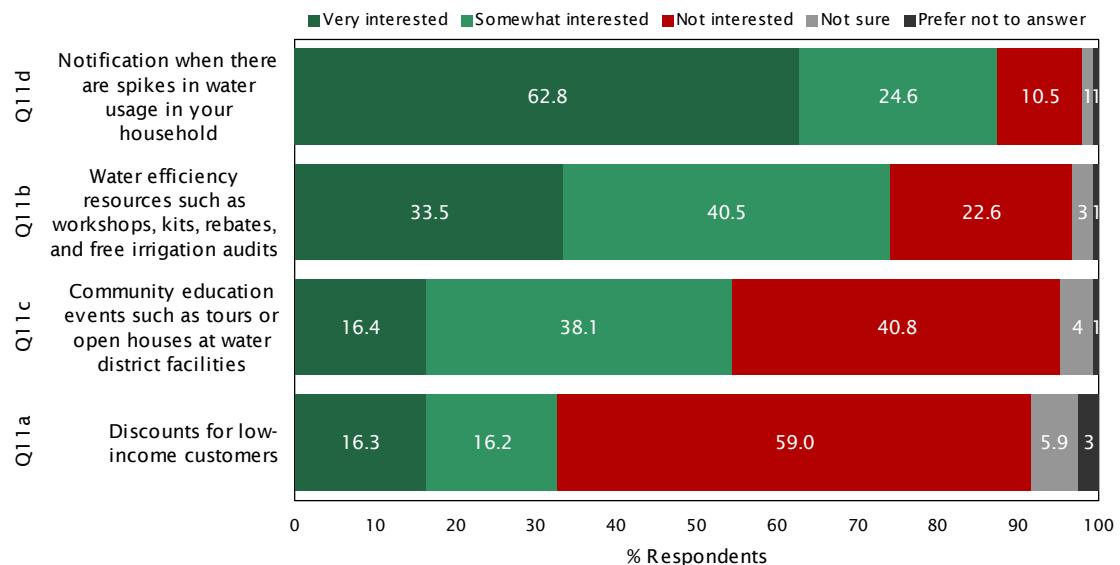
**FIGURE 28 TYPE OF INFORMATION DESIRE FROM WATER DISTRICT**



Having provided respondents with an open-ended opportunity to suggest specific topics they would like to receive more information about from the District in Question 10, the survey next presented all respondents with the items shown on the left of Figure 29 and asked the degree to which they would be interested in receiving information on this type of service from the District. The vast majority of respondents indicated they would be very or somewhat interested in receiving notification when there are spikes in their household's water usage (87%) and information about water efficiency resources such as workshops, kits, rebates, and free irrigation audits (74%). Most respondents also expressed interest in community education events such as tours or open houses at water district facilities (55%). Approximately one-third of respondents (33%) were interested in receiving information about discounts for low-income customers. The level of interest in receiving information on these topics did not change significantly between 2018 and 2024 (Table 7), but did vary across customer subgroups (see tables 8-11).

**Question 11** Next, I am going to mention different types of information on services your water district may provide you. For each, please tell me if you are very interested, somewhat interested, or not interested in receiving information on this service.

**FIGURE 29 INTEREST IN TYPES OF INFORMATION ON SERVICES OF WATER DISTRICT**



**TABLE 7 INTEREST IN TYPES OF INFORMATION ON SERVICES OF WATER DISTRICT BY STUDY YEAR**

	Study Year		Change in Very + Smwt Interested 2018 to 2024
	2024	2018	
Community education events such as tours or open houses at water district facilities	54	55	-0.5
Notification when there are spikes in water usage in your household	87	89	-1.6
Discounts for low-income customers	33	36	-3.4
Water efficiency resources such as workshops, kits, rebates, and free irrigation audits	74	78	-4.0

**TABLE 8 INTEREST IN TYPES OF INFORMATION ON SERVICES OF WATER DISTRICT BY OVERALL SATISFACTION, PRIMARY TYPE OF DRINKING WATER & GENDER (SHOWING % VERY INTERESTED)**

	Overall Satisfaction (Q4)		Primary Type of Drinking Water (Q14)			Gender (Q16)	
	Satisfied	Dissatisfied	Unfiltered tap	Filtered tap	Bottled	Male	Female
Notification when there are spikes in water usage in your household	64.5	51.6	57.1	66.8	57.2	60.5	65.4
Water efficiency resources such as workshops, kits, rebates, and free irrigation audits	35.2	23.1	33.5	36.2	22.8	29.8	38.9
Community education events such as tours or open houses at water district facilities	17.6	10.1	14.8	17.2	16.7	13.1	20.7
Discounts for low-income customers	14.7	27.0	11.3	15.6	30.5	12.5	20.1

**TABLE 9 INTEREST IN TYPES OF INFORMATION ON SERVICES OF WATER DISTRICT BY ETHNICITY & CITY OF RESIDENCE (SHOWING % VERY INTERESTED)**

	Ethnicity (Q19)				City of Residence		
	Caucasian / White	Latino/ Hispanic	Asian American	Other / Mixed	Folsom	Granite Bay	Orangevale
Notification when there are spikes in water usage in your household	63.4	64.7	70.8	55.9	64.6	62.8	63.2
Water efficiency resources such as workshops, kits, rebates, and free irrigation audits	32.9	36.7	35.0	30.9	44.5	32.4	26.9
Community education events such as tours or open houses at water district facilities	16.8	18.4	20.9	10.3	23.2	14.1	19.6
Discounts for low-income customers	15.8	13.2	10.6	27.4	12.1	16.8	19.0

**TABLE 10 INTEREST IN TYPES OF INFORMATION ON SERVICES OF WATER DISTRICT BY HSLD INCOME (SHOWING % VERY INTERESTED)**

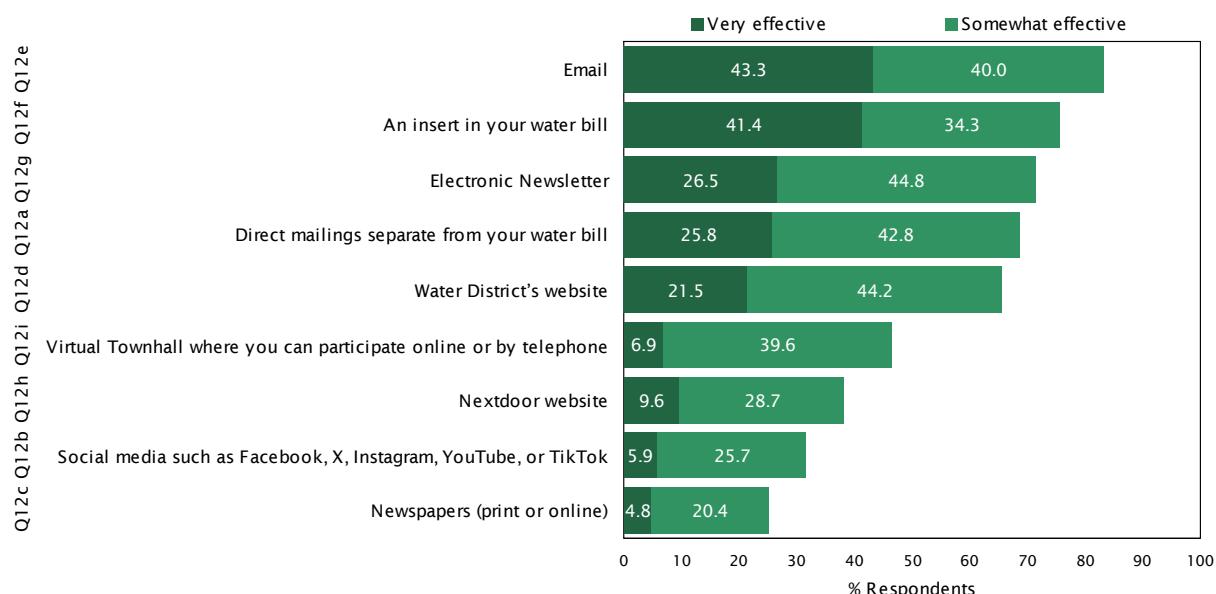
	Hslid income (Q20)				
	Less than \$60K	\$60K to < \$100K	\$100K to < \$150K	\$150K to < \$200K	\$200K or more
Notification when there are spikes in water usage in your household	59.6	62.5	58.9	62.4	66.4
Water efficiency resources such as workshops, kits, rebates, and free irrigation audits	29.6	36.0	22.4	36.0	40.0
Community education events such as tours or open houses at water district facilities	17.8	16.8	15.0	15.4	17.2
Discounts for low-income customers	55.7	17.9	17.7	12.4	7.9

**TABLE 11 INTEREST IN TYPES OF INFORMATION ON SERVICES OF WATER DISTRICT BY AGE & AVERAGE BILL AMOUNT (SHOWING % VERY INTERESTED)**

	Age (Q15)				Average Bill Amount			
	18 to 44	45 to 54	55 to 64	65 or older	Less than \$190	\$190 to \$209	\$210 to \$239	\$240 or more
Notification when there are spikes in water usage in your household	63.4	77.9	59.6	61.6	65.9	58.2	62.8	63.9
Water efficiency resources such as workshops, kits, rebates, and free irrigation audits	32.8	35.0	38.1	31.0	35.7	32.7	29.2	34.4
Community education events such as tours or open houses at water district facilities	15.4	8.8	14.8	19.0	19.4	17.0	12.4	17.2
Discounts for low-income customers	14.1	8.4	20.2	16.6	25.6	13.1	15.9	12.3

**COMMUNICATION METHODS** The next question in this series presented respondents with each of the methods shown to the left of Figure 30 and simply asked, for each, whether it would be an effective way for San Juan Water District to communicate with them. Overall, respondents indicated that email was the most effective method (83% very or somewhat effective), followed by water bill inserts (76%), electronic newsletters (71%), direct mailings separate from their water bill (69%), and the District's website (66%). In comparison, less than half of respondents characterized virtual town halls (47%), Nextdoor (38%), social media (32%), and newspapers (25%) as very or somewhat effective methods for the District to communicate with them. Tables 12-15 show how the perceived effectiveness of each communication method varied across customer subgroups, with the top three rated methods highlighted in green for each subgroup.

**Question 12** As I read the following ways that the water district can communicate with customers, I'd like to know if you think they would be a very effective, somewhat effective, or not at all effective way for the District to communicate with you.

**FIGURE 30 EFFECTIVENESS OF COMMUNICATION METHODS**

**TABLE 12 EFFECTIVENESS OF COMMUNICATION METHODS BY OVERALL SATISFACTION, PRIMARY TYPE OF DRINKING WATER & GENDER (SHOWING % VERY EFFECTIVE)**

	Overall Satisfaction (Q4)		Primary Type of Drinking Water (Q14) Unfiltered			Gender (Q16)	
	Satisfied	Dissatisfied	tap	Filtered tap	Bottled	Male	Female
Email	43.0	26.5	52.6	38.0	32.7	40.7	45.0
An insert in your water bill	46.2	22.6	42.8	44.8	39.9	45.9	40.8
Electronic Newsletter	28.6	14.3	28.6	26.7	22.2	27.0	26.4
Direct mailings separate from your water bill	25.9	26.4	30.5	23.0	29.3	25.6	26.4
Water District's website	22.3	14.4	22.9	22.7	13.8	18.8	25.3
Nextdoor website	9.7	10.1	11.0	9.4	7.6	8.6	11.0
Virtual Townhall where you can participate online or by telephone	7.5	2.0	6.7	7.5	5.0	7.5	6.8
Social media such as Facebook, X, Instagram, YouTube, or TikTok	6.2	6.2	3.9	6.8	6.2	4.9	6.9
Newspapers (print or online)	4.9	2.3	6.1	4.2	5.0	2.8	7.3

**TABLE 13 EFFECTIVENESS OF COMMUNICATION METHODS BY ETHNICITY & CITY OF RESIDENCE (SHOWING % VERY EFFECTIVE)**

	Ethnicity (Q19)				City of Residence		
	Caucasian / White	Latino/ Hispanic	Asian American	Other / Mixed	Folsom	Granite Bay	Orangevale
Email	41.2	47.7	38.9	44.7	39.7	43.8	34.5
An insert in your water bill	44.6	36.7	49.2	37.8	49.7	42.2	37.7
Electronic Newsletter	27.0	24.3	35.6	16.8	31.1	24.2	28.9
Direct mailings separate from your water bill	25.5	34.0	17.0	37.7	26.7	25.1	30.5
Water District's website	22.7	21.3	10.2	13.8	25.8	19.7	22.9
Nextdoor website	8.8	15.8	10.1	3.7	6.0	10.9	8.9
Virtual Townhall where you can participate online or by telephone	6.4	8.1	13.6	10.3	9.2	6.6	6.4
Social media such as Facebook, X, Instagram, YouTube, or TikTok	5.7	10.7	6.8	3.6	6.1	5.3	9.1
Newspapers (print or online)	5.7	8.5	3.4	0.0	5.0	4.5	6.4

**TABLE 14 EFFECTIVENESS OF COMMUNICATION METHODS BY HSLD INCOME (SHOWING % VERY EFFECTIVE)**

	Hsld income (Q20)				
	Less than \$60K	\$60K to < \$100K	\$100K to < \$150K	\$150K to < \$200K	\$200K or more
Email	40.6	39.2	45.4	47.2	38.6
An insert in your water bill	27.1	40.7	49.1	42.3	55.0
Electronic Newsletter	22.6	22.1	24.9	31.1	33.3
Direct mailings separate from your water bill	31.3	21.2	25.9	32.1	26.0
Water District's website	27.1	17.7	14.3	31.2	22.7
Nextdoor website	13.9	13.0	10.0	6.4	6.9
Virtual Townhall where you can participate online or by telephone	4.7	9.8	3.2	11.2	6.2
Social media such as Facebook, X, Instagram, YouTube, or TikTok	11.5	6.4	4.9	4.5	7.0
Newspapers (print or online)	7.1	6.2	1.6	9.4	4.8

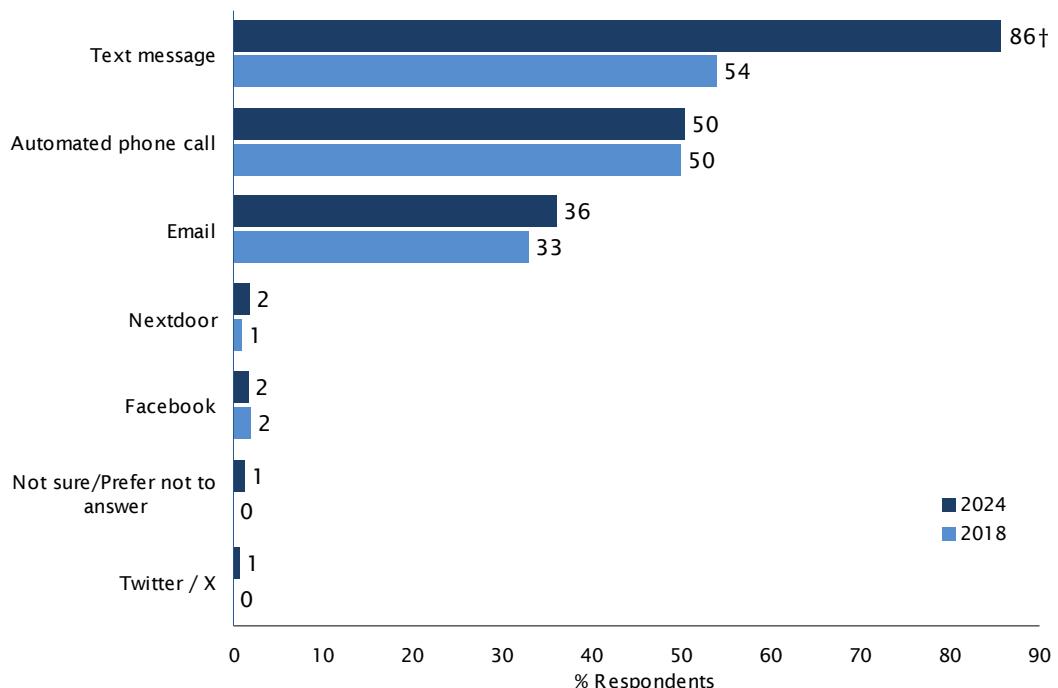
**TABLE 15 EFFECTIVENESS OF COMMUNICATION METHODS BY AGE & AVERAGE BILL AMOUNT (SHOWING % VERY EFFECTIVE)**

	Age (Q15)				Average Bill Amount			
	18 to 44	45 to 54	55 to 64	65 or older	Less than \$190	\$190 to \$209	\$210 to \$239	\$240 or more
Email	39.4	40.3	44.4	43.8	39.5	45.8	46.0	33.6
An insert in your water bill	42.3	43.9	44.6	46.2	38.8	43.8	47.8	42.6
Electronic Newsletter	16.9	37.1	32.3	24.1	24.0	24.2	33.6	23.8
Direct mailings separate from your water bill	23.4	16.1	35.2	26.1	32.6	28.8	25.7	17.2
Water District's website	25.1	27.3	20.9	20.8	17.1	26.1	26.5	14.8
Nextdoor website	9.1	5.0	10.9	11.1	8.5	11.1	8.0	10.7
Virtual Townhall where you can participate online or by telephone	6.1	3.1	10.2	6.4	6.2	7.8	6.2	7.4
Social media such as Facebook, X, Instagram, YouTube, or TikTok	7.6	6.8	5.7	5.9	7.0	7.8	5.3	3.3
Newspapers (print or online)	3.3	3.4	5.9	5.3	4.7	5.2	4.4	3.3

**EMERGENCY CONTACT METHOD** When asked how they would prefer to be contacted by San Juan Water District in the case of an emergency that requires immediate action, the most commonly selected options in 2024 were text messages (86%), automated phone calls (50%), and email (36%). When compared to 2018, the percentage who cited text messages as a preferred emergency contact method increased significantly (see Figure 31 on the next page).

**Question 13** How would you prefer the Water District contact you in the case of an emergency that requires you to take immediate action?

**FIGURE 31 PREFER METHOD OF CONTACT FOR AN EMERGENCY BY STUDY YEAR**



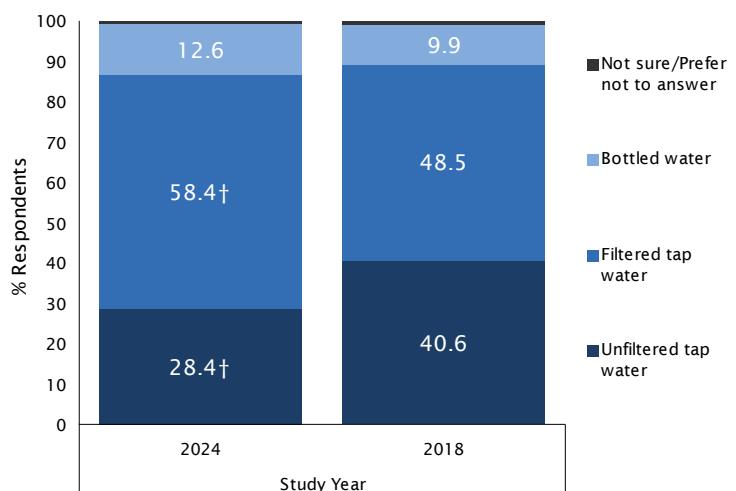
† Statistically significant change ( $p < 0.05$ ) between the 2018 and 2024 studies.

## S T R A I G H T , F I L T E R E D , O R B O T T L E D ?

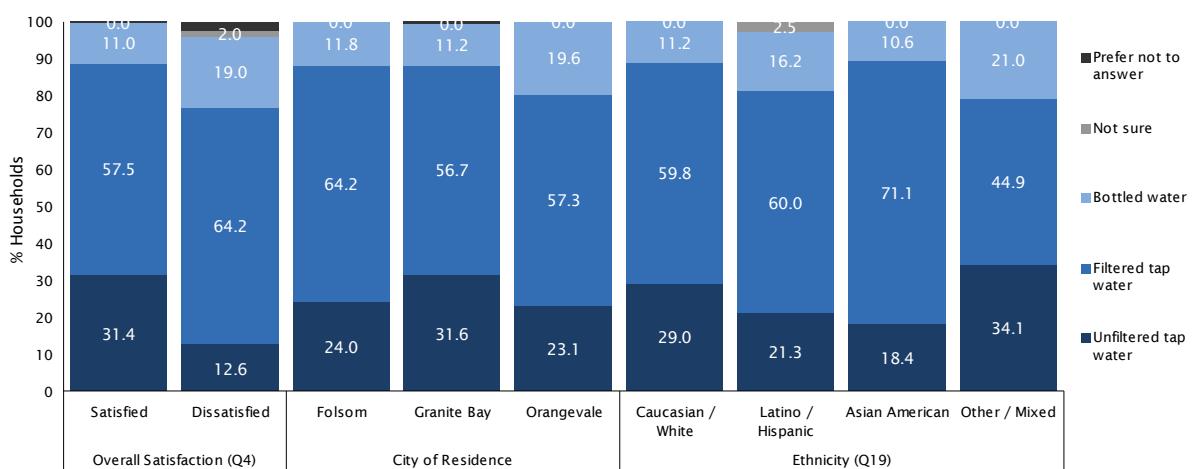
The final substantive question of the survey asked customers to indicate whether they primarily drink water straight from the faucet, filtered water from the faucet, or bottled water when they are at home. More than half (58%) of respondents indicated they primarily drink filtered tap water when home, and an additional 28% stated they drink water straight from the tap. Approximately 13% of respondents offered that they primarily drink bottled water when home, whereas 1% were unsure or unwilling to share their opinion. When compared to the 2018 survey findings, the percentage who indicated they drink unfiltered tap water declined significantly, with a corresponding increase in the percentage who reported drinking filtered tap water. Figures 33-35 show how the responses to Question 14 varied by customer characteristics.

**Question 14** *What kind of water do you primarily drink at home? Unfiltered tap water, filtered tap water, or bottled water?*

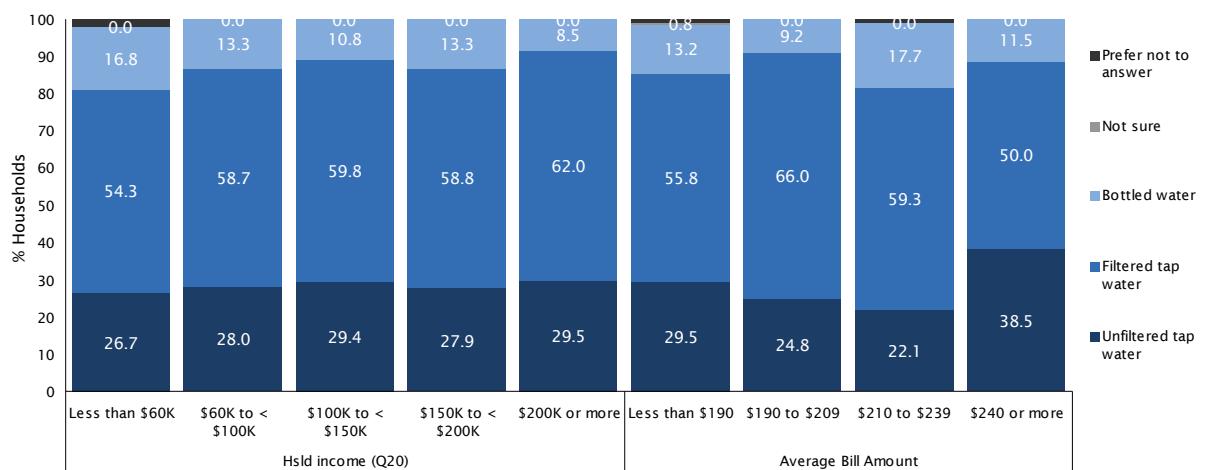
**FIGURE 32 PRIMARY TYPE OF DRINKING WATER BY STUDY YEAR**



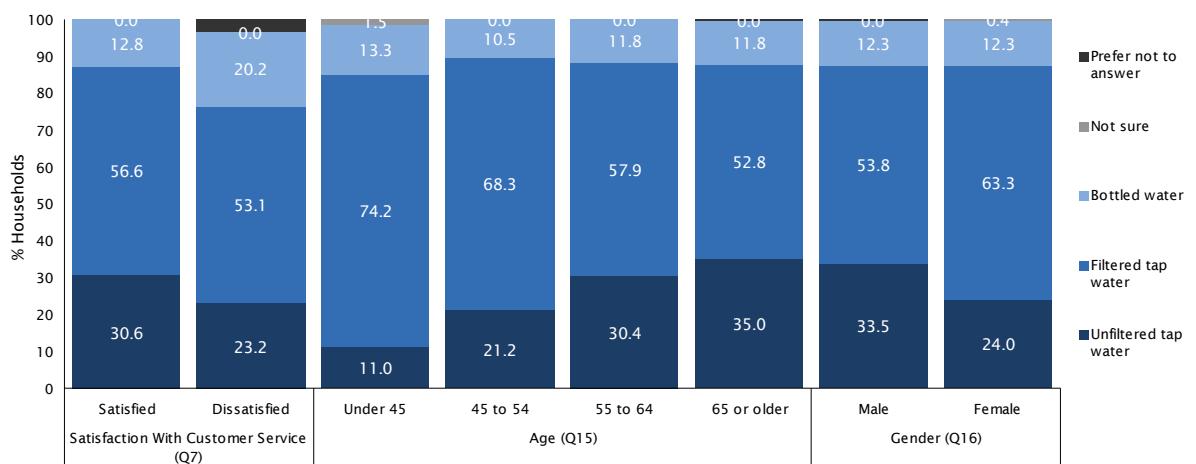
**FIGURE 33 PRIMARY TYPE OF DRINKING WATER BY OVERALL SATISFACTION, CITY OF RESIDENCE & ETHNICITY**



**FIGURE 34 PRIMARY TYPE OF DRINKING WATER BY HSLD INCOME & AVERAGE BILL AMOUNT**



**FIGURE 35 PRIMARY TYPE OF DRINKING WATER BY SATISFACTION WITH CUSTOMER SERVICE, AGE & GENDER**





## BACKGROUND & DEMOGRAPHICS

**TABLE 16 DEMOGRAPHICS OF SAMPLE**

Total Respondents	519
Age (Q15)	
Under 45	11.9
45 to 54	11.5
55 to 64	23.2
65 or older	45.5
Prefer not to answer	8.0
Gender (QD2)	
Male	49.5
Female	46.9
Non-binary	0.0
Prefer not to answer	3.6
Ethnicity (Q19)	
Caucasian / White	69.9
Latino / Hispanic	7.0
Asian American	5.3
Other / Mixed	5.7
Prefer not to answer	12.1
Hsld income (Q20)	
Less than \$60K	8.4
\$60K to < \$100K	11.7
\$100K to < \$150K	11.1
\$150K to < \$200K	12.1
\$200K or more	25.3
Prefer not to answer	31.5
Average Bill Amount	
Less than \$190	23.1
\$190 to \$209	27.7
\$210 to \$239	23.7
\$240 or more	24.7
No recent bill data on file	0.8
City of Residence	
Folsom	18.6
Granite Bay	64.2
Orangevale	14.5
Roseville	2.7

Table 16 presents the key demographic information collected during the survey. The primary motivation for collecting the background and demographic information was to provide a better insight into how the results of the substantive questions of the survey vary by demographic characteristics.

## METHODOLOGY

The following sections outline the methodology used in the study, as well as the motivation for using certain techniques.

**QUESTIONNAIRE DEVELOPMENT** Dr. McLarney of True North Research worked closely with San Juan Water District to develop a questionnaire that covered the topics of interest and avoided many possible sources of systematic measurement error, including position-order effects, wording effects, response-category effects, scaling effects, and priming. Several questions included multiple individual items. Because asking items in a set order can lead to a systematic position bias in responses, items were asked in random order for each respondent.

Some questions asked in this study were presented only to a subset of respondents. For example, only respondents who indicated that they were familiar with San Juan Water District (Question 2) were asked if they had a favorable or unfavorable opinion of the District (Question 3). The questionnaire included with this report (see *Questionnaire & Toplines* on page 33) identifies the skip patterns used during the interview to ensure that each respondent received the appropriate questions.

**PROGRAMMING, PRE-TEST & TRANSLATION** Prior to fielding the survey, the questionnaire was CATI (Computer Assisted Telephone Interviewing) programmed to assist interviewers when conducting the phone interviews. The CATI program automatically navigates the skip patterns, randomizes the appropriate question items, and alerts interviewers to certain types of keypunching mistakes should they happen during the interview. The survey was also programmed into a passcode-protected online survey application to allow online participation for sampled customers. The integrity of the questionnaire was pre-tested internally by True North and by dialing into random homes in the District's service area prior to formally beginning the survey. The final questionnaire was also professionally translated into Spanish to allow for data collection in English and Spanish.

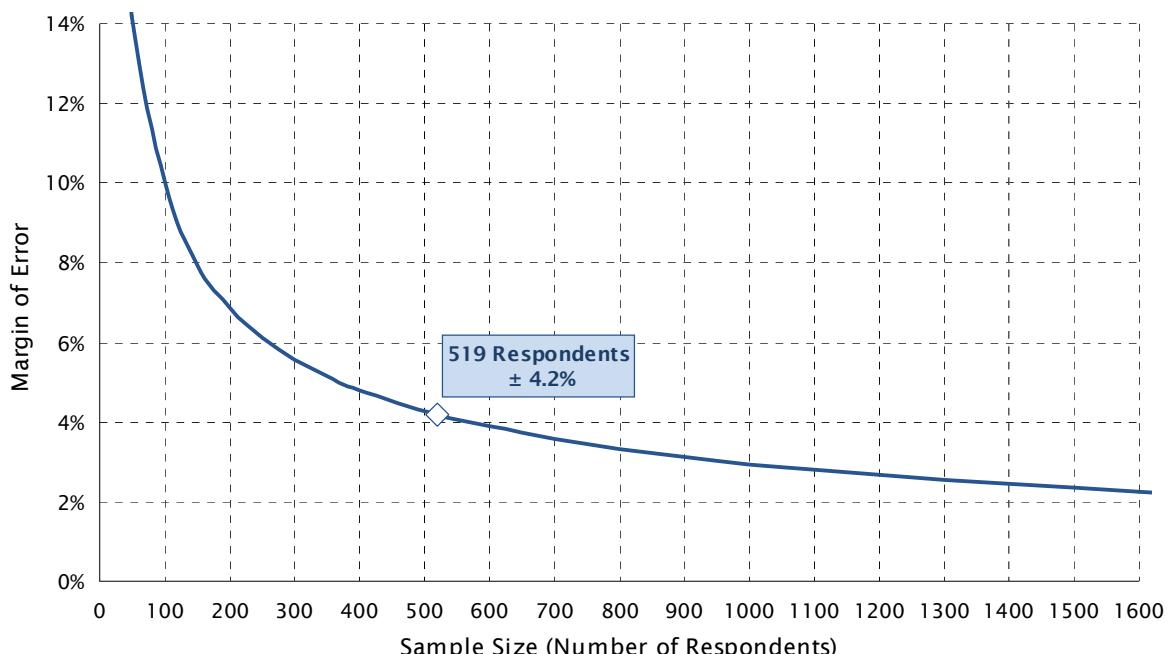
**SAMPLE, RECRUITING & DATA COLLECTION** Using the District's customer database as a starting point, customers were first stratified by area of residence and the amount of their average bi-monthly bill, then randomly selected for inclusion in the sample. This ensured that all customers had an equal probability of being included in the study, while also maintaining the proper balance of customers by geography and how much they pay for water services. Once selected, customers were recruited to participate in the survey through multiple recruiting methods. Customers were initially invited to participate in the survey online at a secure, passcode-protected website designed and hosted by True North. Individuals were recruited using email invitations and text invitations, and each customer was assigned a unique passcode to ensure that only San Juan Water District customers who received an invitation could access the online survey site, and that the survey could be completed only one time per passcode. Email reminder notices were also sent to encourage participation among those who had yet to take the survey. Following a period of online data collection, True North placed telephone calls to land lines and cell phone numbers of customers who had yet to participate in the online survey or for whom only telephone contact information was available.

Telephone interviews averaged 14 minutes in length and were conducted during weekday evenings (5:30PM to 9PM) and on weekends (10AM to 5PM). It is standard practice not to call during the day on weekdays because most working adults are unavailable and thus calling during those hours would bias the sample. A total of 519 completed surveys were gathered between June 13 and June 16, 2024.

**MARGIN OF ERROR DUE TO SAMPLING** The results of the survey can be used to estimate the opinions of all customer households within the District's service area. Because not every customer in the service area participated in the survey, however, the results have what is known as a statistical margin of error due to sampling. The margin of error refers to the difference between what was found in the survey of 519 customers for a particular question and what would have been found if all 10,992 retail residential accounts had been interviewed.<sup>1</sup>

Figure 36 provides a plot of the *maximum* margin of error in this study. The maximum margin of error for a dichotomous percentage result occurs when the answers are evenly split such that 50% provide one response and 50% provide the alternative response. For this survey, the maximum margin of error is  $\pm 4.2\%$  for questions answered by all 519 respondents.

**FIGURE 36 MAXIMUM MARGIN OF ERROR**



Within this report, figures and tables show how responses to certain questions varied by customer characteristics such as most recent bill, age, and number of household members. Figure 36 is thus useful for understanding how the maximum margin of error for a percentage estimate will grow as the number of individuals asked a question (or in a particular subgroup) shrinks. Because the margin of error grows exponentially as the sample size decreases, the reader should

1. This figure is estimated based on the number of residential customer accounts in San Juan Water District's customer database, which is a proxy for households.

use caution when generalizing and interpreting the results for small subgroups as the margin of error for small subgroups can be  $\pm 10\%$  or more.

**DATA PROCESSING** Data processing consisted of checking the data for errors or inconsistencies, coding and recoding responses, categorizing verbatim responses, weighting, and preparing frequency analyses and crosstabulations.

**ROUNDING** Numbers that end in 0.5 or higher are rounded up to the nearest whole number, whereas numbers that end in 0.4 or lower are rounded down to the nearest whole number. These same rounding rules are also applied, when needed, to arrive at numbers that include a decimal place in constructing figures and tables. Occasionally, these rounding rules lead to small discrepancies in the first decimal place when comparing tables and charts for a given question. Due to rounding, some figures and narrative include numbers that add to more than or less than 100%.

QUESTIONNAIRE & TOPLINES



*San Juan Water District  
Customer Survey  
Final Toplines (n=519)  
May 2024*

**Section 1: Introduction to Study**

Hi, may I please speak with \_\_\_\_? Hi, name is \_\_\_\_\_ and I'm calling on behalf of your water provider – San Juan Water District. We're conducting a short survey of customers and we would like to get your opinions.

*If needed:* This is a survey about your water services – I'm NOT trying to sell anything and I won't ask for a donation. Your answers will be confidential.

*If needed:* The survey should take about 12 minutes to complete.

*If needed:* If now is not a convenient time, can you let me know a better time so I can call back?

**Section 2: Satisfaction with Water Services**

Q1	To begin, who typically pays the utility bills in your household? Is it you, someone else, or do you share that responsibility?		
----	---	--	--

1	I do	77%	
2	Someone else	8%	
3	Shared responsibility	13%	
99	Prefer not to answer	1%	

Q2	How familiar are you with the <b>San Juan Water District</b> ? Would you say you are very familiar, somewhat familiar, a little familiar, or not at all familiar?		
----	---	--	--

1	Very familiar	33%	Ask Q3
2	Somewhat familiar	42%	Ask Q3
3	A little familiar	20%	Ask Q3
4	Not at all familiar	5%	Skip to Q4
98	Not sure	0%	Skip to Q4
99	Prefer not to answer	0%	Skip to Q4

Q3	Do you have a favorable or unfavorable opinion of the San Juan Water District? <i>Get answer, then ask:</i> Would that be very (favorable/unfavorable) or somewhat (favorable/unfavorable)?		
----	---	--	--

1	Very favorable	33%	
2	Somewhat favorable	39%	
3	Somewhat unfavorable	9%	
4	Very unfavorable	5%	
98	Not sure/No opinion	12%	
99	Prefer not to answer	1%	

Q4	Generally speaking, are you satisfied or dissatisfied with the overall services provided by the San Juan Water District? <i>Get answer, then ask:</i> Would that be very (satisfied/dissatisfied) or somewhat (satisfied/dissatisfied)?							
Q5	1	Very satisfied	50%					
	2	Somewhat satisfied	35%					
	3	Somewhat dissatisfied	7%					
	4	Very dissatisfied	3%					
	98	Not sure	5%					
	99	Prefer not to answer	1%					
Next, I am going to read you a series of statements people may make about the San Juan Water District. For each one, please tell me if you agree or disagree with the statement.								
Here is the (first/next) one: _____. Do you agree or disagree with this statement? <i>Get answer, then ask:</i> Would that be strongly (agree/disagree) or somewhat (agree/disagree)?								
	<i>Randomize</i>							
A	San Juan Water District does a good job of providing a reliable water supply	Strongly agree	Somewhat agree	Somewhat disagree	Strongly disagree	Not sure	Prefer not to answer	
B	The water we receive from San Juan Water District is safe to drink	69%	25%	3%	1%	2%	0%	
C	I would rather drink bottled water than San Juan water	14%	15%	21%	43%	4%	2%	
D	The amount I pay for my water service is reasonable	11%	35%	26%	23%	4%	0%	
E	San Juan Water District provides adequate payment options	42%	29%	5%	4%	17%	2%	
F	San Juan Water District keeps us well-informed about capital improvement projects, including improvements to the water treatment plant, pipelines and other portions of the water system, and how these improvements benefit customers.	34%	37%	12%	6%	12%	1%	
G	Capital improvement projects in San Juan Water District personally benefit me and my family	22%	35%	9%	5%	29%	1%	
H	The water pressure in my home is consistently strong.	59%	27%	6%	6%	1%	0%	
I	San Juan Water District understands the needs and concerns of people like me	23%	39%	11%	8%	17%	1%	

***Section 3: Customer Service***

Q6	Over the past <b>two years</b> , have you had contact with San Juan Water District <b>customer service</b> ?											
	1	Yes		41%		Ask Q7						
	2	No		55%		Skip to Q9						
	98	Not sure		4%		Skip to Q9						
Q7	Overall, were you satisfied or dissatisfied with the service you received from San Juan Water District <b>customer service</b> ? <i>Get answer, then ask:</i> Would that be very (satisfied/dissatisfied) or somewhat (satisfied/dissatisfied)?											
	1	Very satisfied		60%								
	2	Somewhat satisfied		24%								
	3	Somewhat dissatisfied		10%								
	4	Very dissatisfied		5%								
	98	Not sure		0%								
	99	Prefer not to answer		0%								
Q8	Thinking of the customer service representatives you dealt with, would you rate their ----- as excellent, good, fair, poor, or very poor?											
	<i>Randomize</i>				Excellent	Good	Fair					
A	Courtesy	60%	30%	5%	1%	2%	1%					
B	Professionalism	60%	32%	5%	1%	2%	1%					
C	Willingness to help	56%	26%	9%	3%	3%	2%					
D	Knowledge	52%	31%	7%	2%	2%	5%					
E	Timeliness	53%	33%	8%	2%	2%	1%					
F	Competence	53%	31%	8%	3%	2%	3%					
					Poor	Very poor	Not sure					
							Prefer not to answer					

**Section 4: Communication**

Next, I have a few questions about your communication preferences.

**Q9** Overall, would you prefer to have **more** information about your water district, **less** information, or is the amount you receive **about right**? *Get answer, if more or less, ask:* Would that be much (more/less) information or somewhat (more/less) information?

1	Much more information	8%	Ask Q10
2	Somewhat more information	22%	Ask Q10
3	About right	65%	<i>Skip to Q11</i>
4	Somewhat less information	1%	<i>Skip to Q11</i>
5	Much less information	0%	<i>Skip to Q11</i>
98	Not sure	4%	<i>Skip to Q11</i>
99	Prefer not to answer	0%	<i>Skip to Q11</i>

**Q10** What types of information would you like to receive **more** of from your water district? *Verbatim responses recorded and later grouped into categories shown below.*

Future, current capital improvements, projects	23%
Cost, rate increases, billing info	21%
Water quality, where it comes from	18%
Conservation, programs, rebates	18%
Not sure / Cannot think of anything specific	16%
Everything pertinent, general water info	9%
Water usage	5%
District fiscal management, budgeting	5%
Testing of minerals, chemicals	5%
Leak detection	2%
Advance notices for water service shutdown, interruptions	2%
Irrigation services	1%

Q11	Next, I am going to mention different types of information on <b>services</b> your water district may provide you. For each, please tell me if you are very interested, somewhat interested, or not interested in <b>receiving information</b> on this service.	Very interested	Somewhat interested	Not interested	Not sure	Prefer not to answer
		<i>Randomize</i>				
A	Discounts for low-income customers	16%	16%	59%	6%	3%
B	Water efficiency resources such as workshops, kits, rebates, and free irrigation audits	34%	41%	23%	3%	1%
C	Community education events such as tours or open houses at water district facilities	16%	38%	41%	4%	1%
D	Notification when there are spikes in water usage in your household	63%	25%	10%	1%	1%
Q12	As I read the following ways that the water district can communicate with customers, I'd like to know if you think they would be a very effective, somewhat effective, or not at all effective way for the District to communicate with <u>you</u> .  Here is the (first/next) one: _____. Would this be a very effective, somewhat effective, or not at all effective way for the District to communicate with you?	Very	Somewhat	Not at all	Not sure / Prefer not to answer	
	<i>Randomize</i>					
A	Direct mailings separate from your water bill	26%	43%	28%	4%	
B	Social media such as Facebook, X, Instagram, YouTube, or TikTok	6%	26%	59%	9%	
C	Newspapers (print or online)	5%	20%	65%	9%	
D	Water District's website	22%	44%	29%	6%	
E	Email	43%	40%	14%	2%	
F	An insert in your water bill	41%	34%	21%	3%	
G	Electronic Newsletter	26%	45%	24%	4%	
H	Nextdoor website	10%	29%	49%	13%	
I	Virtual Townhall where you can participate online or by telephone	7%	40%	44%	10%	

Q13	How would you prefer the Water District contact you in the case of an <b>emergency</b> that requires you to take immediate action? Any other ways? <i>Check all mentions.</i>		
	1	Facebook	2%
	2	X (Twitter)	1%
	3	Email	36%
	4	Text message	86%
	5	Automated phone call	50%
	6	Nextdoor	2%
	98	Not sure	1%
	99	Prefer not to answer	0%

**Section 5: Background & Demographics**

Thank you so much for your participation. I have just a few background questions for statistical purposes.

Q14	What kind of water do you primarily drink at home? Unfiltered tap water, filtered tap water, or bottled water?		
	1	Unfiltered tap water	28%
	2	Filtered tap water	58%
	3	Bottled water	13%
	98	Not sure	0%
	99	Prefer not to answer	0%
Q15	In what year were you born? Year recoded into age groups shown below.		
	18 to 24		1%
	25 to 34		4%
	35 to 44		6%
	45 to 54		11%
	55 to 64		23%
	65 or older		45%
	Prefer not to answer		8%
Q16	What is your gender?		
	1	Male	50%
	2	Female	47%
	3	Non-binary	0%
	99	Prefer not to answer	4%

Q17	Do you own or rent your primary place of residence?		
	1	Own	98%
	2	Rent	0%
	3	Live with family / friends and don't pay rent	0%
	99	Prefer not to answer	2%
Q18	Which of the following best describes your current home?		
	1	Single family detached home	97%
	2	Condominium or townhome	1%
	3	Apartment	0%
	4	Mobile home	0%
	99	Prefer not to answer	1%
Q19	What ethnic group do you consider yourself a part of or feel closest to? <i>Read list if respondent hesitates</i>		
	1	Caucasian/White	70%
	2	Latino/Hispanic	7%
	3	African-American/Black	1%
	4	American Indian or Alaskan Native	0%
	5	Asian -- Korean, Japanese, Chinese, Vietnamese, Filipino, Indian, or other Asian	5%
	6	Pacific Islander	0%
	7	Mixed Heritage	2%
	98	Other	3%
	99	Prefer not to answer	12%
Q20	I have just one more question for you for statistical reasons. I am going to read some income categories. Please stop me when I reach the category that best describes your <b>total household income</b> before taxes.		
	1	Less than \$30,000	2%
	2	\$30,000 to less than \$60,000	6%
	3	\$60,000 to less than \$100,000	12%
	4	\$100,000 to less than \$150,000	11%
	5	\$150,000 to less than \$200,000	12%
	6	\$200,000 or more	25%
	98	Not sure	1%
	99	Prefer not to answer	31%

Those are all of the questions that I have for you! Thanks so much for participating in this important survey!

Post-Interview & Sample Items		
S1	Average Bill Amount	
	Less than \$190	23%
	\$190 to \$209	28%
	\$210 to \$239	24%
	\$240 or more	25%
	No recent bill data	1%
S2	City of Residence	
	Folsom	19%
	Granite Bay	64%
	Orangetown	14%
	Roseville	3%

## STAFF REPORT

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**To:** Board of Directors  
**From:** Greg Zlotnick, Water Resources Manager  
**Date:** July 17, 2024  
**Subject:** Proposed Agreement Between San Juan Water District and Sacramento Suburban Water District to Provide Conserved Surface Water Supplies to Enhance Groundwater Stabilization

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### RECOMMENDED ACTION

(1) Approve the Initial Study/Negative Declaration [CEQA]; (2) make a formal finding concurring with staff's analysis, that the proposed transfer water would be surplus to the needs of the Wholesale Customer Agencies in accordance with their Wholesale Water Supply Agreements; and (3) Authorize the General Manager to sign the Proposed Agreement Between San Juan Water District and Sacramento Suburban Water District to Provide Surface Water Supplies to Enhance Groundwater Stabilization

### BACKGROUND

To optimize the utilization of San Juan Water District's (District) surface water supplies; generate revenue for the District's wholesale enterprise; increase regional conjunctive use; and enhance groundwater stabilization in Sacramento Suburban Water District's (SSWD) northern service area, the District and SSWD seek to enter into an agreement whereby the District may sell up to 4,000 acre-feet (AF) of conserved pre-1914 water right water to SSWD for the limited period between August 1, 2024, and February 28, 2025. The Proposed Agreement has no effect on the District's water rights.

The Proposed Agreement is for a single transfer. As explicitly stated in the Proposed Agreement, entering into this Proposed Agreement does not commit, nor indicate an intent by the District, to undertake future transfers to SSWD. The proposed transfer represents the whole of the contemplated action and is not part of a larger project or plan. No future transfer, activity or action, or expansion of a transfer, activity or action is a reasonably foreseeable consequence of the Proposed Agreement. Moreover, the proposed transfer is independent of, and not a previously contemplated part of any past transfers. Although past transfers to SSWD involved transfer of the same pre-1914 water, each prior transfer occurred under separately negotiated agreements that contain different terms and were separately approved by the Board. The District did not enter a transfer agreement with SSWD last year. The Proposed Agreement uses similar terms as were included in previous limited, one-time agreements, but which have been adjusted to use current rates.

STAFF REPORT  
Water Transfer Agreement with SSWD  
Greg Zlotnick

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The Wholesale Customer Agencies were informed by emailed correspondence, on March 29, 2024, of staff's intent to bring this Proposed Agreement to the Board in accordance with the Wholesale Contract. That communication included the determination that the transfer water is available as surplus to WCA surface water demands, which were maximally estimated to be 10% over the average aggregate WCA total over the last three years.

Notably too, the Proposed Agreement includes a failsafe mechanism that in the unlikely occurrence the District could not continue to transfer water to SSWD while still meeting WCA demands, the transfer will be halted.

If the full 4,000 AF of water is transferred to SSWD, the District will receive over \$1,060,000 in payments as compensation for treatment and wheeling of that water. The charge per AF for treatment is the same as the District charges SSWD for treating Placer County Water Agency (PCWA) water it receives in years, such as this year, when the unimpaired inflow to Folsom Reservoir is 1.6 million AF or more.

The water rate SSWD will pay, exclusive of treatment and wheeling, is \$36.82/AF, which would generate \$147,280 if all 4,000 AF is transferred. Of that amount, the District will net a minimum of approximately \$10.04/AF, which would total \$40,160 for 4,000 AF.

Another benefit of the proposed transfer is the District will use more of its "take-or-pay" water to meet demands in the Placer County retail service area, which will reduce the amount of PCWA entitlement water being left "on the table" as a "sunk" cost.

In total, then, it is expected that this agreement to transfer up to 4,000 AF could result in over \$1,100,000 in positive revenue impact to the District's wholesale enterprise.

### **CEQA AND PUBLIC COMMENT**

Staff previously determined that adopting and implementing this Proposed Agreement is exempt from the California Environmental Quality Act (CEQA) for the following separate and independent reasons. The water transfer is eligible for a Class 1 categorical exemption under CEQA Guidelines section 15301 because it does not involve the construction of any new facilities or modification or expansion of capacity of existing facilities and only involves water supplies that have historically been consumptively used by the District prior to undertaking conservation actions. As a separate and independent basis, the water transfer is exempt from CEQA based on the common sense exemption in CEQA Guidelines section 15061(b)(3) because it can be determined with certainty that the project will not have a significant effect on the environment. Nonetheless, an Initial Study/Negative Declaration (IS/ND) was prepared out of an abundance of caution to consider whether any potential environmental impacts could result from the Proposed Agreement.

STAFF REPORT  
Water Transfer Agreement with SSWD  
Greg Zlotnick

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The attached IS/ND was prepared and circulated for comment on June 5, 2024. Based on various assessments and other information included in the IS, there is no potential for the Proposed Agreement to have a significant effect on the environment. The public comment period on the proposed IS/ND closed on July 5, 2024, and two comment letters were received (attached), one each from the Citrus Heights Water District (CHWD) and from the Fair Oaks Water District (concurring with and joining in CHWD's comments). CEQA does not require preparation of a formal response to the comments. The comments do not present any evidence to contradict the analysis and conclusions in the IS that no significant environmental effects will result from the transfer.

Additionally, CHWD misconstrues the financial details of the transaction in its letter – the financial benefit to the District's wholesale enterprise could exceed \$1,000,000, depending on the actual amount of water purchased by SSWD, combining revenue received for the water and for treatment and wheeling charges. Because transfer activity is irregular, District practice is to not include uncertain transfer revenue in the District's current year budget, however, the revenue received is incorporated into the Wholesale enterprise's accounts, and per the Wholesale Water Supply agreement, offsets the costs of Wholesale Customer Agencies. Because the associated revenue is uncertain, irregular, and not included in budget calculations, transfer activity has no relationship to the Wholesale rate study.

## APPENDIX G: ENVIRONMENTAL CHECKLIST FORM

**1. Project title:**

2024 Conserved Water Transfer of Pre-1914 Water Rights water to Sacramento Suburban Water District

**2. Lead agency name and address:**

San Juan Water District, located at 9935 Auburn Folsom Rd, Granite Bay, CA 95746

**3. Contact person and phone number:**

Greg Zlotnick, Water Resources and Strategic Affairs – (916) 791-6933

**4. Project location:**

San Juan Water District (San Juan) facilities in northeastern Sacramento County and southeastern Placer County will be used to receive, treat, and convey conserved pre-1914 water right water to Sacramento Suburban Water District (SSWD) in Sacramento County.

**5. Project sponsor's name and address:**

San Juan Water District, located at 9935 Auburn Folsom Rd, Granite Bay, CA 95746

**6. General plan designation:**

Not applicable.

**7. Zoning:**

Not applicable.

**8. Description of project:**

San Juan will make available for transfer up to 6,000 acre-feet of its pre-1914 water right water to SSWD, conserved pursuant to Water Code § 1011 (Project). San Juan will report and account for this conserved water in its 2024/2025 Statement of Diversion and Use (SODU). San Juan calculates its total volume of conserved water available for transfer based on San Juan's implementation of numerous conservation programs as compared to its SB X7-7 baseline historic usage, across all of its supply sources. The conserved water made available for transfer to SSWD is less than approximately one-third of San Juan's total volume of conserved water available for transfer. The Project includes a short-term agreement to transfer water to SSWD for the limited period of August 1, 2024 through February 28, 2025. The Project does not involve the construction of any new facilities or the modification or expansion of capacity of existing facilities. San Juan will benefit from the Project by applying conserved pre-1914 water to beneficial use, as well as receiving revenue that will improve its wholesale enterprise's financial position and reduce upward pressure on wholesale water rates. SSWD will benefit from the receipt of surface water to improve the conjunctive management and health of the North American Groundwater Subbasin (NASb).

**9. Surrounding land uses and setting:**

The San Juan Water District provides retail and wholesale water service to customers in northeastern Sacramento County and southeastern Placer County.

The service area is primarily suburban and semi-rural. SSWD is located north of the American River, and serves a large suburban area, the majority of which is in unincorporated Sacramento County.

**10. Other public agencies whose approval is required** (e.g., permits, financing approval, or participation agreement.):

- (a) The Buyer, Sacramento Suburban Water District.

**11. Tribal Consultation:**

Have California Native American tribes traditionally and culturally affiliated with the Project area requested consultation pursuant to Public Resources Code section 21080.3.1? If so, is there a plan for consultation that includes, for example, the determination of significance of impacts to tribal cultural resources, procedures regarding confidentiality, etc.

No Native American tribe has requested consultation on a project in this area to the lead agency under Public Resources Code Section 21082.3.1.

## **ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:**

The environmental factors checked below would be potentially affected by this Project, involving at least one impact that is a “Potentially Significant Impact,” as indicated by the checklist on the following pages.

<input type="checkbox"/>	Aesthetics	<input type="checkbox"/>	Agriculture / Forestry Resources	<input type="checkbox"/>	Air Quality
<input type="checkbox"/>	Biological Resources	<input type="checkbox"/>	Cultural Resources	<input type="checkbox"/>	Energy
<input type="checkbox"/>	Geology/Soils	<input type="checkbox"/>	Greenhouse Gas Emissions	<input type="checkbox"/>	Hazards & Hazardous Materials
<input type="checkbox"/>	Hydrology/Water Quality	<input type="checkbox"/>	Land Use / Planning	<input type="checkbox"/>	Mineral Resources
<input type="checkbox"/>	Noise	<input type="checkbox"/>	Population / Housing	<input type="checkbox"/>	Public Services
<input type="checkbox"/>	Recreation	<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Tribal Cultural Resources
<input type="checkbox"/>	Utilities / Service Systems	<input type="checkbox"/>	Wildfire	<input type="checkbox"/>	Mandatory Findings of Significance

## **DETERMINATION:**

On the basis of this initial evaluation:

- I find that the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared.
- I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.
- I find that the proposed project MAY have a “potentially significant impact” or “potentially significant unless mitigated” impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL

IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed.

- I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

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*Signature*

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*Date*

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>I. AESTHETICS.</b> Except as provided in Public Resources Code Section 21099, would the project:				
a) Have a substantial adverse effect on a scenic vista?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) In nonurbanized areas, substantially degrade the existing visual character or quality of public views of the site and its surroundings? (Public views are those that are experienced from publicly accessible vantage point). If the project is in an urbanized area, would the project conflict with applicable zoning and other regulations governing scenic quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## **Discussion**

- a-d. The proposed Project involves the approval and implementation of an option Agreement to transfer conserved pre-1914 water right water to SSWD. It will be treated at San Juan's existing water treatment plant and conveyed to SSWD through the existing Cooperative Transmission Pipeline (CTP), just as both San Juan water and SSWD's Placer County Water Agency (PCWA) entitlement water has been delivered to SSWD in the past. This Project will be implemented by operation of existing facilities and does not involve the construction of any new structures or facilities. Consequently, it would have no impact on views to or from any scenic vistas, nor would it alter the visual character of the area. Additionally, the Project would not create any new sources of light or glare. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>II. AGRICULTURE AND FORESTRY RESOURCES.</b> In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. In determining whether impacts to forest resources, including timberland, are significant environmental effects, lead agencies may refer to information compiled by the California Department of Forestry and Fire Protection regarding the state's inventory of forest land, including the Forest and Range Assessment Project and the Forest Legacy Assessment project; and forest carbon measurement methodology provided in Forest Protocols adopted by the California Air Resources Board. Would the project:				
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Conflict with existing zoning for, or cause rezoning of, forest land (as defined in Public Resources Code Section 12220(g)), timberland (as defined by Public Resources Code Section 4526), or timberland zoned Timberland Production (as defined by Government Code Section 51104(g))?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Result in the loss of forest land or conversion of forest land to non-forest use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use or conversion of forest land to non-forest use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## **Discussion**

- a-b. The water San Juan is transferring does not currently serve prime farmland or any other agricultural land of significance. The Project will utilize current facilities without the need for constructing new structures or facilities in an entirely urban area, ensuring that prime farmland and agricultural land of significance will not be converted as a result of the Project. Transferring water to SSWD will allow groundwater levels to be augmented through in-lieu recharge in the central area of the North American Subbasin (NASb), which will support the retention of agricultural activities that rely upon groundwater within the basin. In addition, the Project will improve conjunctive management and enhance groundwater stabilization in the northern portion of SSWD's service area. The Project will not conflict with agricultural zoning or existing Williamson Act properties. Therefore, ***no impact*** would occur.
- c-e. In addition, the Project will not lead to forest land loss or its conversion to non-forest use because the water supply involved in this transaction is not utilized to serve forested areas. There will be no conflict with existing zoning or rezoning of forest land as the Project area is entirely within an urban land use designation. Historically, the groundwater resources of the Central area of the NASb were heavily extracted to support agricultural and urban development, resulting in a cone of depression by the mid-1960s. By improving conjunctive management and groundwater stabilization in the SSWD portion of the Project area, the Project will contribute to maintaining and improving the overall health and sustainability of the NASb, a goal that has been achieved since then. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>III. AIR QUALITY.</b> Where available, the significance criteria established by the applicable air quality management district or air pollution control district may be relied upon to make the following determinations. Would the project:				
a) Conflict with or obstruct implementation of the applicable air quality plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

c) Expose sensitive receptors to substantial pollutant concentrations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Result in other emissions (such as those leading to odors) adversely affecting a substantial number of people?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Discussion**

- a. The Project does not involve any changes to current air district regulations or plans. Water will be transferred from San Juan using the existing CTP and is intended to support conjunctive management and enhance groundwater stabilization in SSWD's service area. This initiative will utilize current facilities without the need for constructing new structures or facilities. Therefore, ***no impact*** would occur.
- b-c. The Project is a temporary transfer of conserved pre-1914 surface water San Juan is otherwise entitled to use under its pre-1914 water right because of its water conservation efforts (Water Code § 1011). Raw water is delivered either by gravity or pumped, depending on lake levels, from the United States Bureau of Reclamation's pumping plant at Folsom Reservoir. It then flows to San Juan's Sidney N. Peterson Water Treatment Plant and to the CTP. The total amount of raw water diverted to San Juan, including any transfer water, will remain well below San Juan's historic level of deliveries from Folsom Reservoir. This transfer and corresponding electricity needs will be met by existing facilities operating in compliance with applicable federal, state, and local air quality regulations, ensuring no violation of air quality standards. Accordingly, ***no impact*** would occur.
- d. The Project involves the movement of water from its usual point of delivery at San Juan's water treatment plant to SSWD's service area via the CTP. Objectionable odors will not be created due to the incremental increase in water amounts flowing from the point of delivery to the new temporary place of use. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>IV. BIOLOGICAL RESOURCES.</b> Would the project:				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Have a substantial adverse effect on state or federally protected wetlands (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local,	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

regional, or state habitat conservation plan?				
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## **Discussion**

- a. The Project involves the temporary transfer of conserved pre-1914 water from San Juan via Folsom Dam into San Juan's water treatment plant (WTP) and thence to and through the CTP to SSWD's service area, adhering to current state and federal regulatory requirements. San Juan is otherwise entitled to use the conserved pre-1914 water made available for this transfer as a result of San Juan's prior water conservation efforts (Water Code § 1011). San Juan's total diversions, including any Project transfer water, will remain well below San Juan's historic amount of diversion and use. Consequently, the habitat in the lower American River is not reliant upon the conserved water being made available for this transfer. Moreover, Reclamation's existing operations requirements for the American River will not be impacted by the Project. Accordingly, no species or habitat are affected by this transfer and ***no impact*** would occur.

SSWD's service area overlies the NASb. According to the NASb Groundwater Sustainability Plan (GSP), an analysis of groundwater dependent ecosystems (GDEs) was conducted to evaluate groundwater dependent vegetation and the potential presence of critical fauna, endangered, and threatened species in the basin. This analysis categorizes potential GDEs into priority classifications: "Likely", "Less likely", and "Not likely" GDEs. It was found that 71% of the subbasin, including the Project service areas, fall under the "Not likely" classification. Areas receiving this designation lack the presence of critical species and show no identified groundwater dependent vegetation. Therefore, ***no impact*** would occur.

- b, c. This Project will not disrupt any riparian or sensitive habitat, as it involves no alterations to the natural or built environment. Furthermore, per the NASb GSP, all high priority, critical species, and diverse vegetation areas are located outside of SSWD's and San Juan's service areas. All flows for the Project are derived from water San Juan is otherwise entitled to use because of its conservation efforts under San Juan's pre-1914 water right (Water Code § 1011), and delivered from Folsom Reservoir, ensuring minimal disturbance to surrounding habitats. No wetlands will be disturbed as a result of this Project. Therefore, ***no impact*** would occur.
- d. The American River serves as a migratory route for anadromous salmon and steelhead. However, due to the presence of Nimbus Dam, located approximately 7 miles downstream from Folsom Dam, all upstream migrations are obstructed. Consequently, migratory species do not occur in the Project vicinity. The transferred water will be derived from conserved pre-1914 water supplies delivered from Folsom Reservoir. Reclamation's

existing operational requirements for the lower American River will be unaffected. Therefore, ***no impact*** would occur.

- e. f. The Project will not interfere with any established Habitat Conservation Plan or conflict with tree preservation or other local ordinances and policies. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>V. CULTURAL RESOURCES.</b> Would the project:				
a) Cause a substantial adverse change in the significance of a historical resource pursuant to § 15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to § 15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Disturb any human remains, including those interred outside of dedicated cemeteries?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Discussion**

- a-c. CEQA provides that a project may lead to a significant environmental effect if it could cause a substantial adverse change in the significance of a historical or cultural resource (Public Resources Code, Section 21084.1). CEQA Guidelines Section 15064.5 defines "substantial adverse change" in the significance of a historical resource as "physical demolition, destruction, relocation, or alteration of the resource or its immediate surroundings such that the significance of a historical resource would be materially impaired" (CEQA Guidelines, Section 15064.5[b][1]). There are no historical resources impacted by this transfer and no archaeological sites impacted by this transfer. The Project involves the temporary transfer of water through an existing pipeline. There are no human remains interred outside of dedicated cemeteries or other cultural resources affected as there will be no ground disturbance in this Project. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>VI. ENERGY.</b> Would the project:				
a) Result in potentially significant environmental impact due to wasteful, inefficient, or unnecessary consumption of energy resources, during project construction or operation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with or obstruct a state or local plan for renewable energy or energy efficiency?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Discussion**

a-b. The Project will not result in wasteful, inefficient or unnecessary consumption of energy in furtherance of the Project because the conserved pre-1914 water temporarily transferred under this Project will flow by gravity to SSWD for enhanced conjunctive management and stabilization of the groundwater basin underlying its northern service area, and the energy needed to deliver the water is a necessary component of the Project. All water management processes, including diversion, conveyance, placement into storage, treatment, and distribution will be comparable to historic processes and the energy intensity previously reported. Therefore, **no impact** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>VII. GEOLOGY AND SOILS.</b> Would the project:				
a) Directly or indirectly cause potential substantial adverse effects, including the risk of loss, injury, or death involving:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map, issued by the State Geologist for the area or based on other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.				
ii) Strong seismic ground shaking?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii) Seismic-related ground failure, including liquefaction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv) Landslides?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in substantial soil erosion or the loss of topsoil?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial direct or indirect risks to life or property	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## **Discussion**

- a-f. The Project is a temporary water transfer involving the diversion of conserved pre-1914 water from Folsom Reservoir into the existing WTP, then to and through the CTP for delivery to SSWD's service area. SSWD will reduce groundwater pumping by an equivalent amount, improve conjunctive management, and enhance groundwater stabilization in the northern portion of its service area. No additional groundwater pumping will occur in San Juan's service area to offset the transfer of San Juan's conserved pre-1914 surface water supplies that San Juan would otherwise be entitled to use (Water Code § 1011). This temporary transfer does not necessitate any new facilities; hence no ground disturbance, drilling, or excavation will be required. Given that there will be no ground disturbance,

there will be no impact on geologic features or paleontological resources. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>VIII. GREENHOUSE GAS EMISSIONS.</b> Would the project:				
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Discussion**

- a,b. The Project includes the temporary transfer of conserved pre-1914 water right water that San Juan is otherwise entitled to use under its pre-1914 water right because of its water conservation efforts (Water Code § 1011). The Project does not involve any construction-related activities. Moreover, water deliveries to San Juan from Folsom are primarily via gravity flow, and when pumping is required the energy used to do so would be negligible within the total energy use for normal water deliveries, considering annual delivery fluctuations. Furthermore, the transfer will result in reduced pumping of groundwater by SSWD, reducing demand for electrical energy during the transfer, thereby reducing the associated GHG emissions. Consequently, the Project would not generate new GHG emissions. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>IX. HAZARDS AND HAZARDOUS MATERIALS.</b> Would the project:				
a) Create a significant hazard to the public or the environment through	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

the routine transport, use, or disposal of hazardous materials?				
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code § 65962.5 and, as a result, would it create a significant hazard to the public or the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard or excessive noise for people residing or working in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Expose people or structures, either directly or indirectly, to a significant risk of loss, injury or death involving wildland fires?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Discussion**

- a-c. The Project only involves the transport and pumping of water through the existing Folsom Reservoir, WTP and CTP facilities. No significant hazard to the public or the environment will be created through the routine transport, use, or disposal of hazardous materials. There will be no hazardous emissions or materials handled within one-quarter mile of an existing or proposed school. Furthermore, no construction activities will occur that might inadvertently pose risks to the public or the environment. Therefore, ***no impact*** would occur.

- d. The State Water Resources Control Board provides information required under Government Code § 65962.5 on GeoTracker, which is the Water Boards' data management system for sites that impact, or have the potential to impact, water quality in California. According to the GeoTracker GIS interface, the water conveyance facilities are not in close proximity to any open Cleanup Program Sites, LUST Cleanup Sites, or Military Cleanup Sites. Therefore, the Project is not located on a site that is listed with hazardous materials under Government Code § 65962.5, and ***no impact*** would occur.
- e-g. The Project is not located within two miles of an airport and would not change the routine operations of SSWD's water system in any way that would result in a safety hazard or excessive noise. The Project will not expose people or structures to risk due to wildfires or interfere with emergency response initiatives. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>X. HYDROLOGY AND WATER QUALITY.</b> Would the project:				
a) Violate any water quality standards or waste discharge requirements or otherwise substantially degrade surface or ground water quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Substantially decrease groundwater supplies or interfere substantially with groundwater recharge such that the project may impede sustainable groundwater management of the basin?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river or through the addition of impervious surfaces, in a manner which would:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i) result in a substantial erosion or siltation on- or off-site;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii) substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or offsite;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii) create or contribute runoff water which would exceed the	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff; or				
iv) impede or redirect flood flows?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) In flood hazard, tsunami, or seiche zones, risk release of pollutants due to project inundation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Conflict with or obstruct implementation of a water quality control plan or sustainable groundwater management plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## **Discussion**

- a. San Juan will temporarily transfer conserved water under their pre-1914 water right, that is diverted from Folsom Reservoir, to be released either by gravity or pumped (depending on lake levels) from Folsom Dam into San Juan's water treatment plant before being conveyed into the CTP to SSWD's service area. The quality of water supplied by San Juan after treatment at its water treatment plant meets or exceeds drinking water standards. This Project will not violate any water quality standards or waste discharge requirements and appropriate water quality monitoring will be incorporated into the implementation of this Project by San Juan and SSWD. Therefore, ***no impact*** would occur.
- b. e. The purpose of the Project is to temporarily supply conserved surface water from San Juan's pre-1914 water right to enhance conjunctive management and support groundwater stabilization in SSWD's northern service area. The temporary transfer of conserved pre-1914 water will allow for SSWD to supplement its pumped groundwater and to utilize surface water supplies and reduce reliance on groundwater. The Project may transfer up to 6,000 acre-feet of surface water from Folsom Reservoir to fulfill SSWD's needs, leaving an equivalent amount of groundwater available in the basin for future use. As the Central area of the NASB was historically depleted from agricultural and urban development, these actions will contribute to the overall health and sustainability of the NASB. The Project will provide in-lieu recharge to augment groundwater levels in the basin, and there will be no substantial decrease in groundwater supplies as a result of this Project. Furthermore, the NASB GSP concludes that the basin is not experiencing any undesirable results, and this is expected to remain throughout the GSP's 2042 planning horizon. This projection is based on planned growth and land use changes. To avoid any future undesirable results, the GSP recognizes that additional conjunctive use will be important to pursue as part of the operation of urban municipal supply distribution systems. This Project will increase regional conjunctive use and enhance groundwater stabilization in the NASB. Therefore, ***no impact*** would occur.

c, d. The Project will rely on diversions to San Juan from Folsom Reservoir for the temporary transfer of conserved pre-1914 water to SSWD. No noticeable alteration to lake levels will occur as a result of this Project. There will also be no impact to local drainage or contribution to erosion in the area.

Neither San Juan nor the SSWD service areas are located within an area that would be affected by a seiche, tsunami, or mudflow, and the Project will not contribute to an increased risk of same. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>XI. LAND USE AND PLANNING.</b> Would the project:				
a) Physically divide an established community?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Cause a significant environmental impact due to a conflict with any land use plan, policy, or regulation adopted for the purpose of avoiding or mitigating an environmental effect?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Discussion**

a, b. The Project would not divide an established community due to the fact that there will be no alterations to the existing infrastructure. Furthermore, there will be no conflict with any land use plan or habitat conservation plan, as the water will be conveyed within existing operational criteria that adhere to all applicable land use and environmental laws, regulations, permits, and approvals through existing facilities such as Folsom Dam and the CTP. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>XII. MINERAL RESOURCES.</b> Would the project:				
a) Result in the loss of availability of a known mineral resource that would	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

be a value to the region and the residents of the state?				
b) Result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Discussion**

- a, b. The Project will utilize the existing Folsom Reservoir, Folsom Dam, and CTP facilities. No land will be disturbed by this Project, and the implementation of this Project will not involve or impact any known mineral resources of regional, state, or local significance. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>XIII. NOISE.</b> Would the project result in:				
a) Generation of a substantial temporary or permanent increase in ambient noise levels in the vicinity of the project in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Generation of excessive groundborne vibration or groundborne noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) For a project located within the vicinity of a private airstrip or an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## **Discussion**

- a,b. No construction will occur as part of this Project. Noise levels would remain consistent with current levels occurring during operations of existing conveyance facilities when delivering the transfer water. Therefore, ***no impact*** would occur.
- c. The Project is not located within an airport land use plan or in the vicinity of a private airstrip. Therefore, ***no impact*** would occur.

<b>Issues</b>	<b>Potentially Significant Impact</b>	<b>Less Than Significant With Mitigation Incorporated</b>	<b>Less Than Significant Impact</b>	<b>No Impact</b>
<b>XIV. POPULATION AND HOUSING.</b> Would the project:				
a) Induce substantial unplanned population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Displace substantial numbers of existing people or housing, necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## **Discussion**

- a,b. San Juan's temporary transfer to SSWD will provide conserved surface water supplies to enhance groundwater stabilization. The temporary transfer is not anticipated to contribute to population growth in the receiving region because SSWD will be using this temporary (one year) supply to replace groundwater resources it would otherwise pump to meet customer demands in the northern service area. The temporary supply provided by San Juan is not a reliable, long-term supply that could serve as a basis for long-term planning and management by SSWD. Infrastructure already exists for the Project, so no persons or housing will be displaced. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>XV. PUBLIC SERVICES.</b> Would the project:				
<p>a) Result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times, or other performance objectives for any of the public services:</p> <p>Fire protection?</p> <p>Police protection?</p> <p>Schools?</p> <p>Parks?</p> <p>Other public facilities?</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Discussion**

- a. The water supplies provided by San Juan are being transferred to optimize the utilization of San Juan's surface water supplies, increase regional conjunctive use, and to enhance groundwater stabilization in SSWD's northern service area. As a result, no change is required to the built environment to support the Project. For the same reasons, there will be no need for additional police, fire, school, or park services to facilitate the transport of the water. No public facilities will be impacted, as the proposed transfer will solely utilize existing capacity within the conveyance facilities. In addition, no other public services would be harmed from the transfer of the conserved pre-1914 water as San Juan is otherwise entitled to use this water because of its water conservation efforts (Water Code § 1011). Therefore, **no impact** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>XVI. RECREATION.</b>				
a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Discussion**

- a,b. The Project does not include, and would not contribute to the increased use of, recreational facilities or require the construction or expansion of recreational facilities. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>XVII. TRANSPORTATION.</b> Would the project:				
a) Conflict with a program, plan, ordinance or policy addressing the circulation system, including transit, roadway, bicycle and pedestrian facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict or be inconsistent with CEQA Guidelines § 15064.3, subdivision(b)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Substantially increase hazards due to a geometric design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

d) Result in inadequate emergency access?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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## **Discussion**

a-d. The Project will not affect traffic or transportation in any manner. Section 15064.3 of CEQA notes that “vehicle miles traveled” is the most appropriate measure for assessing transportation impacts, with subsection (b) outlining criteria for such analysis. Given that no changes will be made to any transportation systems, the Project is consistent with the applicable CEQA Guidelines. In addition, there will be no changes to geometric design of any transportation features or change any emergency access. As a result, the Project will not affect traffic or transportation in any manner. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>XVIII. TRIBAL CULTURAL RESOURCES.</b>				
a) Would the project cause a substantial adverse change in the significance of a tribal cultural resource, defined in Public Resources Code § 21074 as either a site, feature, place, cultural landscape that is geographically defined in terms of the size and scope of the landscape, sacred place, or object with cultural value to a California Native American tribe, and that is:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i) Listed or eligible for listing in the California Register of Historical Resources, or in a local register of historical resources as defined in Public Resources Code section 5020.1(k), or	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii) A resource determined by the lead agency, in its discretion and supported by substantial evidence, to be significant pursuant to criteria set forth in subdivision (c) of Public Resources Code § 5024.1. In	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

applying the criteria set forth in subdivision (c) of Public Resource Code § 5024.1, the lead agency shall consider the significance of the resource to a California Native American tribe.				
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### **Discussion**

- a. No Tribal Cultural Resources have been identified in the Project area, and no ground-disturbing activities are proposed with the Project. In addition, water will be transferred using existing infrastructure. It is not anticipated that the proposed Project would cause a substantial adverse change in the significance of a Tribal Cultural Resource given that water transferred is the result of conservation efforts and would be within historical ranges, water would be transferred using existing infrastructure, and water delivered to SSWD would be used to enhance sustainable groundwater management in the NASb. Section 21080.3.1(b) of the Public Resources Code states that prior to the release of a negative declaration, the lead agency shall begin consultation with a California Native American Tribe that wishes to be notified of projects within its geographic area. No Native American tribe has requested consultation with San Juan regarding projects in its service area under Public Resources Code Section 21082.3.1.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>XIX. UTILITIES AND SERVICE SYSTEMS.</b> Would the project:				
a) Require or result in the relocation or construction of new or expanded water, wastewater treatment or storm water drainage, electric power, natural gas, or telecommunications facilities, the construction or relocation of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Have sufficient water supplies available to serve the project and reasonably foreseeable future	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

development during normal, dry and multiple dry years?				
c) Result in a determination by the wastewater treatment provider, which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Generate solid waste in excess of state or local standards, or in excess of the capacity of local infrastructure, or otherwise impair the attainment of solid waste reduction goals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Comply with federal, state, and local management and reduction statutes and regulations related to solid waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Discussion**

- a. c. Conserved water temporarily transferred to SSWD will enhance groundwater stabilization in its northern service area by delivering San Juan's conserved surface water in lieu of pumped groundwater. This will not result in the expansion or relocation of new facilities; no construction will occur as part of this Project. All wastewater will be consistent with expected flows under normal water supply conditions for SSWD and would not require the expansion of capacity in any water or wastewater treatment plant. All existing wastewater facilities will continue to be operated consistent with wastewater treatment standards and requirements. Therefore, ***no impact*** would occur.
- b. San Juan is entitled to use conserved pre-1914 water right surface water supplies to accommodate this temporary transfer (Water Code § 1011). San Juan also possesses other rights and entitlements sufficient to meet its own demands. Conservation efforts from the San Juan Water District and its customers have resulted in significant water conservation savings over the past two decades as compared to its SB7X-7 baseline historic usage. The temporary transfer will not be used as a long-term water supply. Therefore, ***no impact*** would occur.
- d,e. Nothing in this Project will generate any additional solid waste that would differ from existing local standards and expectation. Nothing in this Project will require development or design of additional water distribution facilities or wastewater facilities. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>XX. WILDFIRE.</b> If located in or near state responsibility areas or lands classified as very high fire hazard severity zones, would the project:				
a) Substantially impair an adopted emergency response plan or emergency evacuation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Due to slope, prevailing winds, and other factors, exacerbate wildfire risks, and thereby expose project occupants to pollutant concentrations from a wildfire or the uncontrolled spread of a wildfire?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Require the installation or maintenance of associated infrastructure (such as roads, fuel breaks, emergency water sources, power lines or other utilities) that may exacerbate fire risk or that may result in temporary or ongoing impacts to the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Expose people or structures to significant risks, including downslope or downstream flooding or landslides, as a result of runoff, post-fire slope instability, or drainage changes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Discussion**

- a-d. The Project would not alter any emergency response plan, emergency evacuation plan, or any similar plan in San Juan or SSWD service areas. There will be no new Project occupants exposed to pollutant concentrations from a wildfire or the uncontrolled spread of a wildfire. No other infrastructure (such as roads, emergency water sources, power lines, or other utilities) that may exacerbate fire risk or result in temporary or ongoing impacts to the environment are proposed. The proposed Project does not have the potential to expose people or structures to potential substantial adverse effects from post-fire flooding, landslides, or slope instability. Therefore, ***no impact*** would occur.

Issues	Potentially Significant Impact	Less Than Significant With Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>XXI. MANDATORY FINDINGS OF SIGNIFICANCE.</b>				
a) Does the project have the potential to substantially degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, substantially reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Does the project have impacts that are individually limited, but cumulatively considerable? (“Cumulatively considerable” means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### **Discussion**

- a-c. The Project would not result in significant impacts associated with the CEQA mandatory findings of significance. Based on the analysis provided in this Initial Study, the temporary water transfer of conserved pre-1914 surface supplies from San Juan to SSWD would not substantially degrade or reduce fish or wildlife species habitat. It would not cause a decline in fish or wildlife populations to unsustainable levels, jeopardize the existence or plant or animal species, substantially restrict the range of rare or endangered plant or animal species, or eliminate significant examples of the major periods in California's

history or pre-history. Moreover, the Project would not lead to noteworthy cumulative impacts or cause adverse effects on humans or the environment. Therefore, ***no impact*** would occur.

**SAN JUAN WATER DISTRICT**  
**[Proposed] NEGATIVE DECLARATION**

Pursuant to the California Environmental Quality Act (CEQA) and CEQA Guidelines, the San Juan Water District hereby adopts a Negative Declaration for the following project:

**PROJECT TITLE:** 2024 Conserved Water Transfer of Pre-1914 Water Rights water to Sacramento Suburban Water District.

**PROJECT PROONENT** San Juan Water District  
**AND LEAD AGENCY:** 9935 Auburn Folsom Road, Granite Bay, CA 95746; Principal Contact:  
Greg Zlotnick, Water Resources and Strategic Affairs,  
916-791-6933

**PROJECT DESCRIPTION AND LOCATION**

San Juan Water District (San Juan or SJWD) is proposing to enter into an Agreement to temporarily transfer up to 6,000 acre-feet (AF) of its pre-1914 appropriative water rights water supplies, conserved pursuant to Water Code §1011, to Sacramento Suburban Water District (SSWD) (hereafter, “Project”).

Pursuant to a settlement agreement, the United States Bureau of Reclamation (Reclamation) will divert San Juan’s water right water from Folsom Reservoir; it will be treated at San Juan’s Water Treatment Plant; and it will be conveyed through the Cooperative Transmission Pipeline (CTP) for delivery into SSWD’s northern service area.

SJWD provides wholesale and retail water service to customers in northeastern Sacramento County and southwestern Placer County. San Juan’s pre-1914 water rights water supplies have an 1853 priority date, have been quantified and recorded, and are made available on an annual basis by Reclamation. The water supply is reliable.

Numerous water conservation actions have made a portion of San Juan’s pre-1914 appropriative water supplies available for this proposed transfer. These activities have resulted from implementation of SB X7-7, the Water Conservation Act of 2009, that required urban water purveyors to conserve 20% of their water supplies by 2020. San Juan complied with this legislative requirement as shown in its 2020 Urban Water Management Plan, and continues to preserve its conserved water supplies for use and transfer. San Juan is exercising its right to transfer this conserved water to SSWD pursuant to Water Code § 1011.

SSWD is a retail water supplier with no surface water supplies of its own, but it provides both surface and groundwater supplies to its urban customers by entering into agreements with surface water suppliers to enhance conjunctive management and sustainability of its groundwater aquifer. SSWD serves water to areas in Sacramento County, with its headquarters located at 3701 Marconi Avenue, Sacramento, CA. 95821. SSWD will receive San Juan’s conserved pre-1914 appropriative water right supplies through the CTP for service to its existing customers. SSWD will forego pumping an equivalent amount of groundwater

from the North American Subbasin (NASb) as the amount of surface water it receives through this proposed conserved water transfer.

For more information concerning the Project, see the *Initial Study 2024 Temporary Water Transfer of Pre-1914 Water Rights to Sacramento Suburban Water District* (the "Initial Study"), which is available for review and copying during regular business hours at San Juan's District office at 9935 Auburn Folsom Road, Granite Bay, CA 95746. The Initial Study is also posted online at [www.sjwd.org](http://www.sjwd.org).

## **PURPOSE OF AND NEED FOR THE PROPOSED PROJECT**

The purpose and need for the Project is to facilitate efficient delivery and re-allocation of water between a willing seller and willing buyer under California law. SSWD will reduce its groundwater pumping and take delivery of conserved surface water supplies made available by San Juan. SSWD will use these transferred surface water supplies to help meet its urban demands.

San Juan is making up to 6,000 acre-feet of its pre-1914 water rights water available for transfer to the SSWD with that availability based upon its prior and ongoing water conservation actions. San Juan has the right to transfer a portion of its pre-1914 water right supply, identified as having been conserved in the transfer year, under Water Code sections 1011 and 1706, which permits a change in the place of use, purpose of use or point of diversion or redirection, as long as the transfer would not cause injury to another party that has a legal right to that water and SJWD complies with the requirements of CEQA.

## **BACKGROUND INFORMATION**

### San Juan Water District (San Juan)

San Juan's predecessor in interest, the North Fork Ditch Company, was established in 1854, after it had established its first water right claim in 1853. San Juan was formed in 1954 as California's first community services district. San Juan's wholesale area covers approximately 46 square miles and serves a population of approximately 151,000. San Juan's water supply sources are: (1) a settlement contract with Reclamation that provides, in perpetuity without reductions, for the delivery of 33,000 acre-feet of water from the American River based upon the District's water rights, which have priority dates of 1853 and 1928; (2) a permanent repayment contract with Reclamation for 24,200 acre-feet of Central Valley Project water; and, (3) a contract with Placer County Water Agency (PCWA) for up to 25,000 acre-feet of water. All sources of surface water are either temporarily held in or flow through Folsom Lake and delivery is taken at Folsom Dam outlets, either by gravity or pumped by Reclamation's Folsom Pumping Plant.

### Sacramento Suburban Water District (SSWD)

SSWD serves approximately 175,000 people within its service area boundary. SSWD comprises two service areas – the North Service Area and South Service Area – that resulted from the combination of two previously independent water service systems. SSWD serves its customers both surface and groundwater supplies within the entirety of its service area boundary. SSWD serves approximately 35,000 acre-feet of water annually to its customers derived from its surface and groundwater supply portfolio.

## FINDINGS

San Juan has directed the preparation of an Initial Study on the Project in accordance with the requirements of the California Environmental Quality Act (CEQA). The Initial Study has been prepared to assess the Project's potential effects on the environment and the significance of those effects. Based on the Initial Study, and the findings below, San Juan finds that there is no substantial evidence, in light of the whole record before the San Juan, that the Project may have a significant effect on the environment. This conclusion is supported by the following findings:

- The water made available for this water transfer resulted from water conservation actions required by SB X7-7, the Water Conservation Act of 2009, as well as subsequent and ongoing conservation actions. San Juan's conserved water is protected for use and transfer under Water Code section 1011. San Juan has the legal right to transfer its Pre-1914 water right water under Water Code section 1706. The proposed project will not preclude San Juan from meeting the water demands of its customers. The conserved surface water that San Juan will transfer to SSWD is within the aggregate baseline amount of water delivered to San Juan's customers prior to SB X7-7 and implementation of the conservation actions associated with it and those that have also been carried out subsequently.
- The proposed short-term water conservation transfer will offset groundwater pumping that would otherwise occur in SSWD's service area. Neither conveyance of the transfer water to SSWD, nor use of the transfer water within SSWD's service area, results in a change in physical environment. The transfer will not result in any significant impact to streams or habitat for listed species, nor result in any growth-inducing impacts in SSWD's service area.
- There will be no impact on the environment because the transfer water complies with all laws and regulations applicable to the transfer of conserved water derived from a pre-1914 appropriative water right and SSWD will reduce use of groundwater by using the transferred conserved surface water supply.
- There will be no significant environmental impact on the operation of Folsom Reservoir, which has a capacity of nearly one million AF, resulting from this Project. Reclamation has been operating the reservoir since 1954 in part to divert, temporarily store as needed, and deliver water to San Juan under its existing water rights and contractual entitlements. There would be no change in Reclamation's operations of Folsom Reservoir resulting from this Project.
- There are no significant direct, indirect, or cumulative impacts from implementation of the Project.
- There are no construction-related activities related to the Project.
- The Project would not substantially degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, reduce the number or restrict the range of a special-status species, or eliminate important examples of California history or prehistory.

- The Project would not achieve short-term environmental goals to the disadvantage of long-term environmental goals.
- The Project would not have environmental effects that are individually limited but cumulatively considerable.
- The Project would not have environmental effects that would cause substantial adverse effects on human beings, either directly or indirectly.
- The Project is limited to the single, short-term water transfer, which represents the whole of the contemplated action. The Project is separate and independent, and not related to or part of any past activities, including past water transfer agreements. The Project does not contemplate any future activities or water transfers and does not commit the District to any future activities or water transfers.
- The Negative Declaration reflects the independent judgment of the Lead Agency.

In accordance with Section 21082.1 of CEQA, San Juan has independently reviewed and analyzed the Initial Study and Negative Declaration for the Project and finds that the Initial Study and Negative Declaration reflect the independent judgment of San Juan. Based on a review of Project impacts above, it is anticipated that there will be no significant environmental impacts as a result of this Project. Therefore, no mitigation is required, and the Project is hereby approved.

Date: \_\_\_\_\_

San Juan Water District



Steve M. Anderson  
Partner  
(951) 826-8279  
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File No. 30894.00167

July 3, 2024

**VIA E-MAIL TO: [gzlotnick@sjwd.org](mailto:gzlotnick@sjwd.org)**

Greg Zlotnick  
San Juan Water District  
9935 Auburn Folsom Road  
Granite Bay, CA 95746

**Re: Initial Study and Negative Declaration for 2024 Conserved Water Transfer of Pre-1914 Water Rights water to Sacramento Suburban Water District project**

Dear Mr. Zlotnick:

Citrus Heights Water District (“Citrus Heights”) received San Juan Water District’s (“SJWD”) Notice of Intent to adopt a Negative Declaration for its proposed 2024 Conserved Water Transfer of Pre-1914 Water Rights water to Sacramento Suburban Water District project (“Project”). Through the Project, SJWD proposes the transfer and sale of up to 6,000 AF of pre-1914 water rights water to Sacramento Suburban Water District (“SSWD”) between August 1, 2024 through February 28, 2025 (“Project”). Citrus Heights submits these comments in accordance with the California Environmental Quality Act (“CEQA”) and the other areas of law and policy addressed below.

**CEQA Comments**

Historically, SJWD does not appear to have conducted any substantive CEQA review for its previous transfers of pre-1914 water rights water to SSWD. It thus appears that SJWD’s decision to prepare the Initial Study and Negative Declaration (“IS/ND”) is in response to Citrus Heights and Fair Oaks Water District’s 2023 legal challenge to SJWD’s illegal delegation of authority regarding the water transfers, and Citrus Heights’ April 22 and 23, 2024 comments objecting to SJWD’s contemplated use of an exemption for the Project. Although Citrus Heights appreciates SJWD’s attempt to comply with CEQA, the IS/ND is legally insufficient and fails to satisfy CEQA’s mandate to fully inform the public and decision-makers about the environmental consequences of the Project.

**Inaccurate Project Description**

Every CEQA project must be adequately described. (*Stopthemillenniumhollywood.com v. City of Los Angeles* (2019) 39 Cal.App.5th 1, 16.) “[A]n accurate description of the project is necessary in order to decide what kind of environmental impact statement need be prepared.”

**VIA E-MAIL TO: GZLOTNICK@SJWD.ORG**

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(*County of Inyo v. City of Los Angeles* (1977) 71 Cal.App.3d 185, 192-194.) An accurate and complete project description is “necessary for an intelligent evaluation of the potential environmental impacts of the agency’s action. ‘Only through an accurate view of the project may affected outsiders and public decision-makers balance the proposal’s benefit against its environmental cost, consider mitigation measures, … and weigh other alternatives in the balance.’” (*City of Redlands v. County of San Bernardino* (2002) 96 Cal.App.4th 398, 406.) In determining the adequacy of the Project’s description, “the governing principal is whether the project description may have thwarted the public’s ability to participate in the process and comment meaningfully on the [environmental review document]. Inadequate or unstable descriptions … may mislead the public and thwart” the CEQA process. (*Save Our Capitol! v. Dept. of General Services* (2023) 87 Cal.App.5th 655, 673.)

Here, the Project description is both inaccurate and incomplete. The IS/ND states repeatedly that the transfer is temporary or short-term and relies on the allegedly temporary and short term nature of the Project as the basis for its no impact conclusions. (E.g., IS/ND, pp.8, 10, 12, 17, 18, 20.) The Project, however, is neither temporary nor short-term. SJWD has been transferring pre-1914 water rights water to SSWD on a yearly basis since at least 2020. (See SJWD Proposed Budget FY 2024-2025, p. 37 (June 26, 2024 SJWD Board packet).) Transfers that have been occurring on a yearly basis for at least four years are not temporary or short-term, making the Project description factually inaccurate.

The Project description is also incomplete because it omits any mention of the prior yearly transfers. This omission misleads the public into thinking that the proposed Project is a “one-off,” rather than the yearly transfer that it actually is.

The failure to accurately describe the Project directly translates into a failure to accurately identify and disclose the Project’s potentially significant direct and reasonably foreseeable indirect impacts as well as its potentially significant cumulative impacts. The IS/ND must be revised to accurately describe the Project and a new initial study must be prepared to analyze impacts from the accurately-described Project.

**Illegal Piecemealing**

CEQA’s “requirements cannot be avoided by chopping up proposed projects into bite-size pieces, which individually considered, might be found to have no significant effect on the environment … .” (*Plan for Arcadia, Inc. v. City Council of Arcadia* (1974) 42 Cal.App.3d 712, 726. Instead, CEQA requires evaluation of the “whole of the action.” (CEQA Guidelines § 15378, subd. (a).)

The whole of the action here is a long-term water transfer—not a temporary, short term transfer as the IS/ND mischaracterizes it. The IS/ND must be revised to analyze the potentially significant environmental impacts that would result from the long-term yearly transfers of pre-1914 water rights water.

Greg Zlotnick  
July 3, 2024  
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There is a fair argument the Project may have significant impacts on the environment

CEQA creates a “low threshold” for preparation of an environmental impact report. (*Preserve Poway v. City of Poway* (2016) 245 Cal.App.4th 560, 575-576.) SJWD may rely on a negative declaration only if there is “no substantial evidence, in light of the whole record … that the project may have a significant effect on the environment.” (Public Resources Code § 21080, subd. (c)(1); see also, CEQA Guidelines § 15070, subd. (a).) If there is a fair argument that a project may have a significant effect on the environment, the lead agency shall prepare an EIR. (CEQA Guidelines § 15064, subd. (f)(1).)

The IS/ND implausibly concludes that the Project would have *no* impacts whatsoever on the environment. However, the discussion of Project impacts is both cursory and conclusory, with no supporting evidence. Expert reports from hydrologists, biologists and other experts are necessary to analyze the Project’s direct, reasonably foreseeable indirect and cumulative impacts on sensitive hydrological and biological resources. Yet, SJWD did not conduct any expert studies and so there is no evidence to support SJWD’s conclusion that the Project will have no impacts on the environment. SJWD has an obligation to investigate and it cannot simply refuse to conduct feasible studies and then declare, without any substantial evidence, that there will be no impacts. Citrus Heights requests that SJWD conduct the necessary hydrological and biological studies (as well as any other necessary studies) and make them available to Citrus Heights and the public. The IS/ND should be re-done after these necessary studies have been completed.

As noted above, a negative declaration may only be adopted if there is no substantial evidence that the project may have a significant effect on the environment. The IS/ND, with its lack of any meaningful and substantive analysis or expert reports, does not meet this standard. The IS/ND also asserts—again without evidentiary support—that the Project will have beneficial impacts on groundwater recharge. But “[a]ny potential significant effect triggers the EIR requirement, even if” the Project would “provide a ‘net’ or overall positive for the environment.” (*Lighthouse Field Beach Rescue v. City of Santa Cruz* (2005) 131 Cal.App.4th 1170, 1197.)

Even worse, the no impacts conclusion is largely based on the false premise that the transfer is temporary and short term (IS/ND, pp. 8, 10, 12, 17, 18, 20). This premise in turn derives from the inaccurate and incomplete Project description. The inaccurate Project description—which omits the crucial fact that these are actually long-term yearly transfers—precludes disclosure and analysis of the Project’s impacts on the environment, particularly its potentially significant cumulative impacts and potentially direct and reasonably foreseeable indirect significant impacts on biological resources, hydrology, population and housing, growth inducement and utilities. This could lead to increased reliance on surface water, which could also result in significant direct and reasonably foreseeable indirect impacts and cumulative impacts, particularly to biological and hydrological resources. Because the IS/ND omits critical information about the Project, the public is not able to meaningfully comment on the Project and its potentially significant environmental impacts.

Greg Zlotnick  
July 3, 2024  
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In short, the IS/ND's omission of information necessary for informed public participation and informed decision-making thwarts CEQA's statutory purpose and constitutes a prejudicial abuse of discretion. (*Neighbors for Smart Rail v. Exposition Metro Line Construction Authority* (2013) 57 Cal.4th 439, 463.) SJWD must revise the IS/ND to accurately define the Project as a long-term series of yearly water transfers and conduct new analysis and investigation of potentially significant impacts that could result from these transfers.

#### Financial Impacts of the Proposed Transfer

Citrus Heights remains confounded by the alleged financial benefits to wholesale of the proposed transfer of pre-1914 water supplies to SSWD. During the SJWD April 24, 2024 SJWD Board meeting, one or more SJWD Directors alleged that Citrus Heights would receive an approximate \$400,000 benefit through SJWD's receipt of \$1.1 million in payments from SSWD for the Project. (See SJWD Board meeting minutes 4/24/24, p. 5.) However, this allegation is contrary to SJWD's own staff report. (See SJWD 4/24/24 Board packet, Staff Report for Agenda Item VI-3, p. 2.) That staff report states that while the *gross* revenue from the sale of 4,000 acre feet to SSWD would be \$1,060,000, the *net* revenue (aka, the profit) would amount to only \$36.82 per acre foot, or \$147,000, after wheeling and treatment costs are deducted. The staff report is confusing in that it also states the net revenue to SJWD would be only \$40,160 for 4,000 acre feet. Regardless of whether the alleged net "profit" to wholesale from the proposed sale to SSWD is \$147,000 or \$40,160, it certainly does not equate to a \$400,000 wholesale benefit to Citrus Heights, as alleged by SJWD's Directors. And, it is also unclear whether SJWD staff time and CEQA document preparation costs are included in the net figures, thus further reducing any alleged financial benefit of the transaction. Moreover, it is also not clear how the proposed charges to SSWD conform to SJWD's new wholesale water rates, thus driving further questions about whether there is any "profit" at all associated with the water sale.

#### Conclusion

From the perspective of Citrus Heights, the proposed transfer of pre-1914 water to SSWD is not worth the alleged financial benefit, if it generates any "profit" at all, particularly given the exposure created for SJWD on the deficient CEQA documentation and the potential erosion of the pre-1914 water rights in favor of the wholesale customer agencies. Citrus Heights has repeatedly shared that SJWD should focus on delivering pre-1914 and 1928 water supplies to the wholesale customer agencies, so that we may enjoy the reliability, low cost and other benefits of the water rights acquired with the foresight and at the *sole* expense of customers of the wholesale service area.

**VIA E-MAIL TO: GZLOTNICK@SJWD.ORG**

Greg Zlotnick  
July 3, 2024  
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If SSWD needs further surface water supplies, the family may be able to assist in that effort through transfer of excess SJWD Central Valley Project and Placer County Water Agency supplies to SSWD or finding other supplies to provide to SSWD.

Sincerely,



Steve M. Anderson  
of BEST BEST & KRIEGER LLP  
on behalf of Citrus Heights Water District

cc: Teri Grant, SJWD Board Secretary  
Ryan Jones, SJWD General Counsel



**KEVIN W. BURSEY**  
kwb@eslawfirm.com

July 3, 2024

**VIA EMAIL TO: GZLOTNICK@SJWD.ORG**

Greg Zlotnick  
San Juan Water District  
9935 Auburn Folsom Road  
Granite Bay, CA 95746

Re: Initial Study and Negative Declaration for 2024 Conserved Water Transfer of Pre-1914 Water Rights water to Sacramento Suburban Water District project

Dear Mr. Zlotnick:

Fair Oaks Water District (**Fair Oaks**) concurs with the comments submitted by Citrus Heights Water District (**Citrus Heights**) on July 3, 2024 regarding the above-referenced matter (see attached) and hereby submits this letter to join in Citrus Heights' comments as if set forth fully herein by Fair Oaks.

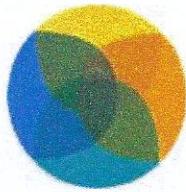
Sincerely,

ELLISON SCHNEIDER HARRIS & DONLAN LLP

A handwritten signature in blue ink that reads "Kevin W. Bursey".

Kevin W. Bursey  
Attorneys for Fair Oaks Water District

# ATTACHMENT



**BBK**  
BEST BEST & KRIEGER LLP  
ATTORNEYS AT LAW

Steve M. Anderson  
Partner  
(951) 826-8279  
[steve.anderson@bbkllaw.com](mailto:steve.anderson@bbkllaw.com)

File No. 30894.00167

July 3, 2024

**VIA E-MAIL TO: [GZLOTNICK@SJWD.ORG](mailto:GZLOTNICK@SJWD.ORG)**

Greg Zlotnick  
San Juan Water District  
9935 Auburn Folsom Road  
Granite Bay, CA 95746

**Re:** Initial Study and Negative Declaration for 2024 Conserved Water Transfer of Pre-1914 Water Rights water to Sacramento Suburban Water District project

Dear Mr. Zlotnick:

Citrus Heights Water District (“Citrus Heights”) received San Juan Water District’s (“SJWD”) Notice of Intent to adopt a Negative Declaration for its proposed 2024 Conserved Water Transfer of Pre-1914 Water Rights water to Sacramento Suburban Water District project (“Project”). Through the Project, SJWD proposes the transfer and sale of up to 6,000 AF of pre-1914 water rights water to Sacramento Suburban Water District (“SSWD”) between August 1, 2024 through February 28, 2025 (“Project”). Citrus Heights submits these comments in accordance with the California Environmental Quality Act (“CEQA”) and the other areas of law and policy addressed below.

**CEQA Comments**

Historically, SJWD does not appear to have conducted any substantive CEQA review for its previous transfers of pre-1914 water rights water to SSWD. It thus appears that SJWD’s decision to prepare the Initial Study and Negative Declaration (“IS/ND”) is in response to Citrus Heights and Fair Oaks Water District’s 2023 legal challenge to SJWD’s illegal delegation of authority regarding the water transfers, and Citrus Heights’ April 22 and 23, 2024 comments objecting to SJWD’s contemplated use of an exemption for the Project. Although Citrus Heights appreciates SJWD’s attempt to comply with CEQA, the IS/ND is legally insufficient and fails to satisfy CEQA’s mandate to fully inform the public and decision-makers about the environmental consequences of the Project.

**Inaccurate Project Description**

Every CEQA project must be adequately described. (*Stopthemillenniumhollywood.com v. City of Los Angeles* (2019) 39 Cal.App.5th 1, 16.) “[A]n accurate description of the project is necessary in order to decide what kind of environmental impact statement need be prepared.”

Greg Zlotnick  
July 3, 2024  
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(*County of Inyo v. City of Los Angeles* (1977) 71 Cal.App.3d 185, 192-194.) An accurate and complete project description is “necessary for an intelligent evaluation of the potential environmental impacts of the agency’s action. ‘Only through an accurate view of the project may affected outsiders and public decision-makers balance the proposal’s benefit against its environmental cost, consider mitigation measures, … and weigh other alternatives in the balance.’” (*City of Redlands v. County of San Bernardino* (2002) 96 Cal.App.4th 398, 406.) In determining the adequacy of the Project’s description, “the governing principal is whether the project description may have thwarted the public’s ability to participate in the process and comment meaningfully on the [environmental review document]. Inadequate or unstable descriptions … may mislead the public and thwart” the CEQA process. (*Save Our Capitol! v. Dept. of General Services* (2023) 87 Cal.App.5th 655, 673.)

Here, the Project description is both inaccurate and incomplete. The IS/ND states repeatedly that the transfer is temporary or short-term and relies on the allegedly temporary and short term nature of the Project as the basis for its no impact conclusions. (E.g., IS/ND, pp.8, 10, 12, 17, 18, 20.) The Project, however, is neither temporary nor short-term. SJWD has been transferring pre-1914 water rights water to SSWD on a yearly basis since at least 2020. (See SJWD Proposed Budget FY 2024-2025, p. 37 (June 26, 2024 SJWD Board packet).) Transfers that have been occurring on a yearly basis for at least four years are not temporary or short-term, making the Project description factually inaccurate.

The Project description is also incomplete because it omits any mention of the prior yearly transfers. This omission misleads the public into thinking that the proposed Project is a “one-off,” rather than the yearly transfer that it actually is.

The failure to accurately describe the Project directly translates into a failure to accurately identify and disclose the Project’s potentially significant direct and reasonably foreseeable indirect impacts as well as its potentially significant cumulative impacts. The IS/ND must be revised to accurately describe the Project and a new initial study must be prepared to analyze impacts from the accurately-described Project.

#### Illegal Piecemealing

CEQA’s “requirements cannot be avoided by chopping up proposed projects into bite-size pieces, which individually considered, might be found to have no significant effect on the environment … .” (*Plan for Arcadia, Inc. v. City Council of Arcadia* (1974) 42 Cal.App.3d 712, 726. Instead, CEQA requires evaluation of the “whole of the action.” (CEQA Guidelines § 15378, subd. (a).)

The whole of the action here is a long-term water transfer—not a temporary, short term transfer as the IS/ND mischaracterizes it. The IS/ND must be revised to analyze the potentially significant environmental impacts that would result from the long-term yearly transfers of pre-1914 water rights water.

**VIA E-MAIL TO: GZLOTNICK@SJWD.ORG**

Greg Zlotnick  
July 3, 2024  
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There is a fair argument the Project may have significant impacts on the environment

CEQA creates a “low threshold” for preparation of an environmental impact report. (*Preserve Poway v. City of Poway* (2016) 245 Cal.App.4th 560, 575-576.) SJWD may rely on a negative declaration only if there is “no substantial evidence, in light of the whole record … that the project may have a significant effect on the environment.” (Public Resources Code § 21080, subd. (c)(1); see also, CEQA Guidelines § 15070, subd. (a).) If there is a fair argument that a project may have a significant effect on the environment, the lead agency shall prepare an EIR. (CEQA Guidelines § 15064, subd. (f)(1).)

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**VIA E-MAIL TO: GZLOTNICK@SJWD.ORG**

Greg Zlotnick  
July 3, 2024  
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In short, the IS/ND's omission of information necessary for informed public participation and informed decision-making thwarts CEQA's statutory purpose and constitutes a prejudicial abuse of discretion. (*Neighbors for Smart Rail v. Exposition Metro Line Construction Authority* (2013) 57 Cal.4th 439, 463.) SJWD must revise the IS/ND to accurately define the Project as a long-term series of yearly water transfers and conduct new analysis and investigation of potentially significant impacts that could result from these transfers.

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#### Conclusion

From the perspective of Citrus Heights, the proposed transfer of pre-1914 water to SSWD is not worth the alleged financial benefit, if it generates any "profit" at all, particularly given the exposure created for SJWD on the deficient CEQA documentation and the potential erosion of the pre-1914 water rights in favor of the wholesale customer agencies. Citrus Heights has repeatedly shared that SJWD should focus on delivering pre-1914 and 1928 water supplies to the wholesale customer agencies, so that we may enjoy the reliability, low cost and other benefits of the water rights acquired with the foresight and at the *sole* expense of customers of the wholesale service area.

**VIA E-MAIL TO: GZLOTNICK@SJWD.ORG**

Greg Zlotnick  
July 3, 2024  
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If SSWD needs further surface water supplies, the family may be able to assist in that effort through transfer of excess SJWD Central Valley Project and Placer County Water Agency supplies to SSWD or finding other supplies to provide to SSWD.

Sincerely,



Steve M. Anderson  
of BEST BEST & KRIEGER LLP  
on behalf of Citrus Heights Water District

cc: Teri Grant, SJWD Board Secretary  
Ryan Jones, SJWD General Counsel

# Operations Plan Report Card FY 2023-24

On Track  
Delayed  
Issues

## ADMINISTRATION/WATER RESOURCES/IT

Task - Strategic Plan Goal & Objective	Original Target Date	Updated Target Date	Completion Date	Comments
Update the District's Strategic Plan - All/All	6/2024		3/2024	
Water Quality Control Plan – represent District interests and collaborate with regional and statewide partners to ensure the WQCP is reasonable and achievable - A/5	Ongoing			
Delta conveyance – engage as necessary to protect District interests as new project developed, permits sought - A/5	Ongoing			
Represent the District's interests in the implementation of groundwater banking and in the expansion of the regional groundwater bank - A/1,2,4	Ongoing			
Monitor and respond to regulatory proposals from the SWRCB and DWR in the "Making Conservation a Way of Life" program (water loss regulations, indoor and outdoor efficiency standards, reporting, etc.); collaborate with ACWA, RWA and others around the state to ensure regulations are reasonable - A/1,5; C/2; D/5	Ongoing			
If conditions warrant and allow, complete actions necessary to implement a groundwater substitution and/or conserved water transfer - A/5	6/2024	7/2024		
Prepare annual water rights reports to SWRCB and submit estimated schedule of deliveries of PCWA and CVP supplies to Reclamation - A/All	Post-14 > 2/2024 Pre-14 > 2/2024 Reclamation > 3/2024		On Time	
Provide Monthly summary reports to Reclamation showing usage of water rights, PCWA, and CVP supplies, as well as treatment of SSWD's PCWA deliveries - A/All	The 10 <sup>th</sup> of the following month			Ongoing
Plan 2 <sup>nd</sup> Annual SJWD Employee Kids Day - E/3	7/2024	6/2024	6/12/2024	
Complete Board Ordinance Updates - C/1	Ongoing			2 ordinance revisions were completed in FY 2023-24 with 7 more being completed in July 2024
Update Records Retention Schedule - C/1	1/2024	9/2024		To be reviewed by Legal then Board of Directors

## CUSTOMER SERVICE

Task - Strategic Plan Goal & Objective	Target Date	Updated Target Date	Completion Date	Comments
Cross train customer service staff to be proficient in customer service related functions to build redundancy to accommodate vacations, illnesses and staff turnover - C/3	Ongoing		6/30/2024	All tasks now have one primary back-up and one secondary back-up
Work with Field Service and Water Efficiency staff to diagnose customer meter problems and repair promptly - C/2,3	Ongoing		6/30/2024	
Work with Field Service staff to update utility billing databases for the meter replacement rollout to ensure accurate customer billing - C3	Ongoing		6/30/2024	
Successful transition to new customer payment processor while minimizing customer impact - C/1,5	1/2024		12/22/2023	
Complete a Customer Satisfaction Survey achieving an 85% good or excellent customer satisfaction rating for customer service - C/6	6/2024		6/2024	

## AGENDA ITEM VI-1

[Back to Agenda](#)

# Operations Plan Report Card FY 2023-24

On Track  
Delayed  
Issues

## DISTRIBUTION (Field Services)

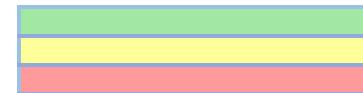
Task - Strategic Plan Goal & Objective	Target Date	Updated Target Date	Completion Date	Comments
Complete the 2024 CO-OP Maintenance Program - B/2	6/2024		4/24/2024	
Complete the 2023 Cross Connection Control Program - B/2	12/2023		12/28/2023	
Complete the 2024 Leak Detection Program - B/2	6/2024		4/30/2024	
Complete the 2023 Air/Vacuum Relief Valve Program - B/2	12/2023	12/2024		Program delayed due to new LCRR
Complete the 2024 Dead End Flushing Program - B/2	6/2024		5/21/2024	
Complete the 2024 Valve Exercise Program - B/2	6/2024		6/28/2024	
Complete the 2024 Hydrant Maintenance Program - B/2	6/2024		6/28/2024	
Complete the 2024 District Meter Replacement and Testing Program - B/2	6/2024		6/30/2024	
Complete the 2024 System Deficiency Goals - B/2	6/2024		6/30/2024	
Complete the 2024 Pump Station Deficiency Goals - B/2	6/2024		6/30/2024	
Provide technical support for system operations during the Kokila Reservoir Replacement Project - B/1,3	6/2024			Ongoing

## ENGINEERING SERVICES

Task - Strategic Plan Goal & Objective	Target Date	Updated Target Date	Completion Date	Comments
Bid and start construction of the Kokila Reservoir Replacement Project - B/3	6/2024	9/2024		Construction delayed until EPA Grant finalized
Complete design and construction and/or rehabilitation of one of the Backwash Hoods (construction of the second Backwash Hood to be completed in FY24/25) - B/3	6/2024	4/2025		Pre-purchased electrical materials. Anticipate starting construction on one Backwash Hood 10/2024
Complete construction of the Administration Building Electrical Service Upgrade Project - B/3	6/2024	6/2025		Anticipate starting construction 10/2024
Complete design and construction of the Service Lines and Air Release Valves Replacement Programs - B/3	6/2024		10/2023	Construction complete for FY 2022/2023. Construction for FY 2023/2024 to start 8/2024
Complete construction of the Lime Tower Improvements Project - B/3	6/2024	10/2024		Construction anticipated to be completed by 10/2024
Complete construction of the Bacon Generator Replacement project - B/3	6/2024		1/2023	

# Operations Plan Report Card FY 2023-24

On Track  
Delayed  
Issues



## FINANCE and HUMAN RESOURCES

Task - Strategic Plan Goal & Objective	Target Date	Updated Target Date	Completion Date	Comments
Complete analysis of health care providers - D/3a	12/2023		11/9/2023	
Complete funding agreement for State Revolving Loan Funds for Kokila Reservoir Project - D/3a	12/2023	unknown		Waiting for technical package to be submitted
Complete Wholesale Financial Plan and Rate Study - D/1	12/2023		12/13/2023	
Update Personnel Manual - E/3	12/2023	10/1/2024		Delayed due to PRA's and WTP MOU
Fill any open positions within six months - E/5	Ongoing		6/30/2024	
Complete annual performance evaluations by the end of February - E/6	2/2024		2/29/2024	
Complete revisions to Treatment Plant Shift Operators MOU - E/6	6/2024	9/2024		Delayed due to PRAs, but in progress

## WATER EFFICIENCY

Task - Strategic Plan Goal & Objective	Target Date	Updated Target Date	Completion Date	Comments
Provide 6 educational customer workshops (wholesale) annually - C/2,7	Ongoing		6/30/2024	6 workshops were held in FY 23-24
Implement rebate incentive programs and provide on-site assistance to 100 customers to support State mandated water use reductions requirements annually- C/1,2,5	Ongoing		6/30/2024	45 rebates issued, 3,072 customers assisted on-site
Conduct a student art calendar contest to be distributed to all wholesale agencies annually - C/2,7	Ongoing		5/2024	
Test and replace inoperable meter reading equipment upon failure and send failed meter information to Field Services for replacement - C/3,5	Ongoing		6/30/2024	Completed as occurred, throughout the year

## WATER TREATMENT

Task - Strategic Plan Goal & Objective	Target Date	Updated Target Date	Completion Date	Comments
Flocculation Drives Zone 2 – Chain Replacement - B/2	10/2023		10/29/2023	
Filter Gallery Electrical Upgrade Phase 2 of 4 - B/2	3/2024	12/2024		5 month absence of E&I Tech
Hinkle Reservoir: Perform internal inspection utilizing a diver - B/2	5/2024		5/1/2024	
Primary Coagulant: Seasonal evaluation on the possible benefits of increased cationic polymer during seasonal water quality changes - B/2	6/2024		2/15/2024	

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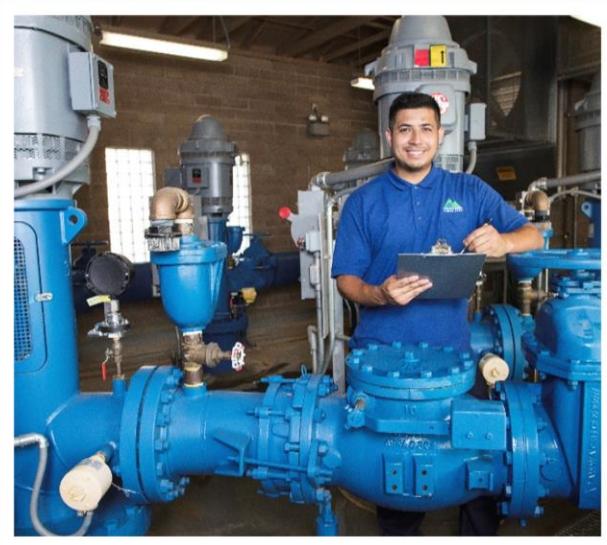
AGENDA ITEM VI-2

# SAN JUAN WATER DISTRICT

## Granite Bay, California

# OPERATIONS PLAN

FY 2024-25



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WATER TREATMENT	8

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# FOREWORD

This document composes the Operations Plan for the San Juan Water District for Fiscal Year 2024-25. It defines the major actions that we plan to undertake during this coming fiscal year, to achieve the goals and strategic objectives laid out in the District's Strategic Plan. The Strategic Plan encompasses our mission, vision and values, and outlines the goals and objectives that we will pursue to meet our mission and achieve our vision. The Strategic Plan incorporates the principles of fiscal responsibility, customer service and operational excellence.

This Operations Plan is organized in sections that correspond to the District's different functional groups. The actions are not in priority order, but the Goals and Strategic Objectives in the Strategic Plan that are related to these actions are noted. A target date for accomplishing the action is also listed, and District staff will be reporting regularly on the status of completing each action.

# ADMINISTRATION/WATER RESOURCES/IT

Task	Strategic Plan Goal	Strategic Plan Objective	Target Date
Water Quality Control Plan – represent District interests and collaborate with regional and statewide partners to ensure the WQCP is reasonable and achievable	A F	5 1	Ongoing
Delta conveyance – engage as necessary to protect District interests as new project develops, permits sought	A	5	Ongoing
Represent the District's interests in the implementation of groundwater banking and in the expansion of the regional groundwater bank	A F	1, 2, 4 1	Ongoing
Monitor and respond to regulatory proposals from the SWRCB and DWR in the "Making Conservation a Way of Life" program (water loss regulations, indoor and outdoor efficiency standards, reporting, etc.); collaborate with ACWA, RWA and others around the state to ensure regulations are reasonable	A C D F	1,5 2 5 1	Ongoing
Collaborate with San Juan Board of Directors and employees, and SSWD Board and management in conducting discussions about and analysis of potential combination	A-F	All	Ongoing
If conditions warrant and allow, complete actions necessary to implement a groundwater substitution and/or conserved water transfer	A F	5 1	6/2025
Prepare annual water rights reports to SWRCB and submit estimated schedule of deliveries of PCWA and CVP supplies to Reclamation	A	All	Post-14 > 2/2025 Pre-14 > 2/2025 Reclamation > 3/2025
Provide Monthly summary reports to Reclamation showing usage of water rights, PCWA, and CVP supplies, as well as treatment of SSWD's PCWA deliveries	A	All	The 10 <sup>th</sup> of the following month
3 <sup>rd</sup> Annual SJWD Employee Kids Day	E	3	6/2025
Complete Board Ordinance Updates	C	1	6/2024
Update Records Retention Schedule	C	1	9/2024

# CUSTOMER SERVICE

Task	Strategic Plan Goal	Strategic Plan Objective	Target Date
Cross train customer service staff to be proficient in customer service related functions to build redundancy to accommodate vacations, illnesses and staff turnover	C	3	6/2025
Work with Field Service and Water Efficiency staff to diagnose customer meter problems and repair promptly	C	2,3	6/2025
Work with Field Service staff to update utility billing databases for the meter replacement rollout to ensure accurate customer billing	C	3	6/2025
Successful transition to Tax roll liens as the primary means of collecting delinquencies	D	6	8/2024

# DISTRIBUTION (Field Services)

Task	Strategic Plan Goal	Strategic Plan Objective	Target Date
Complete the 2025 CO-OP Maintenance Program: <ul style="list-style-type: none"> <li>Inspect and maintain all of the appurtenances on the Cooperative Transmission Mainlines</li> <li>Exercise all mainline valves on the Cooperative Transmission Mainlines</li> </ul>	B	2	6/2025
Complete the 2024 Cross Connection Control Program: <ul style="list-style-type: none"> <li>Test 100% of the District Backflows</li> <li>Re-Test 100% of the failed backflows</li> <li>Repair or replace all failed backflows</li> </ul>	B	2	12/2024
Complete the 2025 Leak Detection Program: <ul style="list-style-type: none"> <li>Complete a Leak Detection Survey of the entire distribution system</li> <li>Prioritize finding and develop a repair plan</li> </ul>	B	2	6/2025
Complete the 2024 Air/Vacuum Relief Valve Program: <ul style="list-style-type: none"> <li>Inspect and maintain 160 ARVs</li> </ul>	B	2	12/2024
Complete the 2025 Dead End Flushing Program: <ul style="list-style-type: none"> <li>Inspect, maintain, and flush all of the Districts 501 dead end sites</li> <li>Prioritize blow-off deficiencies and develop a repair plan</li> </ul>	B	2	6/2025

## DISTRIBUTION (Field Services) (con't)

Task	Strategic Plan Goal	Strategic Plan Objective	Target Date
<p>Complete the 2025 Valve Exercise Program:</p> <ul style="list-style-type: none"> <li>• Inspect, maintain, and exercise 1,000 mainline valves</li> <li>• Prioritize deficiencies and develop a repair plan</li> </ul>	B	2	6/2025
<p>Complete the 2025 Hydrant Maintenance Program:</p> <ul style="list-style-type: none"> <li>• Inspect, maintain, and exercise 300 fire hydrants</li> <li>• Prioritize deficiencies and develop a repair plan</li> </ul>	B	2	6/2025
<p>Complete the 2025 District Meter Replacement and Testing Program:</p> <ul style="list-style-type: none"> <li>• Test and replace or repair as needed all large meters (3" and above)</li> <li>• Test and replace or repair as needed 27 intermediate meters (1.5" to 2.5")</li> <li>• Upgrade 515 residential meters (1" and below)</li> <li>• Test 371 residential meters (1" and below)</li> <li>• Install 2,100 Radio Read End Points</li> </ul>	B	2	6/2025
<p>Kokila Reservoir Replacement Project:</p> <ul style="list-style-type: none"> <li>• Provide technical support for system operations during the new tank construction</li> </ul>	B	1, 3	6/2025

# ENGINEERING SERVICES

Task	Strategic Plan Goal	Strategic Plan Objective	Target Date
Bid and start construction of the Kokila Reservoir Replacement Project	B	3	10/2024
Complete design and construction and/or rehabilitation of one of the Backwash Hoods (construction of the second Backwash Hood to be completed in FY25/26)	B	3	6/2025
Complete construction of the Administration Building Electrical Service Upgrade Project	B	3	6/2025
Complete design and construction of the Service Lines and Air Release Valves Replacement Programs	B	3	6/2025
Complete construction of the Lime Tower Improvements Project	B	3	1/2025
Complete design of FY24/25 Pipeline Replacement Projects (construction in FY27/28): <ul style="list-style-type: none"> <li>• Lakeland Dr (approx. 650-lf)</li> <li>• Hidden Lakes Dr (approx. 950-lf)</li> <li>• Fuller Dr (approx. 575-lf)</li> </ul>	B	3	6/2025

# FINANCE and HUMAN RESOURCES

Task	Strategic Plan Goal	Strategic Plan Objective	Target Date
Complete funding agreement for State Revolving Loan Funds for Kokila Reservoir Project	D	4	12/2024
Apply for a grant from Environmental Protection Agency for a portion of the Kokila Reservoir Replacement Project	A	7	9/2024
Secure funding for the Retail Groundwater Supply project	A	2	6/2025
Complete Retail Financial Plan and Rate Study	D	1	6/2025
Conduct User Fee Study and make fee recommendations to Board	D	5	6/2025
Update Personnel Manual	E	3	8/2024
Fill any open positions within six months	E	5	6/2025
Complete annual performance evaluations by the end of February	E	6	2/2025
Complete revisions to Treatment Plant Shift Operators MOU	E	6	8/2024
Provide Retirement Planning workshop for employees utilizing VALIC	E	2	12/2024

# WATER EFFICIENCY

Task	Strategic Plan Goal	Strategic Plan Objective	Target Date
Provide 6 educational customer workshops (wholesale)	C	2,7	6/2025
Implement rebate incentive programs and provide on-site assistance to 100 customers to support State mandated water use reductions requirements	C	1,2,5	6/2025
Conduct a student art calendar contest to be distributed to all wholesale agencies	C	2,7	5/2025
Test and replace inoperable meter reading equipment upon failure and send failed meter information to Field Services for replacement.	C	3,5	6/2025

# WATER TREATMENT

Task	Strategic Plan Goal	Strategic Plan Objective	Target Date
Rebuild and Retrofit Filter Underdrain Pumping System	B	2	3/2025
Replace WTP Entry Carpeting	B	2	4/2025
Rehabilitate Sludge Vac Valving	B	2	4/2025
Perform Pipelines Cathodic Protection Survey	B	2	6/2025
Perform Water Treatment Plant Exterior Lighting Conversion to LED's	B	2	6/2025
Rehabilitate 1 of 3 Spent Backwash Pumps	B	3	6/2025
Continue Ongoing Primary Coagulant Evaluation	B	2	6/2025
Actively Engage and Participate in American River Watershed Technical Committee	F	2	6/2025
Engage, Participate and Complete Robust Safety and Operations Training Programs	E	1	6/2025



9935 Auburn Folsom Road | Granite Bay, CA 95746

916-791-0115

[www.sjwd.org](http://www.sjwd.org)

# STAFF REPORT

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To: Board of Directors  
From: Paul Helliker, General Manager  
Date: July 17, 2024  
Subject: General Manager's Monthly Report (June)

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## RECOMMENDED ACTION

For information only, no action requested.

## TREATMENT PLANT OPERATIONS

### *Water Production*

Item	June 2024	June 2023	Difference
Monthly Production AF	6,660.04	5,932.65	12.3%
Daily Average MG	72.34	64.44	12.3%
Annual Production AF	19,234.32	16,521.19	16.4%

### *Water Turbidity*

Item	June 2024	May 2024	Difference
Raw Water Turbidity NTU	1.34	1.60	-16%
Treated Water Turbidity NTU	0.016	0.016	0%
Monthly Turbidity Percentage Reduction	99.70%	99.01%	

### *Folsom Lake Reservoir Storage Level AF\**

Item	2024	2023	Difference
Lake Volume AF	855,602	928,008	855,602

AF – Acre Feet

MG – Million Gallons

NTU – Nephelometric Turbidity Unit

\* Total Reservoir Capacity: 977,000 AF

### *Other Items of Interest:*

- Completed and certified CCR
- Complete repair of emergency gate

# General Manager's Monthly Report

*General Manager's Monthly Report*

## SYSTEM OPERATIONS

### *Distribution Operations:*

Item	June 2024	May 2024	Difference
Leaks and Repairs	10	13	-3
Mains Flushed	0	0	0
Valves Exercised	778	0	+778
Hydrants Maintenance	311	0	+311
Back Flows Tested	0	0	0
Customer Service Calls	38	51	-13

### *Distribution System Water Quality:*

Water Quality Samples Taken	# Failed Samples	Supporting Information
40 Lab 21 In-House	0	

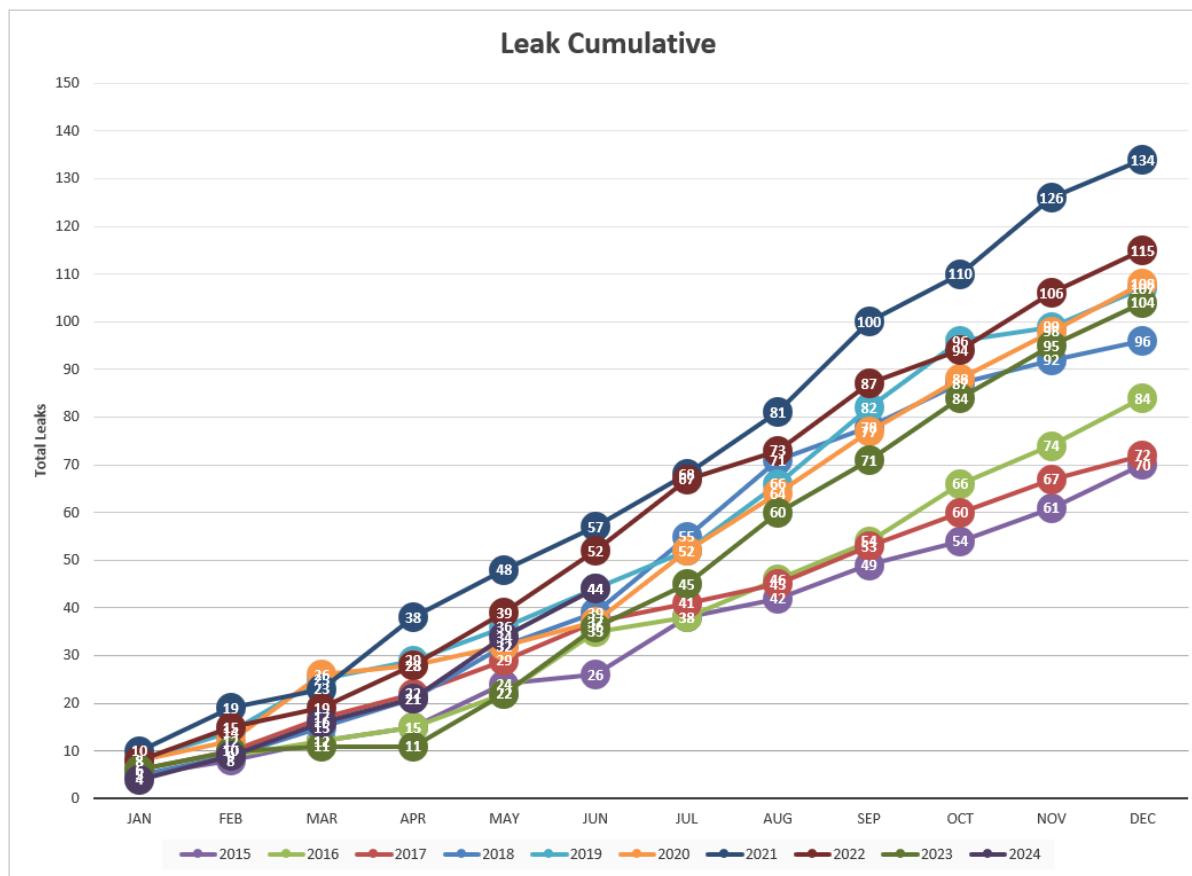


Figure 1: Annual Distribution System Leaks

**General Manager's Monthly Report**  
*General Manager's Monthly Report*

## CUSTOMER SERVICE ACTIVITIES

### *Billing Information for Month of June*

Total Number of Bills Issued	Total Number of Reminders Mailed	Total Number of Shut-off Notices Delivered	Total Number of Disconnections
498	700	0	0

### *Water Efficiency Activities for June*

Water Waste Complaints Received	Number of Customers Contacted for High Usage (potential leaks)	Number of Rebates Processed	Number of Meters Tested/Repaired (non-reads)
8	145	10	39

### *Other Activities*

- None

## ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)

Project Title	Description	Status	Issues / Notes
Chula Acres	4-Lot Minor Subdivision (8149 Excelsior Ave)	In Construction	Water main installed. Construction on hold.
Greenside Parcel Split (5640 Macargo)	Minor parcel split of 2.0-Ac parcel into 3 lots	Approved for Construction	Design approved. Construction to start in 2024.
The Ivy at Granite Bay (formerly Pond View)	Senior Living Community (5620, 5630, 5640, 5650 Douglas Blvd; APNs 048-142-089, -092)	In Planning	Developer to submit improvement plans in 2024.
The Residences at GB	4-Lot Minor Subdivision (NW Cor. Barton & E Rsvl Pkwy)	In Design Review	Project on hold
Hawk Estates	6-Lot Minor Subdivision (Dearwester Ln)	In Planning	Anticipate 1 <sup>st</sup> plan review submittal in 2024
Canyon Terrace Apartments	Apartment Complex (7 new buildings; 1600 Canyon Terrace Ln)	In Construction	Construction started November 2022
Whitehawk I	24 Lot Subdivision (Douglas, east of Sierra College)	In Design	Initial plan review submitted 11/2023
WellQuest Granite Bay Cottages	16 Senior Housing Units (just east of 9747 Sierra College Blvd)	In Planning	Anticipate 1 <sup>st</sup> plan review submittal in 2024

## ENGINEERING - CAPITAL PROJECTS

### *Status Update for Current Retail Projects*

Project Title	Description	Status	Issues / Notes
Spahn Ranch Rd. Main Extension	Install new pipeline; provides looped distribution network	In Design	Construction in FY 25/26

**General Manager's Monthly Report**  
*General Manager's Monthly Report*

<b>Project Title</b>	<b>Description</b>	<b>Status</b>	<b>Issues / Notes</b>
Kokila Reservoir Replacement	Replace existing hypalon lined and covered reservoir with a new concrete tank	In Design	Secured EPA Grant, and applying for SRF funding. Construction in FY 24/25
Canyon Falls Village and "Subway" PRS Replacements	Rehabilitation of existing Pressure Reducing Stations (near the intersections of Canyon Falls Dr and Santa Juanita Ave, and AFR and Park Pl)	In Design	Construction in FY 24/25
Bacon Pump Station Generator Replacement	Replacing generators at Bacon Pump Station	Complete	Notice of Completion filed 5/2024
Service Line Replacement Projects (85/year)	Yearly program to replace 85 services per year as identified in the 2020 Retail Master Plan	In Construction	FY23/24 replacements (ACE Shopping Center & Hidden Oaks) to be Bid in Summer of 2024
Air Release Valve Replacements (45/year for next 20 years)	Replacement of 45 Air Release Valves per year for the 20 years as identified in the 2020 Retail Master Plan	In Bid	Bids for year two are due 7/2024
Douglas Blvd and Auburn Folsom Road Pipeline Replacement	Replacement of approx. 130-If of existing 6-in pipe with new 10-in	In Construction	Construction to start in 7/2024
Lakeland Dr Pipeline Replacement	Replacement of approx. 650-If of 8-in pipe with new 12-in (from Douglas Blvd to W Granite Dr)	In Design	Design in FY24/25, Construction in FY26/27
W Hidden Lakes Dr Pipeline Replacement	Replacement of approx. 950-If of existing 8-in pipe with new 12-in (from 7960 W Hidden Lakes Dr to Haley Dr)	In Design	Design in FY24/25, Construction in FY26/27
Fuller Dr Pipeline Extension	Installation of approx. 575-If of new 10-in pipe (Fuller Dr, just east of AFR)	In Design	Design in FY24/25, Construction in FY26/27
Santa Juanita Ave Pipeline Replacement	Replacement of approx. 1,500-If of existing 3-in pipe with new 8-in (from 8045 Santa Junita Ave to Barton Rd)	In Design	Design in FY24/25, Construction in FY25/26
Administration Building Electrical Panel Upgrade	Replacement of the electrical service at the Administration Building (50/50 split W/R)	In Design	Construction in FY24/25

**General Manager's Monthly Report**  
*General Manager's Monthly Report*

**Status Update for Current Wholesale Projects**

<b>Project Title</b>	<b>Description</b>	<b>Status (% Complete)</b>	<b>Issues/ Notes</b>
Hinkle Liner & Cover Replacement	Replace both the hypalon cover and liner	In Construction	Construction complete, in project close-out
Lime System Improvements	Improvements for the WTP's lime system control and feeder system	In Construction	Construction underway
Clarifier Access Ladders	Installation of new ladders for each of the three Clarifiers	In Construction	Construction underway
Backwash Hood Rehabilitation and Rail Track Improvements	Rehabilitate or replace the two oldest Filter Backwash Hoods in the North and South basins, and replacement of the Rail Track.	In Design	Construction for first Hood in FY24/25, second Hood in FY25/26
Administration Building Electrical Panel Upgrade	Replacement of the electrical service at the Administration Building (50/50 split W/R)	In Design	Construction in FY24/25

**SAFETY & REGULATORY TRAINING – June 2024**

<b>Training Course</b>	<b>Staff</b>
MEWP – Boom and Scissor Lifts	Maintenance
Wildfire Smoke Protection Program	All staff
Asbestos-Cement Pipe	Field Services
Heat and Stress Illness	Field Services, Treatment, and Water Efficiency

**FINANCE/BUDGET**

*See attached*



San Juan Water District, CA

# Wholesale Operating Income Statement

## Group Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 010 - WHOLESALE</b>					
<b>Revenue</b>					
41000 - Water Sales	10,451,600.00	10,451,600.00	0.00	11,513,491.63	-1,061,891.63
43000 - Rebate	1,000.00	1,000.00	681.61	2,502.70	-1,502.70
45000 - Other Operating Revenue	0.00	0.00	1,041.82	54,243.11	-54,243.11
49000 - Other Non-Operating Revenue	132,100.00	132,100.00	24,410.42	465,363.33	-333,263.33
49792 - Proceeds from Issuance of Debt	0.00	0.00	0.00	-22,019,068.00	22,019,068.00
49990 - Transfer In	958,700.00	958,700.00	0.00	0.00	958,700.00
Revenue Total:	<b>11,543,400.00</b>	<b>11,543,400.00</b>	<b>26,133.85</b>	<b>-9,983,467.23</b>	<b>21,526,867.23</b>
<b>Expense</b>					
51000 - Salaries and Benefits	4,305,600.00	4,305,600.00	286,093.46	3,881,065.08	424,534.92
52000 - Debt Service Expense	887,900.00	887,900.00	371,399.35	763,219.37	124,680.63
53000 - Source of Supply	926,300.00	926,300.00	90,499.98	773,112.32	153,187.68
54000 - Professional Services	793,400.00	793,400.00	18,745.26	677,358.92	116,041.08
55000 - Maintenance	530,000.00	530,000.00	10,484.21	423,143.38	106,856.62
56000 - Utilities	312,900.00	312,900.00	0.00	191,420.18	121,479.82
57000 - Materials and Supplies	843,600.00	843,600.00	11,005.42	883,166.05	-39,566.05
58000 - Public Outreach	36,500.00	36,500.00	0.00	19,960.11	16,539.89
59000 - Other Operating Expenses	756,800.00	756,800.00	2,622.10	701,462.01	55,337.99
69000 - Other Non-Operating Expenses	1,600.00	1,600.00	0.00	1,926.75	-326.75
Expense Total:	<b>9,394,600.00</b>	<b>9,394,600.00</b>	<b>790,849.78</b>	<b>8,315,834.17</b>	<b>1,078,765.83</b>
<b>Fund: 010 - WHOLESALE Surplus (Deficit):</b>	<b>2,148,800.00</b>	<b>2,148,800.00</b>	<b>-764,715.93</b>	<b>-18,299,301.40</b>	<b>20,448,101.40</b>
Total Surplus (Deficit):	<b>2,148,800.00</b>	<b>2,148,800.00</b>	<b>-764,715.93</b>	<b>-18,299,301.40</b>	

**Wholesale Operating Income Statement**

For Fiscal: 2023-2024 Period Ending: 06/30/2024

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
010 - WHOLESALE	2,148,800.00	2,148,800.00	-764,715.93	-18,299,301.40	20,448,101.40
<b>Total Surplus (Deficit):</b>	<b>2,148,800.00</b>	<b>2,148,800.00</b>	<b>-764,715.93</b>	<b>-18,299,301.40</b>	



San Juan Water District, CA

# Wholesale Capital Income Statement

## Group Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 011 - Wholesale Capital Outlay</b>					
<b>Revenue</b>					
42000 - Taxes & Assessments	1,403,600.00	1,403,600.00	1,249.15	1,387,404.73	16,195.27
44000 - Connection Fees	100,000.00	100,000.00	13,295.00	131,890.16	-31,890.16
49000 - Other Non-Operating Revenue	150,000.00	150,000.00	8,800.00	426,819.47	-276,819.47
49792 - Proceeds from Issuance of Debt	22,274,200.00	22,274,200.00	0.00	22,019,068.00	255,132.00
Revenue Total:	<b>23,927,800.00</b>	<b>23,927,800.00</b>	<b>23,344.15</b>	<b>23,965,182.36</b>	<b>-37,382.36</b>
<b>Expense</b>					
55000 - Maintenance	806,000.00	806,000.00	0.00	29,702.50	776,297.50
61000 - Capital Outlay	4,237,200.00	4,237,200.00	0.00	1,952,110.17	2,285,089.83
69900 - Transfers Out	958,700.00	958,700.00	0.00	0.00	958,700.00
Expense Total:	<b>6,001,900.00</b>	<b>6,001,900.00</b>	<b>0.00</b>	<b>1,981,812.67</b>	<b>4,020,087.33</b>
<b>Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):</b>					
Total Surplus (Deficit):	<b>17,925,900.00</b>	<b>17,925,900.00</b>	<b>23,344.15</b>	<b>21,983,369.69</b>	<b>-4,057,469.69</b>

**Wholesale Capital Income Statement**

For Fiscal: 2023-2024 Period Ending: 06/30/2024

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
011 - Wholesale Capital Outl...	17,925,900.00	17,925,900.00	23,344.15	21,983,369.69	-4,057,469.69
<b>Total Surplus (Deficit):</b>	<b>17,925,900.00</b>	<b>17,925,900.00</b>	<b>23,344.15</b>	<b>21,983,369.69</b>	



San Juan Water District, CA

# Retail Operating Income Statement

## Group Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 050 - RETAIL</b>					
<b>Revenue</b>					
41000 - Water Sales	16,621,400.00	16,621,400.00	1,173,850.93	13,313,486.80	3,307,913.20
45000 - Other Operating Revenue	463,700.00	463,700.00	20,415.31	593,841.52	-130,141.52
49000 - Other Non-Operating Revenue	172,400.00	172,400.00	13,254.17	475,475.75	-303,075.75
49792 - Proceeds from Issuance of Debt	0.00	0.00	0.00	-3,345,186.00	3,345,186.00
Revenue Total:	<b>17,257,500.00</b>	<b>17,257,500.00</b>	<b>1,207,520.41</b>	<b>11,037,618.07</b>	<b>6,219,881.93</b>
<b>Expense</b>					
41000 - Water Sales	0.00	0.00	321.00	4,418.15	-4,418.15
51000 - Salaries and Benefits	6,192,100.00	6,192,100.00	466,308.72	5,810,395.82	381,704.18
52000 - Debt Service Expense	454,100.00	454,100.00	176,906.07	407,766.44	46,333.56
53000 - Source of Supply	3,465,400.00	3,465,400.00	0.00	3,124,885.67	340,514.33
54000 - Professional Services	1,315,900.00	1,315,900.00	1,997.73	319,947.51	995,952.49
55000 - Maintenance	386,100.00	386,100.00	9,762.88	327,593.55	58,506.45
56000 - Utilities	634,700.00	634,700.00	0.00	462,654.74	172,045.26
57000 - Materials and Supplies	498,500.00	498,500.00	11,998.52	341,224.62	157,275.38
58000 - Public Outreach	70,000.00	70,000.00	0.00	52,706.25	17,293.75
59000 - Other Operating Expenses	904,100.00	904,100.00	26,304.57	865,568.51	38,531.49
69000 - Other Non-Operating Expenses	56,600.00	56,600.00	0.00	2,320.25	54,279.75
69900 - Transfers Out	2,427,000.00	2,427,000.00	0.00	0.00	2,427,000.00
Expense Total:	<b>16,404,500.00</b>	<b>16,404,500.00</b>	<b>693,599.49</b>	<b>11,719,481.51</b>	<b>4,685,018.49</b>
<b>Fund: 050 - RETAIL Surplus (Deficit):</b>	<b>853,000.00</b>	<b>853,000.00</b>	<b>513,920.92</b>	<b>-681,863.44</b>	<b>1,534,863.44</b>
<b>Total Surplus (Deficit):</b>	<b>853,000.00</b>	<b>853,000.00</b>	<b>513,920.92</b>	<b>-681,863.44</b>	

**Retail Operating Income Statement**

For Fiscal: 2023-2024 Period Ending: 06/30/2024

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
050 - RETAIL	853,000.00	853,000.00	513,920.92	-681,863.44	1,534,863.44
<b>Total Surplus (Deficit):</b>	<b>853,000.00</b>	<b>853,000.00</b>	<b>513,920.92</b>	<b>-681,863.44</b>	



San Juan Water District, CA

## Retail Capital Income Statement

### Group Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 055 - Retail Capital Outlay</b>					
<b>Revenue</b>					
42000 - Taxes & Assessments	1,403,600.00	1,403,600.00	1,249.14	1,387,404.73	16,195.27
44000 - Connection Fees	100,000.00	100,000.00	9,429.00	1,270,146.84	-1,170,146.84
49000 - Other Non-Operating Revenue	255,000.00	255,000.00	0.00	665,973.70	-410,973.70
49792 - Proceeds from Issuance of Debt	12,895,000.00	12,895,000.00	0.00	3,345,186.00	9,549,814.00
49990 - Transfer In	2,427,000.00	2,427,000.00	0.00	0.00	2,427,000.00
Revenue Total:	<b>17,080,600.00</b>	<b>17,080,600.00</b>	<b>10,678.14</b>	<b>6,668,711.27</b>	<b>10,411,888.73</b>
<b>Expense</b>					
61000 - Capital Outlay	25,107,100.00	25,107,100.00	79,830.95	6,084,712.65	19,022,387.35
Expense Total:	<b>25,107,100.00</b>	<b>25,107,100.00</b>	<b>79,830.95</b>	<b>6,084,712.65</b>	<b>19,022,387.35</b>
<b>Fund: 055 - Retail Capital Outlay Surplus (Deficit):</b>					
Total Surplus (Deficit):	<b>-8,026,500.00</b>	<b>-8,026,500.00</b>	<b>-69,152.81</b>	<b>583,998.62</b>	<b>-8,610,498.62</b>

**Retail Capital Income Statement**

For Fiscal: 2023-2024 Period Ending: 06/30/2024

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
055 - Retail Capital Outlay	-8,026,500.00	-8,026,500.00	-69,152.81	583,998.62	-8,610,498.62
<b>Total Surplus (Deficit):</b>	<b>-8,026,500.00</b>	<b>-8,026,500.00</b>	<b>-69,152.81</b>	<b>583,998.62</b>	

**Project Summary**

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
<a href="#"><u>191280</u></a>	Hinkle Reservoir Cover	30,426.15	841,790.78	-811,364.63
<a href="#"><u>195265</u></a>	Douglas Booster Pump Station Electri	0.00	304.90	-304.90
<a href="#"><u>201111</u></a>	Hinkle Reservoir Overflow Channel L	0.00	538,929.19	-538,929.19
<a href="#"><u>201117</u></a>	Backwash Hood Rehabilitation (Two)	0.00	131,512.12	-131,512.12
<a href="#"><u>201126</u></a>	Lime Tower Design and Replacemen	874.10	46,908.06	-46,033.96
<a href="#"><u>201153</u></a>	Thickener Access Ladders (3)	2,542.75	74,796.37	-72,253.62
<a href="#"><u>205156</u></a>	Field Services Sewer Lift Station	0.00	3,038.57	-3,038.57
<a href="#"><u>211128</u></a>	Gate for WTP (New)	0.00	1,185.90	-1,185.90
<a href="#"><u>215105</u></a>	Eureka Road 18" T-main Design	-169,163.44	2,014.72	-171,178.16
<a href="#"><u>215114</u></a>	Bacon Pump Station Generator Rep	85,053.27	1,814,458.19	-1,729,404.92
<a href="#"><u>215117</u></a>	Upper Granite Bay Pump Station Gei	0.00	0.00	0.00
<a href="#"><u>225142</u></a>	ARC-South BPS - 4 new pumps	0.00	55,307.78	-55,307.78
<a href="#"><u>225170</u></a>	Meter Replacement Program Route	0.00	0.00	0.00
<a href="#"><u>235100</u></a>	Bacon PBS #5 - New VFD/Componen	0.00	18,734.33	-18,734.33
<a href="#"><u>235104</u></a>	FY22-23 Air/Vaccum Relief Valve Re	-1,740.00	762,192.82	-763,932.82
<a href="#"><u>235110</u></a>	FY22-23 Service Laterals Planned Re	58,145.88	1,212,268.36	-1,154,122.48
<a href="#"><u>235116</u></a>	Fire Hydrant Replacements (10 hydr	0.00	0.00	0.00
<a href="#"><u>241102</u></a>	WTP Outdoor Lighting Replacement	0.00	18,887.51	-18,887.51
<a href="#"><u>245100</u></a>	Connex Storage Box - Upper Yard Re	0.00	16,506.73	-16,506.73
<a href="#"><u>245103</u></a>	Power Monitors for LGB Hinkle & AR	0.00	19,107.15	-19,107.15
<a href="#"><u>245104</u></a>	Fence for Sierra 30-in and Bacon 33-	0.00	13,120.00	-13,120.00
<a href="#"><u>245105</u></a>	Wharf Hydrant Replacements	0.00	90,102.00	-90,102.00
<a href="#"><u>245106</u></a>	FY23-24 Service Laterals Planned Re	0.00	0.00	0.00
<a href="#"><u>245107</u></a>	FY23-24 Meter Replacement Program	0.00	533,772.22	-533,772.22
<a href="#"><u>245108</u></a>	FY23-24 Air/Vaccum Relief Valve Re	0.00	180,445.82	-180,445.82
<a href="#"><u>245109</u></a>	FY23-24 Failed Service Lateral Repla	0.00	822,966.05	-822,966.05
<a href="#"><u>245110</u></a>	FY23-24 Blow Off Valve Replacemen	0.00	61,546.00	-61,546.00
<a href="#"><u>245111</u></a>	FY23-24 Failed Air/Vaccum Relief V	0.00	25,574.65	-25,574.65
<a href="#"><u>245112</u></a>	Douglas Blvd and Auburn Folsom Ro	0.00	2,365.66	-2,365.66
<a href="#"><u>245113</u></a>	FY23-24 Fire Hydrant Replacements	0.00	55,520.40	-55,520.40
<b>Project Totals:</b>		<b>6,138.71</b>	<b>7,343,356.28</b>	<b>-7,337,217.57</b>

**Group Summary**

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CIP - Asset	6,138.71	7,340,317.71	-7,334,179.00
CIP - Asset Unplanned	0.00	3,038.57	-3,038.57
<b>Group Totals:</b>	<b>6,138.71</b>	<b>7,343,356.28</b>	<b>-7,337,217.57</b>

**Type Summary**

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Engineering	-24,287.44	4,922,124.15	-4,946,411.59
Field Services	0.00	1,579,441.35	-1,579,441.35
Water Treatment Plant	30,426.15	841,790.78	-811,364.63
<b>Type Totals:</b>	<b>6,138.71</b>	<b>7,343,356.28</b>	<b>-7,337,217.57</b>

**GL Account Summary**

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
		0.00	0.00	0.00
011-20030	Retentions Payable	-33,843.00	0.00	-33,843.00
011-700-61145	Capital Outlay - WTP & Impro...	0.00	205,249.83	205,249.83
011-700-61155	Capital Outlay - Reservoirs & ...	0.00	1,380,719.97	1,380,719.97
011-700-61160	Capital Outlay - Equipment a...	0.00	74,796.37	74,796.37
050-15150	Capital - Mains/Pipelines & I...	0.00	0.00	0.00

**GL Account Summary**

<b>GL Account Number</b>	<b>GL Account Name</b>	<b>Total Revenue</b>	<b>Total Expense</b>	<b>Revenue Over/ (Under) Expenses</b>
050-900-49950	Investment in Fixed Assets	0.00	0.00	0.00
055-20030	Retentions Payable	27,704.29	0.00	27,704.29
055-700-61120	Capital Outlay - Improvemen...	0.00	13,120.00	13,120.00
055-700-61135	Capital Outlay - Pump Station...	0.00	1,902,141.75	1,902,141.75
055-700-61140	Capital Outlay - Buildings & I...	0.00	16,506.73	16,506.73
055-700-61150	Capital Outlay - Mains/Pipeli...	0.00	3,214,010.84	3,214,010.84
055-700-61153	Capital Outlay - Meters and E...	0.00	533,772.22	533,772.22
055-700-61160	Capital Outlay - Equipment a...	0.00	3,038.57	3,038.57
<b>GL Account Totals:</b>		<b>-6,138.71</b>	<b>7,343,356.28</b>	<b>7,337,217.57</b>



San Juan Water District, CA

# Balance Sheet

## Account Summary

As Of 06/30/2024

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
<b>Asset</b>					
<b>Type: 1000 - Assets</b>					
10010 - Cash and Investments	5,595,035.37	25,538,149.90	5,117,043.18	19,058,279.13	55,308,507.58
10510 - Accounts Receivable	0.00	0.01	424,597.44	-0.01	424,597.44
11000 - Inventory	6,361.23	0.00	553,116.00	99,649.50	659,126.73
12000 - Prepaid Expense	82,766.16	0.00	1,490.16	0.00	84,256.32
12850 - Lease Receivable	212,174.87	0.00	187,108.67	0.00	399,283.54
14010 - Deferred Outflows	4,936,420.60	0.00	5,939,607.39	0.00	10,876,027.99
17010 - Capital Assets - Work in Progress	23,218,563.77	0.00	4,789,876.28	0.00	28,008,440.05
17150 - Capital Assets - Land Non-depreciable	120,712.00	0.00	166,272.00	0.00	286,984.00
17160 - Capital Assets - Improvements Other Than Buildings	1,289,061.55	0.00	104,592.32	0.00	1,393,653.87
17200 - Capital Assets - Pump Stations & Improvements	7,047,178.00	0.00	7,248,303.78	0.00	14,295,481.78
17300 - Capital Assets - Buildings & Improvements	1,284,264.26	0.00	280,354.38	0.00	1,564,618.64
17350 - Capital Assets - Water Treatment Plant & Imp	42,026,258.66	0.00	16,000.00	0.00	42,042,258.66
17400 - Capital Assets - Mains/Pipelines & Improvements	28,130,034.95	0.00	53,491,036.45	0.00	81,621,071.40
17410 - Capital Assets - Meters	17,097.25	0.00	362,377.39	0.00	379,474.64
17500 - Capital Assets - Reservoirs & Improvements	2,320,005.39	0.00	2,492,421.90	0.00	4,812,427.29
17700 - Capital Assets - Equipment & Furniture	13,746,278.58	0.00	1,172,220.83	0.00	14,918,499.41
17750 - Capital Assets - Vehicles	282,219.34	0.00	1,023,960.05	0.00	1,306,179.39
17800 - Capital Assets - Software	277,730.52	0.00	629,123.80	0.00	906,854.32
17850 - Capital Assets - Intangible	666,196.00	0.00	0.00	0.00	666,196.00
17900 - Less Accumulated Depreciation	-43,727,708.75	0.00	-32,884,227.55	0.00	-76,611,936.30
<b>Total Type 1000 - Assets:</b>	<b>87,530,649.75</b>	<b>25,538,149.91</b>	<b>51,115,274.47</b>	<b>19,157,928.62</b>	<b>183,342,002.75</b>
<b>Total Asset:</b>	<b>87,530,649.75</b>	<b>25,538,149.91</b>	<b>51,115,274.47</b>	<b>19,157,928.62</b>	<b>183,342,002.75</b>
<b>Liability</b>					
<b>Type: 1000 - Assets</b>					
10510 - Accounts Receivable	0.00	0.00	114,338.19	0.00	114,338.19
<b>Total Type 1000 - Assets:</b>	<b>0.00</b>	<b>0.00</b>	<b>114,338.19</b>	<b>0.00</b>	<b>114,338.19</b>
<b>Type: 2000 - Liabilities</b>					
20010 - Accounts Payable	6,116.45	6,970.25	244.13	0.00	13,330.83
20100 - Retentions Payable	0.00	1,062,011.86	0.00	148,719.16	1,210,731.02
21200 - Salaries & Benefits Payable	38,313.47	0.00	73,236.33	0.00	111,549.80
21250 - Payroll Taxes Payable	0.01	0.00	-0.01	0.00	0.00
21300 - Compensated Absences	521,100.88	0.00	636,166.95	0.00	1,157,267.83
21373 - Deferred Inflows of Resources - Leases	197,375.66	0.00	173,079.60	0.00	370,455.26

## Balance Sheet

As Of 06/30/2024

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
21500 - Premium on Issuance of Bonds Series 2017	914,344.22	0.00	616,561.50	0.00	1,530,905.72
21600 - OPEB Liability	1,780,190.21	0.00	2,298,184.89	0.00	4,078,375.10
21700 - Pension Liability	2,283,601.31	0.00	2,906,401.66	0.00	5,190,002.97
22010 - Deferred Income	0.00	0.00	40,832.77	0.00	40,832.77
22050 - Deferred Inflows	1,132,133.24	0.00	1,286,454.94	0.00	2,418,588.18
23000 - Loans Payable	23,723,300.79	0.00	3,787,949.69	0.00	27,511,250.48
24000 - Current Bonds Payables	426,000.00	0.00	284,000.00	0.00	710,000.00
24250 - Bonds Payable 2017 Refunding	12,450,000.00	0.00	8,300,000.00	0.00	20,750,000.00
24300 - Loan - Refunding	3,811,517.43	0.00	2,069,546.35	0.00	5,881,063.78
<b>Total Type 2000 - Liabilities:</b>	<b>47,283,993.67</b>	<b>1,068,982.11</b>	<b>22,472,658.80</b>	<b>148,719.16</b>	<b>70,974,353.74</b>
<b>Total Liability:</b>	<b>47,283,993.67</b>	<b>1,068,982.11</b>	<b>22,586,996.99</b>	<b>148,719.16</b>	<b>71,088,691.93</b>
<b>Equity</b>					
<b>Type: 3000 - Equity</b>					
30100 - Investment in Capital Assets	56,840,501.43	0.00	26,877,947.90	0.00	83,718,449.33
30500 - Designated Reserves	1,705,456.05	2,485,798.11	2,332,193.02	14,095,245.06	20,618,692.24
30600 - Restricted Fund Balance	0.00	0.00	0.00	4,329,965.78	4,329,965.78
<b>Total Type 3000 - Equity:</b>	<b>58,545,957.48</b>	<b>2,485,798.11</b>	<b>29,210,140.92</b>	<b>18,425,210.84</b>	<b>108,667,107.35</b>
<b>Total Total Beginning Equity:</b>	<b>58,545,957.48</b>	<b>2,485,798.11</b>	<b>29,210,140.92</b>	<b>18,425,210.84</b>	<b>108,667,107.35</b>
Total Revenue	-9,983,467.23	23,965,182.36	11,037,618.07	6,668,711.27	31,688,044.47
Total Expense	8,315,834.17	1,981,812.67	11,719,481.51	6,084,712.65	28,101,841.00
<b>Revenues Over/Under Expenses</b>	<b>-18,299,301.40</b>	<b>21,983,369.69</b>	<b>-681,863.44</b>	<b>583,998.62</b>	<b>3,586,203.47</b>
<b>Total Equity and Current Surplus (Deficit):</b>	<b>40,246,656.08</b>	<b>24,469,167.80</b>	<b>28,528,277.48</b>	<b>19,009,209.46</b>	<b>112,253,310.82</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>87,530,649.75</b>	<b>25,538,149.91</b>	<b>51,115,274.47</b>	<b>19,157,928.62</b>	<b>183,342,002.75</b>



San Juan Water District, CA

# Check Report

By Vendor Name

Date Range: 06/13/2024 - 07/02/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: APBNK-APBNK</b>						
	**Void**	06/18/2024	Regular	0.00	0.00	60083
	**Void**	06/18/2024	Regular	0.00	0.00	60087
	**Void**	06/24/2024	Regular	0.00	0.00	60117
03406	Alpha Analytical Laboratories Inc.	06/18/2024	Regular	0.00	837.00	60078
03406	Alpha Analytical Laboratories Inc.	06/24/2024	Regular	0.00	450.00	60101
03981	Alpha CM, Inc.	06/24/2024	EFT	0.00	6,607.50	409386
01073	Amarjeet Singh Garcha	06/18/2024	Regular	0.00	1,400.00	60079
01026	American River Ace Hardware, Inc.	06/24/2024	Regular	0.00	296.06	60102
03838	Aria Service Group	06/18/2024	EFT	0.00	1,627.00	409375
03838	Aria Service Group	06/24/2024	EFT	0.00	1,627.00	409387
01328	Association of California Water Agencies / Joint	06/24/2024	EFT	0.00	7,596.06	409388
03514	Beckman Coulter, Inc.	06/24/2024	EFT	0.00	3,352.00	409389
03899	Bennett Engineering Services Inc	06/24/2024	EFT	0.00	5,756.50	409390
01234	Bryce HR Consulting, Inc.	06/18/2024	EFT	0.00	570.00	409376
03530	Certex USA, Inc.	06/18/2024	EFT	0.00	1,543.53	409377
03221	Chemtrade Chemicals Corporation	06/24/2024	EFT	0.00	9,428.34	409391
01372	City of Folsom	06/18/2024	Regular	0.00	44.32	60080
01378	Clark Pest Control of Stockton	06/24/2024	Regular	0.00	1,141.00	60103
02613	Clark, Tom	07/02/2024	Regular	0.00	227.68	60118
01423	County of Sacramento	06/24/2024	Regular	0.00	141.00	60104
03890	Datalink Networks, Inc.	06/24/2024	EFT	0.00	1,229.99	409392
01521	DataProse, LLC	06/24/2024	EFT	0.00	4,275.88	409393
01604	Fastenal Company	06/24/2024	EFT	0.00	16.19	409394
03350	Firecode Safety Equipment, Inc.	06/24/2024	Regular	0.00	280.82	60105
03702	Flowline Contractors, Inc.	06/18/2024	EFT	0.00	91,800.50	409378
01644	Franchise Tax Board	06/24/2024	Regular	0.00	75.00	60106
03870	Genuine Parts Company	06/18/2024	Regular	0.00	161.56	60081
03091	Granite Bay Ace Hardware	06/24/2024	Regular	0.00	335.74	60107
01706	Graymont Western US Inc.	06/18/2024	EFT	0.00	7,509.56	409379
01721	Hach Company	06/18/2024	EFT	0.00	127.04	409380
01741	HDR Engineering, Inc.	06/18/2024	EFT	0.00	2,970.00	409381
03995	HSI Emergency Care Solutions, Inc.	06/18/2024	Regular	0.00	2,400.00	60082
03072	Hunt & Sons, Inc.	06/24/2024	Regular	0.00	1,244.44	60108
03868	Lords Electric Inc	06/18/2024	EFT	0.00	308,099.67	409382
03553	Mallory Safety and Supply LLC	06/24/2024	EFT	0.00	1,315.21	409395
02024	MCI WORLDCOM	06/18/2024	Regular	0.00	52.49	60084
01916	Miller, Ken	06/18/2024	EFT	0.00	53.49	409383
03402	Normac, Inc	06/24/2024	Regular	0.00	74.57	60109
02131	ODP Business Solutions, LLC	06/18/2024	Regular	0.00	3,049.98	60085
02131	ODP Business Solutions, LLC	06/24/2024	Regular	0.00	518.62	60110
02150	Pace Supply Corp	06/24/2024	Regular	0.00	3,365.55	60111
02158	Pacific Storage Company	06/24/2024	EFT	0.00	102.63	409396
02146	PG&E	06/18/2024	Regular	0.00	10,637.19	60086
02146	PG&E	06/24/2024	Regular	0.00	10.00	60112
03996	Premier Print & Mail, Inc.	06/24/2024	EFT	0.00	10,235.68	409397
03782	RGM Kramer Inc	07/02/2024	Regular	0.00	225.00	60119
03670	River City Painting, Inc.	06/24/2024	Regular	0.00	18,410.00	60113
03681	RS Americas, Inc.	06/24/2024	EFT	0.00	82.28	409398
02348	Ryan Process, Inc	06/24/2024	EFT	0.00	428.77	409399
02357	Sacramento Municipal Utility District (SMUD)	06/18/2024	Regular	0.00	18,574.00	60088
03086	Sierra Saw Power Equipment Center	06/24/2024	Regular	0.00	682.64	60114
03822	SIJ Holdings LLC	06/18/2024	EFT	0.00	2,513.56	409384
02504	Starr Consulting	06/18/2024	EFT	0.00	1,050.00	409385
01411	SureWest Telephone	06/18/2024	Regular	0.00	3,727.97	60089

**Check Report**

Date Range: 06/13/2024 - 07/02/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02162	Tobin, Pamela	06/24/2024	EFT	0.00	209.60	409400
02651	United Parcel Service, Inc.	06/24/2024	Regular	0.00	99.88	60115
02651	United Parcel Service, Inc.	07/02/2024	Regular	0.00	32.90	60120
03298	United Rentals (North America), Inc.	06/24/2024	EFT	0.00	445.18	409401
02667	US Bank Corporate Payments Sys (CalCard)	06/18/2024	Bank Draft	0.00	28,801.35	474-316051-24
03986	Vaneli's Inc.	06/24/2024	EFT	0.00	53.75	409402
02690	Verizon Wireless	06/18/2024	Regular	0.00	3,691.24	60090
01687	W. W. Grainger, Inc.	06/24/2024	Regular	0.00	2,122.28	60116
03387	WageWorks, Inc	06/24/2024	EFT	0.00	438.07	409403
03791	Water Systems Consulting, Inc.	07/02/2024	EFT	0.00	6,745.25	409404
02730	Western Area Power Administration	07/02/2024	EFT	0.00	6,100.00	409405

**Bank Code APBNK Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	65	30	0.00	74,308.93
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	1	1	0.00	28,801.35
EFT's	47	31	0.00	483,910.23
	<b>113</b>	<b>65</b>	<b>0.00</b>	<b>587,020.51</b>

## All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	65	30	0.00	74,308.93
Manual Checks	0	0	0.00	0.00
Voided Checks	0	3	0.00	0.00
Bank Drafts	1	1	0.00	28,801.35
EFT's	47	31	0.00	483,910.23
	<b>113</b>	<b>65</b>	<b>0.00</b>	<b>587,020.51</b>

## Fund Summary

Fund	Name	Period	Amount
999	INTERCOMPANY	6/2024	573,689.68
999	INTERCOMPANY	7/2024	13,330.83
			<b>587,020.51</b>



San Juan Water District, CA

# Vendor History Report

## By Vendor Name

Posting Date Range 07/01/2023 - 06/30/2024

Payment Date Range -

Payable Number Item Description	Description	Post Date	1099	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
	Units	Price	Amount	Account Number	Account Name		Dist Amount				
<b>Vendor Set: 01 - Vendor Set 01</b>											
<b>01916 - Miller, Ken</b>											
Exp Reimb 06-2024	ACWA Conf Mileage and Parking	5/8/2024	5/8/2024	409383		53.49	0.00	0.00	0.00	53.49	53.49
ACWA Conf Mileage and	0.00	0.00	53.49	010-010-52110	Training - Meetings, Education & Tr	26.74				53.49	53.49
				050-010-52110	Training - Meetings, Education & Tr	26.75					
<b>03092 - Rich, Dan</b>											
Exp Reimb 12-2023	ACWA Fall Conf Mileage to/from Sac Airpo	12/1/2023		409031		152.87	0.00	0.00	0.00	152.87	152.87
ACWA Fall Conf Mileage	0.00	0.00	152.87	010-010-52110	Training - Meetings, Education & Tr	76.44				152.87	152.87
				050-010-52110	Training - Meetings, Education & Tr	76.43					
<b>02162 - Tobin, Pamela</b>											
Exp Reimb 01-2024	ACWA State Leg Meeting Mileage & Parkin	1/19/2024		409175		568.28	0.00	0.00	0.00	568.28	568.28
ACWA State Leg Meetin	0.00	0.00	38.32	010-010-52110	3/5/2024	38.32	0.00	0.00	0.00	38.32	38.32
				050-010-52110	Training - Meetings, Education & Tr	19.16					
Exp Reimb 02-2024	Mileage Reimbursement 02-2024, ACWA N2/2/2024			409260		4/16/2024	60.92	0.00	0.00	60.92	60.92
Mileage Reimbursement	0.00	0.00	60.92	010-010-52110	Training - Meetings, Education & Tr	30.46					
				050-010-52110	Training - Meetings, Education & Tr	30.46					
Exp Reimb 03-2024	Mileage Reimbursement 03-2024		3/26/2024	409260		4/16/2024	96.48	0.00	0.00	96.48	96.48
Mileage Reimbursement	0.00	0.00	96.48	010-010-52110	Training - Meetings, Education & Tr	48.24					
				050-010-52110	Training - Meetings, Education & Tr	48.24					
Exp. Reimb 04-2024	ACWA Symp, BOD, Farm Bureau, State Leg	4/11/2024		409323		5/21/2024	162.96	0.00	0.00	162.96	162.96
ACWA Symp, BOD, Farm	0.00	0.00	162.96	010-010-52110	Training - Meetings, Education & Tr	81.48					
				050-010-52110	Training - Meetings, Education & Tr	81.48					
Exp. Reimb 06-2024	ACWA-JPIA & ACWA Sprg Conference Mile	5/9/2024		409400		6/24/2024	209.60	0.00	0.00	209.60	209.60
ACWA-JPIA & ACWA Spr	0.00	0.00	209.60	010-010-52110	Training - Meetings, Education & Tr	104.80					
				050-010-52110	Training - Meetings, Education & Tr	104.80					
Vendors: (3) Total 01 - Vendor Set 01:						774.64	0.00	0.00	0.00	774.64	774.64
Vendors: (3) Report Total:						774.64	0.00	0.00	0.00	774.64	774.64



Payroll Set: 01-San Juan Water District

<b>Employee Number</b>	<b>Employee Name</b>	<b>Pay Code</b>	<b># of Payments</b>	<b>Units</b>	<b>Pay Amount</b>
<u>0690</u>	Costa, Ted	Reg - Regular Hours	12	74.00	9,250.00
			<b>0690 - Costa Total:</b>	<b>74.00</b>	<b>9,250.00</b>
<u>0670</u>	Miller, Ken	Reg - Regular Hours	12	40.00	5,000.00
			<b>0670 - Miller Total:</b>	<b>40.00</b>	<b>5,000.00</b>
<u>1003</u>	Rich, Daniel	Reg - Regular Hours	12	39.00	4,875.00
			<b>1003 - Rich Total:</b>	<b>39.00</b>	<b>4,875.00</b>
<u>0650</u>	Tobin, Pamela	Reg - Regular Hours	12	116.00	14,500.00
			<b>0650 - Tobin Total:</b>	<b>116.00</b>	<b>14,500.00</b>
<u>1039</u>	Zamorano, Manuel	Reg - Regular Hours	12	31.00	3,875.00
			<b>1039 - Zamorano Total:</b>	<b>31.00</b>	<b>3,875.00</b>
			<b>Report Total:</b>	<b>300.00</b>	<b>37,500.00</b>



# Pay Code Report

Account Summary

7/1/2023 - 6/30/2024

Payroll Set: 01-San Juan Water District

Account	Account Description	Units	Pay Amount
<a href="#"><u>010-010-58110</u></a>	Director - Stipend	150.00	18,750.00
		<b>010 - WHOLESALE Total:</b>	<b>150.00      18,750.00</b>
<a href="#"><u>050-010-58110</u></a>	Director - Stipend	150.00	18,750.00
		<b>050 - RETAIL Total:</b>	<b>150.00      18,750.00</b>
		<b>Report Total:</b>	<b>300.00      37,500.00</b>

**Pay Code Report**

Pay Code Summary

7/1/2023 - 6/30/2024

Payroll Set: 01-San Juan Water District

Pay Code	Description	# of Payments	Units	Pay Amount
Reg - Regular Hours	Regular Hours	60	300.00	37,500.00
		<b>Report Total:</b>	<b>300.00</b>	<b>37,500.00</b>

## 2023/24 Actual Deliveries and Revenue - By Wholesale Customer Agency

<b>July 2023 - June 2024</b>							
	Budgeted Deliveries	Budgeted Revenue	Actual Deliveries	Actual Revenue	Delivery Variance		Revenue Variance
San Juan Retail	11,100	\$ 3,361,188	11,442	\$ 3,302,100	342	3.1%	\$ (59,088) -1.8%
Citrus Heights Water District	9,190	\$ 3,024,320	10,297	\$ 2,985,617	1,107	12.0%	\$ (38,703) -1.3%
Fair Oaks Water District	6,350	\$ 2,089,934	7,208	\$ 2,099,842	858.07	13.5%	\$ 9,908 0.5%
Orange Vale Water Co.	3,800	\$ 1,116,874	3,821	\$ 1,091,017	20.84	0.5%	\$ (25,857) -2.3%
City of Folsom	1,000	\$ 320,699	1,083	\$ 319,841	82.68	8.3%	\$ (858) -0.3%
Granite Bay Golf Course	300	\$ 10,605	353	\$ 12,463	52.56	17.5%	\$ 1,858 17.5%
Sac Suburban Water District	6,150	\$ 1,353,984	13,334	\$ 2,935,653	7,184	116.8%	\$ 1,581,669 116.8%
<b>TOTAL</b>	<b>37,890</b>	<b>\$ 11,277,605</b>	<b>47,537</b>	<b>\$ 12,746,533</b>	<b>9,647.44</b>	<b>25.5%</b>	<b>\$ 1,468,929</b> <b>13.0%</b>

Budgeted Deliveries	37,889.86
Actual Deliveries	47,537.30
Difference	9,647.44
	25.5%

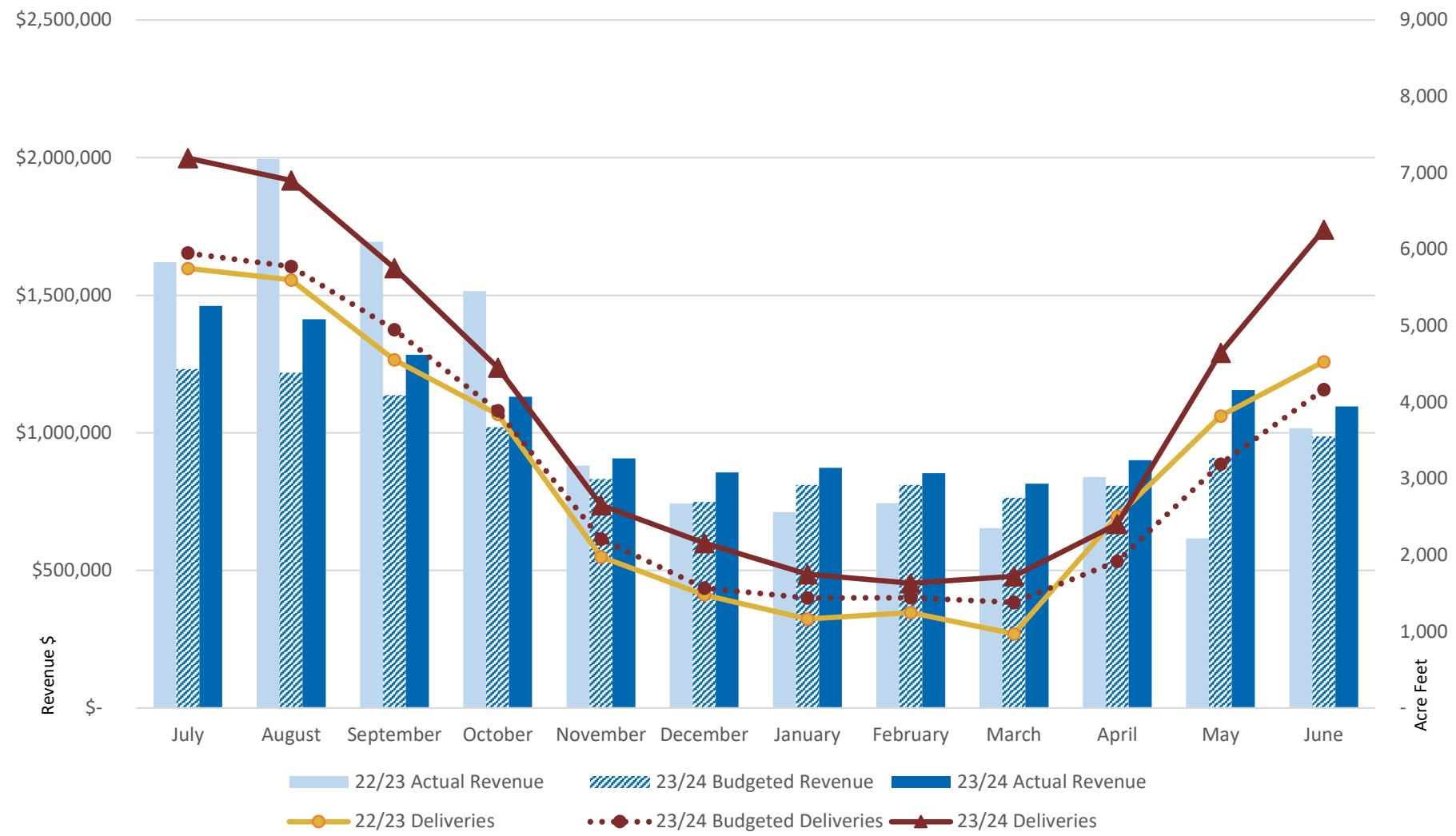
Budgeted Water Sale Revenue	\$ 11,277,605
Actual Water Sale Revenue	\$ 12,746,533
Difference	\$ 1,468,929
	13.0%

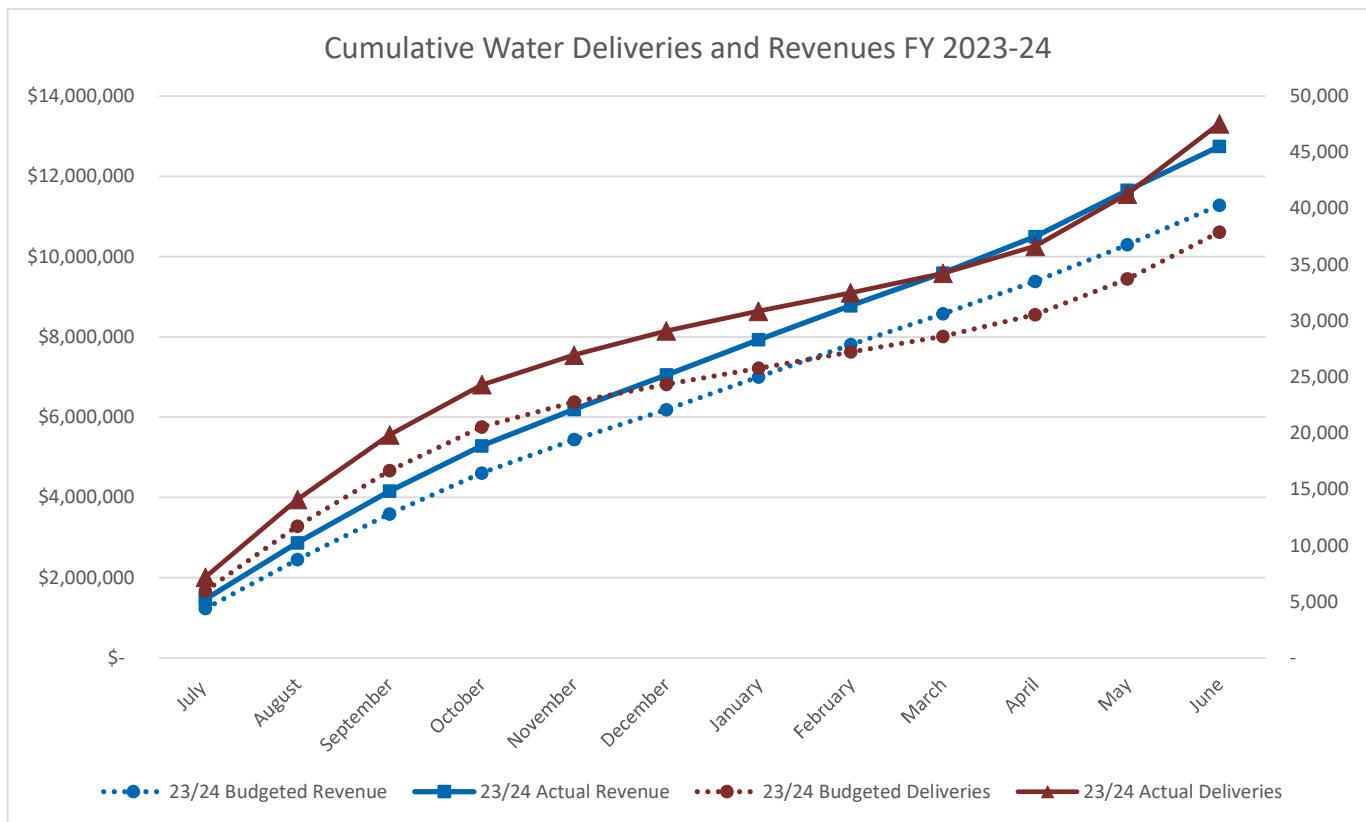
**Conclusion:**

FY 2023-24 deliveries were higher than anticipated by 9,647 acre feet or 25.5%. As shown in the table above the main driver of the positive variance is deliveries to SSWD of their PCWA water, although all wholesale customers took more water than anticipated in the budget. Excluding deliveries to SSWD, deliveries were 7.8% greater than anticipated, and revenues were 1.1% below expectations.

Overall, the 25.5% positive variance in deliveries results in year to date revenues that are 13% greater than anticipated in the budget.

## Comparison of Fiscal Year 2022/2023 Actuals to 2023/2024 Projections and Actuals of Deliveries and Revenue





**Finance Committee Meeting Minutes  
San Juan Water District  
July 9, 2024  
4:00 p.m.**

**Committee Members:** Pam Tobin, Director (Chair)  
Ken Miller, Director (Member)

**District Staff:** Paul Helliker, General Manager  
Donna Silva, Finance Director  
Teri Grant, Board Secretary/Administrative Assistant

**Member of the Public:** Mike Spencer, Chief Operator

**1. Review General Manager Reimbursements (W & R)**

The committee reviewed the May credit card charges for the General Manager and found them to be in order and there was no reimbursement request from the General Manager.

**2. Review Check Register from June 2024 (W & R)**

The committee reviewed the June 2024 check register and found it to be in order.

**3. Other Finance Matters (W & R)**

Ms. Silva informed the committee that the District is required to pay the unfunded liability to CalPERS monthly; however, in July they offer a discount if paid in full for the year. Therefore, staff paid the discounted amount and saved the District \$6,617.

**4. Public Comment**

There were no public comments.

The meeting was adjourned at 4:04 p.m.