



San Juan Unified School District

Board of Education

3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes
September 27, 2022**

Regular Meeting

Board of Education

5:00 p.m.

Open Session/Call to Order/Announcement of Closed Session Topics (A)

The September 27 regular meeting was called to order by the president, Dr. Michael McKibbin. The board meeting was held in person and was also streamed to the district's YouTube channel.

Roll Call

Present:

Michael McKibbin, Ed.D., president

Zima Creason, vice president

Pam Costa, clerk

Saul Hernandez, member

Paula Villescaz, member

Visitor Comments: Closed Session (A-1)

There were no closed session visitor comments.

Closed Session (B)

The meeting was then recessed with the board convening in closed session to consider student enrollments in two cases (Education Code section 48918[f]); to discuss with negotiator Daniel Thigpen, Senior Director, Labor Relations, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units and regarding non-represented groups: management and confidential units (Government Code section 54957.6); and to discuss one personnel matter – superintendent search and public employee appointment/employment – superintendent (Government Code section 54957).

Reconvene Open Session/Pledge of Allegiance (C)

At 6:30 p.m., the meeting was called back to order by the president, Dr. Michael McKibbin. Four members of the Del Campo High School Air Force Jr. ROTC led the group in the Pledge of Allegiance.

Minutes Approved (D)

It was moved by Ms. Costa, seconded by Ms. Creason, that the minutes of the September 13 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [McKibbin, Creason, Costa, Hernandez, Villescaz].

Recognition: Week of the School Administrator (E-1)

It was moved by Ms. Costa, seconded by Ms. Villescaz, to adopt Resolution No. A-417 recognizing the week of October 9-15 as the Week of the School Administrator. MOTION CARRIED UNANIMOUSLY [McKibbin, Creason, Costa, Hernandez, Villescaz].

High School Student Council Reports (E-2)

High School Student Council representatives Tanner Schinderle and Lainey Szejda from Rio Americano High School and Zubin Tagore and Iyanna Williams from San Juan High School updated the board on the goals, activities and achievements at their respective schools.

Closed Session/Expulsion Actions (E-7)

Ms. Costa reported that the board voted unanimously to accept a hearing panel's recommendation of two denied enrollments in case numbers OM-02 and OS-01.

Ms. Costa also reported that the board voted unanimously to select Melissa Bassanelli as Superintendent of Schools effective January 1, 2023, pending final contract approval. Ms. Costa then read the following statement in announcing the action: "Mrs. Bassanelli has served as the district's Deputy Superintendent of Schools and Programs since 2019 and has previously served in the positions of assistant superintendent of elementary and K-8 education, director of professional learning and curriculum innovation, director of extended learning and support programs, and as a principal and vice principal in our schools. Through the selection process, the board heard from students, parents and guardians, staff and community members about the importance of ensuring we invest in recruiting and retaining high-quality employees, provide rich academic experiences that are meaningful to our students, and continue our work to build an equitable culture and climate that values the voices of all in our community. The board was excited to find that Mrs. Bassanelli is prepared to meet these and other expectations with thoughtful new ideas leveraged by a deep understanding of our current systems and work. We look forward to welcoming her to our governance team as we work together to expand and improve our services to students and families."

Visitor Comments (F)

Stephanie Stites made comments regarding the breakfast offerings at school sites.

Quintin Levesque shared information about an educational platform related to civic engagement.

Consent Calendar Approved (G-1/G-10)

It was moved by Ms. Creason, seconded by Ms. Villescaz, that the consent calendar items G-1 through G-10 be approved. MOTION CARRIED UNANIMOUSLY [McKibbin, Creason, Costa, Hernandez, Villescaz].

Personnel (G-1)

Appointments, leaves of absence and separations – approved as submitted.

Purchasing Report (G-2)

Purchase orders and service agreements, change orders, construction and public works bids and zero-dollar contract – approved as submitted.

Business/Financial Report (G-3)

Notices of completion and warrants and payroll – approved as submitted.

Gifts (G-4)

Acceptance of gift to Encina Preparatory High School.

Disposal of Surplus Property (G-5)

Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

Resolution No. 4036: Commit Fund Balance (G-6)

Adoption of Resolution No. 4036 to Commit Fund Balance.

2022-2023 Consolidated Application for Funding (G-7)

Approval to submit the 2022-2023 Consolidated Application for Funding to the California Department of Education (CDE) and the State Board of Education (SBE).

Choices Charter School Scholarship Awards (G-8)

Approval of the 2022 high school scholarship awards for Choices Charter School.

Resolution 4039: Mesa Verde High School Lease Amendment No. 2 (G-9)

Adoption of Resolution No. 4039 approving the second amendment to the lease agreement for the Mesa Verde High School Outdoor Learning Facilities project no. 210-9513-P1 between San Juan Unified School District and Robert A. Bothman Construction.

La Vista Grounds and Construction Agreement (G-10)

Approval of the La Vista Grounds and Construction Agreement between Fair Oaks Recreation and Park District and San Juan Unified School District.

Summer Learning (I-1)

Assistant Superintendent of Secondary Education and Programs Kristan Schnepf; Director of Career Technical Education (CTE), K-12 Counseling and College/Career Readiness Brett Wolfe; Director of Office of Student Learning Assistance (OSLA) Gwyn Dellinger; Director of Elementary/K-8 Schools Cassie Bennett Porter; and Director of Special Education Vanessa Adolphson gave a presentation regarding the student learning that took place during the summer of 2022. Ms. Schnepf introduced the topic. Mr. Wolfe provided an overview of the summer programs and also shared data. Ms. Dellinger spoke about the scope of the OSLA programs. Ms. Bennett Porter shared information about the elementary site-based programs, which included both academic and enrichment opportunities. Mr. Wolfe then spoke about the success of the new middle school CTE summer enrichment opportunities as well as the site-generated middle school programs. Mr. Wolfe also shared information about other summer programs including high school enrichment, expanded math camp and seat-based high school credit recovery and independent study. Ms. Adolphson spoke about the special education extended school year program. Mr. Wolfe discussed next steps, which includes gathering feedback and then planning for summer 2023. Board members posed questions and made comments related to the seat-based and independent study high school credit recovery options, which staff addressed. Board members also expressed support for the newly developed middle school CTE summer enrichment opportunities and for offering summer programs that are based on student interest.

Early Literacy Support Block Grant Annual Update (I-2)

Assistant Superintendent of Elementary Education and Programs Amberlee Townsend-Snyder introduced Dyer-Kelly Elementary School staff, including Principal Jamal Hicks, Grant Liaison Heather Brandt and Vice Principal Roxanne Stelmacher, who gave a presentation on the implementation of the school's Early Literacy Support Block Grant. Mr. Hicks reviewed background information and the purpose of the grant. Ms. Brandt explained the timeline, which began with a planning year in 2020-2021 followed by three years of implementation. Ms. Stelmacher discussed the four areas of focus that were identified for implementation. Mr. Hicks then discussed next steps. It was moved by Mr. Hernandez, seconded by Ms. Costa, to approve the modification of the Early Literacy Action Plan. MOTION CARRIED UNANIMOUSLY [McKibbin, Creason, Costa, Hernandez, Villescaz].

Public Hearing: Sufficiency of Textbooks and Instructional Materials (I-3)

Assistant Superintendent of Secondary Education and Programs Kristan Schnepf presented the topic. Dr. McKibbin declared the topic of sufficiency of textbooks and instructional materials a public hearing and invited the public to speak. There being no questions or comments from the public, Dr. McKibbin declared the public hearing closed. Ms. Creason made comments regarding technology. It was moved by Ms. Creason, seconded by Ms. Costa, to adopt Resolution No. 4038 stating that each pupil in each school in the district has sufficient textbooks and instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. MOTION CARRIED UNANIMOUSLY [McKibbin, Creason, Costa, Hernandez, Villescaz].

Proposed Revisions to Board Policy and Exhibit 0420.41 Charter School Oversight (I-4)

Director of Admissions and Family Services Brian Ginter presented the item, explaining that revisions are needed to Board Policy 0420.41, Charter School Oversight, and its accompanying Exhibit 0420.41. There being no questions from the board, action was scheduled for October 11.

Tentative Agreement: San Juan Professional Educators Coalition (I-5)

Senior Director of Labor Relations Daniel Thigpen presented the tentative agreement with the San Juan Professional Educators Coalition for discussion. There being no questions or comments from the board, action was scheduled for October 11.

Tentative Agreement: San Juan Teachers Association (I-6)

Mr. Thigpen presented the tentative agreement with the San Juan Teachers Association for discussion. There being no questions or comments from the board, action was scheduled for October 11.

Tentative Agreement: San Juan Supervisors Association (I-7)

Mr. Thigpen presented the tentative agreement with the San Juan Supervisors Association for discussion. There being no questions or comments from the board, action was scheduled for October 11.

Tentative Agreement: California School Employees Association (I-8)

Mr. Thigpen presented the tentative agreement with the California School Employees Association for discussion. There being no questions or comments from the board, action was scheduled for October 11.

Salary Schedule Adjustments: Confidential, Unrepresented (I-9)

Mr. Thigpen presented the salary schedule adjustments for confidential and unrepresented groups for discussion. There being no questions or comments from the board, action was scheduled for October 11.

Board Reports (J)

Dr. McKibbin reported that he attended the Historically Black Colleges and Universities (HBCU) Recruitment Fair, and he commended the community partners and staff who made this a successful event.

Future Agenda (K)


There were no items added to the future agenda.

Adjournment (L)

At 8:08 p.m., there being no further business, the regular meeting was adjourned.



Michael McKibbin, Ed.D., President



Kent Kern, Executive Secretary

Approved: 10/11/2022

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