



**San Juan Unified School District**  
*Regular Meeting of the Board of Education*  
3738 Walnut Avenue, Carmichael, California 95608

Zima Creason, President  
Pam Costa, Vice President  
Saul Hernandez, Clerk  
Ben Avey, Member  
Paula Villescaz, Member  
Tanya Kravchuk, Member  
Vacant, Member

### **PUBLIC PARTICIPATION GUIDELINES**

Board of Education meetings are held in person in the board room located at 3738 Walnut Avenue, Carmichael, California. Alternatively, you can view the board meeting on YouTube from a computer, mobile device or tablet. The YouTube link can be found on the district's [YouTube channel](#) or by visiting <https://www.sanjuan.edu/boardmeeting> where the link will be posted approximately 15 minutes prior to the start of the meeting. The district has taken the following steps to assist the public in offering public comment:

1. **In Person Public Comment.** Public comment may be offered in person during the board meeting at the district office located at 3738 Walnut Avenue, Carmichael, California. Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Please be aware that public comments, including your name, become part of the public record.
2. **Online Submission of Public Comment.** Members of the public may submit written comments by using the comment form located on the district website at <http://www.sanjuan.edu/boardmeeting>. If you wish to submit a written comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Written comments are limited to 1,500 characters. Comments will be provided to the members of the board.

The business to be considered at this board meeting is on the following agenda:

#### **Board of Education Agenda October 24, 2023**

Notice of Teleconferencing: Government Code section 54953 permits the Board of Education to conduct its meeting from a different location via teleconference provided that at least a quorum of the board members participate from a location within district boundaries. This meeting shall be conducted using teleconferencing at the following location, which shall be accessible to the public: Hilton Los Angeles/Universal City, 555 Universal Hollywood Drive, Universal City, California 91608. Members of the public shall be afforded the opportunity to address the Board of Education as permitted under Government Code section 54954.3 at the teleconference location. Voting at this meeting shall be by roll call.

#### **A. OPEN SESSION/CALL TO ORDER/ANNOUNCEMENT OF CLOSED SESSION TOPICS – 6:00 p.m.**

1. Visitor Comments (for closed session agenda items only)  
Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

#### **B. CLOSED SESSION – 6:00 p.m.**

1. Student expulsions in two cases (Education Code section 48918[f]).

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#### **C. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE – 6:30 p.m.**

#### **D. APPROVAL OF THE MINUTES – October 10, 2023, regular meeting, pages 2548-2551.**

#### **E. ORGANIZATIONS/ANNOUNCEMENTS – 6:35 p.m.**

1. **Recognition**
  - a. National School Psychology Week  
Action: Adoption of Resolution No. A-431 proclaiming the week of November 6-10 as National School Psychology Week. (Calvin)
2. **High School Student Council Reports**
3. **Staff Reports**
4. **Board-appointed/District Committees**
5. **Employee Organizations**
6. **Other District Organizations**
7. **Closed Session/Expulsion Actions** (Government Code section 54957.1)

**F. VISITOR COMMENTS – 6:50 p.m.**

Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

**G. CONSENT CALENDAR – G-1/G-7 – 7:20 p.m.**

Action: The administration recommends that the consent calendar, G-1 through G-7, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.

1. \*Personnel – appointments, leaves of absence, separations and reassignments/change in work year.
2. \*Purchasing Report – purchase orders and service agreements, change orders and piggyback contracts.
3. \*Business/Financial Report – notices of completion and warrants and payroll.
4. Acceptance of the following gifts:  
**Encina Preparatory High School:** from Kiwanis Club of Carmichael Foundation: \$450.  
**Mesa Verde High School:** from Citrus Heights Kiwanis Club – for girls basketball: \$1,000.
5. \*Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.
6. \*Approval of the proposed modifications to the guest teacher salary schedule.
7. \*Ratification of one committee member to the Special Education Community Advisory Committee.

\*Material provided.

**H. CONSENT CALENDAR (continued, if necessary)**

Discussion and action on the items removed from the consent calendar.

**I. BUSINESS ITEMS****1. Proposition 28: The Arts and Music in Schools Funding Guarantee and Accountability Act – 7:25 p.m.**

Material provided. (Slavensky)

Report: regarding new Proposition 28 funding, related information and the district's plan for the use of the funds.

**2. Learning Recovery Emergency Block Grant – 7:45 p.m.** (Slavensky)  
Material provided.

Report: regarding new Learning Recovery Emergency Block Grant Funding, related information and the district's plan for use of the funds.

**3. Public Hearing: Proposed Fee Restructure for Fee-Based Early Childhood Education Programs – 8:05 p.m.** (Townsend-Snider)  
Material provided.

Public Hearing/Discussion: regarding the proposed fee restructure for fee-based Early Childhood Education programs, including Discovery Club and Early Learning Academy. Action anticipated: 11/14/2023.

**4. Williams Complaint Report – 8:30 p.m.** (Gaddis)  
Material provided.

Report: regarding the status of Williams-type complaints filed with the district per Education Code section 35186(d), which requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints.

**J. BOARD REPORTS – 8:35 p.m.**

**K. FUTURE AGENDA – 8:45 p.m.**

The board may wish to identify items to be discussed at future meetings and the reasons therefore.

**B. CLOSED SESSION (continued, if necessary)**

Announcement of topics/announcement of actions.

**L. ADJOURNMENT – 8:50 p.m.**

*The Board of Education welcomes and encourages the public's participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3). When an item indicates "material provided," the additional information is available prior to the meeting in the Information and Communication Office, 3738 Walnut Avenue, Carmichael, (916) 979-8281, or on the district website at [www.sanjuan.edu](http://www.sanjuan.edu).*

*A person with a disability may contact the Board of Education office at (916) 971-7111, or email [stephanie.cunningham@sanjuan.edu](mailto:stephanie.cunningham@sanjuan.edu) at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format, or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.*

*Translation and interpretation services will be made available upon request with advance notice. If you wish to utilize these services, please notify the Board of Education office at (916) 971-7111, or email [stephanie.cunningham@sanjuan.edu](mailto:stephanie.cunningham@sanjuan.edu) at least 24 hours before the scheduled board meeting to allow for the scheduling of appropriate translation staff and other resources.*

***NOTE: The times indicated are approximate.***

**Mission Statement**

Valuing diversity and excellence, the San Juan Unified School District's mission is to educate and inspire each student to succeed and responsibly contribute to a radically evolving world by providing innovative, rigorous, student-focused instruction and programs in a safe, caring and collaborative learning community.



**San Juan Unified School District**  
Board of Education  
3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes**  
**October 10, 2023**

**Regular Meeting**  
Board of Education  
5:30 p.m.

**Open Session/Call to Order/Announcement of Closed Session Topics (A)**

The October 10 regular meeting was called to order by the president, Zima Creason. The board meeting was held in person and was also streamed to the district's YouTube channel.

**Roll Call**

Present:  
Zima Creason, president  
Pam Costa, vice president  
Saul Hernandez, clerk  
Ben Avey, member  
Paula Villescaz, member  
Tanya Kravchuk, member  
Vacant:  
Trustee area 7, member

**Visitor comments: Closed Session (A-1)**

There were no closed session visitor comments.

**Closed Session (B)**

The meeting was then recessed with the board convening in closed session to consider student expulsions in three cases (Education Code section 48918[f]) and to discuss with negotiator Melissa Bassanelli, Superintendent, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units; and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

**Reconvene Open Session/Pledge of Allegiance (C)**

At 6:30 p.m., the meeting was called back to order by the president, Zima Creason. Four members of the Del Campo High School Air Force Jr. ROTC led the group in the Pledge of Allegiance.

**Minutes Approved (D)**

It was moved by Ms. Villescaz, seconded by Ms. Kravchuk, that the minutes of the September 26 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**High School Student Council Reports (E-1)**

High School Student Council representatives Navya Alqarwani from Bella Vista High School and Breanna Cabral from El Camino Fundamental High School updated the board on the goals, activities and achievements at their respective schools.

**Staff Reports (E-2)**

Associate Superintendent Debra Calvin, Ed.D., provided an update on the College Week activities that took place.

**Closed Session/Expulsion Actions (E-6)**

Mr. Hernandez reported that the board voted unanimously to accept as written two stipulated suspended expulsions in case numbers S-07 and S-08 and one stipulated expulsion in case number S-09.

**Visitor Comments (F)**

There were no general visitor comments.

**Consent Calendar Approved (G-1/G-9)**

It was moved by Ms. Costa, seconded by Mr. Avey, that the consent calendar items G-1 through G-9 be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Personnel (G-1)** - Appointments, leaves of absence and separations – approved as submitted.

**Purchasing Report (G-2)**

Change orders, construction and public works bids, piggyback contracts and zero-dollar contract – approved as submitted.

**Business/Financial Report (G-3)**

Notices of completion – approved as submitted.

**Gifts (G-4)**

Acceptance of gifts to Cowan Fundamental School, Earl LeGette Elementary School, Encina Preparatory High School and Northridge Elementary School.

**Surplus Property Report (G-5)**

Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

**High School Scholarship Award (G-6)**

Approval of 2023 Ose Family Community Service Award for Rio Americano High School.

**Special Education Community Advisory Committee Membership (G-7)**

Ratification of Heather Harper as a committee member to the Special Education Community Advisory Committee.

**Facilities Committee Membership (G-8)**

Ratification of Josh Alvarado as a committee member to the Facilities Committee.

**Curriculum, Standards, Instructional and Student Services Committee Membership (G-9)**

Ratification of Mindy McIntyre as a committee member to the Curriculum, Standards, Instructional and Student Services (C&S) Committee.

**2022-2023 End of Year Data Summary (I-1)**

Interim Deputy Superintendent of Schools and Student Support Amy Slavensky, Ph.D. introduced Director of Continuous Improvement and LCAP Gianfranco Tornatore, Ed. D. and Assistant Director of Assessment, Evaluation and Planning Christopher Smith who gave a presentation on the 2022-2023 end of year data results, including the results of the 2023 California Assessment of Student Performance and Progress (CAASPP) tests. Dr. Tornatore shared information about the types of data, how it is reported and an update on the changes to the California School Dashboard. Mr. Smith presented the 2022-2023 end of year data results, focusing on English language arts, mathematics, English language proficiency, chronic absenteeism and suspension. Mr. Smith also presented data for specific student groups including English learners, low socioeconomic status, foster youth, homeless, student with disabilities, African American, Hispanic and White. Dr. Tornatore explained how the district is responding to the data, noting the successes, challenges and actions to improve student outcomes. Principals Beth Wahl and Roxanne Stellmacher shared how they used data to guide improvement work at Lichen K-8 School.

Board members made comments and posed questions. Mr. Avey expressed concerns about the data, acknowledged the initiatives at Lichen K-8 and expressed hope that the Expanded Learning Opportunities (ELO) funded strategies will soon yield results. Ms. Villescaz commented on shifts in the final data, efforts at Lichen K-8, extra support for newcomer students and post-ELO plans. Ms. Kravchuk expressed concerns regarding the data, noting encouragement from the progress points at Lichen K-8 School, and she inquired about identifying school sites for additional support, which Dr. Tornatore addressed. Ms. Costa commented on CAASPP, other assessment methods, outcomes at Lichen K-8, the Smarter Balanced sample test,

chronic absenteeism and staff hiring, and she anticipates academic improvements in the next year. Mr. Hernandez expressed confidence in the district's current plan, feeling it is moving forward in the right direction. Ms. Creason recognized the innovative efforts of school sites to address chronic absenteeism and the need for ongoing conversations about growth versus proficiency. Ms. Creason also thanked Ms. Wahl and Ms. Stellmacher for their leadership, noting the connection between the positive climate survey and outcomes at Lichen K-8.

### **Inclusive Practices (I-2)**

Associate Superintendent of Educational Services Debra Calvin, Ed. D., introduced the topic and Director of Special Education Vanessa Adolphson, Director of Professional Learning and Innovation Nicole Kukral and Preschool Teacher Melissa Hightower who gave a presentation on the work and current priorities of the Special Education department. Ms. Adolphson spoke about the Individuals with Disabilities Education Act (IDEA), the district's guiding documents, and collaborative efforts with family, community, school sites and support staff. Ms. Kukral reviewed four areas of professional development which included behavior training, Universal Design for Learning (UDL), co-teaching and equitable grading practices. Ms. Hightower shared information about the Blended Preschool program. Dr. Calvin addressed current challenges, implemented strategies and next steps.

#### ***Public Comments:***

Ryan Digman spoke about barriers to education, inclusive practices and parent involvement.

Benjamin Hesch shared his experiences as a special education student in the district.

Marsha Hesch spoke about her son's experiences as a special education student.

Board members made comments and posed questions. Mr. Avey shared that he hears from parents who don't feel part of the IEP (individualized education program) team, noting that he hopes this is something that is being addressed. Ms. Villescaz asked clarifying questions about the co-teaching model, which Ms. Kukral addressed. Ms. Villescaz also highlighted the need for smaller class sizes and adequate staffing for full inclusion. Ms. Kravchuk inquired about Naviance, professional development, UDL and equitable grading practices, which staff answered. Ms. Kravchuk also reported on her visit to the Blended Preschool program at Ralph Richardson Center. Ms. Creason made comments about UDL, bullying and equitable grading practices, which Ms. Adolphson addressed. Superintendent Bassanelli talked about the formation of a Special Education Task Force, which aims to strengthen the special education program.

### **Resolution No. 4101: Arcade Fundamental Middle School Lease Amendment No. 6 (I-3)**

Chief Operations Officer Frank Camarda presented the item, explaining that an increase in contingency is necessary to cover the cost of unforeseen soil conditions that the district is required by law to remediate. Board members asked questions, which staff addressed. It was moved by Mr. Hernandez, seconded by Ms. Costa, to adopt Resolution No. 4101, approving the sixth amendment to the lease agreement for the Arcade Fundamental Middle School project no. 001-9512-P1 between San Juan Unified and Clark & Sullivan Builders Inc. dba Clark/Sullivan Construction. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

### **Resolution No. 4102: Katherine Johnson Middle School Lease Amendment No. 6 (I-4)**

Mr. Camarda presented the item, explaining that an increase in contingency is necessary to cover the cost of unforeseen soil conditions that the district is required by law to remediate. It was moved by Ms. Villescaz, seconded by Mr. Avey, to adopt Resolution No. 4102, approving the sixth amendment to the lease agreement for the Katherine Johnson Middle School new construction project no. 055-9512-P1 between San Juan Unified and Flint Builders, Inc. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

### **Variable Term Waivers (I-5)**

Assistant Superintendent of Human Resources Rebecca Toto, Ed.D. presented the item. It was moved by Ms. Villescaz, seconded by Ms. Kravchuk, to approve the submission of six Variable Term Waivers to the California Commission on Teacher Credentialing. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

### **Assignment of Teachers Outside Regular Base Credential (I-6)**

Dr. Toto presented the item. It was moved by Ms. Kravchuk, seconded by Mr. Hernandez, to adopt Resolution No. 4103 authorizing the assignment of 55 certificated employees to areas outside their authorized credential during the 2023-2024 school year per Education Code sections 44256(b), 44258.2, 44263 and 44865. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Provisional Internship Permits (I-7)**

Dr. Toto presented the item. It was moved by Mr. Avey, seconded by Ms. Kravchuk, to approve the submission of four Provisional Internship Permits to the California Commission on Teacher Credentialing effective August 8, 2023 through June 5, 2024. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Board Reports (J)**

Ms. Kravchuk spoke about a recent school site visit that she made and common humanity.

**Future Agenda (K)**

There were no items added to the future agenda.

**Adjournment (L)**

At 9:13 p.m., there being no further business, the regular meeting was adjourned.

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Zima Creason, Board President

Melissa Bassanelli, Secretary

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Approved: \_\_\_\_\_  
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**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM: E-1(a)**

**MEETING DATE: 10/24/2023**

**SUBJECT:** National School Psychology Week

CHECK ONE:

For Discussion:

For Action:

Report:

Workshop:

Recognition:

Emergency Action:

**DEPARTMENT:** Special Education

**ACTION REQUESTED:**

The superintendent is recommending that the board adopt Resolution No. A-431 proclaiming the week of November 6-10, 2023, as National School Psychology Week.

**RATIONALE/BACKGROUND:**

San Juan Unified School District recognizes the vital role that school psychologists play in the personal and academic development of our district's students. During the week of November 6-10, 2023, school psychologists are recognized across the nation for their work to help all children and youth learn best by supporting students' mental health, development, academic achievement and learning environments.

**ATTACHMENT(S):**

A: Resolution No. A-431

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/16/2023

**FISCAL IMPACT:**

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

**LCAP/STRATEGIC PLAN:**

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

**PREPARED BY:** Debra Calvin, Ed.D., Associate Superintendent, Educational Services

**APPROVED BY:** Amy L. Slavensky, Ph.D., Interim Deputy Superintendent, Schools and Student Support AS  
Melissa Bassanelli, Superintendent of Schools MB

**San Juan Unified School District  
Resolution No. A-431**

Attachment A

**National School Psychology Week  
November 6-10, 2023**

**WHEREAS**, National School Psychology Week is November 6-10, 2023; and

**WHEREAS**, the special week honoring school psychologists provides special recognition for school psychologists who deliver a continuum of mental health services and academic supports to schools that lower barriers to learning, enabling teachers to teach students to learn; and

**WHEREAS**, the San Juan Unified School District appreciates and supports school psychologists for providing sound psychological principles which are integral to instruction and learning, social and emotional development, prevention and early intervention, and support culturally diverse student populations. School psychologists facilitate collaboration to help parents and educators to identify and reduce risk factors, promote protective factors, create safe, caring schools and access community resources. They are trained to assess student and school-based barriers to learning, utilize data-based decision-making, implement research-driven prevention and intervention strategies, and evaluate outcomes and improve accountability; and

**THEREFORE, BE IT RESOLVED** that the Board of Education joins the superintendent and staff in honoring school psychologists during National School Psychology Week and throughout the year.

Attested to this 24<sup>th</sup> day of October 2023

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Zima Creason, President

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Melissa Bassanelli, Superintendent of Schools

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Pam Costa, Vice President

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Saul Hernandez, Clerk

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Ben Avey, Member

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Paula Villescaz, Member

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Tanya Kravchuk, Member

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Vacant, Member

Board of Education  
San Juan Unified School District  
Sacramento County, California

APPROVED:

*RT YMS*

## HUMAN RESOURCES

The following reports are submitted for board approval

Personnel Pages	Page #
<b>Appointments</b>	
Management	
Certificated	
Classified	1
	1
<b>Leaves of Absence</b>	
Management	
Certificated	1
Classified	1
<b>Separations</b>	
Management	2
Certificated	2
Classified	2
<b>Pre-Retirement Reduced Workload</b>	
<b>Reassignments/Change in Work Year</b>	2
<b>Errata</b>	
<b>Job Description/Salary Range Change</b>	
Management	
Certificated	
Classified	
Unrepresented	
<b>Cabinet Contracts/Extension of Contract</b>	
<b>Recommendation to Extend A District Intern Credential</b>	
Certificated	
<b>Credential Approval Recommendations</b>	
Certificated	
<b>Charter School Personnel Actions</b>	
Choices	

Agenda for the October 24, 2023 Board Meeting

**1. APPOINTMENTS**

**CERTIFICATED**

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Danley, Jonah	Temp	Tch-Resource Spec K/12	Rio Americano	10/02/23 06/05/24
New Hire	Ortiz Aguilar, Jose	Temp	Tch-Trv Elem Clsm-Music	Teaching and Learning	10/02/23 06/05/24
New Hire	Scoggin, Raji	Temp	Tch-Grad 9/12	Mesa Verde	10/09/23 06/05/24
New Hire	Torres, Daniel	Prob	Tch-Grad 9/12	Mesa Verde	09/27/23
Rehire	Fatakdwala, Farida	Prob	Teacher Grade 6	Sierra Oaks	10/09/23

**CLASSIFIED**

Type	Name	Status	Assignment	Location	Effective Date (s)
New Hire	Al Zubaidi, Noor	Prob	School Playground Rec Aide	Sierra Oaks	09/27/23
New Hire	Azizi, Asma	Prob	School Playground Rec Aide	Starr King	10/09/23
New Hire	Bell, Austin	Prob	Campus Monitor	Rio Americano	10/03/23
New Hire	Chapman, Malik	Prob	Instructional Assistant III	Greer	10/09/23
New Hire	James, Shalane	Prob	Instructional Assistant II	Carmichael	10/19/23
New Hire	Kaneko, Joel	Prob	Van Driver	Transportation	10/02/23
New Hire	Melvin, Amy	Prob	Instructional Assistant III	Skycrest	10/03/23
New Hire	Munoz, Patricia	Prob	Instructional Assistant III	Arden Middle	09/26/23
New Hire	Norton, Allen	Prob	Instructional Assistant III	Skycrest	10/03/23
New Hire	Payne, Zephadany	Prob	Instructional Assistant II	Rio Americano	10/03/23
New Hire	Prakash, Surya	Prob	Warehouse/Delivery	Business Support Services	10/04/23
New Hire	Rodriguez, Mario	Prob	Campus Monitor	Starr King	10/10/23
New Hire	Santos, Danielle	Prob	Instructional Assistant I	Woodside	10/03/23
New Hire	Similton, Ilijah	Prob	Custodian	Cambridge Heights	09/28/23
New Hire	Slade, Nujaymah	Prob	Instructional Assistant II	Trajan	10/03/23
New Hire	Smith, Ryan	Prob	Instructional Assistant II	Rio Americano	10/16/23
New Hire	Thomas, Clemarr	Prob	Instructional Assistant III	Dewey	10/03/23
New Hire	Ting, Jasmine	Prob	Instructional Assistant I	Coyle	10/11/23
Rehire	Guidice, Brenda	Prob	Nutrition Services Worker I	Northridge	09/26/23
Rehire	Mahmood, Israa	Prob	Instructional Assistant I	Del Paso Manor	10/09/23
Rehire	Noorzaee, Mina	Prob	Expnd Learning Prog Asst	Pupil Personnel Services	10/03/23
Rehire	Rosander, Kathryn	Prob	Instructional Assistant II	Dyer-Kelly	10/03/23

**2. LEAVES OF ABSENCE**

**CERTIFICATED**

Type	Name	Status	Assignment	Location	Effective Date (s)
Paid	Hader, Edward	Perm	Tch- (ED) Emotional Dstbd	Bella Vista	07/01/23 10/15/23
Paid	Long, Tyler	Perm	Teacher Grade 5	Arlington Heights	08/21/23 10/13/23
Unpaid	Graham, Kelly	Perm	Teacher Grade 5	Pasadena	07/01/23 06/30/23

**CLASSIFIED**

Type	Name	Status	Assignment	Location	Effective Date (s)
Paid	Calvillo, David	Perm	Instructional Assistant II	Arlington Heights	07/01/23 11/02/23
Paid	Doll, Michelle	Perm	Nutrition Services Worker I	Greer	07/01/23 10/31/23
Paid	Estevez, Blanca	Perm	Expnd Learning Site Fac	Pupil Personnel Services	07/01/23 10/22/23
Paid	Gauronskas, Tamika	Perm	Nutrition Services Worker I	Oakview	07/01/23 11/02/23
Paid	Hargrave, Kristine	Perm	Middle School Secretary	Sunrise Tech Center	09/18/23 11/18/23
Paid	Harrison, Timothy	Perm	Grounds Equip Operator	M&O - Building Maintenance	08/04/23 10/12/23
Paid	Hinkle, Randy	Perm	High Sch Custodial Sup	Mira Loma	09/02/23 11/10/23
Paid	Loepker, Jordan	Perm	Grounds Maintenance Tech	M&O - Building Maintenance	08/30/23 10/22/23
Paid	Mclaughlin Strauch, Joanne	Perm	Elem School Secretary	Earl Legette	09/03/23 11/10/23
Paid	Strain, Maddilyn	Perm	Instructional Assistant I	Arlington Heights	07/01/23 01/16/24
Paid	Zander, Rene	Perm	Adm Ast IV (Conf)	Labor Relations	08/01/23 11/01/23
Unpaid	Fartala, Georgeta	Perm	Expnd Learning Prog Asst	Pupil Personnel Services	09/08/23 10/22/23

Agenda for the October 24, 2023 Board Meeting

**3. SEPARATIONS**

**Management**

Type	Name	Status	Assignment	Location	Effective Date (s)
Resignation	Stahlheber, Jennifer	Perm	Chief Financial Officer	Fiscal Services	11/17/23

**CERTIFICATED**

Type	Name	Status	Assignment	Location	Effective Date (s)
Retirement	Matteson, Tracy	Perm	Teacher Grade 3	Twin Lakes	09/30/23

**CLASSIFIED**

Type	Name	Status	Assignment	Location	Effective Date (s)
Resignation	Akishkin, Oksana	Perm	Instructional Assistant III	Carriage	09/27/23
Resignation	Antonopoulos, Constantine	Perm	Lead Welder/Fabricator	M&O - Building Maintenance	09/28/23
Retirement	Atchinson, Debra	Perm	Bus Driver	Transportation	12/29/23
Resignation	Barmann, Trevor	Perm	Data Networking Spec	Technology Services	09/29/23
Resignation	Hynson, Lara	Perm	Intermed Clerk Typist	M&O-Building Maintenance	09/29/23
Retirement	Johnson, Kevin	Perm	Mid Sch Head Custodian	Arcade	10/02/23
Retirement	Lopes, Janet	Perm	IA- Deaf & Hrd of Hrg	Special Education- Kenneth	09/29/23
Resignation	Lupercio, Anahi	Perm	Instructional Assistant I	Pasadena	09/29/23
Retirement	Mois, Monica	Perm	Account Clerk I	Fiscal Services	09/29/23
Retirement	Rasberry, Deborah	Perm	Bus Driver	Transportation	10/18/23
Resignation	Shaw, Jonathan	Prob	Instructional Assistant III	Special Education- Kenneth	09/28/23
Resignation	Spalding, Ava	Perm	Instructional Assistant I	Orangevale	09/29/23
Retirement	Wilson, Christopher	Perm	Elem Head Custodian	Dyer-Kelly	10/31/23
Dismissal	CL-576	Prob	Nutrition Service Worker	Nutrition Services	10/24/23
Dismissal	CL-577	Prob	Instructional Assistant II	Special Education	09/27/23
Demotion	CL-578	Prob	Child Development Assistant	Early Childhood Education	10/06/23

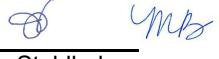
**4. REASSIGNMENTS / CHANGE IN WORK YEAR**

**MANAGEMENT**

Type	Name	Status	Assignment	Location	Effective Date (s)
Reassignment	Adolphson, Vanessa	Perm	Interim Principal	Will Rogers	10/23/23
Reassignment	Butorac, Sandra	Perm	Interim Director, Student Support Services	Student Support Services	10/23/23
Reassignment	Covello, Dominic	Perm	Interim Director- Special Education	Special Education- Kenneth	10/23/23

**CERTIFICATED SUPERVISORY**

Type	Name	Status	Assignment	Location	Effective Date (s)
Reassignment	Kozel, Allison	Perm	Interim Program Manager- Student Support Services	Student Support Services	10/23/23

APPROVED:   
Jennifer Stahlheber

## Purchasing Contracts Report

The following reports are submitted for board approval/ratification:

	Inc	Page #
Purchase Orders & Service Agreements	✓	1
Change Orders	✓	2
Construction & Public Works Bids	NA	
Piggyback Contracts	✓	3
Zero Dollar Contract	NA	
Bids/RFPs	NA	
Other	NA	
ERRATA	NA	

## Purchasing Contracts Board Report

### Purchase Orders, Service Agreements, and Contracts

September 27, 2023 - October 10, 2023



San Juan

Unified School District

**Purchasing Contracts Board Report**  
**Change Orders/Amendments**

September 27, 2023 - October 10, 2023

**Change Orders**

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
							\$ -	

**Service Agreement Change Orders**

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
							\$ -	

**Other Contract Change Orders**

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
306947 VR24-TBD	10/9/2023	Campbell Keller	Final Furniture Order for Mariposa Full Site Furniture project 131-9306-J1	\$ 796,612.24	\$ 80,584.01	\$ 38,334.91	\$ 915,531.16	216 - Facilities
6768 VR24-01884	9/28/2023	Terracon Consultants, Inc.	Additional compaction and asphalt testing on Mesa Verde Outdoor Learning project 210-9513-P1	\$ 59,100.00	\$ 162,835.00	\$ 13,495.00	\$ 235,430.00	216 - Facilities
VR24-03105	10/9/2023	ATC Group Service LLC DBA Atlas Technical	Additional sampling in accordance with AECOM's technical memorandum for Arcade New Construction project 001-9512-P1	\$ 99,338.00	\$ 45,662.00	\$ 22,345.00	\$ 167,345.00	216 - Facilities
30669 VR24-01314	10/9/2023	Campbell Keller	Final Furniture Order for Del Campo Full Site Furniture project 207-9306-N1	\$ 2,720,919.14	\$ 71,204.60	\$ 239,511.04	\$ 3,031,634.78	216 - Facilities

**Lease Amendments/Change Orders**

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
							\$ -	

**General Contract Change Orders**

PO#	Date	Vendor Name	Description	Original PO Amount \$	Previous Approved C/O Totals \$	Current C/O for Approval Amount \$	New Contract Amount \$	Responsibility
207825 VR24-01050	9/28/2023	MCM Roofing Company	Final reconciliation Laurel Ruff DM (roofing) project 163-9233-P1	\$ 911,932.00	\$ 50,946.00	\$ 9,275.00	\$ 972,153.00	216 - Facilities

**Purchasing Contracts Board Report**  
**Board Pre-Approval**  
**Piggyback Contracts**

September 27, 2023 - October 10, 2023

Staff has determined that purchasing through contracts issued by various state agencies within the State of California will save administrative time and expense, provide favorable pricing, and will be in the best interests of the district. District staff is requesting the Board of Education's authorization to piggyback on the approved bids in accordance with Public Contract Code Section 20118.

Fund	Date	Piggyback #, Title	Vendor Name	Description	Term
All	10/10/2023	Omnia Partners, Contract# 2021002889	Fischer Scientific	General Lab / Science Supplies	6/15/2021 - 6/30/2025
All	10/10/2023	Omnia Partners, Contract# R190202	Frey Scientific	Chemistry, Biology, Physics and Anatomy Instructional Supplies	7/1/2019 - 6/30/2024
All	10/10/2023	Sourcewell, Contract# 022422-shc	School Health	Student Health and Safety Supplies	Extended through 4/30/2026
All	10/10/2023	Sourcewell, Contract# 020723-cbs	Carolina Biological	Educational Science Products	Extended through 4/10/2027

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM# G-3  
MEETING DATE: 10/24/2023**

**APPROVED:**

Jennifer Stahlheber

*JS* *YMB*

## **Business and Financial Report**

The following reports are submitted for board approval/ratification:

	Inc	Page #
Easements/Leases		
Notices of Completion	✓	1
Quarterly Investment Report		
Warrants & Payroll	✓	2
Budget Revisions		
E-Rate		
ERRATA		

## Notices of Completion - Board of Education

CONTRACTOR	PROJECT	DATE OF ACCEPTANCE	DATE RECORDED
ProEx Construction	PO#208643 VR24-01059 Provide all labor, materials, equipment, tools, transportation and incidentals for dry rot repair at Trajan Elementary School, 6601 Trajan Drive, Orangevale, CA 95662, located in the San Juan Unified School District. Vendor: ProEx Construction	9/12/2023	9/21/2023

**SAN JUAN UNIFIED SCHOOL DISTRICT**  
***Accounting Services***

**WARRANTS & PAYROLL**

<b>VENDOR AND CONTRACT WARRANTS</b>		
	<b>Fund</b>	<b>September 2023</b>
01	General Fund	18,062,309.59
09	Charter Schools	10,305.41
10	Special Ed Pass-Thru	503,859.00
11	Adult Education	42,940.35
12	Child Development	98,802.93
13	Food Service/Cafeteria	614,456.54
14	Deferred Maintenance	163,176.64
21	Building Fund	4,726.85
22	Measure S Building Fund	-
23	Measure J Building Fund	52,737.30
24	Measure N Building Fund	22,593.23
25	Capital Facilities	5,748.00
26	Measure P Building Fund	14,094,430.75
35	State Schools Facilities Fund	-
40	Sp Res FD -- Capital Outlay Proj	-
67	Self Insurance	844,989.31
95	Student Body	50,019.53
<b>TOTALS</b>		<b>\$ 34,571,095.43</b>

<b>PAYROLL AND BENEFITS</b>		
	<b>All Funds</b>	<b>September 2023</b>
	Certificated Payroll	\$ 23,148,573.28
	Classified Payroll	9,539,166.08
	Benefits	15,757,250.38
<b>TOTALS</b>		<b>\$ 48,444,989.74</b>

**GRAND TOTAL \$ 83,016,085.17**

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G-5

**MEETING DATE:** 10/24/2023

**SUBJECT:** Surplus Property

**CHECK ONE:**

- For Discussion:   
For Action:   
Report:   
Workshop:   
Recognition:   
Emergency Action:

**DEPARTMENT:** Business Support Services

**ACTION REQUESTED:**

The superintendent is recommending that the board approve the disposal of surplus property pursuant to Board Policy 3270.

**RATIONALE/BACKGROUND:**

The Governing Board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district. The superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with board policy and the requirements or state law.

The superintendent or designee shall identify to the board all items not needed by the district together with their estimated value and a recommended disposition.

**ATTACHMENT(S):**

A: List of Surplus Property

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/16/2023

**FISCAL IMPACT:**

Current Budget: \$ \_\_\_\_\_ N/A

Additional Budget: \$ \_\_\_\_\_ N/A

Funding Source: \_\_\_\_\_ N/A

(unrestricted base, supplemental, other restricted, etc.)

Current Year Only  Ongoing

**LCAP/STRATEGIC PLAN:**

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

**PREPARED BY:** Jennifer Stahlheber, Chief Financial Officer



**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools



10/24/2023

The following District property is unusable, obsolete, or no longer needed. The items are to be disposed of by sale, recycled, donated, or discarded as required by Board Policy 3270 Education Code 17545 and 17546.

<b>Location/Site</b>	<b>Make</b>	<b>Model</b>	<b>Description</b>	<b>Fixed Asset / Serial #</b>	<b>Disposition</b>
Choices Charter	HP	DesignJet T520	Wide Format Poster Printer	CN65J7M0CK	eWaste
Coyle Avenue	HP	P2035	Printer	20189651 / VNB3D33508	eWaste
Coyle Avenue	HP	M452dn	Printer	VNB3B448310	eWaste
Coyle Avenue	Samsung		Chromebook	10000445 / hy3a91nd405376z	eWaste
Coyle Avenue	Samsung		Chromebook	20189662 / hy3a91nd404846n	eWaste
Coyle Avenue	Samsung		Chromebook	20189884 / hy3a91nd405175r	eWaste
Coyle Avenue	Samsung		Chromebook	20189665 / hy3a91nd405091d	eWaste
Coyle Avenue	Samsung		Chromebook	20189876 / hy3a91nd405113l	eWaste
Coyle Avenue	Samsung		Chromebook	320189669 / hy3a91nd404749w	eWaste
Grand Oaks	HP	Laser Jet 1022	Printer	20174674	eWaste
Mariemont	HP	Laser Jet P4515n	Printer	201885222	eWaste
Mesa Verde	JVC	AV-27230	TV		eWaste
Mesa Verde	Zenith	SM27715	TV		eWaste
Mesa Verde	Sharp	32C240	TV	A408828466	eWaste
Mesa Verde		9000AJB	Projector	1539136	Recycled
Mesa Verde		1800AVE	Projector	18085792	Recycled
Mesa Verde		1800AJC	Projector	18205034	Recycled
Mesa Verde	Cannon		Printer	20170899	eWaste
Mesa Verde	JVS	HRXVC11BJ	CD Player	15351607	Recycled
Rio Americano	Apple	Mac Desktop	Desktop Computer	10001630	eWaste
Rio Americano	Apple	Mac Desktop	Desktop Computer	10001606	eWaste
Rio Americano	Apple	Mac Desktop	Desktop Computer	10001628	eWaste
Rio Americano	Apple	Mac Desktop	Desktop Computer	10001612	eWaste
Rio Americano	Apple	Mac Desktop	Desktop Computer	10001624	eWaste
Rio Americano	Apple	Mac Desktop	Desktop Computer	10001625	eWaste
Rio Americano	Apple	Mac Desktop	Desktop Computer	10001033	eWaste
Rio Americano	Apple	Mac Desktop	Desktop Computer	10001629	eWaste
Rio Americano	Apple	Mac Desktop	Desktop Computer	10001623	eWaste
Rio Americano	Apple	Mac Desktop	Desktop Computer	10001034	eWaste
Rio Americano	Apple	Mac Desktop	Desktop Computer	10001610	eWaste
San Juan HS			TV		eWaste
San Juan HS			10-Monitors		eWaste
Thomas Kelly	Promethean		Active Board		Recycled
Woodside			TV		eWaste

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G-6

**MEETING DATE:** 10/24/2023

**SUBJECT:** Guest Teacher Salary Schedule

CHECK ONE:  
For Discussion:   
For Action:   
Report:   
Workshop:   
Recognition:   
Emergency Action:

**DEPARTMENT:** Human Resources

**ACTION REQUESTED:**

The superintendent is recommending that the board approve the proposed modifications to the guest teacher salary schedule.

**RATIONALE/BACKGROUND:**

In June of 2022, Cabinet and the Board of Education updated the Guest Teacher Salary Schedule. Through implementation of the salary schedule in the 2022/2023 school year, Human Resources received feedback that two (2) areas needed language clarification: Footnote 1: add the word “FULL”, and Footnote 2: add “same” and “consecutive.”

**ATTACHMENT(S):**

A: Guest Teacher Salary Schedule

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/02/2023, 10/16/2023

**FISCAL IMPACT:**

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only  On-going

**LCAP/STRATEGIC PLAN:**

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

**PREPARED BY:** Diana Marshall, Interim Director, Human Resources



**APPROVED BY:** Rebecca Toto, Ed.D., Assistant Superintendent, Human Resources

Melissa Bassanelli, Superintendent of Schools



## CERTIFICATED GUEST (SUBSTITUTE) TEACHER SALARY SCHEDULE

### I. TK-12 (including Special Education)

**Half Day Assignment:** Elementary is 3.5 hours or less

Secondary is up to three teaching periods or two periods on a block schedule.

Rate	Description	Full Day	Half Day
a.	Regular Guest/Substitute Teacher <sup>1</sup>	\$200	\$100
b.	San Juan Unified School District Retiree/ Dedicated Guest Teacher	\$225	\$112.50
c.	Regular Long Term/Teaching Permit for Statutory Leave (TPSL) <sup>2</sup> / Dedicated Guest Teacher at hard to fill sites <sup>3</sup>	\$250	\$125

1. **Bonus Structure:** Regular Guest Teachers who work 15 FULL days or more during the pay period of Sept/October, January/Feb, Mar/April or April/May will be paid at Rate b.

2. **Long Term/TPSL rate is for the same assignment over 20 consecutive days.** For information on how to qualify for a TPSL, please submit a recent transcript to Human Resources TranscriptsSubmission@sanjuan.edu

3. **Dedicated Guest Teachers at "hard to fill sites":** "Hard to Fill Sites" are determined and identified by Human Resources

### II. Early Childhood Education

**Full Day Assignment:** Over four (4) working hours.

**Half Day Assignment:** Four working hours or less.

	Full Day	Half Day
Preschool Teacher	\$175	\$87.50
Child Development Permit Teacher (CDPT)	\$175	\$87.50
Long Term Preschool	\$175	\$87.50
Long Term CDPT	\$175	\$87.50

III. Saturday School and other assignments will follow the regular guest full day or half day assignment rates.

### IV. Summer School

All guest teachers are paid \$25 per hour.

### V. Independent Study (El Sereno)

All guest teachers are paid \$25.00 per hour of instruction (*\$30 per hour for SJUSD retiree*).

### VI. Adult Education

All guest teachers are paid \$25.00 per hour of instruction. Long-term rate: \$30.00 per hour of instruction

### VII. Professional Development and Guest Teacher Meetings

All guest teachers are paid \$25.00/hour to attend Guest Teacher specific Professional Development and Quarterly Guest Teacher Meetings

***Pay rate qualification is determined by Human Resources.***

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** G-7

**MEETING DATE:** 10/24/2023

**SUBJECT:** Ratification of Special Education  
Community Advisory Committee Member

**CHECK ONE:**  
For Discussion:   
For Action:   
Report:   
Workshop:   
Recognition:   
Emergency Action:

**DEPARTMENT:** Administration

**ACTION REQUESTED:**

The superintendent is recommending that the board ratify the selection of Emily Getz to serve as a committee member on the Special Education Community Advisory Committee (CAC).

**RATIONALE/BACKGROUND:**

Board member Ben Avey has appointed Emily Getz to serve on the CAC through July 2024. Per the committee bylaws, each individual board member shall appoint committee members subject to ratification by a majority vote of the board.

**ATTACHMENT(S):**

N/A

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/16/2023

**FISCAL IMPACT:**

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(Unrestricted base, supplemental, other restricted, etc.)

Current Year Only:  Ongoing:

**LCAP/STRATEGIC PLAN:**

Goal: N/A

Focus: N/A

Action: N/A

Strategic Plan: N/A

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools 

:sc

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I-1

**MEETING DATE:** 10/24/2023

**SUBJECT:** Proposition 28: The Arts and Music in Schools Funding Guarantee and Accountability Act

CHECK ONE:

For Discussion:

For Action:

Report:

Workshop:

Recognition:

Emergency Action:

**DEPARTMENT:** Division of Teaching and Learning

**ACTION REQUESTED:**

The superintendent is recommending that the board hear a report regarding new Proposition 28 funding, related information, and the district's plan for use of the funds.

**RATIONALE/BACKGROUND:**

The purpose of this report is to provide the board information about the district's plan to increase access for all students to quality arts and music education through the use of Proposition 28 funding. The report will also share information about partner engagement and feedback loops used to inform the ongoing planning processes for use of the funds.

**ATTACHMENT(S):**

A: Presentation

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 09/25/2023, 10/16/2023

**FISCAL IMPACT:**

Current Budget: \$5,734, 578

Additional Budget: \$0

Funding Source: Proposition 28 Funding

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only  On-going

**LCAP/STRATEGIC PLAN:**

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

**PREPARED BY:** Amy L. Slavensky, Ph.D., Interim Deputy Superintendent, Schools and Student Support *AS*

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools *M.B.*



## Proposition 28: The Arts and Music in Schools Funding Guarantee and Accountability Act

Board of Education  
October 24, 2023

### Prop 28 Background Information



- Approved by California voters on November 8, 2022, the measure requires the state to establish a new, ongoing program supporting arts instruction in schools beginning in 2023–24.
- The purpose is to increase access to arts and music education for all students.
- Arts education includes instruction, training, supplies, materials, and arts educational partnership programs for instruction in dance, media arts, music, theater, and visual arts including folk art, painting, sculpture, photography, craft arts, creative expression including graphic arts and design, computer coding, animation, music composition, ensembles, script writing, costume design, film, and video.
- San Juan Unified's current Prop 28 fund is \$5,734,578. School districts with more than 500 students must spend at least 80% of the funds to employ certificated or classified employees to provide arts education instruction. The remaining funds may be used for training supplies, curriculum, professional learning, materials, and arts educational partnership programs.

# Arts & Music Education in San Juan Unified



## Early Childhood Education (ECE)

- Embedded in the instructional day.
- Important component of developmentally appropriate learning experiences for all students.



## Elementary/TK-8:

- Robust program, 160 minutes/week (includes PE specialist time).
- Highly qualified arts/music specialists (96.8 FTE)
- Provides teacher preparation time.
- Time dedicated to arts/music education and physical education varies from school to school.



3

## Secondary:

- Highly qualified arts/music educators (73 FTE).
- Varying levels of program based on student interest, high school graduation requirements, and master schedules.
- The number and type of arts/music education sections varies from school to school.

## Guiding Principle: Expand Access to Arts Education



*Essential Question: In what ways can we use our funds to equitably expand student access to visual and performing arts education in all schools?*

Aligned with  
Our LCAP Goals

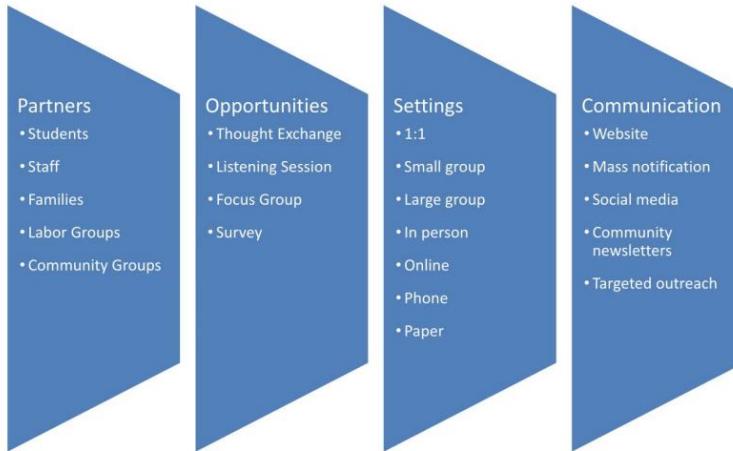
⊕ Grounded in  
Our 8-Point  
Commitment to  
Educational  
Justice

Support All Students

4



# Engagement Strategy ~ Shared with LCAP Process



5

Educational Partners			
Students	Families	Staff/Labor Groups	Community Partners
<ul style="list-style-type: none"> <li>• All districtwide</li> <li>• African American</li> <li>• Black Student Unions</li> <li>• Elementary, Middle, and High School</li> <li>• Brown Student Union</li> <li>• English learner</li> <li>• English Learner Student Leadership</li> <li>• Foster Youth</li> <li>• LGBTQ+</li> <li>• Long-term English Language Learners</li> <li>• McKinney Vento (homeless)</li> <li>• Prevention Services</li> <li>• Refugee/Newcomer Students</li> <li>• San Juan Youth Voice Advocates</li> <li>• Students with disabilities</li> <li>• Students with a Voice</li> <li>• Superintendent's Student Advisory Council</li> </ul>	<ul style="list-style-type: none"> <li>• All districtwide</li> <li>• African American</li> <li>• American Indian Education Program Parent Advisory Committee</li> <li>• Curriculum and Standards</li> <li>• District English Language Advisory Committee</li> <li>• Dual Identity Special Education/English Learner</li> <li>• English Language Advisory Committee</li> <li>• Facilities Committee</li> <li>• Foster Youth</li> <li>• <b>Foster Youth Caregivers</b></li> <li>• Local Control and Accountability Plan Parent Advisory Committee</li> <li>• McKinney Vento (homeless)</li> <li>• Refugee/Newcomer Parents</li> <li>• School Site Council</li> <li>• Special Education</li> <li>• Superintendent's Parent Advisory Committee</li> <li>• Talleres Familiares</li> </ul>	<ul style="list-style-type: none"> <li>• All districtwide</li> <li>• African American</li> <li>• <b>Bilingual Instructional Assistants</b></li> <li>• California School Employees Association</li> <li>• Confidential</li> <li>• Division of Teaching and Learning</li> <li>• Extended Cabinet</li> <li>• Foster Youth</li> <li>• McKinney Vento (homeless)</li> <li>• Prevention Services</li> <li>• <b>Refugee Newcomer</b></li> <li>• San Juan Administrators Association</li> <li>• San Juan Supervisors Association</li> <li>• San Juan Professional Educators Coalition</li> <li>• San Juan Teachers Association</li> <li>• Special Education Local Plan Area</li> <li>• Teamsters</li> </ul>	<p><b>Equity Community Collaborative:</b></p> <ul style="list-style-type: none"> <li>• Black Youth Leadership Project</li> <li>• Improve Your Tomorrow</li> <li>• Jewish Community Relations Council</li> <li>• National Association for the Advancement of Colored People</li> <li>• Project Optimism</li> <li>• Sacramento Area Youth Speaks</li> <li>• Sacramento Racial and Social Justice Professional Development Team</li> <li>• Special Team of Role Models</li> <li>• TRIO</li> <li>• United College Action Network</li> <li>• Youth Development Network</li> </ul> <p><b>English Learner:</b></p> <ul style="list-style-type: none"> <li>• Refugee Enrichment and Development Association</li> <li>• Sacramento Public Library - Arden</li> <li>• Sacramento Youth Center</li> </ul> <p><b>Foster Youth:</b></p> <ul style="list-style-type: none"> <li>• Aging Up</li> <li>• Court Appointed Student Advocates</li> <li>• <b>The Source</b></li> <li>• McKinney-Vento:</li> <li>• Carmichael Homeless Assistance Resource Team</li> <li>• Sacramento Kindness Campaign</li> <li>• Underground Clothing Connection</li> </ul> <p><b>Additional:</b></p> <ul style="list-style-type: none"> <li>• Carmichael Kiwanis</li> <li>• The Cove</li> <li>• San Juan Education Foundation</li> <li>• Kaiser Permanente Group</li> <li>• Single Mom Strong</li> <li>• Pride Industries</li> <li>• UC Davis Mind Institute</li> <li>• La Familia Counseling Services</li> </ul>



# Engagement Strategy ~ Shared with LCAP Process

# Key Themes from Feedback ~ Shared with LCAP Process

## Goal 1: Connected School Communities

- Parent classes and workshops
- Resources to access food, clothing, and shelter
- Subsidized childcare, transportation, technology, clubs, programs, and fees
- Consistent, timely, and translated communication from the district and school sites to families
- Increase collaboration with community partners
- Peer and staff relationship building, clubs, sports, and community building events
- Chromebooks for teachers and students

## Goal 2: Healthy Environments for Social and Emotional Growth

- Mental health staffing, supports, and wellness spaces for students and staff
- Inclusive and culturally responsive textbooks, materials, stories, celebrations, and programs
- Accountability, consequences, and training to address fighting, bullying, racism, harassment, drug use, and discrimination on campus
- Safety and security including campus supervision, fencing, crosswalks, parking lots, drop-off and pick-up zones
- Culturally diverse, healthy, and appetizing meal choices
- Staff diversity, recruitment, and retention

## Goal 3: Engaging Academic Programs

- Engaging, fun, real-world experiences and opportunities
- Staffing such as teachers, intervention specialists, instructional assistants, bilingual instructional assistants, English language development teachers, translators, tutors, school community resource assistants, certified librarians
- Programs and services including tutoring, mentoring, academic intervention, summer and before/after school programs with an emphasis on math
- Science, Technology, Engineering, Arts, and Math (STEAM) related enrichment opportunities such as field trips, robotics, fine arts, music, whole-child
- Consistent use of software learning platforms across schools and classrooms

## Goal 4: Clear Pathways to Bright Futures

- Programs such as Advancement Via Individual Determination (AVID), apprenticeship programs, Advance Placement (AP) and International Baccalaureate (IB) classes, Career Technical Education (CTE), CIVITAS, Improve Your Tomorrow (IYT), Rapid Learner, United College Action Network (UCAN), Visual and Performing Arts pathway
- Access to academic counselors and Naviance
- Opportunities for all K-12 students to explore strengths, interests, and goals
- College and career counseling, awareness, workshops, resources, fairs, centers, tours, guest speakers, and internships
- Life skills and trade opportunities such as financial literacy, communications skills, driver education, culinary arts, computer science

Increase opportunities related to arts education

Increase opportunities for students to explore strengths, interests, and goals

7

# Additional Feedback, Input & Planning



- Input meetings with our labor partners, including SJTA, CSEA, and SJPEC, on July 19, August 17, and September 20, 2023.
- Meetings with SJTA leadership on August 17, September 19, and October 11, 2023 to plan for an option to implement a prototype that will increase student access to arts/music education and teacher preparation time.
- Communication to site leadership teams developed in consultation with SJTA.
- Development of feedback loops, monitoring implementation and providing support to be shared by the district, site leaders, and our labor partners.



8



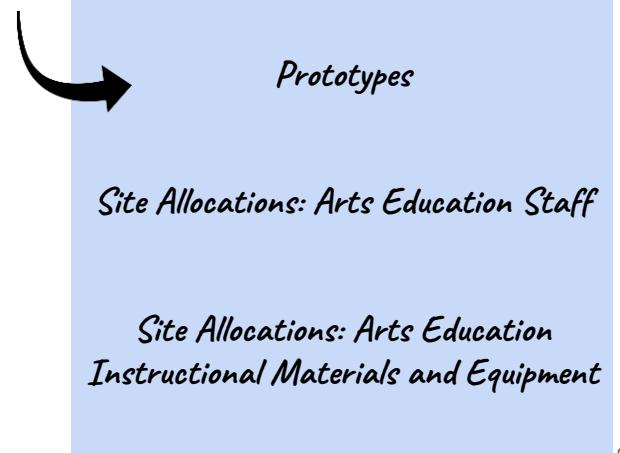
## Arts & Music Education in San Juan Unified *Increase Access to Arts Education*

### Shared priorities:

- Importance of arts and music education in our schools
- Site based decision making
- Increase access for all students to a high quality instructional program

### Current reality:

- Arts and music education offerings vary from school to school
- Priorities for use of site-based funds vary from school to school



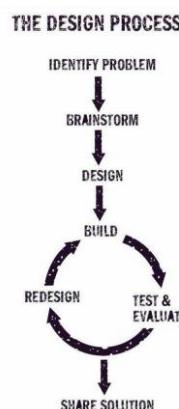
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## Use of Prop 28 Funds Elementary/TK-8 Prototype: Phase 1



In **partnership**, SJTA and district leadership will invite select **Title 1 schools** to participate in a **prototype** to **expand access to art and/or music** specialist time and teacher preparation time during the school day.

- Be curious.
- Design an early version.
- Test a concept.
- Explore possibilities.
- Ask a question.
- Get feedback.
- Show progress.
- Learn.
- Modify or test a new design.



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## Use of Prop 28 Funds: ECE & Elementary/TK-8: Phase 2



Site Leadership Teams will make a shared decision to:

1. Submit an interest form to participate in a prototype to expand art/music specialist time and teacher preparation time.



**OR**

2. Access their site allocation to plan and implement site-based arts and music extended learning opportunities for students (i.e., before/after school, lunch time).



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## Use of Prop 28 Funds: Secondary

- Site allocation for each middle school and high school
- Added sections in the master schedule to support arts and music education including:
  - Increase access for all students
  - Lower class sizes
  - Purchase related instructional materials and equipment
  - Purchase related professional development
- Plan and recruit October-December 2023
- Implement January 2024



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## Prop 28 Timeline

August-November 2023	<ul style="list-style-type: none"><li>Joint district/SJTA prototype planning</li></ul>
October - November 2023	<ul style="list-style-type: none"><li>Communication and guidance provided to all sites</li><li>Phase 1: Elementary/K8 Title 1 schools invited to participate in prototype</li><li>Phase 2: ECE, elementary/K8, and secondary SLT planning and shared decision making</li></ul>
Late November 2023	<ul style="list-style-type: none"><li>Site Leadership Teams (SLT) submit site-based Prop 28 plans</li></ul>
December 2023	<ul style="list-style-type: none"><li>Site leaders communicate with school community, recruit and hire for needed positions, and refine plans</li><li>Elementary SLTs implement plans</li></ul>
January 2024	<ul style="list-style-type: none"><li>Secondary SLTs implement plans (semester 2)</li></ul>
January-May 2024	<ul style="list-style-type: none"><li>District and site leaders monitor progress, collect feedback, make adjustments as needed</li><li>Based on feedback, district and SJTA leaders partner to develop plan for 2024-25 school year and ongoing</li></ul>

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## Prop 28 Reporting Requirements

Each school is required to submit an annual board-approved report, posted on the school district's and Department of Education's websites, including:

- the type of arts education programs funded by the program
- the number of full-time equivalent teachers, classified personnel, and teaching aides
- the number of pupils served
- the number of schools providing arts education programs with Prop 28 funds



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## Next Steps

- Continue to partner with SJTA to prototype expansion of the existing elementary/K-8 art and music specialist program in a variety of schools across the district.
- Communicate with site leadership teams about the funding and their options for use of the funds.
- Collaborate with Human Resources to address the challenge of recruiting and retaining highly qualified visual and performing arts teachers.
- Provide support, as needed, to site leadership teams as implementation begins and continues throughout the school year.
- Monitor progress, collect feedback from site leadership teams and practitioners, and make adjustments as needed.
- Based on feedback, work with labor partners to negotiate and develop the plan for the 2024-25 school year and ongoing.

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## Board Questions & Discussion



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**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I-2

**MEETING DATE:** 10/24/2023

**SUBJECT:** Learning Recovery Emergency Block Grant (LREBG)

CHECK ONE:  
For Discussion:   
For Action:   
Report:   
Workshop:   
Recognition:   
Emergency Action:

**DEPARTMENT:** Division of Teaching and Learning

**ACTION REQUESTED:**

The superintendent is recommending that the board hear a report regarding new Learning Recovery Emergency Block Grant Funding, related information, and the district's plan for use of the funds.

**RATIONALE/BACKGROUND:**

The Expanded Learning Opportunities (ELO) Grant and the Elementary and Secondary School Emergency Relief funds under the American Rescue Plan Act, referred to as ESSER III, have a spending deadline of September 30, 2024. The LREBG, one-time funding which may be spent through the 2027-28 school year, was established in response to the emergency caused by COVID-19 pandemic to assist schools serving pupils in the long-term recovery from the COVID pandemic, including addressing pupil learning, mental health, and overall well-being.

The purpose of this report is to provide the board information about the district's plan to utilize the LREBG funds. The report will also share information about partner engagement and feedback loops used to inform the ongoing planning processes for use of the funds.

**ATTACHMENT(S):**

A: Presentation

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 09/25/2023, 10/16/2023

**FISCAL IMPACT:**

Current Budget: \$34,703,530

Additional Budget: \$0

Funding Source: Learning Recovery Emergency Block Grant  
(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only  On-going

**LCAP/STRATEGIC PLAN:**

Goal: N/A Focus: N/A  
Action: N/A

Strategic Plan: N/A

**PREPARED BY:** Amy L. Slavensky, Ph.D., Interim Deputy Superintendent, Schools and Student Support *AS*

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools *MAB*



## Learning Recovery Emergency Block Grant (LREBG)

Board of Education  
October 24, 2023

### LREBG Background Information



- The Expanded Learning Opportunities (ELO) Grant and the Elementary and Secondary School Emergency Relief funds under the American Rescue Plan Act, referred to as ESSER III, have a spending deadline of September 30, 2024.
- The LREBG, one-time funding which may be spent through the 2027-28 school year, was established in response to the emergency caused by the COVID-19 pandemic to assist schools serving pupils in the long-term recovery from the COVID-19 pandemic, including addressing pupil learning, mental health, and overall well-being.
- The LREBG provides funding for learning recovery initiatives that support academic learning recovery and staff and student social and emotional well-being.
- The LREBG funding is intended to extend the implementation of high leverage actions that were implemented through earlier COVID-19 related funding, in order to maintain certain levels of academic and social-emotional supports for students.



## LREBG Background Information

- The statute does not require LEAs to develop a plan for use of LREBG funds. However, it is recommended that LEAs utilize the LCAP or a similar planning tool to communicate their strategic plan for how funds will be used to improve student outcomes.
- The LREBG statute does not include a local supplement, not supplant, requirement. There is no prohibition on an LEA using these funds to pay expenses formerly funded by another source.
- LEAs must be diligent in ensuring that LREBG funds are only used to support learning recovery initiatives.
- LEAs are required to report interim expenditures on or before the following deadlines: 12/1/2024, 12/1/2027, and 12/1/2029.

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## Guiding Principles for Sunsetting of COVID Funds



*Essential Question: In what ways can we use our funds to continue the most high leverage actions we have identified?*

Aligned with  
Our LCAP Goals

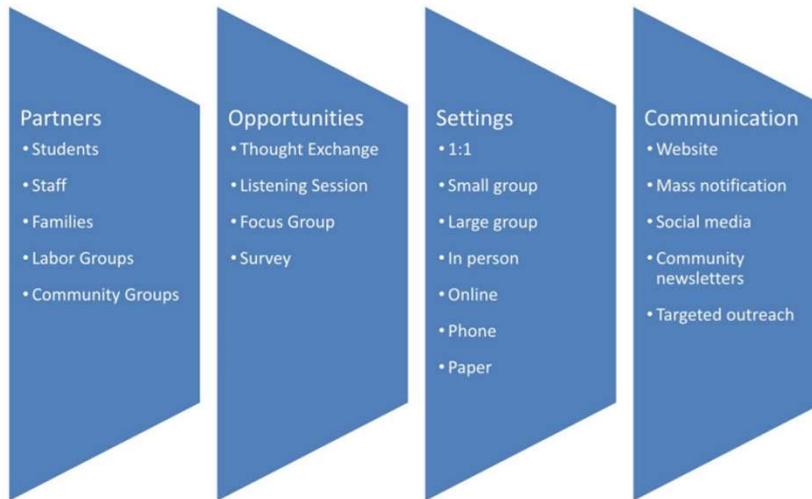
⊕ Grounded in  
Our 8-Point  
Commitment to  
Educational  
Justice

Support All Students  
Focused Attention on Our  
Priority Student Groups

Using various metrics and feedback loops, determine the high leverage ELO/ESSER actions and identify funding to continue them to the extent possible.

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# Engagement Strategy ~ Shared with LCAP Process



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Educational Partners			
Students	Families	Staff/Labor Groups	Community Partners
<ul style="list-style-type: none"> <li>• All districtwide</li> <li>• African American</li> <li>• Black Student Unions</li> <li>• Elementary, Middle, and High School</li> <li>• Brown Student Union</li> <li>• English learner</li> <li>• English Learner Student Leadership</li> <li>• Foster Youth</li> <li>• LGBTQ+</li> <li>• Long-term English Language Learners</li> <li>• McKinney Vento (homeless)</li> <li>• Prevention Services</li> <li>• Refugee/Newcomer Students</li> <li>• San Juan Youth Voice Advocates</li> <li>• Students with disabilities</li> <li>• Students with a voice</li> <li>• Superintendent's Student Advisory Council</li> </ul>	<ul style="list-style-type: none"> <li>• All districtwide</li> <li>• African American</li> <li>• American Indian Education Program Parent Advisory Committee</li> <li>• Curriculum and Standards</li> <li>• District English Language Advisory Committee</li> <li>• Dual Identity Special Education/English Learner</li> <li>• English Language Advisory Committee</li> <li>• Facilities Committee</li> <li>• Foster Youth</li> <li>• <b>Foster Youth Caregivers</b></li> <li>• Local Control and Accountability Plan Parent Advisory Committee</li> <li>• McKinney Vento (homeless)</li> <li>• Refugee/Newcomer Parents</li> <li>• School Site Council</li> <li>• Special Education</li> <li>• Superintendent's Parent Advisory Committee</li> <li>• Talleres Familares</li> </ul>	<ul style="list-style-type: none"> <li>• All districtwide</li> <li>• African American</li> <li>• <b>Bilingual Instructional Assistants</b></li> <li>• California School Employees Association</li> <li>• Confidential</li> <li>• Division of Teaching and Learning</li> <li>• Extended Cabinet</li> <li>• Foster Youth</li> <li>• McKinney Vento (homeless)</li> <li>• Prevention Services</li> <li>• <b>Refugee Newcomer</b></li> <li>• San Juan Administrators Association</li> <li>• San Juan Supervisors Association</li> <li>• San Juan Professional Educators Coalition</li> <li>• San Juan Teachers Association</li> <li>• Special Education Local Plan Area</li> <li>• Teamsters</li> </ul>	<u><b>Equity Community Collaborative:</b></u> <ul style="list-style-type: none"> <li>• Black Youth Leadership Project</li> <li>• Improve Your Tomorrow</li> <li>• Jewish Community Relations Council</li> <li>• National Association for the Advancement of Colored People</li> <li>• Project Optimism</li> <li>• Sacramento Area Youth Speaks</li> <li>• Sacramento Racial and Social Justice Professional Development Team</li> <li>• Special Team of Role Models</li> <li>• TRIO</li> <li>• United College Action Network</li> <li>• Youth Development Network</li> </ul> <u><b>English Learner:</b></u> <ul style="list-style-type: none"> <li>• Refugee Enrichment and Development Association</li> <li>• Sacramento Public Library - Arden</li> <li>• Sacramento Youth Center</li> </ul> <u><b>Foster Youth:</b></u> <ul style="list-style-type: none"> <li>• Aging Up</li> <li>• Court Appointed Student Advocates</li> <li>• <b>The Source</b></li> </ul> <u><b>McKinney-Vento:</b></u> <ul style="list-style-type: none"> <li>• Carmichael Homeless Assistance Resource Team</li> <li>• Sacramento Kindness Campaign</li> <li>• Underground Clothing Connection</li> </ul> <u><b>Additional:</b></u> <ul style="list-style-type: none"> <li>• Carmichael Kiwanis</li> <li>• The Cove</li> <li>• San Juan Education Foundation</li> <li>• Kaiser Permanente Group</li> <li>• Single Mom Strong</li> <li>• Pride Industries</li> <li>• UC Davis Mind Institute</li> <li>• La Familia Counseling Services</li> </ul>



Engagement Strategy ~ Shared with LCAP Process

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## Key Themes from LCAP Feedback

### Goal 1: Connected School Communities

- Parent classes and workshops
- Resources to access food, clothing, and shelter
- Subsidized childcare, transportation, technology, clubs, programs, and fees
- Consistent, timely, and translated communication from the district and school sites to families
- Increase collaboration with community partners
- Peer and staff relationship building, clubs, sports, and community building events
- Chromebooks for teachers and students

Mental health staffing, supports, etc.

### Goal 2: Healthy Environments for Social and Emotional Growth

- Mental health staffing, supports, and wellness spaces for students and staff
- Inclusive and culturally responsive textbooks, materials, stories, celebrations, and programs
- Accountability, consequences, and training to address fighting, bullying, racism, harassment, drug use, and discrimination on campus
- Safety and security including campus supervision, fencing, crosswalks, parking lots, drop-off and pick-up zones
- Culturally diverse, healthy, and appetizing meal choices
- Staff diversity, recruitment, and retention

Staffing such as teachers, intervention specialists, IAs, BIAs, etc.

### Goal 3: Engaging Academic Programs

- Engaging, fun, real-world experiences and opportunities
- Staffing such as teachers, intervention specialists, instructional assistants, bilingual instructional assistants, English language development teachers, translators, tutors, school community resource assistants, certified librarians
- Programs and services including tutoring, mentoring, academic intervention, summer and before/after school programs with an emphasis on math
- Science, Technology, Engineering, Arts, and Math (STEAM) related enrichment opportunities such as field trips, robotics, fine arts, music, whole-child
- Consistent use of software learning platforms across schools and classrooms

Tutoring, mentoring, academic intervention, summer, before/after school programs with emphasis on math

### Goal 4: Clear Pathways to Bright Futures

- Programs such as Advancement Via Individual Determination (AVID), apprenticeship programs, Advance Placement (AP) and International Baccalaureate (IB) classes, Career Technical Education (CTE), CIVITAS, Improve Your Tomorrow (IYT), Rapid Learner, United College Action Network (UCAN), Visual and Performing Arts (VPA)
- Access to academic counselors and Naviance
- Opportunities for all K-12 students to explore strengths, interests, and goals
- College and career counseling, awareness, workshops, resources, fairs, centers, tours, guest speakers, and internships
- Life skills and trade opportunities such as financial literacy, communications skills, driver education, culinary arts, computer science

Increase opportunities for students to explore strengths, interests, and goals

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## Additional Feedback, Input & Planning



- Input meetings with our labor partners, including SJTA, CSEA, and SJPEC, on July 19, August 17, and September 20, 2023
- Use of metrics and data to determine which action steps are high leverage and impactful for student's academic and social-emotional learning, and therefore should be continued through this funding
- Development of feedback loops, monitoring implementation and providing support to be shared by the district, site leaders, and our labor partners



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## LREBG Feedback & Planning Outcomes

### Continue the following ESSER III Actions for 1 More Year



ESSER III Action #	ESSER III Action → LREBG Action	Allocation
1.07	Provide TK-12 <b>site allocations</b> to address learning needs in core subjects and/or social/emotional needs.	\$7,286,753
2.02	Allocate and <b>expand certificated personnel</b> to address TK-12 learning needs in core subject area essential standards (such as elementary/TK-8 <b>intervention teachers</b> and added middle school and high school <b>math sections</b> to master schedules)	\$8,779,334
2.03	Recruit, hire, increase and retain <b>instructional assistants</b> (IA) to support grades <b>TK-2</b> classrooms.	\$13,823,727
2.09	Hire <b>additional high school math teachers</b> to implement co-teaching and/or class size reduction support in the Integrated Mathematics 1 (IM1) course.	\$1,006,363
2.12	Expand <b>TK-12 IA and BIA hours</b> to provide instructional and social-emotional support services to students before, during and/or after the school day	\$3,217,613
3.01	Hire <b>summer school counselors and social workers</b> to provide services based on need. Services may include whole class SEL lessons; individual and small group sessions (social skills, anger management, cognitive behavior counseling, short term solution focused counseling); develop and support behavior plans and/or contracts; provide Restorative Practices support to either the whole class or small groups.	\$75,000

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## LREBG Partnership Input & Planning Outcomes

### Continue the following ESSER III Actions for 1 More Year



ESSER III Action #	ESSER III Action → LREBG Action	Allocation
2.13	<b>Professional development in reading and math intervention</b> for instructional assistants (IA) and bilingual instructional assistants (BIA) to provide direct services to students.	\$5,464
3.08	Provide a <b>kindergarten to first grade summer boost program</b> . The purpose of this summer program is to extend kindergarten learning for students who have specific skill weaknesses/needs in order to boost readiness for 1st grade. The program includes areas of phonological awareness, specifically phonemic awareness and instruction and practice in the areas of alphabetic knowledge/phonic and math.	\$57,987
	Instructional materials, supplies, equipment to support the action items	\$451,289
	<b>Total Allocation ~ Certificated Staff</b>	<b>\$17,147,450</b>
	<b>Total Allocation ~ Classified Staff</b>	<b>\$17,041,340</b>
	<b>Total ~ Spending Plan</b>	<b>\$34,703,530</b>

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# Systems Level Work Supporting Student Success



*Essential Question: Systemwide, in what ways can we ensure these action steps will make the difference for our students that we want to see, academically, behaviorally, and social-emotionally?*

## What?

- Sponsorship Teams (site leadership team and district leaders working together at some Arden Arcade schools)
- Networked Improvement Communities (NIC)
- Coaching Work of Our School Supervisors (tiered and calibrated via weekly meetings)
- Educational Services Support (OSLA, Equity, Student Services, MTSS, Special Education)
- Site-based Professional Learning & Collaboration

## So what?

- Knocking down barriers allowing staff to better support students
- Data based inquiry cycles
- Tiered, calibrated support to all schools
- Targeted support to all schools
- All schools participating in data-based professional learning

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# Next Steps

- Communicate to the San Juan Unified community the plan for how LREBG funds will be used to improve student outcomes via the public website, social media and other communication outlets.
- Gather feedback and evaluate the impact of continued actions on student learning through established LCAP engagement strategies and metrics.
- Site leadership teams will consider site-funded ELO/ESSER actions not yet funded for 2024-25 to determine whether they will be strategically abandoned, modified, or continued through other funding sources.
- Consider centrally-funded ELO/ESSER actions not yet funded for 2024-25 to determine whether they will be strategically abandoned, modified, or continued through other funding sources.



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## Board Questions & Discussion



13

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I-3  
**MEETING DATE:** 10/24/2023

**SUBJECT:**

Public Hearing: Proposed Fee Restructure for Fee-Based Early Childhood Education (ECE) Programs

**CHECK ONE:**

For Discussion:   
For Action:   
Report:   
Workshop:   
Recognition:

**DEPARTMENT:**

Early Childhood Education

**ACTION REQUESTED:**

The superintendent is recommending that the board hold a public hearing and discuss the proposed fee restructure for fee-based ECE programs, including Discovery Club and Early Learning Academy (ELA).

Action anticipated: 11/14/2023

**RATIONALE/BACKGROUND:**

The Discovery Club program and Early Learning Academy program are the two fee-based programs within the Early Childhood Education department.

Discovery Club is a year-round extended learning and enrichment program providing childcare before and after school and through the summer months. Discovery Club has 41 classrooms across 25 school sites currently serving 1,329 students.

The Early Learning Academy serves students who are 2 years and 9 months through 5 years of age and is located at Choices Charter School. This is a year-round program that provides developmental support to a class of 24 students. The goal of the Early Learning Academy is to provide an environment of success where children develop skills which will enable them to interact collaboratively, think creatively, and become the problem solvers of the 21st century.

Both programs have experienced financial deficit spending since 2019-20 due to a combination of increased operating expenditures and a state required freeze on collection of payments from parents due to the COVID-19 pandemic. To support the fiscal solvency of these programs, ECE strives to implement cost reduction efforts with the least amount of impact to staff and families.

Through Expanded Learning Opportunities Program (ELO-P) ongoing funds, the district can avoid an immediate increase in Discovery Club Program fees. For the 22/23 school year, ELO-P revenue is \$1,519,428, for 23/24 ELO-P revenue is estimated to be \$2,094,267 and for 2024 through 2026 the estimated revenue from ELO-P is estimated to be \$4,000,000 for each school year.

For the Early Learning Academy program, staff propose a 16% fee increase effective July 1, 2024, and a 3% increase annually thereafter to keep up with inflation. With these increases, cost comparisons show that the Early Learning Academy fees remain significantly lower than other preschool programs in Sacramento County. The ELA program does not qualify for the ELO-P funds at this time. Should the ages of target students change in the ELO-P guidelines to include preschool, staff will reassess.

**ATTACHMENT(S):**

- Attachment A: Presentation
- Attachment B: Discovery Club Site Closure List
- Attachment C: Early Learning Academy Site Closure List
- Attachment D: Current Discovery Club Fee Schedule
- Attachment E: Proposed Discovery Club Fee Schedule
- Attachment F: Current Early Learning Academy Fee Schedule
- Attachment G: Proposed Early Learning Academy Fee Schedule
- Attachment H: Discovery Club Multiple Year Projection
- Attachment I: Early Learning Academy Multiple Year Projection

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/16/2023

**FISCAL IMPACT:**

Discovery Club

Current Budget: \$7,563,499.00Additional Budget: <\$784,696.00>Funding Source: Parent Fees

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only  On-going **LCAP/STRATEGIC PLAN:**Goal: 1, 2 Focus: N/AAction: N/AStrategic Plan: 1,2

Early Learning Academy

Current Budget: \$253,182.00Additional Budget: \$38,593.00Funding Source: Parent Fees

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only  On-going Goal: 1, 2 Focus: N/AAction: N/AStrategic Plan: 1,2**PREPARED BY:** Lisa Teal, Program Manager, Early Childhood Education**APPROVED BY:** Amberlee Townsend-Snider, Assistant Superintendent, Elementary Education and Programs

Amy L. Slavensky, Ph.D., Interim Deputy Superintendent, Schools and Student Support

Melissa Bassanelli, Superintendent of Schools 

# Early Childhood Education Fee-Based Programs

Board of Education  
October 24, 2023



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## Discovery Club and Early Learning Academy: Challenges

Increased health  
and welfare costs

Increased  
PERS/STRS costs

Increased  
certificated and  
classified salaries

Increased food  
and materials  
costs

Reduced funding  
resources



2

## Discovery Club

Before & After School Care  
& Extended Learning  
TK-6th Grade

- 41 classrooms
- 25 school sites
- Capacity: 1,470 students
- Currently serving: 1,329 students (93% capacity)
- Students supported through braiding of funds: 326 students
  - 205 through Expanded Learning Opportunities Program funds
  - 121 students through Child Action funds



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## Discovery Club: Brief Financial History

- Experienced structural deficit spending in years 19/20, 20/21, 21/22 and 22/23.
- All years include unfilled open positions that would have increased deficit spending if filled.
- Fees are charged in 1-hour increments after the first 10 contract hours.
- Current method of billing can be frustrating for families and is laborious for reconciliation efficiency.



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## Discovery Club: Current Condition

WORKED WITH EXTENDED LEARNING OPPORTUNITY PROGRAM TO BRAID FUNDS FOR QUALIFYING DISCOVERY CLUB STUDENTS

ANALYZED STAFFING NEEDS TO MAXIMIZE CURRENT RESOURCES

USED COVID FUNDS TO SUPPORT PROGRAM IN YEARS 20-21, 21-22, 22-23 TO DECREASE RELIANCE ON GENERAL FUND CONTRIBUTIONS

5

## Discovery Club: Current Fee Schedule

Hours Contracted per Week	Monthly Fee
1-10	\$289
11	\$317
12	\$345
13	\$374
14	\$403
15	\$413
16	\$428
17	\$442
18	\$451
19	\$467
20	\$476

Hours per Week	Monthly Fee
21	\$491
22	\$501
23	\$516
24	\$525
25	\$538
26	\$553
27	\$565
28	\$579
29	\$588
30	\$600

Hours per Week	Monthly Fee
31	\$602
32	\$608
33	\$612
34	\$615
35	\$620
36	\$622
37	\$625
38	\$630
39	\$634
40	\$638

Full Time (over 40 hours per week) \$809

### Additional Fees

Annual Enrollment Fee - \$83

Five Days - Vacation Credit

Sibling Discount (10% discount on each additional child using the lowest monthly rate)

Late Payment Fee - \$25

Extra Hours - \$5 per Hour

Returned Check Fee - \$25

Extra Hours (Non-school & Minimum Days) - \$5 per hour

Drop In (School Days – available on a limited basis) - \$30 per Day  
Drop In (Non-school Days – available on a limited basis) - \$60 per Day

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<b>Program</b>	<b>Monthly Tuition</b>	<b>Annual Enrollment Fee</b>
<u>Discovery Club Program</u>	\$289 - \$809 (current) \$255 - \$690 (proposed)	\$83
<u>Folsom Cordova</u>	\$482 - \$1,185	\$60
<u>Elk Grove*</u>	\$143 - \$499	Varies
<u>Natomas &amp; Sac City*</u>	\$100 - \$575	None

\*Program run by non-school district agency

## Discovery Club & Similar Program Cost Comparison

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### Discovery Club: Proposed Fee Schedule for 2024/25

Hours Contracted per Week	Monthly Fee
1-10	\$255
11-15	\$315
16-20	\$375
21-25	\$435
26-30	\$495
31-35	\$555
36-40	\$615
41+	\$690

Siblings Hours per Week	Monthly Fee
1-10	\$204
11-15	\$252
16-20	\$300
21-25	\$348
26-30	\$396
31-35	\$444
36-40	\$492
41+	\$552

#### Additional Fees

Sibling Discount – 20%

Annual Enrollment Fee - \$83

Extra Hours - \$10 per hour

Drop In (School Days – available on a limited basis - \$50 per Day Drop In (Non-school Days – Available on a limited basis) - \$75 per Day

Five Days Vacation Credit

Late Payment Fee - \$25

Returned Check Fee - \$25

New fee schedule effective July 1, 2024, if approved

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## Discovery Club: Recommendations



Implement recommended fee rate structure



Provide additional hours for parents using less than maximum hours in band



Implement less burdensome billing, reconciliation, and budgeting processes

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### Early Learning Academy Preschool

- Fee-based preschool program
- Location: Choices Charter School campus
- Serves 24 students at maximum capacity
- Ages two years, nine months to five years
- Full Day Program (7:00 AM - 6:00 PM)
- Year-round
- Focus areas:
  - Academic Growth
  - Skill Building
  - Social Growth

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## Early Learning Academy: Brief Financial History

- Ongoing deficit spending due to increased expenses and declining enrollment, addressed by transfers from restricted program contributions in years 18/19 through 22/23.
- Need to reevaluate the fee schedule to align with current market rate.
- Past fee increases:
  - 2019-2020: 2%
  - 2020-2021: 1%
  - 2021-2022: no fee increase
- When fewer students are enrolled, the deficit increases due to less revenue generated by fee collection.



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## Early Learning Academy: Current Condition

Current enrollment:  
19 students

Analyzing staffing  
needs to maximize  
current resources

Proposed fee increase  
to align with market  
rate and fully fund the  
program

Propose Annual 3%  
increase 25/26 and  
forward to help  
program stay fiscally  
solvent

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Monthly Fee	Maximum Enrollment	Surplus/(Deficit)
\$826 (current)	24	(\$13,539)
\$873	24	\$0
→ \$960	24	\$25,143
\$1,048	24	\$50,285
\$1,222	24	\$101,373

→ Recommended fee starting July 1, 2024, pending approval

## Early Learning Academy: Current Fees, Sample Fees & Recommendation

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## Early Learning Academy: Fee Schedules

### Current Fee Schedule

- Registration Fee \$74
- Parent Support Fee \$72
- Monthly Fee \$826
- Late payment \$20
- Non-sufficient Funds Fee \$20

### Proposed Fee Schedule

- Registration Fee \$83
- Parent Support Fee \$72
- Monthly Fee \$960
- Late Payment \$25
- Non-sufficient Funds Fee \$25

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## Cost Comparisons: Preschool Programs



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Program	Monthly Tuition	Yearly Tuition
<u>Early Learning Academy*</u>	\$826(current) \$960(proposed)	\$9,912
<u>Camilla Waldorf</u>	\$930	\$11,165
<u>EI Rancho</u>	\$985	\$11,820
<u>McKinley Montessori</u>	\$1575	\$18,900

\*San Juan Unified

Preschool Programs

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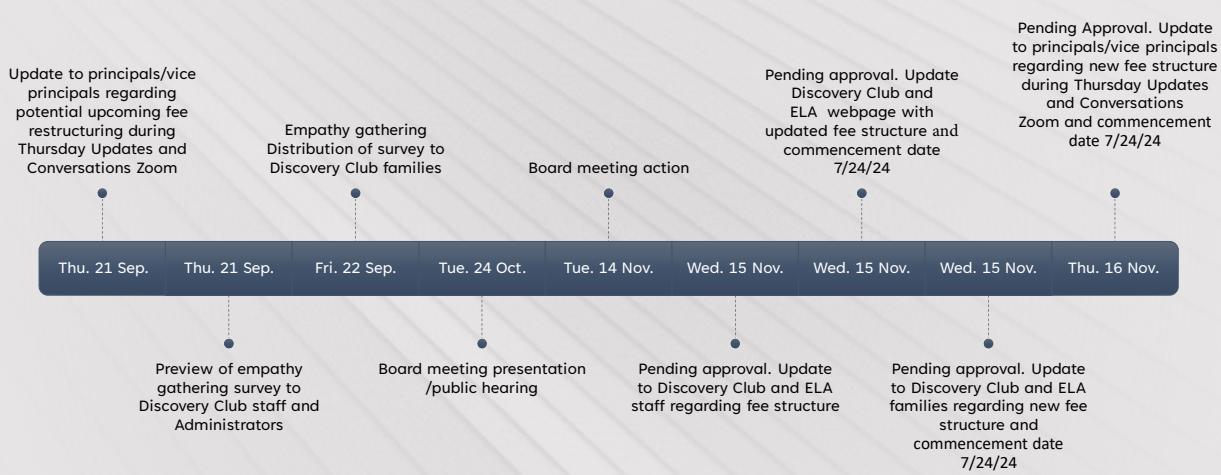
# Discovery Club and Early Learning Academy: Feedback Loops, Next Steps and Responses

- Collected feedback from families via survey and newsletters
  - Weekly meetings with administration and fiscal team to monitor enrollment, expenses and revenue
  - Merge under enrolled DC classrooms
  - Expand DC classrooms with waiting lists to better serve families
  - Reduced budgets in both programs for materials, supplies, curriculum, mileage and travel/conferences
  - Reduced staffing when enrollment declined
  - Explore new funding opportunities including ELO-P

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## Communication Plan/Timeline



18

# Thank you!

Lisa Teal, ECE Program Manager

[Lisa.teal@sanjuan.edu](mailto:Lisa.teal@sanjuan.edu)

916-971-5994





**San Juan Unified  
SCHOOL DISTRICT**

**Early Childhood Education**

# **Discovery Club**

## **2023-2024 Site Closure Schedule**

This program will be closed on Saturday and Sundays, in addition to the following days:

Independence Day

July 4, 2023

Staff Development Day

Aug. 8, 2023

Labor Day

Sept. 4, 2023

Veterans Day

Nov. 10, 2023

Thanksgiving Recess

Nov. 23, 24, 2023

(Closing at 3 pm on Nov. 22)

Winter Recess

Dec. 25, 2023 -

Jan. 1, 2024

(Closing at 3 pm on Dec. 22)

Martin Luther King Jr. B-day

Jan. 15, 2024

President's Day

Feb. 19, 2024

Lincoln's B-day Observed

Feb. 20, 2024

Spring Holiday

March 29, 2024

Memorial Day

May 27, 2024

Staff Development Day

June 5, 2024

Juneteenth

June 19, 2024

\*Subject to change.



## San Juan Unified School District EARLY CHILDHOOD EDUCATION

## Early Learning Academy 2023-2024 School Year

### Full Closure /Early Closure Dates

July 4, 2023 – Independence Day

August 16, 2023 – Staff Meeting/Training

August 17, 2023 – Staff Meeting/Training

September 4, 2023 – Labor Day

September 7, 2023 – Staff Training (11:00 closure)

October 5, 2023 – Staff Training (11:00 closure)

November 2, 2023 – Staff Training (11:00 closure)

November 10, 2023 – Veteran’s Day

November 22, 2023 – Thanksgiving (3:00 closure)

November 23 & 24, 2023 – Thanksgiving Recess-Closed

December 7, 2023 – Staff Training (11:00 closure)

December 22, 2023 – Winter Break (11:00 closure)

December 25- Jan 1, 2024 – Winter Break -CLOSED

January 15, 2024 – Martin Luther Jr. Day

February 1, 2024 – Staff Training (11:00 closure)

February 19 & 20, 2024 – Presidents Day Holiday

March 7, 2024 – Staff Training (11:00 closure)

March 29, 2024 – Local Holiday

April 4, 2024 – Staff Training (11:00 closure)

May 2, 2024 – Staff Training (11:00 closure)

May 27, 2024 – Memorial Day

June 6, 2024 – End of the year Staff Training (11:00 Closure)

June 19, 2024 - Juneteenth

San Juan Unified School District  
EARLY CHILDHOOD EDUCATION

## **Discovery Club Fee Schedule**

Effective July 1, 2020

The fee schedule for the school year is a graduated hourly rate. Minimum enrollment on any given day must be a two-hour block. After that condition is met, you have the flexibility to contract for the exact number of hours you need.

Hours Contracted per Week	Monthly Fee
1-10	\$289
11	\$317
12	\$345
13	\$374
14	\$403
15	\$413
16	\$428
17	\$442
18	\$451
19	\$467
20	\$476

<b>Hours per Week</b>	<b>Monthly Fee</b>
21	\$491
22	\$501
23	\$516
24	\$525
25	\$538
26	\$553
27	\$565
28	\$579
29	\$588
30	\$600

<b>Hours per Week</b>	<b>Monthly Fee</b>
31	\$602
32	\$608
33	\$612
34	\$615
35	\$620
36	\$622
37	\$625
38	\$630
39	\$634
40	\$638

**Full time (Over 40 Hrs. per week)** \$809

### **Additional Fees**

Annual Enrollment Fee - \$83

## Five Days Vacation Credit

**Sibling Discount** (10% discount on each additional child using the lowest monthly rate)

Late Payment Fee - \$25

Extra Hours - \$5 per Hour  
Extra Hours (Non-school & Minimum Days) - \$5 per hour

Returned Check Fee - \$25

Drop In (School Days - available on a limited basis) - \$30 per Day  
Drop In (Non-school Days-available on a limited basis) - \$60 per Day

San Juan Unified School District  
EARLY CHILDHOOD EDUCATION

**Proposed Discovery Club Fee Schedule**  
Effective July 1, 2024

Hours Contracted per Week	Monthly Fee
1-10	\$255
11-15	\$315
16-20	\$375
21-25	\$435
26-30	\$495
31-35	\$555
36-40	\$615
41+	\$690

Siblings Hours per Week	Monthly Fee
1-10	\$204
11-15	\$252
16-20	\$300
21-25	\$348
26-30	\$396
31-35	\$444
36-40	\$492
41+	\$552

**Additional Fees**

Sibling Discount – 20%

Annual Enrollment Fee - \$83

Extra Hours - \$10 per Hour

Drop-In (School Days - available on a limited basis) - \$50 per Day Drop-In (Non-school Days-available on a limited basis) - \$75 per Day

Five Days Vacation Credit

Late Payment Fee - \$25

Returned Check Fee - \$25



San Juan Unified School District EARLY CHILDHOOD EDUCATION

## **Early Learning Academy 2023-2024 School Year**

### **Fee Schedule**

Registration Fee (Annual) - \$74.00

Parent Support Fee - \$72.00

Monthly Fees - \$826.00 per child



San Juan Unified School District EARLY CHILDHOOD EDUCATION

## **Early Learning Academy**

### **Proposed Fee Schedule**

Registration Fee (Annual) - \$83.00

Parent Support Fee - \$72.00

Monthly Fees - \$960.00 per child

Late Payment Fee - \$25.00

Non-Sufficient Funds Fee - \$25.00

**San Juan Unified**

**2023-24**

**Fund 12 Resource 8217- Discovery Club**

**MYP-Fee Restructure**

Includes 3%  
Increase

X	Fund Balance												
	Unearned Revenue		UA's 2019-20		UA's 2020-21		UA's 2021-22		UA's 2022-23		Current 2023-24	Projected 2024-25	Projected 2025-26
	ITEM	OBJECT	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	2023-24	2024-25	2025-26	
<b>REVENUE</b>													
LCFF Revenue	8010-8099	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Federal Revenues	8100-8299	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Other State	8300-8599	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Local Revenue	8600-8799	\$ 4,350,146.29	\$ 1,476,777.20	\$ 4,248,571.89	\$ 5,082,798.25	\$ 4,900,000.00	\$ 4,115,304.00	\$ 4,115,304.00	\$ 4,115,304.00	\$ 4,115,304.00	\$ 4,115,304.00	\$ 4,115,304.00	\$ 4,115,304.00
Deferred Revenue into Next Year													
Total Revenue		\$ 4,350,146.29	\$ 1,476,777.20	\$ 4,248,571.89	\$ 5,082,798.25	\$ 4,900,000.00	\$ 4,115,304.00	\$ 4,115,304.00	\$ 4,115,304.00	\$ 4,115,304.00	\$ 4,115,304.00	\$ 4,115,304.00	\$ 4,115,304.00
<b>EXPENDITURES</b>													
Certificated Salaries	1XXX	\$ 2,280,886.66	\$ 1,242,308.39	\$ 2,216,355.58	\$ 2,632,052.30	\$ 3,005,926.00	\$ 3,035,985.00	\$ 3,066,345.00	\$ 3,066,345.00	\$ 3,066,345.00	\$ 3,066,345.00	\$ 3,066,345.00	\$ 3,066,345.00
Classified Salaries	2XXX	\$ 928,258.97	\$ 602,798.44	\$ 869,091.81	\$ 1,020,604.36	\$ 1,220,393.00	\$ 1,232,597.00	\$ 1,244,923.00	\$ 1,244,923.00	\$ 1,244,923.00	\$ 1,244,923.00	\$ 1,244,923.00	\$ 1,244,923.00
Payroll Related Costs (Excl H&W)	3XXX	\$ 871,587.72	\$ 508,360.95	\$ 903,287.74	\$ 1,111,691.96	\$ 1,393,879.00	\$ 1,407,818.00	\$ 1,421,896.00	\$ 1,421,896.00	\$ 1,421,896.00	\$ 1,421,896.00	\$ 1,421,896.00	\$ 1,421,896.00
H&W	34XX	\$ 855,613.53	\$ 403,851.84	\$ 828,477.67	\$ 831,706.59	\$ 1,132,081.00	\$ 1,171,704.00	\$ 1,212,714.00	\$ 1,212,714.00	\$ 1,212,714.00	\$ 1,212,714.00	\$ 1,212,714.00	\$ 1,212,714.00
Total Employee Benefits	3XXX	\$ 1,727,201.25	\$ 912,212.79	\$ 1,731,765.41	\$ 1,943,398.55	\$ 2,525,960.00	\$ 2,579,522.00	\$ 2,634,610.00	\$ 2,634,610.00	\$ 2,634,610.00	\$ 2,634,610.00	\$ 2,634,610.00	\$ 2,634,610.00
Materials & Supplies	4XXX	\$ 274,780.69	\$ 103,851.21	\$ 163,757.25	\$ 144,943.38	\$ 433,770.00	\$ 438,108.00	\$ 442,489.00	\$ 442,489.00	\$ 442,489.00	\$ 442,489.00	\$ 442,489.00	\$ 442,489.00
Services & Operating Expense (Subagreement)	5XXX	\$ 55,496.17	\$ 32,196.59	\$ 43,316.66	\$ 42,324.86	\$ 82,353.00	\$ 45,638.00	\$ 46,843.00	\$ 46,843.00	\$ 46,843.00	\$ 46,843.00	\$ 46,843.00	\$ 46,843.00
Total Opering Exp.	5XXX	\$ 55,496.17	\$ 32,196.59	\$ 43,316.66	\$ 42,324.86	\$ 82,353.00	\$ 45,638.00	\$ 46,843.00	\$ 46,843.00	\$ 46,843.00	\$ 46,843.00	\$ 46,843.00	\$ 46,843.00
Capital Outlay	6XXX	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	7100-7299												
Other Outgo ( Excl Indrct)	7400-7499	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Indirect	7300-7399	\$ 195,918.40	\$ 129,006.93	\$ 187,650.46	\$ 187,372.75	\$ 295,097.00	\$ 373,924.00	\$ 379,196.00	\$ 379,196.00	\$ 379,196.00	\$ 379,196.00	\$ 379,196.00	\$ 379,196.00
Total Expenditure		\$ 5,462,542.14	\$ 3,022,374.35	\$ 5,211,937.17	\$ 5,970,696.20	\$ 7,563,499.00	\$ 7,705,774.00	\$ 7,814,406.00	\$ 7,814,406.00	\$ 7,814,406.00	\$ 7,814,406.00	\$ 7,814,406.00	\$ 7,814,406.00
<b>DIFFERENCE</b>		\$ -1,112,395.85	\$ -1,545,597.15	\$ -963,365.28	\$ -887,897.95	\$ -2,663,499.00	\$ -3,590,470.00	\$ -3,699,102.00	\$ -3,699,102.00	\$ -3,699,102.00	\$ -3,699,102.00	\$ -3,699,102.00	\$ -3,699,102.00
Interfund Transfers													
Transfers in	8900-8929	\$ 0.00	\$ 2,915,000.00	\$ 0.00	\$ 4,244,027.00	\$ 2,094,267.00	\$ 4,000,000.00	\$ 4,000,000.00	\$ 4,000,000.00	\$ 4,000,000.00	\$ 4,000,000.00	\$ 4,000,000.00	\$ 4,000,000.00
Transfers out	7600-7629	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Other Sources/Uses													
Sources	8930-8979	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Uses	7630-7699	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Contributions	8980-8999	\$ 435,268.85	\$ 1,264,731.15	\$ 0.00	\$ -3,356,129.05	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>CHANGE TO FUND BALANCE</b>		\$ -677,127.00	\$ 2,634,134.00	\$ -963,365.28	\$ 0.00	\$ -569,232.00	\$ 409,530.00	\$ 300,898.00	\$ 300,898.00	\$ 300,898.00	\$ 300,898.00	\$ 300,898.00	\$ 300,898.00
<b>BEGINNING BALANCE</b>	9791	\$ 677,127.00	\$ 0.00	\$ 2,634,134.00	\$ 1,670,768.72	\$ 1,670,768.72	\$ 1,101,536.72	\$ 1,511,066.72	\$ 1,511,066.72	\$ 1,511,066.72	\$ 1,511,066.72	\$ 1,511,066.72	\$ 1,511,066.72
<b>ENDING BALANCE</b>	9,790	\$ 0.00	\$ 2,634,134.00	\$ 1,670,768.72	\$ 1,670,768.72	\$ 1,101,536.72	\$ 1,511,066.72	\$ 1,811,964.72	\$ 1,811,964.72	\$ 1,811,964.72	\$ 1,811,964.72	\$ 1,811,964.72	\$ 1,811,964.72

**San Juan Unified**  
**2023-24**  
**Resource 8224 Early Learning Academy (ELA)**  
**MYP-Fee Increase**

\$826 / month at full capacity  
 \$960 / month at full capacity  
 \$989 / month at full capacity-3% increase

X	<b>Fund Balance</b> <b>Unearned Revenue</b>		UA's				UA's				UA's				Current		Projected		Projected	
			2019-20		2020-21		2021-22		2022-23		2023-24		2024-25		2025-26		2025-26			
	ITEM	OBJECT	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	2023-24	2024-25	2025-26							
<b>REVENUE</b>																				
LCFF Revenue	8010-8099	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		
Federal Revenues	8100-8299	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		
Other State	8300-8599	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		
Local Revenue	8600-8799	\$ 164,578.17	\$ 43,615.56	\$ 177,386.92	\$ 239,329.64	\$ 237,888.00	\$ 276,480.00	\$ 284,832.00												
Deferred Revenue into Next Year																				
Total Revenue		\$ 164,578.17	\$ 43,615.56	\$ 177,386.92	\$ 239,329.64	\$ 237,888.00	\$ 276,480.00	\$ 284,832.00												
<b>EXPENDITURES</b>																				
Certificated Salaries	1XXX	\$ 105,284.45	\$ 100,174.62	\$ 111,617.10	\$ 130,487.66	\$ 125,613.00	\$ 126,869.00	\$ 128,138.00												
Classified Salaries	2XXX	\$ 45,378.44	\$ 39,826.09	\$ 48,017.94	\$ 30,522.79	\$ 36,297.00	\$ 36,660.00	\$ 37,027.00												
Payroll Related Costs (Excl H&W)	3XXX	\$ 38,337.79	\$ 35,944.65	\$ 43,794.21	\$ 45,800.06	\$ 46,990.00	\$ 47,460.00	\$ 47,935.00												
H&W	34XX	\$ 46,747.38	\$ 45,555.12	\$ 47,353.34	\$ 29,789.41	\$ 30,258.00	\$ 31,317.00	\$ 32,413.00												
Total Employee Benefits	3XXX	\$ 85,085.17	\$ 81,499.77	\$ 91,147.55	\$ 75,589.47	\$ 77,248.00	\$ 78,777.00	\$ 80,348.00												
Materials & Supplies	4XXX	\$ 1,166.71	\$ 1,601.23	\$ 1,437.71	\$ 1,871.65	\$ 2,860.00	\$ 2,889.00	\$ 2,918.00												
Services & Operating Expense (Ex)	5XXX	\$ 330.38	\$ 509.89	\$ 660.37	\$ 0.00	\$ 1,286.00	\$ 1,299.00	\$ 1,312.00												
Subagreements	51XX	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00												
Total Opering Exp.	5XXX	\$ 330.38	\$ 509.89	\$ 660.37	\$ 0.00	\$ 1,286.00	\$ 1,299.00	\$ 1,312.00												
Capital Outlay	6XXX	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00												
	7100-7299																			
Other Outgo ( Excl Indrct)	7400-7499	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00												
Indirect	7300-7399	\$ 8,825.52	\$ 10,107.24	\$ 9,558.89	\$ 7,726.48	\$ 9,878.00	\$ 12,571.00	\$ 12,737.00												
Total Expenditure		\$ 246,070.67	\$ 233,718.84	\$ 262,439.56	\$ 246,198.05	\$ 253,182.00	\$ 259,065.00	\$ 262,480.00												
<b>DIFFERENCE</b>		\$ -81,492.50	\$ -190,103.28	\$ -85,052.64	\$ -6,868.41	\$ -15,294.00	\$ 17,415.00	\$ 22,352.00												
Interfund Transfers																				
Transfers in	8900-8929	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00												
Transfers out	7600-7629	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00												
Other Sources/Uses																				
Sources	8930-8979	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00												
Uses	7630-7699	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00												
Contributions	8980-8999	\$ 81,492.50	\$ 190,103.28	\$ 85,052.64	\$ 6,868.41	\$ 15,294.00	\$ 0.00	\$ 0.00												
<b>CHANGE TO FUND BALANCE</b>		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00												
<b>BEGINNING BALANCE</b>		9791	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00												
<b>ENDING BALANCE</b>		9,790	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00												

**SAN JUAN UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA ITEM:** I-4

**MEETING DATE:** 10/24/2023

**SUBJECT:** Williams Complaint Report

CHECK ONE:  
For Discussion:   
For Action:   
Report:   
Workshop:   
Recognition:   
Emergency Action:

**DEPARTMENT:** Legal Services

**ACTION REQUESTED:**

The superintendent is recommending that the board receive a report regarding Williams-type complaints filed with the district during the time period from July 1, 2023, to September 30, 2023.

**RATIONALE/BACKGROUND:**

The Williams legislation embodied in Education Code section 35186(d) requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints filed with the district.

**ATTACHMENT(S):**

A: Williams Act 1st Quarterly Report

**BOARD COMMITTEE ACTION/COMMENT:**

N/A

**PREVIOUS STAFF/BOARD ACTION:**

Superintendent's Cabinet: 10/16/2023

**FISCAL IMPACT:**

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only  On-going

**LCAP/STRATEGIC PLAN:**

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

**PREPARED BY:** Fhanysha C. Gaddis, General Counsel, J.D., MPP *FCG*

**APPROVED BY:** Melissa Bassanelli, Superintendent of Schools *MB*



**San Juan Unified**  
SCHOOL DISTRICT

**Legal Services**

**Melissa Bassanelli**  
*Superintendent of Schools*

**Fhanysha Clark Gaddis,**  
**J.D., MPP**  
*General Counsel*

## WILLIAMS UNIFORM COMPLAINT PROCESS (UCP)

### Quarterly Report

*Year covered by this report:* 2023  
*Quarter covered by this report:* Quarter 1 (July- September)  
*Sufficiency of textbooks*

Number of complaints:	0
Number resolved:	0
Number unresolved:	0

*School facilities issues*

Number of complaints:	0
Number resolved:	n/a
Number unresolved:	n/a

*Vacancy or misassignment of teachers*

Number of complaints:	0
Number resolved:	n/a
Number unresolved:	n/a

Respectfully submitted: Fhanysha C. Gaddis, J.D., MPP  
General Counsel

**ADDRESS**  
3738 Walnut Avenue  
Carmichael, CA 95608

**PHONE**  
(916) 971-7110

**WEBSITE**  
[www.sanjuan.edu](http://www.sanjuan.edu)

**SAN JUAN UNIFIED SCHOOL DISTRICT  
TENTATIVE BOARD AGENDA ITEMS  
2023-2024**

**NOVEMBER 14**

- |  |                 |
|--|-----------------|
| Recognition: Kids Helping Kids Sacramento – A  | Allen           |
| Proposed General Obligation Bonds, Election of 2016, Series 2024 Summary & Potential Nov. 2024 Bond Election – R | Camarda         |
| Community Survey for Potential Nov. 2024 Bond – A  | Camarda         |
| Community Outreach for Potential Nov. 2024 Bond – A  | Camarda         |
| Family and Community Engagement Update – R   | Allen           |
| Proposed Fee Restructure for Fee-Based ECE Programs – A [Discussed 10/24/23]                                     | Townsend-Snider |
| Set Annual Organizational Meeting – A  | Board           |
| *Verizon Wireless Site License at Maintenance and Operations – A   | Camarda         |

**DECEMBER 12**

- |   |                 |
|---|-----------------|
| <i>Board Reception/Swearing-In (before board meeting)</i>               |                 |
| Annual Organizational Meeting – A                                       | Board           |
| Arts, Music, Instructional Media Block Grant – A                        | Slavensky       |
| Choices Charter School Arts, Music, Instructional Media Block Grant – A | Ginter          |
| Innovative School Update – R  | Townsend-Snider |
| 2022-2023 Audit Report – A  | Stahlheber      |
| 2023-2024 First Interim & Budget/Financial Status Report – A            | Stahlheber      |
| *Minimum Wage Increase (Short Term, Temporary) – A                      | Toto            |

**JANUARY 9**

- |   |                 |
|---|-----------------|
| Workshop: The Brown Act, Board Governance, Governance Handbook – D                  | Gaddis          |
| Universal Prekindergarten Planning and Implementation Update – R                    | Townsend-Snider |
| Williams Complaint Report – R   | Gaddis          |
| Annual Policy Review – D  | Gaddis          |
| BP 3430     Investing and Debt Management   |                 |
| BP 5116.1   Intradistrict Open Enrollment   |                 |
| BP 6145     Extracurricular/Cocurricular Activities                                 |                 |
| BP 6020     Parent Involvement  |                 |
| *Resolution: Emergency Contracting – A  | Stahlheber      |
| *Resolution: Authorized Signature - Power to Contract on Behalf of the District – A | Stahlheber      |
| *Resolution: Delegating Signature Authorization to the Superintendent – A           | Stahlheber      |

**JANUARY 23**

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|--|-----------------|
| Recognition: 2024 Classified Employees of the Year – A             | Toto            |
| Recognition: National School Counseling Week (Feb. 5-9) – A        | Schnapp         |
| Bond Program Update – R  | Camarda         |
| Government Affairs (Legislative) Update – R                        | Thigpen         |
| *Annual Policy Review – A [Discussed 01/09/24]                     | Gaddis          |
| BP 3430     Investing and Debt Management                          |                 |
| BP 5116.1   Intradistrict Open Enrollment                          |                 |
| BP 6145     Extracurricular/Cocurricular Activities                |                 |
| BP 6020     Parent Involvement                                     |                 |
| *School Accountability Report Cards (SARCs) – A                    | Slavensky       |
| *LCAP Federal Addendum Annual Revision – A                         | Calvin          |
| *Continued Funding Application CSPP & CCTR – A                     | Townsend-Snider |
| *Early Head Start/Head Start Year 1 Budget Mod/Carryover Funds – A | Townsend-Snider |
| *Resolution: Federal Surplus Property Participation Renewal – A    | Stahlheber      |

**FEBRUARY 13**

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|--|---------|
| Public Hearing: Camp Winthers Fee Increase – D | Schnapp |
|--|---------|

Mid-Year LCAP Update 2023-2024 – R	Slavensky
Choices Charter School Mid-Year LCAP Update 2023-2024 – R	Ginter
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – D	Toto
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated ECE) – D	Toto
Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – D	Toto
Notice of Intent to Reduce Classified Positions – D	Toto
*EHS/HS Year 2 Budget Carryover Funds – A	Townsend-Snider

## FEBRUARY 27

Recognition: Arts Education Month (March) – A	Slavensky
Recognition: National School Social Work Week (Mar. 3-9) – A	Calvin
Instructional Materials Update – R	Slavensky
2023-2024 Second Interim Budget Report – R	Stahlheber
Camp Winthers Fee Increase – A [Discussed 02/13/24]	Schnepf
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – A [Discussed 02/13/24]	Toto
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated ECE) – A [Discussed 02/13/24]	Toto
Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – A [Discussed 02/13/24]	Toto
Resolution: Notice of Intent to Reduce Classified Positions – A [Discussed 02/13/24]	Toto
2024 CSBA Delegate Assembly Election – A	Board

## MARCH 19 (*3rd Tuesday*)

Elevating Youth Voice – R	Calvin
District K-12 Mathematics Update – R	Slavensky
Nutrition Services Update – R	Camarda
*Resolution: Election Order – A	Board
*2024-2025 Transportation Plan – A	Camarda
*Head Start and Early Head Start Grant Application 2022-2023 – A	Townsend-Snider
*Audit Report for Measures J, N, P and S – A	Stahlheber

## APRIL 9

Recognition: Week of the Young Child (Apr. 1-5) – A	Townsend-Snider
Recognition: School Bus Driver's Appreciation Day (Apr. 23) – A	Toto
Instructional Materials Adoptions – D	Slavensky
New High School Courses – D	Slavensky
Williams Complaint Report – R	Gaddis
Proposed Board Meeting Dates for 2024-2025 – A	Board

## APRIL 23

Recognition: California Day of the Teacher (May 8) – A	Toto
Recognition: National Nurses Week and National School Nurse Day (May 6-12 & May 8) – A	Calvin
Expanded Learning Opportunities Update (Secondary) – R	Schnepf
Technology Update – R	Skibitzki
Safety and Safe Schools Update – R	Allen
*Instructional Materials Adoptions – A [Discussed 04/09/24]	Slavensky
*New High School Courses – A [Discussed 04/09/24]	Slavensky

## MAY 14

Recognition: National Speech Pathologist Day (May 18) – A	Calvin
Recognition: Classified School Employee Week (May 19-25) – A	Toto
English Learner Update – R	Calvin
Expanded Learning Opportunities Update (Elementary) – R	Townsend-Snider
Hearing Officer's Recommendation-2024 RIF (if applicable) – A	Gaddis
*Approval of CTE 2024 Advisory Committee Roster – A	Schnepf
*Head Start/Early Head Start COLA Funding Allocation 2024-2025 – A	Townsend-Snider
*Resolution: CSPP Continued Funding Application Designated Personnel 2024-2025 – A	Townsend-Snider

**MAY 28**

Recognition: National Science Bowl (if applicable) – A Schnepf  
Recognition: Science Olympiad (if applicable) – A Schnepf  
Recognition: Academic Decathlon (if applicable) – A Schnepf  
Expanded Learning Opportunities Program (ELO-P) Update – R Calvin  
\*Head Start/Early Head Start Contract Resolution FY 2024-2025 – A Townsend-Snider

**JUNE 11**

Public Hearing: LCAP – D Slavensky  
Public Hearing: LCAP Choices Charter School – D Ginter  
Public Hearing: Adoption of the 2024-2025 Budget – D Stahlheber  
Temporary Interfund Borrowing of Cash – A Stahlheber  
Early Literacy Support Block Grant Annual Report – R Townsend-Snider  
\*CIF Superintendent Designation of Representatives 2024-2025 – A Schnepf  
\*ECE Program Self-Evaluation for CDE – A Townsend-Snider

**JUNE 25**

California School Dashboard Local Indicators – R Slavensky  
LCAP – A [Public Hearing 06/11/24] Slavensky  
Choices Charter School California School Dashboard Local Indicators – R Ginter  
LCAP Choices Charter School – A [Public Hearing 06/11/24] Ginter  
Adoption of the 2024-2025 Budget – A [Public Hearing 06/11/24] Stahlheber  
\*2023-2024 Actuarial Report (OPEB) – A Stahlheber  
\*Charter School 2022-2023 Audit Reports (AAT, CMP, GIS, GV, OFY, VIE) – A Stahlheber  
\*2024-2025 School Plan for Student Achievement (SPSAs) – A Calvin

D=discussion; A=action; \*=consent; R=report; PC=public comment