



Book	Board Policies and ARRs
Section	3000 Business
Title	Uniform Public Construction Cost Accounting Procedures
Code	3311.1 BP
Status	First Reading
Prior Revised Dates	03/15/22 Policy Committee Meeting

The Sacramento County Office of Education (SCOE) will comply with the Uniform Public Construction Cost Accounting Act ("Act") pursuant to Public Contract Code sections 22030-22045 for public projects when permitted by law.

Informal Bid Procedures

Public projects **and maintenance**, as defined by the Act and in accordance with the limits listed in Section 22032 of the Public Contract Code, may be let to contract by informal procedures as set forth in Public Contract Code section 22032, et seq.

Contractors List

SCOE shall comply with the requirements of Public Contract Code section 22034 regarding establishing a list of qualified contractors ("Contractors List").

Notice Inviting Informal Bids

Where a public project is to be performed and is subject to the provisions of the Act, a notice inviting informal bids shall be circulated using one or both of the following alternatives:

1. Notices inviting informal bids may be mailed, faxed, or emailed to all contractors for the category of work to be bid, as shown on SCOE's Contractors List;
2. Notices inviting informal bids may be mailed to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with Public Contract Code section 22036. Additional contractors and/or construction trade journals may be notified at SCOE's discretion.

Award of Contracts

The Sacramento County Superintendent of Schools or designee has authority to award informal contracts pursuant to this policy.

Legal References:

PUBLIC CONTRACT CODE

[22000-22020](#) California Uniform Construction Cost Accounting Commission
[22030-22045](#) Alternative procedures for public projects (UPCCAA), especially:
[22032](#) Applicability of procedures based on amount of project
[22034](#) Informal bidding procedure
[22036](#) Selection of construction trade journals