

FAIR OAKS RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

ONE THOUSAND FOUR HUNDRED AND THIRTIETH BOARD OF DIRECTORS' REGULAR MEETING

The March 20, 2024 Regular Meeting of the Board will be conducted both in person and via Zoom:

<https://us02web.zoom.us/j/87345380207>

Or join by phone: US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592

or

+1 312 626 6799 or +1 646 558 8656

Meeting ID: 873 453 80207

FAIR OAKS WATER DISTRICT 10326 FAIR OAKS BLVD. FAIR OAKS, CA 95628 March 20, 2024 6:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PRESENTATIONS/PROCLAMATIONS/RECOGNITION
 - 4.I. Rachel Anne Gray Scholarship Winners.
5. AUDIENCE/PUBLIC COMMENT (NON-AGENDA ITEMS)
(Any person may address the Board upon any subject within the jurisdiction of the Fair Oaks Recreation and Park District. Each speaker is limited to a maximum of THREE (3) minutes. Any matter requiring Board action will be referred to staff or committee for a report and action at a subsequent meeting).
6. CONSENT CALENDAR
(All matters listed under Consent Calendar are considered by the Board of Directors to be routine and will be acted upon in a single motion. There will not be separate discussions of these items unless a request is made prior to the time the Board considers a motion to approve).
 - 6.I. Accept And File: Enumeration Of Claims (Vendor Activity Report) – February 2024.

Documents:

[**6.1 ENUMERATION OF CLAIMS \(VENDOR ACTIVITY REPORT\) - FEBRUARY \(PERIOD 8\).PDF**](#)

6.II. Accept And File: Payroll Report – February 2024.

Documents:

[**6.2A PAYROLL CONSOLIDATION AND ACTIVITY REPORT - FEBRUARY \(PERIOD 8\).PDF**](#)

[**6.2B OVERTIME CTO STRAIGHT TIME DETAIL - FEBRUARY \(PERIOD 8\).PDF**](#)

6.III. Accept And File: Leave Liability Report – February 2024.

Documents:

[**6.3 LEAVE LIABILITY - FEBRUARY 2024.PDF**](#)

6.IV. Accept And File: Contingency Fund Reconciliation Report – February 2024.

Documents:

[**6.4 CONTINGENCY FUND RECONCILIATION - FEBRUARY \(PERIOD 8\).PDF**](#)

6.V. Accept And File: Fund Balance Report – February 2024.

Documents:

[**6.5 FUND BALANCE REPORT - FEBRUARY \(PERIOD 8\).PDF**](#)

6.VI. Accept And File: Refund Report – February 2024.

Documents:

[**6.6 REFUND REPORT - FEBRUARY \(PERIOD 8\).PDF**](#)

6.VII. Accept And File: Financial Report – February 2024.

Documents:

[**6.7 FINANCIAL REPORT - FEBRUARY \(PERIOD 8\).PDF**](#)

6.VIII. Accept And File: Measure J Commitment Report – February 2024.

Documents:

[**6.8 MEASURE J COMMITMENT REPORT - FEBRUARY \(PERIOD 8\).PDF**](#)

6.IX. Accept And File: Construction Schedule Report – February 2024.

Documents:

[**6.9 CONSTRUCTION SCHEDULE REPORT.PDF**](#)

6.X. Accept And File: Change Orders – February 2024.

There were no change orders for February.

6.XI. Accept And File: Fulton El-Camino Monthly Report – February 2024.

Documents:

[6.11 FEC REPORT - FEBRUARY.PDF](#)

6.XII. Approval Of The Minutes From The Regular Board Meeting – February 21, 2024.

Documents:

[6.12 02.21.2024 1429 DRAFT.PDF](#)

7. NEW BUSINESS

7.I. Monthly Fair Oaks Youth Advisory Board Report.

7.II. Discussion And Possible Action Regarding A District Response To Sacramento County's Fair Oaks Village Parking Discussion Report Of Findings.

Documents:

[7.2 DISTRICT RESPONSE TO SACRAMENTO COUNTYS FAIR OAKS VILLAGE PARKING DISCUSSION REPORT OF FINDINGS.PDF](#)

7.III. Discussion And Possible Action On The Naming Of Facilities In Village Park.

Documents:

[7.3 NAMING OF FACILITIES IN VILLAGE PARK.PDF](#)

7.IV. Discussion And Possible Action Regarding Approval Of Reappointments To The Bond Oversight Committee.

Documents:

[7.4 APPROVAL OF REAPPOINTMENTS TO THE BOND OVERSIGHT COMMITTEE.PDF](#)

7.V. Discussion And Possible Action Regarding A Cost-Sharing Agreement For Road Work In The Village.

Documents:

[7.5 COST-SHARING AGREEMENT FOR ROAD WORK IN THE VILLAGE.PDF](#)

7.VI. Discussion And Possible Action Regarding Community Clubhouse Window Replacement Or Repair.

Documents:

[7.6 COMMUNITY CLUBHOUSE WINDOW REPLACEMENT OR REPAIR..PDF](#)

7.VII. Receive And File: Sacramento County Annual Investment Policy Of The Pooled Investment Fund For Calendar Year 2024.

Documents:

7.7 CALENDAR YEAR 2024 INVESTMENT POLICY FOR THE POOLED INVESTMENT FUND FROM SACRAMENTO COUNTY.PDF

7.VIII. Discussion And Possible Action Regarding Adoption Of Three Resolutions Directing Preparation Of The Engineers Reports For The Fair Oaks Parks Maintenance And Recreation Improvement District, The Phoenix Field Landscape And Lighting Assessment District, And The Gum Ranch Landscape And Lighting Assessment District.

- Resolution No. 032024-01 directing SCI Consulting Group to prepare the annual Engineer's Report for FY 2024-25 for the Parks Maintenance and Recreation Improvement District.
- Resolution No. 032024-02 directing SCI Consulting Group to prepare the annual Engineer's Report for FY 2024-25 for the Phoenix Field Landscape and Lighting Assessment District.
- Resolution No. 032024-03 directing SCI Consulting Group to prepare the annual Engineer's Report for FY 2024-25 for the Gum Ranch Landscape and Lighting Assessment District.

Documents:

7.8 PREPARATION OF THE ENGINEERS REPORTS FOR THE FAIR OAKS PARKS ASSESSMENT DISTRICTS.PDF

8. BOARD/STAFF REPORTS

8.I. Items From The Board Of Directors.

8.II. Items From Staff.

9. ADJOURNMENT

9.I. Adjourn To The Regular Meeting Of April 17, 2024 @ 6:00 P.m.

I, Michael J. Aho, District Administrator of the Fair Oaks Recreation and Park District, do hereby certify that this agenda has been posted at 10326 Fair Oaks Blvd. Fair Oaks, CA 95628 at least 72 hours prior to the meeting of the Board of Directors in accordance with Government Code Section 54950.5, the Ralph M. Brown Act.

If you need a disability related accommodation to participate in these meetings, please contact the District Office at (916) 966-1036 (voice) or (916) 966-9863 (fax).

To watch the meeting live on Facebook, please visit: https://www.facebook.com/FORPD/live_videos

VENDOR	EXPENSE DESCRIPTION	ACCOUNT DESCRIPTION	AMOUNT
<u>ALLIANCE MEMBER SERVICES</u>	Board Insurance general liability - 24	INS LIABILITY	\$1,528.00
	TOTAL		\$1,528.00
<u>AMILIA TECHNOLOGIES USA I</u>	Rec registration software service Nov 23	REGISTRATION SVC	\$611.68
	Rec registration software service Jan 24	REGISTRATION SVC	\$630.25
	Rec registration software service Dec 23	REGISTRATION SVC	\$777.61
	TOTAL		\$2,019.54
<u>AT&T CORP</u>	ADMIN Office Internet 12/11-1/10	TELEPHONE SVC	\$608.66
			\$608.66
<u>ATLAS DISPOSAL INDUSTRIES</u>	PARKS Pickup @ 9050 Phoenix Park B to 2/1	REF COLL/DISP SVC	\$282.94
	PARKS Pickup @ 8000 Temple Park Rd to 1/9	REF COLL/DISP SVC	\$582.24
	PARKS Pickup @ 9050 Phoenix Park A to 2/1	REF COLL/DISP SVC	\$229.95
	TOTAL		\$1,095.13
<u>BARTKIEWICZ KRONICK & SHA</u>	Admin January Services	LEGAL SVC	\$165.00
	TOTAL		\$165.00
<u>CAGWIN & DORWARD</u>	PARKS FOLL BANNISTER PARK LANDSCAPE Feb	AGRI/HORT SVC	\$1,406.00
	PARKS ADMIN OFFICE LANDSCAPE Feb	AGRI/HORT SVC	\$271.00
	PARKS FOLL FAIR OAKS PARK LANDSCAPE Feb	AGRI/HORT SVC	\$5,221.00
	PARKS PRE SCHOOL LANDSCAPE Feb	AGRI/HORT SVC	\$303.00
	PARKS FOLL JIM STRENG PARK LANSCAPEEE Feb	AGRI/HORT SVC	\$669.00
	PARKS FOLL LITTLE PHOENIX PARK LANDSCAPE Feb	AGRI/HORT SVC	\$579.00
	PARKS FOLL MANANA LANDSCAPE Feb	AGRI/HORT SVC	\$425.00
	PARKS FOLL MILLER PARK LANDSCAPE Feb	AGRI/HORT SVC	\$2,088.00
	PARKS FOLL MONTVIEW PARK LANDSCAPE Feb	AGRI/HORT SVC	\$1,234.00
	PARKS FOLL OLD FAIR OAKS LIBRARY LANDSCAPE Feb	AGRI/HORT SVC	\$100.00
	PARKS FOLL PHOENIX PARK LANDSCAPE Feb	AGRI/HORT SVC	\$8,956.00
	PARKS FOLL VINTAGE WOODS PARK LANDSCAPE Feb	AGRI/HORT SVC	\$103.00
	PARKS GRLL GUM RANCH PARK LANDSCAPE Feb	AGRI/HORT SVC	\$1,238.00
	PARKS GRLL MADISON PLACE LANDSCAPE Feb	AGRI/HORT SVC	\$612.00
	PARKS PFLL MADISON AVE FLYWAY LANDSCAPE Feb	AGRI/HORT SVC	\$235.00
	PARKS PFLL SUNSET AVE / ENCLAVE LANDSCAPE Feb	AGRI/HORT SVC	\$755.00
	PARKS LA VISTA SPORTS FIELDS Feb	AGRI/HORT SVC	\$1,883.00
	TOTAL		\$26,078.00
	Parks Maint Worker Dental March	GROUP INS	\$54.10

<u>CAPS INSURANCE SERVICES I</u>	Rec Coordinator Dental March	GROUP INS	\$54.10
	Parks Maint Worker Dental March	GROUP INS	\$54.10
	Rec Supervisor Dental March	GROUP INS	\$99.56
<u>CAPS INSURANCE SERVICES I</u>	Rec Supervisor Dental March	GROUP INS	\$99.56
	Parks Supervisor Dental March	GROUP INS	\$99.56
	Parks Maint Worker Dental March	GROUP INS	\$99.56
	Parks Maint Worker Dental March	GROUP INS	\$99.56
	Admin Assistant II Dental March	GROUP INS	\$99.56
	A&E Manager Dental March	GROUP INS	\$99.56
	Rec Manager Dental March	GROUP INS	\$184.33
	Admin Manager Dental March	GROUP INS	\$184.33
	Rec Supervisor Dental March	GROUP INS	\$59.00
	Parks Manager Dental March	GROUP INS	\$59.00
	Rec Teacher Dental March	GROUP INS	\$82.00
	Admin Administrator Dental March	GROUP INS	\$65.00
	Admin Inv Fee March	GROUP INS	\$4.00
	A&E Inv Fee March	GROUP INS	\$1.00
	Parks Inv Fee March	GROUP INS	\$6.00
	Rec Inv Fee March	GROUP INS	\$6.00
	Admin Adjust. Fee March	GROUP INS	-\$3.00
TOTAL			\$1,506.88
<u>COUNTY OF SACRAMENTO</u>	PARKS Phoenix 0 Sunset Park to 2/29	SEWAGE DISP SVC	\$163.73
	Parks Montview Trailside Dr to 2/21	SEWAGE DISP SVC	\$113.70
	PARKS 4150 Temescal St-Dist Office to 2/21	SEWAGE DISP SVC	\$250.82
	PARKS 7991/997 Ca, Ave Clbhs/Amphithtr to 2/21	SEWAGE DISP SVC	\$456.16
	PARKS 8010 McMillan Center to 2/21	SEWAGE DISP SVC	\$113.70
	PARKS Phoenix Park 1 Sunset to 2/29	SEWAGE DISP SVC	\$127.34
	PARKS 8090 Grand Ave- Preschool to 2/21	SEWAGE DISP SVC	\$250.82
	PARKS 8980 Kruitof Way Phoenix Park to 3/7	SEWAGE DISP SVC	\$113.70
	PARKS 3830 Bannister Park to 3/7	SEWAGE DISP SVC	\$113.70
	TOTAL		
<u>FAIR OAKS WATER DISTRICT</u>	Parks Kenneth-Manana XRD to 3/31	WATER	\$158.80
	Parks Miller Park 8480 Sunset Ave to 4/30	WATER	\$1,097.41
	Parks 4200 Temescal to 3/31	WATER	\$87.20
	Parks 5524 Cannes Way to 3/31	WATER	\$86.65

	Parks Irr Lot @ Sunset/Runway XRD to 4/30	WATER	\$245.28
	TOTAL		
<u>GREATAMERICA FINANCIAL SE</u>	ADMIN RICOH lease pymt to 1/19	RENT/LEASE EQ	\$290.84
	ADMIN RICOH usage black to 1/19	RENT/LEASE EQ	\$31.23
	ADMIN RICOH usage color to 1/19	RENT/LEASE EQ	\$46.67
	TOTAL		
<u>GREATER SACRAMENTO SOFTBA</u>	Rec 9646.411 October officials	PARKS/RECREATION SVC	\$1,161.34
	Rec 9646.411 softballs	RECREATIONAL SUP	\$1,344.72
	TOTAL		
<u>J FIFFICK CORPORATION</u>	ADMIN Managed Services & Monitoring Dec	DATA PROCESSING SVC	\$650.00
	ADMIN Cloud Online Backup up to 1TB Dec	DATA PROCESSING SVC	\$120.00
	ADMIN M S Office 365 : User Licenses E1 Gov Dec	DATA PROCESSING SVC	\$20.00
	ADMIN M S Office OneDrive for Business Plan Dec	DATA PROCESSING SVC	\$5.00
	ADMIN M S Office 365 Standard User Licenses Dec	DATA PROCESSING SVC	\$212.50
	ADMIN M S Office 365 Business Basic Dec	DATA PROCESSING SVC	\$42.00
	ADMIN M S Office 365 Phone System-Main Office Dec	DATA PROCESSING SVC	\$16.00
	ADMIN MS Teams Essentials Dec	DATA PROCESSING SVC	\$8.00
	ADMIN MS Azure Info Protection Premium Dec	DATA PROCESSING SVC	\$2.50
	TOTAL		
<u>JUDITH AUBIN</u>	Rec 9646.4 Strengthening Yoga	RECREATIONAL SVC	\$630.00
			\$630.00
<u>LAURA GAMEZ</u>	Rec Zumba/FF Bootcamp S3 Dec	RECREATIONAL SVC	\$774.00
	TOTAL		
<u>MICHAEL TAYLOR</u>	AE Ukulele Strummers Jan	RECREATIONAL SVC	\$162.00
	TOTAL		
<u>MIRACLE PLAYSYSTEMS INC</u>	Impact Fees playground expansion materials	IMPACT FEES - EQUIPMENT	\$23,246.90
			\$23,246.90
<u>NORMAN GIFFORD</u>	A&E Jan 2024 Line Dancing	RECREATIONAL SVC	\$284.90
	TOTAL		
<u>PACIFIC GAS AND ELECTRIC</u>	Parks 8090 Grand Pre-School 12/30-1/30	NAT GAS/LPG/FUEL OIL	\$418.88
	Parks 8020 Temple Park McMillan Ctr. 12/9-1/8	NAT GAS/LPG/FUEL OIL	\$311.30
	Parks 7997 California Club House 12/30-1/30	NAT GAS/LPG/FUEL OIL	\$8.86
	Parks 4200 Temescal Old Library 12/30-1/30	NAT GAS/LPG/FUEL OIL	\$645.42
	Parks 4150 Temescal Dist. Office 12/30-1/30	NAT GAS/LPG/FUEL OIL	\$150.94
	TOTAL		
			\$1,535.40

	Rec CLASSIC PP2024-02 01/01-01/15	RETIREMENT	\$956.73
	Parks CLASSIC PP2024-02 01/01-01/15	RETIREMENT	\$372.22
	Admin PEPRA PP2024-02 1/1-1/15	RETIREMENT	\$1,402.65
<u>PERS</u>	Rec PEPRA PP2024-02 1/1-1/15	RETIREMENT	\$867.75
	Parks PEPRA PP2024-02 1/1-1/15	RETIREMENT	\$1,010.73
	A&E PEPRA PP2024-02 1/1-1/15	RETIREMENT	\$262.43
	TOTAL		\$4,872.51
<u>PERS</u>	Unfunded accrued liability plan 659 March	RETIREMENT	\$7,154.58
	TOTAL		\$7,154.58
	Rec CLASSIC PP2024-03 01/16-01/31	RETIREMENT	\$956.73
	Parks CLASSIC PP2024-03 01/16-01/31	RETIREMENT	\$408.91
<u>PERS</u>	Admin PEPRA PP2024-03 1/16-1/31	RETIREMENT	\$1,429.74
	Rec PEPRA PP2024-03 1/16-1/31	RETIREMENT	\$916.15
	Parks PEPRA PP2024-03 1/16-1/31	RETIREMENT	\$1,076.31
	A&E PEPRA PP2024-03 1/16-1/31	RETIREMENT	\$262.43
	TOTAL		\$5,050.27
	RET Health March	GROUP INS	\$1,021.41
	ADMIN Health March	GROUP INS	\$18.63
	REC Health March	GROUP INS	\$24.84
	PARKS Health March	GROUP INS	\$37.26
	A&E Health March	GROUP INS	\$6.20
<u>PERS HEALTH BENEFITS DIV</u>	RET Health March	HEALTH CARE	\$324.79
	RET Health March	HEALTH CARE	\$683.44
	RET Health March	HEALTH CARE	\$448.15
	RET Health March	HEALTH CARE	\$896.30
	RET Health March	HEALTH CARE	\$683.44
	RET Health March	HEALTH CARE	\$12.98
	TOTAL		\$4,157.44
	Admin Administrator Life Ins March 24	GROUP INS	\$18.40
	Parks Maint Worker Life Ins March 24	GROUP INS	\$13.25
	Rec Supervisor Life Ins March 24	GROUP INS	\$18.40
	Rec Manager Life Ins March 24	GROUP INS	\$18.40
	Rec Coordinator Life Ins March 24	GROUP INS	\$14.54
	Parks Maint Worker Life Ins March 24	GROUP INS	\$13.25
	Admin Accountant Life Ins March 24	GROUP INS	\$17.29

	Rec Supervisor Life Ins March 24	GROUP INS	\$15.65
	Rec PS Teacher Life Ins March 24	GROUP INS	\$13.43
<u>PRINCIPAL LIFE INSURANCE</u>	Admin Manager Life Ins March 24	GROUP INS	\$18.40
	Admin Assistant II Life Ins March 24	GROUP INS	\$13.43
	Parks Supervisor Life Ins March 24	GROUP INS	\$15.45
	Parks Maint Worker Life Ins March 24	GROUP INS	\$18.40
	Admin Assistant II Life Ins March 24	GROUP INS	\$12.33
	A&E Manager Life Ins March 24	GROUP INS	\$18.40
	Rec Coordinator Life Ins March 24	GROUP INS	\$12.15
	Parks Manager Life Ins March 24	GROUP INS	\$18.40
	Parks Maint Worker Life Ins March 24	GROUP INS	\$13.99
	Admin Administrator Vision March 24	GROUP INS	\$20.16
<u>PRINCIPAL LIFE INSURANCE</u>	Parks Maint Worker Vision March 24	GROUP INS	\$10.02
	Rec Supervisor Vision March 24	GROUP INS	\$20.31
	Rec Manager Vision March 24	GROUP INS	\$32.50
	Rec Coordinator Vision March 24	GROUP INS	\$10.02
	Parks Maint Worker Vision March 24	GROUP INS	\$20.16
	Admin Accountant Vision March 24	GROUP INS	\$20.31
	Rec Supervisor Vision March 24	GROUP INS	\$20.16
	Rec PS Teacher Vision March 24	GROUP INS	\$32.50
	Admin Manager Vision March 24	GROUP INS	\$32.50
	Parks Supervisor Vision March 24	GROUP INS	\$20.31
	Parks Maint Worker Vision March 24	GROUP INS	\$20.31
	Admin Assistant II Vision March 24	GROUP INS	\$20.16
	A&E Manager Vision March 24	GROUP INS	\$10.02
	Rec Coordinator Vision March 24	GROUP INS	\$20.16
	Parks Manager Vision March 24	GROUP INS	\$20.16
	Parks Maint Worker Vision March 24	GROUP INS	\$20.31
	TOTAL		\$633.63
<u>RICHARDSON & COMPANY LLP</u>	Admin SCR report	AUD/CONTROLLER SVC	\$1,600.00
	TOTAL		\$1,600.00
<u>ROSS RECREATION EQUIPMENT</u>	Parks Miller Park playground repair	OTHER OP EXP SUP	\$1,480.20
	TOTAL		\$1,480.20
	PARKS Clubhouse sec sys monit Feb	SECURITY SVC	\$41.76
	PARKS Clubhouse radio svc Feb	SECURITY SVC	\$15.00

<u>SACRAMENTO VALLEY ALARM S</u>	PARKS Arts & Crafts bldg sec sys monit Feb	SECURITY SVC	\$33.00
	PARKS Arts & Crafts building radio svc Feb	SECURITY SVC	\$15.00
	PARKS 4200 Temescal burglary sys monitoring Feb-Ap	SECURITY SVC	\$93.00
	PARKS 4200 Temescal cell sys monitoring Feb-April	SECURITY SVC	\$45.00
	PARKS Clubhouse water flow monitoring Feb	SECURITY SVC	\$46.70
	PARKS Clubhouse radio sys monitoring Feb	SECURITY SVC	\$55.00
	PARKS Pre-School security sys monitoring Feb	SECURITY SVC	\$37.00
	PARKS Pre-School cellular srv monitoring Feb	SECURITY SVC	\$19.00
	PARKS McMillan build security sys monitoring Feb	SECURITY SVC	\$37.00
	PARKS McMillan build cellular srv monitoring Feb	SECURITY SVC	\$19.00
	TOTAL		\$456.46
<u>SMUD</u>	PARKS 4200 Temescal Old Lib 12/21-1/23	ELECTRICITY	\$902.31
	PARKS 5361 Flyway 12/15-1/17	ELECTRICITY	\$36.72
	PARKS 9050 Phoenix Little Phoenix 12/15-1/17	ELECTRICITY	\$98.28
	PARKS 9039 Sunset 12/15-1/17	ELECTRICITY	\$40.10
<u>SMUD</u>	PARKS 4150 Temescal District Office 12/22-1/24	ELECTRICITY	\$159.52
	PARKS 4447 Minnesota 12/23-1/25	ELECTRICITY	\$42.90
	PARKS 5542 Cannes Unit IRR 12/16-1/18	ELECTRICITY	\$24.15
	PARKS 4200 Main 12/23-1/24	ELECTRICITY	\$96.80
	PARKS 8090 Grand 3603367 PreSchool 12/22-1/24	ELECTRICITY	\$88.74
	PARKS 8090 Grand 3603369 PreSch Lights 12/23-1/25	ELECTRICITY	\$23.92
	PARKS 5600 Tuckeroo 12/16-1/18	ELECTRICITY	\$42.79
	PARKS 4990 Kruitof 12/15-1/17	ELECTRICITY	\$44.19
	PARKS 8000 Temple Park FO Park 12/22-1/24	ELECTRICITY	\$64.39
	PARKS 11549 Fair Oaks FO Park Softbl 12/22-1/24	ELECTRICITY	\$439.83
	PARKS 4735 Kenneth Miller Park 12/22-1/24	ELECTRICITY	\$854.39
	PARKS 7997 California Clubhouse 12/22-1/24	ELECTRICITY	\$349.93
	PARKS 9044 Windcove Unit Rear 12/15-1/17	ELECTRICITY	\$40.83
	PARKS 4660 Hazel Phoenix Park 12/15-1/17	ELECTRICITY	\$37.47
	PARKS 8000 Temple Park Maint Shop 12/22-1/24	ELECTRICITY	\$432.86
	PARKS 9030 Sunset Phoenix Concessions 12/15-1/17	ELECTRICITY	\$247.91
	TOTAL		\$4,068.03
<u>SPRINKLER SERVICE & SUPPL</u>	Parks irrigation supplies all parks	PLUMBING MAINT SUP	\$323.62
	TOTAL		\$323.62
	Rec office supplies new hire	OFFICE SUPPLIES	\$40.23

<u>STAPLES CONTRACT AND COMM</u>	Admin district office supplies	OFFICE SUPPLIES	\$73.48
	TOTAL		\$113.71
<u>SUSAN NICOLOS</u>	A&E Paint & Sip Jan	RECREATIONAL SVC	\$294.00
	TOTAL		\$294.00
<u>UNIFIRST CORPORATION</u>	Parks uniform service	CUSTODIAL SVC	\$67.44
	Parks uniform service	CUSTODIAL SVC	\$67.44
	Parks uniform service	CUSTODIAL SVC	\$67.44
	Parks uniform service	CUSTODIAL SVC	\$103.99
	Parks uniform service	CUSTODIAL SVC	\$70.82
	Parks Ops janitor supplies	CUSTODIAL SUP	\$96.67
	Parks Ops janitor supplies	CUSTODIAL SUP	\$96.67
	Parks Ops janitor supplies	CUSTODIAL SUP	\$402.67
	Parks Ops janitor supplies	CUSTODIAL SUP	\$67.44
	Parks Ops janitor supplies	CUSTODIAL SUP	\$100.61
	TOTAL		\$1,141.19
<u>US BANK NATIONAL ASSOCIAT</u>	Admin CPRS Conference Registration CPRS	BUS/CONFERENCE EXP	\$585.00
	Admin CPRS Conference Flight Southwest	BUS/CONFERENCE EXP	\$230.69
	TOTAL		\$815.69
<u>US BANK NATIONAL ASSOCIAT</u>	Parks Parks Manager Training Amazon	ED/TRAINING SUP	\$58.16
	Parks Parks Manager Training Amazon	ED/TRAINING SUP	\$238.72
	Parks Parks Manager Training Amazon	ED/TRAINING SUP	\$66.80
	TOTAL		\$363.68
<u>US BANK NATIONAL ASSOCIAT</u>	Admin Chamber Best of Fair Oaks Fair Oaks Chamber	EMPLOYEE RECOGNITION	\$452.50
	TOTAL		\$452.50
<u>US BANK NATIONAL ASSOCIAT</u>	Admin 2024 Labor law posters Cal Chamber of Comm	OFFICE SUPPLIES	\$179.58
	TOTAL		\$179.58
<u>US BANK NATIONAL ASSOCIAT</u>	Admin Stamps.com monthly fee - Jan Stamps.com	POSTAL SVC	\$19.99
	TOTAL		\$19.99
<u>US BANK NATIONAL ASSOCIAT</u>	Parks Maint. Shop - Door Hardware Install Lowes	BLDG MAINT SUP/MAT	\$43.79
	TOTAL		\$43.79
<u>US BANK NATIONAL ASSOCIAT</u>	Parks Lightbulbs Batteries Plus	ELECT MAINT SUP	\$5.80
	Parks Sunset Strip - Lights - Repair Lowes	ELECT MAINT SUP	\$4.72
	Parks Fair Oaks Park - Electrical Box - Cover Repa	ELECT MAINT SUP	\$31.23
	Parks Maint. Shop - Lighting Repair Lowes	ELECT MAINT SUP	\$48.48
	TOTAL		\$90.23

<u>US BANK NATIONAL ASSOCIAT</u>	Parks Preschool & Phoenix Erosion Control - 6 yds	LAND IMP MAINT SUP	\$497.81
	Parks Playground Mulch Refresh Nimbus Landscape	LAND IMP MAINT SUP	\$271.88
	Parks Bannister - Parking Lot Pothole Repair Lowes	LAND IMP MAINT SUP	\$86.24
	Parks Bannister - Parking Lot Re-striping Grainger	LAND IMP MAINT SUP	\$883.32
	Parks Bannister Park - Pothole Repair Lowes	LAND IMP MAINT SUP	\$55.60
	TOTAL		\$1,794.85
<u>US BANK NATIONAL ASSOCIAT</u>	Parks McMillan Sewer Service Ace Plumbing	PLUMBING MAINT SVC	\$287.50
	TOTAL		\$287.50
<u>US BANK NATIONAL ASSOCIAT</u>	Admin Parks Office Internet Comcast	TELEPHONE SVC	\$199.40
	Admin Preschool Internet Comcast	TELEPHONE SVC	\$199.40
	Admin Teams Phone Service- Dec Onenet Global	TELEPHONE SVC	\$563.49
	TOTAL		\$962.29
<u>US BANK NATIONAL ASSOCIAT</u>	Parks Fleet 1003 - Headlight Repair Fair Oaks Auto	AUTO MAINT SVC	\$183.67
	Parks Fleet 1003 - Repair Fair Oaks Auto Repair	AUTO MAINT SVC	\$907.47
			\$1,091.14
<u>US BANK NATIONAL ASSOCIAT</u>	Parks Fleet 1003 - Headlight Repair O'Reilly	AUTO MAINT SUP	\$54.52
	Parks Fleet 1013 - Battery Replacement O'Reilly	AUTO MAINT SUP	\$70.65
	Parks Fleet 1004 - Heater Hose Repair Napa Store	AUTO MAINT SUP	\$31.88
	TOTAL		\$157.05
<u>US BANK NATIONAL ASSOCIAT</u>	Parks Ops - All Parks - Tie Downs Lowes	EXPEND TOOLS	\$183.00
	Parks Tools Harbor Freight Tools	EXPEND TOOLS	\$75.40
<u>US BANK NATIONAL ASSOCIAT</u>	Parks Tools Miller's Ace Hardare	EXPEND TOOLS	\$32.30
	TOTAL		\$290.70
<u>US BANK NATIONAL ASSOCIAT</u>	Admin Phones and Old Library Internet Verizon	CELLPHONE/PAGER	\$791.58
	TOTAL		\$791.58
<u>US BANK NATIONAL ASSOCIAT</u>	Parks Phoenix - Excavator Rental - Drainage Improv	RENT/LEASE EQ	\$1,593.90
	TOTAL		\$1,593.90
<u>US BANK NATIONAL ASSOCIAT</u>	Parks District Office - Carpet Cleaning Fair Oaks	CUSTODIAL SVC	\$383.88
	TOTAL		\$383.88
<u>US BANK NATIONAL ASSOCIAT</u>	Parks Nitrile Gloves Harbor Freight Tools	CUSTODIAL SUP	\$64.60
	Parks Janitorial Supplies Lowes	CUSTODIAL SUP	\$53.27
	TOTAL		\$117.87
<u>US BANK NATIONAL ASSOCIAT</u>	Parks First Aid Kits & Cleaning Products Lowes	MEDICAL SUP	\$135.61
	Parks First Aid Kits Home Depot	MEDICAL SUP	\$105.03
	TOTAL		\$240.64

<u>US BANK NATIONAL ASSOCIAT</u>	Admin HR Software - Jan Bamboo	OTHER PROF SVC	\$429.71
	Admin Training Software - Jan Trainual	OTHER PROF SVC	\$161.50
	TOTAL		\$591.21
<u>US BANK NATIONAL ASSOCIAT</u>	rec 9646.411/9646.12 split teamsideline	DATA PROCESSING SVC	\$649.00
	ADMIN9646.MARKETING Loomly Annual Subscription Loo	DATA PROCESSING SVC	\$354.00
	ADMIN9646.MARKETING Ticketing as a Service Annual	DATA PROCESSING SVC	\$105.00
	TOTAL		\$1,108.00
<u>US BANK NATIONAL ASSOCIAT</u>	Rec9646.75 Easter Eggstravaganza supplies Amazon	RECREATIONAL SUP	\$41.08
	Rec9646 2024 Calendar Amazon	RECREATIONAL SUP	\$28.54
	Rec 9646 External Hard Drive - Marketing Amazon	RECREATIONAL SUP	\$172.39
	9646.142- NFL Flag Football (\$249 of it) Teamsidel	RECREATIONAL SUP	\$40.32
	Rec 9646.12 School supplies Amazon	RECREATIONAL SUP	-\$420.21
	Rec 9646.12 Sensory supplies Target	RECREATIONAL SUP	\$29.35
	Rec 9646.12 School supplies Amazon	RECREATIONAL SUP	\$40.97
	Rec 9646.12 Hand soap Target	RECREATIONAL SUP	\$26.17
	Rec 9646.738 Kids DIY Series Supplies Dollar Tree	RECREATIONAL SUP	\$14.92
	A&E Supplies Amazon	RECREATIONAL SUP	\$37.99
	REC9646.132 Winter Break Camp Supplies Amazon	RECREATIONAL SUP	\$18.30
	TOTAL		\$29.82
<u>US BANK NATIONAL ASSOCIAT</u>	Parks Holiday Tree Equipment Lowes	OTHER OP EXP SUP	\$44.16
	Dist Reimbursable to District Smart and Finaci	OTHER OP EXP SUP	\$62.77
	Dist Reimbursable to District Walmart	OTHER OP EXP SUP	\$48.96
	Dist Reimbursable to District Walmart	OTHER OP EXP SUP	\$143.69
	Dist Reimbursable to District Walmart	OTHER OP EXP SUP	-\$5.47
<u>US BANK NATIONAL ASSOCIAT</u>	Dist Reimbursable to District Walmart	OTHER OP EXP SUP	\$2.22
	Dist Reimbursable to District Walmart	OTHER OP EXP SUP	\$96.61
	TOTAL		\$392.94
<u>US BANK NATIONAL ASSOCIAT</u>	Parks VPPR - Forklift Rental - Playground Equip. D	STRUCTURES	-\$500.00
	TOTAL		-\$500.00
US BANK TOTAL			\$10,665.25
<u>WAXIES ENTERPRISES INC</u>	Parks ops janitor supplies	CUSTODIAL SUP	\$111.21
	Parks ops janitor supplies	CUSTODIAL SUP	\$1,763.11
	TOTAL		\$1,874.32
	Parks Fuel Johndeere Tractor 01-23	FUEL/LUBRICANTS	\$70.02
	Parks Fuel Chevrolet Silverado 01-25	FUEL/LUBRICANTS	\$65.23

WEX BANK

Parks Fuel Chevrolet Silverado Z71 01-26	FUEL/LUBRICANTS	\$34.62
Parks Fuel Chevrolet Silverado Z71 01-29	FUEL/LUBRICANTS	\$80.78
Parks Fuel Chevrolet Silverado 01-30	FUEL/LUBRICANTS	\$67.57
Parks Fuel Chevrolet Silverado 02-02	FUEL/LUBRICANTS	\$40.58
Parks Fuel Chevrolet Silverado Z71 02-02	FUEL/LUBRICANTS	\$53.40
Parks Fuel Chevrolet Silverado Z71 02-05	FUEL/LUBRICANTS	\$75.22
Parks Fuel Johndeere Tractor 02-06	FUEL/LUBRICANTS	\$80.04
Parks Fuel Chevrolet Silverado Z71 02-07	FUEL/LUBRICANTS	\$30.56
Parks Fuel Chevrolet Silverado 02-07	FUEL/LUBRICANTS	\$83.24
Parks Fuel Chevrolet 2500HD 02-08	FUEL/LUBRICANTS	\$144.83
Parks Fuel Chevrolet Silverado Z71 02-09	FUEL/LUBRICANTS	\$29.93
Parks Fuel Chevrolet Silverado 02-09	FUEL/LUBRICANTS	\$39.75
Parks Fuel Chevrolet Silverado 02-14	FUEL/LUBRICANTS	\$69.32
Parks Fuel Chevrolet Silverado Z71 02-14	FUEL/LUBRICANTS	\$95.46
Parks Fuel Ford F250 02-15	FUEL/LUBRICANTS	\$140.00
Parks Fuel Chevrolet Silverado 02-16	FUEL/LUBRICANTS	\$35.95
Parks Fuel Chevrolet Silverado Z71 02-16	FUEL/LUBRICANTS	\$23.67
Parks Fuel Chevrolet 2500HD 02-16	FUEL/LUBRICANTS	\$41.05
Parks Fuel Ford F350 02-16	FUEL/LUBRICANTS	\$143.65
Parks Fuel Chevrolet Silverado 02-20	FUEL/LUBRICANTS	\$54.49
Parks Fuel Chevrolet Silverado Z71 02-20	FUEL/LUBRICANTS	\$95.83
Parks Fuel Dodge Durango 02-22	FUEL/LUBRICANTS	\$57.40
Parks Wex Accounting Fee 02-23	FUEL/LUBRICANTS	\$10.00
Parks Wex Financial Fee 02-23	FUEL/LUBRICANTS	\$182.22
TOTAL		\$1,844.81

TOTAL EXPENSES
\$88,208.68

VENDOR	EXPENSE DESCRIPTION	ACCOUNT DESCRIPTION	AMOUNT
<u>BOBO CONSTRUCTION INC</u>	VPPR PGC - VPPR VMAR CCR: Pay App 19 January	STRUCTURES	\$352,837.64
	TOTAL		\$352,837.64
<u>CALLANDER ASSOCIATES LAND</u>	VPPR Construction Manager to 12/31	STRUCTURES	\$14,823.00
	VPPR Designer to 12/31	STRUCTURES	\$504.00
	VPPR Job Captain to 12/31	STRUCTURES	\$5,984.00
	VPPR Principal to 12/31	STRUCTURES	\$5,565.00
	VPPR reimburable expenses to 12/31	STRUCTURES	\$707.10
	VPPR to 12/31	STRUCTURES	-\$94.00
	TOTAL		\$27,489.10
<u>CHARGEPOINT INC</u>	VPPR charging stations and network account	STRUCTURES	\$70,211.19
	TOTAL		\$70,211.19
<u>INNOVATIVE CONSTRUCTION S</u>	VPPR 119.25 proj mgmt hrs Jan	STRUCTURES	\$14,645.00
	VMAR 68.25 proj mgmt hours Jan	STRUCTURES	\$8,523.75
	CCR 8.75 proj mgmt hours Jan	STRUCTURES	\$746.25
	TOTAL		\$23,915.00
<u>US BANK NATIONAL ASSOCIAT</u>	VPPR Security/Site Camera Service for Construction	STRUCTURES	\$2,808.00
	VPPR VPPR - Forklift Rental - Playground Equip. De	STRUCTURES	\$1,173.44
	TOTAL		\$3,981.44
<u>WENELL MATTHEIS BOWE INC</u>	CCR Fee contingency 12/18-1/20	STRUCTURES	\$1,030.00
	VMAR Contingency 12/18-1/20	STRUCTURES	\$2,960.00
	VMAR Const support 9/21-10/20	STRUCTURES	\$900.00
	VMAR Contingency 9/21-10/20	STRUCTURES	\$6,275.00
	VMAR SC #11 concession roof/deck/drain 9/21-10/20	STRUCTURES	\$2,240.00
	CCR Const support 9/21-10/20	STRUCTURES	\$620.00
	CCR Fee contingency 9/21-10/20	STRUCTURES	\$2,200.00
	TOTAL		\$16,225.00
TOTAL EXPENSES			\$494,659.37



PAYROLL REPORT
(PAYROLL CONSOLIDATION)
 February 2024 FY 23-24 Period 8
 Pay Periods PP202403 & PP202404

DEPARTMENT	GL--> Wage Type-->	1110	1110	1121	1124	1152	1110	1143	TOTALS
		7221	7201	7237	7204	7210/7216	7213	2146 2162	
<u>ADMINISTRATION</u>		27,808	9,032	-	-	-	1,614	660	39,115
<u>RECREATION</u>		26,715	4,759	5,696	-	1,071	807	80	39,129
<u>MAINTENANCE</u>		7,535	25,881	3,656	-	-	807	40	37,919
<u>BOARD OF DIRECTORS</u>					900				900
SUB TOTAL		\$ 68,892	\$ 39,673	\$ 11,604	\$ 900	\$ 1,071	\$ 3,229	\$ 820	\$ 126,189

BENEFITS

PERS (Health)	31,222
- Current Employees #1230	27,165
- Retired #1280	4,058
-Prefunding CERBT/OPEB	
PERS #1210 (Retirement) Active Employees	9,915
Principal (Life & Vision) #1230	637
Capitol Assoc. (Dental) #1230	1,454
EDD (SUI) #1250	590
OASHDI #1220	2,701
CAPRI -Workers Comp.Acct 1240:	
BENEFITS TOTAL	\$ 46,519
GRAND TOTAL	\$ 172,708



PAYROLL ACTIVITY DETAIL REPORT
 February 2024 FY 23-24 Period 8
 Pay Periods PP202403 & PP202404
 General Fund Business Area 341A

Dept	ID	Position	10111000 Regular Pay Hourly 7201	10111000 Regular Pay Salaried 7221	101121000 Extra Help Pay 7237	10112400 Committee Members 7204	7216 Termination Sick Pay	7210 Termination VacPay	10114300 Allowances 2146	10114300 Allowances 2162	10111000 Group Insurance Subsidy 7213	Grand Total
A & E	3004766	Arts & Entertainment Manager	-	6,834	-	-	-	-	-	240	-	7,074
A & E	3004286	Arts & Entertainment Associate	-	-	2,251	-	-	142	-	40	-	2,434
A & E Total			-	-	2,251	-	-	-	-	40	-	-
ADMIN	3001178	District Administrator	-	13,759	-	-	-	-	400	100	-	14,259
ADMIN	3000547	Administrative Services Manager	-	8,307	-	-	-	-	-	40	-	8,347
ADMIN	3004151	Accountant	-	5,742	-	-	-	-	-	40	807	6,589
ADMIN	3000644	Administrative Assistant II	4,590	-	-	-	-	-	-	40	807	5,437
ADMIN	3000410	Administrative Assistant II- Tech Support	4,442	-	-	-	-	-	-	40	-	4,482
ADMIN Total			9,032	27,808	-	-	-	-	-	260	1,614	39,115
BOD	3000103	Board Member	-	-	-	200	-	12	-	-	-	212
BOD	3000221	Board Member	-	-	-	100	-	6	-	-	-	106
BOD	3001138	Board Member	-	-	-	200	-	12	-	-	-	212
BOD	3002177	Board Member	-	-	-	200	-	12	-	-	-	212
BOD	3002791	Board Member	-	-	-	200	-	12	-	-	-	212
BOD Total			-	-	-	900	-	56	-	-	-	956
PARKS	3000548	Parks and Facilities Manager	-	7,535	-	-	-	-	-	-	-	7,535
PARKS	3000192	Parks Maintenance Worker	6,241	-	-	-	-	-	-	-	-	6,241
PARKS	3001238	Parks Supervisor	5,435	-	-	-	-	-	-	-	-	5,435
PARKS	3003204	Parks Maintenance Worker	4,891	-	-	-	-	-	-	40	-	4,931
PARKS	3002602	Parks Maintenance Worker	4,657	-	-	-	-	-	-	-	-	4,657
PARKS	3003205	Parks Maintenance Worker	4,657	-	-	-	-	-	-	-	807	5,464
PARKS	3004328	Park Aide	-	-	960	-	-	60	-	-	-	1,020
PARKS	3004216	Park Aide	-	-	1,024	-	-	63	-	-	-	1,087
PARKS	3004278	Park Aide	-	-	1,672	-	-	104	-	-	-	1,776
PARKS Total			25,881	7,535	3,656	-	-	123	-	40	807	38,146
REC	3000263	Recreation Manager	-	7,911	-	-	-	-	-	40	-	7,951
REC	3000271	Recreation Supervisor	-	7,433	-	-	-	-	-	-	-	7,433
REC	3004234	Recreation Supervisor	-	5,824	-	-	-	-	-	40	-	5,864
REC	3000740	Recreation Supervisor	-	5,547	-	-	-	-	-	-	807	6,354
REC	3001065	Preschool Teacher	4,759	-	-	-	-	-	-	-	-	4,759
REC	3002002	Preschool Assistant	-	-	2,731	-	-	-	-	-	-	2,731
REC	3003824	Senior Recreation Leader	-	-	-	-	587	-	-	-	-	587
REC	3004328	Recreation Leader I	-	-	960	-	-	60	-	-	-	1,020
REC	3004701	Recreation Leader I	-	-	-	-	-	-	-	-	-	-
REC	3003090	Recreation Leader I	-	-	-	-	-	-	-	-	-	-
REC	3004824	Recreation Leader I	-	-	-	-	-	-	-	-	-	-
REC	3004749	Senior Recreation Leader	-	-	2,006	-	-	124	-	-	-	2,130
REC Total			4,759	26,715	5,696	-	587	60	-	80	807	36,699
Grand Total			39,673	68,892	11,604	900	587	484	400	420	3,229	126,189



PAYROLL REPORT
(OVERTIME / CTO / STRAIGHT TIME DETAIL)
February 2024 - Period 8

General Fund
Business Area 341A

TOTAL OVERTIME PAID FOR January 16th 2024 THRU February 15th 2024: \$0.00



PAYROLL REPORT
(OVERTIME / CTO / STRAIGHT TIME DETAIL)
February 2024 - Period 8

General Fund
Business Area 341A

February 2024 - Overtime Straight Time - PAID

TOTAL STRAIGHT TIME PAID FOR January 16th 2024 THRU February 15th 2024: \$0.00



PAYROLL REPORT
(OVERTIME / CTO / STRAIGHT TIME DETAIL)
February 2024 - Period 8

General Fund
Business Area 341A

February 2024 - Overtime Breakdown - CTO

\$0.00

(INCLUDED WITHIN LEAVE LIABILITY BALANCES FOR THE MONTH)



LEAVE LIABILITY - February 2024

Vacation

Name	Hourly Rate	Beginning Balance	Hours Accrued	Hours Used	Adjustments*	Ending Balance	Leave Liability Hours	Dollars
Aho, Michael	\$ 79.38	74.94	13.33	32	0.00	56.27	56.27	\$ 4,466.71
Banks, Steven	\$ 25.31	73.93	7.33	8	0.00	73.26	73.26	\$ 1,854.21
Bernardo, Sabrina	\$ 41.54	228.63	11.37	13	0.00	227.00	227.00	\$ 9,429.58
Cedeno Padilla, Kenya	\$ 18.92	11.01	3.67	0	0.00	14.68	14.68	\$ 277.75
Davison, Nicholas	\$ 45.64	226.58	13.33	24	0.00	215.91	215.91	\$ 9,854.13
Delos Reyes, Ace	\$ 25.22	21.99	7.33	0	0.00	29.32	29.32	\$ 739.45
Ellis, Matthew	\$ 25.31	32.55	7.33	0	0.00	39.88	39.88	\$ 1,009.36
Fawcett, Jamie	\$ 33.13	5.11	7.33	0	0.00	12.44	12.44	\$ 412.14
King, Davey	\$ 33.60	7.29	7.33	0	0.00	14.62	14.62	\$ 491.23
Koehn, Alisha	\$ 26.44	91.71	13.33	19.5	0.00	85.54	85.54	\$ 2,261.68
Larkin, Jennifer	\$ 47.93	181.31	13.33	0	0.00	194.64	194.64	\$ 9,329.10
Lucas, Paula	\$ 26.61	118.35	10.00	45	0.00	83.35	83.35	\$ 2,217.94
Martinez, Nathan	\$ 29.54	189.32	13.33	0	0.00	202.65	202.65	\$ 5,986.28
Raj, Shama	\$ 19.86	127.22	3.67	4	0.00	126.89	126.89	\$ 2,520.04
Reyna, Samuel	\$ 33.92	202.09	13.33	8	0.00	207.42	207.42	\$ 7,035.69
Roberts, Ian	\$ 24.14	157.33	10.00	5	0.00	162.33	162.33	\$ 3,918.65
Schuler, Jennifer	\$ 39.43	36.65	7.33	0	0.00	43.98	43.98	\$ 1,734.13
Stoakley, Mary	\$ 32.00	171.53	10.00	0	0.00	181.53	181.53	\$ 5,808.96
Ventura, Sean	\$ 43.47	193.25	13.33	0	0.00	206.58	206.58	\$ 8,980.03
Zamora, Jesse	\$ 16.69	14.68	3.67	0	0.00	18.35	321.00	\$ 2,678.75
Zurlo, Rick	\$ 26.58	160.55	7.33	16	0.00	151.88	151.88	\$ 4,036.97
TOTALS		2326.02	133.91	174.50	0.00	2348.52	2651.17	\$ 85,042.77

*Please reference the FORPD Personnel Policy Manual revised 12-13-2023 & MOU approved 6-19-2021 for guidelines regarding Leave Liability.



LEAVE LIABILITY - February 2024

Sick

Name	Hourly Rate	Beginning Balance	Hours Accrued	Hours Used	Adjustments	Ending Balance	Leave Liability Hours	Dollars
Aho, Michael	\$ 79.38	458.00	8	0.0	0	466.00	320.00	\$ 12,700.80
Banks, Steven	\$ 25.31	77.50	8	0.0	0	85.50	85.50	\$ 1,082.00
Bernardo, Sabrina	\$ 41.54	554.96	8	4.0	0	558.96	320.00	\$ 6,646.40
Cedeno Padilla, Kenya	\$ 18.92	6.00	6	7	0	5.50	5.50	\$ 52.03
Davison, Nicholas	\$ 45.64	724.25	8	0.0	0	732.25	320.00	\$ 7,302.40
Delos Reyes, Ace	\$ 25.22	24.00	8	0	0	32.00	32.00	\$ 403.52
Ellis, Matthew	\$ 25.31	123.00	8	16.0	0	115.00	115.00	\$ 1,455.33
Fawcett, Jamie	\$ 33.13	0.00	8	0.0	0	8.00	8.00	\$ 132.52
King, Davey	\$ 33.60	96.00	8	0	0	104.00	104.00	\$ 1,747.20
Koehn, Alisha	\$ 26.44	44.05	8	0	0	52.05	52.05	\$ 688.10
Larkin, Jennifer	\$ 47.93	451.34	8	28	0	431.34	320.00	\$ 7,668.80
Lucas, Paula	\$ 26.61	314.25	8	5.5	0	316.75	316.75	\$ 4,214.36
Martinez, Nathan	\$ 29.54	380.00	8	0	0	388.00	320.00	\$ 4,726.40
Raj, Shama	\$ 19.86	152.00	6	0	0	158.00	158.00	\$ 1,568.94
Reyna, Samuel	\$ 33.92	9.80	8	8	0	9.80	9.80	\$ 166.21
Roberts, Ian	\$ 24.14	227.00	8	0	0	235.00	235.00	\$ 2,836.45
Schuler, Jennifer	\$ 39.43	40.00	8	0	0	48.00	48.00	\$ 946.32
Stoakley, Mary	\$ 32.00	210.50	8	8	0	210.50	210.50	\$ 3,368.00
Ventura, Sean	\$ 43.47	362.00	8	24	0	346.00	320.00	\$ 6,955.20
Zamora, Jesse	\$ 16.69	18.00	6	0	0	24.00	24.00	\$ 200.28
Zurlo, Rick	\$ 26.58	103.00	8	16	0	95.00	95.00	\$ 1,262.55
		4375.65	162.00	116		4421.65	3419.10	\$ 66,123.81

Note: Regarding Sick-Leave hours, a Regular Full-Time employee may choose the Sick Leave payout option and utilize a maximum of 320 hours (as identified within the table above) which will be compensated at 50% of the employees current hourly rate of pay. However, upon retirement from the District, a Regular Full-Time employee December choose to utilize their accrued Sick Leave toward CalPERS service credit with no maximum limit. Employees whose Sick Leave hours exceed 320 hours are noted but the hours in excess of 320 not calculated as a liability in the table above. A Regular Part-Time employee will be compensated for a maximum of 160 hours of sick leave at 50% of the employees rate of pay upon termination.



LEAVE LIABILITY - February 2024

Compensated Time Off (CTO)

Name	Hourly Rate	Beginning Balance	Hours Accrued	Hours Used	Adjustments	Ending Balance	Leave Liability Hours	Dollars
Aho, Michael	\$ 79.38	0.00	0.00	0.00	0	0.00	0.00	\$ -
Banks, Steven	\$ 25.31	0.25	0.00	0.00	0	0.25	0.25	\$ 6.33
Bernardo, Sabrina	\$ 41.54	0.00	0.00	0.00	0	0.00	0.00	\$ -
Cedeno Padilla, Kenya	\$ 18.92	0.00	0.00	0.00	0	0.00	0.00	\$ -
Davison, Nicholas	\$ 45.64	0.00	0.00	0.00	0	0.00	0.00	\$ -
Delos Reyes, Ace	\$ 25.22	0.00	0.00	0.00	0	0.00	0.00	\$ -
Ellis, Matthew	\$ 25.31	45.50	0.00	45.50	0	0.00	0.00	\$ -
Fawcett, Jamie	\$ 33.13	0.00	0.00	0.00	0	0.00	0.00	\$ -
King, Davey	\$ 33.60	0.00	0.00	0.00	0	0.00	0.00	\$ -
Koehn, Alisha	\$ 26.44	3.77	0.00	0.00	0	3.77	3.77	\$ 99.68
Larkin, Jennifer	\$ 47.93	0.00	0.00	0.00	0	0.00	0.00	\$ -
Lucas, Paula	\$ 26.61	0.75	0.00	0.00	0	0.75	0.75	\$ -
Martinez, Nathan	\$ 29.54	40.25	0.00	9.00	0	31.25	31.25	\$ 923.13
Raj, Shama	\$ 19.86	0.00	0.00	0.00	0	0.00	0.00	\$ -
Reyna, Samuel	\$ 33.92	16.25	0.00	0.00	0	16.25	16.25	\$ 551.20
Roberts, Ian	\$ 24.14	0.50	0.00	0.00	0	0.50	0.50	\$ 12.07
Schuler, Jennifer	\$ 39.43	0.00	0.00	0.00	0	0.00	0.00	\$ -
Stoakley, Mary	\$ 32.00	0.00	0.00	0.00	0	0.00	0.00	\$ -
Ventura, Sean	\$ 43.47	0.00	0.00	0.00	0	0.00	0.00	\$ -
Zamora, Jesse	\$ 16.69	0.00	0.00	0.00	0	0.00	0.00	\$ -
Zurlo, Rick	\$ 26.58	19.01	0.00	8.00	0	11.01	11.01	\$ 292.65
TOTALS		0.00	0	62.50	0	63.78	63.78	\$ 1,885.05

*Please reference the FORPD Personnel Policy Manual revised 12-13-2023 & MOU approved 6-19-2021 for guidelines regarding Leave Liability.



LEAVE LIABILITY - February 2024

Management Leave

Name	Hourly Rate	Beginning Balance	Hours Accrued	Hours Used	Adjustments	Ending Balance	Leave Liability Hours	Dollars
Aho, Michael	\$ 79.38	17.01	6.67	0	0	23.68	23.68	\$ 1,879.72
Banks, Steven	\$ 25.31	0	0.00	0	0	0.00	0.00	\$ -
Bernardo, Sabrina	\$ 41.54	54.82	5.34	3.00	0	57.16	57.16	\$ 2,374.43
Cedeno Padilla, Kenya	\$ 18.92	0	0.00	0	0	0.00	0.00	\$ -
Davison, Nicholas	\$ 45.64	46.82	5.34	0	0	52.16	52.16	\$ 2,380.58
Delos Reyes, Ace	\$ 25.22	0	0.00	0	0	0.00	0.00	\$ -
Ellis, Matthew	\$ 25.31	0.00	0.00	0	0	0.00	0.00	\$ -
Fawcett, Jamie	\$ 33.13	0.78	5.34	4	0	2.12	2.12	\$ 70.24
King, Davey	\$ 33.60	13.42	5.34	0	0	18.76	18.76	\$ 630.34
Koehn, Alisha	\$ 26.44	0.00	0.00	0	0	0.00	0.00	\$ -
Larkin, Jennifer	\$ 47.93	22.30	5.34	0.0	0	27.64	27.64	\$ 1,324.79
Lucas, Paula	\$ 26.61	0.00	0.00	0	0	0.00	0.00	\$ -
Martinez, Nathan	\$ 29.54	0	0.00	0	0	0.00	0.00	\$ -
Raj, Shama	\$ 19.86	0	0.00	0	0	0.00	0.00	\$ -
Reyna, Samuel	\$ 33.92	0	0.00	0	0	0.00	0.00	\$ -
Roberts, Ian	\$ 24.14	0	0.00	0	0	0.00	0.00	\$ -
Schuler, Jennifer	\$ 39.43	26.70	5.34	0	0	32.04	32.04	\$ 1,263.34
Stoakley, Mary	\$ 32.00	12.72	5.34	0	0	18.06	18.06	\$ 577.92
Ventura, Sean	\$ 43.47	14.67	5.34	0	0	20.01	20.01	\$ 869.83
Zamora, Jesse	\$ 16.69	0	0.00	0	0	0.00	0.00	\$ -
Zurlo, Rick	\$ 26.58	0	0.00	0	0	0.00	0.00	\$ -
TOTALS		209.24	49.39	7.00		251.63	251.63	\$ 11,371.18

*Please reference the FORPD Personnel Policy Manual revised 12-13-2023 & MOU approved 6-19-2021 for guidelines regarding Leave Liability.



CONTINGENCY FUND RECONCILIATION 2023-2024

FEBRUARY- PERIOD 8

General Fund
Business Area 341A

Beginning Balance on February 1, 2024: \$50,000

TRANSFERS FOR FY 23/24

Resolution #	Transfers To	Division	Purpose	Amount
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Ending Balance February 29, 2024 (period 8): \$50,000

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$ 1,566,720.10	\$ 3,981.44	\$ (261,580.18)	\$ 1,309,121.36
Imprest Cash	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Accrued Interest Receivable	\$ -	\$ -	\$ -	\$ -
Due from Other Funds Year End	\$ -	\$ -	\$ -	\$ -
Accounts Receivable Year End	\$ -	\$ -	\$ -	\$ -
Notes & Other Long Receivables	\$ -	\$ -	\$ -	\$ -
Land	\$ 499,633.00	\$ -	\$ -	\$ 499,633.00
Building Structures	\$ 4,335,832.95	\$ -	\$ -	\$ 4,335,832.95
Equipment	\$ 503,537.37	\$ -	\$ -	\$ 503,537.37
AUC	\$ -	\$ -	\$ -	\$ -
Total Assets	\$ 6,906,723.42	\$ 3,981.44	\$ (261,580.18)	\$ 6,649,124.68
Warrants Payable	\$ (46,134.20)	\$ 72,967.33	\$ (93,902.72)	\$ (67,069.59)
Deposit Stale Warrants	\$ (9,464.81)	\$ -	\$ -	\$ (9,464.81)
Claims Payable	\$ (15,820.35)	\$ 285,124.03	\$ (283,114.89)	\$ (13,811.21)
Due to Others	\$ -	\$ -	\$ -	\$ -
PAYROLL_TAXES_N_BENEFITS	\$ 3,105.12	\$ 287,159.54	\$ (288,039.56)	\$ 2,225.10
Deposits from Others	\$ (68,597.98)	\$ -	\$ -	\$ (68,597.98)
Deferred Credits	\$ -	\$ -	\$ -	\$ -
Suspense Clearing	\$ -	\$ -	\$ -	\$ -
Payroll Clearing	\$ -	\$ 189,069.74	\$ (189,069.74)	\$ -
Borrowing Limit	\$ 911,178.70	\$ -	\$ -	\$ 911,178.70
Borrowing Limit Offset	\$ (911,178.70)	\$ -	\$ -	\$ (911,178.70)
Total Liabilities	\$ (136,912.22)	\$ 834,320.64	\$ (854,126.91)	\$ (156,718.49)
Total Deferred Inflows	\$ (164.99)	\$ -	\$ -	\$ (164.99)
Reserve Fund Balance	\$ (515,991.40)	\$ -	\$ -	\$ (515,991.40)
Fund Balance	\$ (1,060,758.73)	\$ -	\$ -	\$ (1,060,758.73)
Investments in GFA	\$ (5,339,003.32)	\$ -	\$ -	\$ (5,339,003.32)
Revenues and Other Financing Sources	\$ (1,575,460.32)	\$ -	\$ -	\$ (1,575,460.32)
Expenditures/Expenses	\$ 1,871,567.56	\$ 278,333.69	\$ (928.68)	\$ 2,148,972.57
Estimated Revenue	\$ 3,162,068.00	\$ -	\$ -	\$ 3,162,068.00
Appropriations	\$ (3,312,068.00)	\$ -	\$ -	\$ (3,312,068.00)
Start of System Clearing	\$ -	\$ -	\$ -	\$ -
Total Equity and Other Accounts	\$ (6,769,646.21)	\$ 278,333.69	\$ (928.68)	\$ (6,492,241.20)
Total Liabilities & Equity + Other Accts	\$ (6,906,723.42)	\$ 1,112,654.33	\$ (855,055.59)	\$ (6,649,124.68)

FUND BALANCE REPORT
341C MEASURE J GO BONDS CAPITAL PROJECTS FUND

February 2024
Period 8 (67% FY)

Balance Sheet Item	Beginning Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$3,662,949.24	\$0.00	-\$533,571.58	\$3,129,377.66
Cash with Fiscal Age	\$4,616,497.34	\$0.00	\$0.00	\$4,616,497.34
Accrued Interest Receivable	\$6,655.15	\$0.00	\$0.00	\$6,655.15
Total Assets	\$8,286,101.73	\$0.00	-\$533,571.58	\$7,752,530.15
Warrants Payable	-\$464,958.25	\$529,590.14	-\$527,404.82	-\$462,772.93
Claims Payable	-\$36,726.89	\$527,404.82	-\$490,677.93	\$0.00
Total Liabilities	-\$501,685.14	\$1,056,994.96	-\$1,018,082.75	-\$462,772.93
Fund Balance	-\$3,441,300.36	\$0.00	\$0.00	-\$3,441,300.36
Revenues and Other Financing Sources	-\$15,945.00	\$0.00	\$0.00	-\$15,945.00
Expenditures/Expenses	-\$12,727,171.23	\$494,753.37	-\$94.00	-\$12,232,511.86
Estimated Revenue	\$23,415,500.00	\$0.00	\$0.00	\$23,415,500.00
Appropriations	-\$15,015,500.00	\$0.00	\$0.00	-\$15,015,500.00
Total Equity and Other Accounts	-\$7,784,416.59	\$494,753.37	-\$94.00	-\$7,289,757.22
Total Liabilities & Equity + Other Accts	-\$8,286,101.73	\$1,551,748.33	-\$1,018,176.75	\$7,752,530.15

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$47,432.10	\$0.00	\$0.00	\$47,432.10
Accrued Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00
Due from Other Funds Year End	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$47,432.10	\$0.00	\$0.00	\$47,432.10
Warrants Payable	\$0.00	\$0.00	\$0.00	\$0.00
Claims Payable	\$0.00	\$0.00	\$0.00	\$0.00
Due to Others	\$0.00	\$0.00	\$0.00	\$0.00
Borrowing Limit	\$24,012.07	\$0.00	\$0.00	\$24,012.07
Borrowing Limit Offset	-\$24,012.07	\$0.00	\$0.00	-\$24,012.07
Total Liabilities	\$0.00	\$0.00	\$0.00	\$0.00
Reserve Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balance	-\$40,149.79	\$0.00	\$0.00	-\$40,149.79
Revenues and Other Financing Sources	-\$31,802.22	\$0.00	\$0.00	-\$31,802.22
Expenditures/Expenses	\$24,519.91	\$0.00	\$0.00	\$24,519.91
Estimated Revenue	\$56,499.00	\$0.00	\$0.00	\$56,499.00
Appropriations	-\$56,499.00	\$0.00	\$0.00	-\$56,499.00
Total Equity and Other Accounts	-\$47,432.10	\$0.00	\$0.00	-\$47,432.10
Total Liabilities & Equity + Other Accts	-\$47,432.10	\$0.00	\$0.00	-\$47,432.10

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$434,563.54	\$0.00	\$0.00	\$434,563.54
Accrued Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00
Due from Other Funds Year End	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$434,563.54	\$0.00	\$0.00	\$434,563.54
Sales Tax Due	\$0.00	\$0.00	\$0.00	\$0.00
Warrants Payable	\$0.00	\$0.00	\$0.00	\$0.00
Deposit Stale Warrants	-\$190.94	\$0.00	\$0.00	-\$190.94
Claims Payable	\$0.00	\$0.00	\$0.00	\$0.00
Due to Others	\$0.00	\$0.00	\$0.00	\$0.00
Borrowing Limit	\$248,795.00	\$0.00	\$0.00	\$248,795.00
Borrowing Limit Offset	-\$248,795.00	\$0.00	\$0.00	-\$248,795.00
Total Liabilities	-\$190.94	\$0.00	\$0.00	-\$190.94
Fund Balance	-\$288,844.68	\$0.00	\$0.00	-\$288,844.68
Revenues and Other Financing Sources	-\$348,428.97	\$0.00	\$0.00	-\$348,428.97
Expenditures/Expenses	\$202,901.05	\$0.00	\$0.00	\$202,901.05
Estimated Revenue	\$603,650.00	\$0.00	\$0.00	\$603,650.00
Appropriations	-\$603,650.00	\$0.00	\$0.00	-\$603,650.00
Total Equity and Other Accounts	-\$434,372.60	\$0.00	\$0.00	-\$434,372.60
Total Liabilities & Equity + Other Accts	-\$434,563.54	\$0.00	\$0.00	-\$434,563.54

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$111,232.27	\$0.00	\$0.00	\$111,232.27
Accrued Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00
Due from Other Funds Year End	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$111,232.27	\$0.00	\$0.00	\$111,232.27
Fund Balance	-\$83,752.33	\$0.00	\$0.00	-\$83,752.33
Revenues and Other Financing Sources	-\$53,433.66	\$0.00	\$0.00	-\$53,433.66
Fund Balance	\$25,953.72	\$0.00	\$0.00	\$25,953.72
Estimated Revenue	\$83,080.00	\$0.00	\$0.00	\$83,080.00
Appropriations	-\$83,080.00	\$0.00	\$0.00	-\$83,080.00
Total Equity and Other Accounts	-\$111,232.27	\$0.00	\$0.00	-\$111,232.27
Total Liabilities & Equity + Other Accts	-\$111,232.27	\$0.00	\$0.00	-\$111,232.27



FUND BALANCE REPORT
341I FAIR OAKS PARK IMPACT FEES

February 2024
Period 8 (67% FY)

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$1,649,432.02	\$17,022.71	\$0.00	\$1,666,454.73
Accrued Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00
Notes & Other Long Receivables	\$17,694.90	\$0.00	\$0.00	\$17,694.90
Total Assets	\$1,667,126.92	\$17,022.71	\$0.00	\$1,684,149.63
Deposits from Others	-\$1,649,432.02	\$0.00	-\$17,022.71	-\$1,666,454.73
Total Liabilities	-\$1,649,432.02	\$0.00	-\$17,022.71	-\$1,666,454.73
Total Deferred Inflows	-\$17,694.90	\$0.00	\$0.00	-\$17,694.90
Total Liabilities & Equity + Other Accts	-\$1,667,126.92	\$0.00	-\$17,022.71	-\$1,684,149.63

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
Cash in Treasury	\$369,120.53	\$10.00	\$0.00	\$369,130.53
Accrued Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00
Due from Other Funds Year End	\$0.00	\$0.00	\$0.00	\$0.00
Total Assets	\$369,120.53	\$10.00	\$0.00	\$369,130.53
Deposit Stale Warrants	-\$40.00	\$0.00	\$0.00	-\$40.00
Claims Payable	\$0.00	\$0.00	\$0.00	\$0.00
Deposits from Others	-\$369,080.53	\$0.00	-\$10.00	-\$369,090.53
Deferred Credits	\$0.00	\$0.00	\$0.00	\$0.00
Total Liabilities	-\$369,120.53	\$0.00	-\$10.00	-\$369,130.53
Total Liabilities & Equity + Other Accts	-\$369,120.53	\$0.00	-\$10.00	-\$369,130.53



FAIR OAKS PARKS AND RECREATION DISTRICT
REFUND REPORT

PERIOD 8 - FY 24
FEBRUARY 2024

<u>DATE</u>	<u>PROGRAM</u>	<u>REASON</u>	<u>AMOUNT</u>
2/27/2024	9429.1 - Deposits	Indoor Rental Deposit Refund	200
2/13/2024	9646.136 - CFO Spring Break Camp	CANCELLED PURCHASE	200
2/13/2024	9646.136 - CFO Spring Break Camp	CANCELLED PURCHASE	125
2/7/2024	9429.1 - Deposits	Deposit Refund	65
2/8/2024	8540.1-70561 - A&E - Art Shock - Susan Niclos Family Class	CANCELLED PURCHASE	50
2/26/2024	9646.5-58557 - Senior Classes & Programs - Laura Gamez	CANCELLED PURCHASE	38
2/26/2024	9646.5-58557 - Senior Classes & Programs - Laura Gamez	CANCELLED PURCHASE	34.2
2/28/2024	9646.5-58557 - Senior Classes & Programs - Laura Gamez	CANCELLED PURCHASE	34.2
2/8/2024	9646.6-58557 - Family Classes & Programs - Laura Gamez	CANCELLED PURCHASE	34.2
2/8/2024	9646.6-58557 - Family Classes & Programs - Laura Gamez	CANCELLED PURCHASE	33
2/6/2024	8540 - Family Classes & Programs	CANCELLED PURCHASE	29.7
2/12/2024	9646.738 - Kid's DIY Series	CANCELLED PURCHASE	28.5
2/12/2024	9646.738 - Kid's DIY Series	CANCELLED PURCHASE	25

<u>TOTAL</u>	\$ 896.80
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FINANCIAL REPORT FY 2024
341A FORPD GENERAL FUND

 February 2024
 Period 8 (67% of FY)

Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
10111000 REGULAR EMPLOYEES	\$1,298,920.00	\$884,182.62	\$414,737.38	68%	
10112100 EXTRA HELP	\$257,057.00	\$140,582.02	\$116,474.98	55%	
10112400 COMMITTEE MEMBERS	\$7,000.00	\$4,000.00	\$3,000.00	57%	
10113100 STRAIGHT TIME OT	\$500.00	\$0.00	\$500.00	0%	
10113200 TIME/ONE HALF OT	\$1,000.00	\$0.00	\$1,000.00	0%	
10114300 ALLOWANCES	\$44,448.00	\$6,520.00	\$37,928.00	15%	
10115200 TERMINAL PAY	\$0.00	\$3,295.86	-\$3,295.86	-	
10121000 RETIREMENT - EMPLOYER COST	\$199,186.00	\$125,449.96	\$73,736.04	63%	
10122000 OASDHI - EMPLOYER COST	\$26,143.00	\$23,062.60	\$3,080.40	88%	
					Retiree medical will be xfer'd out
10123000 GROUP INS - EMPLOYER COST	\$341,755.00	\$242,754.45	\$99,000.55	71%	
10124000 WORKER'S COMP - ALLOCATED COST PACKAGE	\$46,600.00	\$21,257.00	\$25,343.00	46%	
10124100 WORKER'S COMPENSATION	\$0.00	\$10,628.50	-\$10,628.50	-	
10125000 SUI - ALLOCATED COST PACKAGE	\$5,012.00	\$3,710.39	\$1,301.61	74%	
					Incorrect allocation to Group Ins.
10128000 HEALTH CARE - RETIREES	\$46,250.00	\$3,049.10	\$43,200.90	7%	
10 - SALARIES AND EMPLOYEE BENEFITS	\$2,273,871.00	\$1,468,492.50	\$805,378.50	65%	
20200500 ADVERTISING	\$6,480.00	\$962.17	\$5,517.83	15%	
20201500 BLUE PRINT SVC	\$50.00	\$0.00	\$50.00	0%	
20202400 PERIODICAL/SUBSCRIPTIONS	\$250.00	\$0.00	\$250.00	0%	
20202900 BUS/CONFERENCE EXP	\$12,500.00	\$4,195.86	\$8,304.14	34%	
20203500 ED/TRAINING SVC	\$7,145.00	\$2,440.65	\$4,704.35	34%	
20203600 ED/TRAINING SUP	\$900.00	\$374.44	\$525.56	42%	
20203800 EMPLOYEE RECOGNITION	\$3,025.00	\$1,595.94	\$1,429.06	53%	
20203900 EMPLOYEE TRANSPORTATION	\$2,400.00	\$5.25	\$2,394.75	0%	
20205100 INS LIABILITY	\$132,317.00	\$131,845.00	\$472.00	100%	
20206100 MEMBERSHIP DUES	\$14,995.00	\$13,997.50	\$997.50	93%	
20207600 OFFICE SUPPLIES	\$5,480.00	\$4,836.00	\$644.00	88%	
20208100 POSTAL SVC	\$9,950.00	\$451.17	\$9,498.83	5%	
20208500 PRINTING SVC	\$29,025.00	\$17,051.08	\$11,973.92	59%	

FINANCIAL REPORT FY 2024
341A FORPD GENERAL FUND

February 2024
Period 8 (67% of FY)

20210300 AGRI/HORT SVC	\$372,253.00	\$237,318.62	\$134,934.38	64%
20210400 AGRI/HORT SUP	\$20,400.00	\$0.00	\$20,400.00	0%
20211100 BLDG MAINT SVC	\$5,000.00	\$0.00	\$5,000.00	0%
20211200 BLDG MAINT SUP/MAT	\$7,000.00	\$5,709.03	\$1,290.97	82%
20213100 ELECT MAINT SVC	\$1,500.00	\$0.00	\$1,500.00	0%
20213200 ELECT MAINT SUP	\$4,000.00	\$3,077.04	\$922.96	77%
20214100 LAND IMP MAINT SVC	\$1,000.00	\$0.00	\$1,000.00	0%
20214200 LAND IMP MAINT SUP	\$17,100.00	\$12,398.26	\$4,701.74	73%
20215100 MECH SYS MAINT SVC	\$6,400.00	\$1,365.00	\$5,035.00	21%
20215200 MECH SYS MAINT SUP	\$200.00	\$8.45	\$191.55	4%
20216200 PAINTING SUP	\$2,725.00	\$4,678.30	-\$1,953.30	172%
20216700 PLUMBING MAINT SVC	\$7,000.00	\$7,787.50	-\$787.50	111%
20216800 PLUMBING MAINT SUP	\$15,000.00	\$8,976.54	\$6,023.46	60%
20218500 PERMIT CHARGES	\$2,600.00	\$958.84	\$1,641.16	37%
20219100 ELECTRICITY	\$57,000.00	\$32,463.01	\$24,536.99	57%
20219200 NAT GAS/LPG/FUEL OIL	\$8,835.00	\$3,694.62	\$5,140.38	42%
20219300 REF COLL/DISP SVC	\$16,025.00	\$6,434.71	\$9,590.29	40%
20219500 SEWAGE DISP SVC	\$22,566.00	\$13,073.13	\$9,492.87	58%
20219700 TELEPHONE SVC	\$20,969.00	\$11,529.58	\$9,439.42	55%
20219800 WATER	\$107,044.00	\$62,093.15	\$44,950.85	58%
20220500 AUTO MAINT SVC	\$10,000.00	\$12,287.05	-\$2,287.05	123%
20220600 AUTO MAINT SUP	\$4,000.00	\$1,778.96	\$2,221.04	44%
20222600 EXPEND TOOLS	\$5,500.00	\$4,299.55	\$1,200.45	78%
20222700 CELLPHONE/PAGER	\$11,255.00	\$5,976.87	\$5,278.13	53%
20223600 FUEL/LUBRICANTS	\$20,200.00	\$16,926.66	\$3,273.34	84%
20226100 OFFICE EQ MAINT SVC	\$3,500.00	\$0.00	\$3,500.00	0%
20227500 RENT/LEASE EQ	\$23,800.00	\$10,810.70	\$12,989.30	45%
20229100 OTHER EQ MAINT SVC	\$1,000.00	\$187.75	\$812.25	19%
20229200 OTHER EQ MAINT SUP	\$2,000.00	\$791.13	\$1,208.87	40%
20231400 CLOTH/PERSONAL SUP	\$22,725.00	\$9,062.60	\$13,662.40	40%
20232100 CUSTODIAL SVC	\$8,500.00	\$3,260.26	\$5,239.74	38%
20232200 CUSTODIAL SUP	\$22,000.00	\$18,140.13	\$3,859.87	82%
20233200 FOOD/CATERING SUP	\$18,665.00	\$989.82	\$17,675.18	5%
20244400 MEDICAL SUP	\$9,100.00	\$641.18	\$8,458.82	7%
20250200 ACTUARIAL SVC	\$8,000.00	\$1,600.00	\$6,400.00	20%

FINANCIAL REPORT FY 2024
341A FORPD GENERAL FUND

February 2024
Period 8 (67% of FY)

20250500 ACCOUNTING SVC	\$9,032.00	\$5,611.66	\$3,420.34	62%
20250700 ASSESSMENT COLL SVC	\$23,859.00	\$11,788.45	\$12,070.55	49%
20252500 ENGINEERING SVC	\$16,000.00	\$9,130.51	\$6,869.49	57%
20253100 LEGAL SVC	\$6,000.00	\$1,166.25	\$4,833.75	19%
20254300 PARKS/RECREATION SVC	\$14,700.00	\$8,153.34	\$6,546.66	55%
20257100 SECURITY SVC	\$62,680.00	\$22,765.36	\$39,914.64	36%
20257200 SHUTTLE BUS	\$4,000.00	\$2,153.84	\$1,846.16	54%
20259100 OTHER PROF SVC	\$13,040.00	\$3,567.86	\$9,472.14	27%
20281100 DATA PROCESSING SVC	\$48,300.00	\$20,493.64	\$27,806.36	42%
20281200 DATA PROCESSING SUP	\$2,700.00	\$3,084.69	-\$384.69	114%
20281900 REGISTRATION SVC	\$32,000.00	\$6,853.11	\$25,146.89	21%
20285100 RECREATIONAL SVC	\$79,461.00	\$38,665.08	\$40,795.92	49%
20285200 RECREATIONAL SUP	\$44,025.00	\$11,331.02	\$32,693.98	26%
20289800 OTHER OP EXP SUP	\$20,000.00	\$16,601.49	\$3,398.51	83%
20289900 OTHER OP EXP SVC	\$16,050.00	\$418.93	\$15,631.07	3%
				FY 23 expenses included
20291300 AUD/CONTROLLER SVC	\$16,000.00	\$19,590.00	-\$3,590.00	122%
20 - SERVICES AND SUPPLIES	\$1,497,226.00	\$857,448.73	\$639,777.27	57%
30345000 TAX/LIC/ASSSESS	\$4,200.00	\$3,204.54	\$995.46	76%
30 - OTHER CHARGES	\$4,200.00	\$3,204.54	\$995.46	76%
42420200 STRUCTURES	\$230,000.00	\$73,201.48	\$156,798.52	32%
42 - BUILDINGS	\$230,000.00	\$73,201.48	\$156,798.52	32%
79790100 CONTINGENCY APPR	\$50,000.00	\$0.00	\$50,000.00	0%
79 - Appropriation for Contingencies	\$50,000.00	\$0.00	\$50,000.00	0%
EXPENDITURE ACCOUNTS	\$4,055,297.00	\$2,402,347.25	\$1,652,949.75	59%
59599100 OPERATING TRANS IN	-\$743,229.00	-\$253,374.68	-\$489,854.32	34%
59 - INTERFUND REIMBRSMNT	-\$743,229.00	-\$253,374.68	-\$489,854.32	34%
REIMBURSEMENT ACCOUNTS	-\$743,229.00	-\$253,374.68	-\$489,854.32	34%
91910100 PROP TAX CUR SEC	-\$2,077,163.00	-\$1,137,235.13	-\$939,927.87	55%
91910200 PROP TAX CUR UNSEC	-\$77,097.00	-\$74,407.25	-\$2,689.75	97%
91910300 PROP TAX CUR SUP	-\$56,777.00	-\$18,169.92	-\$38,607.08	32%
91910400 PROPERTY TAX SECURED DELINQUENT	-\$14,782.00	-\$16,620.77	\$1,838.77	112%
91910500 PROPERTY TAX SUPPLEMENTAL DELINQUENT	-\$2,417.00	-\$5,519.62	\$3,102.62	228%
91910600 PROPERTY TAX UNITARY	-\$26,938.00	-\$15,282.65	-\$11,655.35	57%

FINANCIAL REPORT FY 2024
341A FORPD GENERAL FUND

 February 2024
 Period 8 (67% of FY)

91913000 PROP TAX PR UNSEC	-\$1,250.00	-\$478.27	-\$771.73	38%
91914000 PROP TAX PENALTIES	-\$350.00	-\$181.97	-\$168.03	52%
91 - TAXES	-\$2,256,774.00	-\$1,267,895.58	-\$988,878.42	56%
94941000 INTEREST INCOME	-\$10,000.00	-\$9,648.00	-\$352.00	96%
94942900 BLDG RENTAL OTHER	-\$77,600.00	-\$35,999.30	-\$41,600.70	46% Dec-Feb not posted
94943900 GROUND LEASES-OTHER	-\$93,324.00	-\$40,760.40	-\$52,563.60	44% Dec-Feb not posted
94 - REVENUE FROM USE OF MONEY AND PROP	-\$180,924.00	-\$86,407.70	-\$94,516.30	48%
95952200 HOME PROP TAX REL	-\$16,500.00	-\$7,530.65	-\$8,969.35	46%
95952900 IN LIEU TAXES-OTHER	-\$30,000.00	\$0.00	-\$30,000.00	0%
95 - INTERGOVERNMENTAL REVENUES	-\$46,500.00	-\$7,530.65	-\$38,969.35	16%
96964600 RECREATION SVC CHGS	-\$467,870.00	-\$150,324.83	-\$317,545.17	32% Dec-Feb not posted
96 - CHARGES FOR SERVICES	-\$467,870.00	-\$150,324.83	-\$317,545.17	32%
97979000 MISC OTHER	-\$210,000.00	-\$63,301.56	-\$146,698.44	30% Dec-Feb not posted
97 - MISCELLANEOUS REVENUE	-\$210,000.00	-\$63,301.56	-\$146,698.44	30%
REVENUE ACCOUNTS	-\$3,162,068.00	-\$1,575,460.32	-\$1,586,607.68	50%
Total	<u>\$150,000.00</u>	<u>\$573,512.25</u>	<u>-\$423,512.25</u>	

FINANCIAL REPORT FY 2024
341C CAPITAL PROJECTS

 February 2024
 Period 8 (67% of FY)

Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
20203100 BUSINESS TRAVEL	\$0.00	-\$47.36	\$47.36	-	
20253100 LEGAL SVC	\$10,000.00	\$0.00	\$10,000.00	0%	
20259100 OTHER PROF SVC	\$1,000.00	\$0.00	\$1,000.00	0%	
20281100 DATA PROCESSING SVC	\$0.00	\$0.00	\$0.00	-	
20291300 AUD/CONTROLLER SVC	\$4,500.00	\$0.00	\$4,500.00	0%	
20 - SERVICES AND SUPPLIES	\$15,500.00	-\$47.36	\$15,547.36	0%	
42420200 STRUCTURES	\$15,000,000.00	\$5,227,593.80	\$9,772,406.20	35%	
42 - BUILDINGS	\$15,000,000.00	\$5,227,593.80	\$9,772,406.20	35%	
EXPENDITURE ACCOUNTS	\$15,015,500.00	\$5,227,546.44	\$9,787,953.56	35%	
59599100 OPERATING TRANS IN	\$0.00	-\$17,460,058.30	\$17,460,058.30	-	
59 - INTERFUND REIMBRSMNT	\$0.00	-\$17,460,058.30	\$17,460,058.30	-	
REIMBURSEMENT ACCOUNTS	\$0.00	-\$17,460,058.30	\$17,460,058.30	-	
94941000 INTEREST INCOME		-\$15,945.00	\$15,945.00	-	
94 - REVENUE FROM USE OF MONEY AND PROP		-\$15,945.00	\$15,945.00	-	
96960300 SPECIAL ASSESMENT	\$0.00	\$0.00	\$0.00	-	
96 - CHARGES FOR SERVICES	\$0.00	\$0.00	\$0.00	-	
97979000 MISC OTHER	-\$23,415,500.00	\$0.00	-\$23,415,500.00	0%	
97 - MISCELLANEOUS REVENUE	-\$23,415,500.00	\$0.00	-\$23,415,500.00	0%	
REVENUE ACCOUNTS	-\$23,415,500.00	-\$15,945.00	-\$23,399,555.00	0%	
Total	-\$8,400,000.00	-\$12,248,456.86	\$3,848,456.86		

FINANCIAL REPORT FY 2024
373A FAIR OAKS ASSESSMENT

February 2024
 Period 8 (67% of FY)

Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
50598000 OPERATING TRANS OUT	\$603,650.00	\$202,901.05	\$400,748.95	34%	
50 - INTERFUND CHARGES	\$603,650.00	\$202,901.05	\$400,748.95	34%	
EXPENDITURE ACCOUNTS	\$603,650.00	\$202,901.05	\$400,748.95	34%	
94941000 INTEREST INCOME	\$0.00	-\$2,776.00	\$2,776.00	-	
94 - REVENUE FROM USE OF MONEY AND PROP	\$0.00	-\$2,776.00	\$2,776.00	-	
96960300 SPECIAL ASSESMENT	-\$603,650.00	-\$345,652.97	-\$257,997.03	57%	
96 - CHARGES FOR SERVICES	-\$603,650.00	-\$345,652.97	-\$257,997.03	57%	
REVENUE ACCOUNTS	-\$603,650.00	-\$348,428.97	-\$255,221.03	58%	
Total		-\$145,527.92	\$145,527.92		

FINANCIAL REPORT FY 2024
343A PHOENIX FIELD LANDSCAPE

February 2024
 Period 8 (67% of FY)

Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
50598000 OPERATING TRANS OUT	\$56,499.00	\$24,519.91	\$31,979.09	43%	
50 - INTERFUND CHARGES	\$56,499.00	\$24,519.91	\$31,979.09	43%	
EXPENDITURE ACCOUNTS	\$56,499.00	\$24,519.91	\$31,979.09	43%	
94941000 INTEREST INCOME	\$0.00	-\$385.00	\$385.00	-	
94 - REVENUE FROM USE OF MONEY AND PROP	\$0.00	-\$385.00	\$385.00	-	
96960300 SPECIAL ASSESMENT	-\$56,499.00	-\$31,417.22	-\$25,081.78	56%	
96 - CHARGES FOR SERVICES	-\$56,499.00	-\$31,417.22	-\$25,081.78	56%	
REVENUE ACCOUNTS	-\$56,499.00	-\$31,802.22	-\$24,696.78	56%	
Total		-\$7,282.31	\$7,282.31		

Commitment Item	Budget	Actual-GL	Available	Consumed	Comments
50598000 OPERATING TRANS OUT	\$83,080.00	\$25,953.72	\$57,126.28	31%	
50 - INTERFUND CHARGES	\$83,080.00	\$25,953.72	\$57,126.28	31%	
EXPENDITURE ACCOUNTS	\$83,080.00	\$25,953.72	\$57,126.28	31%	
94941000 INTEREST INCOME	\$0.00	-\$802.00	\$802.00	-	
94 - REVENUE FROM USE OF MONEY AND PROP	\$0.00	-\$802.00	\$802.00	-	
96960300 SPECIAL ASSESMENT	-\$83,080.00	-\$52,631.66	-\$30,448.34	63%	
96 - CHARGES FOR SERVICES	-\$83,080.00	-\$52,631.66	-\$30,448.34	63%	
REVENUE ACCOUNTS	-\$83,080.00	-\$53,433.66	-\$29,646.34	64%	
Total		-\$27,479.94	\$27,479.94		

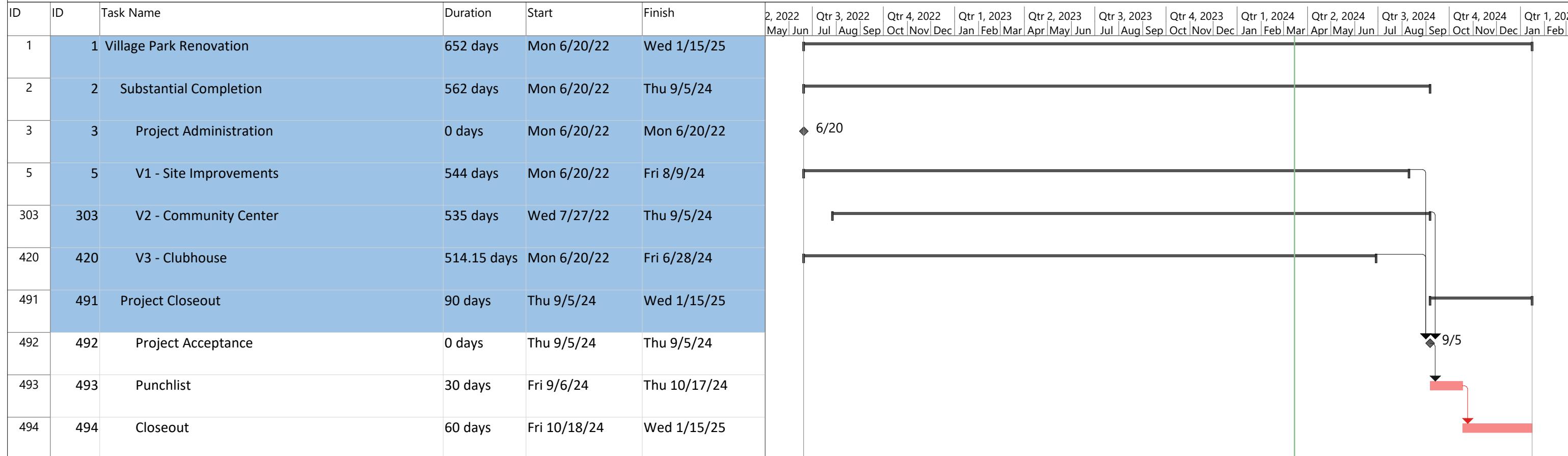
FAIR OAKS RECREATION AND PARK DISTRICT
MEASURE J - COMMITMENT REPORT

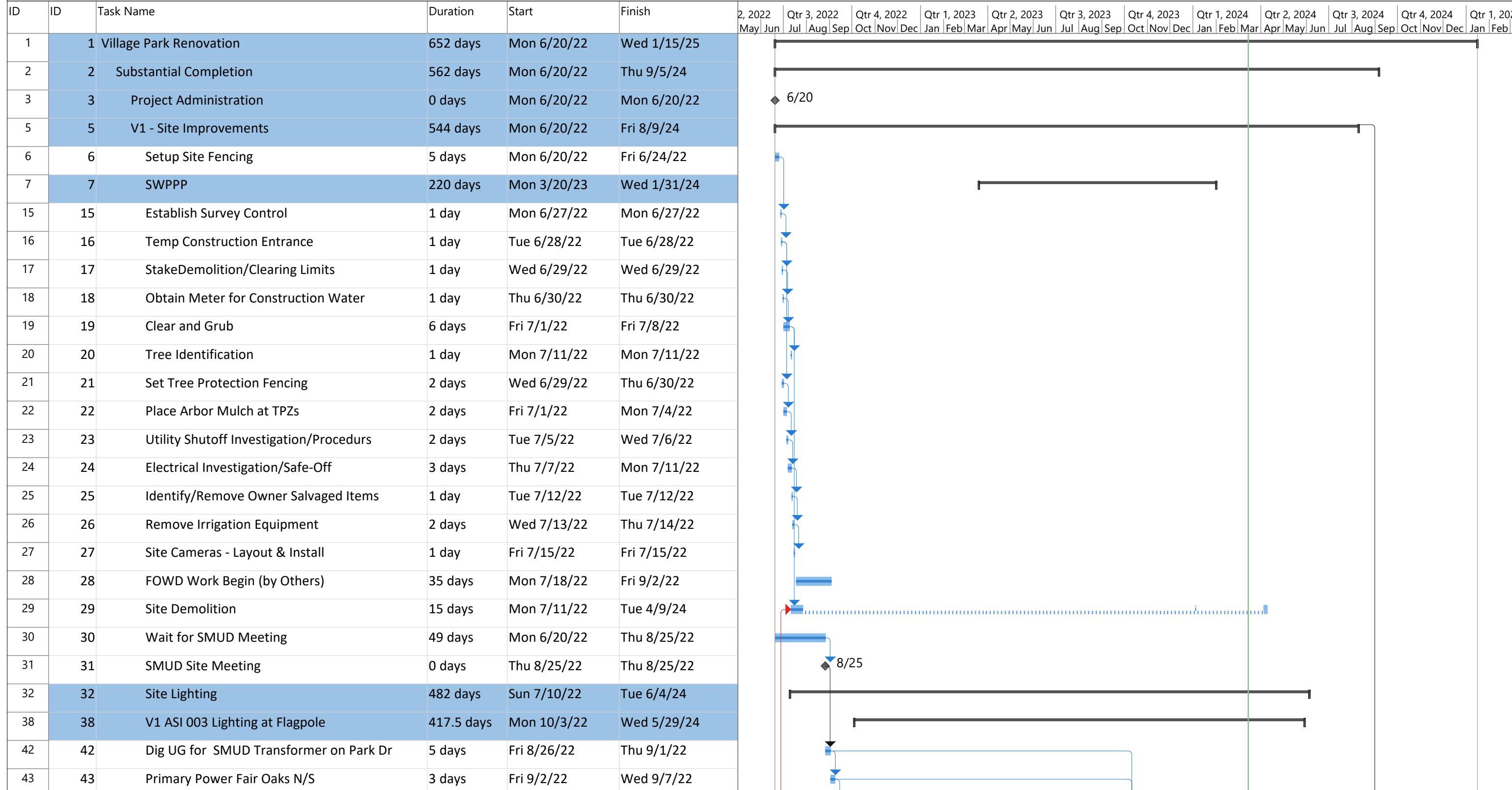
FY 24
 Period 8

Vendor	Project	Original Amount	Change Orders	Revised Amount	Paid	Balance	Notes
ARC Document Solutions	All Projects	\$ 8,000.00	\$ -	\$ 21,679.28	\$ -		
BOBO Construction	All Projects	\$ 21,750,000.00	\$ -	\$ 21,750,000.00	\$ 13,428,695.91	\$ 8,321,304.09	
ICS	All Projects	\$ 1,100,000.00	\$ -	\$ 1,100,000.00	\$ 755,506.25	\$ 344,493.75	
Verde Design	Jim Streng Park	\$ 70,350.00	\$ 3,000.00	\$ 73,350.00	\$ 73,350.00	\$ -	Paused
Warren Consulting Engineers, Inc.	Jim Streng Park	\$ 5,000.00	\$ 7,300.00	\$ 12,300.00	\$ 11,800.00	\$ -	Paused
Mid Pacific Engineering	Jim Streng Park	\$ 3,850.00	\$ 6,621.00	\$ 10,471.00	\$ 6,838.50	\$ -	Paused
Playcore Wisconsin Inc. DBA Gametime	Jim Streng Park	\$ 147,910.21	\$ 6,842.00	\$ 154,752.21	\$ 154,752.21	\$ -	Paused
Safe 2 Play Playground Safety Inspections	Jim Streng Park	\$ 825.00	\$ -	\$ 825.00	\$ 825.00	\$ -	Paused
Olympic Land Construction	Jim Streng Park	\$ 678,100.00	\$ (19,332.00)	\$ 658,768.00	\$ 658,768.00	\$ -	Paused
Verde Design	Phoenix Park Improvements	\$ 438,250.00	\$ -	\$ 438,250.00	\$ 111,537.37	\$ -	Paused
AECOM	Phoenix Park Improvements	\$ 69,943.00	\$ -	\$ 69,943.00	\$ -	\$ -	Paused
Mid Pacific Engineering	Phoenix Park Improvements	\$ 9,600.00	\$ -	\$ 9,600.00	\$ 7,300.50	\$ -	Paused
PARC Specialty Contractors	Village Park	\$ 134,700.00	\$ -	\$ 134,700.00	\$ 6,735.00	\$ 127,965.00	
Callander Associates Landscape Architecture (CALA)	Village Park	\$ 572,385.00	\$ 356,998.50	\$ 929,383.50	\$ 824,395.39	\$ 104,988.11	
CTA Engineering & Surveying	Village Park	\$ 20,500.00	\$ 4,448.13	\$ 24,948.13	\$ 24,948.13	\$ -	
Mid Pacific Engineering	Village Park	\$ 9,150.00	\$ 131,575.00	\$ 140,725.00	\$ 122,618.60	\$ 18,106.40	
Entek Consulting Group	Village Park	\$ 3,650.00	\$ 2,520.00	\$ 6,170.00	\$ 6,170.00	\$ -	
LSA Associates	Village Park	\$ 9,405.00	\$ (1,980.00)	\$ 7,425.00	\$ 7,425.50		
AECOM	Village Park	\$ 61,853.00	\$ 7,871.20	\$ 69,724.20	\$ 69,724.20	\$ -	
Bennett Engineering	Village Park	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00	\$ -	
Interwest Consulting	Village Park	\$ 11,190.00	\$ -	\$ 11,190.00	\$ 5,502.50	\$ 5,687.50	
Entek Consulting Group	Village Park - Clubhouse	\$ 5,115.00	\$ 26,990.00	\$ 32,105.00	\$ 25,110.00	\$ 6,995.00	
WMB Architects	Village Park - Clubhouse	\$ 180,330.00	\$ 78,626.00	\$ 258,956.00	\$ 199,064.92	\$ 59,891.08	
KMM Services Inc	Village Park - Clubhouse	\$ 10,650.00	\$ 39,940.00	\$ 50,590.00	\$ 50,072.50	\$ 517.50	
WMB Architects	Village Park-Amphitheatre	\$ 534,780.00	\$ 184,728.00	\$ 719,508.00	\$ 627,051.81	\$ 92,456.19	
L&M Fence Rental	Village Park-Amphitheatre	\$ 3,200.00	\$ 1,572.00	\$ 4,772.50	\$ 4,772.50	\$ -	
Total		\$ 25,846,736.21	\$ 837,719.83	\$ 26,676,456.54	\$ 17,212,644.07	\$ 9,082,404.62	



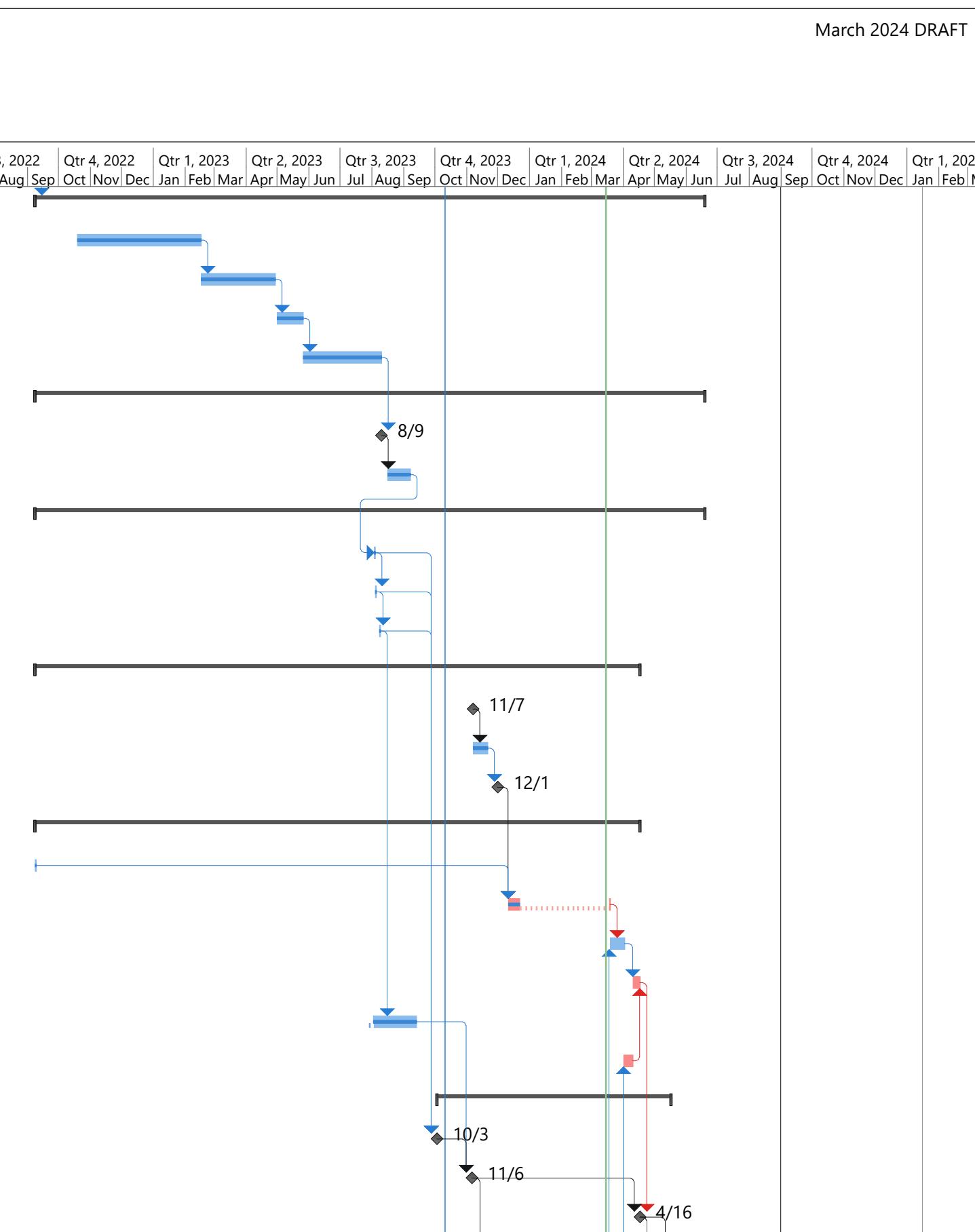
Description	1/17/2024	2/21/2024	3/20/2024	Notes
Substantial Compl Date - V1 (Site - Village & Plaza)	7/25/2024	8/25/2024	8/9/2024	Weather
Substantial Compl Date -V2 (Amphitheater)	8/16/2024	10/24/2024	9/5/2024	Able to work inside due to weather
Substantial Compl Date - V3 (Clubhouse)	5/7/2024	6/24/2024	6/28/2024	
Project Substantial Completion Date (SCD)	8/16/2024	10/24/2024	9/5/2024	Utilities and inside work progressing
Full Project Completion Date (Closeout)	12/27/2024	3/5/2024	1/15/2025	Utility work is going forward

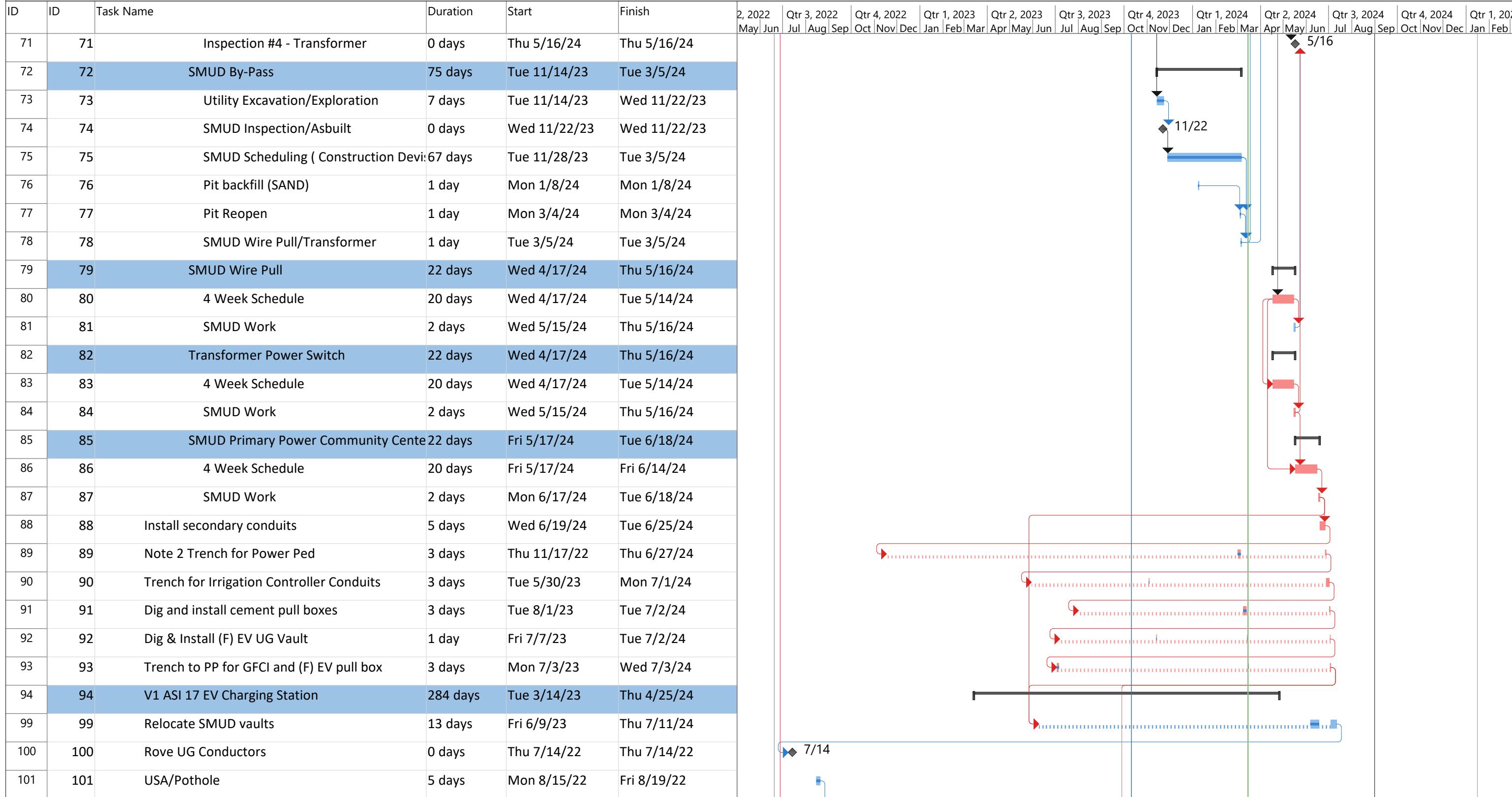


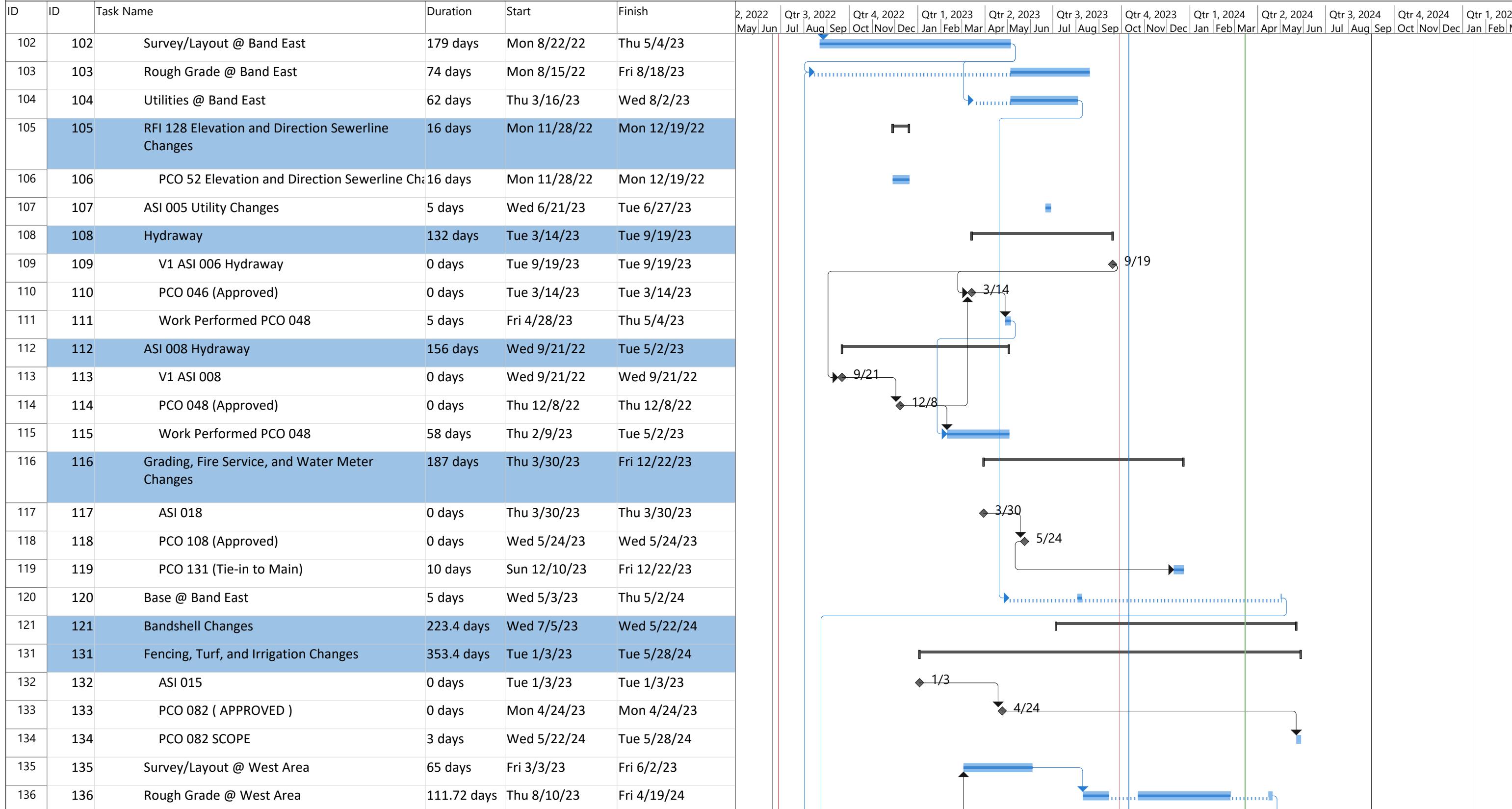


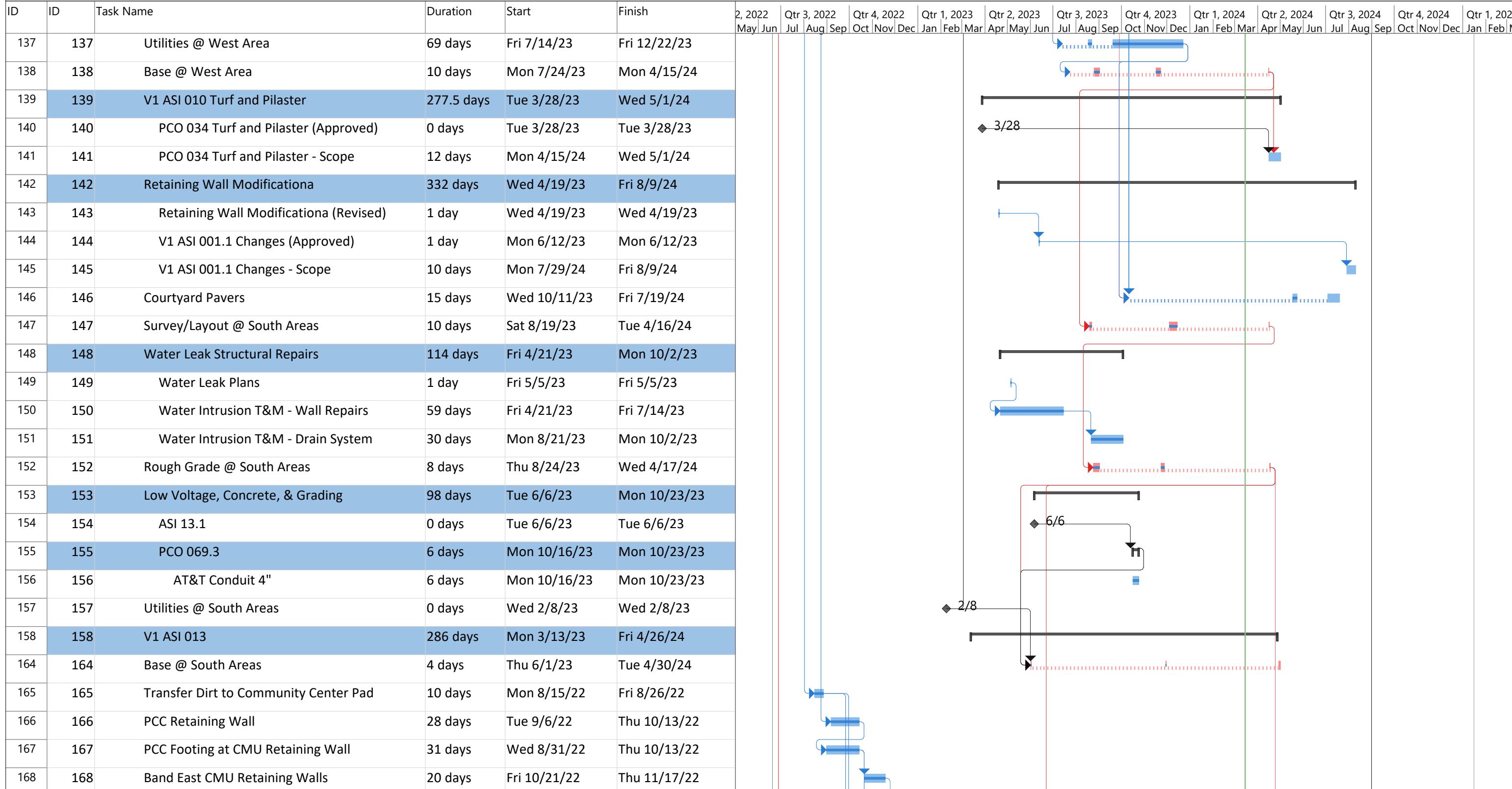


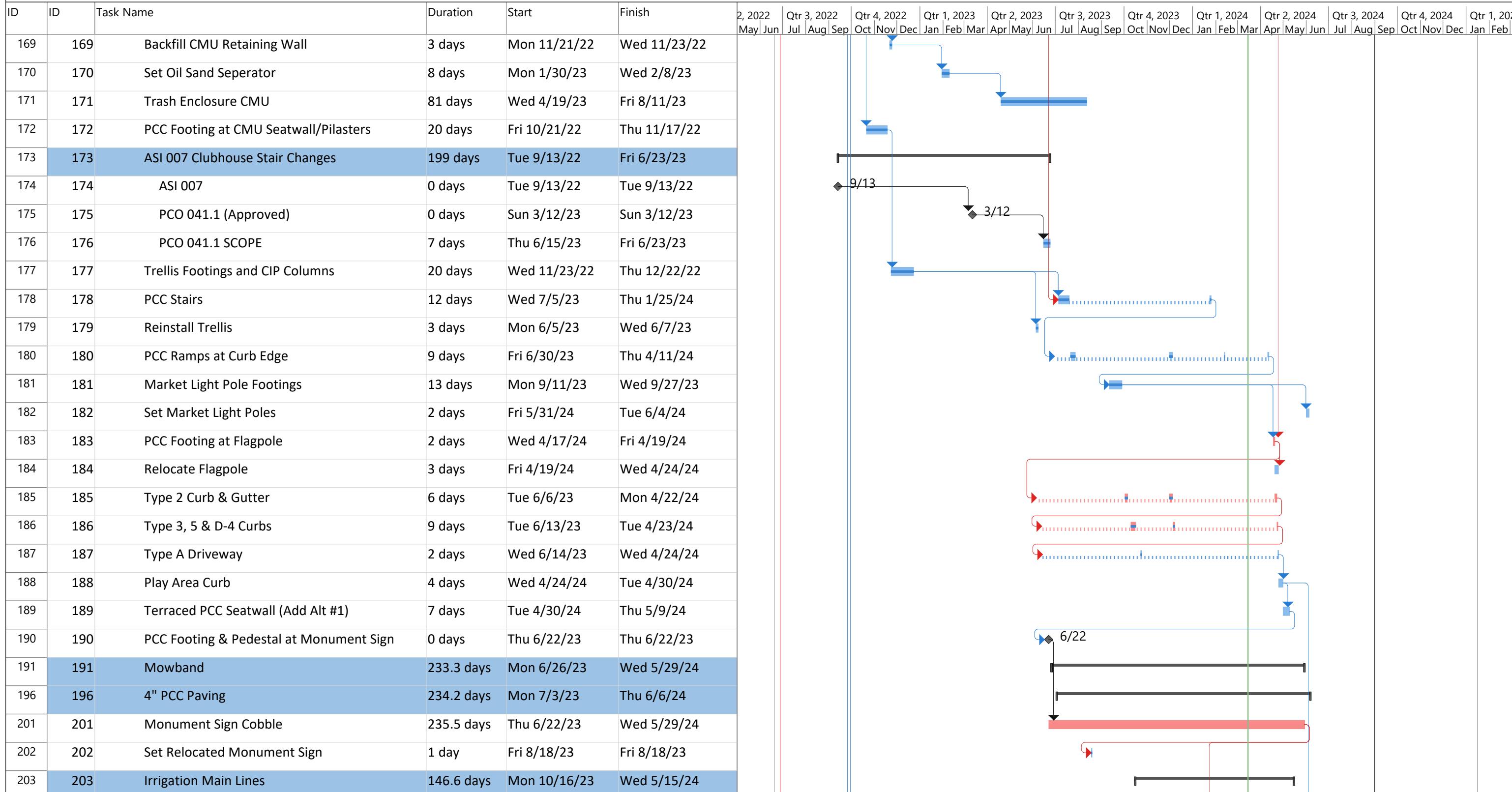
ID	ID	Task Name	Duration	Start	Finish
44	44	ASI SMUD Primary Power	450 days	Thu 9/8/22	Tue 6/18/24
45	45	ASI 011 SMUD Primary Power (Revised)	83 days	Wed 10/19/22	Wed 2/15/23
46	46	ASI 011.1 SMUD Primary Power (Revised)	51 days	Thu 2/16/23	Fri 4/28/23
47	47	ASI 011.2 SMUD Primary Power (Revised)	19 days	Mon 5/1/23	Thu 5/25/23
48	48	ASI 011.3 SMUD Primary Power (Revised)	52 days	Fri 5/26/23	Wed 8/9/23
49	49	SMUD Primary Power	450 days	Thu 9/8/22	Tue 6/18/24
50	50	V1 ASI 011.4	0 days	Wed 8/9/23	Wed 8/9/23
51	51	PCO 117 Approval (T&M)	15 days	Wed 8/16/23	Wed 9/6/23
52	52	V1 ASI 011.4 SMUD (T&M)	450 days	Thu 9/8/22	Tue 6/18/24
53	53	Pothole Exploration (Layout)	1 day	Thu 8/3/23	Thu 8/3/23
54	54	Conduit Trench/Excavation	1 day	Fri 8/4/23	Fri 8/4/23
55	55	Conduit Boring	1 day	Mon 8/7/23	Tue 8/8/23
56	56	V1 ASI 024 Wall & Pad Changes	406 days	Thu 9/8/22	Tue 4/16/24
57	57	V1 ASI 024	0 days	Tue 11/7/23	Tue 11/7/23
58	58	SMUD Comitment Drawings	10 days	Tue 11/7/23	Mon 11/20/23
59	59	PCO Review/Approval (T&M)	0 days	Fri 12/1/23	Fri 12/1/23
60	60	ASI 024 (PCO#000) T&M	406 days	Thu 9/8/22	Tue 4/16/24
61	61	Survey	1 day	Thu 9/8/22	Thu 9/8/22
62	62	Earthwork	10 days	Mon 12/11/23	Mon 3/18/24
63	63	Concrete	10 days	Mon 3/18/24	Mon 4/1/24
64	64	Electrical	5 days	Wed 4/10/24	Tue 4/16/24
65	65	Pull box install	28.5 days	Thu 7/27/23	Tue 9/12/23
66	66	Transformer Pad	7 days	Mon 4/1/24	Tue 4/9/24
67	67	SMUD Inspection	157 days	Tue 10/3/23	Thu 5/16/24
68	68	Inspection #1 - Pull Box	0 days	Tue 10/3/23	Tue 10/3/23
69	69	Inspection #2 - Pull Box (Site Meeting)	0 days	Mon 11/6/23	Mon 11/6/23
70	70	Inspection #3 - Wire Pull	0 days	Tue 4/16/24	Tue 4/16/24

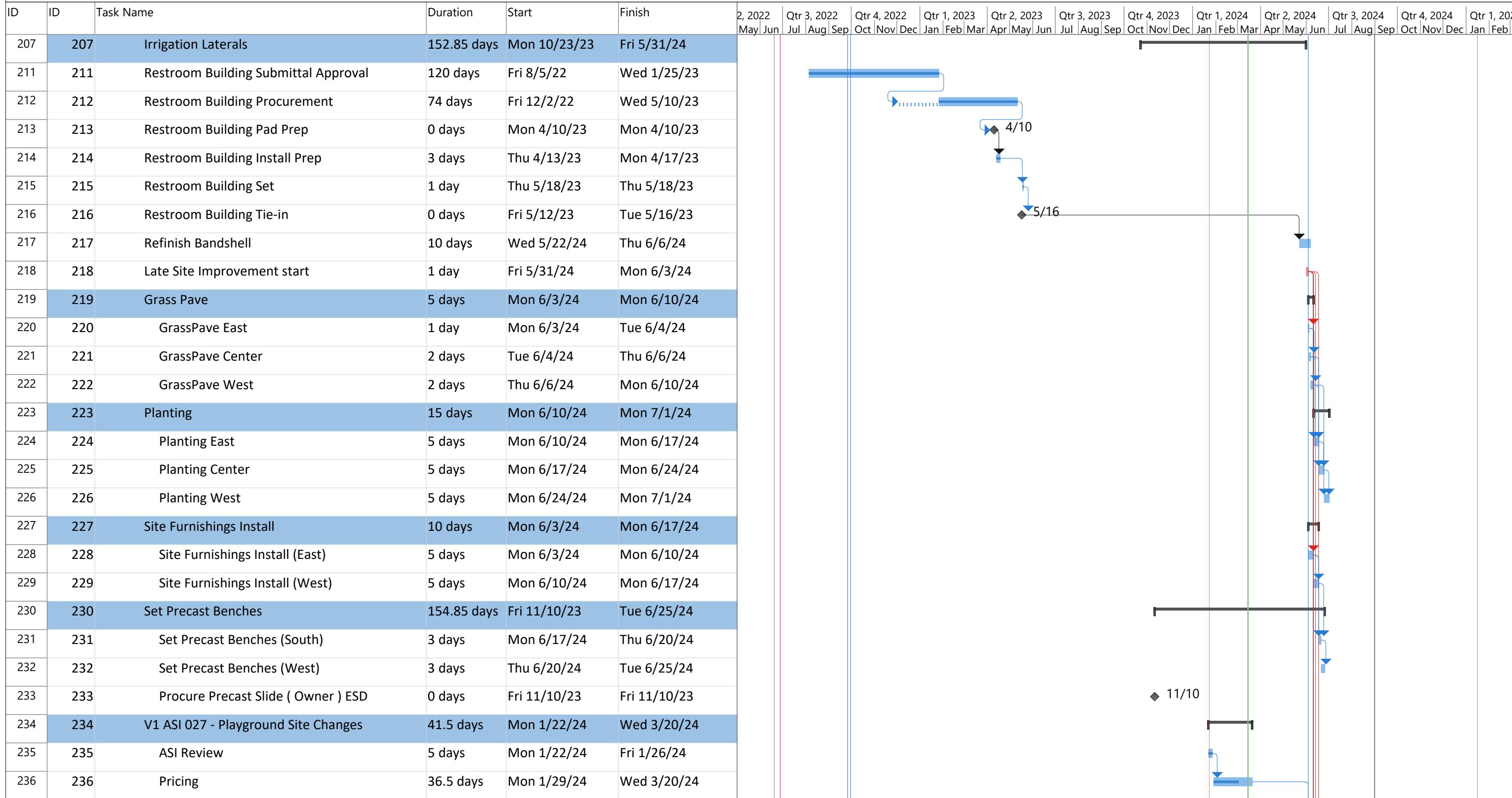


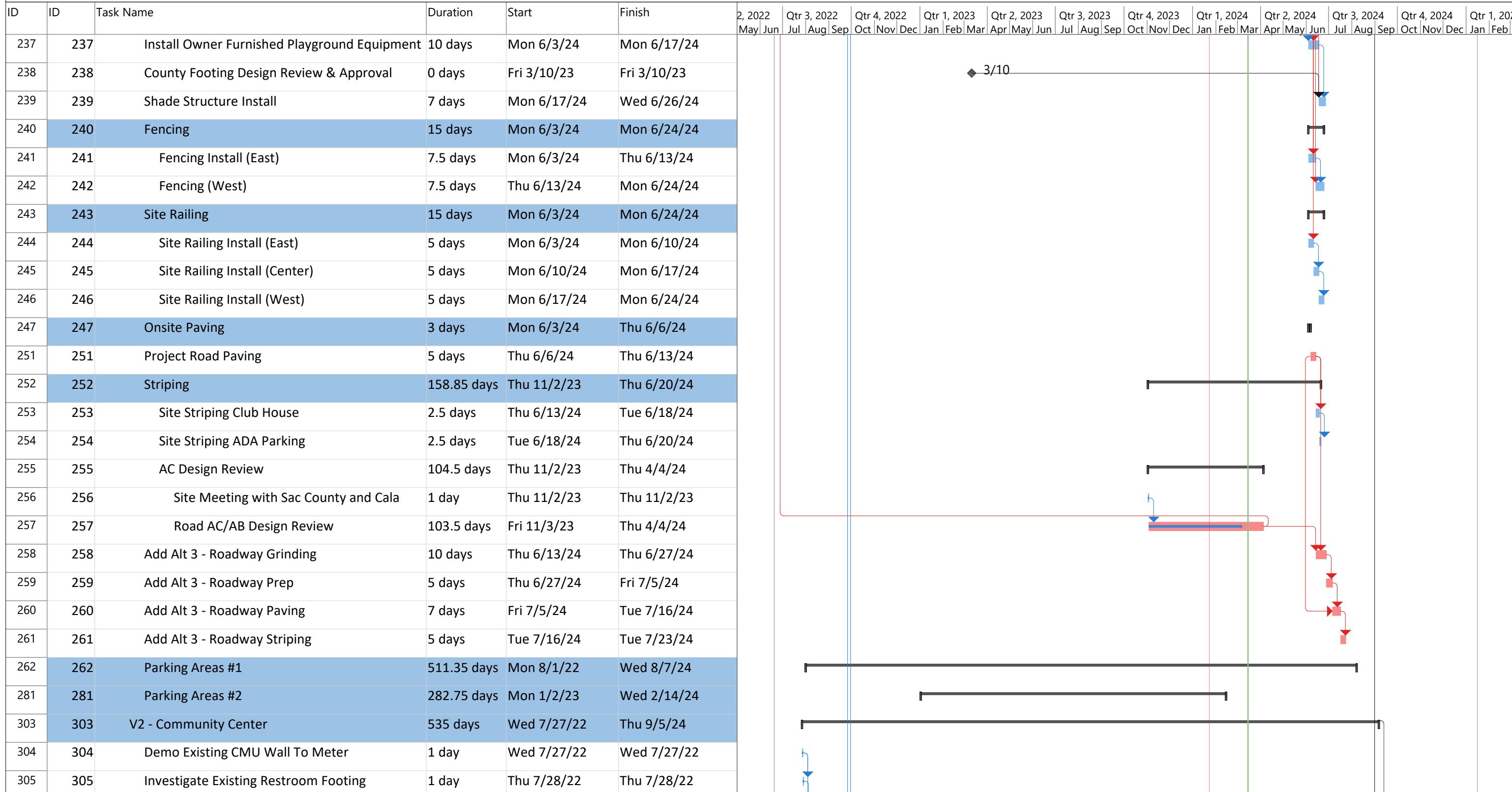


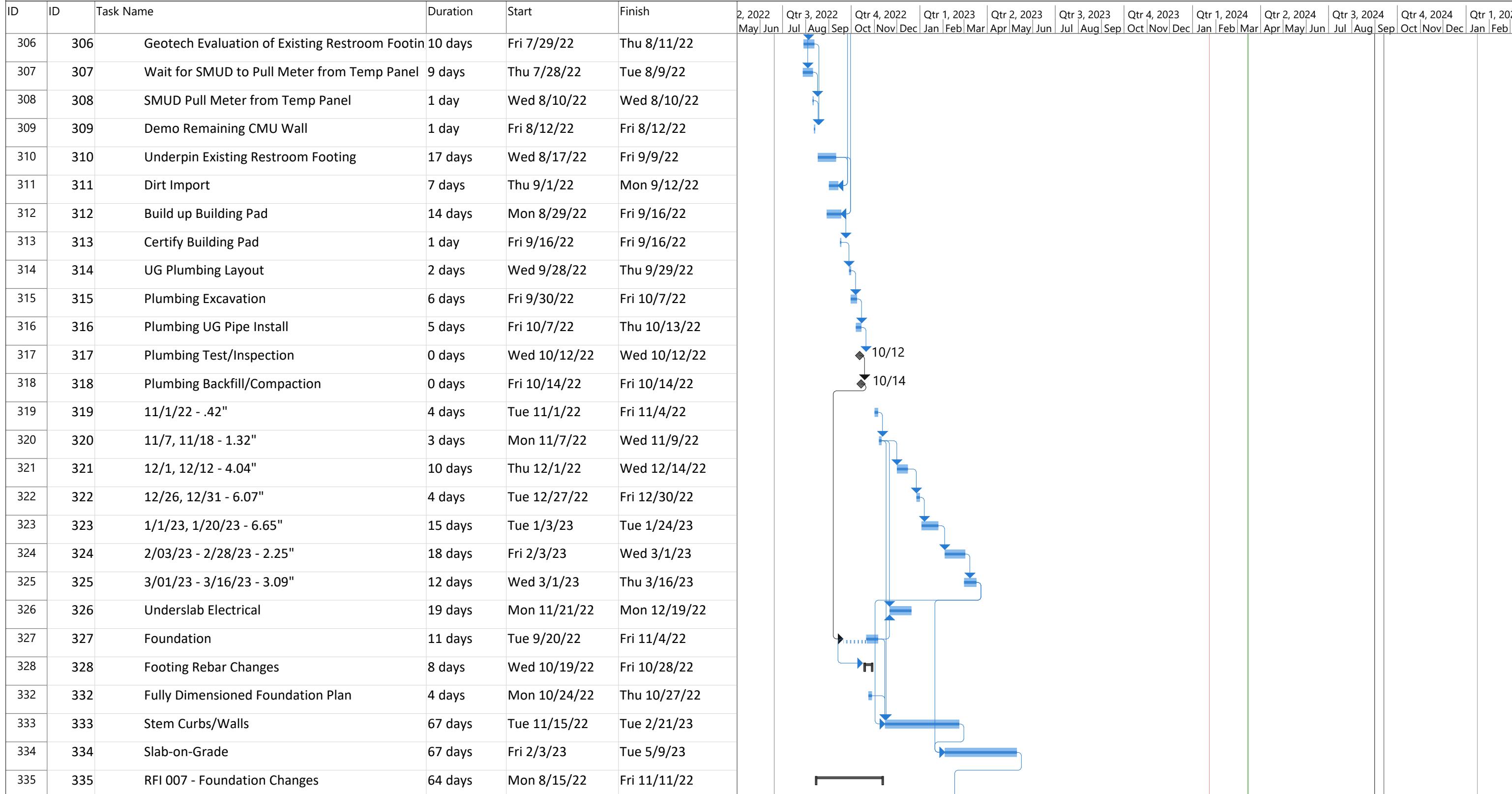






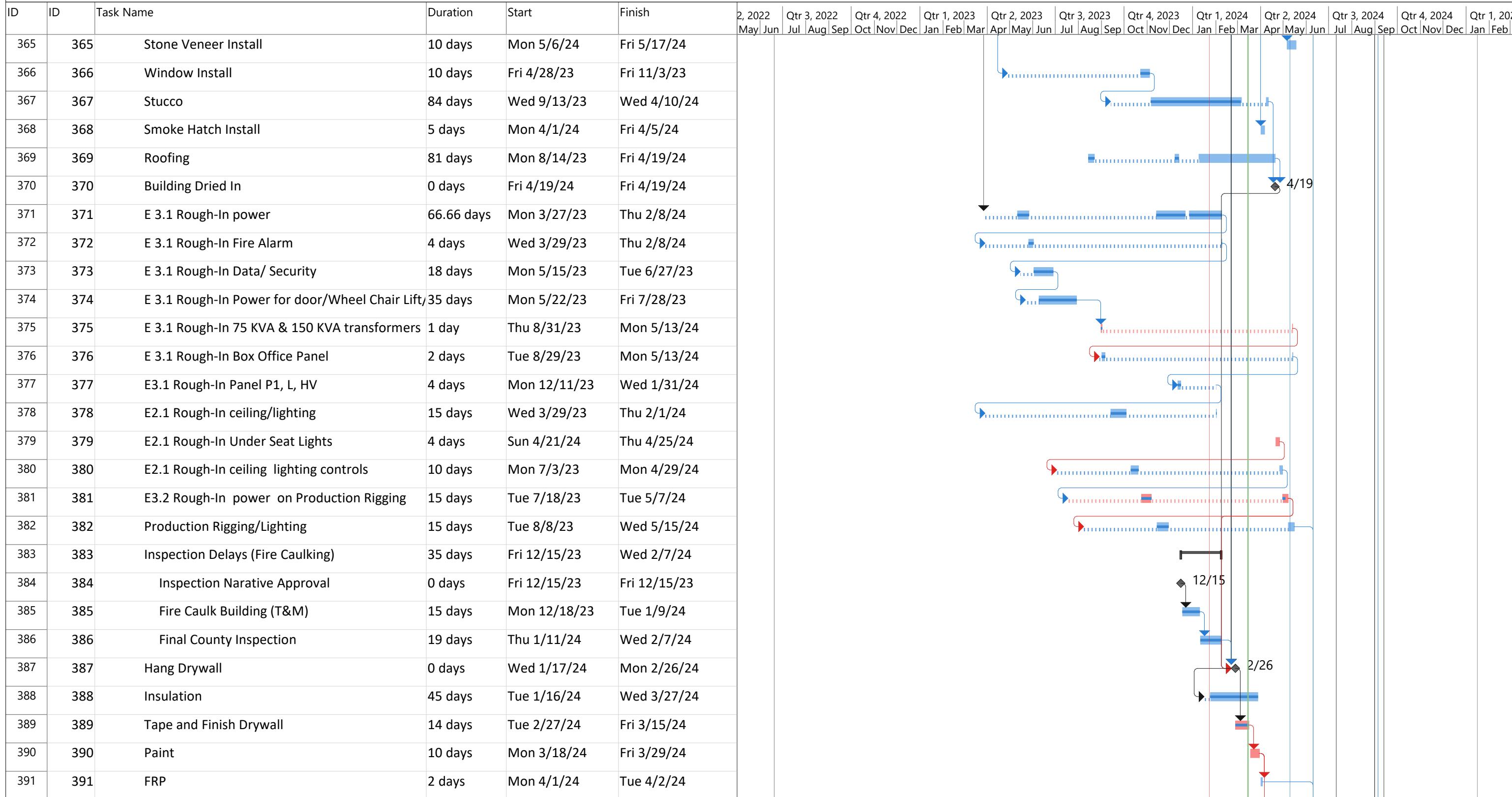




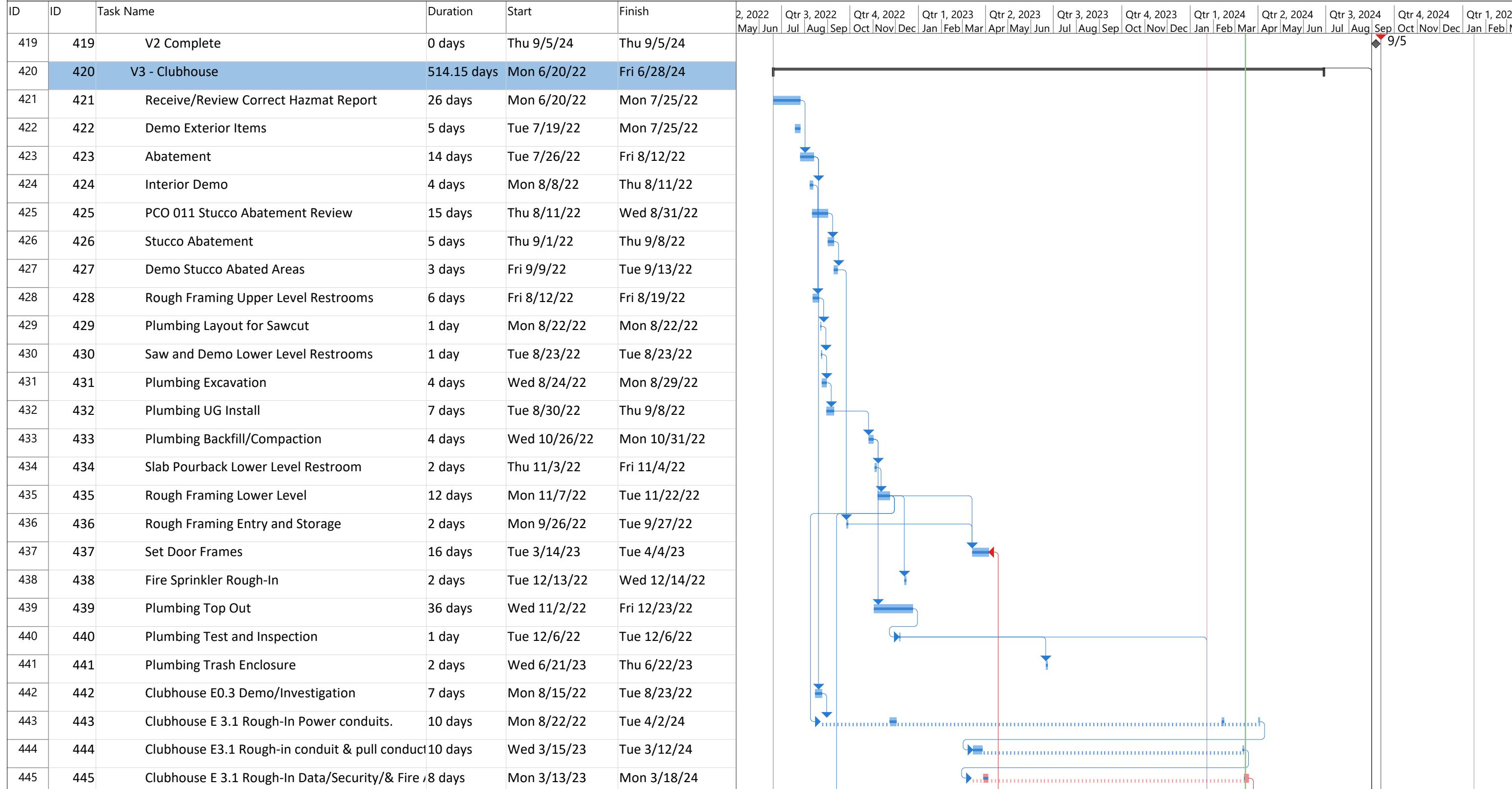


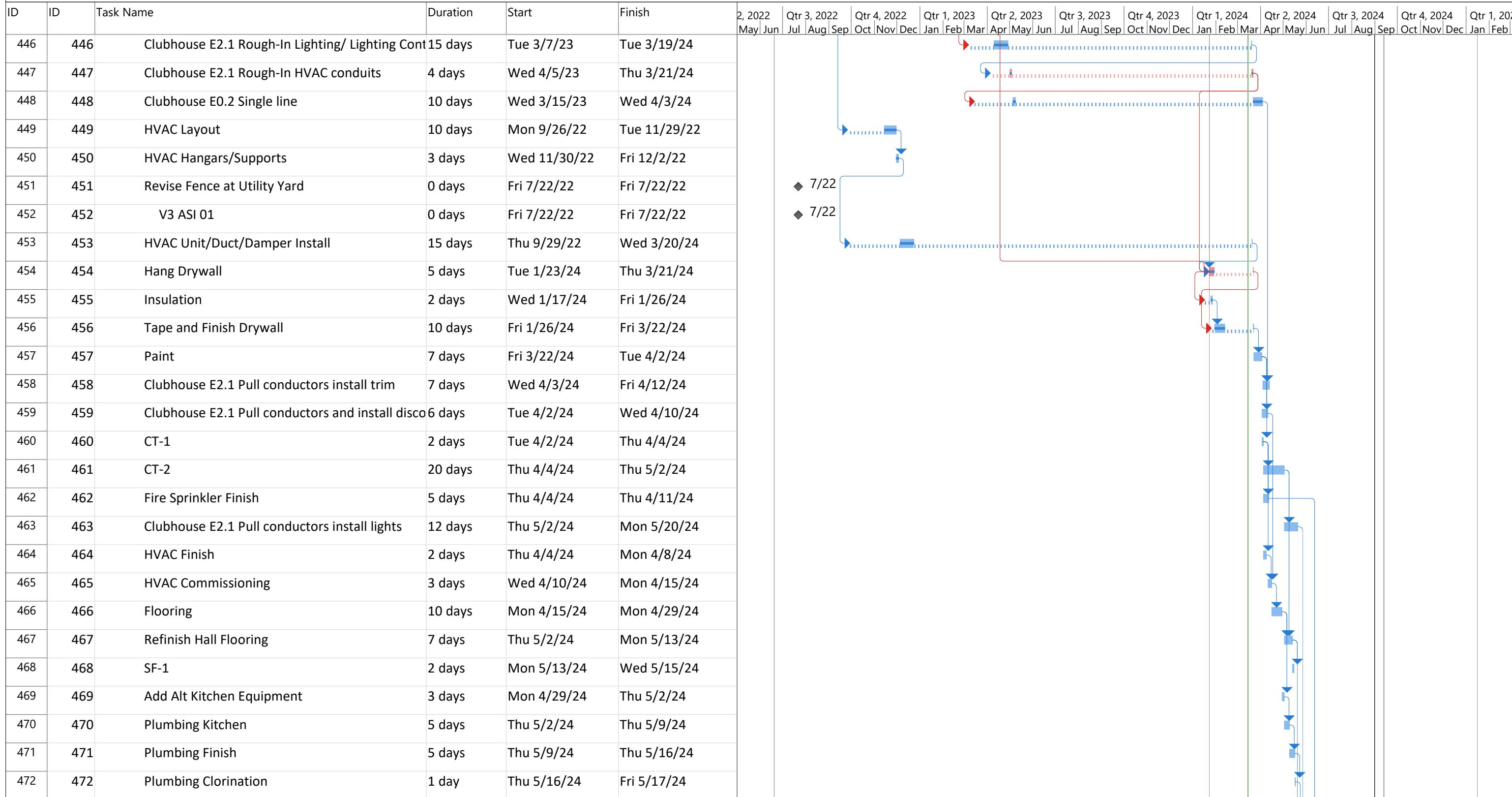


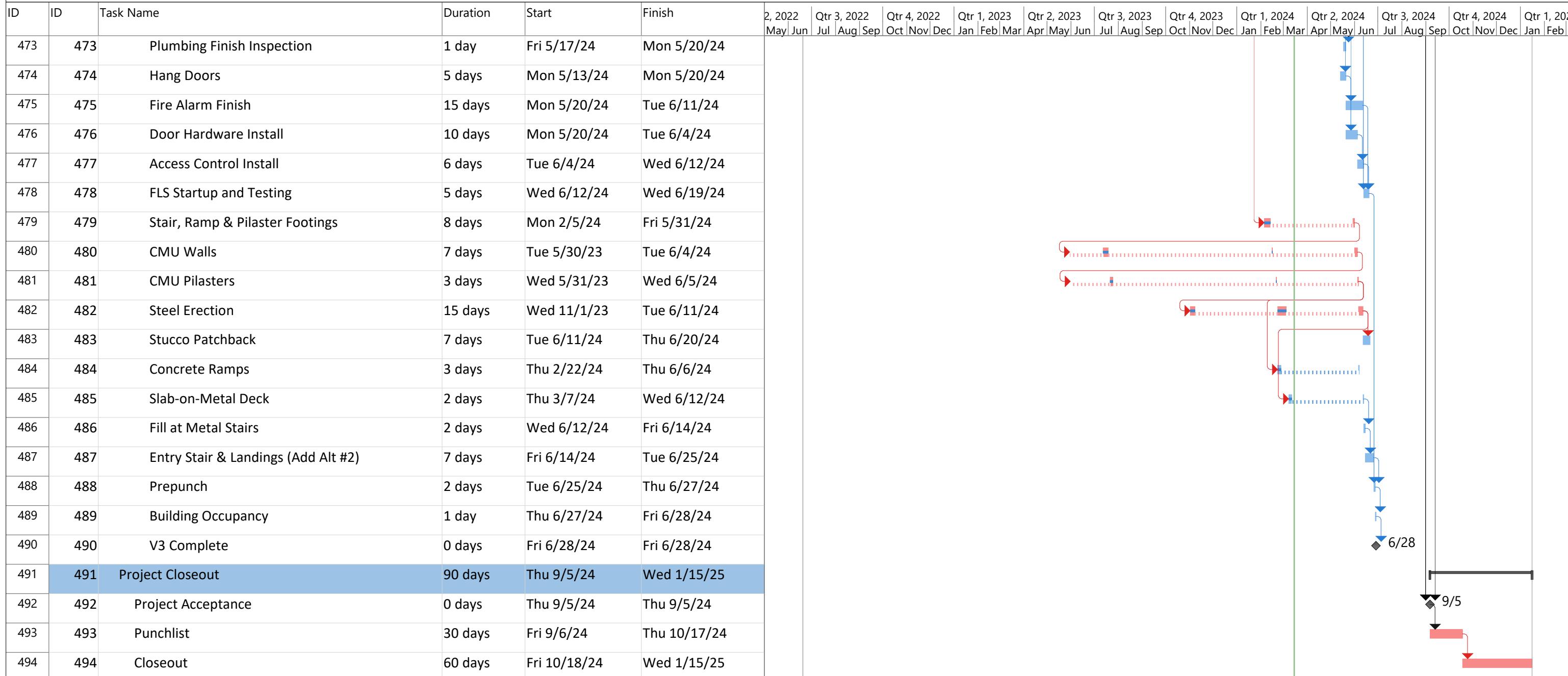
ID	ID	Task Name	Duration	Start	Finish	2, 2022 May Jun	Qtr 3, 2022 Jul Aug Sep	Qtr 4, 2022 Oct Nov Dec	Qtr 1, 2023 Jan Feb Mar	Qtr 2, 2023 Apr May Jun	Qtr 3, 2023 Jul Aug Sep	Qtr 4, 2023 Oct Nov Dec	Qtr 1, 2024 Jan Feb Mar	Qtr 2, 2024 Apr May Jun	Qtr 3, 2024 Jul Aug Sep	Qtr 4, 2024 Oct Nov Dec	Qtr 1, 2024 Jan Feb Mar	
338	338	Steel Erection	0 days	Tue 3/7/23	Tue 3/7/23				3/7									
339	339	Frame Walls	0 days	Mon 2/27/23	Mon 2/27/23				2/27									
340	340	Shear Walls	0 days	Mon 3/20/23	Mon 3/20/23				3/20									
341	341	Roll Trusses/Joists	0 days	Mon 3/20/23	Mon 3/20/23				3/20									
342	342	Sheet Roof	0 days	Tue 5/2/23	Tue 5/2/23				5/2									
343	343	Door Frame Install	0 days	Tue 5/9/23	Tue 5/9/23				5/9									
344	344	Framing Pick Up	0 days	Tue 5/9/23	Tue 5/9/23				5/9									
345	345	Operable Partition Track Install	3 days	Tue 1/16/24	Thu 1/18/24													
346	346	Install Trench Drain	2 days	Fri 5/19/23	Mon 5/22/23													
347	347	CMU Wall Footing	3 days	Thu 6/6/24	Tue 6/11/24													
348	348	CMU Install	8 days	Tue 6/11/24	Fri 6/21/24													
349	349	Ramp, Curbs & Planter Walls	17 days	Tue 6/11/24	Fri 7/5/24													
350	350	PCC Stairs	4 days	Fri 7/5/24	Thu 7/11/24													
351	351	PCC Paving	8 days	Thu 7/11/24	Tue 7/23/24													
352	352	Railing Install	12 days	Tue 7/23/24	Thu 8/8/24													
353	353	Hangar Door Footing Pour #1	0 days	Mon 10/31/22	Mon 10/31/22				10/31									
354	354	Hangar Door Footing Pour #2	70 days	Wed 5/31/23	Thu 9/7/23													
355	355	Hangar Door Install	5 days	Mon 10/16/23	Fri 10/20/23													
356	356	Fire Sprinkler Rough-in	35 days	Wed 5/3/23	Mon 7/10/23													
357	357	Plumbing Top Out	0 days	Mon 4/24/23	Mon 4/24/23				4/24									
358	358	Plumbing Top Out Test/Inspection	0 days	Mon 5/8/23	Mon 5/8/23				5/8									
359	359	HVAC Layout	2 days	Tue 5/9/23	Wed 5/17/23													
360	360	HVAC Hangars/Supports	7 days	Thu 5/18/23	Wed 1/17/24													
361	361	Rough-in Roof HVAC	7 days	Tue 5/30/23	Tue 1/23/24													
362	362	HVAC Equipment/Duct Install	30 days	Tue 5/9/23	Fri 1/26/24													
363	363	Install power to HVAC units	7 days	Fri 7/21/23	Fri 1/26/24													
364	364	Exterior Weather Barrier and Insulation	84.5 days	Mon 9/25/23	Fri 1/26/24													

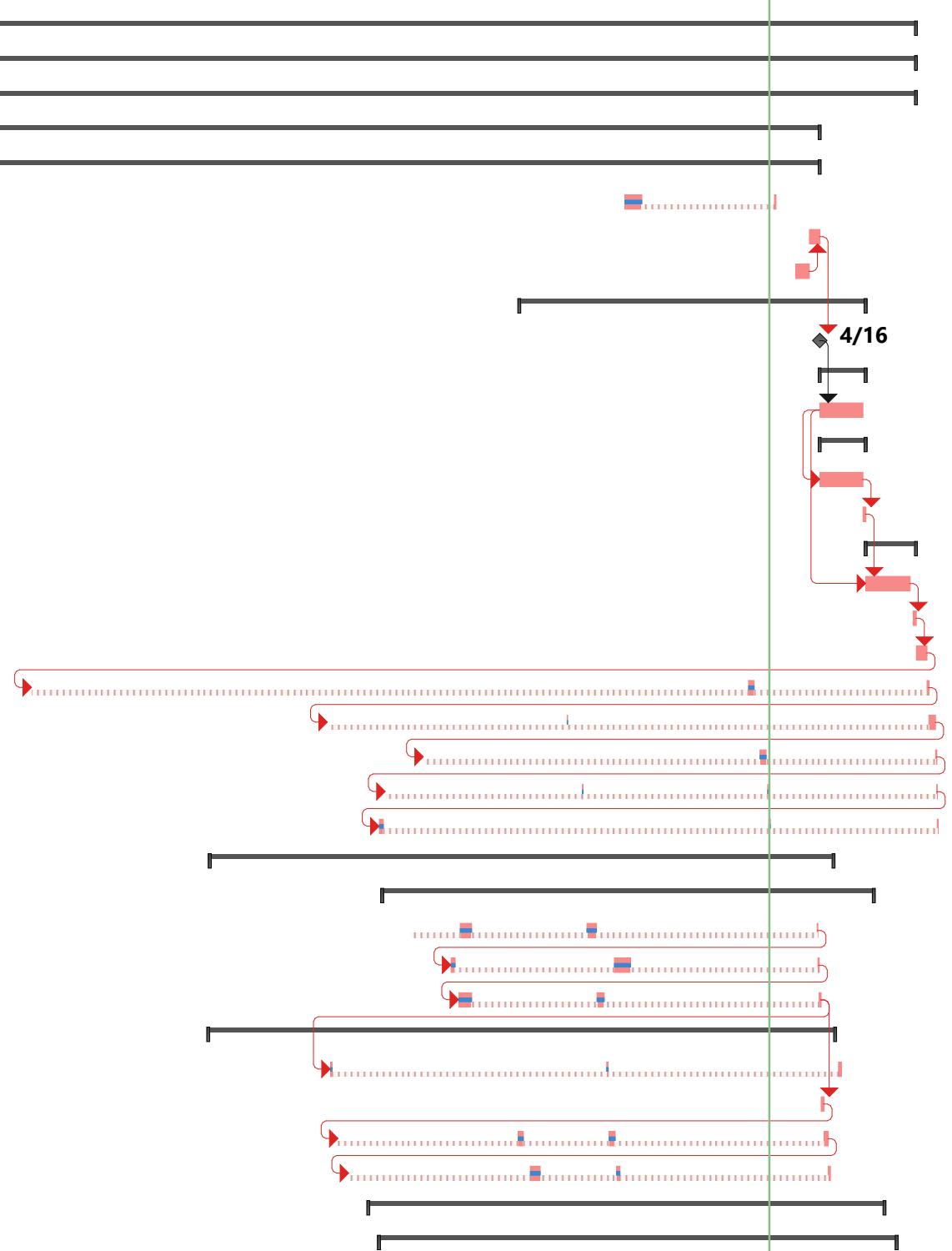












Project: VPR Baseline Schedule

Tas

Summary

Inactive Milestone ◆

Critical

Manual Progress

Critical Activities

Spli

Project Summary

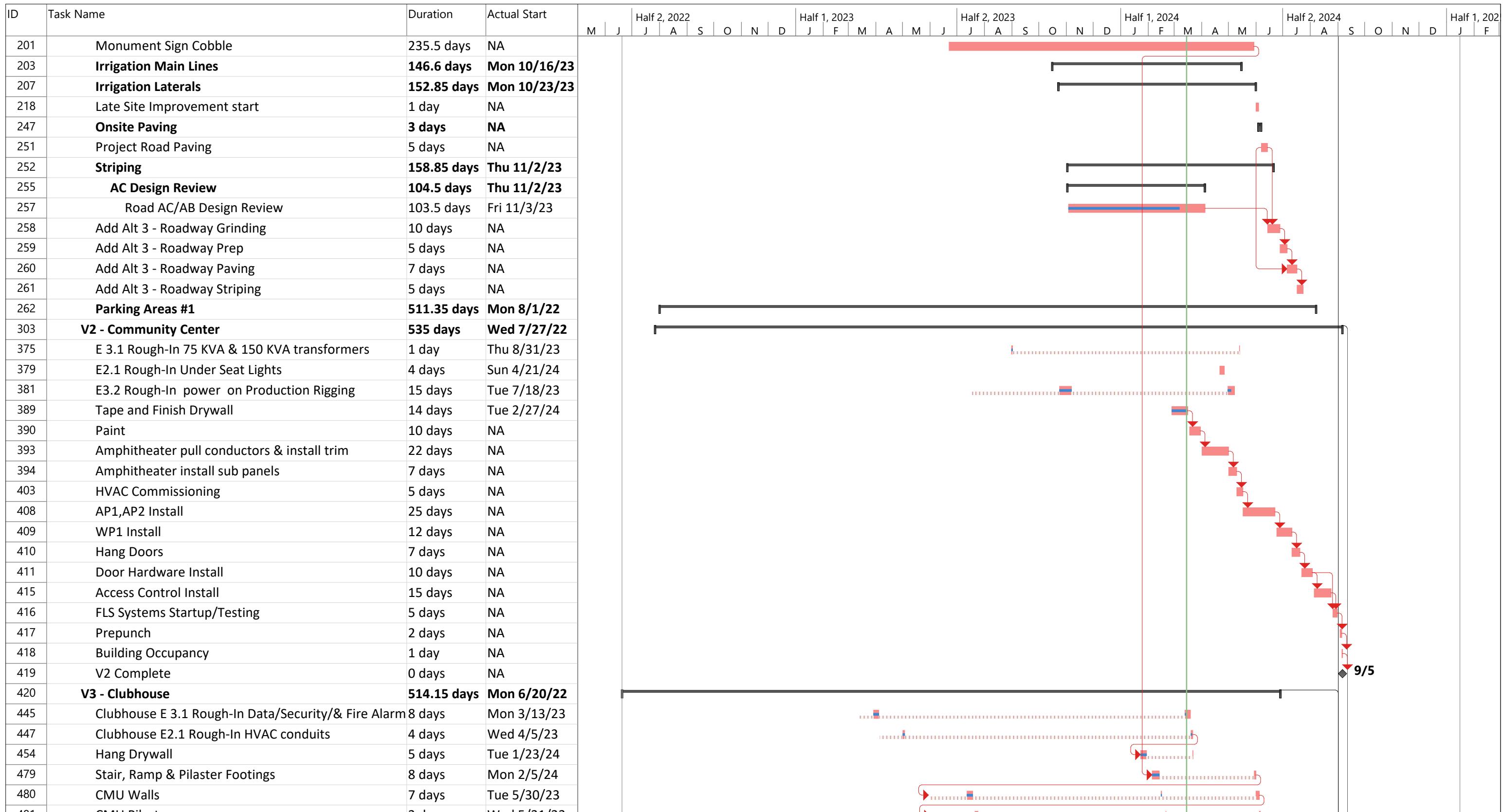
Inactive Summary | Critical S

Split

◆

Inductive Sub

Critical Sp



ID	Task Name	Duration	Actual Start	Half 2, 2022												Half 1, 2023					Half 2, 2023					Half 1, 2024					Half 2, 2024					Half 1, 2025							
				M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F						
482	Steel Erection	15 days	Wed 11/1/23																																								
491	Project Closeout	90 days	NA																																								
492	Project Acceptance	0 days	NA																																								
493	Punchlist	30 days	NA																																								
494	Closeout	60 days	NA																																								

Project: VPR Baseline Schedule Critical Activities	Task	Summary	Inactive Milestone	Critical	Manual Progress	Actual Progress
	Split	Project Summary	Inactive Summary	Critical Split	Manual Progress	Actual Progress
	Milestone	Inactive Task	Deadline	Progress	Manual Progress	Actual Progress

FULTON EL-CAMINO PARK DISTRICT POLICE DEPARTMENT

James R. Brown, Chief of Police



Monthly activity report for: Fair Oaks Park District, **Reporting Period:** 2024-02-01 to 2024-02-29

Summary of enforcement actions

NTA Issued: 2	Park Hours:	0
	Drugs:	0
	Weapons:	0
	Alcohol:	0
	Animals:	0
	Vehicle Code:	2
	Probation Violation:	0
	Other:	0
Onsite Arrests:	Drugs:	
	Weapons:	
	Assault/Battery:	
	Sex Crimes:	
	Theft:	
	Probation Violation:	

Other:	
Calls For Service:	1
Parking Citations:	10
Warrant Arrests:	0
DUI Arrests:	0
Stolen Vehicles:	0
Warnings Issued:	3

Notice To Appear (NTA)	Date/Time	Violations	Severity	Notes
Bannister Park	No NTA issued during this reporting period			
Fair Oaks Park	2024-02-22 17:40	16028(a) CVC No Insurance 4000(a) CVC No current registration	Inf Inf	
Fair Oaks Park	2024-02-22 17:40	16028(a) CVC No Insurance 4000(a) CVC No current registration	Inf Inf	
Little Phoenix Park	No NTA issued during this reporting period			
Miller Park	No NTA issued during this reporting period			
Montview Park	No NTA issued during this reporting period			
Off Property	No NTA issued during this reporting period			
Phoenix Park	No NTA issued during this reporting period			
Plaza Park	No NTA issued during this reporting period			
Village Park	No NTA issued during this reporting period			
Arrests Made	Date/Time	Violations	Severity	Notes
Bannister Park	No arrests reporting during this period			
Fair Oaks Park	No arrests reporting during this period			
Little Phoenix Park	No arrests reporting during this period			
Miller Park	No arrests reporting during this period			
Montview Park	No arrests reporting during this period			
Off Property	No arrests reporting during this period			

Phoenix Park	No arrests reporting during this period		
Plaza Park	No arrests reporting during this period		
Village Park	No arrests reporting during this period		
Calls For Service	Date/Time	Description	Disposition Notes
Bannister Park	No calls for service during this reporting period		
Fair Oaks Park	2024-02-18 16:12	report of a WMJ riding a dirt bike in the park. Seen doing wheelies and riding on an off grass report he almost hit someone.	GOA motorcycle was GOA prior to arrival unknown DOT
Little Phoenix Park	No calls for service during this reporting period		
Miller Park	No calls for service during this reporting period		
Montview Park	No calls for service during this reporting period		
Off Property	No calls for service during this reporting period		
Phoenix Park	No calls for service during this reporting period		
Plaza Park	No calls for service during this reporting period		
Village Park	No calls for service during this reporting period		
Arrest Warrants	Date/Time	Warrant Type	Bail Amount Notes
Bannister Park	No warrant arrests during this reporting period		
Fair Oaks Park	No warrant arrests during this reporting period		
Little Phoenix Park	No warrant arrests during this reporting period		
Miller Park	No warrant arrests during this reporting period		
Montview Park	No warrant arrests during this reporting period		
Off Property	No warrant arrests during this reporting period		
Phoenix Park	No warrant arrests during this reporting period		
Plaza Park	No warrant arrests during this reporting period		
Village Park	No warrant arrests during this reporting period		
DUI Arrests	Date/Time	DUI Type	BAC Notes
Bannister Park	No DUI arrests during this reporting period		
Fair Oaks Park	No DUI arrests during this reporting period		
Little Phoenix Park	No DUI arrests during this reporting period		
Miller Park	No DUI arrests during this reporting period		
Montview Park	No DUI arrests during this reporting period		

Off Property	No DUI arrests during this reporting period	
Phoenix Park	No DUI arrests during this reporting period	
Plaza Park	No DUI arrests during this reporting period	
Village Park	No DUI arrests during this reporting period	
Warnings		
Bannister Park	No warnings during this reporting period	
Fair Oaks Park	2024-02-29 16:14 CVC 5200(a)	
Little Phoenix Park	No warnings during this reporting period	
Miller Park	2024-02-14 16:45 CVC 4000(a)(1)	
Montview Park	2024-02-14 16:26 sco 10.24.010	Subject was parked along red curb, adv to relocate
Off Property	No warnings during this reporting period	
Phoenix Park	No warnings during this reporting period	
Plaza Park	No warnings during this reporting period	
Village Park	No warnings during this reporting period	
Parking Citations		
Bannister Park	2024-02-04 13:10 4000(a) CVC No current registration	
Bannister Park	2024-02-18 12:49 4000(a) CVC No current registration	
Bannister Park	2024-02-18 12:52 4000(a) CVC No current registration	
Bannister Park	2024-02-18 13:06 10.24.030(b) SCO Prohibited stopping, standing, parking	
Bannister Park	2024-02-18 13:09 10.24.030(b) SCO Prohibited stopping, standing, parking	
Bannister Park	2024-02-22 15:42 4000(a) CVC No current registration	
Fair Oaks Park	2024-02-11 13:30 4000(a) CVC No current registration	
Fair Oaks Park	2024-02-11 13:32 4000(a) CVC No current registration	
Little Phoenix Park	No Parking citations issued during this reporting period	
Miller Park	No Parking citations issued during this reporting period	
Montview Park	No Parking citations issued during this reporting period	
Off Property	No Parking citations issued during this reporting period	
Phoenix Park	2024-02-19 14:20 4000(a) CVC No current registration	
Phoenix Park	2024-02-24 16:00 4000(a) CVC No current registration	

Plaza Park

No Parking citations issued during this reporting period

Village Park

No Parking citations issued during this reporting period

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND FOUR HUNDRED AND TWENTY-NINTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for February 21, 2024

The one thousand four hundred and twenty-ninth meeting of the Fair Oaks Recreation and Park District Board of Directors was held on Wednesday, February 21, 2024, at the Fair Oaks Water District Building, 10326 Fair Oaks Blvd, Fair Oaks, CA.

For the Record: Chair Mounts called the regular meeting to order at 6:00 PM.

Board Members Present: Chair Carhart, Vice-Chair Tamagni, Director Mounts,

Board Members Absent: Director Irwin, Director O'Farrell

Staff Present: Administrative Assistant II Ian Roberts, Administrative Services Manager Jennifer Larkin, District Administrator Mike Aho, Parks and Facilities Manager Sean Ventura, Recreation Manager Nick Davison, Arts and Entertainment Manager Jennifer Schuler

Members of the Public: 4

PRESENTATIONS:

A presentation on the 2023 Year in Review was made by staff.

PUBLIC COMMENT:

Barbara Beck, Fair Oaks resident, spoke to the Board about Sailor Bar.

DISCUSSION & ACTION #1: Consent Calendar

A motion to approve the consent calendar was made by Director Mounts and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Chair Mounts

NOES: None

ABSTAIN: None

ABSENT: Director Irwin, Director O'Farrell

RECUSE: None

DISCUSSION & ACTION #2:

Convene the Fair Oaks Recreation Foundation meeting without adjourning the Board of Directors meeting.

A motion to approve the consent calendar was made by Director Mounts and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Chair Mounts

NOES: None

ABSTAIN: None

ABSENT: Director Irwin, Director O'Farrell

RECUSE: None

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND FOUR HUNDRED AND TWENTY-NINTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for February 21, 2024

DISCUSSION & ACTION #3:

Adjourn Fair Oaks Recreation Foundation meeting and Reconvene Park District Board of Directors meeting.

A motion to adjourn the FORF meeting and reconvene the Board of Directors meeting was made by Director Mounts and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Chair Mounts

NOES: None

ABSTAIN: None

ABSENT: Director Irwin, Director O'Farrell

RECUSE: None

DISCUSSION & ACTION #4:

Monthly Fair Oaks Youth Advisory Report

FOYAB Programming Officer Bryce Gulessarian gave the February report.

DISCUSSION & ACTION #6:

Receive and File: Bond Oversight Committee Annual Report.

The Board received and filed the report.

DISCUSSION & ACTION #7:

Receive and File: Mid-Year Budget Review.

The Board received and filed the report.

DISCUSSION & ACTION #8:

Approval of a Change Order in the Amount of \$95,800 with WMB for Work Related to the Veteran's Memorial Amphitheatre and the Community Clubhouse.

A motion to approve the change order in the amount of \$95,800 was made by Vice-Chair Tamagni and seconded by Director Mounts.

AYES: Chair Carhart, Vice-Chair Tamagni, Chair Mounts

NOES: None

ABSTAIN: None

ABSENT: Director Irwin, Director O'Farrell

RECUSE: None

DISCUSSION & ACTION #9:

Discussion And Possible Action On Adoption Of Resolution In Support Of Application For Senator Alex Padilla Fiscal Year 2025 Congressionally Directed Spending Requests.

- *Resolution No. 022114-03 Approving The Application For Senator Alex Padilla Fiscal Year 2025 Congressionally Directed Spending Requests.*

A motion to adopt Resolution No. 022114-03 Approving the Application for Senator Alex Padilla Fiscal Year 2025 Congressionally Directed Spending Requests was made by Director Mounts and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Chair Mounts

NOES: None

ABSTAIN: None

ABSENT: Director Irwin, Director O'Farrell

RECUSE: None

FAIR OAKS RECREATION AND PARK DISTRICT

*ONE THOUSAND FOUR HUNDRED AND TWENTY-NINTH BOARD OF DIRECTORS'
REGULAR MEETING*

Minutes for February 21, 2024

DISCUSSION & ACTION #10: *Adjourn to the Regular Meeting of March 20, 2024.*

A motion to adjourn to the regular meeting of March 20, 2024 was made by Director Mounts and seconded by Vice-Chair Tamagni.

AYES: Chair Carhart, Vice-Chair Tamagni, Chair Mounts

NOES: None

ABSTAIN: None

ABSENT: Director Irwin, Director O'Farrell

RECUSE: None

Ralph Carhart
Chair, Board of Directors

Michael J. Aho
District Administrator



STAFF REPORT

Meeting Date: March 20, 2024

To: Board of Directors

From: Michael J. Aho – District Administrator

Subject: District Response to Sacramento County's Fair Oaks Village Parking Discussion Report of Findings

I. **Recommendation**

Authorize the District Administrator to send the attached letter (Attachment A) to Sacramento County Supervisor Rich Desmond on behalf of the Board of Directors responding to the January 3, 2024 "*Fair Oaks Village Parking Discussion for Owners and Tenants Report of Findings.*" (Attachment B)

II. **Background**

Parking availability is a current problem in Fair Oaks Village, especially on Friday and Saturday evenings from 5-9pm. The problem is likely to worsen when the new and improved facilities of Fair Oaks Recreation and Park District are in use and their events, rentals, and programs will bring about 150-200 more cars on Friday and Saturday evenings to the Village.

Sacramento County District 3 Supervisor Rich Desmond and the County of Sacramento Department of Transportation had a meeting with Village Property Owners and Tenants on September 11, 2023, to talk about the existing parking situation and possible solutions in Fair Oaks Village. A consultant hired by Sacramento County prepared a summary of this meeting called "*Fair Oaks Village Parking Discussion for Owners and Tenants Report of Findings*" (Attachment B).

The Board instructed staff to write a letter to Supervisor Desmond to express the District's disagreement with some of the points in the Report of Findings. The Board selected Director Irwin and Director O'Farrell to be an Ad-Hoc Committee of the Board to work with District Administrator Aho to draft a letter to Sacramento County and to guide and oversee the efforts to deal with the parking situation that is expected to happen when the facilities

are open after renovation and construction. On March 11, 2024, the Ad-Hoc Committee was supposed to meet but Director O'Farrell could not make it. The attached Draft Letter was sent to members of the Ad-Hoc Committee on Wednesday March 14 for further review and feedback.

III. Problem /Situation/ Request

The draft letter expresses FORPD's disagreement with some of the recommendations in the "*Fair Oaks Village Parking Discussion for Owners and Tenants Report of Findings*" The letter states that the 86 parking spots on FORPD property, funded by Measure J, should prioritize the needs of the public park users and event attendees, rather than the local businesses and their customers. The letter also informs Sacramento County that FORPD will evaluate parking solutions proactively, before the completion of the park project, to avoid negative impacts on the community. The letter states that creating a free customer overflow and employee parking lot, along with wayfinding and lighting, falls outside the district's primary scope and mission, and suggests that other entities should lead this initiative.

IV. Financial Analysis

There is no financial impact to the District.

Respectfully Submitted,

Michael J. Aho
District Administrator

Attachment A: Draft Response Letter
Attachment B: Sacramento County Report

Attachment A

Rich Desmond Sacramento County Board of Supervisors 700 H Street, Suite 2450 Sacramento, CA 95814

Dear Supervisor Desmond,

Thank you for your efforts in organizing and convening the community meeting on September 11, 2023, regarding parking in Fair Oaks village.

After reviewing the **Fair Oaks Parking Discussion Report of Findings** prepared by Drago Vantage, we find ourselves in disagreement with some of the recommendations, particularly those outlined on page 11.

- Recommendation #3 **Maintain existing parking spaces:** *"With the completion of park construction, 86 parking spots for customers and employees are anticipated to become available, recommending no changes to current parking configurations at this time. suggests maintaining existing parking spaces following the completion of park construction."*

While we acknowledge the importance of supporting local businesses and their patrons, we must emphasize that these 86 parking spots are situated on Fair Oaks Recreation and Park District (FORPD) property. The creation and renovation of these spots were funded through Measure J, a General Obligation Bond Measure approved by voters in December 2018. The intent behind Measure J was to enhance public park and recreation facilities and benefit the community as a whole.

Our concern lies in the secondary use of these parking spots. While they could indeed benefit customers visiting the Village, their primary purpose should be to support FORPD's events, activities, and park visitors. The tax-paying residents did not vote to create parking spaces exclusively for businesses and their employees. Instead, these spots should prioritize the needs of the public utilizing FORPD's facilities and programs.

- Recommendation #5: **Evaluate Traffic and Parking Post-Park Construction:** *"After park completion, a traffic and parking evaluation is recommended, exploring the implementation of metered parking. Consideration should be given to managing meters, potentially through the Park District or PBID."*

Waiting until after the park project is completed to evaluate parking challenges could have adverse effects for businesses, the public, and the Fair Oaks Recreation and Park District. Businesses, their customers, and the public using our facilities will face difficulties due to limited parking availability. Over the past year and a half, with virtually no Parks and Recreation facility rentals, activities, or events, parking shortages have already been very noticeable on Friday and Saturday nights.

As we resume facility rentals, public events, programs, meetings, and performances in the Veteran's Memorial Amphitheater, the new Black Box Theater, the Community Clubhouse, the Arts and Crafts building, and the two outside stages, the demand for parking will increase significantly. We anticipate adding between approximately 150 to 200 cars during peak evening hours on Fridays and Saturdays.

While supporting local businesses is essential, we must prioritize the original intent of Measure J funds. These parking spaces were created to benefit the park users and event attendees. During peak times, the park user's needs should take precedence over business-related parking.

Waiting until after construction to address parking challenges risks negative impacts on the public, businesses, and park operations. Since we know that we will experience parking failure after we open if we do not act proactively, the Fair Oaks Recreation and Park District will initiate an investigation into effective methods for managing parking around the park prior to the completion of the renovation work.

- **Recommendation #6 Increase Parking Options:** *“Work with AT&T and the Park District to explore options to create a free customer overflow and employee parking lot for the Village which could include wayfinding and lighting.”*

FORPD is committed to ensuring that the District's resources are used effectively and appropriately. While providing parking options for businesses and employees is essential, it's crucial to balance these efforts with the core purpose of the District. FORPD's mission centers around enhancing the community's well-being through recreational activities, green spaces, and leisure opportunities. Creating a free customer overflow and employee parking lot, along with wayfinding and lighting, falls outside the district's primary scope. Instead, this type of initiative could be better led by a more appropriate entities, such as local businesses, Chamber of Commerce, FOVEC, commercial property owners, and/or relevant government agencies.

In conclusion, we appreciate your attention to this matter and look forward to continued collaboration. By evaluating parking solutions proactively, we can be part of creating a vibrant and accessible Fair Oaks Village for all.

Thank you for your dedication to our community.



(916) 975-3161

Sabrina.Drago@dragovantage.com
www.dragovantage.com

Fair Oaks Village Parking Discussion Report of Findings



CREATED FOR :

Supervisor Rich Desmond
and
Sacramento Department
of Transportation

DATE:

3 January 2024

EXECUTIVE SUMMARY

Supervisor Rich Desmond, in collaboration with the County of Sacramento Department of Transportation (County), engaged the services of Drago Vantage, LLC (Drago Vantage) to oversee the Fair Oaks Village Parking Discussion, aimed at fostering an impartial dialogue between property owners and tenants. Site visits allowed them to gain a comprehensive understanding of the Village's streets, the diverse range of businesses present, and the ongoing park construction – including artistic renderings. This preparatory step was instrumental in equipping the team with the insights necessary to facilitate productive conversations concerning the pressing parking concerns within the community.

On September 11, 2023, a meeting was held to discuss the current parking situation and potential solutions in the Village. The meeting was organized by Supervisor Rich Desmond and Vanessa McCarthy-Olmstead, his Chief of Staff. The meeting was facilitated by staff from Drago Vantage. Ron Vicari and Lupe Rodriguez, representing the Sacramento County Department of Transportation, actively engaged with attendees, attentively gathering feedback. A comprehensive list of meeting attendees is attached to this report, comprising property owners, tenants, and Village residents who actively participated in the discussions.

The participants were organized at five tables. Each table had a facilitator from Drago Vantage, a large pad on an easel, and a pen. There were easels with maps of the Village spaced throughout the room. The facilitators skillfully posed questions and captured responses from participants. Feedback from these facilitators indicated that the respondents were actively

engaged, displaying a genuine interest in the process. Many attendees expressed optimism that their input could pave the way for progress, particularly after years of frustration experienced by some property owners and tenants. Some participants indicated that they had been through a similar type of meeting in the past that did not produce results.

The respondents were clear that they love the charm of the Village and would hate to change the overall quaintness of the Village. Their feedback presented on the following pages is consistent with how the questions were asked. Some respondents provided similar comments, which have been combined for clarity and conciseness. It's important to acknowledge that the data may appear somewhat skewed due to instances where multiple individuals from the same business attended and occupied different tables. In certain cases, they may have even shared a table.

The number of respondents varied by question. Two attendees did not provide any comments (Fair Oaks Community ACTION Partnerships and Fair Oaks Village Enhancement Committee).

Following the parking-related discussions, John Lambeth, President and CEO of Civitas Advisors presented on the benefits of developing a Citizen Planning Advisory Committee (CPAC). Supervisor Rich Desmond then inquired if anyone from the group would be willing to participate in the formation of a Steering Committee to assess the available options. The names of volunteers were subsequently submitted to Supervisor Desmond to follow-up with for the next steps.

QUESTIONS POSED TO PARTICIPANTS

1. Understanding the current situation

Where do you and your employees park?

24 respondents

#	%	Response
8	32	In front of business
9	36	Other on-site parking
4	16	Elsewhere in the village
1	4	On residential streets
2	8	Doesn't drive in (e.g., walk, bike)

How many parking places do you currently have?

The responses to this question ranged from 1 to 125. The responses are grouped into on-site or off-site to illustrate the percentage of owners/tenants seeking off-site parking.

25 respondents

%	Response
76	On-site
24	Not on on-site

Three-quarters of the respondents indicated they have adequate parking.

How many spaces do you need for employees?

18 respondents

#	%	Response
1	6	Adequate
10	55	0-5
6	33	6-10
1	6	11+

If employee parking is inadequate, how many spaces do you need?

23 respondents

#	%	Response
5	22	Have adequate
11	48	Need between 1 and 10
7	30	Need between 11 and 25
0	0	Need greater than 25

Almost 50% of the respondents need less than 10 additional spaces.

How long do customers typically stay?

22 respondents

#	%	Minutes
4	18	Quick stop – less than 20 minutes (i.e., coffee or bank)
8	36	Up to an hour
6	28	Greater than an hour (Shangri La, gym, dining, church)
4	18	Frequently greater than an hour (spa services, etc.)

ANALYSIS: From the data shared by participants, most respondents feel they need more parking spaces for both employees and customers.

2. What are your current parking concerns?

Presented below are the comments received from respondents. We asked respondents to focus on parking concerns not related to events since that situation is a different issue. However, some did provide comments about events.

Parking Quantity

- Not enough parking
- No place for employees to park so they use parking that could be used for customers
- There is a scarcity mindset amongst businesses which makes it difficult to work together toward a solution
- Outdoor seating at the O Café takes up spaces and they need lots of customers spaces
- Don't have a lack of parking just need a better agreement between businesses
- During the car show, Fair Oaks Boulevard holds 300 cars
- For events, should have a shuttle for parking on Sunrise
- Would like "The Village" business complex to share parking, often empty spaces

Non-customer Related

- Construction workers working on a park are using Village parking spaces that businesses need
- Used car lots at the north and south park cars outside of their lots
- Need for safe parking for employees working at night

Enforcement

- No way to enforce parking
- Bicycle riders, hikers, or park/ride use Village parking and are gone for hours
- Parking tends to be more assigned on the north and south ends of the Village, but the middle is a "free-for-all"
- No enforcement of 2-hour parking
- Many respondents were confused about who owns the spots in front of their businesses. They thought that the signage they put in front of the business was enforceable. They seek clarification and a definitive answer.
- Don't like businesses putting restricted parking signs in front of their businesses, some sit empty while other tenant's customers are seeking parking
- Would like to allow open parking after businesses with "restricted" spots are closed
- Crestline residents use street parking and leave cars for days without moving them

Other

- Not enough transit into the Village

ANALYSIS: The commonality in the responses received is the need for effective solutions to address parking issues, encompassing aspects like quantity, non-customer related problems, enforcement challenges, and transit options. The comments suggest a desire for improved collaboration, enforcement mechanisms, and potential policy changes to enhance the overall parking situation in the area.

3. Current parking configuration

Parallel Versus Diagonal

In Support

No respondents were in favor of changing the diagonal into parallel. Several pointed out that there are parallel spots throughout the Village.

Non-Supportive

- Overwhelming support for diagonal
- Want to better understand the right-of-way to better understand who owns their parking
 - Many stated requests to the County have gone unanswered

Metered Parking

In Support

- Would create more turnover of spaces
- Would be enforceable
- Would like some spots just for quick stops/pickups (e.g., bank, coffee)
- Cost should increase over time (e.g., 15 minutes is less money per minute than 2 hours, plus)
- Might discourage employees from parking in customer spots
- Would consider have stickers for employees
- Eliminates business-specific signage
- Create parking like they have in Old Sacramento

Non-Supportive

- Paying might discourage customers
 - Some stated this is why they don't go to downtown Sacramento
 - Some expressed concern that customers would go to Sunrise Mall instead
- Visitors don't know how long they will be in the Village
- May cause visitors to seek parking in residential areas

Discussion of AT&T Parking as Overflow

In Support

- County providing signage could work
- Some participants mentioned using this space for a parking garage
- Will provide additional parking

Non-Supportive

- Security walking to and from at night is a concern
- No lighting and dark due to shrubs/trees
- Hill leading to parking would discourage older customers and those with disabilities
- No direct walking route to Fair Oaks Boulevard
- Not ADA compliant and not consistent sidewalk
- Will travel across private property in the Village

Other

- Use Scandinavian Design as overflow parking for events

ANALYSIS: The commonality in the responses received is the exploration of different options of the current parking configuration, including the arrangement of parking spaces, the introduction of metered parking, and the consideration of additional parking spaces such as the current AT&T parking lot for overflow. Enhancing safety was a priority for all participants for whatever option is moved forward.

4. Changing how traffic flows through the village

- Temescal and Main should stay two ways, but California and Park be one way
 - Lots of support for California and Park one way
 - Could create additional diagonal parking on California
- Some liked what Folsom has done with Sutter, making some of it pedestrian only
 - Specifically discussed Fair Oaks Boulevard to Winding Way
- Some individuals expressed concern that converting parts of the Village into pedestrian-only areas would increase the distance between customer parking and potentially remove existing parking spots Speeding concerns in the Village
- Consider roundabout at Sunset and Fair Oaks Boulevard

ANALYSIS: The commonality in the responses received is the consideration of changes to the traffic flow within the Village to potentially improve parking availability and explore way to enhance pedestrian areas. Additionally, there is a specific concern about addressing speeding issues. These responses indicate a focus on optimizing transportation infrastructure and safety in the village.

A review of California Avenue indicated that additional angled parking with a one-way configuration would not be feasible due to the limited street width and the existing/new perpendicular parking spaces recently constructed at the park.

DESIGN REVIEW SUBMITTAL VII | AGF PARK RENOVATION PROJECT

4238 MAIN STREET
FAIR OAKS, CALIFORNIA 95628

ISSUE DATE

PROJECT NO: 19032

DRAWN BY: AH/CR

CHECKED BY: MR

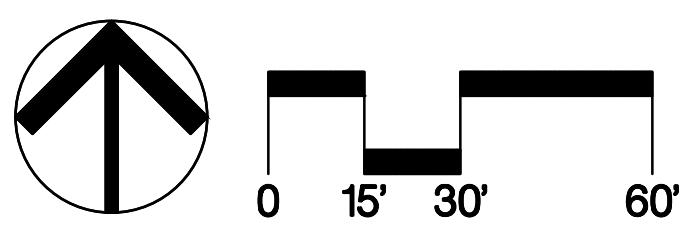
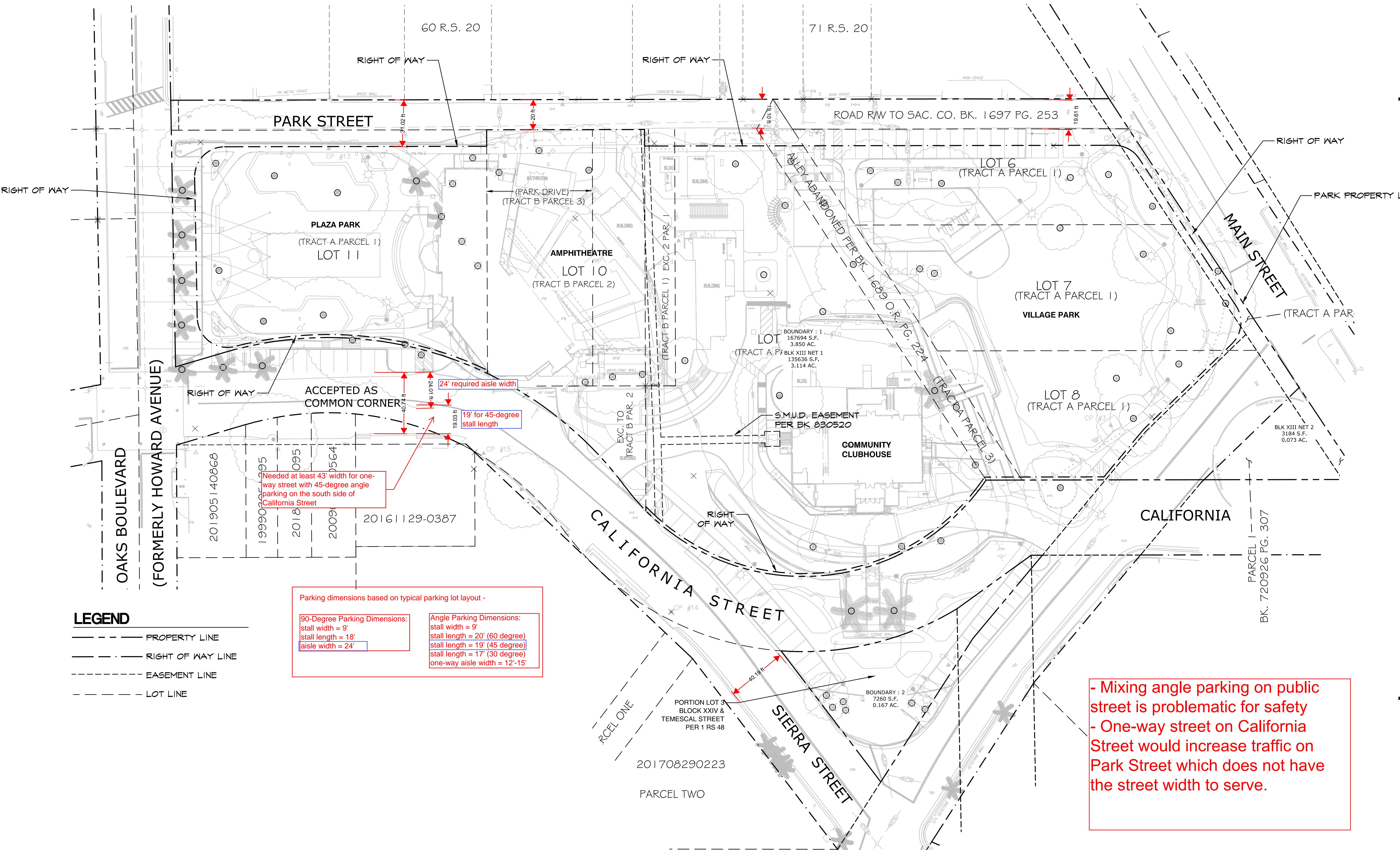
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SHEET TITLE
DARK SITE SURVEY

PARK SITE SURVEY

SHEET

L9.00



File Path: T:\projects\2019\19032_villagepark\update_3\construction\documents\19032_BS.dwg Plot Date: 12/10/19 Saved By: Aholtman
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DESIGN REVIEW SUBMITTAL VILLAGE PARK RENOVATION PROJECT

4238 MAIN STREET
FAIR OAKS, CALIFORNIA 95628

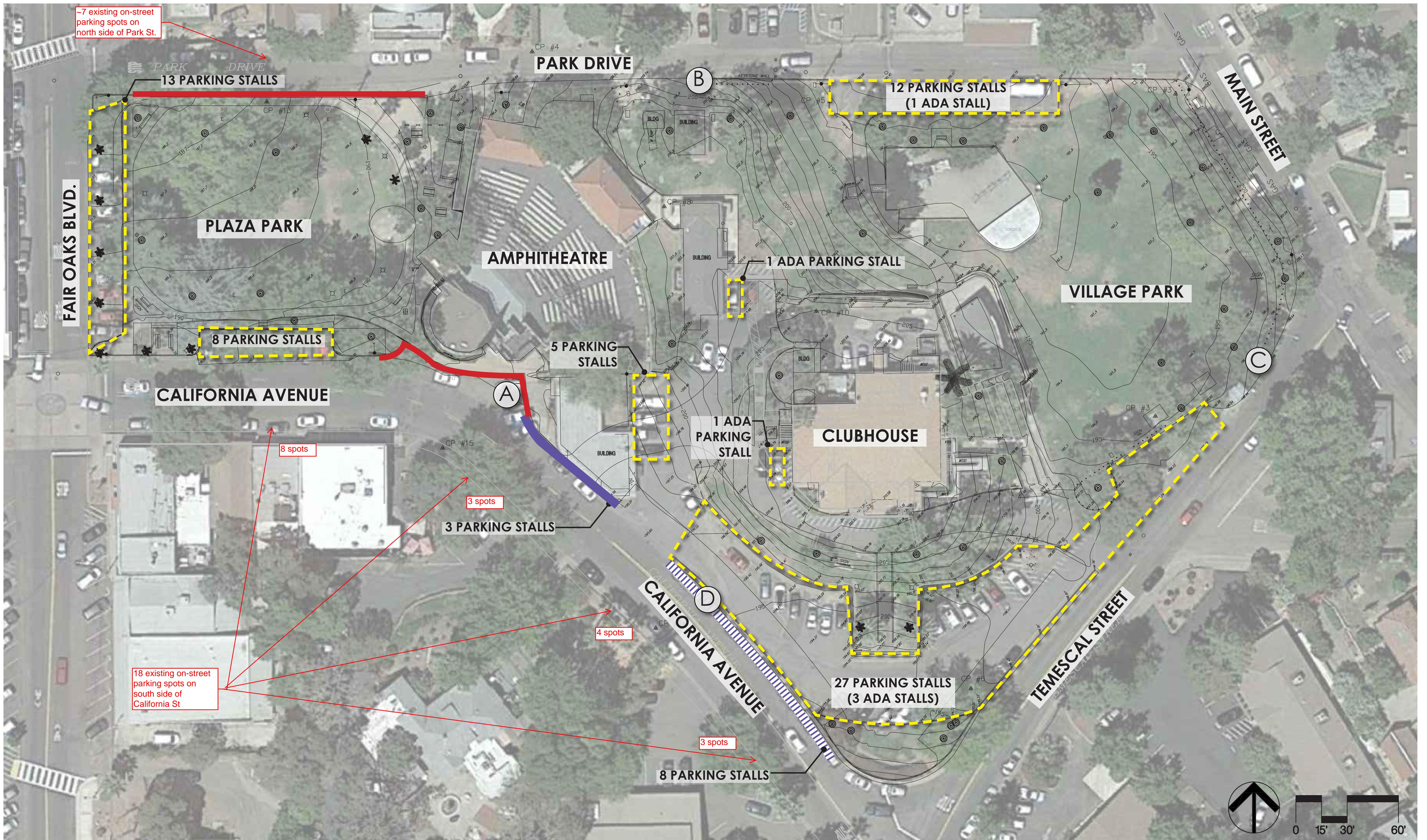
ISSUE DATE

PROJECT NO: 19032
DRAWN BY: AH/CR
CHECKED BY: MR
SCALE: As Shown

SHEET TITLE
EXISTING PARKING
CONDITIONS
PLAN

SHEET

L2.00



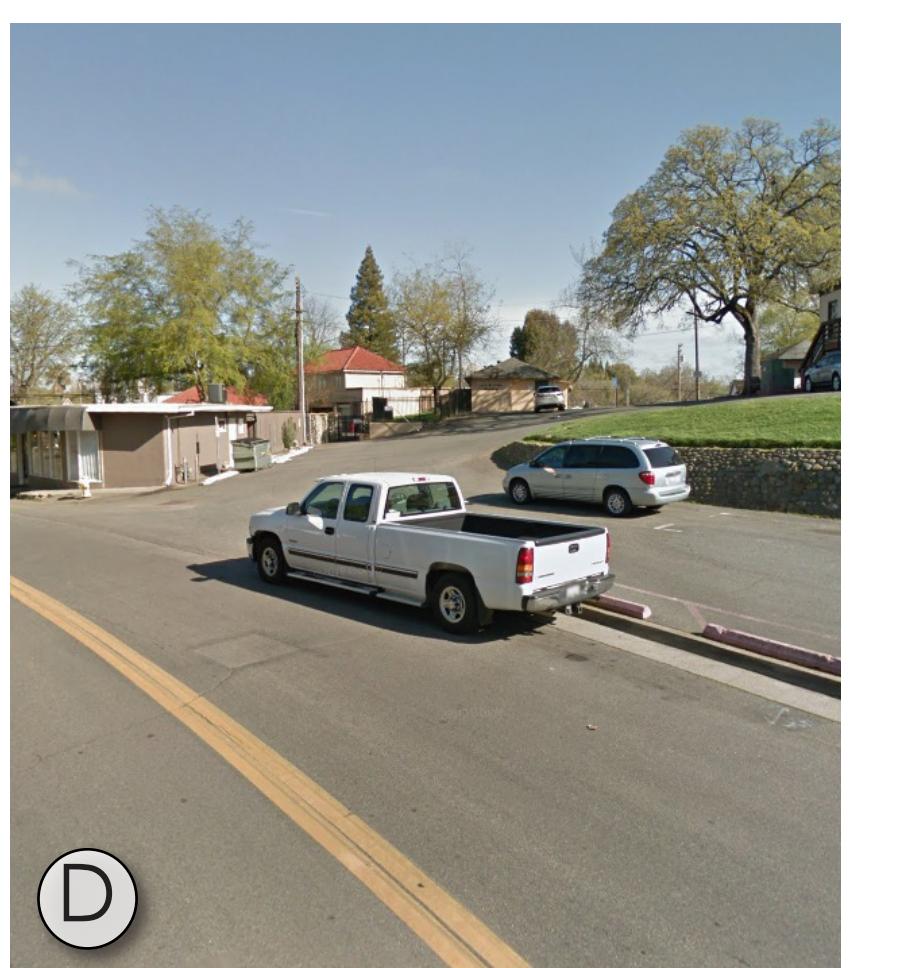
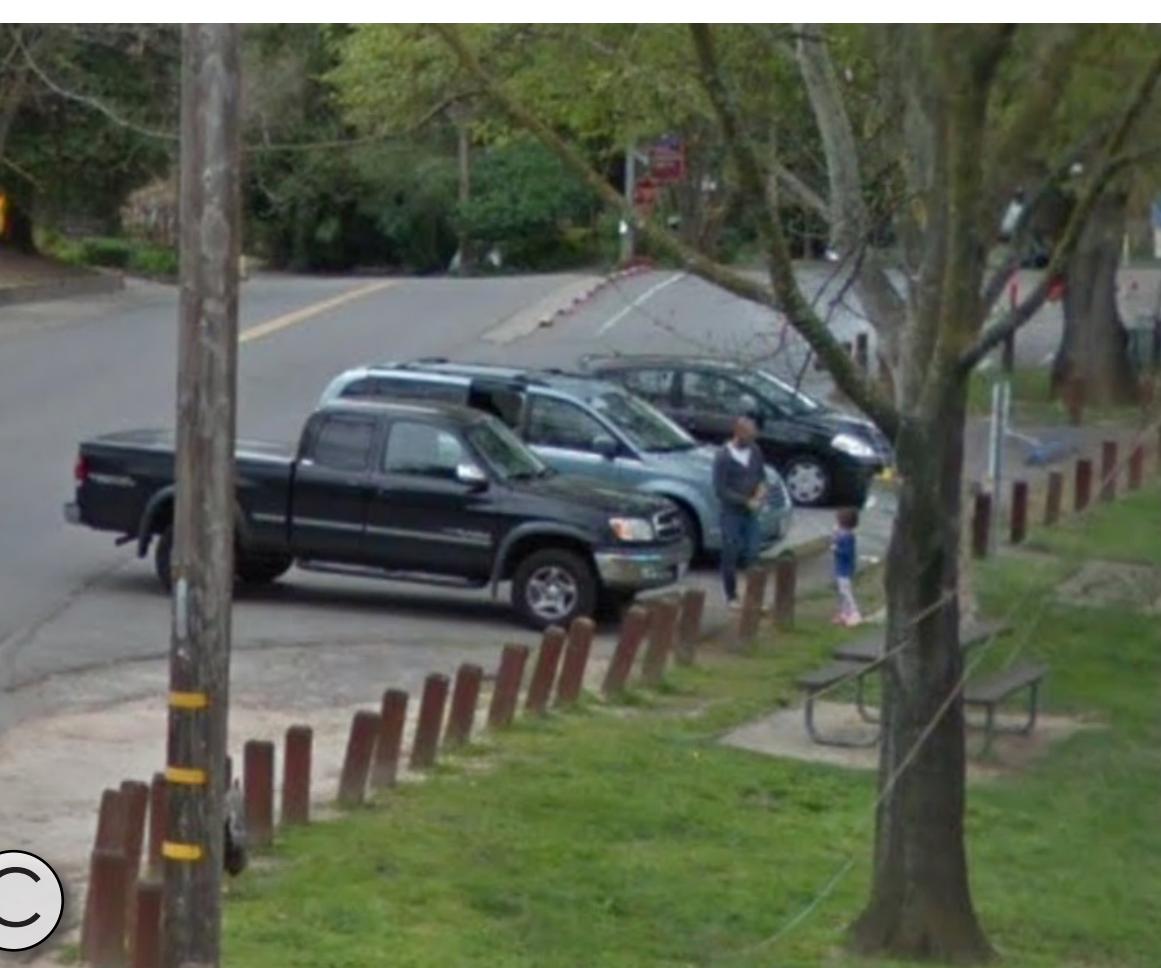
LEGEND

- PARKING AREA
- NON-STANDARD PARKING *
- ON STREET PARKING *
- NO STREET PARKING (RESTRICTED DESIGNATION) *

TOTAL PARKING STALLS = 78
TOTAL ADA PARKING STALLS = 6

* Refer to Fair Oaks Village Parking and Circulation Study

Existing Parking Counts



DESIGN REVIEW SUBMITTAL VILLAGE PARK RENOVATION PROJECT

4238 MAIN STREET
FAIR OAKS, CALIFORNIA 95628

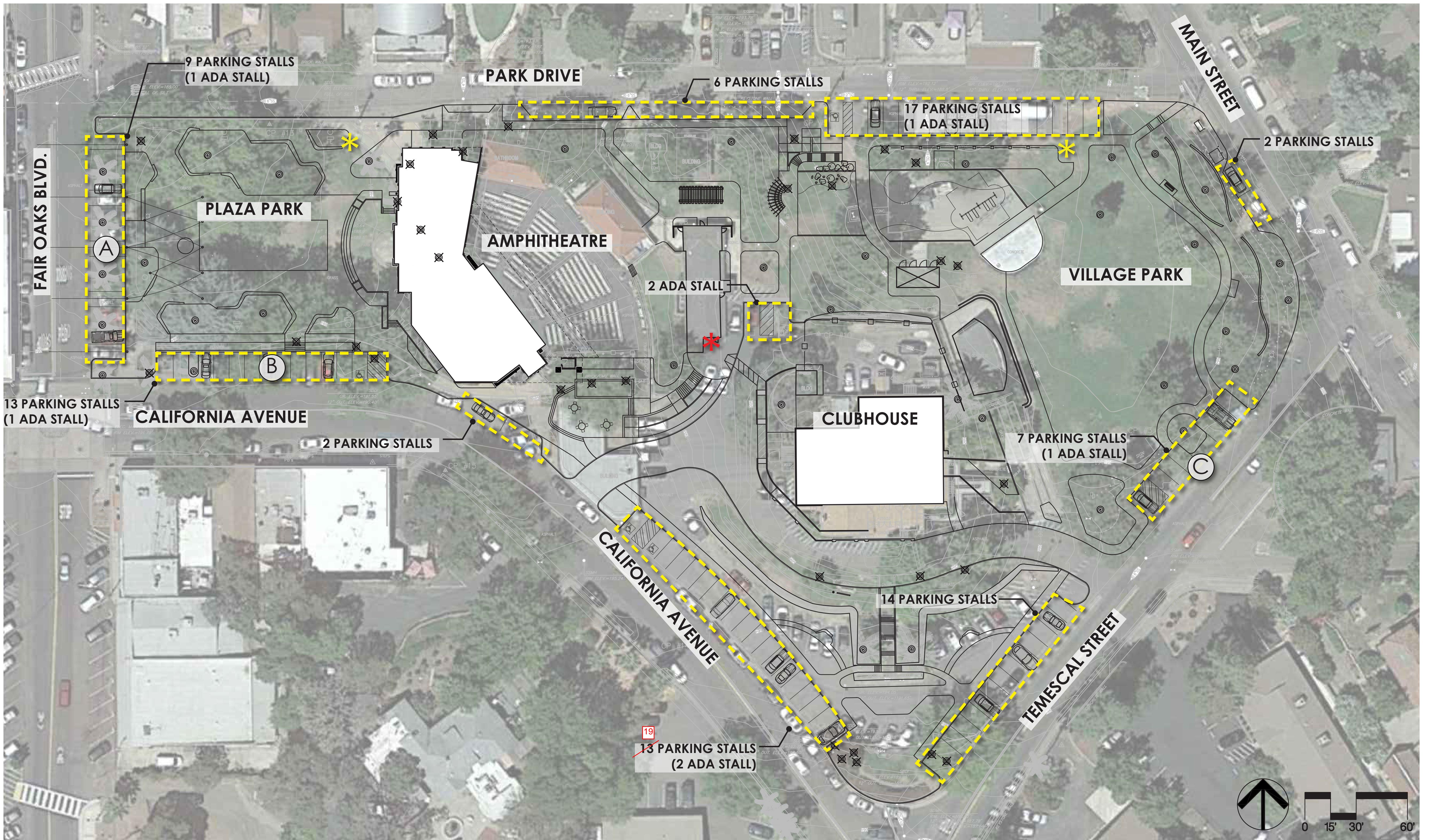
ISSUE DATE

PROJECT NO: 19032
DRAWN BY: AH/CR
CHECKED BY: MR
SCALE: As Shown

SHEET TITLE
PROPOSED PARKING
IMPROVEMENTS
PLAN

SHEET

L3.00



LEGEND

- PROPOSED PARKING AREA
- SHORT TERM BIKE PARKING (each symbol represents 3 spaces)
- LONG TERM BIKE PARKING (each symbol represents 3 spaces)

TOTAL PARKING STALLS = 86
TOTAL ADA PARKING STALLS = 9

Proposed Parking Counts

BICYCLE PARK REQUIREMENTS		
	Long Term Bike Parking (Class II)	Short Term Bike Parking (Class III)
Required	86 stalls / 30 = 3 total	86 stalls / 30 = 3 total
Proposed	3 total	6 total



DESIGN REVIEW SUBMITTAL VILLAGE PARK RENOVATION PROJECT

4238 MAIN STREET
FAIR OAKS, CALIFORNIA 95628

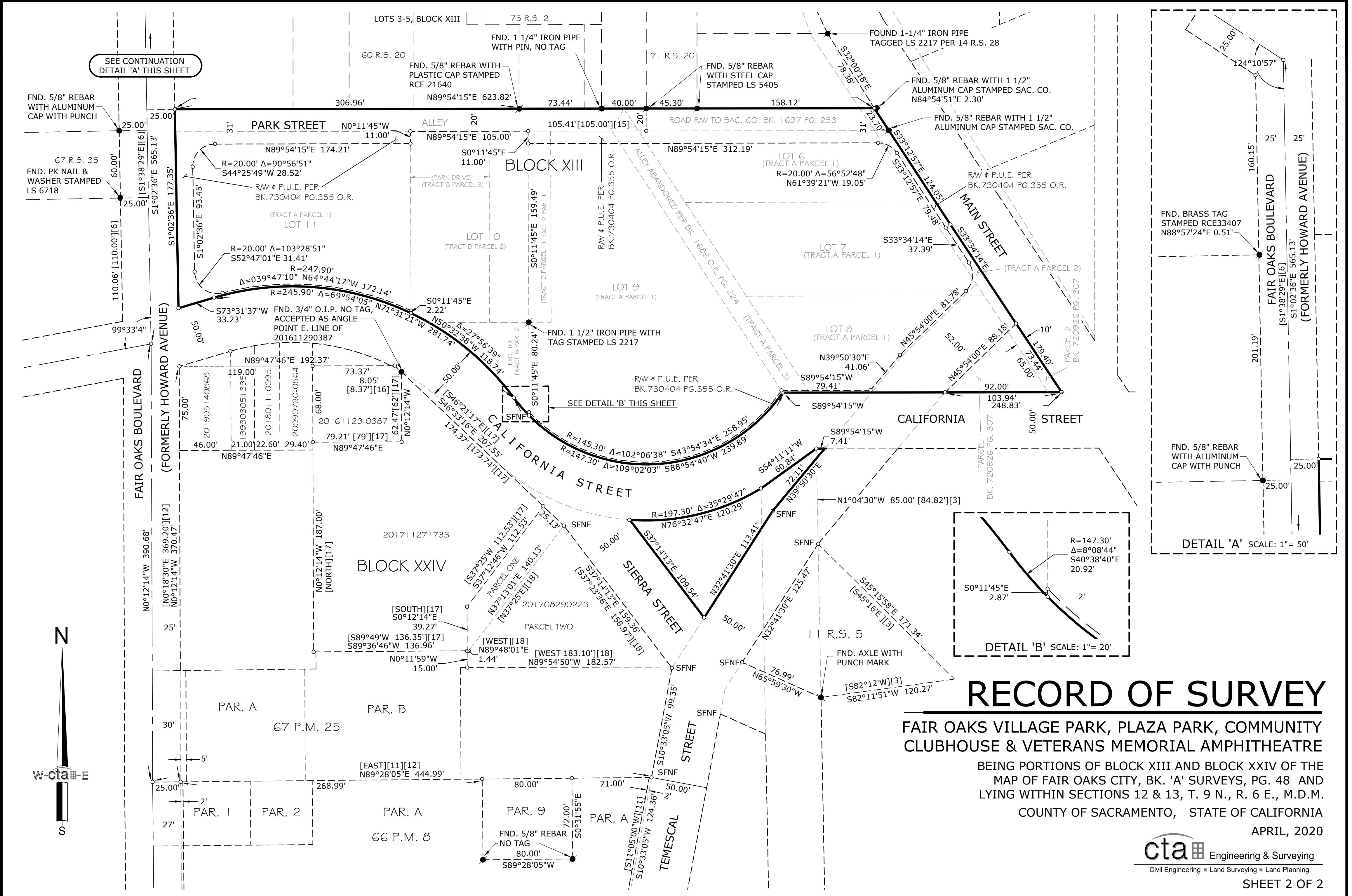
ISSUE DATE

PROJECT NO: 19032
 DRAWN BY: AH/CR
 CHECKED BY: MR
 SCALE: As Shown

SHEET TITLE
SITE RECORD SURVEY
PLAN

SHEET

S1.1



ACTION ITEMS AND RECOMMENDATIONS

The Park District currently has a project in construction that reduces the number of parking spaces and increases the demand for the remaining spots. After construction is complete, we recommend performing a traffic and parking evaluation of the Village to best understand the normalized conditions before moving forward.

1. **Allow outside dining ordinance to expire:** Due to the lack of consensus with business owners and the expiration of the emergency ordinance, recommend not pursuing continuing this option.
2. **Encourage business owners to collaborate on parking plans:** Particularly after business hours, recommend businesses should work together to devise a plan to share parking spaces. The County will revisit this after construction is completed, as these signs are in the County's right-of-way and on public property.
3. **Maintain existing parking spaces:** With the completion of park construction, 86 parking spots for customers and employees are anticipated to become available, recommending no changes to current parking configurations at this time.
4. **Initiate the development of a Property and Business Improvement District (PBID):** There is considerable engagement from the property and business owners. We recommend a more formal governance structure be considered and formed. Supervisor Rich Desmond's office is actively scheduling a meeting with interested parties to start the process for establishing a PBID for the Fair Oaks Village.
5. **Evaluate Traffic and Parking Post-Park Construction:** After park completion, a traffic and parking evaluation is recommended, exploring the implementation of metered parking. Consideration should be given to managing meters, potentially through the Park District or PBID.
6. **Increase Parking Options:** Work with AT&T and the Park District to explore options to create a free customer overflow and employee parking lot for the Village which could include wayfinding and lighting.

STAFF REPORT

Meeting Date: **March 20th, 2024**
To: **Board of Directors**
From: **Michael J. Aho, District Administrator**
Subject: **Naming of Facilities in Village Park**
Prepared By: **Jen Schuler, Arts & Entertainment Manager**

I. Recommendation

The Community Resources Committee has diligently reviewed numerous potential names provided by FORPD staff and community members for the new community center. After extensive deliberation and consideration of various factors, the committee strongly recommends the adoption of the "Fair Oaks Performing Arts Center" as the official designation for the new building in Plaza Park.

II. Background

The Community Resources Committee examined suggestions by FORPD staff and community members on February 6th, 2024. During this process, FORPD Staff aimed to present a comprehensive list of prospective names to the Committee, considering factors such as local relevance, community identity, and the facility's intended purpose, thereby facilitating a well-informed decision on the most resonant name for this new facility. From this list, the Committee chose to present "Fair Oaks Performing Arts Center" as the designation of the new building. This name will be the facility's title name, which includes the Black Box Theatre, the Community Flex Rooms, and the Veterans Memorial Amphitheater. The historical name of "Veterans Memorial Amphitheatre" will remain intact and labeled above the amphitheater box office. The title "Fair Oaks Performing Arts Center" will appear near the entrance to the Black Box lobby entrance.

III. Problem /Situation/ Requests

The need to name the building arose due to its new construction. Failing to provide a suitable name could result in [potential consequences such as confusion among community members and greater Sacramento residents and ultimately create missed opportunities for recognition. The absence of a clear and meaningful identity for the building could also undermine its significance within our community and detract from our organizational goals and objectives.

IV. Financial Analysis

The adoption of "Fair Oaks Performing Arts Center" incurs minimal financial implications. Costs associated with the implementation of the new name, including signage updates, design fees, and communication material expenses, have been carefully evaluated and budgeted for within existing resources. The financial investment required for this initiative is justified considering the long-term benefits of establishing a distinct and meaningful identity for the building, enhancing its visibility, and fostering a sense of belonging among the community.

Respectfully Submitted,

Michael J. Aho
District Administrator

STAFF REPORT



Meeting Date: March 20, 2024

To: Board of Directors

From: Michael J. Aho – District Administrator

Subject: Approval of Reappointments to the Bond Oversight Committee

I. **Recommendation**

The Board of Directors hereby authorizes the one-year reappointment of Amy Larsen, Dana Woodworker-Negri, Justin Drake, Kim Sarkovich and Keith Walters as members of the Bond Oversight Committee.

II. **Background**

The Fair Oaks Recreation and Park District General Obligation Bond Measure (Measure J) was approved by voters in November 2018. Measure J authorized the issuance of \$26.9 million in bonds to fund various projects related to parks, sports fields, playgrounds, and other amenities.

One of the requirements of Measure J is the creation of an independent citizen Bond Oversight Committee (BOC) to monitor how the bond funds are used and to ensure they are spent only on the projects specified in the Bond Project List. BOC members are appointed by the FORD Board of Directors (Board) and serves as a source of public input and accountability for the bond projects. The BOC members work with the Board and the Staff to review, advise, and comment on the issues and subjects related to Measure J Projects.

The BOC was established by Resolution 2019-01, which was approved by the Board on February 27, 2019. The resolution also adopted By-Laws for the BOC that outline the composition, duties, powers, procedures, and meetings of the BOC.

The BOC oversees all projects funded by Measure J until they are completed or terminated. However, some projects have faced delays due to various

factors beyond FORD's control, such as COVID-19 Pandemic restrictions and environmental reviews. The original By-Laws limited the BOC members to five consecutive one-year terms, but some of the members were nearing this limit due to the delays. Therefore, in February 2023, the Board amended Term 2.3 of the By-Laws to allow the BOC members to serve as many one-year terms as the Board of Directors decides thus allowing BOC members to remain on the Committee until the projects are completed.

III. Problem /Situation/ Request

At the December 13, 2023 Fair Oaks Recreation and Park District Board meeting, the Board reaffirmed their desire to continue the continuity by reappointing current Bond Oversight Members who have submitted applications to continue to serve on BOC until the Bond Funds are expended. Since most funds from Measure J have been committed to approved projects maintaining the current BOC composition ensures continuity, and efficient oversight of the remaining Measure J funds.

Reappointment terms:

Member	Original Appointment	New Term Month
Amy Larsen	April 2019	April 2025
Dana Woodworker-Negri	April 2019	April 2025
Justin Drake	April 2019	April 2025
Kim Sarkovich	April 2019	April 2025
Keith Walters	March 2020	March 2025

The Bond Oversight Committee Reappointment Application for each of the members seeking reappointment is attached to this report (Attachment A).

IV. Financial Analysis

There is no financial impact to the District.

Respectfully Submitted,

Michael J. Aho
District Administrator

Attachment A: Bond Oversight Committee Applications



FAIR OAKS
RECREATION & PARK DISTRICT

Fair Oaks Recreation & Park District

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Bond Oversight Committee Reappointment

Thank you for your willingness to continue to serve your Community on the volunteer Bond Oversight Committee. **INSTRUCTIONS:** Please complete and submit this application for review to Paula Lucas at plucas@forpd.org. Thank you!

APPLICANT INFORMATION

Applicant Name Amy Larsen

Address [REDACTED]

City [REDACTED]

State [REDACTED]

Zip [REDACTED]

Email Address [REDACTED]

Daytime Phone [REDACTED]

Evening Phone [REDACTED]

EDUCATIONAL DATA

Why are you interested in being reappointed? I'm committed to seeing the Measure J project through to the end.

What will you be able to provide to the Committee and Community if you are reappointed?

Continued leadership as chair

Continue to communicate with the community with updates on social media when questions arise.

Applicant's Signature

Date 3/4/2024



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Bond Oversight Committee Reappointment

Thank you for your willingness to continue to serve your Community on the volunteer Bond Oversight Committee. **INSTRUCTIONS:** Please complete and submit this application for review to Paula Lucas at plucas@forpd.org. Thank you!

APPLICANT INFORMATION

Applicant Name Dana Woodworker-Negri

Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Email Address [REDACTED]

Daytime Phone [REDACTED] Evening Phone [REDACTED]

EDUCATIONAL DATA

Why are you interested in being reappointed? I would like to see this project through to the end. It's exciting to see the village transform

What will you be able to provide to the Committee and Community if you are reappointed?

As from the beginning, I have committed my time to attend meetings and special events. I would continue to do the same, with a positive →

Applicant's Signature Dana Woodworker-Negri Date 3/4/24

attitude. In the past year, I have answered many questions to those opposed to the project. Many have changed their minds once they heard the facts correctly.



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Bond Oversight Committee Reappointment

Thank you for your willingness to continue to serve your Community on the volunteer Bond Oversight Committee. **INSTRUCTIONS:** Please complete and submit this application for review to Paula Lucas at plucas@forpd.org. Thank you!

APPLICANT INFORMATION

Applicant Name: Justin Drake

Address: [REDACTED]

City: [REDACTED]

State: [REDACTED]

Zip: [REDACTED]

Email Address: [REDACTED]

Daytime Phone: [REDACTED]

Evening Phone: [REDACTED]

EDUCATIONAL DATA

Why are you interested in being reappointed? To finish the job

What will you be able to provide to the Committee and Community if you are reappointed?

Critical analysis of the spending related to Measure J and community outreach

Applicant's Signature: Justin Drake

Date: 03/04/24



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Bond Oversight Committee Reappointment

Thank you for your willingness to continue to serve your Community on the volunteer Bond Oversight Committee. **INSTRUCTIONS:** Please complete and submit this application for review to Paula Lucas at plucas@forpd.org or mail to the address above by December 1, 2023.

APPLICANT INFORMATION

Applicant Name Keith Walter

Address [REDACTED]

City Fair Oaks State [REDACTED] Zip [REDACTED]

Email Address [REDACTED]

Phone [REDACTED]

EDUCATIONAL DATA

Why are you interested in being reappointed? To continue to represent the community and provide input based on my knowledge and experience.

What will you be able to provide to the Committee and Community if you are reappointed?
Decades of management experience and over a dozen years living in the community as a resident Business owner and property owner.

Applicant's Signature [REDACTED]

Date Nov 21, 2023



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Fair Oaks Recreation & Park District

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Bond Oversight Committee Reappointment

Thank you for your willingness to continue to serve your Community on the volunteer Bond Oversight Committee. **INSTRUCTIONS:** Please complete and submit this application for review to Paula Lucas at plucas@forpd.org. Thank you!

APPLICANT INFORMATION

Applicant Name Kim Sarkovich
Address _____
City _____ State _____ Zip _____
Email Address _____
Daytime Phone _____ Evening Phone _____

EDUCATIONAL DATA

Why are you interested in being reappointed? To continue helping
the District with the Bond oversight.

What will you be able to provide to the Committee and Community if you are reappointed?

my knowledge of public agency bond
covenants and, accounting and financing.

Applicant's Signature K. Sarkovich Date 3-6-24

STAFF REPORT



Meeting Date: March 20, 2024

To: Board of Directors

From: Michael J. Aho – District Administrator

Subject: Cost-Sharing Agreement for Road Work

I. Recommendation

Give permission to the District Administrator to mail to Sacramento County the enclosed letter (Attachment A) that terminates the Cost Share Agreement for Fair Oaks Recreation and Park District Project: Village Park Roadway Resurfacing Contract No. 81662 (Attachment B) because the scope and costs of improving the road to Sacramento County standards have increased.

II. Background

The roadwork in this Agreement is part of the Village Park Renovation Project, which is funded by Measure J, a bond measure that the Fair Oaks voters approved in November 2018. The road around the Park is owned by the County. As part of the approved design for the Park renovation project FORPD is required to repave the road from the park to the middle of the road. During the design process for the Park, Sacramento County suggested a Cost Share Agreement that would allow the whole road surface to be done by FORPD's General Contractor instead of just the half required as part of the permitting process. Sacramento County had agreed to pay for the extra work to pave the entire road. The County and the District agreed to pave the entire road around the park, with each party paying for half of the paving costs. This would improve the road conditions for the public and save money by doing the work together. The roads included in this agreement were Fair Oaks Boulevard, Park Drive, Main Street, Temescal Street, and California Avenue.

On May 16, 2023, the Fair Oaks Recreation and Park District (FORPD) signed a Cost Share Agreement with the County of Sacramento (Attachment

B) to resurface the whole road around Village Park, a 10-acre park at the intersection of Winding Way and California Avenue.

III. Problem /Situation/ Request

Some of the extra roadwork was not included in the Cost Share Agreement, which was estimated to be \$300,000, based on the bid documents that FORPD's consultant prepared. This estimate did not account for the extra Traffic Control costs to pave the whole road, which were around \$124,054. These required more time and resources for the following items:

Traffic control required by Sacramento County

Cost for Phasing 5 Sections (Street Cleaning)

Mobilization for Traffic control, Demo, Paving & Striping

5 Street Traffic control plans

The staff believed that FORPD could not handle a \$400,000 increase to this part of the project because of the increasing costs in almost all areas of the renovation work. On February 22, 2024, the County staff offered a way to split the roadwork into two parts during a discussion with them about the higher cost. They said that FORPD could do only one half of the road, and the County would do the other half at a later date. This way, FORPD could meet its obligation and reduce the financial impact of the cost increase. After evaluating this option, FORPD Construction Team accepted it and is proposing the split roadwork option and terminating the cost share agreement.

IV. Financial Analysis

The main project involved grinding and overlaying half of the road around the park and Bobo's initial bid will covered most of the costs. There might be a higher cost to do the work, but the Board needs to approve any Change Order to the project over \$70,000 as per their requirement.

Respectfully Submitted,

Michael J. Aho
District Administrator

Attachment A: Letter to Sacramento County
Attachment B: Contract No. 81663

Attachment A

Letter to Sacramento County

Re: Road paving work around Village Park

Dear Sacramento County,

We are writing to inform you that the Fair Oaks Recreation and Park District (FORPD) needs to split the road paving work around Village Park that we are doing as part of the renovation project. This is in accordance with the proposal that was made by Sacramento County staff at the meeting that was held with Fair Oaks Recreation and Park District's Project Team and Sacramento County staff on February 22, 2024.

As you may recall, at the meeting, Sacramento County Staff suggested that we could split the road paving and have FORPD do one side of the road and Sacramento County do the other side.

We have evaluated this proposal, and we agree that it is the most feasible option for Fair Oaks Recreation and Park District. Due to the current road conditions, it is impossible financially for FORPD to do the entire road and be financially responsible to bring the entire road up to acceptable standards. Our permit for the project required us to do a grind and overlay for the roadwork up to the center line from the park, and that is what we had budgeted for. The additional work to meet the current standards for the entire road is not something we can afford and because of this we will need to split the work.

Under Term 13 (A) of Cost Share Agreement for Fair Oaks Recreation and Park District Project: Village Park Roadway Resurfacing County Contract No. 81662 Fair Oaks Recreation and Park District is providing notice of its intent to terminate the contract due to financial restraints.

Additionally, we would like to inform you that we have had expenditures for design, engineering, and construction management in preparation of repaving the entire road width, as per the original agreement with the County. We will be seeking reimbursement for 50% of those documented expenditures and as allowed in the Agreement according to term 13 (D) 1

We appreciate your cooperation and understanding in this matter. We hope that this arrangement will benefit both the County and the FORPD, as well as the residents and visitors of Village Park. We look forward to working with you on this project and completing it as soon as possible.

Please let us know if you have any questions or concerns. You can reach us at (916) 966-1036 or maho@forpd.org.

Sincerely,

Attachment B

County Contract No. 81662

COUNTY OF SACRAMENTO
COMMUNITY SERVICES AGENCY

**COST SHARE AGREEMENT FOR FAIR OAKS RECREATION AND PARK
DISTRICT PROJECT: VILLAGE PARK ROADWAY RESURFACING**

THIS AGREEMENT is made and entered into on 5/16/2023, by and between the COUNTY OF SACRAMENTO, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and the FAIR OAKS RECREATION AND PARK DISTRICT, an independent special district, hereinafter referred to as "DISTRICT."

RECITALS

WHEREAS, DISTRICT is renovating the Plaza Park and Village Park and Fair Oaks Community Clubhouse located at 7991 and 7997 California Avenue in the Fair Oaks community of the unincorporated County ("the Project"); and

WHEREAS, the Project includes pavement restoration along Fair Oaks Boulevard, Park Drive, Main Street, Temescal Street, and California Avenue ("District Road Improvements"); and

WHEREAS, COUNTY is responsible for pavement maintenance of Fair Oaks Boulevard, Park Drive, Main Street, Temescal Street, and California Avenue; and

WHEREAS, during design of the Project, COUNTY determined it would be in its interest to include, as part of the District's Project, paving the areas along Fair Oaks Boulevard, Park Drive, Main Street, Temescal Street, and California Avenue not included in the District Road Improvements ("County Road Improvements") for purposes of efficiency and economy; and

WHEREAS, COUNTY acknowledges the benefits of such improvements to the traveling public and desires to support the County Road Improvements by contributing funds to the Project in proportion to COUNTY's share of the construction, engineering, and inspection costs to resurface said roads; and

WHEREAS, DISTRICT agrees to undertake the County Road Improvements as part of the Project in reliance on County's promise to pay for such improvements as provided in this Agreement; and

WHEREAS, COUNTY and DISTRICT desire to enter into this Agreement on the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises hereinafter set forth, COUNTY and DISTRICT agree as follows:

1. TERM

This Agreement shall be effective and commence as of the date first written above and shall remain in effect until all services and obligations described in this Agreement are completed.

2. NOTICE

Any notice, demand, request, consent, or approval that either party hereto may or is required to give the other pursuant to this Agreement shall be in writing and shall be either personally delivered, emailed, or sent by mail, addressed as follows:

To COUNTY:

Attn: Ken Wick
Department of Transportation
County of Sacramento
4100 Traffic Way
Sacramento, CA 95827
916-875-5336
wickk@saccounty.gov

To DISTRICT:

Attn: Mike Aho
Fair Oaks Recreation &
Park District
4150 Temescal Street
Fair Oaks, CA 95628
916-633-0577
maho@forpd.org

Either party may change the address to which subsequent notice and/or other communications can be sent by giving written notice designating a change of address to the other party, which shall be effective upon receipt.

3. SCOPE

A. Project Description and Plans, Specifications, and Estimate. DISTRICT'S Contractor shall, as part of the Project, construct the County Road Improvements as set forth in the Village Park Roadway Resurfacing Plans, attached hereto and incorporated herein as Exhibit A. Construction shall be in accordance with applicable DISTRICT plans and specifications. DISTRICT'S Contractor shall furnish all labor, materials, services, transportation, appliances, and mechanical workmanship, and execute and administer all necessary contracts, for the Project as set forth in the relevant DISTRICT-approved plans and/or specifications. All of the work done pursuant to this Agreement shall be performed to the satisfaction of both DISTRICT and COUNTY.

B. Construction Contract and Nondiscrimination. DISTRICT shall award and administer the contracts for construction of the Project,

respectively, in compliance with California Labor Code and Public Contract Code requirements, including but not limited to the payment of prevailing wages, and all applicable federal, state, and local laws and regulations, including COUNTY'S Improvement Standards and Standard Construction Specifications. DISTRICT and its officers, employees, agents, contractors and subcontractors shall not discriminate on the basis of race, color, national origin, or sex in the performance of this Agreement.

- C. Change Orders. Except in cases where emergency work is necessary for vehicle or pedestrian safety, DISTRICT shall submit to COUNTY for approval, prior to commencement of change order work, any proposed change orders which will affect the County Road Improvements. DISTRICT shall promptly notify COUNTY of any change order that will cause the County Road Improvements to exceed the estimate provided in this Agreement.
- D. Accountability and Release of Liens. Upon completion of the Project, DISTRICT shall provide COUNTY with evidence that all of the costs associated with construction of the County Road Improvements have been fully paid. Upon request, DISTRICT shall provide waiver and release of claim forms as provided for under California Civil Code Section 8120, et seq. to assure that payments of any outstanding claims of the DISTRICT'S contractors, subcontractors, and suppliers have been paid.

4. REIMBURSEMENT OF COSTS

COUNTY shall be responsible for actual costs associated with the County Road Improvements, currently estimated to be \$421,764.30, as more particularly set forth in Exhibit B, attached hereto and incorporated herein. COUNTY shall reimburse DISTRICT as follows:

- A. Construction Costs. COUNTY shall reimburse the DISTRICT for the actual costs to construct the County Road Improvements which is estimated to be \$312,418.00 as set forth in Exhibit B. Actual construction costs for the County Road Improvements, taken separately, shall be the actual quantities at the bid unit prices (as awarded to the lowest responsible bidder submitting the lowest responsive bids on the Project), plus or minus approved change orders affecting the County Road Improvements.
- B. Engineering and Inspection Costs. For the purposes of this Agreement, design, construction management, and inspection costs shall be deemed to be twenty-five percent (25%) of the actual

construction cost. As set forth in Exhibit B, design, construction management, and inspection costs for the County Road Improvements are estimated at \$78,104.50.

C. Construction Contingency. A construction contingency amount of ten percent (10%) of the construction cost is established. As set forth in Exhibit B, contingency costs for the County Road Improvements is estimated at \$31,241.80. The contingency amount shall be added the actual cost of construction, if necessary, or to cover change orders pursuant to Section 3.C above.

D. Cost Sharing. COUNTY shall reimburse DISTRICT its actual construction costs for the County Road Improvements plus twenty-five percent (25%) for design, construction management, and inspection costs. The total reimbursement amount is estimated to be \$390,522.50. Under no circumstances shall COUNTY'S total reimbursement payment to DISTRICT exceed \$421,764.30 without prior written consent of COUNTY.

E. Invoicing. DISTRICT shall invoice COUNTY, upon completion of the Project or the County Road Improvements, as provided in this section. DISTRICT'S final invoice shall be mailed or emailed to the address for COUNTY provided in section 2 above, and include the following information:

- i. County Contract Number: 81662
- ii. Project Name: Cost Sharing Agreement for Fair Oaks Recreation and Park District Project: Village Park Roadway Resurfacing
- iii. Date of invoice submission
- iv. Actual costs for the County Road Improvements. Itemize bid item work; approved change orders; and engineering, construction management, and inspection
- v. Total cost-share reimbursement amount due from COUNTY

F. Payments. COUNTY shall send a lump sum payment as described in section 4.E via check or other approved method, to the address for DISTRICT provided in Section 2 of this Agreement within thirty (30) days of receipt of invoice.

5. GOVERNING LAWS AND JURISDICTION

This Agreement shall be deemed to have been executed and to be performed within the State of California and shall be construed and governed by the internal laws of the State of California. Any legal

proceedings arising out of or relating to this Agreement shall be brought in Sacramento County, California.

6. INDEMNIFICATION

To the fullest extent permitted by law, each of the Parties shall indemnify, defend and hold harmless each of the other Parties, their respective governing boards, officers, directors, officials, employees, and authorized volunteers and agents from and against any and all claims, demands, actions, losses, liabilities, damages, and all expenses and costs incidental thereto (collectively "Claims"), including cost of defense, settlement, arbitration, and reasonable attorneys' fees, resulting from injuries to or death of persons, including but not limited to employees of either Party hereto, and damage to or destruction of property or loss of use thereof, including but not limited to the property of either Party hereto, arising out of, pertaining to, or resulting from the acts or omissions of the their respective governing boards, officers, directors, officials, employees, volunteers, agents, or contractors.

It is the intention of the Parties that the provisions of this indemnity be interpreted to impose on each Party responsibility for the acts and omissions of their respective governing boards, officers, directors, officials, employees, volunteers, agents or contractors. It is also the intention of the Parties that, where comparative fault is determined to have been contributory, principles of comparative fault will be followed and each Party shall bear the proportionate cost of any Claims attributable to the fault of that Party, its governing board, officers, directors, officials, employees, volunteers, agents, or contractors.

This indemnity shall not be limited by the types and amounts of insurance or self-insurance maintained by the Parties.

Nothing in this Indemnity shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party.

The provisions of this Indemnity shall survive the expiration or termination of the Agreement.

7. INSURANCE

Each party, at its sole cost and expense, shall carry insurance—or self-insure—its activities in connection with this Agreement, and obtain, keep in force and maintain, insurance or equivalent programs of self-insurance, for general liability, workers compensation, and business

automobile liability adequate to cover its potential liabilities hereunder. Each party shall provide certificates of insurance, excess insurance and/or self-insurance to the other party during the term of this agreement. Each party agrees to provide the other thirty (30) days' advance written notice of any cancellation, termination or lapse of any of the insurance or self-insurance coverages.

8. AMENDMENT AND WAIVER

Except as provided herein, no alteration, amendment, variation, or waiver of the terms of this Agreement shall be valid unless made in writing and signed by both parties. Waiver by either party of any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent, or any other right hereunder. No interpretation of any provision of this Agreement shall be binding upon COUNTY unless agreed in writing by the Director of COUNTY'S Department of Transportation and counsel for COUNTY. No interpretation of any provision of this Agreement shall be binding upon DISTRICT unless agreed in writing by the DISTRICT'S Administrator and counsel for the DISTRICT.

9. SUCCESSORS

This Agreement shall bind the successors of DISTRICT and COUNTY in the same manner as if they were expressly named.

10. TIME

Time is of the essence of this Agreement.

11. INTERPRETATION

This Agreement shall be deemed to have been prepared equally by both of the parties, and the Agreement and its individual provisions shall not be construed or interpreted more favorably for one party on the basis that the other party prepared it.

12. DISPUTES

In the event of any dispute arising out of or relating to this Agreement, the parties shall attempt, in good faith, to promptly resolve the dispute mutually between themselves. If the dispute cannot be resolved within 15 calendar days of initiating such negotiations or such other time period as may be mutually agreed to by the parties in writing, either party may pursue its available legal and equitable remedies, pursuant to the laws of the State of California.

13. TERMINATION

- A. COUNTY or DISTRICT may terminate this Agreement without cause upon thirty (30) days written notice to the other. Notice shall be deemed served on the date of mailing.
- B. COUNTY may terminate this Agreement for cause immediately upon giving written notice to DISTRICT should DISTRICT materially fail to perform any of the covenants contained in this Agreement in the time and/or manner specified and such failure continues for ten (10) or more days after COUNTY provides written notice to DISTRICT. If notice of termination for cause is given by COUNTY to DISTRICT and it is later determined that DISTRICT was not in default or the default was excusable, then the notice of termination shall be deemed to have been given without cause pursuant to paragraph (A) above.
- C. COUNTY may terminate this Agreement immediately upon giving written notice to DISTRICT, 1) if advised that funds are not available from external sources for this Agreement or any portion thereof, including if distribution of such funds to the COUNTY is suspended or delayed; 2) if funds for the services and/or programs provided pursuant to this Agreement are not appropriated by the State; 3) if funds in COUNTY's yearly proposed and/or final budget are not appropriated by COUNTY for this Agreement or any portion thereof; or 4) if funds that were previously appropriated for this Agreement are reduced, eliminated, and/or re-allocated by COUNTY as a result of mid-year budget reductions.
- D. If this Agreement is terminated by COUNTY under paragraph (A) or (C) above:
 - 1. COUNTY shall only be required to reimburse DISTRICT for work already completed under this Agreement, including COUNTY's proportional share of DISTRICT's design, construction management, and inspection costs for work associated with the Improvements.
 - 2. DISTRICT shall not incur any expenses related to the County Road Improvements under this Agreement after notice of termination and shall cancel any outstanding obligations to a third party that DISTRICT can legally cancel.

14. DIRECTOR

As used in this Agreement, "Director" shall mean the COUNTY's Director of the Department of Transportation or his/her designee. Director shall administer this Agreement on behalf of the COUNTY, and has authority to make administrative amendments to this Agreement on behalf of the COUNTY including, but not limited to, scope of services, pricing, and management practices. Unless otherwise provided herein or required by applicable law, Director shall be vested with all the rights, powers, and duties of COUNTY herein. With respect to matters herein subject to the approval, satisfaction, or discretion of COUNTY or Director, the decision of the Director in such matters shall be final.

15. PRIOR AGREEMENTS

This Agreement constitutes the entire contract between DISTRICT and COUNTY regarding the subject matter of this Agreement. Any prior agreements, whether oral or written, between DISTRICT and COUNTY regarding the subject matter of this Agreement are hereby terminated effective immediately upon full execution of this Agreement.

16. SEVERABILITY

If any term or condition of this Agreement or the application thereof to any person(s) or circumstance is held invalid or unenforceable, such invalidity or unenforceability shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.

17. FORCE MAJEURE

Neither DISTRICT nor COUNTY shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control of such party and without fault or negligence of such party. Such events shall include but not be limited to acts of God, strikes, lockouts, riots, acts of war, epidemics, pandemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, acts of terrorism, or other disasters, whether or not similar to the foregoing, and acts or omissions or failure to cooperate of the other party or third parties (except as otherwise specifically provided herein).

18. SURVIVAL OF TERMS

All services performed and deliverables provided pursuant to this Agreement are subject to all of the terms, conditions, price discounts and rates set forth herein, notwithstanding the expiration of the initial term of this Agreement or any extension thereof. Further, the terms, conditions and warranties contained in this Agreement that by their sense and context are intended to survive the completion of the

performance, cancellation or termination of this Agreement shall so survive.

19. AUTHORITY TO EXECUTE

Each person executing this Agreement represents and warrants that he or she is duly authorized and has legal authority to execute and deliver this Agreement for or on behalf of the parties to this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized.

20. COUNTERPARTS

This Agreement may be executed in counterparts. The Agreement shall be deemed executed when it has been signed by both parties.

Signatures scanned and transmitted electronically shall be deemed original signatures for purposes of this Agreement, with such scanned signatures having the same legal effect as original signatures. This Agreement may be executed through the use of an electronic signature and will be binding on each party as if it were physically executed.

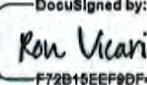
(SIGNATURE PAGE FOLLOWS)

County Contract No. 81662

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the day and year first written above.

COUNTY OF SACRAMENTO, a political subdivision of the State of California

FAIR OAKS RECREATION AND PARK DISTRICT, an independent special district

By: 
Ron E. Vicari, Director
Department of Transportation

Date: 5/16/2023

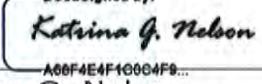
By: 
Michael Aho
District Administrator

Date: 5/15/2023

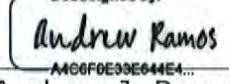
Agreement approved by
Board of Supervisors:

Agenda Date: 05/09/2023
Item Number: 24
Resolution No.: 2023-0274

Reviewed and Approved by
County Counsel

By: 
Katrina G. Nelson
Supervising Deputy County Counsel

Approved as to Form:

By: 
Andrew J. Ramos
Counsel for District

CONTRACTS

Z
E
N
BEN

Bennett Engineering Services
1002 Sunrise Avenue, Suite 1000
Roseville, California 95661



DEVON DATE

1

VILLAGE PARK ROADWAY
RESURFACING

FAIR OAKS, CALIFORNIA 95628

This architectural drawing shows a cross-section of a building with multiple levels and associated dimensions:

- The bottom level is labeled "DYNAMIC GATE AND TOWER" and "EDGE OF WATER".
- The first level above is labeled "WATERFALL" and "EDGE OF WATER".
- The second level is labeled "WATERFALL" and "EDGE OF WATER".
- The third level is labeled "WATERFALL" and "EDGE OF WATER".
- The top level is labeled "WATERFALL" and "EDGE OF WATER".
- Vertical dimensions on the left indicate "2' DECK AND DECKING" and "20' ALTERNATE P.".
- Vertical dimensions on the right indicate "WATERFALL FROM GROUND TO PROJECT ONE PLANE" and "SEE WATERSIDE PARK DESIGNATION PROJECT ONE PLANE FOR TERRACED SECTION".
- A horizontal dimension at the top indicates "SEE WATERSIDE PARK DESIGNATION PROJECT ONE PLANE FOR TERRACED SECTION".

TYPICAL SECTION

ISSUE DATE
60 SET 01/02/22
REQUESTED 04/24/22
CONFIRMED SET 05/22/22

PROJECT NO.: 19032
DRAWN BY: AH
CHECKED BY: CA
SCALE: As Shown



200-201 Territory Point Drive, Suite 100
Culver City, CA 90230
714.392.0246

CONTINUATION

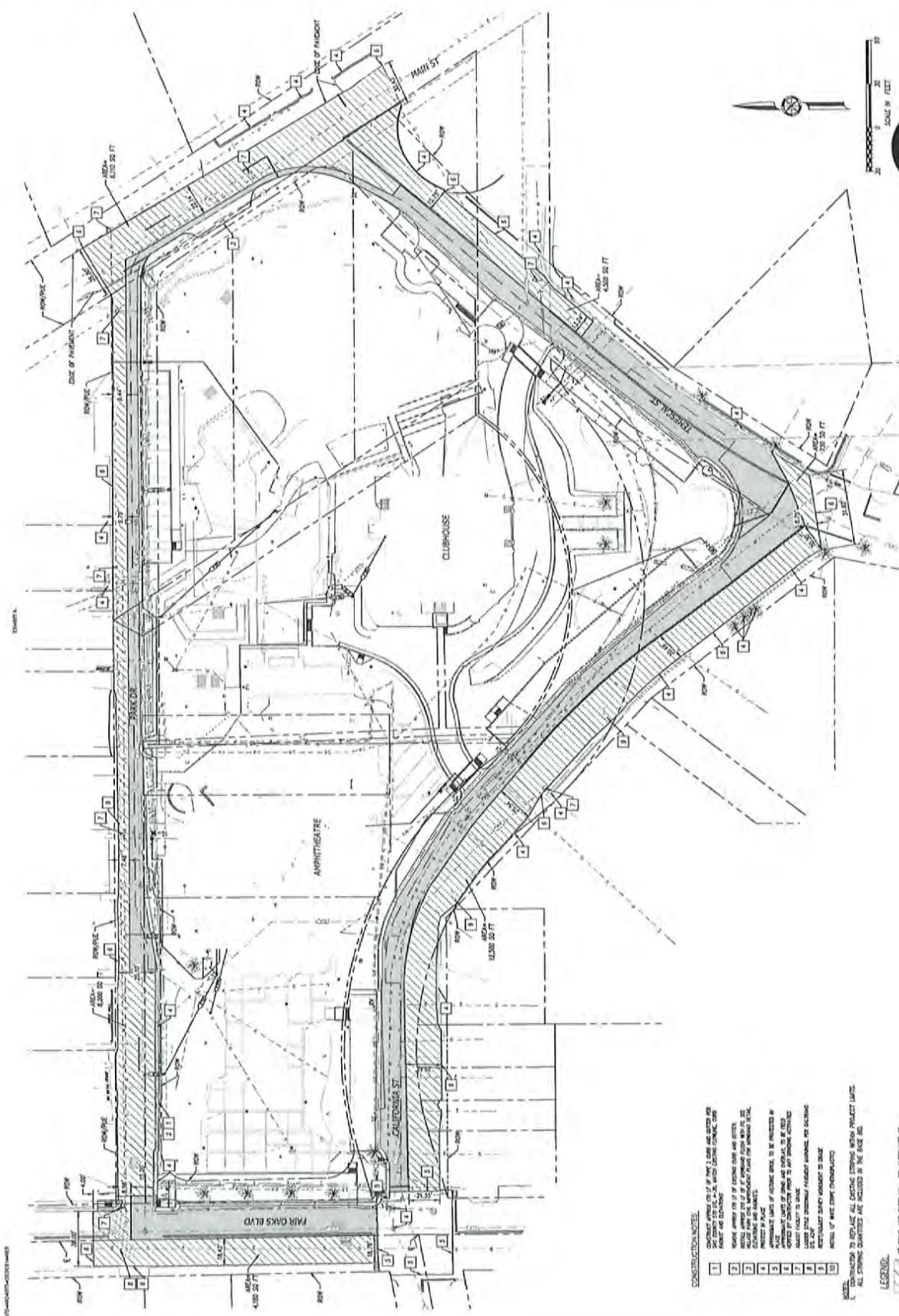
7

Proprietary Engineering Services
2001 Summit Avenue, Suite 10
Encino, California 91363



RESURFACING
VILLAGE PARK ROADWAY
9918 7997 CALIFORNIA AVE
AAR OAKS, CALIFORNIA 95628

PROJECT NO.: 19032 DRAWN BY: AH CHECKED BY: CA SCALE: As Shown DEMO SITE PLAN



71150 Melody Lane, Suite 100
Gold River, CA 95745
1-800-466-0211



1115 Library Trust Group Inc.
Cobalt Cobalt Cobalt
TOMS.RIDGE.COM

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prepared for the Sacramento County - DOT, Operations and Maintenance Division		Estimate of Probable Construction Costs 7991 & 7997 California Ave, Fair Oaks, California Village Park Renovation Project - DOT Bid Alternate Work				
Below is the scope of work for the Bid Alternative work in the road right of way surrounding the park.					11/09/2022	
Item #	Description	Qty	Unit	Cost	Item Total	Subtotal
A. Department of Transportation Bid Alternate Work						
1. Project Start Up (Bonding, Mobilization, Traffic Control) * included in cost of bid items below						
2. Cold Plane Asphalt Pavement	36,756	SF	\$ 5.50	\$ 202,158.00		
3. Overlay - HMA 2"	460	TON	\$ 153.00	\$ 70,380.00		
4. Demolish Existing Curb and Gutter	170	LF	\$ 14.00	\$ 2,380.00		
5. Type 2 Curb and Gutter	170	LF	\$ 55.00	\$ 9,350.00		
6. Adjust existing survey monuments to grade	3	EA	\$ 2,000.00	\$ 6,000.00		
7. Crosswalk and stop bar striping	1	LS	\$ 2,950.00	\$ 2,950.00		
8. Lower frame and cover	8	LS	\$ 1,200.00	\$ 9,600.00		
9. Adjust frame and cover to grade	8	LS	\$ 1,200.00	\$ 9,600.00		
					Subtotal Construction Costs	\$312,418.00
10. Engineering and Inspections	ALLOW	25%	\$ 78,104.50	\$ 78,104.50		
11. Construction Contingency	ALLOW	10%	\$ 31,241.80	\$ 31,241.80		
					Subtotal Engineering, Inspections and Contingency Costs	\$109,346.30
					Total County Costs for Bid Alternate Work	\$421,764.30

Based on drawing titled "Village Park Roadway Resurfacing Plans", conformed dated "05/20/2022"

The above items, amounts, quantities, and related information are based on Callander Associates' judgment at this level document preparation and is offered only as reference data. Callander Associates Landscape Architecture, Inc. has no control over construction costs and related factors affecting costs, and advises the client that significant variation may occur between this estimate of probable construction costs and actual construction prices.

STAFF REPORT



Meeting Date: March 20, 2024

To: Board of Directors

From: Michael J. Aho – District Administrator

Subject: Community Clubhouse Window Replacement or Repair

I. Recommendation

Provide staff directions to either replace the windows and fix the dry rot on windows E and F (Attachment A) or to fix the dry rot and put a cover on the outside and put in a fake window.

II. Background

As part of the Measure J work, one of the District's facilities that is undergoing renovation is the Community Clubhouse. It has eight (8) windows that need to be replaced and/or repaired: three (3) on the east side of the Clubhouse at the back, four (4) on the south side of the Clubhouse and one (1) facing west. The reason for replacing and rebuilding these windows is that the frames have a lot of dry rot. The frames and windows will have to be removed and any more dry rot that is found inside the building structure will have to be fixed or replaced. The extent of the dry rot was revealed when some of the work on the outside of the Clubhouse was done.

Four of the eight windows are hard to access from the inside of the Clubhouse because they are close to the Organ or the Organ Pipes. These are windows B, C, D and G in Attachment A. Those windows would require a lot of work to repair them properly since there is extremely limited access from the inside of the Clubhouse due to the Organ and the Organ Pipes. The four windows do not provide any natural light or air to the inside of the Clubhouse.

III. Problem /Situation/ Request

On March 11, 2024 Director Irwin and Chairman Carhart from the Construction Ad-Hoc Committee inspected the windows and agreed to cover windows B, C, D, G and H with stucco from the outside and not replace them. They also agreed to replace or repair Window A. The two Ad-Hoc Members did not agree on windows E and F. One wanted to fix the windows and the other wanted to put a Fake window over them from the outside that looks like the current two pane style. A Fake window would preserve the historic appearance of the southside of the wall. Fixing the two windows would let natural light into the back of the stage and allow for air flow when open. Windows E and F are on the back part of the Community Clubhouse Stage and let natural light into the stage area. Since the two members did not agree they asked staff to bring this item to the full Board for a decision.

Our Construction Manager has informed staff that there are challenges with obtaining new and replacement windows, such as lack of materials, shipping setbacks and strong demand for new windows this season. This could impact the completion time of the Clubhouse, depending on the sequence of the work that is done on the exterior and interior of the Community Clubhouse. Therefore, we need to decide quickly.

IV. Financial Analysis

When the renovation and construction of the Community Clubhouse was planned or budgeted, it did not account for window replacement or repair. The staff is working on estimating the costs for this but they did not get a quote before this Board Report was prepared. Staff hope that a cost comparison can be made for replacing vs. making a faux window. Staff advises that any work that is done for this aspect of the Construction Project be done according to time and material.

Respectfully Submitted,

Michael J. Aho
District Administrator

Attachment A: Window Photos

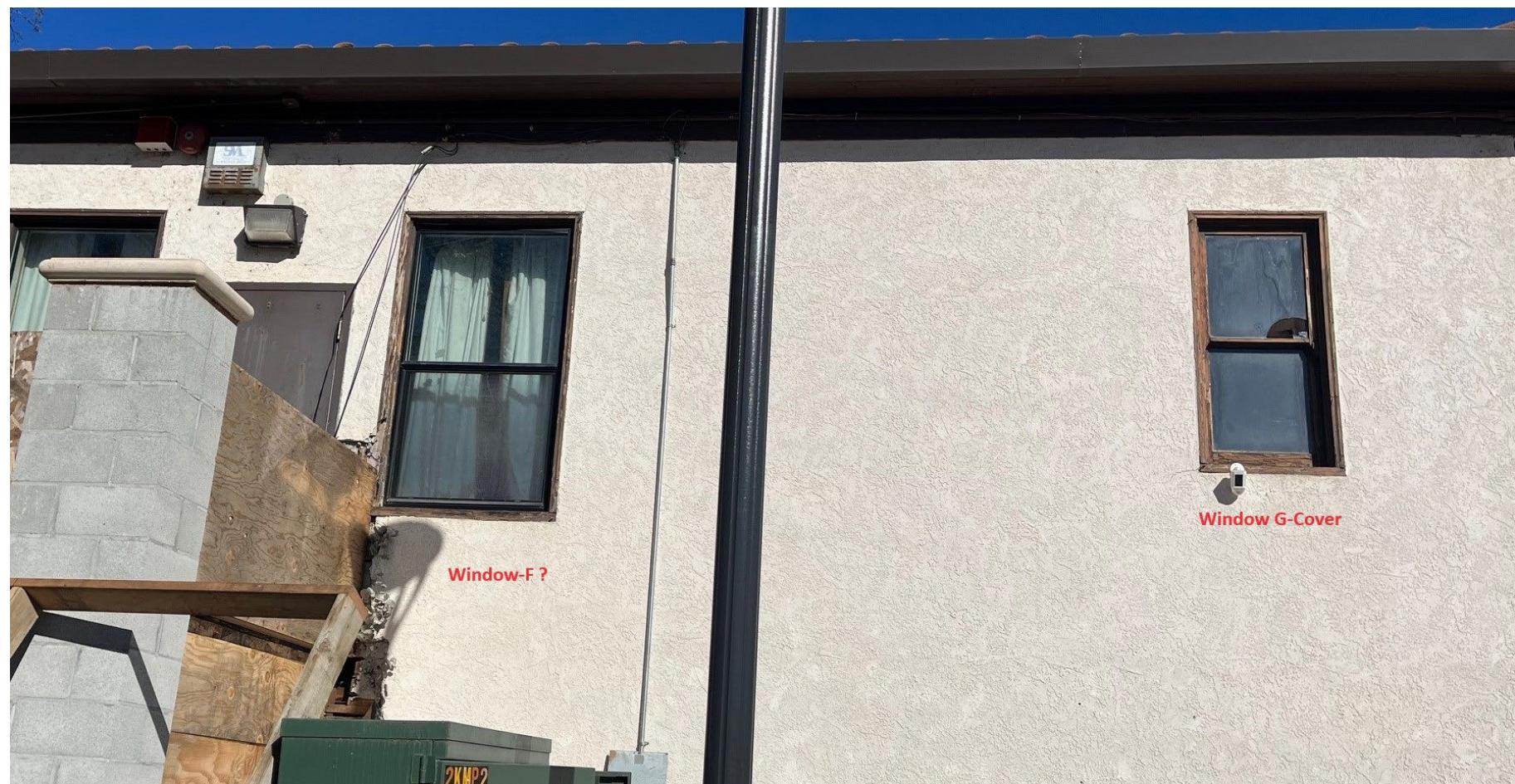
Attachment A



Window A Inside-Keep











Window H-Cover

STAFF REPORT



Meeting Date: March 20, 2024

To: Board of Directors

From: Michael J. Aho – District Administrator

Subject: Sacramento County Annual Investment Policy of the Pooled Investment Fund for Calendar Year 2024

Prepared By: Jennifer Larkin – Administrative Services Manager

I. **Recommendation**

Receive and file the report from the County of Sacramento relative to the Calendar Year 2024 Investment Policy for the Pooled Investment Fund.

II. **Background**

Since 1987, the Sacramento County Director of Finance has submitted a statement of investment policy to the Sacramento County Board of Supervisors for consideration and adoption. The Board of Supervisors approved the attached Calendar Year 2024 Investment Policy on December 5, 2023. (Attachment A)

The investment policy establishes cash management and investment guidelines for the Director of Finance, who is responsible for the stewardship of the Sacramento County Pooled Investment Fund, which includes District monies. Other participants are schools, community college districts, other special districts directed by the Sacramento County Board of Supervisors, and other independent special districts.

III. **Problem / Situation/ Request**

The Sacramento County Director of Finance recommends that the Fair Oaks Recreation and Park District Board of Directors receive and file the attached policy. The District's action to receive and file the policy constitutes consideration at a public meeting as recommended by Government Code section 53646(a)(2).

IV. Financial Analysis

There is no financial impact associated with the approval of the recommendation.

Respectfully Submitted,

Michael J. Aho,
District Administrator

Attachment A: Calendar Year 2024 Investment Policy for the Pooled Investment Fund



SACRAMENTO COUNTY

Annual Investment Policy of the Pooled Investment Fund

CALENDAR YEAR 2024

*Approved by the
Sacramento County Board of Supervisors*

December 5, 2023
Resolution No. 2023-0979

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SACRAMENTO COUNTY
Annual Investment Policy
of the Pooled Investment Fund
CALENDAR YEAR 2024

I. Authority

Under the Sacramento County Charter, the Board of Supervisors established the position of Director of Finance and by ordinance will annually review and renew the Director of Finance's authority to invest and reinvest all the funds in the County Treasury.

II. Policy Statement

This Investment Policy (Policy) establishes cash management and investment guidelines for the Director of Finance, who is responsible for the stewardship of the Sacramento County Pooled Investment Fund. Each transaction and the entire portfolio must comply with California Government Code and this Policy. All portfolio activities will be judged by the standards of the Policy and its investment objectives. Activities that violate its spirit and intent will be considered contrary to the Policy.

III. Standard of Care

The Director of Finance is the Trustee of the Pooled Investment Fund and therefore, a fiduciary subject to the prudent investor standard. The Director of Finance, employees involved in the investment process, and members of the Sacramento County Treasury Oversight Committee (Oversight Committee) shall refrain from all personal business activities that could conflict with the management of the investment program. All individuals involved will be required to report all gifts and income in accordance with California state law. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the Director of Finance shall act with care, skill, prudence, and diligence to meet the aims of the investment objectives listed in Section IV, Investment Objectives.

IV. Investment Objectives

The Pooled Investment Fund shall be prudently invested in order to earn a reasonable return, while awaiting application for governmental purposes. The specific objectives for the Pooled Investment Fund are ranked in order of importance.

A. Safety of Principal

The preservation of principal is the primary objective. Each transaction shall seek to ensure that capital losses are avoided, whether they be from securities default or erosion of market value.

B. Liquidity

As a second objective, the Pooled Investment Fund should remain sufficiently flexible to enable the Director of Finance to meet all operating requirements that may be reasonably anticipated in any depositor's fund.

C. Public Trust

In managing the Pooled Investment Fund, the Director of Finance and the authorized investment traders should avoid any transactions that might impair public confidence in Sacramento County and the participating local agencies. Investments should be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived.

D. Maximum Rate of Return

As the fourth objective, the Pooled Investment Fund should be designed to attain a market average rate of return through budgetary and economic cycles, consistent with the risk limitations, prudent investment principles and cash flow characteristics identified herein. For comparative purposes, the State of California Local Agency Investment Fund (LAIF) will be used as a performance benchmark. The Pooled Investment Fund quarterly performance benchmark target has been set at or above LAIF's yield. This benchmark was chosen because LAIF's portfolio structure is similar to the Pooled Investment Fund.

V. Pooled Investment Fund Investors

The Pooled Investment Fund investors are comprised of Sacramento County, school and community college districts, districts directed by the Board of Supervisors, and independent special districts and joint powers authorities whose treasurer is the Director of Finance. Any local agencies not included in this category are subject to California Government Code section 53684 and are referred to as outside investors.

VI. Implementation

In order to provide direction to those responsible for management of the Pooled Investment Fund, the Director of Finance has established this Policy and will provide it to the Oversight Committee and render it to legislative bodies of local agencies that participate in the Pooled Investment Fund. In accordance with California Government Code section 53646, et seq., the Board of Supervisors shall review and approve this Policy annually at a public meeting.

This Policy provides a detailed description of investment parameters used to implement the investment process and includes the following: investable funds; authorized instruments; prohibited investments; credit requirements; maximum maturities and concentrations; repurchase agreements; Community Reinvestment Act Program; criteria and qualifications of broker/dealers and direct issuers; investment guidelines, management style and strategy; Approved Lists; and calculation of yield and costs.

VII. Internal Controls

The Director of Finance shall establish internal controls to provide reasonable assurance that the investment objectives are met and to ensure that the assets are protected from loss, theft, or misuse. To assist in implementation and internal controls, the Director of Finance has established an Investment Group and a Review Group.

The Investment Group, which is comprised of the Director of Finance and his/her designees, is responsible for maintenance of the investment guidelines and Approved Lists. These guidelines and lists can be altered daily, if needed, to adjust to the ever-changing financial markets. The guidelines can be more conservative or match the policy language. In no case can the guidelines override the Policy.

The Review Group, which is comprised of the Director of Finance and his/her designees, is responsible for the monthly review and appraisal of all the investments purchased by the Director of Finance and staff. This review includes bond proceeds, which are invested separately from the Pooled Investment Fund and are not governed by this Policy.

The Director of Finance shall establish a process for daily, monthly, quarterly, and annual review and monitoring of the Pooled Investment Fund activity. The following articles, in order of supremacy, govern the Pooled Investment Fund:

1. California Government Code
2. Annual Investment Policy
3. Current Investment Guidelines
4. Approved Lists (see page 9, Section IX.K)

The Director of Finance shall review the daily investment activity and corresponding bank balances.

Monthly, the Review Group shall review all investment activity and its compliance to the corresponding governing articles and investment objectives.

All securities purchased, with the exception of bank deposits, money market mutual funds, and LAIF, shall be delivered to the independent third-party custodian selected by the Director of Finance. This includes all collateral for repurchase agreements. All trades, where applicable, will be executed by delivery versus payment by the designated third-party custodian.

VIII. Sacramento County Treasury Oversight Committee

In accordance with California Government Code section 27130 et seq., the Board of Supervisors, in consultation with the Director of Finance, has created the Sacramento County Treasury Oversight Committee (Oversight Committee). Annually, the Oversight Committee shall cause an audit to be conducted on the Pooled Investment Fund. The meetings of the Oversight Committee shall be open to the public and subject to the Ralph M. Brown Act.

A member of the Oversight Committee may not be employed by an entity that has contributed to the campaign of a candidate for the office of local treasurer, or contributed to the campaign of a candidate to be a member of a legislative body of any local agency that has deposited funds in the county treasury, in the previous three years or during the period that the employee is a member of the Oversight Committee. A member may not directly or indirectly raise money for a candidate for local treasurer or a member of the Sacramento County Board of Supervisors or governing board of any local agency that has deposited funds in the county treasury while a member of the Oversight Committee. Finally, a member may not secure employment with, or be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms, with whom the treasurer is doing business during the period that the person is a member of the Oversight Committee or for one year after leaving the committee.

The Oversight Committee is not allowed to direct individual investment decisions, select individual investment advisors, brokers or dealers, or impinge on the day-to-day operations of the Department of Finance treasury and investment operations.

IX. Investment Parameters

A. Investable Funds

Total Investable Funds (TIF) for purposes of this Policy are all Pooled Investment Fund moneys that are available for investment at any one time, including the estimated bank account float. Included in TIF are funds of outside investors, if applicable, for which the Director of Finance provides investment services. Excluded from TIF are all funds held in separate portfolios.

The Cash Flow Horizon is the period in which the Pooled Investment Fund cash flow can be reasonably forecasted. This Policy establishes the Cash Flow Horizon to be one (1) year.

Once the Director of Finance has deemed that the cash flow forecast can be met, the Director of Finance may invest funds in securities with maturities beyond one year. These securities will be referred to as the Core Portfolio.

B. Authorized Investments

Authorized investments shall match the general categories established by the California Government Code sections 53601 et seq. and 53635 et seq. Authorized investments shall include, in accordance with California Government Code section 16429.1, investments into LAIF. Authorization for specific instruments within these general categories, as well as narrower portfolio concentration and maturity limits, will be established and maintained by the Investment Group as part of the Investment Guidelines. As the California Government Code is amended, this Policy shall likewise become amended.

C. Prohibited Investments

No investments shall be authorized that have the possibility of returning a zero or negative yield if held to maturity except for securities issued by, or backed by, the United States government during a period of negative market interest rates. Prohibited investments shall include inverse floaters, range notes, and interest only strips derived from a pool of mortgages.

All legal investments issued by a tobacco-related company are prohibited. A tobacco-related company is defined as an entity that makes smoking products from tobacco used in cigarettes, cigars, or snuff or for smoking in pipes. The tobacco-related issuers restricted from any investment are any component companies in the Dow Jones U.S. Tobacco Index or the NYSE Arca Tobacco Index.

D. Credit Requirements

Except for municipal obligations and Community Reinvestment Act (CRA) bank deposits and certificates of deposit, the issuer's short-term credit ratings shall be at or above A-1 by Standard & Poor's, P-1 by Moody's, and, if available, F1 by Fitch, and the issuer's long-term credit ratings shall be at or above A by Standard & Poor's, A2 by Moody's, and, if available, A by Fitch. There are no credit requirements for Registered State Warrants. All other municipal obligations shall be at or above a short-term rating of SP-1 by Standard & Poor's, MIG1 by Moody's, and, if available, F1 by Fitch.

Community Reinvestment Act Program Credit Requirements

Maximum Amount	Minimum Requirements						
Up to the FDIC- or NCUSIF-insured limit for the term of the deposit	<p><u>Banks</u> — FDIC Insurance Coverage</p> <p><u>Credit Unions</u> — NCUSIF Insurance Coverage</p> <p><i>Credit unions are limited to a maximum deposit of the NCUSIF-insured limit since they are not rated by nationally recognized rating agencies and are not required to provide collateral on public deposits.</i></p>						
Over the FDIC- or NCUSIF-insured limit	<p>(Any 2 of 3 ratings)</p> <table style="margin-left: 20px;"> <tr> <td>S&P:</td> <td>A-2</td> </tr> <tr> <td>Moody's:</td> <td>P-2</td> </tr> <tr> <td>Fitch:</td> <td>F-2</td> </tr> </table> <p style="text-align: center;">OR</p> <p>Through a private sector entity that assists in the placement of deposits to achieve FDIC insurance coverage of the full deposit and accrued interest.</p> <p>Collateral is required</p>	S&P:	A-2	Moody's:	P-2	Fitch:	F-2
S&P:	A-2						
Moody's:	P-2						
Fitch:	F-2						

Eligible banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from their federal regulator. In addition, deposits greater than the federally-insured amount must be collateralized. Banks must either have a letter of credit issued by the Federal Home Loan Bank of San Francisco or place securities worth between 110% and 150% of the value of the deposit with the Federal Reserve Bank of San Francisco, the Home Loan Bank of San Francisco, or a trust bank.

Since credit unions do not have Community Reinvestment Act performance ratings, they must demonstrate a commitment to community reinvestment lending and charitable activities comparable to what is required of banks.

All commercial paper and medium-term note issues must be issued by corporations operating within the United States and having total assets in excess of one billion dollars (\$1,000,000,000).

The Investment Group may raise these credit standards as part of the Investment Guidelines and Approved Lists. Appendix A provides a Comparison and Interpretation of Credit Ratings by Standard & Poor's, Moody's, and Fitch.

E. Maximum Maturities

Due to the nature of the invested funds, no investment with limited market liquidity should be used. Appropriate amounts of highly-liquid investments, such as U.S. Treasury and Agency obligations, should be maintained to accommodate unforeseen withdrawals.

The maximum maturity, determined as the term from the date of ownership to the date of maturity, for each investment shall be established as follows:

U.S. Treasury and Agency Obligations	5 years
Washington Supranational Obligations ¹	5 years
Municipal Notes	5 years
Registered State Warrants.....	5 years
Bankers Acceptances	180 days
Commercial Paper.....	270 days
Negotiable Certificates of Deposit.....	270 days
CRA Bank Deposit/Certificates of Deposit	1 year
Repurchase Agreements	1 year
Reverse Repurchase Agreements	92 days
Medium-Term Corporate Notes.....	180 days
Collateralized Mortgage Obligations	180 days

¹The International Bank for Reconstruction and Development, International Finance Corporation, and Inter-American Development Bank.

The Investment Group may reduce these maturity limits to a shorter term as part of the Investment Guidelines and the Approved Lists.

The ultimate maximum maturity of any investment shall be five (5) years. The dollar-weighted average maturity of all securities shall be equal to or less than three (3) years.

F. Maximum Concentrations

No more than 80% of the portfolio may be invested in issues other than U.S. Treasury and Agency obligations. The maximum allowable percentage for each type of security is set forth as follows:

U.S. Treasury and Agency Obligations.....	100%
Municipal Notes.....	80%
Registered State Warrants	80%
Bankers Acceptances.....	40%
Commercial Paper	40%
Washington Supranational Obligations.....	30%
Negotiable Certificates of Deposit and CRA Deposit/Certificates of Deposit .	30%
Repurchase Agreements.....	30%
Reverse Repurchase Agreements	20%
Medium-Term Corporate Notes	30%
Money Market Mutual Funds.....	20%
Collateralized Mortgage Obligations.....	20%
Local Agency Investment Fund (LAIF)	(per State limit)

The Investment Group may reduce these concentrations as part of the Investment Guidelines and the Approved Lists.

Excluding U.S. Treasury and Agency obligations, no more than 10% of the portfolio, may be invested in securities of a single issuer including its related entities.

Where a percentage limitation is established above, for the purpose of determining investment compliance, that maximum percentage will be applied on the date of purchase.

G. Repurchase Agreements

Under California Government Code section 53601, paragraph (j) and section 53635, the Director of Finance may enter into Repurchase Agreements and Reverse Repurchase Agreements. The maximum maturity of a Repurchase Agreement shall be one year. The maximum maturity of a reverse repurchase agreement shall be 92 days, and the proceeds of a reverse repurchase agreement may not be invested beyond the expiration of the agreement. The reverse repurchase agreement must be "matched to maturity" and meet all other requirements in the code.

All repurchase agreements must have an executed Sacramento County Master Repurchase Agreement on file with both the Director of Finance and the Broker/Dealer. Repurchase Agreements executed with approved broker-dealers must be collateralized with either: (1) U.S. Treasury and Agency obligations with a market value of 102% for collateral marked to market daily; or (2) money market instruments on the Approved Lists of the County that meet the qualifications of the Policy, with a market value of 102%. Since the market value of the underlying securities is subject to daily market fluctuations, investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102% no later than the next business day. Use of mortgage-backed securities for collateral is not permitted. Strictly for purposes of investing the daily excess bank balance, the collateral provided by the Sacramento County's depository bank can be U.S. Treasury and Agency obligations valued at 110%, or mortgage-backed securities valued at 150%.

H. Community Reinvestment Act Program

The Director of Finance has allocated within the Pooled Investment Fund, a maximum of \$90 million for the Community Reinvestment Act Program to encourage community investment by financial institutions, which includes community banks and credit unions, and to acknowledge and reward local financial institutions that support the community's financial needs. The Director of Finance may increase this amount, as appropriate, while staying within the investment policy objectives and maximum maturity and concentration limits. The eligible banks and savings banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from each financial institution's regulatory authority. The minimum credit requirements are located on page 5 of Section IX.D.

I. Criteria and Qualifications of Brokers/Dealers and Direct Issuers

All transactions initiated on behalf of the Pooled Investment Fund and Sacramento County shall be executed through either government security dealers reporting as primary dealers to the Market Reports Division of the Federal Reserve Bank of New York or direct issuers that directly issue their own securities that have been placed on the Approved List of brokers/dealers and direct issuers. Further, these firms must have an investment grade rating from at least two national rating services, if available.

Brokers/Dealers and direct issuers that have exceeded the political contribution limits, as contained in Rule G-37 of the Municipal Securities Rulemaking Board, within the preceding four-year period to the Director of Finance, any member of the Board of Supervisors, or any candidate for the Board of Supervisors, are prohibited from the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer will be sent a copy of this Policy and a list of those persons authorized to execute investment transactions. Each firm must

acknowledge receipt of such materials to qualify for the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer authorized to do business with Sacramento County shall, at least annually, supply the Director of Finance with audited financial statements.

J. Investment Guidelines, Management Style and Strategy

The Investment Group shall issue and maintain Investment Guidelines specifying authorized investments, credit requirements, permitted transactions, and issue maturity and concentration limits consistent with this Policy.

The Investment Group shall also issue a statement describing the investment management style and current strategy for the entire investment program. The management style and strategy can be changed to accommodate shifts in the financial markets, but at all times they must be consistent with this Policy and its objectives.

K. Approved Lists

The Investment Group, named by the Director of Finance, shall issue and maintain various Approved Lists. These lists are:

1. Approved Domestic Banks for all legal investments.
2. Approved Foreign Banks for all legal investments.
3. Approved Commercial Paper and Medium Term Note Issuers.
4. Approved Money Market Mutual Funds.
5. Approved Firms for Purchase or Sale of Securities (Brokers/Dealers and Direct Issuers).
6. Approved Banks / Credit Unions for the Community Reinvestment Act Program.

L. Calculation of Yield and Costs

The costs of managing the investment portfolio, including but not limited to: investment management; accounting for the investment activity; custody of the assets; managing and accounting for the banking; receiving and remitting deposits; oversight controls; and indirect and overhead expenses are charged to the investment earnings based upon actual labor hours worked in respective areas. Costs of these respective areas are accumulated by specific cost accounting projects and charged to the Pooled Investment Fund on a quarterly basis throughout the fiscal year.

The Department of Finance will allocate the net interest earnings of the Pooled Investment Fund quarterly. The net interest earnings are allocated based upon the average daily cash balance of each Pooled Investment Fund participant.

Reviewing, Monitoring and Reporting of the Portfolio

The Review Group will prepare and present to the Director of Finance at least monthly a comprehensive review and evaluation of the transactions, positions, performance of the Pooled Investment Fund and compliance to the California Government Code, Policy, and Investment Guidelines.

Quarterly, the Director of Finance will provide to the Board of Supervisors, the Oversight Committee, and to any local agency participant that requests a copy, a detailed report on the Pooled Investment Fund. The report will also be posted on the Department of Finance website. Pursuant to California Government Code section 53646, the report will list the type of investments, name of issuer, maturity date, par and dollar amount of the investment. For the total Pooled Investment Fund, the report will list average maturity, the market value, and the pricing source. Additionally, the report will show any funds under the management of contracting parties, a statement of compliance to the Policy and a statement of the Pooled Investment Fund's ability to meet the expected expenditure requirements for the next six months.

XI. Withdrawal Requests for Pooled Fund Investors

The Director of Finance will honor all requests to withdraw funds for normal cash flow purposes that are approved by the Director of Finance at a one dollar net asset value. Any requests to withdraw funds for purposes other than immediate cash flow needs, such as for external investing, are subject to the consent of the Director of Finance. In accordance with California Government Code Sections 27133(h) and 27136, such requests for withdrawals must first be made in writing to the Director of Finance. When evaluating a request to withdraw funds, the Director of Finance will take into account the effect of a withdrawal on the stability and predictability of the Pooled Investment Fund and the interests of other depositors. Any withdrawal for such purposes will be at the market value of the Pooled Investment Fund on the date of the withdrawal.

XII. Limits on Honoraria, Gifts, and Gratuities

In accordance with California Government Code Section 27133(d), this Policy establishes limits for the Director of Finance; individuals responsible for management of the portfolios; and members of the Investment Group and Review Group who direct individual investment decisions, select individual investment advisors and broker/dealers, and conduct day-to-day investment trading activity. The limits also apply to members of the Oversight Committee. Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of \$50 in a calendar year from a broker/dealer, bank or service provider to the Pooled Investment Fund must report the gifts, dates and firms to the designated filing official and complete the appropriate State forms.

No individual may receive aggregate gifts, honoraria, and gratuities from any single source in a calendar year in excess of the amount specified in Section 18940.2(a) of Title 2, Division 6 of the California Code of Regulations. This limitation is \$590 for the period January 1, 2023, to December 31, 2024. Any violation must be reported to the State Fair Political Practices Commission.

XIII. Terms and Conditions for Outside Investors

Outside investors may invest in the Pooled Investment Fund through California Government Code Section 53684. Their deposits are subject to the consent of the Director of Finance. The legislative body of the local agency must approve the Sacramento County Pooled Investment Fund as an authorized investment and execute a Memorandum of Understanding. Any withdrawal of these deposits must be made in writing 30 days in advance and will be paid based upon the market value of the Pooled Investment Fund. If the Director of Finance considers it appropriate, the deposits may be returned at any time to the local agency.

Appendix A

Comparison and Interpretation of Credit Ratings

Long Term Debt & Individual Bank Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Best-quality grade</i>	Aaa	AAA	AAA
<i>High-quality grade</i>	Aa1	AA+	AA+
	Aa2	AA	AA
	Aa3	AA-	AA-
<i>Upper Medium Grade</i>	A1	A+	A+
	A2	A	A
	A3	A-	A-
<i>Medium Grade</i>	Baa1	BBB+	BBB+
	Baa2	BBB	BBB
	Baa3	BBB-	BBB-
<i>Speculative Grade</i>	Ba1	BB+	BB+
	Ba2	BB	BB
	Ba3	BB-	BB-
<i>Low Grade</i>	B1	B+	B+
	B2	B	B
	B3	B-	B-
<i>Poor Grade to Default</i>	Caa	CCC+	CCC
<i>In Poor Standing</i>	-	CCC	-
	-	CCC-	-
<i>Highly Speculative Default</i>	Ca	CC	CC
	C	-	-
<i>Default</i>	-	-	DDD
	-	-	DD
	-	D	D

Short Term / Municipal Note Investment Grade Ratings			
Rating Interpretation	Moody's	S&P	Fitch
<i>Superior Capacity</i>	MIG-1	SP-1+/SP-1	F1+/F1
<i>Strong Capacity</i>	MIG-2	SP-2	F2
<i>Acceptable Capacity</i>	MIG-3	SP-3	F3

Appendix A

Short Term / Commercial Paper Investment Grade Ratings

Rating Interpretation	Moody's	S&P	Fitch
<i>Superior Capacity</i>	P-1	A-1+/A-1	F1+/F1
<i>Strong Capacity</i>	P-2	A-2	F2
<i>Acceptable Capacity</i>	P-3	A-3	F3

STAFF REPORT



Meeting Date: March 20, 2024

To: **Board of Directors**

From: **Michael Aho – District Administrator**

Subject: **Adoption of Resolutions Directing the Preparation of the FY 2024-25 Engineer's Reports for the Fair Oaks Parks Maintenance and Recreation Improvement District, the Phoenix Field Landscape and Lighting Assessment District, and the Gum Ranch Landscape and Lighting Assessment District**

I. Recommendation

1. Adopt Resolution No. 032024-01 Directing the Preparation of the Engineer's Report for Fiscal Year 2024-25 for the Parks Maintenance and Recreation Improvement District (Attachment A)
2. Adopt Resolution No. 032024-02 Directing the Preparation of the Engineer's Report for Fiscal Year 2024-25 for the Phoenix Field Landscape and Lighting Assessment District (Attachment B)
3. Adopt Resolution No. 032024-03 Directing the Preparation of the Engineer's Report for Fiscal Year 2024-25 for the Gum Ranch Landscape and Lighting Assessment District (Attachment C)

II. Background

The District currently has three assessment districts, as follows:

1. The Fair Oaks Parks Maintenance and Recreation Improvement District, an overlay district which serves all residents of the District and includes all properties located within the Park District boundaries with a FY 2023-24 assessment rate of **\$43.96** per single family equivalent (SFE) benefit unit;
2. The Phoenix Field Landscape and Lighting Assessment District which serves properties in the Phoenix Field area and includes only properties located within the boundaries of the assessment district with a levy of **\$154.58** per single family equivalent benefit unit;
3. The Gum Ranch Landscape and Lighting Assessment District which

serves the Gum Ranch area and includes only properties located within the boundaries of the assessment district. The rate per SFE for FY 2023-24 is **\$242.84** for zone A and **\$405.78** for zone B.

III. Problem /Situation/ Request

Staff is recommending approval of the resolutions that will allow staff to work with SCI Consulting for the preparation of the annual Engineer's Report for the three Assessment Districts for FY 2024-25. This is the first step in the annual assessment levy process.

IV. Financial Analysis

1. The Fair Oaks Parks Maintenance and Recreation Improvement District assessments can be levied annually and can be increased by the change in the Bay Area Consumer Price Index, not to exceed 3% per year. The expected 2023-24 annual revenues from the assessments were approximately **\$605,386**
2. The Phoenix Field Landscape and Lighting Assessment District assessments can be levied annually at a rate of \$154.58 per single family equivalent (SFE) benefit unit. The assessments have no provision for a Consumer Price Index annual increase. The 2023-24 annual revenues from the assessments were approximately **\$56,614**.
3. The Gum Ranch Landscape and Lighting Assessment District assessments can be levied annually and can be increased by the change in the Bay Area CPI, not to exceed 3% per year. The expected 2023-24 annual revenues from the assessments were approximately **\$100,435**

Respectfully Submitted,

Michael J. Aho, District Administrator

- Attachment A: Resolution No. 032024-01 Fair Oaks Parks Maintenance and Recreation Improvement District
- Attachment B: Resolution No. 032024-02 Phoenix Field Landscape and Lighting District
- Attachment C: Resolution No. 032024-03 Gum Ranch Landscape and Lighting District

RESOLUTION NO. 032024-01

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE FAIR OAKS RECREATION AND PARK DISTRICT**

**DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2024-25
FOR THE CONTINUATION OF THE ANNUAL ASSESSMENTS FOR THE PARKS
MAINTENANCE & RECREATION IMPROVEMENT DISTRICT**

RESOLVED, by the Governing Board (the "Board") of the Fair Oaks Recreation and Park District (the "District"), County of Sacramento, State of California, that

1. On March 23, 2000, by its Resolution No. 032300-1, this Board ordered the formation of and levied the first assessment within the Fair Oaks Recreation and Park District, Parks Maintenance & Recreation Improvement District (the "Assessment District") pursuant to the provisions of Article XIIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).

2. The purpose of the Assessment District is for the installation, maintenance, and servicing of improvements to the Fair Oaks Recreation and Park District, as described in Section 3 below.

3. Within the landscaping and lighting district, the existing and proposed improvements to be undertaken by the Parks Maintenance & Recreation Improvement District are generally described as the installation, maintenance, and servicing of public facilities, including but not limited to, landscaping, sprinkler systems, park grounds, park facilities, landscape corridors, publicly owned trees, street frontages, playground equipment and hardcourt areas, as applicable, for property owned and maintained by the District. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health, and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

4. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the District Administrator for submission to the Board.

PASSED AND ADOPTED this 20th day of March, 2024 by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSE:

Ralph Carhart, Board Chair
Fair Oaks Recreation and Park District

Michael J. Aho, District Administrator
Fair Oaks Recreation and Park District

RESOLUTION NO. 032024-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE FAIR OAKS RECREATION AND PARK DISTRICT

DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2024-25
FOR THE CONTINUATION OF THE ANNUAL ASSESSMENTS FOR THE PHOENIX FIELD
LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT

RESOLVED, by the Governing Board (the "Board") of the Fair Oaks Recreation and Park District, Phoenix Field (the "District"), County of Sacramento, State of California, that

1. On June 15, 1989, by its Resolution No. 61589-3, this Board ordered the formation of and levied the first assessment within the Fair Oaks Recreation and Park District, Phoenix Field Landscape and Lighting Assessment District (the "Assessment District") pursuant to the provisions of Article XIIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).

2. The purpose of the Assessment District is for the installation, maintenance, and servicing of improvements to the Fair Oaks Recreation and Park District, as described in Section 3 below.

3. Within the landscaping and lighting district, the existing and proposed improvements to be undertaken by the Phoenix Field Landscape and Lighting Assessment District are generally described as the installation, maintenance, and servicing of public facilities, including but not limited to, landscaping, sprinkler systems, park grounds, park facilities, landscape corridors, publicly owned trees, street frontages, playground equipment and hardcourt areas, as applicable, for property owned and maintained by the District. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

4. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the District Administrator for submission to the Board.

PASSED AND ADOPTED this 20th day of March, 2024 by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSE:

Ralph Carhart, Board Chair
Fair Oaks Recreation and Park District

Michael J. Aho, District Administrator
Fair Oaks Recreation and Park District

RESOLUTION NO. 032024-03

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE FAIR OAKS RECREATION AND PARK DISTRICT**

**DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2024-25
FOR THE CONTINUATION OF THE ANNUAL ASSESSMENTS FOR THE GUM RANCH
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT**

RESOLVED, by the Governing Board (the "Board") of the Fair Oaks Recreation and Park District (the "District"), County of Sacramento, State of California, that

1. On July 20, 2006, by its Resolution No. 072006-02, this Board ordered the formation of the Gum Ranch Landscaping and Lighting Assessment District (the "Assessment District") within the Fair Oaks Recreation and Park District Gum Ranch property, pursuant to the provisions of Article XIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).

2. The purpose of the Assessment District shall be for the installation, maintenance and servicing of improvements described in Section 3 below.

3. Within the Assessment District, the existing and proposed improvements (the "Improvements") are generally described as the: installation, maintenance and servicing of public facilities, including but not limited to, turf, ground cover, shrubs, and trees, landscaping, irrigation systems, drainage systems, fencing, entry monuments, trails, recreation facilities, lighting and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, and incidental costs as applicable, for property within the Assessment District that is owned or maintained by the Fair Oaks Recreation and Park District. Installation means the construction of improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities, and public restrooms. "Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti. "Servicing" means the furnishing of electric current or energy, gas, or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements, or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

4. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the Clerk of the Governing Board for submission to the Board.

PASSED AND ADOPTED this 20th day of March, 2024 by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSE:

Ralph Carhart, Board Chair
Fair Oaks Recreation and Park District

Michael J. Aho, District Administrator
Fair Oaks Recreation and Park District