



**San Juan Unified School District**

Board of Education

3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes  
May 12, 2020**

**Regular Meeting**

Board of Education

6:00 p.m.

**Call to Order (A)**

The May 12 regular meeting was called to order by the president, Paula Villescaz.

**Roll Call**

Present (via Zoom from separate locations):

Paula Villescaz, president

Michael McKibbin, Ed.D., vice president

Zima Creason, clerk

Pam Costa, member

Saul Hernandez, member

**Recess: Closed Session (B)**

The meeting was immediately recessed, with the board convening in closed session to discuss one personnel matter pursuant to Government Code section 54957 – superintendent's evaluation.

**Reconvene Open Session/Pledge of Allegiance (C)**

In the interest of public health, in compliance with California Governor Gavin Newsom's recently issued Executive Orders N-25-20 and N-35-20, the California State Public Health Officer's order that included social-distancing guidelines and avoiding group gatherings, the order issued by the Sacramento County Health Officer, directing all individuals to stay at home or at their residence and prohibiting all non-essential gatherings of any number and all applicable provisions of federal and state law, the May 12 regular meeting was conducted telephonically via the Zoom video conferencing platform. After a delay due to technology issues, the meeting was called back to order at 7:09 p.m. by the president, Paula Villescaz. After the Pledge of Allegiance, Ms. Villescaz explained the two methods (via email or on Zoom) available to submit public comments for tonight's meeting.

**Minutes Approved (D)**

It was moved by Ms. Costa, seconded by Mr. Hernandez, that the minutes of the April 28 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

**Staff Reports (E-1)**

Superintendent Kern made comments on several topics: custodial staff and summer cleaning, Chromebook collection, teaching scenarios for the fall and budget.

**Board-appointed/District Committees (E-2)**

Jennifer Morgan, chair of the Curriculum, Standards, Instructional and Student Services (C&S) Committee, provided an update on the recent work of the committee.

**Closed session (E-5)**

There were no closed session actions to report.

**Visitor Comments (F)**

*Visitor Comment: [received via email before the meeting]*

Diane Oleson made comments regarding graduation at Rio Americano High School.

*Visitor Comment: [via Zoom]*

Scott Rafferty expressed his concerns about a letter that was sent to Governor Newsom related to the California Voting Rights Act during the COVID-19 pandemic.

**Consent Calendar Approved (G-1/G-10)**

It was moved by Dr. McKibbin, seconded by Ms. Creason, that the consent calendar items G-1 through G-10 be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

**Personnel (G-1)**

Appointments, separations and pre-retirement reduced workload — approved as submitted.

**Purchasing Report (G-2)**

Purchase orders and service agreements, change orders and construction and public works bids — approved as submitted.

**Business/Financial Report (G-3)**

Quarterly investment report — approved as submitted.

**Disposal of Surplus Property (G-4)**

Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

**Gifts (G-5)**

Acceptance of gift to Nutrition Services.

**Career Technical Education 2020 Advisory Committee Membership Roster (G-6)**

Approval of the Career Technical Education 2020 Advisory Committee Membership Roster.

**Resolution No. 2992: Encina Preparatory High School Lease Amendment for Gymnasiums Upgrades (G-7)**

Adoption of Resolution No. 2992, approving the first amendment to the lease agreement for the Encina Preparatory High School gymnasiums' HVAC and roofing upgrades, Project No. 205-9390-N1 between SJUSD and Clark & Sullivan Builders, Inc. dba Clark/Sullivan Construction.

**Resolution No. 2993: Sale of Real Property to Sylvan Cemetery District (G-8)**

Adoption of Resolution No. 2993, approving the sale of real property between SJUSD and the Sylvan Cemetery District.

**Grant: Every Student Succeeds Act Comprehensive Support and Improvement (G-9)**

Approval to implement the following grant: Every Student Succeeds Act Comprehensive Support and Improvement 2019-2020.

**Grant: Tobacco-Use Prevention Education (G-10)**

Approval to implement the following grant, if funded: Tobacco-Use Prevention Education Program Grant 2020-2023.

**Revised Summer Learning Programs 2020 (I-1)**

Assistant Superintendent of Secondary Education Rick Messer provided an overview of the recent changes to the summer learning programs for 2020, which will be conducted via distance learning due to the COVID-19 pandemic. Mr. Messer reviewed the list of options for high school credit recovery, and Assistant Superintendent of Educational Services Debra Calvin, Ed.D., reviewed the academic supports for English language learners, special education and students at Title I schools. After the presentation, staff answered questions from the board and addressed questions posed during visitor comments.

*Visitor Comments: [via Zoom]*

Mr. Stinson made comments regarding alternative summer school options for high school students.

Scott Rafferty stated that he emailed two comments that he would like read during visitor comments.

Lea Roman inquired if instructional assistants would receive distance learning training.

### **New Course Adoptions (I-2)**

Senior Director of Professional Learning and Innovation Kristan Schnepf explained the course request process and presented the list of 16 proposed new high school courses. Science Program Specialist Paula Baucom provided details regarding the recommendation of the three-course model for science. Staff answered questions from the board.

#### Visitor Comments: [via Zoom]

Tom Nelson inquired about having a districtwide course catalog.

Ms. Costa stated that she enjoyed listening to the teachers who submitted new course proposals speak at the C&S committee meeting and thanked them for meeting the needs of students. At Ms. Costa's request, Ms. Schnepf explained how, even if one high school proposes a new course, the courses could be offered at other district high schools if there is enough student interest. Ms. Creason inquired about the role of the C&S committee in this process, which Ms. Schnepf explained. Dr. McKibbin expressed thanks to the teachers who created the course ideas and asked clarifying questions about the science pathway. Ms. Villescaz thanked staff, educators and community members for taking part in the process. Action was scheduled for May 26.

### **Board Reports (J)**

Ms. Costa shared her positive experiences around observing a third-grade distance learning class, acknowledged several recognition events that are normally celebrated this time of year and praised Senior Director of Community Relations Trent Allen for his work on coordinating the virtual meetings.

Dr. McKibbin recognized the recent work of the Technology Services department.

Ms. Creason shared that she participated in a webinar focused on COVID-19 resources, which was a partnership between Encina Preparatory High School and numerous outside agencies; and she gave a shout-out to all the graduating seniors and stated that, while it is not ideal, she is happy and thankful that staff is organizing virtual graduation ceremonies.

Mr. Hernandez expressed gratitude toward staff for their work during the pandemic, which he reiterated by sharing a recent conversation he had with a teacher.

Ms. Villescaz also thanked staff, and she also noted that, due to the work of community partnerships, the food bank at Encina Preparatory High School is now open more frequently.

### **Future Agenda (K)**

No items were added to the future agenda.

### **Visitor Comments (L)**

#### Visitor Comments: [via Zoom]

President of CSEA Chapter 127 Karen Smith acknowledged the district's classified employees, noting that Classified School Employee Week is next week.

Teacher Angela Luna recognized Nicole Naditz and Jen Cox for their outstanding technological expertise and assistance during the transition to distance learning.

#### Visitor Comments: [received via email during the meeting]

Norma Alcala, executive board member of the California Latino School Board Association, urged the board to not delay the transition to single-member districts.

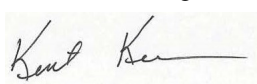
Carlos Alcala, chair of the Chicano Latino Caucus California Democratic Party, expressed support for transitioning to single-member districts in time for the November 2020 election.

### **Adjournment (M)**

At 8:43 p.m., there being no further announcements or business, the regular meeting was adjourned.



Paula Villescaz, President



Kent Kern, Executive Secretary

Approved: 05/26/2020

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