

LOS RIOS COMMUNITY COLLEGE DISTRICT

BOARD MEETING AGENDA

Wednesday, April 15, 2020

5:30 pm

Zoom Meeting Access (Open to the Public):

Webinar Link: <https://ccconfer.zoom.us/j/270594163>

iPhone one-tap: +16699006833,,270594163#

Telephone Dial: (669) 900-6833

Webinar ID: 270 594 163

Notice: This meeting will be held in accordance with Executive Order N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act.

In an effort to control the spread of COVID-19, this meeting will not be physically open to the public. All members of the public may participate in the meeting via Zoom Webinar. Upon entry into the meeting; all computers and telephones except for the Board of Trustees, the Chancellor, and the Board Clerk shall be muted.

1. CALL TO ORDER

Board President

2. ORAL COMMUNICATIONS

The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. Speakers are limited to three minutes. If you wish to speak to a particular item on the current board agenda, your comments will be taken up at the time the Board takes up that item.

Members of the public have three options to offer public comment:

- 1) Email your full name and the matter you wish to speak about to board@losrios.edu no later than 3:00pm on April 15, and you will be called on by the Board President during this portion of the meeting.
- 2) Use the Q&A function in Zoom to submit your full name and the matter you wish to speak about to the Clerk of the Board. You will be called on by the Board President during this portion of the meeting.
- 3) If participating by phone, you may "raise your hand" by dialing *9 during the public comments portion of the meeting. When you raise your hand, you will be recognized by the President of the Board and asked to provide your full name and the matter you wish to speak about.

3. CONSENT CONSIDERATIONS

A member of the Board may request that an item be removed for further discussion and separate action.

| | |
|---|-----------------|
| A. Board Meeting Minutes: March 6-7, 11 and 17, 2020 (page 3) | Brian King |
| B. Revised 2020 Board Meeting Calendar (page 16) | Brian King |
| C. Curriculum Proposals: ARC/CRC/FLC/SCC (page 18) | Jamey Nye |
| D. Transfer of Unclaimed Monies (page 31) | Mario Rodriguez |
| E. Disposition of Surplus Equipment (page 32) | Mario Rodriguez |
| F. Ratify: Bid Transactions (page 33) | Mario Rodriguez |
| G. Ratify: Grants and Contracts Awarded (page 34) | Brian King |
| H. Ratify: Affiliation and Other Agreements (page 35) | Mario Rodriguez |
| I. Purchase Orders, Warrants, Checks and Electronic Transfers (page 37) | Mario Rodriguez |
| J. Human Resources Transactions (page 39) | Jamey Nye |

4. ACTION

| | |
|--|-----------------|
| A. 2020 CCCT Board Election (page 52) | Brian King |
| B. Contract Award: Management of District Bookstores (page 54) | Mario Rodriguez |
| C. Resolution No. 2020-03: 2020 Refunding General Obligation Bonds | Mario Rodriguez |

| | |
|---|---------------|
| (Refinancing of Measure A, 2010 Refunding Bond) (page 56) | |
| D. Public Hearing: College and Career Access Pathways (CCAP) MOU: Center Joint Unified School District (page 93) | Thomas Greene |

5. BOARD MEMBER REPORTS

6. FUTURE AGENDA ITEMS

7. REPORTS and COMMENTS

- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor's Report

8. CLOSED SESSION

Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc. Closed Session will be held via Zoom Conference and not be open to the public.

- A. Pursuant to Government Code Section 54957 Public Employee Discipline/Dismissal/Release

9. ANNOUNCEMENT OF REPORTABLE ACTIONS TAKEN IN CLOSED SESSION ITEMS SHALL BE POSTED ON THE BOARD OF TRUSTEES' WEBPAGE: <https://losrios.edu/about-losrios/board-of-trustees/board-agendas-and-minutes>

10. ADJOURNMENT

LOS RIOS BOARD OF

| | | | |
|---|---|---|---|
| Dustin Johnson President • Area 1 | Deborah Ortiz Vice President • Area 6 | Robert Jones • Area 2 John Knight • Area 3 Vacant • Area 4 | Pamela Haynes • Area 5 Tami Nelson • Area 7 Isabella-Marie Engel • Student Trustee |
|---|---|---|---|

Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm • Note: Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3039.

Next Meeting: May 13, 2020 • Regular Board Meeting • Zoom Conference

Public records provided to the Board for the items listed on the open session portion of this agenda will be posted on the District's website: www.losrios.edu as soon as they are available.

Help Us Help You

Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3039) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. The District will swiftly resolve those requests consistent with the ADA and resolving any doubt in favor of accessibility.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | | |
|------------------------------------|---|------------------------------|---|
| SUBJECT: | Board Meeting Minutes: March 6-7, 11 and 17, 2020 | ATTACHMENT: Yes | |
| | | ENCLOSURE: None | |
| AGENDA ITEM: | Consent Item A | TYPE OF BOARD CONSIDERATION: | |
| RECOMMENDED BY: | Brian King, Chancellor | Brian King | CONSENT/ROUTINE <input checked="" type="checkbox"/> |
| | | | FIRST READING <input type="checkbox"/> |
| APPROVED FOR CONSIDERATION: | Brian King, Chancellor | Brian King | ACTION <input type="checkbox"/> |
| | | | INFORMATION <input type="checkbox"/> |

STATUS:

The minutes of the Board of Trustees meetings held on March 6-7, 11 and 17, 2020 are attached for Board review and consideration.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the minutes of the meetings held on March 6-7, 11 and 17, 2020.

LOS RIOS COMMUNITY COLLEGE DISTRICT

Board of Trustees Retreat

Friday, March 6, 2020 - 5:30 pm

Saturday, March 7, 2020 - 9:00 am

FRIDAY, March 6, 2020

1. CALL TO ORDER

The board retreat was called to order by Vice President Ortiz at 5:30 p.m., in the Main Conference Room at Los Rios Community College District, 1919 Spanos Court, Sacramento, California.

Present:

Ms. Deborah Ortiz, Vice President

Ms. Pam Haynes

Mr. Robert Jones

Ms. Tami Nelson

Brian King, Chancellor

Absent:

Mr. Dustin Johnson, President

Mr. John Knight

2. ORAL COMMUNICATIONS

There were no oral communications.

3. FUTURE DIRECTIONS DISCUSSION

- A. State Budget and Los Rios Enrollment Update
- B. Online Education Overview
- C. Brown Act Refresher
- D. Succession Planning
- E. Board Requested Information Items and Future Agenda Items
- F. Board and Chancellor Midyear Achievements Update
- G. Board Self Evaluation

ADJOURNMENT

Vice President Ortiz adjourned the meeting at 8:57 p.m. until Saturday, March 7, 2020 at 9:00 a.m.

SATURDAY, March 7, 2020

Vice President Ortiz called the meeting to order at 9:00 a.m.

4. UPDATE AND DISCUSSION OF DISTRICT STRATEGIC PLAN:

The Board of Trustees reviewed information and discussed items related to the District Strategic Plan as follows:

Goal 1: Establish effective pathways that optimize student access and success /

**Goal 2: Ensure equitable academic achievement across all racial, ethnic,
socioeconomic and gender groups.**

A. A New Model of Inter-College Collaboration

Goal 3: Provide exemplary teaching and learning opportunities.

A. Recruitment and Hiring Statistics

Goal 4: Lead the region in workforce development.

A. Capital Needs for Workforce Programs

Goal 5: Foster an outstanding working and learning environment.

A. Building/Bond Program Update

5. OPEN BOARD DISCUSSION

The Board discussed a number of issues related to the future of the District and asked staff to provide information on those items at future meetings.

6. ADJOURNMENT

Vice President Ortiz adjourned the meeting at 11:56 a.m.

Brian King
Chancellor and Secretary to the Board of Trustees

*Draft minutes presented to the Board of Trustees: April 15, 2020
jd*

LOS RIOS COMMUNITY COLLEGE DISTRICT
Board Meeting Minutes
Wednesday, March 11, 2020

1. CALL TO ORDER

The board meeting was called to order by Vice President Ortiz at 5:30 p.m., in the Winn Center Community Room at Cosumnes River College, 8401 Center Parkway, Sacramento, California.

Present:

Ms. Deborah Ortiz, Vice President
Mr. John Knight
Mr. Robert Jones
Ms. Pamela Haynes
Ms. Tami Nelson

Ms. Isabella-Marie Engel, Student Trustee

Dr. Brian King, Chancellor

Absent:

Mr. Dustin Johnson, President

2. ORAL COMMUNICATIONS

Edwin Fagin addressed the Board of Trustees regarding FTE allocations and the Economics program at Cosumnes River College.

James Frazee addressed the Board of Trustees regarding the conversion to online conversation and compensation for full-time faculty.

Tracille Larry addressed the Board of Trustees regarding counselors and communication issues.

3. CONSENT CONSIDERATIONS

A motion was made by Trustee Knight, seconded by Trustee Haynes, that the Board of Trustees approve Consent Consideration items A through I.

Roll Call Vote:

Aye: Haynes, Jones, Knight, Nelson, Ortiz

No: None

Absent: Johnson

Student Advisory Vote: Aye

Motion carried; 5:0

A. Board Meeting Minutes: February 19, 2020

That the Board of Trustees approve the minutes of the meetings held on February 19, 2020.

B. Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges

That the Board of Trustees approve the curriculum proposals for American River, Cosumnes, River, Folsom Lake and Sacramento City Colleges.

C. Statement of Legislative Principles

That the Board of Trustees approve the Statement of Legislative Principles submitted in the March agenda packet.

D. Special Event Authorization

That the Board of Trustees approve or ratify the applications listed herein.

College Events

| Date of Event | College | Location | Name of Event | Alcohol |
|----------------|---------|---------------|--|---------------|
| March 13, 2020 | FLC | Harris Center | Tom Rigney Art Exhibit Reception | Wine and Beer |
| March 31, 2020 | CRC | Winn Center | Board of Trustees Retirement Reception | Wine and Beer |

E. Disposition of Surplus Equipment

That the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

F. Ratify: Bid Transactions

That the Board of Trustees ratify and/or approve the bid transactions as herein listed.

| BID AWARDS | | | | | |
|------------|---------------------------|-----------------|------------|-----------------------|----------------|
| Bid № | Description | No of Responses | Award Date | Successful Vendor | Total Contract |
| 20012 | CRC Library Modernization | 7 | 2/25/20 | CNW Construction Inc. | \$304,000 |

BIDDERS

| Contractor Name | Base Bid | Total Bid |
|----------------------------------|-----------------|------------------|
| CNW Construction Inc. | \$304,000.00 | \$304,000.00 |
| American River Construction Inc. | \$306,000.00 | \$306,000.00 |
| JPB Designs Inc. | \$307,000.00 | \$307,000.00 |
| RBH Construction Inc. | \$311,987.00 | \$311,987.00 |
| Stratus Construction Co. | \$334,000.00 | \$334,000.00 |
| Buskirk Construction Inc. | \$344,000.00 | \$350,000.00 |
| TDP Construction Services Inc. | \$351,110.00 | \$351,110.00 |

G. Ratify: Affiliation and Other Agreements

That the Board of Trustees ratify and/or approve the agreements identified.

ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

| Agency | Clinical Program | Campus | Contract Date | Term |
|-----------------------------------|-------------------------|---------------|----------------------|-------------|
| California Dept. of Public Health | CHW ² | SCC | 10/21/19 | Evergreen |
| Roseville Topsmiles | Dental Asst. | SCC | 10/30/19 | Evergreen |
| Sacramento Wellness Dentistry | Dental Asst. | SCC | 11/21/19 | Evergreen |
| Able Beginnings | SLPA ¹ | ARC | 01/22/20 | Evergreen |

¹SLPA: Speech Language Pathology Assistant

²CHW: Community Health Worker

ON-CAMPUS FACILITY USE AGREEMENTS

Below are Facility Use Agreements for events where facilities are provided free of charge or the District has or will receive payment from the user.

| Campus | Type of Agreement | Permit Number |
|---------------|--------------------------|----------------------|
| EDC | Facility Use Permit | EDC-2020-009 |
| EDC | Facility Use Permit | EDC-2020-011 |
| EDC | Facility Use Permit | EDC-2020-012 |
| EDC | Facility Use Permit | EDC-2020-013 |
| FLC | Facility Use Permit | FLC 20-009 |
| FLC | Facility Use Permit | FLC 20-010 |
| FLC | Facility Use Permit | FLC 20-011 |
| FLC | Facility Use Permit | FLC 20-012 |
| CRC | Facility Use Permit | C20-00781 |
| CRC | Facility Use Permit | C20-00782 |

| | | |
|---------------|---------------------|----------|
| CRC | Facility Use Permit | C20-0080 |
| CRC | Facility Use Permit | C20-0083 |
| SCC | Facility Use Permit | S20-0050 |
| SCC | Facility Use Permit | S20-0069 |
| SCC | Facility Use Permit | S20-0076 |
| SCC | Facility Use Permit | S20-0079 |
| Harris Center | Facility Use Permit | 14297 |
| Harris Center | Facility Use Permit | 14352 |
| Harris Center | Facility Use Permit | 14391 |
| Harris Center | Facility Use Permit | 14916 |
| Harris Center | Facility Use Permit | 14921 |
| Harris Center | Facility Use Permit | 14960 |
| Harris Center | Facility Use Permit | 14961 |
| Harris Center | Facility Use Permit | 14971 |
| Harris Center | Facility Use Permit | 14997 |
| ARC | Facility Use Permit | 1149 |
| ARC | Facility Use Permit | 1150 |
| ARC | Facility Use Permit | 1151 |
| ARC | Facility Use Permit | 1152 |
| ARC | Facility Use Permit | 1153 |
| ARC | Facility Use Permit | 1154 |
| ARC | Facility Use Permit | 1155 |
| ARC | Facility Use Permit | 1156 |
| ARC | Facility Use Permit | 1157 |
| ARC | Facility Use Permit | 1158 |
| ARC | Facility Use Permit | 1159 |

H. Purchase Orders, Warrants, Checks and Electronic Transfers

That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.

| PURCHASE ORDERS | | |
|--|--|------------------|
| General Fund | 0001110194-0001110753 B200890-B200905 | \$ 6,312,576.16 |
| Capital Outlay Fund | 0003018475-0003018536 | |
| Child Development Fund | 0006000912-0006000912 | |
| Self-Insurance Fund | 0009000442-0009000442 | |
| WARRANTS | | |
| General Fund | 789884-791298 | \$ 12,496,932.41 |
| General Fund-ARC Instructional Related | 010541-010617 | |
| General Fund-CRC Instructional Related | 023605-023647 | |
| General Fund-FLC Instructional Related | 031666-031686 | |
| General Fund-SCC Instructional Related | 048225-048271 | |
| Capital Outlay Fund | 834460-834526 | |
| Student Financial Aid Fund | 900546-900602 | |
| Child Development Fund | 954823-954831 | |
| Self-Insurance Fund | 976593-976598 | |
| ODSFD | - | |
| Payroll Warrants | 461678-462880 | \$ 7,950,531.59 |
| Payroll Vendor Warrants | 66703-66834 | |
| January Leave Process | 462881-465813 | |
| CHECKS | | |
| Financial Aid Disbursements (E-trans) | - | \$ 26,995,164.98 |
| Clearing Checks | 2820-2820 | \$ 547.00 |

| | | |
|--------------------------------------|---|-----------------|
| Parking Checks | 3156-3159 | \$ 122.00 |
| Bookstore Fund – ARC | 34156-34193 | \$ 1,126,627.36 |
| Bookstore Fund – CRC | 28937-29011 | |
| Bookstore Fund – FLC | 10816-10847 | |
| Bookstore Fund – SCC | 51606-51673 | |
| Student Clubs Agency Fund – ARC | 6049-6053 | \$ 108,726.13 |
| Student Clubs Agency Fund – CRC | 5371-5401 | |
| Student Clubs Agency Fund – FLC | 2828-2848 | |
| Student Clubs Agency Fund – SCC | 4391-4432 | |
| Foundation – ARC | 6640-6717 | \$ 150,177.90 |
| Foundation – CRC | 2838-2853 | |
| Foundation – FLC | 1921-1936 | |
| Foundation – SCC | 5385-5395 | |
| Foundation – DO | 1162-1167 | |
| Associated Students Trust Fund – ARC | 1040-1043 | \$ 10,533.75 |
| Associated Students Trust Fund – CRC | 0918-0921 | |
| Associated Students Trust Fund – FLC | 0761-0763 | |
| Associated Students Trust Fund – SCC | - | |
| Regional Performing Arts Center Fund | USI Check System 7365-7365 Manual checks 9243-9243 | \$ 997,917.01 |

ELECTRONIC TRANSFERS

| | | |
|--------------------------------------|-----------------|------------------|
| Board of Equalization | - | \$ 10,029.00 |
| PARS | - | \$ 60,541.88 |
| Vendors | - | \$ |
| International Wire- Ethan Way Center | - | \$ |
| Backup Withholding | - | \$ - |
| Retiree Health Trust | - | \$ - |
| Self-Insurance | - | \$ 120,935.24 |
| Bookstore | - | \$ 37,566.25 |
| Payroll Direct Deposit Advices | 1027771-1032738 | \$ 12,542,243.90 |
| Other Payroll Transactions | - | \$ 4,561.00 |
| Foundation Scholarships | - | \$ 13,000.00 |
| ACH Transaction | - | \$ 4,396.48 |

I. Human Resources Transactions

That the Board of Trustees approve the human resources transactions listed in the March board agenda packet.

4. ACTION**A. California Community Colleges Classified Employee of the Year**

A motion was made by Trustee Haynes, seconded by Trustee Knight, that the Board of Trustees endorse the nomination of Courtnee Mack of Sacramento City College, for the 2020 California Community Colleges Classified Employee of the Year Award.

Roll Call Vote:

*Aye: Haynes, Jones, Knight, Nelson, Ortiz
No: None*

Absent: Johnson

Student Advisory Vote: Aye

Motion carried; 5:0

B. Public Hearing: Dual Enrollment Memorandum of Understanding with Elk Grove Unified School District

Public Hearing: Vice President Ortiz declared a public hearing to receive comments on the MOU between the LRCCD and EGUSD.

A motion was made by Trustee Haynes, seconded by Trustee Knight, that the Board of Trustees authorize the MOU between the LRCCD and EGUSD; and authorize the Chancellor or designee to execute the necessary documents.

Roll Call Vote:

Aye: Haynes, Jones, Knight, Nelson, Ortiz

No: None

Absent: Johnson

Student Advisory Vote: Aye

Motion carried; 5:0

5. INFORMATION

A. Cosumnes River College's Hawk Cares Program

Cosumnes River College staff presented an overview of the Hawk Cares Program created by the CRC President's Circle as a priority initiative to address the basic needs of our students. In late spring/early fall 2020, CRC Plans to open a Care Center to provide a one-stop location for students to receive these critical services. Services housed in the Care Center will include Homes for Hawks (emergency housing and housing voucher program), Hawk Spot Food Pantry, Hawk Swap Clothing Exchange, Emergency Loan, Showers for Homeless Students, Textbook Scholarship, and Gowns for Grads.

B. Cosumnes River College's Community Partnership for Rose Preservation

Cosumnes River College staff presented an overview of the community partnership with the Sacramento Historic Rose Garden. Representatives of the Old City Cemetery, Judy Eitzen and Anita Clevenger also provided remarks and expressed appreciation for the partnership.

6. BOARD MEMBER REPORTS

Trustee Engel recognized two ARC students, Paul Mcyntire and Eileen Stanwick, who were tragically killed this month.

Trustee Haynes recognized President Bush for the A2Mend conference. She attended the Lobby Day legislative meetings with Vice President Ortiz, Chancellor King Brian, and General Counsel Sherry. She also attended Hispanic Chamber Luncheon.

Trustee Ortiz addressed a Sacramento City College class on the history of Latinas and issues of immigration. She thanked staff for the robust and engaging board retreat.

7. FUTURE AGENDA ITEMS

No future agenda items were discussed.

8. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Jonathan Leong, Cosumnes River College Student Senate
Julie Olsen, President, Cosumnes River College Classified Senate
Julie Oliver, President, Districtwide Academic Senate
Dean Murakami, LRCFT

Chancellor's Report:

Chancellor King utilized the opportunity to provide an important update on the planning for the impact of COVID-19 will have on our colleges and district.

9. CLOSED SESSION

General Counsel Sherry announced closed session as listed below. The following board members went into closed session at 7:30 pm: Ms. Haynes, Mr. Jones, Mr. Knight, Ms. Nelson and Ms. Ortiz.

A. Under Government Code section 54957, subd. (a); Complaint against Public Employee

Closed Session Adjourned: 7:48pm

Open Session: 7:49pm

10. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION

In Closed Session matter identified as Item 9.A, the Board of Trustees voted 5:0 to deny the appeal of the complaint against the public employee.

11. ADJOURNMENT

A motion was made by Trustee Haynes, seconded by Trustee Knight, that the meeting be adjourned.

Vice President Ortiz adjourned the meeting at 7:50 pm.

BRIAN KING

Chancellor and Secretary to the Board of Trustees

Draft minutes presented to the Board of Trustees: April 15, 2020

LOS RIOS COMMUNITY COLLEGE DISTRICT
Special Board Meeting Minutes
Tuesday, March 17, 2020

This special board meeting was held via Zoom Conference in accordance with Executive Orders N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020.

1. CALL TO ORDER

The special board meeting was called to order by Vice President Ortiz at 4:30 p.m.

Present:

Ms. Deborah Ortiz, Vice President
Mr. Robert Jones
Mr. John Knight
Ms. Pamela Haynes
Ms. Tami Nelson

Dr. Brian King, Chancellor

Absent:

Mr. Dustin Johnson, President

2. ORAL COMMUNICATIONS

There were no oral communications.

3. SPECIAL BOARD ACTION

- A. Resolution No. 2020-02: The Board of Trustees of the Los Rios Community College District Declares Emergency Conditions and Takes Additional Action in Response to the Threat of COVID-19.

A motion was made by Trustee Haynes, seconded by Trustee Jones, that the Board of Trustees approve Resolution 2020-02 declaring emergency conditions exist and authorizing the Chancellor, or designee, to take the actions permitted in that Resolution.

Roll Call Vote:

Aye: Haynes, Jones, Knight, Nelson, Ortiz

No: None

Absent: Johnson

Student Advisory Vote: Aye

Motion carried; 5:0

4. ADJOURNMENT

Vice President Ortiz adjourned the meeting 4:20 pm.

BRIAN KING

Chancellor and Secretary to the Board of Trustees

Minutes approved by the Board of Trustees: April 15, 2020

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | | |
|------------------------------------|-------------------------------------|------------------------------|-----------------|
| SUBJECT: | Revised 2020 Board Meeting Calendar | ATTACHMENT: Yes | |
| | | ENCLOSURE: None | |
| AGENDA ITEM: | Consent Item B | TYPE OF BOARD CONSIDERATION: | |
| RECOMMENDED BY: | Brian King, Chancellor | Brian King | CONSENT/ROUTINE |
| | | | FIRST READING |
| APPROVED FOR CONSIDERATION: | Brian King, Chancellor | Brian King | ACTION X |
| | | | INFORMATION |

BACKGROUND:

On March 17, 2020 all Los Rios Community College District operations were transitioned to fully remote until further notice in response to the threat of the COVID-19 pandemic. In accordance with Executive Orders N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act have been revised to authorize public meetings via teleconference and to make meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the governing body. All Brown Act provisions requiring the physical presence of members, the clerk or other personnel, or of the public for a public meeting are waived only during the period in which state or local public health officials have imposed or recommended social distancing measures.

STATUS:

Until further notice, Los Rios Community College District Board Meetings will be held via Zoom Conference, and all board agenda materials will be posted on the District's website. In an effort to control the spread of COVID-19, meetings will not be physically open to the public. All members of the public may participate in board meetings via Zoom Conference. A revised 2020 calendar with the physical meeting locations removed is attached.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the revised 2020 board meeting calendar removing the physical locations.

LOS RIOS

COMMUNITY COLLEGE DISTRICT

2020 Board Meeting Calendar

Regular board meetings are generally the second Wednesday of the month
(unless otherwise noted) at 5:30 pm

Until further notice, Los Rios Community College District Board Meetings will be held in accordance with Executive Orders N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act.

In an effort to control the spread of COVID-19, meetings will not be physically open to the public. All members of the public may participate in Board Meetings via Zoom Conference. Please visit the Board of Trustees Website at: <https://losrios.edu/about-los-rios/board-of-trustees/board-agendas-and-minutes> for details.

| JANUARY | | | | JULY | | | |
|-------------|-------------------------|-----------|--|--------------|---------------------------|-----------|--|
| | | 15 | | | 8 Study Session | | |
| FEBRUARY | | | | AUGUST | | | |
| | | 19 | | | 12 | | |
| MARCH | | | | SEPTEMBER | | | |
| 6-7* | 11 CRC | | | | 9 | | |
| APRIL | | | | OCTOBER | | | |
| | | 15 | | 9-10* | 14 | | |
| MAY | | | | NOVEMBER | | | |
| | 13 | | | | | 18 | |
| JUNE | | | | DECEMBER | | | |
| | 10 | | | | | 16 | |

*Board Retreat Dates

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESNTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | | |
|-----------------------------|---|------------------------------|---|
| SUBJECT: | Curriculum Proposals: American River, Cosumnes River, Folsom Lake and Sacramento City Colleges | ATTACHMENT: Yes | |
| | | ENCLOSURE: None | |
| AGENDA ITEM: | Consent Item C | TYPE OF BOARD CONSIDERATION: | |
| RECOMMENDED BY: |  Jamey Nye, Deputy Chancellor | CONSENT/ROUTINE | X |
| APPROVED FOR CONSIDERATION: |  Brian King, Chancellor | FIRST READING | |
| | | ACTION | |
| | | INFORMATION | |

STATUS:

The District Curriculum Coordinating Committee reviews college proposals for new, modified, or deleted courses and programs; general education guidelines, graduation competencies, grading policies, course placement into disciplines, and discusses and acts on other curriculum related issues. The attached curriculum was approved at the March 27, 2020 meeting.

The District Curriculum Coordinating Committee membership includes the following representatives: American River College – Valerie Rose (chair), Joe Gilman, Al Ahmadi; Cosumnes River College – Brian Noel, Amanda Wolcott-Paskey, Juana Esty; Folsom Lake College – Rose Giordano, Eric Wada, Danny Siegfried; Sacramento City College – Dyan Pease (Chair), Renee Medina, Richard Yang, Shannon Gilley; District Senate – Alisa Shubb; Articulation Officer – Lynn Fowler; District Office – Tammy Montgomery; and Student Representative: TBA.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the curriculum proposals for American River, Cosumnes River, Folsom Lake and Sacramento City College.

Los Rios Community College District

Recommendation for Adoption by the Board of Trustees

April 15, 2020

COURSE PROPOSALS

Course Deletions

American River College

- 1. KINES 356 Theory of Softball (1.00 unit)**

Justification: This course is no longer being offered. Many of the topics are now being covered in SPORT 365, 366, and 368.

- 2. KINES 408 Administration of Fitness Programs (2.00 units)**

Justification: This course is being deleted and replaced by a variety of BUS 200-level courses (all one unit) from which the student would choose two. These BUS courses will better serve the needs and interests of the students in the Fitness Specialist Certificate program.

- 3. TECCOM 320 Technical/Professional Communication: Proposal Writing (3.00 units)**

Justification: The certificate and courses in this program are being updated and restructured. The TECCOM 320: Technical/Professional Communication: Proposal Writing course is no longer needed in the catalog.

Cosumnes River College

- 1. CISN 374 Messaging Server Administration (3.00 units)**

Justification: Based on industry feedback this skill set is not needed for students entering this field. No junior administrator will ever be put in charge of an Exchange Server. Thus, we recommend this course gets deleted and our FTE be put to better use.

- 2. CISN 378 Database Administration for Microsoft SQL Server (3.00 units)**

Justification: Based on industry feedback this skill set is not needed for students entering this field. No junior administrator will ever be put in charge of a SQL Server. Thus, we recommend this course gets deleted and our FTE be put to better use.

- 3. CISS 320 Implementing Network Security and Counter Measures (3.00 units)**

Justification: This course has been replaced by CISS 327. Industry supports this deletion.

4. CISS 330 Implementing Internet Security and Firewalls (3.00 units)

Justification: This course has been replaced by CISS 316. Industry supports this deletion.

Folsom Lake College

1. HCD 375 Service Learning Volunteer Fieldwork (1.00 - 3.00 units)

Justification: This course has experienced no enrollment in the semesters that it was offered. We have not offered it in the past three academic years and the course no longer meets the needs of our students.

2. MGMT 230 Introduction to Purchasing Contracts (3.00 units)

Justification: This program was deleted due to low student completions. We have offered the course for the last two years to allow students to finish the program. It is now time to delete this course as it no longer meets the needs of the students.

3. MGMT 231 Negotiation Planning (3.00 units)

Justification: This program was deleted due to low student completions. We have offered the course for the last two years to allow students to finish the program. It is now time to delete this course as it no longer meets the needs of the students.

4. MGMT 233 Purchasing Organization Management (3.00 units)

Justification: This program was deleted due to low student completions. We have offered the course for the last two years to allow students to finish the program. It is now time to delete this course as it no longer meets the needs of the students.

Sacramento City College

1. ACCT 109 Introduction to Ethics and Fraud in Accounting (1.50 units)

Justification: This class has been removed from the requirements and electives for Accounting AS Degree curriculum and from the curriculum for both the Accounting Clerk Certificate and the Full Charge Bookkeeper Certificate. The class has not been taught at SCC for several years, and is not expected to be taught again. SCC will continue to offer ACCT 361, Ethics, Fraud & Legal Issues for Accountants, a transferable 3 unit ethics class.

2. ACCT 138 Small Business Taxes (2.00 units)

Justification: This class has been removed from the requirements and electives for Accounting AS Degree curriculum and from the curriculum for both the Accounting Clerk Certificate and the Full Charge Bookkeeper Certificate. The class has not been taught at SCC for several years, and is not expected to be taught again. ENTR 301, Accounting for Entrepreneurs, is a newly developed entrepreneurial class created to focus on accounting for small businesses. In addition,

SCC will continue to offer ACCT 101-College Accounting, ACCT 121-Payroll Accounting and ACCT 341-Computerized Accounting. These classes also cover accounting information important to small businesses.

3. ACCT 290 Accounting Clerk Practicum (2.00 units)

Justification: This class has been removed from the requirements and electives for Accounting AS Degree curriculum and from the curriculum for both the Accounting Clerk Certificate and the Full Charge Bookkeeper Certificate. The class has not been taught at SCC for several years, and is not expected to be taught again. This course was originally developed and taught by an accounting professor who has since retired from SCC. The current accounting professors agree that the accounting courses offered by SCC provide adequate and competent training to our accounting students without this practicum.

4. ACCT 292 Full Charge Bookkeeper Practicum (2.00 units)

Justification: This class has been removed from the requirements and electives for Accounting AS Degree curriculum and from the curriculum for both the Accounting Clerk Certificate and the Full Charge Bookkeeper Certificate. The class has not been taught at SCC for several years, and is not expected to be taught again. This course was originally developed and taught by an accounting professor who has since retired from SCC. The current accounting professors agree that the accounting courses offered by SCC provide adequate and competent training to our accounting students without this practicum.

5. ECE 356 Programs for the School-Age Child (3.00 units)

Justification: This course is being deleted as the outcomes and objectives are now included in EDUC 360: Working with the School Age Child.

6. ECE 358 Activities for the School-Age Child (3.00 units)

Justification: This course is being deleted as the outcomes and objectives are now included in EDUC 360: Working with the School Age Child.

7. ECE 362 Music for Children (3.00 units)

Justification: The course outcomes and objectives have been added to ECE 360.

New to District Courses

American River College

1. ELEVA 298 Work Experience in Elevator Apprenticeship (0.50 - 4.00 units)

Prerequisite: None.

Enrollment Limitation: Indentured in the Elevator apprenticeship program.

37.50 - 300.00 hours laboratory

This course provides students the opportunity to work in the Elevator Apprenticeship program for the purpose of developing specific skills to meet the goals and objectives of the Elevator Joint Apprenticeship and Training Committee (J.A.T.C.). Students complete work experience hours at approved training sites. Students may take up to 16 units total across all Work Experience course offerings. This course may be repeated when there are new or expanded learning objectives. Only one Work Experience course may be taken per semester.

Justification: The Work Experience Education and Internship program serves as a unique academic program in which the student, employer, and college cooperate to combine study and practical work experience to develop students' marketable skills and prepare them for a career as an elevator constructor.

2. NATR 301 Introduction to Ornithology (4.00 units)

Prerequisite: None.

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.

54.00 hours lecture, 54.00 hours laboratory

This introductory course covers the biology and natural history of birds. Topics include evolutionary origins of birds and of flight, avian anatomy and physiology, and bird behavior, such as migration, song, feeding ecology, and mating systems. Conservation strategies are also investigated. Laboratory work explores bird structure and function, taxonomic classification, and species identification, particularly of those found in California and the western United States. Field trips may be required. This course is not open to students who have completed BIOL 332.

Justification: This course provides a cross-listing in Natural Resources for this focused study in ornithology, that exemplifies basic biological and ecological principles using birds. Since general biology courses typically cover an enormous diversity of biological organisms, this course allows students to concentrate on a single taxa and thus they can more thoroughly explore basic biological principles using this one group. This course broadens our biology offerings to include courses for students interested in organismal biology and natural resources. In addition, since birdwatching is a very popular pastime in the United States, this course provides a scientific background for recreational birders.

Cosumnes River College

1. CISS 353 Management of Information Security (3.00 units)

Prerequisite: CISS 310 with a grade of "C" or better

48.00 hours lecture, 18.00 hours laboratory

This course focuses on the managerial aspects of information security and assurance. Topics covered include project management, access control models, information security governance, and information security program assessment and metrics. Coverage on the foundational and technical components of information security is included to reinforce key concepts.

Justification: It was determined from a recent CIS advisory committee that a security program was necessary to fulfill the needs of our students and our community. Accordingly, this course was developed to meet the needs of that program. It will be listed as a required course in the CIS Security degree. Furthermore, it meets CSU transfer criteria.

2. CONST 145 Advanced Solar Photovoltaic Systems (3.00 units)

Prerequisite: CONST 143 with a grade of "C" or better

45.00 hours lecture, 27.00 hours laboratory

This course reviews basic solar PV system basics, and will continue deeper into concepts in system sizing and wiring, utility interconnection requirements and policies, commissioning, maintenance and troubleshooting, economic analysis and business models, and will conclude with preparation for an external industry certification examination.

Justification: The purpose of this new course is to create the additional training capacity needed to better prepare students for careers in the solar industry. CONST 145 will be the second of two solar courses required for the new Solar Installers certificate at CRC.

Sacramento City College

1. CNC 270 Fundamentals of Computer Numerical Control (CNC) (2.00 units)

Prerequisite: None.

25.00 hours lecture, 33.00 hours laboratory

This course will prepare students with the introductory skills to operate a Computer Numerical Control (CNC) machine. Students will learn to set up, program, and operate CNC machinery. Instruction includes an overview of the machining process, metrology, inspection, and blueprint reading. Components of this course will be offered online. Students will need to have access to a computer and the Internet and have some familiarity with a computer.

Justification: This course covers the fundamental theory of Computerized Numerical Control (CNC) and the student will receive basic CNC hands-on practical experience.

2. CNC 272 Applied Computer Numerical Control (CNC) (3.00 units)

Prerequisite: CNC 270 with a grade of "C" or better

36.00 hours lecture, 54.00 hours laboratory

This course will give students the skills, knowledge, and training to setup and operate a Computer Numerical Control (CNC) milling machine. Students will learn milling machine setup, CNC programming (coding), tooling, editing, and program debugging. Students will also learn skills needed for this industry such as blue print reading and geometric dimensioning and tolerancing. The order of operation will be taught as a skill development. Components of this course will be offered online. Students will need to have access to a computer and the Internet and have some familiarity with a computer.

Justification: This course covers the advanced theory of Computerized Numerical Control (CNC) and the student will receive complex CNC hands-on practical experience.

3. IMMT 120 Technical Documentation and Communication (2.00 units)

Prerequisite: None.

36.00 hours lecture

This course provides the student with basic workplace skills needed to enter the workforce as an industrial maintenance mechanic technician. Units of instruction include technical writing, digital form comprehension, communication skills, writing e-mail messages, Internet websites, critical thinking, problem solving, and conflict resolution. Components of this course will be offered online. Students will need to have access to a computer and the Internet and have some familiarity with a computer.

Justification: This course is needed for students to learn verbal and written communication skills and record keeping skills.

4. IMMT 121 Industrial Mechanics I (3.00 units)

Prerequisite: IMMT 120, 130, and 140 with grades of "C" or better

36.00 hours lecture, 54.00 hours laboratory

This course is designed to introduce the student to the theoretical and practical applications of basic mechanical systems utilized in the industrial mechanical industry. Additional studies including plant safety, hand and power tool fundamentals, blueprint reading, principles of power transmission, properties of lubricants, shaft and coupling alignment, and conveyor systems. Components of this course will be offered online. Students will need to have access to a computer and the Internet and have some familiarity with a computer.

Justification: This course teaches the students fundamental mechanical maintenance skills used in the Industrial Maintenance Mechanic field.

5. IMMT 130 Technical Calculations (2.00 units)

Prerequisite: None.

36.00 hours lecture

This course focuses on building mathematical skills specific to the industrial maintenance mechanic trades; problem solving using metric (SI) units and English and metric unit conversions; solution of word problems involving length, area, volume, weight, strength of materials, work, power, energy, and efficiencies; exponents; problem solving using graphs and tables; algebraic solutions to applied problems. Components of this course will be offered online. Students will need to have access to a computer and the Internet and have some familiarity with a computer.

Justification: This course covers the fundamental technical calculations skill sets as it applies the Industrial Maintenance Mechanic field.

6. IMMT 140 OSHA 10 General Safety - IIPP (1.50 units)

Prerequisite: None.

27.00 hours lecture

This class focuses on the training required for the OSHA 10-Hour General Industry card. Training includes safety policies, procedures, standards, and general industry safety and health principles. Topics for this course will include US Department of Labor's Introduction to Occupational Safety and Health Administration (OSHA), Walking and Working Surfaces, Electrical Hazards, Hazardous Materials, Personal Protective Equipment, Machine Guarding, and Hazard Communication training modules. This course also covers Cal/OSHA's Injury and Illness Prevention Program. Components of this course will be offered online. Students will need to have access to a computer and the Internet and have some familiarity with a computer.

Justification: This course covers both OSHA's General Industry Safety and Health regulations and Cal/OSHA's Injury and Illness Prevention Program.

7. IMMT 230 Industrial Electricity I (3.00 units)

Prerequisite: IMMT 120, 130, and 140 with grades of "C" or better

36.00 hours lecture, 54.00 hours laboratory

This course provides instruction in power and control circuits and devices used in the industrial mechanical industry. Units of instruction include a study of electron theory, magnetism, induction, alternating current, direct current, resistance, capacitance, transformers, electric motors, industrial equipment wiring diagrams, and electrical troubleshooting. Students will practice using electrical meters and test instruments in the laboratory. Electrical safety practices will also be covered. Components of this course will be offered online. Students will need to have access to a computer and the Internet and have some familiarity with a computer.

Justification: This course covers the fundamental application of electrical circuits and devices used in the Industry Maintenance Mechanic Technology field.

8. IMMT 240 Industrial Fluid Power I (3.00 units)

Prerequisite: IMMT 120, 130, and 140 with grades of "C" or better

36.00 hours lecture, 54.00 hours laboratory

This course provides instruction in the principles of fluid power, hydraulic, pneumatic, and compressed air systems. Laboratory activities include operation, testing, maintenance, and troubleshooting of hydraulic, pneumatic, and compressed air systems. Components of this course will be offered online. Students will need to have access to a computer and the Internet and have some familiarity with a computer.

Justification: This course focuses on teaching the students fundamentals of water pumping, hydraulic, pneumatic, and compressed air systems found in the Industry Maintenance Mechanic field.

9. IMMT 250 Industrial Control Systems I (3.00 units)

Prerequisite: IMMT 120, 130, and 140 with grades of "C" or better

36.00 hours lecture, 54.00 hours laboratory

This course provides instruction in the fundamentals and programming of Programmable Logic Controls (PLC) and Variable Frequency Drives (VFD). Additional studies include Servo Divers, Industrial Sensors and Instrumentation. Components of this course will be offered online. Students will need to have access to a computer and the Internet and have some familiarity with a computer.

Justification: This course provides instruction in fundamentals and programming of Programmable Logic Controls (PLC) and Variable Frequency Drives (VFD) control systems.

10. IMMT 252 Industrial Control Systems II (3.00 units)

Prerequisite: IMMT 120, 130, and 140 with grades of "C" or better

36.00 hours lecture, 54.00 hours laboratory

This course provides instruction in the fundamentals, design, programming, operations, and troubleshooting of industrial equipment. Students will need to have access to a computer and the Internet and have some familiarity with a computer.

Justification: This course provides instruction in design, programming, operations, and troubleshooting of industrial equipment.

PROGRAM PROPOSALS

Program Deletion(s)

American River College

1. Technical Communications

Justification: The certificate and courses in this program are being updated and restructured. The Technical Communications degree is no longer needed in the catalog.

Cosumnes River College

1. CIS - Linux Systems Administrator

Justification: The demand for a whole Linux certificate is not there based on enrollment and industry feedback. We still have a Linux course for students who need it.

New Programs

American River College

1. Electrical Apprenticeship Level I

This program concentrates on training apprentices to the level I requirements for the electrical industry and has been approved by the State of California Department of Apprenticeship Standards. Training emphasis includes safety, blueprint reading, residential and commercial electrical processes, building codes, estimation, and various electrical topics.

Justification: This certificate includes the training for electrical apprentices to meet the Division of Apprenticeship Standards (DAS) level I guidelines for the electrical apprenticeship program. The electrical industry has expressed a need for apprentices and journey workers to have certificates and degrees for potential management positions. These certificates and degrees will align with the levels of the apprenticeship program.

2. Electrical Apprenticeship Level II

This program concentrates on training apprentices to the level II requirements for the electrical industry and has been approved by the State of California Department of Apprenticeship Standards. Training emphasis includes safety, blueprint reading, residential and commercial electrical processes, building codes, estimation, and various electrical topics.

Justification: This certificate includes the training for electrical to meet the Division of Apprenticeship Standards (DAS) level II guidelines for the electrical apprenticeship program. The electrical industry has expressed a need for apprentices and journey workers to have

certificates and degrees for potential management positions. These certificates and degrees will align with the levels of the apprenticeship program.

3. Electrical Apprenticeship Level III

This program concentrates on training apprentices to the level III requirements for the electrical industry and has been approved by the State of California Department of Apprenticeship Standards. Training emphasis includes safety, blueprint reading, residential and commercial electrical processes, building codes, estimation, and various electrical topics.

Justification: This certificate includes the training for electrical to meet the Division of Apprenticeship Standards (DAS) level III guidelines for the electrical apprenticeship program. The electrical industry has expressed a need for apprentices and journey workers to have certificates and degrees for potential management positions. These certificates and degrees will align with the levels of the apprenticeship program.

4. Electrical Apprenticeship Level IV

This program concentrates on training apprentices to the level IV requirements for the electrical industry and has been approved by the State of California Department of Apprenticeship Standards. Training emphasis includes safety, blueprint reading, residential and commercial electrical processes, building codes, estimation, and various electrical topics.

Justification: This certificate includes the training for electrical to meet the Division of Apprenticeship Standards (DAS) level IV guidelines for the electrical apprenticeship program. The electrical industry has expressed a need for apprentices and journey workers to have certificates and degrees for potential management positions. These certificates and degrees will align with the levels of the apprenticeship program.

5. Elevator Apprenticeship

This program concentrates on training elevator apprentices to the specific levels required for the elevator industry and has been approved by the State of California Division of Apprenticeship Standards. It includes safety, blueprint reading, commercial construction processes, building codes, estimation, welding, and various elevator topics.

Justification: This degree concentrates on training apprentices to the specific levels required for the elevator construction industry and has been approved by the State of California Department of Apprenticeship Standards (DAS) journey level guidelines for the elevator apprenticeship program. The elevator industry has expressed a need for apprentices and journey workers to have certificates and degrees for potential management positions. These certificates and degrees will align with the levels of the apprenticeship program.

6. Elevator Apprenticeship

This program concentrates on training elevator apprentices to the specific levels required for the elevator industry and has been approved by the State of California Division of Apprenticeship Standards. It includes safety, blueprint reading, commercial construction processes, building codes, estimation, welding, and various elevator topics.

Justification: This certificate concentrates on training apprentices to the specific levels required for the elevator construction industry and has been approved by the State of California Department of Apprenticeship Standards (DAS) journey level guidelines for the elevator apprenticeship program. The elevator industry has expressed a need for apprentices and journey workers to have certificates and degrees for potential management positions. These certificates and degrees will align with the levels of the apprenticeship program.

7. Elevator Apprenticeship Level I

This program concentrates on training apprentices to the level I requirements for the elevator industry and has been approved by the State of California Department of Apprenticeship Standards. Training emphasis includes safety, blueprint reading, residential and commercial elevator processes, building codes, estimation, and various elevator topics.

Justification: This certificate concentrates on training apprentices to the specific levels required for the elevator construction industry and has been approved by the State of California Department of Apprenticeship Standards (DAS) level I guidelines for the elevator apprenticeship program. The elevator industry has expressed a need for apprentices and journey workers to have certificates and degrees for potential management positions. These certificates and degrees will align with the levels of the apprenticeship program.

8. Elevator Apprenticeship Level II

This program concentrates on training apprentices to the level II requirements for the elevator industry and has been approved by the State of California Department of Apprenticeship Standards. Training emphasis includes safety, blueprint reading, residential and commercial elevator processes, building codes, estimation, and various elevator topics.

Justification: This certificate concentrates on training apprentices to the specific levels required for the elevator construction industry and has been approved by the State of California Department of Apprenticeship Standards (DAS) level II guidelines for the elevator apprenticeship program. The elevator industry has expressed a need for apprentices and journey workers to have certificates and degrees for potential management positions. These certificates and degrees will align with the levels of the apprenticeship program.

9. Elevator Apprenticeship Level III

This program concentrates on training apprentices to the level III requirements for the elevator industry and has been approved by the State of California Department of Apprenticeship Standards. Training emphasis includes safety, blueprint reading, residential and commercial elevator processes, building codes, estimation, and various elevator topics.

Justification: This certificate concentrates on training apprentices to the specific levels required for the elevator construction industry and has been approved by the State of California Department of Apprenticeship Standards (DAS) level III guidelines for the elevator apprenticeship program. The elevator industry has expressed a need for apprentices and journey workers to have certificates and degrees for potential management positions. These certificates and degrees will align with the levels of the apprenticeship program.

10. Shingler

This program concentrates on training shingler apprentices to the specific levels required for the construction industry and has been approved by the State of California Division of Apprenticeship Standards. It includes safety, blueprint reading, commercial construction processes, building codes, estimation, and various shingler topics.

Justification: American River College has taken over the administration of several existing apprenticeship training programs in the region. This certificate contains all of the coursework used in the shingler Apprentice training program.

Cosumnes River College

1. Cybersecurity and Information Assurance

This program prepares IT professionals to apply knowledge and experience in risk management and digital forensics to safeguard infrastructure and secure data through continuity planning and disaster recovery operations. Courses deliver proven methods for information security using software analysis techniques, cloud management, and networking strategies to prevent, detect, and mitigate cyber attacks. This program also provides preparation for several nationally recognized, high demand certifications in the field of Cybersecurity. **HIGHLIGHTS:** * Hands-on experience in a state-of-the-art Cybersecurity computer lab. * Part-time Cybersecurity Instructional Assistant (IA) in BS-145A to assist both students and instructors. * CAE/2Y designation (pending) (<https://tinyurl.com/t6a764o>). * Opportunities to work on specialized projects relating to computer information science, business and computer programming. * Study in a field that has great employment opportunities and encompasses many careers.

GUIDELINES TO STUDENTS: * This degree covers up to five CompTIA and three CISCO certification exams (note: the exams must be taken separately). * It is recommended that students use their best judgment and talk to a counselor or a CIS instructor to help guide them with their selection of the appropriate courses for their personal and/or professional needs. * Students who want to complete this degree in two years will have to take five or more courses per semester and some courses over the summer. In most cases it will take students three to four years to complete if not done full-time. **NOTES TO TRANSFER STUDENTS:** * If you are interested in transferring to a four-year college or university to pursue a bachelor's degree in this or a related major, it is critical you meet with a CRC counselor to select the appropriate transfer courses for your particular major. * Schools vary widely in terms of their graduation requirements.

Justification: The degree was updated using industry feedback. It replaces CIS - Information Systems Security, which we are deleting. We added more courses and we better aligned the degree with our sister colleges. Students who earn this degree should qualify for state jobs at the Information Technology Specialist level.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | | |
|------------------------------------|--|------------------------------|---|
| SUBJECT: | Transfer of Unclaimed Monies | ATTACHMENT: None | |
| | | ENCLOSURE: None | |
| AGENDA ITEM: | Consent Item D | TYPE OF BOARD CONSIDERATION: | |
| RECOMMENDED BY: | Mario Rodriguez, Vice Chancellor Finance and Administration | CONSENT/ROUTINE | X |
| APPROVED FOR CONSIDERATION: | Brian King | FIRST READING | |
| | | ACTION | |
| | | INFORMATION | |

BACKGROUND:

The Los Rios Police Department has accumulated and been holding unclaimed monies totaling \$18,102.95 for longer than three years. A process exists under Government Code section 50050 (and following) that allows the District to absorb those funds into its general fund if the rightful owners of those funds to not claim them. The process requires public notice and then action of the Board.

STATUS:

On December 13, 2019, the Los Rios Police Department caused a notice to be published as required by Government Code section 50050. No person has come forward to claim these funds within 45 days after the notice was published. As a result, those funds are now property of the Los Rios Community College District and may be transferred to the District's general fund under Government Code section 50053.

RECOMMENDATION:

It is recommended that Board of Trustees transfer the funds identified above into the District's General Fund.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | | |
|-----------------------------|--|------------------------------|------|
| SUBJECT: | Disposition of Surplus Equipment | ATTACHMENT: | None |
| | ENCLOSURE: None | | |
| AGENDA ITEM: | Consent Item E | TYPE OF BOARD CONSIDERATION: | |
| RECOMMENDED BY: | Mario Rodriguez, Vice Chancellor Finance and Administration | CONSENT/ROUTINE | X |
| APPROVED FOR CONSIDERATION: | Brian King, Chancellor | FIRST READING | |
| | | ACTION | |
| | | INFORMATION | |

BACKGROUND:

The Education Code regulates the procedures by which a Community College District can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District.

STATUS:

The District has a quantity of surplus materials that needs to be disposed of, such as outdated desks and computers. The District has located a scrap dealer who will take selected surplus items for recycling. Any items remaining will be disposed.

The surplus items to be recycled or disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 3 audio loggers; 132 computers; 12 hard drive boxes; 1 iMac; 12 laptops; 1 Macbook; 16 Macbook Pro's; 110 monitors; 33 notebook PC's; 7 printers; 2 servers and 1 workstation.

These items have a value of less than \$5,000.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | |
|-----------------------------|--|--|
| SUBJECT: | Ratify: Bid Transactions | ATTACHMENT: None |
| AGENDA ITEM: | | ENCLOSURE: None |
| RECOMMENDED BY: | Mario Rodriguez, Vice Chancellor Finance and Administration | TYPE OF BOARD CONSIDERATION: <i>Upd</i> |
| APPROVED FOR CONSIDERATION: | Brian King, Chancellor | CONSENT/ROUTINE X FIRST READING |
| | | ACTION INFORMATION |

BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions herein listed are presented for approval and/or ratification.

| CHANGE ORDERS | | | | |
|---|---------------|---------------|---------------------|--------------------|
| Bid No | Change Amount | Change Number | Vendor | New Contract Total |
| 18027 | \$180,649.00 | 5 | Flint Builders Inc. | \$32,142,440.00 |
| Description: Add 45 days for weather delay. New completion date is 6/3/2020. Increase PO Line 6 for additional signage, relocate fire alarm device, additional caulking on exterior furring, adding an all gender bathroom, removal of smartboard infrastructure. | | | | |

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transactions as herein listed.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | | |
|------------------------------------|---|------------------------------|---|
| SUBJECT: | Ratify: Grants and Contracts Awarded | ATTACHMENT: None | |
| | | ENCLOSURE: None | |
| AGENDA ITEM: | Consent Item G | TYPE OF BOARD CONSIDERATION: | |
| RECOMMENDED BY: | Brian King, Chancellor <i>Brian King</i> | CONSENT/ROUTINE | X |
| | | FIRST READING | |
| APPROVED FOR CONSIDERATION: | Brian King, Chancellor <i>Brian King</i> | ACTION | |
| | | INFORMATION | |

BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

| Title, Description, Term, Project Administrator | College/Unit | Amount | Source |
|---|--------------|----------|--|
| CCC Maker Grant • Funding for the Sacramento City College Makerspace. • 12/11/2019 through 6/30/2021 • Administrator: Gabriel Meehan / AVC, Economic and Workforce Development | SCC | \$15,000 | California Community College Chancellor's Office |

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | | |
|--|--|---------------------------------|---|
| SUBJECT: | Ratify: Affiliation and Other Agreements | ATTACHMENT: Yes | |
| | | ENCLOSURE: None | |
| AGENDA ITEM: | Consent Item H | TYPE OF BOARD CONSIDERATION: | |
| RECOMMENDED BY: | Mario Rodriguez, Vice Chancellor Finance and Administration | CONSENT/ROUTINE | X |
| APPROVED FOR CONSIDERATION: | Brian King , Chancellor | FIRST READING | |
| | | ACTION | |
| | | INFORMATION | |

BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

STATUS:

Pursuant to Board Policy 8315, the agreements listed on the attached document are hereby presented for approval/ratification.

RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified in this board agenda item.

ON-CAMPUS FACILITY USE AGREEMENTS

Below are Facility Use Agreements for events where facilities are provided free of charge or the District has or will receive payment from the user. All of the applicable events occurred prior to the District's closure due to COVID-19.

| Campus | Type of Agreement | Permit Number |
|---------------|---------------------|---------------|
| SCC | Facility Use Permit | S20-0080 |
| Harris Center | Facility Use Permit | 14245 |
| Harris Center | Facility Use Permit | 14339 |
| Harris Center | Facility Use Permit | 14392 |
| Harris Center | Facility Use Permit | 14962 |
| Harris Center | Facility Use Permit | 14970 |
| Harris Center | Facility Use Permit | 14996 |

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | | |
|-----------------------------|--|------------------------------|---|
| SUBJECT: | Purchase Orders, Warrants, Checks and Electronic Transfers | ATTACHMENT: Yes | |
| | | ENCLOSURE: None | |
| AGENDA ITEM: | Consent Item I | TYPE OF BOARD CONSIDERATION: | |
| RECOMMENDED BY: | Mario Rodriguez, Vice Chancellor Finance and Administration | CONSENT/ROUTINE | X |
| APPROVED FOR CONSIDERATION: | Brian King, Chancellor | FIRST READING | |
| | | ACTION | |
| | | INFORMATION | |

BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of February 16, 2020 through March 15, 2020 is on file in the District Business Services Office for review.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

| PURCHASE ORDERS | | |
|--|--|------------------|
| General Fund | 0001110456-0001111240 B200906-B200927 | \$ 8,560,504.32 |
| Capital Outlay Fund | 0003018527-0003018576 | |
| Child Development Fund | 0006000914-0006000914 | |
| Self-Insurance Fund | - | |
| | | |
| WARRANTS | | |
| General Fund | 791299-792902 | \$ 17,409,145.79 |
| General Fund-ARC Instructional Related | 010618-010705 | |
| General Fund-CRC Instructional Related | 023648-023676 | |
| General Fund-FLC Instructional Related | 031687-031708 | |
| General Fund-SCC Instructional Related | 048272-048321 | |
| Capital Outlay Fund | 834527-834612 | |
| Student Financial Aid Fund | 900603-900611 | |
| Child Development Fund | 954832-954849 | |
| Self-Insurance Fund | 976599-976604 | |
| ODSFD | - | |
| Payroll Warrants | 465814-467387 | \$ 8,833,851.78 |
| Payroll Vendor Warrants | 66835-66974 | |
| February Leave Process | 467388-468932 | |
| CHECKS | | |
| Financial Aid Disbursements (E-trans) | - | \$ 4,443,995.00 |
| Clearing Checks | 2821-2822 | \$ 7,530.11 |
| Parking Checks | 3162-3164 | \$ 56.00 |
| Bookstore Fund – ARC | 34194-34251 | \$ 620,868.17 |
| Bookstore Fund – CRC | 29012-29041 | |
| Bookstore Fund – FLC | - | |
| Bookstore Fund – SCC | 51674-51739 | |
| Student Clubs Agency Fund – ARC | 6054-6095 | \$ 99,642.77 |
| Student Clubs Agency Fund – CRC | 5402-5431 | |
| Student Clubs Agency Fund – FLC | 2849-2871 | |
| Student Clubs Agency Fund – SCC | 4433-4449 | |
| Foundation – ARC | 6718-6730 | \$ 31,709.95 |
| Foundation – CRC | 2854-2857 | |
| Foundation – FLC | 1937-1957 | |
| Foundation – SCC | 5396-5405 | |
| Foundation – DO | 1168-1172 | |
| Associated Students Trust Fund – ARC | - | \$ 221.51 |
| Associated Students Trust Fund – CRC | 0922-0922 | |
| Associated Students Trust Fund – FLC | 0764-0765 | |
| Associated Students Trust Fund – SCC | - | |
| Regional Performing Arts Center Fund | USI Check System 7489-7566 | \$ 649,838.12 |
| ELECTRONIC TRANSFERS | | |
| Board of Equalization | - | \$ |
| PARS | - | \$ 38,992.74 |
| Vendors | - | \$ |
| International Wire- Ethan Way Center | - | \$ 7,050.00 |
| Backup Withholding | - | \$ - |
| Retiree Health Trust | - | \$ - |
| Self-Insurance | - | \$ 67,353.88 |
| Bookstore | - | \$ 36,107.67 |
| Payroll Direct Deposit Advices | 1032739-1037884 | \$ 13,967,725.89 |
| Other Payroll Transactions | - | \$ 4,561.00 |
| Foundation Scholarships | - | \$ 13,000.00 |
| ACH Transaction | - | \$ 9,975.68 |

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | | |
|--|--|---------------------------------|---|
| SUBJECT: | Human Resources Transactions | ATTACHMENT: Yes | |
| | | ENCLOSURE: None | |
| AGENDA ITEM: | Consent Item J | TYPE OF BOARD CONSIDERATION: | |
| RECOMMENDED BY: | Jamey Nye, Deputy Chancellor <i>Jamey Nye</i> | CONSENT/ROUTINE | X |
| | | FIRST READING | |
| APPROVED FOR CONSIDERATION: | Brian King, Chancellor <i>Brian King</i> | ACTION | |
| | | INFORMATION | |

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

MANAGEMENT

APPOINTMENT – RESCISON(S)

| <u>Name</u> | <u>Subject/Position</u> | <u>Effective Date(s)</u> |
|---------------------|--|--------------------------|
| | <u>Sacramento City College</u> | |
| Mishra, Ashmeeta K. | Interim Dean of Science and Allied Health (M.A., California State University, Sacramento) | 03/19/20 – 04/30/20 |

APPOINTMENT(S) TO TEMPORARY POSITION(S)

| <u>Name</u> | <u>Subject/Position</u> | <u>Effective Date(s)</u> |
|--------------------|--|----------------------------------|
| | <u>American River College</u> | |
| Beckhorn, Nisha B. | Interim Dean of Student Services, Counseling and Transfer Services (M.S., California State University, Sacramento) | 03/16/20 – 12/31/20 |
| Vang, Koue | Interim Director (V) of Academic Special Projects (M.S., University of Phoenix) | 02/25/20 – 04/19/20 |
| Vang, Koue | Interim Vice President of Administrative Services (M.S., University of Phoenix) | 04/20/20 – 06/30/20 |
| | <u>District Office</u> | |
| Hyde, Maria A. | Interim College Store Manager (IV) (B.S., California State University, Sacramento) | 04/01/20 – 04/01/21 |
| Ralphs, Jason D. | Interim Director (V) of Admissions and Records (B.S., Brigham Young University) | 03/10/20 – 06/30/20 |
| | <u>Folsom Lake College</u> | |
| Robinson, Brian C. | Interim Dean of Planning and Research (M.A., California State University, Sacramento) | 01/14/20 – 05/30/21 (Revised) |

LEAVE(S) OF ABSENCE

| <u>Name</u> | <u>Subject/Position</u> | <u>Type</u> | <u>Effective Date(s)</u> |
|-------------------|-----------------------------------|-------------|----------------------------------|
| | <u>Sacramento City College</u> | | |
| Collins, James I. | Dean of Science and Allied Health | Medical | 03/19/20 – 04/30/20 (Rescind) |

MANAGEMENT

RESIGNATION(S)

| <u>Name</u> | <u>Subject/Position</u> | <u>Effective Date(s)</u> |
|---------------|----------------------------------|--------------------------|
| | <u>American River College</u> | |
| Kaur, Kuldeep | Vice President of Administration | 04/18/20 |

RETIREMENT(S)

| <u>Name</u> | <u>Subject/Position</u> | <u>Effective Date(s)</u> |
|---|---------------------------------------|--------------------------|
| | <u>American River College</u> | |
| Boyd, Steven L. (After 11+ years of regular service) | Dean of Behavioral and Social Science | 07/01/20 |

FACULTY

LEAVE(S) OF ABSENCE

| <u>Name</u> | <u>Subject/Position</u> | <u>Type</u> | <u>Effective Date(s)</u> |
|--------------------------------|--|-------------|--------------------------|
| <u>American River College</u> | | | |
| Bracco, Paul M. | English as a Second Language Professor | Type C | 08/20/20 – 12/17/20 |
| Casper-Denman, Kristina E. | Anthropology Professor | Type C | 08/20/20 – 12/17/20 |
| <u>Sacramento City College</u> | | | |
| Nuss, Linda M. | Chemistry Professor | Type C | 08/20/20 – 12/17/20 |
| Nuss, Linda M. | Chemistry Professor | Type C | 08/19/21 – 12/16/21 |
| Zenner, Bruce D. | Chemistry Professor | Type C | 01/14/21 – 05/19/21 |

PRE-RETIREMENT WORKLOAD REDUCTION(S)

| <u>Name</u> | <u>Subject/Position</u> | <u>FTE</u> | <u>Effective Date(s)</u> |
|-------------------------------|-------------------------|--------------|---|
| <u>American River College</u> | | | |
| DeCew Jurach, Pamela | Speech Professor | 1.00 to 0.50 | 08/20/20 – 05/21/25 |
| Pesis, Karen H. | Chemistry Professor | 0.85 to 0.50 | 08/20/20 – 05/19/21 <i>(Revised)</i> |

REASSIGNMENT(S) / TRANSFER(S)

| <u>Name</u> | <u>Subject/Position</u> | <u>Effective Date(s)</u> |
|--------------------------------|--|--------------------------|
| <u>Sacramento City College</u> | | |
| Oh, Jang-Ha | Kinesiology, Health and Athletics Assistant Professor and Men's Cross Country Coach From Kinesiology, Health and Athletics Assistant Professor and Women's Soccer Coach | 01/11/2018 |

RESIGNATION(S)

| <u>Name</u> | <u>Subject/Position</u> | <u>Effective Date(s)</u> |
|-------------------------------|-------------------------|--------------------------|
| <u>Cosumnes River College</u> | | |
| Wingard, Benjamin J. | Librarian | 05/21/20 |

FACULTY

RETIREMENT(S)

| <u>Name</u> | <u>Subject/Position</u> | <u>Effective Date(s)</u> |
|--------------------------------|---|--------------------------|
| <u>American River College</u> | | |
| Cronin, Kathleen A. | Learning Disabilities Coordinator (After 14+ years of regular service) | 07/01/20 |
| Lyman, Robert G. | English Professor (After 19+ years of regular service) | 05/21/20 |
| Morris, Ronald R. | Business Professor (After 18+ years of regular service) | 05/21/20 |
| Rodgers, Katherine G. | English Professor (After 15+ years of regular service) | 05/21/20 |
| <u>Cosumnes River College</u> | | |
| Martin, Mary S. | Mathematics Professor (After 29+ years of regular service) | 05/21/20 |
| <u>Sacramento City College</u> | | |
| Bennett, Dianne A. | Chemistry Professor (After 18+ years of regular service) | 12/18/20 |
| Forrester, Elizabeth V. | Philosophy Professor (After 19+ years of regular service) | 05/21/20 |
| Nuss, Linda M. | Chemistry Professor (After 19+ years of regular service) | 05/19/22 |

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2019
American River College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|-------------------------|----------------------------|------------|
| Allred-Powless,Jeanette | Adapted Physical Education | 15 % |
| Anishchenko,Svetlana V. | Mathematics, General | 33 % |
| Bertaccini,Lisa A. | Human Services | 20 % |
| Bertaccini,Lisa A. | Human Services | 20 % |
| Casale,Kristin G. | Chemistry, General | 20 % |
| Lee,Dennis J. | English | 23 % |

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2019
Cosumnes River College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|---------------------|---------------------|------------|
| Bahm,Naomi I. | Psychology, General | 20 % |
| Crosier,Scott J. | Geography | 15 % |
| Crosier,Scott J. | Geography | 60 % |
| Ninh,Thien-Huong T. | Sociology | 60 % |

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2019
Folsom Lake College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|-------------------|--------------------|------------|
| Black,Jennifer H. | Accounting | 27 % |
| Schmid,Heike G. | Painting & Drawing | 13 % |

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Fall 2019
Sacramento City College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|---------------------|---|------------|
| Austin,Grace W. | Psychology, General | 20 % |
| Bennett,Dianne A. | Chemistry, General | 27 % |
| Capaletti,Thomas D. | Other Engineering and Related Industrial Te | 15 % |

TEMPORARY, PART-TIME EMPLOYEES Spring 2020
American River College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|-------------------------|--------------------------------|------------|
| Arana,Juliya N. | ESL Speaking/Listening | 27 % |
| Barr III,Thomas C. | Landscape Design & Maintenance | 14 % |
| Barr III,Thomas C. | Nursery Technology | 19 % |
| Beuttel,Michelle | Reading | 41 % |
| Buckner,Mallory R. | Counselor | 17 % |
| **(B5) Bueno III,Jose | Welding Technology | 66 % |
| Campas,Steven | Administration of Justice | 1 % |
| Constante,David A. | Psychology, General | 20 % |
| Dailey,Melodee R. | Landscape Design & Maintenance | 18 % |
| Daniels,Lisa M | Reading | 53 % |
| Drobot,Mikhail | Diesel Technology | 53 % |
| Econome,Jennie G. | Academic Guidance | 20 % |
| Engstrom,Karina H. | Biology, General | 20 % |
| Fioritto,Christopher J. | Mathematics, General | 17 % |
| Frederick,Casey F. | Landscape Design & Maintenance | 38 % |

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

TEMPORARY, PART-TIME EMPLOYEES Spring 2020
American River College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|-----------------------------------|---|------------|
| Fulgham,Roietta J. | Office Technology/Office Computer Application | 10 % |
| Galarza,Ivette | Spanish | 39 % |
| Galvin,Jerome F. | Welding Technology | 34 % |
| Gordon,Leland C | Speech Communication | 20 % |
| **(A1) Hansen,Gina | Gerontology | 33 % |
| Hojat,Payam J | Computer Infrastructure and Support | 37 % |
| Johnson,Kristopher | Computer Networking | 26 % |
| Kiteck,Peter J. | Mathematics, General | 14 % |
| Klier,Julie A. | Reading | 20 % |
| Kozlov,Maksim | Diesel Technology | 53 % |
| Lenz,Dakota J. | English | 43 % |
| Martinez,Maricela C. | Spanish | 45 % |
| Maurino,Molly A. | Physical Education | 57 % |
| **(B2) McCormack,Nicole Elizabeth | General Work Experience | 13 % |
| McKillop,Angela L. | Physical Education | 28 % |
| Miles,Robert L. | English | 10 % |
| Montgomery,Kelly J. | Office Technology/Office Computer Application | 10 % |
| Parrish,Stephanie S. | Reading | 11 % |
| Powers,Matthew T. | Administration of Justice | 40 % |
| Rivera,Michael G. | Respiratory Care/Therapy | 9 % |
| Roome,Elizabeth C. | ESL Integrated | 13 % |
| Sakakihara,Paul | General Work Experience | 27 % |
| Salazar,Jennifer C. | Reading | 10 % |
| Salisbury,Roy D. | Database Design and Administration | 11 % |
| Sisneros,Linda L. | Electronics & Electric Technology | 13 % |
| Snorteland,Lee | Automotive Technology | 18 % |
| Supin,Vitaliy | Mathematics, General | 38 % |
| Supin,Vitaliy | Mathematics Skills | 2 % |
| Tran,Ocean V. | Electrical | 49 % |

TEMPORARY, PART-TIME EMPLOYEES Spring 2020
Cosumnes River College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|-------------------------|--------------------------------|------------|
| Brewer,Janet L. | Diagnostic Medical Sonography | 27 % |
| Charters,Suzette M. | Mathematics, General | 35 % |
| Craig,Torina L. | Counselor | 15 % |
| Hanson,Alexis A. | Political Science | 30 % |
| Mico,Don N. | Physical Education | 5 % |
| Teves,Randall K. | Mathematics, General | 35 % |
| **(B5) Visger,Robert J. | Construction Crafts Technology | 33 % |
| Wildie,Kevin J. | History | 20 % |

TEMPORARY, PART-TIME EMPLOYEES Spring 2020
Folsom Lake College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|----------------------|---|------------|
| Beese,Michelle A. | Counselor | 35 % |
| Dale,Michael J. | Commercial Music | 13 % |
| DiGaetano,Anthony L. | Business and Commerce, General | 20 % |
| Jones,Kevin T | Viticulture, Enology, and Wine Business | 10 % |
| Mahoney,Shannon J | Dramatic Arts | 6 % |
| McGhee,Kelly F. | Counselor | 47 % |

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

TEMPORARY, PART-TIME EMPLOYEES Spring 2020
Folsom Lake College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|------------------------|----------------|------------|
| Njoku,Portia Onyenachi | Music | 27 % |
| Page,Monica C. | ESL Reading | 3 % |
| Rahman Jackson,Lishia | Counselor | 57 % |
| Sobelman,Graham A. | Dramatic Arts | 6 % |

TEMPORARY, PART-TIME EMPLOYEES Spring 2020
Sacramento City College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|------------------------------------|---------------------------------------|------------|
| Abrams,Ellen A. | English | 20 % |
| Boyd,Alexandra R | Speech Communication | 20 % |
| Boyd,Rebecca M. | Librarian | 36 % |
| Darbez,Gail A. | Dramatic Arts | 35 % |
| Hogan,Heather N. | Computer Graphics and Digital Imagery | 8 % |
| Kaneko-Hutton,Patricia K. | Occupational Therapy Technology | 8 % |
| Madrigal,Abraham | Counselor | 34 % |
| McClellan-Morehouse,Martha Harriet | Counselor | 6 % |
| Moylan-Aube,Joanne E. | Psychology, General | 53 % |
| **(A2) Salazar,Rosalinda R. | Reading | 14 % |
| Sandoval,Priscilla Maria | Sociology | 55 % |
| Studyvin,Stephen D. | Animation | 23 % |
| Van Zanten,Jill | English | 40 % |
| Vertido,John P. | Licensed Vocational Nursing | 25 % |
| **(A1) Wright,Tatyana N. | Counselor | 30 % |

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2020
American River College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|----------------------------|------------------------|------------|
| Allie,Diana J. | Counselor | 6 % |
| **(A2) Angelone,Michael A. | English | 44 % |
| Arnfeld,Rebecca J. | Fine Arts, General | 20 % |
| Bertaccini,Lisa A. | Human Services | 20 % |
| Bertaccini,Lisa A. | Human Services | 20 % |
| Bimbi,Pamela J. | Coordinator | 30 % |
| Bracco,Paul M. | ESL Integrated | 20 % |
| Casale,Kristin G. | Chemistry, General | 20 % |
| Dieli,Alice | Coordinator | 30 % |
| Driscoll,Jane E. | ESL Integrated | 10 % |
| Haarala,Erik M. | ESL Speaking/Listening | 27 % |
| Hess,Krista E. | ESL Integrated | 52 % |
| Koskelo,Illka J. | Physics, General | 15 % |
| Koskelo,Illka J. | Physics, General | 40 % |
| Lovering,Janay N. | English | 33 % |
| Messier,Christopher D. | Welding Technology | 7 % |
| Morgan,Roxanne | Reading | 10 % |
| Smith,Craig N. | Fine Arts, General | 30 % |
| Thompson,Steven Dean | Music | 54 % |

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. * = New Employee ** = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2020
Cosumnes River College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|--------------------------|------------------------------------|------------|
| Bahm,Naomi I. | Psychology, General | 20 % |
| Crosier,Scott J. | Geography | 40 % |
| Garcia-Gomez,Yolanda | Counselor | 8 % |
| LaDue,Cheri L. | Physical Fitness and Body Movement | 15 % |
| Mapeso,Ray | Academic Guidance | 40 % |
| Marshall-Mills,Denise L. | Academic Guidance | 7 % |
| Ninh,Thien-Huong T. | Type C Non-Instructional | 7 % |
| Ninh,Thien-Huong T. | Sociology | 15 % |
| Ninh,Thien-Huong T. | Sociology | 43 % |

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2020
Folsom Lake College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|----------------------|--|------------|
| Anayah,Bernadette M. | ESL Reading | 27 % |
| Angove,Philip J. | Music | 27 % |
| Longhitano,Amber L. | Counselor | 50 % |
| Schmid,Heike G. | Painting & Drawing | 13 % |
| Torrez,Matthew | Fitness Trainer | 20 % |
| Torrez,Matthew | Exercise Sciences/Physiology and Movemen | 20 % |
| Watanabe,Matthew R. | Business and Commerce, General | 20 % |
| Worth,Debra N. | Dance | 15 % |

REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2020
Sacramento City College

| <u>Name</u> | <u>Subject</u> | <u>FTE</u> |
|------------------------|-----------------------------|------------|
| Bennett,Dianne A. | Chemistry, General | 15 % |
| Doron,David A. | Physical Therapy Assistant | 9 % |
| Hanson,Luther E. | Dramatic Arts | 16 % |
| Hernandez-Chaidez,Adan | Academic Guidance | 40 % |
| Marshall,Doris F. | Licensed Vocational Nursing | 20 % |
| Tuifua,Amelia S. | Counselor | 2 % |
| Tuifua,Amelia S. | Counselor | 1 % |
| Weinsheink,Shawn E. | Technical Theater | 35 % |

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. *=New Employee **=Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

C L A S S I F I E D

| APPOINTMENT(S) | | <u>Assigned to</u> | <u>Effective Date(s)</u> |
|-----------------------|---|--------------------|--------------------------|
| <u>Name</u> | <u>Position</u> | | |
| Basped, Arianna G. | Student Personnel Assistant – Temporary Assistance to Needy Families (TANF) | CRC | 03/23/20 |
| Bontei, Chirechia | Administrative Assistant I | SCC | 03/25/20 |
| Caselli, Matthew J. | Instructional Assistant – Physical Education, 50%, 9 months | SCC | 03/17/20 |
| Fink, Brandon C. | Police Communication Dispatcher | DO | 03/17/20 |
| Fynes III, John W. | Assistant Technical Director-Harris Center for the Arts | FLC | 03/30/20 |
| Mouser, Cody L. | Information Technology Technician II - Computer Operations | DO | 03/23/20 |
| Smith, Kara L. | Administrative Assistant I | SCC | 03/16/20 |

| PROMOTION(S) | | <u>Assigned to</u> | <u>Effective Date(s)</u> |
|---------------------|---|--------------------|--------------------------|
| <u>Name</u> | <u>New Position Current Position)</u> | | |
| Bonomo, Ryan M. | Programmer II (Programmer I) | ARC ARC) | 03/17/20 |
| Lagat, Charito G. | Assistant Financial Aid Officer (Financial Aid Clerk II) | SCC SCC) | 03/16/20 |

| RELEASED FROM EMPLOYMENT (PROBATIONARY) | | <u>Assigned to</u> | <u>Effective Dates(s)</u> |
|--|------------------------------|--------------------|---------------------------|
| <u>Employee ID#</u> | <u>Position</u> | | |
| 1186710 | Admissions/Records Clerk III | ARC | 03/06/20 |

| RESIGNATION(S) | | <u>Assigned Position</u> | <u>Effective to</u> | <u>Date(s)</u> |
|-----------------------|--|--------------------------|---------------------|----------------|
| <u>Name</u> | | | | |
| Brooks, Andrew C. | Information Technology Technical Services Supervisor | DO | | 03/26/20 |

C L A S S I F I E D

RESIGNATION(S), CONTINUED

| <u>Name</u> | <u>Position</u> | <u>Assigned to</u> | <u>Effective Date(s)</u> |
|--------------------|--|--------------------|--------------------------|
| Walker, Kenneth P. | Student Personnel Assistant – Student Services | CRC | 03/03/20 |

RETIREMENT(S)

| <u>Name</u> | <u>Position</u> | <u>Assigned to</u> | <u>Effective Date(s)</u> |
|--------------------|---|--------------------|--------------------------|
| Chewning, Karen D. | Operations Technician (After 35+ years of regular service) | SCC | 06/12/20 |
| Pair, Gerald W. | Custodian (After 29 years of regular service) | SCC | 06/06/20 |

Temporary Classified Employees
Education Code 88003 (Per AB 500)

The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated,

| <u>Name</u> | <u>Title</u> | <u>Effective Date</u> | <u>End Date</u> |
|---|-----------------------------|-----------------------|-----------------|
| <u>American River College</u> | | | |
| Ables, Sonya R. | Special Projects | 02/25/2020 | 06/30/2020 |
| Ademe, Elsa T. | Custodian | 03/04/2020 | 06/30/2020 |
| Afuola, Jimina M. | Student Personnel Assistant | 03/13/2020 | 06/30/2020 |
| Al Nuaimi, Athraa N | DSP&S Clerk | 03/09/2020 | 06/30/2020 |
| Baughman, Kristi J | Recruit Training Officer | 03/04/2020 | 06/30/2020 |
| Bonzo, Joshua E. | Student Personnel Assistant | 03/01/2020 | 06/30/2020 |
| Brager-Hall, Sheila A. | Special Projects | 02/28/2020 | 06/30/2020 |
| Brown, Isaac J | Special Projects | 03/13/2020 | 06/30/2020 |
| Castillo, Jennie R | Special Projects | 03/16/2020 | 06/30/2020 |
| Castro Silva, Viridiana | Student Personnel Assistant | 02/26/2020 | 06/30/2020 |
| Crayne, Dawn D | Assistant Coach | 01/01/2020 | 06/30/2020 |
| Filice, Arthur H | Special Projects | 02/25/2020 | 06/30/2020 |
| Fox, James M | Special Projects | 03/11/2020 | 06/30/2020 |
| Gearge, Jerrin O. | Special Projects | 03/13/2020 | 06/30/2020 |
| Glenn, Cynthia M. | Special Projects | 02/21/2020 | 06/30/2020 |
| Ivanova, Yevdokiya | Special Projects | 03/05/2020 | 06/30/2020 |
| Kalastirsky, Todora I. | Special Projects | 03/09/2020 | 06/30/2020 |
| Knudsen, Alex R. | Assistant Coach | 01/18/2020 | 06/30/2020 |
| Reid, Michael J. | Assistant Coach | 02/19/2020 | 06/30/2020 |
| Salazar, Jennifer L | Special Projects | 03/09/2020 | 06/30/2020 |
| Sarin, Ritu | Special Projects | 02/18/2020 | 06/30/2020 |
| Tellez, Martin | Student Support Specialist | 03/02/2020 | 06/30/2020 |
| Washington, Lashawnda P | Special Projects | 03/05/2020 | 06/30/2020 |
| Zabegalin, Alex-David V | Special Projects | 02/07/2020 | 06/30/2020 |
| <u>Cosumnes River College</u> | | | |
| Balgos, Jonathan P | Student Support Specialist | 03/12/2020 | 06/30/2020 |
| Fegan, Angela | Reader/Tutor | 01/21/2020 | 06/30/2020 |
| Ghandian, Neima Kochebagh | Instructional Assistant | 02/27/2020 | 06/30/2020 |
| Smith, Alec V. | Special Projects | 01/29/2020 | 06/30/2020 |
| <u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u> | | | |
| Her, Paul | Student Personnel Assistant | 03/03/2020 | 06/30/2020 |
| Ketkhenesa, Sarah V. | Clerk III | 03/03/2020 | 06/30/2020 |
| Jauregui, Alondra T. | Special Projects | 03/11/2020 | 06/30/2020 |
| Ali, Amir A | Campus Patrol | 03/17/2020 | 06/30/2020 |
| Vang, Phillip | Campus Patrol | 02/25/2020 | 06/30/2020 |

| <u>Name</u> | <u>Title</u> | <u>Effective Date</u> | <u>End Date</u> |
|--------------------------------|-----------------------------|-----------------------|-----------------|
| <u>Folsom Lake College</u> | | | |
| Burrage, Lucas C. | Special Projects | 03/06/2020 | 06/30/2020 |
| Evans, Nicholas W | Reader/Tutor II | 02/25/2020 | 06/30/2020 |
| Fegan, Rebecca A | Reader/Tutor | 03/11/2020 | 06/30/2020 |
| Hardiman, Madeline R. | Special Projects | 03/06/2020 | 06/30/2020 |
| Kaur, Jaskirat | Clerk I | 03/05/2020 | 06/30/2020 |
| Paiman, Hassina H. | Reader/Tutor | 02/25/2020 | 06/30/2020 |
| Rademacher, Weston G | Reader/Tutor II | 11/25/2019 | 06/30/2020 |
| Wheaton, Christopher L. | Instructional Assistant | 02/25/2020 | 06/30/2020 |
| <u>Sacramento City College</u> | | | |
| Abbas, Awatef K | Clerk I | 01/25/2020 | 06/30/2020 |
| Asher-Bean, Alisabeth V. | Special Projects | 03/03/2020 | 06/30/2020 |
| Boiciuc, Tatiana | Clerk I | 02/12/2020 | 06/30/2020 |
| Brown, Adreia I. | Account Clerk II | 03/02/2020 | 06/30/2020 |
| Bruce, Elizabeth A. | Counseling Clerk II | 02/24/2020 | 06/30/2020 |
| Diaz, Viviana | Financial Aid Clerk I | 02/25/2020 | 06/30/2020 |
| Dumaplin, Alexandria L. | Advanced Interpreter | 02/25/2020 | 06/30/2020 |
| Gamero Jauregui, Hector E. | Student Support Specialist | 02/17/2020 | 06/30/2020 |
| Hosokawa, Doreen F. | Clerk I | 03/15/2020 | 06/30/2020 |
| Johnson, Tonya R. | Special Projects | 03/03/2020 | 06/30/2020 |
| Rogers, Jazmyne L. | Student Personnel Assistant | 02/24/2020 | 06/30/2020 |
| Vang, Kachyee A. | Clerk I | 02/25/2020 | 06/30/2020 |
| Vega, Noemy | Financial Aid Clerk I | 02/20/2020 | 06/30/2020 |

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | | |
|------------------------------------|--------------------------|------------------------------|-----------------|
| SUBJECT: | 2020 CCCT Board Election | ATTACHMENT: Yes | |
| | | ENCLOSURE: Yes | |
| AGENDA ITEM: | Action Item A | TYPE OF BOARD CONSIDERATION: | |
| RECOMMENDED BY: | Brian King, Chancellor | Brian King | CONSENT/ROUTINE |
| | | | FIRST READING |
| APPROVED FOR CONSIDERATION: | Brian King, Chancellor | Brian King | ACTION |
| | | | X |
| | | | INFORMATION |

BACKGROUND:

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. The election of members of the CCCT board of the League will take place between March 10 and April 25. This year there are nine (9) seats up for re-election on the board. Each member community college district board of trustees shall have one vote for each of the nine vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The nine candidates who receive the most votes will serve a three-year term.

STATUS:

Enclosed is a list of the nominated candidates for the CCCT 2020 Board election.

RECOMMENDATION:

It is recommended that the Board of Trustees discuss and approve no more than nine nominated candidates from the official ballot and authorize staff to submit the votes via eBallot to the Community College League of California.



**2020 CCCT BOARD ELECTION
CANDIDATES LISTED IN SECRETARY OF STATE'S
RANDOM DRAWING ORDER OF JANUARY 23, 2020**

1. Adrienne Grey, West Valley-Mission CCD*
2. Andra Hoffman, Los Angeles CCD*
3. Pam Haynes, Los Rios CCD*
4. Barbara Dunsheath, North Orange County CCD
5. Suzanne Lee Chan, Ohlone CCD
6. Barbara Jean Calhoun, Compton CCD
7. Cindi Reiss, Peralta CCD
8. Thomas J. Prendergast, III, South Orange County CCD
9. Marisa Perez, Cerritos CCD*
10. Larry Kennedy, Ventura County CCD*
11. Barry Snell, Santa Monica CCD
12. Loren Steck, Monterey Peninsula CCD*

* Incumbent

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | |
|------------------------------------|--|---------------------------------------|
| SUBJECT: | Contract Award: Management of District College Stores | ATTACHMENT: None |
| | | ENCLOSURE: None |
| AGENDA ITEM: | Action Item B | TYPE OF BOARD CONSIDERATION: |
| RECOMMENDED BY: | Mario Rodriguez, Vice Chancellor Finance and Administration | UP2 CONSENT/ROUTINE |
| APPROVED FOR CONSIDERATION: | Brian King, Chancellor | Brian King ACTION X INFORMATION |

BACKGROUND:

The college store industry has undergone significant change. Online retailers have begun competing in the student course materials market. With their economies of scale, online retailers aggressively discount pricing of course materials, a significant benefit for low income and disproportionately impacted students. Another market factor is the increase in adoption of Open Educational Resources (OER), which has provided students, particularly our neediest students, with many free and low-cost course materials options.

These developments, while a win for student affordability, have made it challenging for the District to run its four College Stores (Stores). The District stores are required to be self-supporting and to provide a financial contribution to their respective College. The stores' fixed costs and declining course materials sales have resulted in significant reductions in net operating income across all four stores, and net losses at three stores. This has required the respective colleges to make up the decrease in financial contribution, and cover any net losses, with other resources that could otherwise be used to serve students in other areas.

To address these issues, the majority of California community college districts have opted to work with college store management companies to operate their campus and online stores. In return for the exclusive right to operate the stores, the college store management company pays the district a percentage of sales, typically with an annual minimum guaranteed payment. This eliminates the risk of loss for the district and provides certainty in the budgeting process.

The college store management companies are able to offer these payments and improved services to districts due to their economies of scale and collective buying power. They can also offer an increased selection of used and rental textbooks and other programs that reduce financial barriers for students. As a result, the District solicited requests for proposal (RFP) for management of the Stores.

The District's RFP committee consisted of student, faculty, classified staff, and management employees. Firms were requested to respond with proposals that addressed the District's desire to 1) improve affordability for students; 2) improve and expedite the course materials adoption process through enhanced communication and implementation of a state-of-the-art adoption tool; 3)

improve customer satisfaction through cutting-edge retail innovation and utilization of modern technology tools; 4) increase revenue for our colleges; 5) create state-of-the-art retail facilities; and 6) reduce financial risk that negatively impacts our service to students.

Follett Higher Education Group, Inc. (Follett), and Barnes and Noble College (Barnes) submitted proposals and were required to make two presentations. Follett and Barnes first individually presented their proposals to faculty representatives from each college and discussed their course materials adoption tools. Faculty provided feedback on these presentations to the RFP committee. Second, Follett and Barnes made presentations to the RFP Committee.

Based on its review of each contractor proposal, and the feedback received from the faculty presentations, the RFP committee concluded both Follett and Barnes and Noble would be able to achieve the District's goals. As result, administration began negotiations with both contractors to gain clarification and improvements to their proposals. Through this process, Follett offered the best balance of student affordability measures, bookstore enhancements, textbook programs, student engagement and technology improvements, and reduced financial risk.

STATUS:

The District and Follett have finalized the terms of a contract granting Follett the exclusive right to operate the District's physical and online Stores. The initial term of the contract is June 1, 2020 to June 30, 2025. Significant provisions of the contract include:

- Student Savings Guarantee: Follett guarantees, subject to a penalty payment, that student course materials savings will be at least \$1,000,000.
- Students will be able to utilize a portion of their federal financial aid as a payment type for approved Store purchases, meaning that our neediest students are far more likely to have their course materials by the first day of instruction.
- Facility Investment: Follett will invest \$390,000 in facility improvements at the District's Stores. These improvements will modernize the interior design and layout of the Stores providing improved student traffic flow, and the potential for reduced checkout times, during peak demand periods.
- Follett will provide annual scholarships totaling \$4,000.
- Follett will pay the District a one-time signing bonus of \$500,000. As we prepare for a challenging budget year in FY 2020-21, these one-time resources will be extraordinarily helpful.
- Follett will pay the District 15% of commissionable sales during the first agreement year ending on June 30, 2021. For years two through five of the agreement, Follett will pay the District 13.75% of commissionable sales up to \$11,000,000 per year and 14.75% of commissionable sales greater than \$11,000,000 per year.
- For agreement years two though five, Follett will provide the District with a Minimum Annual Guaranteed Payment totaling 90% of the prior agreement years calculated commission.

As part of this change, the District will transition all current College Store employees into new roles within the District, in accordance with the terms of applicable collective bargaining agreements and District policies. To be clear, no current district employees will lose their job as a result of this transition, a fundamental component of the planning for this change.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the contract with Follett for District College Store Management Services.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | |
|-----------------------------|---|-----------------------------------|
| SUBJECT: | Resolution No. 2020-03: 2020 Refunding General Obligation Bonds (Refinancing of Measure A, 2010 Refunding Bond) | ATTACHMENT: Yes ENCLOSURE: POS |
| AGENDA ITEM: | Action Item C | TYPE OF BOARD CONSIDERATION: |
| RECOMMENDED BY: | Mario Rodriguez, Vice Chancellor Finance and Administration <i>Upz</i> | CONSENT/ROUTINE FIRST READING |
| APPROVED FOR CONSIDERATION: | Brian King, Chancellor <i>Brian King</i> | ACTION X INFORMATION |

BACKGROUND:

In March 2002, District voters approved Measure A, a \$265 million general obligation bond authorization for the construction and modernization of District facilities. Under Measure A, the District issued \$27.5 million in August 2002 (Series A); \$65 million in April 2004 (Series B); \$70 million in July 2006 (Series C); \$55 million in August 2009 (Series D); \$20 million in June 2013 (Series E) and \$27.5 million in February 2018 (Series F). In addition, the District has undertaken four separate refinancings (referred to as “refundings” in the bond market) to reduce interest costs. Series A, B, C and D have been fully refunded with total taxpayers savings of nearly \$24 million (\$17.5 million NPV). By continuing with the steps required to undertake the refunding of its 2010 General Obligation Refunding bonds, the District provides itself with the option of obtaining additional significant taxpayer savings.

STATUS:

Since the beginning of 2020, Dale Scott & Company (DS&C) has been assisting the District in preparing for the current refunding of its \$10.5 million 2010 General Obligation Refunding Bonds. Prior to the impacts of COVID-19 on the bond market, the projected savings from this refunding was approximately \$1.1 million. However, the current crisis has caused major disruptions in the nation’s credit markets and projected savings are now significantly below previous projections.

DS&C has advised us that the best course of action during this uncertain time is to obtain board approval of this financing resolution. Once approved, the District will be positioned to move quickly as the market recovers. As interest rates drop most issuers will be unable to move quickly because of delayed financing preparation. However, having already secured Board approval, the District will have the ability to quickly lock in savings. The District will not issue bonds unless the taxpayer savings are at or near the originally projected savings.

To provide maximum flexibility, the resolution allows for the sale of the 2020 refunding bonds through competitive bid, negotiated sale, or direct placement with a financial institution. DS&C will work with the District’s administration to help select the method which produces the largest amount of taxpayer savings. A copy of the Preliminary Official Statement, which will be updated

prior to the sale to the Official Statement, is also included for the Board's information.

RECOMMENDATION:

It is recommended that the Board of Trustees approve Resolution № 2020-03 authorizing the issuance and sale of the 2020 Refunding General Obligation Bonds in the maximum principal amount of \$12,500,000 to partially refund outstanding 2010 General Obligation Refunding Bonds and approving related documents and official actions, including the Preliminary Official Statement relating to the refunding bonds.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River • Cosumnes River • Folsom Lake • Sacramento City Colleges

R E S O L U T I O N

Nº 2020-03

PROVIDING FOR THE ISSUANCE AND SALE OF 2020 REFUNDING GENERAL OBLIGATION BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$12,500,000 TO REFUND OUTSTANDING 2010 GENERAL OBLIGATION REFUNDING BONDS AND APPROVING RELATED DOCUMENTS AND OFFICIAL ACTIONS

WHEREAS, the Los Rios Community College District (the “District”) has previously issued its Los Rios Community College District (Sacramento County, California) 2010 General Obligation Refunding Bonds in the aggregate principal amount of \$21,025,000 (the “2010 Bonds”), under a resolution of the Board of Trustees of the District adopted on October 21, 2009, as supplemented on September 15, 2010, for the purpose of providing funds to refinance the District’s outstanding General Obligation Bonds, Election 2002, Series A; and

WHEREAS, the 2010 Bonds are subject to optional redemption on August 1, 2020, at a redemption price equal to 100% of the principal amount to be redeemed together with accrued interest thereon to the redemption date, without premium; and

WHEREAS, the Board of Trustees has determined at this time to issue and sell its Los Rios Community College District 2020 Refunding General Obligation Bonds in the aggregate principal amount of not to exceed \$12,500,000 (the “Refunding Bonds”) for the purpose of refunding a portion of the outstanding 2010 Bonds and thereby realizing financial savings to the property tax payers of the District; and

WHEREAS, the Board of Trustees of the District is authorized to provide for the issuance and sale of the Refunding Bonds under the provisions of Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, commencing with Section 53550 of said Code (the “Bond Law”); and

WHEREAS, as required by Government Code Section 5852.1 enacted January 1, 2018 by Senate Bill 450, attached hereto as Appendix B is certain financial information relating to the Refunding Bonds that has been obtained by the Board and is hereby disclosed and made public; and

WHEREAS, the Board has previously approved a Debt Issuance and Management Policy which complies with Government Code Section 8855, and the

delivery of the Refunding Bonds will be in compliance with said policy. Now therefore,

BE IT RESOLVED, the Board of Trustees of the District hereby finds, determines, declares and resolves as follows:

ARTICLE I

Definitions; Authority

Section 1.01. Definitions. The terms defined in this Section, as used and capitalized herein, shall, for all purposes of this Resolution, have the meanings given to them below, unless the context clearly requires some other meaning.

“Board” means the Board of Trustees of the District.

“Bond Counsel” means (a) the firm of Jones Hall, A Professional Law Corporation, or (b) any other attorney or firm of attorneys nationally recognized for expertise in rendering opinions as to the legality and tax exempt status of securities issued by public entities.

“Bond Law” means Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California, as amended from time to time.

“Bond Purchase Agreement” means, in the event the Refunding Bonds are sold on a negotiated basis under Section 3.01(c) or on a private placement basis under Section 3.01(d), the agreement between the District and the Original Purchaser under which the Original Purchaser agrees to purchase the Refunding Bonds and pay the purchase price therefor.

“Bond Sale Document” means (a) the Official Notice of Sale in the event the Refunding Bonds are sold through competitive public bidding, or (b) the Bond Purchase Agreement in the event the Refunding Bonds are sold on a negotiated basis or on a private placement basis.

“Business Day” means a day other than a Saturday, Sunday or legal holiday, on which banking institutions are not closed in the State of California, or in any state in which the Office of the Paying Agent is located.

“Closing Date” means the date upon which there is a delivery of the Refunding Bonds in exchange for the amount representing the purchase price of the Refunding Bonds by the Original Purchaser.

“Continuing Disclosure Certificate” means the Continuing Disclosure Certificate which is executed and delivered by a District Representative on the Closing Date.

“Costs of Issuance” means all items of expense directly or indirectly payable by or reimbursable to the District and related to the authorization, issuance, sale and delivery of the Refunding Bonds and the refunding of the Refunded 2010 Bonds, including but not limited to the costs of preparation and reproduction of documents, printing expenses, filing and recording fees, initial fees and charges of the Paying Agent and its counsel, fees and charges of bond counsel, disclosure counsel, municipal advisor and other professionals, rating agency fees, fees and charges for preparation, execution and safekeeping of the Refunding Bonds and any other cost, charge or fee in connection with the original issuance of the Refunding Bonds and the refunding of the Refunded 2010 Bonds.

“County” means the County of Sacramento, a political subdivision of the State of California, duly organized and existing under the Constitution and laws of the State of California.

“Debt Service Fund” means the fund established and held by the Director of Finance under Section 4.02.

“Depository” means (a) initially, DTC, and (b) any other Securities Depository acting as Depository under Section 2.09.

“Depository System Participant” means any participant in the Depository’s book-entry system.

“Director of Finance” means the Director of Finance of the County, or any authorized deputy thereof.

“District” means the Los Rios Community College District, a community college district organized under the Constitution and laws of the State of California, and any successor thereto.

“District Representative” means the Chancellor, the Vice Chancellor, Finance and Administration, or any other person authorized by resolution of the Board to act on behalf of the District with respect to this Resolution and the Refunding Bonds.

“DTC” means The Depository Trust Company, New York, New York, and its successors and assigns.

“Escrow Agent” means U.S. Bank National Association, in its capacity as escrow agent for refunding and defeasance of the Refunded 2010 Bonds.

“Escrow Agreement” means the Escrow Agreement dated as of the Closing Date, between the District and the Escrow Agent, relating to the refunding and discharge of the Refunded 2010 Bonds.

“Federal Securities” means: (a) any direct general obligations of the United States of America (including obligations issued or held in book entry form on the books of the Department of the Treasury of the United States of America), for which the full faith and credit of the United States of America are pledged; (b) obligations of any agency, department or instrumentality of the United States of America, the timely payment of principal and interest on which are directly or indirectly secured or guaranteed by the full faith and credit of the United States of America.

“Interest Payment Date” means each February 1 and August 1 during the term of the Refunding Bonds on which interest is payable thereon, as set forth in the Bond Sale Document.

“Municipal Advisor” means Dale Scott & Company, Inc., as the municipal advisor to the District in connection with the issuance and sale of the Refunding Bonds.

“Office” means the office or offices of the Paying Agent for the payment of the Refunding Bonds and the administration of its duties hereunder. Initially, the Office of the Paying Agent is 700 H Street, Room 1710, Sacramento, California 95814. The Office may be re-designated from time to time by written notice filed with the County and the District by the Paying Agent.

“Official Notice of Sale” means, in the event the Refunding Bonds are sold on a competitive basis under Section 3.01(b), the Official Notice of Sale which is approved by the Board relating to the competitive public sale of the Refunding Bonds.

“Original Purchaser” means the original purchaser of the Refunding Bonds upon the negotiated sale, competitive public sale or private placement sale thereof.

“Outstanding,” when used as of any particular time with reference to Refunding Bonds, means all Refunding Bonds except: (a) Refunding Bonds theretofore canceled by the Paying Agent or surrendered to the Paying Agent for cancellation; (b) Refunding Bonds paid or deemed to have been paid within the meaning of Section 9.02; and (c) Refunding Bonds in lieu of or in substitution for which other Refunding Bonds shall have been authorized, executed, issued and delivered by the District under this Resolution.

“Owner”, whenever used with respect to a Refunding Bond, means the person in whose name the ownership of such Refunding Bond is registered on the Registration Books.

“Paying Agent” means Director of Finance, which has been appointed to act as paying agent for the Refunding Bonds by the District under Section 6.01, including its successors and assigns, and any other corporation or association which may at any time be substituted in its place.

“Record Date” means the 15th day of the month preceding an Interest Payment Date, whether or not such day is a Business Day.

“Refunded 2010 Bonds” means the 2010 Bonds which are refunded from the proceeds of the Refunding Bonds, as more particularly identified in the Escrow Agreement.

“Refunding Bonds” means the not to exceed \$12,500,000 aggregate principal amount of Los Rios Community College District (Sacramento County, California) 2020 Refunding General Obligation Bonds issued and at any time Outstanding under this Resolution.

“Registration Books” means the records maintained by the Paying Agent for the registration of ownership and registration of transfer of the Refunding Bonds under Section 2.08.

“Resolution” means this Resolution adopted by the Board on April 15, 2020, authorizing the issuance of the Refunding Bonds, as originally adopted by the Board and including all amendments hereto and supplements hereof which are duly adopted by the Board from time to time in accordance herewith.

“Securities Depositories” means DTC; and, in accordance with then current guidelines of the Securities and Exchange Commission, such other addresses and/or such other securities depositories as the District may designate in a Written Request of the District delivered to the Paying Agent.

“Tax Code” means the Internal Revenue Code of 1986 as in effect on the Closing Date or (except as otherwise referenced herein) as it may be amended to apply to obligations issued on the Closing Date, together with applicable proposed, temporary and final regulations promulgated, and applicable official public guidance published, under said Code.

“Term Bonds” means any one or more maturities of the Refunding Bonds which are subject to mandatory sinking fund redemption under Section 2.03(b).

“2010 Bonds” means the Los Rios Community College District (Sacramento County, California) 2010 General Obligation Refunding Bonds issued in the aggregate principal amount of \$21,025,000, pursuant to a resolution of the Board adopted on October 21, 2009, as supplemented by a resolution of the Board adopted on September 15, 2010.

"Written Request of the District" means an instrument in writing signed by a District Representative or by any other officer of the District duly authorized to act on behalf of the District pursuant to a written certificate of a District Representative.

Section 1.02. Interpretation.

(a) Unless the context otherwise indicates, words expressed in the singular include the plural and vice versa and the use of the neuter, masculine, or feminine gender is for convenience only and include the neuter, masculine or feminine gender, as appropriate.

(b) Headings of articles and sections herein and the table of contents hereof are solely for convenience of reference, do not constitute a part hereof and do not affect the meaning, construction or effect hereof.

(c) All references herein to "Articles," "Sections" and other subdivisions are to the corresponding Articles, Sections or subdivisions of this Resolution; the words "herein," "hereof," "hereby," "hereunder" and other words of similar import refer to this Resolution as a whole and not to any particular Article, Section or subdivision hereof.

Section 1.03. Authority for this Resolution; Findings. This Resolution is entered into under the provisions of the Bond Law. The Board hereby certifies that all of the things, conditions and acts required to exist, to have happened or to have been performed precedent to and in the issuance of the Refunding Bonds do exist, have happened or have been performed in due and regular time and manner as required by the laws of the State of California, and that the amount of the Refunding Bonds, together with all other indebtedness of the District, does not exceed any limit prescribed by any laws of the State of California.

ARTICLE II

Terms of Refunding Bonds

Section 2.01. Authorization. The Board hereby determines that the prudent management of the fiscal affairs of the District requires that it issue the Refunding Bonds under the provisions of the Bond Law without submitting the question of the issuance of the Refunding Bonds to a vote of the qualified electors of the District. To that end, the Board hereby authorizes the issuance of the Refunding Bonds in the aggregate principal amount of not to exceed \$12,500,000, subject to the terms of the Bond Law and this Resolution, for the purpose of providing funds to refinance the Refunded 2010 Bonds.

This Resolution constitutes a continuing agreement between the District and the Owners of all of the Outstanding Refunding Bonds to secure the full and final payment of principal of and interest on the Refunding Bonds, subject to the

covenants, agreements, provisions and conditions herein contained. The Refunding Bonds shall be designated the "Los Rios Community College District (Sacramento County, California) 2020 Refunding General Obligation Bonds".

As provided in Section 53552 of the Bond Law, the Refunding Bonds shall not be issued unless the total net interest cost to maturity on the Refunding Bonds plus the principal amount of the Refunding Bonds is less than the total net interest cost to maturity on the Refunded 2010 Bonds plus the principal amount of the Refunded 2010 Bonds. Before issuing the Refunding Bonds, the District shall receive confirmation from the Municipal Advisor that the requirements of Section 53552 of the Bond Law have been satisfied.

Section 2.02. Terms of Refunding Bonds.

(a) Form; Numbering. The Refunding Bonds shall be issued as fully registered Bonds, without coupons, in the denomination of \$5,000 each or any integral multiple thereof, but in an amount not to exceed the aggregate principal amount of Refunding Bonds maturing in the year of maturity of the Refunding Bond for which the denomination is specified. The Refunding Bonds shall be lettered and numbered as the Paying Agent prescribes.

(b) Date of Refunding Bonds. The Refunding Bonds shall be dated as of the Closing Date.

(c) Maturities: Interest. The Refunding Bonds shall mature (or, alternatively, be subject to mandatory sinking fund redemption as hereinafter provided) on August 1 in each of the years and in the amounts to be determined upon the sale of the Refunding Bonds in accordance with the Bond Sale Document. The Refunding Bonds shall bear interest, payable semiannually on each Interest Payment Date, as determined upon the sale thereof in accordance with the Bond Sale Document. Interest on the Refunding Bonds shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Each Refunding Bond shall bear interest from the Interest Payment Date next preceding the date of registration and authentication thereof unless (i) it is authenticated as of an Interest Payment Date, in which event it shall bear interest from such date, or (ii) it is authenticated before an Interest Payment Date and after the close of business on the preceding Record Date, in which event it shall bear interest from such Interest Payment Date, or (iii) it is authenticated on or before the first Record Date, in which event it shall bear interest from the dated date of the Refunding Bonds; *provided, however,* that if at the time of authentication of a Refunding Bond, interest is in default thereon, such Refunding Bond shall bear interest from the Interest Payment Date to which interest has previously been paid or made available for payment thereon.

(d) Payment. Interest on the Refunding Bonds (including the final interest payment upon maturity or redemption) is payable by check or draft of the Paying Agent mailed to the Owner thereof at such Owner's address as it appears on the Registration Books at the close of business on the preceding Record Date; provided that at the written request of the Owner of at least \$1,000,000 aggregate principal amount of the Refunding Bonds, which written request is on file with the Paying Agent as of any Record Date, interest on such Refunding Bonds shall be paid on the succeeding Interest Payment Date to such account as shall be specified in such written request. The principal of the Refunding Bonds is payable in lawful money of the United States of America upon presentation and surrender at the Office of the Paying Agent.

Section 2.03. Redemption.

(a) Optional Redemption. The Refunding Bonds may (but are not required to be) subject to optional redemption prior to their respective stated maturity dates. In the event the Refunding Bonds are subject to optional redemption prior to their respective stated maturity dates, the schedule of redemption dates and redemption prices shall be set forth in the Bond Sale Document.

(b) Mandatory Sinking Fund Redemption. If and as determined upon the sale of the Refunding Bonds, any maturity of Refunding Bonds shall be designated as Term Bonds which are subject to mandatory sinking fund redemption on August 1 in each of the years as determined upon the sale of the Refunding Bonds, at a redemption price equal to 100% of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption. If some but not all of the Term Bonds have been redeemed under the preceding subsection (a) of this Section, the aggregate principal amount of such Term Bonds to be redeemed in each year under this subsection (b) will be reduced in integral multiples of \$5,000, as designated in written a Written Request of the District filed with the Paying Agent.

(c) Selection of Refunding Bonds for Redemption. Whenever less than all of the Outstanding Refunding Bonds of any one maturity are designated for redemption, the Paying Agent shall select the Outstanding Refunding Bonds of such maturity to be redeemed by lot in any manner deemed fair by the Paying Agent. For purposes of such selection, each Refunding Bond will be deemed to consist of individual Refunding Bonds of \$5,000 denominations, which may be separately redeemed.

(d) Redemption Procedure. The Paying Agent shall cause notice of any redemption to be mailed, first class mail, postage prepaid, at least 30 days but not more than 60 days before the date fixed for redemption, to (i) to the Municipal Securities Rulemaking Board, and (ii) to the respective Owners of any Refunding Bonds designated for redemption, at their addresses appearing on the Registration

Books. Such mailing shall not be a condition precedent to such redemption and failure to mail or to receive any such notice shall not affect the validity of the proceedings for the redemption of such Refunding Bonds. In addition, the Paying Agent shall give notice of redemption by telecopy or certified, registered or overnight mail to each of the Securities Depositories at least two days before such mailing to the Refunding Bond Owners.

Such notice shall (i) state the redemption date and the redemption price, (ii) if less than all of the then Outstanding Refunding Bonds are to be called for redemption, designate the serial numbers of the Refunding Bonds to be redeemed by giving the individual number of each Refunding Bond or by stating that all Refunding Bonds between two stated numbers, both inclusive, or by stating that all of the Refunding Bonds of one or more maturities have been called for redemption, (iii) require that such Refunding Bonds be then surrendered at the Office of the Paying Agent for redemption at the said redemption price, and (iv) state that further interest on such Refunding Bonds will not accrue from and after the redemption date.

Upon surrender of Refunding Bonds redeemed in part only, the District shall execute and the Paying Agent shall authenticate and deliver to the Owner, at the expense of the District, a new Refunding Bond or Bonds, of the same maturity, of authorized denominations in aggregate principal amount equal to the unredeemed portion of the Refunding Bond or Bonds.

From and after the date fixed for redemption, if notice of such redemption has been duly given and funds available for the payment of the principal of and interest on the Refunding Bonds so called for redemption have been duly provided, such Refunding Bonds so called will cease to be entitled to any benefit under this Resolution other than the right to receive payment of the redemption price, and no interest will accrue thereon on or after the redemption date specified in such notice. The Paying Agent shall cancel all of the Refunding Bonds, and submit a certificate of cancellation to the District.

Section 2.04. Form of Refunding Bonds. The Refunding Bonds, the form of the Paying Agent's certificate of authentication and registration and the form of assignment to appear thereon shall be substantially in the forms, respectively, with necessary or appropriate variations, omissions and insertions, as permitted or required by this Resolution, as set forth in Appendix A hereto.

Section 2.05. Execution of Refunding Bonds. The Refunding Bonds shall be signed by the facsimile signature of the President of the Board and shall be attested by the facsimile signature of the Secretary to the Board, and the seal of the Board shall be reproduced thereon. No Refunding Bond is valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on the Refunding Bond is signed by the Paying Agent as authenticating agent.

The Refunding Bonds shall be in substantially the form attached hereto as Appendix A and incorporated herein by this reference, allowing those officials executing the Refunding Bonds to make the insertions and deletions necessary to conform the Refunding Bonds to this Resolution and the Bond Sale Document.

Only those Refunding Bonds bearing a certificate of authentication and registration in the form set forth in Appendix A, executed and dated by the Paying Agent, shall be valid or obligatory for any purpose or entitled to the benefits of this Resolution, and such certificate of the Paying Agent shall be conclusive evidence that the Refunding Bonds so registered have been duly authenticated, registered and delivered hereunder and are entitled to the benefits of this Resolution.

Section 2.06. Transfer of Refunding Bonds. Any Refunding Bond may, in accordance with its terms, be transferred, upon the Registration Books, by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of such Refunding Bond for cancellation at the Office at the Paying Agent, accompanied by delivery of a written instrument of transfer in a form approved by the Paying Agent, duly executed. The District may charge a reasonable sum for each new Refunding Bond issued upon any transfer.

Whenever any Refunding Bond is surrendered for transfer, the District shall execute and the Paying Agent shall authenticate and deliver a new Refunding Bond or Bonds, for like aggregate principal amount. No transfers of Refunding Bonds may be made (a) 15 days before the date established by the Paying Agent for selection of Refunding Bonds for redemption or (b) with respect to a Refunding Bond which has been selected for redemption.

Section 2.07. Exchange of Refunding Bonds. Refunding Bonds may be exchanged at the Office of the Paying Agent for a like aggregate principal amount of Refunding Bonds of authorized denominations and of the same maturity. The District may charge a reasonable sum for each new Refunding Bond issued upon any exchange (except in the case of any exchange of temporary Refunding Bonds for definitive Refunding Bonds). No exchanges of Refunding Bonds shall be required to be made (a) during the 15 days before the date established by the Paying Agent for selection of Refunding Bonds for redemption, or (b) with respect to a Refunding Bond which has been selected for redemption.

Section 2.08. Registration Books. The Paying Agent shall keep or cause to be kept sufficient books for the registration and transfer of the Refunding Bonds, which shall at all times be open to inspection by the District upon reasonable notice; and, upon presentation for such purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, register or transfer or cause to be registered or transferred, on said books, Refunding Bonds as herein before provided.

Section 2.09. Book-Entry System. Except as provided below, the Owner of all of the Refunding Bonds shall be DTC, and the Refunding Bonds shall be registered in the name of Cede & Co., as nominee for DTC. The Refunding Bonds shall be initially executed and delivered in the form of a single fully registered Refunding Bond for each maturity date of the Refunding Bonds in the full aggregate principal amount of the Refunding Bonds maturing on such date. The Paying Agent and the District may treat DTC (or its nominee) as the sole and exclusive owner of the Refunding Bonds registered in its name for all purposes of this Resolution, and neither the Paying Agent nor the District shall be affected by any notice to the contrary. The Paying Agent and the District shall not have any responsibility or obligation to any Depository System Participant, any person claiming a beneficial ownership interest in the Refunding Bonds under or through DTC or a Depository System Participant, or any other person which is not shown on the register of the District as being an owner, with respect to the accuracy of any records maintained by DTC or any Depository System Participant or the payment by DTC or any Depository System Participant by DTC or any Depository System Participant of any amount in respect of the principal or interest with respect to the Refunding Bonds. The District shall cause to be paid all principal and interest with respect to the Refunding Bonds only to DTC, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to the principal and interest with respect to the Refunding Bonds to the extent of the sum or sums so paid. Except under the conditions noted below, no person other than DTC shall receive a Refunding Bond. Upon delivery by DTC to the District of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the term "Cede & Co." in this Resolution shall refer to such new nominee of DTC.

If the District determines that it is in the best interest of the beneficial owners that they be able to obtain Refunding Bonds and delivers a written certificate to DTC and the District to that effect, DTC shall notify the Depository System Participants of the availability through DTC of Refunding Bonds. In such event, the District shall issue, transfer and exchange Refunding Bonds as requested by DTC and any other owners in appropriate amounts. DTC may determine to discontinue providing its services with respect to the Refunding Bonds at any time by giving notice to the District and discharging its responsibilities with respect thereto under applicable law. Under such circumstances (if there is no successor securities depository), the District shall be obligated to deliver Refunding Bonds as described in this Resolution. Whenever DTC requests the District to do so, the District will cooperate with DTC in taking appropriate action after reasonable notice to (a) make available one or more separate Refunding Bonds evidencing the Refunding Bonds to any Depository System Participant having Refunding Bonds credited to its DTC account or (b) arrange for another securities depository to maintain custody of certificates evidencing the Refunding Bonds.

Notwithstanding any other provision of this Resolution to the contrary, so long as any Refunding Bond is registered in the name of Cede & Co., as nominee

of DTC, all payments with respect to the principal and interest with respect to such Refunding Bond and all notices with respect to such Refunding Bond shall be made and given, respectively, to DTC as provided as in the representation letter delivered on the date of issuance of the Refunding Bonds.

Section 2.10. Refunding Bonds Mutilated, Lost, Destroyed or Stolen.

If any Refunding Bond is mutilated the District, at the expense of the Owner of said Refunding Bond, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Refunding Bond of like maturity and principal amount in exchange and substitution for the Refunding Bond so mutilated, but only upon surrender to the Paying Agent of the Refunding Bond so mutilated. Every mutilated Refunding Bond so surrendered to the Paying Agent shall be canceled by it and delivered to, or upon the order of, the District. If any Refunding Bond shall be lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the District and, if such evidence be satisfactory to the District and indemnity satisfactory to it shall be given, the District, at the expense of the Owner, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Refunding Bond of like maturity and principal amount in lieu of and in substitution for the Refunding Bond so lost, destroyed or stolen. The District may require payment of a sum not exceeding the actual cost of preparing each new Refunding Bond issued under this Section and of the expenses which may be incurred by the District and the Paying Agent in the premises. Any Refunding Bond issued under the provisions of this Section in lieu of any Refunding Bond alleged to be lost, destroyed or stolen shall constitute an original additional contractual obligation on the part of the District whether or not the Refunding Bond so alleged to be lost, destroyed or stolen be at any time enforceable by anyone, and shall be equally and proportionately entitled to the benefits of this Resolution with all other Refunding Bonds issued under this Resolution.

Notwithstanding any other provision of this Section, in lieu of delivering a new Refunding Bond for which principal has or is about to become due for a Refunding Bond which has been mutilated, lost, destroyed or stolen, the Paying Agent may make payment of such Refunding Bond in accordance with its terms.

ARTICLE III

Sale of Refunding Bonds; Application of Proceeds

Section 3.01. Sale of Refunding Bonds.

(a) Manner of Sale. Pursuant to Section 53508.7 of the Bond Law, the Board hereby authorizes the sale of the Refunding Bonds by either competitive public bidding as provided in the following subsection (b), by negotiation as provided in the following subsection (c), or on a private placement basis under the following subsection (d). The Chancellor is hereby authorized and directed to

determine which of such sale methods is in the best interests of the District, taking into account prevailing conditions in the municipal bond market and based upon the advice of the Municipal Advisor.

(b) Competitive Sale of the Refunding Bonds. In the event the Refunding Bonds are sold by competitive public bidding, bids shall be received in accordance with the provisions of the Official Notice of Sale in substantially the form on file with the Clerk of the Board, together with such additions thereto and changes therein as may be approved by a District Representative. A District Representative, on behalf of the District, is hereby delegated the authority to accept the best responsible bid for the purchase of the Refunding Bonds, determined in accordance with the Official Notice of Sale. The sale of the Refunding Bonds shall be awarded, or all bids shall be rejected, not later than 24 hours after the expiration of the time prescribed for the receipt of proposals unless such time of award is waived by the successful bidder.

Pursuant to Government Code Section 53692, the Board hereby approves and authorizes the publication by Jones Hall, A Professional Law Corporation, as Bond Counsel to the District, of a notice of the District's intention to sell the Refunding Bonds, in form and substance acceptable to Bond Counsel, in *The Bond Buyer* once at least 15 calendar days prior to the date fixed for receipt of bids. The Municipal Advisor is hereby authorized and directed by the District to cause to be furnished to prospective bidders a reasonable number of copies of the Official Notice of Sale and a reasonable number of copies of the Preliminary Official Statement relating to the Refunding Bonds.

(c) Negotiated Sale of the Refunding Bonds. In the event the Refunding Bonds are sold on a negotiated basis, the Refunding Bonds shall be sold to an underwriting or investment banking firm to be designated by the Chancellor. The Refunding Bonds shall be sold to the Original Purchaser pursuant to a Bond Purchase Agreement in form and substance approved by and acceptable to a District Representative, such approval to be conclusively evidenced by the execution and delivery of the Bond Purchase Agreement. The Board hereby authorizes a District Representative to execute and deliver the final form of the Bond Purchase Agreement in the name and on behalf of the District. In accordance with Government Code Section 53583(c)(2)(B), within two weeks following the negotiated sale of the Refunding Bonds, the District shall cause to be filed a statement regarding the reasons for a negotiated sale.

(d) Private Placement Sale of the Refunding Bonds. In the event the Refunding Bonds are sold on a private placement basis, the Refunding Bonds shall be sold to an institutional lending firm to be designated by the Chancellor. The Refunding Bonds shall be sold to the Original Purchaser pursuant to a Bond Purchase Agreement in form and substance approved by and acceptable to a District Representative, such approval to be conclusively evidenced by the execution and delivery of the Bond Purchase Agreement. The Board hereby

authorizes a District Representative to execute and deliver the final form of the Bond Purchase Agreement in the name and on behalf of the District. In accordance with Government Code Section 53583(c)(2)(B), within two weeks following the private placement sale of the Refunding Bonds, the District shall cause to be filed a statement regarding the reasons for a private placement sale.

(e) Provisions of Official Bond Sale Document to Control.

Notwithstanding anything herein to the contrary, any of the terms of the Refunding Bonds may be established or modified under the Bond Sale Document. In the event of a conflict or inconsistency between this Resolution and the Bond Sale Document relating to the terms of the Refunding Bonds, the provisions of the Bond Sale Document shall be controlling.

Section 3.02. Approval of Official Statement. The Board hereby approves and deems final within the meaning of Rule 15c2-12 of the Securities Exchange Act of 1934, the Preliminary Official Statement describing the Refunding Bonds in the form on file with the Clerk of the Board, which shall be utilized in connection with the sale of the Refunding Bonds on a competitive basis under Section 3.01(b) or on a negotiated basis under Section 3.01(c). A District Representative is hereby individually authorized, at the request of the Original Purchaser, to execute an appropriate certificate affirming the Board's determination that the Preliminary Official Statement has been deemed nearly final within the meaning of such Rule. Distribution of the Preliminary Official Statement by the Municipal Advisor to prospective bidders on the Refunding Bonds is hereby approved. A District Representative is hereby individually authorized and directed to approve any changes in or additions to a Final Official Statement, and the execution thereof by such District Representative shall be conclusive evidence of approval of any such changes and additions. The Board hereby authorizes the distribution of the Final Official Statement by the Original Purchaser. A District Representative shall execute the Final Official Statement in the name and on behalf of the District.

Section 3.03. Application of Proceeds of Sale of Refunding Bonds.

The proceeds of sale of the Refunding Bonds shall be applied on the Closing Date as follows:

- (a) An amount required to pay the estimated Costs of Issuance shall be transferred to U.S. Bank National Association to be held and administered in accordance with the agreement which is approved under Section 3.05.
- (b) The remainder of such proceeds shall be transferred to the Escrow Agent to be applied to refund and discharge all of the Refunded 2010 Bonds on the Closing Date in accordance with the Escrow Agreement.

Section 3.04. Refunding of 2010 Bonds; Approval of Escrow Agreement. The Refunded 2010 Bonds shall be refunded and discharged on the Closing Date, and shall be redeemed in full on August 1, 2020, in accordance with the provisions of the Escrow Agreement. The Board hereby approves the Escrow Agreement in substantially the form on file with the Secretary to the Board, together with any changes therein or modifications thereof which are approved by a District Representative, and the execution thereof by a District Representative will be conclusive evidence of the approval of any such changes or modifications. A District Representative is directed to authenticate and execute the final form of the Escrow Agreement on behalf of the District, and to deliver the executed Escrow Agreement on the Closing Date.

Section 3.05. Costs of Issuance Custodian Agreement. The Board hereby authorizes a District Representative to enter into a Costs of Issuance Custodian Agreement with U.S. Bank National Association in the form on file with the Secretary to the Board. As provided in said agreement, a portion of the proceeds of the Refunding Bonds shall be deposited thereunder, to be applied for the payment of Costs of Issuance upon requisitions submitted by a District Representative in accordance with said agreement.

Section 3.06. Bond Insurance. If the District is advised by its Municipal Advisor that it is in the best financial interests of the District to obtain a municipal bond insurance policy to insure the payment of debt service on the Refunding Bonds, a District Representative is authorized to apply for said insurance and to take all actions and execute all documents and certifications relating thereto.

Section 3.07. Actions to Close Bond Issuance. Each District Representative and any and all other officers of the District are each authorized and directed in the name and on behalf of the District to execute and deliver any and all certificates, requisitions, agreements, notices, consents, warrants and other documents, which they or any of them might deem necessary or appropriate in order to consummate the lawful issuance, sale and delivery of the Refunding Bonds. Whenever in this Resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf if such officer is absent or unavailable.

ARTICLE IV

SECURITY FOR THE REFUNDING BONDS; Payment of Debt Service

Section 4.01. Security for the Refunding Bonds. The Refunding Bonds are a general obligation of the District payable from the levy of *ad valorem* taxes upon all property within the District which are subject to taxation by the District,

without limitation as to rate or amount. The District hereby directs the County to levy, and hereby directs all other counties whose jurisdiction includes properties within the District to levy, on all the taxable property in the District, in addition to all other taxes, a continuing direct and *ad valorem* tax annually during the period the Refunding Bonds are Outstanding in an amount sufficient to pay the principal of and interest on the Refunding Bonds when due, including the principal of any Refunding Bonds upon the mandatory sinking fund redemption thereof under Section 2.03(b), which moneys when collected will be paid to the Director of Finance and placed in the Debt Service Fund.

The principal of and interest on Refunding Bonds do not constitute a debt of the County, the State of California, or any of its political subdivisions other than the District, or any of the officers, agents or employees thereof, and neither the County, the State of California, any of its political subdivisions nor any of the officers, agents or employees thereof are liable thereon.

Section 4.02. Establishment of Debt Service Fund. The District hereby directs the Director of Finance to establish, hold and maintain while the Refunding Bonds are Outstanding an interest and sinking fund for the Refunding Bonds (the "Debt Service Fund"), which shall be maintained by the Director of Finance as a separate account, distinct from all other funds of the District, into which shall be deposited the proceeds of any taxes levied under Section 4.01.

The Debt Service Fund is pledged for the payment of the principal of and interest on the Refunding Bonds when and as the same become due, including the principal of any Term Bonds required to be paid upon the mandatory sinking fund redemption thereof. Upon the written request of the District filed with the County, amounts in the Debt Service Fund shall be transferred by the County to the Paying Agent to the extent required to pay the principal of and interest on the Refunding Bonds when due.

Section 4.03. Disbursements From Debt Service Fund. The County shall administer the Debt Service Fund and make disbursements therefrom in the manner set forth in this Section. The County shall transfer amounts on deposit in the Debt Service Fund, to the extent necessary to pay the principal of and interest on the Refunding Bonds when due and payable, to the Paying Agent which, in turn, shall pay such moneys to DTC to pay the principal of and interest on the Refunding Bonds. DTC will thereupon make payments of principal and interest on the Refunding Bonds to the DTC Participants who will thereupon make payments of principal and interest to the beneficial owners of the Refunding Bonds. Any moneys remaining in the Debt Service Fund after the Refunding Bonds and the interest thereon have been paid, or provision for such payment has been made, shall be transferred to the General Fund of the District as provided in Section 15234 of the Education Code. As provided in Section 15232 of the Education Code, amounts in the Debt Service Fund shall also be applied to pay the expense

of paying the Refunding Bonds elsewhere than at the office of the Director of Finance.

Section 4.04. Investments. All moneys held in any of the funds or accounts established with the Director of Finance hereunder shall be invested in Authorized Investments in accordance with the investment policies of the County, as such policies exist at the time of investment without regard to the maximum percentage limitations per asset class for investments \$500,000 or less. Authorized Investments purchased as an investment of moneys in any fund or account shall be deemed to be part of such fund or account.

All interest or gain derived from the investment of amounts in any of the funds or accounts established hereunder shall be deposited in the fund or account from which such investment was made, and shall be expended for the purposes thereof. The District covenants that all investments of amounts deposited in any fund or account created by or under this Resolution, or otherwise containing proceeds of the Refunding Bonds, shall be acquired and disposed of at the Fair Market Value thereof. For purposes of this Section, the term "Fair Market Value" shall mean, with respect to any investment, the price at which a willing buyer would purchase such investment from a willing seller in a bona fide, arm's length transaction (determined as of the date the contract to purchase or sell the investment becomes binding) if the investment is traded on an established securities market (within the meaning of Section 1273 of the Tax Code) and, otherwise, the term "Fair Market Value" means the acquisition price in a bona fide arm's length transaction (as described above) if (i) the investment is a certificate of deposit that is acquired in accordance with applicable regulations under the Tax Code, (ii) the investment is an agreement with specifically negotiated withdrawal or reinvestment provisions and a specifically negotiated interest rate (for example, a guaranteed investment contract, a forward supply contract or other investment agreement) that is acquired in accordance with applicable regulations under the Tax Code, or (iii) the investment is a United States Treasury Security - State and Local Government Series that is acquired in accordance with applicable regulations of the United States Bureau of Public Debt.

ARTICLE V

Other Covenants of the District

Section 5.01. Punctual Payment. The District will punctually pay, or cause to be paid, the principal of and interest on the Refunding Bonds, in strict conformity with the terms of the Refunding Bonds and of this Resolution, and it will faithfully observe and perform all of the conditions, covenants and requirements of this Resolution and of the Refunding Bonds. Nothing herein contained prevents the District from making advances of its own moneys howsoever derived to any of the uses or purposes permitted by law.

Section 5.02. Books and Accounts; Financial Statements. The District will keep, or cause to be kept, proper books of record and accounts, separate from all other records and accounts of the District in which complete and correct entries are made of all transactions relating to the expenditure of the proceeds of the Refunding Bonds. Such books of record and accounts shall at all times during business hours be subject to the inspection of the Paying Agent and the Owners of not less than 10% in aggregate principal amount of the Refunding Bonds then Outstanding, or their representatives authorized in writing.

Section 5.03. Protection of Security and Rights of Refunding Bond Owners. The District will preserve and protect the security of the Refunding Bonds and the rights of the Refunding Bond Owners, and will warrant and defend their rights against all claims and demands of all persons. Following the issuance of the Refunding Bonds by the District, the Refunding Bonds shall be incontestable by the District.

Section 5.04. Tax Covenants.

(a) Private Activity Bond Limitation. The District shall assure that the proceeds of the Refunding Bonds are not so used as to cause the Refunding Bonds to satisfy the private business tests of Section 141(b) of the Tax Code or the private loan financing test of Section 141(c) of the Tax Code.

(b) Federal Guarantee Prohibition. The District shall not take any action or permit or suffer any action to be taken if the result of the same would be to cause any of the Refunding Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Tax Code.

(c) No Arbitrage. The District shall not take, or permit or suffer to be taken by the Paying Agent or the County or otherwise, any action with respect to the proceeds of the Refunding Bonds which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken, on the Closing Date would have caused the Refunding Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Tax Code.

(d) Maintenance of Tax-Exemption. The District shall take all actions necessary to assure the exclusion of interest on the Refunding Bonds from the gross income of the Owners of the Refunding Bonds to the same extent as such interest is permitted to be excluded from gross income under the Tax Code as in effect on the Closing Date.

(e) Rebate of Excess Investment Earnings to United States. The District shall calculate or cause to be calculated excess investment earnings with respect to the Refunding Bonds which are required to be rebated to the United States of America under Section 148(f) of the Tax Code, and shall pay the full amount of such excess investment earnings to the United States of America in such amounts,

at such times and in such manner as may be required under the Tax Code, if and to the extent such Section 148(f) is applicable to the Refunding Bonds. Such payments shall be made by the District from any source of legally available funds of the District. The District shall keep or cause to be kept, and retain or cause to be retained for a period of six years following the retirement of the Refunding Bonds, records of the determinations made under this subsection (e). In order to provide for the administration of this subsection (e), the District may provide for the employment of independent attorneys, accountants and consultants compensated on such reasonable basis as the District deems appropriate.

Section 5.05. Continuing Disclosure. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate, which shall be executed by a District Representative and delivered on the Closing Date. Notwithstanding any other provision of this Resolution, failure of the District to comply with the Continuing Disclosure Certificate does not constitute a default by the District hereunder or under the Refunding Bonds; however, any Participating Underwriter (as that term is defined in the Continuing Disclosure Certificate) or any holder or beneficial owner of the Refunding Bonds may, take such actions as may be necessary and appropriate to compel performance, including seeking mandate or specific performance by court order.

Section 5.06. Further Assurances. The District will adopt, make, execute and deliver any and all such further resolutions, instruments and assurances as may be reasonably necessary or proper to carry out the intention or to facilitate the performance of this Resolution, and for the better assuring and confirming unto the Owners of the Refunding Bonds of the rights and benefits provided in this Resolution.

ARTICLE VI

The Paying Agent

Section 6.01. Appointment of Paying Agent. The Director of Finance is hereby appointed to act as Paying Agent for the Refunding Bonds and, in such capacity, shall also act as registration agent and authentication agent for the Refunding Bonds. The Paying Agent undertakes to perform such duties, and only such duties, as are specifically set forth in this Resolution, and even during the continuance of an event of default with respect to the Refunding Bonds, no implied covenants or obligations shall be read into this Resolution against the Paying Agent. The Paying Agent shall signify its acceptance of the duties and obligations imposed upon it by this Resolution by executing and delivering to the District a certificate to that effect.

The District may remove the Paying Agent initially appointed, and any successor thereto, and may appoint a successor or successors thereto, but any

such successor shall be a bank or trust company doing business and having an office in the State of California, having a combined capital (exclusive of borrowed capital) and surplus of at least \$100,000,000, and subject to supervision or examination by federal or state authority. If such bank or trust company publishes a report of condition at least annually, under law or to the requirements of any supervising or examining authority above referred to, then for the purposes of this Section the combined capital and surplus of such bank or trust company shall be deemed to be its combined capital and surplus as set forth in its most recent report of condition so published.

The Paying Agent may at any time resign by giving written notice to the District and the Refunding Bond Owners of such resignation. Upon receiving notice of such resignation, the District shall promptly appoint a successor Paying Agent by an instrument in writing. Any resignation or removal of the Paying Agent and appointment of a successor Paying Agent will become effective upon acceptance of appointment by the successor Paying Agent.

Section 6.02. Paying Agent May Hold Refunding Bonds. The Paying Agent may become the owner of any of the Refunding Bonds in its own or any other capacity with the same rights it would have if it were not Paying Agent.

Section 6.03. Liability of Agents. The recitals of facts, covenants and agreements in this Resolution and in the Refunding Bonds constitute statements, covenants and agreements of the District, and the Paying Agent assumes no responsibility for the correctness of the same, nor makes any representations as to the validity or sufficiency of this Resolution or of the Refunding Bonds, nor shall incur any responsibility in respect thereof, other than as set forth in this Resolution. The Paying Agent is not liable in connection with the performance of its duties hereunder, except for its own negligence or willful default.

In the absence of bad faith, the Paying Agent may conclusively rely, as to the truth of the statements and the correctness of the opinions expressed therein, upon certificates or opinions furnished to the Paying Agent and conforming to the requirements of this Resolution.

The Paying Agent is not liable for any error of judgment made in good faith by a responsible officer in the absence of the negligence of the Paying Agent.

No provision of this Resolution requires the Paying Agent to expend or risk its own funds or otherwise incur any financial liability in the performance of any of its duties hereunder, or in the exercise of any of its rights or powers, if it has reasonable grounds for believing that repayment of such funds or adequate indemnity against such risk or liability is not reasonably assured to it.

The Paying Agent may execute any of the powers hereunder or perform any duties hereunder either directly or by or through agents or attorneys and the

Paying Agent is not responsible for any misconduct or negligence on the part of any agent or attorney appointed with due care by it hereunder.

Section 6.04. Notice to Paying Agent. The Paying Agent may rely and is protected in acting or refraining from acting upon any notice, resolution, request, consent, order, certificate, report, warrant, bond or other paper or document believed by it to be genuine and to have been signed or presented by the proper party or proper parties. The Paying Agent may consult with counsel, who may be counsel to the District, with regard to legal questions, and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by it hereunder in good faith and in accordance therewith.

Whenever in the administration of its duties under this Resolution the Paying Agent deems it necessary or desirable that a matter be proved or established prior to taking or suffering any action hereunder, such matter (unless other evidence in respect thereof is specifically prescribed in this Resolution) may, in the absence of bad faith on the part of the Paying Agent, be deemed to be conclusively proved and established by a certificate of the District, and such certificate shall be full warrant to the Paying Agent for any action taken or suffered under the provisions of this Resolution upon the faith thereof, but in its discretion the Paying Agent may, in lieu thereof, accept other evidence of such matter or may require such additional evidence as to it may seem reasonable.

Section 6.05. Compensation; Indemnification. The District shall pay to the Paying Agent from time to time reasonable compensation for all services rendered under this Resolution, and also all reasonable expenses, charges, counsel fees and other disbursements, including those of their attorneys, agents and employees, incurred in and about the performance of their powers and duties under Resolution. The District further agrees to indemnify the Paying Agent against any liabilities which it may incur in the exercise and performance of its powers and duties hereunder which are not due to its negligence or bad faith.

ARTICLE VII

Remedies of Refunding Bond Owners

Section 7.01. Remedies of Refunding Bond Owners. Any Refunding Bond Owner has the right, for the equal benefit and protection of all Refunding Bond Owners similarly situated:

- (a) by mandamus, suit, action or proceeding, to compel the District and its members, officers, agents or employees to perform each and every term, provision and covenant contained in this Resolution and in the Refunding Bonds, and to require the carrying out of any or all such covenants and agreements of the District and the fulfillment of all duties imposed upon it;

- (b) by suit, action or proceeding in equity, to enjoin any acts or things which are unlawful, or the violation of any of the Refunding Bond Owners' rights; or
- (c) upon the happening and continuation of any default by the District hereunder or under the Refunding Bonds, by suit, action or proceeding in any court of competent jurisdiction, to require the District and its members and employees to account as if it and they were the trustees of an express trust.

Section 7.02. Remedies Not Exclusive. No remedy herein conferred upon the Owners of Refunding Bonds shall be exclusive of any other remedy and that each and every remedy shall be cumulative and shall be in addition to every other remedy given hereunder or thereafter conferred on the Refunding Bond Owners.

ARTICLE VIII

Amendment of this Resolution

Section 8.01. Amendments Effective Without Consent of the Owners. The Board may amend this Resolution from time to time, without the consent of the Owners of the Refunding Bonds, for any one or more of the following purposes:

- (a) to add to the covenants and agreements of the District in this Resolution, other covenants and agreements to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect;
- (b) to confirm, as further assurance, any pledge under, and to subject to any lien or pledge created or to be created by, this Resolution, of any moneys, securities or funds, or to establish any additional funds or accounts to be held under this Resolution;
- (c) to cure any ambiguity, supply any omission, or cure or correct any defect or inconsistent provision in this Resolution, in a manner which does not materially adversely affect the interests of the Refunding Bond Owners in the opinion of Bond Counsel filed with the District; or
- (d) to make such additions, deletions or modifications as may be necessary or desirable to assure exemption from federal income taxation of interest on the Refunding Bonds.

Section 8.02. Amendments Effective With Consent of the Owners. The Board may amend this Resolution from time to time for any purpose not set forth

in Section 8.01, with the written consent of the Owners of a majority in aggregate principal amount of the Refunding Bonds Outstanding at the time such consent is given.

Any of the following amendments of this Resolution may be made only with the prior written consent of the Owners of all Outstanding Bonds: (a) a change in the terms of maturity of the principal of any Outstanding Refunding Bonds or of any interest payable thereon or a reduction in the principal amount thereof or in the rate of interest thereon, (b) a reduction of the percentage of Refunding Bonds the consent of the Owners of which is required to effect any such modification or amendment, (c) a change in the provisions of Section 7.01 relating to Events of Default, or (d) a reduction in the amount of moneys pledged for the repayment of the Refunding Bonds. No amendment may be made to the rights or obligations of any Paying Agent without its written consent.

ARTICLE IX

Miscellaneous

Section 9.01. Benefits of Resolution Limited to Parties. Nothing in this Resolution, expressed or implied, gives any person other than the District, the County, the Paying Agent and the Owners of the Refunding Bonds, any right, remedy, claim under or by reason of this Resolution. The covenants, stipulations, promises or agreements in this Resolution are for the sole and exclusive benefit of the Owners of the Refunding Bonds.

Section 9.02. Defeasance of Refunding Bonds.

(a) Discharge of Resolution. Refunding Bonds may be paid by the District in any of the following ways, provided that the District also pays or causes to be paid any other sums payable hereunder by the District:

- (i) by paying or causing to be paid the principal or redemption price of and interest on such Refunding Bonds, as and when the same become due and payable;
- (ii) by irrevocably depositing, in trust, at or before maturity, money or securities in the necessary amount (as provided in Section 9.02(c) hereof) to pay or redeem such Refunding Bonds; or
- (iii) by delivering such Refunding Bonds to the Paying Agent for cancellation by it.

If the District pays all Outstanding Refunding Bonds and also pays or causes to be paid all other sums payable hereunder by the District, then and in that case, at the election of the District (evidenced by a certificate of a District

Representative filed with the Paying Agent, signifying the intention of the District to discharge all such indebtedness and this Resolution), and notwithstanding that any Refunding Bonds have not been surrendered for payment, this Resolution and other assets made under this Resolution and all covenants, agreements and other obligations of the District under this Resolution shall cease, terminate, become void and be completely discharged and satisfied, except only as provided in Section 9.02(b). In that event, upon request of the District, the Paying Agent shall cause an accounting for such period or periods as may be requested by the District to be prepared and filed with the District and shall execute and deliver to the District all such instruments as may be necessary to evidence such discharge and satisfaction, and the Paying Agent shall pay over, transfer, assign or deliver to the District all moneys or securities or other property held by it under this Resolution which are not required for the payment or redemption of Refunding Bonds not theretofore surrendered for such payment or redemption.

(b) Discharge of Liability on Refunding Bonds. Upon the deposit, in trust, at or before maturity, of money or securities in the necessary amount (as provided in Section 9.02(c) hereof) to pay or redeem any Outstanding Refunding Bond (whether upon or prior to its maturity or the redemption date of such Refunding Bond), provided that, if such Refunding Bond is to be redeemed prior to maturity, notice of such redemption has been given as provided in Section 2.03 or provision satisfactory to the Paying Agent has been made for the giving of such notice, then all liability of the District in respect of such Refunding Bond shall cease and be completely discharged, except only that thereafter the Owner thereof shall be entitled only to payment of the principal of and interest on such Refunding Bond by the District, and the District shall remain liable for such payment, but only out of such money or securities deposited with the Paying Agent as aforesaid for such payment, provided further, however, that the provisions of Section 9.02(d) shall apply in all events.

The District may at any time surrender to the Paying Agent for cancellation by it any Refunding Bonds previously issued and delivered, which the District may have acquired in any manner whatsoever, and such Refunding Bonds, upon such surrender and cancellation, shall be deemed to be paid and retired.

(c) Deposit of Money or Securities with Paying Agent. Whenever in this Resolution it is provided or permitted that there be deposited with or held in trust by the Paying Agent money or securities in the necessary amount to pay or redeem any Refunding Bonds, the money or securities so to be deposited or held may include money or securities held by the Paying Agent in the funds and accounts established under this Resolution and shall be:

- (i) lawful money of the United States of America in an amount equal to the principal amount of such Refunding Bonds and all unpaid interest thereon to maturity, except that, in the case of Refunding Bonds which are to be redeemed prior to maturity and in respect of which notice of

such redemption has been given as provided in Section 2.03 or provision satisfactory to the Paying Agent has been made for the giving of such notice, the amount to be deposited or held shall be the principal amount or redemption price of such Refunding Bonds and all unpaid interest thereon to the redemption date; or

- (ii) Federal Securities (not callable by the issuer thereof prior to maturity) the principal of and interest on which when due, in the opinion of a certified public accountant delivered to the District, will provide money sufficient to pay the principal or redemption price of and all unpaid interest to maturity, or to the redemption date, as the case may be, on the Refunding Bonds to be paid or redeemed, as such principal or redemption price and interest become due, provided that, in the case of Refunding Bonds which are to be redeemed prior to the maturity thereof, notice of such redemption has been given as provided in Section 2.03 or provision satisfactory to the Paying Agent has been made for the giving of such notice.

(d) Payment of Refunding Bonds After Discharge of Resolution.

Notwithstanding any provisions of this Resolution, any moneys held by the Paying Agent in trust for the payment of the principal or redemption price of, or interest on, any Refunding Bonds and remaining unclaimed for two years after the principal of all of the Refunding Bonds has become due and payable (whether at maturity or upon call for redemption or by acceleration as provided in this Resolution), if such moneys were so held at such date, or two years after the date of deposit of such moneys if deposited after said date when all of the Refunding Bonds became due and payable, shall, upon request of the District, be repaid to the District free from the trusts created by this Resolution, and all liability of the Paying Agent with respect to such moneys shall thereupon cease; *provided, however,* that before the repayment of such moneys to the District as aforesaid, the Paying Agent may (at the cost of the District) first mail to the Owners of all Refunding Bonds which have not been paid at the addresses shown on the Registration Books a notice in such form as may be deemed appropriate by the Paying Agent, with respect to the Refunding Bonds so payable and not presented and with respect to the provisions relating to the repayment to the District of the moneys held for the payment thereof.

Section 9.03. Execution of Documents and Proof of Ownership by Refunding Bond Owners. Any request, declaration or other instrument which this Resolution may require or permit to be executed by Refunding Bond Owners may be in one or more instruments of similar tenor, and shall be executed by Refunding Bond Owners in person or by their attorneys appointed in writing.

Except as otherwise herein expressly provided, the fact and date of the execution by any Refunding Bond Owner or his attorney of such request, declaration or other instrument, or of such writing appointing such attorney, may be proved by the certificate of any notary public or other officer authorized to take

acknowledgments of deeds to be recorded in the state in which he purports to act, that the person signing such request, declaration or other instrument or writing acknowledged to him the execution thereof, or by an affidavit of a witness of such execution, duly sworn to before such notary public or other officer.

Except as otherwise herein expressly provided, the ownership of registered Refunding Bonds and the amount, maturity, number and date of holding the same shall be proved by the Registration Books.

Any request, declaration or other instrument or writing of the Owner of any Refunding Bond shall bind all future Owners of such Refunding Bond in respect of anything done or suffered to be done by the District or the Paying Agent in good faith and in accordance therewith.

Section 9.04. Waiver of Personal Liability. No Board member, officer, agent or employee of the District shall be individually or personally liable for the payment of the principal of or interest on the Refunding Bonds; but nothing herein contained shall relieve any such Board member, officer, agent or employee from the performance of any official duty provided by law.

Section 9.05. Non-Liability of County; Indemnification. Notwithstanding anything stated to the contrary in this Resolution, (a) the Refunding Bonds are not a debt of the County, including its Board of Supervisors, officers, officials, agents and employees, and the County, including its Board of Supervisors, officers, officials, agents and employees, has no obligation to repay the Refunding Bonds; (b) the Board of Supervisors' sole responsibilities hereunder are to levy a tax for the repayment of the Refunding Bonds, as provided in Section 15250 of the California Education Code, and (i) neither the County, nor the Board of Supervisors, nor any officer, official, agent or employee of the County, has any obligation or liability hereunder or in connection with the transactions contemplated hereby other than as specified in said Code Section; (ii) the Refunding Bonds, including interest thereon, are payable solely from taxes levied by the Board of Supervisors under Section 15250 of the California Education Code; and (iii) the County, including its Board of Supervisors, officers, officials, agents and employees, shall retain all of their respective constitutional and statutory privileges, immunities, rights and defenses in carrying out their duties under this Resolution.

The County, including its Board of Supervisors, officers, officials, agents and employees, shall undertake only those duties of the County under this Resolution which are specifically set forth in this Resolution, and even during the continuance of an event of the District's default with respect to the repayment of the Refunding Bonds, including interest thereon, no implied covenants or obligations shall be read into this Resolution against the County, including its Board of Supervisors, officers, officials, agents and employees.

The District further agrees to indemnify, defend and hold harmless the County, including its Board of Supervisors, officers, officials, agents and employees, against the payment of any and all liabilities, losses, costs and expenses (including attorneys fees and court costs), damages and claims which the County, including its Board of Supervisors, officers, officials, agents and employees, may incur in the exercise and performance of its or their powers and duties hereunder which are not due to its or their negligence or bad faith.

Section 9.06. Destruction of Canceled Refunding Bonds. Whenever in this Resolution provision is made for the surrender to the District of any Refunding Bonds which have been paid or canceled under the provisions of this Resolution, a certificate of destruction duly executed by the Paying Agent shall be deemed to be the equivalent of the surrender of such canceled Refunding Bonds and the District shall be entitled to rely upon any statement of fact contained in any certificate with respect to the destruction of any such Refunding Bonds therein referred to.

Section 9.07. Partial Invalidity. If any section, paragraph, sentence, clause or phrase of this Resolution shall for any reason be held illegal or unenforceable, such holding shall not affect the validity of the remaining portions of this Resolution. The District hereby declares that it would have adopted this Resolution and each and every other section, paragraph, sentence, clause or phrase hereof and authorized the issue of the Refunding Bonds pursuant thereto irrespective of the fact that any one or more sections, paragraphs, sentences, clauses, or phrases of this Resolution may be held illegal, invalid or unenforceable. If, by reason of the judgment of any court, the District is rendered unable to perform its duties hereunder, all such duties and all of the rights and powers of the District hereunder shall be assumed by and vest in the chief financial officer of the District in trust for the benefit of the Refunding Bond Owners.

Section 9.08. Execution of Documents. Each District Representative and any and all other officers of the District are each authorized and directed in the name and on behalf of the District to execute and deliver any and all certificates, requisitions, agreements, notices, consents, warrants and other documents, which they or any of them might deem necessary or appropriate in order to consummate the lawful issuance, sale and delivery of the Refunding Bonds. Whenever in this Resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf if such officer is absent or unavailable.

Section 9.09. Effective Date of Resolution. This Resolution shall take effect from and after the date of its passage and adoption.

* * * * *

PASSED AND ADOPTED as Los Rios Community College District Resolution No. 2020-03 this fifteenth day of April, 2020, by the following called vote:

| | | |
|-------|--------|---------|
| AYES: | NAYES: | ABSENT: |
|-------|--------|---------|

Deborah Ortiz, Board Vice President

Attest:

Brian King
Chancellor and Secretary to the Board

APPENDIX A

FORM OF REFUNDING BOND

REGISTERED BOND NO. _____ \$ _____

**LOS RIOS COMMUNITY COLLEGE DISTRICT
(Sacramento County, California)**

2020 REFUNDING GENERAL OBLIGATION BOND

INTEREST RATE: MATURITY DATE: ISSUE DATE: CUSIP:

REGISTERED OWNER:

PRINCIPAL AMOUNT:

The Los Rios Community College District (the "District"), located in Sacramento County, California (the "County"), for value received, hereby promises to pay to the Registered Owner named above, or registered assigns, the Principal Amount on the Maturity Date, each as stated above, and interest thereon, calculated on a 30/360 day basis, until the Principal Amount is paid or provided for, at the Interest Rate stated above, such interest to be paid on February 1 and August 1 of each year, commencing _____ 1, 20__ (the "Interest Payment Dates"). This Bond will bear interest from the Interest Payment Date next preceding the date of authentication hereof, unless (a) it is authenticated as of a business day following the 15th day of the month immediately preceding any Interest Payment Date and on or before such Interest Payment Date, in which event it shall bear interest from such Interest Payment Date, or (b) it is authenticated on or before _____ 1, 20__, in which event it shall bear interest from the Issue Date stated above.

The principal hereof and interest hereon are payable in lawful money of the United States of America to the person in whose name this Bond is registered (the "Registered Owner") on the Bond registration books maintained by the Paying Agent, initially the Director of Finance of the County of Sacramento. Interest hereon is payable by check mailed by the Paying Agent on each Interest Payment Date to the Registered

Owner of this Bond by first-class mail at the address appearing on the Bond registration books at the close of business on the 15th day of the calendar month next preceding such Interest Payment Date (the "Record Date"); provided, however, that at the written request of the registered owner of Bonds in an aggregate principal amount of at least \$1,000,000, which written request is on file with the Paying Agent before any Record Date, interest on such Bonds shall be paid on each succeeding Interest Payment Date by wire transfer in immediately available funds to such account of a financial institution within the United States of America as shall be specified in such written request.

This Bond is one of a series of \$_____ of Bonds issued for the purpose of raising money to refinance outstanding general obligation bond indebtedness of the District, issued under a resolution of the Board of Trustees of the District adopted on April 15, 2020 (the "Bond Resolution"). This Bond and the issue of which this Bond is a part are payable as to both principal and interest from the proceeds of the levy of *ad valorem* taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount.

The principal of and interest on this Bond does not constitute a debt of the County, the State of California, or any of its political subdivisions other than the District, or any of the officers, agents and employees thereof, and neither the County, the State of California, any of its political subdivisions, nor any of the officers, agents and employees thereof shall be liable hereon. In no event shall the principal of and interest on this Bond be payable out of any funds or properties of the District other than *ad valorem* taxes levied upon all taxable property in the District.

The Bonds of this issue are issuable only as fully registered Bonds in the denominations of \$5,000 or any integral multiple thereof. This Bond is exchangeable and transferable for Bonds of other authorized denominations at the principal corporate trust office of the Paying Agent, by the Registered Owner or by a person legally empowered to do so, upon presentation and surrender hereof to the Paying Agent, together with a request for exchange or an assignment signed by the Registered Owner or by a person legally empowered to do so, in a form satisfactory to the Paying Agent, all subject to the terms, limitations and conditions provided in the Bond Resolution. Any tax or governmental charges shall be paid by the transferor. The District and the Paying Agent may deem and treat the Registered Owner as the absolute owner of this Bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

The Bonds maturing on and before August 1, 20____, are not subject to optional redemption before their respective stated maturities. The Bonds maturing on and after August 1, 20____, are subject to redemption at the option of the District on August 1, 20____, and on any date thereafter, at a redemption price equal to ____% of the principal amount thereof to be redeemed together with interest accruing thereon to the redemption date, without premium.

[if applicable]: The Bonds maturing on August 1 in each of the years _____ and _____ are Term Bonds which are subject to mandatory sinking fund redemption on August 1 in each of the years and in the respective principal amounts as set forth in the following tables, at a redemption price equal to 100% of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption. If some but not all of the Term Bonds have been redeemed under the preceding paragraph, the aggregate principal amount of Term Bonds to be redeemed under this paragraph will be reduced as designated in written notice filed by the District with the Paying Agent.

**Mandatory Sinking Fund Redemption of
Bonds Maturing August 1, _____**

| Mandatory Sinking Fund Redemption Date <u>(August 1)</u> | Principal Amount <u>To be Redeemed</u> |
|--|---|
|--|---|

The Paying Agent shall give notice of the redemption of the Bonds at the expense of the District. Such notice shall specify: (a) that the Bonds or a designated portion thereof are to be redeemed, (b) the numbers and CUSIP numbers of the Bonds to be redeemed, (c) the date of notice and the date of redemption, (d) the place or places where the redemption will be made, and (e) descriptive information regarding the Bonds including the dated date, interest rate and stated maturity date. Such notice shall further state that on the specified date there shall become due and payable upon each Bond to be redeemed, the portion of the principal amount of such Bond to be redeemed, together with interest accrued to said date, and that from and after such date interest with respect thereto shall cease to accrue and be payable.

Notice of redemption shall be by registered or otherwise secured mail or delivery service, postage prepaid, to the registered owner of the Bonds, to the Municipal Securities Rulemaking Board and, by first class mail, postage prepaid, to the District and the respective Owners of any Bonds designated for redemption at their addresses appearing on the Bond registration books, in every case at least 30 days, but not more than 60 days, before the redemption date; provided that neither failure to receive such notice nor any defect in any notice so mailed shall affect the sufficiency of the proceedings for the redemption of such Bonds.

Neither the District nor the Paying Agent will be required: (a) to issue or transfer any Bond during a period beginning with the opening of business on the 15th calendar day next preceding either any Interest Payment Date or any date of selection of any Bond to be redeemed and ending with the close of business on the Interest Payment Date or a day on which the applicable notice of redemption is given, or (b) to transfer any Bond which has been selected or called for redemption in whole or in part.

Reference is made to the Bond Resolution for a more complete description of the provisions, among others, with respect to the nature and extent of the security for the Bonds of this series, the rights, duties and obligations of the District, the Paying Agent and the Registered Owners, and the terms and conditions upon which the Bonds are issued and secured. The owner of this Bond assents, by acceptance hereof, to all of the provisions of the Bond Resolution.

Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Trustee for registration of transfer, exchange, or payment, and any Bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

It is certified, recited and declared that all acts and conditions required by the Constitution and laws of the State of California to exist, to be performed or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the District, have been performed and have been met in regular and due form as required by law; that payment in full for the Bonds has been received; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the Bonds; and that due provision has been made for levying and collecting *ad valorem* property taxes on all of the taxable property within the District in an amount sufficient to pay principal and interest when due, and for levying and collecting such taxes the full faith and credit of the District are hereby pledged.

This Bond shall be not be valid or obligatory for any purpose and shall not be entitled to any security or benefit under the Bond Resolution (described on the reverse hereof) until the Certificate of Authentication below has been manually signed by the Paying Agent.

IN WITNESS WHEREOF, the Los Rios Community College District has caused this Bond to be executed by the facsimile signature of the President of its Board of Trustees, and attested by the facsimile signature of the Secretary to its Board of Trustees, and has caused the seal of the District to be reproduced hereon, all as of the date stated above.

LOS RIOS COMMUNITY COLLEGE DISTRICT

By _____

President
Board of Trustees

Attest:

Secretary
Board of Trustees

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the Bond Resolution referred to in this Bond.

Date of Authentication:

**DIRECTOR OF FINANCE OF THE
COUNTY OF SACRAMENTO,
*as Paying Agent***

By _____
Authorized Signatory

FORM OF ASSIGNMENT

For value received, the undersigned do(es) hereby sell, assign and transfer unto

(Name, Address and Tax Identification or Social Security Number of Assignee)

the within Bond and do(es) hereby irrevocably constitute and appoint _____, attorney, to transfer the same on the registration books of the Bond Registrar, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Note: Signature(s) must be guaranteed by an eligible guarantor institution.

Note: The signature(s) on this Assignment must correspond with the name(s) as written on the face of the within Bond in every particular without alteration or enlargement or any change whatsoever.

APPENDIX B

**REQUIRED DISCLOSURES PURSUANT TO
GOVERNMENT CODE SECTION 5852.1**

1. True Interest Cost of the Refunding Bonds (Estimated): 3.00%.
2. Finance charge of the Refunding Bonds, being the sum of all fees and charges paid to third parties, in the amount of approximately \$273,270. Such amount consists of costs of issuing the Refunding Bonds in the amount of approximately \$210,000 together with estimated Underwriter's compensation in the amount of approximately \$63,270.
3. Proceeds of the Refunding Bonds expected to be received by the District, net of proceeds for Costs of Issuance in (2) above to paid, capitalized interest and reserves (if any) from the principal amount of the Refunding Bonds (Estimated): \$10,800,000.
4. Total Payment Amount for the Refunding Bonds, being the sum of all debt service to be paid on the Refunding Bonds to final maturity (Estimated): \$12,335,000.

**All amounts and percentages are estimates, and are made in good faith by the District based on information available as of the date of adoption of this Resolution. Estimates include certain assumptions regarding interest rates available in the bond market at the time of pricing the Refunding Bonds.*

LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: April 15, 2020

| | | | |
|------------------------------------|--|------------------------------|---|
| SUBJECT: | Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Center Joint Unified School District | ATTACHMENT: Yes | |
| | | ENCLOSURE: None | |
| AGENDA ITEM: | Action Item D | TYPE OF BOARD CONSIDERATION: | |
| RECOMMENDED BY: | Thomas G. Greene  President, American River College | CONSENT/ROUTINE | |
| | | FIRST READING | |
| APPROVED FOR CONSIDERATION: | Brian King  Brian King, Chancellor | ACTION | X |
| | | INFORMATION | |

BACKGROUND:

With the passage of Assembly Bill 288, California community college districts are authorized to enter into College and Career Access Pathways Partnerships with high school districts to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and high school districts to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the high school district. The Los Rios Community College District convened a task force under the guidance of former Deputy Chancellor Lorimer to review this law, to create the standard Memorandum of Understanding and to propose a new policy and regulation addressing this issue. American River College has worked to develop stronger and deeper partnerships with local K-12 school districts as part of the College's strategic goals. "Pathways" meetings began between ARC and Center Joint Unified School District in 2015, and have been ongoing since. Dual enrollment classes were identified as a high priority by both ARC and Center.

STATUS:

The proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) is between the Los Rios Community College District and Center Joint Unified School District. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college. In Fall 2020, Spring 2021, and Fall 2021 classes will be offered to High School students at Center High School. At the completion of these classes, students will earn credit toward multiple degree or certificate programs within ARC catalog.

RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing; adopt the proposed CCAP MOU between the Los Rios Community College District and Center Joint Unified School District; and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.

**MEMORANDUM OF UNDERSTANDING
REGARDING DUAL ENROLLMENT
BETWEEN THE LOS RIOS COMMUNITY COLLEGE DISTRICT,
AMERICAN RIVER COLLEGE
AND THE
CENTER JOINT UNIFIED SCHOOL DISTRICT**

This Memorandum of Understanding ("MOU") is between the Los Rios Community College District and its respective colleges ("LRCCD"), and Center Joint Unified School District ("DISTRICT"). For identification purposes only this MOU is dated January 1, 2020. Collectively LRCCD and CJUSD shall be referred to as the Parties.

RECITALS

WHEREAS, LRCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the DISTRICT

WHEREAS, DISTRICT is a Unified School District located in the County of Sacramento;

WHEREAS, the Parties desire to enter into a College and Career Access Pathways ("CCAP") Partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288;

WHEREAS, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

WHEREAS, the Parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship in regard to the CCAP program;

WHEREAS, this MOU contemplates that the Parties will enter into a related course agreement ("CA") for the individual courses offered under this MOU ("Courses"), that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

WHEREAS, the Parties intend for LRCCD to report full-time equivalent students ("FTES") and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code section 76004 and the appropriate portions of Title 5 of the California Code of Regulations ("CCR");

WHEREAS, all Courses will be held within LRCCD's District boundaries;

NOW, THEREFORE, the Parties mutually agree as follows:

TERMS

1. **Recitals.** The above recitals are incorporated herein and made a part of this MOU.
2. **Effective Date and Duration.** This MOU shall be effective on the date authorized representatives of both Parties sign it and continue in effect until June 1, 2021, with an annual renewal through January 1, 2027, unless duly modified or terminated by the Parties.
3. **Early Termination.** This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach of this MOU. Termination will be effective no sooner than 15 calendar days after a written demand to comply or cure is provided and the party fails to comply or cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other party at least 45 days' prior to the end of a semester of its intent to terminate the Agreement. All classes currently in progress shall continue until the completion of the semester. Any students currently enrolled in LRCCD courses under this MOU shall be allowed to complete those courses prior to the termination of this MOU

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements.** The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs unless expressly modified by a related CA. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of this MOU may be modified by individual CA as necessary, including eligibility requirements for students to enroll in a particular course or courses. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of this MOU.

5. Required CCAP Terms.

- A. The total number of high school students to be served pursuant to this MOU will be 100. (Education Code section 76004(c)(1).)
- B. The total number of full time equivalent students projected to be claimed by LRCCD for apportionment under this MOU will be 9.714 FTES. (Education Code section 76004(c)(1).)

The criteria to assess the ability of pupils to benefit from those courses is as follows: School Principal recommendation, School Counselor recommendation, demonstrated maturity, and American River College Faculty recommendation. (Education Code section 76004(c)(1).)

- C. The point of contact for LRCCD is Vice Chancellor Jamey Nye and the American River College President, Thomas Greene. The point of contact for DISTRICT is Rick Messer, Assistant Superintendent, Secondary Education. (Education Code section 76004(c)(2).)
- D. DISTRICT shall be the employer of record for purposes of assignment monitoring and reporting to the County Office of Education if required and shall assume reporting responsibilities pursuant to applicable federal teacher quality mandates. (Education Code section 76004(m)(2).) Copies of documents provided to the County Office of Education shall be provided to the DISTRICT and LRCCD.
- E. All sharing of information between LRCCD and the DISTRICT shall be in compliance with federal and state laws, including the Federal Educational Rights and Privacy Act ("FERPA") and the California Education Code. Where exceptions to those laws allow LRCCD and the DISTRICT to share information without the consent of the students and/or parents/legal guardian(s), LRCCD and the DISTRICT will follow the requirements of FERPA and State law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and security of that data in the other party's control. Where there is no exception, sharing information will require a signed, dated release from the student explicitly authorizing the sharing of personally identifiable information about the student. (Education Code section 76004(c)(1).) Parent(s)/legal guardian(s) shall have access to District-related student education records. For purposes of this MOU, LRCCD and DISTRICT shall not utilize Joint Use Facilities. Instruction shall occur on the campuses of either the DISTRICT or LRCCD. (Education Code section 76004(c)(1).)
- F. Parent(s)/legal guardian(s) shall be required to sign a form consenting to the enrollment of their pupils in community college courses offered by the LRCCD pursuant to this MOU. The consent form shall be submitted to and be maintained by LRCCD. A copy of the consent form shall be retained by the DISTRICT. Pursuant to LRCCD Policy and Regulation, LRCCD data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data, unless required by federal or state law.

6. Required CCAP Partnership Certifications.

- A. The Board of Trustees of both LRCCD and DISTRICT will pass a resolution approving this MOU as required under Education Code section 76004. The resolution shall be in the form provided in Exhibit "A" to this MOU.
- B. All college course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a course on a DISTRICT campus have not been convicted of any sex offenses as defined in Education Code section 86010 or any

- controlled substance offense as defined by Education Code section 87011. (Education Code section 76004(h).)
- D. LRCCD faculty teaching a course at a DISTRICT campus will not displace or result in the termination of an existing DISTRICT teacher teaching the same course on that DISTRICT campus. (Education Code section 76004(i).)
 - E. A qualified DISTRICT teacher teaching a course offered for college credit at a DISTRICT high school campus will not displace or result in the termination of an existing LRCCD faculty member teaching the same course on a partnering LRCCD campus. ((Education Code section 76004(j).)
 - F. Community college courses offered for college credit at the DISTRICT campus will not reduce access to the same courses offered at the LRCCD campus. (Education Code section 76004(k).)
 - G. Any LRCCD community college course that is oversubscribed or has a waiting list at LRCCD will not be offered pursuant to this MOU. (Education Code section 76004(k)(2).)
 - H. Participation in the CCAP partnership is consistent with the core mission of the community colleges pursuant to Education Code section 66010.4. (Education Code section 76004(k)(3).)
 - I. High school students participating in the CCAP partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges. (Education Code section 76004(k)(3).)
 - J. Both LRCCD and DISTRICT will comply with local bargaining requirements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching an AB 288 CCAP Partnership Agreement courses offered for high school credit. (Education Code section 76004(l).)
 - K. Any remedial course taught by LRCCD faculty (which includes a qualified high school teacher teaching a college course as an "employee" of the community college district pursuant to Title 5, CCR section 58058(b)) at a DISTRICT high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both based on an interim assessment in grade 10 or 11, as determined by the DISTRICT, and that the delivery of these remedial courses shall involve a collaborative effort between the DISTRICT high school and LRCCD faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon high school graduation. (Education Code section 76004(n).)

7. Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

Responsibilities of the Parties

- A. **LRCCD and DISTRICT policies and procedures apply.** LRCCD in collaboration with the DISTRICT is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of the DISTRICT.
- B. **Enrollment Period.** The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations. The DISTRICT's calendar shall also be considered for purposes of the enrollment period.
- C. **Number of Course Hours Sufficient to Meet the Stated Performance Objectives.** LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. **Supervision and Evaluation of Students.** Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations or as mutually agreed upon by the Parties. All students will be under the immediate supervision of an employee of LRCCD. For purposes of this paragraph all DISTRICT employees who are teaching the courses shall be deemed to be employees of LRCCD. For courses conducted on DISTRICT campuses, the DISTRICT shall be responsible for all ADA and Individual Education Plan ("IEP") issues for its students; LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.
- E. **Withdrawal Prior to Completion of the Course.** A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD and the DISTRICT guidelines, policies, pertinent statutes and regulations.
- F. **Right to Control and Direct Instructional Activities.** LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also DISTRICT personnel.
- G. **Minimum Qualifications for Faculty Teaching Courses.** All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.

H. Facilities. The Parties will provide adequate classroom space at their facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to either party or students. The Parties agrees to clean, maintain, and safeguard their premises. The Parties warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.

I. Equipment. DISTRICT and/or the Parties will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all DISTRICT students. It is understood that whichever Party supplies any equipment and materials such equipment and materials shall be the sole property of the Party. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. The Parties understands that no equipment or materials fee may be charged to District students enrolled in classes pursuant to this MOU.

J. CCAP Enrollment. Enrollment shall be open to any DISTRICT pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

In coordination with the DISTRICT, LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

In coordination with the DISTRICT, LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. DISTRICT will assist LRCCD, as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f) and 76004, students enrolled in courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121 (child development center fees). Students enrolled in these courses will pay all other applicable fees (i.e Universal Transit Fee, Student Representation Fee, Health Center Fee, etc.), as long as permissible under state and federal law.

- L. **Records of Student Attendance and Achievement.** All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD, copies of said documents shall also be maintained by the DISTRICT.
 - M. **Ancillary Support Services for Students.** Both LRCCD and DISTRICT shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
8. **Liaison.** At no cost to the DISTRICT, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and DISTRICT. LRCCD will provide DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.
9. **Support Staff.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. **DISTRICT to Provide Support Services.** Unless otherwise provided for in a related CA, DISTRICT will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
 - B. **DISTRICT is Responsible for its Own Personnel.** DISTRICT'S personnel will perform these services on duty time. DISTRICT personnel performing these services will be employees solely of DISTRICT, subject to the authority of DISTRICT, but will also be subject to the direction of LRCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.
10. **Faculty.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. **Selection and Employment of Faculty.** With the input of the DISTRICT, LRCCD will select faculty pursuant to its own policies, regulations and the law. DISTRICT personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of DISTRICT, specifically with regard to their duties as DISTRICT employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the course is offered. DISTRICT certificated staff shall be subject to the Collective Bargaining Agreement between the DISTRICT and the Center USD Teachers Association in effect at the time the course is offered.

- B. **Faculty.** LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of Title 5, CCR 53410 and 58060.
 - C. **LRCCD Shall Determine Faculty Requirements.** LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.
 - D. **Orientation Meeting.** Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.
- 11. Instruction.** All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment. Course instruction must also comply with DISTRICT policies and regulations.
- 12. Facilities.** The Parties contemplate that primarily, the facilities of the DISTRICT will be utilized to carry out the goals of this MOU and any related CA, although from time to time LRCCD facilities may be utilized subject to the mutual MOU by the Parties as expressed in a related CA. The Parties agrees to defend, hold harmless, and indemnify each other and their respective governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty, or third party be injured as a result of or connected with the condition of the Parties' premises, in whole or in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies LRCCD may have under law or otherwise.
- 13. Workers' Compensation.** DISTRICT shall be the "primary employer" for all its personnel who perform services as support staff. DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective DISTRICT personnel made in connection with performing services and receiving instruction under this MOU or any related CA. DISTRICT agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by DISTRICT personnel connected with providing services under this MOU or any related CA. DISTRICT is not responsible for non-District personnel who may serve as faculty or students who are not affiliated with the DISTRICT. These provisions may not be voided, modified nor waived by a related CA.

LRCCD shall be the "primary employer" for all its personnel who perform services as support staff. LRCCD shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective LRCCD personnel made in connection with performing services and receiving instruction under this MOU or any related CA. LRCCD agrees to hold harmless, indemnify, and defend DISTRICT from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by LRCCD personnel connected with providing services under this MOU or any related CA. LRCCD is not responsible for non-LRCCD personnel who may serve as faculty or students who are not affiliated with LRCCD. These provisions may not be voided, modified nor waived by a related CA.

14. Reporting Requirements. Annually, LRCCD and DISTRICT shall report all of the following information to the office of the Chancellor of the California Community Colleges:

- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- B. The total number of community college courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful course completions, by course category and type and by school-site, of partnership participants.
- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

15. Indemnification.

- A. DISTRICT shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of DISTRICT, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- B. LRCCD shall defend, hold harmless, and indemnify DISTRICT, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including

reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

- C. DISTRICT shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify DISTRICT, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that DISTRICT or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

16. Insurance Requirements.

- A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on the each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:
 1. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.
 2. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.
 3. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.

- B. If the above liability coverage is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.
- C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.
- D. The Parties acknowledge that both parties are permissibly self-insured under California law.
- E. These provisions may not be voided, modified nor waived by a related CA.
- 17. Discrimination and Harassment.** Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, gender, sexual orientation, sexual identity, religion, age (over forty), national origin, ancestry, mental or physical disability, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.
- 18. Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.
- 19. Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.
- 20. Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.

- 21. Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.
- 22. Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.
- 23. Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.
- 24. Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
- 25. Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.
- 26. Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party. DISTRICT shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. DISTRICT shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.
- 27. LRCCD** shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. LRCCD shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.

28. **Retention and Audit of Records.** Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.
29. **Governing Law and Venue.** This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed the day and year first above written.

AGREED TO AND ACCEPTED:

LOS RIOS COMMUNITY COLLEGE DISTRICT

AGREED TO AND ACCEPTED:

CENTER JOINT UNIFIED SCHOOL DISTRICT

BY: _____

Jamey Nye, Ph.D.
Vice Chancellor
1919 Spanos Court
Sacramento, CA 95825
(916) 568-3031

By: _____

Scott Loehr
Superintendent
8408 Watt Ave.
Antelope, CA 95843
(916) 338-6400

COURSE AGREEMENT

This course agreement is entered into between the Los Rios Community College District College Name College ("LRCCD") and Center Joint Unified School District ("DISTRICT") regarding dual enrollment courses to be taught at DISTRICT.

1. The memorandum of understanding ("MOU") entered into by LRCCD and DISTRICT is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU the terms of the MOU shall govern.
2. The name(s) of the course(s) to be taught are:

Fall 2020

- HEED 300
- AJ 300
- MUFHL 315

Spring 2021

- HCD 310
- ANTH 300
- NUTRI 300

Fall 2021

- HEED 300
- AJ 300
- MUFHL 315

Spring 2022

- HCD 310
- ANTH 300
- NUTRI 300

3. The name(s) of the Faculty for the course are: TBD
4. Classroom instruction for the course shall commence on or about date of August 1, 2020 and shall continue until the conclusion of the courses on or about June 11, 2022.
5. The approved curriculum and course outlines applicable to this course are incorporated herein as Attachment A to this agreement.

LOS RIOS COMMUNITY COLLEGE
DISTRICT

By: Jamey Nye
Deputy Chancellor

Date: _____

CENTER JOINT UNIFIED SCHOOL
DISTRICT

By: Scott Loehr
Superintendent

Date: _____

ATTACHMENT A

**Course Outline
American River College
Los Rios Community College District**

Section 1: Curriculum Cycle Information

Course: HEED 300: Health Science

Outline Status: Catalog

Last Full Review: May 02, 2018

Last Curriculum Action: Sep 05, 2019

Catalog Addendum Date: Jan 01, 2020

Official: Yes

Explanation: AUTOMATED UPDATE PROCESS: In response to a course deletion, or header change in one of prerequisites, corequisites, or advisories to this course, the Socrates Curriculum Management System automatically archived the previous version of this course and catalogued this outline as the current official version.

Section 2: Basic Course Information

Identifier: HEED 300

Title: Health Science

Units: 3.00

Prerequisite: None.

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.

Hours: 54 hours lecture, 108 hours out-of-class work, for a total of 162 student learning hours.

Description: This course focuses on factors which influence the health status of both the individual and the community. Topics include personal fitness, nutrition, sexuality, sexually transmitted disease, drug dependence including alcohol and tobacco, as well as diseases related to lifestyle.

Section 3: Learning Outcomes and Objectives

Upon completion of this course, the student will be able to:

- explain the principles of healthy living.
 - analyze the relationship between lifestyle and a variety of diseases.
 - describe the process of making healthy lifestyle changes.
 - distinguish between myths and facts related to health and wellness.
 - evaluate personal health behaviors.
-

Section 4: Course Topics

The topics for this course are typically allocated as follows:

Lec Topic

- 6 Nutrition: essential nutrients, diet and various diseases, nutritional requirements, food labels, dietary planning, current issues in nutrition.
 - 6 Exercise and fitness: components of physical fitness, physiological and psychological benefits of exercise, target heart rate training, development of a physical fitness plan.
 - 6 Disease transmission: infectious disease and immunity, the chain of infection, breaking the chain of infection, disease pathogens, the immune system, healthy immunity, reducing risk of infectious disease.
 - 4 Lifestyle related disease and behavioral risk factors.
 - 2 Psychological health.
 - 6 The disease of addiction: addictive behaviors, patterns of disease development, symptoms of addiction, physiology of addiction.
 - 4 Commonly abused drugs.
 - 2 Recovery from addiction.
 - 3 Bacterial sexually transmitted diseases.
 - 3 Viral sexually transmitted diseases.
 - 3 Risk reduction and practicing safe sex.
 - 5 Relationships between lifestyle behaviors and diseases such as cancer, diabetes, and digestive disorders.
 - 4 Weight management.
-

54 Total Hours

Section 5: Methods of Instruction

Lectures, group discussions, essays, self-assessments, and interactive learning activities

Section 6: Typical Student Assignments

Example #1:

Visit the "Choose My Plate" website, at www.choosemyplate.gov. Go to Daily Food Plan and enter the information asked for to determine your daily nutritional requirements. Report your results by completing the questions on the worksheet provided.

Example #2:

The worksheet provided contains six topic choices pertaining to current issues on drug use and abuse. Choose one of the six topic choices and read the assigned articles for your chosen topic. Answer the essay questions pertaining to your chosen topic. Be prepared to discuss your findings and views.

Section 7: Evaluation and Assessment Methods

Exams, written assignments, worksheets, group discussions

Section 8: Distance Education

Percentage: Up to 100% of this course may be offered via distance education.

The distance education portion of this course shall include regular substantive and effective faculty-initiated contact with students.

Section 9: Representative List of Textbooks

- Insel, P., and Roth, W. (2018). *Core Concepts in Health* (15th ed.). McGraw Hill. [ISBN: 9781259702747]
 - Donatelle, R. J. (2016). *Access to Health* (14th ed.). Pearson. [ISBN: 9780321995483]
-

Section 10: Additional Course Information

| | |
|---|---|
| Faculty Discipline(s): | Health |
| Short Title for Transcripts: | Health Science |
| Type of Grading: | Letter Grade |
| Times Taken for Credit: | This course may be taken 1 time for credit. |
| Enrollment Family: | Not Part of a Family |
| Cross-listed Courses: | None. |
| Taxonomy of Programs (TOP) Code: | 0837.00 (<i>Health Education</i>) |
| Student Accountability Model (SAM) Code: | E (<i>Non-occupational</i>) |

Section 11: Advisory Justification

Advisory: *Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.*

Justification:
"Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340."

Other Justification:

ENGRD 116: Preparation for Academic Study

ENGWR 101: College Writing

The following ENGWR 101 advisory skills are recommended in order to be successful in the course:

- analyze issues and ideas raised in a variety of texts
- construct sentences that demonstrate control of grammar, sentence variety, word choice, and conventions of standard written English
- distinguish among fact, inference and opinion

ESLR 320: Advanced-Low Reading

The following ESLR 320 advisory skills are recommended in order to be successful in the course:

- examine long, complex reading passages.
- recognize a wide variety of academic and idiomatic vocabulary.
- adapt reading speed and style to material.

ESLW 320: Advanced-Low Writing

The following ESLW 320 advisory skills are recommended in order to be successful in the course:

- compose clear, well-developed, and soundly structured essays on academic topics.
- demonstrate near-mastery of English writing style, grammar, vocabulary, and mechanics by revising, editing, and proofreading writing effectively.

Section 12: Relationship to College Programs

| | |
|-------------------------------------|---|
| Need/Purpose for the Course: | This course offers students an opportunity to explore the concepts of health and wellness. It covers the basic principles of healthful living and encourages students to incorporate positive health habits into their everyday living. This course meets GE requirements for ARC and CSU |
| Associate Degree GE Pattern: | III(b). Life Development Skills (<i>Approved: Jun 01, 1967</i>) |
| Degrees and Certificates: | Emergency and Episodic Care (Certificate); Physical Education (A.S. Degree) |
| Prerequisite To: | None. |
| Corequisite To: | None. |
| Advisory To: | None. |
| Embedded In Descriptions: | |

Section 13: Relationship to Transfer Institutions

| | |
|-------------------------------|--|
| Transfer: | CSU <i>Approved</i> |
| Transfer: | UC <i>Approved: Aug 01, 1983</i> |
| CSU General Education: | Area E1: Lifelong Understanding and Self-Development (<i>Approved: Aug 01, 1982</i>) |

Section 14: Last Curriculum Action

AUTOMATED UPDATE PROCESS: In response to a course deletion, or header change in one of prerequisites, corequisites, or advisories to this course, the Socrates Curriculum Management System automatically archived the previous version of this course and catalogued this outline as the current official version.

**Course Outline
American River College
Los Rios Community College District**

Section 1: Curriculum Cycle Information

Course: ADMJ 300: Introduction to Administration of Justice

Outline Status: Catalog

Last Full Review: Feb 01, 2018

Last Curriculum Action: Sep 05, 2019

Catalog Addendum Date: Jan 01, 2020

Official: Yes

Explanation: AUTOMATED UPDATE PROCESS: In response to a course deletion, or header change in one of prerequisites, corequisites, or advisories to this course, the Socrates Curriculum Management System automatically archived the previous version of this course and catalogued this outline as the current official version.

Section 2: Basic Course Information

Identifier: ADMJ 300

Title: Introduction to Administration of Justice

Units: 3.00

Prerequisite: None.

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ELSR 340 AND ELSW 340.

Hours: 54 hours lecture, 108 hours out-of-class work, for a total of 162 student learning hours.

Description: This course introduces the characteristics of the American criminal justice system, U.S. Constitutional Rights, criminal activity, crime causation, domestic and international criminal threats, law enforcement response to criminal activity, and future law enforcement trends. It emphasizes the components of the American justice system, due process, courts and correctional services, ethics, and leadership.

Section 3: Learning Outcomes and Objectives

Upon completion of this course, the student will be able to:

- research the history, structure, and function of law enforcement, courts, and correctional systems in the United States.
 - explain the interaction between law enforcement, courts, and correctional systems.
 - explain due process and the protections provided by the U.S. Constitution.
 - analyze ethical decision making and leadership ability.
 - explain crime and criminality using criminological theories.
 - explain the methods, theories, and concepts associated with the sources of crime data, the emerging patterns of criminal activity, and the costs of crime.
 - describe the extent of the crime problem in America.
-

Section 4: Course Topics

The topics for this course are typically allocated as follows:

Lec Topic

- 1 Orientation and course overview.
- 3 Overview of the American criminal justice system, due process, and individual rights.
- 3 Historical development, structure and function of federal, state, and local law enforcement.
- 2 Historical development, structure and function of the correctional services.
- 2 Historical development, structure and function of federal and state court systems.
- 3 Historical development and application of criminal law in the American justice system.
- 3 Role of the police in the criminal justice system.
- 2 Case summaries involving police corruption and an evaluation of ethical leadership at various levels.
- 2 The role of federal and state law enforcement agencies in the overall criminal justice system.
- 3 Criminology concepts, theories, and methods regarding crime causation and criminal activity.
- 3 Process of reporting and investigating crimes.
- 3 Search warrants, exceptions to the search warrant rule, and application of the exclusionary rule.
- 2 Process for criminal complaints, arrest warrants, and grand jury indictments.
- 3 Arrest, interrogation, and Miranda issues.
- 2 Arraignment, preliminary hearing, pre-trial motions, and plea bargaining processes.
- 3 Complexities of the trial process.
- 2 Sentencing, incarceration, and appeals processes.
- 2 Role of probation, parole, and community policing in America.
- 2 Prison and jail life in America.

-
- 2 Correlation of drugs and crime causation.
 - 2 Terrorism and multinational criminal justice procedures.
 - 2 Future trends in the criminal justice system.
 - 2 Career paths for criminal justice employment with an emphasis on ethical leadership and behaviors.
-

54 Total Hours

Section 5: Methods of Instruction

Lectures, individual and small-group activities, individual and group presentations, documentaries, and case studies.

Section 6: Typical Student Assignments

Example #1:

Using at least five references, prepare an eight-page paper on the history of the California Department of Corrections and Rehabilitation. Describe the influence and political implications of the correctional peace officers' union (Correctional Peace Officers Association) on the current and future legislation dealing with corrections.

Example #2:

Provide an oral presentation on a topic approved by the instructor. Examples of topics include 1) discretionary decision making within the justice system, 2) the efficacy of justice reinvestment, 3) social media and the right to privacy, 4) disproportionality and disparity in punishment and sentencing, 5) the future of private prisons, and 6) security vs. liberty.

Section 7: Evaluation and Assessment Methods

Oral presentations, exams, essays, participation, and discussions.

Section 8: Distance Education

Percentage: Up to 100% of this course may be offered via distance education.

The distance education portion of this course shall include regular substantive and effective faculty-initiated contact with students.

Section 9: Representative List of Textbooks

- Gaines, L.K. and Miller, R.L. (2017). *Criminal Justice in Action* (10th ed.). Cengage. [ISBN: 978-1337557832]
-

Section 10: Additional Course Information

| | |
|---|---|
| Faculty Discipline(s): | Administration of Justice |
| Short Title for Transcripts: | Intro to Admin of Justice |
| Type of Grading: | Letter Grade |
| Times Taken for Credit: | This course may be taken 1 time for credit. |
| Enrollment Family: | Not Part of a Family |
| Cross-listed Courses: | None. |
| Taxonomy of Programs (TOP) Code: | 2105.00* (<i>Administration of Justice</i>) |
| Student Accountability Model (SAM) Code: | D (<i>Possibly Occupational</i>) |

Section 11: Advisory Justification

Advisory: *Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ELSR 340 AND ELSW 340.*

Justification: "Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ELSR 340 AND ELSW 340."

Other Justification:

ENGRD 116: Preparation for Academic Study

ENGWR 101: College Writing

The following ENGWR 101 advisory skills are recommended in order to be successful in the course:

- analyze issues and ideas raised in a variety of texts
- construct sentences that demonstrate control of grammar, sentence variety, word choice, and conventions of standard written English
- distinguish among fact, inference and opinion
- respond to issues raised in texts

ESLR 320: Advanced-Low Reading

The following ESLR 320 advisory skills are recommended in order to be successful in the course:

- examine long, complex reading passages.
- recognize a wide variety of academic and idiomatic vocabulary.
- outline, paraphrase, and summarize passages from a range of texts.
- apply basic research steps.
- synthesize research materials.

ESLW 320: Advanced-Low Writing

The following ESLW 320 advisory skills are recommended in order to be successful in the course:

- compose clear, well-developed, and soundly structured essays on academic topics.
- evaluate a variety of reading selections by critically analyzing, critiquing, and responding to readings both in-class and out of class.
- synthesize information by summarizing, paraphrasing, and quoting readings to integrate outside sources into writing.
- demonstrate near-mastery of English writing style, grammar, vocabulary, and mechanics by revising, editing, and proofreading writing effectively.
- analyze sentence, paragraph, and essay structure and apply these concepts to writing.

Section 12: Relationship to College Programs

| | |
|-------------------------------------|--|
| Need/Purpose for the Course: | Students desiring careers in criminal justice or transfer to criminal justice programs at four-year institutions need to have a basic understanding of the criminal justice system. This introductory course helps students to determine if a career in criminal justice is appropriate for them. This course meets the American River College general education requirements for Social and Behavioral Sciences and is part of two degrees. |
| Associate Degree GE Pattern: | V(b). Social and Behavioral Sciences - Other (<i>Approved: Jun 01, 2010</i>) |
| Degrees and Certificates: | Administration of Justice (A.S. Degree); Administration of Justice (A.S. for Transfer (AS-T) Degree) |
| Prerequisite To: | None. |
| Corequisite To: | None. |
| Advisory To: | None. |
| Embedded In Descriptions: | |

Section 13: Course Identification (C-ID) Number

C-ID: AJ 110 (*Approved: Jun 14, 2012*)

Section 14: Relationship to Transfer Institutions

| | |
|-------------------------------|--|
| Transfer: | CSU <i>Approved: Jan 01, 2010</i> |
| Transfer: | UC <i>Approved: Aug 01, 2010</i> " " |
| CSU General Education: | Area D8: Political Science, Government, and Legal Institutions (<i>Approved: Jan 01, 2010</i>) |
| IGETC: | Area 4H: Political Science (<i>Approved: Aug 01, 2010</i>) |

Section 15: Last Curriculum Action

AUTOMATED UPDATE PROCESS: In response to a course deletion, or header change in one of prerequisites, corequisites, or advisories to this course, the Socrates Curriculum Management System automatically archived the previous version of this course and catalogued this outline as the current official version.

Course Outline
American River College
Los Rios Community College District

Section 1: Curriculum Cycle Information

Course: MUFHL 315: Jazz History

Outline Status: Catalog

Last Full Review: Mar 28, 2014

Last Curriculum Action: Sep 05, 2019

Catalog Addendum Date: Jan 01, 2020

Official: Yes

Explanation: AUTOMATED UPDATE PROCESS: In response to a course deletion, or header change in one of prerequisites, corequisites, or advisories to this course, the Socrates Curriculum Management System automatically archived the previous version of this course and catalogued this outline as the current official version.

Section 2: Basic Course Information

Identifier: MUFHL 315

Title: Jazz History

Units: 3.00

Prerequisite: None.

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.

Hours: 54 hours lecture, 108 hours out-of-class work, for a total of 162 student learning hours.

Description: This course introduces the history of jazz. Topics include ethnicity, ethnocentrism, racism, ageism, class differences, and gender issues. Guided listening presentations show how African and early African American musical traditions have led to the development of various improvisational forms and styles including ragtime, swing, bebop, free jazz, fusion, and acid jazz.

Section 3: Learning Outcomes and Objectives

Upon completion of this course, the student will be able to:

- compare and contrast traditions of jazz music throughout the world
 - recognize and distinguish between diverse musical styles and musical traditions
 - identify and evaluate the historical and social content of the world's cultures through musical expression
 - compare and contrast ethnicity, ethnocentrism, racism, ageism, class differences, and multicultural gender issues through the study of traditions of jazz music throughout the world
 - evaluate stylistic and formulaic traits of jazz music through analytical listening
-

Section 4: Course Topics

The topics for this course are typically allocated as follows:

Lec Topic

- 1 Elements of music: sound, rhythm, harmony, melody, scales, and texture (homophony, heterophony, polyphony)
- 1 Traditional instruments of jazz: clarinet, trumpet, trombone, piano, bass, drums, and guitar
- 1 Jazz styles time line
- 1.5 African music traditions and styles: African music and culture, the structure and technique of the African drum ensemble, the Griot tradition, urban development, high life, Juju, Psychs, Chimurenga, Afro beat, Zouk, Soka, Makossa, and Mbaquanga
- 1.5 Basic elements of jazz: rhythm, melody, harmony, texture, form, and improvisation
- 3 Early African American musical traditions: field hollers, work songs, performance practices, improvisational traditions in music expressing a global (including American) cultural consciousness, and African American banjo technique
- 6 Ragtime and early jazz/blues: instrumentation, minstrel music, Jim Crow, Plessy vs Ferguson, Creoles of Color, introduction to concepts of ethnicity, ethnocentrism, racism, and class differences
- 5 Swing era: big band instrumentation, arrangements, required note-reading and the effect on African American jazz musicians, Roosevelt and failed lynching laws, Billie Holiday's "Strange Fruit" addressing a Southern lynching, and integrated audiences at New York's Cafe Society
- 4 Bebop era: instrumentation, integrated jazz bands in Europe, and segregated jazz bands in the United States
- 3 Cool era: instrumentation of the "west coast" sound and rising militancy in the African American communities
- 3 Hard bop (the "funky" school): instrumentation, Art Blakey and the Jazz Messengers, African American "roots" movement in Detroit and Philadelphia, and the roots of "funk"
- 5 Modal and free jazz era: instrumentation and the 1960's civil rights movement
- 3 Afro Cuban and Latin jazz: Cuban and Puerto Rican musicians Paquito d'Rivera, Tito Puente, Mario Bauza, Chano Pozo, and Arturo Sandoval

- 2 Brazilian jazz: samba, bossa nova, Astrud Gilberto, and Carlos Antonio Jobim
 - 3 Fusion and other commercial forms
 - 3 Jazz traditions from Europe and Asia
 - 3 Indian improvisational forms and contemporary African jazz
 - 1.5 Neoclassic movement
 - 1.5 Acid jazz
 - 2 Final exam
-

54 Total Hours

Section 5: Methods of Instruction

Lectures, demonstrations, discussions, and listening activities.

Section 6: Typical Student Assignments

Example #1:

Concert attendance and reporting

Attend a performance of live jazz in one of the following genres: ragtime, Dixieland, swing, bop, hard bop, cool, modal, free, fusion, or neoclassic. Write a one-paragraph description of each work on the program. Give your personal reaction to each piece. Describe the music using both your own words and the terms present in this course. Present the historical, social, and cultural context of the style period.

Example #2:

Reading and listening assignment

Read the textbook. Identify the general stylistic attributes of the swing period. Listen to these attributes on the accompanying demonstration CD. Compare and contrast these stylistic attributes with those of Dixieland jazz.

Example #3:

CD review

Assume the role of a CD reviewer for DownBeat Magazine or some other jazz magazine. Utilizing jazz vocabulary, write a review expressing your feelings about the music, the musicians, and the CD.

Section 7: Evaluation and Assessment Methods

Homework assignments, quizzes, discussions, final exam and/or project.

Section 8: Distance Education

Percentage: Up to 0% of this course may be offered via distance education.

The distance education portion of this course shall include regular substantive and effective faculty-initiated contact with students.

Section 9: Representative List of Textbooks

- Gridley, M. (2013). *Concise Guide to Jazz* (7th ed.). Prentice Hall. [ISBN: 978-0205937004]
- Lawn, R. (2012). *Experiencing Jazz* (2nd ed.). Routledge. [ISBN: 978-0415699600]

Supplementary Requirements: A jazz CD as required by the instructor.

Section 10: Additional Course Information

Faculty Discipline(s):

Music

Short Title for Transcripts:

Jazz History

Type of Grading:

Letter Grade

Times Taken for Credit:

This course may be taken 1 time for credit.

Enrollment Family:

Not Part of a Family

Cross-listed Courses:

None.

Taxonomy of Programs (TOP) Code: 1004.00 (*Music*)

Student Accountability Model (SAM) Code: E (*Non-occupational*)

Section 11: Advisory Justification

Advisory: *Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.*

Justification:

"Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340."

Other Justification:

ENGRD 116: Preparation for Academic Study

ENGWR 101: College Writing

The following ENGWR 101 advisory skills are recommended in order to be successful in the course:

- evaluate source credibility
- compose essays with a logical progression and organization of ideas

ESLR 320: Advanced-Low Reading

The following ESLR 320 advisory skills are recommended in order to be successful in the course:

- recognize a wide variety of academic and idiomatic vocabulary.

ESLW 320: Advanced-Low Writing

The following ESLW 320 advisory skills are recommended in order to be successful in the course:

- compose clear, well-developed, and soundly structured essays on academic topics.

Section 12: Relationship to College Programs

| | |
|--|---|
| Need/Purpose for the Course: | This course introduces the history of jazz and provides an overview of how African and early African American musical traditions have affected the development of jazz. It is required for the jazz degree and fulfills both the humanities and multicultural general education requirements for transfer students. |
| Associate Degree GE Pattern: | I. Humanities (<i>Approved: Jun 01, 1998</i>) |
| Ethnic/Multicultural Studies Requirement: | <i>Approved: Aug 01, 1998</i> |
| Degrees and Certificates: | History of the Creative Arts (A.A. Degree); Jazz Studies (A.A. Degree) |
| Prerequisite To: | None. |
| Corequisite To: | None. |
| Advisory To: | None. |
| Embedded In Descriptions: | |

Section 13: Course Identification (C-ID) Number

C-ID: MUS 100 (*Denied: Sep 28, 2015*) (Course denied. Sent reviewer decision and comments to developer 9/28/2015. L Fowler)

Section 14: Relationship to Transfer Institutions

Transfer: CSU *Approved*

Transfer: UC *Approved: Aug 01, 1998*

CSU General Education: Area C1: Creative Arts (*Approved: Aug 01, 1998*)

IGETC: Area 3A: Arts (*Approved: Aug 01, 1999*)

Section 15: Last Curriculum Action

AUTOMATED UPDATE PROCESS: In response to a course deletion, or header change in one of prerequisites, corequisites, or advisories to this course, the Socrates Curriculum Management System automatically archived the previous version of this course and catalogued this outline as the current official version.

**Course Outline
American River College
Los Rios Community College District**

Section 1: Curriculum Cycle Information

Course: HCD 310: College Success

Outline Status: Catalog

Last Full Review: Nov 03, 2017

Last Curriculum Action: Sep 05, 2019

Catalog Addendum Date: Jan 01, 2020

Official: Yes

Explanation: AUTOMATED UPDATE PROCESS: In response to a course deletion, or header change in one of prerequisites, corequisites, or advisories to this course, the Socrates Curriculum Management System automatically archived the previous version of this course and catalogued this outline as the current official version.

Section 2: Basic Course Information

Identifier: HCD 310

Title: College Success

Units: 3.00

Prerequisite: None.

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.

Hours: 54 hours lecture, 108 hours out-of-class work, for a total of 162 student learning hours.

Description: This course covers the skills and knowledge necessary for college success, as well as personal issues that are commonly encountered by many college students. Topics include motivation, self-discipline, learning styles, memory development, time management, communication skills, goal-setting, career planning, study skills and techniques, and critical thinking skills. Campus resources, college regulations, and information competency are also addressed. This course is highly recommended for first time college students and/or continuing college students who would benefit. Field trips may be required.

Section 3: Learning Outcomes and Objectives

Upon completion of this course, the student will be able to:

- assess student success strategies and identify techniques and campus resources to build effective learning skills in areas such as: textbook reading, note taking, memory skills, exam preparation, and exam taking.
 - distinguish among different learning styles (i.e. auditory, visual, kinesthetic, and/or read/write) in identifying personal learning preference(s).
 - locate and identify campus programs and support services.
 - incorporate campus rules and requirements for degree and transfer planning.
 - analyze and choose effective communication skills that apply to the academic, career, and/or personal life issues.
 - demonstrate measurable goal-setting and decision-making skills.
 - recognize the various elements of diversity on our campus.
 - demonstrate problem-solving and critical-thinking skills.
 - demonstrate personal wellness skills such as stress reduction and health maintenance.
 - discriminate between effective and non-effective goal and life planning skills.
 - formulate and implement appropriate interpersonal skills and conflict resolution strategies.
 - appraise and select the most appropriate modes of instruction for personal learning success.
-

Section 4: Course Topics

The topics for this course are typically allocated as follows:

| Lec | Topic |
|-----|--|
| 2 | Instructor and course introduction, student introductions. |
| 4 | Campus services and resources such as the Learning Resource Center, Career Center, Transfer Center, Library Orientation, Disabled Students Programs and Service. |
| 4 | Self-assessment: personality/learning styles assessment and its application in academic and personal life. |
| 3 | Self-awareness development, multiple intelligences, and appropriate study strategies to maximize learning. |
| 3 | Values clarification, decision making, goal setting, and development of an action plan. |
| 4 | American River College regulations, degree requirements, comparison of CSU, UC, and private university systems and their transfer requirements. |
| 3.5 | Time management skills: priority setting, balancing ones own life. |
| 3 | Critical thinking, creative thinking, brainstorming, and group problem solving. |
| 3.5 | Introductions to the textbook reading process and resources available to build skills such as LRC and various reading courses. |
| 3 | Listening skills, memory techniques. |
| 3 | Note taking, research skills. |

- 3.5 Effective writing skills, ARC writing curriculum, Writing Center orientation.
 - 3 Exam preparation, test-taking skills, test anxiety management.
 - 3 Oral communication skills, assertiveness training, role playing, and conflict resolution exercises.
 - 3 Diversity in society; appreciating our differences.
- 3.5 Personal wellness, stress reduction, nutrition.
- 2 Career and Interest Inventories/Assessments.
-

54 Total Hours

Section 5: Methods of Instruction

Lectures, group activities, team building exercises, role playing, media presentations, and field trips.

Section 6: Typical Student Assignments

Example # 1:

Complete a report that outlines how personal health and wellness practices are beneficial to your own personal ability to be successful in college.

Example # 2:

Keep a monthly day planner that will allow you to visually monitor your ability to manage time, plan for upcoming assignments, tests and/or projects and adjust your priorities as appropriate.

Section 7: Evaluation and Assessment Methods

Written assignments, quizzes, exams, discussions, participation, group assignments, presentations, personal portfolios, and activity journals.

Section 8: Distance Education

Percentage: Up to 100% of this course may be offered via distance education.

The distance education portion of this course shall include regular substantive and effective faculty-initiated contact with students.

Section 9: Representative List of Textbooks

- Downing, S. (2017). *On Course* (8th ed.). Houghton Mifflin Company. [ISBN: 9781305397477]
- Mollan-Masters, R. (2009). *You Are Smarter Than You Think* (3rd ed.). Reality Productions. [ISBN: 978-0984112609]
- Ellis, D. (2018). *Becoming A Master Student* (16th ed.). Houghton Mifflin Company. [ISBN:

9781337579858]

- Carter, C., and Lyman-Kravits, S. (2017). *Keys to Success* (8th ed.). Prentice Hall. [ISBN: 978-0321929242]
- Ferrett, S. (2018). *Peak Performance* (10th ed.). McGraw Hill. [ISBN: 9781259702761]

Supplementary Requirements: American River College Catalog (Current Year)

Section 10: Additional Course Information

| | |
|---|---|
| Faculty Discipline(s): | Counseling |
| Short Title for Transcripts: | College Success |
| Type of Grading: | Letter Grade |
| Times Taken for Credit: | This course may be taken 1 time for credit. |
| Enrollment Family: | Not Part of a Family |
| Cross-listed Courses: | None. |
| Taxonomy of Programs (TOP) Code: | 4930.13 (<i>Academic Guidance</i>) |
| Student Accountability Model (SAM) Code: | E (<i>Non-occupational</i>) |

Section 11: Advisory Justification

Advisory: *Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.*

Justification: "Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340."

Other Justification:

ENGRD 116: Preparation for Academic Study

ENGWR 101: College Writing

The following ENGWR 101 advisory skills are recommended in order to be successful in the course:

- analyze issues and ideas raised in a variety of texts
- evaluate source credibility
- distinguish among fact, inference and opinion
- respond to issues raised in texts

- compose essays with clear controlling ideas
- format documents properly

ESLR 320: Advanced-Low Reading

The following ESLR 320 advisory skills are recommended in order to be successful in the course:

- examine long, complex reading passages.
- appraise and critique reading passages for bias.
- make inferences.
- apply basic research steps.

ESLW 320: Advanced-Low Writing

The following ESLW 320 advisory skills are recommended in order to be successful in the course:

- compose clear, well-developed, and soundly structured essays on academic topics.
- evaluate a variety of reading selections by critically analyzing, critiquing, and responding to readings both in-class and out of class.
- demonstrate near-mastery of English writing style, grammar, vocabulary, and mechanics by revising, editing, and proofreading writing effectively.
- analyze sentence, paragraph, and essay structure and apply these concepts to writing.

Section 12: Relationship to College Programs

| | |
|-------------------------------------|--|
| Need/Purpose for the Course: | This course offers students the information and skills needed to succeed in college. |
| Associate Degree GE Pattern: | III(b). Life Development Skills (<i>Approved: Jun 01, 2003</i>) |
| Degrees and Certificates: | Emergency and Episodic Care (Certificate) |
| Prerequisite To: | HCD 364 |
| Corequisite To: | None. |
| Advisory To: | None. |
| Embedded In Descriptions: | |

Section 13: Relationship to Transfer Institutions

| | |
|-------------------------------|--|
| Transfer: | CSU <i>Approved: Jun 01, 2003</i> |
| Transfer: | UC <i>Approved: Jun 01, 2003</i> |
| CSU General Education: | Area E1: Lifelong Understanding and Self-Development (<i>Approved: Aug 01, 2008</i>) |

Section 14: Last Curriculum Action

AUTOMATED UPDATE PROCESS: In response to a course deletion, or header change in one of prerequisites, corequisites, or advisories to this course, the Socrates Curriculum Management System automatically archived the previous version of this course and catalogued this outline as the current official version.

Course Outline American River College Los Rios Community College District

Section 1: Curriculum Cycle Information

Course: ANTH 300: Biological Anthropology

Outline Status: Catalog

Last Full Review: Nov 28, 2018

Last Curriculum Action: Sep 05, 2019

Catalog Addendum Date: Jan 01, 2020

Official: Yes

Explanation: AUTOMATED UPDATE PROCESS: In response to a course deletion, or header change in one of prerequisites, corequisites, or advisories to this course, the Socrates Curriculum Management System automatically archived the previous version of this course and catalogued this outline as the current official version.

Section 2: Basic Course Information

Identifier: ANTH 300

Title: Biological Anthropology

Units: 3.00

Prerequisite: None.

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340

Hours: 54 hours lecture, 108 hours out-of-class work, for a total of 162 student learning hours.

Description: This course covers the concepts, methods, and theory of biological evolution and its application to the human species. There is a specific focus on molecular, Mendelian, and population genetics as well as on the mechanisms of evolution primatology, paleoanthropology, biocultural adaptations, human variation, and current bioethical issues. The philosophy of science and the scientific method serve as foundations to this course. This course is not open to students who have completed ANTH 480.

Section 3: Learning Outcomes and Objectives

Upon completion of this course, the student will be able to:

- describe the scientific process as a methodology for understanding the natural world
 - evaluate the nature and origins of the science of biological anthropology
 - examine the basic concepts of evolution
 - analyze the evidence to support evolution
 - survey the various methods for dating the fossil evidence of human evolution
 - compare and contrast the living primates
 - explain the current hypotheses relevant to an understanding of human evolution
 - analyze the fossil record evidence for human evolution
 - assess the nature and causes of human diversity
-

Section 4: Course Topics

The topics for this course are typically allocated as follows:

| Lec | Topic |
|-----|---|
| 3 | Introduction to Anthropology and an overview of the subfields within the discipline |
| 2 | Historical development of evolutionary theory: Darwin and his world; evidence of evolution |
| 2 | The scientific method: differentiating beliefs from scientific evidence; the scientific method as a methodology for understanding the natural world |
| 3 | Mendelian genetics: the basis of heredity |
| 3 | The cell: chromosomes; cellular division: meiosis and mitosis; nondisjunction and other problems in the division process |
| 3 | Molecular genetics: DNA, RNA, and protein synthesis |
| 3 | The forces of evolution: mutation, natural selection, gene flow, genetic drift; modes and tempos of evolution; population genetics |
| 3 | Human variation: polymorphisms, polygenic traits, polytypic species |
| 2 | Classifying human populations: clinal distributions; the concept of race |
| 3 | The place of humans in nature: modern primate taxonomy vs. the traditional taxonomy |
| 3 | The living primates: behaviors, skeletal structures, and locomotor patterns |
| 3 | Primate social behavior and social organization; reproductive patterns; diet and dentition |
| 3 | Cognitive capabilities: ape language acquisition; conservation and ethical debates pertaining to non-human primates |
| 3 | The evidence of evolution: the geologic time scale and the fossil record; dating methods |
| 3 | The early primates: primate origins from the Paleocene and the Eocene; anthropoid fossils from the Oligocene and Miocene |

- | | |
| --- | --- |
| 3 | Introduction to Anthropology and an overview of the subfields within the discipline |
- | | |
| --- | --- |
| 2 | Historical development of evolutionary theory: Darwin and his world; evidence of evolution |
- | | |
| --- | --- |
| 2 | The scientific method: differentiating beliefs from scientific evidence; the scientific method as a methodology for understanding the natural world |
- | | |
| --- | --- |
| 3 | Mendelian genetics: the basis of heredity |
- | | |
| --- | --- |
| 3 | The cell: chromosomes; cellular division: meiosis and mitosis; nondisjunction and other problems in the division process |
- | | |
| --- | --- |
| 3 | Molecular genetics: DNA, RNA, and protein synthesis |
- | | |
| --- | --- |
| 3 | The forces of evolution: mutation, natural selection, gene flow, genetic drift; modes and tempos of evolution; population genetics |
- | | |
| --- | --- |
| 3 | Human variation: polymorphisms, polygenic traits, polytypic species |
- | | |
| --- | --- |
| 2 | Classifying human populations: clinal distributions; the concept of race |
- | | |
| --- | --- |
| 3 | The place of humans in nature: modern primate taxonomy vs. the traditional taxonomy |
- | | |
| --- | --- |
| 3 | The living primates: behaviors, skeletal structures, and locomotor patterns |
- | | |
| --- | --- |
| 3 | Primate social behavior and social organization; reproductive patterns; diet and dentition |
- | | |
| --- | --- |
| 3 | Cognitive capabilities: ape language acquisition; conservation and ethical debates pertaining to non-human primates |
- | | |
| --- | --- |
| 3 | The evidence of evolution: the geologic time scale and the fossil record; dating methods |
- | | |
| --- | --- |
| 3 | The early primates: primate origins from the Paleocene and the Eocene; anthropoid fossils from the Oligocene and Miocene |

-
- 3 The first bipeds: pre-Australopithecines and the earliest evidence of bipedal locomotor patterns
 - 3 The Australopithecines: gracile vs. robust forms; bipedal forms from the Plio-Pleistocene boundary
 - 3 The genus Homo: from the earliest members of the genus Homo to H. erectus and H. ergaster
 - 3 Archaic Homo sapiens to modern Homo sapiens: physical and cultural attributes; biocultural adaptations of the human species; the biological continuum: the future of humanity
-

54 Total Hours

Section 5: Methods of Instruction

Lectures, group discussions, student presentations, and media presentations.

Section 6: Typical Student Assignments

Example #1:

Draw pedigree charts for two Mendelian traits in two different families. Determine which phenotype is expressing the dominant condition and which is expressing the recessive condition.

Addresses SLO: examine the basic concepts of evolution

Example #2:

Select five primate species, one from each of the following groups: prosimian, New World monkey, Old World monkey, small-bodied ape, large-bodied ape. Write a five-page research report that compares and contrasts these species and determine why each is placed within its particular taxon category.

Addresses SLO: compare and contrast the living primates.

Section 7: Evaluation and Assessment Methods

Application/written exercises, discussions, problem-solving exams and quizzes, research reports.

Section 8: Distance Education

Percentage: Up to 100% of this course may be offered via distance education.

The distance education portion of this course shall include regular substantive and effective faculty-initiated contact with students.

Section 9: Representative List of Textbooks

- Stanford, C., Allen, J., and Anton, S. (2016). *Biological Anthropology* (4th ed.). Pearson. [ISBN: 978-0134005690]
- Stanford, C., Allen, J., and Anton, S. (2016). *Exploring Biological Anthropology: The Essentials* (4th ed.). Pearson. [ISBN: 978-0134014012]

- Jurmain, R., Kilgore, L., Trevathan, W., Ciochon, R., and Bartelink E. (2017). *Introduction to Physical Anthropology* (15th ed.). Thomson Wadsworth. [ISBN: 978-1337099820]
 - Stein, P., and Rowe, B. (2013). *Physical Anthropology* (11th ed.). McGraw Hill. [ISBN: 978-0078035036]
-

Section 10: Additional Course Information

| | |
|---|---|
| Faculty Discipline(s): | Anthropology |
| Short Title for Transcripts: | Biological Anthropology |
| Type of Grading: | Letter Grade |
| Times Taken for Credit: | This course may be taken 1 time for credit. |
| Enrollment Family: | Not Part of a Family |
| Cross-listed Courses: | None. |
| Taxonomy of Programs (TOP) Code: | 2202.00 (<i>Anthropology</i>) |
| Student Accountability Model (SAM) Code: | E (<i>Non-occupational</i>) |

Section 11: Advisory Justification

Advisory: *Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340*

Justification: "Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340"

Other Justification:

ENGRD 116: Preparation for Academic Study

ENGWR 101: College Writing

The following ENGWR 101 advisory skills are recommended in order to be successful in the course:

- analyze issues and ideas raised in a variety of texts
- distinguish among fact, inference and opinion
- respond to issues raised in texts

ESLR 320: Advanced-Low Reading

The following ESLR 320 advisory skills are recommended in order to be successful in the course:

- appraise and critique reading passages for bias.
- make inferences.
- recognize a wide variety of academic and idiomatic vocabulary.
- adapt reading speed and style to material.

ESLW 320: Advanced-Low Writing

The following ESLW 320 advisory skills are recommended in order to be successful in the course:

- demonstrate near-mastery of English writing style, grammar, vocabulary, and mechanics by revising, editing, and proofreading writing effectively.
- analyze sentence, paragraph, and essay structure and apply these concepts to writing.

Section 12: Relationship to College Programs

Need/Purpose for the Course: Biological Anthropology is one of the four fields of anthropology and as such is an integral part of the undergraduate education of anthropology majors.

Associate Degree GE Pattern: IV. Natural Sciences (*Approved: Jun 01, 1973*)

Degrees and Certificates: Anthropology (A.A. for Transfer (AA-T) Degree); Anthropology (A.S. Degree); General Science (A.S. Degree)

Prerequisite To: ANTH 335

Corequisite To: ANTH 301

Advisory To: ANTH 303, 370, and 372

Embedded In Descriptions:

Section 13: Course Identification (C-ID) Number

C-ID: ANTH 110 (*Approved: May 09, 2016*)

Section 14: Relationship to Transfer Institutions

| | |
|-------------------------------|---|
| Transfer: | CSU <i>Approved: Aug 01, 1980</i> |
| Transfer: | UC <i>Approved: Aug 01, 1983</i> "ANTH 300 & 480 combined: maximum credit - one course" |
| CSU General Education: | Area B2: Life Science (<i>Approved: Aug 01, 1990</i>) |
| IGETC: | Area 5B: Biological Sciences (<i>Approved: Aug 01, 1991</i>) |

Section 15: Last Curriculum Action

AUTOMATED UPDATE PROCESS: In response to a course deletion, or header change in one of prerequisites, corequisites, or advisories to this course, the Socrates Curriculum Management System automatically archived the previous version of this course and catalogued this outline as the current official version.

**Course Outline
American River College
Los Rios Community College District**

Section 1: Curriculum Cycle Information

Course: NUTRI 300: Nutrition

Outline Status: Catalog

Last Full Review: Feb 09, 2016

Last Curriculum Action: Sep 05, 2019

Catalog Addendum Date: Jan 01, 2020

Official: Yes

Explanation: AUTOMATED UPDATE PROCESS: In response to a course deletion, or header change in one of prerequisites, corequisites, or advisories to this course, the Socrates Curriculum Management System automatically archived the previous version of this course and catalogued this outline as the current official version.

Section 2: Basic Course Information

Identifier: NUTRI 300

Title: Nutrition

Units: 3.00

Prerequisite: None.

Advisory: Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.

Hours: 54 hours lecture, 108 hours out-of-class work, for a total of 162 student learning hours.

Description: This course is an in-depth study of the essential nutrients and their functions, and the chemical compositions of foods and their utilization in the body. It includes discussion of the nutritional values of foods, current topics in nutrition, and an individual's nutrition needs throughout the life cycle.

Section 3: Learning Outcomes and Objectives

Upon completion of this course, the student will be able to:

- explain the physiological function of the gastrointestinal tract including how the digestive system breaks down food, absorbs and transports the nutrients, and excretes undigested material.
- describe the metabolic functions of the six classes of nutrients and the physiological complications resulting from dietary deficiencies or toxicities.
- identify nutrient-dense food sources for the six classes of nutrients.
- explain how nutrients and non-nutrients interact to influence digestion, absorption, metabolism, and excretion.
- distinguish between the changes in nutrient requirements and dietary recommendations from infancy through old age, including pregnancy and lactation.
- explain the components of an individual's energy/calorie needs and the effects of energy/calorie imbalance on body weight.
- analyze nutritional adequacy of a diet and make changes to meet nutrition guidelines.
- utilize the claims, nutrition facts, and the ingredient list on food packages to make healthier food choices.
- apply scientific principles to analyze and evaluate nutrition information available in print and electronic media, the Internet, dietary supplements, and weight loss programs to distinguish between reliable and unreliable sources.
- discuss the relationship between food intake and nutrition, weight management, human physiology, athletic performance, overall health, and chronic disease risk.

Section 4: Course Topics

The topics for this course are typically allocated as follows:

Lec Topic

- | | |
|---|---|
| 6 | Introduction: course objectives, introduction to nutrition, scientific method, nutrient density, metric system, dietary reference intakes (DRI), recommended dietary allowances (RDA), methods of dietary evaluation, nutrition labeling, food safety, and introduction to computer assisted dietary analysis |
| 6 | Digestion: anatomy and physiology of the gastrointestinal tract, hormones, regulation of digestion, definitions |
| 6 | Carbohydrates: chemical structures, physiological functions, regulation of blood glucose, digestion, absorption, metabolism, dietary sources, dietary fiber, sugar and sugar substitutes, dental health |
| 6 | Lipids: chemical structure, hydrogenation, physiological functions, digestion, absorption, metabolism, cardiovascular disease, cancer, dietary sources |
| 6 | Protein: chemical structure, protein synthesis, physiological functions, digestion, absorption, metabolism, protein-energy malnutrition, protein quality, vegetarian diets |
| 6 | Energy balance: measuring energy needs, basal metabolism, physical activity, thermic effect of food, obesity, weight control, fitness |
| 6 | Vitamins: physiological functions, dietary sources, deficiency and toxicity symptoms, water/fat soluble vitamins, dietary supplements |
| 6 | Water, minerals: physiological functions, dietary sources, deficiency and toxicity symptoms, factors affecting absorption |

-
- 6 Nutrient requirements throughout the life cycle: nutrient needs, pregnancy, lactation, infancy, adolescents, older adults
-

54 Total Hours

Section 5: Methods of Instruction

Lectures, group discussions, interactive learning activities, and student presentations.

These learning modalities increase student abilities to explain, examine, and evaluate current nutrition topics and to design and implement healthy nutrition practices.

Section 6: Typical Student Assignments

Example #1:

Complete a 3-Day Diet Analysis: analyze and interpret the results using instructor-generated worksheets and current nutrition standards.

Example #2:

Research a nutrition-related topic using an available library database and submit a 2-3 page paper to the instructor.

Section 7: Evaluation and Assessment Methods

Written assignments, group discussions, written library research projects, exams, and quizzes.

Section 8: Distance Education

Percentage: Up to 100% of this course may be offered via distance education.

The distance education portion of this course shall include regular substantive and effective faculty-initiated contact with students.

Section 9: Representative List of Textbooks

- Grosvenor, M.B., & Smolin, L.A. (2015). *Visualizing Nutrition* (3rd ed.). Wiley. [ISBN: 9781118583111]
-

Section 10: Additional Course Information

Faculty Discipline(s):

Nutritional Science/Dietetics

| | |
|---|---|
| Short Title for Transcripts: | Nutrition |
| Type of Grading: | Letter Grade |
| Times Taken for Credit: | This course may be taken 1 time for credit. |
| Enrollment Family: | Not Part of a Family |
| Cross-listed Courses: | None. |
| Taxonomy of Programs (TOP) Code: | 1306.00* (<i>Nutrition, Foods, and Culinary Arts</i>) |
| Student Accountability Model (SAM) Code: | D (<i>Possibly Occupational</i>) |

Section 11: Advisory Justification

Advisory: *Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340.*

Justification:
"Eligible for ENGRD 310 or ENGRD 312 AND ENGWR 300; OR ESLR 340 AND ESLW 340."

Other Justification:

ENGRD 116: Preparation for Academic Study

ENGWR 101: College Writing

The following ENGWR 101 advisory skills are recommended in order to be successful in the course:

- analyze issues and ideas raised in a variety of texts
- evaluate source credibility
- construct sentences that demonstrate control of grammar, sentence variety, word choice, and conventions of standard written English
- distinguish among fact, inference and opinion
- respond to issues raised in texts
- compose essays with clear controlling ideas
- compose essays with a logical progression and organization of ideas
- develop and expand ideas that are supported by a variety of relevant details

ESLR 320: Advanced-Low Reading

The following ESLR 320 advisory skills are recommended in order to be successful in the course:

- examine long, complex reading passages.
- appraise and critique reading passages for bias.
- recognize a wide variety of academic and idiomatic vocabulary.
- adapt reading speed and style to material.
- apply basic research steps.
- synthesize research materials.

ESLW 320: Advanced-Low Writing

The following ESLW 320 advisory skills are recommended in order to be successful in the course:

- compose clear, well-developed, and soundly structured essays on academic topics.
- evaluate a variety of reading selections by critically analyzing, critiquing, and responding to readings both in-class and out of class.
- synthesize information by summarizing, paraphrasing, and quoting readings to integrate outside sources into writing.
- demonstrate near-mastery of English writing style, grammar, vocabulary, and mechanics by revising, editing, and proofreading writing effectively.
- analyze sentence, paragraph, and essay structure and apply these concepts to writing.

Section 12: Relationship to College Programs

Need/Purpose for the Course: This course is included as part of several degrees and certificates and general education requirements.

Associate Degree GE Pattern: III(b). Life Development Skills (*Approved: Jun 01, 1983*)

Associate Degree GE Pattern: IV. Natural Sciences (*Approved: Jun 01, 1999*)

Degrees and Certificates: LVN to RN Career Mobility (A.S. Degree); Master Teacher (Certificate); Nutrition and Dietetics (A.S. for Transfer (AS-T) Degree); Physical Education (A.S. Degree); Registered Nursing (A.S. Degree); Sports Medicine (A.S. Degree)

Prerequisite To: HLACT 322 and NUTRI 321

Corequisite To: None.

Advisory To: None.

Embedded In Descriptions:

Section 13: Course Identification (C-ID) Number

C-ID: NUTR 110 (*Approved: Apr 15, 2016*)

Section 14: Relationship to Transfer Institutions

Transfer: CSU *Approved*

Transfer: UC *Approved: Aug 01, 1983*

CSU General Education: Area E1: Lifelong Understanding and Self-Development (*Approved: Aug 01, 1997*)

Section 15: Last Curriculum Action

AUTOMATED UPDATE PROCESS: In response to a course deletion, or header change in one of prerequisites, corequisites, or advisories to this course, the Socrates Curriculum Management System automatically archived the previous version of this course and catalogued this outline as the current official version.