



Todd Harms
Fire Chief

Cinthia Saylors
Board President
Division 1

D'Elman Clark
Board Vice President
Division 6

Walt White
Board Secretary
Division 9

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

Jennifer Sheetz
Board Member
Division 5

Matt Kelly
Board Member
Division 7

Gay Jones
Board Member
Division 8

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, March 10, 2022 – 6:00 PM
Sacramento Metropolitan Fire District

10545 Armstrong Avenue
Board Room – Second Floor
Mather, California
&
Remotely Via Zoom
Phone: (669) 900-6833
Webinar ID: 864 5611 7874#
Passcode: 275 531 910#

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. Per the State of Emergency effective March 2, 2020, the Board of Directors of the Sacramento Metropolitan Fire District proclaimed that a local emergency exists, and authorized remote teleconference meetings from February 24, 2022 through March 25, 2022 pursuant to Brown Act provisions.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. If you would like to view the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla
Board Clerk
(916) 859-4305
penilla.melissa@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.



Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 10, 2022

CALL TO ORDER

ROLL CALL

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, March 14th at 6:00pm and Tuesday, March 15th at 2:00pm on Channel 14; Webcast at metro14live.saccounty.net.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

Page No.

- | | | |
|----|--|----|
| 1. | Action Summary Minutes | 6 |
| | Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of February 24, 2022. | |
| 2. | Disposition of Capital Assets – Automatic Chest Compression Devices | 13 |
| | Recommendation: Adopt the proposed resolution to surplus and dispose of the twelve (12) listed automatic chest compression devices. | |
| 3. | Notification of Material Expenditure – Structural Firefighting Turnouts | 16 |
| | Recommendation: Authorize staff to utilize the Soucewell cooperative 032620-MES for the purchase of Fire-Dex turnouts from MES. | |



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REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 10, 2022

4.	Labor Negotiations - Memorandums of Understanding, Letter of Understanding, and Unrepresented Resolutions	18
	**PDF Separate Attachment for items A-D	
A.	Resolution – Memorandum of Understanding by and between SMFD and the Sacramento Area Firefighters Local 522	19
B.	Resolution – Memorandum of Understanding by and between SMFD and the Battalion Chief's Organization	20
C.	Resolution – Memorandum of Understanding by and between SMFD and the Administrative Support Personnel (ASP)	21
D.	Resolution – Letter of Understanding by and between SMFD and the Single Role Paramedic Program (SRP)	22
E.	Resolution – Senior Safety Management and Safety Management Employees	23
F.	Resolution – Non-Safety Senior Management, Management, and Unrepresented Confidential Employees	36
	Recommendation: Adopt Labor Negotiation Resolutions.	

ACTION ITEMS

1.	County of Sacramento Agreement for Advanced Funding of Costs for Imposing a Capital Fire Facilities Impact Fee	51
	Recommendation: Adopt the proposed resolution and authorize the Fire Chief, or his designee, to execute the County of Sacramento's Agreement for Advanced Funding of Costs for Imposing a Capital Fire Facilities Impact Fee for Metro Fire.	
2.	Fiscal Year 2021/22 Mid-Year Budget (CFO Dave O'Toole)	53
A.	Resolution – 2021/22 Mid-Year Budget for the General Operating Fund 212A	85
B.	Resolution – 2021/22 Mid-Year Budget for the Capital Facilities Fund 212D	87
C.	Resolution – 2021/22 Mid-Year Budget for the Grants Fund 212G	89
D.	Resolution – 2021/22 Mid-Year Budget for the Development Impact Fees Fund 212I	91
E.	Resolution – 2021/22 Mid-Year Budget for the Leased Properties Fund 212L	93
F.	Resolution – 2021/22 Mid-Year Budget for the Intergovernmental Transfer (IGT) Fund 212M	95
	Recommendation: Adopt FY 2021/22 Mid-Year Budget Resolutions.	

REPORTS

1. **PRESIDENT'S REPORT—(President Saylors)**
2. **FIRE CHIEF'S REPORT—(Acting Fire Chief Wagaman)
OPERATIONS' REPORT – (DC Mitchell)**
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT – (BC Matt Cole, Local 522 Vice President)**



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REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 10, 2022

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. **Executive Committee – (President Saylors)**

Next Meeting: TBD

B. **Communications Center JPA – (DC Wagaman)**

Report Out: March 8, 2022 at 9:00 AM

Next Meeting: April 12, 2022 at 9:00 AM

C. **California Fire & Rescue Training JPA – (Acting Fire Chief Wagaman)**

Next Meeting: March 16, 2022 at 10:00 AM

Location: 3121 Gold Canal Drive

Mather, CA 95670

D. **Finance and Audit Committee – (Director Orzalli)**

Next Meeting: TBD

E. **Policy Committee – (Director Goold)**

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION –**

Pursuant to California Government Code Section 54956.9(b)(3)(B): One case

David Engineering Construction Inc. v. Sacramento Metropolitan Fire District

Status post mediation and approval of settlement agreement –

General Counsel Lavra

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –**

Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): Four cases

A. Claim Against Public Entity Pursuant to Government Code Section 910
Heirs of Deceased Danielle Hanna (Ayad Hanna and Aamir Hanna) v.
Sacramento Metropolitan Fire District
Deputy Chief Bailey

B. Claim Against Public Entity Pursuant to Government Code Section 910
Sergey Alter v. Sacramento Metropolitan Fire District
Deputy Chief Bailey

C. Claim Against Public Entity Pursuant to Government Code Section 910
Nataliya Alter v. Sacramento Metropolitan Fire District
Deputy Chief Bailey

D. Claim Against Public Entity Pursuant to Government Code Section 910
Debra Gentiluomo v. Sacramento Metropolitan Fire District
Deputy Chief Bailey



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REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 10, 2022

3. **Public Employee Performance Evaluation: Fire Chief**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)
4. **Public Employee Performance Evaluation: Board Clerk**
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

REPORT OUT FROM CLOSED SESSION

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – March 24, 2022 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: TBD

Posted on March 7, 2022

A handwritten signature in blue ink that reads "Melissa Penilla".

Melissa Penilla, Clerk of the Board

* No written report

** **PDF** Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, February 24, 2022

Held at the following locations:

10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:08 pm by President Saylors. Board members present in person: Saylors, Sheetz, White, and Wood, Board members present virtually via Zoom: Clark, Goold, Jones, Kelly. Board members absent: Orzalli. Staff present: Chief Harms, General Counsel Lavra, and Board Clerk Penilla

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Clark, seconded by Wood, and carried unanimously by members present to adopt the consent calendar as follows:

1. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of February 10, 2022.

Action: Approved the Action Summary Minutes.

2. Capital Improvement Program Policy

Recommendation: Adopt the proposed Capital Improvement Program policy and corresponding changes to the Reserve Funding Policy and Capital Asset Policy.

Action: Adopted the Capital Improvement Program policy, and approved the changes to the Reserve Funding and Capital Asset policies.

3. Parking Lot Lease – 7629 Greenback Lane

Recommendation: Authorize the Fire Chief or his designee to execute the lease agreement for 7629 Greenback Lane.

Action: Authorized the Fire Chief to execute the lease agreement.

PRESENTATION ITEMS

1. James O. Page EMS Leadership Award - David Massengale

(Battalion Chief Brian Gonsalves)

Recommendation: Receive presentation, no action required.

Action: Presentation received, no action taken.

Director Orzalli joined virtually at 6:16 pm, during the presentation to David Massengale.

2. **Fiscal Year 2020/21 Annual Comprehensive Financial Report (ACFR)**
(Dave O'Toole, Chief Financial Officer and Ingrid Sheipline, CPA)
- A. **Annual Comprehensive Financial Report (ACFR)**
**PDF Separate Attachment
- Recommendation:** Receive Presentation. No action required.
- B. **Compliance Report**
- Recommendation:** Receive Presentation. No action required.
- C. **Appropriations Limit Testing**
- Recommendation:** Receive Presentation. No action required.
- D. **Governance Letter**
- Recommendation:** Receive Presentation. No action required.
- Action:** Presentation received, no action taken.
3. **2021 Community Annual Report (CAR) and 2020 GFOA Award**
(Dave O'Toole, Chief Financial Officer)
- Recommendation:** Receive presentation, no action required.
- Action:** Presentation received, no action taken.
4. **Community Risk Reduction Division Update**
(Chrishana Fields, Deputy Fire Marshal)
- Recommendation:** Receive presentation, no action required.
- Action:** Presentation received, no action taken.
- ACTION ITEMS**
1. **California Senate Bill 1205 Compliance Report**
(Deputy Fire Marshal Fields and Supervising Inspector Schmidt)
- Recommendation:** Adopt a Resolution acknowledging receipt of the annual report regarding the inspection of public and private schools and certain residential occupancies for CY 2021.
- Action:** On a motion by White, seconded by Wood, and carried unanimously by the members present to adopt Resolution No. 2022-011.
2. **Sale of Real Property – 6131 Kenneth Avenue**
(Jeff Frye, Chief Development Officer)
- Recommendation:** Authorize the Fire Chief or his designee to effect the sale of 6131 Kenneth Avenue to Country Hill Montessori, Inc.
- Action:** On a motion by Wood, seconded by Sheetz, and carried unanimously by the members present to authorize the Fire Chief to effect the sale of 6131 Kenneth Avenue. Additionally, Resolution No. 2022-014 was adopted for this item.
3. **2021 Sacramento County Local Hazard Mitigation Plan Adoption**
(Deputy Chief Bailey)
- Recommendation:** Adopt a Resolution approving the 2021 Sacramento County Hazard Mitigation Plan.
- Action:** On a motion by Clark, seconded by White, and carried unanimously by the members present to adopt Resolution No. 2022-012.

4. **911 Ambulance Surge Protection Agreement**
(Deputy Chief Mitchell and Assistant Chief Law)
Recommendation: Approve the emergency ambulance surge protection agreement.
Action: On a motion by Goold, seconded by Clark, and carried unanimously by the members present to approve the emergency surge protection agreement.
5. **Guidelines for Observing Negotiations Meetings** (*President Saylors*)
Recommendation: Review the guidelines and complete a query of observers.
Action: On a motion by Clark, seconded by Goold, and withdrawn after discussion with General Counsel regarding a requested addition.

Discussion was had to add language related to a review timeframe, including for a review to take place when a cycle of negotiations is anticipated and ensure the guidelines in place are necessary and up to date for the upcoming cycle of negotiations.

General Counsel Lavra recommends adding the following, "This policy and these procedures shall be reviewed by the Board of Directors (Board) at any time the Board anticipates a cycle of negotiations between the District and any employee organization representing District employees. At that time the Board will decide whether an observer should be present at negotiations, and whether the procedures described in this policy should be confirmed, or modified in any respect."
6. **Ratification of Resolution to Extend Teleconference of Board Meetings (Government Code 54953(e) (3))** (*President Saylors*)
Recommendation: Consider adopting a Resolution which would extend the ability to teleconference without compliance of Government Code paragraph (3) of subdivision (b) of section 54953 from February 24, 2022-March 25, 2022 or until further re-ratified.
Action: On a motion by Jones, seconded by Sheetz, and carried unanimously by the members present to adopt Resolution No. 2022-013.

REPORTS

1. PRESIDENT'S REPORT—(*President Saylors*)

No report.

2. FIRE CHIEF'S REPORT—(*Fire Chief Harms*)

Chief Harms welcomes the 46 new recruits who are attending new hire orientation across the hallway. They are beginning an eighteen week academy next week.

Reassignment

Congratulations to the following members who were selected to join the Water Rescue Team:
Engineer Holly Gardner
Captain Eric Kellenberger
Captain Vincent Purcell
Captain Eric Sacht

Meetings

Several meetings with Deputy Chiefs and CFO O'Toole leading up to the Finance and Audit Committee to finalize the mid-year budget.

2/15 Meeting with Holland and Knight to discuss upcoming Cap-to-Cap trip

2/16 Met with the 22-1 Fire Academy Cadre

2/23 Labor Management Meeting

Continue to meet with:

- Working with hospital CEOs related to Ambulance Patient Off-Load Time (APOT), currently meeting on a weekly basis
- Meeting with Director Basnett and Medical Director at EMSA

COVID Update

Last Wednesday, February 16th Metro Fire, in line with the California Department of Public Health, made a change and the indoor facial covering requirement and adopted the current mask mandate. Additionally, professional staff returned to the building this week.

OPERATIONS' REPORT – (DC Mitchell)

Deputy Chief Mitchell shared there have been 3,558 total incidents since our last report on February 10, 2022, which is down a little bit. This equates to 254 calls per day, with 70% being EMS related, and 7.6 calls per day for fires.

DC Mitchell introduced Captain Spiva as the new MIH pilot program manager. Captain Spiva was hired in 2006 and has been a Captain for four years. He takes over the MIH Program following Captain Perryman's promotion to Battalion Chief.

Captain Spiva discussed some details of the MIH Program, including the current statistics. MIH operates a single unit, an SUV staffed with an Advanced Provider (NP/PA), and a FF/P, Monday through Thursday from 0800 to 1600. MIH makes proactive visits to high utilizers of the 911 system in an attempt to bridge the gaps in their medical care. We've found many patients are using 911 because they may not know how to access the medical system properly. There have been several patients whose use of 911 has ceased or decreased dramatically after MIH began working with them.

SMFD EMS personnel have the ability to request the MIH team to respond to a low acuity call, but we have not been used in this capacity yet. Since the program launch on November 15, 2021 the MIH unit has visited patients 73 times with generated incident numbers, and 175 contacts (either phone calls, or non-medical visits) for a total of 248 contacts.

Looking forward, we are in discussions with health systems regarding how they can use MIH to assist with recently discharged patients, and patients who are frequenting the Emergency Department for non-emergent needs. Our goal with patients is to provide a whole-person approach to their care, so they are connected to the most appropriate health care and social services, without unnecessary use of the 911 system or the Emergency Department.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT

Local 522 Vice President Matt Cole announced Mike Gildone will be the interim third executive director. He also shared that he attended labor/management earlier this week, and 27 engineer candidates entered phase 3 of the engineer's exam, with results being released tomorrow he wished everyone the best of luck. He welcomed 57 new members, which brings union membership to just over 700. He thanked several members who are leaving for other agencies, he thanked them for being part of Metro fire and their membership. He is looking to April 1st to start the next round of negotiations, and was happy to report the union passed the contract extension with a 97% positive vote.

4. COMMITTEE AND DELEGATE REPORTS

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room,
10545 Armstrong Avenue, Mather, California unless otherwise specified.*

A. Executive Committee – (President Saylors)

Next Meeting: TBD

B. Communications Center JPA – (DC Wagaman)

The JPA met yesterday for a special meeting and ratified two contracts, which will extend the MOUs to June 30, 2023. DC Wagaman also shared there were recently two resignations, and currently four members enrolled in the academy.

Next Meeting: March 8, 2022 at 9:00 AM

C. California Fire & Rescue Training JPA – (Chief Harms)

Report Out: February 17, 2022 at 10:00 AM

Chief Harms shared the classes for the training JPA will remain scheduled. There are plans to divide the revenue surplus between agencies. Chief also shared the OES will be the manager of all records pertaining to the JPA. They are working to close out the lease on the Gold Canal property. Lastly, General Counsel Lavra shared there is a meeting on March 3rd to finalize the dissolution agreement, which will ultimately come to this Board for approval.

Next Meeting: March 16, 2022 at 10:00 AM

Location: 3121 Gold Canal Drive
Mather, CA 95670

D. Finance and Audit Committee – (Director Orzalli)

Report Out: February 24, 2022 at 5:30 PM

The committee met earlier this evening and heard reports from the CFO. Director Orzalli appreciates staff's ability to make correct projections.

Next Meeting: TBD

E. Policy Committee – (Director Goold)

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Jones wished good luck to all the new members, and prospective engineers. She thanked Senior Staff for discussing a number of issues earlier in the week.

Director Kelly thanked all the presenters for their reports. The information received tonight speaks to the high performing team that is Metro Fire.

Director Sheetz welcomes the new members and wishes the best of luck to the engineer candidates.

Director Goold thanked everyone who contributed to the audit, this process enables Metro Fire to be a transparent agency and allows the Board to perform their fiduciary responsibility. He also congratulated Mr. Massengale of receiving such an incredible award.

Director White welcomed the forty six new recruits and wishes them all the best during academy training. He thanked Finance and CRRD for their reports, and Jeff Frye for his work on the Kenneth property sale. Lastly, he thanked the men and women of Metro Fire, especially the crew at Station 59 who responded to a family member in need and provided passionate and competent care.

Director Clark echoed the comments from previous Directors, he is happy to see the continued professionalism from Metro Fire.

Director Sailors congratulated staff on a standard of excellence apparent through all presentation received tonight.

The board recessed to closed session at 7:49 PM.

CLOSED SESSION

1. Conference with Labor Negotiator

Pursuant to California Government Code Section 54957.6

A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522

B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522

C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522

D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees

E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: The Board took no reportable action.

The board reconvened to open session at 8:05 PM.

ADJOURNMENT

The meeting was adjourned at 8:08 pm.

Cinthia Saylor, President

Walt White, Secretary

Melissa Penilla, Board Clerk



Sacramento Metropolitan Fire District

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TODD HARMS
Fire Chief

DATE: March 10, 2022

TO: Board of Directors

SUBJECT: Disposition of Capital Assets – Automatic Chest Compression Devices

TOPIC

Staff is seeking Board approval to surplus and dispose twelve (12) Automatic Chest Compression Devices (ACCD).

DISCUSSION

In 2016, the Sacramento Metropolitan Fire District (District) received a FY2015 AFG grant award for the purchase of thirty (30) automatic chest compression devices (ACCDs). The ACCDs have now reached the end of their serviceable life and are in need of replacement.

On December 22, 2021, the District received approval from FEMA to amend the scope of work on an existing FY2020 AFG grant award to include the replacement of twelve (12) ACCDs. Subsequently, the Board of Directors approved a bid award to Stryker for the purchase of twelve (12) ACCDs, which included a trade-in credit of \$42,000 for the old devices (\$3,500 each) to offset the cost of the new devices.

The resolution before the Board is to approve the disposition of twelve (12) chest compression devices purchased under an AFG15 grant award so they can be returned to the vendor per the terms of the bid award in consideration of the trade-in credit.

FISCAL IMPACT

The disposal of these devices will reduce capital outlay expenses in the amount of the total trade-in value of \$42,000. This reduction is reflected in the mid-year budget.

RECOMMENDATION

Staff recommends adoption of the attached resolution to surplus and dispose of the twelve (12) listed automatic chest compression devices.

Submitted by:

RMarie Jones
Accounting Specialist

Erin Castleberry
Administrative Specialist



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

TODD HARMS
Fire Chief

RESOLUTION NO. 2022-_____

BEFORE THE GOVERNING BOARD OF THE
SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

A RESOLUTION TO RETIRE CAPITAL ASSETS

WHEREAS, the Board of Directors approves the purchases of equipment by the adoption of the budget, and approves any equipment deemed as surplus to remove equipment no longer of value or unusable for the District; and

WHEREAS, in 2016 the District was awarded an 2015 Assistance to Firefighters Grant (AFG) and purchased 30 automatic chest compression devices (ACCD), which are starting to reach end of life due to age and over usage; and

WHEREAS, on December 22, 2021, the District was awarded an amendment to the 2020 AFG grant to use unspent funds to purchase ACCDs and replace existing devices.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Sacramento Metropolitan Fire District that the following items will be declared as surplus:

ASSET #	ACQUISITION		DESCRIPTION	SERIAL NO	DISPOSAL METHOD	FAIR MKT VALUE	RED INV TAG NO.
	DATE	COST					
4917	10/31/16	\$ 15,544	AUTO CHEST COMPRESSION DEVICE	3016 493	TRADE-IN CREDIT	\$ 3,500	501168
4918	10/31/16	\$ 15,544	AUTO CHEST COMPRESSION DEVICE	3016 494	TRADE-IN CREDIT	\$ 3,500	501287
4919	10/31/16	\$ 15,544	AUTO CHEST COMPRESSION DEVICE	3016 495	TRADE-IN CREDIT	\$ 3,500	501551
4923	10/31/16	\$ 15,544	AUTO CHEST COMPRESSION DEVICE	3016 499	TRADE-IN CREDIT	\$ 3,500	501529
4924	10/31/16	\$ 15,544	AUTO CHEST COMPRESSION DEVICE	3016 500	TRADE-IN CREDIT	\$ 3,500	501250
4925	10/31/16	\$ 15,544	AUTO CHEST COMPRESSION DEVICE	3016 501	TRADE-IN CREDIT	\$ 3,500	501505

ASSET #	ACQUISITION		DESCRIPTION	SERIAL NO	DISPOSAL METHOD	FAIR MKT VALUE	RED INV TAG NO.
	DATE	COST					
4927	10/31/16	\$ 15,544	AUTO CHEST COMPRESSION DEVICE	3016 503	TRADE-IN CREDIT	\$ 3,500	501535
4934	10/31/16	\$ 15,544	AUTO CHEST COMPRESSION DEVICE	3016 510	TRADE-IN CREDIT	\$ 3,500	501378
4935	10/31/16	\$ 15,544	AUTO CHEST COMPRESSION DEVICE	3016 511	TRADE-IN CREDIT	\$ 3,500	501331
4940	10/31/16	\$ 15,544	AUTO CHEST COMPRESSION DEVICE	3016 516	TRADE-IN CREDIT	\$ 3,500	501289
4941	10/31/16	\$ 15,544	AUTO CHEST COMPRESSION DEVICE	3016 519	TRADE-IN CREDIT	\$ 3,500	501323
4945	10/31/16	\$ 15,544	AUTO CHEST COMPRESSION DEVICE	3016 523	TRADE-IN CREDIT	\$ 3,500	501669

PASSED AND APPROVED this 10th day of March, 2022, by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested by:

Clerk of the Board



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

DATE: March 10, 2022

TO: Board of Directors

SUBJECT: Notification of Material Expenditure – Structural Firefighting Turnouts

TOPIC

Staff wishes to notify the Board of Directors of the purchase of structural firefighting turnouts for Fire Academy Class 22-1 utilizing Sourcewell cooperative contract 032620-MES. Additionally, staff seeks Board approval for the continued utilization of this contract for future turnout purchases.

BACKGROUND

In 2017, Metro Fire issued a request for bids (RFB) for Protective Structural Firefighting Clothing (turnouts). Municipal Emergency Services (MES) was the awarded vendor, utilizing Honeywell as their turnout manufacturer. MES entered into a 3 year agreement with the District with the option to extend the contract for two additional 1 year periods.

It is also important to note, NFPA 1851 mandates that structural turnouts have a 10-year maximum lifespan. NFPA 1851 establishes requirements for the selection, care, and maintenance of firefighting protective ensembles to reduce health and safety risks associated with improper maintenance, contamination, or damage.

DISCUSSION

It was the intent of the District and MES to enter into the final 1 year agreement extension. Due to circumstances unforeseen by both MES and the District, the final extension could not be executed due to Honeywell's decision to no longer honor contract pricing with many of their vendors, MES included. As a result Metro Fire's Safety Division, PPE Team, and Purchasing Division began exploring options to secure a new turnout manufacturer that could produce a garment to the District's specification, provide fiscally responsible pricing, and provide garments in a time period acceptable to the District, especially critical given the upcoming 22-1 fire academy.

Fortunately MES has a current contract with Sourcewell, a government cooperative offering public entities contract purchasing solutions that have already been competitively solicited. Turnout manufacturer, Fire-Dex, supplies turnouts to MES and were able to provide the PPE Team with test garments which have proven to meet or exceed the District's current turnout specification.

Purchasing has approved the use of Sourcewell cooperative contract 032620-MES. The Safety Division has utilized this contract to secure turnouts for the 22-1 Fire Academy and wishes to utilize this contract for future fire academies.

Additionally, in an effort to stay in compliance with NFPA 1851 standards, the Safety Division wishes to utilize this contract to fulfill the District's ongoing need to purchase replacement turnouts for those that are beyond repair or have reached their 10-year lifespan.

FISCAL IMPACT

The District has purchased 88 sets of turnouts for the 22-1 Fire Academy utilizing the Sourcewell 032620-MES contract. The contract pricing for each turnout is \$3,035.00, for a total of \$290,449.50, which has been requested in a midyear budget adjustment. These turnouts were not previously budgeted as it was initially believed that a fire academy would not be taking place due to COVID-19 restrictions. Discounting pricing would also apply to any following purchases placed by the District under this contract, which is set to expire in 2024.

RECOMMENDATION

Staff recommends that the Board of Directors authorize staff to utilize the Soucewell cooperative 032620-MES for the purchase of Fire-Dex turnouts from MES.

Submitted by:

Jon Rudnicki
Assistant Chief, Training

Approved by:

Todd Harms
Fire Chief

Submitted by:

Adam Mitchell
Deputy Chief, Operations

For



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, MARCH 10, 2022

4. Labor Negotiations - Memorandums of Understanding, Letter of Understanding, and Unrepresented Resolutions

**** PDF Separate Attachment for items A-D**

- A. Memorandum of Understanding by and between SMFD and the Sacramento Area Firefighters Local 522
- B. Memorandum of Understanding by and between SMFD and the Battalion Chief's Organization
- C. Memorandum of Understanding by and between SMFD and the Administrative Support Personnel (ASP)
- D. Resolution – Letter of Understanding by and between SMFD and the Single Role Paramedic Program (SRP)



Sacramento Metropolitan Fire District

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RESOLUTION NO. 2022-_____

Adopted by the Board of Directors of the

SACRAMENTO METROPOLITAN FIRE DISTRICT

A RESOLUTION ADOPTING THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE SACRAMENTO METROPOLITAN FIRE DISTRICT AND SACRAMENTO AREA FIREFIGHTERS LOCAL 522

WHEREAS, the Board of Directors pursuant to California Government Code Section 3500 et seq., enacted by resolution an Employer-Employee relations policy; and

WHEREAS, under the terms of that policy representatives for the District have met and conferred with representatives of Sacramento Area Firefighters Local 522, a recognized employee organization; and

WHEREAS, these parties have reached agreement on matters relating to the employment conditions of the employees in said unit, as reflected by the written Memorandum of Understanding attached hereto; and

WHEREAS, the Board of Directors finds that the provisions and agreements contained in the Memorandum of Understanding are fair and proper and in the best interest of the District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors shall adopt, in full, the terms and conditions contained in the attached Memorandum of Understanding with a term of agreement from January 1, 2022 through December 31, 2022.

PASSED AND APPROVED this 10th day of March 2022, by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

RESOLUTION NO. 2022-_____

Adopted by the Board of Directors of the

SACRAMENTO METROPOLITAN FIRE DISTRICT

A RESOLUTION ADOPTING THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE SACRAMENTO METROPOLITAN FIRE DISTRICT AND THE BATTALION CHIEF'S ORGANIZATION AN AFFILIATE OF LOCAL 522

WHEREAS, the Board of Directors pursuant to California Government Code Section 3500 et seq., enacted by resolution an Employer-Employee relations policy; and

WHEREAS, under the terms of that policy representatives for the District have met and conferred with representatives of Sacramento Area Firefighters Local 522, a recognized employee organization; and

WHEREAS, these parties have reached agreement on matters relating to the employment conditions of the employees in said unit, as reflected by the written Memorandum of Understanding attached hereto; and

WHEREAS, the Board of Directors finds that the provisions and agreements contained in the Memorandum of Understanding are fair and proper and in the best interest of the District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors shall adopt, in full, the terms and conditions contained in the attached Memorandum of Understanding with a term of agreement from January 1, 2022 through December 31, 2022.

PASSED AND APPROVED this 10th day of March 2022, by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

RESOLUTION NO. 2022-_____

**Adopted by the Board of Directors of the
SACRAMENTO METROPOLITAN FIRE DISTRICT**

**A RESOLUTION ADOPTING THE MEMORANDUM OF UNDERSTANDING BY AND
BETWEEN THE SACRAMENTO METROPOLITAN
FIRE DISTRICT AND THE ADMINISTRATIVE SUPPORT PERSONNEL (ASP) AN
AFFILIATE OF LOCAL 522**

WHEREAS, the Board of Directors pursuant to California Government Code Section 3500 et seq., enacted by resolution an Employer-Employee relations policy; and

WHEREAS, under the terms of that policy representatives for the District have met and conferred with representatives of Sacramento Area Firefighters Local 522, a recognized employee organization; and

WHEREAS, these parties have reached agreement on matters relating to the employment conditions of the employees in said unit, as reflected by the written Memorandum of Understanding attached hereto; and

WHEREAS, the Board of Directors finds that the provisions and agreements contained in the Memorandum of Understanding are fair and proper and in the best interest of the District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors shall adopt, in full, the terms and conditions contained in the attached Memorandum of Understanding with a term of agreement from January 1, 2022 through December 31, 2022.

PASSED AND APPROVED this 10th day of March 2022, by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board



Sacramento Metropolitan Fire District

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RESOLUTION NO. 2022-_____

Adopted by the Board of Directors of the

SACRAMENTO METROPOLITAN FIRE DISTRICT

A RESOLUTION ADOPTING THE LETTER OF UNDERSTANDING BY AND BETWEEN THE SACRAMENTO METROPOLITAN FIRE DISTRICT AND THE SINGLE ROLE PARAMEDIC PROGRAM (SRP) AN AFFILIATE OF ASP

WHEREAS, the Board of Directors pursuant to California Government Code Section 3500 et seq., enacted by resolution an Employer-Employee relations policy; and

WHEREAS, under the terms of that policy representatives for the District have met and conferred with representatives of Sacramento Area Firefighters Local 522, a recognized employee organization; and

WHEREAS, these parties have reached agreement on matters relating to the employment conditions of the employees in said unit, as reflected by the written Letter of Understanding attached hereto; and

WHEREAS, the Board of Directors finds that the provisions and agreements contained in the Letter of Understanding are fair and proper and in the best interest of the District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors shall adopt, in full, the terms and conditions contained in the attached Letter of Understanding with a term of agreement from January 1, 2022 through December 31, 2022.

PASSED AND APPROVED this 10th day of March 2022, by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

RESOLUTION NO. 2022-__

A RESOLUTION AFFECTING SENIOR SAFETY MANAGEMENT AND SAFETY MANAGEMENT EMPLOYEES

Adopted by the Board of Directors of the
SACRAMENTO METROPOLITAN FIRE DISTRICT

On March 10, 2022

WHEREAS, the Board of Directors of the Sacramento Metropolitan Fire District (Board) recognizes the importance of codified provisions relating to wages, hours, and other terms and conditions of employment to employees who are not members of recognized bargaining groups, and

WHEREAS, this resolution supersedes Resolution No. **2020-074**, adopted by the Board of Directors of the Sacramento Metropolitan Fire District on December 10, 2020, all amendments thereto, and all prior resolutions governing the terms and conditions of employment for Senior Safety Management and Safety Management employees, and

WHEREAS, the Board wishes to clarify and modify the wages and benefits available to Senior Safety Management and Safety Management employees, excluding the Fire Chief who is covered by individual contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO METROPOLITAN FIRE DISTRICT:**

1. POSITIONS COVERED UNDER THIS RESOLUTION

- A. The members of Senior Safety Management include any person employed in, or assigned to, the following classifications:

Chief Deputy
Deputy Chief
Assistant Chief
Fire Marshal

- B. The members of Safety Management include any person employed in, or assigned to, the following classifications:

Chief Pilot

2. FLSA STATUS & BUSINESS HOURS

- A. Employees are exempt from Fair Labor Standards Act (FLSA) overtime requirements and are therefore paid a salary.
- B. Employees are responsible for keeping their supervisors apprised of their work schedules and location. Employee's work schedule must satisfy work place requirements as determined by their supervisor.
 1. As used in this Resolution, "day" personnel, or "day" assignments refer to those employees regularly assigned to a 40 hour work week, on average. This regular assignment does not in any way impact the exempt nature of the employee's FLSA status.
 2. As used in this Resolution, "shift" personnel, or "shift" assignments refer to those employees regularly assigned to a 24-hour shift schedule (amounting to 192 scheduled hours in a 24 day work period). This regular assignment does not in any way impact the exempt nature of the employee's FLSA status.

3. ADMINISTRATIVE LEAVE

In express recognition of being "exempt" under the provisions of Federal and State Law, each employee assigned to a 40-hour per week "day" assignment shall receive forty (40) hours of administrative leave each January 1st, subject to a 40-hour maximum accrual in the Administrative Leave Bank; and each employee assigned to a 56-hour per week "shift" assignment shall receive fifty-six (56) hours of administrative leave each January 1st, subject to a 56-hour maximum accrual in the Administrative Leave Bank. Employees hired or promoted on a day other than January 1st shall have their accrual of Administrative Leave for that year adjusted on a pro-rata basis. Any hours remaining in the Administrative Leave Bank as of December 31st will roll over to the next year and will reduce the January 1st earning such that the 40-hour/56-hour maximum accrual will not be exceeded. These hours shall not be credited at a later date, even if the balance subsequently falls below the maximum accruals. Administrative Leave is not eligible for any sell back opportunities. At the time of termination or retirement, any unused Administrative Leave in the employee's account shall be paid off at the employee's total hourly rate of pay, inclusive of all incentives

4. COMPENSATION

For the term covering January 1, 2022 through December 31, 2022, employees covered by this Resolution are subject to the following wage increases.

Effective the first full pay period following the Board of Directors' adoption of the successor Resolution, employees will receive a 4.0% base wage increase. The monthly wage scale below includes this base wage increase.

The Fire Chief on an annual basis shall grant step increases after a successful evaluation. The Fire Chief is granted the authority to withhold step increases; however, those affected employees may request reconsideration by the Board.

The pay scale applicable to employees covered by this resolution is reflected in the salary table below.

Salary Table Reflecting 2022 Monthly Pay Scale:

	Step 1	Step 2	Step 3	Step 4	Step 5
Chief Deputy					23,412.72
Deputy Chief					22,297.82
Assistant Chief				19,513.70	20,485.34
Fire Marshal				19,513.70	20,485.34
Chief Pilot	9,291.60	9,752.50	10,235.82	10,742.82	11,275.97

The pay scale reflects base pay and is exclusive of incentives.

5. UNIFORM ALLOWANCE

Uniform allowance is included in base pay.

6. VACATION LEAVE

- A. Employees shall accrue vacation leave (VL) as shown in the schedule below. The hours shown reflect full-time employment. Accrual steps are as follows:

MONTHS OF SERVICE	DAY PERSONNEL	SHIFT PERSONNEL
1 to 60	103 hours/year (8.58 hours/month)	144 hours/year (12 hours/month)
61 to 120	154 hours/year (12.83 hours/month)	216 hours/year (18 hours/month)
121 to 180	189 hours/year (15.75 hours/month)	264 hours/year (22 hours/month)
181 to 240	206 hours/year (17.17 hours/month)	288 hours/year (24 hours/month)
241 or more	223 hours/year (18.58 hours/month)	312 hours/year (26 hours/month)

- B. Employees' use of vacation leave normally must be approved in advance by their supervisor. Partial day use of VL is allowed with the approval of the employee's supervisor.
- C. At the time of termination or retirement, any unused VL in the employee's account shall be paid out to the employee at the employee's total hourly rate of pay, inclusive of all incentives.
- D. Maximum Accrual. The maximum accrual shall be limited to no more than twenty (20) months of accrual time, at which time employee will not earn additional VL time until the employee's balance is below the twenty (20) month maximum. In no event shall the District be required to pay an employee more than the maximum accrual.

- E. Vacation Sell-Back. At the option of the employee, and with the approval of the Fire Chief, employees may sell back up to a maximum of one hundred and twenty (120) hours of vacation leave each April. Payments will be made at a rate of one hundred percent (100%) of each employee's base wage plus incentive pays.

7. HOLIDAYS

- A. Employees shall receive those holidays that are recognized for all other employees of the District. Employees will not accrue any Holiday Leave.

1.	New Year's Day	(Jan. 1)
2.	Martin Luther King, Jr. Day	(3 rd Mon. in Jan.)
3.	Lincoln's Birthday	(2 nd Mon. in Feb.)
4.	Washington's Birthday	(3 rd Mon. in Feb.)
5.	Memorial Day	(last Mon. in May)
6.	Independence Day	(July 4)
7.	Labor Day	(1 st Mon. in Sept.)
8.	Veteran's Day	(Nov. 11)
9.	Thanksgiving Day	(4 th Thurs. in Nov.)
10.	Day After Thanksgiving	
11.	Christmas Eve	(Dec. 24)
12.	Christmas Day	(Dec. 25)

- B. If an employee's scheduled day off is either Friday or Monday during a standard District workweek in which a recognized holiday occurs, the following shall apply:

1. If the holiday occurs on a Friday, the employee's preceding work day may be recognized; if the holiday occurs on a Monday, the employee's following work day may be observed.

- C. When a holiday occurs on a Saturday, the preceding workday that is not a holiday, shall be deemed to be that holiday. When a holiday occurs on a Sunday, the following workday that is not a holiday, shall be deemed to be that holiday.

8. BEREAVEMENT LEAVE

Employees shall be eligible for up to five (5) consecutive working days of leave for day personnel, and three (3) consecutive 24-hour shifts off for shift personnel, without loss of pay or benefits for the purposes of arranging for and attending the funeral of a member of the immediate family and/or for the purpose of coping with the emotional consequences of death in the immediate family. For the purposes of this section, immediate family includes spouse, child, mother, father, grandchild, grandmother, grandfather, mother-in-law, father-in-law, sister, brother, sister-in-law, brother-in-law, daughter-in-law, son-in-law, or any person domiciled in the employee's household. However, accrued leave and/or a leave of absence may also be available if additional time away is required and can be accommodated by the District. For purposes of this section, a step relative of

any of the relatives listed above shall be treated in the same manner as the listed relatives.

9. SICK LEAVE

Employee's accumulation and disposition of sick leave shall be as follows:

- A. Full-time employees shall accumulate and may use sick leave at the following rates:
 1. Shift personnel shall accumulate sick leave at the rate of 288 hours per calendar year (22 hours per month).
 2. Day personnel shall accumulate sick leave at the rate of 206.64 hours per calendar year (17.22 hours per month).
- B. Sick leave shall be accrued and recorded at the end of each month.
- C. Sick leave shall be accumulated on an unlimited basis.
- D. In the event that an employee exhausts his/her sick leave accrual, other leave banks will be exhausted in the following order: 1. Administrative Leave, 2. Vacation accrual, 3. Donated leave pursuant to District policy, 4. Unpaid leave status.
- E. No sick leave will be allowed unless the employee uses due diligence in reporting his/her/family member's illness/injury and contemplated absence per the established policy.
- F. Subject to the following conditions, the District shall compensate any requesting employee for accrued, unused sick leave:
 1. First, no employee shall be eligible to receive compensation for accrued, unused sick leave unless they have "banked" the required number of hours in their "A" bank.

The "A" Bank must contain at least 1000 hours for all shift personnel, and at least 741 hours for all day personnel, with measurement made as of each June 30 and notification to the employee no later than July 15.
 2. The employee at his/her sole option, must notify the District no later than October 31 of their election to be compensated, including the total number of hours the employee wishes to sell. The notice shall be on a form provided by the District. Failure to submit a form by the deadline constitutes waiver of the right to sell sick leave hours for the calendar year.
 3. An employee who has satisfied the requirements identified above may request to be compensated once per year, in aggregate, up to fifty percent (50%) of the hours accrued in the previous year

(July 1 - June 30) at one hundred percent (100%) of the employee's base monthly compensation, inclusive of all incentives, on November 30.

4. Any hours used in the previous year (July 1 - June 30) shall reduce the number of hours which the employee may relinquish.
 5. Relinquishment shall be at the employee's sole option.
 6. If an employee elects to sell any hours, all remaining hours from the year's accrual are placed in the employee's "B" Bank. Such hours may only be used either in the event of a catastrophic illness after exhaustion of the employee's "A" Bank and/or for additional service credit at retirement;
 7. If an employee elects to sell no hours, all remaining hours shall be placed in the employee's "A" Bank. Such hours may be used for normal sick leave.
- G. At the employee's option, upon service retirement or disability retirement, the District will compensate up to forty percent (40%) of the employee's accumulated "A" Bank sick leave.

The employee must notify the District no later than 30 days from their employment separation of their intention to be paid for sick leave. Failure to notify the District within 30 days will result in all unused sick leave being reported to the Public Employees' Retirement System (PERS) as additional service credit.

1. The total compensation to be made is that accrued sick leave in the employee's account at the employee's total hourly rate of pay, inclusive of all incentives.
2. All remaining accumulated sick leave in the employee's account will, upon retirement, be applied for retirement credit under the provisions of 20965 of the Public Employee's Retirement System Law, which reads as follows:

A local miscellaneous member and a local safety member, whose effective date of retirement is within four months of separation from employment with the employer which granted the sick leave credit, shall be credited at his or her retirement with 0.004 year of service credit for each unused day of sick leave certified to the board by his or her employer.

10. CHILD BIRTH DISABILITY LEAVE

An employee who gives birth to a child may use up to a maximum of six weeks of paid leave after the birth of the child during the disability period. This paid leave is independent of other District accrued leave (SL, VL, PTO) and will run

concurrently with protected leaves (FMLA/CFRA/PDL). The District shall require written confirmation of an employee's eligibility for this leave from the employee's health care provider. The Child Birth Disability Leave will commence on the date of childbirth and extend only so long as the employee is actually disabled by childbirth up to the six week maximum.

11. HEALTH BENEFITS

A. Dental

The District shall, subject to availability, provide full-time employees and dependents with a dental plan. The District pays the premium for the Basic dental plan. Employees who select the Premium dental plan pay the difference between the Premium and Basic monthly premiums.

B. Vision Care Plan

The District shall, subject to availability, provide full-time employees and dependents with a vision care plan. The District will provide up to \$18.75 per month per employee toward the cost of the District's plan.

C. Medical

For employees or retirees who are enrolled in the Basic or Combination plans, the District shall contribute 92% of the medical premium towards the employees or retirees selected health plan. Employees and retirees will be responsible for the remaining 8% of the premium, and any additional amount above the premium, and any additional amount above the premium cap. These contributions amounts will be effective 7/1/13.

For retirees that are enrolled in the Medicare plan, the District shall contribute an amount equal to 100% of the third highest plan in CalPERS Region 1 at the tier that the employee selects. Retirees will be responsible for any additional amount above the premium cap. For retirees who are Medicare age who were hired prior to March 31, 1986 and are not eligible to enroll in Medicare due to a lack of credits, the District shall provide a stipend that equals an amount equal to 8% of the premium at the tier that the employee selects up to the third highest plan in CalPERS Region 1.

The premium cap will be the third highest plan in CalPERS Region 1 rates at the tier that the employee selects, i.e. employee, employee plus one, employee plus family.

- D. The District will provide the medical insurance benefits listed in C. above through PERS.
- E. Should any plan selected by an employee cost more than the District's required contribution, each covered employee is required to sign a payroll deduction form.

- F. The District has established the following Flexible Spending Accounts (FSA) as permitted by the Internal Revenue Service regulations:
1. Out-of-Pocket costs for District-sponsored health and dental insurance premiums;
 2. Unreimbursed health care expenses up to the statutory limit per plan year effective January 1;
 3. Dependent care reimbursement;
 4. Administrative costs shall be paid by the employees participating in FSA for subparagraphs (2) and (3); and
 5. Employees will be informed about the procedures, rules, and forfeiture of funds left unused in FSA.
- G. The District agrees to pay the premium cost to provide a twenty thousand dollar (\$20,000.00) life insurance benefit policy commencing the first of the month after hire and continuing until the employee has completed one year of continuous service. The District agrees to pay the premium cost to provide a one hundred thousand dollar (\$100,000.00) life insurance benefit policy for each full time employee at the conclusion of one (1) year of continuous employment.
- H. Transition Coverage
1. Pursuant to Federal Law (COBRA), an employee who terminates or is terminated (except for gross misconduct) is entitled to continue group health plan coverage at the group rate for up to 18 months. Group health plan includes the package of Health, Dental, and Vision coverage.
 2. In certain circumstances, an employee's spouse, former spouse, or dependent child may have a right to continued coverage for up to 36 months.
 3. All such continued coverage is at the sole cost of the employee or other qualified individual. Continued coverage may be subject to an administrative fee levied by Insurance Program Administrators.
 4. All benefits provided under COBRA will be in accordance with those provided by law on the date of the qualifying event.

I. Retirement Medical

1. Upon retirement, medical coverage will be paid by the District for both the employee and dependents in accordance with Section 22831 of the Government Code which provides:

“...An annuitant may, as provided by regulations of the board, continue his or her enrollment, enroll within 60 days

of retirement, enroll within 60 days of the death of the member, or enroll during any future open enrollment period without discrimination as to premium rates or benefit coverage. If the survivor of an annuitant is also an annuitant as defined in this part, he or she may enroll within 60 days of the annuitant's death or during any future open enrollment period, as provided by regulations of the board."

2. Except for employees retiring for service connected disability, all employees hired after December 1, 2011 who qualify as annuitants will obtain twenty-five percent (25%) credit towards retiree medical upon reaching five (5) years of service with the District. Qualifying annuitants will receive an additional five percent (5%) credit towards retiree medical up to one hundred percent (100%) at the completion of twenty (20) years of employment with the District, for each additional year of service, as set forth in Section 22896 of the Government Code.
- J. Effective July 1, 2013, the savings associated with the 8% employee and retiree premium contributions, and effective January 1, 2014, the savings associated with lowering the premium cap, as outlined in paragraph 10(C) above, shall be contributed into the OPEB trust established by the District with CalPERS to prefund retiree medical benefits. In consideration for employee contributions above each existing retiree, future retirees, and their survivors shall have a vested right to receive the maximum retiree health benefits that were provided as of July 1, 2013 and to receive the maximum amount of annual increases in subsidies or reimbursements for retiree health benefits in all subsequent years thereafter. This vested retiree health benefit right is promised to current retirees and future retirees, i.e. active employees when they retire even beyond the term of this resolution.

12. RETIREMENT BENEFITS

- A. Employees shall make PERS member contributions as follows:
 1. For employees who do not meet the definition of a "new member" under PEPRA ("classic safety members"), the full member's PERS contribution shall be nine percent (9%) of the employee's compensation reported to PERS.
 2. For employees who meet the definition of a "new member" under PEPRA, the member's PERS contribution shall be 50% of normal cost, as determined by PERS.
 3. In addition to paying the member contributions identified in paragraph 11(A) above, classic safety members shall engage in cost-sharing, pursuant to Government Code section 20516 (a), by contributing an additional three percent (3%) of the employee's compensation reported to PERS towards the employer's PERS cost.

4. The District shall in accordance with Internal Revenue Code Section 414 (h) (2) pass the necessary Resolution(s), which allow for employee retirement contributions (both member contributions and cost-sharing) to be paid on a tax deferred basis).

B. Specified Benefits

Upon meeting the statutory requirements, all employees shall be covered by the Public Employee's Retirement System (PERS). The District's contract with PERS includes the following provisions:

1. The District will provide 1959 Survivor's Benefit at Level 4, with the employees paying the two dollars (\$2.00) employee contribution.
2. One-half Continuance Benefit;
3. All remaining accumulated sick leave in the employee's account may, upon retirement, be applied for retirement credit under the provisions of Section 20965 of the California Government Code;
4. Benefit Levels:
 - 1) Classic Safety members shall be three percent (3%) at age fifty (50) and
 - 2) Safety Employees who qualify as new members under PEPRA shall be 2.7% at age 57.

13. EDUCATION INCENTIVES

A. Accreditation Standards

For an individual to earn the total allowable educational incentive, the individual must have registered, earned and obtained it through a nationally recognized institution of education that falls into the following agency:

1. United States Department of Education
<http://ope.ed.gov/accreditation/>

The same language is applicable for those who submit for an incentive that is "commensurate" with the knowledge and abilities of the job position held. The degree must have been obtained through a nationally recognized institution of education.

The submittals must include a sealed official transcript from the accrediting college. Each submittal will be reviewed on a case by case basis

- B. Safety managers (who do not include senior safety managers) who possess an approved certification from a Certificate Program that is commensurate with the scope of job classification, including but not

limited to the State Fire Marshal Certification Programs, shall receive an additional one-half of one percent (.5%) of base pay for programs eighty (80) hours or less. For Certificate Programs exceeding eighty (80) hours, the employees shall receive one percent (1%) of base pay for each Certificate Program. FF1 and FF2 Certifications are excluded from the State Fire Marshal Certification Incentive.

- C. Safety managers who possess a certificate in Fire Science or Fire Technology from a Community College shall receive an additional three percent (3%) of base pay.
- D. Safety managers who possess one or more Associate Degrees shall receive an additional three and one-half percent (3.5%) of base pay for the degree(s). Multiple degrees will not result in more than 3.5%.
- E. Safety managers who possess an Associate Degree in Fire Science or a Fire Science Certificate and any other Associate Degree shall receive an additional six and one-half percent (6.5%) of base pay.
- F. All above referenced education incentives listed in paragraphs B through E combined shall not exceed five percent (5%) for the first three (3) years of employment for new employees hired after March 24, 2011. After three (3) years of employment, the employee may be brought up to seven percent (7%) of base pay.
- G. Safety managers who possess a Bachelor's Degree or higher from an accredited college or university shall receive an additional seven and one-half percent (7.5%) of base pay. All above certificates and degrees, B through G shall not exceed seven and one-half percent (7.5%) of base pay.
- H. Safety managers who possess a Bachelor Degree in Fire Science shall receive an additional three percent (3%) of base pay.
- I. The maximum amount an employee may receive in educational incentives shall not exceed five percent (5%) for the first three (3) years of employment for new employees hired after March 24, 2011. After three (3) years of employment, the employee may receive ten and one-half percent (10.5%) of base pay. Senior Management employees shall no longer receive any education incentive.
- J. In addition to the above educational incentives, safety managers shall be eligible for Continuing Education (CE) incentive at five percent (5%) of base salary. CE criteria shall be at the sole discretion of the Fire Chief.
- K. Senior safety management employees shall not receive any Continuing Education (CE) incentive, or other education incentives or allowances described by this section.

14. AT-WILL EMPLOYMENT

All senior safety management and safety management employees are employed at-will, meaning that the Fire Chief has the right to terminate employment at any time, for any reason, and with or without cause for any reason and/or notice.

At-will employees in senior safety management positions who are terminated, shall receive either a six (6) month severance at the time of termination, or reassignment to their previous position through exercise of Bump Back rights so long as the reassignment does not violate the terms of any existing Collective Bargaining Agreement, Memorandum of Understanding, or other agreement applicable to that position. The decision shall be at the sole discretion of the Fire Chief, and in no case shall these options be available in the event the Fire Chief, in his sole discretion, determines good cause exists for the termination.

Nothing stated herein shall effect the at will status of any senior safety management employee.

15. DAY SHIFT CONVERSION

As this resolution shall affect employees working both a forty (40) hour workweek and a 24-hour shift schedule, the 1.4 conversion factor will be applied where appropriate.

16. LONGEVITY PAY

Safety management employees shall be entitled to longevity pay at the rate of two percent (2%) of base salary effective upon ten (10) years of continuous service pursuant to the District's seniority roster. Upon fifteen (15) years of continuous service there shall be another two percent (2%) of base salary incentive applied, such that the total incentive is four percent (4%) of base pay. Upon seventeen (17) years of continuous service there shall be another two percent (2%) of base salary incentive applied, such that the total incentive is six percent (6%) of base pay. Upon twenty (20) years of continuous service there shall be an additional three percent (3%) of base salary incentive applied, such that the total incentive is 9% of base pay. Upon twenty-five (25) years of continuous service there shall be another three percent (3%) of base salary applied, such that the total incentive is 12% of base pay. The entire longevity pay incentive shall not exceed a maximum of twelve percent (12%) of base salary.

Senior safety management employees are excluded from this provision and are not entitled to longevity pay.

PASSED AND APPROVED this 10th day of March 2022, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

RESOLUTION NO. 2022-__

A RESOLUTION AFFECTING NON-SAFETY SENIOR MANAGEMENT, MANAGEMENT, and UNREPRESENTED CONFIDENTIAL EMPLOYEES

Adopted by the Board of Directors of the
SACRAMENTO METROPOLITAN FIRE DISTRICT

On March 10, 2022

WHEREAS, the Board of Directors of the Sacramento Metropolitan Fire District (Board) recognizes the importance of codified provisions relating to wages, hours, and other terms and conditions of employment to employees who are not members of recognized bargaining groups; and

WHEREAS, this resolution supersedes Resolution No. **2020-075**, A Resolution Affecting Non-Safety Senior Management, Management and Unrepresented Confidential Employees, adopted by the Board of Directors of the Sacramento Metropolitan Fire District on December 10, 2020, all amendments thereto, and all prior resolutions governing the terms and conditions of employment for Non-Safety employees in the categories of Senior Management, Management, and Unrepresented Confidential Employees; and

WHEREAS, the Board wishes to clarify and modify the wages and benefits available to Non-Safety employees in the categories of Senior Management, Management, and Unrepresented Confidential Employees;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT:

1. POSITIONS COVERED UNDER THIS RESOLUTION

- A. Non-Safety Senior Management employees include any person employed in, or assigned to, the following classifications:

Chief Financial Officer
Chief Development Officer

- B. Non-Safety Management employees include any person employed in, or assigned to, the following classifications:

Director of Information Technology
Economic Development Manager
Facility Manager

Controller
Fleet Manager
Human Resources Manager
Logistics Manager
Communications Manager
CQI Manager
Grant / Economic Development Coordinator
Assistant Logistics Manager
Assistant Fleet Manager

- C. Non-Safety Unrepresented Confidential employees who are FLSA exempt include any person employed in, or assigned to, the following classifications:

Network Systems Engineer
Computer Systems Supervisor
Purchasing Agent
Accounting Supervisor
Human Resources Analyst
Facilities Supervisor
Administrative Analyst
Business Application Analyst
Payroll Analyst
Financial Analyst
Board Clerk
Office Manager / Workers' Compensation Specialist
Staffing Specialist
Senior Staff Administrative Coordinator / Fire Chief's Secretary
Procurement Specialist
Accounting Specialist
Human Resources Specialist
Payroll Specialist
Administrative Specialist

- D. Non-Safety Unrepresented Confidential employees who are FLSA non-exempt include any person employed in or assigned to the following classifications:

Network Systems Administrator
Database Technician
Communications Technician III
Communications Technician II
Computer Systems Technician
Warehouse Supervisor
Health & Fitness Program Manager
Help Desk Technician

2. FLSA STATUS & BUSINESS HOURS

- A. All Non-Safety Senior Management, Non-Safety Management, Non-Safety Unrepresented Confidential Employees, and the Board Clerk/Chief's Secretary are exempt from Fair Labor Standards Act (FLSA)

over time requirements and are therefore paid a salary, with the exception of those classifications listed above in Section 1 (D), which are non-exempt and subject to compensation for overtime.

- B. For non-exempt employees, all hours worked in excess of the employee's regularly scheduled hours shall be compensated at the rate of one and one-half times the employee's base wage exclusive of incentives. CTO hours will be compensated at the employee's base hourly compensation rate, including incentives.

Effective each employee's first full FLSA work period beginning on or after September 1, 2019, all paid leave will be considered "hours worked" for purposes of determining District overtime.

- C. Employees are responsible for keeping their supervisors apprised of their work schedules and location. Employee's work schedule must satisfy work place requirements as determined by their supervisor.

3. ADMINISTRATIVE LEAVE

In express recognition of being "exempt" under the provisions of Federal and State Law, each Senior Management, Management, and Exempt Unrepresented Confidential employee (those listed in sections 1(A)-(C) above) shall receive forty (40) hours of Administrative Leave each January 1st, subject to a 40-hour maximum accrual in the Administrative Leave Bank. Employees hired or promoted on a day other than January 1st shall have their accrual of Administrative Leave for that year adjusted on a pro-rata basis. Any hours remaining in the Administrative Leave Bank as of December 31st will roll over to the next year and will reduce the January 1st earning such that the 40-hour maximum accrual will not be exceeded. These hours shall not be credited at a later date, even if the balance subsequently falls below 40 hours. Administrative Leave is not eligible for any sell back opportunities. At the time of termination or retirement, any unused Administrative Leave in the employee's account shall be paid off at the employee's total hourly rate of pay, inclusive of all incentives.

4. COMPENSATION

For the term covering January 1, 2022 through December 31, 2022, employees covered by this Resolution are subject to the following wage increases.

Effective the first full pay period following the Board of Directors' adoption of the successor Resolution, employees will receive 4.0% base wage increase. The monthly wage scale below includes this base wage increase.

The Fire Chief on an annual basis shall grant step increases after a successful evaluation. The Fire Chief is granted the authority to withhold step increases; however, those affected employees may request reconsideration by the Board.

The pay scale applicable to employees covered by this resolution is reflected in the salary table below:

Salary Table Reflecting Monthly Pay Scale:

	Step 1	Step 2	Step 3	Step 4	Step 5
Chief Financial Officer				16,926.41	17,769.73
Chief Development Officer				16,926.41	17,769.73
Director of Information Technology	11,374.37	11,939.93	12,534.11	13,158.20	13,813.46
Economic Development Manager	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
Facility Manager	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
Controller	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
Fleet Manager	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
Human Resources Manager	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
Logistics Manager	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
Communications Manager	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
CQI Manager	9,389.99	9,855.87	10,345.44	10,859.93	11,399.28
Grant / Economic Development Coordinator	9,271.66	9,732.57	10,215.89	10,724.13	11,257.29
Assistant Logistics Manager	8,420.85	8,839.41	9,277.90	9,738.80	10,222.11
Assistant Fleet Manager	8,420.85	8,839.41	9,277.90	9,738.80	10,222.11
Network Systems Engineer	9,099.76	9,551.95	10,026.54	10,524.83	11,048.00
Computer Systems Supervisor	8,551.66	8,976.43	9,422.38	9,890.76	10,381.56
Purchasing Agent	7,971.17	8,366.03	8,780.87	9,216.85	9,674.01
Accounting Supervisor	7,761.88	8,146.82	8,550.41	8,975.19	9,421.15
Human Resources Analyst	7,613.65	7,991.09	8,387.23	8,803.26	9,240.54
Facilities Supervisor	7,509.02	7,881.46	8,272.62	8,683.70	9,114.70
Administrative Analyst	7,465.42	7,835.39	8,224.02	8,632.61	9,061.15
Business Application Analyst	7,465.42	7,835.39	8,224.02	8,632.61	9,061.15
Payroll Analyst	7,465.42	7,835.39	8,224.02	8,632.61	9,061.15
Financial Analyst	7,465.42	7,835.39	8,224.02	8,632.61	9,061.15
Board Clerk	6,830.11	7,168.93	7,523.94	7,896.43	8,287.57
Office Manager / Workers' Compensation Specialist	6,830.11	7,168.93	7,523.94	7,896.43	8,287.57
Staffing Specialist	6,830.11	7,168.93	7,523.94	7,896.43	8,287.57
Senior Staff Administrative Coordinator / Fire Chief's Secretary	6,304.42	6,617.08	6,944.70	7,288.52	7,649.77
Procurement Specialist	5,040.06	5,289.20	5,550.79	5,824.84	6,112.60
Accounting Specialist	5,040.06	5,289.20	5,550.79	5,824.84	6,112.60
Human Resources Specialist	5,040.06	5,289.20	5,550.79	5,824.84	6,112.60
Payroll Specialist	5,040.06	5,289.20	5,550.79	5,824.84	6,112.60
Administrative Specialist	5,040.06	5,289.20	5,550.79	5,824.84	6,112.60
Network Systems Administrator	8,227.77	8,636.37	9,064.87	9,514.56	9,986.67

Database Technician	7,761.88	8,146.82	8,551.66	8,976.43	9,422.38
Communications Technician III	6,938.48	7,282.29	7,643.55	8,022.24	8,420.85
Communications Technician II	6,766.56	7,101.66	7,454.19	7,824.16	8,212.84
Computer Systems Technician	5,682.81	5,964.36	6,258.32	6,568.53	6,893.64
Warehouse Supervisor	5,616.80	5,894.57	6,186.09	6,492.52	6,813.91
Health & Fitness Program Manager	5,320.33	5,583.17	5,859.71	6,149.96	6,453.91
Help Desk Technician	4,467.03	4,687.54	4,917.99	5,160.91	5,416.27

The pay scale reflects base pay and is exclusive of incentives.

5. UNIFORM ALLOWANCE

Uniform allowance is included in base pay.

6. PAID TIME OFF (PTO)

- A. Employees shall accrue Paid Time Off (PTO) as shown in the schedule below. The hours shown reflect full-time employment. PTO shall be credited monthly on the last day of the month. Employees hired on a day other than the first of the month shall have their accrual of PTO for that month adjusted on a pro-rata basis. Accrual steps are as follows:

Months of Continuous Service with the District	Accrual Rate	Maximum Accrual Balance
1 to 60	228 hours/year (19 hours/month)	380 hours
61 to 120	276 hours/year (23 hours/month)	460 hours
121 to 180	288 hours/year (24 hours/month)	480 hours
181 to 240	336 hours/year (28 hours/month)	560 hours
241 or more	360 hours/year (30 hours/month)	600 hours

- B. Employees' use of PTO normally must be approved in advance by their supervisor. Partial day use of PTO is allowed with approval of supervisor.
- C. At the time of termination or retirement, any unused PTO in the employee's account shall be paid off at the employee's hourly rate of pay.
- D. Maximum Accrual. The maximum accrual shall be limited to no more than twenty (20) months of accrual time, at which time employee will not earn

additional PTO leave time until the employee's balance is below the twenty (20) month maximum. In no event shall the District be required to pay an employee more than the maximum accrual.

E. PTO Sell-back:

At the option of the employee, and with the approval of the Fire Chief, employees may sell back up to a maximum of one hundred and twenty (120) hours of PTO leave each April. Payments will be made at a rate of one hundred percent (100%) of each employee's base wage plus incentive pays.

7. HOLIDAYS

The District shall observe official holidays in accordance with the following designated holiday schedule. The District's offices may be closed on observed days for designated holidays and employees who would otherwise have worked on such days shall utilize PTO, unless otherwise mutually agreed to by the Fire Chief or his designee and the employee. The designated holidays shall be as follows:

1.	New Year's Day	(Jan. 1)
2.	Martin Luther King, Jr. Day	(3 rd Mon. in Jan.)
3.	Lincoln's Birthday	(2 nd Mon. in Feb.)
4.	Washington's Birthday	(3 rd Mon. in Feb.)
5.	Memorial Day	(last Mon. in May)
6.	Independence Day	(July 4)
7.	Labor Day	(1 st Mon. in Sept.)
8.	Veteran's Day	(Nov. 11)
9.	Thanksgiving Day	(4 th Thurs. in Nov.)
10.	Day After Thanksgiving	
11.	Christmas Eve	(Dec. 24)
12.	Christmas Day	(Dec. 25)

- A. When a holiday falls on a Saturday, the preceding workday, not a holiday, shall be deemed to be that holiday. When a holiday falls on a Sunday, the following workday, not a holiday, shall be deemed to be that holiday.

8. BEREAVEMENT LEAVE

Employees shall be allowed up to five (5) consecutive work days off with pay, in the event of death in the immediate family. For the purposes of this section, immediate family includes the employee's spouse, child, mother, father, grandchild, grandmother, grandfather, mother-in-law, father-in-law, sister, brother, sister-in-law, brother-in-law, daughter-in-law, son-in-law, or any person domiciled in the employee's household. For purposes of this section, a step relative of any of the relatives listed above shall be treated in the same manner as the listed relatives. This leave shall not be deducted from sick leave or PTO leave. However, accrued leave and/or a leave of absence may also be available if additional time away is required and can be accommodated by the District.

9. SICK LEAVE

- A. Employee's accumulation and disposition of sick leave shall be as follows:
 - 1. Personnel shall accumulate sick leave at the rate of 206.62 hours per calendar year (17.22 hours per month).
 - 2. Sick leave shall be accrued and recorded at the end of each month, and such leave shall be accumulated on an unlimited basis.
- B. Sick leave may be used for any of the reasons outlined in the District's Sick Leave Policy (Policy Number 02.2015.01).
- C. In the event that an employee exhausts his/her sick leave accrual, other leave banks will be exhausted in the following order: 1. Administrative Leave, 2. PTO accrual, 3. CTO accrual, 4. Donated leave pursuant to District policy, 5. Unpaid leave status.
- D. Employees shall use due diligence in reporting the foreseeable and unforeseeable need to use sick leave, as outlined in the District's Policies Manual. When the use of such leave is unforeseeable, the employee shall report the need for leave by 0815 hours.
- E. Employees may be compensated by the District for accrued, unused sick leave subject to the following conditions:
 - 1. First, no employee shall be eligible to receive compensation for accrued, unused sick leave unless they have "banked" the required number of hours in their "A" bank.

The "A" Bank must contain at least 567 hours, with measurement made as of each June 30 and notification to the employee no later than July 15.
 - 2. The employee at his/her sole option, must notify the District no later than October 31 of their election to be compensated, including the total number of hours the employee wishes to sell. The notice shall be on a form provided by the District. Failure to submit a form by the deadline constitutes waiver of the right to sell sick leave hours for the calendar year
 - 3. An employee who has satisfied the requirements identified above may request to be compensated once per year, in aggregate, up to fifty percent (50%) of the hours accrued in the previous year (July 1 - June 30) at one hundred percent (100%) of the employee's base monthly compensation, inclusive of all incentives, on November 30.
 - 4. Any hours used in the previous year (July 1 - June 30) shall reduce the number of hours which the employee may relinquish.

5. Relinquishment shall be at the employee's sole option.
 6. If an employee elects to sell any hours, all remaining hours from the year's accrual are placed in the employee's "B" Bank. Such hours may only be used either in the event of a catastrophic illness after exhaustion of the employee's "A" Bank and/or for additional service credit at retirement;
 7. If an employee elects to sell no hours, all remaining hours shall be placed in the employee's "A" Bank. Such hours may be used for normal sick leave.
- F. At the employee's option, upon service retirement or disability retirement, the District will pay off up to forty percent (40%) of the employee's accumulated "A" Bank sick leave.

The employee must notify the District no later than 30 days from their employment separation of their intention to be paid for sick leave. Failure to notify the District within 30 days will result in all unused sick leave being reported to the Public Employees' Retirement System (PERS) as additional service credit.

1. The total compensation to be made is that accrued sick leave in the employee's account at the employee's total hourly rate of pay, inclusive of all incentives.
2. All remaining accumulated sick leave in the employee's account will, upon retirement, be applied for retirement credit under the provisions of 20965 of the Public Employee's Retirement System Law, which reads as follows:

A local miscellaneous member and a local safety member, whose effective date of retirement is within four months of separation from employment with the employer which granted the sick leave credit, shall be credited at his or her retirement with 0.004 year if service credit for each unused day of sick leave certified to the board by his or her employer.

10. CHILD BIRTH DISABILITY LEAVE

An employee who gives birth to a child may use up to a maximum of six weeks of paid leave after the birth of the child during the disability period. This paid leave is independent of other District accrued leave (SL, VL, PTO) and will run concurrently with protected leaves (FMLA/CFRA/PDL). The District shall require written confirmation of an employee's eligibility for this leave from the employee's health care provider. The Child Birth Disability Leave will commence on the date of childbirth and extend only so long as the employee is actually disabled by childbirth up to the six week maximum.

11. HEALTH BENEFITS

A. Dental

The District shall, subject to availability, provide full-time employees and dependents with a dental plan. The District pays the premium for the Basic dental plan. Employees who select the Premium dental plan pay the difference between the Premium and Basic monthly premiums.

B. Vision Care Plan

The District shall, subject to availability, provide full-time employees and dependents with a vision care plan. The District will provide up to \$18.75 per month per employee toward the cost of the District's plan.

C. Medical

For employees or retirees who are enrolled the Basic or Combination plans, the District shall contribute 92% of the medical premium towards the employees or retirees selected health plan. Employees and retirees will be responsible for the remaining 8% of the premium, and any additional amount above the premium cap. These contribution amounts will be effective 7/1/13.

For retirees that are enrolled in the Medicare plan, the District shall contribute an amount equal to 100% of the third highest plan in CalPERS Region 1 at the tier that the employee selects. Retirees will be responsible for any additional amount above the premium cap. For retirees who are Medicare age who were hired prior to March 31, 1986 and are not eligible to enroll in Medicare due to a lack of credits, the District shall provide a stipend that equals an amount equal to 8% of the premium at the tier that the employee selects up to the third highest plan in CalPERS Region 1.

The premium cap will be the third highest plan in CalPERS Region 1 rates at the tier that the employee selects, i.e. employee, employee plus one, employee plus family.

- D. The District will provide the medical insurance benefits listed in C. above through PERS.
- E. Should any plan selected by an employee cost more than the District's required contribution, each covered employee is required to sign a payroll deduction form.
- F. The District has established the following Flexible Spending Accounts (FSA) as permitted by the Internal Revenue Service regulations:
 - 1. Out-of-Pocket costs for District-sponsored health and dental insurance premiums;

2. Unreimbursed health care expenses up to the statutory limit per plan year effective January 1;
 3. Dependent care reimbursement;
 4. Administrative costs shall be paid by the employees participating in FSA for subparagraphs (2) and (3); and
 5. Employees will be informed about the procedures, rules, and forfeiture of funds left unused in FSA.
- G. The District shall continue to provide each miscellaneous employee participating in the PERS retirement plan for a paid long-term disability benefit plan at least equal to the current plan. Specific provisions and conditions of such benefits are contained in and available to applicable employees, in the plan document.
- H. The District agrees to pay the premium cost to provide a twenty thousand dollar (\$20,000.00) life insurance benefit policy commencing the first of the month after hire and continuing until the employee has completed one year of continuous service. The District agrees to pay the premium cost to provide a one hundred thousand dollar (\$100,000.00) life insurance benefit policy for each full time employee at the conclusion of one (1) year of continuous employment.
- I. Transition Coverage
1. Pursuant to Federal Law (COBRA), an employee who terminates or is terminated (except for gross misconduct) is entitled to continue group health plan coverage at the group rate for up to 18 months. Group health plan includes the package of Health, Dental, and Vision coverage.
 2. In certain circumstances, an employee's spouse, former spouse, or dependent child may have a right to continued coverage for up to 36 months.
 3. All such continued coverage is at the sole cost of the employee or other qualified individual. Continued coverage may be subject to an administrative fee levied by Insurance Program Administrators.
 4. All benefits provided under COBRA will be in accordance with those provided by law on the date of the qualifying event.
- J. Retirement Medical
1. Upon retirement, medical coverage will be paid by the District for both the employee and dependents in accordance with Section 22831 of the Government Code which provides:

“...An annuitant may, as provided by regulations of the board, continue his or her enrollment, enroll within 60 days of retirement, enroll within 60 days of the death of the member, or enroll during any future open enrollment period without discrimination as to premium rates or benefit coverage. If the survivor of an annuitant is also an annuitant as defined in this part, he or she may enroll within 60 days of the annuitant's death or during any future open enrollment period, as provided by regulations of the board.”

2. Except for employees retiring for service connected disability, all new employees hired after March 25, 2011 and retiring from the District will obtain five percent (5%) credit per year towards retiree medical up to one hundred percent (100%) at the completion of twenty (20) years of employment with the District.
- K. Effective July 1, 2013, the savings associated with the 8% employee and retiree premium contributions, and effective January 1, 2014, the savings associated with lowering the premium cap, as outlined in paragraph 10(C) above, shall be contributed into the OPEB trust established by the District with CalPERS to prefund retiree medical benefits. In consideration for employee contributions above each existing retiree, future retirees, and their survivors shall have a vested right to receive the maximum retiree health benefits that were provided as of July 1, 2013 and to receive the maximum amount of annual increases in subsidies or reimbursements for retiree health benefits in all subsequent years thereafter. This vested retiree health benefit right is promised to current retirees and future retirees, i.e. active employees when they retire even beyond the term of this resolution.

12. RETIREMENT BENEFITS

- A. Employees shall make PERS member contributions as follows:
 1. For employees who do not meet the definition of a “new member” under PEPRA (“classic miscellaneous members”), the full member’s PERS contribution shall be eight percent (8%) of the employee’s compensation reported to PERS.
 2. For employees who meet the definition of a “new member” under PEPRA, the member’s PERS contribution shall be 50% of normal cost, as determined by PERS.
- B. Specified Benefits

Upon meeting the statutory requirements, all employees shall be covered by the Public Employee’s Retirement System (PERS). The District’s contract with PERS includes the following provisions:

1. The District will provide 1959 Survivor's Benefit at Level 4, with the employees paying the two dollars (\$2.00) employee contribution.
2. One-half Continuance Benefit;
3. All remaining accumulated sick leave in the employee's account may, upon retirement, be applied for retirement credit under the provisions of Section 20965 of the California Government Code;
4. Benefit Levels:
 - 1) Classic Miscellaneous members' shall be three percent (3%) at age sixty (60).
 - 2) Employees who qualify as "new members" under PEPRA, shall be two percent (2%) at age 62.
5. The District shall in accordance with Internal Revenue Code Section 414 (h) (2) pass the necessary Resolution(s), which allow for employee retirement contributions (both member contributions and cost-sharing) to be paid on a tax deferred basis.

13. SALARY CONTINUATION

An employee who is classified as a Miscellaneous (non-public safety) Employee and who is injured or disabled in the performance of his or her duties shall be entitled to injury leave with full pay and benefits for up to three (3) months from the date that injury leave commences should disability continue for that period. If an employee's disability is not permanent and stationary at the end of the three (3) months, the employee may use accrued leave or accrued Short Term Disability benefits on a coordinated basis with any workers' compensation up to full pay. When this option is used, any benefits from workers' compensation shall be assigned to the District with the leave used charged on a pro-rata share. Employment benefits will be maintained for such employees while receiving workers' compensation benefits whether or not such benefits are supplemented by other District leave benefits.

14. EDUCATION INCENTIVES

A. Accreditation Standards

For an individual to earn the total allowable educational incentive, the individual must have registered, earned and obtained it through a nationally recognized institution of education that falls into the following agency:

1. United States Department of Education

<http://ope.ed.gov/accreditation/>

The same language is applicable for those who submit for an incentive that is "commensurate" with the knowledge and abilities of the job position

held. The degree must have been obtained through a nationally recognized institution of education.

The submittals must include a sealed official transcript from the accrediting college. Each submittal will be reviewed on a case by case basis

- B. Employees who possess an approved certification from a Certificate Program that is commensurate with the scope of job classification, including but not limited to the State Fire Marshal Certification Programs, shall receive an additional one-half of one percent (.5%) of base pay for programs eighty (80) hours or less. For Certificate Programs exceeding eighty (80) hours, the employees shall receive one percent (1%) of base pay for each Certificate Program. FF1 and FF2 Certifications are excluded from the State Fire Marshal Certification Incentive.

Fire Chief shall have sole discretion in determining education certificate programs that qualify. An appendix shall be added to this resolution to identify and track Fire Chief approved education courses/programs and the appropriate incentives.

- C. Employees who possess one or more Associate Degrees shall receive an additional three and one-half percent (3.5%) of base pay for the degree(s). Multiple degrees will not result in more than 3.5%.
- D. Employees who possess an Associate Degree in Fire Science or a Certificate commensurate with the knowledge and abilities of the job position held and any other Associate Degree shall receive an additional six and one-half percent (6.5%) of base pay.
- E. The above referenced Certification Programs and Degrees (Paragraphs 13(B) through 13(D)) combined shall not exceed seven percent (7%) of base pay.
- F. Employees who possess a Bachelor's Degree or higher from an accredited college or university shall receive an additional seven and one-half percent (7.5%) of base pay.
- G. The maximum amount an employee may receive in educational incentives and allowances (Certification Programs and Degrees listed in Paragraphs 13(B) through 13(F)) is five percent (5%) for the first three (3) years of employment. After three (3) years, the maximum amount an employee may receive in educational incentives and allowance is seven and one-half percent (7.5%) of base pay (the maximum benefit allowed by Paragraph 13(F)).
- H. Senior Non-Safety Management employees are excluded from this provision and are not entitled to any Education incentives or Continuing Education (CE) incentives.

- I. Unrepresented Management and Confidential employees covered by this Resolution (employees described by Paragraphs 1(B) through (C)) shall be eligible for Continuing Education (CE) incentive at five percent (5.0%) of base salary. CE's shall be granted per District Policy #141.01, Continuing Education Program – Unrepresented.

15. STANDBY PAY

- A. Tech Services assigned to be on stand-by shall be paid two hundred dollars (\$200.00) per week.

16. AT-WILL EMPLOYMENT – SENIOR MANAGEMENT AND MANAGEMENT EMPLOYEES

All Senior Management and Management employees are employed at-will, meaning that the Fire Chief has the right to terminate employment at any time, for any reason, and with or without cause for any reason and/or notice.

At-will employees in management or senior management positions who are terminated without cause shall receive either a six (6) month severance at the time of termination, or reassignment to their previous position through exercise of Bump Back rights so long as the reassignment does not violate the terms of any existing Collective Bargaining Agreement, Memorandum of Understanding, or other agreement applicable to that position. The decision shall be at the sole discretion of the Fire Chief, and in no case shall these options be available in the event the Fire Chief, in his sole discretion, determines good cause exists for the termination.

Nothing stated herein shall effect the at will status of any management or senior management employee.

16A. NON-AT-WILL EMPLOYMENT – CONFIDENTIAL EMPLOYEES

Confidential employees do not serve at will, and may be disciplined or discharged only for cause. The causes for discipline and procedure for imposing or appealing from such discipline shall be as set forth in the most current Memorandum of Understanding between the District and the Administrative Support Personnel, Local 522.

17. LONGEVITY PAY

Non-Safety Management and Unrepresented Confidential employees shall be entitled to longevity pay at the rate of two percent (2%) of base salary effective upon ten (10) years of continuous service pursuant to the District's seniority roster. Upon fifteen (15) years of continuous service there shall be another two percent (2%) of base salary incentive applied, such that the total incentive is four percent (4%) of base pay. Upon seventeen (17) years of continuous service there shall be another two percent (2%) of base salary incentive applied, such that the total incentive is six percent (6%) of base pay. Upon twenty (20) years of continuous service there shall be an additional three percent (3%) of base salary incentive applied, such that the total incentive is nine percent (9%) of base pay.

Upon twenty-five (25) years of continuous service there shall be another three percent (3%) of base salary applied, such that the total incentive is twelve percent (12%) of base pay. The entire longevity pay incentive shall not exceed a maximum of twelve percent (12%) of base salary.

Senior Non-Safety Management employees are excluded from this provision and are not entitled to longevity pay.

PASSED AND APPROVED this 10th day of March 2020, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

TODD HARMS
Fire Chief

DATE: March 10, 2022
TO: Board of Directors
SUBJECT: County of Sacramento Agreement for Advanced Funding of Costs for Imposing a Capital Fire Facilities Impact Fee

BACKGROUND

The Sacramento Metropolitan Fire District's (District) Capital Fire Facilities Impact Fee Program was established in 2002 for the purpose of funding the acquisition of real property and development of fire protection facilities, apparatus, and equipment. The Capital Fire Facilities Impact Fee Schedule is periodically updated to account for land acquisition and construction costs that outpace the annual adjustment for inflation.

On May 13, 2021, the Sacramento Metropolitan Fire District's (District) Board of Directors adopted Resolution 2021-044 which accepted an updated Capital Fire Facilities Impact Fee Study and the associated updated Fee Schedule, and authorized the Fire Chief to work with the applicable local municipalities to implement the updated Fee Schedule.

DISCUSSION

California law does not allow a fire district board to directly charge a fee for public improvements, facilities or equipment. However, it is common practice for fire districts to work with cities and counties to impose an impact fee on the fire district's behalf. To that end, the District has an existing agreement with the County of Sacramento (County) and City of Citrus Heights to charge and collect the Capital Fire Facilities Impact Fee on behalf of the District.

Since an updated Fee Schedule has been adopted by the District, the District has requested that the County also adopt the updated Fee Schedule. In order to implement the updated Fee Schedule, the County requires the District to pay all administrative costs incurred by the County in its imposition of the updated Fee Schedule.

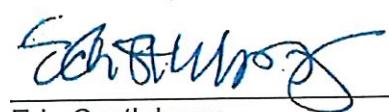
FISCAL IMPACT

The anticipated total cost impact is \$28,000 which has been budgeted in the District's Development Impact Fees Fund (I Fund) and included in the FY2021/2022 Mid-Year Budget.

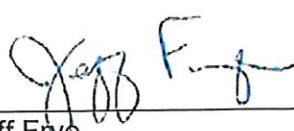
RECOMMENDATION

Staff recommends that the Board authorize the Fire Chief or his designee to execute the County of Sacramento's Agreement for Advanced Funding of Costs for Imposing a Capital Fire Facilities Impact Fee for the Sacramento Metropolitan Fire District.

Submitted by:


Erin Castleberry

Administrative Specialist


Jeff Frye
Chief Development Officer



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite #200, Mather, CA 95655 · (916) 859-4300 · Fax (916) 859-3700

RESOLUTION NO. 2022-____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR ADVANCED FUNDING OF COSTS FOR IMPOSING A CAPITAL FIRE FACILITIES IMPACT FEE FOR THE SACRAMENTO METROPOLITAN FIRE DISTRICT

WHEREAS, the Sacramento Metropolitan Fire District (District) provides fire protection, emergency medical services and hazardous material response to a population of over 720,000 throughout a 359 square mile area; and

WHEREAS, the District has a Capital Fire Facilities Fee program to recover the capital costs to provide service to new development; and

WHEREAS, Resolution 2021-044 adopted an updated Capital Fire Facilities Impact Fee Schedule (Fee Schedule); and

WHEREAS, the District has an existing agreement with the County of Sacramento and the City of Citrus Heights to administer the Capital Fire Facilities Impact Fee program on its behalf; and

WHEREAS, the County requires the District to pay all administrative costs incurred by the County in its imposition of the updated Fee Schedule.

THEREFORE, BE IT RESOLVED, that the Sacramento Metropolitan Fire District, a public entity established under the laws of the State of California, does hereby:

1. Authorize the Fire Chief or his designee to execute an Agreement for Advanced Funding of Costs for Imposing a Capital Fire Facilities Impact Fee for the Sacramento Metropolitan Fire District.

PASSED AND APPROVED this 10 day of March, 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

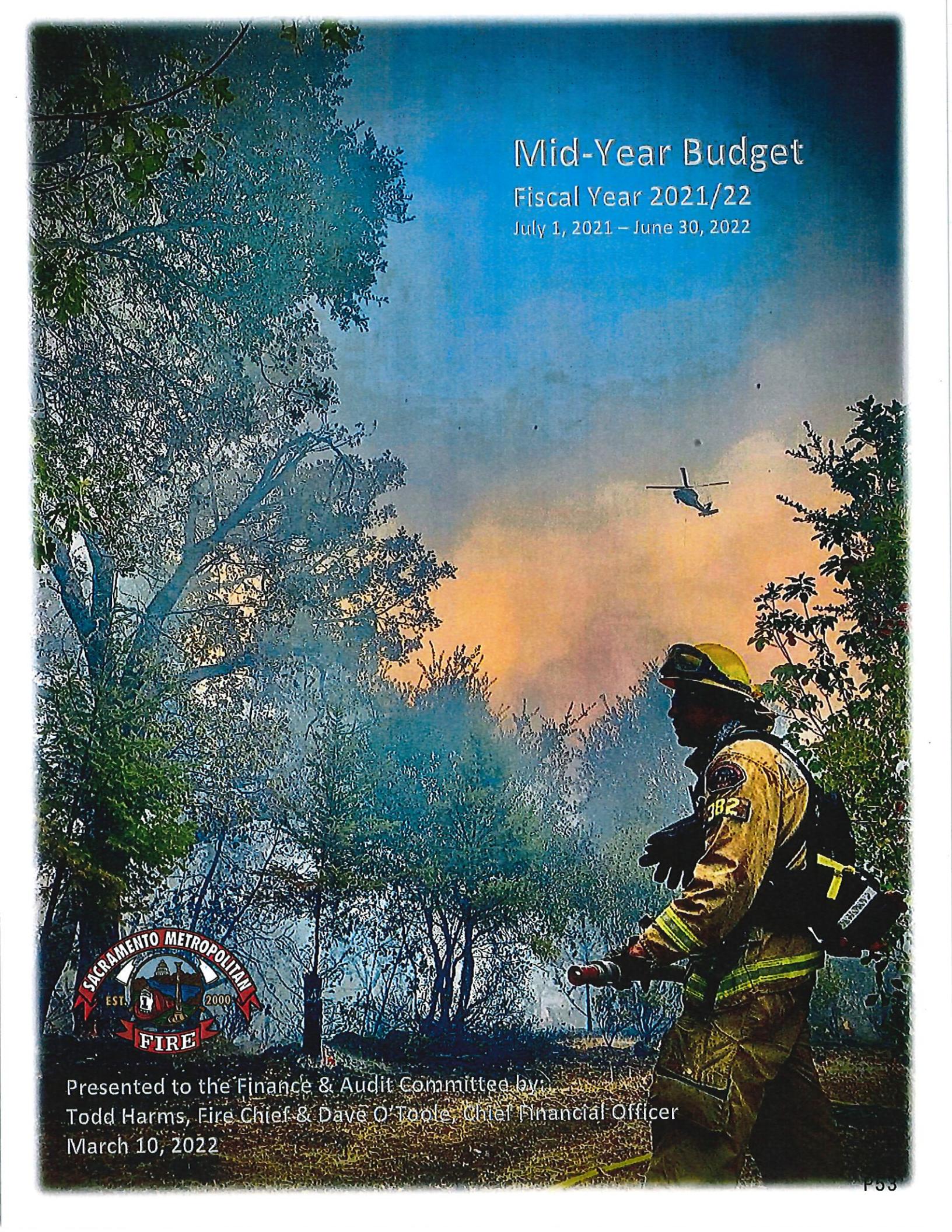
ABSTAIN:

Sacramento Metropolitan Fire District

President, Board of Directors

Attested by:

Clerk of the Board



Mid-Year Budget

Fiscal Year 2021/22

July 1, 2021 – June 30, 2022



Presented to the Finance & Audit Committee by:
Todd Harms, Fire Chief & Dave O'Toole, Chief Financial Officer
March 10, 2022



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TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

DATE: March 10, 2022
TO: Board of Directors
FROM: Todd Harms, Fire Chief
RE: FY 2021/22 Mid-Year Budget Adjustments

OVERVIEW

The District uses a recurring budget review process that includes a bimonthly, division-level comparison of budgeted and actual results and a quarterly analysis of District-wide revenues and expenditures completed by Executive Staff and budget officers. These reviews facilitate timely budget refinements based on updated fiscal information, including actual spending and revenues, revised project schedules, and new program commitments. The recommended FY 2021/22 Mid-Year Budget adjustments are based on actual spending and revenues through December 31, 2021, and projections for the remainder of the fiscal year.

The resurgent COVID-19 pandemic in the 2021/22 fiscal year added significant unanticipated pressure to the District's annual budget, which now requires adjustments to bring expenditures and income sources into balance.

The cost of COVID-19 to the District is most evident in expenditures for constant staffing callbacks, where suppression staff are called back to work overtime and replace staff who are out unexpectedly. Unanticipated absences, including COVID-19-related quarantining and caring for family members, has increased spending nearly \$8.58 million above the \$17.87 million budgeted for callbacks.

Together with revenue deferrals, increased services and supplies expense, and incorporating the cost of a new memorandum of understanding with the Local 522 labor union, the Mid-Year Budget projects a \$12.39 million General Operating Fund shortfall by fiscal year end if actions are not taken to augment revenue and reduce costs in that fund.

The attached Mid-Year Budget was developed based on actual results for the first six months of FY 2021/22 and includes projections for the remainder of the year. Proposed adjustments to the General Operating Fund are summarized below.

DISCUSSION

General Fund Revenues

FY 2021/22 General Fund revenues are projected to be \$567,000 more than currently budgeted, for a total of \$240.47 million. Mid-year adjustments to revenues include:

- ***Medic Cost Recovery.*** The Mid-Year Budget includes a \$2.6 million increase in medic revenues based on year-to-date activity.
- ***COVID Reimbursements.*** The budget reflects \$938,000 in COVID-related reimbursements received after adoption of the Final Budget and \$800,000 in federal and state reimbursements anticipated before fiscal year end.
- ***Ground Emergency Medical Transport (GEMT) Revenues.*** The Final Budget included \$3 million in GEMT revenues from the State to the General Operating Fund. Program changes at the State level delayed that transfer and it is now expected to occur in FY 2022/23.
- ***Property Taxes.*** Amounts received to date for property tax revenues, the District's largest revenue source, that were not tied to the current assessment rolls resulted in a \$200,000 increase in property tax revenues.

General Operating Fund Expenditures

Mid-Year Budget adjustments to General Operating Fund expenditures result in a \$11.56 million increase, or 4.80 percent above the Final Budget figure, for a total expenditure budget of \$252.87 million.

Labor

Adjustments to the labor expense budget result in an increase of \$9.87 million (4.84 percent above the final labor cost budget), for a total labor budget of \$213.64 million, and include the following:

- Higher than anticipated year-to-date expenditures, due in part to COVID-19-related constant staffing previously described, resulting in an \$8.58 million net increase in the callback overtime budget.
- Anticipated adoption of a memorandum of understanding with the Local 522 labor union, adding \$1.85 million to current fiscal year labor costs.
- Higher than anticipated take up of the annual sick leave buy back, resulting in an additional \$398,000 expense.
- Offsetting savings of \$878,000 due to unfilled positions.

Services and Supplies

The Mid-Year Budget for General Operating Fund services and supplies includes a \$1.83 million increase relative to the Final Budget, for a total of \$34.62 million. The increase results mainly from a contract extension with American Medical Response, a cost offset by increased Emergency Medical Services revenues. Additionally, there were increases to gas and diesel fuel prices, which added approximately \$200,000 to the District's budget.

Targeted reductions across the District, totaling nearly \$1 million, were made to limit services and supplies spending growth.

Inter-Fund Transfers

The Mid-Year Budget includes transfers from four funds to help close the budget shortfall. A transfer from the Intergovernmental Transfer (IGT) Fund to the General Fund would add approximately \$4.7 million. Additionally, the Mid-Year budget includes a transfer from the Leased Properties Fund (\$1.2 million) and a reduced transfer to the Capital Facilities Fund from the General Fund (\$1.1 million). Finally, a transfer from the General Fund reserve to the General Operating Fund would generate approximately \$2.1 million.

General Fund Summary

With the proposed Mid-Year Budget adjustments, General Operating Fund revenues would be \$240.47 million, compared to expenditures of \$252.87 million.

After the proposed Mid-Year adjustments, the General Fund Operating Reserve balance is expected to be \$31.65 million, or approximately 12.5% of net budgeted expenditures, as of June 30, 2022.

Other Funds

Mid-Year Budget adjustments for the Capital Facilities, Leased Properties, Grants, Development Impact Fees, and IGT Funds are included in the attachments.

RECOMMENDATION

Staff recommends adopting the Mid-Year Budget adjustments for the fiscal year ending June 30, 2022.

**BUDGET SUMMARY - ALL FUNDS**

Mid-Year Budget FY 2021-22

	GENERAL FUND	CAPITAL FACILITIES FUND	LEASED PROPERTIES FUND	GRANTS FUND	DEVELOPMENT IMPACT FEES FUND	IGT FUND	TOTALS
REVENUES							
PROPERTY TAXES	\$ 175,646,167	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,646,167
USE OF MONEY AND PROPERTY	15,000	-	1,136,928	2,148	-	-	1,154,076
INTERGOVERNMENTAL	5,886,480	-	-	6,357,482	-	-	12,243,962
CHARGES FOR SERVICES	57,200,344	-	-	-	1,459,486	7,908,757	66,568,587
MISCELLANEOUS	1,726,188	-	-	-	-	-	1,726,188
<i>Total Revenues</i>	240,474,179	-	1,136,928	6,359,630	1,459,486	7,908,757	257,338,980
EXPENDITURES:							
LABOR COSTS	213,643,542	-	-	1,917,487	-	-	215,561,029
SERVICES & SUPPLIES	34,622,105	125,000	889,295	1,388,486	151,946	3,173,172	40,350,004
TAXES, LICENSES, DEBT SERVICE & OTHERS	4,603,206	5,848,271	295,833	-	-	-	10,747,310
CAPITAL OUTLAY	-	9,678,665	-	3,315,658	5,278,712	-	18,273,035
<i>Total Expenditures</i>	252,868,853	15,651,936	1,185,128	6,621,631	5,430,658	3,173,172	284,931,378
REVENUE LESS EXPENDITURES	(12,394,674)	(15,651,936)	(48,200)	(262,001)	(3,971,172)	4,735,585	(27,592,398)
OTHER FINANCING SOURCES(USES)							
ISSUANCE OF BONDS	-	8,029,000	-	-	-	-	8,029,000
ISSUANCE OF CAPITAL LEASES	-	7,911,303	-	-	-	-	7,911,303
SALE OF ASSETS	-	55,148	-	-	-	-	55,148
TRANSFERS IN(OUT) FUND A-General	216,295	4,944,537	(1,200,000)	277,564	-	(14,126,000)	(9,887,604)
TRANSFERS IN(OUT) FUND D-Cap Fac	(4,944,537)	(216,295)	205,184	-	-	-	(4,955,648)
TRANSFERS IN(OUT) FUND E-Pension	-	-	-	-	-	-	-
TRANSFERS IN(OUT) FUND G-Grants	(277,564)	(205,184)	-	-	-	-	(482,748)
TRANSFERS IN(OUT) FUND L-Leases	1,200,000	-	-	-	-	-	1,200,000
TRANSFERS IN(OUT) FUND M-IGT	14,126,000	-	-	-	-	-	14,126,000
<i>Total Transfers</i>	10,320,194	20,518,509	(994,816)	277,564	-	(14,126,000)	15,995,451
SPECIAL ITEM							
EARLY BOND RETIREMENT	-	(8,115,000)	-	-	-	-	(8,115,000)
CHANGE IN FUND BALANCE	\$ (2,074,480)	\$ (3,248,427)	\$ (1,043,016)	\$ 15,563	\$ (3,971,172)	\$ (9,390,415)	\$ (19,711,947)



FUND BALANCE SUMMARY

Mid-Year Budget FY 2021-22

	GENERAL FUND	CAPITAL FACILITIES FUND	LEASED PROPERTIES FUND	GRANTS FUND	DEVELOPMENT IMPACT FEES FUND	IGT FUND	TOTALS
Estimated Fund Balance Available June 30, 2021	\$ 33,722,186	\$ 4,421,124	\$ 1,128,287	\$ (6,988)	\$ 6,537,556	\$ 9,402,927	\$ 55,439,575
Revenues	240,474,179	-	1,136,928	6,359,630	1,459,486	7,908,757	257,338,980
Other Financing Sources	15,542,295	20,939,988	205,184	277,564	-	-	36,965,031
Release of Committed Funds	-	-	-	-	-	-	-
Estimated Funds Available	289,738,660	25,361,112	2,470,399	6,630,206	7,997,042	17,311,684	349,743,586
Expenditures	(252,868,853)	(15,651,936)	(1,185,128)	(6,621,631)	(5,430,658)	(3,173,172)	(284,931,378)
Other Financing Uses	(5,222,101)	(421,479)	(1,200,000)	-	-	(14,126,000)	(20,969,580)
Special Item	-	(8,115,000)	-	-	-	-	(8,115,000)
Estimated Fund Balance at June 30, 2022	\$ 31,647,706	\$ 1,172,697	\$ 85,271	\$ 8,575	\$ 2,566,384	\$ 12,512	\$ 35,727,628


CAPITAL OUTLAY SUMMARY

Mid-Year Budget FY 2021-22

<u>Fund</u>	<u>Division</u>	<u>Description</u>	<u>Units</u>	<u>Price</u>	<u>Amount</u>	<u>Principal</u>	<u>Interest</u>	<u>Semi-Annual Costs</u>	<u>Annual Financing Cost</u>	
Capital Facilities	TEC:Information Technology	FIREWALL		49,441	49,441					
Capital Facilities	TEC:Information Technology	SWITCHES		17,586	17,586					
Capital Facilities	TEC:Information Technology	MAC PRO COMPUTER - FDC (TRAINING)		16,191	16,191					
Capital Facilities	TEC:Information Technology	APPLE PRO DISPLAY - FDC (TRAINING)		7,072	7,072					
Capital Facilities	TEC:Information Technology	BOARDROOM EQUIPMENT		22,757	22,757					
Capital Facilities	CPT:Helicopter	COPTER 3 CONVERSION	1	250,000	250,000	23,896	2,500	26,396	52,791	
Capital Facilities	SAF:Safety	UNI MAC PPE EXTRACTOR	2	16,600	33,200					
Capital Facilities	SAF:Safety	SOLO RESCUE SCBA PPE WASHER	1	25,000	25,000					
Capital Facilities	UAV:Unmanned Aerial Vehicles	MAVIC 2 ENTERPRISE ADVANCED	1	6,000	6,000					
Capital Facilities	FAC:Facility Maintenance	STA23 REMODEL/EXPANSION A&E	1	9,634	9,634					
Capital Facilities	FAC:Facility Maintenance	STA23 MODULAR RESTROOM TRAILER	1	56,440	56,440					
Capital Facilities	FAC:Facility Maintenance	LOGS ELECTRICAL PANEL UPGRADE	1	30,000	30,000					
Capital Facilities	FAC:Facility Maintenance	FLEET PUMP POD ASPHALT PROJECT (CARRYOVER)		70,000	70,000					
Capital Facilities	FLE:Fleet Maintenance	CARRY FORWARD - AMBULANCE	3	218,793	656,379					
Capital Facilities	FLE:Fleet Maintenance	CARRY FORWARD - AMBULANCE REMOUNT	2	138,875	277,750					
Capital Facilities	FLE:Fleet Maintenance	AMBULANCE - NEW	6	253,651	1,521,904	145,467	15,219	160,686	321,372	
Capital Facilities	FLE:Fleet Maintenance	ENGINE - TYPE I	3	756,488	2,269,465	216,920	22,695	239,615	479,230	
Capital Facilities	FLE:Fleet Maintenance	ENGINE - TYPE V	3	202,977	608,930	58,203	6,089	64,292	128,584	
Capital Facilities	FLE:Fleet Maintenance	ENGINE - TYPE III	2	510,000	1,020,000	97,494	10,200	107,694	215,387	
Capital Facilities	FLE:Fleet Maintenance	TRUCK - STICK	1	1,296,599	1,296,599	123,932	12,966	136,898	273,795	
Capital Facilities	FLE:Fleet Maintenance	WATER TENDER	1	575,000	575,000	54,960	5,750	60,710	121,419	
Capital Facilities	FLE:Fleet Maintenance	SUV/PICKUP - BC	1	42,161	42,161	4,030	422	4,451	8,903	
Capital Facilities	FLE:Fleet Maintenance	PICKUP - FACILITIES	1	90,000	90,000	8,602	900	9,502	19,005	
Capital Facilities	FLE:Fleet Maintenance	PICKUP HYBRID - LOGISTICS	1	50,692	50,692	4,845	507	5,352	10,704	
Capital Facilities	FLE:Fleet Maintenance	VAN - FACILITIES	1	75,000	75,000	7,169	750	7,919	15,837	
Capital Facilities	FLE:Fleet Maintenance	FORKLIFT - FLEET	1	38,328	38,328	3,663	383	4,047	8,093	
Capital Facilities	FLE:Fleet Maintenance	CARRY FORWARD - SUV OPS	2	41,424	82,848					
Capital Facilities	FLE:Fleet Maintenance	CARRY FORWARD - TYPE V ENGINE	2	203,532	407,064					
Capital Facilities	FLE:Fleet Maintenance	UNPLANNED USED ARFF FROM SAC COUNTY	1	30,000	30,000	2,867	300	3,167	6,335	
Capital Facilities	FLE:Fleet Maintenance	UNPLANNED SUV - ADMIN	1	43,224	43,224	4,131	432	4,564	9,127	
Subtotal: Capital Facilities						9,678,665	752,047	78,681	830,728	1,661,457
Grand Totals						18,273,034	756,178	79,113	835,292	1,670,584

Fiscal Year 2021/22

Mid-Year Budget

Fund 212A

GENERAL OPERATING FUND



**BUDGET SUMMARY - GENERAL FUND**

Mid-Year Budget FY 2021-22

	ACTUALS FY 2019-20	ACTUALS FY 2020-21	FINAL FY 2021-22	MID-YEAR FY 2021-22	VARIANCE W/ FY 2020-21 FINAL
REVENUES					
PROPERTY TAXES	\$ 158,932,321	\$ 167,882,456	\$ 175,438,000	\$ 175,646,167	\$ 208,167
USE OF MONEY/PROPERTY	655,639	(276,091)	15,000	15,000	-
INTERGOVERNMENTAL	3,910,016	4,347,560	4,296,000	5,886,480	1,590,480
CHARGES FOR SERVICES	49,534,579	56,815,775	58,452,946	57,200,344	(1,252,602)
MISCELLANEOUS REVENUE	1,094,489	158,848	1,705,160	1,726,188	21,028
<i>Total Revenues</i>	214,127,044	228,928,548	239,907,106	240,474,179	567,073
 EXPENDITURES:					
LABOR COSTS	180,277,400	196,148,958	203,774,389	213,643,542	9,869,153
OTHER EXPENDITURES:					
SERVICES & SUPPLIES	26,608,668	28,281,489	32,788,032	34,622,105	1,834,073
TAXES, LICENSES, DEBT SERVICE & OTHERS	4,547,929	4,614,436	4,721,235	4,603,206	(118,029)
<i>Total Expenditures</i>	211,433,997	229,044,883	241,283,656	252,868,853	11,585,197
 REV LESS EXP	2,693,047	(116,335)	(1,376,550)	(12,394,674)	(11,018,124)
 OTHER FINANCING SOURCES(USES)					
ISSUANCE OF CAPITAL LEASES	-	-	-	-	-
SALE OF ASSETS	(209)	-	-	-	-
TRANSFER IN(OUT) FUND D-Cap Fac	(6,835,895)	(6,611,469)	(6,157,697)	(4,944,537)	1,213,160
TRANSFER IN(OUT) FUND D-Cap Fac	-	-	216,295	216,295	-
TRANSFER IN(OUT) FUND E-Pension Bonds	-	-	-	-	-
TRANSFER IN(OUT) FUND G-Grants	(103,694)	(32,580)	-	(277,564)	(277,564)
TRANSFER IN(OUT) FUND L-Leased Properties	-	-	-	1,200,000	1,200,000
TRANSFER IN(OUT) FUND M-IGT	9,220,000	9,400,000	9,400,000	14,126,000	4,726,000
<i>Total Other Financing Sources(Uses)</i>	2,280,202	2,755,951	3,458,598	10,320,194	6,861,596
 REV LESS EXP PLUS TRANSFERS	4,973,249	2,639,616	2,082,048	(2,074,480)	(4,156,528)
Less: Increase/Transfer to Committed Fund Balance	(2,516,680)	-	-	-	-
 CHANGE IN FUND BALANCE	2,456,569	2,639,616	2,082,048	(2,074,480)	(4,156,528)



REVENUES & OTHER FINANCING SOURCES - GENERAL FUND

Mid-Year Budget FY 2021-22

		ACTUALS FY 2019-20	ACTUALS FY 2020-21	FINAL FY 2021-22	MID-YEAR FY 2021-22	VARIANCE W/ FY 2020-21 FINAL
910100	CURRENT SECURED PROPERTY TAXES	\$ 146,239,369	\$ 154,515,810	\$ 162,133,000	\$ 162,514,939	\$ 381,939
910200	CURRENT UNSECURED PROPERTY TAXES	5,433,700	5,653,973	5,743,000	5,743,000	-
910300	SUPPLEMENTAL PROPERTY TAXES	3,948,078	4,039,702	3,913,000	3,940,000	27,000
910400	TAXES-SECURED "TEETER" FUNDS	1,013,324	1,305,513	1,374,000	1,162,383	(211,617)
910500	TAXES-SUPPLEMENTAL "TEETER" FUNDS	217,882	201,393	153,000	208,176	55,176
910600	UNITARY CURRENT SECURED TAXES	1,637,412	1,653,063	1,615,000	1,615,069	69
912000	SECURED REDEMPTION TAXES	7,277	11,199	6,000	7,000	1,000
913000	PRIOR UNSECURED PROPERTY TAXES	71,457	119,607	137,000	89,000	(48,000)
914000	PROPERTY TAX PENALTIES	24,696	44,085	25,000	28,000	3,000
976200	SPECIAL TAX ASSESSMENTS	339,126	338,111	339,000	338,600	(400)
PROPERTY TAXES		158,932,321	167,882,456	175,438,000	175,646,167	208,167
941000	INTEREST INCOME	655,639	(276,091)	15,000	15,000	-
942000	FAIR VALUE ADJUSTMENT	-	-	-	-	-
USE OF MONEY/PROPERTY		655,639	(276,091)	15,000	15,000	-
919600	RDA RESIDUAL DISTRIBUTION	1,502,520	1,940,107	1,725,000	1,721,000	(4,000)
952200	HOMEOWNERS PROPERTY TAX REVENUE	1,390,560	1,378,680	1,403,000	1,400,000	(3,000)
953100	AID/OTHER LOCAL GOV'T AGENCY	-	-	-	1,744,480	1,744,480
953300	REDEVELOPMENT AGENCY-PASSTHRU	1,016,936	1,026,003	1,168,000	1,021,000	(147,000)
956900	STATE AID AND OTHER MISC REVENUES	-	2,770	-	-	-
INTERGOVERNMENTAL		3,910,016	4,347,560	4,296,000	5,886,480	1,590,480
963900	DEPLOYMENTS/OTHER FIRE SERVICE REIMBURSEMENTS	732,830	3,556,722	3,462,000	2,324,438	(1,137,562)
964300	FEES-INSPECTIONS, PERMITS & PLAN REVIEW	2,346,805	2,721,460	2,340,000	2,440,000	100,000
964320	PERMITS & KNOX LOCK FEES	-	-	-	-	-
964330	PLAN REVIEW FEES	1,777,246	1,983,226	1,600,000	1,700,000	100,000
964340	CODE ENFORCEMENT INSPECTION FEES	470,001	637,010	650,000	650,000	-
964360	FIREWORK FEES	66,968	72,104	60,000	60,000	-
964370	PLANNING LETTERS (COUNTY)	32,590	29,120	30,000	30,000	-
964800	FIRE CONTROL SERVICE (ALARM FEES)	47,273	40,431	50,000	70,000	20,000
964900	COPYING SERVICE	4,271	5,251	11,000	11,000	-
966900	MEDICAL CARE (MEDIC FEES)	39,918,301	43,032,990	42,925,000	45,601,986	2,676,986
966910	GEMT REIMBURSEMENT	-	763,964	3,000,000	-	(3,000,000)
969300	EDUCATION TRAINING SERVICE	688,842	57,290	430,000	430,000	-
969900	CONTRACT SERVICE REVENUE	5,796,257	6,637,667	6,234,946	6,322,920	87,974
CHARGES FOR SERVICES		49,534,579	56,815,775	58,452,946	57,200,344	(1,252,602)
931000	VEHICLE CODE FINES	-	3,264	5,000	4,000	(1,000)
932000	OTHER COURT FINES	13,555	2,611	5,000	6,410	1,410
957000	CAPITAL CONTRIBUTIONS	80,000	-	-	-	-
973000	DONATIONS	-	200	-	-	-
974000	INSURANCE PROCEEDS	33,802	10,510	-	5,682	5,682
979000	REVENUE - GEMT ADMIN FEE + OTHER	951,807	128,507	1,695,160	1,706,973	11,813
979900	REVENUE - OTHER	15,325	13,756	-	3,123	3,123
MISCELLANEOUS REVENUE		1,094,489	158,848	1,705,160	1,726,188	21,028
Total General Operating Revenues		214,127,044	228,928,548	239,907,106	240,474,179	567,073
986200	PROCEEDS FROM SALE OF ASSETS	(209)	-	-	-	-
987000	EXTERNAL FINANCING SOURCES	-	-	-	-	-
987010	OTHER PRIVATE FUNDING SOURCES	-	-	-	-	-
599100	OPERATING TRANSFERS IN (From FUND D - Cap Fac)	-	-	216,295	216,295	-
599100	OPERATING TRANSFERS IN (From FUND E - Pension Bonds)	-	21,495	-	-	-
599100	OPERATING TRANSFERS IN (From FUND G - Grants)	-	-	-	80,135	80,135
599100	OPERATING TRANSFERS IN (From FUND L - Leased Ppty)	-	-	-	1,200,000	1,200,000
599100	OPERATING TRANSFERS IN (From FUND M - IGT)	9,220,000	9,400,000	9,400,000	14,126,000	4,726,000
OTHER FINANCING SOURCES		9,219,791	9,421,495	9,616,295	15,622,430	6,006,135
TOTAL REVENUES AND OTHER FINANCING SOURCES		\$ 223,346,835	\$ 238,350,043	\$ 249,523,401	\$ 256,096,609	\$ 6,573,208



Labor Costs - General Fund

Mid-Year Budget FY 2021-22

		ACTUALS FY 2019-20	ACTUALS FY 2020-21	FINAL FY 2021-22	MID-YEAR FY 2021-22	VARIANCE W/ FY 2020-21 FINAL \$ Change	VARIANCE W/ FY 2020-21 FINAL % Change
WAGES							
111000	Wages	\$ 61,962,895	\$ 63,709,614	\$ 67,654,277	\$ 67,576,638	\$ (77,639)	-0.1%
112100	Reserve F/F-Rio Linda	35,051	30,140	50,000	38,439	(11,561)	-23.1%
112400	Directors	18,632	20,396	20,000	19,294	(706)	-3.5%
113120	Overtime - Shift	1,765,437	1,795,041	1,854,271	1,854,271	-	0.0%
113210	FLSA	1,485,382	1,549,993	1,623,272	1,607,592	(15,680)	-1.0%
113110	Constant Staffing-Callback	18,930,231	23,968,070	17,868,474	26,954,111	9,085,637	50.8%
113220	Overtime - Day	444,174	276,091	472,571	472,572	1	0.0%
114110	Out of Class	98,776	91,491	100,000	96,636	(3,364)	-3.4%
114111	Fire Staff Premium	295,280	256,971	214,938	343,982	129,044	60.0%
114120	EMT	2,365,006	2,469,860	2,564,571	2,569,462	4,891	0.2%
114130	Paramedic	3,135,610	3,272,793	3,410,684	3,412,391	1,707	0.1%
114140	Education	3,521,310	3,756,655	3,961,266	4,036,088	74,822	1.9%
114160	Haz-Mat	413,613	393,700	393,707	433,413	39,706	10.1%
114170	Longevity Pay	1,556,971	1,541,858	1,440,841	1,620,090	179,249	12.4%
114200	Standby Pay	27,368	34,398	35,305	38,669	3,364	9.5%
114310	Uniform Allowance	9,956	12,911	13,600	13,601	1	0.0%
114320	Tool Allowance	16,500	16,500	16,500	15,250	(1,250)	-7.6%
115110	Annual PTO/VL Buy Back	858,842	802,947	797,736	805,642	7,906	1.0%
115114	Holiday Pay Prem.	2,808,892	2,937,041	3,087,700	3,050,692	(37,008)	-1.2%
115130	Sick Leave Buy Back/Annual	1,288,636	1,336,271	1,396,508	1,794,040	397,532	28.5%
TOTAL WAGES		101,038,562	108,272,741	106,976,221	116,752,873	9,776,652	9.1%
BENEFITS							
Retirement							
121011	CalPERS Safety	36,126,563	39,415,451	44,893,313	44,741,409	(151,904)	-0.3%
121020	CalPERS Misc.	1,898,662	2,093,947	2,336,079	2,326,102	(9,977)	-0.4%
121022	Pension Bonds Principal Payment	2,250,000	2,430,000	5,318,090	5,318,090	-	0.0%
121040	SCERS Safety Retirement	3,530,927	4,735,416	4,407,807	4,407,807	-	0.0%
121041	Pension Bonds Interest Payment	1,876,888	1,757,188	1,627,912	1,627,912	-	0.0%
	Total Retirement	45,683,040	50,432,002	58,583,201	58,421,320	(161,881)	-0.3%
Medical							
123010	Employees	12,788,884	13,949,374	14,996,136	14,808,124	(188,012)	-1.3%
123011	Retirees	10,491,102	11,206,474	11,604,797	11,172,682	(432,115)	-3.7%
123013	Pay In-Lieu of Medical	30,300	-	-	-	-	-
123015	PERS OPEB	4,981,191	6,169,290	6,248,548	6,248,546	(2)	0.0%
123020	Dental	1,102,197	1,035,675	1,003,984	999,686	(4,298)	-0.4%
123030	Vision	136,531	136,071	138,245	140,282	2,037	1.5%
123040	Employee Assistance Program (EAP)	26,833	28,464	33,512	42,338	8,826	26.3%
123050	LT Disability	42,505	43,662	46,214	45,291	(923)	-2.0%
123060	Life/AD&D	121,039	123,189	128,924	123,779	(5,145)	-4.0%
123080	Employee Retirement Consulting	24,144	23,874	24,656	23,982	(674)	-2.7%
	Total Medical:	29,744,726	32,716,073	34,225,016	33,604,710	(620,306)	-1.8%
122020	OASDHI	1,415,504	1,503,473	1,521,595	1,625,644	104,049	6.8%
122030	PARS	6,488	7,069	6,836	7,034	198	2.9%
124000	Workers Compensation Claims	2,355,225	3,187,073	2,400,000	3,170,441	770,441	32.1%
125000	Unemployment	33,855	30,527	61,520	61,520	-	0.0%
TOTAL BENEFITS		79,238,838	87,876,217	96,798,168	96,890,669	92,501	0.1%
TOTAL LABOR COSTS		\$ 180,277,400	\$ 196,148,958	\$ 203,774,389	\$ 213,643,542	\$ 9,869,153	4.8%



Expenditures and Other Financing Uses - General Fund 212A

Mid-Year Budget FY 2021-22

	ACTUALS FY 2019-20	ACTUALS FY 2020-21	FINAL FY 2021-22	MID-YEAR FY 2021-22	VARIANCE W/ FY 2020-21 FINAL
EXPENDITURES					
LABOR COSTS	\$ 180,277,400	\$ 196,148,958	\$ 203,774,389	\$ 213,643,542	\$ 9,869,153
SERVICES & SUPPLIES	26,608,668	28,281,489	32,788,032	34,622,105	1,834,073
TAXES, LICENSES, DEBT SERVICE & OTHERS	4,547,929	4,614,436	4,721,235	4,603,206	(118,029)
CAPITAL OUTLAY	-	-	-	-	-
<i>Total Expenditures</i>	211,433,997	229,044,883	241,283,656	252,868,853	11,585,197
OTHER FINANCING USES					
TRANSFERS OUT	6,939,589	6,665,544	6,157,697	5,302,236	(855,461)
<i>Total Expenditures and Other Financing Uses</i>	\$ 218,373,586	\$ 235,710,427	\$ 247,441,353	\$ 258,171,089	\$ 10,729,736

Acct	Description	ACTUALS FY 2019-20	ACTUALS FY 2020-21	FINAL FY 2021-22	MID-YEAR FY 2021-22	VARIANCE W/ FY 2020-21 FINAL
110000	WAGES	\$ 101,038,562	\$ 108,272,741	\$ 106,976,221	\$ 116,752,873	\$ 9,776,652
120000	BENEFITS	79,238,838	87,876,217	96,798,168	96,890,669	92,501
	Total Labor Costs	180,277,400	196,148,958	203,774,389	213,643,542	9,869,153
200500	ADS/LEGAL NOTICES	4,260	5,369	7,812	7,812	-
201500	PRINT & COPY SERVICES	8,987	8,216	17,400	10,533	(6,867)
202100	BOOKS, SUBSCRIPTION SERVICE	10,992	9,707	15,518	11,468	(4,050)
202200	BOOKS, SUBSCRIPTION (PERM LIB)	44,422	14,128	35,755	27,769	(7,986)
202300	AUDIO VIDEO PRODUCTION SERVICES	10,142	2,850	8,400	12,800	4,400
202900	BUSINESS/CONFERENCE	168,525	55,330	275,730	158,303	(117,427)
203100	BUSINESS ACTIVITY EXP (NON-EE)	9,626	7,559	22,000	11,501	(10,499)
203500	EDUC/TRAINING SERVICES	258,370	316,419	581,537	527,629	(53,908)
203600	EDUCATION/TRAINING SUPPLIES	135,099	47,588	215,625	151,510	(64,115)
203800	EMPLOYEE AWARDS	5,492	15,093	29,100	16,523	(12,577)
203900	EMPLOYEE TRANSPORTATION	308	407	1,000	1,000	-
204100	OFFICE EQUIP NOT INVENTORIED	5,014	3,752	11,300	11,300	-
204500	FREIGHT/SHIPPING	5,416	7,096	7,500	7,500	-
205100	INSURANCE LBLTY,PPTY,W/C,ETC.	1,881,346	2,416,218	3,937,930	3,969,630	31,700
206100	MEMBERSHIPS	38,391	40,603	54,893	53,493	(1,400)
206600	PHOTO SUPPLY	304	59	828	840	12
207600	OFFICE SUPPLIES	46,348	12,490	64,606	64,606	-
208100	POSTAGE/SUPPLY/METER RNTL/LSE	10,279	21,607	17,450	5,000	(12,450)
208500	PRINTING/BINDING	21,638	15,166	27,300	24,873	(2,427)
210300	LNDSCP SVC/WEED ABTM/PEST CTRL	102,662	114,490	122,549	113,450	(9,099)
210400	LANDSCAPE SUPPLY	15,531	8,875	14,000	14,000	-
211100	BUILDING SERVICE	701,209	569,573	666,207	676,552	10,345
211200	BUILDING SUPPLY	80,385	46,232	36,600	36,600	-
213100	ELECTRICAL SERVICE	21,657	29,767	48,000	48,000	-
213200	ELECTRICAL SUPPLY	28,297	27,077	33,500	28,500	(5,000)
215100	MECH SYSTEMS SVC	54,274	45,547	54,032	54,032	-
215200	MECH SYSTEMS SUP	43,337	62,782	60,000	65,000	5,000
216100	PAINTING SERVICE	6,940	14,960	67,626	27,626	(40,000)
216200	PAINTING SUPPLY	8,504	4,588	11,000	6,000	(5,000)
216700	PLUMBING SERVICE	64,953	47,949	31,515	31,515	-
216800	PLUMBING SUPPLY	5,864	19,376	25,000	30,000	5,000
217100	REAL PROPERTY RENTAL	14,501	14,247	15,275	15,275	-
219100	ELECTRICITY	502,649	597,846	537,039	495,461	(41,578)
219200	NATURAL GAS	111,866	146,249	141,450	120,605	(20,845)
219300	REFUSE SERVICE	37,351	38,848	78,487	64,890	(13,597)
219500	SEWAGE SERVICE	40,474	38,433	35,716	37,890	2,174
219700	TELEPHONE SVCE:LINE FEES & CALLS	760,351	853,428	854,368	854,367	(1)
219800	WATER SERVICE	128,452	144,528	139,524	126,769	(12,755)
220500	VEHICLE MAINT SVC	1,468,135	1,665,521	1,500,825	1,601,599	100,774
220600	VEHICLE MAINT SUP	1,086,725	1,134,767	1,044,700	1,243,700	199,000

Acct	Description	ACTUALS FY 2019-20	ACTUALS FY 2020-21	FINAL FY 2021-22	MID-YEAR FY 2021-22	VARIANCE W/ FY 2020-21 FINAL
222600	EXPENDABLE TOOLS	11,453	20,834	17,250	17,250	-
223100	FIRE EQUIP SVC (NON-SCBA)	48,027	63,819	55,300	55,302	2
223200	FIRE EQUIP SUPPLY	870,846	756,183	422,012	365,812	(56,200)
223600	FUEL, OILS & LUBRICANTS	1,135,119	1,079,839	1,182,900	1,321,613	138,713
225100	MEDICAL EQUIP SVC	101,101	228,641	178,501	166,001	(12,500)
225200	MEDICAL EQUIP SUP	196,189	198	12,500	-	(12,500)
226400	OFFICE EQUIPMENT/FURNITURE	8,112	26,127	12,000	7,001	(4,999)
226500	COMPUTER INVENTORIABLE EQUIPT.	82,112	154,144	101,150	94,173	(6,977)
226600	STATION FURNISHINGS	99,123	80,224	59,000	39,797	(19,203)
227100	COMM EQUIP SERVICE	21,162	25,788	27,600	27,584	(16)
227200	COMM EQUIP SUPPLY	517,949	480,403	558,150	547,603	(10,547)
227500	EQUIPMENT RENTAL	176,474	192,770	291,500	286,427	(5,073)
228100	SHOP EQUIP SERVICE	43,469	11,734	17,800	17,800	-
228200	SHOP EQUIP SUPPLY	42,889	24,989	15,450	17,950	2,500
229100	OTHER EQUIP SERV	50,031	21,907	36,750	36,903	153
229200	OTHER EQUIP SUPPLY	113,281	63,262	145,818	118,892	(26,926)
231300	CLOTHING REPAIRS	135,817	112,311	135,000	135,000	-
231400	SAFETY CLOTHING AND SUPPLIES	1,011,520	584,450	908,787	1,163,481	254,694
232100	CUSTODIAL SERVICE	59,985	71,144	94,361	94,361	-
232200	CUSTODIAL SUPPLY	109,223	98,912	115,000	115,000	-
233200	FOOD SUPPLY	53,669	41,697	72,722	60,246	(12,476)
234200	KITCHEN SUPPLY	3,809	3,441	4,500	4,500	-
235100	LAUNDRY SERVICE	33,300	28,581	30,000	15,000	(15,000)
244300	MEDICAL SERVICES	125,824	148,066	221,253	306,251	84,998
244400	MEDICAL SUPPLIES	915,286	1,479,939	1,487,750	1,478,253	(9,497)
250200	ACTUARIAL SERVICE	26,092	7,750	32,900	32,900	-
250500	FINANCIAL SERVICE	132,261	134,537	153,480	159,838	6,358
253100	LEGAL SERVICE	260,345	426,576	345,005	432,006	87,001
254100	PERSONNEL SERVICE	172,266	152,564	167,815	87,815	(80,000)
254200	TREASURER SERVICES	5,721	7,801	11,304	11,304	-
259100	OTHER SERVICE	5,367,132	6,585,774	7,168,580	8,864,090	1,695,510
281100	COMPUTER SERVICES	1,260,438	1,262,185	1,506,490	1,384,386	(122,104)
281200	COMPUTER SUPPLY	21,788	9,614	34,085	36,310	2,225
281300	SALES TAX ADJUSTMENT	64	-	-	-	-
281700	ELECTION SERVICE	-	11,322	-	-	-
285100	PHYSICAL FITNESS SERVICE	16,325	15,112	30,000	30,001	1
285200	PHYSICAL FITNESS SUPPLIES	133,374	91,770	98,000	82,000	(16,000)
288000	PRIOR YEAR SVC/SUP	-	-	-	-	-
289800	OTHER SUPPLIES	90,354	7,935	42,353	69,146	26,793
289900	OTHER SERVICES	776,921	792,117	1,151,820	1,151,820	-
292300	GS MESSENGER SERVICES	2,885	2,870	3,000	1,500	(1,500)
293100	DISPATCH SERVICE	4,220,003	4,124,848	4,754,548	4,796,217	41,669
293400	PUBLIC WORKS SVC	-	-	3,000	1,500	(1,500)
296200	GENERAL SERVICE PARKING CHARGE	6,280	5,493	9,536	9,536	-
298400	RADIO SYSTEMS	201,573	219,078	223,965	213,615	(10,350)
Total Services and Supplies		26,608,668	28,281,489	32,788,032	34,622,105	1,834,073
321000	INTEREST EXPENSE	213,390	205,942	194,116	194,116	-
322000	PRINCIPAL PAYMENTS	373,717	382,291	120,737	120,737	-
345000	ASSESSMENTS	3,724,081	3,859,628	4,144,382	4,148,833	4,451
370000	CONTRIBUTIONS TO OTHER AGENCY	236,741	166,575	262,000	139,520	(122,480)
Total Tax, License, & Assessments		4,547,929	4,614,436	4,721,235	4,603,206	(118,029)

Total General Operating Expenditures \$ 211,433,997 \$ 229,044,883 \$ 241,283,656 \$ 252,868,853 \$ 11,585,197

Account Description	ACTUALS FY 2019-20	ACTUALS FY 2020-21	FINAL FY 2021-22	MID-YEAR FY 2021-22	VARIANCE W/ FY 2020-21 FINAL
Transfer Out to Fund D - Capital Facilities	\$ 6,835,895	\$ 6,611,469	\$ 6,157,697	\$ 4,944,537	\$ (1,213,160)
Transfer In From Fund E-Pension Fund	-	-	-	-	-
Transfer Out to Fund G-Grants	103,694	54,075	-	357,699	357,699
Transfer Out to Fund L-Leases	-	-	-	-	-

Total Other Financing Uses \$ 6,939,589 \$ 6,665,544 \$ 6,157,697 \$ 5,302,236 \$ (855,461)

Total Expenditures and Other Financing Uses \$ 218,373,586 \$ 235,710,427 \$ 247,441,353 \$ 258,171,089 \$ 10,729,736

Fiscal Year 2021/22

Mid-Year Budget

Fund 212D

CAPITAL FACILITIES FUND





BUDGET SUMMARY - CAPITAL FACILITES FUND 212D

Mid-Year Budget FY 2021-22

	ACTUALS FY 2019-20	ACTUALS FY 2020-21	FINAL FY 2021-22	MID-YEAR FY 2021-22	VARIANCE W/ FY 2020-21 FINAL
REVENUE:					
INVESTMENT & OTHER INCOME	\$ 57,197	\$ (4,858)	\$ -	\$ -	\$ -
MISCELLANEOUS	-	-	-	-	-
<i>Total Revenues</i>	57,197	(4,858)	-	-	-
EXPENDITURES:					
SERVICES & SUPPLIES	(20)	-	125,000	125,000	-
TAXES, LICENSES, DEBT SERVICE & OTHERS	5,518,159	6,102,909	5,854,079	5,848,271	(5,808)
CAPITAL OUTLAY	5,409,696	4,300,090	9,139,566	9,678,665	539,099
<i>Total Expenditures</i>	10,927,835	10,402,999	15,118,645	15,651,936	533,291
REVENUE LESS EXPENDITURES	(10,870,638)	(10,407,857)	(15,118,645)	(15,651,936)	(533,291)
OTHER FINANCING SOURCES(USES)					
ISSUANCE OF BONDS	-	-	8,029,000	8,029,000	-
ISSUANCE OF CAPITAL LEASES	4,510,000	3,897,560	7,320,000	7,911,303	591,303
SALE OF ASSETS	82,636	100,591	-	55,148	55,148
TRANSFERS IN(OUT) Fund A-General	6,835,895	6,611,469	6,157,697	4,944,537	(1,213,160)
TRANSFERS IN(OUT) Fund A-General	-	-	(216,295)	(216,295)	-
TRANSFERS IN(OUT) Fund G-Grants		741,434			
TRANSFERS IN(OUT) Fund E-Pension Bonds		192,382			
TRANSFERS IN(OUT) Fund L-Leased Prop		-	(205,184)	(205,184)	-
<i>Total Other Financing Sources (Uses)</i>	11,428,531	11,543,436	21,085,218	20,518,509	(566,709)
SPECIAL ITEM					
EARLY BOND RETIREMENT	-	-	(8,115,000)	(8,115,000)	-
REV LESS EXP PLUS TRANSFERS	\$ 557,893	\$ 1,135,579	\$ (2,148,427)	\$ (3,248,427)	\$ (1,100,000)

SERVICES & SUPPLIES					
250500 FINANCIAL SERVICE	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -
281300 SALES TAX ADJUSTMENT -- BOE		(20)	-	-	-
TAXES, LICENSES, DEBT SERVICE & OTHERS					
321000 INTEREST	408,550	339,052	320,791	320,240	(551)
322000 PRINCIPAL	5,109,609	5,763,857	5,533,288	5,528,031	(5,257)
CAPITAL OUTLAY					
410100 LAND ACQUISITION	-	-	-	39,634	39,634
420100 STRUCTURES	-	-	-	70,000	20,000
420200 NON-STRUCTURE	59,280	158,125	50,000	9,047,016	551,550
430100 VEHICLES	3,498,560	3,835,815	8,495,466	38,328	(36,672)
430200 OPTHER EQUIPMENT	-	-	75,000	483,687	(35,413)
430300 EQUIPMENT	1,157,571	305,826	519,100	-	-
440300 SOFTWARE	694,285	324	-	-	-

Fiscal Year 2021/22

Mid-Year Budget

Fund 212G

GRANTS FUND





BUDGET SUMMARY - GRANTS FUND 212G

Mid-Year Budget FY 2021-22

	ACTUALS FY 2019-20	ACTUALS FY 2020-21	FINAL FY 2021-22	MID-YEAR FY 2021-22	VARIANCE W/ FY 2020-21 FINAL
REVENUE:					
INTERGOVERNMENTAL	\$ 4,184,204	\$ 256,984	\$ 1,173,427	\$ 5,248,495	\$ 4,075,068
INVESTMENT & OTHER INCOME	1,045	1,260	-	2,148	2,148
OTHER PRIVATE GRANTS	-	-	-	1,108,987	1,108,987
<i>Total Revenues</i>	4,185,249	258,244	1,173,427	6,359,630	4,077,216
EXPENDITURES:					
LABOR COSTS	110,743	6,752	969,106	1,917,487	948,381
SERVICES & SUPPLIES	611,936	127,396	722,363	1,388,486	666,123
TAXES, LICENSES, DEBT SERVICE & OTHERS	2,250,237	-	-	-	-
CAPITAL OUTLAY	1,821,831	41,017	460,828	3,315,658	2,854,830
<i>Total Expenditures</i>	4,794,747	175,165	2,152,297	6,621,631	4,469,334
REVENUE LESS EXPENDITURES	(609,498)	83,079	(978,870)	(262,001)	(392,118)
OTHER FINANCING SOURCES(USES)					
TRANSFERS IN(OUT) Fund A-General	103,694	(21,495)	-	357,699	357,699
TRANSFERS IN(OUT) Fund A-General	-	54,075	-	(80,135)	(80,135)
TRANSFERS IN(OUT) Fund D-Cap Fac	-	(741,434)	-	-	741,434
<i>Total Other Financing Sources (Uses)</i>	103,694	(708,854)	-	277,564	1,018,998
REV LESS EXP PLUS TRANSFERS	\$ (505,804)	\$ (625,775)	\$ (978,870)	\$ 15,563	\$ 626,880

LABOR COSTS						
110000 WAGES	\$ 110,743	\$ 6,752	\$ 868,643	\$ 1,460,061	\$ 591,418	
120000 BENEFITS	-	-	100,463	457,426	356,963	
SERVICES & SUPPLIES						
203500 EDUCATION/TRAINING SERVICES	61,328	-	2,500	-	(2,500)	
203600 EDUCATION/TRAINING SUPPLIES	-	-	13,030	19,083	6,053	
205100 INSURANCE LBLTY, PPTY, W/C, ETC.	-	-	500	21,500	21,000	
208500 PRINTING/BINDING	-	-	13,260	230	(13,030)	
211100 BUILDING SERVICE	-	-	33,723	40,915	7,192	
219700 TELEPHONE SERVICE	-	-	-	1,000	1,000	
220500 VEHICLE MAINT SVC	-	-	5,000	5,000	-	
223200 FIRE EQUIP SUPPLY	425,786	-	-	-	-	
223600 DIESEL	-	-	6,000	10,000	4,000	
226500 COMPUTER INVENTORIABLE EQUIP	-	-	-	2,000	2,000	
227200 COMM EQUIP SUPPLY	-	-	10,000	60,000	50,000	
229200 OTHER EQUIP SUPPLY	87,399	-	-	-	-	
231400 SAFETY CLOTHING & SUPPLIES	37,423	40,281	60,192	12,328	(47,864)	
244300 MEDICAL SERVICES	-	-	-	-	-	
244400 MEDICAL SUPPLIES	-	-	-	19,000	19,000	
225100 MEDICAL EQUIP SVC	-	-	-	623,572	623,572	
225200 MEDICAL EQUIP SUP	-	44,789	111,109	156,109	45,000	
259100 OTHER SERVICE	-	42,326	351,049	340,249	(10,800)	
281100 COMPUTER SERVICES	-	-	-	20,500	20,500	
281300 SALES TAX ADJUSTMENT -- BOE	-	-	-	-	-	
289800 OTHER SUPPLIES	-	-	70,000	57,000	(13,000)	
289900 OTHER SERVICES	-	-	46,000	-	(46,000)	
TAXES, LICENSES, DEBT SERVICE & OTHERS						
342000 EQUIPMENT	2,250,237	-	-	-	-	
CAPITAL OUTLAY						
420100 STRUCTURES	-	-	-	328,326	328,326	
430100 VEHICLES	-	-	-	41,425	41,425	
430300 EQUIPMENT	1,821,831	41,017	460,828	2,945,907	2,485,079	

Fiscal Year 2021/22

Mid-Year Budget

Fund 2121

DEVELOPMENT IMPACT

FEES FUND





BUDGET SUMMARY - DEVELOPMENT IMPACT FEES FUND 2121

Mid-Year Budget FY 2021-22

	ACTUALS FY 2019-20	ACTUALS FY 2020-21	FINAL FY 2021-22	MID-YEAR FY 2021-22	VARIANCE W/ FY 2020-21 FINAL
REVENUE:					
CHARGES FOR SERVICES	\$ 1,492,492	\$ 2,842,887	\$ 1,300,000	\$ 1,459,486	\$ 159,486
INVESTMENT & OTHER INCOME	174,317	(2,455)	-	-	-
<i>Total Revenues</i>	1,666,809	2,840,432	1,300,000	1,459,486	159,486
EXPENDITURES:					
SERVICES & SUPPLIES	67,634	64,658	236,000	151,946	(84,054)
CAPITAL OUTLAY	406,314	3,256,507	5,158,742	5,278,712	119,970
<i>Total Expenditures</i>	473,948	3,321,165	5,394,742	5,430,658	35,916
REVENUE LESS EXPENDITURES	1,192,861	(480,733)	(4,094,742)	(3,971,172)	123,570
OTHER FINANCING SOURCES(USES)					
TRANSFERS IN(OUT)	-	-	-	-	-
<i>Total Other Financing Sources (Uses)</i>	-	-	-	-	-
REV LESS EXP PLUS TRANSFERS	\$ 1,192,861	\$ (480,733)	\$ (4,094,742)	\$ (3,971,172)	\$ 123,570

Fiscal Year 2021/22

Mid-Year Budget

Fund 212L

LEASED PROPERTIES FUND





BUDGET SUMMARY - LEASED PROPERTIES FUND 212L

Mid-Year Budget FY 2021-22

	ACTUALS FY 2019-20	ACTUALS FY 2020-21	FINAL FY 2021-22	MID-YEAR FY 2021-22	VARIANCE W/ FY 2020-21 FINAL
REVENUE:					
RENTAL INCOME	\$ 978,740	\$ 1,142,152	\$ 1,136,596	\$ 1,136,865	\$ 269
INVESTMENT & OTHER INCOME	16,193	3,860	-	63	63
<i>Total Revenues</i>	994,933	1,146,012	1,136,596	1,136,928	332
EXPENDITURES:					
SERVICES & SUPPLIES	313,949	311,255	814,410	889,295	74,885
TAXES, LICENSES, DEBT SERVICE & OTHERS	296,581	296,331	295,833	295,833	-
CAPITAL OUTLAY	-	-	-	-	-
<i>Total Expenditures</i>	610,530	607,586	1,110,243	1,185,128	74,885
REVENUE LESS EXPENDITURES	384,403	538,426	26,353	(48,200)	(74,553)
OTHER FINANCING SOURCES(USES)					
TRANSFERS IN(OUT) FUND A-General	-	-	-	(1,200,000)	(1,200,000)
TRANSFERS IN(OUT) FUND D-Cap Fac	-	-	205,184	205,184	-
<i>Total Other Financing Sources (Uses)</i>	-	-	205,184	(994,816)	(1,200,000)
REV LESS EXP PLUS TRANSFERS	\$ 384,403	\$ 538,426	\$ 231,537	\$ (1,043,016)	\$ (1,274,553)

SERVICES & SUPPLIES						
210300	LANSCAPE SCV/PEST CONTROL	\$ 19,475	\$ 17,557	\$ 20,958	\$ 20,958	\$ -
211100	BUILDING SERVICE	29,917	30,689	63,318	63,318	-
211200	BUILDING SUPPLY	2,604	5,418	17,500	17,500	-
213100	ELECTRICAL SERVICE	2,410	2,588	5,508	5,508	-
215100	MECH SYSTEMS SERVICE	48,529	34,230	482,831	562,121	79,290
216700	PLUMBING SERVICES	1,694	2,294	3,207	3,207	-
219100	ELECTRICITY	90,501	92,396	87,753	81,808	(5,945)
219200	NATURAL GAS	11,391	18,591	15,604	14,460	(1,144)
219300	REFUSE SERVICE	2,397	2,397	3,744	3,931	187
219500	SEWER SERVICE	8,213	7,313	6,589	7,840	1,251
219800	WATER SERVICE	17,585	15,603	16,243	17,489	1,246
232100	CUSTODIAL SERVICE	75,418	78,363	87,019	87,019	-
281300	SALES TAX ADJUSTMENTS	(46)	-	-	-	-
296200	PARKING CHARGES	3,861	3,816	4,136	4,136	-
TAXES, LICENSES, DEBT SERVICE & OTHERS						
321000	INTEREST	191,295	186,425	181,298	181,298	-
322000	PRINCIPAL	105,286	109,906	114,535	114,535	-
CAPITAL OUTLAY						
410100	LAND ACQUISITION	-	-	-	-	-
420100	STRUCTURES/IMPROVEMENTS	-	-	-	-	-

Fiscal Year 2021/22

Mid-Year Budget

Fund 212M

IGT FUND





BUDGET SUMMARY - IGT FUND 212M

Mid-Year Budget FY 2021-22

	ACTUALS FY 2019-20	ACTUALS FY 2020-21	FINAL FY 2021-22	MID-YEAR FY 2021-22	VARIANCE W/ FY 2020-21 FINAL
REVENUE:					
CHARGES FOR SERVICES	\$ 14,863,756	\$ 15,398,214	\$ 24,100,000	\$ 7,908,757	\$ (16,191,243)
INVESTMENT & OTHER INCOME	235,290	(54,283)	-	-	-
<i>Total Revenues</i>	15,099,046	15,343,931	24,100,000	7,908,757	(16,191,243)
EXPENDITURES:					
SERVICES & SUPPLIES	6,116,247	6,151,628	9,500,000	3,173,172	(6,326,828)
<i>Total Expenditures</i>	6,116,247	6,151,628	9,500,000	3,173,172	(6,326,828)
REVENUE LESS EXPENDITURES	8,982,799	9,192,303	14,600,000	4,735,585	(9,864,415)
OTHER FINANCING SOURCES(USES)					
TRANSFERS IN(OUT) Fund A-General	(9,220,000)	(9,400,000)	(9,400,000)	(14,126,000)	(4,726,000)
<i>Total Other Financing Sources (Uses)</i>	(9,220,000)	(9,400,000)	(9,400,000)	(14,126,000)	(4,726,000)
REV LESS EXP PLUS TRANSFERS	\$ (237,201)	\$ (207,697)	\$ 5,200,000	\$ (9,390,415)	\$ (14,590,415)

Fiscal Year 2021/22

Mid-Year Budget

POSITION AUTHORIZATION DOCUMENT





POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

FY 2021-22

SUMMARY				
Full-time Positions				
	Authorized Positions	Actual Filled Positions	Funded Positions	Proposed Changes
Office of the Fire Chief	9	7	7	0
Operations	630	570	593	0
Support Services	68	63	65	0
Administration	32	31	32	0
Total	739	671	697	0



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

FY 2021-22

OFFICE OF THE FIRE CHIEF

Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Fire Chief	1	1	1		Todd Harms
Assistant Chief	1	0	0		<i>Vacant - not funded</i>
Day Staff Captain, Staff Officer	1	0	0		<i>Vacant - not funded</i>
Day Staff Captain, PIO	1	1	1		Parker Wilbourn
Community Relations Coordinator	1	1	1		Chris Dargan
Day Staff Local 522 VP-Representative	1	1	1		BC Matt Cole
Sr Staff Administrative Coordinator	1	1	1		Jill Guzman
Administrative Specialist, Office of the Fire Chief	1	1	1		Erin Castleberry
Board Clerk	1	1	1		Melissa Penilla
	9	7	7	0	



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

FY 2021-22

OPERATIONS BRANCH							
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments		
Deputy Chief, Operations	1	1	1		Adam Mitchell		
Administrative Specialist, Operations Branch	1	1	1		Carmen Delgado		
Assistant Chief, Operations (A-B-C)	3	3	3		M. Lozano	C. Greene	
Day Battalion Chief, Special Operations	1	1	1		Joseph Fiorica		
Staffing Specialist	1	1	1		Lara Kelley		
Office Technician, Operations Branch	1	1	1		Joanna Navarro		
FIRE SUPPRESSION					A	B	
Battalion Chiefs	15	15	15		B5 - S. Perryman B13 - C. Reed B7 - R. Carollo B9 - B. Barthel B14 - S. Daly	B5 - K. Fong B13 - J. Vestal B7 - C. Simmons B9 - C. Vestal B14 - A. House	
Fire Captains	135	131	132		Numbers do not include 7 Day Staff & 3 SRP Capt.		
Fire Engineers	135	110	132				
Firefighters	258	256	252		Actual filled includes 2 Day Staff (Blaschke, White) Authorized & Funded increased by 21 due to Grant		
SINGLE ROLE PARAMEDIC PROGRAM (SRPP)							
Captains	3	3	3		Shawn Burke, Matthew Smotherman, Shannon Chamberlin		
Paramedics (FT)	40	20	16				
Emergency Medical Technicians (EMT)	18	10	18				
EMERGENCY PREPAREDNESS - SPECIAL OPERATIONS							
Chief Pilot	1	1	1		Montie Vanlandingham		
EMERGENCY MEDICAL SERVICES (EMS)							
Assistant Chief, EMS	1	1	1		B. Law		
Day Staff Battalion Chief, EMS	1	1	1		B. Gonsalves		
Day Staff Captain, EMS	3	3	3		Scott Shield, Joe Schmitt, Ryan McMahon		
Administrative Specialist, EMS	1	1	1		Yuri Torres		
EMS System Technician	2	2	2		Marcy Mateo, Cynthia Hamilton		
TRAINING/SAFETY							
Assistant Chief, Training	1	1	1		J. Rudnicki		
Day Staff Captain, Training	3	3	3		Daniel Hoy, Corey Kuebler, Joe Aldrich		
Health & Fitness Program Manager	1	1	1		Patrick Gallagher		
Administrative Specialist, Training	1	1	1		Dana Lipps		
SAFETY							
Day Staff Captain, Safety	1	0	0		Vacant - not funded		
Safety Specialist	2	2	2		Robert Sestito, Brian Spence		
	630	570	593	0			



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

FY 2021-22

SUPPORT SERVICES BRANCH

Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Deputy Chief, Support Services	1	1	1		Tyler Wagaman
Assistant Chief	1	0	0		Chief Executive Director of SRFECC
LOGISTICS					
Logistics/Purchasing Manager	1	1	1		Mark Jones
Assistant Logistics Manager	1	1	1		Mark Siebert
Logistics Technician	7	7	7		Berkey, Crusto, Knapp, Lamons, Putman, Thomas, Graham
Procurement Specialist	1	1	1		Courtney Moore
Office Technician	1	1	1		Amanda Berkey
FACILITIES					
Facilities Manager	1	1	1		John Raeside
Facilities Technician	4	4	4		Joe Eachus, Aldrey Almeria, Dave Koopmeiners, Tim Miller
FLEET MAINTENANCE					
Fleet Manager	1	1	1		Shea Pursell
Assistant Fleet Manager	1	1	1		Tim Swank
Fire Mechanic	11	11	11		Christian, Courtney, Davison, Geaney, Mansel, Moose, Mull, Petrucci, Rhodes, Snuffer, Stites
Parts Buyer	1	1	1		Matthew Freeman
Accounting Technician	1	1	1		Amy Peterson
COMMUNITY RISK REDUCTION					
Fire Marshal	1	1	1		Lisa Barsdale
Deputy Fire Marshal	1	1	1		Chrishana Fields
Administrative Specialist	1	1	1		Lisa Gates
Plan Intake Specialist	3	3	3		Shana Mamulski, Cora Zielinski, Michael Toney
Office Technician	3	3	3		Nanette Goodwin, Kendra Clark, Dareius Tucker
Supervising Inspector	3	3	3		A. Nygren, J. Smith, D. Schmidt
Fire Inspector II	13	4	4		Ganea, Hampton, Klets, Olivares Reclassified Fire Inspector II to Fire Investigator II
Fire Inspector I		7	7		Aney, Batiz, Christensen, Harlow, Kauppi, Rieger, Smittle (2 Vacant between Inspector II & I)
Geographic Information Specialist II	1	0	1		Vacant
Community Relations Specialist	2	2	2		Brenda Briggs, Rebecca Alessandri
COMMUNICATIONS DIVISION					
Communications Manager	1	1	1		Steve Jordan
Communications Technician II	2	2	2		James Day, Alex Ybarra
ARSON					
Supervising Investigator	1	1	1		Chris Rogers - Days
Fire Investigator II	3	2	3		Steve Johnson, Paul Tualla, Vacant
	68	63	65	0	



POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

FY 2021-22

ADMINISTRATIVE BRANCH					
Position	Auth'd Positions	Actual Filled Positions	Funded Positions	Proposed Changes	Employee(s) / Comments
Deputy Chief, Administration	1	1	1		Ty Bailey
HUMAN RESOURCES					
Human Resources Manager	1	1	1		Melisa Maddux
Administrative Specialist	1	1	1		Michelle Dehoney
Human Resources Analyst	1	1	1		Olesya Melnichuk
Human Resources Specialist	3	3	3		Giovanna Read, Leslie Miller, Candace Sarlis
FINANCE					
Chief Financial Officer	1	1	1		Dave O'Toole
Controller	1	1	1		Ronald Empedrad
Payroll Supervisor	1	1	1		Sarah Ortiz
Payroll Analyst	1	1	1		Robyn Almeida
Financial Analyst	1	1	1		Tara Maeller
Accounting Specialist	2	2	2		RMarie Jones, Natividad Manalo
Accounting Technician	6	5	6		Brown, Cheung, Falls, Guerrero, Houston, vacant
DEVELOPMENT					
Chief Development Officer	1	1	1		Jeff Frye
INFORMATION TECHNOLOGY (IT)					
Director, Information Technology	1	1	1		Mat Roseberry
Office Technician	1	1	1		Alla Zablotskiy
Business Applications Analyst	2	2	2		Sherri Martuci, Marquise Tucker
Network Systems Engineer	1	1	1		Ken Lin
Network Systems Administrator	2	2	2		May Foroudi, Ben Miller
Computer Systems Supervisor	1	1	1		Arthur Hong
Computer Systems Technician	2	2	2		Santiago Naranjo, Alex Vasquez
Help Desk Technician	1	1	1		Ethan Foster
	32	31	32		

SACRAMENTO METROPOLITAN FIRE DISTRICT
 Pay Schedule for Fiscal Year 2021-22
 Effective as of 03/01/2022

	Monthly Base Pay				
	Step 1	Step 2	Step 3	Step 4	Step 5
Fire Chief	\$ 24,481.52				
Senior Management Staff - Unrepresented Confidential					
Chief Deputy					\$ 23,412.72
Deputy Chief					22,297.82
Assistant Chief					19,513.70
Fire Marshal					20,485.34
Chief Financial Officer					19,513.70
Chief Development Officer					20,485.34
					16,926.41
					17,769.73
					16,926.41
					17,769.73
Management Staff - Unrepresented Confidential					
Director of Information Technology	\$ 11,374.37	\$ 11,939.93	\$ 12,534.11	\$ 13,158.20	\$ 13,813.46
Economic Development Manager	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
Facility Manager	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
Controller	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
Fleet Manager	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
Human Resource Manager	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
Logistics Manager	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
Communications Manager	9,474.70	9,945.57	10,440.11	10,959.56	11,503.94
CQI Manager	9,389.99	9,855.87	10,345.44	10,859.93	11,399.28
Chief Pilot	9,291.60	9,752.50	10,235.82	10,742.82	11,275.97
Grant / Economic Dev Coor	9,271.66	9,732.57	10,215.89	10,724.13	11,257.29
Assistant Logistics Manager	8,420.85	8,839.41	9,277.90	9,738.80	10,222.11
Assistant Fleet Manager	8,420.85	8,839.41	9,277.90	9,738.80	10,222.11
Unrepresented Confidential - Exempt					
Network Systems Engineer	\$ 9,099.76	\$ 9,551.95	\$ 10,026.54	\$ 10,524.83	\$ 11,048.00
Computer Systems Supervisor	8,551.66	8,976.43	9,422.38	9,890.76	10,381.56
Purchasing Agent	7,971.17	8,366.03	8,780.87	9,216.85	9,674.01
Accounting Supervisor	7,761.88	8,146.82	8,550.41	8,975.19	9,421.15
Human Resources Analyst	7,613.65	7,991.09	8,387.23	8,803.26	9,240.54
Facilities Supervisor	7,509.02	7,881.46	8,272.62	8,683.70	9,114.70
Administrative Analyst	7,465.42	7,835.39	8,224.02	8,632.61	9,061.15
Business Application Analyst	7,465.42	7,835.39	8,224.02	8,632.61	9,061.15
Payroll Analyst	7,465.42	7,835.39	8,224.02	8,632.61	9,061.15
Financial Analyst	7,465.42	7,835.39	8,224.02	8,632.61	9,061.15
Board Clerk	6,830.11	7,168.93	7,523.94	7,896.43	8,287.57
Office Manager / Workers' Comp Spec	6,830.11	7,168.93	7,523.94	7,896.43	8,287.57
Staffing Specialist	6,830.11	7,168.93	7,523.94	7,896.43	8,287.57
Sr. Staff Adm Coor/Fire Chief's Secty	6,304.42	6,617.08	6,944.70	7,288.52	7,649.77
Procurement Specialist	5,040.06	5,289.20	5,550.79	5,824.84	6,112.60
Accounting Specialist	5,040.06	5,289.20	5,550.79	5,824.84	6,112.60
Human Resources Specialist	5,040.06	5,289.20	5,550.79	5,824.84	6,112.60
Payroll Specialist	5,040.06	5,289.20	5,550.79	5,824.84	6,112.60
Administrative Specialist	5,040.06	5,289.20	5,550.79	5,824.84	6,112.60
Unrepresented Confidential - Non-Exempt					
Network Systems Administrator	\$ 8,227.77	\$ 8,636.37	\$ 9,064.87	\$ 9,514.56	\$ 9,986.67
Database Technician	7,761.88	8,146.82	8,551.66	8,976.43	9,422.38
Communications Technician III	6,938.48	7,282.29	7,643.55	8,022.24	8,420.85
Communications Technician II	6,766.56	7,101.66	7,454.19	7,824.16	8,212.84
Computer Systems Technician	5,682.81	5,984.36	6,258.32	6,568.53	6,893.64
Warehouse Supervisor	5,616.80	5,894.57	6,186.09	6,492.52	6,813.91
Health & Fitness Program Manager	5,320.33	5,583.17	5,859.71	6,149.96	6,453.91
Help Desk Technician	4,467.03	4,687.54	4,917.99	5,160.91	5,416.27
Administrative Support Personnel					
Facilities Technician	\$ 6,831.35	\$ 7,170.20	\$ 7,525.20	\$ 7,898.90	\$ 8,291.31
Facilities Assistant	5,231.88	5,489.74	5,761.31	6,046.57	6,345.53
Safety Specialist	5,040.06	5,289.20	5,550.79	5,824.84	6,112.60
Plan Intake Specialist	5,040.06	5,289.20	5,550.79	5,824.84	6,112.60
Video Technician	4,957.85	5,203.23	5,459.86	5,730.17	6,012.94
Logistic Technician	4,691.25	4,922.95	5,165.87	5,421.23	5,689.04
Accounting Technician	4,475.78	4,696.23	4,927.94	5,170.84	5,426.22
EMS Systems Technician	4,475.78	4,696.23	4,927.94	5,170.84	5,426.22
Office Technician	3,928.89	4,121.99	4,325.03	4,538.05	4,762.28
	Hourly Rate				
	Step 1	Step 2	Step 3		
SRPP - Paramedic	\$ 21.59	\$ 22.65	\$ 23.80		
SRPP - EMT	\$ 19.15	\$ 20.08	\$ 21.10		

SACRAMENTO METROPOLITAN FIRE DISTRICT
 Pay Schedule for Fiscal Year 2021-22
 Effective as of 03/01/2022

	Monthly Base Pay						
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Local 522							
Recruit Firefighter							\$ 5,385.13
Firefighter	\$ 6,206.02	\$ 6,512.48	\$ 6,833.84	\$ 7,171.42	\$ 7,526.45	\$ 7,898.90	\$ 8,290.06
Fire Engineer	7,555.11	7,928.81	8,321.20	8,733.52	9,165.79		
Fire Captain	8,455.74	8,874.28	9,314.00	9,774.91	10,259.50		
Battalion Chief	10,274.45	10,783.92	11,318.32	11,880.13	12,469.35		
Fire Inspector I	5,605.59	5,880.90	6,171.15	6,475.09	6,793.99		
Fire Inspector II	7,558.83	7,932.56	8,324.94	8,737.26	9,169.51		
Fire Supervising Inspector	8,459.47	8,878.01	9,317.74	9,778.65	10,263.23		
Deputy Fire Marshal	10,063.91	10,562.19	11,085.39	11,634.73	12,211.48		
Fire Investigator I	5,601.86	5,877.16	6,167.40	6,471.34	6,790.25		
Fire Investigator II	7,555.11	7,928.81	8,321.20	8,733.52	9,165.79		
Fire Supervising Investigator	8,455.74	8,874.28	9,314.00	9,774.91	10,259.50		
Public Education Technician	4,980.28	5,224.41	5,481.03	5,751.34	6,034.11		
Community Relations Specialist	5,467.32	5,736.39	6,019.16	6,315.63	6,627.07		
Community Relations Coordinator	5,974.32	6,268.30	6,577.24	6,902.36	7,243.67		
Geographic Information Specialist I & II	5,544.56	5,817.35	6,103.86	6,404.07	6,720.48		
Shop Assistant	3,849.18	4,037.27	4,235.36	4,443.36	4,661.37		
Parts Buyer	5,558.25	5,832.31	6,120.07	6,421.53	6,737.93		
Fire Mechanic	6,897.36	7,237.44	7,594.94	7,969.93	8,363.56		
Master Fire Mechanic	7,672.20	8,050.88	8,449.51	8,868.04	9,306.53		

Hourly Positions	Hourly Rate
Hourly Employees	\$ 15.00
PT Helicopter Pilot	61.80
PT Helicopter Mechanic	46.35
P/T PA/Nurse Prac	80.00

Revised as of 03/01/2022 and adopted by the Board as of



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-

RESOLUTION NO. 2022-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

**RESOLUTION ADOPTING THE MID-YEAR BUDGET
FOR THE GENERAL OPERATING FUND 212A FOR
FISCAL YEAR 2021/2022**

WHEREAS, hearings have been terminated during which time all additions and deletions to the Mid-year Budget for the General Operating Fund 212A for Fiscal Year 2021/2022 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year Budget for General Operating Fund 212A for the Fiscal Year 2021/2022 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	AMOUNT TO INCREASE/ (DECREASE)
10	212A	2129212	2129212000	SALARIES & EMPLOYEE BENEFITS	\$9,869,153
20	212A	2129212	2129212000	SERVICES & SUPPLIES	1,838,782
30	212A	2129212	2129212000	OTHER CHARGES	(118,029)
50	212A	2129212	2129212000	OPERATING TRANSFER OUT (To 212D & 212G)	(2,269,125)
Net Increase in Expenditures & Transfers Out					9,320,781
59	212A	2129212	2129212000	OPERATING TRANSFER IN (From 212D, 212L, 212M)	5,845,865
Net Increase in Budgetary Requirement					\$3,474,916

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources, Fund Balance Available and Property Taxes.

BE IT FURTHER RESOLVED that the Mid-year Budget for Fund 212A for Fiscal Year 2021/2022 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

PASSED AND APPROVED this 10th day of March 2022, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board

ATTACHMENTS:

- 212A Mid-year Budget Summary for FY2021/22 Schedule
- 212A Revenue Detail Schedule
- 212A Expenditure Detail Schedule



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

TODD HARMS
Fire Chief

RESOLUTION NO. 2022-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

**RESOLUTION ADOPTING THE MID-YEAR BUDGET
FOR THE CAPITAL FACILITIES FUND 212D FOR
FISCAL YEAR 2021/2022**

WHEREAS, hearings have been terminated during which time all additions and deletions to the Mid-year Budget for the Capital Facilities Fund 212D for Fiscal Year 2021/2022 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year Budget for the Capital Facilities Fund 212D for the Fiscal Year 2021/2022 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	AMOUNT TO INCREASE/ (DECREASE)
30	212D	2123000	2123000000	OTHER CHARGES	(\$5,808)
42	212D	2123000	2123000000	CAPITAL ASSETS-STRUCTURES	(406,834)
43	212D	2123000	2123000000	CAPITAL ASSETS-EQUIPMENT	479,465
Net Increase in Expenditures & Transfers Out					66,823
59	212D	2123000	2123000000	OPERATING TRANSFER IN (From 212A & 212E & 212G)	(1,679,528)
Net Decrease in Budgetary Requirement					(\$1,612,705)

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

BE IT FURTHER RESOLVED that the Mid-year Budget for Fund 212D for Fiscal Year 2021/2022 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

PASSED AND APPROVED this 10th day of March 2022, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board

ATTACHMENTS:

212D Mid-year Budget Summary for FY2021/2022 Schedule



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3700

TODD HARMS
Fire Chief

RESOLUTION NO. 2022-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

**RESOLUTION ADOPTING THE MID-YEAR BUDGET
FOR THE GRANTS FUND 212G FOR
FISCAL YEAR 2021/2022**

WHEREAS, hearings have been terminated during which time all additions and deletions to the Mid-year Budget for the Grants Fund 212G for Fiscal Year 2021/2022 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year in the Grants Fund 212G for the Fiscal Year 2021/2022 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND		COST CENTER	ACCOUNT CATEGORY	AMOUNT TO INCREASE/ (DECREASE)
		CENTER	CENTER			
10	212G	2126000	2126000000	SALARIES & EMPLOYEE BENEFITS		(\$2,525,498)
20	212G	2126000	2126000000	SERVICES & SUPPLIES		(116,836)
42	212G	2126000	2126000000	CAPITAL ASSETS-BUILDINGS		328,326
43	212G	2126000	2126000000	CAPITAL ASSETS-EQUIPMENT		(206,275)
50	212G	2126000	2126000000	OPERATING TRANSFER OUT (From 212D)		-
Net Decrease in Budgetary Requirement						(\$2,520,283)
59	212G	2126000	2126000000	OPERATING TRANSFER IN (From 212A)		50,157
Net Decrease in Budgetary Requirement						(\$2,470,440)

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

BE IT FURTHER RESOLVED that the Mid-year Budget for Fund 212G for Fiscal Year 2021/2022 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

PASSED AND APPROVED this 10th day of March 2022, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board

ATTACHMENTS:
212G Mid-year Budget Summary for FY 2021/22 Schedule



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3700

TODD HARMS
Fire Chief

RESOLUTION NO. 2022-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

RESOLUTION ADOPTING THE MID-YEAR BUDGET
FOR THE IMPACT FEES FUND 212I FOR
FISCAL YEAR 2021/2022

WHEREAS, hearings have been terminated during which time all additions and deletions to the Mid-year Budget for the Impact Fees Fund 212I for Fiscal Year 2021/2022 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year in the Impact Fees Fund 212I for the Fiscal Year 2021/2022 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND	COST	ACCOUNT CATEGORY	AMOUNT TO INCREASE/ (DECREASE)
		CENTER	CENTER		
20	212I	2129000	2129000000	SERVICES & SUPPLIES	(\$84,054)
42	212I	2129000	2129000000	CAPITAL ASSETS-BUILDINGS	129,582
43	212I	2129000	2129000000	CAPITAL ASSETS-EQUIPMENT	(9,612)
Net Increase in Budgetary Requirement					\$35,916

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

BE IT FURTHER RESOLVED that the Mid-year Budget for Fund 212I for Fiscal Year 2021/2022 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

PASSED AND APPROVED this 10th day of March 2022, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board

ATTACHMENTS:

212I Mid-year Budget Summary for FY 2021/22 Schedule



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3700

TODD HARMS
Fire Chief

RESOLUTION NO. 2022-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

RESOLUTION ADOPTING THE MID-YEAR BUDGET
FOR THE LEASED PROPERTIES FUND 212L FOR
FISCAL YEAR 2021/2022

WHEREAS, hearings have been terminated during which time all additions and deletions to the Mid-year Budget for the Leased Properties Fund 212L for Fiscal Year 2021/2022 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year Budget in the Leased Properties Fund 212L for the Fiscal Year 2021/2022 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND	CENTER	CENTER	COST	AMOUNT TO INCREASE/ (DECREASE)
20	212L	2127000	2127000000		SERVICES & SUPPLIES	\$74,885
50	212L	2127000	2127000000		OPERATING TRANSFER OUT (To 212A)	1,200,000
7100000	212L	2127000	2127000000		USE OF FUND BALANCE RESERVED	-397,575
Net Increase in Budgetary Requirement						\$877,310

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

BE IT FURTHER RESOLVED that the Mid-year Budget for Fund 212L for Fiscal Year 2021/2022 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

PASSED AND APPROVED this 10th day of March 2022, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board

ATTACHMENTS:
212L Mid-year Budget Summary for FY2021/22 Schedule



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA 95655 Phone (916) 859-4300 Fax (916) 859-3700

TODD HARMS
Fire Chief

RESOLUTION NO. 2022-_____
BEFORE THE GOVERNING BOARD OF
THE SACRAMENTO METROPOLITAN FIRE DISTRICT
County of Sacramento, State of California

RESOLUTION ADOPTING THE MID-YEAR BUDGET
FOR THE INTERGOVERNMENTAL TRANSFER FUND (IGT) 212M
FOR FISCAL YEAR 2021/2022

WHEREAS, hearings have been terminated during which time all additions and deletions to the Mid-year Budget for the IGT Fund 212M for Fiscal Year 2021/2022 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Mid-year in the IGT Fund 212M for the Fiscal Year 2021/2022 will be and is hereby adopted in accordance with the following:

OBJECT	FUND	FUND	CENTER	CENTER	ACCOUNT CATEGORY	AMOUNT TO INCREASE/ (DECREASE)
20	212M	2121100	2121100000	SERVICES & SUPPLIES		(\$6,326,828)
50	212M	2121100	2121100000	OPERATING TRANSFER OUT (To 212A)		4,726,000
Net Decrease in Budgetary Requirement						(\$1,600,828)

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all Revenue Sources and Fund Balance Available.

BE IT FURTHER RESOLVED that the Mid-year Budget for Fund 212M for Fiscal Year 2021/2022 will be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

PASSED AND APPROVED this 10th day of March 2022, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: _____
President, Board of Directors

Attested By:

Clerk of the Board

ATTACHMENTS:

212M Mid-year Budget Summary for FY 2021/22 Schedule