

# LOS RIOS COMMUNITY COLLEGE DISTRICT

## BOARD MEETING AGENDA

Wednesday, June 12, 2024

5:30pm

### ***Meeting Location:***

Los Rios Community College District  
Board Room  
1919 Spanos Court  
Sacramento, CA 95825

#### **1. CALL TO ORDER**

Board President

#### **2. ORAL COMMUNICATIONS**

*The public may comment on any items within the Board's jurisdiction, even if the items are not on the agenda only during this portion of the meeting. However, the law prohibits action by the Board on non-agenda items. Speakers are limited to up to three minutes. If you wish to speak to a particular item on the current board agenda, your comments will be taken up at the time the Board takes up that item.*

*Members of the public have two options to offer public comment:*

1. Email your full name and the matter you wish to speak about to [board@losrios.edu](mailto:board@losrios.edu) by 3:00pm on the day of the meeting, and you will be called on by the Board President during this portion of the meeting.
2. Submit a yellow "Speaker's Card" to the Clerk of the Board before the meeting is called to order.

#### **3. SPECIAL ORDER OF BUSINESS**

A. Seating of Student Trustee

Brian King

#### **4. CONSENT CONSIDERATIONS**

*A member of the Board may request that an item be removed for further discussion and separate action.*

A. Board Meeting Minutes: May 8, 2024 (page 3)	Brian King
B. Resolution No. 2024-05: 2024-25 Appropriation Limitation (page 11)	Mario Rodriguez
C. 2023-24 Budget Revision No. 2 (page 14)	Mario Rodriguez
D. Child Development Centers Program Self-Evaluation (page 29)	Mario Rodriguez
E. Special Event Authorization (page 49)	Peter Khang
F. Disposition of Surplus Equipment (page 50)	Mario Rodriguez
G. Ratify: Bid Transactions (page 51)	Mario Rodriguez
H. Ratify: Affiliation and Other Agreements (page 52)	Mario Rodriguez
I. Ratify: Grants and Contracts Awarded (page 53)	Brian King
J. Purchase Orders, Warrants, Checks and Electronic Transfers (page 56)	Mario Rodriguez
K. Short-Term Temporary Employees (page 58)	Mario Rodriguez
L. LRSA Salary Schedule Revision, 2023-2024 (page 60)	Mario Rodriguez
M. Fiscal Year 2024-25 Salary Schedules for Employment Service Agreements and Professional Expert Agreements (page 62)	Mario Rodriguez
N. Human Resources Transactions (page 65)	Mario Rodriguez

#### **5. COLLECTIVE BARGAINING (ACTION)**

A. Public Hearing: Revised Initial Collective Bargaining Proposal – SEIU 2024-27 (page 91)

Mario Rodriguez

#### **6. ACTION**

A. Resolution 2024-06: Five Year Capital Outlay Plan (page 91)

Mario Rodriguez

B. 2024-25 District Tentative Budgets (page 96)

Mario Rodriguez

C. Folsom Lake College: Renaming the Rancho Cordova Center to the FLC Rancho Cordova Center - Empowered by Sutter Health (page 105)	Art Pimentel
D. Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Black Oak Mine Unified School District (page 108)	Art Pimentel
E. Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Rio Valley Charter School (page 125)	Albert Garcia

## 7. BOARD MEMBER REPORTS

## 8. FUTURE AGENDA ITEMS

## 9. REPORTS and COMMENTS

- Student Association
- Classified Senate
- Academic Senate
- Other Recognized Constituencies
- Chancellor's Report

## 10. CLOSED SESSION

*Closed session may be held as authorized by law for matters including, but not limited to collective bargaining (Rodda Act), Education Code provisions, pending litigation, etc. Closed Session is not open to the public.*

- A. Conference with Labor Negotiators (Government Code section 54957.6). Agency designated representatives: Chancellor Brian King and Executive Vice Chancellor Mario Rodriguez. Employee organizations: SEIU Local 1021, LRCFT, LRCEA, and LRSA

## 11. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY

## 12. ADJOURNMENT

LOS RIOS BOARD OF TRUSTEES			
Pamela Haynes President • Area 5	Kelly Wilkerson Vice President • Area 4	Dustin Johnson • Area 1 Robert Jones • Area 2 John Knight • Area 3	Deborah Ortiz • Area 6 Tami Nelson • Area 7 Medhi Sougrati • Student Trustee
Regular Board Meetings are generally held every second Wednesday of the month at 5:30 pm • Note: Meeting times and locations are subject to change. For current information, call the District Office at (916) 568-3039. Next Regular Board Meeting: July 10, 2024			
Public records provided to the Board for the items listed on the open session portion of this agenda will be posted on the District's website: <a href="http://www.lrosrios.edu">www.lrosrios.edu</a> as soon as they are available.			
<b>Help Us Help You</b> Los Rios Community College District strives to make reasonable accommodations in all of its programs, services and activities for all qualified individuals with disabilities. Notification (568-3039) 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. The District will swiftly resolve those requests consistent with the ADA and resolving any doubt in favor of accessibility.			
<b>Los Rios Community College District Indigenous Land Acknowledgment Statement</b> In the spirit of community and social justice, we acknowledge the land on which our four colleges reside as the traditional homelands of the Nisenan, Maidu, and Miwok tribal nations. These sovereign people have been the caretakers of the health of the rivers, the wildlife, the plant life, and the overall eco-social balance in the greater Sacramento region since time immemorial.			
Despite centuries of genocide and occupation, the Nisenan, Maidu, and Miwok continue as vibrant and resilient tribes and bands, both Federally recognized and unrecognized. Tribal citizens of these nations continue to be an active and important part of our Los Rios college community. We take this opportunity to acknowledge the land and our responsibility to the original peoples, the present-day Nisenan, Maidu, and Miwok tribal nations.			

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Board Meeting Minutes: May 8, 2024	ATTACHMENT: None	
	ENCLOSURE: None		
	STRATEGIC PLAN GOAL(S): 5		
AGENDA ITEM:	Consent Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Brian King Brian King, Chancellor	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King Brian King, Chancellor	ACTION	
		INFORMATION	

**STATUS:**

The minutes of the Board of Trustees meeting held on May 8, 2024 are attached for the Board's review and consideration.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the minutes of the meeting held on May 8, 2024.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Board Meeting Minutes**  
**Wednesday, May 8, 2024**

## **1. CALL TO ORDER**

The board meeting was called to order by President Haynes at 5:30 p.m., in the Student Center Board Room at American River College, 4700 College Oak Drive, Sacramento, CA 95841.

***Present:***

Pam Haynes, President  
Kelly Wilkerson, Vice President  
Dustin Johnson  
John Knight  
Robert Jones  
Deborah Ortiz  
Tami Nelson

John Doherty, Student Trustee

Brian King, Chancellor

## **2. ORAL COMMUNICATIONS**

President Haynes recognized Student Trustee John “Jay” Dougherty for his outstanding service on the Board over the last year.

American River College President Lisa Cardoza recognized the ARC Women’s Tennis team for their second straight 3C2A State Championship, and the Men’s Rugby Club for their Northern California D1AA Championship.

The following individuals addressed the Board of Trustees regarding the Los Rios Prison Reentry Program (PREP):

1. Belinda Lum
2. Michael Henderson
3. Nick Miller
4. Christian Ramirez
5. David Cable
6. Justin Hedden
7. Veronica Lopez
8. Kalinda Jones
9. Nicole Griffin
10. Alex Peshkoff

Mo Kashmiri addressed the Board of Trustees regarding agenda item 7.A Sustainability Update.

### **3. CONSENT CONSIDERATIONS**

*A motion was made by Trustee Knight, seconded by Trustee Wilkerson, that the Board of Trustees approve Consent Consideration items A through I.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones, Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

#### A. Board Meeting Minutes: April 10, 2024

*That the Board of Trustees approve the minutes of the board meeting held on April 10, 2024.*

#### B. Curriculum Proposals: American River, Cosumnes River and Folsom Lake Colleges

*That the Board of Trustees approve the curriculum proposals for American River, Cosumnes River and Folsom Lake Colleges.*

#### C. District Quarterly Financial Status Report (311Q)

*That the Board of Trustees receive the March 31, 2024, Quarterly Financial Status Report (CCFS-311Q) and the related financial statement listed in the May board agenda packet.*

#### D. Los Rios Colleges Foundation – Quarterly Investment Report

*That the Board of Trustees receive the Foundation Quarterly Investment Report for the quarter ended March 31, 2024.*

#### E. Disposition of Stale District Records

*That the Board of Trustees approve the destruction of the documents listed in the May board agenda packet.*

#### F. Ratify: Bid Transactions

*That the Board of Trustees ratify and/or approve the bid transaction as herein listed.*

CHANGE ORDERS				
Bid №	Change Amount	Change Number	Vendor	New Contract Total
22001	\$42,717.00	6	D.G. Granade, Inc.	\$4,909,424.00
24009	\$6,593.77	1	Pride Industries	\$210,793.77

24009	\$925.23	2	Pride Industries	\$211,719.00
23002	\$246,474.20	3	F & H Construction	\$6,021,148.23
23022	\$6,855.24	1	Creekside Commercial	\$2,166,662.24

G. Ratify: Grants and Contracts Awarded

*That the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.*

Title, Description, Term, Project Administrator	College /Unit	Amount	Source
Community Connect Program <ul style="list-style-type: none"> <li>Funding is being used to spread awareness of and promote resources such as the California Earned Income Tax Credit, Young Child Tax Credit, Federal Earned Income Tax Credit, Federal Child Tax Credit, and other public benefits available to students.</li> <li>03/01/2024-06/30/2024</li> <li>Administrator: Oscar Mendoza Plascencia, Director of Basic Needs and Student Support</li> </ul>	CRC	\$5,000	Foundation for California Community Colleges
California Early Mentor Program <ul style="list-style-type: none"> <li>Funding will provide guidance to students entering the Early Childhood Education profession and to current childcare directors and teachers.</li> <li>07/01/2023-06/30/2024</li> <li>Administrator: Narinedat Madramootoo, Dean, Health and Education</li> </ul>	ARC	\$714	California Department of Social Services
Zero Textbook Cost Acceleration Grant <ul style="list-style-type: none"> <li>Funding is being used to develop and implement zero textbook-cost degree and CTE certificates that are non-duplicative, sustainable, and reduce the overall cost of education for students and decrease the time it takes students to complete degree and CTE certificate programs.</li> <li>10/31/2023-12/31/2026</li> <li>Administrator: Dana Wassmer, Associate Vice President, Economic and Workforce Development</li> </ul>	CRC	\$818,576	California Community Colleges Chancellors Office

H. Purchase Orders, Warrants, Checks and Electronic Transfers

*That the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the schedule below.*

PURCHASE ORDERS		
General Fund	0001129676 – 0001133521 B240766-B240774	\$ 16,893,658.18
Capital Outlay Fund	0003019737-0003019844	
Child Development Fund	0006001213-0006001218	

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*May 8, 2024*

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Self-Insurance Fund	0009000522-0009000522	
<b>WARRANTS</b>		
General Fund	865257-866436	\$ 24,573,276.10
General Fund-ARC Instructional Related	012943-013017	
General Fund-CRC Instructional Related	024629-024648	
General Fund-FLC Instructional Related	032265-032273	
General Fund-SCC Instructional Related	049649-049694	
Capital Outlay Fund	837466-837544	
Student Financial Aid Fund	901682-901693	
Child Development Fund	955385-955398	
Self-Insurance Fund	976815-976817	
ODSFD	-	
Payroll Warrants	567621- 568253	\$ 9,570,367.25
Payroll Vendor Warrants	72159-72275	
April Leave Process	568254-569675	
<b>CHECKS</b>		
Financial Aid Disbursements (PeopleSoft)	-	\$ 22,762,973.22
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6796-6818	\$ 107,795.12
Student Clubs Agency Fund – CRC	6171-6186	
Student Clubs Agency Fund – FLC	3319-3326	
Student Clubs Agency Fund – SCC	5115-5127	
Foundation – ARC	7820-7832	\$ 37,834.14
Foundation – CRC	3292-3296	
Foundation – FLC	2597-2607	
Foundation – SCC	7248-7260	
Foundation – DO	2271-2290	
Associated Students Trust Fund – ARC	1104-1113	\$ 27,514.03
Associated Students Trust Fund – CRC	1000-1000	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
<b>ELECTRONIC TRANSFERS</b>		
GENFD Financial Aid	-	\$ 311,962.00
Board of Equalization	-	\$ -
PARS Wire	-	\$ 37,883.81
Retiree Health Trust	-	\$ -
CDTFA-ACH	-	\$ 4,243.00
Scholarships	-	\$ -
Payroll Direct Deposit Advices	1274828-1280084	\$ 16,303,398.78
Other Payroll Transactions	-	\$ 1,551.00
Keenan	-	\$ 20,778.73
CARES Act/HEERF II	-	\$ -
International Wire- PO1133204	-	\$ 23,928.11
SB85	-	\$ 163,732.00
SB85 Debt Relief	-	\$ 238,980.44
Self-Insurance Fund	-	\$ 20,778.73
PITCO- Wire	-	\$ -
HEERFI	-	\$ -
Pacific Grove-Wire	-	\$ 1,208.75
Fidelity	-	\$ -
PO 1130735	-	\$ -

*I. Human Resources Transactions*

*That the Board of Trustees approve the human resources transactions listed in the May board agenda packet.*

#### **4. FIRST READING**

##### A. Five Year Capital Outlay Plan

The Five Year Capital Outlay Plan was presented to the Board of Trustees for first reading. This item will be brought to the Board at the June 12, 2024 meeting for action.

#### **5. COLLECTIVE BARGAINING**

##### A. Revised Initial Collective Bargaining Proposal – SEIU 2024-27

*A motion was made by Trustee Ortiz, seconded by Trustee Wilkerson, that the Board of Trustees schedule a public hearing at the June 2024 Board Meeting to allow for public input regarding the initial collective bargaining proposals submitted by SEIU.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

#### **6. ACTION**

##### A. Resolution No. 2024-03: District General Election

*A motion was made by Trustee Ortiz, seconded by Trustee Johnson, that the Board of Trustees adopt Resolution No. 2024-03 that describes specifications for the November 5, 2024 election.*

*Roll Call Vote:*

*Aye: Haynes, Johnson, Jones Knight, Nelson, Ortiz, Wilkerson*

*No: None*

*Absent: None*

*Student Advisory Vote: Aye*

*Motion carried; 7:0*

##### B. Resolution No. 2024-04: Recognizing Classified Professionals

*A motion was made by Trustee Ortiz, seconded by Trustee Nelson, that the Board of Trustees adopt Resolution No. 2024-04 recognizing classified professionals' contribution to the District.*

*Roll Call Vote:*

Aye: Haynes, Johnson, Jones Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

C. Contract Award: Districtwide Sign Language Interpreting Services

A motion was made by Trustee Knight, seconded by Trustee Wilkerson, that the Board of Trustees award contracts to Access Language Inc. and Eaton Interpreting Services Inc.

Roll Call Vote:

Aye: Haynes, Johnson, Jones Knight, Nelson, Ortiz, Wilkerson

No: None

Absent: None

Student Advisory Vote: Aye

Motion carried; 7:0

## 7. INFORMATION

A. District Sustainability Program Update

Staff provided an update regarding districtwide sustainability efforts in construction and operational programs that support and promote sustainability as a goal throughout the District.

B. American River College Apprenticeship Program

American River College administrators, students, and industry partners highlighted the opportunities afforded to students via the Apprenticeship Program.

## 8. BOARD MEMBER REPORTS

Trustee Ortiz recognized Student Trustee Dougherty for his incredible contributions over the past year.

Trustee Dougherty shared remarks of gratitude for those who supported him in his role as Student Trustee.

Trustee Wilkerson attended the Celebrate City event at Sacramento City College and the Elk Grove Center Ribbon Cutting ceremony.

## 9. FUTURE AGENDA ITEMS

No future agenda items were requested.

## 10. REPORTS AND COMMENTS

The following constituency representatives presented reports to the Board:

Kevin Hill, Student Advisory Committee  
Alisa Shubb, District Academic Senate  
President Jason Newman, President, LRCFT  
Jake Hughins, President, LRCEA

## **11. CLOSED SESSION**

The following board members went into closed session at 8:50pm: Ms. Haynes, Mr. Johnson, Mr. Jones, Mr. Knight, Ms. Nelson, Ms. Ortiz, and Ms. Wilkerson.

A. Pursuant to Government Code, section 54957: Conference with Labor Negotiators.  
Agency Designated Representatives: Carrie Bray. Employee organization: LRCFT

B. Pursuant to Government Code, section 54957: Conference with Labor Negotiators.  
Agency Designated Representatives: Mario Rodriguez. Unrepresented Employee:  
temporary classified employees

## **12. OPEN SESSION: REPORT OF ANY ACTION TAKEN IN CLOSED SESSION, IF NECESSARY**

No reportable action was taken in closed session.

## **13. ADJOURNMENT**

President Haynes adjourned the meeting at 10:00 pm.

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**BRIAN KING**

Chancellor and Secretary to the Board of Trustees

*Draft minutes presented to the Board of Trustees: June 12, 2024*

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Resolution No. 2024-05: 2024-25 Appropriation Limitation	ATTACHMENT: Yes	
	ENCLOSURE: None		
	STRATEGIC PLAN GOAL(S): 5		
AGENDA ITEM:	Consent Item B	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King	ACTION	
		INFORMATION	

## BACKGROUND:

Pursuant to Article XIII-B of the Constitution and Government Code Section 7900, all community college districts are required to compute an annual appropriation limit. That appropriation limit is adjusted annually for changes in price index, population, and other applicable factors. This requirement is also known as the Gann Limit.

Due to recent legislative updates to the Gann limit, districts with excess limit should adopt a new appropriations limit equal to their proceeds of taxes, thereby transferring any available limit to the State of California. Staff has calculated the 2024-25 appropriation limit as specified in the Government Code Section 7908. The calculated spending limit is \$443,616,720. The District's 2024-25 appropriations subject to this limit are calculated at \$417,194,940, which indicates that the District does not have excess limit, since its tentative budget is \$26,421,780 below its appropriation limit. For 2023-24 the District's appropriations subject to the limit were \$21,518,532 above the appropriation limit of \$366,938,794.

## RECOMMENDATION:

Since the District does not have an excess limit, it is recommended that the Board of Trustees approve the appropriation limitation of \$443,616,720 for 2024-25 by adopting the attached Resolution No. 2024-05.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River • Cosumnes River • Folsom Lake • Sacramento City Colleges

## RESOLUTION

Nº 2024-05

### 2024-2025 Appropriation Limitation

**WHEREAS**, on November 6, 1979, the People of California passed Proposition 4, a constitutional amendment requiring appropriation limits for state and local government units; and

**WHEREAS**, the method for calculating the appropriation limit for community colleges and school districts was revised by legislative bills AB 198, SB 98, and AB 751 and codified into Government Code Sections 7908 and 7910; and

**WHEREAS**, California Government Code sections 7908 and 7910 requires the Board of Trustees to establish by resolution an appropriation limit each fiscal year; and

**WHEREAS**, the Board of Trustees has directed that the appropriation limit for fiscal year 2024-25 be developed in accordance with the provisions of Government Code sections 7908 and 7910; and

**WHEREAS**, the documentation used in determining the appropriation limit for fiscal year 2024-25 has been made available to the public in the Business Services Office prior to the adoption of this resolution: Now, therefore,

**BE IT RESOLVED**, that the Board of Trustees adopt the 2024-25 appropriation limit of \$443,616,720.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution N° 2024-05, this twelfth day of June 2024, by the following called vote:

AYES	NOES	ABSENT
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Pamela Haynes, Board President

Attest:

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Brian King  
Chancellor and Secretary to the Board

## LOS RIOS COMMUNITY COLLEGE DISTRICT

### 2024-25 APPROPRIATION LIMIT

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(1) 2023-24 Appropriation Limit	\$ 388,457,326
(2) Inflation Factor *	1.0362
(3) Population Factor:	
(a) 2023-24 FTES, Second Period, est.	44,506
(b) 2022-23 FTES, Second Period, est.	40,385
Population Change Factor (a) ÷ (b)	<u>1.1021</u>
<b>Appropriation Limit for 2024-25</b>	<b><u>\$ 443,616,720</u></b>

### 2024-25 APPROPRIATIONS SUBJECT TO LIMIT

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(1) State Aid (General Apportionment, EPA, Apprenticeship Allowance, FT Faculty Compensation, PT Faculty Health Benefits & Office Hours)	\$ 296,818,833
(2) Local Property Taxes and State Subventions	121,342,107
(3) Interest Income on Property Tax Proceeds	1,554,000
(4) Less: Unreimbursed State and Federal Mandates	<u>(2,520,000)</u>
<b>2024-25 Appropriations Subject to Limit</b>	<b><u>\$ 417,194,940</u></b>
Amount Above Limit	<u>\$ 26,421,780</u>

\* California per Capita Personal Income, Annual Change in the Fourth Quarter 2023.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	2023-24 Budget Revision № 2	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item C	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King	ACTION	
		INFORMATION	

## BACKGROUND:

On September 13, 2023, the Governing Board adopted the 2023-24 maximum funding level (Z Budget) for the General Fund. The Board approved budget revision #1 on February 14, 2024. The attached Schedule I details modifications to this funding level since the first revision.

## STATUS:

Revisions to the adopted budget for the General Fund are necessary for the following reasons:

1. Schedule I summarizes changes to revenues, appropriations, and fund balance for the general fund. General Fund revenues and appropriations are budgeted \$27.9 million more than the budget revision #1 level due to changes in general purpose, and restricted/special programs revenues. General fund unrestricted revenue increased by \$4.4 million, which is mainly due to changes in apportionment estimates and anticipated interest income. Restricted revenues increased by \$23.6 million, which is predominantly due to additional State awards received since the budget was last revised, as shown on Schedule II.
2. Schedule II provides specific adjustments to restricted and special program revenues. Restricted revenues reflect new awards for Federal and State programs, as well as augmentations to existing programs for federal, state and local. The changes in appropriations reflect the allocation of those additional resources as well as re-alignment across object codes as expenditure plans are formalized.

Revisions to other District funds due to:

3. Instructionally-Related Activities (Schedule III): There is an increase in budgeted local revenue and interfund transfers. The changes in appropriations reflect the allocation of additional resources.
4. Child Development Fund (Schedule IV): The budget modifications primarily involve a re-alignment of appropriations to meet the program needs.
5. Capital Outlay Projects (Schedule V): The changes mostly reflect the budgeting of program

- development funds designated for capital outlay.
6. Self Insurance (Schedule VI): There has been a rise in insurance premiums and claims, accompanied by adjustments in funding and appropriations for the dental program.
  7. Retiree Benefits Fund (Schedule VII): A slight increase in transfers out to the general fund and related updates to fund balance.
  8. Student Financial Aid (Schedule VIII): Increase in state and federal grants and an increase in State Categorical programs transferred from the General Fund.
  9. Regional Performing Arts Center–Enterprise Fund (Schedule IX): Adjustments reflect the updated forecast of events and activities taking place at the Center.
  10. Student Association Trust Fund (Schedule X): Minimal adjustments to revenues and appropriations.
  11. Scholarship & Loan Trust Fund (Schedule XI): Increase in projected interest income.
  12. Los Rios Colleges Foundation (Schedule XII): There is a boost in projected donations, accompanied by revisions to the associated fund balance.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the revised budgets for the General, Instructionally Related Activities, Child Development, Capital Outlay Projects, Self Insurance, Retiree Benefits, Student Financial Aid, Regional Performing Arts Center–Enterprise, Student Associations Trust, Scholarship & Loan Trust, and Los Rios Colleges Foundation shown on the attached schedules, and that the related documents be filed with the County Superintendent of Schools.

SCHEDULE I

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
GENERAL FUND  
BUDGET REVISION # 2  
2023-2024**

	<b>REVISED BUDGET 2/14/2024</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/12/2024</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 61,537,388	\$ -	\$ 61,537,388
Committed	83,011,719	-	83,011,719
Restricted	24,652,175	-	24,652,175
<b>TOTAL BEGINNING FUND BALANCE</b>	<b><u>169,201,282</u></b>	<b>-</b>	<b><u>169,201,282</u></b>
<b>REVENUE:</b>			
<b>UNRESTRICTED (GENERAL PURPOSE)</b>			
Apportionment, Property Taxes and Enrollment Fees	406,282,002	2,170,886	408,452,888
Lottery Funds	7,975,355	-	7,975,355
Apprentice/Other General Purpose/Interfund Transfers	71,042,712	2,193,063	73,235,775
<b>TOTAL UNRESTRICTED (GENERAL PURPOSE)</b>	<b><u>485,300,069</u></b>	<b><u>4,363,949</u></b>	<b><u>489,664,018</u></b>
<b>RESTRICTED/SPECIAL PROGRAMS REVENUES</b>	<b>252,534,519</b>	<b>23,568,075</b>	<b>276,102,594</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b><u>737,834,588</u></b>	<b><u>27,932,024</u></b>	<b><u>765,766,612</u></b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b><u>\$ 907,035,870</u></b>	<b><u>\$ 27,932,024</u></b>	<b><u>\$ 934,967,894</u></b>
<b>APPROPRIATIONS:</b>			
Academic Salaries	\$ 212,766,552	\$ 2,031,536	\$ 214,798,088
Classified Salaries	185,209,703	1,272,787	186,482,490
Employee Benefits	172,093,606	508,500	172,602,106
Books, Supplies & Materials	72,225,256	1,037,919	73,263,175
Other Operating Expenses	129,213,899	14,833,248	144,047,147
Capital Outlay	19,464,063	2,424,149	21,888,212
Other Outgo	45,990,547	5,823,885	51,814,432
<b>TOTAL APPROPRIATIONS AND TRANSFERS</b>	<b><u>836,963,626</u></b>	<b><u>27,932,024</u></b>	<b><u>864,895,650</u></b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	61,537,388	-	61,537,388
Committed	5,461,719	-	5,461,719
Restricted	3,073,137	-	3,073,137
<b>TOTAL ENDING FUND BALANCE</b>	<b><u>70,072,244</u></b>	<b>-</b>	<b><u>70,072,244</u></b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b><u>\$ 907,035,870</u></b>	<b><u>\$ 27,932,024</u></b>	<b><u>\$ 934,967,894</u></b>

\* Maximum funded level (Z Budget)

SCHEDULE II

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
RESTRICTED/SPECIAL PROGRAMS REVENUES  
BUDGET REVISION # 2  
2023-2024**

	REVISED BUDGET 2/14/2024	BUDGET MODIFICATIONS	REVISED BUDGET 6/12/2024
<b>Restricted Revenue:</b>			
Student Parking Fees & Fines, Universal Transit Pass	\$ 6,600,000	\$ (700,000)	\$ 5,900,000
Health Services Fee	2,000,000	-	2,000,000
<b>Total Restricted Revenue</b>	<b>\$ 8,600,000</b>	<b>\$ (700,000)</b>	<b>\$ 7,900,000</b>
<b>Federal:</b>			
Perkins	3,653,768	-	3,653,768
TRIO Cluster	4,983,983	52,600	5,036,583
Hispanic Serving Institutions	3,151,819	-	3,151,819
Federal Work Study	1,506,354	-	1,506,354
Strengthening Institutions Programs	757,471	-	757,471
Temporary Assistance to Needy Families	378,682	-	378,682
Department of Rehabilitation - Workability III and College to Career	533,185	-	533,185
Strengthening Community Colleges	4,431,444	-	4,431,444
Asian & Native American Pacific Islander-Serving Institutions Program	536,617	299,818	836,435
Refugee Career Pathways	685,707	-	685,707
USDA- NIFA Ag Dual Enrollment	150,403	-	150,403
Prison Reentry and Education Program Expansion Project	950,000	-	950,000
Other Federal	640,970	-	640,970
<b>Total Federal</b>	<b>\$ 22,360,403</b>	<b>\$ 352,418</b>	<b>\$ 22,712,821</b>
<b>State:</b>			
Student Equity and Achievement Program	\$ 35,014,801	\$ -	\$ 35,014,801
Equitable Placement and Completion	3,005,207	-	3,005,207
Strong Workforce Program	21,504,783	12,387,598	33,892,381
Disabled Students Program & Services	9,314,111	-	9,314,111
Extended Opportunity Program & Services	9,069,823	-	9,069,823
Lottery (Restricted, Proposition 20)	3,244,212	-	3,244,212
California College Promise	3,383,446	-	3,383,446
Board Financial Assistance Program (BFAP)	3,461,243	-	3,461,243
California Work Opportunity & Responsibility to Kids (CalWORKs)	4,885,848	-	4,885,848
Guided Pathways	2,078,306	(81,047)	1,997,259
Refugee Career Pathways	2,215,732	-	2,215,732
NEXTUP	2,784,864	-	2,784,864
Economic Development	3,689,809	9,000,000	12,689,809
Student Retention & Enrollment	8,729,036	-	8,729,036
Native American Student Support and Success Program (NASSSP)	3,600,000	-	3,600,000
Asian American, Native Hawaiian, and Pacific Islander Student Achievement Program	1,121,188	-	1,121,188
Student Transfer Achievement Reform Act	2,260,868	-	2,260,868
Transfer and Articulation - Ethnic Studies	194,780	-	194,780
Cooperative Agency Resource Education	1,933,001	-	1,933,001
State Instructional Equipment Funds (SIEF)	9,855,393	-	9,855,393
Veterans Resource Center	943,026	-	943,026
California Apprenticeship Initiative	642,718	-	642,718
Nursing Education	395,965	-	395,965
Financial Aid Technology	178,658	-	178,658
Mental Health Services	3,235,915	-	3,235,915
Foster Care Education	211,768	-	211,768
Information Technology and Cybersecurity	584,235	-	584,235

SCHEDULE II

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
RESTRICTED/SPECIAL PROGRAMS REVENUES  
BUDGET REVISION # 2  
2023-2024**

	REVISED BUDGET 2/14/2024	BUDGET MODIFICATIONS	REVISED BUDGET 6/12/2024
<b>State Continued:</b>			
Inmate Education Pilot Program / Incarcerated Students Reentry	\$ 2,267,730	\$ 49,304	\$ 2,317,034
Basic Needs	5,617,806	1,790,888	7,408,694
Homeless and Housing Insecurity Program	1,864,402	-	1,864,402
Mathematics, Engineering, Science Achievement (MESA)	1,995,289	474,016	2,469,305
Umoja Campus Programs	706,005	-	706,005
Puente Project	429,873	30,000	459,873
Avenue E Scholarly Award	1,331,182	-	1,331,182
Dream Resource Liaison Support Allocation	1,158,480	-	1,158,480
Equal Employment Opportunity	374,012	-	374,012
COVID-19 Recovery Block Grant	27,051,286	-	27,051,286
Learning-Aligned Employment Program (LAEP)	13,757,698	-	13,757,698
Sacramento K16 Collaborative	17,426,642	-	17,426,642
Awards for Innovation in Higher Education	502,081	-	502,081
Student Housing Feasibility	68,020	-	68,020
LGBTQ+ Funding	877,088	-	877,088
Zero Textbook Cost Degree Program	758,949	-	758,949
State On-Behalf Payments to CalSTRS	1,433,428	-	1,433,428
Other State	1,231,820	142,266	1,374,086
<b>Total State</b>	<b>\$ 216,390,527</b>	<b>\$ 23,793,025</b>	<b>\$ 240,183,552</b>
<b>Local:</b>			
Training Source Contracts	\$ 1,953,051	\$ 866,684	\$ 2,819,735
Foundation Grants & Gifts	812,443	400,480	1,212,923
Center of Excellence (COE) Program Income	187,835	-	187,835
Sutter Nursing Program	169,203	62,000	231,203
Other Local	410,003	444,522	854,525
<b>Total Local</b>	<b>\$ 3,532,535</b>	<b>\$ 1,773,686</b>	<b>\$ 5,306,221</b>
<b>TOTAL RESTRICTED REVENUE/SPECIAL PROGRAMS</b>	<b>\$ 250,883,465</b>	<b>\$ 25,219,129</b>	<b>\$ 276,102,594</b>

SCHEDULE III

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**INSTRUCTIONALLY-RELATED ACTIVITIES (Sub-Fund of the General Fund)**  
**BUDGET REVISION # 2**  
**2023-2024**

	REVISED BUDGET 2/14/2024	BUDGET MODIFICATIONS	REVISED BUDGET 6/12/2024
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 5,055,826	\$ -	\$ 5,055,826
<b>TOTAL BEGINNING FUND BALANCE</b>	<b><u>5,055,826</u></b>	<b><u>-</u></b>	<b><u>5,055,826</u></b>
<b>REVENUE:</b>			
Local - Other	1,431,401	486,371	1,917,772
<b>TOTAL REVENUE</b>	<b><u>1,431,401</u></b>	<b><u>486,371</u></b>	<b><u>1,917,772</u></b>
<b>INTERFUND TRANSFERS:</b>			
General Fund	233,019	376,893	609,912
<b>TOTAL TRANSFERS</b>	<b><u>233,019</u></b>	<b><u>376,893</u></b>	<b><u>609,912</u></b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b><u>\$ 6,720,246</u></b>	<b><u>\$ 863,264</u></b>	<b><u>\$ 7,583,510</u></b>
<b>APPROPRIATIONS:</b>			
Academic Salaries	\$ 2,985	\$ 1,950	\$ 4,935
Classified Salaries	255,760	(2,224)	253,536
Employee Benefits	9,318	500	9,818
Books, Supplies & Materials	3,893,928	451,578	4,345,506
Other Operating Expenses	2,052,039	259,471	2,311,510
Capital Outlay	159,960	-	159,960
Payments to Students	42,961	1,000	43,961
<b>TOTAL APPROPRIATIONS</b>	<b><u>6,416,951</u></b>	<b><u>712,275</u></b>	<b><u>7,129,226</u></b>
<b>INTERFUND TRANSFERS OUT:</b>			
General Fund	3,684	-	3,684
	<b><u>3,684</u></b>	<b><u>-</u></b>	<b><u>3,684</u></b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	299,611	150,989	450,600
<b>TOTAL ENDING FUND BALANCE</b>	<b><u>299,611</u></b>	<b><u>150,989</u></b>	<b><u>450,600</u></b>
<b>TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE</b>	<b><u>\$ 6,720,246</u></b>	<b><u>\$ 863,264</u></b>	<b><u>\$ 7,583,510</u></b>

SCHEDULE IV

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
CHILD DEVELOPMENT FUND  
BUDGET REVISION # 2  
2023-2024**

	<b>REVISED BUDGET 2/14/2024</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/12/2024</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 633,927	\$ -	\$ 633,927
<b>TOTAL BEGINNING FUND BALANCE</b>	<b><u>633,927</u></b>	<b><u>-</u></b>	<b><u>633,927</u></b>
<b>REVENUE:</b>			
Federal	945,582	-	945,582
State	2,501,589	(6,183)	2,495,406
Local	8,700	-	8,700
Interfund Transfers	308,840	-	308,840
<b>TOTAL REVENUE AND TRANSFERS</b>	<b><u>3,764,711</u></b>	<b><u>(6,183)</u></b>	<b><u>3,758,528</u></b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b><u>\$ 4,398,638</u></b>	<b><u>\$ (6,183)</u></b>	<b><u>\$ 4,392,455</u></b>
<b>APPROPRIATIONS:</b>			
Employee Salaries	\$ 1,757,439	\$ 255,641	\$ 2,013,080
Employee Benefits	1,052,872	36,243	1,089,115
Books, Supplies and Food	357,419	(24,910)	332,509
Other Operating Expenses	690,005	(272,997)	417,008
Interfunds Transfer	10,090	(160)	9,930
<b>TOTAL APPROPRIATIONS</b>	<b><u>3,867,825</u></b>	<b><u>(6,183)</u></b>	<b><u>3,861,642</u></b>
<b>ENDING FUND BALANCE, JUNE 30</b>	<b><u>530,813</u></b>	<b><u>-</u></b>	<b><u>530,813</u></b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b><u>\$ 4,398,638</u></b>	<b><u>\$ (6,183)</u></b>	<b><u>\$ 4,392,455</u></b>

SCHEDULE V

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
CAPITAL OUTLAY PROJECTS FUND  
BUDGET REVISION # 2  
2023-2024**

	<b>REVISED BUDGET 2/14/2024</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/12/2024</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 13,300,000	\$ -	\$ 13,300,000
Committed Funds/Projects in Progress	199,245,195	-	199,245,195
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>212,545,195</b>	<b>-</b>	<b>212,545,195</b>
 <b>REVENUE:</b>			
State	85,966,172	-	85,966,172
Local	11,495,156	(25,087)	11,470,069
Interfund Transfers In	32,283,206	4,549,551	36,832,757
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>129,744,534</b>	<b>4,524,464</b>	<b>134,268,998</b>
 <b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 342,289,729</b>	<b>\$ 4,524,464</b>	<b>\$ 346,814,193</b>
 <b>APPROPRIATIONS:</b>			
Supplies and Materials	\$ 451,395	\$ 32,585	\$ 483,980
Other Operating Expenses and Services	32,821,965	110,329	32,932,294
Capital Outlay	277,910,832	3,596,550	281,507,382
Interfund Transfers Out	17,805,537	785,000	18,590,537
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<b>328,989,729</b>	<b>4,524,464</b>	<b>333,514,193</b>
 <b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	13,300,000	-	13,300,000
<b>TOTAL ENDING FUND BALANCE</b>	<b>13,300,000</b>	<b>-</b>	<b>13,300,000</b>
 <b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 342,289,729</b>	<b>\$ 4,524,464</b>	<b>\$ 346,814,193</b>

SCHEDULE VI

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
SELF INSURANCE FUND  
BUDGET REVISION # 2  
2023-2024**

	<b>REVISED BUDGET 2/14/2024</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/12/2024</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 1,154,957	\$ -	\$ 1,154,957
<b>TOTAL BEGINNING FUND BALANCE</b>	<b><u>1,154,957</u></b>	<b><u>-</u></b>	<b><u>1,154,957</u></b>
<b>REVENUE:</b>			
Property, Liability, and Workers' Compensation	4,295,547	500,000	4,795,547
Dental Program	4,336,082	255,766	4,591,848
Interest Income	481,805	-	481,805
<b>TOTAL REVENUE</b>	<b><u>9,113,434</u></b>	<b><u>755,766</u></b>	<b><u>9,869,200</u></b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b><u>\$ 10,268,391</u></b>	<b><u>\$ 755,766</u></b>	<b><u>\$ 11,024,157</u></b>
<b>APPROPRIATIONS:</b>			
Salaries and Employee Benefits	\$ 347,439	\$ 28,000	\$ 375,439
Insurance Premiums	3,008,131	-	3,008,131
Self-Insurance Claims:			
Property, Liability, and Workers' Compensation	1,097,482	472,000	1,569,482
Dental Program	4,336,082	255,766	4,591,848
Administrative Costs	324,300	-	324,300
<b>TOTAL APPROPRIATIONS</b>	<b><u>9,113,434</u></b>	<b><u>755,766</u></b>	<b><u>9,869,200</u></b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Committed	1,154,957	-	1,154,957
<b>TOTAL ENDING FUND BALANCE</b>	<b><u>1,154,957</u></b>	<b><u>-</u></b>	<b><u>1,154,957</u></b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b><u>\$ 10,268,391</u></b>	<b><u>\$ 755,766</u></b>	<b><u>\$ 11,024,157</u></b>

## SCHEDULE VII

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**RETIREE BENEFITS FUND**  
**BUDGET REVISION # 2**  
**2023-2024**

	REVISED BUDGET 2/14/2024	BUDGET MODIFICATIONS	REVISED BUDGET 6/12/2024
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 12,490,967	\$ -	\$ 12,490,967
<b>TOTAL BEGINNING FUND BALANCE</b>	<b><u>12,490,967</u></b>	<b><u>-</u></b>	<b><u>12,490,967</u></b>
<b>REVENUE:</b>			
Local - Interest Income	437,582	-	437,582
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b><u>\$ 12,928,549</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 12,928,549</u></b>
<b>APPROPRIATIONS:</b>			
Interfund Transfers Out	\$ 1,326,610	\$ 20,743	\$ 1,347,353
<b>TOTAL APPROPRIATIONS</b>	<b><u>1,326,610</u></b>	<b><u>20,743</u></b>	<b><u>1,347,353</u></b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Committed	11,601,939	(20,743)	11,581,196
<b>TOTAL ENDING FUND BALANCE</b>	<b><u>11,601,939</u></b>	<b><u>(20,743)</u></b>	<b><u>11,581,196</u></b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b><u>\$ 12,928,549</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 12,928,549</u></b>

## SCHEDULE VIII

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
STUDENT FINANCIAL AID FUND  
BUDGET REVISION # 2  
2023-2024**

	<b>REVISED BUDGET 2/14/2024</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/12/2024</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>	\$ -	\$ -	\$ -
<b>REVENUE:</b>			
Federal:			
PELL	68,000,000	14,500,000	82,500,000
SEOG	3,122,882	-	3,122,882
DIRECT LOAN	17,800,000	6,700,000	24,500,000
Other	9,110,326	1,432,840	10,543,166
<b>Total Federal</b>	<b>98,033,208</b>	<b>22,632,840</b>	<b>120,666,048</b>
State	28,317,840	2,902,160	31,220,000
Interfund Transfers	5,747,618	774,923	6,522,541
<b>Total State and Interfund Transfers</b>	<b>34,065,458</b>	<b>3,677,083</b>	<b>37,742,541</b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b>\$ 132,098,666</b>	<b>\$ 26,309,923</b>	<b>\$ 158,408,589</b>
<b>APPROPRIATIONS:</b>			
Student Financial Aid	\$ 131,903,486	\$ 26,309,923	\$ 158,213,409
Operating Expenses	195,180	-	195,180
<b>TOTAL APPROPRIATIONS</b>	<b>132,098,666</b>	<b>26,309,923</b>	<b>158,408,589</b>
<b>ENDING FUND BALANCE, JUNE 30</b>	-	-	-
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 132,098,666</b>	<b>\$ 26,309,923</b>	<b>\$ 158,408,589</b>

SCHEDULE IX

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
REGIONAL PERFORMING ARTS CENTER - ENTERPRISE FUND  
BUDGET REVISION # 2**

2023-2024

	<b>REVISED BUDGET 2/14/2024</b>	<b>BUDGET MODIFICATIONS</b>	<b>REVISED BUDGET 6/12/2024</b>
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 1,074,014	\$ -	\$ 1,074,014
<b>TOTAL BEGINNING FUND BALANCE</b>	<b><u>1,074,014</u></b>	<b><u>-</u></b>	<b><u>1,074,014</u></b>
<b>REVENUE:</b>			
Ticket Sales	2,590,909	23,137	2,614,046
Interest and Other	2,489,500	(1,278,182)	1,211,318
<b>TOTAL REVENUE</b>	<b><u>5,080,409</u></b>	<b><u>(1,255,045)</u></b>	<b><u>3,825,364</u></b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b><u>\$ 6,154,423</u></b>	<b><u>\$ (1,255,045)</u></b>	<b><u>\$ 4,899,378</u></b>
<b>APPROPRIATIONS:</b>			
Classified Salaries	\$ 102,000	\$ -	\$ 102,000
Employee Benefits	8,000	-	8,000
Supplies & Materials	45,000	66,298	111,298
Other Operating Expenses	5,084,814	(586,590)	4,498,224
<b>TOTAL APPROPRIATIONS</b>	<b><u>5,239,814</u></b>	<b><u>(520,292)</u></b>	<b><u>4,719,522</u></b>
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<b><u>5,239,814</u></b>	<b><u>(520,292)</u></b>	<b><u>4,719,522</u></b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	914,609	(734,753)	179,856
<b>TOTAL ENDING FUND BALANCE</b>	<b><u>914,609</u></b>	<b><u>(734,753)</u></b>	<b><u>179,856</u></b>
<b>TOTAL APPROPRIATIONS, TRANSFERS AND ENDING FUND BALANCE</b>	<b><u>\$ 6,154,423</u></b>	<b><u>\$ (1,255,045)</u></b>	<b><u>\$ 4,899,378</u></b>

## SCHEDULE X

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
STUDENT ASSOCIATIONS TRUST FUND  
BUDGET REVISION # 2  
2023-2024**

	REVISED BUDGET 2/14/2024	BUDGET MODIFICATIONS	REVISED BUDGET 6/12/2024
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 426,275	\$ -	\$ 426,275
Committed	761,242	-	761,242
<b>TOTAL BEGINNING FUND BALANCE</b>	<b>1,187,517</b>	<b>-</b>	<b>1,187,517</b>
<b>LOCAL REVENUE:</b>			
Student Card Sales	69,693	(167)	69,526
Student Representation Fees, net of waivers & \$1 share to CCCCO	185,942	-	185,942
Miscellaneous & Interest	9,031	501	9,532
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>264,666</b>	<b>334</b>	<b>265,000</b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b>\$ 1,452,183</b>	<b>\$ 334</b>	<b>\$ 1,452,517</b>
<b>APPROPRIATIONS:</b>			
Books, Supplies & Materials	\$ 702,216	\$ (22,556)	\$ 679,660
Other Operating Expenses	671,057	9,864	680,921
Scholarships/Awards	1,200	-	1,200
<b>TOTAL APPROPRIATIONS/TRANSFERS</b>	<b>1,374,473</b>	<b>334</b>	<b>1,374,807</b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	49,503	-	49,503
Committed	28,207	-	28,207
<b>TOTAL ENDING FUND BALANCE</b>	<b>77,710</b>	<b>-</b>	<b>77,710</b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b>\$ 1,452,183</b>	<b>\$ 334</b>	<b>\$ 1,452,517</b>

## SCHEDULE XI

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
SCHOLARSHIP & LOAN TRUST FUND  
BUDGET REVISION # 2  
2023-2024**

	REVISED BUDGET 2/14/2024	BUDGET MODIFICATIONS	REVISED BUDGET 6/12/2024
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Committed	\$ 677,781	\$ -	\$ 677,781
<b>TOTAL BEGINNING FUND BALANCE</b>	<b><u>677,781</u></b>	<b><u>-</u></b>	<b><u>677,781</u></b>
<b>REVENUE:</b>			
Interest Income	6,000	9,000	15,000
<b>TOTAL REVENUE AND TRANSFERS</b>	<b><u>6,000</u></b>	<b><u>9,000</u></b>	<b><u>15,000</u></b>
<b>TOTAL REVENUE, TRANSFERS AND BEGINNING FUND BALANCE</b>	<b><u>\$ 683,781</u></b>	<b><u>\$ 9,000</u></b>	<b><u>\$ 692,781</u></b>
<b>APPROPRIATIONS:</b>			
Books, Supplies & Materials	\$ 1,000	\$ -	\$ 1,000
Scholarships	5,000	-	5,000
<b>TOTAL APPROPRIATIONS</b>	<b><u>6,000</u></b>	<b><u>-</u></b>	<b><u>6,000</u></b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Committed	677,781	9,000	686,781
<b>TOTAL ENDING FUND BALANCE</b>	<b><u>677,781</u></b>	<b><u>9,000</u></b>	<b><u>686,781</u></b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b><u>\$ 683,781</u></b>	<b><u>\$ 9,000</u></b>	<b><u>\$ 692,781</u></b>

## SCHEDULE XII

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
LOS RIOS COLLEGES FOUNDATION  
BUDGET REVISION # 2  
2023-2024**

	REVISED BUDGET 2/14/2024	BUDGET MODIFICATIONS	REVISED BUDGET 6/12/2024
<b>BEGINNING FUND BALANCE, JULY 1</b>			
Uncommitted	\$ 2,507,829	\$ -	\$ 2,507,829
Committed	21,813,036	(12,850)	21,800,186
<b>TOTAL BEGINNING FUND BALANCE</b>	<b><u>24,320,865</u></b>	<b><u>(12,850)</u></b>	<b><u>24,308,015</u></b>
<b>REVENUE:</b>			
Donations	5,313,400	200,000	5,513,400
In-Kind Donations	72,000	-	72,000
Investment Income	1,423,000	-	1,423,000
<b>TOTAL REVENUE</b>	<b><u>6,808,400</u></b>	<b><u>200,000</u></b>	<b><u>7,008,400</u></b>
<b>TOTAL REVENUE AND BEGINNING FUND BALANCE</b>	<b><u>\$ 31,129,265</u></b>	<b><u>\$ 187,150</u></b>	<b><u>\$ 31,316,415</u></b>
<b>APPROPRIATIONS:</b>			
Auxiliary Activities	\$ 12,031,000	\$ -	\$ 12,031,000
In-Kind Contributions	72,000	-	72,000
<b>TOTAL APPROPRIATIONS</b>	<b><u>12,103,000</u></b>	<b><u>-</u></b>	<b><u>12,103,000</u></b>
<b>ENDING FUND BALANCE, JUNE 30</b>			
Uncommitted	1,705,799	10,000	1,715,799
Committed	17,320,466	177,150	17,497,616
<b>TOTAL ENDING FUND BALANCE</b>	<b><u>19,026,265</u></b>	<b><u>187,150</u></b>	<b><u>19,213,415</u></b>
<b>TOTAL APPROPRIATIONS AND ENDING FUND BALANCE</b>	<b><u>\$ 31,129,265</u></b>	<b><u>\$ 187,150</u></b>	<b><u>\$ 31,316,415</u></b>

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Child Development Centers Program Self-Evaluation	ATTACHMENT: Yes	
	ENCLOSURE: None		
	STRATEGIC PLAN GOAL(S): 3		
AGENDA ITEM:	Consent Item D	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor	ACTION	
		INFORMATION	

## BACKGROUND:

Pursuant to the Child Care and Development Services Act, Education Code section 8200, the Los Rios Community College District administers child development programs through the California Department of Education (CDE) and the California Department of Social Services (CDSS). Program self-evaluations must be submitted to each agency annually.

## STATUS:

The District currently operates programs at American River, Consumnes River, and Sacramento City Colleges. The programs have conducted their self-evaluations for the current year. The certification for the 2023-24 evaluation includes a provision that the Board of Trustees receive a copy of the self-evaluation which is attached.

## RECOMMENDATION:

It is recommended that the Board of Trustees approve the program self-evaluations for CCTR-8183 and CSPP-8400 contracts for the fiscal year 2023-24.

## California State Preschool Program

### Program Self-Evaluation

Fiscal Year 2023–24

For Fiscal Year (FY) 2023–24, CSPP contractors will use the Early Education Division's Program Instrument to conduct the FY 2023-24 Program Self-Evaluation (PSE) and will complete the following questions to satisfy the submission requirements for the PSE. The PSE will identify how programs met or did not meet the contract terms and conditions of the California State Preschool Program (CSPP) contract. Along with responses for items 1-20 in the Program Instrument, contractors will include a written list of tasks needed to modify the program in order to address all areas identified through the PSE process as needing improvement, including how those will be addressed in a timely and effective manner, and/or procedures for the ongoing monitoring of the program to ensure that areas of the program that are satisfactory continue to meet standards. **All components of this PSE must be completed.**

It is highly recommended to download the latest version of Adobe Reader to ensure access to the FY 2023-24 PSE form EED-4000

All CSPP contractors are required to complete this PSE. Please have one (1) staff submit this PSE on behalf of your CSPP agency by no later than 5:00 pm on **Monday, June 3, 2024 (June 1, 2024, is on Saturday)**. To complete this PSE, responses to all questions are required unless stated otherwise. For any questions regarding this PSE, please reach out to [PSEFY2324@cde.ca.gov](mailto:PSEFY2324@cde.ca.gov).

**Email the signed PSE, including additional sheets that answer any questions below, together to [PSEFY2324@cde.ca.gov](mailto:PSEFY2324@cde.ca.gov), using the FY and the contractor's legal name in the subject line (e.g., PSE 23-24 XYZ School District).**

### Agency Information

**Enter Contractor Legal Name (Full spelling of Legal Name only. Acronyms or sitenames not acceptable):**

**Enter Four or Five-Digit Vendor Number:**

**Select your Lead County:**

**Select Service Planning Area (For L.A. Counties only)**

## Contact Information for Executive or Program Director

Agency Role of Contact Person:

First Name of Executive or Program Director:

Last Name of Executive or Program Director:

Email Address of Executive or Program Director:

Phone Number of Executive or Program Director:

### **Statement of Completion:**

*By providing an electronic signature, I certify that an annual plan has been developed and implemented for the Program Self-Evaluation (PSE) that includes the use of the Program Instrument (PI), the Desired Results Parent Survey, and the Desired Results Development Profile and age-appropriate Environment Rating Scales for all applicable contract types, per California Code of Regulations, Title 5 (5 CCR), Section 17709. I also certify that all documents required as part of the PSE have been completed and are available for review and/or for submittal upon request.*

- *The Program Instrument*  
<https://www.cde.ca.gov/sp/cd/ci/documents/eed2324proginstrument.pdf> including Items 1 through 20, as applicable, was used to complete the PSE; and
- *Staff and board members were involved in the PSE process*

**Reminder:** All supporting documents required as part of the PSE (see Statement of Completion) are to be kept on site and **shall not be included** with the submission of the PSE.

Respondent Signature:



Submission Date:

## **Summary of Program Self Evaluation**

### **Staff and Board Member Participation**

In accordance with the 5 CCR, Section 17709(b)(3) provide an assessment, in a narrative format, summarizing the Staff and Board Member participation in the PSE process:

## **Key Dimension I, Family Files, EED 01 - EED 06 (Part 1)**

In accordance with the 5 CCR, Section 17709(b)(4) through 17709(b)(6), provide a summary, in a narrative format, of the findings for areas in Key Dimension I, Family Files EED 01-EED 06, that **(1)** met standards, and **(2)** describes the procedures for ongoing monitoring to ensure that those areas continue to meet standards.

## **Key Dimension I, Family Files, EED 01 - EED 06 (Part 2)**

In accordance with the 5 CCR, Section 17709(b)(4) through 17709(b)(6), provide a summary, in a narrative format, of the findings for areas in Key Dimension I, Family Files EED 01-EED 06, that **(1)** did not meet standards, and **(2)** a list of tasks needed to modify the program to address all items in need of improvement.

## **Key Dimension 2, Family Engagement and Strengthening, EED 07 - EED 08 (Part 1)**

In accordance with the 5 CCR, section 17709(b)(4) though 17709(b)(6) provide a summary of the findings for areas in Key Dimension 2- Family Engagement and Strengthening (EED 07-EED 08) that **(1)** met standards, and **(2)** describes the procedures for ongoing monitoring to ensure that those areas continue to meet standards.

## **Key Dimension 2, Family Engagement and Strengthening, EED 07 - EED 08 (Part 2)**

In accordance with the 5 CCR, section 17709(b)(4) through 17709(b)(6) provide a summary of the findings for areas in Key Dimension 2- Family Engagement and Strengthening (EED 07-EED 08) that **(1)** did not meet standards, and **(2)** a list of tasks needed to modify the program to address all items in need of improvement.

## **Key Dimension 3, Program Quality, EED 09 - EED 16 (Part 1)**

In accordance with the 5 CCR, sections, 17709(b)(4) through 17709(b)(6) provide a summary of the findings for areas in Key Dimension 3-Program Quality (EED 09-EED 16) that **(1)** met standards, and **(2)** describes the procedures for ongoing monitoring to ensure that those areas continue to meet standards.

## **Key Dimension 3, Program Quality, EED 09 - EED 16 (Part 2)**

In accordance with the 5 CCR, sections, 17709(b)(4) through 17709(b)(6) provide a summary of the findings for areas in Key Dimension 3-Program Quality (EED 09-EED 16) that **(1)** did not meet standards, and **(2)** a list of tasks needed to modify the program to address all items in need of improvement.

## **Key Dimension 4, Administrative, EED 17 - EED 18 (Part 1)**

In accordance with the 5 CCR, sections, 17709(b)(4) through 17709(b)(6) provide a summary of the findings for areas in Key Dimension 4-Administrative (EED 17-EED 18) that **(1)** met standards, and **(2)** describes the procedures for ongoing monitoring to ensure that those areas continue to meet standards.

## **Key Dimension 4, Administrative, EED 17 - EED 18 (Part 2)**

In accordance with the 5 CCR, sections, 17709(b)(4) through 17709(b)(6) provide a summary of the findings for areas in Key Dimension 4-Administrative (EED 17-EED 18) that **(1)** did not meet standards, and **(2)** a list of tasks needed to modify the program to address all items in need of improvement.

## **Key Dimension 5, Fiscal/Audit, EED 19 – EED 20 (Part 1)**

In accordance with the 5 CCR, sections 17709(b)(4) through 17709(b)(6) provide a summary of the findings for areas in Key Dimension 5-Fiscal/ Audit (EED 19-EED 20) that **(1)** met standards, and **(2)** describes the procedures for ongoing monitoring to ensure that those areas continue to meet standards.

## **Key Dimension 5, Fiscal/Audit, EED 19 – EED 20 (Part 2)**

In accordance with the 5 CCR, sections 17709(b)(4) through 17709(b)(6) provide a summary of the findings for areas in Key Dimension 5-Fiscal/ Audit (EED 19-EED 20) that **(1)** did not meet standards, and **(2)** a list of tasks needed to modify the program to address all items in need of improvement.

## **Percentage of Contractor's Funded Enrollment**

In accordance with *EC* sections 8208(c)(1) and (d)(2)(A), a percentage of the contractor's funded enrollment will be set aside specifically to allow children with exceptional needs, including children with severe disabilities, to be enrolled until the set aside is filled.

Please indicate the total percentage of children with exceptional needs (including severe disabilities) that are currently being served under your CSPP enrollment.

%

If your program is not meeting the required set aside percentage at this time, what strategies will you implement to increase enrollment of children with exceptional needs?

# Fiscal Year 2023-2024 Program Self-Evaluation Survey for Child Care and Development Programs

## 2. Contractor Information

---

**1. Contractor name:**

Los Rios Community College District

**2. Contractor vendor number:**

6737

**3. Program director name:**

Cheryl Watt

**4. Program director email:**

wattc@arc.losrios.edu

**5. Select all contract types held:**

General Child Care and Development (CCTR)

**6. Select all types of General Child Care and Development (CCTR):**

Centers

**7. Select all age groups served:**

Infant (birth to 18 months)

Toddler (18 to 36 months)

School age (transitional kindergarten or kindergarten to 13 years old, or children with exceptional needs up to 21 years of age)

**8. Name of staff completing the survey:**

Cheryl Watt

**9. Email of staff completing the survey:**

wattc@arc.losrios.edu

## 3. Dimension I: Family Files

---

**10. Families with children enrolled in the programs are selected according to the priorities of that program.**

Contractor maintains a waiting list or central eligibility list by contract type

Families are enrolled according to the priorities of the program

Written information for families includes the priorities for the program and describes how family selection occurs

## 4. Dimension I: Family Files

---

**11. Agency has completed a file review from each contract type held. If any of the files reviewed were missing eligibility or need criteria, the program shall include within their program action plan steps to adjust practices to ensure all documentation collected meets eligibility and need requirements.**

Has the contractor met this requirement?

Yes

## 6. Dimension I: Family Files

---

**12. Program maintains documentation of attendance recording and reporting consistent with certified hours of care. Evidence of completed daily attendance records and best interest days are maintained.**

Has the contractor met this requirement?

Yes

## 7. Dimension II. Family Engagement

---

**13. Parent Education and Involvement: Describe the education and involvement opportunities for parents. Responses shall be inclusive of Parent Advisory Committee activities, parent education opportunities, parent orientation, parent conferences and family engagement activities.**

Each site holds Parent Advisory Committee meetings, which gives families an opportunity to participate and provide feedback on center policies and procedures.

Families are provided with several resources on activities and practices that promote healthy growth and development for children. Examples include: The Daddy Factor: an open dialogue importance of fathers in a child's life; The Importance of Play: identifying learning as children play.

Each program provides a family orientation where program policies and procedures are presented, and families have the opportunity to ask questions.

Teachers hold 2 parent conferences with families each year.

Programs hold family engagement activities throughout the year: Fall Festival, Spring Social, After School Play Date, Family Picnic, Family Traditions Potluck, Back to School Night, Open House.

## **8. Dimension II. Family Engagement**

---

**14. Describe the process for identifying and referring families to their identified health and social service needs. Include in the response the process for follow-up to ensure families were connected to the requested support and/or resources.**

Teachers make observations during play and activities in the classroom. These observations are shared with families at the parent conference, or if necessary earlier as needed. If there is a concern from either the teacher or the family, referrals are made to the appropriate community agency (Help Me Grow, child's pediatrician, Alta Regional, etc.). Teachers and/or CDC Supervisors follow up with each family to ensure needed support is provided.

## **9. Dimension III. Program Quality**

---

**15. Each site/home has a current license issued by Community Care Licensing or Classroom/family childcare home meets Criteria of License Exempt Status per Health & Safety Code Section 1596.792.**

Has the contractor met this requirement?

Yes

## **10. Dimension III. Program Quality**

---

**16. Contractor has met the applicable staff-child ratios for the contract types held (WIC 10275(a)(3) and 5 CCR 18290).**

Has the contractor met this requirement?

Optional form for direct service center-based programs: [CCD 36 Staff-Child Ratio Schedule](#)

Yes

## **11. Dimension III. Program Quality**

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**17. Program has completed Environment Rating Scale(s) on all classroom(s)/home(s).**

Has the contractor met this requirement?

Yes

**18. Program has completed Environment Rating Scale(s) Summary of Findings on all classroom(s)/home(s).**

Has the contractor met this requirement?

Yes

## **12. Dimension III. Program Quality**

---

**19. The program includes a nutrition component that ensures children are provided with nutritious meals and snacks during the time in which they are in the program. The meals and snacks are culturally and developmentally appropriate and meet the nutritional requirements specified by the federal Child Care Food or the National School Lunch program. A list of any children with food allergies is regularly updated and available to all staff preparing and/or serving food.**

Has the contractor met this requirement?

Yes

## **13. Dimension III. Program Quality**

---

**20. DRDP Online upload is complete for each rating period.**  
Has the contractor met this requirement?

Yes

**21. Program has completed Classroom/Home/Site Summary of Findings.**  
Has the contractor met this requirement?

Yes

**22. Describe the program's process for providing developmentally, linguistically, and culturally appropriate activities to children in the program that aligns with individual and classroom/home DRDP data.**

Teachers identify the languages spoken by families in the classroom, and provide materials, books and songs in those languages for children in the classroom; teachers use DRDP data to determine areas of growth and plan and implement activities to promote developmentally, linguistically, and culturally appropriate activities.

## **14. Dimension III. Program Quality**

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**23. Each program/FCCHEN operating two or more sites/homes has a qualified program director.**  
Has the contractor met this requirement?

Yes

**24. Each program with more than one site has a qualified site supervisor at each site.**

Yes

**25. Each site has qualified teachers.**

Yes

**26. Describe agency practices and procedures to recruit and retain qualified staff.**  
Applies to CCTR, CHAN, and CMIG only.

The Los Rios Community College District runs 3 lab school program, so we often recruit ECE lab students to work as classroom assistants while they finish their education, gain days of experience and apply for their teaching permits.

## **15. Dimension III. Program Quality**

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**27. Describe some of the staff development opportunities provided to staff/providers. Include the process for using data to identify the training opportunities provided to staff and/or providers. In the response include how Program Self-Evaluation and other data sources are used to determine the training needs of staff and/or providers.**

Trauma informed classroom training, ASQ training, introduction to teaching for new teachers, quality interactions, mandated reporter training, CPR, bloodborne pathogens, sexual harassment, CACFP trainings, how to complete observations in the classroom.

CDC Supervisors complete classroom observations to determine areas of growth needed; we also solicit feedback from staff as to what areas they would like to gain more knowledge.

**28. Program has a process for orienting new staff. Documentation is maintained on the training and resources provided to new staff and/or providers.**

Yes

## **16. Dimension IV. Administrative**

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**29. Contractor has a current inventory containing all the required elements listed in FT&Cs:**  
**Description**  
**Serial number or other identification number**  
**The source of funding**  
**The acquisition date**  
**The cost**  
**The location, use and condition**  
**Any ultimate disposition date including date of disposal and sale price if applicable**  
Has the contractor met this requirement?

Yes

**30. Program maintains documentation of most recent physical check of the inventory. If no purchases were made it is documented on the inventory form. An authorized representative signs the inventory record at least once every two years.**

**Has the contractor met this requirement?**

Yes

**31. For non-LEA: contractor has a procedure for competitive purchases of equipment and services.**

N/A

## **17. Dimension IV. Administrative**

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**32. Describe two goals for your program. Include in your response; the data collected to identify the goal, and the action steps to be taken to improve the practice or program requirement.**

1. Align policies and procedures across all 3 sites to ensure consistency and eliminate redundancy

Data collected: during our CMR for our CSPP contract, our monitor suggested we simplify our policies and procedures across all 3 sites.

Action Steps:

1. CDC Supervisors will meet to review program policies and procedures, as well as family handbooks, and consolidate information for families.
  2. Final policies and procedures will be presented to the Los Rios Board of Directors.
2. Increase professional development for staff, specifically for supporting dual language learners.

Date collected: current enrollment includes several children that are dual language learners, and we expect that number to continue to increase. We want to ensure teachers are able to prepare appropriate curriculum to meet the needs of these children.

Action Steps: CDC Supervisors will research professional development opportunities on curriculum for dual language learners.

**33. Parent Survey: Describe the results of the parent survey and the action plans to address the feedback received from parents.**

Overall, families are satisfied with our program at each site.

Feedback for improvement included the following:

1. More information about child development

Action: provide more workshops and handouts on parenting strategies and tips parents can use at home. Provide families with information about curriculum planning and the approach used at the CDC's, and the importance of play.

2. Discipline - how it is done at school, and suggestions for at home

Action: provide more workshops and handouts on our approach to discipline, and strategies parents can use at home.

**34. Briefly describe how staff and board members were a part of the self-evaluation process.**

Input was collected from staff, board members, and families to complete the program self evaluation. Staff completed DRDPs and ITERS and SACERS, and shared their suggestions to address results. Families completed the parent surveys, giving program supervisors feedback on program operations. Board members are presented with the program self evaluation annually and provided an opportunity to give feedback and make program suggestions.

## **18. Dimension IV. Administrative**

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**35. Program has completed the Agency Summary of Findings.**

**Has the contractor met this requirement?**

Yes

**36. List key findings from the agency summary of findings and the action steps that will be taken to address the findings. If the program provides services to multiple age groups provide one key finding with action steps for each age group served.**

Infant toddler - language development was the category where children are developing skills. Teachers plan to provide more activities for children to learn new skills in the language development domain, specifically expressive language.

School Age children are not enrolled for more than 30 days at a time, and for this reason DRDPs are not completed. However, teachers observe and develop activities to support the needs and interests of the children enrolled.

## 19. Dimension IV. Administrative

---

37. Program has completed Agency Summary of Findings.  
Has the contractor met this requirement?

Yes

38. Using the Agency Summary of Findings describe two key findings from the ERS and what action steps the program is taking to address the key findings. Include resources, training, or materials to address the key findings. If the program provides services to multiple age groups provide one key finding with action steps for each age group served.

Infant Toddler: Areas identified as needing support include cultural representation and mathematical concepts.

Action Steps:

1. Teachers will provide more books, songs, and classroom materials that represent the cultures of enrolled children in the classroom.

2. Teachers will increase the number of activities and classroom materials that represent mathematical concepts (blocks, manipulatives, puzzles, etc.)

School Age: The area needing support for this program was gross motor activities.

Action Steps:

1. Increase the number of stationary gross motor equipment (basketball hoop, jump ropes, hula hoops, etc.)

2. Provide more opportunities for gross motor activities outside the center (walks, trip to the field, etc.)

## 23. Dimension IV: Administrative

---

39. Contractor, annually or as needed, reviews their Written Information for Families and Providers (if applicable) and updates information to align with current regulations (5 CCR and Funding Terms and Conditions), CDSS training webinars, and guidance provided through Child Care Bulletins (CCB).  
Has the contractor met this requirement?

[Resource: Child Care Bulletins \(CCB\) – By year](#)

Yes

## 24. Dimension V. Fiscal/Audit

---

40. The program has submitted a report for each contract that is consistent with the laws for state and federal fiscal reporting.

Has the contractor met this requirement?

[Resource: Fiscal Resources](#)

Yes

## 25. Dimension V. Fiscal/Audit

---

41. The program has submitted an acceptable financial and compliance audit within the required timelines.

Has the contractor met this requirement?

[Resource: Contracting Agencies Audit Guidelines & Resources](#)

Yes

42. If findings were identified through the annual audit process how is the program adjusting practices and processes to resolve the findings? If no findings were identified, please write N/A.

N/A

## 26. Optional: Celebrating Promising Practices

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43. Share your promising practices: Narrative

44. Upload your files here, if applicable.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Special Event Authorization	ATTACHMENT: None
		ENCLOSURE: None
		STRATEGIC PLAN GOAL(S): 5
AGENDA ITEM:	Consent Item E	TYPE OF BOARD CONSIDERATION:
RECOMMENDED BY:	Peter Khang, Interim Chief Counsel 	CONSENT/ROUTINE <input checked="" type="checkbox"/> X FIRST READING
APPROVED FOR CONSIDERATION:	Brian King, Chancellor 	ACTION INFORMATION

## BACKGROUND:

Pursuant to Board Policy 1414, special events are shows, private parties, concerts, theatrical productions, and other events held on a District premises for which the principal attendees are members of the general public or invited guests and not students of the District.

## STATUS:

At the below-listed special event(s), event sponsor has submitted an application for permission to serve alcohol.

Date of Event	College	Location	Name of Event	Alcohol
6/4/2024	FLC	Harris Center	Creedence Clearwater Revival Experience	Beer and wine
6/8/2024	FLC	Harris Center	Folsom Lake Symphony	Beer and wine
6/9/2024	FLC	Harris Center	Folsom Lake Symphony	Beer and wine
6/15/2024	FLC	Harris Center	High Voltage Best of Broadway	Beer and wine
6/21/2024	FLC	Harris Center	Emery Ent. Men are from Mars-Women from Venus LIVE!	Beer and wine
6/22/2024	FLC	Harris Center	TEDxFolsom Reimagine 2024	Beer and wine
6/23/2024	FLC	Harris Center	ABBA Concert Experience	Beer and wine
6/27/2024	FLC	Harris Center	Pamela Hayes Classical Ballet- Scenes de Sleeping Beauty	Beer and wine
6/28/2024	FLC	Harris Center	T2	Beer and wine
7/5/2024	SCC	Daubert Courtyard	Shakespear Festival Opening Reception	Beer and wine
7/19/2024	FLC	Harris Center	HCA One Night of Queen	Beer and wine
7/21/2024	FLC	Harris Center	WCPA Wonder of Elvis	Beer and wine
7/28/2024	FLC	Harris Center	Come Together: Beatles Concert Experience	Beer and wine

## RECOMMENDATION:

It is recommended that the Board of Trustees approve or ratify the applications listed herein.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Disposition of Surplus Equipment	ATTACHMENT: None	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item F	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor of Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King	ACTION	
		INFORMATION	

## BACKGROUND:

The Education Code regulates the procedures by which a Community College District can dispose of real and personal property. Education Code section 81452 provides that the governing board may, by unanimous vote, dispose of items valued at \$5,000 or less by private sale without advertising or selling the items at public auction. The District has held previous auctions, but they have generally cost more than they have netted for the District.

## STATUS:

The District has a quantity of surplus materials that needs to be disposed of, such as outdated desks and computers. The District has located a scrap dealer who will take selected surplus items for recycling. Any items remaining will be disposed of.

The surplus items to be recycled or disposed of are either irreparable, obsolete, in poor condition or not needed for district/college operations and include the following: 1 air compressor; 1 band saw; 7 Chromebooks; 27 computers; 1 document camera; 34 laptops; 12 Macbooks; 45 monitors; 9 printers and 1 scanner.

These items have a value of less than \$5,000.

## RECOMMENDATION:

It is recommended that the Board of Trustees approve the disposal of the listed items per Education Code section 81452.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Ratify: Bid Transactions	ATTACHMENT: None
		ENCLOSURE: None
		STRATEGIC PLAN GOAL(S): 5
AGENDA ITEM:	Consent Item G	TYPE OF BOARD CONSIDERATION:
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>Upz</i>	CONSENT/ROUTINE <input checked="" type="checkbox"/>
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	FIRST READING
		ACTION
		INFORMATION

## BACKGROUND:

Pursuant to Board Policy 8315 the bid transactions listed herein are presented for approval and/or ratification.

CHANGE ORDERS				
Bid №	Change Amount	Change Number	Vendor	New Contract Total
23017	\$291,608.00	3	John F Otto Inc	\$48,612,052.35
22001	\$26,018.00	7	D.G. Granade Inc.	\$4,935,442.00

BID AWARDS					
Bid №	Description	No of Responses	Award Date	Successful Vendor	Total Contract
24016	Electronic Health Record	2	5/8/2024	Point & Click	\$147,850.00

## RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the bid transaction as listed herein.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

<b>SUBJECT:</b>	Ratify: Affiliation and Other Agreements	ATTACHMENT: None
		ENCLOSURE: None
		STRATEGIC PLAN GOAL(S): 4
<b>AGENDA ITEM:</b>	Consent Item H	TYPE OF BOARD CONSIDERATION:
<b>RECOMMENDED BY:</b>	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE <input checked="" type="checkbox"/>
<b>APPROVED FOR CONSIDERATION:</b>	Brian King, Chancellor	FIRST READING
		ACTION
		INFORMATION

## BACKGROUND:

Pursuant to Education Code section 81655, and Board Policy 8315, all agreements to which the District is party must be approved by or ratified by the Board of Trustees. Where agreements are not authorized or ratified by other means, this Board item is used to ensure compliance with this obligation.

## STATUS:

Pursuant to Board Policy 8315, the agreements listed below are hereby presented for approval/ratification.

## ALLIED HEALTH AGREEMENTS FOR CLINICAL PLACEMENTS/ INTERNSHIP AGREEMENTS

Listed below are Allied Health Agreements for clinical placements and Internships for Los Rios students. Pursuant to the agreements, the District is obligated to cooperate and provide educational services. The agreements do not require payment or receipt of funds.

Agency	Clinical Program	Campus	Contract Date	Term
Citrus Heights Post Acute	PTA/OTA <sup>1</sup>	SCC	02/13/2024	Evergreen
Heise, Alpha & Delgadillo OMS	Dental Asst.	SCC	03/26/2024	Evergreen
Greenhaven Orthodontics	Dental Asst.	SCC	04/23/2024	Evergreen
Shriners Hospital	Respiratory Care	ARC	05/7/2024	Evergreen
Sierra Smile Dentistry	Dental Asst.	SCC	05/08/2024	Evergreen
EI Dorado Cosmetic & Implant Dentistry	Dental Asst.	SCC	05/08/2024	Evergreen
Dentistry of East Sacramento	Dental Asst.	SCC	05/09/2024	Evergreen
Twin River USD	SLPA <sup>2</sup>	ARC	05/10/2024	EXP: 06/30/2026
Spring Physical Therapy	PTA/OTA <sup>1</sup>	SCC	05/15/2024	Evergreen
Gold County Health Center	PTA/OTA <sup>1</sup>	SCC	05/21/2024	Evergreen
Stockton Unified School District	PTA/OTA <sup>1</sup>	SCC	05/23/2024	Evergreen
Pier 210 Dental	Dental Asst.	SCC	05/23/2024	Evergreen
Tan Orthodontics	Dental Asst.	SCC	04/23/20204	Evergreen
Greenhaven Healthcare Center	PTA/OTA <sup>1</sup>	SCC	05/22/22024	Evergreen

<sup>1</sup>PTA/OTA: Physical Therapy/ Occupational Therapy Assistant

<sup>2</sup>SLPA: Speech Language Pathology Assistant

## RECOMMENDATION:

It is recommended that the Board of Trustees ratify and/or approve the agreements identified.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

<b>SUBJECT:</b>	Ratify: Grant and Contract Awarded	ATTACHMENT: None
		ENCLOSURE: None
		STRATEGIC PLAN GOAL(S): 1, 2, 3, 4
<b>AGENDA ITEM:</b>	Consent Item I	TYPE OF BOARD CONSIDERATION:
<b>RECOMMENDED BY:</b>	Brian King	CONSENT/ROUTINE <input checked="" type="checkbox"/>
	Brian King, Chancellor	FIRST READING
<b>APPROVED FOR CONSIDERATION:</b>	Brian King	ACTION
	Brian King, Chancellor	INFORMATION

## BACKGROUND:

Pursuant to Board Policy 8315, executed agreements for the following grant and/or contract awards are hereby presented for approval and/or ratification.

Title, Description, Term, Project Administrator	College /Unit	Amount	Source
<p>Center of Excellence Grant</p> <ul style="list-style-type: none"> <li>Funding is provided to re-envision the current Center of Excellence as a regional hub for labor market data analysis, expertise and regional collaborative workforce solutions. The Center will provide labor market research, develop industry reports to provide the latest labor market information and provide technical assistance to the Chancellor's Office.</li> <li>01/01/2024 – 12/31/2028</li> <li>Administrator: Theresa Milan, Associate Vice President, Workforce Development and Online Engagement</li> </ul>	DO	\$4,000,000	California Community Colleges Chancellors Office
<p>Statewide Center of Excellence Grant</p> <ul style="list-style-type: none"> <li>Funding will be used to coordinate the eight regional COEs and collaborate with state level research partners and other resources on acquiring market intelligence that informs regional and sector strategies, as well as support the Chancellor's Office in Launch Board dashboard data and validation of funding allocation formulas.</li> <li>01/11/2024 – 12/31/2028</li> <li>Administrator: Theresa Milan, Associate Vice President, Workforce Development and Online Engagement</li> </ul>	DO	\$5,000,000	California Community Colleges Chancellors Office

Specialty Crop Block Grant Program <ul style="list-style-type: none"> <li>• The Specialty Crop Agricultural Workforce Development Program will deliver workforce development programs and services within the agricultural sector to advance career pathway training and the regional food system development. The goal of the project is to better integrate and align the workforce needs of specialty crop growers and local and regional food systems with the educational pathways provided by California's Community Colleges.</li> <li>• 03/15/2024 – 10/31/2024</li> <li>• Administrator: Shinder Gill, Interim Dean Workforce Development</li> </ul>	DO	\$59,877	California Department of Food and Agriculture
Dorothy Rupe Caregiver Program Grant <ul style="list-style-type: none"> <li>• Funding will provide direct support to students in the Certified Nursing Assistant Program.</li> <li>• 07/01/2024 – 06/30/2025</li> <li>• Administrator: Narine Madramootoo, Dean, Health and Education</li> </ul>	ARC	\$15,000	Arthur Rupe Foundation
Dorothy Rupe Caregiver Program Grant <ul style="list-style-type: none"> <li>• Funding will provide direct support to students in the Certified Nursing Assistant Program.</li> <li>• 07/01/2024 – 06/30/2025</li> <li>• Administrator: Christopher Morris, Dean, Instruction and Career Education</li> </ul>	FLC	\$19,620	Arthur Rupe Foundation
Zero Textbook Cost (ZTC) Acceleration Grant <ul style="list-style-type: none"> <li>• Funding is being used to develop ZTC/Open Educational Resources offerings in Cognitive Psychology courses.</li> <li>• 01/01/2024 – 12/31/2026</li> <li>• Administrator: Robin Ikegami, Associate Vice President, Instruction and College Initiatives</li> </ul>	SCC	\$20,000	California Community Colleges Chancellors Office
Avenue M STEM Strategies <ul style="list-style-type: none"> <li>• Funding will prepare more students and particularly disadvantaged students for higher education at a four-year institution through a transfer pathway.</li> <li>• 10/25/2022 – 06/30/2025</li> <li>• Administrator: Cynthia Sommer, Associate Vice President, Instruction and Economic &amp; Workforce Development</li> </ul>	SCC	\$39,000	University of California, Davis
Apprenticeship Pathways Demonstration Project <ul style="list-style-type: none"> <li>• Funding will establish a structured system to transition an apprenticeship program that does not result in community college credit, while simultaneously establishing a means to provide credit-for-prior learning for the same apprenticeship programs.</li> <li>• 01/01/2024 – 03/31/2026</li> <li>• Administrator: Frank Kobayashi, Vice President, Instruction</li> </ul>	ARC	\$200,000	California Community Colleges Chancellors Office

Subject Matter Expert Project			
<ul style="list-style-type: none"> <li>• Funding will provide a research report regarding new possible Career Pathways programs, addressing gaps and barriers faced by students from under-represented groups, and proposed curriculum courses and training.</li> <li>• 10/18/2023 – 06/30/2024</li> <li>• Administrator: Christopher Morris, Dean of Instruction, Career Education</li> </ul>	FLC	\$24,936	CDC, Association of Public Health
Direct Support Professionals Assisting Individuals with Developmental Disabilities: An Apprenticeship Program to Improve Lives & Establish Career Pathway Opportunities <ul style="list-style-type: none"> <li>• This funded project will establish a California Registered Apprenticeship Program for Opportunity Youths to become Direct Support Professionals.</li> <li>• 06/30/2024 – 06/30/2026</li> <li>• Administrator: Derrick Booth, Associate Vice President of Instruction and Workforce Development</li> </ul>	ARC	\$376,570	California Dept. of Industrial Relations

**RECOMMENDATION:**

It is recommended that the Board of Trustees ratify and/or approve the grant and contract awards listed herein, pursuant to Board Policy 8315.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Purchase Orders, Warrants, Checks and Electronic Transfers	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item J	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>Mario Rodriguez</i>	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

## BACKGROUND:

A listing of purchase orders, warrants, checks and wires issued during the period of April 16, 2024, through May 15, 2024 is on file in the District Business Services Office for review.

## RECOMMENDATION:

It is recommended that the Board of Trustees approve the numbered purchase orders, warrants, checks and electronic transfers that are reflected on the attached schedule.

<b>PURCHASE ORDERS</b>		
General Fund	0001132840 – 0001134478 B240775-B240791	\$ 12,412,898.49
Capital Outlay Fund	0003019795-0003019909	
Child Development Fund	0006001219-0006001222	
Self-Insurance Fund	-	
<b>WARRANTS</b>		
General Fund	866437-867786	\$ 19,607,909.80
General Fund-ARC Instructional Related	013018-013075	
General Fund-CRC Instructional Related	024649-024674	
General Fund-FLC Instructional Related	032274-032295	
General Fund-SCC Instructional Related	049695-049728	
Capital Outlay Fund	837545-837627	
Student Financial Aid Fund	901694-901702	
Child Development Fund	955399-955418	
Self-Insurance Fund	976818-976820	
ODSFD	-	
Payroll Warrants	569676- 570283	\$ 10,257,645.01
Payroll Vendor Warrants	72276-72388	
May Leave Process	570284-571650	
<b>CHECKS</b>		
Financial Aid Disbursements (PeopleSoft)	-	\$ 2,629,139.79
Clearing Checks	-	\$ -
Parking Checks	-	\$ -
Student Clubs Agency Fund – ARC	6819-6840	\$ 74,091.50
Student Clubs Agency Fund – CRC	6187-6210	
Student Clubs Agency Fund – FLC	3327-3334	
Student Clubs Agency Fund – SCC	5128-5135	
Foundation – ARC	7833-7839	\$ 89,768.04
Foundation – CRC	3297-3303	
Foundation – FLC	2608-2623	
Foundation – SCC	7261-7383	
Foundation – DO	2291-2309	
Associated Students Trust Fund – ARC	1114-1122	\$ 26,400.44
Associated Students Trust Fund – CRC	1003-1012	
Associated Students Trust Fund – FLC	-	
Associated Students Trust Fund – SCC	-	
Regional Performing Arts Center Fund	-	\$ -
<b>ELECTRONIC TRANSFERS</b>		
GENFD Financial Aid	-	\$ 233,502.00
Board of Equalization	-	\$ -
PARS Wire	-	\$ 47,292.46
Retiree Health Trust	-	\$ -
CDTFA-ACH	-	\$
Scholarships	-	\$ -
Payroll Direct Deposit Advices	1280085-1285395	\$ 17,712,272.43
Other Payroll Transactions	-	\$ 1,601.00
Keenan	-	\$ 173,476.66
CARES Act/HEERF II	-	\$ -
International Wire	-	\$ 40,083.69
SB85	-	\$ 85,287.00
SB85 Debt Relief	-	\$
Self-Insurance Fund	-	\$ 133,749.96
PITCO- Wire	-	\$ -
HEERFII	-	\$ -
Pacific Grove-Wire	-	\$ 11,420.64
Fidelity	-	\$ 101,338.77
Regional Transit Wire	-	\$ 1,163,051.00

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Short-Term Temporary Employees	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item K	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King	ACTION	
		INFORMATION	

## BACKGROUND:

Pursuant to Education Code 88003, Governing Boards are to specify the service required to be performed by short-term temporary employees within specified classifications, indicating the duration of employment.

## STATUS:

The District continues to have a need for short-term temporary employees. The attached document estimates the District's need for temporary employees from July 1, 2024 to December 31, 2024.

## RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached list of district-wide anticipated short-term temporary employee classifications, authorizing employment of short-term employees for the period July 1, 2024 through December 31, 2024. The Human Resources Department will place the names of the short-term temporary employee hires on the subsequent board agendas.

**Los Rios Community College District**  
**Short-Term Temporary Employees Anticipated Districtwide Need**  
**July 1, 2024 through December 31, 2024**

<b>Short-Term Temporary Classifications:</b>	<b>Anticipated Number of Short-Term Temporary Staff:</b>	<b>Short-Term Temporary Classifications:</b>	<b>Anticipated Number of Short-Term Temporary Staff:</b>
Account Clerk I	4	Financial Aid Technician	14
Account Clerk II	6	Financial Aid Officer	2
Account Clerk III	1	Groundskeeper	5
Administrative Assistant I	7	Health Services Assistant	3
Administrative Assistant II	1	Instructional Assistant	151
Admissions/Records Clerk I	9	Intermediate Interpreter	18
Admissions/Records Clerk II	4	Intrcollegiate Game Technician	2
Admissions/Records Evaluator I	5	IT Specialist I	1
Advanced Interpreter	16	IT Technician I	1
Alternate Media Design Specialist	2	Laboratory Technician	25
Art Model	29	Library Technician	2
Assistant Athletic Trainer	1	Lifeguard I	1
Assistant Coach	99	Lifeguard II	2
Asst. Financial Aid Officer	1	Maintenance Technician I	5
Athletic Trainer	5	Outreach Specialist	10
Beginning Interpreter	5	PE/Athletic Attendant	2
Campus Patrol	67	Police Comm Dispatcher	2
Child Dev Ctr Assoc. Teacher	7	Printing Services Operator I	1
Child Dev Ctr Lead Teacher	3	Public Relations Technician	2
Child Dev Ctr Teacher	9	Reader/Tutor I	60
Clerk I	124	Reader/Tutor II	11
Clerk II	25	Recruit Training Officer	2
Clerk III	31	Special Projects	232
Counseling Clerk I	11	Specialty Coach	2
Counseling Clerk II	19	Sports Program Director	1
Custodian	19	Student Support Assistant	107
Digital Comms & Web Specialist	1	Student Support Specialist	31
Facilities Plan & Engin Specialist	1	Theatre Technician	2
Financial Aid Clerk I	26	Tutorial Services Assistant	2

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	LRSA Salary Schedule Revision, 2023-2024	ATTACHMENT: Yes	
ENCLOSURE: None			
STRATEGIC PLAN GOAL(S): 5			
AGENDA ITEM:	Consent Item L	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance & Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King, Chancellor <i>Brian King</i>	ACTION	
		INFORMATION	

## BACKGROUND:

To keep a differentiation in the Media Resources Supervisor position and those positions who report to the Supervisor, there is a desire to increase the range of pay from 24v to 26v. The corresponding job description has been updated to include additional duties and to adjust the education requirements. The current Supervisor in this role performed these new duties as early as July 2023.

The District proposes to increase the pay from Range 24V (Annual Salary \$85,950-\$108,754) to Range 26V (Annual Salary \$92,964-\$117,629). The highest level who reports to this Supervisor position is the Media Systems/Resources Specialist, with a salary range of \$89,243-\$108,578.

## STATUS:

Effective July 1, 2023, the proposed Interim 2023-2024 LRSA Salary Schedule would be modified as reflected in the attachment.

## RECOMMENDATION:

It is recommended that the Board of Trustees approve the revised Interim 2023-2024 LRSA Salary Schedule with the classification changes.

**Los Rios Community College District**

**2023-2024**

**Salary Ranges for LRSA Supervisory Positions(E)**

**DRAFT**

<b>Job Code</b>	<b>Title</b>	<b>Range</b>	<b>Full Time Annual Salary</b>	
908	Accounts Payable Supervisor	24V	85,950	- 108,754
636	Admissions & Records Supervisor	24V	85,950	- 108,754
901	Business Services Supervisor	26V	92,964	- 117,629
656	Campus Operations Supervisor	22V	79,466	- 100,550
637	Child Development Center Supervisor	20V	73,471	- 92,964
912	College IT Systems Supervisor	34V	127,227	- 160,983
905	Counseling Supervisor	20V	73,471	- 92,964
603	Custodial Supervisor	19V	70,645	- 89,388
902	Custodial/Receiving Supervisor	22V	79,466	- 100,550
613	Educational Center Supervisor	20V	73,471	- 92,964
651	Employee Benefits Supervisor	24V	85,950	- 108,754
615	Facilities Maintenance - Electrical Systems Supervisor	24V	85,950	- 108,754
601	Facilities Maintenance - Grounds Supervisor	24V	85,950	- 108,754
609	Facilities Maintenance - Heating/Ventilation/Air Conditioning (HVAC)/Plumbing Supervisor	24V	85,950	- 108,754
617	Facilities Maintenance - Structures Supervisor	24V	85,950	- 108,754
616	Facilities Maintenance Supervisor	24V	85,950	- 108,754
642	Facilities Maintenance - Transportation Supervisor	24V	85,950	- 108,754
622	Facilities Management Operations Supervisor	19V	70,645	- 89,388
923	Facilities Projects Supervisor	31V	113,105	- 143,113
611	Financial Aid Supervisor	24V	85,950	- 108,754
657	Fiscal Services Supervisor	26V	92,964	- 117,629
624	General Accounting Supervisor	28V	100,550	- 127,227
910	General Services Supervisor, Risk Management	24V	85,950	- 108,754
289	Hospitality Management - Culinary Supervisor	20V	73,471	- 92,964
913	Instructional Laboratory Supervisor	22V	79,466	- 100,550
612	IT Application Systems Supervisor	35V	132,316	- 167,422
685	IT Production Services Supervisor	35V	132,316	- 167,422
684	IT Technical Services Supervisor	35V	132,316	- 167,422
290	Maintenance Technician Supervisor	19V	70,645	- 89,388
<b>619</b>	<b>Media Resources Supervisor*</b>	<b>24V 26V</b>	<b>92,964</b>	<b>- 117,629</b>
295	Mental Health Clinician Supervisor **	26V	92,964	- 117,629
623	Payroll Supervisor	26V	92,964	- 117,629
915	Police Communications Supervisor	23V	82,644	- 104,572
240	Police Sergeant	27V	96,682	- 122,334
900	Printing Services Supervisor	19V	70,645	- 89,388
628	Purchasing Supervisor	24V	85,950	- 108,754
909	SRPSTC Office Supervisor	21V	76,409	- 96,682
682	Student Life Supervisor	20V	73,471	- 92,964
681	Student Support Supervisor	20V	73,471	- 92,964

\* Media Resources Supervisor improved from range 22V to 26V effective 07/01/2023

\*\* Mental Health Clinician Supervisor improved from range 22V to 26V effective 3/20/2024

The salary ranges above are base amounts and do not include longevity increments.

2023-24 payrates include a continuing improvement of 6% above base payrates for 2022-23.

(E) Exempt positions--not entitled to overtime.

Effective: July 1, 2023

Board approved: August 9, 2023

Board revised: March 20, 2024

**Board revised: June 12, 2024**

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Fiscal Year 2024-25 Salary Schedules for Employment Service Agreements and Professional Expert Agreements	ATTACHMENT: Yes	
		ENCLOSURE: None	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Consent Item M	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	X
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King	ACTION	
		INFORMATION	

## BACKGROUND:

Class and step placement for Employment Service Agreements (ESA) are determined for academic assignments based upon schedule B placement from the preceding Spring semester or initial hire paperwork. Employment Service Agreements (ESA) payments are not subject to retroactive salary improvements typically applied to the other salary schedules in August.

Per Education Code §88003, Professional Experts should be hired on a temporary basis for a specific project. They are expected to have specialized knowledge and to perform duties not found in the classified service. Professional Expert Agreements must be assigned hourly rates as defined on the attached salary schedules. The attached salary schedule reflects the PEX rates continuing unchanged for fiscal year 2024-25. Professional Expert Agreement payments also are not subject to retroactive salary improvements typically applied to the other salary schedules in August.

## STATUS:

Improving the Employment Service Agreements (ESA) salary schedule and reaffirming the Professional Expert Agreement (PEX) rates at this time will allow the entry of assignments for fiscal year 2024-25 to begin after Board approval.

## RECOMMENDATION:

It is recommended that the Board of Trustees approve the attached 2024-25 salary schedules for Employment Service Agreements (ESA) and Professional Expert Agreement (PEX) assignments.

**Los Rios Community College District**  
**Salary Schedule for Employment Service Agreement - Academic (ESA)**  
**2024-2025**  
**DRAFT**

<b>Step</b>	<b>Class I</b>	<b>Class II</b>	<b>Class III</b>	<b>Class IV</b>	<b>Class V</b>
1	41.27	45.66	50.05	54.44	58.83
2	43.99	48.38	52.77	57.16	61.55
3	46.71	51.11	55.49	59.89	64.27
4	49.43	53.83	58.21	62.61	66.99
5	52.15	56.55	60.93	65.33	69.71
6	54.87	59.27	63.66	68.05	72.44
7	57.60	61.99	66.38	70.77	75.16
8	60.32	64.71	69.10	73.49	77.88
9	63.04	67.44	71.82	76.22	80.60
10	65.76	70.16	74.54	78.94	83.32
11	68.48	72.88	77.26	81.66	86.05
12	71.20	75.60	80.00	84.38	88.78
13	73.94	78.32	82.72	87.10	91.50
14	76.66	81.04	85.44	89.82	94.22
15	79.38	83.76	88.16	92.55	96.94
16	80.14	84.53	88.92	93.31	97.70
17	80.90	85.30	89.68	94.08	98.46
18	81.67	86.05	90.45	94.83	99.23
19	82.43	86.82	91.22	95.60	100.00
20	83.19	87.59	91.97	96.37	100.75
21	83.96	88.34	92.74	97.12	101.52
22	84.73	89.11	93.51	97.89	102.29
23	85.48	89.88	94.26	98.66	103.04
24	86.25	90.64	95.03	99.42	103.81
25	87.02	91.40	95.80	100.18	104.58

For ESA-Academic assignments, class and step placement will be determined by schedule B placement from preceding Spring semester or initial hire paperwork submitted to Human Resources per instructions on form P-132-A. ESA-Academic assignments are not subject to retroactive salary improvement.

Salary for employees hired as Interim Academic Managers on an ESA will be paid between range X Step 1 (minimum) and range C Step 5 with longevity and doctoral stipend (maximum) from the Management schedule. The rate will depend on the interim assignment level and years of service with the District. Salary will be determined by the Human Resources Department.

Effective: July 1, 2024  
Board approved: June 12, 2024

**Los Rios Community College District**  
**Salary Schedule for Professional Expert Agreement**  
**2024-2025**

**DRAFT**

<b>Title and Description</b>	<b>Hourly Rate</b>
<b>Consultant</b>	
<i>Employee provides professional advice and/or services in their area of expertise. Plans, organizes and/or develops workshops, not-for-credit programs or trainings, and supports specific projects.</i>	
Consultant I - Provides consulting services related to area of expertise.	\$35
Consultant II - Provides advanced consulting services related to area of expertise.	\$45
Consultant III - Provides advanced, complex consulting services related to area of expertise.	\$55
Consultant IV - In addition to responsibilities of a Consultant III, responsible for overall direction of specific project.	\$65
<b>Not-for-Credit Presenter</b>	
<i>Employee provides not-for-credit presentations in their specific area of expertise.</i>	
Presenter I - Provides not-for-credit presentations requiring a minimum level of professional expertise in the subject matter	\$35
Presenter II - Provides not-for-credit presentations requiring a moderate level of professional expertise in the subject matter	\$45
Presenter III - Provides not-for-credit presentations requiring advanced level of professional expertise in the subject matter	\$55
Presenter IV - Provides not-for-credit presentations requiring expert level of professional expertise in the subject matter	\$65
<b>Contract Trainer (Ethan Way Center)</b>	
<i>Employee hired to provide not-for-credit training in their area of expertise.</i>	<b>\$25 - \$200</b>

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Per Education Code 88003, Professional Experts should be hired on a temporary basis for a specific project. They are to have specialized knowledge and are to perform duties not found in the classified service.

Professional Expert Agreements (PEX's) must be assigned hourly rates as defined in the categories above.

Professional Expert Agreements (PEX's) are not subject to retroactive salary improvement.

Refer to LRCCD Independent Contractor vs. Employee Checklist to ensure employee does not fit the criteria of an independent contractor.

Effective: July 1, 2024

Board approved: June 12, 2024

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Human Resources Transactions	ATTACHMENT: None
		ENCLOSURE: None
		STRATEGIC PLAN GOAL(S): 5
AGENDA ITEM:	Consent Item N	TYPE OF BOARD CONSIDERATION:
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE <i>(unpr)</i> <input checked="" type="checkbox"/> X FIRST READING
APPROVED FOR CONSIDERATION:	Brian King	ACTION INFORMATION

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the Human Resources transactions on the attached pages.

## MANAGEMENT

**APPOINTMENT(S)**

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Brock, Michelle	Dean of Science, Technology, Engineering and Math (STEM) – Mathematics and Computer Science (M.A., University of San Francisco)	06/13/24
Fish, Melissa	Dean of Natomas Center and Dual Enrollment (M.A., California State University, Sacramento)	06/13/24
<u>District Office</u>		
Kobayashi, Hironobu	Associate Vice Chancellor of Instruction (Ed.D., University of California, Davis)	07/01/24

Folsom Lake College

Langford, Janiene	Director (VI) of Educational Options – Step 3 (M.A., California State University, East Bay)	06/10/24 (Revised)
Melo, Aselia	Dean of Student Success (M.A., University of San Francisco)	06/13/24

Sacramento City College

Saks, Deborah	Associate Vice President of Instruction and College Initiatives (Ph.D., Indiana University, Bloomington)	06/24/24
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**APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S)**

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Horse, Rena	Director (VII) of Native American Student Support and Success Program (NASSP) (B.A., California State University, Sacramento)	07/01/24 – 06/30/25
Hubbard, Karen	Director (VII) of Employer Partnership for Health and Public Safety (M.A., University of Phoenix)	07/01/24 – 06/30/25
Mpagazi, Tiffany	Director (V) of Dual Enrollment and Pre-College Advancement (M.A., California State University, Sacramento)	07/01/24 – 06/30/25

## MANAGEMENT

**APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(S) CONTINUED**

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Philpot, Shaina	Director (VII) of Native American Student Support and Success Program (NASSSP)  (Ph.D., National University)	06/13/24 – 06/30/24
Philpot, Shaina	Director (VII) of Native American Student Support and Success Program (NASSSP)  (Ph.D., National University)	07/01/24 – 06/30/25
<u>District Office</u>		
Luppino, Roxanne	Regional K-16 Education Collaboratives Grant Project Director (V)  (M.B.A., California State University, Chico)	07/01/24 - 06/30/25
Peshon McGarry, Mariko	Associate Vice President Student Services  (Ph.D., University of San Diego)	07/01/24 – 06/30/25
<u>District Office – Ethan Way</u>		
Avila, Mateo	Director (VI) of Degree Planning and Graduation Initiatives  (J.D., Santa Clara Law School)	07/01/24 – 06/30/24
Benzing, Ebony	Director (VII) of the Center of Excellence  (M.P.A., University of Southern California)	07/01/24 – 06/30/25
Coleman, Laura	Statewide Director (VII) of the Centers of Excellence  (B.A., California State University, Chico)	07/01/24 – 06/30/25
<u>Folsom Lake College</u>		
Estomo, Sharisse	Director (VII) of Native American Student Support and Success Program (NASSSP)  (B.A., Pacific Oaks College)	06/13/24 – 06/30/25
<u>Sacramento City College</u>		
Esquivido-Hernandez, Vanessa	Director (VII) of Native American Student Support and Success Program (NASSSP)  (Ph.D., University of California, Davis)	07/01/24 – 06/30/25
Muir, Julie	Director (VII) of Employer Partnership for Automation  (M.A., Colorado State University)	01/17/23 – 12/31/24 (Revised)

## MANAGEMENT

**APPOINTMENT(S) TO TEMPORARY POSITION(S)**

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Adger, Valerie (M.A., Drexel University)	Interim Director (VI) Training Source	06/10/24 – 12/31/24
Arrieta-Katzorke, Corrine (Ph.D., Oregon State University)	Interim Dean of Language and Communication	07/20/23 – 06/12/24 (Revised)
Arrieta-Katzorke, Corrine (Ph.D., Oregon State University)	Interim Dean of Arts	06/13/24 – 12/31/24
Brock, Michelle (M.A., University of San Francisco)	Interim Dean of Science, Technology, Engineering and Math (STEM) – Mathematics and Computer Science	01/08/24 - 06/12/24 (Revised)
Chao, Pamela (M.A., University of Chicago)	Interim Dean of People, Culture and Society	02/05/24 - 06/12/24 (Revised)
Chao, Pamela (M.A., University of Chicago)	Interim Dean of Language and Communication	06/13/24 – 12/31/24
Fish, Melissa (M.A., California State University, Sacramento)	Interim Dean of Arts	01/01/24 – 06/12/24 (Revised)
Porter, Nicole (Ph.D., University of the Pacific)	Interim Vice President of Student Services and Equity	07/01/23 – 12/31/24 (Revised)
Sorensen, Kathryn (Ph.D., University of Texas, Austin)	Interim Dean of Natomas Center and Dual Enrollment	01/01/24 – 06/12/24 (Revised)
<u>Cosumnes River College</u>		
Amini, Banafsheh (M.A., University of California, Davis)	Interim Associate Vice President of Instruction and Student Learning	05/20/24 – 08/19/24
<u>Folsom Lake College</u>		
Garcia, Yolanda (M.A., University of LaVerne)	Interim Vice President of Student Services	07/01/24 – 12/31/24
Melo, Aselia (M.A., University of San Francisco)	Interim Dean of Student Success	02/07/24 - 06/12/24 (Revised)

## MANAGEMENT

**LEAVE(S) OF ABSENCE**

<u>Name</u>	<u>Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>			
Xiong, King	Director (VII) of Special Populations	Childcare	05/20/24 – 05/30/24
Xiong, King	Director (VII) of Special Populations	Childcare	06/24/24 – 07/03/24
Xiong, King	Director (VII) of Special Populations	Childcare	07/15/24 – 07/19/24

**RESIGNATION(S)**

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Butler, Kellie	Vice President of Student Services	07/01/24

**RETIREMENT(S)**

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
<u>District Office</u>		
Day,Christopher	Police Captain (After 30 years of regular service)	07/01/24

## MANAGEMENT

Kobayashi, Hironobu, Associate Vice Chancellor of Instruction

## Significant Contract Terms:

Salary: \$211,231.25/annually – Step 1, Level A, plus 10-year longevity and an educational incentive on the 2023 – 2024 Management Salary Schedule

Health/Welfare Benefits: The Officer may select and participate in any District medical, dental, and other health plans available to other District scheduled administrators. Without regard to which health plan the Officer chooses the Officer's out-of-pocket costs for such premiums shall be no greater than any scheduled administrator for the lowest cost traditional health care plan (excluding Deductible Health Maintenance Organization or other nontraditional plans).

Auto Expenses: \$550/month for In-District Travel

## FACULTY

**APPOINTMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Pulido, Brandi (M.A., Brandman University)	Counselor	07/01/24
Williams, Angelo (Ed.D., California State University, Sacramento)	Ethnic Studies Assistant Professor (Emphasis in African American Studies)	08/22/24
<u>Cosumnes River College</u>		
Abdullateef, Ali (B.A., University of California, Berkeley)	Architecture design Technology/Architecture Assistant Professor	08/22/24
Alop, Iris (M.A., California State University, Sacramento)	English Assistant Professor	08/22/24
Bush, Michael (A.A., Cosumnes River College)	Automotive Mechanics Technology Assistant Professor	08/22/24
Enck, Maizy (M.A., University of California, Davis)	Art History Assistant Professor	08/22/24
Faaita, Mark (M. A., California State University, Chico)	Communication Studies Assistant Professor	08/22/24
Gonzalez, Jose (M.S., California State University, Sacramento)	Latino/a Student Success Counselor (50%) / Puente Program Coordinator (50%)	07/01/24
Haskell, Scott (D.V.M., University of California, Davis)	Veterinary Technician Assistant Professor (60%) / Program Coordinator (40%)	07/01/24
Haas, Richard (B.S., Columbia Southern University)	Fire Technology Assistant Professor (60%) / Fire Technology Program Coordinator (40%)	07/01/24
Mercado, Ana (M.A., California State University Sacramento)	Communication Studies Assistant Professor	08/22/24
Nishizaki-Ngo, Jennifer (M.E., University of California, Los Angeles)	English Assistant Professor	08/22/24

## FACULTY

**APPOINTMENT(S) - CONTINUED**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Nole, Melissa	Early Childhood Education/Family Consumer Science Assistant Professor  (M.A., Brandman University)	08/22/24
Perez, Robert	Chemistry Assistant Professor  (M.S., California State University, Sacramento)	08/22/24
Pierce, Tyler	Mathematics/Statistics Assistant Professor  (M.S., University of California, Riverside)	08/22/24
Ruark, Steven	Chemistry Assistant Professor  (M.S., California State University, Northridge)	08/22/24
<u>Folsom Lake College</u>		
Atiabet, Evelyne	Certified Nursing Assistant (CNA) Assistant Professor  (M.S., Nursing, California State University, San Bernardino)	08/22/24
Kessler, Kaitlin	Viticulture Assistant Professor  (M.S. Equivalency)	08/22/24
Morris, Jennifer	Early Childhood Education Assistant Professor  (M.E., Grand Canyon University)	08/22/24
Redfield, Molly	Music Assistant Professor  (D.M.A., University of Nevada, Las Vegas)	08/22/24
Tapia, Andres	History Assistant Professor  (M.A., California State University, Sacramento)	08/22/24
<u>Sacramento City College</u>		
Barksdale, Dante	History Assistant Professor (African American History)  (M.A., California State University, Sacramento)	08/22/24
Champlain, Lorraine	Vision Care Technology Assistant Professor (60%)/ Coordinator (40%)  (A.A., Equivalency)	07/01/24
Frame, Jonathan	Mechanical Electrical Technology Assistant Professor  (B.A., University of California, Berkeley)	08/22/24
Gamulao, Canuto	Nursing (Registered Nurse-RN) Assistant Professor  (M.S., University of California, San Francisco)	08/22/24

## FACULTY

**APPOINTMENT(S) - CONTINUED**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Geddis, Maurice (M.A., Western Seminary)	Counselor	07/01/24
Gruber, Todd (Ph.D., University of Wisconsin, Madison)	Chemistry Assistant Professor	08/22/24
Mendoza, Liliana (M.S., California State University, Sacramento)	Counselor	07/01/24
Rust, America (M.S., California State University, Sacramento)	Counselor	07/01/24
Williams, Jasmine (M.A. Equivalency)	Communication Studies Assistant Professor	08/22/24

**APPOINTMENT(S) TO CATEGORICALLY FUNDED POSITION(s)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>		
Wilson, Katy (M.A., Middlebury Institute of International Studies at Monterey)	Faculty Researcher	07/01/24 – 06/30/25
<u>District Office</u>		
Nielson, Ruth (M.S., California State University, Sacramento)	Counselor - Prison and Reentry Education Program (PREP)	07/01/24 – 06/30/25
<u>Sacramento City College</u>		
Sah, Tasneem K. (M.S., California State University, Sacramento)	College to Career Coordinator (50%) / Disabled Students Programs and Services (DSPS) Counselor (50%)	07/01/24 – 06/30/25
Stewart, Rachel R. (M.S., San Diego State University)	Workability III Coordinator (50%) / Counselor (50%)	07/01/24 – 06/30/25

## FACULTY

**APPOINTMENT(S) TO TEMPORARY POSITION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Sacramento City College</u>		
Luu, Al (M.S., Samuel Merritt University)	Nurse (Registered Nurse – RN) Assistant Professor, L.T.T.	08/22/24 – 12/19/24

**LEAVE(S) OF ABSENCE**

<u>Name</u>	<u>Subject/Position</u>	<u>Type</u>	<u>Effective Date(s)</u>
<u>Cosumnes River College</u>			
Flynn, Martin	Theater Arts Professor	Paternity	04/24/24 – 05/16/24
Limon, Kimberly	English Assistant Professor, L.T.T.	Maternity	04/16/24 – 06/16/24

**REASSIGNMENT(S) / TRANSFER(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>Folsom Lake College</u>		
Mukkaram, Abida	Computer Information Science Professor From Computer Information Science Professor (SCC)	08/22/24
<u>Sacramento City College</u>		
Chevraux-FitzHugh, Adrian	Sociology Professor From Faculty Research Coordinator (40%)/ Sociology Professor (50%)	07/01/20
Kem-Rivera, Toladette	Learning Disabilities Specialist/Counselor From Learning Disabilities (Disabled Students Programs and Services) Assistant Professor	07/01/24
Town, James	Computer Information Science Assistant Faculty (35%) / Business and Computer Information Science Lab Coordinator (65%) From Business and Computer Information Science Lab Coordinator (100%)	07/01/24

## FACULTY

**RESIGNATION(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
Bezuglov, Ilya	McClellan/Sacramento Regional Public Safety Training Center Coordinator (POST Basic Modular Academy)	06/01/24
<u>Cosumnes River College</u>		
Beebe, Lisa	Music Professor	05/17/24
<u>Sacramento City College</u>		
Dibble, Cindy	Mathematics Professor	05/17/24

**RETIREMENT(S)**

<u>Name</u>	<u>Subject/Position</u>	<u>Effective Date(s)</u>
<u>American River College</u>		
George, Gary	Electronics Technology Professor (After 22+ years of regular service)	05/17/24
<u>Folsom Lake College</u>		
Leland, Kathryn	English Professor (After 36 years of regular service)	05/17/24

**TEMPORARY, PART-TIME EMPLOYEES Spring 2024**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abdul-Rahman, Husni	Emergency Medical Services	9 %
Abdul-Rahman, Husni	Paramedic	2 %
Brown, Orie	Administration of Justice	1 %
Franco, Albert	Administration of Justice	1 %
Hernandez, Israel	Administration of Justice	1 %
James, Mary	Administration of Justice	1 %
Knox, Paul	English	45 %
Lechner-Luke, Bailey	Psychology, General	11 %
Manning, Ryan	Psychology, General	49 %
Mays, Judy	Counselor	3 %
Moser, Richard	English	31 %
Stevens, Briagha	English	26 %
Truong, Huy	Paramedic	41 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2024**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Haas, Richard	Coordinator	44 %
Peacock, Kristin	Counselor	2 %
Torres, Jessica	Counselor	4 %
Wergeland, Kari	Librarian	11 %

**TEMPORARY, PART-TIME EMPLOYEES Spring 2024**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Allen, Stephanie	Computer Programming	27 %
Andersen, James	Emergency Medical Services	48 %
Baker, Tara	Business and Commerce, General	60 %
Blake, Amber	Health Occupations, General	13 %
David, Francis	Psychology, General	20 %
Davis, Michael	Information Technology, General	20 %
Ellis, Addie	Psychology, General	20 %
Gappy, James	Computer Programming	27 %
Goli, Shabnam	Music	60 %
Goodwin, Alexandria	Nutrition, Foods, and Culinary Arts	40 %
Hall, Laura	Nutrition, Foods, and Culinary Arts	40 %
Heiler, Felicia	Software Applications	47 %
Hendricks, Robert	Information Technology, General	40 %
Johnson, Glenn	Computer Programming	40 %
Millington, James	Information Technology, General	12 %
Ortner, Nancy	Job Seeking/Changing Skills	13 %
Phillips, Matthew	Computer Programming	20 %
Ramos, Maria	Nutrition, Foods, and Culinary Arts	40 %
Rauch, Kristin	Anthropology	20 %
Sanford, Jennifer	Psychology, General	20 %
Sanford, Jennifer	Human Services	40 %
Shaukat, Naveed	Health Occupations, General	20 %
Tharratt, William	Emergency Medical Services	48 %
Warman, James	Health Occupations, General	40 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee      \*\* = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Spring 2024**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Cisneros, Michael	Counselor	3 %
Jackson, Michael	Counselor	5 %
Tabrizi, Farough	Counselor	7 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2024**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Bevens, Megan	Counselor	2 %
Engler, Denise	English	43 %
George, Gary	Electronics & Electric Technology	60 %
Machado, Geraldine	Psychology, General	13 %
Morgan, Roxanne	English	60 %
Paez, Alexander	Speech Communication	5 %
Prieto, Caroline	English	13 %
Stark, Stacey	Registered Nursing	10 %

**REGULAR EMPLOYEES - OVERLOAD ASSIGNMENTS Spring 2024**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Al Juboori, Suha	Computer Programming	53 %
Angove, Philip	Music	20 %
Njoku, Portia	Music	40 %
Rahman Jackson, Lishia	Counselor	33 %
Swithenbank, Elizabeth	Business Management	40 %
Swithenbank, Elizabeth	Software Applications	11 %
Wright, Cheryl	Business Management	60 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2024**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abdul, Alisher	Mathematics, General	53 %
Abdul-Rahman, Husni	Cross Term	2 %
Adams, Jane	Counselor	15 %
Adams, Jane	Counselor	44 %
Afonso, Paulo	Astronomy	20 %
Aghabegi, Farah	Accounting	27 %
Akawi, Robin	Psychology, General	40 %
Albrecht, Christian	Administration of Justice	0 %
Alexander, Carie	Counselor	30 %
Alsarraj, Jian	Counselor	37 %
Alsarraj, Jian	Counselor	12 %
Alsarraj, Jian	Counselor	10 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2024**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ayala-Garcia, Marisol	Paramedic	50 %
Ayala-Garcia, Marisol	Cross Term	4 %
Ayers, Harold	Administration of Justice	0 %
Bassett, Jason	Administration of Justice	0 %
Beckerman, Nathan	Paramedic	25 %
Beckerman, Nathan	Cross Term	2 %
Bernacchi, Christopher	Administration of Justice	0 %
Bevens, Megan	Counselor	2 %
Bickel, David	Administration of Justice	0 %
Bimbi, Pamela	Coordinator	10 %
Bluette, Chad	Administration of Justice	0 %
Bradshaw, Don	Administration of Justice	0 %
Brown, Orie	Administration of Justice	0 %
Buckner, Mallory	Counselor	29 %
Buckner, Mallory	Counselor	1 %
Burns, Julie	Administration of Justice	0 %
Casillas, Griselda	Counselor	3 %
Castillo, Scott	Administration of Justice	0 %
Chavolla, Art	Administration of Justice	0 %
Chisholm, Matthew	Administration of Justice	0 %
Covington, Isha	Paramedic	25 %
Covington, Isha	Cross Term	4 %
Dang, Tina	Counselor	33 %
Dang, Tina	Counselor	1 %
Davalle, Nathan	Administration of Justice	0 %
Davis, Sarah	Librarian	1 %
Delnero, Christina	Counselor	21 %
Delnero, Christina	Counselor	7 %
Duval, Beverly	Librarian	2 %
Econome Chalios, Jennie	Counselor	24 %
Esque, Melanie	Administration of Justice	0 %
Farias, Imelda	Counselor	39 %
Fong, Angela	Counselor	8 %
Fortman, Anita	Counselor	7 %
French, Scott	Coordinator	0 %
Gibbons, Alaina	Mathematics, General	27 %
Gomez, Martin	Counselor	9 %
Herman, Kathryn	Counselor	44 %
Hisel, Kathleen	Counselor	29 %
Hoban-Higgins, Tana	Physiology (Includes Anatomy)	52 %
Hoffman, Dale	Anthropology	20 %
Hoge, Charles	Psychology, General	20 %
Holmes, Michael	Biology, General	40 %
Howard, Hugh	Geographic Information Systems	7 %
Hughes, Heather	Counselor	8 %
Hughes, Heather	Counselor	8 %
Hughes, Heather	Counselor	17 %
Hughes, Tori	Administration of Justice	0 %
Iwai, Maylee	Registered Nursing	41 %
Jabery-Madison, Bobak	Physical Education	15 %
Jacobson, Aron	Psychology, General	20 %
Jardine, Christian	History	40 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2024**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Jensen, Kristin	Psychology, General	20 %
Johnson, Wilber	Journalism	20 %
Johnson, Seth	Cross Term	2 %
Jones, Palmis	Psychology, General	20 %
Jones, Vincent	Mathematics, General	47 %
Jumelet, Douglas	Physical Education	15 %
Jungkeit, James	Administration of Justice	0 %
Kalman, Mikalai	Diesel Technology	27 %
Kalman, Mikalai	Cross Term	5 %
Kalman, Mikalai	Cross Term	5 %
Kaneyuki, Brent	Administration of Justice	0 %
Karp, Adam	Spanish	40 %
Kawamoto, Walter	Sociology	20 %
Kelley, Sean	Administration of Justice	0 %
Kem-Rivera, Toladette	Counselor	7 %
Keyes, Timothy	Cross Term	2 %
Kientz, Michelle	Counselor	7 %
Kientz, Michelle	Counselor	19 %
Kinoshita, Rory	Mathematics Skills	13 %
Kinuthia, Kamau	Economics	40 %
Kirchhoff, Susan	Librarian	3 %
Leo, Regina	Counselor	21 %
Lommori, Michael	Administration of Justice	0 %
Lopez, Anjelica	Counselor	6 %
Lopez, Anjelica	Counselor	44 %
Marion, Derrick	Administration of Justice	0 %
Mays, Judy	Coordinator	3 %
McCoy, Karen	Librarian	3 %
McCusker, David	Librarian	13 %
McKnight, Dana	Coordinator	18 %
Mireles-Tijero, Mayra	Counselor	17 %
Modesto, Mikenna	Coordinator	42 %
Nazareno, Randy	Counselor	13 %
Nelson, Jessica	Counselor	5 %
Nielsen, Ruth	Counselor	3 %
Overton, Steven	Counselor	6 %
Palaspas, Candice	Counselor	43 %
Perrault, Priscilla	Counselor	20 %
Plezia-Missler, Dorothy	Counselor	4 %
Preciado, Monica	Counselor	25 %
Preciado, Monica	Counselor	7 %
Pulido, Brandi	Counselor	8 %
Pulido, Brandi	Counselor	20 %
Riley, Robert	Cross Term	2 %
Roberts-Law, Lisa	Counselor	4 %
Ryther, Christopher	Paramedic	25 %
Sjolund, Joe	Counselor	39 %
Squire, Martha	Librarian	6 %
Thomas, Iohla	Administration of Justice	0 %
Tran, Dennis	Counselor	8 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2024**  
**American River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Truong, Huy	Cross Term	2 %
Vlamis, Christopher	Coordinator	0 %
Voetsch, Brandon	Administration of Justice	0 %
Voudouris, Theodore	Administration of Justice	0 %
Welkley, Debra	Coordinator	20 %
Welty, Ann	Counselor	33 %
Williamson, Kate	Librarian	10 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2024**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ahearn, Thomas	English	40 %
Aldana, Natana	Fine Arts, General	20 %
Allo Allo, Viola	Librarian	5 %
Austin, April	Librarian	9 %
Bond, Emily	Librarian	2 %
Bush, Amy	Librarian	5 %
Cervantes, Jordan	Counselor	8 %
Cervantes, Jordan	Counselor	2 %
Dang, Tina	Counselor	16 %
Doan, Anna	Counselor	2 %
Doan, Anna	Counselor	2 %
Esty, Juana	Counselor	45 %
Fishman, Wendell	Computer Networking	8 %
Green, Charlene	Counselor	7 %
Hodgkinson, Georgine	Speech Communication	40 %
Hoile, Robert	Librarian	5 %
Holden, Cherrelle	English	20 %
Hom, Norman	English	40 %
Homan, Steve	Music	18 %
Hover-Smoot, Katherine	Fine Arts, General	60 %
Howard, Wyatt	Mathematics, General	33 %
Huang, Chao-Jen	Information Technology, General	20 %
Huang, Chao-Jen	Computer Programming	35 %
Hutcheson, Heather	English	20 %
Hutcheson, Heather	Creative Writing	20 %
Huyck-Aufdermaur, Melaine	Librarian	5 %
Jackson, Hiram	Geology	36 %
James, Jonathan	Intercollegiate Athletics	19 %
James, Jonathan	Health Education	20 %
James, William	Spanish	35 %
Jay, Susan	Fire Technology	13 %
Jones, Jenny	Counselor	2 %
Jones, Jenny	Counselor	8 %
Jones-Thomas, Brandy	Human Services	20 %
Juner, Samantha	Emergency Medical Services	29 %
Kair, Beven	Mathematics, General	35 %
Karsiere, Sarma	Art	28 %
King, Eric	Microbiology	21 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%. \* = New Employee \*\* = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

**TEMPORARY, PART-TIME EMPLOYEES Summer 2024**  
**Cosumnes River College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
King, Kimberly	Counselor	40 %
King, Kimberly	Counselor	3 %
Kirby, Samuel	Intercollegiate Athletics	19 %
Knudsen, Mark	Chemistry, General	32 %
Nguyen, Alfonso	Counselor	44 %
Parker, Dawn	Counselor	41 %
Peacock, Kristin	Counselor	2 %
Peacock, Kristin	Counselor	2 %
Peacock, Kristin	Counselor	2 %
Perkins, Deirdre	Computer Networking	48 %
Reed, Diana	History	47 %
Reyes Cruz, Nanette	Librarian	11 %
Salzman, Julie	Counselor	4 %
Soriano, Paolo	Counselor	11 %
Torres, Jessica	Counselor	18 %
Wellington, Erica	Counselor	20 %
Yeung Whamond, Esther	Counselor	3 %
Zepeda, Daniela	Counselor	23 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2024**  
**Folsom Lake College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Abdullah, Zainab	Ethnic and Cultural Studies	20 %
Al Juboori, Suha	Computer Programming	40 %
Allo Allo, Viola	Librarian	5 %
Beese, Michelle	Counselor	12 %
Blaney, Julie	Nurse	50 %
Darr Glynn, Kristina	Counselor	20 %
Ellis, Addie	Counselor	14 %
Hastie, Kelsie	History	20 %
Howery, Matthew	Philosophy	40 %
Hwang, Eunyoung	Fine Arts, General	20 %
Johnson, Justin	Intercollegiate Athletics	15 %
Johnson, Justin	Exercise Sciences/Physiology and Movement	20 %
Jordan, Denis	Mathematics, General	33 %
Karas, Stephanie	Administration of Justice	20 %
Kawamoto, Walter	Ethnic and Cultural Studies	20 %
Rahman Jackson, Lishia	Counselor	21 %
Silva-Henry, Rachel	Counselor	6 %
Telles, James	Librarian	10 %
Triphon, Joann	Nurse	50 %
Watthen, Myrna	Librarian	9 %

**TEMPORARY, PART-TIME EMPLOYEES Summer 2024**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Adams, Stephen	History	40 %
Albumalalah, Aoss	Physiology (Includes Anatomy)	52 %
Ashe, Chipo	Job Seeking/Changing Skills	7 %
Ashe, Chipo	Counselor	21 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2024**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Ashe, Chipo	Counselor	9 %
Austin, April	Librarian	6 %
Beebe, Katelyn	Dental Assistant	15 %
Bravo-Nguyen, Rosette	Dental Hygienist	41 %
Byrns, Angela	Counselor	9 %
Cano Chavez, Veronica	Counselor	3 %
Cano Chavez, Veronica	Counselor	1 %
Cano Chavez, Veronica	Counselor	39 %
Cardenas, Theresa	Counselor	22 %
Cecil, Susan	Dental Assistant	12 %
Cervantes, Jordan	Counselor	18 %
Chave, Joshua	Counselor	21 %
Clark, Terri	Librarian	9 %
Dang, Tina	Counselor	5 %
Duran, Alejandra	Counselor	6 %
Duran, Alejandra	Counselor	15 %
Fellman, Melissa	Dental Hygienist	46 %
Fuertes, Luz Andrea	Counselor	15 %
Geddis, Maurice	Counselor	37 %
Gelotte, Danielle	Counselor	17 %
Glynn, Mariel	Counselor	44 %
Gonzalez, Mauricio	Counselor	12 %
Gonzalez, Paula	Counselor	37 %
Goodchild, Rebecca	Librarian	2 %
Hernandez-Chaidez, Adan	Counselor	13 %
Hill, Deirdre	Counselor	56 %
Hillenbrand, Collin	Sign Language	53 %
Howe, Judith	Library Science, General	7 %
Huang, Ling	Chemistry, General	59 %
Hung, Gary	Counselor	20 %
Hung, Gary	Counselor	5 %
Jackson, Michael	Counselor	15 %
Jean-Gilles, Reginald	Real Estate	40 %
Johansen, Trine	Anthropology	40 %
Johnson, Denise	Physiology (Includes Anatomy)	52 %
Johnson, Ilana	Anthropology	48 %
Jones, Andrew	Physical Education	15 %
Jones, Andrew	Physical Fitness and Body Movement	15 %
Jones, Christine	Dental Hygienist	13 %
Jones, Evan	English	20 %
Jones, Yuriko	Physics, General	20 %
Kaina, Abdelaziz	Information Technology, General	11 %
Kalar, Barry	Administration of Justice	40 %
Kaneko-Hutton, Patricia	Occupational Therapy Technology	5 %
Kaufman, Cheryl	Office Technology/Office Computer Applicati	40 %
Kawaguchi, Sophia	Nurse	60 %
Kehew, Julia	History	60 %
Kehl, Anthony	Physical Fitness and Body Movement	25 %
Kem-Rivera, Toladette	Counselor	12 %
Keys, Alan	Psychology, General	20 %
Kidd, Joanna	Painting & Drawing	28 %

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**TEMPORARY, PART-TIME EMPLOYEES Summer 2024**  
**Sacramento City College**

<u>Name</u>	<u>Subject</u>	<u>FTE</u>
Knudson, Kandace	Coordinator	5 %
Lake, Brienne	Dental Hygienist	39 %
Lane, Tammie	Dental Assistant	17 %
Lawrence, Charles	Counselor	8 %
Lawrence, Charles	Counselor	1 %
Lawrence, Charles	Counselor	3 %
Lee, Jeffrey	Coordinator	11 %
Lee, Pao	Counselor	6 %
Mach, Kristy	Registered Nursing	32 %
Madrigal, Abraham	Counselor	32 %
Manuel, Mara	Nursing	7 %
Mendoza, Liliana	Counselor	10 %
Mesa, Felicia	Registered Nursing	20 %
Miranda, Yolanda	Counselor	5 %
Miranda, Yolanda	Counselor	20 %
Molson, Stephenee	Registered Nursing	32 %
Newman-Hentschke, Toni	Counselor	19 %
Ngassam, Valery	Astronomy	16 %
Nguyen, Cuong	Counselor	10 %
Onuoha, Gwendolyn	Counselor	10 %
Onuoha, Gwendolyn	Counselor	1 %
Pacheco, Maria	Dental Hygienist	2 %
Palaspas, Candice	Counselor	10 %
Pea, Sarah	Dental Hygienist	15 %
Piskun, Yelena	Counselor	16 %
Pizano, Claudia	Counselor	3 %
Quiggle, Dexter	Dental Hygienist	9 %
Reach, Lorna	Counselor	17 %
Saffold, Stephen	Dental Hygienist	20 %
Sala, Alina	Counselor	20 %
Suy, Shaun	Counselor	8 %
Suy, Shaun	Counselor	18 %
Suy, Shaun	Counselor	5 %
Tabrizi, Farough	Counselor	11 %
Takahashi, Reiko	Counselor	9 %
Takahashi, Reiko	Counselor	7 %
Tercho, Karen	Librarian	7 %
Wright, Tatyana	Counselor	16 %
Zamarripa, Julio	Counselor	10 %
Zepeda, Daniela	Counselor	6 %

FTE appearing as 0% for the current or upcoming semester is pending determination of assignment / load. FTE in previous semesters will appear as 1% for assignments between 0% and 1%.      \* = New Employee      \*\* = Returning Employee

Employees hired under equivalency criteria pursuant to Ed. Code Section 87359, Title V, Section 53430(a), and Board Policy 5123 will be identified as follows: A1;A3;A4;B1;B2;B3;B4=Experience / Education | A2 = Education | A5;B5 = Experience

## C L A S S I F I E D

<b>APPOINTMENT(S)</b>		<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>	
Aguilar, Juan	Research Analyst	ARC	06/03/24			
Al Sammarraie, Alaa	Laboratory Technician – Science	ARC	06/03/24			
Borison, Sophie	Admissions/Records Evaluator I	DO-CRC	05/20/24			
Flores Hurtado, Omar	Administrative Assistant I	ARC	06/10/24			
Gardner, Samantha	Clerk III	ARC	06/10/24			
Guerra-Vargas, Gloria	Custodian	SCC	06/10/24			
Looney, Ayana	Library Technician, 75%	ARC	06/03/24			
Marrufo, Mishelle	Admissions/Records Evaluator II	DO-CRC	06/10/24			
<b>APPOINTMENT(S) LIMITED TERM</b>		<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>	
Arafiles, Petetoria	Student Support Specialist	ARC	06/17/24-06/30/27			
Camarena Ramirez, Mauricio	Student Support Specialist	ARC	06/17/24-06/30/27			
Hussain, Wajeha	District Financial Aid Specialist	DO	06/03/24-06/30/26			
<b>LEAVE(S) OF ABSENCE</b>		<u>Name</u>	<u>Position</u>	<u>Type of Leave</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Adao, Gwen	Student Support Specialist	CRC	05/20/24-06/21/24	Personal		
ID#1154487	Cosumnes River College	CRC	5 Days*	Unpaid		
<b>PLACEMENT ON 39-MONTH RE-EMPLOYMENT LIST</b>		<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>	
Hale, Gary	Custodian	SCC	05/09/24			

## C L A S S I F I E D

<b>PROMOTION(S)</b>		<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
<u>Name</u>				
Bowe, Renee	Admissions/Records Evaluator I (Admissions/Records Technician II)	DO-ARC DO-ARC)		06/03/24
Chan, Wing-Tat	Fiscal Services Accounting Specialist (Accountant)	DO DO)		06/03/24
DeCosta, Lakia	Admissions and Records Supervisor (Counseling Supervisor)	DO-SCC SCC)		05/28/24
Griggs, Nicole	Information Technology Specialist I - Help Desk Support (Information Technology Technician II – Help Desk Support)	ARC ARC)		05/01/24
Lipscomb, Fleurdeliza	Student Support Specialist (Administrative Assistant I)	ARC ARC)		05/20/24
Obi, Anthony	Information Technology Systems/ Database Administrator Analyst I (Senior Information Technology Technician – Lab/Area Microcomputer Support)	SCC SCC)		06/03/24
Tarver, Destiny	Financial Aid Officer (Financial Aid Technician)	DO-CRC DO-CRC)		05/20/24
Vega, Anthony	Financial Aid Officer (Financial Aid Technician)	DO-FLC DO-CRC)		05/28/24
Wardlaw, Lora	Child Development Center Supervisor (Child Development Center Lead Teacher, 9 months)	CRC CRC)		06/03/24

<b>REASSIGNMENT(S)/TRANSFER(S)</b>		<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
<u>Name</u>				
Beauchamp, Dedra	Administrative Assistant II, 100% (Administrative Assistant II, 50%)	DO DO)		05/01/24

## C L A S S I F I E D

**REASSIGNMENT(S)/TRANSFER(S), CONTINUED**

<u>Name</u>	<u>New Position (Current Position)</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Clark, Tiffany	Student Support Supervisor (Educational Center Supervisor)	SCC (CRC)	05/28/24
Foon, Lana	Financial Aid Supervisor (Financial Aid Supervisor)	DO-FLC (DO-SCC)	05/01/24
Mohseni, Sima	Instructional Assistant – Learning Resources, 10 months (Instructional Assistant – Learning Resources, 12 months)	ARC (CRC)	08/05/24
Quezada, Stephanie	Laboratory Technician – Science, 100%, 12 months (Laboratory Technician – Science, 65%, 10 months)	CRC (CRC)	07/01/24

**RESIGNATION(S)**

<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
Amos, Malik	Student Support Specialist	CRC	08/03/24
Carrillo, Kimberley	Purchasing Supervisor	DO	05/25/24
Diaz, Ruth	Student Support Specialist	ARC	05/09/24
Jones, Noelle	Administrative Assistant I	ARC	05/04/24
Lee, Michael	Fiscal Services Supervisor	DO	06/01/24
Sauber-Cavazos, Jacob	Custodian	SCC	06/04/24
Thompson, Shamona	Clerk II, 50%	ARC	06/15/24
Velazquez, Medelin	Student Support Assistant	ARC	06/05/24

## C L A S S I F I E D

<b>RETIREMENT(S)</b>			
<u>Name</u>	<u>Position</u>	<u>Assigned to</u>	<u>Effective Date(s)</u>
DeLeon, Kathleen	Business Services Supervisor (After 30+ years of regular service)	CRC	08/14/24
Small, Kim	Senior Information Technology Technician – Lab/Area Microcomputer Support (After 34+ years of regular service)	FLC	08/03/24
Whittington, David	Physical Education/Athletic Attendant (After 31+ years of regular service)	SCC	09/10/24

\*Actual days to be determined. Subject to appeal if requested by employee.

Temporary Classified Employees  
 Education Code 88003 (Per AB 500)  
*The individuals listed below are generally working in short term, intermittent or interim assignments during the time frame designated.*

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>American River College</u>			
Alshaykhan, Ghazwan	Clerk II	03/07/2024	06/30/2024
Cornfield, Benjamin	Assistant Coach	01/16/2024	06/30/2024
Dollesin, Darrion	Counseling Clerk II	04/11/2024	06/30/2024
Espinosa, Brian	Counseling Clerk II	04/08/2024	06/30/2024
Fredrickson, Dominic	Counseling Clerk II	04/08/2024	06/30/2024
Godsey, Richelle	Special Projects	03/18/2024	06/30/2024
Keller, Ashley	Advanced Interpreter	02/06/2024	06/30/2024
McCampbell, Chay	Recruit Training Officer	04/05/2024	06/30/2024
Nguyen, Khuyen	Instructional Assistant	05/01/2024	06/30/2024
Parylyak, Nataliya	Clerk II	02/05/2024	06/30/2024
Young, Loretta	Instructional Assistant	03/01/2024	06/30/2024
<u>Cosumnes River College</u>			
Gonzalez, Maximiliano	Clerk I	04/30/2024	06/30/2024
Lee, Michael	Custodian	04/24/2024	06/30/2024
Medrado, Cintia	Child Dev Ctr Teacher	02/01/2024	06/30/2024
Villaflor, Justin	Laboratory Technician	04/25/2024	06/30/2024
Wood, Michael	Special Projects	05/13/2024	06/30/2024
<u>District Office / Business and Economic Development Center / Facilities Management / Police Services</u>			
Albright, Abigail	Financial Aid Technician	05/22/2024	06/30/2024
Carmichael, Jeffery	Financial Aid Technician	07/01/2024	06/30/2025
Crisp, MarCia	Special Projects	07/01/2024	06/30/2025
Kumar, Priyeshniel	Outreach Specialist	07/01/2024	06/30/2025
Almzayek, Iman	Clerk I	07/01/2024	06/30/2025
Bailey, Katarina	Special Projects	07/01/2024	06/30/2025
Gorbatyuk, Alexey	Clerk I	07/01/2024	06/30/2025
Kostic, Danijela	Special Projects	07/01/2024	06/30/2025
Roth, Kara	Special Projects	07/01/2024	06/30/2025
Afzal, Ateeq	Campus Patrol	07/01/2024	06/30/2025
Andrews, Ejon	Campus Patrol	07/01/2024	06/30/2025
Gonzalez Bermudez, Jorge	Campus Patrol	05/07/2024	06/30/2024
Luna, Diana	Campus Patrol	05/01/2024	06/30/2024
Vanegas, Emily	Campus Patrol	05/01/2024	06/30/2024

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>District Office-American River College</u>			
Akhavan, Neda	Financial Aid Technician	07/01/2024	06/30/2025
Gomez Sanchez, Valeria	Financial Aid Technician	07/01/2024	06/30/2025
Lavrushchak, Vita	Financial Aid Officer	07/01/2024	06/30/2025
Reyes Correa, Jason	Financial Aid Clerk I	04/10/2024	06/30/2024
<u>District Office-Cosumnes River College</u>			
Amituanai, Dayed	Financial Aid Technician	07/01/2024	06/30/2025
Bayaz, Hadia	Student Support Assistant	07/01/2024	06/30/2025
Delos Santos, Emily	Financial Aid Clerk I	07/01/2024	06/30/2025
Khuc, Tyler	Financial Aid Clerk I	07/01/2024	06/30/2025
<u>District Office-Folsom Lake College</u>			
Iacovleva, Daria	Financial Aid Technician	07/01/2024	06/30/2025
<u>Folsom Lake College</u>			
Adamick, Christina	Reader/Tutor I	07/01/2024	06/30/2025
Agarwal, Aparna	Counseling Clerk II	07/01/2024	06/30/2025
Agbassekou, Amanda	Student Support Assistant	07/01/2024	06/30/2025
Andryushkin, Veronika	Clerk II	07/01/2024	06/30/2025
Bishop, Vanessa	Alt Media Design Specialist	07/01/2024	06/30/2025
Brown, Michelle	Special Projects	07/01/2024	06/30/2025
Cazemir, Elizaveta	Clerk III	07/01/2024	06/30/2025
Dixon, Claire	Special Projects	07/01/2024	06/30/2025
Harmon, Aubrie	Student Support Assistant	07/01/2024	06/30/2025
Huynh, Johnny	Student Support Assistant	07/01/2024	06/30/2025
Joshi, Radha	Special Projects	07/01/2024	06/30/2025
Lopez-Bruce, Ana	Administrative Asst. I	07/01/2024	06/30/2025
Nathaniel, Zeffrum	Special Projects	05/25/2024	06/30/2024
Ny, Theodore	Student Support Assistant	07/01/2024	06/30/2025
Skjerpe, Brigt	Clerk III	07/01/2024	06/30/2025
<u>Sacramento City College</u>			
Allen, Michael	Art Model	07/01/2024	06/30/2025
Amerman, Brendan	Student Support Specialist	07/01/2024	06/30/2025
Angels, Miles Marie	Clerk I	05/20/2024	06/30/2024
An-Nur, Sakeenah	Clerk I	07/01/2024	06/30/2025
Barragan, Jacqueline	Student Support Specialist	07/01/2024	06/30/2025
Barrera, Vanessa	Student Support Assistant	07/01/2024	06/30/2025
Barrientos, Brianna	Special Projects	07/01/2024	06/30/2025

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>End Date</u>
<u>Sacramento City College</u>			
Byers, Jennifer	Special Projects	07/01/2024	06/30/2025
Carroll, Phillip	IT Technician I	07/01/2024	06/30/2025
Castaneda, Graciela	Student Support Assistant	07/01/2024	06/30/2025
Castelle, Dennis	Custodian	07/01/2024	06/30/2025
Chasten III, Gerald	Student Support Specialist	07/01/2024	06/30/2025
Chavez, Daniel	Special Projects	07/01/2024	06/30/2025
Coulter, Melissa	Clerk II	07/01/2024	06/30/2025
Ellis, Keith	Special Projects	04/17/2024	06/30/2024
Gonzales, Madison	Clerk I	07/01/2024	06/30/2025
Hargrove, Kwame	Clerk I	07/01/2024	06/30/2025
Johnson, Melba	Clerk I	07/01/2024	06/30/2025
Lor, Maichee	Clerk I	07/01/2024	06/30/2025
Moua, Kimberly	Clerk I	05/01/2024	06/30/2024
Nadew, Tehetna	Special Projects	07/01/2024	06/30/2025
Nelson, Thomas	Instructional Assistant	07/01/2024	06/30/2025
Payne, Domingo	Financial Aid Clerk I	04/22/2024	06/30/2024
Phamle, Skyler	Special Projects	07/01/2024	06/30/2025
Pitel, Sarah	Instructional Assistant	07/01/2024	06/30/2025
Ramirez, Alondra	Special Projects	07/01/2024	06/30/2025
Rubio, April	Special Projects	07/01/2024	06/30/2025
Ryan, Nicole	Administrative Assistant I	07/01/2024	06/30/2025
Thompson, Sophia	Special Projects	07/01/2024	06/30/2025
Wheeler, Sophie	Special Projects	07/01/2024	06/30/2025

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Public Hearing: Revised Initial Collective Bargaining Proposal- SEIU 2024-27	ATTACHMENT: Yes	
	ENCLOSURE: None		
	STRATEGIC PLAN GOAL(S): 5		
AGENDA ITEM:	Collective Bargaining Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration <i>Upz</i>	CONSENT/ROUTINE	
APPROVED FOR CONSIDERATION:	Brian King <i>Brian King</i>	FIRST READING	
		ACTION	X
		INFORMATION	

## BACKGROUND:

Pursuant to Government Code Section 3547, et seq., all initial proposals of exclusive representatives of recognized employee groups and of the District are required to be presented at a public meeting of the District.

The Board and representatives of the Service Employees International Union, Local 1021 (SEIU) have agreed to engage in negotiations. The collective bargaining agreement with SEIU expires on June 30, 2024.

Consistent with the applicable code sections, the public has a right to be informed of those areas that the parties will be negotiating and to invite public comment at a meeting of the public school employer.

## STATUS:

Consistent with local regulations, on May 8, 2024, the Board of Trustees scheduled a public hearing for the June 12, 2024, meeting to allow public comments regarding the revised initial SEIU collective bargaining proposal. The attached revised initial collective bargaining proposal for SEIU has been available for public review since being presented to the Board of Trustees at the May 8, 2024, meeting.

## RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing and adopt the revised initial collective bargaining proposal for SEIU.



**Joseph Bryant**  
President

**Mary Duncan**  
Secretary

**Amos Eaton**  
Treasurer

**Jennifer Esteen**  
VP of Organizing

**Ramsey Teon-Nichols**  
VP of Politics

**Sandra Lewis**  
VP of Representation

**Akbar Bibb**  
VP Region A (North Central)

**Mary Sandberg**  
VP Region B (North Coast)

**Yeon Park**  
VP Region C (East Bay)

**Theresa Rutherford**  
VP Region D (San Francisco)

**Marcus Williams**  
VP Region E  
(Amador/Calaveras/San Joaquin)

**Executive Board**  
Pete Albert  
Tazamishia Alexander  
John Arantes  
Tula Biederman  
Derrick Boufe  
Lorraine Bowser  
Monique Chaney-Williams  
Felipe Cuevas  
Evelyn Curiel  
Sasha Cuttler  
Nathan Dahl  
Brandon Dawkins  
Karla Faucett  
Geneva Haines  
Delilinia Hardy  
Cynthia Landry  
Todd Nosanow  
Harold Powell  
Mercedes Riggleman  
Sandy Sigala  
Robert Taylor  
Richard Thoelle  
Taffie Waller  
Angel Valdez  
Sandra Wall  
Jim Wise

**Executive Board & Budget &  
Finance Committee**

Travis Balzarini  
Rhea Davis  
Tina Diep  
Elizabeth Harrison  
Cheryl Hicks  
Julie Meyers  
Tom Popenuck  
Jessica Nila

April 18, 2024

Brenda Balsamo  
Los Rios Community College District  
Director,  
Human Resources  
[Balsamb@losrios.edu](mailto:Balsamb@losrios.edu)

SENT BY MAIL, EMAIL, IN-PERSON

**RE: Sunshine Letter**

Hello Ms. Balsamo,

In accordance with the Collective Bargaining Agreement between the Service Employees International Union (SEIU) 1021 and the Los Rios Community College District (LRCCD), this letter serves as official notice of the Union's interest to open the contract agreement between SEIU and LRCCD for upcoming contract renewal negotiations.

SEIU Local 1021 is willing to meet and confer and bargain in good faith wages, benefits and terms and conditions of employment for bargaining unit members of the Los Rios Community College District.

SEIU Local 1021 proposes to open and negotiate all items in the Collective Bargaining Agreement including all Articles, Appendices, and Table of Contents. SEIU will submit additional proposals at a later date, and will reserve the right to amend, modify, or change its proposals.

Please sunshine this letter as per our request for full contact negotiations as soon as possible.

Please contact me if you have any questions. I can be reached at 559-260-8988 or at [mo.kashmiri@seiu1021.org](mailto:mo.kashmiri@seiu1021.org).

Sincerely,

**Mo Kashmiri**  
SEIU 1021 Field Representative

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Resolution 2024:06: Five Year Capital Outlay Plan	ATTACHMENT: Yes	
		ENCLOSURE: Five Year Plan	
		STRATEGIC PLAN GOAL(S): 5	
AGENDA ITEM:	Action Item A	TYPE OF BOARD CONSIDERATION:	
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE	
		FIRST READING	
APPROVED FOR CONSIDERATION:	Brian King	ACTION	X
		INFORMATION	

## BACKGROUND:

The State Chancellor's Office (SCO) has a prescribed capital outlay process and calendar for requesting State funds for capital outlay projects. Each year the District must file a Five Year Capital Outlay Plan which lists all proposed projects, whether State funded or not. Final Project Proposals (FPPs), which are prepared to request State funding for projects listed in the Five Year Capital Outlay Plan, are also to be submitted with the Five Year Capital Outlay Plan each year. This information is due to the State Chancellor's Office by July 1, 2024.

Although a district may qualify for State funding, all districts are competing for the limited funds available. Facility capacity/load ratios (enrollment growth) and local contribution of funds are key elements in the State's prioritization of funding capital projects.

## STATUS:

In November 2016, Proposition 51 was passed authorizing \$7 billion in general obligation bonds from the State. These funds are approaching full expenditure and have resulted in the construction of multiple facilities throughout the District. In February 2020, the State was unsuccessful in passing a new bond measure leaving the capital outlay process in an unfunded status. Regardless of the State's capital outlay status, the District continues to participate in the capital outlay process in the hopes a future bond measures passing, allowing participation to resume. Additionally, due to the failure of the District's local bond measure in 2020 and the requirement of a local contribution to obtain State funding, there will be no FPP's submitted in this year's cycle. This year's Five Year Capital Outlay Plan does, however, anticipate a future State and local bond and the timing of projects so that these funds can be combined and maximized.

This is the second reading of the draft Five Year Capital Outlay Plan that the Board is asked to approve. The attached executive summary describes the Five Year Capital Outlay Plan. A first reading of the draft plan was presented at the May Board meeting and is included as an enclosure to the agenda.

## RECOMMENDATION:

It is recommended that the Board of Trustees approve the Five Year Capital Outlay Plan and supporting Resolution No. 2024-06 for submission to the State.

**State Five Year Capital Outlay Plan  
And  
Final Project Proposals**

**Executive Summary**

**State Five Year Construction Plan:**

The basic intent and purpose of the Plan is to analyze enrollment forecasts and determine the amount and type of spaces that will be needed to meet increases changes in enrollment and changes in the educational program. The Plan is used to determine overall estimated costs and identify possible funding sources.

The major components of the Plan are: forecasted student load (enrollment/WSCH), facilities capacity to handle load, proposed new space, proposed modernizations and possible funding sources. The first three components are compiled into "capacity/load ratios". Capacity/load ratios represent, as a percentage, the facilities capacity to handle forecasted student load (or demand). These capacity/load ratios are the primary tool used by the State to determine which projects will be approved. Also, the State has a priority system which causes districts to compete against each other to offer the State the least cost alternative. Because of this, most projects have a local contribution indicated. The local contribution is intended to make our projects more competitive for limited State funding. This year's State Five Year Capital Outlay Plan lists 45 projects, comprised mainly of modernization projects.

**Possible Sequencing of State Funded Projects**

In November 2016, the voters passed Proposition 51 authorizing \$7 billion in general obligation bonds for new construction and modernization of K–12 public school facilities; charter schools and vocational education facilities; and \$2 billion for California Community Colleges facilities. This influx of bond dollars allowed for a significant amount of FPPs to be funded. Proposition 51 currently contributes funding to several District projects in process. However, due to no further State or local bond funds being available, there will be no FPP's submitted this year.

# **LOS RIOS COMMUNITY COLLEGE DISTRICT**

American River • Cosumnes River • Folsom Lake • Sacramento City Colleges

## **R E S O L U T I O N**

Nº 2024-06

### **Five Year Capital Outlay Plan**

**WHEREAS**, the Five Year Capital Outlay Plan submitted herein is in accordance with the State of California Education Code and Title V provisions; and

**WHEREAS**, any State funds received pursuant to this application shall be used solely for defraying the development cost of proposed projects; and

**BE IT RESOLVED**, that the Board of Trustees of the Los Rios Community College District approve the submission of the Five Year Capital Outlay Plan to the California Community Colleges.

**PASSED AND ADOPTED** as Los Rios Community College District Resolution No 2024-06, this twelfth day of June 2024, by the following called vote:

AYES	NOES	ABSENT
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Pam Haynes, Board President

*Attest:*

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Brian King  
Chancellor and Secretary to the Board

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	2024-25 District Tentative Budgets	ATTACHMENT: Yes
		ENCLOSURE: Budget Book
		STRATEGIC PLAN GOAL(S): 5
AGENDA ITEM:	Action Item B	TYPE OF BOARD CONSIDERATION:
RECOMMENDED BY:	Mario Rodriguez, Executive Vice Chancellor, Finance and Administration	CONSENT/ROUTINE
		FIRST READING
APPROVED FOR CONSIDERATION:	Brian King	ACTION X
		INFORMATION

## BACKGROUND:

The State of California is statutorily required to enact a State Budget by June 30th. Similarly, the Board of Trustees is required by law to adopt a tentative budget for the upcoming fiscal year no later than July 1st for all district funds.

On May 10, 2024, Governor Newsom released his May Revision for budget year 2024-25. The overall state budget is projected to decrease by approximately 7% to \$288 billion, compared to the January proposal, due to a projected budget deficit of \$45 billion. General Fund spending is expected to decrease by about \$25 billion (11.1%) to \$201 billion. The budget shortfall persists due to corrections in revenue estimates from the 2022-23 Budget Act related to personal income tax underperformance, recent inflationary trends, and subdued economic indicators. The Governor proposes to close the budget gap through the partial use of reserves, spending cuts, and delays and deferrals of spending authorized in earlier years.

The budget proposal for Community Colleges prioritized stability amidst a significant state budget deficit. Rather than making major core reductions to programs or services, it relies on reserves and operational savings to balance the budget. The Governor's May Revision proposes modest ongoing resources for California Community Colleges, amounting to approximately \$142 million for appropriations and categorical programs. Revised proposals for ongoing spending include about \$100 million for a 1.07% cost-of-living adjustment (COLA), \$13 million for COLAs and adjustments to certain categorical programs, and \$28 million for systemwide enrollment growth of .05%.

Los Rios's tentative budget is based on the Governor's May Revision. It is critical to acknowledge that the Enacted Budget might differ from the May Revision. The May Revision still includes borrowing nearly \$9 million from future non-Proposition 98 sources, a move that has been criticized from both the Legislative Analyst's Office and various K-14 stakeholder groups. If the Legislation rejects the idea of borrowing from future non-Proposition 98 sources, it could result in programmatic reductions and/or deferrals. There are ongoing discussions around alternative budget solutions. Changes resulting from the State's Enacted budget will be incorporated into Los Rios's Adopted Budget in September.

**STATUS:**

Los Rios's budget process uses three potential revenue assumptions. The revenue assumptions have a base level expenditure plan (X budget), at which Los Rios operates. The Y and Z budgets are improved based upon projections. Los Rios has authority to operate at the Z budget level. For 2024-25, all three budgets will assume at least full restoration of FTES from the 2019-20 fiscal year. The current trend we are witnessing from daily year-over-year tracking is a full restoration, with the possibility of growth of a few percentage points over our pre-pandemic FTES benchmark.

The 2024-25 tentative budget is balanced. There is no draw on reserves projected nor reliance on one-time funds to support on-going costs at this time. The variations in the X, Y and Z budgets are captured in the appropriation area entitled Program and Salary Improvement and the three budgets are summarized on the attached General Fund schedule. Los Rios will start the year operating at the X budget level.

**RECOMMENDATION:**

It is recommended that the Governing Board adopt the 2024-25 tentative budgets for the General Fund (Z budget), Instructionally-Related Sub-Fund, Special Revenue, Capital Projects, Debt Service, Enterprise, Internal Service, Fiduciary, Trust and Auxiliary Funds of the District for filing with the appropriate County/State agencies.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**General Fund**  
**2024-2025 Tentative Budget**

**Schedule I**

	<b>X MINIMUM FUNDING</b>	<b>Y MID-RANGE FUNDING</b>	<b>Z BUDGET MAXIMUM OPTIMISTIC</b>
<b>BEGINNING FUND BALANCE, JULY 1:</b>			
Uncommitted	\$ 61,537,388	\$ 61,537,388	\$ 61,537,388
Committed	5,461,719	5,461,719	5,461,719
Restricted	3,073,137	3,073,137	3,073,137
Total Beginning Fund Balance	<u>70,072,244</u>	<u>70,072,244</u>	<u>70,072,244</u>
<b>REVENUES:</b>			
Apportionment & Educational Protection Account (EPA)	240,606,407	240,606,407	240,606,407
New Faculty Funding	3,628,655	3,628,655	3,628,655
COLA (2023-24 8.22%, 2024-25 1.07%)	4,332,030	4,332,030	4,332,030
Continuing Total Computational Revenue Adjustment	26,889,722	26,889,722	26,889,722
Growth	-	1,548,873	3,097,746
Enrollment Fee and Property Taxes	<u>139,842,107</u>	<u>139,842,107</u>	<u>139,842,107</u>
Base Allocation, COLA & Growth (SB361)	<u>415,298,921</u>	<u>416,847,794</u>	<u>418,396,667</u>
Lottery Revenue			
Base Revenue	5,900,000	5,900,000	5,900,000
Adjust Revenue to \$170/FTES (Z Budget)	-	1,039,862	2,079,724
Total Lottery Revenue	<u>5,900,000</u>	<u>6,939,862</u>	<u>7,979,724</u>
Other Revenue:			
Non-Resident/International Student Tuition	7,734,273	7,734,273	7,734,273
Part-Time Faculty Compensation/New Faculty Hires	12,169,663	12,169,663	12,169,663
Community Services	1,054,782	1,054,782	1,054,782
Other income, including Interfund Transfers	26,376,113	33,815,642	33,815,642
Total Other General Purpose Revenue	<u>47,334,831</u>	<u>54,774,360</u>	<u>54,774,360</u>
Total General Purpose Revenue	468,533,752	478,562,016	481,150,751
Special Program Revenue	<u>91,430,346</u>	<u>91,430,346</u>	<u>91,430,346</u>
Total Revenue	<u>559,964,098</u>	<u>569,992,362</u>	<u>572,581,097</u>
Total Revenue & Beginning Fund Balance	<u>\$ 630,036,342</u>	<u>\$ 640,064,606</u>	<u>\$ 642,653,341</u>
<b>APPROPRIATIONS:</b>			
Current Operational Level	\$ 494,437,967	\$ 494,437,967	\$ 494,437,967
Program and Salary Improvement	62,280,142	72,308,406	74,897,141
Total Appropriations	<u>556,718,109</u>	<u>566,746,373</u>	<u>569,335,108</u>
<b>ENDING FUND BALANCE, JUNE 30:</b>			
Uncommitted	61,537,388	61,537,388	61,537,388
Committed	5,461,719	5,461,719	5,461,719
Restricted	6,319,126	6,319,126	6,319,126
Total Ending Fund Balance	<u>73,318,233</u>	<u>73,318,233</u>	<u>73,318,233</u>
Total Appropriations & Ending Fund Balance	<u>\$ 630,036,342</u>	<u>\$ 640,064,606</u>	<u>\$ 642,653,341</u>

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Other Governmental Funds - General Fund Sub-Fund and Special Revenue**  
**2024-2025 Tentative Budget**

**Schedule II**

<b>DESCRIPTION</b>	<b>INSTRUCTIONALLY RELATED ACTIVITIES FUND</b>	<b>CHILD DEVELOPMENT FUND</b>
<b>Beginning Fund Balance, July 1:</b>		
Uncommitted	\$ 450,600	\$ 530,813
<b>Total Beginning Fund Balance</b>	<b>450,600</b>	<b>530,813</b>
 <b>Revenues:</b>		
Federal	-	138,955
State	-	2,121,527
Local	1,849,285	7,700
Interfund Transfers In	10,000	533,118
Total Revenues	1,859,285	2,801,300
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 2,309,885</b>	<b>\$ 3,332,113</b>
 <b>Appropriations:</b>		
Academic Salaries	\$ 3,053	-
Classified Salaries	107,895	1,457,844
Employee Benefits	5,570	1,002,110
Books, Supplies, and Food	607,654	106,795
Other Operating Expenses	1,113,621	234,551
Capital Outlay	2,090	-
Payments to Students	19,402	-
Total Appropriations	1,859,285	2,801,300
 <b>Ending Fund Balance, June 30:</b>		
Uncommitted	450,600	530,813
<b>Total Ending Fund Balance</b>	<b>450,600</b>	<b>530,813</b>
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 2,309,885</b>	<b>\$ 3,332,113</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Other Governmental Funds - Capital Projects Funds**  
**2024-2025 Tentative Budget**

**Schedule III**

DESCRIPTION	CAPITAL OUTLAY PROJECTS FUND	BOND PROJECTS FUNDS*
<b>Beginning Fund Balance, July 1:</b>		
Uncommitted	\$ 13,300,000	\$ -
<b>Total Beginning Fund Balance</b>	<b>13,300,000</b>	<b>-</b>
 <b>Revenues:</b>		
Local, including Interest Income	8,958,138	2,000,000
Other Funds	900,887	-
Interfund Transfers In	24,213,697	-
<b>Total Revenues</b>	<b>34,072,722</b>	<b>2,000,000</b>
 <b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 47,372,722</b>	<b>\$ 2,000,000</b>
 <b>Appropriations:</b>		
Capital Outlay	\$ 33,977,769	\$ 2,000,000
Interfund Transfers Out/Other	94,953	-
<b>Total Appropriations</b>	<b>34,072,722</b>	<b>2,000,000</b>
 <b>Ending Fund Balance, June 30:</b>		
Uncommitted	13,300,000	-
<b>Total Ending Fund Balance</b>	<b>13,300,000</b>	<b>-</b>
 <b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 47,372,722</b>	<b>\$ 2,000,000</b>

\* Prior year appropriations include projects spanning more than one fiscal year that will not be fully expended. Funds remaining at year-end will be re-appropriated in the Adopted Budget.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Other Governmental Funds - Debt Service Funds**  
**2024-2025 Tentative Budget**

Schedule IV

<b>DESCRIPTION</b>	<b>BOND INTEREST AND REDEMPTION FUND</b>	<b>OTHER DEBT SERVICE FUND</b>
<b>Beginning Fund Balance, July 1:</b>		
Restricted	\$ 60,283,394	-
Committed	-	59,944
<b>Total Beginning Fund Balance</b>	<b>60,283,394</b>	<b>59,944</b>
 <b>Revenues:</b>		
Local		
Property Taxes/Bond Premiums	63,066,694	-
Interest Income	1,287,074	826,562
Total Revenues	64,353,768	826,562
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 124,637,162</b>	<b>\$ 886,506</b>
 <b>Appropriations:</b>		
Bond Principal/Interest Expense	\$ 64,348,768	-
Bond Issuance/Service Costs	5,000	-
Transfers Out/Other	-	826,562
Total Appropriations	64,353,768	826,562
 <b>Ending Fund Balance, June 30:</b>		
Restricted	60,283,394	-
Committed	-	59,944
<b>Total Ending Fund Balance</b>	<b>60,283,394</b>	<b>59,944</b>
 <b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 124,637,162</b>	<b>\$ 886,506</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Enterprise Funds**  
**2024-2025 Tentative Budget**

**Schedule V**

<b>DESCRIPTION</b>	<b>REGIONAL PERFORMING ARTS (HARRIS) CENTER FUND</b>
<b>Beginning Fund Balance:</b>	
Uncommitted	\$ 179,856
<b>Total Beginning Fund Balance</b>	179,856
<b>Revenues:</b>	
Local	
Ticket Sales	2,483,400
Donations	24,730
Sales	92,180
Rentals	934,500
Restoration	93,500
Total Revenues	3,628,310
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 3,808,166</b>
<b>Appropriations:</b>	
Classified Salaries	\$ 52,000
Employee Benefits	18,200
Supplies & Materials	116,900
Other Operating Expenses	3,441,210
Total Appropriations	3,628,310
<b>Ending Fund Balance:</b>	
Uncommitted	\$ 179,856
<b>Total Ending Fund Balance</b>	179,856
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 3,808,166</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Internal Service Funds**  
**2024-2025 Tentative Budget**

**Schedule VI**

<b>DESCRIPTION</b>	<b>SELF- INSURANCE FUND</b>	<b>RETIREE BENEFIT FUND</b>
<b>Beginning Fund Balance:</b>		
Committed	\$ 1,154,957	\$ 11,581,196
<b>Total Beginning Fund Balance</b>	<b>1,154,957</b>	<b>11,581,196</b>
<b>Revenues:</b>		
Auxiliary Operations/Sales	10,270,736	-
Other Local, Interest & Transfers	-	437,582
Total Revenues	10,270,736	437,582
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 11,425,693</b>	<b>\$ 12,018,778</b>
<b>Appropriations:</b>		
Classified Salaries & Benefits	\$ 353,390	\$ -
Insurance Premiums	4,356,500	-
Other Operating Expenses	5,560,846	-
Transfers Out/Other	-	1,337,711
Total Appropriations	10,270,736	1,337,711
<b>Ending Fund Balance:</b>		
Committed	1,154,957	10,681,067
<b>Total Ending Fund Balance</b>	<b>1,154,957</b>	<b>10,681,067</b>
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 11,425,693</b>	<b>\$ 12,018,778</b>

**LOS RIOS COMMUNITY COLLEGE DISTRICT**  
**Fiduciary, Trust and Auxiliary Funds**  
**2024-2025 Tentative Budget**

**Schedule VII**

DESCRIPTION	STUDENT FINANCIAL AID	STUDENT ASSOCIATION	SCHOLARSHIP AND LOAN FUND	FOUNDATION
<b>Beginning Fund Balance, July 1:</b>				
Uncommitted	\$ -	\$ 49,503	\$ -	\$ 1,715,799
Committed	-	28,207	686,781	17,497,616
<b>Total Beginning Fund Balance</b>	<b>-</b>	<b>77,710</b>	<b>686,781</b>	<b>19,213,415</b>
<b>Revenues:</b>				
Federal	109,857,000	-	-	-
State	31,200,000	-	-	-
Local	-	204,782	15,000	5,160,000
Interfund Transfers In	876,658	-	-	-
<b>Total Revenues</b>	<b>141,933,658</b>	<b>204,782</b>	<b>15,000</b>	<b>5,160,000</b>
<b>Total Revenues and Beginning Fund Balance</b>	<b>\$ 141,933,658</b>	<b>\$ 282,492</b>	<b>\$ 701,781</b>	<b>\$ 24,373,415</b>
<b>Appropriations:</b>				
Books, Supplies & Materials	\$ -	\$ 14,127	\$ 1,000	\$ -
Other Operating Expenses	171,875	189,455	-	-
Student Financial Aid	141,761,783	-	-	-
Scholarships/Awards	-	1,200	5,000	-
Auxiliary Activities	-	-	-	12,363,800
In-Kind Contributions	-	-	-	53,000
<b>Total Appropriations</b>	<b>141,933,658</b>	<b>204,782</b>	<b>6,000</b>	<b>12,416,800</b>
<b>Ending Fund Balance, June 30:</b>				
Uncommitted	-	49,503	-	1,270,149
Committed	-	28,207	695,781	10,686,466
<b>Total Ending Fund Balance</b>	<b>-</b>	<b>77,710</b>	<b>695,781</b>	<b>11,956,615</b>
<b>Total Appropriations and Ending Fund Balance</b>	<b>\$ 141,933,658</b>	<b>\$ 282,492</b>	<b>\$ 701,781</b>	<b>\$ 24,373,415</b>

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

<b>SUBJECT:</b>	Folsom Lake College: Renaming the Rancho Cordova Center to the FLC Rancho Cordova Center - Empowered by Sutter Health	ATTACHMENT: None
		ENCLOSURE: None
		STRATEGIC PLAN GOAL(S): 1,2,3, 4, 5
<b>AGENDA ITEM:</b>	Action Item C	TYPE OF BOARD CONSIDERATION:
<b>RECOMMENDED BY:</b>	Art Pimentel, President Folsom Lake College 	CONSENT/ROUTINE
		FIRST READING
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION X
		INFORMATION

## BACKGROUND:

Founded almost a century ago and headquartered in Sacramento, Sutter Health provides coordinated care to more than 3 million Californians, including many Los Rios employees. Their integrated network has created a connected model of care that is delivering coordinated healthcare when, where, and how people need it. They are committed to ensuring healthcare is accessible and inclusive to all by offering comprehensive services and quality health programs tailored to the diverse communities they serve. In 2022, Sutter Health Invested \$899 million in the community including traditional charity to organizations like Los Rios, the unreimbursed costs of providing care to Medi-Cal patients, and investments in community health programs. In addition, Sutter Health extends their care beyond their facilities by investing in community-based services, mobile clinics, transportation services, prevention and wellness programs and more.

## STATUS:

Since 2003, Sutter Health has been an incredibly generous investor and partner with Los Rios, providing over \$1.2 million in direct support to students to remove financial barriers through scholarships and sponsorships. In 2003, Sutter Health donated \$200,000 to establish the Sutter Scholars Program, an endowment to fund scholarships to students in healthcare programs at all four Los Rios colleges. Since then, 85 students have received scholarships totaling \$170,000; the current endowed balance is \$293,487. In 2020 Sutter Health made a \$500,000 gift commitment to establish the Los Rios Promise Scholarship and inspired others to give to this initiative. By the end of 2025, over 900 Los Rios students with the largest unmet financial need will have received a \$500 flexible scholarship. To ensure this opportunity is available to students in perpetuity, 10% of their gift was allocated to an endowment and the current endowed balance of the Los Rios Promise Scholarship is \$71,623.

To expand on their partnership with Los Rios and their commitment to high quality accessible education, Sutter Health has committed an additional gift of \$1.7 million to expand and implement the Emergency Medical Technology (EMT), Certified Nursing Assistant (CNA) and Radiology Technician (RT) programs at FLC's Rancho Cordova Center. The \$1.7 million in funding will be used

to remodel classroom(s) at the Rancho Cordova Center to support the CNA, EMT, and RT programs. With the renovation of this space, it is estimated FLC will have the ability to offer the program to up to 84 graduates a year, comprised of two cohorts of 15 students per semester in the CNA and EMT programs, four cohorts of 20 students a year for EMT, and 24 students a year for RT.

An additional local benefit to the project will be the expansion of partnerships with Cordova High School, a feeder school roughly two miles away from the Center. Housing the CAN and RT programs at the Center will enable students in Cordova High School's "Patient Care Pathway" to move seamlessly from high school into the programs, thus providing streamlined access to well-paying jobs to local students who are recent high school graduates. This pathway will be further strengthened by FLC's partnership with the City of Rancho Cordova, which has created a "Promise Program" guaranteeing assistance with tuition and fees to Rancho Cordova residents who have recently graduated high school and are attending FLC.

These programs offer accelerated pathways into better paying jobs for students in Allied Health careers. Immediate benefits to students will include access to well-paying jobs with short-term certificates at the many healthcare institutions in the Los Rios service area.

#### **CONSIDERATIONS:**

LRCF closely follows Board Policies when soliciting and accepting significant gifts that could result in a naming opportunity. To that end and based on recommendations pursuant to Board Policy 8431:

*2.1 Buildings and areas may be named in honor of friends, benefactors, and persons who have made significant contributions to the College, the District, or to education in California or the nation.*

- The \$1.7 million donation qualifies as a basis to honor Sutter Health pursuant to BP 8431 2.1 as a "significant contribution." This is the largest donation in history made by a living donor to Los Rios.

*2.3 Buildings and areas may be named for persons who: have rendered significant, permanent service to education in California or the nation; who have distinguished themselves in the work of a College, campus, discipline, or department within the District; who are indigenous to the area and hold a unique place in history; or have made a substantial gift to the College or the District through its official fundraising arm, the Los Rios Colleges Foundation.*

- FLC, LRCCD, and LRCF staff concluded that Sutter Health's past donations (over \$1.2 million) and current commitment of \$1.7 million provides a policy basis for naming opportunities based upon "a substantial gift" to a college, the District, or the Foundation. We believe \$1.7 million is a substantial gift and exceeds the value of other recent building namings approved by the Board; however, we recognize the dollar amount of "substantial" is not specified by policy.

*3.1 Names of facilities or areas should lend prestige to the District/College, and to staff, students, and community. The credentials, character, and reputation of each individual for whom the naming of a building is being considered shall be carefully scrutinized and evaluated. Nominations submitted to the Board of Trustees for consideration shall be accompanied by appropriate supporting documentation.*

- The FLC, LRCCD, and LRCF staff recommendation concluded that Sutter Health's standing and longevity in the community as articulated in the Background section of this agenda item, meets the criteria of BP 8431 3.1.

## **ADDITIONAL CONSIDERATIONS**

The need for healthcare workers will continue to grow as our population ages, so Los Rios graduates will be guaranteed better job security when they enter a career in a healthcare field. With Sutter Health's support, Los Rios's Allied Health programs will play an important role in producing the people who will fill those jobs and take care of our citizens region wide. Recognizing this gift with the renaming of the Rancho Cordova Center is a testament to Sutter Health's partnership with Los Rios and our commitment to educating our community together.

## **RECOMMENDATION:**

It is recommended the Board of Trustees approve the renaming of the Rancho Cordova Center as the FLC Rancho Cordova Center - Empowered by Sutter Health, in recognition of Sutter Health's gift and incredible support they have provided to all Los Rios colleges.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

SUBJECT:	Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Black Oak Mine Unified School District	ATTACHMENT: Yes
		ENCLOSURE: None
		STRATEGIC PLAN GOAL(S): 1,2,3
AGENDA ITEM:	Action Item D	TYPE OF BOARD CONSIDERATION:
RECOMMENDED BY:	Dr. Art Pimentel, Folsom Lake College President 	CONSENT/ROUTINE
		FIRST READING
APPROVED FOR CONSIDERATION:	Brian King 	ACTION X
		INFORMATION

## BACKGROUND:

With the passage of Assembly Bill 102, California community college districts are authorized to enter into a College and Career Access Pathways Partnership with a high school district to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and high school districts to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the high school district.

## STATUS:

The proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) is between the Los Rios Community College District and Black Oak Mine Unified School District. There are no significant differences between this MOU and our standard CCAP MOU template. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college. Beginning Fall 2024, classes will be offered to high school students attending Black Oak Mine Unified School District High Schools. At the completion of these classes, students will earn credit toward multiple degree or certificate programs within their relevant college's catalog.

## RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing; adopt the proposed CCAP MOU between the Los Rios Community College District and Black Oak Mine Unified School District and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.

**Memorandum of Understanding  
Regarding Dual Enrollment  
Between the Los Rios Community College District  
and  
Black Oak Mine Unified School District**

This Memorandum of Understanding (“MOU”) is between the Los Rios Community College District and its respective colleges (“LRCCD”), and Black Oak Mine Unified School District (“DISTRICT”).

**RECITALS**

**WHEREAS**, LRCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the DISTRICT;

**WHEREAS**, DISTRICT is a school district located in El Dorado County;

**WHEREAS**, the parties desire to enter into a College and Career Access Pathways (“CCAP”) partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288;

**WHEREAS**, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

**WHEREAS**, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

**WHEREAS**, the parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship;

**WHEREAS**, this MOU contemplates that the parties will enter into a related Course Agreement (“CA”) for the individual Courses (“Courses”) offered under this MOU, that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

**WHEREAS**, the parties intend for LRCCD to report full-time equivalent students (“FTES”) and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code, section 76004 and the appropriate portions of Title 5 of the California Code of Regulations;

**WHEREAS**, all Courses will be held within LRCCD's District boundaries;

**WHEREAS**, this dual enrollment agreement has been approved by the Board of DISTRICT on June 20, 2024 and the Board of LRCCD on June 12, 2024;

**NOW, THEREFORE**, the parties mutually agree as follows:

#### **TERMS**

1. **Recitals.** The above recitals are incorporated herein and made a part of this MOU.
2. **Effective Date and Duration.** This MOU shall be effective on the date authorized representatives of both parties sign it. This MOU renews automatically on an annual basis, until either party indicates a desire to change or discontinue the MOU.
3. **Early Termination.** This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach. Termination will be effective no sooner than 15 calendar days after a written demand to cure is provided and the party fails to cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other parties. Termination will be effective no sooner than 60 calendar days after actual receipt of the written notice. Any students currently enrolled in LRCCD Courses under this MOU shall be allowed to complete those Courses prior to the termination of this MOU.

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements.** The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs unless expressly modified by a related CA. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of this MOU may be modified by individual CA as necessary, including eligibility requirements for students to enroll in a particular Course or Courses. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of this MOU.
5. **Required Information.**

- A. The total number of high school students to be served by this MOU is estimated at approximately 50 students per academic year.
- B. The total number of FTES projected to be claimed by LRCCD for apportionment under this MOU will be calculated using the California Community College apportionment formula and will be determined based on the number of LRCCD units each student participant is enrolled in per academic year. The total number of FTES to be served by this MOU is estimated at approximately 15.4 students per academic year.
- C. The criteria to assess the ability of pupils to benefit from those Courses is as follows:
  - i. Students will complete the College's Dual Enrollment Application Process for Participation which may include:
    - a. Enroll in a Prerequisite Course if required
    - b. Recommendation and/or requirement to enroll in an entry level college course prior to participation in other general education courses
- D. The point of contact for LRCCD is Deputy Chancellor Jamey Nye. The point of contact for DISTRICT is Gabriel Simon, Superintendent at Black Oak Mine Unified School District.
- E. All sharing of information between LRCCD and the District shall be in compliance with Federal Educational Rights and Privacy Act ("FERPA") and California law. Where exceptions to those laws allow LRCCD and the District to share information without the consent of the students, LRCCD and the District will follow the requirements of FERPA and California law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and security of that data in the other party's control. Where there is no exception to share student data, a signed, dated release from the student (or parent or legal guardian of a minor student) explicitly authorizing the sharing of personally identifiable information about the student will be required.
- F. LRCCD and DISTRICT shall not utilize Joint Use Facilities. Instruction shall occur on the DISTRICT campuses, LRCCD campuses and/or in online spaces hosted by LRCCD.
- G. Parents or legal guardians shall be required to sign a form consenting to the enrollment of their pupils in community college Courses offered by LRCCD. The consent form shall be submitted to and be maintained by LRCCD. Pursuant to LRCCD Policy and Regulation, LRCCD data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data.

## **6. Required Certifications.**

- A. The Board of Trustees of LRCCD and DISTRICT will pass a resolution approving this MOU as required under Education Code section 76004.
- B. All college Course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a Course on a DISTRICT campus will not have been convicted of sex offenses or controlled substance offenses. (Cal. Ed. Code, sections 87010, 80711.)
- D. LRCCD faculty teaching a Course at a DISTRICT campus will not displace or cause the termination of an existing DISTRICT teacher teaching the same course on the DISTRICT campus.
- E. DISTRICT teachers teaching a Course offered for college credit at a DISTRICT school will not displace or cause the termination of an existing LRCCD faculty teaching the same Course at LRCCD.
- F. Community college Courses offered for college credit at the DISTRICT campus will not reduce access to the same Courses offered at LRCCD colleges.
- G. Any LRCCD community college Course that is oversubscribed or has a waiting list at LRCCD will not be offered within the partnership.
- H. Participation in the partnership is consistent with the core mission of the community colleges pursuant to Education Code, section 66010.4.
- I. High school students participating in the partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges.
- J. Both LRCCD and DISTRICT will comply with local collective bargaining requirements and all state and federal reporting requirements.

**7. Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. Responsibilities of Each Party. LRCCD Board Policies, Administrative Regulations, and procedures apply to the Course and to the students enrolled in those Courses and LRCCD is responsible for the Courses. The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of the DISTRICT. This MOU is subject to existing DISTRICT Board Policy on Dual Enrollment.

- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations. During class time, all students will be under the immediate supervision of an employee of LRCCD. Where a health or safety emergency arises at a class, the school overseeing the course location will be responsible for taking the lead to deal with the health and safety issue and ensure the safety of the school, its staff, and students. Discipline for actions taken during College Courses will be pursuant to the LRCCD Board Policies and Administrative Regulations. For purposes of this paragraph all DISTRICT employees who are teaching the Courses shall be deemed to be employees of LRCCD. The school overseeing the course location shall be responsible for all attendance and Individual Education Plan issues for its students; LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.
- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD guidelines, policies, pertinent statutes and regulations.
- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also DISTRICT personnel.
- G. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.
- H. Facilities. DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to LRCCD or students. DISTRICT agrees to clean, maintain, and safeguard DISTRICT's premises. DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.

- I. Equipment. DISTRICT will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all DISTRICT students. The parties understand that such equipment and materials are DISTRICT's sole property. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. DISTRICT understands that no equipment or materials fee may be charged to students. Students in a Course who are not enrolled in DISTRICT shall be provided course materials, specialized equipment, and other necessary equipment as specified in LRCCD Policies.
- J. Enrollment. Enrollment shall be open to any DISTRICT pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. DISTRICT will assist LRCCD as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f), and 76004, students enrolled in Courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121 (child development center fees). Students enrolled in these Courses will pay all other applicable fees (i.e. Universal Transit Fee, or other fees, etc.).
- L. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD.

- M. Ancillary Support Services for Students. Both LRCCD and DISTRICT shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
8. **Liaison.** At no cost to the DISTRICT, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and DISTRICT. LRCCD will provide DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.
9. **Support Staff.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. DISTRICT to Provide Support Services. Unless otherwise provided for in a related CA, DISTRICT will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
  - B. DISTRICT is Responsible for its Own Personnel. DISTRICT's personnel will perform these services on duty time. DISTRICT personnel performing these services will be employees solely of DISTRICT, subject to the authority of DISTRICT, but will also be subject to the direction of LRCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.
10. **Faculty.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. LRCCD to Select and Employ Faculty. LRCCD will select faculty pursuant to its own policies, regulations and the law. DISTRICT personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of DISTRICT, specifically with regard to their duties as DISTRICT employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the Course is offered.
  - B. Faculty. LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training

requirements that may be required including, but not limited to the qualification requirements of Title 5 CCR 53410 and 58060.

- C. LRCCD Shall Determine Faculty Requirements. LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.
- D. Orientation Meeting. Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.

**11. Instruction.** All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All Courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment.

**12. Facilities.** The parties contemplate that primarily, the facilities of the DISTRICT will be utilized to carry out the goals of this MOU and any related CA, although from time to time LRCCD facilities may be utilized subject to mutual MOU by the parties as expressed in a related CA. DISTRICT agrees to defend, hold harmless, and indemnify LRCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty, or third party be injured as a result of or connected with the condition of the DISTRICT's premises, in whole or in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies LRCCD may have under law or otherwise.

**13. Workers' Compensation.** DISTRICT shall be the "primary employer" for all its personnel who perform services as support staff. DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective DISTRICT personnel made in connection with performing services and receiving instruction under this MOU or any related CA. DISTRICT agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by DISTRICT personnel connected with providing services under this MOU or any related CA. DISTRICT is not responsible for non-District personnel who may serve as faculty or students who are not affiliated with the DISTRICT. These provisions may not be voided, modified nor waived by a related CA.

**14. Reporting Requirements.** Annually, LRCCD and DISTRICT shall report all of the following information to the office of the Chancellor of the California Community Colleges:

- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- B. The total number of community college Courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful Course completions, by course category and type and by school-site, of partnership participants.
- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

## **15. Indemnification.**

- A. DISTRICT shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this MOU or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of DISTRICT, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- B. LRCCD shall defend, hold harmless, and indemnify DISTRICT, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. DISTRICT shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify DISTRICT, its governing board, officers, administrators, agents, employees,

independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.

- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that DISTRICT or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

## **16. Insurance Requirements.**

- A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors associated with this agreement to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on the each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:
  - i. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.
  - ii. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.
  - iii. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.
- B. If the above insurance is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each party's insurer shall agree to waive all right of subrogation against the other, its trustees, officers, and agents for losses arising from the work performed. Each insurance policy shall include the standard Severability of Interest, or Separation of Insured (General Liability Form CG 00 01 12 04) clause in the policy and when applicable the cross liability insurance coverage provision which specifies

the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.

- C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.
- D. The parties acknowledge that both parties are permissibly self-insured under California law.
- E. These provisions may not be voided, modified nor waived by a related CA.

**17. Discrimination and Harassment.** Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.

**18. Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.

**19. Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.

**20. Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.

**21. Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.

- 22. Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.
- 23. Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.
- 24. Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.
- 25. Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.
- 26. Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party. DISTRICT shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. DISTRICT shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.
- 27. Retention and Audit of Records.** Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.
- 28. Governing Law and Venue.** This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

**IN WITNESS WHEREOF**, the parties hereto have caused this MOU to be executed the day and year first above written.

AGREED TO AND ACCEPTED:

**LOS RIOS COMMUNITY  
COLLEGE DISTRICT**

AGREED TO AND ACCEPTED:

**Black Oak Mine Unified School  
District**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Dr. Jamey Nye  
Deputy Chancellor  
1919 Spanos Court  
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(916) 568-3031  
[nyej@losrios.edu](mailto:nyej@losrios.edu)

By: \_\_\_\_\_ Date: \_\_\_\_\_

Gabriel Simon, Ed.D.  
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## **COURSE AGREEMENT**

This course agreement is entered into between the Los Rios Community College District ("LRCCCD") and Black Oak Mine Unified School District ("DISTRICT") regarding dual enrollment courses to be taught at the locations listed below.

1. The memorandum of understanding ("MOU") entered into by LRCCCD and DISTRICT is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU, the terms of the MOU shall govern.
2. The approved curriculum and course outlines applicable to these courses are available online at the LRCCCD website: <https://losrios.edu/academics>.
3. DISTRICT students may be added to a section from any course listed below in combination with other dual enrolled high school students provided those likewise recognized CCAP districts or charter schools possess an MOU and agreement through LRCCCD AND pending availability of an open seat.
4. The high school(s) served by this agreement include: Golden Sierra Junior Senior High School, Divide High School
5. The seamless pathways from school to college for this agreement include:
  - Career Technical Education
  - Preparation for Transfer
  - College and Career Readiness
  - Improving High School Graduation Rate
6. The Vision for Success Goals that align with this agreement are:
  - Over five years, increase by at least 20 percent the number of California Community College students annually who acquire associate degrees, credentials, certificates, or specific skill sets that prepare them for an in-demand job.
  - Over five years, increase by 35 percent the number of California Community College students transferring annually to a UC or CSU.
  - Over five years, decrease the average number of units accumulated by California Community College students earning associate degrees.
  - Over five years, increase the percent of exiting CTE students who report being employed in their field of study.
  - Reduce equity gaps across all of the above measures through faster improvements among traditionally underrepresented student groups.
  - Over five years, reduce regional achievement gaps across all of the above measures through faster improvements among colleges located in regions with the lowest educational attainment of adults.
7. The names, locations, and times of the potential courses to be taught are as follows in the chart below:

CB01 Course Department Name and Number	CB02 Course Title	Units	Time	Day(s)	Term	Location - College Campus Name or School Name	Modality (Hybrid=Online)	Number of Course Sections to be offered	Estimated # of Students	Estimated FTES to be claimed by LRCCD	Pathway Aligned
EMT 109	Emergency Medical Responder	3	7:50-858	MW	FA24	Golden Sierra High School	In-person Synchronous	1	25	2.6	CTE
EMT 300	Basic Life Support Healthcare Provider CPR	1	750-920	Th	FA24	Golden Sierra High School	In-person Synchronous	1	25	0.9	CTE
AH 311	Medical Language for Health-Care Providers	3	Asynchronous	Asynchronous	FA24	Folsom Lake College	Online Asynchronous	1	20	2.1	CTE
FT300	Fire Protection Organization	3	7:50-858	MW	SP25	Golden Sierra High School	In-person Synchronous	1	25	2.6	CTE
FT304	Fire Behavior and Combustion	3	750-920	TuTh	SP25	Golden Sierra High School	In-person Synchronous	1	25	2.6	CTE
AH 108	Intro to Health Occupations	2	Asynchronous	Asynchronous	SP25	Folsom Lake College	Online Asynchronous	1	20	1.4	CTE
HCD 310	College Success	3	Asynchronous	Asynchronous	FA25	Folsom Lake College	Online Asynchronous	1	25	2.6	College and Career Readiness
HCD 345	21st Century Workplace Skills	1	Asynchronous	Asynchronous	FA25	Folsom Lake College	Online Asynchronous	1	25	0.9	College and Career Readiness
Totals:								8	50	15.4	

LOS RIOS COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_ Date: \_\_\_\_\_

Dr. Jamey Nye  
Deputy Chancellor  
1919 Spanos Court  
Sacramento, CA 95825  
(916) 568-3031  
[nyej@losrios.edu](mailto:nyej@losrios.edu)

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_ Date: \_\_\_\_\_

Gabe Simon, Ed.D.  
Superintendent  
6540 Wentworth Springs Rd  
Georgetown, CA 95634-9001  
(530) 333-8300  
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# LOS RIOS COMMUNITY COLLEGE DISTRICT

PRESENTED TO BOARD OF TRUSTEES

DATE: June 12, 2024

<b>SUBJECT:</b>	Public Hearing: College and Career Access Pathways (CCAP) Memorandum of Understanding: Rio Valley Charter School	ATTACHMENT: Yes
		ENCLOSURE: None
		STRATEGIC PLAN GOAL(S): 1,2,3
<b>AGENDA ITEM:</b>	Action Item E	TYPE OF BOARD CONSIDERATION:
<b>RECOMMENDED BY:</b>	Dr. Albert Garcia, Sacramento City College President 	CONSENT/ROUTINE
		FIRST READING
<b>APPROVED FOR CONSIDERATION:</b>	Brian King 	ACTION
		INFORMATION <input checked="" type="checkbox"/>

## BACKGROUND:

With the passage of Assembly Bill 102, California community college districts are authorized to enter into a College and Career Access Pathways Partnership with a charter school to expand opportunities for high school students to take college courses during the regular school day and for community colleges to claim apportionment. To go forward with this program, the law requires community college districts and charter schools to enter into a Memorandum of Understanding approved by the governing boards of both the community college district and the charter school.

## STATUS:

The proposed College and Career Access Pathways (CCAP) Memorandum of Understanding (MOU) is between the Los Rios Community College District and Rio Valley Charter School. There are minor language changes regarding location and facilities in this MOU compared to our standard CCAP MOU template. The purpose of the MOU is to offer and expand dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college. Beginning Fall 2024, classes will be offered to high school students attending Rio Valley Charter School. At the completion of these classes, students will earn credit toward multiple degree or certificate programs within their relevant college's catalog.

## RECOMMENDATION:

It is recommended that the Board of Trustees conduct a public hearing; adopt the proposed CCAP MOU between the Los Rios Community College District and Rio Valley Charter School and authorize the Chancellor or his designee(s) to execute the MOU and any future augmentations, amendments, renewals, extensions, or other modifications to the MOU.

**Memorandum of Understanding  
Regarding Dual Enrollment  
Between the Los Rios Community College District  
and  
Rio Valley Charter School**

This Memorandum of Understanding ("MOU") is between the Los Rios Community College District and its respective colleges ("LRCCD"), and Rio Valley Charter School ("CHARTER").

**RECITALS**

**WHEREAS**, LRCCD is a multi-college District whose mission includes providing educational programs and services that are responsive to the needs of the students and communities within the CHARTER;

**WHEREAS**, CHARTER is a charter school located in Sacramento County and governed by Twin Rivers Unified School District;

**WHEREAS**, the parties desire to enter into a College and Career Access Pathways partnership to collaborate and provide college credit and courses pursuant to Assembly Bill 288;

**WHEREAS**, the purpose of this MOU is to offer and expand dual enrollment opportunities for students who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness;

**WHEREAS**, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by the Legislature and LRCCD;

**WHEREAS**, the parties desire to enter into a MOU, which sets forth their mutual rights and responsibilities and governs their relationship;

**WHEREAS**, this MOU contemplates that the parties will enter into a related Course Agreement ("CA") for the individual Courses ("Courses") offered under this MOU, that each CA will fully incorporate the terms of this MOU, and that each CA will set out the necessary details specific to the subject Programs/Courses;

**WHEREAS**, the parties intend for LRCCD to report full-time equivalent students ("FTES") and obtain state apportionment for the subject Courses given through this MOU in accordance with California Education Code, section 76004 and the appropriate portions of Title 5 of the California Code of Regulations;

**WHEREAS**, all Courses will be held within LRCCD's District boundaries;

**WHEREAS**, this dual enrollment agreement has been approved by the Board of CHARTER on June 13, 2024 and the Board of LRCCD on June 12, 2024;

**NOW, THEREFORE**, the parties mutually agree as follows:

### **TERMS**

1. **Recitals.** The above recitals are incorporated herein and made a part of this MOU.
2. **Effective Date and Duration.** This MOU shall be effective on the date authorized representatives of both parties sign it. This MOU renews automatically on an annual basis, until either party indicates a desire to change or discontinue the MOU.
3. **Early Termination.** This MOU may be terminated by either party with cause if another party fails to comply with the insurance or indemnification requirements or otherwise commits a material breach. Termination will be effective no sooner than 15 calendar days after a written demand to cure is provided and the party fails to cure. This remedy is in addition to any other remedy which may be provided for by law.

This MOU may be terminated without cause and for any reason by any party. The party desiring early termination without cause must provide written notice to the other parties. Termination will be effective no sooner than 60 calendar days after actual receipt of the written notice. Any students currently enrolled in LRCCD Courses under this MOU shall be allowed to complete those Courses prior to the termination of this MOU.

The indemnification provisions contained in this MOU shall survive termination.

4. **Course Agreements.** The terms of this MOU are deemed to be part of and fully incorporated into any and all presently existing or future CAs unless expressly modified by a related CA. Related CAs will typically address the scope, nature, time, date, location, number of educational hours, LRCCD credits offered, number of students, and other specifics related to each Course. The terms of this MOU may be modified by individual CA as necessary, including eligibility requirements for students to enroll in a particular Course or Courses. Any inconsistency between the MOU and an express provision of a CA will be resolved in favor of this MOU.

## **5. Required Information.**

- A. The total number of high school students to be served by this MOU is estimated at approximately 25-30 students per academic year.
- B. The total number of full-time equivalent students (“FTES”) projected to be claimed by LRCCD for apportionment under this MOU will be calculated using the California Community College apportionment formula and will be determined based on the number of LRCCD units each student participant is enrolled in per academic year. The total number of FTES to be served by this MOU is estimated at approximately 4.1 students per academic year.
- C. The criteria to assess the ability of pupils to benefit from those Courses is as follows:
  - i. Students will complete the College’s Dual Enrollment Application Process for Participation which may include:
    - a. Enroll in a Prerequisite Course if required
    - b. Recommendation and/or requirement to enroll in an entry level college course prior to participation in other general education courses
- D. The point of contact for LRCCD is Deputy Chancellor Jamey Nye. The point of contact for CHARTER is Dan McLaughlin, Assistant Director of Student Services, Pacific Charter Institute.
- E. All sharing of information between LRCCD and the District shall be in compliance with Federal Educational Rights and Privacy Act (“FERPA”) and California law. Where exceptions to those laws allow LRCCD and the District to share information without the consent of the students, LRCCD and the District will follow the requirements of FERPA and California law. No data shall be shared by either party until the other party is satisfied, in its sole discretion, as to the safety and security of that data in the other party’s control. Where there is no exception to share student data, a signed, dated release from the student (or parent or legal guardian of a minor student) explicitly authorizing the sharing of personally identifiable information about the student will be required.
- F. LRCCD and CHARTER shall not utilize Joint Use Facilities. Instruction shall occur on the CHARTER campuses, LRCCD campuses and/or in online spaces hosted by LRCCD.
- G. Parents or legal guardians shall be required to sign a form consenting to the enrollment of their pupils in community college Courses offered by LRCCD. The consent form shall be submitted to and be maintained by LRCCD. Pursuant to LRCCD Policy and Regulation, LRCCD data

concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data.

**6. Required Certifications.**

- A. The Board of Trustees of LRCCD and CHARTER will pass a resolution approving this MOU as required under Education Code section 76004.
- B. All college Course faculty will be employees of LRCCD.
- C. All LRCCD faculty teaching a Course on a CHARTER campus will not have been convicted of sex offenses or controlled substance offenses. (Cal. Ed. Code, sections 87010, 80711.)
- D. LRCCD faculty teaching a Course at a CHARTER campus will not displace or cause the termination of an existing CHARTER teacher teaching the same course on the CHARTER campus.
- E. CHARTER teachers teaching a Course offered for college credit at a CHARTER school will not displace or cause the termination of an existing LRCCD faculty teaching the same Course at LRCCD.
- F. Community college Courses offered for college credit at the CHARTER campus will not reduce access to the same Courses offered at LRCCD colleges.
- G. Any LRCCD community college Course that is oversubscribed or has a waiting list at LRCCD will not be offered within the partnership.
- H. Participation in the partnership is consistent with the core mission of the community colleges pursuant to Education Code, section 66010.4.
- I. High school students participating in the partnership will not lead to enrollment displacement of otherwise eligible adults at LRCCD colleges.
- J. Both LRCCD and CHARTER will comply with local collective bargaining requirements and all state and federal reporting requirements.

**7. Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of This MOU.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. Responsibilities of Each Party. LRCCD Board Policies, Administrative Regulations, and procedures apply to the Course and to the students enrolled in those Courses and LRCCD is responsible for the Courses.

The Courses will comply with all applicable regulations, procedures, prerequisites and standards applicable to LRCCD, as well as any corresponding local policies, practices, and requirements of the CHARTER. This MOU is subject to existing CHARTER Board Policy on Dual Enrollment.

- B. Enrollment Period. The enrollment period shall be determined by LRCCD in accordance with its guidelines, policies, pertinent statutes, and regulations.
- C. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. LRCCD will determine the student learning outcomes for each of the Courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- D. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with LRCCD guidelines, Board Policies, Administrative Regulations, pertinent statutes, and regulations. During class time, all students will be under the immediate supervision of an employee of LRCCD. Where a health or safety emergency arises at a class, the school overseeing the course location will be responsible for taking the lead to deal with the health and safety issue and ensure the safety of the school, its staff, and students. Discipline for actions taken during College Courses will be pursuant to the LRCCD Board Policies and Administrative Regulations. For purposes of this paragraph all CHARTER employees who are teaching the Courses shall be deemed to be employees of LRCCD. The school overseeing the course location shall be responsible for all ADA and Individual Education Plan issues for its students; LRCCD shall be responsible for any academic accommodations deemed necessary through the LRCCD DSPS program.
- E. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the Course shall be in accordance with LRCCD guidelines, policies, pertinent statutes and regulations.
- F. Right to Control and Direct Instructional Activities. LRCCD is responsible for the Courses and has the sole right to control and direct the instructional activities of all faculty teaching those Courses, including those who are also CHARTER personnel.
- G. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach Courses shall meet the minimum qualifications to provide instruction in a California community college.

H. Facilities. CHARTER will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the contemplated instruction and do so without charge to LRCCD or students. CHARTER agrees to clean, maintain, and safeguard CHARTER's premises. CHARTER warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.

- I. Equipment. CHARTER will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all CHARTER students. The parties understand that such equipment and materials are CHARTER's sole property. The faculty shall determine the type, make, and model of all equipment and materials to be used during each Course. CHARTER understands that no equipment or materials fee may be charged to students. Students in a Course who are not enrolled in CHARTER shall be provided course materials, specialized equipment, and other necessary equipment as specified in LRCCD Policies.
- J. Enrollment. Enrollment shall be open to any CHARTER pupil who has been admitted to LRCCD and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by LRCCD. Applicants must meet the standards and prerequisites of the LRCCD.

LRCCD will be responsible for processing student applications. LRCCD will provide the necessary admission forms and procedures and both LRCCD and CHARTER will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

LRCCD will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enroll students in the Courses, as appropriate. CHARTER will assist LRCCD as necessary. A successful enrollment requires that each student has completed an enrollment application provided by LRCCD, completed the parental permission form, the application and parental permission form has been delivered to and accepted by LRCCD's Admissions and Registration Office, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard LRCCD student liability and medical care coverage, if applicable.

- K. Enrollment Fees. Pursuant to LRCCD Board Policy, Education Code sections 76300(f), and 76004, students enrolled in Courses under this MOU shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121

(child development center fees). Students enrolled in these Courses will pay all other applicable fees (i.e. Universal Transit Fee, or other fees, etc.).

- L. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to LRCCD periodically, or upon demand, and shall be maintained by LRCCD.
  - M. Ancillary Support Services for Students. Both LRCCD and CHARTER shall ensure that students enrolled in the Courses are provided ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance.
8. **Liaison.** At no cost to the CHARTER, LRCCD will provide the services of faculty members who will facilitate coordination and cooperation between LRCCD and CHARTER. LRCCD will provide CHARTER personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this MOU, including conducting appropriate student assessments, outreach/recruitment activities and the LRCCD's application procedures.
9. **Support Staff.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. CHARTER to Provide Support Services. Unless otherwise provided for in a related CA, CHARTER will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
  - B. CHARTER is Responsible for its Own Personnel. CHARTER's personnel will perform these services on duty time. CHARTER personnel performing these services will be employees solely of CHARTER, subject to the authority of CHARTER, but will also be subject to the direction of LRCCD, specifically with regard to their duties pertaining to the Courses described in the related CAs. LRCCD has the primary right to control and direct Course activities.
10. **Faculty.** These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. LRCCD to Select and Employ Faculty. LRCCD will select faculty pursuant to its own policies, regulations and the law. CHARTER personnel selected to be faculty shall be employees solely of LRCCD during the time they teach LRCCD courses, but will also be subject to the authority of CHARTER, specifically with regard to their duties as CHARTER

employees. The LRCCD faculty shall be subject to the LRCCD Collective Bargaining Agreement with the Los Rios College Federation of Teachers in effect at the time the Course is offered.

- B. Faculty. LRCCD shall ensure that all faculty are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the Courses. LRCCD shall ensure that all faculty possess all minimum qualifications, any certificates or other training requirements that may be required including, but not limited to the qualification requirements of Title 5 CCR 53410 and 58060.
- C. LRCCD Shall Determine Faculty Requirements. LRCCD shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction.
- D. Orientation Meeting. Faculty shall attend an orientation meeting if scheduled and LRCCD shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.

**11. Instruction.** All lectures will conform to LRCCD approved curriculum and course outlines and recommendations of experienced LRCCD faculty. All Courses must follow LRCCD's required hours of instruction and meet LRCCD's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment.

**12. Facilities.** The parties contemplate that primarily, the facilities of the CHARTER will be utilized to carry out the goals of this MOU and any related CA, although from time to time LRCCD facilities may be utilized subject to mutual MOU by the parties as expressed in a related CA. CHARTER agrees to defend, hold harmless, and indemnify LRCCD and its governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty, or third party be injured as a result of or connected with the condition of the CHARTER's premises, in whole or in part. The indemnity shall survive termination of this MOU and is in addition to any other rights or remedies LRCCD may have under law or otherwise.

**13. Workers' Compensation.** CHARTER shall be the "primary employer" for all its personnel who perform services as support staff. CHARTER shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective CHARTER personnel made in connection with performing services and receiving instruction under this MOU or any related CA. CHARTER agrees to hold harmless, indemnify, and defend LRCCD from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by CHARTER personnel connected

with providing services under this MOU or any related CA. CHARTER is not responsible for non-District personnel who may serve as faculty or students who are not affiliated with the CHARTER. These provisions may not be voided, modified nor waived by a related CA.

**14. Reporting Requirements.** Annually, LRCCD and CHARTER shall report all of the following information to the office of the Chancellor of the California Community Colleges:

- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- B. The total number of community college Courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful Course completions, by course category and type and by school-site, of partnership participants.
- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.

**15. Indemnification.**

- A. CHARTER shall defend, hold harmless, and indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this MOU or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of CHARTER, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- B. LRCCD shall defend, hold harmless, and indemnify CHARTER, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its responsibilities hereunder that may arise out of or result from, in whole or in part, the negligent,

wrongful, or willful acts or omissions of LRCCD, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

- C. CHARTER shall have no obligation to defend, hold harmless, or indemnify LRCCD, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and LRCCD shall have no obligation to defend, hold harmless, or indemnify CHARTER, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this MOU or any related CA, and is in addition to any other rights or remedies that CHARTER or LRCCD may have under law and/or otherwise.
- E. These provisions may not be voided, modified nor waived by any related CA.

## **16. Insurance Requirements.**

- A. During the entire term of this Agreement, each party shall, at its own expense, maintain, and shall require all subcontractors associated with this agreement to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other party as an additional insured on the each party's General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:
  - i. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage; and a \$3,000,000 aggregate. Any combination of General Liability, and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.
  - ii. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.
  - iii. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.

- B. If the above insurance is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these items must be declared to and approved by the other party. Each party's insurer shall agree to waive all right of subrogation against the other, its trustees, officers, and agents for losses arising from the work performed. Each insurance policy shall include the standard Severability of Interest, or Separation of Insured (General Liability Form CG 00 01 12 04) clause in the policy and when applicable the cross liability insurance coverage provision which specifies the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other party. Each party shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each party shall furnish copies of any and/or all of the required insurance policies.
- C. Nothing in this section concerning minimum insurance requirements shall reduce a party's liability or obligations under the indemnification provisions of this MOU.
- D. The parties acknowledge that both parties are permissibly self-insured under California law.
- E. These provisions may not be voided, modified nor waived by a related CA.
- 17. Discrimination and Harassment.** Each party agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.
- 18. Entire Agreement.** This MOU and any related CAs constitute the entire agreement between the parties with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No party has been induced to enter into this MOU by, nor is any party relying on, any representation or promise outside those expressly set forth in this MOU and any related CA.

**19. Amendment.** The provisions of this MOU may be modified only by mutual MOU of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.

**20. Waiver.** Unless otherwise precluded by the terms of this MOU, terms or conditions may be waived by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.

**21. Assignment.** Neither party may assign any rights or benefits or delegate any duty under this MOU without written consent of the other party. Any purported assignment without written consent shall be void.

**22. Parties in Interest.** Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this MOU on any person other than the parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any party to this MOU, nor shall any provision give any third person any right to subrogation or action against any party to this MOU.

**23. Severability.** If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the MOU shall continue in full force and effect and shall in no way be impaired or invalidated.

**24. Notices.** Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.

**25. Authority to Enter Into MOU.** Each party to this MOU represents and warrants that it has the full power and authority to enter into this MOU and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this MOU.

**26. Status of the Parties.** Neither party is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other party. CHARTER shall be solely responsible for paying all salaries, wages, benefits, and other compensation which its employees or subcontractors may be entitled to receive in connection with performing services under this MOU and any related CA. CHARTER shall be solely responsible for withholding and paying all

applicable payroll taxes and contributions, including federal, state, and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this MOU and any related CA.

**27. Retention and Audit of Records.** Each party shall maintain records pertaining to this MOU and related CAs as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

**28. Governing Law and Venue.** This MOU will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this MOU shall be Sacramento County, California.

**IN WITNESS WHEREOF**, the parties hereto have caused this MOU to be executed the day and year first above written.

AGREED TO AND ACCEPTED:

**LOS RIOS COMMUNITY  
COLLEGE DISTRICT**

AGREED TO AND ACCEPTED:

**Rio Valley Charter School**

By: \_\_\_\_\_

Dr. Jamey Nye  
Deputy Chancellor  
1919 Spanos Court  
Sacramento, CA 95825  
(916) 568-3031  
nyej@losrios.edu

By: \_\_\_\_\_

Dan McLaughlin  
Assistant Director of Student Services  
Pacific Charter Institute  
2241 Harvard Street Ste. 310  
Sacramento, CA 95815  
(866) 992-9033 Ext. 3060  
dan.mclaughlin@pacificcharters.org



**OFFICE OF THE SUPERINTENDENT/PRESIDENT**

December 8, 2023

Jamey Nye, Deputy Chancellor  
Los Rios Community College District (LRCCD)  
1919 Spanos Court  
Sacramento, CA 95825

Re: Out of Service Area Dual Enrollment Agreement

Dear LRCCD,

California Education Code, section 76004(e), states that “a community college district shall not enter into a CCAP partnership with a school district within the service area of another community college district, except where an agreement exists, or is established, between those community college districts authorizing that CCAP partnership.”

This letter confirms that San Joaquin Delta College agrees to the CCAP partnership between Sacramento City College (SCC) and Pacific Charter Institute (PCI) where students from PCI schools that are located outside of San Joaquin Delta College service area will be served by SCC in the following program and terms:

- College and Career Readiness Pathway, starting Fall 2024

San Joaquin Delta Community College retains the right to terminate this agreement during any subsequent term. If further information from me is needed, you may contact me via email at [lisa.lawrenson@deltacollege.edu](mailto:lisa.lawrenson@deltacollege.edu).

Sincerely,

A handwritten signature in blue ink, appearing to read "Lisa Aguilera Lawrenson".

Lisa Aguilera Lawrenson, Ph.D.  
Superintendent/President

## COURSE AGREEMENT

This course agreement is entered into between the Los Rios Community College District ("LRCCD") and Rio Valley Charter School ("CHARTER") regarding dual enrollment courses to be taught at the locations listed below.

1. The memorandum of understanding ("MOU") entered into by LRCCD and CHARTER is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU, the terms of the MOU shall govern.
2. The approved curriculum and course outlines applicable to these courses are available online at the LRCCD website:  
<https://losrios.edu/academics>.
3. CHARTER students may be added to a section from any course listed below in combination with other dual enrolled high school students provided those likewise recognized CCAP districts or charter schools possess an MOU and agreement through LRCCD AND pending availability of an open seat.
4. The high school(s) served by this agreement include: Rio Valley Charter School
5. The seamless pathways from school to college for this agreement include:
  - Career Technical Education
  - Preparation for Transfer
  - College and Career Readiness
  - Improving High School Graduation Rate
6. The Vision for Success Goals that align with this agreement are:
  - Over five years, increase by at least 20 percent the number of California Community College students annually who acquire associate degrees, credentials, certificates, or specific skill sets that prepare them for an in-demand job.
  - Over five years, increase by 35 percent the number of California Community College students transferring annually to a UC or CSU.
  - Over five years, decrease the average number of units accumulated by California Community College students earning associate degrees.
  - Over five years, increase the percent of exiting CTE students who report being employed in their field of study.
  - Reduce equity gaps across all of the above measures through faster improvements among traditionally underrepresented student groups.
  - Over five years, reduce regional achievement gaps across all of the above measures through faster improvements among colleges located in regions with the lowest educational attainment of adults.
7. The names, locations, and times of the potential courses to be taught are as follows in the chart below:

CB01 Course Department Name and Number	CB02 Course Title	Units	Time	Day(s)	Term	Location - College Campus Name or School Name	Modality (Hybrid=Online)	Number of Course Sections to be offered	Estimated # of Students	Estimated FTES to be claimed by LRCCD	Pathway Aligned
HCD 310	College Success	3	Asynchronous	Asynchronous	FA24	Sacramento City College	Online Asynchronous	1	18	1.9	College and Career Readiness
HCD 330	Life and Career Plan	1	Asynchronous	Asynchronous	FA24	Sacramento City College	Online Asynchronous	1	18	0.6	College and Career Readiness
							<b>Totals</b>	<b>2</b>	<b>36</b>	<b>2.5</b>	

<p><b>LOS RIOS COMMUNITY COLLEGE DISTRICT</b></p> <p>By: _____ Date: _____</p> <p>Dr. Jamey Nye          Deputy Chancellor          1919 Spanos Court          Sacramento, CA 95825          (916) 568-3031  <a href="mailto:nyej@losrios.edu">nyej@losrios.edu</a></p>	<p><b>HERITAGE PEAK CHARTER SCHOOL</b></p> <p>By: _____ Date: _____</p> <p>Dan McLaughlin          Assistant Director of Student Services          Pacific Charter Institute          2241 Harvard Street Ste. 310          Sacramento, CA 95815          (866) 992-9033 Ext. 3060  <a href="mailto:dan.mclaughlin@pacificcharters.org">dan.mclaughlin@pacificcharters.org</a></p>
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