



**San Juan Unified School District**  
Board of Education  
3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes  
September 26, 2023**

**Regular Meeting**  
Board of Education  
6:30 p.m.

**Open Session/Call to Order/Pledge of Allegiance (A)**

The September 26 regular meeting was called to order by the president, Zima Creason. The board meeting was held in person and was also streamed to the district's YouTube channel. Four members of the Casa Roble Fundamental High School Air Force Jr. ROTC led the group in the Pledge of Allegiance.

**Roll Call**

Present:  
Zima Creason, president  
Pam Costa, vice president  
Saul Hernandez, clerk  
Ben Avey, member  
Paula Villescaz, member  
Tanya Kravchuk, member  
Vacant:  
Trustee area 7, member

**Minutes Approved (B)**

It was moved by Ms. Villescaz, seconded by Ms. Kravchuk, that the minutes of the September 12 regular meeting be approved. MOTION CARRIED 5-0-1 [AYES: Creason, Hernandez, Avey, Villescaz, Kravchuk; NOES: None; ABSTAIN: Costa].

**Recognition: Week of the School Administrator (C-1a)**

It was moved by Ms. Costa, seconded by Ms. Kravchuk, to adopt Resolution No. A-430 proclaiming the week of October 8-14 as the Week of the School Administrator. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**High School Student Council Reports (C-2)**

High School Student Council representatives Isabel Villarreal and Heidi Martinez from Mesa Verde High School and Charisma Jill-Hernandez and Danica Piper from San Juan High School updated the board on the goals, activities and achievements at their respective schools.

**Visitor Comments (D)**

David Martasian spoke about heat injury and illness prevention as part of the Comprehensive School Safety Plan updates.

**Consent Calendar Approved (E-2/E-6, E-8, E-9, E-11, E-12)**

Ms. Villescaz pulled item E-10, Ms. Kravchuk pulled item E-7 and Superintendent Bassanelli pulled item E-1. It was moved by Mr. Avey, seconded by Ms. Villescaz, that the consent calendar items E-2 through E-6, E-8, E-9, E-11 and E-12 be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Purchasing Report (E-2)**

Purchase orders and service agreements, change orders, construction and public works bids and zero-dollar contract – approved as submitted.

**Business/Financial Report (E-3)**

Warrants and payroll – approved as submitted.

**Gifts (E-4)**

Acceptance of gifts to Bella Vista High School, Encina Preparatory High School, Mesa Verde High School and Northridge Elementary School.

**Surplus Property Report (E-5)**

Approval to dispose of surplus property pursuant to Board Policy 3270 and Education Code sections 17545 and 17546.

**Resolution No. 4099: Commit Fund Balance (E-6)**

Adoption of Resolution No. 4099 to Commit Fund Balance.

**Visions In Education Memorandum of Understanding (E-8)**

Approval of the Visions In Education memorandum of understanding effective July 1, 2023, through June 30, 2024.

**Visions In Education Special Education Memorandum of Understanding (E-9)**

Approval of the Visions In Education special education memorandum of understanding effective July 1, 2023 through June 30, 2024.

**Youth Development Network Lease Amendment No. 1 (E-11)**

Approval of the first amendment to the lease agreement for the Youth Development Network at the property located at 6141 Sutter Avenue, Carmichael, CA 95608.

**Special Education Community Advisory Committee Membership (E-12)**

Ratification of Veronica Guzman, Lacey Martinez and Rachel Turki as committee members to the Special Education Community Advisory Committee.

**Consent Calendar Continued (F)**

**Personnel (E-1)** - Appointments, leaves of absence and separations.

Superintendent Bassanelli removed classified discipline number CL-571 from the personnel pages due to the appeal process. It was moved by Ms. Villescaz, seconded by Mr. Avey, that the consent calendar item E-1 be approved as amended. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**2023-2024 Consolidated Application for Funding (E-7)** - Approval to submit the 2023-2024 Consolidated Application for Funding to the California Department of Education (CDE) and State Board of Education (SBE).

Ms. Kravchuk acknowledged the importance of the funding, thanked staff for their work on the application and encouraged families to complete the annual student information update, which helps schools receive funding. Mr. Avey noted that he had read the Consolidated Application. It was moved by Ms. Villescaz, seconded by Mr. Hernandez, that the consent calendar item E-7 be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Sacramento County Office of Education Memorandum of Understanding (E-10)** - Approval of the memorandum of understanding from the Sacramento County Office of Education (SCOE) regarding SCOE passing funding through to the district, pursuant to Assembly Bill 179, for the Camp Winthers project and the Encina Preparatory High School Career Technical Education construction pathway project.

Ms. Villescaz thanked Assemblyman Kevin McCarty and the legislative delegation for their funding and support for the projects. It was moved by Ms. Villescaz, seconded by Ms. Kravchuk, that the consent calendar item E-10 be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

**Summer Learning (G-1)**

Director of Elementary/K-8 Schools Holly Cybulski; Director of Career Technical Education (CTE), K-12 Counseling and College/Career Readiness Brett Wolfe; and Director of Office of Student Learning Assistance (OSLA) Gwyn Dellinger gave a presentation regarding the student learning that took place during the summer of 2023. Ms. Cybulski introduced the

topic and shared enrollment data, and she spoke about the elementary programs that were offered. Mr. Wolfe provided an overview of the middle school and high school summer programs that were offered, and he also shared data. Ms. Dellinger spoke about the special education Extended School Year (ESY) and OSLA summer programs, which included the Newcomer Academy and the summer intern program. El Camino Fundamental High School student Ravyn Seibles shared her experiences as a summer intern at Ralph Richardson Center. Board members posed questions and made comments related to the timing of registration, enrollment data, the variety of programs offered, the summer intern program, the Newcomer Academy, high school credit recovery and graduation for fifth-year seniors. Board members also expressed their gratitude to Ravyn Seibles for her report and commended her on her work as a summer intern.

### **Professional Learning and Innovation (G-2)**

Interim Deputy Superintendent of Schools and Student Support Amy Slavensky, Ph.D. introduced Director of Professional Learning and Innovation Nicole Kukral who gave a presentation on the work and current priorities of the Professional Learning and Innovation (PLI) department. Ms. Kukral explained that in the 2023-2024 school year, the PLI department is prioritizing professional learning in mathematics, reading, ethnic studies, inclusive practices and new teacher support. Ms. Kukral also shared next steps and described the ways that PLI is continually improving the department-wide practices to collect data, partner more strategically with sites and other departments, and focus on family and community engagement. Board members made comments and asked questions. Ms. Kravchuk commented about the LETRS curriculum, and she inquired about obtaining input from cultural groups, which Ms. Kukral said that there are plans to engage with the District English Learner Advisory Committee (DELAC). Mr. Avey asked about the process for selecting teachers and school sites for professional learning, which Ms. Kukral explained that it was voluntary for individual teachers, and Superintendent Bassanelli clarified that school sites self-identify based on their professional learning needs assessment. Mr. Avey also inquired about the monitoring of qualitative and quantitative data to evaluate the success of the program, which Ms. Kukral stated that is a departmental goal for the year. Mr. Avey suggested that the Curriculum and Standards committee may be able to help develop data points for this purpose. Ms. Costa complimented Ms. Kukral and the team for their leadership with the Curriculum and Standards committee, expressing that she has enjoyed witnessing the committee members develop a genuine understanding of curriculum.

### **Public Hearing: Sufficiency of Textbooks and Instructional Materials (G-3)**

Assistant Superintendent of Secondary Education and Programs Kristan Schnepf presented the topic. Ms. Creason declared the topic of sufficiency of textbooks and instructional materials a public hearing and invited the public to speak. There being no questions or comments from the public, Ms. Creason declared the public hearing closed. It was moved by Mr. Hernandez, seconded by Ms. Costa, to adopt Resolution No. 4100 stating that each pupil in each school in the district has sufficient textbooks and instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

### **Public Hearing: Conveyance of Permanent Easement at Casa Roble Fundamental High School (G-4)**

Director of Facilities, Construction and Modernization Nicholas Arps presented the item. Ms. Creason declared the topic of conveying a permanent easement at Casa Roble Fundamental High School a public hearing and invited the public to speak. There being no questions or comments from the public, Ms. Creason declared the public hearing closed. It was moved by Ms. Costa, seconded by Ms. Kravchuk, to adopt Resolution No. 4098, conveying one permanent easement at Casa Roble Fundamental High School to the Citrus Heights Water District. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk].

### **Board Reports (H)**

Ms. Costa shared information about the many school site visits that she has conducted in recent weeks.

Mr. Hernandez spoke about homecoming halls, noting that he served as one of the judges at Del Campo High School.

Mr. Avey reported that he attended San Juan Unified's College Night at Rio Americano High School, where he also observed their homecoming halls, and he also spoke about a Sacramento Metro Chamber study trip to Toronto that he attended, during which there was a conversation about the devaluation and privatization of public infrastructure, which he found interesting.

Ms. Creason acknowledged the school sites that have hosted her this school year, and she also reported that she attended the Historically Black Colleges and Universities (HBCU) luncheon and recruitment fair, as well as serving as a judge at Encina Preparatory High School for their college week door decorating contest.

Ms. Villescaz suggested site visits to schools in area one, as there is no elected trustee for that area yet.

**Future Agenda (I)**

There were no items added to the future agenda.

**Adjournment (J)**

At 8:04 p.m., there being no further business, the regular meeting was adjourned.



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Zima Creason, Board President



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Melissa Bassanelli, Secretary

Approved: 10/10/2023

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