



San Juan
Unified School District

San Juan Unified School District
Regular Meeting of the Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Zima Creason, President
Pam Costa, Vice President
Steve Miller, Clerk
Ben Avey, Member
Paula Villescaz, Member
Tanya Kravchuk, Member
Saul Hernandez, Member

PUBLIC PARTICIPATION GUIDELINES

Board of Education meetings are held in person in the board room located at 3738 Walnut Avenue, Carmichael, California. Alternatively, you can view the board meeting on YouTube from a computer, mobile device or tablet. The YouTube link can be found on the district's [YouTube channel](#) or by visiting <https://www.sanjuan.edu/boardmeeting> where the link will be posted approximately 15 minutes prior to the start of the meeting. The district has taken the following steps to assist the public in offering public comment:

1. **In Person Public Comment.** Public comment may be offered in person during the board meeting at the district office located at 3738 Walnut Avenue, Carmichael, California. Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Please be aware that public comments, including your name, become part of the public record.
2. **Online Submission of Public Comment.** Members of the public may submit written comments by using the comment form located on the district website at <http://www.sanjuan.edu/boardmeeting>. If you wish to submit a written comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Written comments are limited to 1,500 characters. Comments will be provided to the members of the board.

The business to be considered at this board meeting is on the following agenda:

Board of Education Agenda
January 10, 2023

A. OPEN SESSION/CALL TO ORDER/ANNOUNCEMENT OF CLOSED SESSION TOPICS – 5:30 p.m.

1. Visitor Comments (for closed session agenda items only)
Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

B. CLOSED SESSION – 5:30 p.m.

1. Collective bargaining matters – discussion with negotiator Daniel Thigpen, Executive Director, Labor Relations and Government Affairs, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units; and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

C. RECONVENE OPEN SESSION/PLEDGE OF ALLEGIANCE – 6:30 p.m.

D. APPROVAL OF THE MINUTES – December 13, 2022, regular meeting, pages 2478-2482.

E. ORGANIZATIONS/ANNOUNCEMENTS – 6:35 p.m.

1. High School Student Council Reports
2. Staff Reports
3. Board-appointed/District Committees
4. Employee Organizations
5. Other District Organizations
6. Closed Session/Expulsion Actions (Government Code section 54957.1)

F. VISITOR COMMENTS – 6:50 p.m.

Board Bylaw 9323 limits visitor comments to two (2) minutes per speaker, with no more than 30 minutes per single topic. Time will be extended for any speaker who uses an interpreter. Public comments, including your name, become part of the public record.

G. CONSENT CALENDAR – G-1/G-7 – 7:20 p.m.

Action: The administration recommends that the consent calendar, G-1 through G-7, regarding regular business items, be approved. Any item may be removed for further discussion and separate action following consideration of remaining agenda items.

1. *Personnel – appointments and separations.
2. *Purchasing Report – change orders, construction and public works bids and piggyback contracts.
3. *Business/Financial Report – warrants and payroll.
4. Acceptance of the following gifts:
El Camino Fundamental High School: from Lupita Alcala – for Eagle Polytechnic Institute (EPI) technology lab: \$1,000.
Family and Community Engagement: Point West Rotary-Sacramento – for 150 children's picture dictionaries for third grade students: \$1453.50.
McKinney-Vento Program: from Arthur Derby – for Carmichael Homeless Assistance Resource Team (HART) food drive: \$25.
Mesa Verde High School: from Bargain Smart – for baseball club: \$500; from S&S Tire & Wheel – for baseball club: \$500.
White House Counseling Center: from Elaine Bonnington: \$2,000.
5. *Adoption of Resolution No. 4059 authorizing emergency contracting.
6. *Adoption of Resolution No. 4060 authorizing power to contract on behalf of San Juan Unified School District.
7. *Adoption of Resolution No. 4061 delegating signature authorization to the superintendent.

*Material provided.

H. CONSENT CALENDAR (continued, if necessary)

Discussion and action on the items removed from the consent calendar.

I. BUSINESS ITEMS

1. Universal Pre-Kindergarten Update – 7:25 p.m.

(Townsend-Snider)

Material provided.

Report: regarding an update on the current progress for Universal Pre-Kindergarten (UPK) in alignment with state legislation.

2. Safe Schools Program Overview – 7:45 p.m.

(Allen)

Material provided.

Report: regarding an update on the current structure and operation of the district's Safe Schools department.

3. Public Hearing: Conveyance of Permanent Easement on Hurley Way – 8:05 p.m.

(Camarda)

Material provided. (Discussed: 12/13/2022)

Public Hearing/Action: regarding the proposed conveyance on Hurley Way and to adopt Resolution No. 4054 conveying one permanent easement on Hurley Way to the California American Water Company.

4. Public Hearing: Conveyance of Permanent Easement at Northridge Elementary School – 8:10 p.m.

(Camarda)

Material provided. (Discussed: 12/13/2022)

Public Hearing/Action: regarding the proposed conveyance at Northridge Elementary School and to adopt Resolution No. 4056 conveying one permanent easement at Northridge Elementary School to the Fair Oaks Water District.

5. Williams Complaint Report – 8:15 p.m.

(Simlick)

Material provided.

Report: regarding the status of Williams-type complaints filed with the district per Education Code section 35186(d), which requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints.

6. Annual Policy Review – 8:20 p.m.

(Simlick)

Material provided.

Report: regarding the review of the following board policies (BP) as required by state and local law (annual policy review): BP 3430 Investing and Debt Management; BP 6145 Extracurricular/Cocurricular Activities; BP 6020 Parent Involvement; BP 5116.1 Intradistrict Open Enrollment.

J. BOARD REPORTS – 8:25 p.m.**K. FUTURE AGENDA – 8:35 p.m.**

The board may wish to identify items to be discussed at future meetings and the reasons therefore.

B. CLOSED SESSION (continued, if necessary)

Announcement of topics/announcement of actions.

L. ADJOURNMENT – 8:40 p.m.

The Board of Education welcomes and encourages the public's participation at the board meetings and has devoted time throughout the meeting for that purpose. You may comment on items included on this agenda; however, we ask that you limit your comments to two (2) minutes, so that as many people as possible may be heard (Education Code section 35145.5, Government Code section 54954.3). When an item indicates "material provided," the additional information is available prior to the meeting in the Information and Communication Office, 3738 Walnut Avenue, Carmichael, (916) 979-8281, or on the district website at www.sanjuan.edu.

A person with a disability may contact the Board of Education office at (916) 971-7111, or email stephanie.cunningham@sanjuan.edu at least 48 hours before the scheduled board meeting to request receipt of an agenda and other distributed writings in an appropriate alternative format, or to request disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public board meeting.

Translation and interpretation services will be made available upon request with advance notice. If you wish to utilize these services, please notify the Board of Education office at (916) 971-7111, or email stephanie.cunningham@sanjuan.edu at least 24 hours before the scheduled board meeting to allow for the scheduling of appropriate translation staff and other resources.

NOTE: The times indicated are approximate.

Mission Statement

Valuing diversity and excellence, the San Juan Unified School District's mission is to educate and inspire each student to succeed and responsibly contribute to a radically evolving world by providing innovative, rigorous, student-focused instruction and programs in a safe, caring and collaborative learning community.



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01/10/2023

San Juan
Unified School District

San Juan Unified School District
Board of Education
3738 Walnut Avenue, Carmichael, California 95608

Board of Education Minutes
December 13, 2022

Regular Meeting
Board of Education
4:15 p.m.

Open Session/Call to Order/Oath of Office/Election Results (A)

The December 13 regular meeting was called to order by the vice president, Zima Creason. The board meeting was held in person and was also streamed to the district's YouTube channel.

Superintendent Kern announced that the Certificate of Facts for the board elections held on November 8, 2022, has been received from the Sacramento County Registrar of Voters, and the oath of office was then administered to re-elected board member Zima Creason and newly elected board members Tanya Kravchuk, Ben Avey and Steve Miller.

Roll Call

Present:
Zima Creason
Pam Costa
Saul Hernandez
Ben Avey
Paula Villescaz (*arrived at 5:15 p.m.*)
Tanya Kravchuk
Steve Miller

Announcement of Closed Session Topics/Closed Session Visitor Comments (B)

There were no closed session visitor comments.

Closed Session (C)

The meeting was recessed at 4:27 p.m. with the board convening in closed session at 5:15 p.m. to consider student expulsions in six cases and student readmissions in two cases (Education Code section 48918[f]).

Reconvene Open Session/Pledge of Allegiance (D)

At 6:30 p.m., the meeting was called back to order by the vice president, Zima Creason. Four members of the Del Campo High School Air Force Jr. ROTC led the group in the Pledge of Allegiance.

Organizational Meeting: Election of Officers/Board Representatives/Appointment of Secretary/Meeting Dates, Times, Location and Remuneration (E)

Election of Officers:

It was moved by Ms. Villescaz, seconded by Mr. Hernandez, that Ms. Creason be elected president. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk, Miller].

It was moved by Ms. Kravchuk, seconded by Mr. Miller, that Mr. Avey be elected vice president. MOTION FAILED 3-4 [AYES: Avey, Kravchuk, Miller; NOES: Creason, Costa, Hernandez, Villescaz].

It was moved by Mr. Hernandez, seconded by Ms. Villescaz, that Ms. Costa be elected vice president. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk, Miller].

It was moved by Ms. Costa, seconded by Mr. Avey, that Mr. Miller be elected clerk. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Hernandez, Avey, Villescaz, Kravchuk, Miller].

Board Representatives:

The board approved the selection of board representatives (and alternates) to the following committees:

- Citizens/Bond Oversight Committee — Mr. Miller; Ms. Villescaz, alt.
- Curriculum, Standards, Instructional and Student Services Committee — Ms. Costa; Ms. Kravchuk, alt.
- Facilities Committee — Mr. Hernandez; Mr. Avey, alt.
- Local Control and Accountability Plan (LCAP) Parent Advisory Committee (PAC) — Ms. Kravchuk; Ms. Villescaz, alt.
- District English Learner Advisory Committee (DELAC) — Mr. Avey; Ms. Creason, alt.
- Special Education Community Advisory Committee (CAC) — Ms. Creason; Mr. Miller, alt.
- San Juan Education Foundation (SJEF) — alternating
- District Audit Committee — Mr. Hernandez, Mr. Avey and Ms. Costa
- California School Boards Association (CSBA) Delegate Assembly — Ms. Villescaz and Ms. Creason

It was moved by Ms. Costa, seconded by Mr. Miller, to appoint Ms. Villescaz to the CSBA Delegate Assembly for a two-year term from April 1, 2023 to March 31, 2025. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

It was moved by Ms. Kravchuk, seconded by Ms. Villescaz, to appoint Ms. Creason to the CSBA Delegate Assembly for the remainder of the current term through March 31, 2024. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

- City of Citrus Heights Education and Community Programs Committee — Mr. Miller (area 7), Ms. Kravchuk (area 5) and Ms. Creason (board president)

Secretary to the Board:

It was moved by Ms. Costa, seconded by Ms. Villescaz, to appoint the superintendent as secretary to the board. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Board Meeting Schedule:

It was moved by Mr. Hernandez, seconded by Mr. Miller, to approve the board meeting schedule for the second and fourth Tuesdays of the month at 6:30 p.m. and workshops as needed. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Board Meeting Location:

It was moved by Ms. Kravchuk, seconded by Mr. Hernandez, to approve the board meeting location at 3738 Walnut Avenue, Carmichael. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Board Member Remuneration:

It was moved by Mr. Miller, seconded by Ms. Costa, to approve board member remuneration in the amount of \$787.50, in accordance with Board Policy 9250 and Education Code section 35120. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Minutes Approved (F)

It was moved by Ms. Costa, seconded by Ms. Villescaz, that the minutes of the November 15 regular meeting be approved. MOTION CARRIED 4-0-3 [AYES: Creason, Costa, Villescaz, Hernandez; NOES: None; ABSTAIN: Miller, Avey, Kravchuk].

High School Student Council Reports (G-1)

High School Student Council representatives Alexander Palmer and Arteah Rosario from El Sereno High School and Neil Wallace from Meraki High School updated the board on the goals, activities and achievements at their respective schools.

Staff Reports (G-2)

Assistant Superintendent of Secondary Education and Programs Kristan Schnepp provided an update on the district's Career Technical Education (CTE) programs.

Closed Session/Expulsion Actions (G-6)

Mr. Miller reported that the board voted 6-1 to accept a hearing panel's recommendation of one suspended expulsion in case number M-4, and the board voted unanimously to accept a hearing panel's recommendation of three expulsions in case numbers M-7, M-8 and S-14; to accept as written two stipulated expulsions in case numbers S-15 and S-16; and to accept two denied enrollments in case numbers RA-01 and RA-02.

Visitor Comments (H)

Sarah Britton spoke about math grades at Rio Americano High School.

Hilary McLean shared information about her daughter's experiences in math at Rio Americano High School.

Kim Dee shared information about her son's experiences in math at Rio Americano High School.

Andrea de la Fuente shared information about her daughter's experiences in math at Rio Americano High School.

Armand Feliciano expressed his concerns regarding the math classes at Rio Americano High School.

Will Gonzalez spoke about skills-based learning in math at Rio Americano High School.

Leslie Guillen shared information about her daughter's experiences in math at Rio Americano High School.

Philip Martin expressed his concerns regarding the math department at Rio Americano High School.

Natalie Pullano expressed her concerns regarding the math department at Rio Americano High School.

Cerissa Brown shared her concerns regarding English language arts and tutoring.

Denise Ackerman shared information about her daughter's experiences in math at Rio Americano High School.

Consent Calendar Approved (I-1/I-8)

It was moved by Mr. Miller, seconded by Ms. Costa, that the consent calendar items I-1 through I-8 be approved. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Personnel (I-1)

Appointments, leaves of absence and separations – approved as submitted.

Purchasing Report (I-2)

Purchase orders and service agreements, change orders, construction and public works bids and piggyback contracts – approved as submitted.

Gifts (I-3)

Acceptance of gifts to Camp Winthers, Family and Community Engagement, Laurel Ruff Transition School and Northridge Elementary School.

Disposal of Surplus Property (I-4)

Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

Cal OES Special Needs Transportation Camera Program Grant Subaward Agreement (I-5)

Approval of the Proof of Authority from the California Governor's Office of Emergency Services (Cal OES), accepting the grant subaward agreement for the Special Needs Transportation Camera Program.

Resolution No. 4051: Arcade Fundamental Middle School Lease Amendment No. 3 (I-6)

Adoption of Resolution No. 4051, approving the third amendment to the lease agreement for the Arcade Fundamental Middle School Project No. 001-9512-P1 between San Juan Unified School District and Clark/Sullivan Construction.

Resolution No. 4052: Katherine Johnson Middle School Lease Amendment No. 3 (I-7)

Adoption of Resolution No. 4052, approving the third amendment to the lease agreement for the Katherine Johnson Middle School Project No. 055-9512-P1 between San Juan Unified School District and Flint Builders, Inc.

Minimum Wage Increase: Short-Term Salary Schedule (I-8)

Approval of salary changes to reflect the January 1, 2023 minimum wage increase to \$15.50 per hour for certain job classifications on the short term, temporary salary schedule and the proposed rate change for school psychologist intern II and school psychologist intern III effective January 1, 2023.

2021-2022 Audit Report (K-1)

Chief Financial Officer Jennifer Stahlheber introduced Ms. Jennifer Aras, who presented the 2021-2022 audit report as prepared by Crowe LLP, the district's independent auditor. Ms. Aras explained that all aspects of the financial statement audit were unmodified, or clean audit opinion, with one internal control finding related to revenue recognition and the estimation process. Ms. Aras also noted there was one administrative/clerical finding regarding state compliance procedures related to attendance reporting, which resulted in no fiscal impact to the district. Mr. Avey and Mr. Miller made comments and asked clarifying questions, which Ms. Aras addressed. Mr. Hernandez and Ms. Villescaz acknowledged the work of the fiscal team.

It was moved by Ms. Kravchuk, seconded by Ms. Villescaz, to accept the 2021-2022 audit report as prepared by the district's independent auditor, Crowe LLP. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

2022-2023 First Interim and Budget/Financial Status Report (K-2)

Ms. Stahlheber presented the 2022-2023 First Interim Report, certifying the First Interim Report as positive, with the understanding of the fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. The First Interim Report reflects actual revenue and expenditures through October 31, 2022, forecasts the remainder of the 2022-2023 fiscal year, and provides a multi-year budget projection for years 2023-2024 and 2024-2025. Board members made comments and posed questions, which Ms. Stahlheber addressed. Mr. Avey inquired about the next two years of forecasting. Ms. Kravchuk thanked staff for answering her budget questions. Ms. Villescaz spoke about the state's budget challenges and how the district might be impacted. Superintendent Kern and Ms. Stahlheber spoke about one-time funds, concentration dollars, enrollment and average daily attendance. Mr. Hernandez inquired about cash flow. Ms. Villescaz acknowledged the teamwork that has gone into this process. Superintendent Kern spoke about the relationship between the district and its labor partners. Ms. Costa expressed appreciation for the work of the team. Ms. Creason requested a modification to the core commitment language.

It was moved by Ms. Villescaz, seconded by Mr. Avey, to approve the 2022-2023 First Interim Report with the positive certification of the district's ability to meet its financial obligations for the current fiscal year and subsequent two fiscal years. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Resolution No. 4053: Notice of Intent to Convey Permanent Easement at Greer Elementary School (K-3)

Chief Operations Officer Frank Camarda presented the item. It was moved by Mr. Miller, seconded by Ms. Kravchuk, to adopt Resolution No. 4053, declaring the intent to convey a permanent easement at Greer Elementary School to California American Water and to call a public hearing to be held on January 10, 2023. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Resolution No. 4055: Notice of Intent to Convey Permanent Easement at Northridge Elementary School (K-4)

Mr. Camarda presented the item. It was moved by Mr. Miller, seconded by Ms. Costa, to adopt Resolution No. 4055, declaring the intent to convey a permanent easement at Northridge Elementary School to the Fair Oaks Water District and to call a public hearing to be held on January 10, 2023. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Resolution No. 4057: Notice of Intent to Convey Permanent Easement at John Barrett Middle School (K-5)

Mr. Camarda presented the item. It was moved by Mr. Miller, seconded by Mr. Avey, to adopt Resolution No. 4057, declaring the intent to convey a permanent easement at John Barrett Middle School to the County of Sacramento and to call a public hearing to be held on January 24, 2023. MOTION CARRIED UNANIMOUSLY [Creason, Costa, Miller, Avey, Villescaz, Kravchuk, Hernandez].

Governance Handbook Annual Update (K-6)

Chief of Staff Trent Allen presented the Governance Handbook for the board's annual review. Mr. Avey recommended adding language related to virtual public comment and parliamentary procedures, specifically Robert's Rules of Order. Mr. Miller suggested adding language related to recusals, in accordance with the Brown Act. Ms. Kravchuk expressed support for reviewing the district's mission statement. Superintendent Kern provided background on the strategic plan process,

which included the development of the current mission statement. After board discussion, it was agreed that the item would be tabled for now and that staff would bring it back for further discussion/action at a future board meeting.

Board Reports (L)

There were no board reports.

Future Agenda (M)

Mr. Avey asked for additional information regarding high school math standards, which Ms. Kravchuk and Mr. Miller also requested.

Adjournment (N)

At 8:35 p.m., there being no further business, the regular meeting was adjourned.

Zima Creason, Board President

Melissa Bassanelli, Secretary

Approved: _____

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HUMAN RESOURCES

The following reports are submitted for board approval

| Personnel Pages | Page # |
|--|--------|
| Appointments | |
| Management | 1 |
| Certificated | 1 |
| Classified | 1 |
| | |
| Leaves of Absence | |
| Management | |
| Certificated | |
| Classified | |
| | |
| Separations | |
| Management | |
| Certificated | |
| Classified | 1 |
| | |
| Pre-Retirement Reduced Workload | |
| | |
| Reassignments/Change in Work Year | |
| | |
| Errata | |
| | |
| Job Description/Salary Range Change | |
| Management | |
| Certificated | |
| Classified | |
| Unrepresented | |
| | |
| Cabinet Contracts/Extension of Contract | |
| | |
| Recommendation to Extend A District Intern Credential | |
| Certificated | |
| | |
| Credential Approval Recommendations | |
| Certificated | |
| | |
| Charter School Personnel Actions | |
| Choices | |
| | |

Agenda for the January 10, 2023 Board Meeting

1. APPOINTMENTS

CERTIFICATED SUPERVISORY

| Type | Name | Status | Assignment | Location | Effective Date (s) |
|-----------|--------------------|--------|------------------------|----------------|--------------------|
| Promotion | Foree, Kimberly | Temp | Interim Vice Principal | Del Paso Manor | 12/19/22 06/18/23 |
| Promotion | Holcomb, Elizabeth | Temp | Interim Principal | Carriage | 01/09/23 06/18/23 |

CERTIFICATED

| Type | Name | Status | Assignment | Location | Effective Date (s) |
|----------|-----------------------------|--------|----------------------|----------------------|--------------------|
| New Hire | Campbell-Elgendi, Annesther | Temp | Tch-Adaptive Phys Ed | Special Ed - Kenneth | 11/21/22 06/07/23 |

CLASSIFIED

| Type | Name | Status | Assignment | Location | Effective Date (s) |
|----------|------------------------|--------|-----------------------------|-----------------------------|--------------------|
| New Hire | Alkarableh, Rana | Prob | Non-Instructional Support | Marvin Marshall ECE | 12/12/22 |
| New Hire | Allison, James | Prob | Low Voltage Technician | M&O - Electronics - Hemlock | 12/05/22 |
| New Hire | Arzbigi, Negina | Prob | Non-Instructional Support | Marvin Marshall ECE | 12/12/22 |
| New Hire | Castro Lemus, Aura | Prob | School Playground Rec Aide | Cottage | 12/07/22 |
| New Hire | Cisneros, Evangelina | Prob | Instructional Assistant I | Arlington Heights | 01/10/23 |
| New Hire | Clanton, Leiya | Prob | Instructional Asst III | Carmichael | 11/16/22 |
| New Hire | Coe, Jessica | Prob | Instructional Assistant I | Dyer-Kelly | 12/06/22 |
| New Hire | Coronado, Katina | Prob | Exrnd Lrng Progs Assistant | Pupil Personnel Services | 12/19/22 |
| New Hire | Etebarzai, Susan | Prob | Instructional Assistant I | Whitney Avenue | 12/21/22 |
| New Hire | Evans, Jessica | Prob | Nutrition Services Worker I | Rio Americano | 12/13/22 |
| New Hire | Hilton, Kelly | Prob | School Playground Rec Aide | Twin Lakes | 12/14/22 |
| New Hire | Karnes, Marcella | Prob | Account Clerk I | Early Childhood Education | 12/12/22 |
| New Hire | Mering, Helen | Prob | Instructional Assistant I | Dyer Kelly | 01/10/23 |
| New Hire | Mirzad, Mir Abqayoum | Prob | Instructional Assistant II | Thomas Edison | 12/16/22 |
| New Hire | Moore, Kira | Prob | Exrnd Lrng Progs Assistant | Pupil Personnel Services | 12/12/22 |
| New Hire | Nayak, Shubratta | Prob | Instructional Assistant I | Skycrest | 12/07/22 |
| New Hire | Ohiri, Paul | Prob | School Playground Rec Aide | Lichen | 12/21/22 |
| New Hire | Pureco-Garcia, Jessica | Prob | Communications Specialist | Superintendent's Office | 12/19/22 |
| New Hire | Shehab, Zena | Prob | Non-Instructional Support | Marvin Marshall ECE | 12/12/22 |
| New Hire | Sloan-Robinson, Angela | Prob | Instructional Assistant I | Mariposa | 12/12/22 |
| New Hire | Soto, Marisa | Prob | Instructional Assistant I | Cottage | 12/12/22 |
| New Hire | Stadel, Victoria | Prob | Instructional Assistant I | Whitney Avenue | 12/12/22 |
| New Hire | Stanton, Lucia | Prob | Nutrition Services Worker I | Encina | 12/13/22 |
| New Hire | Thompson, Holly | Prob | Intermediate Clerk Typist | El Camino | 12/13/22 |
| New Hire | Wafai, Sakina | Prob | Non-Instructional Support | General Davie | 12/12/22 |
| Rehire | Chavez, Gabrielle | Prob | Custodian | Carmichael | 12/06/22 |
| Rehire | Malimali, Priscilla | Prob | Nutrition Services Worker I | Encina | 12/13/22 |

2. SEPARATIONS

CLASSIFIED

| Type | Name | Status | Assignment | Location | Effective Date (s) |
|-------------|--------------------------|--------|-------------------------------|---------------------------|--------------------|
| Resignation | Cox, Adele | Prob | Instructional Assistant II | Northridge | 12/16/22 |
| Resignation | Gallivan, Sarah | Perm | Communications Specialist | Superintendent's Office | 12/09/22 |
| Resignation | Gopalarathnam, Jayashree | Perm | Intermediate Clerk Typist | Teaching and Learning | 12/07/22 |
| Resignation | Hernandez, Brandi | Perm | Non-Instructional Support | San Juan ECE | 12/02/22 |
| Resignation | Lambert, Victoria | Perm | Bilingual Translator, Spanish | Central Enrollment/Family | 12/08/22 |
| Resignation | Linnekin, Ashley | Prob | Exrnd Lrng Progs Assistant | Pupil Personnel Services | 11/14/22 |
| Resignation | Rosales, Amber | Prob | Nutrition Services Worker I | El Camino | 11/30/22 |
| Resignation | Sadat, Najeebullah | Perm | School/Community Worker | Marvin Marshall ECE | 12/16/22 |
| Resignation | Stillman, Jamie | Perm | Instructional Assistant I | Woodside | 12/22/22 |
| Resignation | Tellez, Grace | Prob | School Playground Rec Aide | Del Dayo | 12/07/22 |
| Retirement | Nielsen, Stefani | Perm | Community Relations Tech | Superintendent's Office | 12/09/22 |
| Retirement | Ralph, Gerald | Perm | Elementary Head Custodian | Ralph Richardson | 12/30/22 |
| Retirement | Schupp, Deborah | Perm | SIS Support Specialist I | Technology Services | 12/30/22 |
| Retirement | Weeks, David | Perm | Instruct Asst / Mul Sev Hndcp | Ralph Richardson | 12/22/22 |
| Suspension | CL 549 | Perm | Custodian | Maintenance & Operations | 01/11/23 |
| Suspension | CL 550 | Perm | Technology Specialist | Technology Services | 01/11/23 |

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: G-2
MEETING DATE: 01/10/2023

APPROVED: 
Jennifer Stahlheber

Purchasing Contracts Report

The following reports are submitted for board approval/ratification:

| | Inc | Page # |
|--------------------------------------|-----|--------|
| Purchase Orders & Service Agreements | | |
| Change Orders | ✓ | 1 |
| Construction & Public Works Bids | ✓ | 2 |
| Piggyback Contracts | ✓ | 3 |
| Zero Dollar Contract | | |
| Bids/RFPs | | |
| Other | | |
| ERRATA | | |



Purchasing Contracts Board Report
Change Orders/Amendments

November 30, 2022 - December 13, 2022

Change Orders

| PO# | Date | Vendor Name | Description | Original PO Amount \$ | Previous Approved C/O Totals \$ | Current C/O for Approval Amount \$ | New Contract Amount \$ | Responsibility |
|--------|-----------|-----------------------------|--|-----------------------|---------------------------------|------------------------------------|------------------------|------------------|
| 208886 | 12/1/2022 | JK Architecture Engineering | Engineering C/O for Encina MOD (CTE) 202-9495-P2 project | \$ 47,030.00 | | \$ 137,335.00 | \$ 184,365.00 | 217 - Facilities |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |

Service Agreement Change Orders

| PO# | Date | Vendor Name | Description | Original PO Amount \$ | Previous Approved C/O Totals \$ | Current C/O for Approval Amount \$ | New Contract Amount \$ | Responsibility |
|--------|------------|---------------------------------------|-----------------------------|-----------------------|---------------------------------|------------------------------------|------------------------|-------------------------|
| 303190 | 12/14/2022 | Gates of Learning | Instructional assistants | \$ 385,000.00 | \$ - | \$ (95,000.00) | \$ 290,000.00 | 101 - Special Education |
| 303243 | 12/14/2022 | Center for Autism & Related Disorders | Consulting Services | \$ 75,000.00 | | \$ (30,000.00) | \$ 45,000.00 | 101 - Special Education |
| 303907 | 12/14/2022 | Cchat Center | Language & Speech Therapy | \$ 290,000.00 | | \$ (25,000.00) | \$ 265,000.00 | 101 - Special Education |
| 304055 | 12/14/2022 | River City Speech | Speech Support Services | \$ 320,000.00 | | \$ (50,000.00) | \$ 270,000.00 | 101 - Special Education |
| 304089 | 12/14/2022 | Pristine Rehab Care | Speech language pathologist | \$ 253,440.00 | | \$ (95,000.00) | \$ 158,440.00 | 101 - Special Education |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |

Other Contract Change Orders

| PO# | Date | Vendor Name | Description | Original PO Amount \$ | Previous Approved C/O Totals \$ | Current C/O for Approval Amount \$ | New Contract Amount \$ | Responsibility |
|-----|------|-------------|-------------|-----------------------|---------------------------------|------------------------------------|------------------------|----------------|
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |
| | | | | | | | \$ - | |

Lease Amendments/Change Orders

| PO# | Date | Vendor Name | Description | Original PO Amount \$ | Previous Approved C/O Totals \$ | Current C/O for Approval Amount \$ | New Contract Amount \$ | Responsibility |
|-----|------|-------------|-------------|-----------------------|---------------------------------|------------------------------------|------------------------|----------------|
| | | | | | | | \$ - | |

General Contract Change Orders

| PO# | Date | Vendor Name | Description | Original PO Amount \$ | Previous Approved C/O Totals \$ | Current C/O for Approval Amount \$ | New Contract Amount \$ | Responsibility |
|-----|------|-------------|-------------|-----------------------|---------------------------------|------------------------------------|------------------------|----------------|
| | | | | | | | \$ - | |



**Purchasing Contracts Board Report
Construction and Public Works Bids and Contracts**

November 30, 2022 - December 13, 2022

Upon evaluation of the bids/contracts staff has awarded the following in accordance with all legal guidelines

General Contract

| Fund | Date | PO# | Bid # | Vendor Name | Description | Amount \$ | Responsibility |
|------|------|-----|-------|-------------|-------------|-----------|----------------|
| | | | | | | | |
| | | | | | | | |

Other Contracts

| Fund | Date | PO# | Bid # | Vendor Name | Description | Amount \$ | Responsibility |
|------|------------|-----|--------|---------------|---|--------------|------------------|
| 26 | 11/22/2022 | TBD | 20-101 | Nacht & Lewis | A-E contract for Encina roofing project 202-9605-P1 | \$143,700.00 | 216 - Facilities |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

New Addendum to Master Agreements

| Fund | Date | PO# | Bid # | Vendor Name | Description | Amount \$ | Responsibility |
|------|------|-----|-------|-------------|-------------|-----------|----------------|
| | | | | | | | |
| | | | | | | | |



Purchasing Contracts Board Report
Board Pre-Approval
Piggyback Contracts

November 30, 2022 - December 13, 2022

Staff has determined that purchasing through contracts issued by various state agencies within the State of California will save administrative time and expense, provide favorable pricing, and will be in the best interests of the district. District staff is requesting the Board of Education's authorization to piggyback on the approved bids in accordance with Public Contract Code Section 20118.

| Fund | Date | Piggyback #, Title | Vendor Name | Description | Term |
|------|------------|---|-----------------------------|---|---------------------|
| All | 12/13/22 | CMAS 1-22-23-10A-E; 1-22-23-20A-K; 1-22-23-23A-I | Downtown Ford | Provides for the purchase of Fleet Vehicles; Cars, Trucks, Vans and SUVs | 05/01/22 - 04/30/25 |
| All | 12/13/2 | CMAS 3-21-08-1008 | Troxell Communications Inc. | Provides A/V Installation and Equipment Services | 7/1/22 - 9/30/23 |
| All | 12/13/22 | CMAS 4/20/78/0089C | KYA Services | Various Flooring Services: sales and services of Carpet, Wood, Sports Turf and installation | 7/1/22 - 2/10/25 |
| All | 12/13/2022 | CMAS 3-21-03-1013 | SyTech Solutions | Data Records Management, IT Consultations Services | 7/1/22 - 11/25/24 |
| All | 12/13/2022 | CMAS 4-19-00-0121A | Vari Sales Corp | Provides services for the purchase of office furniture and supplies | 7/1/22 - 3/31/23 |
| All | 12/13/2022 | Sourcewell 031121-TTC | Turf Star | Provides Toro brand mowers and various Ag. equipment sales and service | 7/1/22 - 4/30/25 |

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: G-3
MEETING DATE: 01/10/2023

APPROVED: 
Jennifer Stahlheber

Business and Financial Report

The following reports are submitted for board approval/ratification:

| | Inc | Page # |
|-----------------------------|-----|--------|
| Easements/Leases | | |
| Notices of Completion | | |
| Quarterly Investment Report | | |
| Warrants & Payroll - Nov | ✓ | 1 |
| Budget Revisions | | |
| E-Rate | | |
| ERRATA | | |

SAN JUAN UNIFIED SCHOOL DISTRICT
Accounting Services

WARRANTS & PAYROLL

| VENDOR AND CONTRACT WARRANTS | | |
|-------------------------------------|----------------------------------|-------------------------|
| | Fund | November 2022 |
| 01 | General Fund | \$ 7,906,770.01 |
| 09 | Charter Schools | 3,920.60 |
| 10 | Special Ed Pass-Thru | - |
| 11 | Adult Education | 67,003.28 |
| 12 | Child Development | 37,450.99 |
| 13 | Food Service/Cafeteria | 601,185.34 |
| 14 | Deferred Maintenance | 119,711.38 |
| 21 | Building Fund | 18,982.27 |
| 22 | Measure S Building Fund | - |
| 23 | Measure J Building Fund | 750.00 |
| 24 | Measure N Building Fund | 36,986.52 |
| 25 | Capital Facilities | - |
| 26 | Measure P Building Fund | 8,057,918.41 |
| 35 | State Schools Facilities Fund | - |
| 40 | Sp Res FD -- Capital Outlay Proj | - |
| 67 | Self Insurance | 3,540,942.20 |
| 95 | Student Body | - |
| TOTALS | | \$ 20,391,621.00 |

| PAYROLL AND BENEFITS | | |
|-----------------------------|----------------------|-------------------------|
| | All Funds | November 2022 |
| | Certificated Payroll | \$ 22,785,818.40 |
| | Classified Payroll | 9,399,984.77 |
| | Benefits | 15,686,933.01 |
| TOTALS | | \$ 47,872,736.18 |

GRAND TOTAL \$ 68,264,357.18

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: G-5

MEETING DATE: 01/10/2023

SUBJECT: Emergency Contracting Resolution

CHECK ONE:

For Discussion:

For Action:

Report

Workshop:

Recognition:

Emergency Action:

DEPARTMENT: Business Support Services

ACTION REQUESTED:

The superintendent is recommending that the board adopt Emergency Contracting Resolution No. 4059 giving authority in the event of an emergency to repair or replace a public facility, take any directly related and immediate action required by such emergency, and procure any necessary equipment, services and supplies for those purposes, without giving notice for bids to let contracts and without prior notice or approval of the governing board of such public agency.

RATIONALE/BACKGROUND:

Public Contract Code Section 22050 "permits school districts in the case of an emergency, pursuant to a six-sevenths vote of its governing body, may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services and supplies for those purposes, without giving notice for bids to let contracts. The governing body, by a six-sevenths vote, may delegate, by resolution or ordinance, to the appropriate county administrative officer, city manager, chief engineer or other nonelected agency officer, the authority to order any action pursuant to paragraph (1) of subdivision (a) of PCC 22050."

ATTACHMENT(S):

A: Resolution No. 4059 Emergency Contracting

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/03/2023

Adopted Emergency Resolution No. 3077 for emergency repairs or replacements, 09/28/2021.

FISCAL IMPACT:

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(unrestricted base, supplemental, other restricted, etc.)

Current Year Only On-going

LCAP/STRATEGIC PLAN:

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

PREPARED BY: Laura Fry, Manager, Business Support Services

APPROVED BY: Jennifer Stahlheber, Chief Financial Officer
Melissa Bassanelli, Superintendent of Schools




**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Resolution No. 4059

EMERGENCY CONTRACTING RESOLUTION

WHEREAS, the District has adopted the uniform public construction cost accounting procedures set forth in the Uniform Public Construction Cost Accounting Act set forth at California Public Contact Code Section 22000 et seq.

WHEREAS, pursuant to the Act, if a public entity adopts the uniform public construction cost accounting procedures, per Public Contract Code Section 22050 in the case of an emergency, when any repairs, alterations, work, or improvement is necessary to any facility of public schools to permit the continuance of existing school classes, or to avoid danger to life or property; such public agency may, in its discretion, delegate to an administrative officer of such public agency the authority to repair or replace a public facility, take any directly related and immediate action required by such emergency, and procure any necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts and without prior notice or approval of the governing board of such public agency.

If a person with such authority orders any action specified under this resolution; that person shall report to the governing board, at its next meeting the reasons justifying why the emergency would not permit a delay resulting from a competitive solicitation for bids and why the action was necessary to respond to the emergency. The board shall review the emergency action at every regularly scheduled meeting thereafter until the action is terminated. The action shall be terminated at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts.

NOW THEREFORE, BE IT RESOLVED that the governing board of the San Juan Unified School District hereby delegates to the undersigned the authority in case of an emergency to repair or replace a public facility, take any directly related and immediate action required by such emergency, and procure any necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts and without prior notice or approval of the governing board of such public agency.

Melissa Bassanelli, Secretary

Deputy Superintendent, Schools and Student Support

Frank Camarda, Chief Operations Officer

Jennifer Stahlheber, Chief Financial Officer

Date

Ben Avey, Member

Pam Costa, Member

Zima Creason, Member

Saul Hernandez, Member

Tanya Kravchuk, Member

Steve Miller, Member

Paula Villescaz, Member

Board of Education
San Juan Unified School District
Sacramento County, California

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: G-6

MEETING DATE: 01/10/2023

SUBJECT: Signature Authorizations

CHECK ONE:

- For Discussion:
For Action:
Report:
Workshop:
Recognition:
Emergency Action:

DEPARTMENT: Fiscal Services

ACTION REQUESTED:

The superintendent is recommending that the board adopt Resolution No. 4060 Power to Contract on Behalf of District.

RATIONALE/BACKGROUND:

The Education Code requires the Governing Board of Education adopt a resolution authorizing and empowering certain individuals to sign legal documents on behalf of the San Juan Unified School District (SJUSD).

ATTACHMENT(S):

A: Resolution No. 4060 Power to Contract on Behalf of District

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/03/2023

Board of Education: 08/14/2018; 03/26/2019; 08/13/2019; 01/12/21; 09/28/2021; 01/11/2022

FISCAL IMPACT:

Current Budget: \$ _____ N/A _____

Additional Budget: \$ _____ N/A _____

Funding Source: _____ N/A _____

(unrestricted base, supplemental, other restricted, etc.)

Current Year Only Ongoing

LCAP/STRATEGIC PLAN:

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

PREPARED BY:

Jennifer Stahlheber, Chief Financial Officer



APPROVED BY:

Melissa Bassanelli, Superintendent of Schools



**SAN JUAN UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 4060
Power to Contract on Behalf of District**

WHEREAS, California Education Code section 35160 authorizes governing boards to initiate and carry on a program, activity, or otherwise act in any manner which is not in conflict with or inconsistent with, or preempted by, any law and which is not in conflict with the purposes for which school districts are established; and

WHEREAS, the power to enter into contracts for goods or services is vested in the governing board through the Education Code and is an activity within the purposes for which school districts are established; and

WHEREAS, Education Code section 17604 authorizes the governing board, by majority vote, to delegate the power to contract in the name of the school district to its superintendent or to such designated persons, subject to the governing board's approval or ratification evidenced by a motion of said board duly passed and adopted; and

WHEREAS, Education Code section 35035(h) authorizes the superintendent to enter into contracts for and on behalf of the district pursuant to section 17604;

NOW THEREFORE, BE IT RESOLVED AND ORDERED by the Governing Board of the San Juan Unified School District that Melissa Bassanelli, Superintendent of Schools; Deputy Superintendent, Schools and Student Support; Trent Allen, APR, Chief of Staff; Frank Camarda, Chief Operations Officer; Jennifer Stahlheber, Chief Financial Officer; Debra Calvin, Ed.D., Associate Superintendent, Educational Services; Paul Oropallo, Assistant Superintendent, Human Resources; Kristan Schnepp, Assistant Superintendent, Secondary Education and Programs; Amberlee Townsend-Snider, Assistant Superintendent, Elementary Education and Programs; Daniel Thigpen, Executive Director, Labor Relations and Government Affairs; and Peter Skibitzki, Senior Director, Technology are hereby authorized and empowered to contract in the name of the San Juan Unified School District, and the superintendent is authorized to delegate, in writing, the power to contract to such persons as determined, subject to the provisions of Education Code section 35200; and

BE IT FURTHER RESOLVED AND ORDERED that said power to contract is subject to and conditional upon the Governing Board's approval or ratification evidenced by a motion of the board duly passed and adopted; and

BE IT FURTHER RESOLVED AND ORDERED that the term "contract" as used herein shall be deemed to include change orders to contracts but shall not include transmittal or listing sheets, orders on district funds, payroll sheets or vendor sheets.

IN WITNESS WHEREOF, this resolution was adopted by the Board of Education of the San Juan Unified School District of Sacramento County this 10th day of January, 2023.

Melissa Bassanelli, Superintendent and Secretary

Ben Avey, Member

Deputy Superintendent, Schools and Student Support

Pam Costa, Member

Trent Allen, APR, Chief of Staff

Zima Creason, Member

Frank Camarda, Chief Operations Officer

Saul Hernandez, Member

Jennifer Stahlheber, Chief Financial Officer

Tanya Kravchuk, Member

Debra Calvin, Ed.D., Associate Supt., Educational Services

Steve Miller, Member

Paul Oropallo, Asst. Supt., Human Resources

Paula Villescaz, Member

Kristan Schnepp, Asst. Supt., Secondary Education & Programs

Board of Education
San Juan Unified School District
Sacramento County, California

Amberlee Townsend-Snider, Asst. Supt., Elementary Education & Programs

Daniel Thigpen, Executive Director, Labor Relations and Government Affairs

Peter Skibitzki, Senior Director, Technology

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: G-7

MEETING DATE: 01/10/2023

SUBJECT: Signature Authorizations

CHECK ONE:

- For Discussion:
For Action:
Report:
Workshop:
Recognition:
Emergency Action:

DEPARTMENT: Fiscal Services

ACTION REQUESTED:

The superintendent is recommending that the board adopt Resolution No. 4061 Delegating Signature Authorization to the Superintendent.

RATIONALE/BACKGROUND:

The Education Code requires the Governing Board of Education adopt resolutions authorizing and empowering certain individuals to sign legal documents on behalf of the San Juan Unified School District (SJUSD).

ATTACHMENT(S):

A: Resolution No. 4061 Delegating Signature Authorization to the Superintendent

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/03/2023

Board of Education: 04/12/2016; 08/09/2016; 08/08/2017; 08/14/2018; 08/13/2019; 01/12/2021; 01/11/2022

FISCAL IMPACT:

Current Budget: \$ _____ N/A

Additional Budget: \$ _____ N/A

Funding Source: _____ N/A

(unrestricted base, supplemental, other restricted, etc.)

Current Year Only Ongoing

LCAP/STRATEGIC PLAN:

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

PREPARED BY: Jennifer Stahlheber, Chief Financial Officer



APPROVED BY: Melissa Bassanelli, Superintendent of Schools



San Juan Unified School District
RESOLUTION NO. 4061
Delegating Signature Authorization to the Superintendent

WHEREAS, numerous legal documents are signed on behalf of the district on a daily basis; and

WHEREAS, the governing board has delegated to certain employees the authorization to sign certain specific types of documents; and

WHEREAS, this authorization must be kept current; and

WHEREAS, re-authorization by the governing board is often required because of changes in personnel, not a change in authorized position; and

WHEREAS, various Education Code sections allow the governing board to delegate this authority (where required to the acting superintendent); and

WHEREAS, it will reduce paperwork and improve efficiency to delegate to the superintendent the authority to approve new signatures when necessitated by a change in personnel.

NOW THEREFORE, BE IT RESOLVED AND ORDERED by the governing board of the San Juan Unified School District delegates to the superintendent the authority to approve a current list of signatures as required to conduct the district's business. The chief financial officer will maintain the file of authorized signatures and delegates.

IN WITNESS WHEREOF, this resolution was adopted by the Board of Education of the San Juan Unified School District of Sacramento County this 10th day of January 2023.

ATTEST:

Melissa Bassanelli, Secretary

Ben Avey, Member

Pam Costa, Member

Zima Creason, Member

Saul Hernandez, Member

Tanya Kravchuk, Member

Steve Miller, Member

Paula Villescaz, Member

Board of Education
San Juan Unified School District
Sacramento County, California

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: I-1

MEETING DATE: 01/10/2023

SUBJECT: Universal Pre-Kindergarten (UPK) Update

CHECK ONE:

- For Discussion:
For Action:
Report:
Workshop:
Recognition:
Emergency Action:

DEPARTMENT: Division of Teaching and Learning

ACTION REQUESTED:

The superintendent is recommending that the board receive an update regarding the current progress for Universal Pre-Kindergarten (UPK) in alignment with state legislation.

RATIONALE/BACKGROUND:

The purpose of this report is to update the board on our first year of UPK implementation and planning, which includes the expansion of services for our 4-year-old students in Transitional Kindergarten (TK), and their learning options. The intent of UPK planning (through legislation) rested on five focus areas and recommended that all school districts form collaborative teams inclusive of multiple departments, labor partners and school community members. We approached UPK planning by adhering to the recommendation of collaboration by involving more than 5 parent committees, labor partners, 15 district departments, and our parent community through a survey.

Currently we have 24 TK classes, 10 added at the beginning of the 2022-23 school year. We will continue to expand our TK classes through a phased in approach, by adding additional classrooms each year through the 2025-26 school year when students who turn age four by September 1st will be eligible for TK. Our newly added TK classroom schedules mirror the school site Kindergarten schedules to provide continuity and consistency in the early learning classrooms. The specific locations for TK classes in the 2023-24 school year will be shared with the board in our June UPK update presentation as staffing and enrollment numbers become more solidified.

The UPK Grant allocation is a one-time allocation intended to support school districts in the implementation process. As a part of supporting the UPK plan we are braiding together funding sources from additional programs such as Expanded Learning Opportunity Programs (ELO-P) and the Work Force Development Grant in partnership with Sacramento County Office of Education (SCOE). The Work Force Development Grant is a program that helps us grow and support the development of TK teachers while ELO-P funding helps us implement opportunities for students to access an expanded school day through various programs. UPK implementation will continue to thrive as we learn more through the years.

ATTACHMENT(S):

- A: UPK PowerPoint Presentation
B: TK Expansion Schedule for 2021/22-2022/23 School Years
C: California's Universal Pre-K Vision at a Glance

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/03/2023

FISCAL IMPACT:

Current Budget: \$ 550,574.00

Additional Budget: \$ _____

Funding Source: One time grant allocation

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only On-going

LCAP/STRATEGIC PLAN:

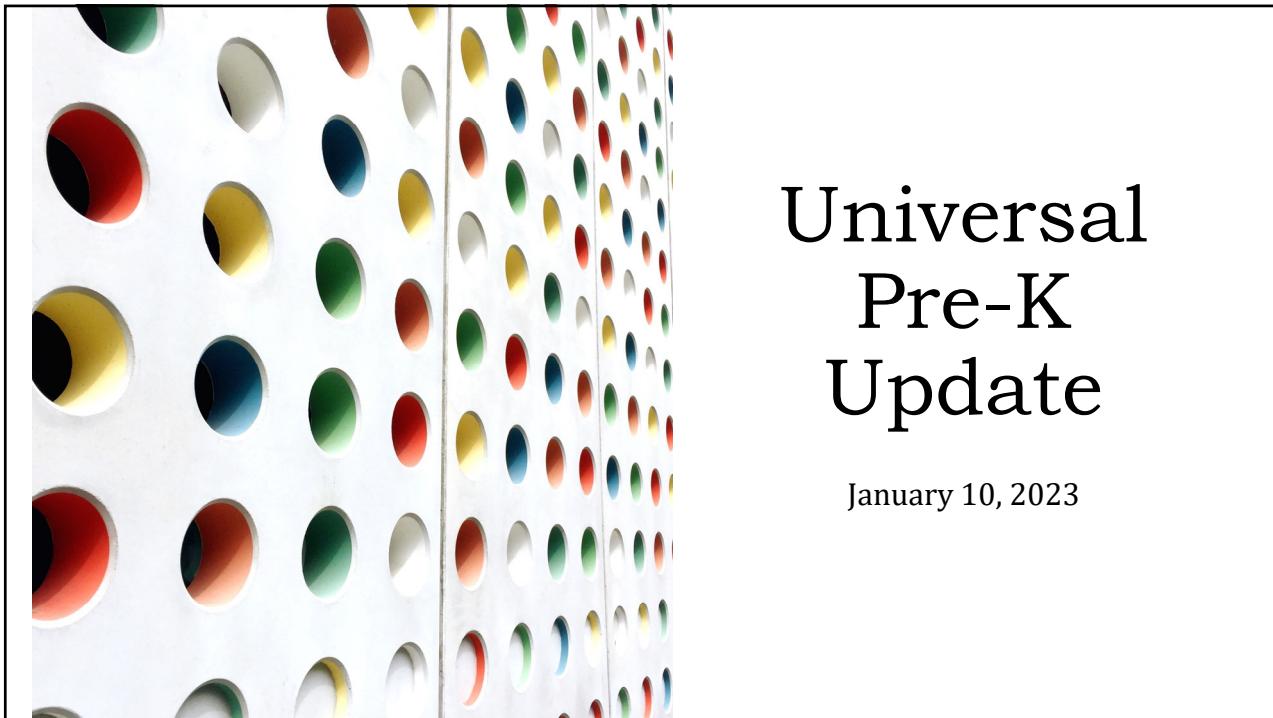
Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

PREPARED BY: Cassandra Bennett Porter, Director, Elementary/K-8

APPROVED BY: Amberlee Townsend-Snider, Assistant Superintendent, Elementary Education and Programs
Melissa Bassanelli, Superintendent of Schools *MBS*



Universal Pre-Kindergarten (UPK)



EQUITABLE ACCESS TO INCLUSIVE,
CULTURALLY AND LINGUISTICALLY
AFFIRMING PROGRAMS BEFORE
KINDERGARTEN



PRE-K THROUGH THIRD GRADE
ALIGNMENT TO GUIDE EVERY STUDENTS'
SOCIAL, EMOTIONAL, AND ACADEMIC
DEVELOPMENT



EMPOWER FAMILIES AS VALUED,
SUPPORTED, AND WELL-INFORMED
PARTNERS



Focus Areas for Planning

- A. Vision and Coherence
- B. Community Engagement and Partnerships
- C. Workforce Recruitment and Professional Learning
- D. Curriculum, Instruction, and Assessment
- E. Facilities, Services, and Operations

3

Vision and Coherence

| | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2025-26 |
|---|---|---|--|--|-----------------------|
| Eligibility for Transitional Kindergarten (TK) | Turn 5 between September 2 and December 2 | Turn 5 between September 2 and February 2 | Turn 5 between September 2 and April 2 | Turn 5 between September 2 and April 2 | Turn 4 by September 1 |
| Enrollment Projections | 288 | 480 | 672 | 864 | 1,104 |
| Enrollment Actuals | 306 (as of April 2022) | 447* (as of November 2022) | | | |
| Teacher Need with 1 Instructional Assistant per class | 14 | 24 | 34 | 43 | 55 |

*enrollment tends to increase throughout the year

4

UPK & ELO-P (Expanded Learning Opportunity Programs)

| Legislative Requirement | Local Action |
|----------------------------------|--|
| 9 hours of daily program options | <ul style="list-style-type: none">• Bridges• Discovery Club• YMCA• Site Based ELO-P |



Community Engagement and Partnerships

Input gathered from the community:

- Options are important for families
- Not all families are aware of their options for early learning
- Supports needed for serving students with disabilities and for multi-lingual students and families

Plans for gathering input and sharing information:

- Annual survey
- Listening sessions
- Committee and Board updates
- Communication via:
 - Social media and websites
 - Newsletters
 - Call/email/text
 - Fliers-San Juan Central (SJC) and Family and Community Engagement (FACE)-mobile



Workforce Development and Professional Learning

By the 2023-24 school year, Transitional Kindergarten teachers are required to have a P-3 Early Childhood Education Specialist credential, or a multiple subject credential *and* 24 Early Childhood Education (ECE) units

Workforce Development Grant

- 8 teachers earning units through American River College (ARC) cohort

Residency Program

- 3 TK teacher candidates completing in June 2023
- 3 TK teacher candidates conditionally accepted for 2023-24

7

Transitional Kindergarten Teaching Career Pathways

Multiple Subject Credential Holders

- American River College path for 24 Units in Early Childhood Education

Early Childhood Education Teacher Permit Holders

- Short-Term Emergency Permit
- Internship Credential Program

Non-Credentialed Employees

- Alder Teacher Residency
- American River College path for 24 Units in Early Childhood Education

8

Professional Learning Opportunities

A multi-disciplinary team has planned a professional learning series. Topics include:

- Trauma Informed Practices
- Universal Design for Learning
- Inclusive Practices
- Guided Language Acquisition Design (GLAD)
- Literacy and Language Development



9



Facilities, Services and Operations

New Furniture

- Arlington Heights
- Cameron Ranch
- Coyle
- Gold River
- Ottoman
- Pasadena
- Sierra Oaks
- Starr King
- Woodside

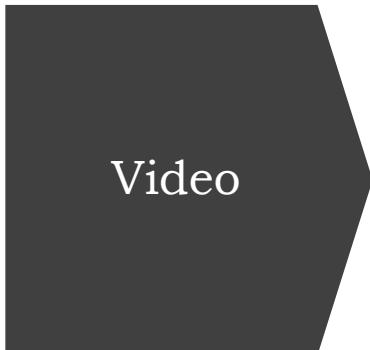
New Facilities

- Del Paso Manor
- Dyer-Kelly
- Greer
- LeGette
- Starr King

10

5

28



Video



11

Next Steps



Continue to analyze enrollment trends and add programs based on need



Maintain and create pathways to build a diverse workforce



Collaborate with facilities around anticipated needs



Focus on improving communication for sharing information and gathering input from the community



Work with an inter-disciplinary team on P-3 alignment of curriculum, standards, and assessment



Provide ongoing Professional Learning for teachers, administrators and classified staff around best practices



Collaborate with community partners and Sacramento County Consortium to support early learning programs



Increase community outreach to local agencies such as pediatrician offices, resettlement agencies, local daycares, etc.

12

TK Expansion Schedule for 2021/22-2022/23 School Years

| Site | % Unduplicated | TK Sites 2021-22 | TK Sites Added 2022-23 |
|--------------------------------|-----------------------|-------------------------------------|--------------------------------------|
| Arlington 7:45-2:10 | 64 | 1 class 7:45-2:10 | 2 classes 7:45-2:10 |
| Cambridge Heights 7:45-1:30 | 35.5 | | |
| Cameron Ranch 8:55-3:30 | 81 | 1 class TK/K Combo 8:55-12:15 | |
| Carmichael 8:55-3:35 | 78 | | |
| Carriage 7:45-2:20 | 60 | | |
| Cottage 8:55-3:20 | 90 | 2 TK/K combos 8:55-12:15 | |
| Cowan 8:55-3:00 | 49 | | |
| Coyle 7:45-2:15 | 79 | | 1 class TK/K combo 10:55- 2:15 |
| Del Dayo 8:55-3:30 | 18 | 1 class 8:55-12:55 | |
| Del Paso Manor 8:55-3:20 | 70 | | |
| Deterding 7:45-2:20 | 45 | | |
| Dewey 8:55-3:30 | 31 | | |
| Dyer Kelly 7:45-2:10 | 95 | | |
| Thomas Edison 8:00-2:30 | 75 | 1 class 8:00-2:30 | |
| Gold River 8:00-2:30 | 24.7 | | 1 class 8:00-2:30 |
| Grand Oaks 8:55-3:30 | 76 | | 1 Class 8:55-3:30 |

| Site | % Unduplicated | TK Sites 2021-22 | TK Sites Added 2022-23 |
|------------------------------|-----------------------|-------------------------|------------------------------------|
| Green Oaks 8:55-3:20 | 25 | | |
| Greer 7:45-2:10 | 88 | | |
| Howe 7:45-2:20 | 94 | 1 class 7:45-11:05 | |
| Thomas Kelly 8:55-3:25 | 62 | 1 class 8:55-12:55 | |
| Kingswood 8:00-2:30 | 82 | | |
| Legette 8:55-3:25 | 22 | 1 class 8:55-12:15 | |
| Lichen 8:00-2:30 | 72 | | 1 class TK/K combo 8:00-2:30 |
| Mariemont 8:55-3:25 | 22 | | |
| Mariposa 7:45-2:10 | 73 | | |
| Mission 8:55-3:25 | 35 | | |
| Northridge 8:55-3:30 | 66 | | |
| Oakview 8:55-3:30 | 46 | 1 class 8:55-12:05 | |
| Orangevale Open 8:00-2:30 | 23.5 | | |
| Ottomon 7:45-2:15 | 55 | | 1 class TK/K combo 7:45-2:15 |
| Pasadena 7:45-2:20 | 77 | 1 class 7:45-2:20 | |
| Charles Peck 8:55-3:30 | 83 | | |
| Pershing 8:55-3:25 | 34 | 1 class 8:55-12:15 | |
| Schweitzer 8:55-3:20 | 56 | | |

| Site | % Unduplicated | TK Sites 2021-22 | TK Sites Added 2022-23 |
|--------------------------|---------------------------|-----------------------------|-------------------------------------|
| Sierra Oaks 8:00-2:30 | 42.5 | | 1 class TK/K combo 8:00-11:20 |
| Skycrest 8:55-3:20 | 78 | 1 class 8:55-12:55 | |
| Starr King 8:00-2:25 | 91 | | 1 class 8:00-12:00 |
| Trajan 7:45-2:15 | 40.7 | | |
| Twin Lakes 8:55-3:25 | 25 | 1 class 8:55-12:15 | |
| Whitney 7:45-2:15 | 87 | | |
| Woodside 8:00-2:30 | 52 | | 1 class 8:00-12:00 |

California's Universal Pre-K Vision at a Glance

California's Prekindergarten through Third Grade Vision:

Vision: California will provide a strong and early start to education for all children with high-quality, joyful, developmentally informed, inclusive, and rigorous prekindergarten (pre-K) through third grade (P-3) learning opportunities—beginning with equitable access to universal prekindergarten (UPK).

Why?

Early education matters. There is undeniable evidence on the profound benefits of high-quality pre-K experiences on children’s brain development and key school readiness skills. Yet racially and historically marginalized, low-income, and multilingual children and children with disabilities have had the fewest opportunities to access effective and inclusive early education. This opportunity gap leads to the achievement gap that already exists when children enter kindergarten and too often persists throughout school.

Sustaining the pre-K boost through effective transitions and alignment across the early grades also matters. Effective pre-K helps prepare children for kindergarten, but is only one piece of the puzzle. The transition to, and quality of, the early elementary grades is also critical and must reflect developmental science so students maintain their passion for asking questions, searching for answers, and challenging their minds. Schools that embrace rigorous, standards-based instruction and child-initiated and playful learning, and that align curriculum, assessments, and teachers’ professional learning will nurture students’ skills and knowledge, strengthen their foundation for learning, and ensure they reach their full potential.

Why Now?

We know more now than ever before about the science of early brain development in the first eight years and the cost of ineffective or insufficient early investments. With careful planning, extensive engagement, partnerships across agencies, and a historic commitment to the early years, California will:

- Build on the *Master Plan for Early Learning and Care* to include the education system (school districts and charter schools) and ensure education policymakers, leaders, teachers, and staff are equipped to enact the state’s early learning goals in inclusive and culturally and linguistically affirming ways for students.
- Leverage the state’s historic investments in UPK for all four-year-old children, including transitional kindergarten (TK), expansion of the California State Preschool Program (CSPP) for three-year-old children, and new partnerships with Head Start and other preschool programs.

- Accelerate the education system’s response to the tumult of the Coronavirus Disease 2019 (COVID-19) pandemic by fueling local communities’ capacity to support students and their families, build upon their inherent assets, and better address the needs of the whole child.
- Solidify collaborations between the state agencies and offices that oversee P-3 programs to simplify and streamline programs and services administered at the state level in support of better collaboration between districts and the agencies, organizations, and programs that serve children from infancy through the early elementary grades.

How?

By engaging and supporting educational communities and families across the state, California will provide access to effective and inclusive learning opportunities to address long-standing inequities in education and give all students the opportunity to reach their full potential.

California will:

- Give Children a Strong and Early Start. California will support equitable access to effective early education programs, with a focus on inclusive, and culturally and linguistically affirming UPK for all four-year-old children, and a second year of preschool for at-promise three-year-old children, through a menu of preschool learning experiences that families can choose from to meet their needs.
- Focus on pre-K through Third Grade Educators. California will ensure schools, teachers, and staff are prepared and supported to guide every student’s social, emotional, and academic development through inclusive, and culturally and linguistically affirming programs from pre-K through third grade.
- Equip Education Leaders at the County, District, and School Level. California will equip education leaders with a deep knowledge and understanding of early education and organizational strategies that support meaningful alignment of curriculum, assessments, teaching practices, and overall classroom environments to ensure smooth transitions and robust learning experiences from pre-K through third grade.
- Empower and Support Families. California will engage families as children’s first and most important teachers, bolster resources and opportunities for families in community programs and schools, and empower families as valued, supported, and well-informed partners in their children’s development and learning in and outside of the classroom.

Logistics of the UPK Grant Funding

- The 2021–22 California State Budget provided a formula to determine funding allocations for the UPK Planning and Implementation grant. Specifically, the CDE

was required to allocate two hundred million dollars (\$200,000,000) in the 2021–22 fiscal year (FY) to local educational agencies (LEAs) as follows:

- A minimum base grant to all local educational agencies that operate kindergarten programs as determined using California Longitudinal Pupil Achievement Data System Fall 1 kindergarten enrollment from the 2020–21 certification, as follows:
 - A minimum base grant for each county office of education (COE) of fifteen thousand dollars (\$15,000) for each local educational agency in their county that operates kindergarten programs to support countywide planning and capacity building.
 - Of the remaining funds after allocations:
 1. Sixty percent shall be available as enrollment grants.
 2. Forty percent shall be available as supplemental grants.
- Each LEA receiving these funds is required to develop a plan articulating how all children in the attendance area of the LEA will have access to full-day learning programs the year before kindergarten that meet the needs of parents, including through partnerships with the LEA's expanded learning offerings, the After-School Education and Safety Program, CSPPs, Head Start programs, and other community-based early learning and care programs. LEAs must submit this plan for consideration by their governing board or body at a public meeting on or before June 30, 2022.
- Each LEA receiving this apportionment will be required to provide program data to the CDE at the CDE's request, including, but not limited to, recipient information, and to participate in overall program evaluation.

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: I-2

MEETING DATE: 01/10/2023

SUBJECT: Safe Schools Program Overview

CHECK ONE:

For Discussion:

For Action:

Report:

Workshop:

Recognition:

Emergency Action:

DEPARTMENT: Safe Schools

ACTION REQUESTED:

The superintendent is recommending that the board receive a report on the current structure and operation of the district's Safe Schools department.

RATIONALE/BACKGROUND:

The district has operated a Safe Schools program for more than 30 years focused on improving the safe learning environments of students, staff and community. In 2017-18, the program transitioned from a model which relied primarily on off-duty deputy sheriffs to one which utilizes community safety specialists employed by the district. A strong partnership continues to exist with both the Sacramento Sheriff's Department and the Citrus Heights Police Department who serve as resources and respond to schools in emergencies and criminal incidents. The Safe Schools team works in partnership with school site staff on areas of safety preparation including but not limited to vulnerability assessments, development of safety plans, implementation of drills, delivery of training, threat assessment, and individual case management. The team also supports school sites by responding to assist with emergency situations or other critical incidents which disrupt the school environment.

Today, the program utilizes a director, a senior community safety specialist, eight community safety specialists and one safe routes to school specialist. Each of the community safety specialists are trained in a variety of areas including emergency response, de-escalation and threat assessment. They are assigned to a zoned area typically anchored by a high school and its feeders. As part of the efforts to continually improve safety practice, the Safe Schools team is leading the implementation of safety assessments and vulnerability studies at each school site which look at the school and surrounding area. Early results of these assessments are highlighting the needs for improved perimeter controls, standardizing the ability of all classroom doors to be locked, improving access control to administration buildings/offices, and improving signage and pathway markings.

ATTACHMENT(S):

A: Presentation

PREVIOUS STAFF/BOARD ACTION:

Facilities Committee: 12/06/2022

Superintendent's Cabinet: 01/03/2023

FISCAL IMPACT:

Current Budget: \$ 1.8 million

Additional Budget: \$ _____

Funding Source: Unrestricted base, supplemental and grants

Current Year Only On-going

PREPARED BY: Mike Jones, Director, Safe Schools

APPROVED BY: Trent Allen, APR, Chief of Staff *TA*

Melissa Bassanelli, Superintendent of Schools *MB*



Safe Schools Program Overview

San Juan Unified School District

Board of Education

January 10, 2023

1

Safe Schools Program - Staffing

- Director – Mike Jones
- 1 Supervisor / Sr. Community Safety Specialist (CSS)
- 8 Community Safety Specialists
- 1 Safe Routes to Schools Specialist

2

Safe Schools Program

Mission Statement :

The San Juan Unified Safe Schools mission is to support school administrators, educators, parents and students to create safer school environments through planning, preparation and prevention in response to and the recovery from natural disasters, criminal acts and other crisis situations.

3

Safe Schools Program

Vision Statement:

The San Juan Unified Safe Schools Team is dedicated to improving campus safety and foster an educational environment and culture where students can learn, explore and succeed academically. We will utilize both industry best practices and innovative methods to improve school safety in partnership with internal district teams, external community organizations and other school safety resource support groups. We will strive to deliver services professionally, recognizing our customers and demonstrating care, concern and compassion for those we serve.

4

Safe Schools Program - Objectives

- Support the development of
 - Comprehensive school safety plans (CSSP)
 - School safety & vulnerability assessments
 - Emergency procedures & response drills
- Provide critical response support in areas of
 - Threat assessment (Behavioral & School Violence)
 - Critical incident management
 - Liaison to local law enforcement and other first responders
 - Development of individual student safety plans related to IEPs, bullying and other personal / family events
- Respond and assist with
 - Student behavioral crisis
 - Violations of rules / policies
 - Disruptions affecting the safety of the site

5

Community Safety Specialists

Highly trained with expertise in:

- School emergency response procedures
- Active threat response
- Critical incident management & communication
- Federal Incident Command System / CA State Emergency Management System
- Crisis Communication and De-Escalation Skills
- Behavioral Threat Assessment
- Therapeutic Crisis Intervention
- Crime Prevention Through Environmental Design
- School Vulnerability & Safety Assessment
- Mandated reporter requirements and recognition of: child abuse, child neglect and human trafficking

6

Community Safety Specialists

Safety Specialists are assigned to areas / zones

- Typically anchored by a high school and includes those middle & elementary schools within the community served.
- Safety Specialists generally support 7-10 sites
- Citrus Heights has one primary CSS who is supported by two additional safety specialists to serve all Citrus Heights schools

7

Safety Assessments & Vulnerability Studies

Assessments focus on four primary areas:

1. School & surrounding community crime statistics
2. School campus physical security
3. Safety planning , training and existing practices
4. School culture & environment

8

Assessment Outcomes

Campus facility improvements and upgrades in the following prioritized areas:

1. Improved fencing & gating to create a single point of ingress / egress during school hours
2. Standardized classroom security to allow all rooms to be secured from the inside, without the use of a key
3. Administration / office access control
4. Improved signage and pathway marking

9

Partnerships

Safety is the priority of our schools and Safe Schools works in partnership with other departments:

- Communication
 - Create awareness of safety concerns
 - Issue emergency communications
- Facilities
 - Ensure repairs made to safety infrastructure
 - Assess and implement additional safety measures

10

Partnership with Law Enforcement

The Safe Schools program works collaboratively with our local law enforcement partners to:

- Investigate direct threats to school safety
 - (verbal, written, online & social media posts)
- Conduct behavioral threat assessments
 - Observed or reported abhorrent behaviors that may indicate a student is a risk to themselves or others or potentially on a pathway to violence
- Address crimes occurring on school grounds and significant campus disruptions

11

Safe Schools Program

Questions??

12

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: I-3
MEETING DATE: 01/10/2023

SUBJECT: Public Hearing: Conveyance of Easement
for the Hurley Way Project to California American Water

DEPARTMENT: Facilities

CHECK ONE:
For Discussion:
For Action:
Report:
Workshop:
Recognition:
Emergency Action:

ACTION REQUESTED:

The superintendent is recommending that the board call a public hearing to solicit public comment and adopt Resolution No. 4054 declaring the conveyance of a permanent easement on Hurley Way to California American Water.

RATIONALE/BACKGROUND:

The California American Water Company (Cal-Am) is requesting the granting of a permanent easement on Hurley Way, Sacramento, California, on a portion of APN# 285-0110-003. This easement is necessary for the purposes of constructing, installing, maintaining, using, operating, inspecting, repairing, and servicing a water well, and related appurtenances and uses.

ATTACHMENT(S):

- A: Resolution No. 4054
B: California American Water Proposed Easement Agreement

PREVIOUS STAFF/BOARD ACTION:

Board of Education: 12/13/2022
Superintendent's Cabinet: 12/05/2022, 01/03/2023

FISCAL IMPACT:

Current Budget: N/A
Additional Budget: N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only On-going

LCAP/STRATEGIC PLAN:

Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Frank Camarda, Chief Operations Officer 

APPROVED BY: Melissa Bassanelli, Superintendent of Schools 

RESOLUTION NO. 4054

**RESOLUTION BY THE SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
RESOLUTION CONVEYING EASEMENT IN REAL PROPERTY TO
CALIFORNIA AMERICAN WATER COMPANY**

WHEREAS, San Juan Unified School District (“District”) owns real property located on Hurley Way, Sacramento, California, in the County of Sacramento, State of California, bearing Assessor’s Parcel Number (“APN”) 285-0110-003;

WHEREAS, California American Water Company (“Cal-Am”) has requested that the District convey to Cal-Am, a Public Facilities Easement (“Easement”) for right of way purposes, over an area real property on APN 285-0110-003 as generally described and depicted in Attachment B (“Easement Area”);

WHEREAS, the purpose of the Easement is for Cal-Am to construct, reconstruct, maintain, repair, replace and operate a water supply pipeline that currently runs thru school sites on Hurley Way, Sacramento, California; and

WHEREAS, the Easement will not now and will not at the time of delivery of possession to Cal-Am be needed exclusively for classroom or other purposes by the District; and

WHEREAS, it is in the best interest of the District to transfer the Easement to Cal-Am in that Cal-Am will maintain the public utility improvements; and

WHEREAS, pursuant to Education Code section 17557, et seq., the District adopted a Resolution of Intention to Convey Easement at its meeting of December 13, 2022, published and posted such Resolution as prescribed, and thereafter held a public hearing on such conveyance on January 10, 2023; and

WHEREAS, no written protests were filed in connection with the proposed conveyance of said Easement.

NOW, THEREFORE, the San Juan Unified School District Board of Education does hereby resolve as follows:

Section 1 Recitals. The foregoing recitals are hereby adopted as true and correct.

Section 2 Conveyance of Easement. Pursuant to Education Code sections 17556, et seq., the District hereby conveys to Cal-Am the above-described Easement for so long as such Easement is used for the aforesaid purposes. Whenever the Easement is no longer used aforesaid purpose, the interest hereby conveyed shall automatically revert to the District or its successors.

Section 3 Execution of Easement Deed. The Secretary of Board of Education of the District is hereby authorized to execute an easement deed or deeds for the conveyance of the Easement to

Cal-Am on behalf of the District, subject to such changes to the terms of the easement deed or deeds as may be necessary or appropriate to carry out the provisions of this authorizing Resolution.

The foregoing Resolution was adopted by the San Juan Unified School District Board of Education at a meeting of the Board on January 10, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Zima Creason, President
San Juan Unified School District
Board of Education**

Attest:

**Steve Miller, Clerk
San Juan Unified School District
Board of Education**

EASEMENT AGREEMENT FOR CONSTRUCTION OF WATER WELL

San Juan Unified School District, a political subdivision of the State of California, who acquired title as Arcade School District of Sacramento County, a political subdivision of the State of California (hereinafter referred to as "Grantor"), does hereby agree to grant to **California-American Water Company**, a corporation in the State of California ("Grantee"), a permanent exclusive utility easement on Grantor's real property in the County of Sacramento, State of California, bearing Assessor's Parcel Number 285-0110-003, for the purpose of constructing a water well and related appurtenances, as further described in the Grant of Permanent Exclusive Utility Easement attached hereto as **Exhibit "1"** and made a part hereof ("Permanent Easement"), and as bounded and described in **Exhibits "A" and "B"** to the Permanent Easement ("Easement Area"). Through this agreement, Grantee and Grantor are sometimes collectively referred to herein as "Parties" or individually as "Party."

COVENANTS, TERMS, CONDITIONS AND RESTRICTIONS

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantee and Grantor covenant and agree as follows:

1. **Permanent Easement.** Pursuant to the terms herein, Grantor shall sell, and Grantee shall purchase, the Permanent Easement for the purpose of constructing, installing, maintaining, using, operating, inspecting, repairing, and servicing a water well, and related appurtenances and uses, as further described in the Permanent Easement.
2. **Ownership of the Underlying Property.** Grantor reserves the rights and incidents of ownership of the underlying fee interest in the Easement Area, provided that such incidents of ownership shall not hinder, conflict, or interfere with, or otherwise frustrate the exercise of Grantee's rights hereunder.
3. **Purchase Price.** Grantee shall pay to Grantor One Hundred Twenty- Six Thousand Five Hundred Dollars (\$126,500) ("Purchase Price") in consideration of the Permanent Easement. The entire balance of the Purchase Price, less any credits due to Grantee, as expressly provided herein, shall be due from Grantee on the date of conveyance.
4. **Effective Date.** For purposes of this agreement, the "Effective Date" shall be the date upon which this agreement has been executed by all Parties.
5. **Compliance with Law.** Grantee shall use due care in the construction, operation and maintenance of the Easement Area, and all fixtures and appurtenances located within the Easement Area. Grantee and its contractors and subcontractors shall comply with the requirements of Education Code sections 45125.1 and 45125.2 during the use of the Permanent Easement and Easement Area by Grantee, its contractors, and subcontractors.
6. **Maintenance and Use of the Easement Area.** Grantee shall, at its sole cost and expense, maintain and keep the Easement Area in good order and condition. Grantee use of the Easement Area shall not interfere with the Owner's regular operation of its property.

7. Indemnification.

(a) Grantee shall indemnify, defend, and hold harmless Grantor, its Board, Board members, officers, employees, agents, representatives, and invitees, from and against any action, cause of action, suit, expense, demand, loss, damage, claim, cost, judgment, injury or liability whatsoever (collectively, "Liability"), resulting from Grantee's exercise of its rights under this Permanent Easement, including its access to and ingress and egress on the Easement Area. Notwithstanding the foregoing, Grantee shall not be required to indemnify any such parties from Liability caused by the sole negligent act or intentional misconduct of Grantee, its Board, Board members, officers, employees, agents, representatives, and invitees.

(b) Grantor shall indemnify, defend, and hold harmless Grantee, its Board members, officers, employees, agents, representatives, and invitees, from and against any action, cause of action, suit, expense, demand, loss, damage, claim, cost, judgment, injury or liability whatsoever, including reasonable attorney's fees, resulting from any interference by Grantor with Grantee's rights under the Permanent Easement, or any damage to Grantee's facilities or improvements caused by Grantor resulting from the negligence or willful misconduct of Grantor or any of Grantor's Board, Board members, officers, employees, agents, representatives, and/or invitees.

8. Insurance. Grantor shall keep all existing insurance policies insuring the Easement Area against property damage and liability, if any, in full force and effect pending this transaction.

9. Allocation of Costs. Grantee will pay any and all recording fees and County/City documentary transfer taxes incurred in connection with the recording of the Grant of Permanent Easement.

10. Notices. All notices under this Agreement must be in writing and will be effective: (a) immediately upon delivery in person or by email, provided delivery is made during regular business hours; or (b) upon the actual delivery to the recipient if delivered (i) by a reputable overnight courier service (such as Federal Express) providing confirmation of delivery or (ii) by certified mail. The inability to deliver because of a changed address of which no notice was given, or rejection or other refusal to accept any notice, shall be deemed to be the receipt of the notice as of the date of such inability to deliver or rejection or refusal to accept. Any notice to be given by any Party may be given by the counsel for such Party. All notices must be properly addressed and delivered to the Parties as applicable, at the addresses below or at such other addresses as either Party may designate by written notice.

If to Grantor: San Juan Unified School District
3738 Walnut Avenue
Carmichael, CA 95608
Frank.Camarda@sanjuan.edu

If to Grantee: California-American Water Company
4701 Beloit Drive
Sacramento, CA 95838
Attention: Jacob Rowe, Project Manager
Email: Jacob.Rowe@amwater.com
Phone (Office): (916) 568-4213
Phone (Cell): (916) 605-8972

Cc: Aiko Yamakawa, Aiko.Yamakawa@amwater.com

11. **Recordation.** Upon full execution, the Permanent Easement shall be recorded in the Official Records of Sacramento County, State of California.

12. **Governing Law.** This agreement and the Permanent Easement shall be construed and governed in accordance with the laws of the State of California, without regard to principles of conflicts of law.

13. **Amendment.** No amendment, supplement or modification of this agreement or the Permanent Easement shall be binding unless executed in writing by the Parties and recorded in the Official Records of Sacramento County.

14. **Drafting Ambiguities; Headings.** The Parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms and conditions of this agreement, and the decision of whether or not to seek advice of counsel with respect to this agreement is a decision which is the sole responsibility of each Party. This agreement shall not be construed in favor of or against any Party by reason of the extent to which each Party participated in the drafting of the agreement. Headings in this agreement are for convenience only and are not to be used in the construction or interpretation of this agreement.

15. **Authority and Execution.** This agreement, which is valid only when executed by Grantee and Grantor, together with the Permanent Easement, constitutes the complete understanding and agreement of the Parties hereto and no oral representation shall in any manner vary the terms hereof or be binding. The effectiveness of this agreement and any amendment hereto is contingent upon approval or ratification by the Owner's Governing Board.

16. **Entire Agreement.** This agreement supersedes any and all oral or written agreements between the Parties regarding the Permanent Easement which are prior in time to this agreement, and this agreement, together with the Permanent Easement, contains the entire agreement between the Parties as to the subject matter hereof. The Parties shall not be bound by any prior understanding, agreement, promise, representation, or stipulation, express or implied, not specified herein.

17. **Severability.** If any one or more of the provisions of this agreement should be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this agreement, which remaining provisions shall continue in full force and effect, provided that the rights and obligations of the Parties contained herein are not materially prejudiced and the intentions of the Parties continue to be effective.

18. **Authorization.** Each Party represents to the other Party that such Party has authority under all applicable laws to enter into this agreement, that all of the procedural requirements imposed by law upon each Party for the approval and authorization of this agreement have been properly completed, and that the persons who have executed the agreement on behalf of each Party are authorized and empowered to execute said agreement.

19. **No Third-Party Beneficiaries.** Nothing in this agreement shall be construed to confer any third-party benefit on any other person not a party hereto, including but not limited to any broker, with respect to this agreement.

20. Warrant of Signature Authority. The Grantor warrants the signature appearing on this instrument of real property (i.e., Grant of Permanent Easement) has the legal and requisite signatory authority for the conveyance of Grantor's real property interest. Further, the Parties acknowledge and agree that this Grantee, which is a private corporation, is relying on said Warrant of Signature Authority when accepting this real property instrument for recordation.

Dated this _____ day of _____, 2022

GRANTOR
San Juan Unified School District,
a California School District

GRANTEE
California-American Water Company,
a California Corporation

EXHIBIT 1

Grant of Permanent Exclusive Utility Easement

[See Attached]

Recording requested by:
California-American Water Company

When recorded return to:

California-American Water Company
4701 Beloit Drive
Sacramento, CA 95838

A.P.N.: 285-0110-003

Transfer Tax: \$ _____

GRANT OF PERMANENT EXCLUSIVE UTILITY EASEMENT

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, **SAN JUAN UNIFIED SCHOOL DISTRICT, a school district organized and existing under the laws of the State of California** (“GRANTOR”), hereby grants to **CALIFORNIA-AMERICAN WATER COMPANY, a California corporation** (“GRANTEE”), its successors and assigns, a permanent and exclusive easement (the “Easement”) for general utility purposes, including but not limited to, the installation, construction, reconstruction, maintenance, operation, inspection, replacement, alteration, upgrade, repair and security of public utilities and facilities including wells, treatment systems, storage tanks, pump stations, power supply, generators, pipelines, conduits, valves, and permitter walls together with devices for inspection, monitoring, metering, measuring, regulating, protection, communications, electrical or other power, and any or all incidents and appurtenances thereto (collectively, the “Facilities”), over, under, upon, along and across all that real property, situated in the County of Sacramento, State of California, and more particularly described in Exhibit “A” and depicted in Exhibit “B” attached hereto, and made a part of this Grant of Easement (“Easement Area”), together with the right to fence the Easement Area, and including the reasonable right of ingress and egress to and from the Easement Area to access the Facilities.

Grantor shall make no use whatsoever of the Easement Area without the prior written consent of Grantee, which consent may be given or withheld in Grantee’s sole discretion.

The provisions and covenants hereof shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, and shall run with the land.

IN WITNESS HEREOF, GRANTOR has executed this Easement Deed this
____ day of _____, 2022.

**GRANTOR: SAN JUAN UNIFIED SCHOOL DISTRICT, a school district
organized and existing under the laws of the State of California**

By: _____

Name: _____

Title: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF _____)

COUNTY OF _____)

On _____ before me, _____, notary public,
date name of notary officer

personally appeared _____,
name(s) of signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary

OPTIONAL SECTION:

TITLE OR TYPE OF DOCUMENT: _____

DATA REQUESTED HERE IS
NOT REQUIRED BY LAW.

NUMBER OF PAGES _____ DATE _____

SIGNER(S) OTHER THAN NAMED ABOVE _____

-----OPTIONAL SECTION-----

CAPACITY CLAIMED BY SIGNER

Though statute does not require the Notary to
fill in the data below, doing so may prove
invaluable to persons relying on the document.

- INDIVIDUAL
 CORPORATE OFFICER(S)

Title(s)

- PARTNER(S) LIMITED
 GENERAL

 ATTORNEY-IN-FACT
 TRUSTEE(S)
 GUARDIAN/CONSERVATOR
 OTHER: _____

**SIGNER IS REPRESENTING:
Name of Person(s) or entity(ies)**

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the within agreement, the provisions of which are
incorporated by this reference as though fully set forth in this Certification, to the California American Water
Company, a corporation in the State of California, is hereby accepted by the undersigned officer pursuant to
authority conferred by Resolution No. 2011-0011 of the Board of Supervisors of said County adopted on January
11, 2011, and the Grantee consents to recordation thereof by its duly authorized officer.

Officer

Date

EXHIBIT A

Legal Description

[*See Attached*]

September 6, 2022

EXHIBIT 'A'
LEGAL DESCRIPTION

All that real property situate in the County of Sacramento, State of California, being a portion of Parcel 1 per Grant Deed recorded in Book 2565 Official Records, at Page 455, Sacramento County records, located in Section 65, Rancho Del Paso, said real property being described as follows:

BEGINNING at a point on the South line of said Parcel 1 and North line of Hurley Way right of way to which the Southwest corner of said Parcel 1 bears North 89°29'37" West a distance of 202.65 feet; thence leaving said South line North 00°01'23" West a distance of 135.00 feet; thence South 89°29'37" East a distance of 100.00 feet; thence South 00°01'23" East a distance of 135.00 feet the a point on the South Line of Said Parcel 1; thence along said South line North 89°29'37" West a distance 100.00 feet more or less to the Point of Beginning.

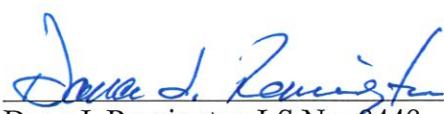
Containing 0.310 acres, more or less.

The above-described real property is identified on Exhibit 'B' attached hereto and made a part hereof.

The basis of bearings of this description is NAD83, California State Plane Zone 2. All distances shown are grid distances.

End of Description

This description was prepared by me or under my direction.


Dana J. Remington LS No. 8448

9-6-2022

Date:



EXHIBIT B

Easement Area

[*See Attached*]

APN 285-0110-003
SAN JUAN UNIFIED
SCHOOL DISTRICT
BK 2565 OR PG 455

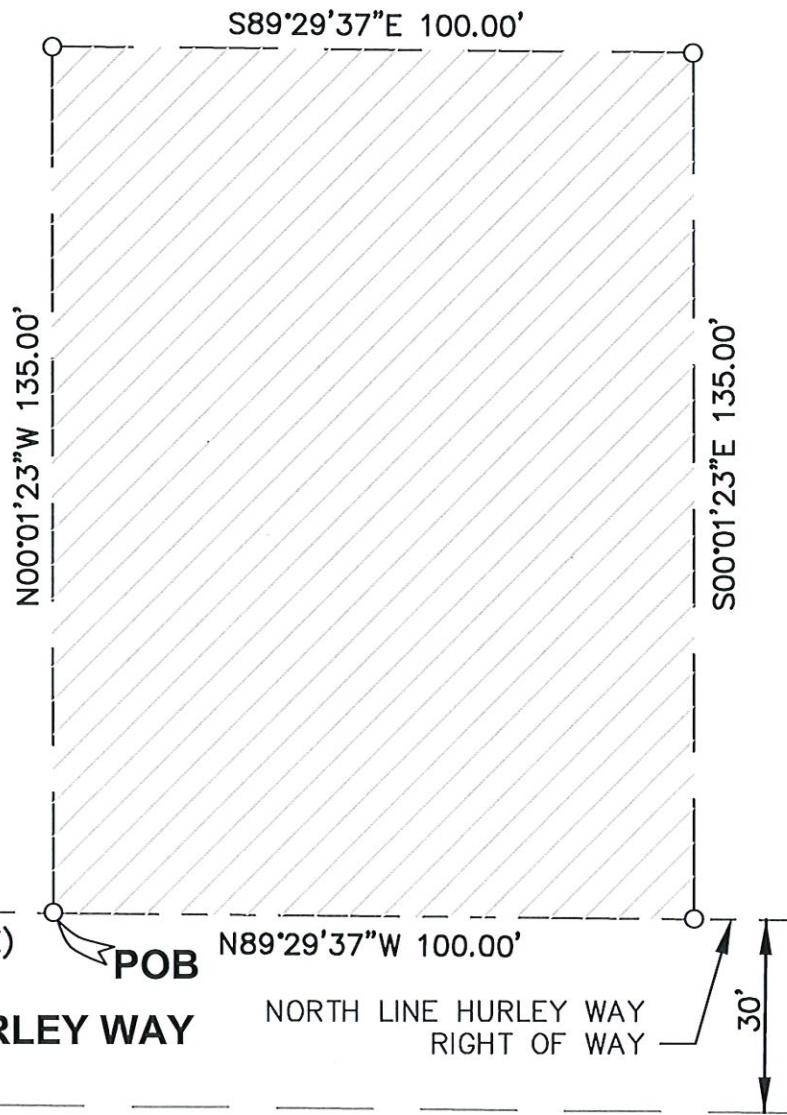


EXHIBIT 'B'
EASEMENT
A PORTION OF
SECTION 65, RANCHO DEL PASO
SACRAMENTO COUNTY, CALIFORNIA
SCALE: 1"=30' SEPTEMBER 2022

P S O M A S

11661 Blocker Drive, Suite 200
Auburn, Ca. 95603
(800) 400-7072



SCALE:
1"=30'

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: I-4

MEETING DATE: 01/10/2023

SUBJECT: Public Hearing: Conveyance of Easement at Northridge Elementary School to the Fair Oaks Water District

CHECK ONE:
For Discussion:
For Action:
Report:
Workshop:
Recognition:
Emergency Action:

DEPARTMENT: Facilities

ACTION REQUESTED:

The superintendent is recommending that the board call a public hearing to solicit public comment and adopt Resolution No. 4056 declaring the conveyance of a permanent easement at Northridge Elementary School to the Fair Oaks Water District.

RATIONALE/BACKGROUND:

The Fair Oaks Water District (FOWD) is requesting the granting of a permanent easement at Northridge Elementary School, over a small area of APN# 249-0232-006 which is adjacent to the FOWD parcel located at 8261 Kaula Drive. This easement is necessary for the purposes of constructing, installing, maintaining, using, operating, inspecting, repairing, and servicing a water well, and related appurtenances and uses.

ATTACHMENT(S):

A: Resolution No. 4056
B: Grant of Easement Documentation

PREVIOUS STAFF/BOARD ACTION:

Board of Education: 12/13/2022
Superintendent's Cabinet: 12/05/2022, 01/03/2023

FISCAL IMPACT:

Current Budget: \$N/A
Additional Budget: \$N/A
Funding Source: N/A
(Unrestricted Base, Supplemental, other restricted, etc.)
Current Year Only On-going

LCAP/STRATEGIC PLAN:

Goal: N/A Focus: N/A
Action: N/A

Strategic Plan: N/A

PREPARED BY: Frank Camarda, Chief Operations Officer 

APPROVED BY: Melissa Bassanelli, Superintendent of Schools 

RESOLUTION NO. 4056**RESOLUTION BY THE SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
RESOLUTION CONVEYING EASEMENT IN REAL PROPERTY TO
THE FAIR OAKS WATER DISTRICT**

WHEREAS, San Juan Unified School District (“District”) owns real property located at 5150 Cocoa Palm Way, Fair Oaks, California, in the County of Sacramento, State of California, bearing Assessor’s Parcel Number (“APN”) 249-0232-006;

WHEREAS, the Fair Oaks Water District (“FOWD”) has requested that the District convey to FOWD, a Public Facilities Easement (“Easement”) for right of way purposes, over an area real property on APN 249-0232-006 as generally described and depicted in Attachment B (“Easement Area”);

WHEREAS, the purpose of the Easement is for FOWD to construct, reconstruct, maintain, repair, replace and operate a water supply pipeline that currently runs thru school the Northridge Elementary School site;

WHEREAS, the Easement will not now and will not at the time of delivery of possession to FOWD be needed exclusively for classroom or other purposes by the District; and

WHEREAS, it is in the best interest of the District to transfer the Easement to FOWD in that FOWD will maintain the public utility improvements; and

WHEREAS, pursuant to Education Code section 17557, et seq., the District adopted a Resolution of Intention to Convey Easement at its meeting of December 13, 2022, published and posted such Resolution as prescribed, and thereafter held a public hearing on such conveyance on January 10, 2023; and

WHEREAS, no written protests were filed in connection with the proposed conveyance of said Easement.

NOW, THEREFORE, the San Juan Unified School District Board of Education does hereby resolve as follows:

Section 1 Recitals. The foregoing recitals are hereby adopted as true and correct.

Section 2 Conveyance of Easement. Pursuant to Education Code sections 17556, et seq., the District hereby conveys to FOWD the above-described Easement for so long as such Easement is used for the aforesaid purposes. Whenever the Easement is no longer used aforesaid purpose, the interest hereby conveyed shall automatically revert to the District or its successors.

Section 3 Execution of Easement Deed. The Secretary of Board of Education of the District is hereby authorized to execute an easement deed or deeds for the conveyance of the Easement to

FOWD on behalf of the District, subject to such changes to the terms of the easement deed or deeds as may be necessary or appropriate to carry out the provisions of this authorizing Resolution.

The foregoing Resolution was adopted by the San Juan Unified School District Board of Education at a meeting of the Board on January 10, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**Zima Creason, President
San Juan Unified School District
Board of Education**

Attest:

**Steve Miller, Clerk
San Juan Unified School District
Board of Education**

Recording Requested By, And When
Recorded, Please Mail Document To:

FAIR OAKS WATER DISTRICT
Attn: General Manager
10326 FAIR OAKS BOULEVARD
FAIR OAKS, CA 95628

Official Document, Exempt from Recording
Fees Pursuant to Gov't Code §§ 6103 & 27383

No Document Transfer Tax
Per R&T Code § 11922

Assessor's Parcel: 278-0020-006

-- This Space for Recorder's Use Only --

GRANT OF EASMENT AND RIGHT OF WAY

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, **SAN JUAN UNIFIED SCHOOL DISTRICT**, A Public School District of the State of California, Grantor, hereby grants to **Fair Oaks Water District**, a political subdivision of the State of California, Grantee, a permanent easement and right of way, including the perpetual right to enter upon the real property described below at any time that Grantee may deem necessary, to locate, construct, install, operate, maintain, repair, modify, replace and remove pipelines, water supply wells and appurtenances and all necessary below-and above-ground appurtenances for the purpose of extracting from and conveying water over, across, through and under the lands hereinafter described, together with the right to drill wells, excavate and refill ditches for the location of pipelines and appurtenances, and the further right to remove trees, bushes, undergrowth, ground covering, pavement and any other obstructions interfering with the location, construction, installation, operation, maintenance, repair, modification, replacement and removal of said wells, pipelines and appurtenances.

The land burdened by this Grant of Easement and Right of Way is located in the County of Sacramento State of California, and is more particularly described as follows:

See Exhibits "A" and "B"
attached to and made a part of this Grant of Easement and Right of Way

As a condition of this grant of Easement and Right of Way, Grantor reserves the right to use such land for purposes that will not interfere with Grantee's full enjoyment of the rights hereby granted; provided that Grantor shall not erect or construct any building, wall, fence or other permanent structure, or drill or operate any well, or construct any reservoir or any other obstruction on said land, or to diminish or substantially add to the ground cover lying over the easement and right-of-way granted herein.

The provisions of this Grant of Easement shall run with the land and inure to the benefit of and bind the heirs, successors, and assigns of the Grantor and Grantee.

In the event that the operation or use of the underground well, pipelines, water mains and below or above ground appurtenances constructed, operated and maintained by the Grantee within the Easement Area are no longer needed by the Grantee, Grantee agrees to abandon the wells, underground pipelines, water mains and below and above ground appurtenances and to quick claim back to the Grantor the land burdened by this Grant of Easement and Right of Way.

By Resolution Number _____ adopted by the San Juan Unified School District Board of Directors,
this _____ day of _____, 2023.

Signature: _____
Board Chair

Signature: _____
Board Secretary

By: _____

By: _____

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: I-5

MEETING DATE: 01/10/2023

SUBJECT: Williams Complaint Report

CHECK ONE:

For Discussion:

For Action:

Report:

Workshop:

Recognition:

Emergency Action:

DEPARTMENT: Legal Services

ACTION REQUESTED:

The superintendent is recommending the board receive a report regarding Williams-type complaints filed with the district during the time period from October 1, 2022, to December 31, 2022.

RATIONALE/BACKGROUND:

The Williams legislation embodied in Education Code section 35186(d) requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints filed with the district.

ATTACHMENT(S):

A: Williams Act 2nd Quarterly Report

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/03/2023

FISCAL IMPACT:

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(Unrestricted Base, Supplemental, other restricted, etc.)

Current Year Only On-going

LCAP/STRATEGIC PLAN:

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

PREPARED BY: Linda C. T. Simlick, General Counsel *LTS*

APPROVED BY: Melissa Bassanelli, Superintendent of Schools *MB*



San Juan Unified School District

Legal Services

**3738 Walnut Avenue, Carmichael, California 95608
P.O. Box 477, Carmichael, California 95609-0477
Telephone (916) 971-7110; FAX (916) 971-7704
Internet Web Site: www.sanjuan.edu**

Kent Kern, Superintendent of Schools
Linda C. T. Simlick, General Counsel

WILLIAMS UNIFORM COMPLAINT PROCESS (UCP) Quarterly Report

Year covered by this report: 2022

Quarter covered by this report: Quarter 2 (October - December)

Sufficiency of textbooks

| | |
|-----------------------|---|
| Number of complaints: | 0 |
| Number resolved: | 0 |
| Number unresolved: | 0 |

School facilities issues

| | |
|-----------------------|-----|
| Number of complaints: | 0 |
| Number resolved: | n/a |
| Number unresolved: | n/a |

Vacancy or misassignment of teachers

| | |
|-----------------------|-----|
| Number of complaints: | 0 |
| Number resolved: | n/a |
| Number unresolved: | n/a |

Respectfully submitted:

Linda C. T. Simlick
General Counsel

**SAN JUAN UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA ITEM: I-6

MEETING DATE: 01/10/2023

SUBJECT: Annual Policy Review

CHECK ONE:

For Discussion:

For Action:

Report:

Workshop:

Recognition:

Emergency Action:

DEPARTMENT: Legal Services

ACTION REQUESTED:

The superintendent is recommending that the board review and receive a report on the following policies; no policy revisions are recommended at this time.

- BP 3430 Investing and Debt Management (Attachment A). The county's investment policy, on which the district's board policy is based, is included (Attachment B) for the board's review.
BP 6145 Extracurricular/Cocurricular Activities (Attachment C)
BP 6020 Parent Involvement (Attachment D)
BP 5116.1 Intradistrict Open Enrollment (Attachment E)

RATIONALE/BACKGROUND:

Board Bylaw 9310, in accordance with state and local law, requires an annual review of certain board policies.

- Government Code section 53646 recommends an annual review of the district's investing policy (BP 3430, last updated by the board on February 15, 2022). To do so necessitates a review of Sacramento County's investment policy (on which the district's board policy is based).
- Title 20 United States Code section 6318 requires an annual review of the district's parental involvement policy (BP 6020, last updated by the board on February 9, 2021).
- Education Code section 35160.5 requires that the Board of Education annual review policies pertaining to student participation in extracurricular/cocurricular activities (BP 6145, last updated by the board on February 9, 2021) and open enrollment (BP 5116.1, last updated by the board on February 15, 2022).

ATTACHMENT(S):

- Attachment A/B: BP 3430 – Investing and Debt Management
Attachment C: BP 6145 – Extracurricular/Cocurricular Activities
Attachment D: BP 6020 – Parent Involvement
Attachment E: BP 5116.1 – Intradistrict Open Enrollment

BOARD COMMITTEE ACTION/COMMENT:

N/A

PREVIOUS STAFF/BOARD ACTION:

Superintendent's Cabinet: 01/03/2023

FISCAL IMPACT:

Current Budget: \$ N/A

Additional Budget: \$ N/A

Funding Source: N/A

(unrestricted base, supplemental, other restricted, etc.)

Current Year Only Ongoing

LCAP/STRATEGIC PLAN:

Goal: N/A Focus: N/A

Action: N/A

Strategic Plan: N/A

PREPARED BY: Linda C. T. Simlick, General Counsel *LTS*

APPROVED BY: Melissa Bassanelli, Superintendent of Schools *MB*

Policy 3430: Investing

Status:
ADOPTED

Original Adopted Date: 06/09/1992 | **Last Revised Date:** 02/15/2022 | **Last Reviewed Date:** 02/15/2022

Investing

The superintendent or designee may invest as permitted by law all or part of the special reserve fund of the district or any surplus monies not required for the immediate necessities of the district. Such investments must be made with care, skill, prudence and diligence. (Education Code section 41015; Government Code sections 16430, 53601, 53609, 53635)

The Governing Board recognizes that the district's chief fiscal officer has fiduciary responsibility for any funds invested outside the county treasury and is subject to prudent investor standards for investment decisions. As such, the chief fiscal officer shall act with care, skill, prudence, and diligence under the prevailing circumstances, including but not limited to the general economic conditions and the anticipated needs of the district. The investment objectives shall be to first safeguard the principal of the funds, then to meet the district's liquidity needs and, third, to achieve a return on the funds. (Government Code sections 53600.3, 53600.5) County treasury investment reports shall be shared with the board quarterly. Reports of funds invested outside the county treasury shall be provided to the board monthly.

The board recognizes the importance of overseeing investments made with district funds, including investments by the county treasurer. The superintendent or designee shall maintain ongoing communication with any county committee established for the purpose of overseeing county investments. In addition, the superintendent or designee shall keep the board informed about county policies that guide the investment of these funds.

The superintendent or designee may annually provide to the board and any oversight committee a statement of the district's investment policy which the board shall consider at a public meeting. Any changes in the policy shall also be considered by the board at a public meeting. In accordance with law and administrative regulations, the superintendent or designee may also provide the board quarterly reports with specified components, including a statement of how the district portfolio compares with the district's investment policy. (Government Code section 53646)

Debt Management

This debt policy sets forth a set of comprehensive guidelines for short-term and long-term debt. It is the objective of this policy to incorporate the new Local Debt Policy requirements of Government Code section 8855(i) into the district's previously existing policy.

The district's capital planning goals and objectives (Government Code section 8855(i)(1)(D)) are as follows:

1. The district shall obtain financing only when necessary or desirable as determined by the Board of Education.
2. The district will identify the appropriate timing and amount of debt or other financing needs as required.
3. The district will pursue efficient debt issuance strategies and obtain favorable interest rates and other costs in issuing the debt.

The superintendent or designee, chief financial officer, and director of accounting will have the primary responsibility for developing financing recommendations and ensuring the implementation of this debt policy. The responsibilities include:

1. Reviewing the district's capital improvement program and consider the need for financing to maintain the progress on the capital improvement program.
2. Developing a Request for Proposal (RFP) that will be used in the selection of bond counsel, financial advisor and/or underwriter if necessary.

3. Selecting the financing participants for each debt issue, ensuring the debt issue is integrated with the district's overall financing program, approving the structure of each debt issue, and reviewing and approving all documentation for each issue.
4. Overseeing the preparation of the information for the official statement for debt issues.
5. Meeting as necessary in preparation for a financing or to review changes in state or federal laws or regulations.
6. Preparing all information for the bond rating agencies and making presentations as necessary.
7. Administering post debt issuance responsibilities, including the investment and expenditure of the debt proceeds, compliance with annual reporting requirements, and taking steps to help ensure that debt payments are made on time.
8. Ensuring that the arbitrage requirements are monitored and that the appropriate reports are filed with the federal government.
9. Implementing and managing internal control procedures to ensure that the proceeds of proposed debt will be directed to the intended use. (Government Code section 8855(i)(1)(E))

Bond Counsel

The district will seek the legal advice of the bond counsel on questions involving state and federal law on proposed and outstanding debt issuances. Bond counsel will prepare the resolutions, legal documents, and opinions necessary for delivery of a valid debt issuance. The bond counsel will determine the district's compliance with all applicable laws and procedures for issuing debt. At the district's discretion, bond counsel may also serve as disclosure counsel, and prepare the documents traditionally performed in this capacity including delivery of the Official Statement, Bond Purchase Agreement, and Notice of Sale, and Continuing Disclosure Agreement. The bond counsel will perform other services as defined by the contract approved by the district.

Financial Advisor/Underwriter

District staff will seek the advice of a financial advisor and/or underwriter when necessary. The financial advisor will advise on the structuring of the debt obligations that will be issued, inform the district of the options available for each issue, advise the district as to how choices will impact the marketability of the district's obligations, and provide other services as defined by the contract approved by the district.

Use of Short- and Long-Term Debt

The district's debt policy for the use of Short-Term Operating Debt and Long-Term Capital Debt (Government Code section 8855(i)(1)(A)) is provided below.

1. Short-Term Debt

Internal interim financing - In order to defer the issuance of debt obligations, when sufficient non-restricted funds are on hand, consideration will be given to appropriating them to provide interim financing for large construction projects. When the debt obligation is subsequently issued, the non-restricted funds will be repaid.

External interim financing - Expenditures associated with the day-to-day operations of the district will be covered by current revenues. However, because the district does not receive its revenues in equal installments each month and the largest expenditures occur in equal amounts, the district may experience temporary cash shortfalls. To finance these temporary cash shortfalls, the district may incur short-term operating debt, typically, tax and revenue anticipation notes (TRANS). The district will base the amount of the short-term operating debt on cash flow projections for the fiscal year and will comply with applicable federal and state regulations. The district will pledge operating revenues to repay the debt, which will be repaid in one year or less. The district will minimize the cost of the short-term borrowings to the extent possible and may participate in pooled TRANS to meet this goal.

2. Long-term Capital Debt

Prior to issuing debt, the district will examine the relationship of the debt to be issued with the consideration to its capital improvement plan. (Government Code section 8855(i)(1)(C)) It will consider the following factors as part of its evaluation:

- a. The district will not use long-term obligations for operating purposes.
- b. The weighted average maturity will not exceed 120 percent of the remaining expected useful life of the project financed.
- c. The district will structure debt in a manner that maximizes debt proceeds, minimizes interest costs, and allows for future debt issuances. The debt structure will also reflect the financing needs and projected ability to make debt payments through the repayment of the debt issued.
- d. The district will not issue unfunded long-term debt in excess of 3 percent of annual general fund revenues, unless there is a dedicated tax levy, surplus property sale, fixed lease payments from another public agency or redevelopment revenue stream committed to service the debt.

Types of Debt

Described below are the types of debt that may be issued under this debt policy. (Government Code section 8855(i)(1)(B))

1. General obligation bonds, lease revenue bonds, certificates of participation, lease purchase transactions, land secured financings, and bond, lease or grant anticipation notes that may be issued to finance significant capital improvements. The district will primarily rely on the issuance of general obligation bonds to fund its capital projects. All projects financed by general obligation bonds will be determined by the district's project list approved by the voters, the constraints of applicable law, and district's priorities.

Whenever the option exists to offer an issue either for competition or negotiation, the superintendent or designee, the chief financial officer, and director of fiscal services will undertake an analysis of the options to aid in the decision-making process.

2. Refundings

The district will consider refunding debt whenever an analysis indicates the potential for present value savings of approximately four percent of the principal being refunded or at least \$200,000. The financial advisor will compute the economic gain or loss on the refunding and the superintendent or designee, the chief financial officer, and director of fiscal services will verify the computation.

3. Capital Leases

Capital leasing is an option for the acquisition of equipment or other assets with a cost of less than \$500,000.

The district will not consider leasing when there are available funds on hand for the acquisition unless the interest expense associated with the lease is less than the interest that can be earned by investing the funds on hand or when other factors such as budget constraints override the economic consideration.

When a lease is arranged with a private sector entity, the district will seek a tax-exempt rate. When a lease is arranged with a government or other tax-exempt entity, the district will try to obtain an explicitly defined taxable rate so that the lease will not be counted in the district's total annual borrowings subject to arbitrage rebate.

The lease agreement will permit the district to refinance the lease at no more than reasonable cost. A lease that can be called at will is preferable to one that can merely be accelerated.

Method of Sale

When feasible and economical, the district may issue bonds either by competitive or negotiated sale. Whenever the option exists to offer an issue either for competition or negotiation, the superintendent or designee, the chief financial officer, and director of fiscal services will undertake an analysis of the options to aid in the decision-making process.

District staff may use a private placement by obtaining at least three competitive proposals. In evaluating the proposals, the net present value of the competitive bids will be compared, taking into account how and when the payments are made. If required by statute, the purchase price of equipment will be competitively bid.

Bond Rating

District staff will monitor its credit ratings, and provide all information relevant for the purposes of obtaining, maintaining, and improving its credit ratings.

Arbitrage Liability Management

The district will make every effort to minimize the cost of the arbitrage rebate and yield restriction while strictly complying with the law. The federal arbitrage law is intended to discourage entities from issuing tax exempt obligations unnecessarily. In complying with the spirit of the law, the district will not issue obligations except for identifiable projects with very good prospects of timely initiation. Obligations will be issued as closely in time as feasible to the time contracts are awarded so as to minimize the time the debt proceeds are unspent.

The district's bond counsel and financial advisor will review, in advance, all arbitrage rebate payments and forms sent to the IRS.

adopted: June 9, 1992

revised: May 27, 1997

revised: February 28, 2006

revised: February 27, 2007

revised: January 27, 2009

revised: March 22, 2011

revised: January 28, 2014

revised: January 24, 2017

revised: February 9, 2021

revised: February 15, 2022

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

| | Description |
|----------------------|--|
| Ed. Code 41001 | Deposit of money in county treasury |
| Ed. Code 41002 | General fund deposits and exceptions |
| Ed. Code 41002.5 | Deposit of certain funds in insured institutions |
| Ed. Code 41003 | Funds received from rental of real property |
| Ed. Code 41015 | Authorization of and limitation investment of district funds |
| Ed. Code 41017 | Deposit of miscellaneous receipts |
| Ed. Code 41018 | Disposition of money received |
| Ed. Code 42840-42843 | Special reserve fund |
| Gov. Code 16430 | Eligible securities for investment of surplus money |
| Gov. Code 17581.5 | Mandates contingent upon state funding |
| Gov. Code 27000.3 | Fiduciary for deposits in county treasury |

| | |
|--|--|
| Gov. Code 27130-27137 | County treasury oversight committees |
| Gov. Code 53600-53609 | Investment of surplus |
| Gov. Code 53630-53686 | Deposit of funds |
| Gov. Code 53635 | Local agency funds; deposit or investment |
| Gov. Code 53646 | Treasurer reports and statements of investment policy |
| Gov. Code 53852.5 | Investment term for funds designated for repayment of notes |
| Gov. Code 53859.02 | Borrowing by local agency |
| Management Resources References | Description |
| CDIAC Publication | Local Agency Investment Guidelines, 2002, rev. 2004 |
| Website | CSBA District and County Office of Education Legal Services https://simbli.eboardsolutions.com/SU/UdykszdmPETuDslshXk6R5akQ== |
| Website | California Debt and Investment Advisory Commission - https://simbli.eboardsolutions.com/SU/fcZCPxWNlcpluspmohqEYyP0w== |
| Cross References | Description |
| | Citizen Advisory Committees - |
| 1220 https://simbli.eboardsolutions.com/SU/VpmY5dBSFWLE6fitdNcyzQ== | Concepts And Roles - |
| 3000 | https://simbli.eboardsolutions.com/SU/wWjq8r5yLIFLu64MVMaymQ== |
| | Gifts, Grants And Bequests - |
| 3290 https://simbli.eboardsolutions.com/SU/6vcaT7EXplusEpSnslshrKy2FSLA== | Management Of District Assets/Accounts - |
| 3400 | https://simbli.eboardsolutions.com/SU/slshfMwPpj1bq2bhWSislsHVdyWQ== |
| | Financial Reports And Accountability - Periodic Financial Reports - |
| 3460-E PDF(1) https://simbli.eboardsolutions.com/SU/L8f1Hm3XBljDj6rudcAzCA== | |
| 9270 https://simbli.eboardsolutions.com/SU/MO4FFYAMUKDJ4CehQK8UdA== | Conflict Of Interest - |
| | Conflict Of Interest - |
| 9270-E PDF(1) | https://simbli.eboardsolutions.com/SU/AM7rjHcteVlw6HjKqzxogg== |



SACRAMENTO COUNTY

**Annual Investment Policy
of the Pooled Investment Fund**

CALENDAR YEAR 2022

*Approved by the
Sacramento County Board of Supervisors*

December 7, 2021
Resolution No. 2021-0770

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SACRAMENTO COUNTY

Annual Investment Policy

of the Pooled Investment Fund

CALENDAR YEAR 2022

I. Authority

Under the Sacramento County Charter, the Board of Supervisors established the position of Director of Finance and by ordinance will annually review and renew the Director of Finance's authority to invest and reinvest all the funds in the County Treasury.

II. Policy Statement

This Investment Policy (Policy) establishes cash management and investment guidelines for the Director of Finance, who is responsible for the stewardship of the Sacramento County Pooled Investment Fund. Each transaction and the entire portfolio must comply with California Government Code and this Policy. All portfolio activities will be judged by the standards of the Policy and its investment objectives. Activities that violate its spirit and intent will be considered contrary to the Policy.

III. Standard of Care

The Director of Finance is the Trustee of the Pooled Investment Fund and therefore, a fiduciary subject to the prudent investor standard. The Director of Finance, employees involved in the investment process, and members of the Sacramento County Treasury Oversight Committee (Oversight Committee) shall refrain from all personal business activities that could conflict with the management of the investment program. All individuals involved will be required to report all gifts and income in accordance with California state law. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the Director of Finance shall act with care, skill, prudence, and diligence to meet the aims of the investment objectives listed in Section IV, Investment Objectives.

IV. Investment Objectives

The Pooled Investment Fund shall be prudently invested in order to earn a reasonable return, while awaiting application for governmental purposes. The specific objectives for the Pooled Investment Fund are ranked in order of importance.

A. Safety of Principal

The preservation of principal is the primary objective. Each transaction shall seek to ensure that capital losses are avoided, whether they be from securities default or erosion of market value.

B. Liquidity

As a second objective, the Pooled Investment Fund should remain sufficiently flexible to enable the Director of Finance to meet all operating requirements that may be reasonably anticipated in any depositor's fund.

C. Public Trust

In managing the Pooled Investment Fund, the Director of Finance and the authorized investment traders should avoid any transactions that might impair public confidence in Sacramento County and the participating local agencies. Investments should be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived.

D. Maximum Rate of Return

As the fourth objective, the Pooled Investment Fund should be designed to attain a market average rate of return through budgetary and economic cycles, consistent with the risk limitations, prudent investment principles and cash flow characteristics identified herein. For comparative purposes, the State of California Local Agency Investment Fund (LAIF) will be used as a performance benchmark. The Pooled Investment Fund quarterly performance benchmark target has been set at or above LAIF's yield. This benchmark was chosen because LAIF's portfolio structure is similar to the Pooled Investment Fund.

V. Pooled Investment Fund Investors

The Pooled Investment Fund investors are comprised of Sacramento County, school and community college districts, districts directed by the Board of Supervisors, and independent special districts and joint powers authorities whose treasurer is the Director of Finance. Any local agencies not included in this category are subject to California Government Code section 53684 and are referred to as outside investors.

VI. Implementation

In order to provide direction to those responsible for management of the Pooled Investment Fund, the Director of Finance has established this Policy and will provide it to the Oversight Committee and render it to legislative bodies of local agencies that participate in the Pooled Investment Fund. In accordance with California Government Code section 53646, et seq., the Board of Supervisors shall review and approve this Policy annually at a public meeting.

This Policy provides a detailed description of investment parameters used to implement the investment process and includes the following: investable funds; authorized instruments; prohibited investments; credit requirements; maximum maturities and concentrations; repurchase agreements; Community Reinvestment Act Program; criteria

and qualifications of broker/dealers and direct issuers; investment guidelines, management style and strategy; Approved Lists; and calculation of yield and costs.

VII. Internal Controls

The Director of Finance shall establish internal controls to provide reasonable assurance that the investment objectives are met and to ensure that the assets are protected from loss, theft, or misuse. To assist in implementation and internal controls, the Director of Finance has established an Investment Group and a Review Group.

The Investment Group, which is comprised of the Director of Finance and his/her designees, is responsible for maintenance of the investment guidelines and Approved Lists. These guidelines and lists can be altered daily, if needed, to adjust to the ever-changing financial markets. The guidelines can be more conservative or match the policy language. In no case can the guidelines override the Policy.

The Review Group, which is comprised of the Director of Finance and his/her designees, is responsible for the monthly review and appraisal of all the investments purchased by the Director of Finance and staff. This review includes bond proceeds, which are invested separately from the Pooled Investment Fund and are not governed by this Policy.

The Director of Finance shall establish a process for daily, monthly, quarterly, and annual review and monitoring of the Pooled Investment Fund activity. The following articles, in order of supremacy, govern the Pooled Investment Fund:

1. California Government Code
2. Annual Investment Policy
3. Current Investment Guidelines
4. Approved Lists (see page 9, Section IX.K)

The Director of Finance shall review the daily investment activity and corresponding bank balances.

Monthly, the Review Group shall review all investment activity and its compliance to the corresponding governing articles and investment objectives.

All securities purchased, with the exception of bank deposits, money market mutual funds, and LAIF, shall be delivered to the independent third-party custodian selected by the Director of Finance. This includes all collateral for repurchase agreements. All trades, where applicable, will be executed by delivery versus payment by the designated third-party custodian.

VIII. Sacramento County Treasury Oversight Committee

In accordance with California Government Code section 27130 et seq., the Board of Supervisors, in consultation with the Director of Finance, has created the Sacramento County Treasury Oversight Committee (Oversight Committee). Annually, the Oversight

Committee shall cause an audit to be conducted on the Pooled Investment Fund. The meetings of the Oversight Committee shall be open to the public and subject to the Ralph M. Brown Act.

A member of the Oversight Committee may not be employed by an entity that has contributed to the campaign of a candidate for the office of local treasurer, or contributed to the campaign of a candidate to be a member of a legislative body of any local agency that has deposited funds in the county treasury, in the previous three years or during the period that the employee is a member of the Oversight Committee. A member may not directly or indirectly raise money for a candidate for local treasurer or a member of the Sacramento County Board of Supervisors or governing board of any local agency that has deposited funds in the county treasury while a member of the Oversight Committee. Finally, a member may not secure employment with, or be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms, with whom the treasurer is doing business during the period that the person is a member of the Oversight Committee or for one year after leaving the committee.

The Oversight Committee is not allowed to direct individual investment decisions, select individual investment advisors, brokers or dealers, or impinge on the day-to-day operations of the Department of Finance treasury and investment operations.

IX. Investment Parameters

A. Investable Funds

Total Investable Funds (TIF) for purposes of this Policy are all Pooled Investment Fund moneys that are available for investment at any one time, including the estimated bank account float. Included in TIF are funds of outside investors, if applicable, for which the Director of Finance provides investment services. Excluded from TIF are all funds held in separate portfolios.

The Cash Flow Horizon is the period in which the Pooled Investment Fund cash flow can be reasonably forecasted. This Policy establishes the Cash Flow Horizon to be one (1) year.

Once the Director of Finance has deemed that the cash flow forecast can be met, the Director of Finance may invest funds with maturities beyond one year. These securities will be referred to as the Core Portfolio.

B. Authorized Investments

Authorized investments shall match the general categories established by the California Government Code sections 53601 et seq. and 53635 et seq. Authorized investments shall include, in accordance with California Government Code section 16429.1, investments into LAIF. Authorization for specific instruments within these general categories, as well as narrower portfolio concentration and maturity limits, will be established and maintained by the Investment Group as part of the Investment

Guidelines. As the California Government Code is amended, this Policy shall likewise become amended.

C. Prohibited Investments

No investments shall be authorized that have the possibility of returning a zero or negative yield if held to maturity except for securities issued by, or backed by, the United States government during a period of negative market interest rates.

Prohibited investments shall include inverse floaters, range notes, and interest only strips derived from a pool of mortgages.

All legal investments issued by a tobacco-related company are prohibited. A tobacco-related company is defined as an entity that makes smoking products from tobacco used in cigarettes, cigars, or snuff or for smoking in pipes. The tobacco-related issuers restricted from any investment are any component companies in the Dow Jones U.S. Tobacco Index or the NYSE Arca Tobacco Index.

D. Credit Requirements

Except for municipal obligations and Community Reinvestment Act (CRA) bank deposits and certificates of deposit, the issuer's short-term credit ratings shall be at or above A-1 by Standard & Poor's, P-1 by Moody's, and, if available, F1 by Fitch, and the issuer's long-term credit ratings shall be at or above A by Standard & Poor's, A2 by Moody's, and, if available, A by Fitch. There are no credit requirements for Registered State Warrants. All other municipal obligations shall be at or above a short-term rating of SP-1 by Standard & Poor's, MIG1 by Moody's, and, if available, F1 by Fitch. In addition, domestic banks are limited to those with a Fitch Viability rating of a or better, without regard to modifiers. The Investment Group is granted the authority to specify approved California banks with Fitch Viability ratings of bbb+ but they must have a Support rating of 1. Foreign banks with domestic licensed offices must have a Sovereign rating of AAA from Standard and Poor's, Moody's, or Fitch and a Fitch Viability rating of a or better, without regard to modifiers; however, a foreign bank may have a Fitch Viability rating of bbb+ but they must have a Support rating of 1. Domestic savings banks must have a Fitch Viability rating of a or better, without regard to modifiers, or may have a rating of bbb+ but they must a Support rating of 1.

Community Reinvestment Act Program Credit Requirements

| Maximum Amount | Minimum Requirements |
|---|--|
| Up to the FDIC- or NCUSIF-insured limit for the term of the deposit | <u>Banks</u> — FDIC Insurance Coverage |
| | <u>Credit Unions</u> — NCUSIF Insurance Coverage <small><i>Credit unions are limited to a maximum deposit of the NCUSIF-insured limit since they are not rated by nationally recognized rating agencies and are not required to provide collateral on public deposits.</i></small> |

| Maximum Amount | Minimum Requirements | |
|--|---|---|
| Over the FDIC- or NCUSIF-insured limit | <i>(Any 2 of 3 ratings)</i> S&P: A-2 Moody's: P-2 Fitch: F-2 | OR Through a private sector entity that assists in the placement of deposits to achieve FDIC insurance coverage of the full deposit and accrued interest. Collateral is required |

Eligible banks must have Community Reinvestment Act performance ratings of “satisfactory” or “outstanding” from their federal regulator. In addition, deposits greater than the federally-insured amount must be collateralized. Banks must either have a letter of credit issued by the Federal Home Loan Bank of San Francisco or place securities worth between 110% and 150% of the value of the deposit with the Federal Reserve Bank of San Francisco, the Home Loan Bank of San Francisco, or a trust bank.

Since credit unions do not have Community Reinvestment Act performance ratings, they must demonstrate a commitment to community reinvestment lending and charitable activities comparable to what is required of banks.

All commercial paper and medium-term note issues must be issued by corporations operating within the United States and having total assets in excess of one billion dollars (\$1,000,000,000).

The Investment Group may raise these credit standards as part of the Investment Guidelines and Approved Lists. Appendix A provides a Comparison and Interpretation of Credit Ratings by Standard & Poor's, Moody's, and Fitch.

E. Maximum Maturities

Due to the nature of the invested funds, no investment with limited market liquidity should be used. Appropriate amounts of highly-liquid investments, such as U.S. Treasury and Agency obligations, should be maintained to accommodate unforeseen withdrawals.

The maximum maturity, determined as the term from the date of ownership to the date of maturity, for each investment shall be established as follows:

| | |
|---|---------|
| U.S. Treasury and Agency Obligations..... | 5 years |
| Washington Supranational Obligations ¹ | 5 years |
| Municipal Notes | 5 years |
| Registered State Warrants | 5 years |

¹ The International Bank for Reconstruction and Development, International Finance Corporation, and Inter-American Development Bank.

| | |
|--|----------|
| Bankers Acceptances | 180 days |
| Commercial Paper | 270 days |
| Negotiable Certificates of Deposit..... | 180 days |
| CRA Bank Deposit/Certificates of Deposit | 1 year |
| Repurchase Agreements | 1 year |
| Reverse Repurchase Agreements | 92 days |
| Medium-Term Corporate Notes..... | 180 days |
| Collateralized Mortgage Obligations | 180 days |

The Investment Group may reduce these maturity limits to a shorter term as part of the Investment Guidelines and the Approved Lists.

The ultimate maximum maturity of any investment shall be five (5) years. The dollar-weighted average maturity of all securities shall be equal to or less than three (3) years.

F. Maximum Concentrations

No more than 80% of the portfolio may be invested in issues other than U.S. Treasury and Agency obligations. The maximum allowable percentage for each type of security is set forth as follows:

| | |
|--|-------------------|
| U.S. Treasury and Agency Obligations | 100% |
| Municipal Notes..... | 80% |
| Registered State Warrants..... | 80% |
| Bankers Acceptances | 40% |
| Commercial Paper | 40% |
| Washington Supranational Obligations | 30% |
| Negotiable Certificates of Deposit and CRA Deposit/Certificates of Deposit | 30% |
| Repurchase Agreements | 30% |
| Reverse Repurchase Agreements | 20% |
| Medium-Term Corporate Notes..... | 30% |
| Money Market Mutual Funds..... | 20% |
| Collateralized Mortgage Obligations | 20% |
| Local Agency Investment Fund (LAIF)..... | (per State limit) |

The Investment Group may reduce these concentrations as part of the Investment Guidelines and the Approved Lists.

Excluding U.S. Treasury and Agency obligations, no more than 10% of the portfolio, may be invested in securities of a single issuer including its related entities.

Where a percentage limitation is established above, for the purpose of determining investment compliance, that maximum percentage will be applied on the date of purchase.

G. Repurchase Agreements

Under California Government Code section 53601, paragraph (j) and section 53635, the Director of Finance may enter into Repurchase Agreements and Reverse Repurchase Agreements. The maximum maturity of a Repurchase Agreement shall be one year. The maximum maturity of a reverse repurchase agreement shall be 92 days, and the proceeds of a reverse repurchase agreement may not be invested beyond the expiration of the agreement. The reverse repurchase agreement must be "matched to maturity" and meet all other requirements in the code.

All repurchase agreements must have an executed Sacramento County Master Repurchase Agreement on file with both the Director of Finance and the Broker/Dealer. Repurchase Agreements executed with approved broker-dealers must be collateralized with either: (1) U.S. Treasury and Agency obligations with a market value of 102% for collateral marked to market daily; or (2) money market instruments on the Approved Lists of the County that meet the qualifications of the Policy, with a market value of 102%. Since the market value of the underlying securities is subject to daily market fluctuations, investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102% no later than the next business day. Use of mortgage-backed securities for collateral is not permitted. Strictly for purposes of investing the daily excess bank balance, the collateral provided by the Sacramento County's depository bank can be U.S. Treasury and Agency obligations valued at 110%, or mortgage-backed securities valued at 150%.

H. Community Reinvestment Act Program

The Director of Finance has allocated within the Pooled Investment Fund, a maximum of \$90 million for the Community Reinvestment Act Program to encourage community investment by financial institutions, which includes community banks and credit unions, and to acknowledge and reward local financial institutions that support the community's financial needs. The Director of Finance may increase this amount, as appropriate, while staying within the investment policy objectives and maximum maturity and concentration limits. The eligible banks and savings banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from each financial institution's regulatory authority. The minimum credit requirements are located on page 5 of Section IX.D.

I. Criteria and Qualifications of Brokers/Dealers and Direct Issuers

All transactions initiated on behalf of the Pooled Investment Fund and Sacramento County shall be executed through either government security dealers reporting as primary dealers to the Market Reports Division of the Federal Reserve Bank of New York or direct issuers that directly issue their own securities that have been placed on the Approved List of brokers/dealers and direct issuers. Further, these firms must have an investment grade rating from at least two national rating services, if available.

Brokers/Dealers and direct issuers that have exceeded the political contribution limits, as contained in Rule G-37 of the Municipal Securities Rulemaking Board, within the preceding four-year period to the Director of Finance, any member of the Board of Supervisors, or any candidate for the Board of Supervisors, are prohibited from the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer will be sent a copy of this Policy and a list of those persons authorized to execute investment transactions. Each firm must acknowledge receipt of such materials to qualify for the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer authorized to do business with Sacramento County shall, at least annually, supply the Director of Finance with audited financial statements.

J. Investment Guidelines, Management Style and Strategy

The Investment Group, named by the Director of Finance, shall issue and maintain Investment Guidelines specifying authorized investments, credit requirements, permitted transactions, and issue maturity and concentration limits consistent with this Policy.

The Investment Group shall also issue a statement describing the investment management style and current strategy for the entire investment program. The management style and strategy can be changed to accommodate shifts in the financial markets, but at all times they must be consistent with this Policy and its objectives.

K. Approved Lists

The Investment Group, named by the Director of Finance, shall issue and maintain various Approved Lists. These lists are:

1. Approved Domestic Banks for all legal investments.
2. Approved Foreign Banks for all legal investments.
3. Approved Commercial Paper and Medium Term Note Issuers.
4. Approved Money Market Mutual Funds.
5. Approved Firms for Purchase or Sale of Securities (Brokers/Dealers and Direct Issuers).
6. Approved Banks / Credit Unions for the Community Reinvestment Act Program.

L. Calculation of Yield and Costs

The costs of managing the investment portfolio, including but not limited to: investment management; accounting for the investment activity; custody of the assets; managing and accounting for the banking; receiving and remitting deposits; oversight controls; and indirect and overhead expenses are charged to the

investment earnings based upon actual labor hours worked in respective areas. Costs of these respective areas are accumulated by specific cost accounting projects and charged to the Pooled Investment Fund on a quarterly basis throughout the fiscal year.

The Department of Finance will allocate the net interest earnings of the Pooled Investment Fund quarterly. The net interest earnings are allocated based upon the average daily cash balance of each Pooled Investment Fund participant.

X. Reviewing, Monitoring and Reporting of the Portfolio

The Review Group will prepare and present to the Director of Finance at least monthly a comprehensive review and evaluation of the transactions, positions, performance of the Pooled Investment Fund and compliance to the California Government Code, Policy, and Investment Guidelines.

Quarterly, the Director of Finance will provide to the Board of Supervisors, the Oversight Committee, and to any local agency participant that requests a copy, a detailed report on the Pooled Investment Fund. The report will also be posted on the Department of Finance website. Pursuant to California Government Code section 53646, the report will list the type of investments, name of issuer, maturity date, par and dollar amount of the investment. For the total Pooled Investment Fund, the report will list average maturity, the market value, and the pricing source. Additionally, the report will show any funds under the management of contracting parties, a statement of compliance to the Policy and a statement of the Pooled Investment Fund's ability to meet the expected expenditure requirements for the next six months.

XI. Withdrawal Requests for Pooled Fund Investors

The Director of Finance will honor all requests to withdraw funds for normal cash flow purposes that are approved by the Director of Finance at a one dollar net asset value. Any requests to withdraw funds for purposes other than immediate cash flow needs, such as for external investing, are subject to the consent of the Director of Finance. In accordance with California Government Code Sections 27133(h) and 27136, such requests for withdrawals must first be made in writing to the Director of Finance. When evaluating a request to withdraw funds, the Director of Finance will take into account the effect of a withdrawal on the stability and predictability of the Pooled Investment Fund and the interests of other depositors. Any withdrawal for such purposes will be at the market value of the Pooled Investment Fund on the date of the withdrawal.

XII. Limits on Honoraria, Gifts, and Gratuities

In accordance with California Government Code Section 27133(d), this Policy establishes limits for the Director of Finance; individuals responsible for management of the portfolios; and members of the Investment Group and Review Group who direct individual investment decisions, select individual investment advisors and broker/dealers, and conduct day-to-day investment trading activity. The limits also apply

to members of the Oversight Committee. Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of \$50 in a calendar year from a broker/dealer, bank or service provider to the Pooled Investment Fund must report the gifts, dates and firms to the designated filing official and complete the appropriate State forms.

No individual may receive aggregate gifts, honoraria, and gratuities from any single source in a calendar year in excess of the amount specified in Section 18940.2(a) of Title 2, Division 6 of the California Code of Regulations. This limitation is \$520 for the period January 1, 2021, to December 31, 2022. Any violation must be reported to the State Fair Political Practices Commission.

XIII. Terms and Conditions for Outside Investors

Outside investors may invest in the Pooled Investment Fund through California Government Code Section 53684. Their deposits are subject to the consent of the Director of Finance. The legislative body of the local agency must approve the Sacramento County Pooled Investment Fund as an authorized investment and execute a Memorandum of Understanding. Any withdrawal of these deposits must be made in writing 30 days in advance and will be paid based upon the market value of the Pooled Investment Fund. If the Director of Finance considers it appropriate, the deposits may be returned at any time to the local agency.

Appendix A

Comparison and Interpretation of Credit Ratings

| Long Term Debt & Individual Bank Ratings | | | | |
|--|---------|------|-------|------------------------|
| Rating Interpretation | Moody's | S&P | Fitch | Fitch Viability Rating |
| <i>Best-quality grade</i> | Aaa | AAA | AAA | aaa |
| <i>High-quality grade</i> | Aa1 | AA+ | AA+ | aa+ |
| | Aa2 | AA | AA | aa |
| | Aa3 | AA- | AA- | aa- |
| <i>Upper Medium Grade</i> | A1 | A+ | A+ | a+ |
| | A2 | A | A | a |
| | A3 | A- | A- | a- |
| <i>Medium Grade</i> | Baa1 | BBB+ | BBB+ | bbb+ |
| | Baa2 | BBB | BBB | bbb |
| | Baa3 | BBB- | BBB- | bbb- |
| <i>Speculative Grade</i> | Ba1 | BB+ | BB+ | bb+ |
| | Ba2 | BB | BB | bb |
| | Ba3 | BB- | BB- | bb- |
| <i>Low Grade</i> | B1 | B+ | B+ | b+ |
| | B2 | B | B | b |
| | B3 | B- | B- | b- |
| <i>Poor Grade to Default</i> | Caa | CCC+ | CCC | ccc |
| <i>In Poor Standing</i> | - | CCC | - | |
| | - | CCC- | - | |
| <i>Highly Speculative Default</i> | Ca | CC | CC | cc |
| | C | - | - | c |
| <i>Default</i> | - | - | DDD | f |
| | - | - | DD | f |
| | - | D | D | f |

| Short Term / Municipal Note Investment Grade Ratings | | | |
|--|---------|------------|--------|
| Rating Interpretation | Moody's | S&P | Fitch |
| <i>Superior Capacity</i> | MIG-1 | SP-1+/SP-1 | F1+/F1 |
| <i>Strong Capacity</i> | MIG-2 | SP-2 | F2 |
| <i>Acceptable Capacity</i> | MIG-3 | SP-3 | F3 |

Appendix A

Short Term / Commercial Paper Investment Grade Ratings

| Rating Interpretation | Moody's | S&P | Fitch |
|----------------------------|---------|----------|--------|
| <i>Superior Capacity</i> | P-1 | A-1+/A-1 | F1+/F1 |
| <i>Strong Capacity</i> | P-2 | A-2 | F2 |
| <i>Acceptable Capacity</i> | P-3 | A-3 | F3 |

Fitch Support Ratings

| Rating | Interpretation |
|--------|---|
| 1 | A bank for which there is an extremely high probability of external support. The potential provider of support is very highly rated in its own right and has a very high propensity to support the bank in question. This probability of support indicates a minimum Long-Term Rating floor of 'A-'. |
| 2 | A bank for which there is a high probability of external support. The potential provider of support is highly rated in its own right and has a high propensity to provide support to the bank in question. This probability of support indicates a Long-Term Rating floor in the 'BBB' category. |
| 3 | A bank for which there is a moderate probability of support because of uncertainties about the ability or propensity of the potential provider of support to do so. This probability of support indicates a Long-Term Rating floor in the 'BB' category. |
| 4 | A bank for which there is a limited probability of support because of significant uncertainties about the ability or propensity of any possible provider of support to do so. This probability of support indicates a minimum Long-Term Rating floor of 'B+' or 'B'. |
| 5 | A bank for which there is a possibility of external support, but it cannot be relied upon. This may be due to a lack of propensity to provide support or to very weak financial ability to do so. This probability of support indicates a Long-Term Rating floor no higher than 'B-' and in many cases no floor at all. |

Policy 6145: Extracurricular And Cocurricular Activities

Status:
ADOPTED

Original Adopted Date: 06/09/1992 | Last Revised Date: 02/09/2021 | Last Reviewed Date: 02/09/2021

(Excluding 9th through 12th Grade Athletics Activities/Interscholastic Competition)

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students and enhance students' feelings of connectedness with the schools. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

Perequisites for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity. No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases. (5 CCR 4925)

Any complaint alleging unlawful discrimination in the district's extracurricular or cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

Unless specifically authorized by law, no student shall be charged a fee for their participation in educational activities, including extracurricular and cocurricular activities and materials or equipment related to such activities. (Education Code sections 49010, 49011)

Eligibility Requirements

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7 through 12 must demonstrate satisfactory educational progress in the previous grading period including but not limited to: (Education Code section 35160.5)

1. Maintenance of a minimum 2.0 grade point average on a 4.0 scale in all enrolled classes
2. Maintenance of minimum progress toward meeting high school graduation requirements

The superintendent or designee may grant ineligible students a probationary period not to exceed one semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation. (Education Code section 35160.5)

Any decision regarding the eligibility of a homeless student, foster youth, or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the superintendent or designee in accordance with Education Code sections 48850 and 49701.

The superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with board policy and administrative regulation. When appropriate, the superintendent or designee shall notify local law enforcement.

Annual Policy Review

The board shall annually review this policy and the implementing regulations (Education Code section 35160.5).

adopted: June 9, 1992
revised: March 23, 2010
revised: March 22, 2011
revised: January 22, 2013
revised: January 27, 2015
revised: February 11, 2020
revised: February 9, 2021

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References | Description |
|---|---|
| 5 CCR 350 | Fees not permitted |
| 5 CCR 4900-4965 | Nondiscrimination in elementary and secondary educational programs receiving state or federal financial assistance |
| 5 CCR 5531 | Supervision of extracurricular activities of pupils |
| CA Constitution Article 9, Section 5 | Common school system - https://simbli.eboardsolutions.com/SU/5LDHgacpLGqiftuxZapslshQg== |
| Ed. Code 35145 | Public meetings |
| Ed. Code 35160.5 | Intradistrict open enrollment |
| Ed. Code 35179 | Interscholastic athletics; associations or consortia |
| Ed. Code 35181 | Governing board authority to set policy on responsibilities of students |
| Ed. Code 48850 | Academic achievement of students in foster care and homeless children |
| Ed. Code 48930-48938 | Student organizations |
| Ed. Code 49010-49013 | Student fees |
| Ed. Code 49024 | Activity Supervisor Clearance Certificate |
| Ed. Code 49700-49703 | Education of children of military families |
| Federal References | Description |
| 42 USC 2000h-2-2000h-6 | Title IX of the Civil Rights Act of 1964 |
| Management Resources References | Description |
| California Department of Education Publication | Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 1202, April 24, 2013 |
| California Task Force Report to the Legislature Final | Compact on Educational Opportunity for Military Children: Preliminary Report, March 2009 |
| | 10-11 Information on Assembly Bill 346 Concerning the Activity Supervisor |
| Commission on Teacher Credentialing Publication | Clearance Certificate (ASCC), July 20, 2010 |
| Court Decision | Hartzell v. Connell, (1984) 35 Cal. 3d 899 |
| Website | CSBA District and County Office of Education Legal Services - |

<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDslshXk6R5akQ==>

California Association of Directors of Activities -

Website

<https://simbli.eboardsolutions.com/SU/uSHY99hpxlshRWydclnB4gpA==>

California Interscholastic Federation -

Website <https://simbli.eboardsolutions.com/SU/QthhhDMKplusJ3akAI8GRP72g==>

Commission on Teacher Credentialing -

Website <https://simbli.eboardsolutions.com/SU/cxWNiqRUulsaq7efc7aH4Q==>

CSBA -

Website

<https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==>

California Department of Education -

Website <https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==>

| Cross References | Description |
|--|---|
| 0410 https://simbli.eboardsolutions.com/SU/OrYmC2q6yQQZpRnVplusqDDkw== | Nondiscrimination In District Programs And Activities - |
| 1230 https://simbli.eboardsolutions.com/SU/SprGvT4JLyiowaplusmxivSSQ== | School-Connected Organizations - |
| 1240 https://simbli.eboardsolutions.com/SU/qFyhC51HaVsQFQzFLm0YRw== | Volunteer Assistance - |
| 1240 https://simbli.eboardsolutions.com/SU/gp4G3BPHWAehbbQHFpaZ5w== | Volunteer Assistance - |
| 1312.3 https://simbli.eboardsolutions.com/SU/bHklgUHHaYmkGwztWWlsh5kA== | Uniform Complaint Procedures - |
| 1312.3 https://simbli.eboardsolutions.com/SU/xpzgbMCJXon7uCU56P7ITg== | Uniform Complaint Procedures - |
| 1330 https://simbli.eboardsolutions.com/SU/R4y7mrXXXUfq3QplusiifBPg== | Use Of School Facilities - |
| 3452 https://simbli.eboardsolutions.com/SU/w1GGiMbgoFRvKCMi9MCDww== | Student Activity Funds - |
| 3452 https://simbli.eboardsolutions.com/SU/x52k4UvAWQdLwCWyw2Qo6A== | Student Activity Funds - |
| 3514 https://simbli.eboardsolutions.com/SU/cplus4Ambuy55hkTJL64AgB9w== | Environmental Safety - |
| 3554 https://simbli.eboardsolutions.com/SU/R2h8v6BAvE7I5aZ4yxmXZw== | Other Food Sales - |
| 3554 https://simbli.eboardsolutions.com/SU/dtrjzXOTyfN4Yno1mwVwlQ== | Other Food Sales - |
| 4127 https://simbli.eboardsolutions.com/SU/tFsIshGeYr4IFkWQMdxapda7Q== | Temporary Athletic Team Coaches - |
| 4127 https://simbli.eboardsolutions.com/SU/4WsIshjRx5UPBHhsIshDdc3EvLUQ== | Temporary Athletic Team Coaches - |
| 4227 https://simbli.eboardsolutions.com/SU/jibgSBE1IsIshHI1WQeUiAYOA== | Temporary Athletic Team Coaches - |

Temporary Athletic Team Coaches -
4227 <https://simbli.eboardsolutions.com/SU/dQBCGplusplusB7rrtgX2a0MjTjQ==>

Temporary Athletic Team Coaches -
4327 <https://simbli.eboardsolutions.com/SU/NsH9CF0fRmN9i6L7KNcpxA==>

Temporary Athletic Team Coaches -
4327 <https://simbli.eboardsolutions.com/SU/2fDbSTiKepluSTjplusRaUGPcyTw==>

Absences And Excuses -
5113 <https://simbli.eboardsolutions.com/SU/rgTxSVxmuryHBYd5eslshYWDg==>

Absences And Excuses -
5113
<https://simbli.eboardsolutions.com/SU/zcplusNG5PZWvJr4OJghPOe8Q==>
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Conduct -
5131 <https://simbli.eboardsolutions.com/SU/kxIhIZLAe9BjlQjn6XIMIA==>

Bus Conduct -
5131.1 <https://simbli.eboardsolutions.com/SU/ZAcAA2sgv885slshCnYEuPGUA==>

Bus Conduct -
5131.1
<https://simbli.eboardsolutions.com/SU/b3qPVUIZZ2h7TsIsh2KVqa2ow==>
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Infectious Diseases -
5141.22 <https://simbli.eboardsolutions.com/SU/G1Vg8GN7sV8ny68xDFz4cA==>

Infectious Diseases -
5141.22 <https://simbli.eboardsolutions.com/SU/PdRreVZguea3oDj4B2TMCg==>

Discipline -
5144
<https://simbli.eboardsolutions.com/SU/bQUkslshJpBO6o0Smslsh077IHyg==>

Discipline -
5144 <https://simbli.eboardsolutions.com/SU/Wjoj4MaVdQbslshTA3L2OkQRA==>

Suspension And Expulsion/Due Process -
5144.1 <https://simbli.eboardsolutions.com/SU/cwPGLauOjFzk55ZTt7n7tw==>

Suspension And Expulsion/Due Process -
5144.1 <https://simbli.eboardsolutions.com/SU/a41kLIPOIz66er7IUzH0hA==>

Nondiscrimination/Harassment -
5145.3
<https://simbli.eboardsolutions.com/SU/e5gjcOplusu7MsnZAUUAA0plusmg==>

Sexual Harassment -
5145.7 <https://simbli.eboardsolutions.com/SU/sj4AaOzURMriry6slsh6YH6PsQ==>

Sexual Harassment -
5145.7 <https://simbli.eboardsolutions.com/SU/7EIRrYUGqfJ2Xpbplusk0qn1Q==>

Title IX Sexual Harassment Complaint Procedures -
5145.71 <https://simbli.eboardsolutions.com/SU/GruqUybOcfrF502UWenadg==>

Parent Involvement -
6020 <https://simbli.eboardsolutions.com/SU/Fcg6aXV5RQAvgl0SVkkqLw==>

Courses Of Study -
6143 <https://simbli.eboardsolutions.com/SU/cGljIHpgYAwd5JZV8lvpw==>

International Exchange -
6145.6 <https://simbli.eboardsolutions.com/SU/POSohPT7VVrFrmmZ4O9d9Q==>

International Exchange -

6145.6 <https://simbli.eboardsolutions.com/SU/GQkaAd7slshcossNS7Cj0gtwA==>

International Exchange -

6145.6-E PDF(1) <https://simbli.eboardsolutions.com/SU/knfdJY9uKPeo0h6l20hukw==>

High School Graduation Requirements -

6146.1 <https://simbli.eboardsolutions.com/SU/q90qpwtgRNeMhPMyP5kxlg==>

High School Graduation Requirements -

6146.1 <https://simbli.eboardsolutions.com/SU/X4me583m5gX0lw2TnR7auw==>

High School Graduation Requirements -

6146.1-E PDF(1) <https://simbli.eboardsolutions.com/SU/CZza21YcqgoPf2NA2GcmPg==>

School-Sponsored Trips -

6153-E PDF(1)

<https://simbli.eboardsolutions.com/SU/29szVgV2GQRgGkWivKQBnA==>

Identification And Education Under Section 504 -

6164.6 <https://simbli.eboardsolutions.com/SU/azageV8fvchGVKfm4dy3GA==>

Identification And Education Under Section 504 -

6164.6 <https://simbli.eboardsolutions.com/SU/sH1iPYdXUslh3HWQAbFp93Ig==>

Education For Homeless Children -

6173 <https://simbli.eboardsolutions.com/SU/QON4islshqu8QBcREMvSbb64g==>

Education For Homeless Children -

6173 <https://simbli.eboardsolutions.com/SU/qAhB7THpArSiJyy4xAWAFO==>

Board Policies -

9310

<https://simbli.eboardsolutions.com/SU/KUkf5plusArFxGRsIshcrCJhpaYQ==>

Policy 6020: Parent Involvement

Status:
ADOPTED

Original Adopted Date: 06/09/1992 | **Last Revised Date:** 02/09/2021 | **Last Reviewed Date:** 02/09/2021

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment. The superintendent or designee shall work with parents/guardians and family members to jointly develop and agree upon policy and strategies to meaningfully involve parents/guardians and family members in district and school activities at all grade levels; advisory, decision-making and advocacy roles, and activities to support learning at school and at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The district's local control and accountability plan (LCAP) shall include goals and strategies for parent/guardian involvement and family engagement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code sections 42238.02, 52060)

The superintendent or designee shall regularly evaluate and report to the board on the effectiveness of the district's parent/guardians and family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of involvement opportunities and on barriers that may inhibit participation.

Title I Schools

The superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the district will carry out each activity listed in 20 USC 6318, as contained in accompanying administrative regulation, and implementing and evaluating such programs activities, and procedures. As appropriate, the superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code section 11503; 20 USC 6318)

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities and shall distribute at least 90 percent of those reserved funds to eligible schools, with priority given to high-need schools as defined in 20 USC 6631. The superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities. (20 USC 6318)

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following: (20 USC 6318)

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members

2. Support for programs that reach parents/guardians and family members at home, in the community, and at school
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members
4. Collaboration or the provision of sub grants to schools to enable collaboration, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement
5. Any other activities and strategies that the district determines are appropriate and consistent with this policy.

The district's board policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the district's LCAP in accordance with 20 USC 6312. (20 USC 6318)

The superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

District and school-level parent/guardian and family engagement policies and administrative regulations shall be distributed to parents/guardians of students participating in Title I programs and shall be available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

Non-Title I Schools

The superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code section 11502. (Education Code section 11504)

adopted: June 9, 1992
revised: December 12,
2006 revised: February 27,
2007 revised: March 22,
2011 revised: September
24, 2013 revised: January
24, 2017 revised: April 9,
2019
revised: February 9, 2021

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References | Description |
|----------------------|---|
| 5 CCR 18275 | Child care and development programs, parent involvement and education |
| Ed. Code 11500-11505 | Programs to encourage parent involvement |
| Ed. Code 48985 | Notices to parents in language other than English |
| Ed. Code 51101 | Parents Rights Act of 2002 |

| | |
|--------------------------|--|
| Ed. Code 52060-52077 | Local control and accountability plan |
| Ed. Code 54444.1-54444.2 | Parent advisory councils, services to migrant children |
| Ed. Code 56190-56194 | Community advisory committee, special education |
| Ed. Code 64001 | School plan for student achievement; consolidated application programs |
| Lab. Code 230.8 | Time off to visit child's school |

Federal References

| | Description |
|---------------|---|
| 20 USC 6311 | State plan |
| 20 USC 6312 | Local educational agency plan |
| 20 USC 6314 | Schoolwide programs |
| 20 USC 6318 | Parent and family engagement |
| 20 USC 6631 | Teacher and school leader incentive program, purposes and definitions |
| 28 CFR 35.104 | Definitions, auxiliary aids and services |
| 28 CFR 35.160 | Effective communications for individuals with disabilities |

Management Resources References Description

| | |
|--|---|
| California Department of Education Publication | Family Engagement Framework: A Tool for California School Districts, 2014 |
| California Department of Education Publication | Title I School-Level Parental Involvement Policy |
| U.S. Department of Education Publication | Parental Involvement: Title I, Part A, Non-Regulatory Guidance, April 23, 2004 |
| Website | CSBA District and County Office of Education Legal Services https://simbli.eboardsolutions.com/SU/UdykszdmPETuDslshXk6R5akQ== |
| Website | California Department of Education, Family, School, Community Partnerships - https://simbli.eboardsolutions.com/SU/gOko5w3EpF8hJ3HfHCrajw== |
| Website | California Parent Center - https://simbli.eboardsolutions.com/SU/SnHrx9ctplusKV24Z6XOw4Xmw== |
| Website | California State Parent Teacher Association - https://simbli.eboardsolutions.com/SU/WpQSM7bTSBIBBwMA6DJ5JA== |
| Website | CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg== |
| Website | National Coalition for Parent Involvement in Education - https://simbli.eboardsolutions.com/SU/iaiGjPWYV26b4Mqh65oryw== |
| Website | National PTA - https://simbli.eboardsolutions.com/SU/I0uMlplus4a7UJ3SkFXp8LBZg== |
| Website | Parent Information and Resource Centers - https://simbli.eboardsolutions.com/SU/V6BU3uH7jnXncfaRQmHrfA== |
| Website | Parents as Teachers National Center - https://simbli.eboardsolutions.com/SU/R4SbrGxTkRplusFThqYqdyWtQ== |
| Website | U.S. Department of Education - https://simbli.eboardsolutions.com/SU/XcSsJimoslsh3XhJKy4tplus7wplusA== |

Cross References

| | Description |
|------|--|
| 0410 | Nondiscrimination In District Programs And Activities - https://simbli.eboardsolutions.com/SU/OrYmC2q6yQQZpRnVplusqDDkw== |
| 0430 | Comprehensive Local Plan For Special Education - https://simbli.eboardsolutions.com/SU/HfAWNdtgxVpAaslshgL3soNag== |
| 0460 | Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/Dplus89btsDPPdn786FnNvFRA== |

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|-----------------|--|
| 1000 | Concepts And Roles - https://simbli.eboardsolutions.com/SU/sM6KnLxuUtpE38cwT46Gqw== |
| 1100 | Communication With The Public - https://simbli.eboardsolutions.com/SU/BWTi8a2HELcqU4PzfzbGslshQ== |
| 1220 | Citizen Advisory Committees - https://simbli.eboardsolutions.com/SU/VpmY5dBSFWLE6fitdNcyzQ== |
| 1230 | School-Connected Organizations - https://simbli.eboardsolutions.com/SU/SprGvT4JLyiowaplusmxivSSQ== |
| 1240 | Volunteer Assistance - Volunteer Assistance - https://simbli.eboardsolutions.com/SU/qFyhC51HaVsQFQzFLm0YRw== |
| 1240 | Relations Between Other Governmental Agencies And The Schools - https://simbli.eboardsolutions.com/SU/fGVkBWqAW5f7R0efuJslshE8Q== |
| 2230 | Representative And Deliberative Groups - https://simbli.eboardsolutions.com/SU/0aBslshgtjIIVpr5ooCFyEqpg== |
| 2230 | Representative And Deliberative Groups - https://simbli.eboardsolutions.com/SU/UZbqKrtp4EtAXISplus8S1Hkw== |
| 3100 | Budget - https://simbli.eboardsolutions.com/SU/KodWF92sZkFvDh43N6WxnA== |
| 3100 | Budget - https://simbli.eboardsolutions.com/SU/bbMUUoKDVTXzn1sIL6gDRw== |
| 3280 | Sale Or Lease Of District-Owned Real Property - https://simbli.eboardsolutions.com/SU/kaFls0kgFrbfX7WXmvRaw== |
| 4115 | Evaluation/Supervision - https://simbli.eboardsolutions.com/SU/IPTHyWQDqbU9Fq62DSO7iA== |
| 4131 | Staff Development - https://simbli.eboardsolutions.com/SU/Y7plusilztj3ftUgCbuaRe6Zw== |
| 4231 | Staff Development - https://simbli.eboardsolutions.com/SU/KplusvmMR0UfwuQLmVUF43MxQ== |
| 4315 | Evaluation/Supervision - https://simbli.eboardsolutions.com/SU/tWCSDquGtslshLshPLdsO5ptEA== |
| 4315 | Evaluation/Supervision - https://simbli.eboardsolutions.com/SU/0130Rxt92WkSyb5eSXsIshI4A== |
| 5030 | Student Wellness - https://simbli.eboardsolutions.com/SU/Dq4sIshKK0BUyKzZ8iXSPZsIshUw== |
| 5113 | Absences And Excuses - https://simbli.eboardsolutions.com/SU/rgTxSVxmuryHByd5esIshYWDg== |
| 5113 | Absences And Excuses - https://simbli.eboardsolutions.com/SU/zcplusNG5PZWvJr4OJghPOe8Q== |
| 5113.1-E PDF(1) | Chronic Absence And Truancy - Work Permits - https://simbli.eboardsolutions.com/SU/Lm00HBZ8VFmuXsIshT3eLAj3A== |
| 5123 | Promotion/Acceleration/Retention - https://simbli.eboardsolutions.com/SU/voSB6LplussHboLkRBeAW01Zg== |
| 5123 | Promotion/Acceleration/Retention - https://simbli.eboardsolutions.com/SU/PNUc0tCnv8auOQa5JaRIsIshA== |
| 5141.22 | Infectious Diseases - https://simbli.eboardsolutions.com/SU/G1Vg8GN7sV8ny68xDFz4cA== |
| | Infectious Diseases - |

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|-----------------|---|---|
| 5141.22 | https://simbli.eboardsolutions.com/SU/PdRreVZguea3oDj4B2TMCg== | Parent/Guardian Notifications - |
| 5145.6-E PDF(1) | https://simbli.eboardsolutions.com/SU/MAtAi4W2zQPC0a8ddQplusgsIshA== | Concepts And Roles - |
| 6000 | https://simbli.eboardsolutions.com/SU/evue5SX2HpE4zLBVaAI2g== | Comprehensive Health Education - |
| 6142.8 | https://simbli.eboardsolutions.com/SU/slsh87FncZHVmDf2IJbWZYAog== | |
| | | Extracurricular And Cocurricular Activities - |
| 6145 | https://simbli.eboardsolutions.com/SU/ew3vunVt5ntskOhn5GB4qw== | Extracurricular And Cocurricular Activities - |
| 6145 | https://simbli.eboardsolutions.com/SU/eYMFVhUjB3CkdpplusIxhbwdQ== | Homework/Makeup Work - |
| 6154 | https://simbli.eboardsolutions.com/SU/BuoWFIThfj5A3yplusplusyp9Cmw== | Homework/Makeup Work - |
| 6154 | https://simbli.eboardsolutions.com/SU/KHJclupcr6meIDkyfsIshsIshspA== | Selection And Evaluation Of Instructional Materials - |
| 6161.1 | https://simbli.eboardsolutions.com/SU/plus6Qiex9sOn5ZeFpj41Fmw== | |
| | | Selection And Evaluation Of Instructional Materials - |
| 6161.1 | https://simbli.eboardsolutions.com/SU/XHxOBLNNZallHvl5jKzKIQ== | State Academic Achievement Tests - |
| 6162.51 | https://simbli.eboardsolutions.com/SU/IQEa4hWDNXggiG9n7jCD4w== | Title I Programs - |
| 6171 | https://simbli.eboardsolutions.com/SU/vD626a0TjlEtmfVhgNKSeg== | Title I Programs - |
| 6171 | https://simbli.eboardsolutions.com/SU/GtMOKslshcsIshQBwrLZxeplus4fq3A== | Education For English Learners - |
| 6174 | https://simbli.eboardsolutions.com/SU/2RM4ppluseT2oklzSkuWSdDKQ== | Continuation Education - |
| 6184 | https://simbli.eboardsolutions.com/SU/zVL6GvVL4ElzYPyEQIs8nA== | Continuation Education - |
| 6184 | https://simbli.eboardsolutions.com/SU/yN0894SuE2KhvMISjkUvw== | Board Policies - |
| 9310 | https://simbli.eboardsolutions.com/SU/KUkf5plusArFxGRsIshcrCJhpaYQ== | |

Policy 5116.1: Intradistrict Open Enrollment

Status:
ADOPTED

Original Adopted Date: 10/26/2010 | **Last Revised Date:** 02/15/2022 | **Last Reviewed Date:** 02/15/2022

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while maximizing the efficient use of district facilities and resources. The superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, board policy, and administrative regulation.

The parent/guardian of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. (Education Code section 35160.5)

The board shall annually review this policy. (Education Code sections 35160.5, 48980)

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, applications for intradistrict open enrollment shall be submitted between the first Monday in December and the third Friday in January of the school year preceding the school year for which the transfer is requested.

Enrollment Priorities

No student who currently resides in the attendance area of a school shall be displaced by students transferring from outside the attendance area. (Education Code section 35160.5)

The superintendent or designee shall grant priority for enrollment of a student in a district school outside of the student's attendance area, if the student:

1. Is a victim of a violent crime while on school grounds. (20 USC 7912)
2. Is enrolled in a district school designated by the California Department of Education on ("CDE") as "persistently dangerous." (20 USC 7912; 5 CCR 11992)
3. Is a victim of an act of bullying committed by another district student, as determined through an investigation following the parent's/guardian's submission of a written complaint with the school, district, or local law enforcement agency pursuant to Education Code section 234.1. (Education Code section 46600) If the district school requested by the student is at maximum capacity, the superintendent or designee shall accept an intradistrict transfer request for another district school. (Education Code section 46600)
4. Is currently enrolled in a district school identified by CDE for comprehensive support and improvement, with priority given to the lowest academically achieving students from low-income families as determined pursuant to 20 USC 6313(a)(3). (20 USC 6311)
5. Is experiencing special circumstances that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers. To grant priority under these special circumstances, the superintendent or designee must have received either: (Education Code section 35160.5)
 - a. A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official, a social worker, or a properly licensed or registered professional, including, but not limited to, a psychiatrist, psychologist, or marriage and family therapist, clinical social worker, or professional clinical counselor.
 - b. A court order, including a temporary restraining order and injunction.

6. Is a sibling of another student already attending that school.
7. has a parent/guardian whose primary place of employment is that school.

Application and Selection Process

Except for the enrollment priorities listed above, the superintendent or designee shall use a random, unbiased selection process to determine which students shall be admitted whenever a district school receives admission requests that are in excess of the school's capacity. A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space. (Education Code section 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance. However, existing entrance criteria may be used for enrolling students in specialized schools or programs provided that the criteria are uniformly applied to all applicants. In addition, academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code section 35160.5) **Transportation**

In general, the district shall not be obligated to provide transportation for students who attend school outside of their attendance area.

However, upon parent/guardian request, the district shall provide transportation assistance to any student who is eligible for free or reduced-price meals and whose enrollment in a district school outside the student's attendance area is a result of being the victim of bullying. (Education Code section 46600)

adopted: October 26, 2010
 effective: October 27, 2010
 revised: March 22, 2011
 revised: January 28, 2014
 revised: October 11, 2016
 revised: February 12, 2019
 revised: February 9, 2021
 revised: February 15, 2022

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

| State References | Description |
|-------------------------|--|
| 5 CCR 11992-11994 | Definition of persistently dangerous schools |
| Ed. Code 200 | Equal rights and opportunities in state educational institutions |
| Ed. Code 35160.5 | District policies; rules and regulations |
| Ed. Code 35291 | Rules |
| Ed. Code 35351 | Assignment of students to particular schools |
| Ed. Code 46600-46611 | Interdistrict attendance agreements |
| Ed. Code 48200 | Compulsory attendance |
| Ed. Code 48204 | Residency requirements for school attendance |
| Ed. Code 48300-48316 | Student attendance alternatives, school district of choice program |
| Ed. Code 48980 | Parent/Guardian notifications |

| Federal References | Description |
|---------------------------|--|
| 20 USC 6311 | State plan |
| 20 USC 6313 | Eligibility of schools and school attendance areas; funding allocation |
| 20 USC 7912 | Transfers from persistently dangerous schools |

| Management Resources References | Description |
|---|---|
| Attorney General Opinion | 85 Ops.Cal.Atty.Gen. 95 (2002) |
| California Department of Education Publication | Every Student Succeeds Act - Update #8, July 14, 2017 |
| California Department of Education Publication | Public School Choice FAQs |
| Crawford v. Huntington Beach Union High School District (2002) | 98 |
| Court Decision | |
| Cal.App.4th 1275 | |
| U.S. Department of Education Publication | Unsafe School Choice Option, May 2004 |
| CSBA District and County Office of Education Legal Services - | |
| Website | |
| https://simbli.eboardsolutions.com/SU/UdykszdmPETuDslshXk6R5akQ== | |
| California Department of Education - | |
| Website | |
| https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ== | |
| CSBA - | |
| Website | |
| https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg== | |
| U.S. Department of Education - | |
| Website | |
| https://simbli.eboardsolutions.com/SU/XcSsJimoslsh3XhJKy4tplus7wplusA== | |
| Cross References | Description |
| Uniform Complaint Procedures - | |
| 1312.3 | |
| https://simbli.eboardsolutions.com/SU/bHklgUHHaYmkGwztWWsIsh5kA== | |
| Uniform Complaint Procedures - | |
| 1312.3 | |
| https://simbli.eboardsolutions.com/SU/xpzgbMCJXon7uCU56P7ITg== | |
| Transportation - | |
| 3540 | |
| https://simbli.eboardsolutions.com/SU/scik9pA7sIsha7EO6MBDUJS8w== | |
| Admission - | |
| 5111 | |
| https://simbli.eboardsolutions.com/SU/LdvaFjc0cbdWfgPhvjplus2w== | |
| Admission - | |

5111

<https://simbli.eboardsolutions.com/SU/u4s1e4plusTvplusrFcEOMVkslsh5ZA==>

District Residency -

5111.1

<https://simbli.eboardsolutions.com/SU/plusz6ZaX7QhnEPOwegplusYDylw==>

District Residency -

5111.1

<https://simbli.eboardsolutions.com/SU/T7HPewAXrNzc7gr5MUgihg==>

School Attendance Boundaries -

5116

<https://simbli.eboardsolutions.com/SU/zTfTe2DiQplusmSAZV9xdhkSw==>

Involuntary Student Transfers -

5116.2

<https://simbli.eboardsolutions.com/SU/nxL2kEch6aX9TfuJOkPSkw==>

Interdistrict Attendance -

5117

<https://simbli.eboardsolutions.com/SU/oaOEV7uZd4AEIvKXIRH1tg==>

Interdistrict Attendance -

5117

<https://simbli.eboardsolutions.com/SU/pZQLB9VpyRecsulswkBWXA==>

Bullying -

5131.2

<https://simbli.eboardsolutions.com/SU/F3rJiBawCs1rYV3uu2slshYbg==>

Bullying -

5131.2

<https://simbli.eboardsolutions.com/SU/P0SaZB8b2XpiRZWcqXRopw==>

Weapons And Dangerous Instruments -

5131.7

<https://simbli.eboardsolutions.com/SU/6GMdAd9Pqkiotsy5C3P9plusQ==>

Weapons And Dangerous Instruments -

5131.7

<https://simbli.eboardsolutions.com/SU/T1lg2aFxOsishSlnDy7Wne3KQ==>

Parent/Guardian Notifications -

5145.6-E PDF(1)

<https://simbli.eboardsolutions.com/SU/MAtAi4W2zQPC0a8ddQplusgsIshA==>

Identification And Education Under Section 504 -

6164.6

<https://simbli.eboardsolutions.com/SU/azageV8fvchGVKfm4dy3GA==>

Identification And Education Under Section 504 -

6164.6

<https://simbli.eboardsolutions.com/SU/sH1iPYdXUsIsh3HWQAbFp93lg==>

Board Policies -

9310

<https://simbli.eboardsolutions.com/SU/KUkf5plusArFxGRsIshcrCJhpaYQ==>

**SAN JUAN UNIFIED SCHOOL DISTRICT
TENTATIVE BOARD AGENDA ITEMS
2022-2023**

JANUARY 24

| | |
|--|-----------------|
| Workshop: Board Governance – D | Allen |
| Recognition: 2023 Classified Employees of the Year – A | Oropallo |
| Recognition: National School Counseling Week (Feb. 6-10) – A | Schnepp |
| Construction Update – R | Camarda |
| 2022-2023 Legislative Update – R | Thigpen |
| Public Hearing: Barrett MS Conveyance of Easement to Sac County – A [Discussed 12/13/22] | Camarda |
| Intent to Convey Easement at Sunrise Tech Center to CHWD – A | Camarda |
| *School Accountability Report Cards (SARCs) – A | Tornatore |
| *LCAP Federal Addendum Annual Revision – A | Calvin |
| *Continued Funding Application CSPP & CCTR – A | Townsend-Snider |
| *Early Head Start/Head Start Year 1 Budget Mod/Carryover Funds – A | Townsend-Snider |

FEBRUARY 14

| | |
|---|-----------|
| Equity Update – R | Calvin |
| Mid-Year LCAP Update 2022-2023 – R | Tornatore |
| Choices Charter School Mid-Year LCAP Update 2022-2023 – R | Ginter |
| Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – D | Oropallo |
| Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated ECE) – D | Oropallo |
| Recommendation for Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – D | Oropallo |
| Notice of Intent to Reduce Classified Positions – D | Oropallo |
| Public Hearing: Sunrise Tech Center Conveyance of Easement to CHWD – A [Discussed 01/24/23] | Camarda |

FEBRUARY 28

| | |
|--|-----------------|
| Recognition: Arts Education Month (March) – A | Townsend-Snider |
| Recognition: National School Social Work Week (Mar. 5-11) – A | Calvin |
| K-8 Schools Update – R | Townsend-Snider |
| Expanded Learning Opportunities Update (Secondary) – R | Schnepp |
| Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated TK-12) – A [Discussed 02/14/23] | Oropallo |
| Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated ECE) – A [Discussed 02/14/23] | Oropallo |
| Resolutions: Reductions in PKS & Criteria for Tie Break (Certificated Adult Ed) – A [Discussed 02/14/23] | Oropallo |
| Resolution: Notice of Intent to Reduce Classified Positions – A [Discussed 02/14/23] | Oropallo |

MARCH 14

| | |
|---|------------|
| Second Interim Budget Report – R | Stahlheber |
| Enrollment/Attendance – R | Stahlheber |
| 2023 CSBA Delegate Assembly Election – A | Board |
| *Consolidated Application, Winter Report 2023 (Part II) – A | Calvin |

MARCH 28

| | |
|--|-----------------|
| Expanded Learning Opportunities Update (Elementary) – R | Townsend-Snider |
| Early Childhood Education Update – R | Townsend-Snider |
| *Head Start and Early Head Start Grant Application 2022-2023 – A | Townsend-Snider |
| *Audit Report for Measures J, N, P and S – A | Stahlheber |

APRIL 11

| | |
|---|-----------------|
| Recognition: Week of the Young Child (Apr. 15-21) – A | Townsend-Snider |
| Recognition: School Bus Driver's Appreciation Day (Apr. 25) – A | Oropallo |
| Instructional Materials Adoptions – D | Schnepp |
| New High School Courses – D | Schnepp |

Williams Complaint Report – R
Proposed Board Meeting Dates for 2023-2024 – A

Simlick
Board

APRIL 25

Recognition: National Nurses Week and National School Nurse Day (May 6-12 & May 10) – A
Technology Update – R
*Instructional Materials Adoptions – A [Discussed 04/11/23]
*New High School Courses – A [Discussed 04/11/23]

Calvin
Skibitzki
Schnepp
Schnepp

MAY 9

Recognition: California Day of the Teacher (May 10) – A
Recognition: National Speech Pathologist Day (May 18) – A
Recognition: Classified School Employee Week (May 21-27) – A
Hearing Officer's Recommendation-2023 RIF (if applicable) – A
*Approval of CTE 2023 Advisory Committee Roster – A
*Head Start/Early Head Start COLA Funding Allocation 2023-2024 – A
*Resolution: CSPP Continued Funding Application Designated Personnel 2023-2024 – A

Oropallo
Calvin
Oropallo
Simlick
Schnepp
Townsend-Snider
Townsend-Snider

MAY 23

Recognition: National Science Bowl (if applicable) – A
Recognition: Science Olympiad (if applicable) – A
Recognition: Academic Decathlon (if applicable) – A
Innovative Schools Update – R
*Head Start/Early Head Start Contract Resolution FY 2023-2024 – A

Schnepp
Schnepp
Schnepp
Townsend-Snider
Townsend-Snider

JUNE 13

Public Hearing: LCAP – D
Public Hearing: LCAP/Choices Charter School – D
Universal Prekindergarten Planning and Implementation Update – R
Early Literacy Support Block Grant Annual Report – R
Public Hearing: Adoption of the 2023-2024 Budget – D
Temporary Interfund Borrowing of Cash – A
*CIF Superintendent Designation of Representatives 2023-2024 – A
*ECE Program Self-Evaluation for CDE – A

Tornatore
Ginter
Townsend-Snider
Townsend-Snider
Stahlheber
Stahlheber
Schnepp
Townsend-Snider

JUNE 27

California School Dashboard Local Indicators – R
LCAP – A [Public Hearing 06/13/23]
Choices Charter School California School Dashboard Local Indicators – R
LCAP Choices Charter School – A [Public Hearing 06/13/23]
Adoption of the 2023-2024 Budget – A [Public Hearing 06/13/23]
*2022-2023 Actuarial Report (OPEB) – A
*Charter School 2021-2022 Audit Reports (Aspire, Atkinson, CMP, GIS, GV, OFY) – A
*CARES Act Budget Modification (ECE) – A
*2023-2024 School Plan for Student Achievement (SPSAs) – A

Tornatore
Tornatore
Ginter
Ginter
Stahlheber
Oropallo
Stahlheber
Townsend-Snider
Calvin

D=discussion; A=action; *=consent; R=report; PC=public comment