



San Juan Unified School District

Board of Education

3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes
April 5, 2022**

Regular Meeting

Board of Education

4:00 p.m.

Open Session/Call to Order (A)

The April 5 regular meeting was called to order by the president, Dr. Michael McKibbin. The board meeting was held in person and also livestreamed on the district's YouTube channel.

Roll Call

Present:

Michael McKibbin, Ed.D., president

Zima Creason, vice president

Pam Costa, clerk

Saul Hernandez, member

Paula Villescaz, member (*arrived at 4:14 p.m.*)

Workshop: Governance Transition to Seven Board Members (A-1)

Superintendent Kern introduced Chief of Staff Trent Allen who moderated a dialogue regarding the upcoming governance transition from five to seven board members. Mr. Allen explained that the workshop will be split into two broad topical areas for discussion: representing an area and serving the entire district, and logistics and mechanics.

The first area of discussion (representing an area and serving the entire district) was broken down into two sub-topics: visiting schools/events and representation and voice. Items discussed were:

- Visiting schools and events, including expectations for invitations and RSVPs

Board members expressed support for continuing the current practice of all board members being invited to all events throughout the district and sending RSVPs to the board administrative assistant.

- Student board reports, including building connections with students in each area and formal/informal voice

Mr. Allen explained that by-trustee area elections would allow board members to act as liaisons by meeting with students on a more frequent, informal basis. Superintendent Kern shared information about how the Superintendent's Student Advisory Council has provided him with the opportunity to build relationships with students and to hear student voice. Ms. Creason said she likes the idea of meeting with student representatives, in addition to the high school student council reports during regular board meetings, but she does not want to exclude relationships with students who are outside her trustee area, and she inquired about providing notice to other board members if she meets with students outside of her area. Ms. Costa said informing the other board members is a respectful practice. Mr. Hernandez said he would like to be informed about the outcome of a meeting in his area in the event he has future involvement. Dr. McKibbin supports renewing connections with students in district groups, not just school groups.

- Board-appointed committees – selection of committee members, student representation and reporting activities to the board
Mr. Allen stated that with the addition of two board members, the size of board-appointed committees will also grow, and

he proposed the concept of board members selecting committee members from their own trustee area versus throughout the entire district. Superintendent Kern spoke about equal representation throughout the district. Ms. Villescaz said she agrees that equal representation is important and should be a priority, but recruitment is a challenge due to the large time commitment that committees require. Ms. Creason said she likes the idea of having representatives from each trustee area, noting that there is talent throughout the district and it should not be limited by area. Mr. Hernandez supports board members selecting committee members from both in and out of their own trustee area, and he spoke about the importance of committee members being able to work effectively, noting that configuration of the Local Control and Accountability Plan Parent Advisory Committee (LCAP PAC) may need to be reexamined. Ms. Costa spoke about the structure of the LCAP PAC and said she agrees with Mr. Hernandez that if the committee was board-appointed, then it may allow for better representation across the district. Dr. McKibbin expressed support for being able to choose the best possible applicants regardless of where they reside, and he encouraged making sure that committee members understand the time commitment and the responsibilities of the committee. Board members also made comments and suggestions related to communicating the role of the committee, recruitment, onboarding and periodic contact with appointees.

Mr. Allen then led the board in a discussion on whether students should have a formal or informal role on committees. Board members agreed that if each board member were to each appoint one student to a committee then the size of the committee would become too large and achieving quorum may become a challenge. The board then discussed having one student representative on each committee, either appointed by the board-liaison or through an application process, in order to allow students to have an equal voice and vote. Superintendent Kern noted that student feedback and input is much more robust now than in the past.

Mr. Allen asked board members to consider how they would like committees to report to the board. Ms. Villescaz expressed support for consistent written reports, but she is cognizant of not adding more work to the committee. Ms. Creason requested more time to reflect on this topic. Dr. McKibbin supports more committee reports. Ms. Villescaz suggested having a yearly schedule for committee reports.

- Board discussion and reports – expectations and norms to provide equal voice and structures to support board members' reports
- Board members discussed items related to time limits for board reports, asking technical questions in advance unless it is an item that needs to be discussed publicly, and indicating a desire to speak by turning on the microphone rather than each board member being called on individually.

The second area of discussion (logistics and mechanics) was broken down into four sub-topics: participation in graduations, meeting adjustments, requesting agenda items and meeting materials.

- Participation in graduations – build connections with students in each area and formal/informal voice
- Superintendent Kern proposed that board members certify the graduating class rather than giving speeches and that two board members attend each graduation – one in their trustee area and one outside their trustee area. Ms. Villescaz supports certifying the class, rather than making a speech, and she supports attending graduations outside her area. Ms. Costa said she agrees with the proposed changes, noting that student speeches are the most powerful. Ms. Creason noted that her trustee area has two high schools, and she likes the framework but supports flexibility as unexpected issues arise. Mr. Hernandez said he likes giving a speech but supports board members certifying the graduating class, and he supports the idea of attending one graduation in his area and one graduation out of his area. Dr. McKibbin said he enjoys giving a speech at graduation.
- Meeting adjustments – time for meetings/adjusting start time and impact on closed session

The board discussed adjusting the meeting start time to 6:00 p.m. to allow for more discussion time with the addition of two board members. Ms. Villescaz was not supportive of adjusting the meeting start time due to work commitments, and she noted that regular board meetings typically do not run too late. Mr. Hernandez would like to keep the start time the same for now and take a wait and see approach about the length of the meetings with the addition of two board members. Ms. Creason said she believes public participation is better with a 6:30 p.m. start time, and she noted that shorter agendas might be a way to cut time, if needed, which would also allow for discussing agenda items on a deeper level. Mr. Hernandez appreciates staff giving presentations that cover important information for the community. Ms. Villescaz said she appreciates the lived experiences that are included in presentations. Ms. Costa said she likes the real-life stories and she supports shorter agendas in order to take a deeper dive into topics. Dr. McKibbin reiterated that he enjoys the real-life stories and workshops, which provide a valuable opportunity for the board to talk to each other about development.

- Requesting agenda items – individual member request vs board request for agenda items and staff added agenda items

Superintendent Kern explained how some districts require a majority vote of the board to get an item on the future agenda. Ms. Creason said she likes the idea of a majority vote, which offers a transparent process to allow different interests to come to the table and it prevents undo pressure on the board president and superintendent to decide.

- Meeting materials – an opportunity to ponder how we can make board packets even more efficient and useful and a variety of services with unique feature sets

Mr. Allen explained that staff is in the process of vetting multiple online platforms to allow for board meeting materials to be provided to board members electronically, as well as providing other helpful features for staff and the public such as searching and indexing. Mr. Hernandez talked about the impact of the amount of paper, noting that he prefers receiving supporting documents in a digital format only. Ms. Villescaz supports starting the transition to electronic, while still making it optional to request a paper copy. Ms. Costa said she would like an electronic packet to have the ability for note taking and highlighting. Ms. Creason shared that she supports the transition, would also like the ability for note taking and highlighting, inquired about the technology expectation, and would still like to offer the option to request a printed copy. Dr. McKibbin agreed that it is not necessary to print large supporting documents.

Ms. Villescaz expressed support for continuing the norm of governing as a full district related to budget items, which Superintendent Kern said could be addressed as a core statement in the budget book and/or Governance Handbook.

Announcement of Closed Session Topics/Closed Session Visitor Comments (B)

There were no closed session visitor comments.

Closed Session (C)

The workshop was recessed at 5:48 p.m., with the board convening in closed session at 5:50 p.m. to discuss with negotiator Daniel Thigpen, Senior Director, Labor Relations, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

Reconvene Open Session/Pledge of Allegiance (D)

At 6:30 p.m., the meeting was called back to order by the president Dr. Michael McKibbin. Four members of the Del Campo High School Air Force Jr. ROTC led the group in the Pledge of Allegiance.

Minutes Approved (E)

It was moved by Ms. Villescaz, seconded by Ms. Creason, that the minutes of the March 22 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [McKibbin, Creason, Costa, Hernandez, Villescaz].

High School Student Council Reports (F-1)

High School Student Council representatives Christian Cabral and Adella Todd from Del Campo High School and Courtney Endres and Jordan Saltonstall from Mesa Verde High School updated the board on the goals, activities and achievements at their respective schools.

Board-appointed/District Committees (F-3)

Myel Jenkins, chair of the Curriculum and Standards Committee, provided an update on the work of the committee, noting that the committee unanimously decided to move both the instructional materials adoptions and the new high school courses board items to the board for consideration.

Closed Session/Expulsion Actions (F-6)

There were no closed session actions to report.

Visitor Comments (G)

Deborah Woolley provided information and spoke about the COVID vaccine.

Consent Calendar Approved (H-1/H-7)

It was moved by Ms. Villescaz, seconded by Mr. Hernandez, that the consent calendar items H-1 through H-7 be approved. MOTION CARRIED UNANIMOUSLY [McKibbin, Creason, Costa, Hernandez, Villescaz].

Personnel (H-1)

Appointments, separations and job description/salary range change – approved as submitted.

Purchasing Report (H-2)

Purchase orders and service agreements, change orders, construction and public works bids and piggyback contracts – approved as submitted.

Business/Financial Report (H-3)

Notices of completion – approved as submitted.

Gifts (H-4)

Acceptance of gifts to Mesa Verde High School.

Disposal of Surplus Property (H-5)

Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

Grant: After School Education and Safety Program Renewal (H-6)

Approval to implement the following grant, if funded: After School Education and Safety (ASES) Program Renewal 2022-2025.

Resolution No. 4013: Lease Amendment No. 1 Starr King K-8 School Transitional Kindergarten/Kindergarten New Construction Projects (H-7)

Adoption of Resolution No. 4013 approving the first amendment to the lease agreement for the Starr King K-8 School transitional kindergarten/kindergarten new construction project no. 147-9512-P1 between San Juan Unified School District and Otto Construction.

Instructional Materials Adoptions (J-1)

Assistant Superintendent of Secondary Education and Programs Kristan Schnepf presented the topic and then introduced Director of Professional Learning and Curriculum Innovation Nicole Kukral who shared the current list of curriculum pilots and explained the small adoption process. Science and Health Program Specialist Paula Baucom explained the details of the adoption selection process, including the select criteria and stages of the process. Ms. Baucom noted that the adoption process for Physics of the Universe has been postponed until spring 2023 since pilot teachers were unable to support either program after completing the pilot process. Instructional Technology and World Languages Program Specialist Nicole Naditz reviewed the materials cost for the science, health and Spanish adoptions, including expenses for technology and professional learning.

Public Comment:

Jennifer Morgan spoke regarding the biology adoption and encouraged revisiting the purpose of board-advisory committees.

Board members made comments and posed questions related to the biology adoption, the work of the Curriculum and Standards Committee and the postponement of the Physics of the Universe adoption, which staff addressed. Action was scheduled for April 19.

New High School Courses (J-2)

Ms. Schnepf presented the topic and then introduced Ms. Kukral who reviewed the list of new proposed high school courses for 2022-2023, which includes three courses: Environmental Science (3rd year science course), Mural Design (Encina) and College and Career Readiness (Del Campo High School). There being no questions from the board, action was scheduled for April 19.

2022-2023 Board Meeting Dates (J-3)

It was moved by Ms. Villescaz, seconded by Ms. Creason, to approve the board meeting dates for the 2022-2023 school year as presented. MOTION CARRIED UNANIMOUSLY [McKibbin, Creason, Costa, Hernandez, Villescaz].

Board Reports (K)

Ms. Villescaz congratulated the Mira Loma High School speech and debate team and the Bella Vista High School moot court team for their successes, and the three classified employees of the year who moved on to the county level competition. Ms. Villescaz also reported that she attended the San Juan teacher of the year nominee reception, that she was a co-presenter at the National School Boards Association conference and she acknowledged the victims of the violence that took place in the Sacramento area in the past few days.

Ms. Creason shared that she participated in a poster project at La Vista Center, she attended the You Light the Way awards ceremony and she acknowledged Cesar Chavez Day and his legacy. Ms. Creason also reported that she will be visiting the

baby goats at Casa Roble Fundamental High School, that the next Special Education Community Advisory Committee meeting will take place in person on April 20, and she echoed the comments made by Ms. Villescaz about the recent violence in Sacramento and asked that the meeting be adjourned on behalf of the lives lost this past weekend.

Dr. McKibbin reported that he attended the Family and Community Engagement virtual conference and the San Juan teacher of the year nominee reception, and he visited Oakview Community Elementary School.

Future Agenda (L)

There were no items added to the future agenda.

Visitor Comments (M)

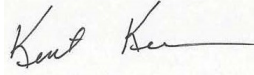
There were no general visitor comments.

Adjournment (N)

At 7:28 p.m., there being no further business, the regular meeting was adjourned.



Michael McKibbin, Ed.D., President



Kent Kern, Executive Secretary

Approved: 04/19/2022

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