



San Juan Unified School District

Board of Education

3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes
January 14, 2020**

Regular Meeting

Board of Education

5:00 p.m.

Call to Order (A)

The January 14 regular meeting was called to order by the president, Paula Villescaz.

Roll Call

Present:

Paula Villescaz, president

Michael McKibbin, Ed.D., vice president

Zima Creason, clerk

Pam Costa, member

Saul Hernandez, member

Recess: Closed Session (B)

The meeting was immediately recessed, with the board convening in closed session to consider student expulsions in two cases and a student readmission in one case (Education Code section 48918[f]); to discuss one personnel matter: superintendent's mid-year evaluation (Government Code section 54957); to conference with legal counsel: one Uniform Complaint Procedure appeal pursuant to board policy 1312.3 (Education Code section 35146); and to discuss with negotiator Jim Shoemake, assistant superintendent, Schools and Labor Relations, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units, and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

Reconvene Open Session/Pledge of Allegiance (C)

At 6:30 p.m., four members of the Del Campo High School Air Force Junior ROTC led the group in the Pledge of Allegiance.

Minutes Approved (D)

It was moved by Ms. Creason, seconded by Dr. McKibbin, that the minutes of the December 10 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

High School Student Council Reports (E-1)

High school student council representatives Kyle Lucena from La Entrada High School, Jordyn Davies from El Sereno High School and Isaiah Showen from Meraki High School updated the board on the goals, activities and achievements at their respective schools.

Closed Session/Expulsion Actions (E-6)

Ms. Creason reported that the board voted unanimously to accept a hearing panel's recommendation of one expulsion in case number M-05 and one suspended expulsion in case number S-15 and to also accept as written one denied readmission in case number RA-07.

Visitor Comments (F)

Julie Miller, principal at California Montessori Project American River campus, shared information about projects and events at the school.

Consent Calendar Approved (G-1/G-13)

It was moved by Ms. Costa, seconded by Ms. Creason, that the consent calendar items G-1 through G-13 be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Personnel (G-1)

Appointments, leaves of absence, separations and job description/salary range change — approved as submitted.

Purchasing Report (G-2)

Purchase orders and service agreements, change orders, construction and public works bids, piggyback contracts and zero dollar contract — approved as submitted.

Business/Financial Report (G-3)

Notices of completion and warrants and payroll — approved as submitted.

Gifts (G-4)

Acceptance of gifts to the Department of Teaching and Learning, Encina Preparatory High School, Gold River Discovery Center, Laurel Ruff Transition School, Nutrition Services, San Juan High School and White House Counseling Center.

Disposal of Surplus Property (G-5)

Approval to dispose of surplus property pursuant to board policy (BP) 3270 and Education Code sections 17545 and 17546.

Participation in Federal Surplus Property Program (G-6)

Adoption of Resolution No. 2969 allowing participation in the Federal Surplus Property Program, which authorizes district representatives to acquire surplus property through the auspices of the California State Agency for Surplus Property.

CEQA Notice of Exemption (G-7)

Approval of the CEQA Notice of Exemption for the Barrett Middle School Modernization Project.

Grant: Project Cal-Well 2019-2022 (G-8)

Approval to implement the following funded grant: Project Cal-Well, 2019-2022.

Grant: After School Education and Safety Program Universal Grant (G-9)

Approval to implement, if funded, the following grant: After School Education and Safety Program Universal Grant, 2020-2021.

Grant: CTE Facilities Program Grant, Del Campo High School, Emergency Response Program (G-10)

Approval to implement, if funded, the following grant: Career Technical Education Facilities Program Grant, Del Campo High School, Emergency Response Program, 2019-2022.

Grant: CTE Facilities Program Grant, Del Campo High School, Production and Managerial Arts Program (G-11)

Approval to implement, if funded, the following grant: Career Technical Education Facilities Program Grant, Del Campo High School, Production and Managerial Arts Program, 2019-2022.

Grant: CTE Incentive Grant (G-12)

Approval to implement, if funded, the following grant: Career Technical Education Incentive Grant, 2019-2020.

Grant: National School Lunch Equipment Assistance Grant (G-13)

Approval to implement, if funded, the following grant: National School Lunch Equipment Assistance Grant, 2019-2020.

Continuous Improvement Series: Equity Update (I-1)

Assistant Superintendent of Educational Services Debra Calvin, Ed.D., introduced Director of Equity and Student Achievement Diana Marshall who provided an update on the work of the Equity Department. Ms. Marshall explained that the department's current initiatives to improve school climate and culture include: expanding practices across the system, expanding social justice, forming equity liaisons and providing site-level support. Ms. Marshall stated that seven schools have taken part in customized, multi-day professional development opportunities related to socially relevant strategies, and five schools have sought assistance from the Equity Department with their school site initiatives. Principal Aaron Wurtzer and teacher Amy Day shared information related to developing school climate and culture at Will Rogers Middle School,

explaining that an advisory period was added to all student schedules, allowing time to focus on social and emotional learning. Ms. Day outlined the steps in the initial implementation process of the advisory period, which has now evolved into an advisory club model that encompasses a student-influenced approach. Mr. Wurtzer spoke about the results of the staff and student climate survey, which resulted in four focus areas to help direct next steps at the school. Board members asked questions and made comments related to the Will Rogers advisory clubs (McKibbin); professional development for staff (Creason); identifying areas of success to build on and areas of improvement for continuous growth (Costa); and the refinement of the Will Rogers advisory clubs and the engagement of all practitioners in the process (Villescaz).

Strategic Framework (I-2)

Senior Director of Professional Learning and Innovation Kristan Schnepf introduced Director of Continuous Improvement and LCAP Adam Ebrahim who presented an extensive update on the strategic framework development process which began in September 2019. Mr. Ebrahim outlined the components of the strategic framework: mission statement, shared values, equity lens and focus areas. Mr. Ebrahim explained that a task force was formed, and it was charged with generating questions for inquiry for the broader stakeholder engagement process, which included community forums and targeted outreach with cultural brokers. SJTA President Bill Simmons, community partner David Augusto and student Daisy Trotti shared their experiences as participants on the task force. Mr. Ebrahim solicited input from board members regarding the proposed mission statement, which uses a passive voice, and a revised mission statement, which uses an active voice. Board members made comments and expressed support for the revised mission statement.

Mr. Ebrahim went on to explain that the strategic framework and LCAP will work dynamically together. Mr. Ebrahim posed guiding questions to the board for input and discussion. Ms. Costa stated that she found the Cultural Brokers Network report and the stakeholder comments from the forums very valuable, and that the strategic framework document reflects exemplary examples of both stakeholder voice and stakeholder engagement. Ms. Costa inquired how community members can give feedback now that the winter community forums have been canceled. Mr. Ebrahim explained there has now been a shift to a more targeted and collaborative approach, which includes focus area teams and Local Control and Accountability Plan Parent Advisory Committee (LCAP PAC) study groups, but stakeholders are still invited to give feedback at an LCAP PAC meeting or on the district website. Mr. Hernandez asked Ms. Trotti for her recommendations on how to get more students to participate in the process. Ms. Trotti stated that only four high schools were represented and that asking principals for student recommendations might be one option. Dr. McKibbin agreed that the Cultural Brokers Network report was valuable, and he appreciated the efforts to seek input from such a diverse group of stakeholders. Ms. Villescaz stated she supports involving more students in the process and that she hopes the targeted approach does not become a narrower approach. Superintendent Kern shared that stakeholder voice is much more prevalent than it was in past years, and he looks forward to the continued growth with community partners.

Williams Report (I-3)

General Counsel Linda Simlick explained that the district must report on the status of Williams-type complaints filed with the district per Education Code section 35186(d), which requires each school district to publicly report, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints. Ms. Simlick stated that, during the time period from October through December 2019, there were no Williams-type complaints filed.

Reduction of Classified Positions (I-4)

Superintendent Kern explained that a resolution is necessary to address the statutory process for reducing or eliminating certain classified positions, effective March 16, 2020, due to lack of work and/or lack of funds.

It was moved by Dr. McKibbin, seconded by Mr. Hernandez, to adopt Resolution No. 2968, reducing or eliminating certain classified positions, effective March 16, 2020, due to lack of work and/or lack of funds. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Tentative Agreements: SJTA, SJPEC, SJSA, Teamsters (I-5 a,b,c,d)

Assistant Superintendent of Schools and Labor Relations Jim Shoemake explained that tentative agreements have been reached between SJUSD and the following bargaining groups: San Juan Teachers Association (SJTA); San Juan Professional Educators Coalition (SJPEC); San Juan Supervisors Association (SJSA); and Teamsters Local No. 150. Public comment/action was scheduled for January 28.

One-time, Off-schedule Payment: SJAA, Cabinet, Confidential Group, Unrepresented (I-6 a,b)

Assistant Superintendent of Schools and Labor Relations Jim Shoemake explained that a one-time, off-schedule payment is being proposed for the San Juan Administrators Association (SJAA), Cabinet, Confidential Group and Unrepresented Specialists. Public comment/action was scheduled for January 28.

Board Reports (J)

Ms. Creason reported that the link to Encina's fundraising campaign for the senior class trip to Santa Cruz is now active and that she recently visited Thomas Kelly Elementary School, where she made a personal pledge to donate books in a variety of languages to the school library.

Mr. Hernandez stated that he attended the Giving Tree event at Thomas Kelly Elementary School, where he was overwhelmed by the generosity of the community as entire families received gifts and food for the holidays.

Ms. Costa commended Maintenance and Operations and Cabinet for their annual holiday events, and she noted that she, Dr. McKibbin and Mr. Hernandez attended the Kids Helping Kids 8th annual signature gala, where it was enjoyable to watch how sophisticated the students were in working with the public as they raised \$85,000.

Dr. McKibbin reported that he participated in Orangevale Rotary's annual distribution of dictionaries to third-graders, and he attended the Orangevale Community Council, where all Orangevale schools were proudly represented.

Ms. Villescaz shared that she and Ms. Costa attended Mira Loma's annual IB Alumni Celebration honoring the Class of 2019 graduates and that she is participating in the Fair Oaks Rotary Club mentoring program at Meraki High School.

Future Agenda (K)

There were no items added to the future agenda.

Closed Session (B) (continued)

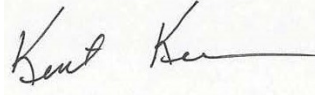
Ms. Villescaz announced that the board would return to closed session to continue item B-3, conference with legal counsel regarding one Uniform Complaint Procedure appeal pursuant to board policy 1312.3 (Education Code section 35146).

Adjournment (M)

At 8:50 p.m., there being no further announcements or business, the regular meeting was adjourned.



Paula Villescaz, President



Kent Kern, Executive Secretary

Approved: 01/28/2020

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