



ADAM A. HOUSE  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, California 95655 • Phone (916) 859-4300 • Fax (916) 859-3700

Grant Goold  
Board President  
Division 2

Ted Wood  
Board Vice President  
Division 4

Jennifer Sheetz  
Board Secretary  
Division 5

Cinthia Saylors  
Board Member  
Division 1

Robert Webber  
Board Member  
Division 3

D'Elman Clark  
Board Member  
Division 6

Brian Rice  
Board Member  
Division 7

Gay Jones  
Board Member  
Division 8

John Costa  
Board Member  
Division 9

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, September 26, 2024 – 6:00 PM

Sacramento Metropolitan Fire District

10545 Armstrong Avenue  
Board Room – Second Floor  
Mather, California

&

Remotely Via Zoom  
Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To view the meeting via the Zoom Application, please click on the link above.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg  
Board Clerk  
(916) 859-4305  
[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



## Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 26, 2024

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

### METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video streamed at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays at 2:00 p.m. on Sunday, September 29, 2024 and again at 6:00 p.m. on Monday, September 30, 2024, on Metro Cable Channel 14. Once posted, the recording of this meeting can be viewed on-demand at [youtube.com/metrocable14](https://youtube.com/metrocable14).

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to three (3) minutes (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

### CONSENT ITEMS:

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

### CONSENT ITEMS

Page No.

- |   |    |
|---|----|
| 1. Action Summary Minutes   | 6  |
| <b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board Meeting of August 22, 2024.                           |    |
| 2. Purchase Approval – Motorola Portable Radios   | 11 |
| <b>Recommendation:</b> Allow the District to procure the APX 6000 Series Portable Radios from Motorola using H-GAC contract #RA05-21. |    |



## Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 26, 2024

- |   |  |           |
|---|--|-----------|
| 3.  | <b>Adopt Resolution – Surplus Equipment</b>                            | <b>12</b> |
| <b>Recommendation:</b> Adopt Resolution approving the disposal of the District's Communications Division surplus equipment.                           |  |           |
| 4.  | <b>Temporary Construction Easement – 7995 Elwyn Ave. (Station 116)</b> | <b>16</b> |
| <b>Recommendation:</b> Authorize the Fire Chief or his designee to execute the attached Temporary Construction Easement with Lennar Homes of Ca, LLC. |  |           |

### ACTION ITEMS:

- |  |  |           |
|--|--|-----------|
| 1.   | <b>Adopt Resolutions – FY 2023 Staffing for Adequate Fire and Emergency Response Grant Award</b> | <b>20</b> |
| <i>(Administrative Analyst Erin Castleberry)</i>   |  |           |
| <b>Recommendation:</b> Adopt the Resolution accepting the FY23 SAFER Grant and authorize the Fire Chief or his designee to execute all required documents for the administration of the grant award. Staff further recommends that the Board adopt a budget amendment Resolution to add the funding into the District's FY 2024/25 Final Budget.   |  |           |
| 2.   | <b>Adopt Resolutions – FY 2023 Fire Prevention and Safety Grant Award</b>                        | <b>23</b> |
| <i>(Administrative Analyst Erin Castleberry)</i>   |  |           |
| <b>Recommendation:</b> Adopt the Resolution accepting the FY23 FP&S Grant, authorizing the Fire Chief or his designee to execute all required documents for the administration of the grant award, and amending the FY 2024/25 Position Authorization Document to reflect the added position. Staff further recommends that the Board adopt budget amendment Resolutions to add the funding into the District's FY 2024/25 Final Budget. |  |           |

### REPORTS:

1. **PRESIDENT'S REPORT — (President Goold)**

2. **FIRE CHIEF'S REPORT — (Deputy Chief Mitchell)**

**OPERATIONS REPORT – (Assistant Chief Keeley)**

**ADMINISTRATIVE REPORT – (Out-of-Class Deputy Chief Johnson) – No Report**

**SUPPORT SERVICES REPORT – (Deputy Chief Bailey)**

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT – Captain Sean Scollard, Local 522 Vice President**



## Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 26, 2024

### 4. COMMITTEE AND DELEGATE REPORTS

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

- A. **Executive Committee** – (*President Goold*)  
Next Meeting: TBD
- B. **Communications Center JPA** – (*Deputy Chief Bailey*)  
Next Meeting: September 24, 2024 at 9:00 AM
- C. **Finance and Audit Committee** – (*Director Jones*)  
Next Meeting: October 24, 2024 at 5:30 PM
- D. **Policy Committee** – (*Director Costa*)  
Next Meeting: October 10, 2024 at 5:30 PM

### BOARD MEMBER QUESTIONS AND COMMENTS

#### CLOSED SESSION:

The Board will convene in closed session to meet on the following matters:

- 1. **PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (a) – ONE (1) MATTER OF WORKERS COMPENSATION COMPROMISE AND RELEASE:**
  - 1. Holly Wagner and the Sacramento Metropolitan Fire District  
Claim # 4A21120CFYJ0001; 4A22055RYYL0001; 4A22020UAXH001 –  
Workers Compensation Settlement Authority  
Jessica Valenti of Lenahan, Slater, Pearse & Majernik, LLP
- 2. **Public Employee Performance Evaluation: Fire Chief**  
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

### CLOSED SESSION REPORT OUT

### ADJOURNMENT

#### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – October 10, 2024 at 6:00 PM



## Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING

THURSDAY, SEPTEMBER 26, 2024

Posted on September 23, 2024, by 4:30 p.m.

*Marni Rittburg*  
Marni Rittburg, CMC, CPMG  
Clerk of the Board

\*\* No written report

\* PDF Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



ADAM A. HOUSE  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, August 22, 2024

Held at the following locations:

10545 Armstrong Avenue – Board Room  
Mather, California  
&  
Remotely Via Zoom

### CALL TO ORDER

The meeting was called to order at 6:02 pm by President Goold. Board members present: Clark, Costa, Goold, Jones, Wood and Webber. Board members absent: Rice, Saylors, and Sheetz. Staff present: Chief House and Board Clerk Rittburg.

### PUBLIC COMMENTS

Public comment was received.

### CONSENT ITEMS

Moved by Director Wood seconded by Jones and carried unanimously by members present to adopt the consent calendar as follows:

#### 1. Action Summary Minutes

**Recommendation:** Approve the Action Summary Minutes for the Regular Board Meeting of July 11, 2024.

**Action:** Adopted the Action Summary Minutes.

#### 2. Adopt Resolution – Voluntary Rate Range Program (VRRP) with State of California Department of Health Care Services (DHCS) for Intergovernmental Transfers (IGT) from January 1, 2023 to December 31, 2023.

**Recommendation:** Adopt Resolution reauthorizing the Fire Chief to enter into the necessary agreements with DHCS to participate in the VRRP IGT reimbursement period covering January 1, 2023 through December 31, 2023.

**Action:** Adopted Resolution 2024-105.

#### 3. Parking Lot Lease – 7629 Greenback Lane

**Recommendation:** Authorize the Fire Chief or his designee to negotiate and execute a lease agreement materially similar to the attached.

**Action:** Approved.

## **REPORTS**

### **1. PRESIDENT'S REPORT - (*President Goold*)**

No Report

### **2. FIRE CHIEF'S REPORT — (*Chief House*)**

**Good evening, President Goold, Directors, Colleagues, and Members of the Public.**

Reassignments and Assignments:

- Congratulations to Captain Eric Haus who was selected to fill the EMS Day Captain assignment. Captain Haus will transition to the EMS Day Captain position effective September 1, 2024. Captain Erik Matteoli has been reassigned from the EMS Day Captain position to Suppression, effective September 8, 2024. Thank you to Captain Matteoli for his dedication and commitment while working in EMS.
- Congratulations to Battalion Chief Bryan Barthel, who has been selected to fill the Special Operations Battalion Chief Assignment effective August 25, 2024. Battalion Chief Grant Russell has been reassigned from the Special Operations Battalion Chief Assignment to Suppression, effective September 9, 2024. Thank you to Chief Russell for his dedication and commitment while working in Special Operations.

Due to the undetermined length of vacancies in the DC & AC ranks and for succession and mentorship opportunities:

- Effective August 1, Shift Commander Mike Johnson will temporarily serve in an out-of-class upgrade capacity as the Deputy Chief of Administration, and Deputy Chief Ty Bailey will temporarily serve as the Deputy Chief of Support Services.
- Effective August 21, Shift Commander Joe Fiorica will temporarily serve as the Assistant Chief of the Training Division, and Assistant Chief Chris Greene will temporarily serve as the A-Shift Shift Commander.

Training, Health & Safety Division Reorganization:

Effective August 21, 2024, the Health & Safety Division will officially be established as a separate division, no longer part of the Training Division. Battalion Chief Tony Peck will temporarily serve as the Assistant Chief of the Health & Safety Division in an out-of-class upgrade capacity. BC Peck will announce the new name of the division at the next Board meeting.

## **OPERATIONS REPORT – (*Deputy Chief Mitchell*)**

### **Shift Commander Spotlight**

DC Mitchell brought up AC Kiley Keeley spoke regarding a scene where Engine 21 and Rescue 21 rescued a trapped victim from a duplex fire in the morning of 8/15/24 and played a short video from the scene. AC Keeley then brought up the captains and crew of both E21 & R21 who spoke on the specifics of how they were able to get the person out of the house.

## **ADMINISTRATIVE REPORT – (Out-of-Class Deputy Chief Johnson)**

### **COMMUNITY RELATIONS DIVISION**

- CERT, now managed by PIO/Chief Wilbourn, set a new record for volunteer hours. We're proud to announce that 26 active members contributed 900 volunteer hours in July. Thank you to all those CERT members who took an active role in helping our members and our community.
- Metro firefighters and staff were invited to attend **14** National Night Out events all over Sacramento County on Tuesday, August 6. *National Night Out* is an annual community-building event held on the first Tuesday of August. Its purpose is to promote police-community partnerships, neighborhood camaraderie, and crime prevention, aiming to make neighborhoods safer and more caring places to live. Sponsored by the National Association of Town Watch, the event's origins date back to the early 1980's. Thank you to all the crews and staff that participated.
- Chief Perryman received a grant for MIH and is collaborating with April West to produce a Fentanyl Awareness video for Opioid Awareness Day on September 21, 2024. The video will be distributed to all seven school districts in our area for education and prevention.

### **FINANCE**

- The Division completed its annual training plan this past June. The average annual hours were 56, and everyone surpassed the 20-hour minimum annual goal.
- Emily Brown was selected to join this year's class in the Rancho Cordova Leadership Class, Number 27. The District has traditionally sent one suppression person to this program and will do that again this year. This year, the District opted to include a professional staff member and Emily Brown was selected as the first such representative.

### **HUMAN RESOURCES**

- **Recruitments**
  - Reserve Firefighters – closed July. Apps being reviewed
  - Lateral Firefighter 25-1 Academy – closed 8/2/24. Apps being reviewed
  - Mechanic - closed on 8/16/24. Interviews 9/10/24
  - EMT 25-1 Academy – closed on 8/23/24, written scheduled 9/10 & 9/12
  - Paramedic 25-1 Academy – closed on 8/23/24

### **SUPPORT SERVICES REPORT – (Assistant Chief Law)**

CRRD has had a busy season for weed abatement and inspectors and support staff have done a great job staying on top of inspections and following properties until compliance is achieved. The first round of abatement notices went out on May 1 giving owners 30 days to abate. Inspections were conducted the first week of June, with a 2<sup>nd</sup> round notices sent on June 4. The second notice gives a 7-day period to abate. The 2<sup>nd</sup> round of inspections was completed the 3<sup>rd</sup> week in June. The 3<sup>rd</sup> and final notice to abate provides 7 days to abate. After June 1<sup>st</sup>, any new complaints are provided 15 days to abate on the first notice.

- 1<sup>st</sup> Round Inspections: 596
  - Compliant: 452 (76%)

- 2<sup>nd</sup> Round Inspections: 144
  - Compliant: 114 (79%)
  - 35 parcels were posted with a final notice on the property
- Final Round Inspections: 35
  - Compliant: 24 (69%)
  - 9 parcels were referred to Sacramento County as an imminent hazard for abatement. The County schedules abatement and attaches a lien to the property.

Thus far in 2024 between January 01 and July 31 has had 525 vegetation fires, 89.5 % of which were contained to less than an acre. For the same timeframe in 2023 Metro Fire had 450 vegetation fires, 90% of which were held to less than one acre. Despite the 16.6% increase in fire activity, our weed abatement program is still assisting crews with containing the acreage burned.

Investigator Morton has had 2 custodial arrests since our last Board meeting. The first was a residential structure fire in Battalion 13 on 08/19. An unhoused male was in the home at the time and admitted to burning plastic sheathing off of electrical wires causing the fire, and on 08/20 Alex arrested another unhoused male who started a grass fire on I-80 in B5.

### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT (Captain Sean Scollard, *Local 522 Vice President*)**

BC Joe Aldrich spoke for Captain Scollard and thanked Director Costa and Rancho Cordova City Manager Micah Runner for their visit and ride along at Station and Squad 61. Local 522 has many upcoming events that we will be heavily involved with:

- IAFF Convention in Boston
- September 11<sup>th</sup> Memorial Stair Climb in Sacramento
- September 21<sup>st</sup> Fallen Firefighter Memorial Ceremony in Colorado Spring
- October 12<sup>th</sup> California Firefighters Memorial Ceremony in Sacramento

It's very busy year for out of county responses with multiple deployments to strike teams, 522 wants to thank all the crews and the personnel who stepped up to work to keep our stations staffed.

### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

#### **A. Executive Committee – (*President Goold*)**

President Goold requested an update from the Ad Hoc Subcommittee at a future meeting.

#### **B. Communications Center JPA**

Deputy Chief Mitchell announced that Deputy Chief Bailey will take over from AC Greene as the primary delegate for the Sacramento Regional Fire/EMS Communications Center.

**C. Finance and Audit Committee – (Director Jones)**

Met tonight and received two presentations: 1. FY 2024/25 Final Budget which will come to the full Board in September for adoption 2. Bimonthly Fiscal Report through June 2024. One highlight to note is that we went from a 3.8% forecasted property tax increase to 4.8%.

**D. Policy Committee – (Director Saylors)**

No Report

**BOARD MEMBER QUESTIONS AND COMMENTS**

Director Costa thanked Station 61 and crews for the ride along.

Director Jones congratulated Engine 21 and Rescue 21 for the saves on the fire. It's terrific to hear great outcomes.

Director Wood thanked DC Mitchell for bringing the crews in tonight for the shift commander spotlight.

President Goold stated we are making changes such as with Wellness and it would be great to see a community member or organization that has the wherewithal to provide us a space/building for a wellness center so that our men and women can meet the challenges they face and remain healthy.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2024-08-22-board-meeting>

[https://www.youtube.com/watch?v=dlrvYCCJ\\_8](https://www.youtube.com/watch?v=dlrvYCCJ_8)

**ADJOURNMENT**

The meeting was adjourned at 6:42 p.m.

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Grant Goold, President

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Jennifer Sheetz, Secretary

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Marni Rittburg, CMC, Board Clerk



# Sacramento Metropolitan Fire District

10545 Armstrong Ave. Suite 200 • Mather, California 95655 • Phone (916) 859-4300 • Fax (916) 859-3720

ADAM A. HOUSE  
Fire Chief

**DATE:** September 26, 2024

**TO:** Board of Directors

**SUBJECT:** Purchase Approval - Purchase of Motorola Portable Radios

## TOPIC

Staff requests Board approval for the purchase of APX 6000 Series portable radios from Motorola using Houston-Galveston Area Council (H-GAC) contract RA05-21.

## DISCUSSION

The Sacramento Metropolitan Fire District (District) is a subscriber to Sacramento County's Motorola 800 MHz radio system and utilizes Motorola 800 MHz radios for two-way voice communication between field units and dispatch. To ensure optimum interoperability with Sacramento County's radio system and to meet public safety and mutual-aid demands, utilizing compatible products is a necessity. The District's current portable radios are no longer supported and parts are no longer available for repairs. Since the current radios cannot be repaired, the District would like to purchase 15 radios, some to be assigned to members and some for stock to replace broken equipment.

H-GAC cooperative agreement RA05-21 will be utilized to purchase these radios. H-GAC is a nationwide, government cooperative procurement program where products are contracted after having been subject to a public competitive bidding process. Cooperative purchasing provides participating agencies increased administrative efficiencies and the power of combined purchasing volume that results in overall cost savings.

## FISCAL IMPACT

Funding for the portable radios is included in this fiscal year's budget.

Provider	Product	Cost
Motorola	APX 6000 Series	\$107,185.59

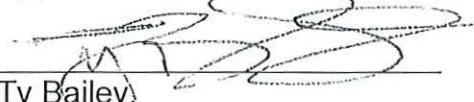
## RECOMMENDATION

Staff recommends that the Board of Director's allow the District to procure the APX 6000 Series Portable Radios from Motorola using H-GAC contract RA05-21.

Submitted by:

  
Mathew Roseberry,  
Director of Information Technology

Approved by:

  
Ty Bailey  
Deputy Chief of Support Services



# Sacramento Metropolitan Fire District

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ADAM A. HOUSE  
Fire Chief

**DATE:** September 26, 2024  
**TO:** Board of Directors  
**SUBJECT:** Surplus Equipment

## TOPIC

Disposal of the District's Communications Division's surplus equipment.

## DISCUSSION

The District's Communications Division is decommissioning equipment from its inventory and will be e-wasted.

## FISCAL IMPACT

There will not be a fiscal impact to the District.

## RECOMMENDATION

Staff recommends the Board of Director's approve the disposal of the District's Communications Division surplus equipment.

Submitted by:

  
Mathew Roseberry,  
Director of Information Technology

Approved by:

  
Ty Baily,  
Deputy Chief of Support Services



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

ADAM A. HOUSE  
Fire Chief

## RESOLUTION NO. 2024-XXX

### A RESOLUTION OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT ADOPTING THE SPECIFIC COMMS EQUIPMENT AS SURPLUS

**WHEREAS**, the Sacramento Metropolitan Fire District ("District") is a political subdivision of the State of California ("State") and is duly organized and existing pursuant to the State constitution and laws; and

**WHEREAS**, the Board of Directors approves the purchase of communications equipment by the adoption of the budget; and

**WHEREAS**, the District has purchased numerous pieces of communications equipment over the past several years; and

**WHEREAS**, as a result, the District is now in possession of a surplus of obsolete communications equipment; and

**WHEREAS**, the District recognizes the need to remove excess communications equipment from the Communications Division's inventory.

**NOW THEREFORE BE IT RESOLVED** that the Board of Directors of the Sacramento Metropolitan Fire District does hereby approve that the following vehicles be declared as surplus:

ASSET #	ACQUISITION		DESCRIPTION	SERIAL NO	PLANNED DISPOSAL	FAIR MKT VALUE	TAG NO.
	DATE	COST					
3453_FA	10/09/2007	\$7,290	MDC	23305	E-WASTE	\$0.00	501422-FA
3748_FA	04/25/2005	\$7,290	MDC	17637	E-WASTE	\$0.00	501156-FA
3957_FA	09/13/2006	\$7,290.15	MDC	22982	E-WASTE	\$0.00	501425-FA
3988_FA	09/13/2006	\$7,290.15	MDC	02-1181	E-WASTE	\$0.00	501298-FA
4003_FA	09/18/2006	\$7,290.15	MDC	02-1199	E-WASTE	\$0.00	501294-FA
4017_FA	04/25/2005	\$7,290.15	MDC	021198	E-WASTE	\$0.00	501487-FA
4326_FA	01/19/2012	\$6,491.62	MDC	35327	E-WASTE	\$0.00	501243-FA
4327_FA	01/19/2012	\$6,491.62	MDC	35328	E-WASTE	\$0.00	501651-FA

**RESOLUTION NO. 2024-XXX**

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ASSET #	ACQUISITION		DESCRIPTION	SERIAL NO	PLANNED DISPOSAL	FAIR MKT VALUE	TAG NO.
	DATE	COST					
4328_FA	01/19/2012	\$6,491.62	MDC	35329	E-WASTE	\$0.00	501213-FA
4329_FA	01/19/2012	\$6,491.62	MDC	35330	E-WASTE	\$0.00	501490-FA
4330_FA	01/19/2012	\$6,491.62	MDC	35331	E-WASTE	\$0.00	501624-FA
4331_FA	01/19/2012	\$6,491.62	MDC	35332	E-WASTE	\$0.00	501413-FA
4332_FA	01/19/2012	\$6,491.63	MDC	35333	E-WASTE	\$0.00	501295-FA
4351_FA	10/04/2013	\$6,440.72	MDC	36804	E-WASTE	\$0.00	501418-FA
4356_FA	10/04/2013	\$6,440.72	MDC	36809	E-WASTE	\$0.00	
4358_FA	10/04/2013	\$6,440.72	MDC	36811	E-WASTE	\$0.00	501421-FA
4567_FA	08/21/2013	\$6,656.72	MDC	37182	E-WASTE	\$0.00	510590-FA
4568_FA	08/21/2013	\$6,656.72	MDC	37183	E-WASTE	\$0.00	501623-FA
4569_FA	08/21/2013	\$6,656.72	MDC	37184	E-WASTE	\$0.00	501622-FA
4570_FA	08/21/2013	\$6,656.72	MDC	37185	E-WASTE	\$0.00	501541-FA
4571_FA	10/25/2013	\$6,656.72	MDC	37453	E-WASTE	\$0.00	501183-FA
4576_FA	07/11/2013	\$6,656.72	MDC	37477	E-WASTE	\$0.00	501206-FA
4577_FA	07/11/2013	\$6,656.72	MDC	37478	E-WASTE	\$0.00	501488-FA
4578_FA	07/11/2013	\$6,656.72	MDC	37479	E-WASTE	\$0.00	501489-FA
4579_FA	07/11/2013	\$6,656.72	MDC	37480	E-WASTE	\$0.00	501522-FA
4580_FA	02/05/2014	\$8,548.88	MDC	38121	E-WASTE	\$0.00	501640-FA
4581_FA	02/05/2014	\$8,548.88	MDC	38122	E-WASTE	\$0.00	501641-FA
4709_FA	06/30/2015	\$6,302.77	MDC	39600	E-WASTE	\$0.00	501262-FA
4710_FA	06/30/2015	\$6,302.77	MDC	39601	E-WASTE	\$0.00	501226-FA
4711_FA	06/30/2015	\$6,302.77	MDC	39602	E-WASTE	\$0.00	501228-FA
4712_FA	06/30/2015	\$6,302.77	MDC	39603	E-WASTE	\$0.00	
4713_FA	06/30/2015	\$6,302.77	MDC	39604	E-WASTE	\$0.00	501274-FA
4715_FA	06/30/2015	\$6,302.77	MDC	39606	E-WASTE	\$0.00	501150-FA
4716_FA	06/30/2015	\$6,302.77	MDC	39607	E-WASTE	\$0.00	501261-FA
4717_FA	06/30/2015	\$6,302.72	MDC	39608	E-WASTE	\$0.00	501537-FA

**RESOLUTION NO. 2024-XXX**

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ASSET #	ACQUISITION		DESCRIPTION	SERIAL NO	PLANNED DISPOSAL	FAIR MKT VALUE	TAG NO.
	DATE	COST					
4778_FA	11/03/2016	\$6,462.80	MDC	40140	E-WASTE	\$0.00	501246-FA
4779_FA	11/03/2016	\$6,462.80	MDC	40141	E-WASTE	\$0.00	501544-FA
4780_FA	11/03/2016	\$6,462.80	MDC	40142	E-WASTE	\$0.00	
4782_FA	11/03/2016	\$6,462.80	MDC	40144	E-WASTE	\$0.00	501550-FA
4783_FA	11/03/2016	\$6,462.80	MDC	40145	E-WASTE	\$0.00	501195-FA
4785_FA	11/03/2016	\$6,462.80	MDC	40147	E-WASTE	\$0.00	501210-FA
4786_FA	11/03/2016	\$6,462.80	MDC	40148	E-WASTE	\$0.00	501203-FA
4787_FA	11/03/2016	\$6,462.80	MDC	40149	E-WASTE	\$0.00	501146-FA
4788_FA	11/03/2016	\$6,462.80	MDC	40150	E-WASTE	\$0.00	501291-FA
4791_FA	11/03/2016	\$6,462.80	MDC	40153	E-WASTE	\$0.00	501377-FA
4792_FA	11/03/2016	\$6,462.88	MDC	40154	E-WASTE	\$0.00	501543-FA
4846_FA	06/30/2016	\$7,305.31	MDC	40879	E-WASTE	\$0.00	501180-FA
4849_FA	06/30/2016	\$7,305.30	MDC	40882	E-WASTE	\$0.00	501539-FA
4851_FA	06/30/2016	\$7,305.30	MDC	40884	E-WASTE	\$0.00	501536-FA

PASSED, APPROVED AND ADOPTED this 26<sup>th</sup> day of SEPTEMBER, 2024.  
**I, MARNI RITTBURG, BOARD CLERK OF SACRAMENTO METROPOLITAN FIRE DISTRICT HEREBY CERTIFY** the foregoing Resolution was introduced and passed at a regular meeting of the Sacramento Metropolitan Fire District Board by the following roll call vote:

**AYES:****NOES:****ABSENT:****ABSTAIN:****SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
 President, Board of Directors

**ATTEST:**

Marni J. Rittburg, CMC, CPMC  
 Clerk of the Board



ADAM A. HOUSE  
Fire Chief

## Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

**DATE:** September 26, 2024

**TO:** Board of Directors

**SUBJECT:** Temporary Construction Easement – 7995 Elwyn Avenue (Station 116)

### TOPIC

Approving the execution of a Temporary Construction Easement with Lennar Homes of Ca, LLC.

### BACKGROUND

Lennar Homes of Ca, LLC (Lennar) is currently undertaking the Lakeside at Sutter Pointe Offsite Sewer Project (Project) in Sacramento County, in close proximity to Fire Station 116 located at 7995 Elwyn Avenue in Elverta. To that end, Lennar would like to use a portion of the Station 116 site (Easement Area) as a laydown and staging area for the Project.

### DISCUSSION

Entering into a Temporary Construction Easement (TCE) with Lennar would grant Lennar temporary use of the Easement Area with the following key terms.

Term Commencement:	September 27, 2024
Term:	Six (6) months
TCE Fee:	\$2,340
Use:	Construction laydown and staging

There are not anticipated to be any operational impacts as the station is currently vacant. Ingress and egress to the station will be preserved as a condition of the TCE.

### FISCAL IMPACT

Total compensation for the temporary use of the Easement Area is \$2,340.

### RECOMMENDATION

Staff recommends that the Board of Directors authorize the Fire Chief or his designee to execute the attached Temporary Construction Easement with Lennar Homes of Ca, LLC.

Submitted by:

Erin Castleberry, Administrative Analyst  
Planning and Development

Approved by:

Jeff Frye, Chief Development Officer  
Planning and Development

### ATTACHMENTS:

Attachment 1: Temporary Construction Easement

## TEMPORARY CONSTRUCTION EASEMENT

The Sacramento Metropolitan Fire District (hereinafter called "Grantor") hereby grants to Lennar Homes of Ca, LLC, a California corporation (hereinafter called "Grantee"), a temporary construction easement, as defined below, (and hereinafter referred to as "TCE") to be used in connection with Grantee's Lakeside at Sutter Pointe Offsite Sewer project, upon, over, under, and across that certain real property in the unincorporated area of the County of Sacramento, State of California.

The purpose(s) for the TCE is/are defined as follows:

(a) use for working, laydown and staging areas, including the right to locate construction trailers and construction equipment thereon; parking of vehicles belonging to Grantee and its employees, within the area outlined in red on the map attached hereto and made a part hereof (Exhibit A). The areas or parcels designated above are hereafter collectively referred to as "easement area".

**1. Term** - The term of this TCE shall be for a period of 6 months commencing on September 27, 2024 or date of mobilization and shall terminate on February 28, 2025. Grantee shall have the right, subject to the terms herein, to extend the term of this TCE for up to (3) month(s) by giving the Grantor written notice of its intention to do so not less than ten (10) days prior to the expiration of the initial term.

**2. Compensation** - Grantee shall pay Grantor a lump sum fee of Two Thousand Three Hundred Forty Dollars (\$2,340.00) as compensation for the TCE within 30 days of the execution of this document and upon Grantee's receipt from Grantor of the IRS W-9. Grantor shall provide a completed IRS W-9 Form for processing payment of the compensation at the same time it executes the TCE document. If Grantee extends the term of the TCE, Grantee will pay Grantor Three Hundred Ninety (\$390.00) per month and shall continue thereafter per month or for any portion thereof.

**3. Ingress/Egress, Fencing** - During the term of this instrument, Grantee shall have the exclusive right to use the easement area, along with the right of ingress and egress thereto. Grantee shall have the further right to erect and maintain temporary fencing and gates with a locking device to enclose the easement area, and shall remove such fencing and gates at the end of the term of this TCE. The TCE hereunder will be irrevocable during the term of this agreement, except in the case of a material breach of the terms of this agreement.

**4. Indemnification** - Grantee agrees to indemnify Grantor against any loss and damage which shall be caused by any wrongful or negligent act or omission of Grantee or of its agents or employees in the course of their employment, provided, however, that this indemnity shall not extend to that portion of such loss or damage that shall have been caused by Grantor's comparative negligence or willful misconduct.

**5. Compliance with Laws** - In exercising the rights granted under this TCE, Grantee shall comply with all laws, ordinances, and regulations pertaining to its use. Grantee is required under State and local law to re-stabilize any disturbed project location in order to control soil erosion and sediment runoff, in accordance with applicable project permits. Interpretation and enforcement of the TCE shall be governed by the laws of the State of California.

**6. Restoration** - Upon completion of its type of project, Grantee shall repair and mitigate any damage and restore the easement area to a condition as nearly as practicable to its condition prior to its use by Grantee. Grantee shall remove all personal property.

**7.** Grantor agrees to provide secondary rights, if needed, to allow for activity (ies) under 5 and 6 above to occur until such time that Grantee has complied with its permit requirements.

**8. Insurance** - Grantee certifies it is insured under a major risk management program with large self-insured retentions, with the minimum amount of \$1,000,000 covering Grantee use of the easement area under this TCE.

**9. Representation** - Grantor represents and warrants the easement area is vacant and free from any encumbrances that would interfere with Grantee's full enjoyment of this TCE.

**10. Entire Agreement** - This TCE supersedes all previous oral and written agreements between and representation by or on behalf of the parties and constitutes the entire agreement of the parties with respect to the subject matter hereof.

**11. Authority of Signatory** - Each party to this TCE warrants to the other that it has the right and authority to enter into and consummate this Temporary Easement and all related documents.

**12. Successors, Heirs, and Assigns** - The Rights provided for herein shall inure to successors, heirs and assigns of the respective parties hereto, and all covenants shall apply to and run with the land.

**13. Execution in Counterparts** - This TCE may be signed in identical counterpart copies, (including copies sent to a party by facsimile transmission or as a "pdf" file attached to an electronic mail transmission) each of which shall be an original, but all of which taken together shall constitute one and the same agreement.

**GRANTOR:**

Sacramento Metropolitan Fire District

By: \_\_\_\_\_  
Adam A. House, Fire Chief

Date: \_\_\_\_\_

**GRANTEE:**

Lennar Homes of Ca, LLC

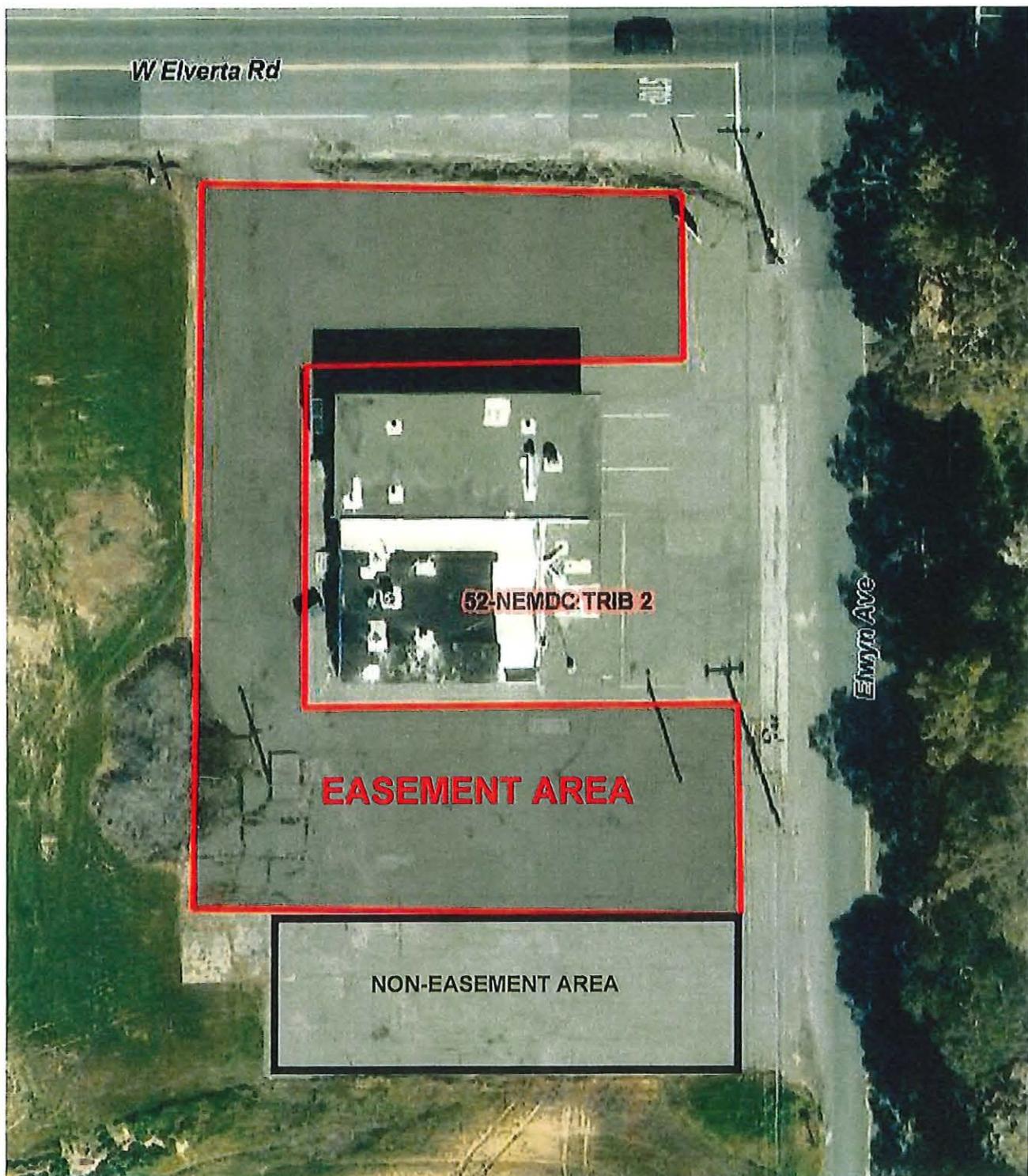
By: \_\_\_\_\_  
Larry Gualco, Senior Vice President

Date: \_\_\_\_\_

EXHIBIT A  
Easement Area

Description: Approximately 0.3-acre area located at 7995 Elwyn Avenue, Elverta, CA 95626

APN(S): 202-0101-029-0000 and 202-0101-030-0000





ADAM A. HOUSE  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

**DATE:** September 26, 2024  
**TO:** Board of Directors  
**SUBJECT:** FY2023 Staffing for Adequate Fire and Emergency Response Grant Award

## TOPIC

Acceptance of a FY2023 Staffing for Adequate Fire and Emergency Response Grant Award.

## BACKGROUND

On April 12, 2024, the Sacramento Metropolitan Fire District (District) submitted an application for funding totaling \$11,805,297 through FEMA's FY2023 Staffing for Adequate Fire and Emergency Response Grant Program (SAFER) for the hiring of 21 firefighters in order to address staffing deficiencies and reduce overtime burden.

## DISCUSSION

On September 3, 2024, the District received an award notification from FEMA in the amount of \$11,805,297 to fully fund the request. The grant award will fund salary and benefits costs for 21 new firefighters over an approximate three-year performance period, ending no later than March 1, 2028.

## FISCAL IMPACT

Grant funding in the amount of \$1,085,819 will be added to the FY2024/25 Final Budget. Remaining funding will be budgeted in future fiscal years in accordance with anticipated expenses across the three-year performance period. There is no match requirement.

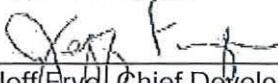
## RECOMMENDATION

Staff recommends adoption of the attached resolution accepting the FY23 SAFER grant and requests that the Board authorize the Fire Chief or his designee to execute all required documents for the administration of the grant award. Staff further recommends that the Board adopt a budget amendment resolution to add the funding into the District's FY2024/25 Final Budget.

Submitted by:

  
Erin Castleberry, Administrative Analyst  
Planning and Development

Approved by:

  
Jeff Frye, Chief Development Officer  
Planning and Development

## ATTACHMENTS:

- Attachment 1: Resolution Accepting a FY2023 Staffing for Adequate Fire and Emergency Response Grant Program Award
- Attachment 2: Resolution Adopting a Budget Amendment to the Final Budget for Grants Fund 212G for the Fiscal Year 2024/25



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

ADAM A. HOUSE  
*Fire Chief*

## RESOLUTION NO. 2024-XXX

### A RESOLUTION ACCEPTING A FY2023 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE GRANT PROGRAM AWARD

WHEREAS, the Sacramento Metropolitan Fire District ("District") is a political subdivision of the State of California and is duly organized and existing pursuant to the State constitution and laws; and

WHEREAS, on April 12, 2024, the District submitted a FY2023 Staffing for Adequate Fire and Emergency Response Grant Program ("SAFER") application totaling \$11,805,297 for the hiring of 21 firefighters; and

WHEREAS, on September 3, 2024, the District received an award notification in the amount of \$11,805,297 with a three-year performance period ending no later than March 1, 2028.

THEREFORE, BE IT RESOLVED, that the Sacramento Metropolitan Fire District, a public entity established under the laws of the State of California, does hereby:

1. Accept the grant award in the amount of \$11,805,297 through the FY2023 Staffing for Adequate Fire and Emergency Response Grant Program.
2. Authorize the Fire Chief or his designee as its Authorized Agent(s) to execute and/or submit all required documents to the United States Department of Homeland Security (US DHS), Federal Emergency Management Agency (FEMA) in order to administer the funds awarded.

PASSED, APPROVED AND ADOPTED this 26<sup>th</sup> day of September, 2024. I, MARNI RITTBURG, BOARD CLERK OF SACRAMENTO METROPOLITAN FIRE DISTRICT HEREBY CERTIFY the foregoing Resolution was introduced and passed at a regular meeting of the Sacramento Metropolitan Fire District Board by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

#### SACRAMENTO METROPOLITAN FIRE DISTRICT

By: \_\_\_\_\_  
President, Board of Directors

ATTEST:

Marni J. Rittburg, CMC, CPMC  
Clerk of the Board



ADAM A. HOUSE  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

## RESOLUTION NO. 2024-XXX

### A RESOLUTION OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT ADOPTING A BUDGET AMENDMENT TO THE FINAL BUDGET FOR GRANTS FUND 212G FOR THE FISCAL YEAR 2024/25

WHEREAS, the Sacramento Metropolitan Fire District ("District") is a political subdivision of the State of California ("State") and is duly organized and existing pursuant to the State constitution and laws; and

WHEREAS, the District has accepted a FY2023 Staffing for Adequate Fire and Emergency Response Grant Award in the amount of \$11,805,297, with anticipated expenses of \$1,085,819 in FY2024/25; and

WHEREAS, on September 12, 2024 the District adopted the Final Budget for Grants Fund 212G for FY2024/25, which did not include this funding.

THEREFORE, BE IT RESOLVED, in accordance with Section 13890 of the Health and Safety Code, the Final Budget for the Grants Fund 212G for the FY2024/25 will be and is hereby further amended in accordance with the following:

ACCOUNT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	FY2024/25 INCREASE (DECREASE)
10111000	212G	2126000	2126000000	SALARY & WAGES	\$1,085,819
95953100	212G	2126000	2126000000	AID/OTHER LOCAL GOV'T	1,085,819

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all revenue sources and fund balance available.

PASSED, APPROVED AND ADOPTED this 26<sup>th</sup> day of September, 2024. I, MARNI RITTBURG, BOARD CLERK OF SACRAMENTO METROPOLITAN FIRE DISTRICT HEREBY CERTIFY the foregoing Resolution was introduced and passed at a regular meeting of the Sacramento Metropolitan Fire District Board by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: \_\_\_\_\_  
President, Board of Directors

ATTEST:

Marni J. Rittburg, CMC, CPMC  
Clerk of the Board



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ADAM A. HOUSE  
Fire Chief

**DATE:** September 26, 2024

**TO:** Board of Directors

**SUBJECT:** FY2023 Fire Prevention and Safety Grant Award

## TOPIC

Acceptance of a FY2023 Fire Prevention and Safety Grant Award.

## BACKGROUND

On April 12, 2024, the Sacramento Metropolitan Fire District (District) submitted an application for funding totaling \$498,458 through FEMA's FY2023 Fire Prevention and Safety Grant Program (FP&S) to fund the addition of (1) full-time fire investigator to the District's Fire Investigations Unit in order to increase the District's capacity to aggressively investigate every fire.

## DISCUSSION

On September 3, 2024, the District received an award notification from FEMA in the amount of \$411,821 to partially fund the request. The grant award will fund salary and benefits for (1) full-time fire investigator over an approximate two-year performance period, ending no later than September 3, 2026. The grant award will also cover costs to train and equip the new investigator.

## FISCAL IMPACT

The \$411,821 grant award is comprised of \$392,210 in federal funding and a District match requirement of \$19,611. Grant funding in the amount of \$212,183 will be added to the FY2024/25 Final Budget, with a federal share of \$202,079 and a District match of \$10,104. Remaining funding will be budgeted in future fiscal years in accordance with anticipated expenses across the two-year performance period.

## RECOMMENDATION

Staff recommends adoption of the attached resolution accepting the FY23 FP&S grant, authorizing the Fire Chief or his designee to execute all required documents for the administration of the grant award, and amending the FY2024/25 Position Authorization Document to reflect the added position. Staff further recommends that the Board adopt budget amendment resolutions to add the funding into the District's FY2024/25 Final Budget.

Submitted by:

Erin Castleberry, Administrative Analyst  
Planning and Development

Approved by:

Jeff Frye, Chief Development Officer  
Planning and Development

## ATTACHMENTS:

- Attachment 1: Resolution Accepting a FY2023 Fire Prevention and Safety Grant Award
- Attachment 2: Resolution Adopting a Budget Amendment to the Final Budget for Grants Fund 212G for the Fiscal Year 2024/25
- Attachment 3: Resolution Adopting a Budget Amendment to the Final Budget for General Fund 212A for the Fiscal Year 2024/25



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

ADAM A. HOUSE  
*Fire Chief*

## RESOLUTION NO. 2024-XXX

### A RESOLUTION ACCEPTING A FY2023 FIRE PREVENTION AND SAFETY GRANT PROGRAM AWARD

**WHEREAS**, the Sacramento Metropolitan Fire District ("District") is a political subdivision of the State of California and is duly organized and existing pursuant to the State constitution and laws; and

**WHEREAS**, on April 12, 2024, the District submitted a FY2023 Fire Prevention and Safety Grant Program ("FP&S") application totaling \$498,458 to fund the addition of (1) full-time fire investigator to the District's Fire Investigations Unit; and

**WHEREAS**, on September 3, 2024, the District received an award notification in the amount of \$411,821 with a two-year performance period ending no later than September 3, 2026.

**THEREFORE, BE IT RESOLVED**, that the Sacramento Metropolitan Fire District, a public entity established under the laws of the State of California, does hereby:

1. Accept the grant award in the amount of \$411,821 through the FY2023 Fire Prevention and Safety Grant Program.
2. Authorize the Fire Chief or his designee as its Authorized Agent(s) to execute and/or submit all required documents to the United States Department of Homeland Security (US DHS), Federal Emergency Management Agency (FEMA) in order to administer the funds awarded.
3. Amend the District's FY2024/25 Position Authorization Document to add (1) Fire Investigator in the Community Risk Reduction Division.

**PASSED, APPROVED AND ADOPTED** this 26<sup>th</sup> day of September, 2024. I, MARNI RITTBURG, BOARD CLERK OF SACRAMENTO METROPOLITAN FIRE DISTRICT HEREBY CERTIFY the foregoing Resolution was introduced and passed at a regular meeting of the Sacramento Metropolitan Fire District Board by the following roll call vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

### SACRAMENTO METROPOLITAN FIRE DISTRICT

By: \_\_\_\_\_  
President, Board of Directors

**ATTEST:**

Marni J. Rittburg, CMC, CPMC  
Clerk of the Board



ADAM A. HOUSE  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

## RESOLUTION NO. 2024-XXX

### A RESOLUTION OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT ADOPTING A BUDGET AMENDMENT TO THE FINAL BUDGET FOR GRANTS FUND 212G FOR THE FISCAL YEAR 2024/25

WHEREAS, the Sacramento Metropolitan Fire District ("District") is a political subdivision of the State of California ("State") and is duly organized and existing pursuant to the State constitution and laws; and

WHEREAS, the District has accepted a FY2023 Fire Prevention and Safety Grant Award in the amount of \$411,821, with anticipated expenses of \$212,183 (including a required District match of \$10,104) in FY2024/25; and

WHEREAS, on September 12, 2024 the District adopted the Final Budget for Grants Fund 212G for FY2024/25, which did not include this funding.

THEREFORE, BE IT RESOLVED, in accordance with Section 13890 of the Health and Safety Code, the Final Budget for the Grants Fund 212G for the FY2024/25 will be and is hereby further amended in accordance with the following:

ACCOUNT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	FY2024/25 INCREASE (DECREASE)
10111000	212G	2126000	2126000000	SALARY & WAGES	\$184,018
20259100	212G	2126000	2126000000	CONTRACT SERVICES	15,020
20289800	212G	2126000	2126000000	OTHER SUPPLIES	13,145
95953100	212G	2126000	2126000000	AID/OTHER LOCAL GOV'T	202,079
59599100	212G	2160000	2126000000	OPERATING TRANS IN (212A)	10,104

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from all revenue sources and fund balance available.

PASSED, APPROVED AND ADOPTED this 26<sup>th</sup> day of September, 2024. I, MARNI RITTBURG, BOARD CLERK OF SACRAMENTO METROPOLITAN FIRE DISTRICT HEREBY CERTIFY the foregoing Resolution was introduced and passed at a regular meeting of the Sacramento Metropolitan Fire District Board by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

### SACRAMENTO METROPOLITAN FIRE DISTRICT

By: \_\_\_\_\_  
President, Board of Directors

ATTEST:

Marni J. Rittburg, CMC, CPMC  
Clerk of the Board



ADAM A. HOUSE  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

## RESOLUTION NO. 2024-XXX

### A RESOLUTION OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT ADOPTING A BUDGET AMENDMENT TO THE FINAL BUDGET FOR GENERAL FUND 212A FOR THE FISCAL YEAR 2024/25

**WHEREAS**, the Sacramento Metropolitan Fire District ("District") is a political subdivision of the State of California ("State") and is duly organized and existing pursuant to the State constitution and laws; and

**WHEREAS**, the District has accepted a FY2023 Fire Prevention and Safety Grant Award in the amount of \$411,821, with anticipated expenses of \$212,183 (including a required District match of \$10,104) in FY2024/25; and

**WHEREAS**, on September 12, 2024 the District adopted the Final Budget for General Fund 212A for FY2024/25, which did not include this funding.

**THEREFORE, BE IT RESOLVED**, in accordance with Section 13890 of the Health and Safety Code, the Final Budget for the General Fund 212A for the FY2024/25 will be and is hereby further amended in accordance with the following:

ACCOUNT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	FY2024/25 INCREASE (DECREASE)
50598000	212A	2129212	2129212000	OPERATING TRANS OUT (212G)	\$10,104
7400000	212A	2129212	2129212000	UNRESERVED FUND BALANCE	(10,104)

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all revenue sources and fund balance available.

**PASSED, APPROVED AND ADOPTED** this 26<sup>th</sup> day of September, 2024. I, MARNI RITTBURG, BOARD CLERK OF SACRAMENTO METROPOLITAN FIRE DISTRICT HEREBY CERTIFY the foregoing Resolution was introduced and passed at a regular meeting of the Sacramento Metropolitan Fire District Board by the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

SACRAMENTO METROPOLITAN FIRE DISTRICT

By: \_\_\_\_\_  
President, Board of Directors

ATTEST:

Marni J. Rittburg, CMC, CPMC  
Clerk of the Board