



San Juan Unified School District

Board of Education

3738 Walnut Avenue, Carmichael, California 95608

**Board of Education Minutes
September 28, 2021**

Regular Meeting

Board of Education

5:45 p.m.

Open Session/Call to Order/Announcement of Closed Session Topics (A)

The September 28 regular meeting was called to order by the president, Paula Villescaz. The board meeting was held in person and also livestreamed on the district's YouTube channel.

Roll Call

Present:

Paula Villescaz, president

Michael McKibbin, Ed.D., vice president

Zima Creason, clerk

Pam Costa, member

Saul Hernandez, member

Visitor Comments: Closed Session (A-1)

There were no closed session visitor comments.

Closed Session (B)

The meeting was then recessed with the board convening in closed session to consider a student expulsion in one case (Education Code section 48918[f]) and to discuss with negotiator Daniel Thigpen, Senior Director of Labor Relations, regarding CSEA Chapter 127 General/Operations support, Chauffeurs/Teamsters Local No. 150 Transportation, Supervisors, Teachers and Certificated Supervisory units and regarding non-represented groups: management and confidential units (Government Code section 54957.6).

Reconvene Open Session/Pledge of Allegiance (C)

At 6:30 p.m., the meeting was called back to order by Ms. Villescaz, and four members of the Del Campo High School Air Force Junior ROTC led the group in the Pledge of Allegiance. After the pledge, Ms. Villescaz explained the two methods (in person or electronically) available to submit public comment for tonight's meeting.

Minutes Approved (D)

It was moved by Ms. Costa, seconded by Dr. McKibbin, that the minutes of the September 14 regular meeting be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Recognition: Week of the School Administrator (E-1a)

It was moved by Ms. Costa, seconded by Ms. Creason, to adopt Resolution No. A-407 recognizing the week of October 10-16 as the Week of the School Administrator.

High School Student Council Reports (E-2)

High School Student Council representatives Nate Vanderkar and Lana Avetisyan from Rio Americano High School and Natalie Castaneda and Jovanny Castillo from San Juan High School updated the board on the goals, activities and achievements at their respective schools.

Staff Reports (E-3)

Superintendent Kern provided information regarding staffing and substitute shortages and also an update on the status of families who are still stranded in Afghanistan.

Closed Session/Expulsion Actions (E-7)

Ms. Creason reported that the board voted unanimously to accept a hearing panel's recommendation of one suspended expulsion in case number M-01.

Visitor Comments (F)

[in person]

Sarah Waldrop made comments regarding the district's COVID-19 protocols.

Christan Chittenden expressed concerns regarding the workload of the administration team at Mira Loma High School.

Rane Connor expressed opposition to the mask mandate.

Joanna Noonan expressed support for abolishing the mask mandate.

Chris Bish made comments about the district's budget and the mask mandate.

Sonja Lopez expressed support for having homecoming dances and events.

[via electronic comment form, and read aloud by Communication Director Raj Rai]

Heather O'Connor expressed support for postponing homecoming events.

Consent Calendar Approved (G-1 through G-4 and G-6 through G-10)

Superintendent Kern pulled item G-5. It was moved by Dr. McKibbin, seconded by Ms. Costa, that the consent calendar items G-1 through G-4 and items G-6 through G-10 be approved. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Personnel (G-1)

Appointments, leaves of absence, separations, job descriptions/salary range change, credential approval recommendations and charter school personnel actions – approved as submitted.

Purchasing Report (G-2)

Purchase orders and service agreements, change orders and construction and public works bids – approved as submitted.

Gifts (G-3)

Acceptance of gifts to Bella Vista High School, Encina Preparatory High School, Family and Community Engagement and Northridge Elementary School.

Disposal of Surplus Property (G-4)

Approval to dispose of surplus property pursuant to board policy 3270 and Education Code sections 17545 and 17546.

Resolution No. 3077: Emergency Contracting (G-6)

Adoption of Resolution No. 3077 authorizing emergency contracting.

Resolution No. 3078: Power to Contract (G-7)

Adoption of Resolution No. 3078 authorizing power to contract on behalf of San Juan Unified School District.

Resolution No. 3079: Encina Preparatory High School Gymnasiums Upgrades Lease Amendment No. 4 (G-8)

Adoption of Resolution No. 3079, approving the fourth amendment to the lease agreement for the Encina Preparatory High School HVAC and roofing upgrades for gymnasiums project no. 202-9390-N1 between SJUSD and Clark & Sullivan Builders Inc. dba Clark/Sullivan Construction.

Resolution No. 3080: Mira Loma High School Lease Gymnasiums Upgrades Lease Amendment No. 5 (G-9)

Adoption of Resolution No. 3080, approving the fifth amendment to the lease agreement for the Mira Loma High School HVAC and roofing upgrades for gymnasiums project no. 205-9390-P1 between SJUSD and Clark & Sullivan Builders Inc. dba Clark/Sullivan Construction.

Resolution No. 3081: Littlejohn Montessori Modernization Project Lease Amendment No. 3 (G-10)

Adoption of Resolution No. 3081, approving the third amendment to the lease agreement for the Littlejohn Montessori modernization project No. 128-9495-P1 between SJUSD and Landmark Construction.

Consent Calendar (continued) (H)**School Plans for Student Achievement (G-5)**

Approval of the School Plan for Student Achievement (SPSA) and corresponding budgets for each school site, including those that have been identified for Comprehensive Support and Improvement (CSI).

Superintendent Kern recommended approving the SPSAs for all schools except for Starr King K-8, which will be brought back at a future board meeting. It was moved by Ms. Creason, seconded by Mr. Hernandez, that the consent calendar item G-5 be approved as amended, removing the SPSA for Starr King K-8. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Enrollment Update/Trends (I-1)

Superintendent Kern introduced the topic and provided background information about the district's complex enrollment system, explaining what shapes the system and factors that impact enrollment. Chief Operations Officer Frank Camarda shared detailed demographic information regarding the district's five-year historical enrollment figures as well as the three-year projected enrollment trends. Mr. Camarda discussed resident and actual enrollment growth and declines in specific geographical regions within the district's boundaries. Mr. Camarda also explained that this information will be the catalyst for future discussions regarding school configurations, school boundaries and facilities planning.

Public Comment [in person]:

Chris Bish made comments about the enrollment data, school choice and the mask mandate.

After public comment, board members made comments and asked questions, which staff addressed. Ms. Costa asked about declining enrollment in the central and east areas, a tracking system to capture why families leave the district and if the west area has the capacity to handle the projected growth. Ms. Creason inquired about an exit interview process for families who leave the district, the frequency of boundary adjustments and the vision for a marketing campaign. Dr. McKibbin asked about any correlation between the newness of school facilities and enrollment, the impact that K-5 and K-8 schools have on middle school enrollment, non-boundary schools and wait lists, and the uniqueness of school programs. Mr. Hernandez noted the impact that declining enrollment has on the district's budget. Ms. Villescaz shared that broader contextual items, such as population growth and housing availability, also play a role in the district's declining enrollment. Superintendent Kern commented that the district needs to be ready to address an overall decrease in enrollment, even if there are some pocket areas of growth.

Independent Study/Homeschool Update (I-2)

Assistant Superintendent of Elementary Education and Programs Amberlee Townsend-Snyder introduced the topic. Director of Elementary/K-8 Schools Holly Cybulski explained the new requirements for Assembly Bill 130, and she shared enrollment numbers and highlights about the elementary independent study and TK-8 homeschool programs. Alternative Learning Center Principal David Levis shared enrollment numbers and highlights about the secondary independent study programs. Assistant Superintendent of Secondary Education and Programs Kristan Schnepf explained next steps which includes flexibility with enrollments and the ongoing hiring of staff based on need.

Public Comment: [in person]:

Monica Stone inquired about the independent study plans for the following school year when Assembly Bill 130 expires.

After public comment, board members made comments and posed questions, which staff addressed. Mr. Hernandez inquired about the ability to return to in-person learning and the length of the independent study wait lists. Ms. Costa expressed appreciation for her questions being incorporated into the presentation. Ms. Creason expressed support for continuing the independent study and homeschool programs in the future and she inquired about wait lists, staffing, surveys, sports and other school events. Dr. McKibbin inquired where students attend while they are on the wait list or while quarantining. Ms. Villescaz said she appreciates how the programs have been expanded to meet the needs of students, she expressed support for the evening Teacher on Special Assignment (TOSA) position, and she inquired about what information is provided to families so they have an adequate understanding of the programs prior to enrollment.

Public Hearing: Sufficiency of Textbooks and Instructional Materials (I-3)

Assistant Superintendent of Secondary Education and Programs Kristan Schnepf presented the topic. Ms. Villescaz declared the topic of sufficiency of textbooks and instructional materials a public hearing and invited the public to speak.

There being no questions or comments from the public, Ms. Villescaz declared the public hearing closed. Board members inquired about the scope of instructional materials, the cause of textbook delays and high school science lab materials, which Director of Professional Learning and Innovation Nicole Kukral addressed.

It was moved by Dr. McKibbin, seconded by Ms. Costa, to adopt Resolution No. 3076 stating that each pupil in each school in the district has sufficient textbooks and instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Resolution No. 3082: Notice of Intent to Convey Permanent Easement at Mesa Verde High School (I-4)

Chief Operations Officer Frank Camarda presented the topic and answered clarifying questions from the board. It was moved by Ms. Creason, seconded by Mr. Hernandez, to adopt Resolution No. 3082 declaring the intent to convey a permanent easement at Mesa Verde High School to the Citrus Heights Water District and to call a public hearing to be held on October 26, 2021. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

Resolution No. 3084: Notice of Intent to Convey Temporary Easement at Mesa Verde High School (I-5)

Chief Operations Officer Frank Camarda presented the topic and answered clarifying questions from the board. It was moved by Ms. Creason, seconded by Dr. McKibbin, to adopt Resolution No. 3084 declaring the intent to convey a temporary easement at Mesa Verde High School to the Citrus Heights Water District and to call a public hearing to be held on October 26, 2021. MOTION CARRIED UNANIMOUSLY [Villescaz, McKibbin, Creason, Costa, Hernandez].

California School Boards Association (CSBA) Directors-At-Large Nominations (I-6)

After hearing no recommendations, Ms. Villescaz stated that no action would be taken regarding the nomination of candidates to fill the director-at-large seats for African American and American Indian on the Board of Directors of the California School Boards Association (CSBA).

Board Reports (J)

Ms. Creason reported that she visited a class at San Juan High School today, she inquired about district support for school club fundraising and she spoke about a donation drive to support Afghan families.

Dr. McKibbin shared that he visited the well-attended Greer Elementary School outreach event at the Mulberry Apartments and also two cross country races at Carnegie Middle School.

Ms. Villescaz expressed appreciation for the district's donation drive to support the Afghan community, noting that she and Ms. Creason would also be collecting donations at Carmichael Park on Sunday.

Future Agenda (K)

There were no items added to the future agenda.

Visitor Comments (L) [in person]

Jazmaine Bendicio spoke regarding enrollment, vaccines and mask mandates.

Monica Stone commented on independent study teaching staff and the CSBA directors-at-large nomination process.

Adjournment (M)

At 9:11 p.m., there being no further business, the regular meeting was adjourned.



Paula Villescaz, President



Kent Kern, Executive Secretary

Approved: 10/12/2021

:sc