English for Engineering Studies B 2025/26

UESTC1019

Project Report: Lab Report and Reflective Account

Marking Criteria

1. Lab Report: Marking criteria (20 points)

This grade is a **group mark** for the report.

The submission of the video is a mandatory requirement. Without the video, the report will not be marked. Late submission of the video will lead to a late submission penalty (2 points for each day late).

Task Requirements
• lab report containing the following sections: Title, Introduction, Objective(s), Methodology, Results, Discussion, Conclusion + References, about the 2-step experiment detailed in the Project instruction doc • tables and/or charts • section headings and figure/table/chart captions • IEEE referencing system in-text + in the References section • references to at least 4 of the sources provided • appropriate length and detail for lab report • completed academic integrity and group work statement • video evidencing the experiment was completed

Organisation	Language
• relevant information in each section • suitable paragraphing within a section • coherence: flow and clarity of ideas • cohesion: linking within and across sentences, paragraphs and sections • paraphrasing of information from sources • avoidance of repetition within and across sections of the report • clear references to figures/table/charts • consistency of writing style	• neutral/academic language • appropriate use of tense • appropriate voice (ie active and passive) • clarity in lexical items used • accuracy in usage • spelling • own use of language (not plagiarised or AI generated)

Task Achievement: 10 points

9 - 10	**EXCELLENT** Task requirements fully met with relevant information; appropriate format for text types; the overall effect on the reader is highly positive
8	**VERY GOOD** Task requirements met but there is a lack of some detail and/or there are minor irrelevancies; appropriate format for text types; the overall effect on the reader is very positive

7	**GOOD** Most task requirements met but there may be some missing and/or irrelevant information; appropriate format for text types; the overall effect on the reader is positive
6	**SATISFACTORY** Most task requirements met but there is missing and/or irrelevant information; format for text type is mostly appropriate; the overall effect on the reader is satisfactory
4 - 5	**NEEDS WORK** Only some task requirements met with others not attempted; there is irrelevant information; format for text type is inappropriate; the overall effect on the reader is poor
2 - 3	**WEAK** Few task requirements met; required information is missing with irrelevancies throughout; format for text type is inappropriate; the overall effect on the reader is very poor; very difficult to assess
1	**POOR** Very few task requirements attempted; not possible to assess

Organisation: 5 points

5	**EXCELLENT** Extremely well organised; intended meaning is very clear; information written in full sentences, with clear paragraphs as required; cohesive devices appropriate throughout
4	**VERY GOOD** Well organised; intended meaning is generally clear; information mainly written in full sentences, with clear paragraphs as required; cohesive devices generally appropriate
3	**SATISFACTORY** Some organisation but with inconsistencies; intended meaning lacks clarity at times; information not always written in full sentences; may not use paragraphing as required; cohesive devices attempted but not always successfully
2	**NEEDS WORK** Poor organisation; intended meaning lacks clarity; information not written in full sentences; does not use paragraphing as required; little evidence of cohesive devices
1	**WEAK** Extremely poor organisation; difficult to understand; information not written in full sentences; very difficult to assess

Language: 5 points

5	**EXCELLENT** Range of vocabulary and grammatical structures fully appropriate* for task; uses vocabulary and grammar with a high level of accuracy**; errors do not affect comprehension
4	**VERY GOOD** Range of vocabulary and grammatical structures mainly appropriate for task; uses vocabulary and grammar with a good level of accuracy; errors rarely affect comprehension
3	**SATISFACTORY** Range of vocabulary and grammatical structures sufficiently appropriate for the task; uses vocabulary and grammar with an adequate level of accuracy; errors sometimes affect comprehension
2	**NEEDS WORK** Limited range of vocabulary and/or grammatical structures which are inappropriate for task; does not use vocabulary and grammar with an adequate level of accuracy; errors often affect comprehension
1	**WEAK** Very limited range of vocabulary and grammatical structures which are inappropriate for task; errors in accuracy throughout, which affect comprehension; very difficult to assess

*Appropriateness refers to students' choice of style and register for the given task.

**Accuracy includes word choice, spelling, word class, grammar and punctuation.

2. Reflective Account (10 Points)

This grade is an **individual mark** for the reflection on the report.

Graded using Task Achievement descriptors

Task Requirements (Organisation and Language embedded within this)

• Attempts 3 questions
• Meets word count (80-100 words for each question)
• Use of own language, personalised account
• Language
   ➢ Grammar appropriate to answer questions e.g. describing past events, explanatory, hypothesis re future events; reflective account
   ➢ Vocabulary appropriate to questions and task content
   ➢ Grammar and vocabulary range and accuracy
• Organisation (sentences, paragraphing, logic)
• Register: personal but academic
• Effect on reader

You **must not generate work for this assessment using AI**. This counts as academic misconduct. Your work must evidence *your* English language and communications skills. Please see the Student Handbooks for further detail.