Dear Sir/Madam,

I am Mr. Cai Xiaoyi’s colleague and supervisor, who has been working with him in Standard Chartered Globle Business Services Co., Ltd for over three years. It is my honor to recommend him to you.

Standard Chartered Globle Business Services Co., Ltd. China was established in 2007, is a wholly owned subsidiary of Standard Chartered Bank (HK) Co., Ltd. Modelled after Chennai, India and Kuala Lumpur, Malaysia. Scope China is the third GBS of Standard Chartered Group providing robust bank-end banking operations, data processing and technology outsourcing services.

Mr. Cai Xiaoyi had been working as Software Engineer of Standard Chartered Globle Business Services Co., Ltd. from March 2014 to May 2016. He worked for 40 hours per week and earned a pre-tax annual salary of about RMB 160,000 RMB. His major job responsibilities are specified as below:

* Collect and document requirements from business users and develop logical and physical specifications.
* Design the applications’ architecture and data flow.
* Design and develop the batches process for five different regulatory projects. Component: Shell scripts, PL/SQL scripts and ETL
* Maintain the ‘Application System Run Maunual’ and ‘Application Disaster Recovery Plan’ for two projects.
* Be accountable to the Quality Assurance Testing for two projects.
* Build new environments to new projects. Include server configuration, storage/memory allocation, ORACLE installation/configuration, vendor (Moodys) application installation/configuration.
* Provid Oracle/ETL support when there is issue during the application testing.
* Work closely with vendor to do the troubleshooting when there is bug on the vendor application.

From May 2016 till now, Mr. Cai Xiaoyi has been working as Production Support Specialist. He worked for 40 hours per week and earned a pre-tax annual salary of about 220,000 RMB. His major job responsibilities are specified as below:

* Develop monitor tools to monitor the application performance.
* Closely monitor the applications’ batch process to evaluate the potential performance issue and the reliability of the designs.
* Provide Oracle first level support when there is performance issue.
* Provide Oracle/ETL/Linux support when there is failure on daily application batches.
* Base on the performace and user requirement, do the research on how to optimize the application.
* Work with development team, testing team, business team to evaluate the project/application design and the feasibility of the new requirement.
* Do the monthly review on the ‘Application System Run Maunual’ for five projects. And work with Development team to update the documents if there is new feature or there is any modification on the design or architecture.

If you would like to know more about Mr. Cai Xiaoyi’s work, please fell free to contact me anytime!

Name: Zhang Chunshan

Position: Senior Support Specialist

Tel: +86 13902193772

E-mail: Chunshan.Zhang@sc.com

Sigature:

Date: