

# CHIARA BOISAUBIN

**Website:** <http://www.cdb-arts.com>

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**Github:** <https://github.com/chiaraboisaubin>

## Technical Skills and Languages

### Computer Languages:

HTML, CSS, JavaScript, Ajax, PHP

**Programs:** Illustrator, Dreamweaver, Photoshop, Premiere Pro, InDesign,

Experience Design, Final Cut Pro

### Content Management Systems:

Wordpress, Drupal

### Computers:

MAC/PC/LINUX

### Languages:

Mandarin, Intermediate

Japanese: Beginner

## Related Work

### Massachusetts Adoption Resource Exchange

**(MARE)**— Web Designer, Boston, MA December 2016- Present

- Creating mockups and wireframes for new sites
- Making live prototypes for the potential sites
- Designing digital posters for events
- Maintain the profiles on the website, updating social media events

**MakesSense** —Front-End Web Developer, Boston, MA October 2016- Present

- Creating mockups and wireframes for potential new sites
- Making live prototypes for the potential sites
- Updating existing website to make sure it is responsive for device

**MIT Alumni Association** —Human Resource Assistant

Boston, MA October 2016- December 2016

- Creating a yearbook for the association
- Updating payroll information
- Creating brochures for events
- Assist with event organizing

### Self-Employed Graphic design/Web Design/

**Illustration** — Self-Employed Boston, MA July 2015- June 2016

- Created and updating logos for nonprofits and competitions
- Updated or created websites for nonprofits and video bloggers
- Build email templates and newsletters for video bloggers
- Updated social media pages with posters
- Learned how to make UX/UI prototypes

## Education

### Wheaton College

Norton, Massachusetts USA

Bachelor of Arts (BA): Asian Studies and Studio Art

Class of 2013

Courses: *Drawing I, Drawing II, 2D Design, Drawing Figure and Anatomy, Painting I, Introduction of Photoshop*

### Art Institute of Pittsburgh

Diploma of Digital Design

Class of 2015

Courses: *Typography, Technical Illustration, Advanced Image Manipulation, Layout Design, Print Production, Web Layout*

### CHT4 Corporation — Graphic Design, Cambridge, MA

July-August 2014

- Created logos for individual projects
- Designed logos graphics and typography
- Updated templates for website
- Updated WordPress for clients
- Created my own personal website

## Work Experience

### Granite Telecommunication — MAC Provisioner,

Quincy, MA January 2015- March 2016

- Troubleshoot customer requests to ensure proper resolution
- Communicated with clients with updates about installations by emails or phone calls
- Utilized Incumbent Local Exchange Carrier's online systems to process orders and to obtain service

### Barnes and Noble at Lesley University —

Sales Associate/ Cambridge, MA July 2012- Dec 2014

- Updated and promoted events by creating posters or advertising on Facebook & Twitter account
- Managed data entry for convenience
- Ordered and restocked product
- Processed orders for textbooks

## Activities and Interests

Watercolor painting, Acrylic Painting, free hand drawing, Motor video blogging, Riding motorcycles, exploring, Video editing, taking photos, and organizing events

