

---

User Acknowledgment - CDB Information Systems

I .....

(Name)

Hereby acknowledge that,

- I have received the user credentials to the CDB Information systems and
- I have read and understood the CDB IT Policies and Procedures listed below,

Policy	Tick as Appropriate
Information Security Policy & Procedure	
Acceptable Use policy	
Password Policy	
Email Policy	
Internet Policy	

Further I agree to comply with the aforesaid CDB IT Policies and procedures (and other associated content) as a condition of employment (or continued employment) with CDB. I consent to the Company monitoring the Systems and monitoring, reviewing and disclosing documents and messages (including personal documents and messages) as provided in Acceptable use Policy, and I agree that I have no expectation of privacy with respect to any documents or messages created, sent, received, retrieved or stored on any of the CDB Systems.

I agree further that the policies listed above are not exhaustive and the management of the CDB reserve the right to amend/ rescind/ alter the existing policies and impose such other policies as it deems necessary from time to time.

Date :..... Time :.....

User ID. :.....

NIC No:..... Signature :.....

Important! - Duly completed 2nd page of this document should be returned to the HR Department within 03 working days.

CONFIDENTIAL