

MASIH AZIZPOUR

(904) 993-9351 | masih.azizpour@gmail.com | Jacksonville, FL

INVESTMENT REPORTING & ANALYSIS – *Portfolio Operations / Reconciliation / Financial Reporting*

Detailed-oriented financial analyst with 7+ years of experience in investment reporting, cash monitoring, reconciliations, and financial analytics. Adept at preparing audit-ready reports, managing investment data pipelines, and supporting cross-functional finance teams. Known for high accuracy, strong data integrity practices, and a collaborative approach to solving complex reporting challenges. Comfortable working with evolving systems, deadlines, and business needs.

PROFESSIONAL SUMMARY

- Experienced in preparing and distributing monthly/quarterly reports for internal leadership and external auditors
- Skilled in reconciling investment activity across multiple systems with a strong focus on data integrity and validation
- Proficient in tracking daily cash positions and ensuring alignment with portfolio transactions and liquidity requirements
- Collaborative team member with strong analytical thinking and a hands-on approach to process improvement
- Advanced Excel and SQL user with automation experience in Alteryx, driving faster turnaround and fewer manual errors
- Familiar with investment accounting principles including fair value adjustments, accruals, and amortization schedules
- Adept at supporting audit processes through timely documentation, reconciliation schedules, and issue resolution

CORE COMPETENCIES

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| • Investment & Financial Reporting | • SQL & Alteryx Workflow Automation | • Process Improvement & Optimization |
| • Cash Flow & Liquidity Tracking | • Excel (Pivots, VLOOKUPs, Formulas) | • Cross Departmental Collaboration |
| • Data Reconciliation & Validation | • Ad Hoc Reporting & Analysis | • Attention to Detail & Accuracy |
| • Audit & External Reporting Support | • Clearwater/PAM System Familiarity | • Deadline-Driven Execution |

PROFESSIONAL EXPERIENCE

FIS (Fidelity Information Services)

Financial Reporting Analyst II

Jacksonville, FL | 2022 – 2025

- Prepared and distributed monthly analytics packages used by senior leaders to assess AP cash flow trends, vendor exposure, and investment impact
- Reconciled AP and treasury data across Oracle and Alteryx workflows, improving accuracy of financial outputs and enabling clean audit results
- Monitored daily AP-related cash activity to ensure liquidity coverage and proper classification of vendor payments
- Built and maintained Excel and Power BI dashboards to track financial KPIs and support ad hoc investment analysis by FP&A
- Collaborated with Treasury and Accounting teams to align reporting with investment controls and compliance protocols
- Supported quarterly and year-end audits by compiling documentation, reconciling investment activity, and preparing requested schedules
- Conducted validation testing on Oracle OTBI investment data exports, improving end-of-month report consistency across Finance teams

CIT Bank N.A.

End of Lease Specialist III

Jacksonville, FL | 2017 – 2022

- Oversaw investment-backed lease terminations totaling \$100M+, ensuring accurate execution and reporting of asset buyouts and sales
- Finalized lease-related transactions based on data reconciliation and investment P&L impact, achieving 110% performance targets
- Coordinated closely with custodial and accounting teams to ensure timely processing and settlement of contractual lease closings
- Performed root-cause analysis on financial discrepancies using SQL queries and system reports, maintaining 99.8% accuracy rate
- Assisted with internal control efforts by aligning billing and receivables data to external audit findings and treasury policies
- Supported process enhancement projects to shorten settlement cycle times and reduce late funding penalties in partnership with treasury

EDUCATION

University of North Florida, Coggin College of Business

Bachelor of Business Administration – Finance & Financial Services

Jacksonville, FL

TECHNICAL SKILLS

Advanced: Excel (Pivot tables, VLOOKUPs, financial modeling), Alteryx (data prep and reconciliation), Power BI (dashboards)

Proficient: SQL (joins, filters, cash flow queries), Oracle OTBI (data extraction), Financial Reporting Systems

Familiar: Clearwater (conceptual knowledge), Bloomberg Terminal (read-only exposure), Reconciliation Automation Tools