



## **Cri du Chat Syndrome Support Group Regional Get Together**

### **Terms of Reference**

A proportion of the Cri du Chat Syndrome Support Group grants fund will be set aside each year for small grants (from £50 to £500) for families to attend organised trips, such as to zoos, activity days or any reasonable activity. Applications are particularly welcome from families who live to far away to benefit from our annual family weekend.

Funding will be allocated on a case by case basis. Decisions will normally be made within three weeks after the application has been received.

- Applicants must be members of the Group but invited families do not have to be
- Activities should normally be advertised to other families – either by email, via the Forum or Facebook or, if time, by our newsletter.
- Applications must be made in advance; grants may not be used to cover expenditure that has already been incurred
- Organisers must ensure that all families attending have agreed to photographs being taken and being used by the group for publicity
- Organisers agree to write a piece for the groups newsletter and to take photographs (or arrange for photographs to be taken) of the trip

Applications should be made on the form provided and include full breakdown of likely costs. All materials should be sent to the Administrator (emails marked as 'Family Get Together Scheme').

Applications will be considered by members of the Support Group's Management Committee . The Group may offer an amount less than that applied for. Details of successful applicants may be advertised on the Group's website where appropriate.

Grants will be paid by cheque on the receipt of receipts after the event has taken place. Grants not taken up within six months will be cancelled. Successful applicants must submit an informal 250 word report for publication in our newsletter after the event.

Name of Organiser:		
Email Address:		
Contact Telephone Number:		
Proposed Venue:		
Proposed Date:		
Number of Families interested in attending:		
Number of Adults:	Price per adult £	Total price for adults £
Number of Carers:	Price per carer £	Total price for carers £
Number of Children:	Price per child £	Total price for children £
Number of Children under ? (age):	Price per under ? £	Total price for under ? (age) £

Total price for families entrance to venue: £
---

Refreshments required for families?
Yes                      No

Received by:

---

Agreed on:

---