Caroline DE BOISSET

E-mail: <u>caroline@deboisset.com</u> / phone: +33 7 60 17 81 12 Citizenship: Luxembourg - France/ Driving licence B address: B.P. n° 29 920, Lot 43, route de l'aéroport, Yoff Aéroport/ Dakar, Senegal



Professional experiences

Oct 2018 - LuxDev - Technical Assistant (Senegal)

Now Luxembourg Development Cooperation Agency in Senegal

Goal:

> Civil Society: Definition of a strategy of intervention and allocation of budget funds (2M€), call for projects, negotiation of operational partnership agreements with local NGOs.

> Support to the capacity building program (conventions of benchmarking, organization's diagnostic review etc.).

> Communication for Development : definition of communication plan for the health programs.

> Project formulation: member of formulation committee for vocational training programs (Youth

Olympic games 2022, GCF funded project etc).

> Support to the Embassy: redaction of strategic notes, speeches, sector analysis.

> Gender: Animation of «Gender and development» trainings; redaction of newsletters about gender issues in Senegal; definition of a HR gender mainstreaming strategy for the office.

Jan – **ECOV – traineeship (France)**

Jul 2017 Start Up (social entrepreneurship): car sharing solution for the local french administrations

<u>Goal</u>: Press communication, market analysis for a new voucher system, user's problem solving.

Sep 2014 – **BusinessFrance – traineeship (Austria)**

Feb 2015 French embassy in Austria, business department

<u>Goal</u>: B2B exhibitions planning, development of French business in Austria, market studies.

Education

2017 – 2018 College of Europe (Bruges - Belgium)

Post-graduate master of european political and governance studies

Participation at the 2 months simulation game as member of the Council of the european Union

(representation of Spain)

Thesis: The Estonian influence on the cybersecurity policy of the European Union

Optional course: Buget of the european Union

2013 – 2017 Sciences Po Lille - Audencia Business School (Lille & Nantes - France)

Public Policy Management, reform of public administrations

Political sciences bachelor / Optional courses : European Studies and administrative law

Volunteering

2014 – 2016 Le Parlement des Etudiants (France)

Founder and co-chairman - Officially supported by the Parliament and the French government Model of the French Parliament with the objective to raise citizenship awareness among students. Support and structuraction of the local group creation and activities (14 Groups

created)

(www.parlementdesetudiants.fr)

2012 – 2019 **Scout leader** Youth responsability in France and Senegal

April 2020 **Support to hospital staff** Manutention jobs during the Covid crisis (hôpitaux de Paris)

Spoken languages French (native) / English (professional) / German (C1)

Languages beeing learned Portuguese (B2 spoken)

Computer skills Microsoft suite / Indesign

Other interests

Jazz band (clarinet - saxophone) - hiking - Guitar - Sailing