

International cooperation and development

# Caroline DE BOISSET

E-mail: [caroline@deboisset.com](mailto:caroline@deboisset.com) / phone: +33 7 60 17 81 12  
Citizenship: Luxembourg - France / Driving licence B



## Professional experiences

- Sept 2020 – now **Delegation of the European Union - Junior Diplomat - Political officer (Vietnam)**  
*Political section of the Delegation of the European Union in Vietnam*  
Tasks:  
> reporting of the political situation in Vietnam (drafting analysis, flash reports, briefings for HQ)  
> Human Rights portfolio (field reporting in a difficult environment)  
> Support the implementation of the Defense cooperation program of the EU (ESIWA)  
> drafting and delivering speech, representation of the EU in public meetings
- Oct 2018 – June 2021 **LuxDev - Technical Assistant (Senegal)**  
*Luxembourg Development Cooperation Agency in Senegal*  
Tasks:  
> Gender: Animation of «Gender and development» trainings ; redaction of newsletters about gender issues in Senegal ; definition of a HR gender mainstreaming strategy for the office.  
> Civil Society : Definition of a strategy of intervention and allocation of budget funds (2M€), call for projects, negotiation of operational partnership agreements with local NGOs.  
> Support to the capacity building program (conventions of benchmarking, organization's diagnostic review etc.).  
> Communication for Development : definition of communication plan for the health programs.  
> Project formulation : member of formulation committee for vocational training programs (Youth Olympic games 2022, GCF funded project etc).  
> Support to the Embassy: redaction of strategic notes, speeches, sector analysis.
- Jan – Jul 2017 **ECOV – traineeship (France)**  
*Start Up (social entrepreneurship): car sharing solution for the local french administrations*  
Tasks: Press communication, market analysis for a new voucher system, user's problem solving.
- Sep 2014 – Feb 2015 **BusinessFrance – traineeship (Austria)**  
*French embassy in Austria, business department*  
Tasks: B2B exhibitions planning, development of French business in Austria, market studies.

## Education

- 2017 – 2018 **College of Europe (Bruges - Belgium)**  
Post-graduate master of european political and governance studies  
Optional course: Budget of the european Union
- 2013 – 2017 **Sciences Po Lille - Audencia Business School (Lille & Nantes - France)**  
Public Policy Management, reform of public administrations  
Political sciences bachelor / Optional courses : European Studies and administrative law

## Spoken languages

French (native) / English (professional) / German (C1)

## Languages beeing learned

Portuguese ( B2 spoken )

## Volunteering

- 2014 – 2016 **Le Parlement des Etudiants (France)**  
*Founder and co-chairman* - Officially supported by the Parliament and the French government  
Model of the French Parliament with the objective to raise citizenship awareness among students. Support and structuration of the local group creation and activities (14 Groups created) ([www.parlementdesetudiants.fr](http://www.parlementdesetudiants.fr))
- 2012 – 2019 **Scout leader** Youth responsability in France and Senegal

## Other interests

Jazz band (clarinet - saxophone) - hiking - Guitar - Sailing