

PO Box 15645, Las Vegas, NV 89114-5645 • Fax: 702-724-8871

Authorization to Disclose Protected Health Information (PHI)

This request to release medical records will be returned if not completed in its entirety

Patient name: _____ Medical record number: _____
Address: _____ City: _____ State: _____
Zipcode: _____ Date of birth: _____

I authorize the use or disclosure of the above named individual's Protected Health Information as described below:

① The type and amount of information to be used or disclosed is as follows

Include dates where appropriate – **From** (date): _____ **Through** (date): _____

☐ **Entire record**, or:

- | | | |
|---|---|---|
| <input type="checkbox"/> Medication List | <input type="checkbox"/> Immunization Records | <input type="checkbox"/> Provider Notes |
| <input type="checkbox"/> Laboratory Results | <input type="checkbox"/> X-Ray/Dexa Reports | <input type="checkbox"/> Cardiology Reports |
| <input type="checkbox"/> Other: _____ | | |

② Please initial for release of the following information even if you checked "Entire Record" above

_____ HIV Information	_____ Psychiatric / Mental Health Information
_____ Addictive Behavior	_____ Genetic Test Results
_____ Child & Domestic Abuse History	_____ Substance Abuse
_____ Communicable and Sexually Transmitted Disease	

Note: Information pertaining to substance abuse diagnosis or treatment requires completion of the Consent for Release of Confidential Health Information under 42 C.F.R. Part 2 – Confidentiality of Alcohol and Drug Abuse Patient Records.

③ Reason for request: (please check one)

☐ Medical Care ☐ Insurance ☐ Personal ☐ Attorney ☐ Other _____

④ I understand that I have a right to revoke this authorization at any time. I understand that if I revoke this authorization I must do so in writing and present my written revocation to the Health Information Management Department. I understand that the revocation will not apply to information that has already been released in response to this authorization. Unless otherwise revoked, this authorization will expire on the following date, event, or condition: _____

If left blank, this authorization will expire in six months

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5 This information is to be disclosed to ☐ Requestor ☐ the following individual or organization

Name	Phone number	Fax number

Address	City, State, Zip

6 I understand that authorizing the disclosure of this health information is voluntary. I can refuse to sign this authorization. I need not sign this form in order to assure treatment. I understand that I may inspect or obtain a copy of the information to be used or disclosed, as provided in CFR 164.524. I understand that any disclosure of information carries with it the potential for an unauthorized redisclosure and the information may not be protected by federal confidentiality rules. If I have questions about disclosure of my health information, I can contact the Health Information Management Department and obtain a copy of the Privacy Notice.

7 I wish to receive this information on ☐ Paper ☐ CD (as a PDF file)

Signature of Patient: _____ Date of Signature _____

Signature of Parent, Guardian or Representative (if necessary): _____ Date of Signature _____
(If Personal Representative, attach supporting documentation)

Routed to: _____
By: _____
Date: _____
Completed: _____ Y _____ N
Scanned by: (initial) _____
Photo ID checked by: _____

NOTE: There is a charge not to exceed \$25 for copies of records unless information is being disclosed to a medical facility. Please allow 7-10 business days from date of receipt by HIM Dept for processing. Phone: 702-560-2880 M-F, 8am-5pm

The company does not discriminate on the basis of race, color, national origin, sex, age, or disability in health programs and activities. We provide free services to help you communicate with us. Such as, letters in other languages or large print. Or, you can ask for an interpreter. To ask for help, please call 702-877-0814. ATENCIÓN: Si habla español (Spanish), hay servicios de asistencia de idiomas, sin cargo, a su disposición. Llame al 702-877-0814.

請注意：如果您說中文 (Chinese)，我們免費為您提供語言協助服務。請致電：702-877-0814