

APPLICATION FOR UNDERGRADUATE CHANGE OF COLLEGE

DIRECTIONS—Use this application to request a change from your current University of Minnesota college or campus to a different undergraduate college or campus at the University. Please print clearly and complete each section thoroughly. Incomplete applications will delay processing and admission decisions. If you have never attended a U of M campus as a degree-seeking student, you must apply through the admissions office on the campus you wish to attend.

APPLICATION SUPPLEMENTS ARE REQUIRED BY THE FOLLOWING PROGRAMS:

- Carlson School of Management—available at <http://z.umn.edu/csomtransfer>
- Clinical Laboratory Sciences - available at <http://z.umn.edu/clstransfer>
- College of Design—available at <http://z.umn.edu/cdestransfer>
- College of Education and Human Development—available at <http://z.umn.edu/cehdtransfer>
- Dental Hygiene—available at <http://z.umn.edu/dhtransfer>
- School of Nursing—available at <http://z.umn.edu/nursetransfer>

ADDITIONAL INSTRUCTIONS:

- Applications for programs on the Twin Cities campus are not accepted for every term. Check the web (<http://z.umn.edu/changeapps>) for more information.
- You must list any majors or minors you wish to continue on this form, or they will be dropped. You may not continue major(s) or minor(s) if you are transferring from one campus to another.
- If you have attended any post-secondary institution **other than the University of Minnesota (all campuses)**, you must submit an official transcript from each institution (in a signed and sealed envelope with this application).
 - **Exception:** If you are changing colleges on the same campus, and you have already submitted those official transcripts to your campus, you do not need to send them again.
- This application is valid only for the year and term you indicate. If admitted, you must register in your new program to complete your transfer. Failure to register will nullify your admission, and you will be required to file a new application.
- If you are transferring from one campus of the University to another campus (e.g., from the Twin Cities to Duluth), and you have already registered for the next term, you must cancel all classes on your old campus after you are admitted to your new campus. You will not be able to register in your new campus until you have canceled those classes.
- If you choose to apply to more than one college, you will need to submit a separate form for each. If you are accepted to both colleges, you will be contacted in order to confirm that you are admitted to your first choice college.
- **If you wish to withdraw this application, you must notify the Registrar's office on the campus to which you have applied or you will not be able to continue in your current college.**

ADMISSION DECISION:

Admission decisions and notifications for all programs usually take place 4-6 weeks after the deadline for the term.

Applications to the following programs are pooled: Dental Hygiene; Medical Technology; Mortuary Science; Nursing; Carlson School; and College of Design. Action will be taken only after the college admission committee has reviewed all applications.

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DIRECTIONS—Use this application to request a change from your current University of Minnesota college or campus to a different undergraduate college or campus at the University. Refer to the instruction sheet on the first page of this pdf document.

office use only ☐ IUT ☐ ICT application # _____ initial _____ date _____

To ensure privacy online, open in Adobe Reader (free at Adobe.com). Please add the required signature(s) in blue or black ink.

PART A. Student information

Name Last		First		Middle
ID number	Birthdate (mm/dd/yyyy)	Email address		Fax number
Current mailing address (include apartment number)		City	State	Zip code
Permanent mailing address (if different from above)		City	State	Zip code
State of legal residency	How long have you lived in that state?	Are you an international student? <input type="checkbox"/> yes <input type="checkbox"/> no		
		If yes, what is your visa type? <input type="checkbox"/> F-1 <input type="checkbox"/> F-2 <input type="checkbox"/> J-1 <input type="checkbox"/> Other: _____		

PART B. Transfer information

Transfer from (U of M campus and college)	Current major	Term and year you last attended this college <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer 20____
Transfer to (U of M campus and college)	Major(s) desired	Term/year you want to begin (check only one) <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer 20____
List any currently declared major(s) or minor(s) you wish to continue		

Have you attended any post-secondary institutions other than the University of Minnesota (any campus)? ☐ yes ☐ no
If yes, list the institution's name, location, and dates attended below. You may need to provide official transcripts (see instructions).

Institution	Location	Dates attended
		_____ to _____
		_____ to _____

List the classes you have in progress. **Exclude University of Minnesota classes.** When completed, forward official transcripts to the University of Minnesota.

Term/year	Department	Course number	Course title	Credits

Term/year	Department	Course number	Course title	Credits

PART C. Certification

Student signature				Date
office use only				
decision <input type="checkbox"/> accepted <input type="checkbox"/> not accepted	conditions	by	date	notes
application received: date: _____ initials: _____	application referred: date: _____ initials: _____	application decision: date: _____ initials: _____	application matriculated: date: _____ initials: _____	
term activation: date: _____ initials: _____	discontinue: date: _____ initials: _____	letter sent: date: _____ initials: _____		



To request copies of this form in an alternative format, please call the Disabilities Services liaison at 612-625-9578. The University of Minnesota is an equal opportunity employer and educator. This form is printed on paper made from no less than 20 percent post-consumer waste.



APPLICATION FOR UNDERGRADUATE CHANGE OF COLLEGE

Please mail application to the campus to which you are applying:

Crookston Office of Admissions 170 Owen Hall 2900 University Ave Crookston, MN 56716	Duluth One Stop Student Services Center University of Minnesota Duluth 1049 University Drive Duluth, MN 55812-3011	Twin Cities Office of the Registrar 130 Coffey Hall 1420 Eckles Avenue St. Paul, MN 55108 email: otr@umn.edu
Morris Office of the Registrar 212 Behmler Hall 600 East 4th Street Morris, MN 56267	Rochester Office of Admissions 300 University Square 111 South Broadway Rochester, MN 55904	

Applications may also be dropped off at these locations:

Crookston Office of Admissions 170 Owen Hall 2900 University Avenue Crookston, MN 56716	Duluth One Stop Student Services 23 Solon Campus Center 1117 University Drive Duluth, MN 55812	Twin Cities One Stop Student Services Center EAST BANK: 333 Science Teaching & Student Services 222 Pleasant St. S. E. Minneapolis, MN 55455-0239 WEST BANK: 130 West Bank Skyway 219 19th Avenue S Minneapolis, MN 55455-0427 ST PAUL: 130 Coffey Hall 1420 Eckles Avenue St. Paul, MN 55108-6054
Morris Office of the Registrar 212 Behmler Hall 600 East 4th Street Morris, MN 56267	Rochester Office of Admissions Suite 326 300 University Square 111 South Broadway Rochester, MN 55904	