![Canadian Digital Service Logo](data:image/png;base64;base64,)

## Proof of Concept Agreement

For any questions about this research, please contact:  
researcher\_name  
researcher\_phone  
researcher\_email

Thank you for volunteering to talk to us.

We work with the Canadian Digital Service (CDS). We are conducting this research today to help us research\_goal.

To do this we will ask you to session\_activity. This will take session\_duration.

By participating in this study, you understand that:

* CDS may collect your personal information. For example, your personal\_information\_collected. To learn about how CDS protects your personal information, please see the attached privacy statement.

## Privacy Statement

Participation is completely voluntary.

### What we will collect

By participating in this research you consent that your personal\_information\_collected will be collected.

### How we will use this information

### Who we are

CDS is part of the Treasury Board of Canada Secretariat (TBS).

* The collection and use of your personal information by TBS is authorized by the *Financial Administration Act.*
* The collection, use, and disclosure of your personal information is in accordance with the federal *Privacy Act*. Under the *Privacy Act*, you have a right of protection, access to and correction or notation of your personal information.

The Standard Personal Information Bank entitled “Outreach Activities, PSU 938”, describes the personal information that may be written down.

PSU 938: http://www.infosource.gc.ca/emp/emp03-eng.asp#psu938

### Your legal rights

CDS/TBS may record your personal information. If you want to access or correct that personal information, or for any questions or concerns, please contact their privacy office:

*TBS Access to Information and Privacy Coordinator*  
ATIP.AIPRP@tbs-sct.gc.ca  
1-866-312-1511

You can complain to the Office of the Privacy Commissioner of Canada about the handling of your personal information:

*Office of the Privacy Commissioner of Canada*  
info@priv.gc.ca  
1-800-282-1376