

# Courtney Sands

Phone: 304-437-3264

Email: cdsands5@gmail.com

www.linkedin.com/in/courtney-sands

Charleston, WV

Portfolio (github: cdsands5)

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## Cocktails

- Utilized React and The Cocktail DB, an open source API, to create a site that allows the user to search for and select cocktails to view information such as ingredients, glass type, and instructions on how to make the cocktail. ([view app here](#))

## Hangman Game

- Built an interactive Hangman game featuring a random puzzle generator. Game takes in participants guesses by keyboard click and responds If guess is correct by adding the letter to the puzzle and if incorrect removing one guess. Used HTML, CSS and JavaScript to complete this game. ([view app here](#))

## To-do List App

- Created a to do list tracker that allows users to add, filter, complete and remove to do items. Used HTML, CSS and JavaScript to complete this game. ([view app here](#))

## Education

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West Virginia University

2014-2018

- Bachelor's in Business Administration with a major in Finance.

## Bootcamp Course Work

- Team Tree House: Completed Front-End Development course, topics included HTML, CSS, JavaScript, Bootstrap, APIs, Git, and Website Optimization.
- Udemy : Completed Modern JavaScript Bootcamp course. Topics included understanding how JavaScript works behind the scenes, Promises and Async/Await with asynchronous JavaScript.
- Udemy: Completed React Course. Topics included JSX, Components, Props, Hooks, React Router 6, and Redux.

## Work Experience

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ENCOVA INSURANCE: UNDERWRITING REPRESENTATIVE

June 2018 - PRESENT

Provided support to the underwriting team by performing evaluation and pricing of new and renewal risks using Excel algorithms. Review business requests for acceptability and process requests.

Managed over 200 individual accounts by maintaining organized files and appropriate documentation. Effectively communicated with customers to process specific account requests and maintain up to date information for pricing and evaluation.

#### TANNING WOLRD: ASSISTANT STORE MANAGER

May 2017- June 2018

Supervised and allocated tasks to all employees of the salon and assisted in leading monthly team meetings. Provided employee schedules and payroll information.

Ensured accuracy of all daily cash deposits and placed weekly product orders, Reviewed all monthly memberships, processed membership payments, and resolved any client issues.

## Skills

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- Familiar with HTML, CSS, JavaScript, Bootstrap, React, and GIT.
- Decision making and problem solving skills
- Self-motivated and driven to continue learning new technologies and skills
- Written and oral communication skills