**OBJECTIVE**: Seeking a Finance-related entry-level position that will further develop my skills and make me a bigger asset to the company.

**EDUCATION**: SUFFOLK UNIVERSITY Boston, MA

B.S.B.A *Degree* Finance & Global Business - *Cum Laude* May 2015

GPA: 3.7, Dean’s High Honors List

AMERICAN BUSINESS SCHOOL Paris, France

*Study Abroad Program* Summer 2013

**RELEVANT COURSES**:

* Business Finance
* Applied Statistics
* Principles of Micro and Macroeconomics
* Capital Budgeting and Portfolio Analysis
* Data and Decision Analysis
* Accounting For Decision Making I & II

**SKILLS DEVELOPED:**

* Proficient in Microsoft Excel (Linear Programming, Forecasting, Live Simulations).
* Networking and experience with cross-cultural teams.
* Decision-making and/ problem solving techniques.

**EMPLOYMENT**:

**RF Capital, Inc.** Boston, MA

Intern / Insurance Analyst 01/15 - Present

* Created excel templates to support the business development
* Assisted current and potential customers
* Knowledgeable of life and health insurance industry
* Financial market research
* Analyzed companies financial information

**Friend Street Hoste**l Boston, MA

Executive assistant 07/14 – 11/14

* Head of payroll service
* Assisted in Customer service/ sales
* Audited and reconciled accounts
* Implemented a forecasting model for seasonal occupancy

**QUICK SILVER STORE** San Andres, Colombia

Store Supervisor Summer 2013, 11/12 – 1/13

* Interacted with customers, handled large amounts of cash, managed sales events
* Prepared season budget, analyzed variances, initiated corrective actions
* Conducted merchandise inventory, tracked sales performance

**PRESIDENT STORE** San Andres, Colombia

Office Supervisor Summer 2012, 11/11 – 1/12

* Copied and organized files for the Financial department manager
* Customer service and human resources skills
* Audited and reconciled accounts

**OTHER SKILLS:**

* Fluent in Spanish and Beginner French
* Promoting marketing campaigns and strategies