Nicole G. Demienne

72 Revere St. Apt. 2F ngdemienne@gmail.com Boston, MA 02114 (650) 743-9553

**Education**

**Suffolk University**, Boston, MA **May 2015**

*Bachelors of Science in Public Relations and Philosophy* (double major)

* 3.26 GPA
* Merit Scholarship
* Dean’s List: 2 Semesters
* *Relevant Courses to Communication*: Intro to Communication, Presentation Skills, Public Relations, Research & Writing for Public Relations, Media Production, Advertising, Journalism, Design Lab, Event Planning & Promotion. *Philosophy Courses*: Introduction to Philosophy, Philosophy of Race & Gender, Modern & Ancient & Medieval Philosophy, Ethics, Philosophy of Social Ethics Philosophy: Heidegger, Communication Theory, Copy Editing, as well as Public Relations II.

**Professional Experience**

**Beth Israel Deaconess HealthCare/ Affiliated Physicians Group,** Needham, MA

*Marketing Intern* **June 2014-September 2014**

* Assisting Marketing & Public Relations Manager
* Internal communications
* Marketing strategy & communications
* Marketing research
* Web Editing
* Demographic analysis
* Newsletter, leaflet, brochure

**Silicon Valley Direct,** Union City, CA **Summer 2009- Summer 2013**

*Fulfillment Logistics Associate*

* Assisted the CEO of the company
* Received and log customer orders into online databases
* Communicated and coordinate with numerous clients
* Maintained company Facebook and LinkedIn page
* Pulled, packaged, and shipped orders in warehouse
* Assembled orders for corporations

**Los Altos Dental Spa,** Los Altos, CA **Jun. 2008-Sep. 2009**

*Secretary*

* Personal assistant to doctors of the practice
* Created and designed website for the dental company
* Answered telephones to assist patients
* Entered new patient information into computer system
* Filed records such as patient information and insurance plans into database

**Wildberry Yogurt,** Menlo Park, CA **Sep. 2009-Feb. 2010**

*Server*

* Cashier, served and greeted customers
* Inventory control and food prep

**Technical Skills**

* Microsoft Office (Word, Excel, PowerPoint)
* Familiar with Adobe Illustrator, Photoshop, and InDesign
* Internet research
* Web design
* Marketing through Social Media (Facebook, YouTube, LinkedIn, Instagram, Twitter, etc.)