**Skills Profile**

**Familiarity with Industry Tools**

* Various handsaws, hammers, wood planes, squares, clamps, and screwdrivers, tape measure, stick ruler, plumb bob, laser, wood chisel, cordless drill, flat/pry bar, sheetrock place, nail set, utility knife, tin snips, and other basic hand tools

**Additional Qualifications**

* Knowledge of Microsoft Project and Office Applications
* Experienced in basic Electrical work
* Certified in Primavera Project Planner
* Completed a 10-Hour OSHA Training course in Construction Safety& Health
* Bilingual: English and Arabic

**Employment History**

**Intern at NYCHA- CAPITAL PROJECT- Local Law 11 02/2013-Present**

* Data entry.
* Assisting with preparing and reviewing technical reports.
* Other daily task related to local law 11**.**

**Target Real Estate - Target for Construction 6/2012-12/2012**

**Civil Engineer in Aldabasin Bridge Project.**

* Cost control.
* Technical Works.
* Quality control.
* Keeping track on the site resources, materials, and equipment.

**Sales Representative,** *Logan Business Concepts*  **02/2012 – 03/2012**

* Represent Verizon Fios
* Enroll prospective customers and explain packages to upgrade accounts

**Sales Associate, Cashier**  *Rainbow Shop* **04/2008 – 05/2012**

* Perform stock and inventory duties
* Process customer cash and credit transactions(all type of transactions, returns, exchange, & lay away).
* Address customer inquiries and assisted customers with purchases

**Construction Engineering Trainee,** *Merowe Dam Project* **10/2007 – 12/2007**

* Participated in the construction of a new dam
* Experience included computer planning, analyzing and updating project specifications, curing of materials, and geotechnical engineering tests
* Supervised laborers during cast and concrete section of the project

**Education**

**New York City College of Technology Currently Enrolled**

Earned credits towards a Bachelor’s of Technology in Facilities Management

**Nontraditional Employment for Women, New York, NY 2010**

**Pre-Apprenticeship Training Program**

Completed Coursework Carpentry, Tool Identification and Usage, Blueprint Reading, Trades

Mathematics, Construction Terminology, Health and Safety Standards, Strength Training, and

Basic Electricity

**New York Institute of English and Business 2009**

Received Certification in Reading, Writing, and Conversational English

**Sudan University of Science and Technology 2009**

Received a Bachelor’s of Science in Civil Engineering with Honors

**Saad Sweet Secondary School 2002**

**Employment References**

Mewburn H. Humphrey, Ph.D., P.E., PMP, F.ASCE, F.ITE

Program Director, QA/QC

Capital Programs

Aviation Department

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