**Julie Meltzer**

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972-754-8666

**EDUCATION**

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| **New York University** | Bachelor of Science, Media, Culture, and Communication  Bachelor of Arts, Psychology  Minor, Dance | May 2015 |
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| **NYU Sydney** | NYU Study Abroad Program in Sydney, Australia | Spring 2014 |
| **Young Judaea Year Course** | Gap Year in Jerusalem, Sde Boker, Bat Yam, and Arad, Israel | Fall 2010-Spring 2011 |

**EXPERIENCE**

**JLM Couture**–*Showroom Sales Assistant Intern;* New York, NY Spring 2015

* Compiled client invoices, created and maintained client account spreadsheets
* Organized showroom gowns by season, style number, size, and color
* Assembled market gift bags, prepared informational packets for buyers, set up rooms for buyers

**Kleinfeld**–*Bridal Consultant Intern*; New York, NY  Fall 2014

* Consulted brides helping them choose a dress according to shape, size, budget, and other personal preferences
* Reviewed contracts with customers, clarifying points and answering questions
* Acted as liaison between designer and customer
* Communicated with staff in other departments regarding alterations, accessories, headpieces, and veils

**Camp Young Judaea Texas**–*In-Bunk Counselor*; Wimberley, TX Summers 2010-2012

* Counseled children; planned enrichment activities for campers to foster intellectual and communal growth

**The Lone Soldier Center in Memory of Michael Levin**–*Administrative Assistant*; Jerusalem March-May 2011

* Coordinated fundraising efforts and conducted outreach to donors
* Planned social events for lone soldiers to build community in an unfamiliar region

**Israeli Defense Forces**–Sde Boker and Ramat Gan, Israel December 2010-February 2011

* Completed basic training with the Education Brigade (Marva) of the Israeli Defense Forces
* Prepared medical equipment packs for the army

**Ben Gurion Elementary School**–*English Teacher;* Bat Yam, Israel September-November 2010

* Created English language curriculum and taught 2nd, 3rd , and 4th grade students

**LEADERHIP EXPERIENCE AND ACTIVITIES**

**Pi Beta Phi Sorority**–*Greek Week Chair, Academic and Enrichment Committee Member* Fall 2011-Spring 2015

* Managed sorority involvement and organized participation in Greek Week activities
* Served as liaison between sorority and the Greek community
* Created and implemented strategic events to educate and enrich members

**Foundation for Jewish Camp Cornerstone Fellowship Leadership Training Program**–*Fellow*  2012

* Selected for fellowship awarded to outstanding summer camp counselors
* Participated in retreat designed to improve organization and planning skills and create targeted programming
* Implemented activities for camp staff and designed programs permanently added to the camp structure

**ADDITIONAL INFORMATION**

**Languages:** Conversational Hebrew