|  |  |  |
| --- | --- | --- |
| **WHITTNEY YOUNG** | | |
| 722 East 79th Street| Brooklyn, NY 11236 | (347) 209-3561 | [whittneyy@yahoo.com](mailto:whittneyy@yahoo.com) | | |
| Education   |  | | --- | | Virginia State University  Cumulative GPA: 3.47/4 Deans List  Bachelor of Arts in School of Engineering Science and Technology anticipated May 2014 | | | |
|  |  |
| Skills & Abilities | | |
| Skills | | |
| |  |  | | --- | --- | | * Proficient in Microsoft Word, Excel, PowerPoint, Internet Explorer. |  | |
| Communication   |  |  | | --- | --- | | * Excellent communication and organizational skills. |  |   Leadership | |
| |  |  | | --- | --- | | * President of 2014 Graduating Class of Virginia State University | August 2013 –Present | | * President of AbstraKt Entertainment Dance Team | August 2013 –Present | | * Recording Secretary of Sista 2 Sista Incorporated | August 2012 –May 2013 | | * Corresponding Secretary of AbstraKt Entertainment Dance Team | August 2011 –May 2012 | | * Member of Virginia State University Psychology Club and AbstraKt Entertainment Dance Team | August 2010 –Present |   Honors   |  |  | | --- | --- | | * Golden Key International Honour Society * Psi Chi Honor Society | April 2012 –Present  November 2012-Present | |  |
| Experience   |  |  | | --- | --- | | Intern  **The Carriage House Apartments for the Elderly VA** | August 2012 –Present | | * Assist with providing psychosocial support to clients. | | * One-on-one counseling/group therapy; developing and overseeing workshops and social programs. | | |
| |  |  | | --- | --- | |  |  | |  |  | | Administrative Assistant (Summer)  **Goodwill Industries of Greater NY and Northern NJ** | Summer 2013 | |  | | * Kept comprehensive records of clients’ progress. * Maintained confidentiality and respected privacy. | | VOLUNTEERISM   * Brooklyn Peace Keepers; Mentor at Peabody Middle School * Lawson-Marriott Elementary School and Vernon Johns Junior High School. | | | | |