­**Colleen Bowes**

**Objective:** Seeking an Internship for the summer and gain valuable experience

**GPA:** Graduate: 3.3 Major: 3.6

**Education:**

* Pennsylvania College of Technology Williamsport PA
* Bachelor of Science – Web and Interactive Media

**Field Experience:**

* Assisted an electrical company follow the right direction with a website builder for more modern websites
* January – May 2016 Web Development/Social Media Assistant

Pennsylvania College of Technology

* + Updates website frequently (Employees, portraits, information, Le Jeune Chef Menus, etc)
  + Made Design of Online Articles (OCA)
  + Re-designing pages for pct.edu

**Personal Skills:**

* Active listener with the ability to address concerns appropriately
* Mediate, moderate and motivate the coworkers/colleagues
* Organize and coordinate projects and events for fellow colleagues
* Ability to adapt quickly and efficiently
* Ability to actively listen and formulate a plan for any situation
* Critical thinking and management in emergency situations
* Construct feedback in an unbiased manner
* The ability to pay attention to every single detail
* Always learning new ideas and use them in daily life
* Very organized with time
* Goes above and beyond
* Always puts others before myself
* Makes the environment stress-free and enjoyable to be around
* Does not hesitate to ask questions

**Computer Skills:**

* Adobe Photoshop Premiere Pro CC, Dreamweaver
* Content Management Systems (CMS)
* Microsoft Office
* HTML/CSS/SCSS
* PHP
* JavaScript/JQuery
* SQL
* Troubleshooting
* Web Page Design
* Social Media
* Mac/PC usage
* Web Server Administrator
* HTML5/GSAP Animation
* Canvas
* Terminal
* Bootstrap/Foundation
* Brackets, Textwrangler

**Web Design Skills:**

* Graphical user Interface (GUI) design using HTML/CSS, Adobe Photoshop/Premiere Pro CC
* Web standards compliance and basic accessibility issues (as they pertain to HTML)
* Planning, Designing, and implementing web site structure and navigation layout with server side includes and dynamic content
* Designing, planning and implementing additions to sites
* Image optimization
* Knowledgeable with TITLE and META tags and page content for search engine optimization
* Understanding of screen resolutions and how to design for them
* Testing with multiple browsers to ensure the best of compatibility testing
* Ensured accuracy of website content by thoroughly editing and cross-checking
* Design detailed mock-ups for all screen templates, charts, and graphs
* Ability to go outside the box with layout designs, making it specific for a certain company

**Awards:**

* **Soccer:** 2013:  USCAA Goalkeeper of the Week (10/15/13)…ranked fourth in USCAA in save percentage, eighth in goals against average, ninth in goals against and 13th in saves…led team in saves and save percentage…recorded team high 17 saves against Alfred State…recorded four shutouts on the year… helped defense to four shutouts and a ninth place ranking in goals against average… helped team to a USCAA national championship tournament berth...PSUAC Fall All-Academic...Team's Newcomer of the Year

**References:**

* **John McNichol**

Head Women’s Soccer Coach

Email: jfm2@pct.edu

* **Carlos Ramos**

Manager of Web Development and Interactive Media

Email: cramos@pct.edu

* **Kristen Gedon**

Assistant Women’s Soccer Coach

Email: kmg15@pct.edu

* **Denise Leete**

Associate Professor, Web & Interactive Media

Email: delete@pct.edu

**Contact Info:**

* **Phone:** (610) 420 5012
* **Email:** [colleenbowes566@gmail.com](mailto:colleenbowes566@gmail.com)
* **Portfolio:** portfolio.colleenbowes.com